



# **AGENDA**

## **CITY COUNCIL MEETING - REGULAR SESSION**

**MONDAY, JUNE 16, 2025 at 6:00 PM**

**Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.**

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### **I. CALL TO ORDER**

A. Invocation

B. Pledge of Allegiance

### **II. APPROVE AGENDA**

### **III. APPROVE MINUTES**

A. June 2nd, 2025

### **IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW**

### **V. HCHS BASEBALL STATE CHAMPIONS RECOGNITION**

### **VI. VISITORS – PUBLIC ADDRESSING THE COUNCIL**

#### **NON- AGENDA AUDIENCE**

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. **THIS IS NOT A QUESTION-AND-ANSWER SESSION.** It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

A. Mr. Pennington - Road Clean Up

B. Mr. Phong Vo - Bill Adjustment

### **VII. PLANNING & ENGINEERING**

## **VIII. OLD BUSINESS**

## **IX. NEW BUSINESS**

A. City of Bonifay & Board of County Commissioners Discussion

B. Water System of W. Bailey

## **X. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

A. Council Updates

B. Department Updates

C. Employee Spotlight

## **XI. ADJOURN**

**Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.**



**MINUTES**  
**CITY COUNCIL MEETING - REGULAR SESSION**  
**MONDAY, JUNE 02, 2025 at 9:00 AM**  
**Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.**

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**I. CALL TO ORDER**

Mayor Larry Cook called the meeting to order at 9:00 am.

**PRESENT**

Mayor Larry Cook  
Council Member James Sellers  
Council Member Shelley Carroll  
Council Member Rick Crews  
Council Member Eddie Dixon

Also present:

Executive Assistant Sierra Smith, Director of Finance Tracy Walker, City Attorney Jon Holloway, Chief of Police Johnny Whitaker, Director of Public Works Aaron Taylor, and Chief Plant Operator Matt Perry

**A. Invocation**

Charles Flowers gave invocation.

**B. Pledge of Allegiance**

Charles Flowers led the Pledge of Allegiance.

**II. APPROVE AGENDA**

Motion made to approve the agenda by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

**III. APPROVE MINUTES**

A. April 15th, 2025 Special Session

Motion made to approve the minutes of April 15, 2025 Special Session by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

**B. May 19th, 2025 Regular Session**

Motion made to approve the minutes of May 19, 2025 Regular Session by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

**IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW**

Motion made to approve Accounts Payable, Transfers, and Financial Sheets by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

**V. VISITORS – PUBLIC ADDRESSING THE COUNCIL**

**NON- AGENDA AUDIENCE**

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Shirley Randolph, 511 N Tracy St., stated that at the last meeting she got with Executive Assistant Sierra Smith regarding a large tree limb that had fallen down towards the street. On Saturday Mayor Cook picked that limb up. She expressed her thanks to both Sierra and Mayor Cook.

Charles Flowers thanked the City for the work that was done.

Richard Willsey told the Council Members that the statement regarding visitors addressing the public was a misrepresentation of the Florida Statute and asked it be removed. He also stated that he thinks the April 15th meeting was illegal due to improper notification. He questioned when the City Clerk position will be posted stating he may want to apply for it.

**VI. PLANNING & ENGINEERING**

**A. Ardurra - Amir Zafar**

Amir Zafar, with Ardurra, informed the Council Members that the City had applied for a \$500,000 I & I Grant and it was approved. Also, DEP is checking to see if there is any left over funding.

## **VII. OLD BUSINESS**

### **A. Jeremie Kirkland Request**

Mayor Cook told the Council Members that Jeremie Kirkland's request had been taken care of.

### **B. Cybersecurity Grant**

Executive Assistant Sierra Smith told the Council Members that Clint Smith and Jeana Prescott had reached out to her a couple of weeks ago to see if the City would be interested in applying for a cybersecurity grant. She asked the Councils approval for them to apply for the grant on behalf of the City.

Council Member Rick Crews made the motion. Executive Assistant Smith asked that Jeana Prescott be the Grant Administrator on this.

Council Member Crews amended his motion to include Jeana Prescott being the Grant administrator.

Motion made to approve Clint Smith and Jeana Prescott apply for the cybersecurity grant for the City by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

## **VIII. NEW BUSINESS**

### **A. Waukesha Way Event Request**

Emily McCann, with Waukesha Way, requested to use the softball field next to Memorial Field on August 2nd for their Back to School event.

Motion made to approve request by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

### **B. HL128 Memorial Field Grant Agreement Extension Request**

Executive Assistant Sierra Smith stated that the City had received a grant regarding drainage at Memorial Field and we have asked Melvin Engineering to help us with this grant. They have agreed to do this along with the Harvey Etheridge Street drainage project. The Florida Department of Commerce has agreed to the extension request until June of 2026.

Motion made to approve the extension by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

### **C. Chief Plant Operator Matthew Perry Purchase Request**

Chief Plant Operator Matt Perry requested to purchase a spectrophotometer for \$5500 to analyze the treatment process to refine and possibly cut operating costs.

Motion made to approve purchase by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

## **IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

### **A. Council Updates**

None.

### **B. Department Updates**

Police Chief Whitaker gave the Council Members an update on the cameras with Flock and they should be implemented in August.

### **C. Employee Spotlight**

Chief Plant Operator Perry told the Council Members that on May 28th employee David Jefferson passed the Wastewater Operator B exam, and this is a very hard test to pass.

Mayor Cook informed the Council that the price for a 30 minute firework show has increased from \$15,000 to \$30,000, and as of right now there will be no fireworks this year.

Mayor Cook stated that the Holmes County High State Champions baseball team will be recognized at the June 16th meeting at 6:00 pm.

## **X. ADJOURN**

Motion made for meeting to adjourn by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Mayor Cook declared the meeting adjourned at 9:22 am.

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