



AGENDA

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, DECEMBER 11, 2023 at 9:00 AM

Midtown Plaza, 401 McLaughlin Ave., Bonifay, FL 32425

I. CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

II. APPROVE AGENDA

III. APPROVE MINUTES

A. Approve minutes of 10-23-2023 Regular Session

Approve minutes of 11-06-2023 Special Session

Approve minutes of 11-13-2023 PUBLIC HEARING SUN TRAIL GRANT APPLICATION

Approve minutes of 11-13-2023 Regular Session

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. This is time set aside for the Citizens of Bonifay to address the City Council. **THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language.** If you would like to address the City Council please come to the podium, state your name and address for the record.

VI. PLANNING & ENGINEERING

VII. OLD BUSINESS

A. Responses/Rankings RFP's for City Attorney

Rankings by Committee of Mayor Cook, Sierra Smith, Trey Barbee, Tracy Walker, and Rickey Callahan.

Rank #1 - Jonathan Holloway

Rank #2 - Danielle Contini

(Recommendation for Hiring at 12/21/2023 Special Session at 9:00AM)

B. RFP Responses for State Lobbying Services --- Information

Responses received from: Liberty Partners, Tallahassee, FL

Gray-Robinson, Tallahassee, FL

Continental Strategy, Tallahassee, FL

Ranked in order listed.

Will be scheduling meeting with firm ranked 1 for dicussions and negotiations.

C. Vacant Council Seat Apppointment - Mayor Cook

Applicants:

Jason Powell

Shirley Mitchell

Charles Flowers

Roger Brooks

Eddie Dixon

VIII. NEW BUSINESS

A. FRWA Rev Plan for the City of Bonifay - Bob Mearns

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Bonifay Fire Department Report - Chief Travis Cook

B. Bonifay Police Department Report - Chief Johnny Whitaker

C. Personnel Updates

D. Employee Spotlight - Public Works Department

X. ADJOURN

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, OCTOBER 23, 2023 at 6:00 PM

Midtown Plaza, 401 McLaughlin Ave., Bonifay, FL 32425

I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 6:00 pm.

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews

Also present

City Clerk Rickey Callahan, City Attorney Michelle Jordan, City Superintendent Trey Barbee, Police Chief Johnny Whitaker, Chief Plant Operator Matt Perry, Fire Chief Travis Cook, Deputy Clerk Tracy Walker, and Executive Assistant Sierra Smith.

A. Invocation

City Clerk Rickey Callahan gave invocation.

B. Pledge of Allegiance

City Clerk Rickey Callahan led the Pledge of Allegiance.

II. APPROVE AGENDA

Motion made to approve the agenda with the removal of item C in section 7 by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

III. APPROVE MINUTES

A. 10.10.2023 Regular Session

Motion made to approve the minutes of October 10, 2023 by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made to approve Accounts Payable/Transfers/Financial Sheets by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. The City of Bonifay welcomes you to this meeting. This is time set aside for the Citizens of Bonifay to address the City Council. This is NOT a question and answer period. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record.

Samantha Perry questioned how things had changed on selecting a Police Chief since the job qualifications were posted on the website.

John Rodriguez questioned the cost of moving the Police Department.

Angela Willsey questioned nepotism regarding the Council's approval of the City's budget.

Richard Willsey the amount of funds raised from the Fire Department's pancake breakfast.

Council Member Carroll asked City Attorney Jordan if the nepotism statute does not apply to persons serving in a volunteer capacity who provide emergency services. City Attorney Jordan stated correct.

A. Richard Willsey - Address Council regarding City Procurement Policy

Richard Willsey questioned the Council's used of the Procurement Policy regarding purchases.

VI. PLANNING & ENGINEERING

A. D.H. Melvin- Resolution 23-75

City Clerk Callahan read the heading of Resolution 23-75.

"A RESOLUTION OF THE CITY OF BONIFAY CITY COUNCIL, BONIFAY, FLORIDA, APPROVING AN APPLICATION FOR A STATE OF FLORIDA, RURAL INFRASTRUCTURE FUND (RIF) GRANT FOR POTABLE WATER AND WASTEWATER TREATMENT PLANT IMPROVEMENTS FOR THE CITY OF BONIFAY, PROVIDING AN EFFECTIVE DATE."

Motion made to adopt Resolution 23-75 for a RIF Grant by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

VII. OLD BUSINESS

A. Approve Resolution 23-80 10 Minute Time Limit for Agenda Speakers

City Clerk Callahan read the heading of Resolution 23-80.

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONIFAY, FLORIDA, ESTABLISHING A TIME LIMIT OF TEN MINUTES FOR PRESENTATION OF AGENDA ITEMS BY THE PUBLIC AT ALL REGULAR MEETINGS OF THE CITY COUNCIL; PROVIDING FOR AUTHORITY; PROVIDING FOR AN EFFECTIVE DATE."

Motion made to approve Resolution 23-80 by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

B. Discussion and/or Action for the City of Bonifay to Assume the obligations and responsibilities of the DEO Grant as a condition of the transfer of the Authority's utility system assets to the ownership of the City of Bonifay.

Motion made to approve pending approval of FDOT and DEO by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

C. Approval for City Attorney Michelle Blankenship-Jordan to send a demand letter to Mediacom requesting removal of their lines on old utility poles in the City within 30 days, as authorized under Ordinance # 298.

Item removed from the agenda.

D. Personnel Policy Updates

Executive Assistant Sierra Smith said an update to the Personnel Policy was to add to the bereavement leave, that a direct supervisor may grant administrative leave if more than the 3 days was needed, and also to allow an employee to accumulate up to 220 hours in compensatory time.

Motion made to approve Personnel Policy update by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

E. Ordinance 438 - Capital Improvements Plan

City Clerk Callahan read the heading of Ordinance 438.

"AN ORDINANCE OF THE CITY OF BONIFAY, FLORIDA, APPROVING THE ADOPTION OF A CAPITAL IMPROVEMENT PLAN FOR THE FISCAL YEAR OF 2023 AND 2024; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE."

Motion made to approve first reading of Ordinance 438 - Capital Improvements Plan by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

VIII. NEW BUSINESS

A. Permission for Mayor to sign Resolution to FDOT Supporting Waukesha and Hwy 90 Sidewalk Improvements

Motion made approving Mayor to sign resolution by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

B. Regulatory 20 MPH Reduced Speed School Zone on SR 10 (US 90)

Council Members reviewed a letter from FDOT regarding a Regulatory 20 MPH Reduced Speed School Zone on SR 10 (US 90) beginning 425 feet west of Blue Devil Drive to 300 feet east of Stewart Street.

C. Police Department relocation to Old Sheriff's Department

Police Chief Whitaker stated that the Sheriff's Office was waiting on the contract, which will be for 2 years, from their attorney to be sent back to them and for it to be approved at their next meeting. He said that FDLE had been notified of the Police Department's pending move.

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

No Personnel updates.

B. Department Updates

Police Chief Whitaker stated they had conducted several interviews, and was recommended hiring Lynn Miller Ponds for the Administrative Assistant, and Greg Gordan & Alex White for patrol.

Motion made to approve new hires by Council Member Carroll, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

C. Employee Spotlight

No updates.

D. Grants Update

Executive Assistant Smith requested permission to apply for a Police Department technology grant. Police Chief Whitaker stated that the 300,000 grant will pay for the updated system.

Motion made to approve applying for grant by Council Member Carroll, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Executive Assistant Smith also requested permission to apply for open grants with no match required.

Motion made to approve applying for open grants with no match required by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Fire Chief Travis Cook stated that the Fire Department does have a special account for fund raisers, but that it is a City account and is audited each year.

Motion made to cancel the 2nd meeting in November, and the 2nd meeting in December, with a Special Session being called if a meeting is needed, by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Motion made to adjourn meeting by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

X. ADJOURN

Mayor Cook adjourned the meeting at 7:06 pm.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES

CITY COUNCIL MEETING - SPECIAL SESSION

MONDAY, NOVEMBER 06, 2023 at 9:00 AM

Conference Room Midtown Plaza 401 McLaughlin, Bonifay, Florida

I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 9:00 am.

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll by phone.
Council Member Rick Crews

Also present:

City Clerk Rickey Callahan, City Superintendent Trey Barbee, Police Chief Johnny Whitaker, Deputy Clerk Tracy Walker, and Executive Assistant Sierra Smith.

A. Invocation

City Clerk Callahan gave the Invocation.

B. Pledge of Allegiance

City Clerk Callahan led the Pledge of Allegiance.

II. APPROVE AGENDA

Motion made to approve the agenda by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

III. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. This is time set aside for the Citizens of Bonifay to address the City Council. **THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language.** If you would like to address the City Council please come to the podium, state your name and address for the record,

Richard Willsey addressed the Council Members regarding issues concerning transparency, spending practices, and decorum.

IV. PLANNING & ENGINEERING

No updates.

V. OLD BUSINESS

No old business.

VI. NEW BUSINESS

A. Action to approve LOGT Interlocal Agreement with Holmes County, Florida

Motion made to approve LOGT Interlocal Agreement with Holmes County by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

B. Approval of Lease Agreement - Old Sheriff's Office for City of Bonifay Police Department subject to review and any necessary revisions by City Attorney.

Motion made to approve Lease Agreement for the old Sheriff's Office for City of Bonifay Police Department, subject to review and any necessary revisions by City Attorney, by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

C. Resolution-State Revolving Fund Program

Motion made to approve Resolution 2023-85 for State Revolving Fund Program to finance lead abatement of water distribution systems by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

VII. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Department Updates

No Department updates.

B. ANNOUNCEMENTS

Mayor Cook thanked City Superintendent Barbee and his crew for fixing a large water main break Saturday night.

Mayor Cook also thanked the Bonifay Police Department for patrolling in their vehicles and on foot during Halloween.

Mayor Cook stated that the Fire Department responded to a fire on Highway 79 over the weekend, and were able to contain it and put it out before the Division of Forestry arrived. Mayor Cook thanked the responders, as they were able to prevent a large forest fire.

Executive Assistant Smith announced Winter on Waukesha will be held at Eureka Square on December 2, 2023, beginning at 3:00 pm. The Kiwanis Club is providing goodie bags for Santa Claus to hand out to the children.

VIII. ADJOURN

Motion made to adjourn meeting by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Mayor Cook declared the meeting adjourned at 9:14 am.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES

CITY COUNCIL MEETING - PUBLIC HEARING SUN TRAIL GRANT

MONDAY, NOVEMBER 13, 2023 at 8:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

- A. OPEN PUBLIC HEARING FOR COMMENTS FROM THE PUBLIC ON THE SUN TRAIL GRANT APPLICATION
- B. Dr. Emily McCann addressed the Council regarding the Sun Trail Grant regarding the application, process, and benefits to the City of Bonifay.

No other members of the Public made comment.

II. ADJOURN

- A. Mayor Cook closed the Public Hearing and adjourned at 8:17AM.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



MINUTES

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, NOVEMBER 13, 2023 at 9:00 AM

Midtown Plaza, 401 McLaughlin Ave., Bonifay, FL 32425

I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 9:00 am.

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews

Also present:

City Clerk Rickey Callahan, Deputy Clerk Tracy Walker, City Superintendent Trey Barbee, Executive Assistant Sierra Smith, Chief WWTP Operator Matt Perry, and Chief of Police Johnny Whitaker

A. Invocation

City Clerk Rickey Callahan gave the Invocation.

B. Pledge of Allegiance

City Clerk Rickey Callahan led the Pledge of Allegiance.

II. APPROVE AGENDA

Motion made to approve the agenda by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

III. APPROVE MINUTES

None

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

None

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL**NON- AGENDA AUDIENCE**

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. This is time set aside for the Citizens of Bonifay to address the City Council. **THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language.** If you would like to address the City Council please come to the podium, state your name and address for the record,

Richard Willsey stated that the application for the vacant council seat required ethics training and asked if everyone on the Council had been through that training. Willsey also questioned purchases exceeding the procurement requirements, stating he was not picking on the Fire Department.

VI. PLANNING & ENGINEERING

No updates.

VII. OLD BUSINESS

No old business.

VIII. NEW BUSINESS**A. DOT SUN Trails Resolution 23-90**

Motion made to approve DOT SUN Trails Resolution 23-90 by Council Member Sellers,
Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

B. Canon Financial Services

Motion made to approve terminating lease with Canon Financial Services by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

No updates.

B. Department Updates

Police Chief Whitaker stated he was waiting on Clint Smith from the Sheriff's Office to send the information on what it would cost for phones and computers to be set up.

Mayor Cook stated that the Police Department move is almost complete. He also mentioned that Police Officers were cleaning and painting while off duty.

Mayor Cook also stated that Lynn Miller Ponds started as the Administrative Assistant with the Police Department.

C. Employee Spotlight

No Employee Spotlight given.

Motion made to halt utility cutoffs until after the holidays by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

X. ADJOURN

Motion made to adjourn meeting by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Mayor Cook declared the meeting adjourned at 9:13 am.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.



November 13, 2023

Honorable Rickey Callahan
City Clerk
City of Bonifay, Florida
401 McLaughlin Avenue
Bonifay, Florida 32425

Re: Proposal for City Attorney Services

Dear Mr. Callahan:

It is my pleasure to submit the following general proposal to serve as City Attorney for the City of Bonifay. While it is not possible to capture every scenario that might arise, my intention is to serve as the City's front-line representative for all municipal law questions and obtain approval to utilize specialized outside counsel only when necessary due to the specialized nature of the legal issue involved.

I. Firm Experience

I am a sole-practitioner with over 20 years of experience covering a range of civil law issues. The majority of my professional work is connected to state, county or local government affairs either directly or indirectly, on a broad spectrum of affairs including government contracting, public records and Sunshine Law, and real property transactions and land planning. I have practiced in Crestview since 2007 and have been Crestview's City Attorney since February, 2019. Prior to 2007 I was associated with a statewide law firm based in Tallahassee, where my practice focused on highway and heavy-civil construction litigation. I also currently serve as City Attorney to the City of Laurel Hill, Florida and as counsel to numerous special fire control districts in Okaloosa County, which are independent special districts subject to the Sunshine Law and Florida's public records laws.

My experience includes advising clients on the form and structure of contracts, appropriation and public financing risks, working with state, county and local governments in matters involving real property, vendor contracts, alternative financing/public-private partnerships, and virtually every facet of growth management, to include code enforcement. I regularly advise clients on interlocal agreements for services, HR/personnel issues, budgeting and policy when my input is sought.

I understand the issues regularly confronted by City leaders. I can assist City staff in real-world, real-time occurrences through past experience gained working alongside state agencies, counties and municipalities on a broad spectrum of local government matters. I have also held, for the last four years, an annual four-hour Ethics in Government course for local elected officials that

satisfies the requirements of Section 112.3142, Florida Statutes. In this informal round-table environment we cover the mandatory topics of ethics, Sunshine Law, and public records efficiently and interactively.

Most importantly, I want to stress that my philosophy as an advisor (not a policy maker) is that I provide input and advice when it is sought from me by policy makers. In other words, I am not an active speaker at public meetings and I let policymakers make policy free from unsolicited advice *as long as* there is no potential legal ramifications from a chosen policy path.

II. Proposed Attorney Team

I will be the lead attorney for the legal services contract. My experience will lessen the need for outside attorneys for labor law and land use. For specialized labor law concerns that may arise, I have worked extensively with the Coppins Monroe, PA law firm to provide representation when necessary and approved, generally when FLC insurance is involved. I am proud to tell you that I have not needed to retain outside land use counsel, and do not anticipate that would be necessary for the City. I have an excellent working relationship with Mr. John Feeny of Alday-Howell Engineering, Inc. and look forward to working with his team on City of Bonifay matters.

III. Accessibility and Responsiveness

I am available by cellular telephone to City administrators and staff “24/7” in the case of emergencies where advice is needed expeditiously and at inopportune times. Emergency responses can be less than 15 minutes (as long as the emergency is noted in any email or voicemail). I can also ordinarily attend unscheduled, urgent meetings by Zoom or Microsoft Teams on short notice.

IV. Proposed Fee Structure

I am committed to providing effective, efficient representation tailored to the utilization needs of the City. I propose to provide legal services to the City using the following fee structure, and I am also willing to discuss other fee structures should the City desire to explore other options during contract negotiations.

- **Set Retainer for Council Meetings, with add-ons.**

<i>Item:</i>	<i>Rate:</i>
Monthly Base Charge	\$3000, which includes 12 hours of attorney time
Routine consultations (less than 10 minutes) with Council Members, Mayor, Clerk, and Department Heads	Included at no charge
Hourly attorney services outside of meetings on approved assignments, including litigation	\$300 per hour, billed in 1/10 (6 minute) increments for attorney time actually spent on the matter <u>after the first 12 hours each month</u> spent on City legal services.
Attorney Travel Charges	2/3 the attorney hourly rate (i.e., \$200 per hour), which does not count toward the 12 hour “bucket” of attorney time included monthly. Mileage is not charged, and meals are not reimbursed.
Telephone calls or facsimiles	No per call charge beyond attorney time as provided above

Electronic Research	Included at no charge unless approval is given by the Council to incur extraordinary charges beyond state-court research subscription
Postage and Mailing Expenses	No charge unless postage and mailing expenses exceed \$20 per month; if in excess of \$20 monthly, actual costs shall be reimbursed by the City.
Bond Issuance and Public Financing	In the event an opinion of counsel is required for financing issues, \$2.00 per \$1,000 of the amount financed/bonds issued.

In sum, under the above fee structure, each month the City would pay \$3,000 as a base fee, which includes up to 12 hours of attorney time other than travel time. If the City utilizes more than 12 hours in any month, attorney time is billed at \$300 per hour. Routine consultations of less than 10 minutes with City elected officials and Department Heads are included in the monthly base fee. All travel time is billed at 2/3 the attorney hourly rate, separately from other attorney charges.

V. References

Mr. Kyle Bauman
City Attorney, City of Destin
(850) 585-4775
kbauman@asglegal.com

Mr. Jeff Burns
City Attorney, City of Fort Walton Beach
(850) 830-4723
jburns@burnsfirmlegal.com

Mr. Craig Shaw
Chairman,
Board of Commissioners
North Okaloosa Fire District
(850) 585-8948
Craigshaw99@hotmail.com

VI. Noted Exceptions to RFP

1. Because of my existing commitments to current clients, I must note an exception involving meeting schedules. The City of Crestview City Council meets on the 2nd and 4th Mondays of each month at 6:00 pm, occasionally preceded by a Community Redevelopment Agency meeting at 5:00 pm. The City of Crestview’s Local Planning Agency meets on the 1st Monday of each month at 6:00 pm. I have other monthly commitments on the 1st Thursday of each month, the 3rd Thursday of each month, and the 3rd Tuesday of each month. This leaves, for example, availability for morning meetings on the 1st Monday and 6:00 pm meetings on the 3rd Monday, along with several other days.

2. The City Charter specifies that the City Attorney shall “serve for a period of one

year[.]” I request that any contract include an automatic annual renewal provision to avoid the necessity of submitting annual proposals, but that the contract also include a 90 day termination provision for either side.

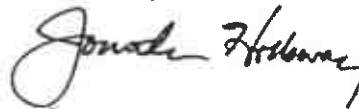
3. I carry \$250,000 limits on professional liability insurance with a \$5,000 deductible. This is consistent with small firms in the local area, and we believe it adequately covers any risk faced. We do not carry worker’s compensation insurance because we are an employer with 3 or less employees and therefore are not required to carry coverage under Florida law.

4. Due to the existence of professional liability insurance for claims of negligence, we will not agree to contractual indemnity in any contract for services. We are proud of our work and can represent that we have never been the subject of a professional liability claim by any of our public agency clients. However, the City’s concern with indemnity should nonetheless be satisfied by the existence of professional liability insurance.

Conclusion

I look forward to working with the City on a long-term basis. I am flexible to meet the needs of the City and desire to have a relationship where the City exerts significant control over the involvement of City Attorney, such that costs can be controlled and expectations are not just met, but exceeded. I believe my proposal reflects a commitment to working with the City to achieve a mutually beneficial relationship.

Sincerely,



Jonathan T. Holloway

Contini Law, P.A.

City of Bonifay
Rickey Callahan, City Clerk
City Council
401 McLaughlin Avenue
Bonifay, Florida 32425

RE: City Attorney Services – RFP – CA – 2023-001

To Whom it May Concern,

Enclosed herein and attached hereto please find the proposal from Contin Law, PA (a woman-owned business in the State of Florida) as it pertains to the subject RFP. The proposal details my qualifications, abilities, and rates and includes references with their contact information.

The City of Bonifay, pursuant to s3.10 of the City Charter, is seeking a City Attorney to advise and represent the city in and for a variety of legal areas including budgeting and taxes, property planning and zoning, litigation on the City's behalf, drafting of legal documents and contracts, and ensure the City's compliance with state and federal laws and regulations. The City Attorney is also responsible for advising the City Council, Clerk, or other departments heads regarding their duties and powers as needed. As part of these tasks, the City Attorney is also responsible for providing an accurate detailed report of the work done each month.

The City Attorney will be expected to provide legal review, comment, and opinion on all matters with particular interest in the contractual issues pertaining to land use, zoning, codes and code enforcement, solicitations, and ordinances. In addition, the attorney will be relied upon to provide advice and opinion on several matters regarding city operation and items that come before the council to ensure compliance with state and federal rules, laws, and regulations. Timely attention and response to these and other items is critical to providing proper counsel to the city council, mayor, and department heads.

I have practiced law for 10 years in the State of Florida, primarily focused on domestic relations. However, I have practiced in a broad area of the law to include contractual, criminal, and personnel. I am dedicated to my clients and their needs as can be seen from my Google 4.8-star rating. If selected, would apply that same dedication and attentiveness to the City of Bonifay.

Thank you for your consideration regarding this matter.

Respectfully,



Danielle Contini, Esq.

Danielle Contini
City Attorney Services – RFP CA-2023-001

Attorney Profile

I have been a member of the Florida Bar Association since 2013 with no disciplinary actions or complaints filed against me. I have a Bachelor’s degree in Biochemistry from Florida State University (BS 2010) and a Juris Doctor from FAMU (2013). I have represented clients in a variety of cases including civil, criminal, and domestic relations, representing more than 60 clients simultaneously. This requires a broad set of abilities including but not limited to the following:

- gathering and reviewing public records
- subpoenaing records
- negotiating, drafting, and reviewing legal documents
- negotiating, drafting, and reviewing contracts
- litigating issues through mediation and court actions
- performing legal research
- documenting monthly services and costs for each client
- communicating promptly with clients, attorneys, and judicial officers
- operating in judicial circuits and counties across Florida from Holmes County to Miami-Dade County

Accessibility and Responsiveness

My office is currently located at 127 North Grove Street, Eustis, Florida. Office hours are Monday through Friday, 8:00 a.m. to 4:00 p.m. by appointment. Should I be awarded the service contract, I will relocate my office to within 50 miles of Bonifay to enable better access for the City. Office hours will be the same once the office is opened. In the transition period, I will always be accessible by phone/text/video conference/email. In the transition period, I will travel from Eustis at no additional cost to the City to attend the regularly scheduled council meetings.

Response times to issues will depend on the complexity of the issue presented. Simple issues can expect a full response within 24 hours. Should the issue be complex, notification of the complexity of the issue will be provided within 24 hours along with a window of time in which a full and complete response can be expected.

The lead-time required for attending an urgent and unscheduled meeting will depend on the location of the office and whether an in-person appearance is required. In-person meetings will require 48 hours’ notice until the office is relocated. Once the office is relocated, a minimum of 4 hours’ notice will be required. In either case, a summary of the issue to be discussed in the meeting must be provided at time of notice so that I can be prepared as much as possible to support the City

I am the only attorney in the law firm currently. In the event of any planned absence longer than a week, I will notify the City Council at least 3 months in advance. During that time, I will be available by phone/text/video conference/email and will make every effort to deconflict my planned absence with critical city activities that need my attention. In the event I am ill for more than a week, I will engage a suitable backup to support city issues. This has a low probability of

Danielle Contini
City Attorney Services – RFP CA-2023-001

occurrence based on my past health condition. Previously, I have been able to support client needs via **phone/text/email** during short term illness absences.

References

Brian J. Welke
Circuit Court Judge in the Fifth Judicial Circuit
550 West Main Street, Tavares, Florida 32778
sturner@circuit5.org
352-742-4206

Donald Morrell
United States Citizenship and Immigration Services Operational Support Specialist; Attorney
390 North Orange Avenue, Orlando, Florida 32801
Morrelldr@gmail.com
518-894-4813

Anastasia Banbor
Associate Attorney KJ Law
206 West Main Street, Tavares, Florida 32778
abanbor@kilawpa.com
352-735-4342

Justin Bellamy
President/CEO of Diaper Goat, LLC and Red Pig Music Management, Inc.
2525 Summer Glen Drive, Orlando, Florida 32818
jbellamy@diapergoat.com
980-333-1938

Proposed Costs

For my **general services** to the city as defined in Scope of Services item 1-24 excluding Item 7 and the litigation **portion of** Item 6, I propose a flat rate of \$72,000.00 per year. It does not include litigation fees and costs defined below.

Litigation Fees:

Should there be a need to support litigation on behalf of the City, attorney labor will be billed at a rate of \$300.00 per hour and support staff at \$100 per hour. "Litigation fees" is defined as any work performed in preparation for a court or arbitration appearance, appearing at a court or arbitration hearing, and any work required post court or arbitration proceeding to finalize or close the matter. This includes any support to external litigation or arbitration counsel hired by the City or Third Parties in support of the City.

Danielle Contini
City Attorney Services – RFP CA-2023-001

Costs:

- Photocopying \$0.25 per page
- Incoming Facsimile \$0.25 per page
- Travel by personal automobile \$0.65 per mile
- Meals when travelling \$50.00 per day.

Travel costs are charged for travel related to performing work for the City but exclude travel between Bonifay city offices and the law office for business other than litigation.

Other items such as postage, court filing and subpoena fees, recording fees, etc. will be billed at cost.

Labor and costs are tracked using QuickBooks and other spreadsheets. Invoices are automatically generated each month and sent via email to the appropriate individual, corporation, or department, each being identified as a client or sub-client with an individual account with the firm. Work performed and payments made are credited to the client account so that each account is balanced separately. Each invoice indicates all labor activities and costs incurred for that billing cycle for that client account. Exactly how you prefer to be billed and the level of indenture (sub-client list) will be established in partnership with the City Clerk should I be awarded the Service Contract.

ORIGINAL

Section VII, Item C.

From: **Jason Powell** <powellhe72@gmail.com>
Date: Sun, Sep 17, 2023 at 5:51 PM
Subject: Intent to serve
To: Rickey Callahan <rickey.callahan@cityofbonifay.com>

Ricky, could you please forward as necessary.

City of Bonifay council members,

Those of you who may not be aware, my name is Jason Powell. I have been a lifelong Holmes county resident with many of those years being in the City of Bonifay. I would like to express my interest in being considered for the current vacant council seat. I ran my campaign in March for the seat in question and feel that with it now being vacated, it's nothing but right it go to me. I pledged my time and knowledge to the people of this city and will continue to do so. Thank you for your time and consideration in this matter.

Jason Powell
505 E North Ave
Bonifay FL 32425
850-258-1085

Sent from my iPhone

--
Rickey D. Callahan, City Clerk
City of Bonifay
301 N. Etheridge Street
Bonifay, Florida 32425
(850) 547-4238
rickey.callahan@cityofbonifay.com

Larry F. Cook, Mayor
Rickey Callahan, City Clerk
301 J. Harvey Etheridge Street
Bonifay, FL 32425
Telephone: (850) 547-4328
Fax: (850) 547-9014



City Council Section VII, Item C.
James W. Sellers
Shelley Carroll
Rick Crews

Vacant Council Seat Appointment Application

Applicant Name: Charles Flowers Phone Number: 850 768-9442

Applicant Address: 606 East Virginia Ave, Bonifay, FL 32425

Do you reside in the city limits? Yes Have you lived at this location for 2 years or more? Yes/17yrs

Email Address: Flowersc64@gmail.com

Are you available for general session meetings on the 2nd Monday at 9am and the 4th Monday at 6pm? Yes

Do you understand that special sessions and emergency sessions may arise? Yes

Are you willing to take an online course on ethics and Sunshine Law at no cost to you? Yes

The course consists of: Two hours of Florida Ethics Law (Chapter 112, Florida Statutes), one hour of Open

Meetings (Chapter 286, Florida Statutes), & one hour of Open Records (Chapter 119, Florida Statutes).

Retired USAir Force Veteran, 23yrs Honorable service - 20yrs Security & Law Enforcement
Briefly describe why you want to serve on the City Council Dedicated, Dependable, Team Worker

Graduate HCHS, AA police science/criminology, BS Behavior Science - Career development Doc 3 years, classification and probation officer, Retired pastor of 24 years, 9 congregations, Dept. Of Children & Families/ protective investigator Family counselor support program Mgr. 18 years, Experience logistic plans & Program, worked w/ public, planning & executing activities in community.

Applicant must provide copy of valid drivers license and valid voters registration card. Addresses must match on application, driver's license, and voters registration card. By signing below, I hereby attest that I am a qualified applicant to serve on the City Council

Charles Flowers

Applicant Signature

Sabrina E. Porter

Witness Signature

Charles Flowers, Oct 19, 2023

Applicant print name & date

Sabrina E. Porter 10/19/2023

Witness print name & date

Received
11/15/23
12:50 PM
FOR VACANT COUNCIL SEAT.
RKH

CITY OF BONIFAY

Employment Application



301 J. Harvey Etheridge Street, Bonifay, Florida 32425
Phone (850) 547-4238 Fax (850) 547-9014

INSTRUCTIONS

This application must be typed or printed legibly in blue or black ink. All questions must be answered. Applications that are not complete will not be considered. If space is not sufficient for complete answers or you wish to furnish additional information, please attach additional pages to the back of this application, and number answers to correspond with questions.

APPLICANT INFORMATION

Last Name: **BROOKS** First: **ROGER** M.I.: **H** Date: **11/10/23**
Street Address: **613 N. Caryville Road** Apartment/Unit #:
City: **Bonifay** State: **Florida** ZIP: **32425**
Home Phone: Cell Phone: **850-658-1173** Email Address: **rhortonbrooks104@gmail.com**
Date Available to Start: **11/10/23** Desired Salary: **\$300/month**

Position Applied for: **CITY COUNCILMAN SEAT 51**

- Are you now able to perform the duties related to the position for which you have applied, without accommodation? YES NO If no, explain:
- Are you currently employed? YES NO If yes, may we contact your current employer? YES NO
- Are you over the age of eighteen? YES NO If no, hire is subject to verification that you are of minimum legal age to work.
- Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO
- Have you ever worked for the City of Bonifay? YES NO If so, when? **3/25/76 - 2/20/23**
- Are you related to any current employee of the City of Bonifay? YES NO If yes, who?
- Have you ever been arrested, charged, incarcerated, indicted, or received a notice or summons to appear for any criminal violation, even if it has been sealed/expunged? (A conviction record will not necessarily bar employment.) YES NO If yes, please give date of conviction and nature of the offense.

EDUCATION

High School: **HCHS** Address: **401 W. McLaughlin Avenue, Bonifay, FL 32425**
 Did you graduate? YES NO

College: **FSU** Address: **Tallahassee, FL**
 Did you graduate? YES NO Degree: **ALL COURSE WORK FOR BS EXCEPT INTERN.**

Other: Address:
 Did you graduate? YES NO Degree:

SPECIALIZED SKILLS (Please list any skills you have that would make you qualified for this position)

Computer Skills: Microsoft office, excel, basic skills.

Equipment Skills:

Certifications:

WPM:

Second Language:

Additional skills/qualifications: CDL State of Florida.

DRIVING HISTORY

Are you a licensed Florida automobile operator or CDL? YES NO Date of Expiration:

License Class: PASSENGER

EMPLOYMENT HISTORY (Please list present and past employment, beginning with most recent)

Company: U. S. Postal Service

Phone: (8505472542

Address: 325 W. Highway 90, Bonifay, FL

Supervisor: Todd Smith, retired

Job Title: Postmaster

Starting Salary: \$

Ending Salary: \$

Responsibilities: Managed a 22 employee operation

From: To: 8/30/2012 Reason for Leaving: Retired

May we contact your previous supervisor for a reference? YES NO

Company: Holmes District School Board

Phone: (850) 547 9341

Address: 701 E. Pennsylvania Avenue, Bonifay

Supervisor: Shane Bush

Job Title: Bus Driver

Starting Salary: \$

Ending Salary: \$

Responsibilities: Drive students to and from school

From: To: Reason for Leaving: Still employed

May we contact your previous supervisor for a reference? YES NO

Company:

Phone: ()

Address:

Supervisor:

Job Title:

Starting Salary: \$

Ending Salary: \$

Responsibilities:

From: To: Reason for Leaving:

May we contact your previous supervisor for a reference? YES NO

Have you ever had any disciplinary action taken against you from any employment or position you have held?

YES NO If yes, explain:

REFERENCES

Please list three references.

Full Name: Cody Taylor

Relationship: Friend

Occupation: Retired

Phone: (850) 547-3927

Address: 3268 Cody Taylor Ln., Bonifay, Florida 32425

Full Name: Shelly Chandler

Relationship: Friend

Occupation: Pastor

Phone: (850) 547-2420

Address: 311 N. Waukesha Street, Bonifay, FL 32425

Full Name: James Goodman

Relationship: Friend

Occupation: Retired

Phone: ()

Address: 1510 Jenkins Rd., Bonifay, FL 32425

DISCLAIMER AND SIGNATURE

I certify that my answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information in my application or interview(s) may result in termination. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature: Roger H. Brooks



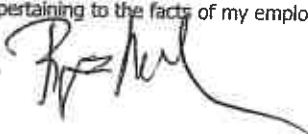
Date: 11/10/23

AUTHORIZATION FOR BACKGROUND CHECK

I, Roger H. Brooks

do hereby authorize the City of Bonifay to do a background check researching any criminal history, driving violations, and financial reports on file as part of consideration for employment with the City of Bonifay. I hereby authorize my past employers to fully release any and all information pertaining to the facts of my employment.

Signature: Roger H. Brooks



Date: 11/10/23

TO APPLICANT: Thank you for taking the time to complete this application. We appreciate your interest in our organization. After your application has been reviewed by the hiring supervisor, you will either receive a phone call requesting to schedule an interview, or a letter notifying you that you have not been selected for the position that you applied for. If you are interested in applying for another open position you will need to complete and submit a new application. A new application will need to be completed for each open position that you would like to apply for. All open positions are advertised in the local newspaper. We consider applicants for all positions without regard to race, religion, creed, gender, national origin, age, disability, marital status, veteran status, or any other legally protected status.

Public Records Notice: Florida has a very broad public records law. Most written communications to or from city officials regarding the business of this agency are considered to be public records and will be made available to the public and media upon request.

FOR OUR INFORMATION

How were you made aware of this position?

<input type="checkbox"/>	City Website
<input type="checkbox"/>	Employ Florida
<input type="checkbox"/>	Friend
<input type="checkbox"/>	Relative
<input type="checkbox"/>	Media
<input type="checkbox"/>	Other: _____

HUMAN RESOURCE OFFICE USE ONLY

Employed? YES NO

Date of Employment:

Starting Salary: \$

Job Title:

Department:

Signature:

Date:

Larry F. Cook, Mayor
Rickey Callahan, City Clerk
301 J. Harvey Etheridge Street
Bonifay, FL 32425
Telephone: (850) 547-4328
Fax: (850) 547-9014

City Council Members:
James W. Sellers
Shelley Carroll
Rick Crews



Vacant Council Seat Appointment Application

Applicant Name: Eddie Dixon Phone Number: (850) 768-1054

Applicant Address: 116 Holmes Ave, Bonifay, FL 32425

Do you reside in the city limits? Yes Have you lived at this location for 2 years or more? Yes (20)

Email Address: edixon@culpeppenc.com

Are you available for general session meetings on the 2nd Monday at 9am and the 4th Monday at 6pm? Yes

Do you understand that special sessions and emergency sessions may arise? Yes

Are you willing to take an online course on ethics and Sunshine Law at no cost to you? Yes

The course consists of: Two hours of Florida Ethics Law (Chapter 112, Florida Statutes), one hour of Open Meetings (Chapter 286, Florida Statutes), & one hour of Open Records (Chapter 119, Florida Statutes).

Briefly describe why you want to serve on the City Council I like helping others.

I love Bonifay and want to see it and all its citizens prosper. I believe my experience in leadership across my career would be beneficial to the Bonifay City Council.

Applicant must provide copy of valid drivers license and valid voters registration card. Addresses must match on application, driver's license, and voters registration card. By signing below, I hereby attest that I am a qualified applicant to serve on the City Council

Eddie Dixon

Applicant Signature

Marcy Dixon

Witness Signature

Eddie Dixon 11/22/23

Applicant print name & date

Marcy Dixon 11-22-23

Witness print name & date

City of Bonify

**Bonifay FY 23
Fiscal Year 2023**

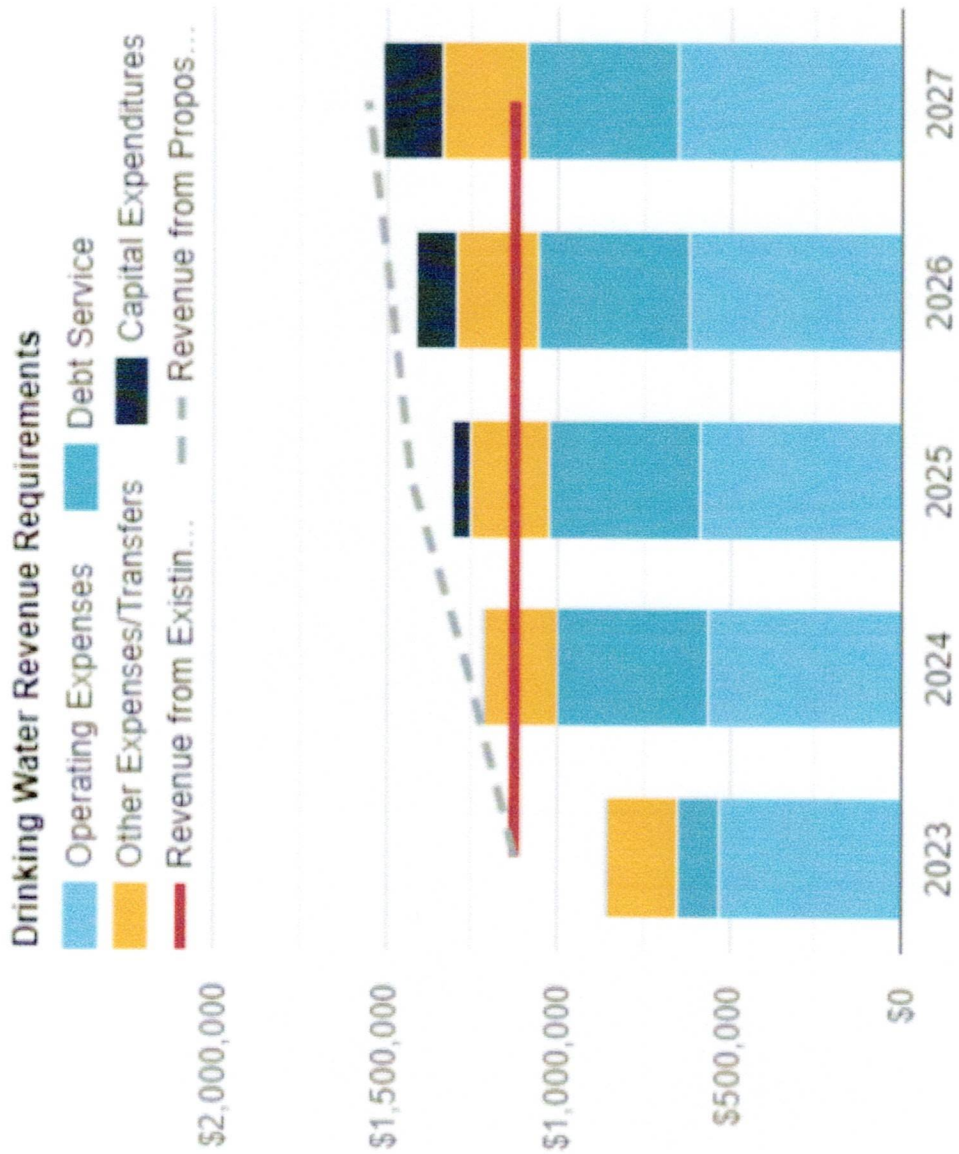


**FLORIDA RURAL WATER ASSOCIATION
2970 WELLINGTON CIRCLE
TALLAHASSEE, FL 32309
850-668-2746**

**Completed by: Bob Mearns
October 31, 2023**

Bonifay City of
Bonifay DW and WW FY2023
Fiscal Year: 2023
Water Revenue Requirements

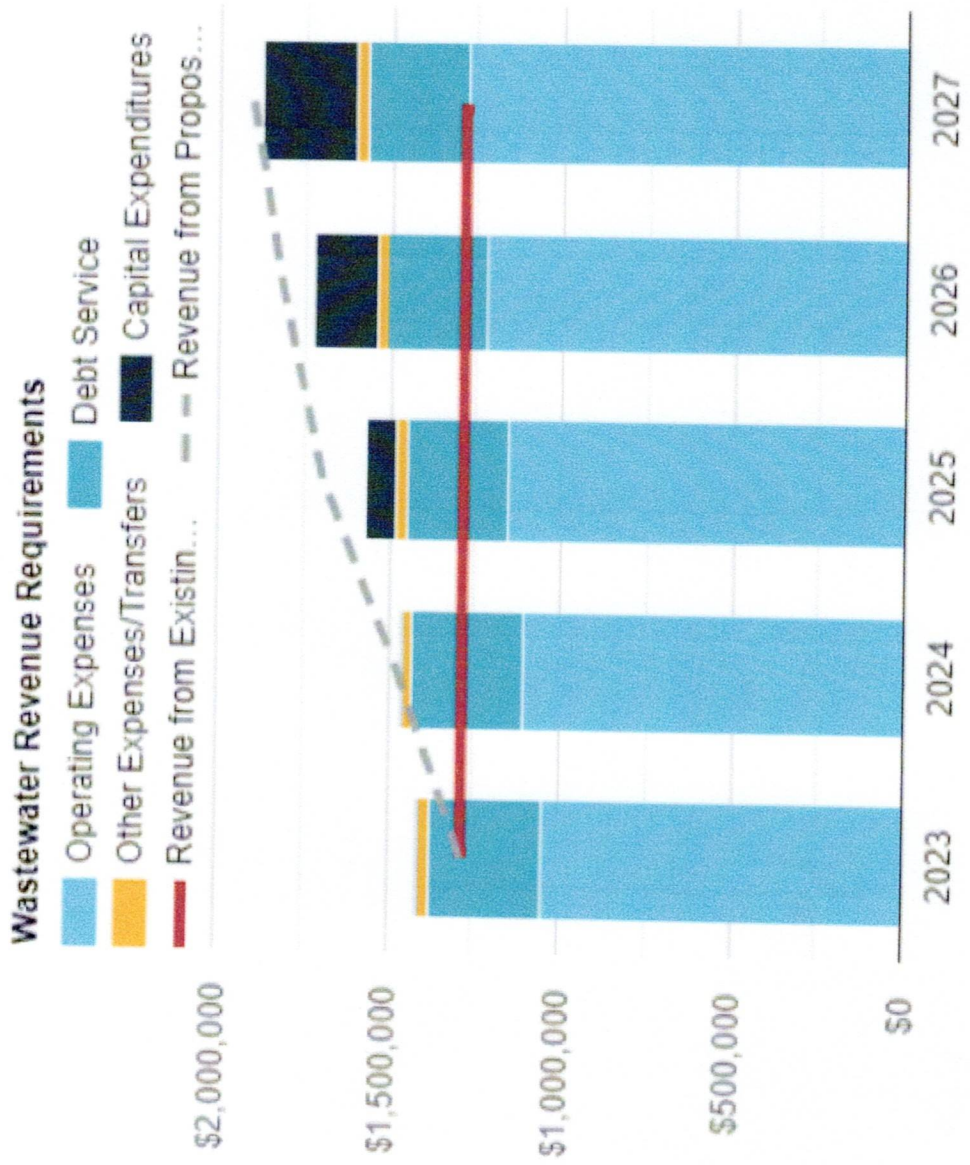
	2023	2024	2025	2026	2027
Revenue Requirements:					
Operating Expenses	\$532,300	\$558,900	\$586,800	\$616,200	\$647,000
Debt Service	\$117,700	\$441,300	\$440,600	\$441,000	\$440,200
Other Expenses/Transfers	\$200,000	\$210,000	\$220,500	\$231,500	\$243,100
Capital Expenditures	\$0	\$0	\$61,100	\$122,200	\$183,300
Gross Revenue Requirements	\$850,000	\$1,210,200	\$1,309,100	\$1,410,900	\$1,513,700
Less: Other Revenue	\$190,800	\$190,800	\$190,800	\$190,800	\$190,800
Net Revenue Requirements	\$659,100	\$1,019,300	\$1,118,300	\$1,220,100	\$1,322,800
Existing Rate Sufficiency:					
Revenue from Existing Rates	\$933,500	\$933,500	\$933,500	\$933,500	\$933,500
Revenue Surplus/(Deficiency)	\$274,400	-\$85,800	-\$184,800	-\$286,600	-\$389,300
Proposed Rate Sufficiency:					
Revenue from Proposed Rates	\$933,500	\$1,073,500	\$1,234,500	\$1,296,300	\$1,361,100
Increase in Revenue	\$0	\$140,000	\$301,000	\$362,800	\$427,600
Cumulative %					
All Customer Classes					
Base Charges	0.00%	15.00%	32.25%	38.86%	45.81%
Usage Charges	0.00%	15.00%	32.25%	38.86%	45.81%
Current Year %					
All Customer Classes					
Base Charges	0.00%	15.00%	15.00%	5.00%	5.00%
Usage Charges	0.00%	15.00%	15.00%	5.00%	5.00%
Revenue Surplus/(Deficiency)	\$274,400	\$54,200	\$116,300	\$76,200	\$38,300

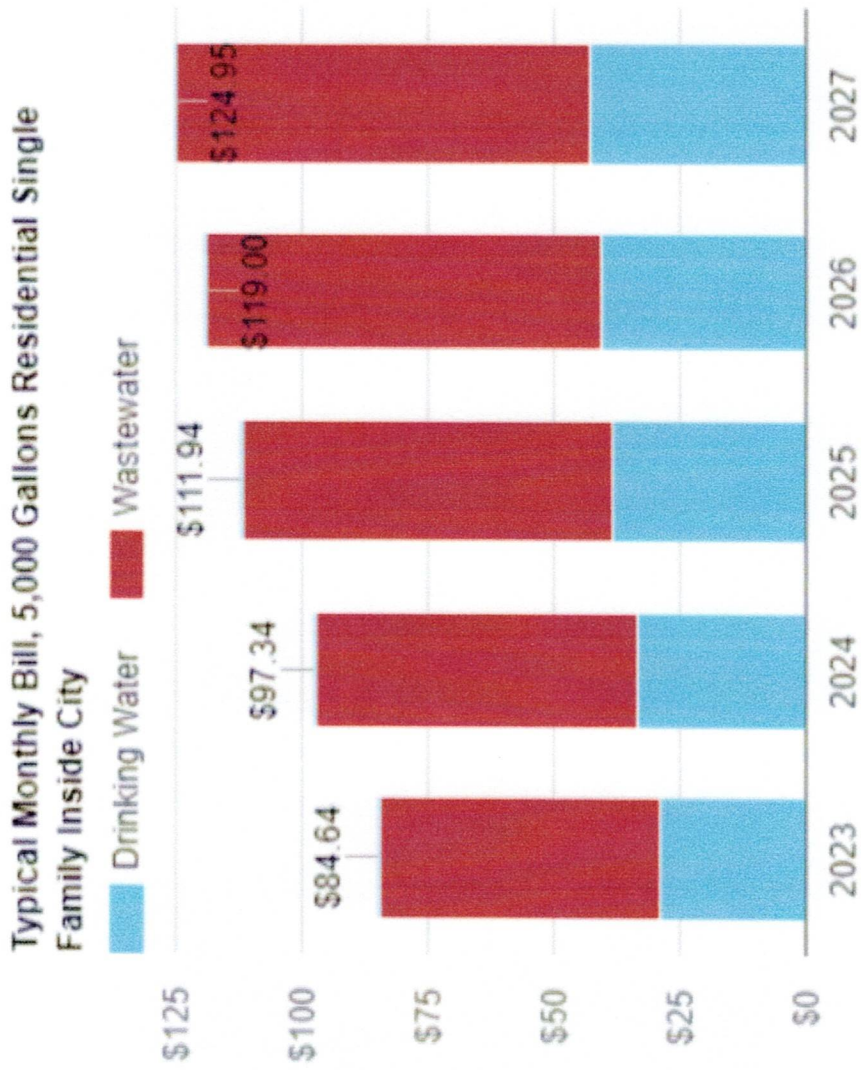


Bonifay City of
Bonifay DW and WW FY2023
Fiscal Year: 2023

Wastewater Revenue Requirements

	2023	2024	2025	2026	2027
Revenue Requirements:					
Operating Expenses	\$1,050,100	\$1,102,600	\$1,157,700	\$1,215,600	\$1,276,300
Debt Service	\$327,800	\$325,600	\$292,900	\$294,600	\$293,200
Other Expenses/Transfers	\$25,200	\$26,500	\$27,800	\$29,200	\$30,700
Capital Expenditures	\$0	\$0	\$91,600	\$183,200	\$274,800
Gross Revenue Requirements	\$1,403,100	\$1,454,700	\$1,570,000	\$1,722,600	\$1,875,000
Less: Other Revenue	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Net Revenue Requirements	\$1,391,100	\$1,442,700	\$1,558,000	\$1,710,600	\$1,863,000
Existing Rate Sufficiency:					
Revenue from Existing Rates	\$1,272,000	\$1,272,000	\$1,272,000	\$1,272,000	\$1,272,000
Revenue Surplus/(Deficiency)	-\$119,100	-\$170,700	-\$286,000	-\$438,600	-\$591,000
Proposed Rate Sufficiency:					
Revenue from Proposed Rates	\$1,272,000	\$1,462,800	\$1,682,200	\$1,800,000	\$1,890,000
Increase in Revenue	\$0	\$190,800	\$410,200	\$528,000	\$618,000
Cumulative %					
All Customer Classes					
Base Charges	0.00%	15.00%	32.25%	41.51%	48.58%
Usage Charges	0.00%	15.00%	32.25%	41.51%	48.58%
Current Year %					
All Customer Classes					
Base Charges	0.00%	15.00%	15.00%	7.00%	5.00%
Usage Charges	0.00%	15.00%	15.00%	7.00%	5.00%
Revenue Surplus/(Deficiency)	-\$119,100	\$20,100	\$124,200	\$89,400	\$26,900

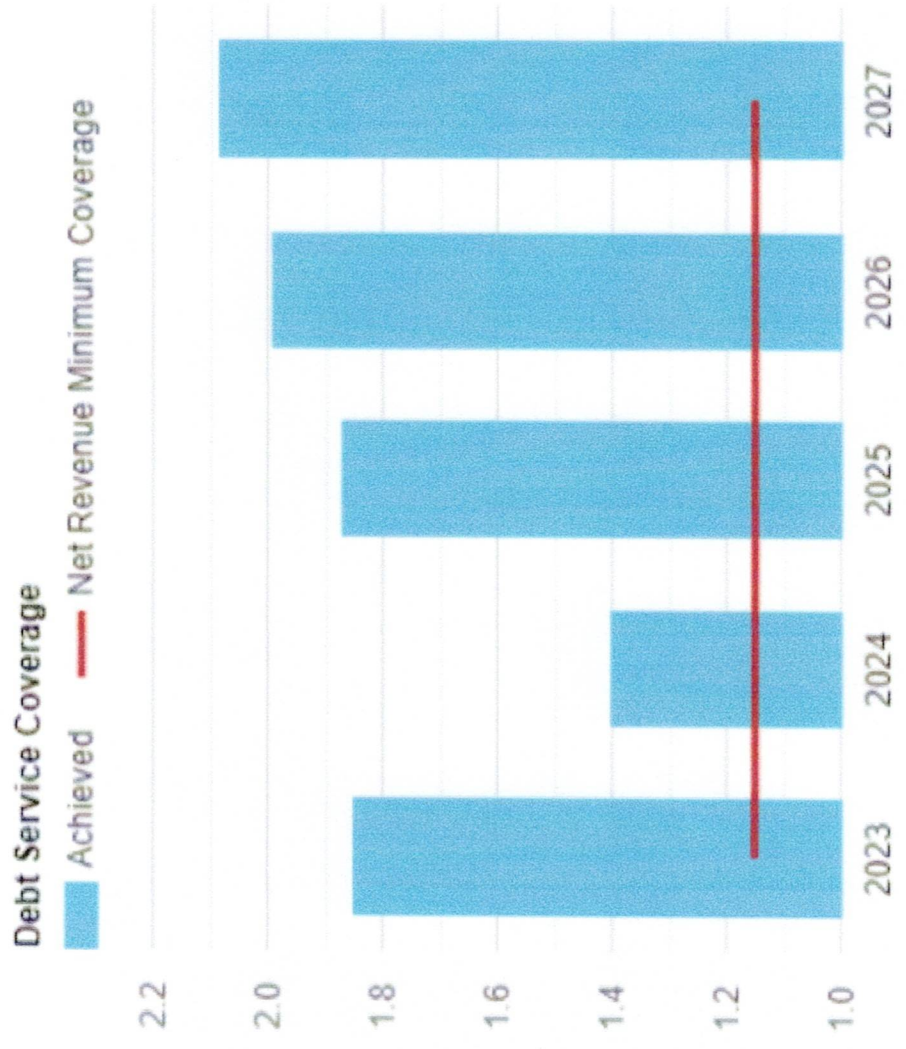




Bonifay City of
Bonifay DW and WW FY2023
Fiscal Year: 2023
Debt Service Coverage

	2023	2024	2025	2026	2027
Revenue:					
Revenue from Proposed Drinking Water Rates	\$933,500	\$1,073,500	\$1,234,500	\$1,296,300	\$1,361,100
Revenue from Proposed Wastewater Rates	\$1,272,000	\$1,462,800	\$1,682,200	\$1,800,000	\$1,890,000
Subtotal - Rate Revenue	\$2,205,500	\$2,536,300	\$2,916,700	\$3,096,200	\$3,251,000
Miscellaneous Revenue - Drinking Water	\$190,800	\$190,800	\$190,800	\$190,800	\$190,800
Miscellaneous Revenue - Wastewater	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Total Revenue	\$2,408,300	\$2,739,100	\$3,119,600	\$3,299,100	\$3,453,900
Operating Expenses:					
Drinking Water	\$532,300	\$558,900	\$586,800	\$616,200	\$647,000
Wastewater	\$1,050,100	\$1,102,600	\$1,157,700	\$1,215,600	\$1,276,300
Total Operating Expenses	\$1,582,300	\$1,661,500	\$1,744,500	\$1,831,800	\$1,923,300
Net Revenue	\$826,000	\$1,077,700	\$1,375,100	\$1,467,300	\$1,530,500
Debt Service:					
Drinking Water	\$117,700	\$441,300	\$440,600	\$441,000	\$440,200
Wastewater	\$327,800	\$325,600	\$292,900	\$294,600	\$293,200
Total Debt Service	\$445,500	\$766,900	\$733,600	\$735,600	\$733,400
Debt Service Coverage	1.85	1.41	1.87	1.99	2.09
Net Revenue Less Debt Service	\$380,500	\$310,800	\$641,500	\$731,700	\$797,100
Capital Expenditures:					
Drinking Water	\$0	\$0	\$61,100	\$122,200	\$183,300
Wastewater	\$0	\$0	\$91,600	\$183,200	\$274,800
Total Capital Expenditures	\$0	\$0	\$152,700	\$305,400	\$458,100

Other Expenses/Transfers:						
Drinking Water	\$200,000	\$210,000	\$220,500	\$231,500	\$243,100	
Wastewater	\$25,200	\$26,500	\$27,800	\$29,200	\$30,700	
Total Other Expenses/Transfers	\$225,200	\$236,500	\$248,300	\$260,700	\$273,800	
Revenue Surplus/(Deficiency)	\$155,300	\$74,300	\$240,500	\$165,600	\$65,200	



Bonifay City of
Bonifay DW and WW FY2023
Fiscal Year: 2023
CIP Schedule

Description	Funding Source	2023	2024	2025	2026	2027
WWTP Solar Farm	Grant	\$0	\$0	\$0	\$3,000,000	\$0
WWLift Station Rehab	Grant	\$0	\$1,800,000	\$1,800,000	\$1,880,000	\$1,800,000
WW Service Extension-SR E. 90	Grant	\$0	\$0	\$0	\$1,200,000	\$0
WW Service Line Extension W SR 90	Grant	\$0	\$0	\$0	\$0	\$1,200,000
WW Service Extension North Ave	Grant	\$0	\$0	\$0	\$0	\$1,800,000
WW Collection System Improvement	Grant	\$0	\$400,000	\$0	\$400,000	\$0
Water System Improvements Projects 1-4	Future Loan	\$0	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000
Water Remote Read Meters	Grant	\$0	\$985,000	\$0	\$0	\$0
Water Hydrant Replacement Project	Grant	\$0	\$300,000	\$300,000	\$300,000	\$300,000
Water Pump 4	Grant	\$0	\$8,400	\$250,000	\$0	\$0
Water Main Replacement W. Virginia Ave.	Grant	\$0	\$0	\$0	\$350,000	\$0
Water Main Replacement Jenkins, Smith. Brooks 2,000 ft.	Grant	\$0	\$400,000	\$0	\$0	\$0
Water Asset Management Costs	Water Revenues	\$0	\$0	\$0	\$61,100	\$183,300
Wastewater Asset Management Costs	Wastewater Revenues	\$0	\$0	\$0	\$91,600	\$274,800
		\$0	\$5,193,400	\$3,802,700	\$8,735,400	\$6,858,100

Bonifay City of
 Bonifay DW and WW FY2023
 Fiscal Year: 2023
 Operating Expense Projection

Fund Name	Type of Expense	Cost Allocation	Description	Historical 2022	Budget 2023	Escalation Factor	2024	2025	2026	2027
535-12000	Personnel	100% Wastewater	Salaries-regular	\$202,600	\$190,300	CPI	\$199,800	\$209,800	\$220,300	\$231,300
535-21000	Personnel	100% Wastewater	Social security tax	\$12,500	\$11,800	CPI	\$12,400	\$13,000	\$13,700	\$14,300
535-21100	Personnel	100% Wastewater	Medicare	\$2,900	\$2,800	CPI	\$2,900	\$3,000	\$3,200	\$3,400
535-22500	Personnel	100% Wastewater	Retirement Expense	\$3,900	\$7,500	CPI	\$7,900	\$8,300	\$8,700	\$9,100
535-23000	Personnel	100% Wastewater	Health Insurance	\$30,200	\$52,900	CPI	\$55,600	\$58,300	\$61,300	\$64,300
535-25000	Personnel	100% Wastewater	Workers Comp	\$3,300	\$3,700	CPI	\$3,900	\$4,100	\$4,300	\$4,500
535-31000	Professional Services	100% Wastewater	Professional Services	\$200	\$0	CPI	\$0	\$0	\$0	\$0
535-32000	Professional Services	100% Wastewater	Audit expense	\$10,600	\$6,700	CPI	\$7,000	\$7,400	\$7,800	\$8,100
535-34000	Professional Services	100% Wastewater	ContractualService-Reg	\$14,800	\$400	CPI	\$400	\$400	\$400	\$400
535-34100	Professional Services	100% Wastewater	Contractual Service-Comp	\$7,400	\$0	CPI	\$0	\$0	\$0	\$0
535-36000	O&M	100% Wastewater	Bank Charges	\$100	\$0	CPI	\$0	\$0	\$0	\$0
535-36100	O&M	100% Wastewater	Investment Fees	\$3,000	\$0	CPI	\$0	\$0	\$0	\$0
535-40000	O&M	100% Wastewater	Travel Expenses	\$0	\$0	CPI	\$0	\$0	\$0	\$0
535-41000	O&M	100% Wastewater	Telephone Service	\$6,600	\$3,900	CPI	\$4,100	\$4,300	\$4,500	\$4,700
535-42000	O&M	100% Wastewater	Postage	\$600	\$2,500	CPI	\$2,600	\$2,800	\$2,900	\$3,000
535-43000	O&M	100% Wastewater	Utilities	\$443,300	\$475,000	CPI	\$498,800	\$523,700	\$549,900	\$577,400
535-45200	O&M	100% Wastewater	Insurance	\$56,700	\$45,000	CPI	\$47,200	\$49,600	\$52,100	\$54,700
535-46000	Maintenance	100% Wastewater	Repairs/Maint	\$42,700	\$35,000	CPI	\$36,800	\$38,600	\$40,500	\$42,500
535-49000	O&M	100% Wastewater	Other Charges	\$600	\$300	CPI	\$300	\$300	\$300	\$400
535-49200	O&M	100% Wastewater	Misc Expense	\$500	\$0	CPI	\$0	\$0	\$0	\$0
535-47000	Other	100% Wastewater	Notices & Legal	\$0	\$200	CPI	\$200	\$200	\$200	\$200
535-49400	O&M	100% Wastewater	Special Waste	\$14,600	\$13,500	CPI	\$14,200	\$14,900	\$15,600	\$16,400
535-51000	O&M	100% Wastewater	Office Supplies	\$100	\$1,800	CPI	\$1,900	\$2,000	\$2,100	\$2,200
535-52100	O&M	100% Wastewater	Operating Supplies	\$7,500	\$27,500	CPI	\$28,900	\$30,300	\$31,800	\$33,400
535-52100	O&M	100% Wastewater	Uniform Rental	\$2,000	\$0	CPI	\$0	\$0	\$0	\$0
535-52200	O&M	100% Wastewater	Fuel/Oil	\$6,600	\$6,500	CPI	\$6,800	\$7,200	\$7,500	\$7,900
535-52300	O&M	100% Wastewater	Sewer Tap supplies	\$0	\$0	CPI	\$0	\$0	\$0	\$0
535-52400	O&M	100% Wastewater	Chemicals	\$47,000	\$50,000	CPI	\$52,500	\$55,100	\$57,900	\$60,800
535-52500	O&M	100% Wastewater	Laboratory expense	\$13,400	\$25,000	CPI	\$26,200	\$27,600	\$28,900	\$30,400
535-52600	O&M	100% Wastewater	Engineering and inspections	\$0	\$0	CPI	\$0	\$0	\$0	\$0
535-54000	O&M	100% Wastewater	Certifications-Permits/license	\$2,100	\$1,500	CPI	\$1,600	\$1,700	\$1,700	\$1,800
535-58100	Transfers Out	100% Wastewater	Transfer to General Fund	\$324,200	\$25,100	CPI	\$26,300	\$27,700	\$29,000	\$30,500
535-64000	O&M	100% Wastewater	Equipment	\$700	\$0	CPI	\$0	\$0	\$0	\$0
533-12000	Personnel	100% Water	Salaries Regular	\$281,800	\$224,600	CPI	\$235,900	\$247,700	\$260,000	\$273,100
533-21000	Personnel	100% Water	Social Security tax	\$17,400	\$13,900	CPI	\$14,600	\$15,400	\$16,100	\$16,900
533-21100	Personnel	100% Water	Medicare	\$4,100	\$3,300	CPI	\$3,400	\$3,600	\$3,800	\$4,000
533-22500	Personnel	100% Water	Retirement Expense	\$2,800	\$9,000	CPI	\$9,400	\$9,900	\$10,400	\$10,900
533-23000	Personnel	100% Water	Health Insurance	\$39,600	\$63,500	CPI	\$66,700	\$70,000	\$73,500	\$77,000
533-24000	Personnel	100% Water	Worker's comp	\$3,600	\$4,800	CPI	\$5,000	\$5,300	\$5,600	\$5,900
533-31000	Professional Services	100% Water	Professional Services	\$3,100	\$0	CPI	\$0	\$0	\$0	\$0
533-32000	Professional Services	100% Water	Audit expense	\$10,600	\$6,900	CPI	\$7,200	\$7,600	\$8,000	\$8,400

Section VIII, Item A.

533-34000	Maintenance	100% Water	R&R & Tanks-contract	\$24,100	\$30,000 CPI	\$31,500	\$33,100	\$34,700	\$36,500
533-34100	Professional Services	100% Water	Contractual-computer	\$5,400	\$0 CPI	\$0	\$0	\$0	\$0
533-36000	O&M	100% Water	Bank Charges	\$200	\$600 CPI	\$600	\$600	\$600	\$700
533-40000	O&M	100% Water	Travel Expense	\$0	\$0 CPI	\$0	\$0	\$0	\$0
533-41000	O&M	100% Water	Telephone service	\$5,400	\$6,000 CPI	\$6,300	\$6,600	\$6,900	\$7,300
533-42000	O&M	100% Water	Postage	\$7,600	\$6,500 CPI	\$6,800	\$7,200	\$7,500	\$7,900
533-43000	O&M	100% Water	Utilities	\$62,200	\$60,000 CPI	\$63,000	\$66,200	\$69,500	\$72,900
533-44000	O&M	100% Water	Rentals/Leases	\$0	\$0 CPI	\$0	\$0	\$0	\$0
533-45200	Personnel	100% Water	Insurance	\$47,600	\$20,000 CPI	\$21,000	\$22,000	\$23,200	\$24,300
533-46000	Maintenance	100% Water	Repairs/Maint	\$28,600	\$35,000 CPI	\$36,800	\$38,600	\$40,500	\$42,500
533-49000	O&M	100% Water	Other Charges	\$600	\$0 CPI	\$0	\$0	\$0	\$0
533-49200	Other	100% Water	Miscellaneous	\$100	\$0 CPI	\$0	\$0	\$0	\$0
533-49600	O&M	100% Water	Credit Card fee	\$10,900	\$11,000 CPI	\$11,600	\$12,100	\$12,700	\$13,400
533-51000	O&M	100% Water	Office Supplies	\$300	\$3,000 CPI	\$3,200	\$3,300	\$3,500	\$3,600
533-52100	O&M	100% Water	Operating Supplies	\$4,500	\$10,000 CPI	\$10,500	\$11,000	\$11,600	\$12,200
533-52101	O&M	100% Water	Uniform rental	\$2,400	\$0 CPI	\$0	\$0	\$0	\$0
533-52200	O&M	100% Water	Fuel/Oil	\$14,700	\$10,000 CPI	\$10,500	\$11,000	\$11,600	\$12,200
533-52300	O&M	100% Water	Water-Tap Supplies	\$0	\$500 CPI	\$500	\$600	\$600	\$600
533-52301	Maintenance	100% Water	Water Meters & Supplies	\$11,100	\$6,000 CPI	\$6,300	\$6,600	\$6,900	\$7,300
533-52400	O&M	100% Water	Laboratory Expense	\$2,200	\$6,000 CPI	\$6,300	\$6,600	\$6,900	\$7,300
533-52600	Professional Services	100% Water	Engineering Services	\$0	\$0 CPI	\$0	\$0	\$0	\$0
533-54000	O&M	100% Water	Permits/Certifications	\$0	\$600 CPI	\$600	\$700	\$700	\$700
533-54300	Personnel	100% Water	Education/Recertification	\$70	\$0 CPI	\$0	\$0	\$0	\$0
533-58100	Transfers Out	100% Water	Transfer to General Fund	\$177,900	\$200,000 CPI	\$210,000	\$220,500	\$231,500	\$243,100
533-64000	O&M	100% Water	Equipment	\$900	\$0 CPI	\$0	\$0	\$0	\$0
535-54100	Personnel	100% Wastewater	Dues/License/Membership	\$1,700	\$1,500 CPI	\$1,600	\$1,700	\$1,700	\$1,800
535-64500	Capital	100% Wastewater	Capital Outlay	\$6,400	\$0 CPI	\$0	\$0	\$0	\$0
533-58110	Transfers Out	100% Water	Transfer to Sanitation	\$10,000	\$0 CPI	\$0	\$0	\$0	\$0
533-58115	Transfers Out	100% Water	Transfer to Wastewater Fund	\$50,000	\$0 CPI	\$0	\$0	\$0	\$0
533-64500	O&M	100% Water	Capital Outlay	\$1,000	\$0 CPI	\$0	\$0	\$0	\$0
533-45199	Professional Services	100% Water	Bonds & Insurance	\$100	\$100 CPI	\$100	\$100	\$100	\$100
535-46005	Maintenance	100% Wastewater	Lift Station & Pumps	\$0	\$85,000 CPI	\$89,200	\$93,700	\$98,400	\$103,300
535-64050	O&M	100% Wastewater	Lift Station Pump Repla	\$27,900	\$0 CPI	\$0	\$0	\$0	\$0
533-54100	O&M	100% Water	Dues/License/membership	\$80	\$1,000 CPI	\$1,000	\$1,100	\$1,200	\$1,200
			Total	\$2,127,600	\$1,807,600	\$1,898,000	\$1,992,900	\$2,092,500	\$2,197,100

Typical Monthly Bill, Residential Inside City, 5,000 Gallons

	2023	2024	2025	2026	2027
Drinking Water					
Base Charge	\$21.21	\$24.39	\$28.05	\$29.45	\$30.93
Usage Charge, 5,000 Gallons	\$7.95	\$9.14	\$10.51	\$11.04	\$11.59
Subtotal	\$29.16	\$33.53	\$38.56	\$40.49	\$42.52
Wastewater					
Base Charge	\$42.34	\$48.69	\$55.99	\$59.91	\$62.91
Usage Charge, 5,000 Gallons	\$13.14	\$15.11	\$17.38	\$18.59	\$19.52
Subtotal	\$55.48	\$63.80	\$73.37	\$78.51	\$82.43
Combined Bill	\$84.64	\$97.34	\$111.94	\$119.00	\$124.95

**Bonifay City of
Bonifay DW and WW FY2023
Fiscal Year: 2023
Rate Schedule**

	2023	2024	2025	2026	2027
Drinking Water					
Residential					
Base Charges Inside City					
5/8-inch	\$21.21	\$24.39	\$28.05	\$29.45	\$30.93
Base Charges Outside City					
5/8-inch	\$26.51	\$30.49	\$35.06	\$36.81	\$38.65
Usage Charges Inside City					
2,001 to 5,000 gallons	\$2.65	\$3.05	\$3.50	\$3.68	\$3.86
5,001 to 8,000 gallons	\$2.78	\$3.20	\$3.68	\$3.86	\$4.05
8,001 to 12,000 gallons	\$2.92	\$3.36	\$3.86	\$4.05	\$4.26
12,001 gallons or more	\$3.06	\$3.52	\$4.05	\$4.25	\$4.46
Usage Charges Outside City					
2,001 to 5,000 gallons	\$3.31	\$3.81	\$4.38	\$4.60	\$4.83
5,001 to 8,000 gallons	\$3.47	\$3.99	\$4.59	\$4.82	\$5.06
8,001 to 12,000 gallons	\$3.65	\$4.20	\$4.83	\$5.07	\$5.32
12,001 gallons or more	\$3.83	\$4.40	\$5.07	\$5.32	\$5.58
Commercial					
Base Charges Inside City					
5/8-inch	\$28.36	\$32.61	\$37.51	\$39.38	\$41.35
2-inch	\$28.36	\$32.61	\$37.51	\$39.38	\$41.35
Base Charges Outside City					
5/8-inch	\$35.45	\$40.77	\$46.88	\$49.23	\$51.69

2-inch	\$35.45	\$40.77	\$46.88	\$49.23	\$51.69
Usage Charges Inside City					
2,001 to 5,000 gallons	\$2.50	\$2.88	\$3.31	\$3.47	\$3.65
5,001 to 8,000 gallons	\$2.63	\$3.02	\$3.48	\$3.65	\$3.83
8,001 to 12,000 gallons	\$2.76	\$3.17	\$3.65	\$3.83	\$4.02
12,001 gallons or more	\$2.89	\$3.32	\$3.82	\$4.01	\$4.21
Usage Charges Outside City					
2,001 to 5,000 gallons	\$3.13	\$3.60	\$4.14	\$4.35	\$4.56
5,001 to 8,000 gallons	\$3.28	\$3.77	\$4.34	\$4.55	\$4.78
8,001 to 12,000 gallons	\$3.88	\$4.46	\$5.13	\$5.39	\$5.66
12,001 gallons or more	\$4.88	\$5.61	\$6.45	\$6.78	\$7.12
Holmes CI					
Base Charges Inside City	\$15,975.04	\$18,371.30	\$21,126.99	\$22,183.34	\$23,292.51
6-inch					
Wastewater					
Residential					
Base Charges Inside City	\$42.34	\$48.69	\$55.99	\$59.91	\$62.91
5/8-inch					
Base Charges Outside City	\$52.92	\$60.86	\$69.99	\$74.89	\$78.63
5/8-inch					
Usage Charges Inside City					
2,001 to 5,000 gallons	\$4.38	\$5.04	\$5.79	\$6.20	\$6.51
5,001 to 8,000 gallons	\$4.60	\$5.29	\$6.08	\$6.51	\$6.83
8,001 to 12,000 gallons	\$4.83	\$5.55	\$6.39	\$6.83	\$7.18
12,001 gallons or more	\$5.07	\$5.83	\$6.71	\$7.17	\$7.53
Usage Charges Outside City					

2,001 to 5,000 gallons	\$5.48	\$6.30	\$7.25	\$7.75	\$8.14
5,001 to 8,000 gallons	\$5.75	\$6.61	\$7.60	\$8.14	\$8.54
8,001 to 12,000 gallons	\$6.04	\$6.95	\$7.99	\$8.55	\$8.97
12,001 gallons or more	\$6.34	\$7.29	\$8.38	\$8.97	\$9.42
Commercial					
Base Charges Inside City					
5/8-inch	\$54.78	\$63.00	\$72.45	\$77.52	\$81.39
Base Charges Outside City					
5/8-inch	\$66.83	\$76.85	\$88.38	\$94.57	\$99.30
Usage Charges Inside City					
2,001 to 5,000 gallons	\$4.49	\$5.16	\$5.94	\$6.35	\$6.67
5,001 to 8,000 gallons	\$4.72	\$5.43	\$6.24	\$6.68	\$7.01
8,001 to 12,000 gallons	\$4.95	\$5.69	\$6.55	\$7.00	\$7.35
12,001 gallons or more	\$5.20	\$5.98	\$6.88	\$7.36	\$7.73
Usage Charges Outside City					
2,001 to 5,000 gallons	\$5.62	\$6.46	\$7.43	\$7.95	\$8.35
5,001 to 8,000 gallons	\$4.95	\$5.69	\$6.55	\$7.00	\$7.35
8,001 to 12,000 gallons	\$5.20	\$5.98	\$6.88	\$7.36	\$7.73
12,001 gallons or more	\$5.46	\$6.28	\$7.22	\$7.73	\$8.11
Holmes CI					
Base Charges Inside City					
6-inch	\$28,400.06	\$32,660.07	\$37,559.08	\$40,188.21	\$42,197.63

**Bonifay City of
Bonifay DW and WW FY2023
Fiscal Year: 2023**

Rate Revenue, Existing Rates for Fiscal Year 2023

Base Charge Revenues	Meter Sizes	Base Charge	Number of Connections	Annual Revenue
Drinking Water Residential				
Base Charges Inside City	5/8-inch	\$21.21	1,043.00	\$265,464.36
Base Charges Outside City	5/8-inch	\$26.51	414.00	\$131,701.68
Commercial				
Base Charges Inside City	5/8-inch	\$28.36	235.00	\$79,975.20
	2-inch	\$28.36	13.00	\$4,424.16
Base Charges Outside City	5/8-inch	\$35.45	27.00	\$11,485.80
Holmes CI				
Base Charges Inside City	6-inch	\$15,975.04	1.00	\$191,700.48
Subtotal				\$684,751.68
Wastewater Residential				
Base Charges Inside City	5/8-inch	\$42.34	906.00	\$460,320.48
Base Charges Outside City	5/8-inch	\$52.92	26.00	\$16,511.04
Commercial				
Base Charges Inside City	5/8-inch	\$54.78	224.00	\$147,200.00
Base Charges Outside City	5/8-inch			

Section VIII, Item A.

Holmes CI	5/8-inch	\$66.83	14.00	\$11,227.44
Base Charges Inside City	6-inch	\$28,400.06	1.00	\$340,800.72
Subtotal				\$976,108.32
Total				\$1,660,860.00

Usage Charge Revenues		Rate per Thousand Gallons	Monthly Water Sold (kgal)	Annual Revenue
	Gallon Range			
Drinking Water				
Residential				
Usage Charges Inside City				
Block 2	2,001 to 5,000 gallons	\$2.65	2,455.42	\$78,082.25
Block 3	5,001 to 8,000 gallons	\$2.78	0.00	\$0.00
Block 4	8,001 to 12,000 gallons	\$2.92	0.00	\$0.00
Block 5	12,001 gallons or more	\$3.06	0.00	\$0.00
Usage Charges Outside City				
Block 2	2,001 to 5,000 gallons	\$3.31	1,242.00	\$49,332.24
Block 3	5,001 to 8,000 gallons	\$3.47	239.25	\$9,962.37
Block 4	8,001 to 12,000 gallons	\$3.65	0.00	\$0.00
Block 5	12,001 gallons or more	\$3.83	0.00	\$0.00
Commercial				
Usage Charges Inside City				
Block 2	2,001 to 5,000 gallons	\$2.50	744.00	\$22,320.00
Block 3	5,001 to 8,000 gallons	\$2.63	744.00	\$23,480.64
Block 4	8,001 to 12,000 gallons	\$2.76	992.00	\$32,855.04
Block 5	12,001 gallons or more	\$2.89	701.42	\$24,325.13
Usage Charges Outside City				
Block 2	2,001 to 5,000 gallons	\$3.13	81.00	\$3,042.36
Block 3	5,001 to 8,000 gallons	\$3.28	81.00	\$3,100.16
Block 4	8,001 to 12,000 gallons	\$3.88	46.08	\$2,114.40
Block 5	12,001 gallons or more	\$4.88	0.00	\$0.00

Section VIII, Item A.

Subtotal \$248,733.83

Wastewater
Residential
Usage Charges Inside City
Block 2 2,001 to 5,000 gallons \$4.38 2,346.50 \$123,332.04
Block 3 5,001 to 8,000 gallons \$4.60 0.00 \$0.00
Block 4 8,001 to 12,000 gallons \$4.83 0.00 \$0.00
Block 5 12,001 gallons or more \$5.07 0.00 \$0.00
Usage Charges Outside City
Block 2 2,001 to 5,000 gallons \$5.48 1.42 \$93.16
Block 3 5,001 to 8,000 gallons \$5.75 0.00 \$0.00
Block 4 8,001 to 12,000 gallons \$6.04 0.00 \$0.00
Block 5 12,001 gallons or more \$6.34 0.00 \$0.00

Commercial
Usage Charges Inside City
Block 2 2,001 to 5,000 gallons \$4.49 672.00 \$36,207.36
Block 3 5,001 to 8,000 gallons \$4.72 672.00 \$38,062.08
Block 4 8,001 to 12,000 gallons \$4.95 896.00 \$53,222.40
Block 5 12,001 gallons or more \$5.20 679.08 \$42,374.80
Usage Charges Outside City
Block 2 2,001 to 5,000 gallons \$5.62 38.33 \$2,585.20
Block 3 5,001 to 8,000 gallons \$4.95 0.00 \$0.00
Block 4 8,001 to 12,000 gallons \$5.20 0.00 \$0.00
Block 5 12,001 gallons or more \$5.46 0.00 \$0.00

Subtotal \$295,877.04

Total \$544,610.87

Combined Revenues Annual Revenue
Drinking Water \$684,733.83
Base Charge Revenue \$248,733.83
Usage Charge Revenue

Section VIII, Item A.

Other Revenue	\$190,850.00
Subtotal	\$1,124,335.51
Wastewater	
Base Charge Revenue	\$976,108.32
Usage Charge Revenue	\$295,877.04
Other Revenue	\$12,000.00
Subtotal	\$1,283,985.36
Total	\$2,408,320.87

Section VIII, Item A.

**Bonifay City of
Bonifay DW and WW FY2023
Fiscal Year: 2023
System Summary**

System Statistic	Value
Number of Water Meters	1,737
Number of Wastewater Connections	1,172
Water Production (gallons/day)	872,268.00
Wastewater Treatment (gallons/day)	703,586.00

Bonifay City of
Bonifay DW and WW FY2023
Fiscal Year: 2023
Capital Financing Plan

	Allocation		Fiscal Year 2021	Fiscal Year 2022
(a) Operating Revenues				
Drinking Water Rate Revenues	100% Water		\$623,650.62	\$684,294.68
Wastewater Rate Revenues	100% Wastewater		\$933,377.28	\$986,320.03
Water Prison Utility Revenue	100% Water		\$173,454.96	\$182,936.91
WW Prison Utility Revenue	100% Wastewater		\$323,466.56	\$332,764.55
Subtotal			\$2,053,949.42	\$2,186,316.17
(b) Interest Income	Interest Income DW 1%/WW 99%		\$6,596.00	\$7,694.74
(c) Other Incomes				
DW-Water Tap Fees	100% Water		\$5,300.00	\$3,200.00
DW-Water Penalties	100% Water		\$0.00	\$0.00
DW-Miscellaneous Water Revenue	100% Water		\$0.00	\$7,854.37
DW-Water Utility Tax Rev	100% Water		\$42,734.57	\$48,578.09
WW-Sewer Penalties	100% Wastewater		\$0.00	\$0.00
WW-Sewer Tap Fees	100% Wastewater		\$800.00	\$800.00
WW Other Income-Penalties	100% Wastewater		\$12,666.28	\$14,135.45
DW-Water Ins Premium Rebate	100% Water		\$1,774.43	\$677.67
WW Unrealized Gain	100% Wastewater		\$5,970.70	-\$29,550.71
WW Misc	100% Wastewater		\$4,610.49	\$25.26
DW-Water Meter Fees	100% Water		\$1,041.00	\$1,041.00
DW Transfer From General Fund	100% Water		\$0.00	\$7,000.00
WW Insurance Premium Refund/Rebate	100% Wastewater		\$1,457.16	\$483.80
WW-Transfer to WW From Water	100% Wastewater		\$5,000.00	\$50,000.00
WW-Transfer to WW From General Fund	100% Wastewater		\$181,000.00	\$220,000.00
WW-Transfer to WW From Sanitation	100% Wastewater		\$0.00	\$35,000.00
DW- Other Income-Penalties	100% Water		\$9,579.73	\$10,949.44
DW-Credit Card Fees	100% Water		\$3,482.50	\$5,217.50
DW-Ins Proceeds From Loss	100% Water		\$20,853.10	\$70,418.98
DW-Ins From WC	100% Water		\$0.00	\$3,200.00
WW-Gain/Loss on Sale of Assets	100% Wastewater		\$116.96	\$0.00
WW-Other Misc Revenues	100% Wastewater		\$0.00	\$0.00
DW-Transfer Debt Service Principle	100% Water		\$0.00	\$37,800.00

Section VIII, ItemA.

WW-Transfer Debt Service Principle	100% Wastewater	\$0.00	\$222,243.30
(d) Total Revenues		\$2,356,932.34	\$2,903,223.10
(e) Operating Expenses (excluding interest on debt, depreciation, and other non-cash items)	Operating Expense DW47%/WW53%	\$1,824,768.17	\$2,401,221.67
(f) Net Revenues (f = d - e)		\$532,164.17	\$502,001.43

**Bonifay City of
Bonifay DW and WW FY2023
Fiscal Year: 2023
Unrestricted Fund Balance**

	2023	2024	2025	2026	2027
Utility Reserve Funds:					
Beginning of Year Balance	\$369,100	\$524,300	\$598,600	\$839,100	\$1,004,700
Addition to Current Year	\$155,300	\$74,300	\$240,500	\$165,600	\$65,200
End of Year Balance	\$524,300	\$598,600	\$839,100	\$1,004,700	\$1,069,900