



## AGENDA

### CITY COUNCIL MEETING - REGULAR SESSION

TUESDAY, JANUARY 16, 2024 at 9:00 AM

Midtown Plaza, 401 McLaughlin Ave., Bonifay, FL 32425

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#### I. CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

#### II. APPROVE AGENDA

#### III. APPROVE MINUTES

[A.](#) 12-21-2023 Special Session Minutes

#### IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

#### V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

##### NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. This is time set aside for the Citizens of Bonifay to address the City Council. **THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language.** If you would like to address the City Council please come to the podium, state your name and address for the record,

#### VI. PLANNING & ENGINEERING

#### VII. OLD BUSINESS

[A.](#) WastePro Rate Increase

#### VIII. NEW BUSINESS

[A.](#) 2024 Regular Session Meeting Dates

B. Donna Meldon, Holmes County Chamber of Commerce - Down Home Street Festival

[C.](#) Resolution 24-005

D. Waukesha Way & Health Department Presentation

**IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

A. Personnel Updates

B. Department Updates

C. Employee Spotlight

**X. ADJOURN**

**Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.**



## MINUTES

### CITY COUNCIL MEETING - SPECIAL SESSION

THURSDAY, DECEMBER 21, 2023 at 9:00 AM

Midtown Plaza, 401 McLaughlin Ave. Bonifay, FL 32425

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#### I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 9:00 am.

##### PRESENT

Mayor Larry Cook  
Council Member James Sellers  
Council Member Shelley Carroll  
Council Member Rick Crews

Also present:

City Clerk Rickey Callahan, Police Chief Johnny Whitaker, City Superintendent Trey Barbee, Chief Plant Operator Matt Perry, Executive Assistant Sierra Smith, and Deputy Clerk Tracy Walker

##### A. Invocation

Executive Assistant Sierra Smith gave invocation.

##### B. Pledge of Allegiance

Executive Assistant Sierra Smith led the Pledge of Allegiance.

#### II. APPROVE AGENDA

Motion made to approve the agenda by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

**III. APPROVE MINUTES**

A. Approve minutes of 10-23-2023 Regular Session

Approve minutes of 11-06-2023 Special Session

Approve minutes of 11-13-2023 Public Hearing SUN Trail

Approve minutes of 11-13-2023 Regular Session

Approve minutes of 12-11-2023 Regular Session

Motion made to approve the minutes of 10-23-23 Regular Session, 11-06-23 Special Session, 11-13-23 Public Hearing SUN Trail, 11-13-23 Regular Session, and 12-11-23 Regular Session by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

**IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW**

Motion made to approve Accounts Payable, Transfers, and Financial Sheets by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

**V. VISITORS – PUBLIC ADDRESSING THE COUNCIL**

**NON- AGENDA AUDIENCE**

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

Richard Willsey addressed the council with concerns about the agenda.

**VI. PLANNING & ENGINEERING**

No updates.

**VII. OLD BUSINESS**

A. Vacant Council Seat Appointment

Applicants-

Jason Powell

Shirley Mitchell

Charles Flowers

Roger Brooks

Eddie Dixon

Motion made to appoint Eddie Dixon to the vacant council seat by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

**B. RFP for State Lobbying Services**

Liberty Partners was the highest-ranking firm; the attorney will review contract for approval.

**VIII. NEW BUSINESS**

**A. Hire City Attorney**

Motion made to hire John Holloway as City Attorney by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

**B. Meeting Dates for 2024**

Motion made to cancel the first meeting in January by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Meeting dates will need to be changed for 2024 to accommodate the attorney's schedule; these dates will be announced at a later meeting.

**IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

**A. Personnel Updates**

Police Chief Johnny Whitaker presented Police Officer Raymond Grimbly with an award from the American Police Hall of Fame and Legion of Police Officers for his service to the City of Bonifay through volunteer hours.

Whitaker stated that three 2017 Ford Explorers were donated from Walton County.

**B. Department Updates**

- Grants Update

Executive Assistant, Sierra Smith stated there was a DOJ Grant and a Human Trafficking Grant available for the Police Department.

Smith also stated that the \$1.47 million grant for the Waste Water Treatment Plant was awarded.

Smith also mentioned that FPL recently conducted an internal audit and found nearly \$26K owed to the City.

- C. Employee Spotlight: Executive Assistant, Sierra Smith for her diligent work on the above referenced WWTP grant.

Councilwoman Carroll voiced her concerns regarding discourse between HCBOCC and HCDC regarding the Busy Bee project.

**X. ADJOURN**

Motion made to adjourn meeting by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Mayor Cook adjourned the meeting at 9:25 am.

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	CPI	DPI	Total	New 2024 Price
1 Cart - \$17.31	0.033	0.45		
2 Cart - \$25.98	0.58	0.45	1.03	18.34
3 Cart - \$34.65	0.87	0.90	1.77	27.75
	1.15	1.35	2.50	37.15
<b>Commercial Rates Bonifay</b>				
1 Cart - \$27.70	0.92	0.45	1.37	29.07
2 Cart - \$36.37	1.21	0.90	2.11	38.48
3 Cart - \$45.05	1.50	1.35	2.85	47.90
4 Cart - \$53.71	1.79	1.80	3.59	57.30
6 Cart - \$71.05	2.37	2.70	5.07	76.12
9 Cart - \$97.06	3.23	4.05	7.28	104.34

**Commercial Rates Effective 1/1/23**

Size	1x/Wk	2x/Wk	3x/Wk	4x/Wk	5x/Wk
2 Yard	\$ 52.68	\$ 105.36	\$ -	\$ -	\$ -
4 Yard	\$ 105.36	\$ 210.73	\$ 316.09	\$ 421.46	
6 Yard	\$ 158.05	\$ 316.09	\$ 474.14	\$ 632.19	\$ 790.23
8 Yard	\$ 210.73	\$ 421.46	\$ 632.19	\$ 842.92	\$ 1,053.64

**Commercial Rates Effective 1/1/24**

Size	1x/Wk	2x/Wk	3x/Wk	4x/Wk	5x/Wk
2 Yard	\$ 56.43	\$ 112.86	\$ -	\$ -	\$ -
4 Yard	\$ 112.86	\$ 225.71	\$ 338.57	\$ 451.43	
6 Yard	\$ 169.29	\$ 338.57	\$ 507.86	\$ 677.14	\$ 846.43
8 Yard	\$ 225.71	\$ 451.43	\$ 677.14	\$ 902.85	\$ 1,128.57

RESIDENTIAL		
	CURRENT	
Type	COB Rates	WP Rates
1 can - inside	\$ 28.00	\$ 18.34
2 cans - inside	\$ 39.00	\$ 27.75
3 cans - inside	\$ 50.00	\$ 37.15
1 can - outside	\$ 33.00	\$ 18.34
2 cans - outside	\$ 44.00	\$ 27.75
3 cans - outside	\$ 55.00	\$ 37.15

COMMERCIAL		
	CURRENT	
Type	COB Rates	WP Rates
1 can - inside	\$ 46.00	\$ 29.07
2X - inside	\$ 92.00	\$ 58.14
2 cans - inside	\$ 57.00	\$ 38.48
3 cans - inside	\$ 68.00	\$ 47.90
4 cans - inside	\$ 79.00	\$ 57.30
6 cans - inside	\$ 90.00	\$ 76.12
9 cans - inside	\$ 123.00	\$ 104.34
1 can - outside	\$ 53.00	\$ 29.07
2 cans - outside	\$ 64.00	\$ 38.48

FRONTLOAD DUMPSTERS		
	CURRENT	
Type	COB Rates	WP Rates
2YD 1X PER WEEK	\$ 67.00	\$ 56.43
2YD 2X PER WEEK	\$ 134.00	\$ 112.86
2YD 3X PER WEEK	\$ 201.00	
4YD 1X PER WEEK	\$ 134.00	\$ 112.86
4YD 2X PER WEEK	\$ 268.00	\$ 225.71
4YD 3X PER WEEK	\$ 402.00	\$ 338.57
6YD 1X PER WEEK	\$ 201.00	\$ 169.29
6YD 2X PER WEEK	\$ 402.00	\$ 338.57
6YD 3X PER WEEK	\$ 603.00	\$ 507.86
8YD 1X PER WEEK	\$ 269.00	\$ 225.71
8YD 2X PER WEEK	\$ 538.00	\$ 451.43
8 YD 3X PER WEEK	\$ 807.00	\$ 677.14

LOCKBAR		
	CURRENT	
	COB Rates	WP Rates
	\$ 20.00	\$ 15.00



Rickey Callahan, City Clerk  
301 J. Harvey Etheridge  
Street  
Bonifay, FL 32425  
Telephone: (850) 547-4328  
Fax: (850) 547-9014



City Council Members:  
James W. Sellers  
Shelley Carroll

Section VIII, Item A.

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### 2024 Regular Session Meeting Dates & Times

\*Meetings are subject to be cancelled/rescheduled

January 16<sup>th</sup> – 9am

January 29<sup>th</sup> – 6pm

February 5<sup>th</sup> – 9am

February 20<sup>th</sup> – 6pm (Holiday Monday)

March 4<sup>th</sup> - 9am

March 18<sup>th</sup> - 6pm

April 8<sup>th</sup> – 9am

April 22<sup>nd</sup> – 6pm

May 6<sup>th</sup> – 9am

May 20<sup>th</sup> – 6pm

June 3<sup>rd</sup> – 9am

June 17<sup>th</sup> – 6pm

July 1<sup>st</sup> – 9am

July 15<sup>th</sup> – 6pm

August 5<sup>th</sup> – 9am

August 19<sup>th</sup> – 6pm

September 3<sup>rd</sup> – 9am (Holiday Monday)

September 16<sup>th</sup> -6pm

October 7<sup>th</sup> – 9am

October 21<sup>st</sup> – 6pm

November 4<sup>th</sup> – 9am

November 18<sup>th</sup> – 6pm

December 2<sup>nd</sup> – 9am

December 16<sup>th</sup> – 6pm

RESOLUTION NO. 2024-005

**A RESOLUTION OF THE CITY OF BONIFAY, FLORIDA, RELATING TO THE STATE REVOLVING FUND PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.**

**WHEREAS**, Florida Statutes provide for financial assistance to local government agencies to finance the design of improvements to sanitary sewer systems; and

**WHEREAS**, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

**WHEREAS**, the State Revolving Fund priority list designates Project Number WW30016 (the “Project”) as eligible for available funding; and

**WHEREAS**, the City of Bonifay, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving fund for project financing.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONIFAY, FLORIDA**, as follows:

**SECTION I.** The foregoing findings are incorporated herein by reference and made a part hereof.

**SECTION II.** The City of Bonifay Florida is authorized to apply for a loan to finance the Project.

**SECTION III.** The revenues pledged for the repayment of the loan are net water and sewer system revenues after payment of debt service on the following obligations:

- (a) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 1985A issued in the amount of \$520,300.00, pursuant to Resolution No. 83-50 (passed October 24, 1983), under which the lienholder is the United States Department of Agriculture, being USDA Loan Number 92-01;
- (b) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 1985B issued in the amount of \$100,000.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, being USDA Loan Number 92-03;
- (c) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 1989A issued in the amount of \$1,498,100.00, pursuant to ordinance, under which the

- lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-06;
- (d) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 1989B issued in the amount of \$427,600.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-08;
  - (e) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2005A issued in the amount of \$1,436,300.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 91-12; and
  - (f) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2005B issued in the amount of \$246,700.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 91-13;
  - (g) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2010A issued in the amount of \$51,081.32, pursuant to ordinance, under which the lienholder is the State of Florida Dept. of Environmental Protection State Revolving Loan Fund (Funding Number 300110), and the actual revenues pledged are water and sewer revenues;
  - (h) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2010B issued in the amount of \$60,023.20, pursuant to ordinance, under which the lienholder is the State of Florida Dept. of Environmental Protection State Revolving Loan Fund (Funding Number 300111), and the actual revenues pledged are water and sewer revenues; and
  - (i) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2012A dated October 26, 2012, issued in the amount of \$2,244,000.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-15; and
  - (j) The City of Bonifay, Florida, Water and Sewer System Revenue Bonds, Series 2012B dated October 26, 2012, issued in the amount of \$145,000.00, pursuant to ordinance, under which the lienholder is the United States Department of Agriculture, and being USDA Loan Number 92-18.

The revenues are hereby pledged, subject to the foregoing prior pledges of revenue.

**SECTION IV.** The Mayor is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

**SECTION V.** The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to

appropriate City staff to carry out technical, financial, and administrative activities associated with the loan agreement.

**SECTION VI.** The legal authority for borrowing moneys to construct this Project is Section 166.111, Fla. Stat. (2023).

**SECTION VII.** All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**SECTION VIII.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION IX.** This Resolution shall become effective immediately upon its passage and adoption.

RESOLVED after due motion, second and discussion in open session this \_\_\_\_\_, 2024.

CITY OF BONIFAY, FLORIDA

ATTEST:

\_\_\_\_\_  
By its Mayor, Larry Cook

\_\_\_\_\_  
By Rickey Callahan, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Jonathan Holloway  
City Attorney