AGENDA

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, NOVEMBER 02, 2026 at 9:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

A. Invocation

B. Pledge of Allegiance

II. APPROVE AGENDA

III. APPROVE MINUTES

A. October 19th, 2026 Regular Session

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE
Effective October 1, 2013, Florida Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission." Each individual shall have three (3) minutes to speak on the proposition before the Board. . THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Florida Firefighter Assistance Grant

VIII. PLANNING & ENGINEERING

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

B. Department Updates

Wastewater Treatment Facility New Hire

C. Employee Spotlight

X. ADJOURN

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.

MINUTES

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, OCTOBER 19, 2026 at 6:00 PM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

Call to order at 6:01 p.m.

PRESENT
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews
Council Member Eddie Dixon

ABSENT
Mayor Larry Cook

Also present: Finance Director Tracy Walker; City Clerk Jessie Chaney; Bonifay Police Lieutenant Chelsea Castro; Bonifay Fire Chief Travis Cook; Executive Assistant Sierra Smith; Wastewater Treatment Facility Operator Matthew Perry

Present via phone: Attorney John Holloway

A. Invocation

Led by Council member Eddie Dixon

B. Pledge of Allegiance

Led by Council member Eddie Dixon

II. APPROVE AGENDA

Motion made by Council Member Dixon, Seconded by Council Member Carroll.
Voting Yea: Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

III. APPROVE MINUTES

A. September 25th, 2026 Final Budget Hearing

Motion made by Council Member Crews, Seconded by Council Member Dixon.
Voting Yea: Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

B. October 5th,2026 Regular Session

Motion made by Council Member Crews, Seconded by Council Member Carroll.
Voting Yea: Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made by Council Member Dixon, Seconded by Council Member Carroll.
Voting Yea: Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE
Effective October 1, 2013, Florida Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission." Each individual shall have three (3) minutes to speak on the proposition before the Board. . THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

Richard Willsey, a non-resident of Happy Hollow, asked why the meeting minutes did not include an incident that occurred after the meeting. He asked what action the City intended to take regarding the incident. Vice Mayor Sellers stated that the incident was under investigation and advised Mr. Willsey to follow up with the State Attorney's Office.

Mr. Willsey also questioned why non certified individuals were receiving stipends from Bonifay Fire Department. Chief Cook stated that all members of the fire department, with the exception of Mayor Cook, received stipends. Mr. Willsey expressed his belief that someone driving around town using emergency lights and sirens solely to take photographs should not receive a stipend. Chief Cook stated that no complaint had been made directly to him and that he would investigate if Mr. Willsey provided dates and times of the alleged incidents.

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Firefighter Cancer Decontamination Equipment Grant

Fire Chief Travis Cook presented the Firefighter Cancer Decontamination Equipment Grant awarded to the Bonifay Fire Department by the State Fire Marshal. The grant award totals $8,721.33 and requires a City match of $2,180.33. Chief Cook requested a motion to approve acceptance of the grant and the required City match.

Motion made by Council Member Crews, Seconded by Council Member Dixon.
Voting Yea: Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

VIII. PLANNING & ENGINEERING

A. Ardurra - Amir Zafar

Resolution 2026-14

Resolution 2026-15

Executive Assistant Sierra Smith presented Resolutions 2026-14 and 2026-15, both of which were read by City Clerk Jessie Chaney. The resolutions concern the State Revolving Fund (SRF) program discussed by Amir Zafar with Ardurra at the previous Council meeting and would allow the City to proceed with the program.

Resolution 2026-14

Motion made by Council Member Crews, Seconded by Council Member Dixon.
Voting Yea: Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Resolution 2026-15

Motion made by Council Member Crews, Seconded by Council Member Carroll. Voting Yea: Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Personnel Updates

Vice Mayor Sellers reminded the public that Trick-or-Treat will be held on October 31, 2026, from 5:00 to 7:00 p.m., and that Election Day is November 3, 2026.

Executive Assistant Sierra Smith thanked all City employees for their efforts during the recent storm. She reported that the Police Department, Fire Department, and Public Works Department collectively received more than 100 calls within the first 24 hours. She also thanked Council members for checking on employees and residents and for assisting the community.

B. Department Updates

C. Employee Spotlight

X. ADJOURN

Motion made to adjourn at 6:12 p.m.

Motion made by Council Member Crews, Seconded by Council Member Dixon.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.

DIVISION OF
STATE FIRE MARSHAL
FLORIDA DEPARTMENT OF FINANCIAL SERVICES

October 20, 2026

SENT VIA ELECTRONIC MAIL ONLY

Bonifay Volunteer Fire Department
travis.cook@cityofbonifay.com

Re: Notice of Grant Award from the Florida Firefighter Assistance Grant Program

Bonifay Volunteer Fire Department:

As the Director of the Division of State Fire Marshal within the Florida Department of Financial Services (Division), it is my privilege to inform you that the Division has approved your grant application for the 2026-2027 fiscal year in the amount not to exceed $28,145.00 for the purchase of PPE.

To accept the grant award, you must complete and email the included Confirmation Form to **SFMGrant@MyFloridaCFO.com**. Once the Division receives the completed form, a contract manager will be assigned and contact you to discuss next steps. The assigned contract manager will be your main point of contact within the Division for all matters relating to this Notice of Grant Award, the Grant Agreement, and the payment of funds.

If you have not already done so, please ensure that you are in full safety compliance from the Bureau of Fire Standards and Training. Any outstanding compliance items are to be completed by you within ninety (90) days from the date of this Notice of Grant Award. If not completed, then this grant award may be revoked.

Please note, the defined performance period for the grant is one (1) year starting July 1, 2026, and ending June 30, 2027. If your equipment purchase will take longer than one (1) year to complete and meet payment requirements, you must notify your assigned contract manager as soon as possible.

Congratulations, the Division looks forward to working with Bonifay Volunteer Fire Department on this important project.

Sincerely,

JoAnne E. Rice, Director
Division of State Fire Marshal

DIVISION OF
STATE FIRE MARSHAL
FLORIDA DEPARTMENT OF FINANCIAL SERVICES

CONFIRMATION FORM

Contact Information

Grantee:	Bonifay Volunteer Fire Department
	(The Grantee name MUST be the name registered with the Department of State and MyFloridaMarketplace, commonly known as MFMP)
Federal ID # (FEIN):	
Mailing Address:	
City, State, Zip:	
Physical Address:	
City, State, Zip:	

Contract Manager

Name:	
Title:	
Phone:	
Email:	

Fire Chief Contact

Name:	
Phone:	
Email:	

All email and phone communications will be directed to the Point of Contact (POC). Please list POC here:

Name:	
Title:	
Phone:	
Email:	

If you are unsure as to how to complete this form, please email SFMGrant@myfloridacfo.com for assistance.