



# MINUTES

## CITY COUNCIL MEETING - REGULAR SESSION

**TUESDAY, SEPTEMBER 03, 2024 at 9:00 AM**

**Midtown Plaza, 401 McLaughlin Ave., Bonifay, FL 32425**

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### **I. CALL TO ORDER**

#### PRESENT

Council Member Shelley Carroll  
Council Member Rick Crews  
Council Member Eddie Dixon

#### ABSENT

Mayor Larry Cook  
Council Member James Sellers

Also present:

City Clerk Rickey Callahan, Deputy Clerk Tracy Walker, Executive Assistant Sierra Smith, Director of Public Works Aaron Taylor, Chief Plant Operator Matt Perry, and Chief of Police Johnny Whitaker.

City Attorney Jon Holloway was present by phone.

City Clerk Rickey Callahan requested a motion for Council Member Rick Crews to Chair the meeting.

Motion made for Council Member Rick Crews to Chair the meeting by Council Member Dixon, Seconded by Council Member Carroll.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

Chairman Rick Crews called the meeting to order.

#### A. Invocation

Executive Assistant Sierra Smith gave invocation.

#### B. Pledge of Allegiance

Executive Assistant Sierra Smith led the Pledge of Allegiance.

## **II. APPROVE AGENDA**

Motion made to approve the agenda by Council Member Carroll, Seconded by Council Member Dixon.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

## **III. APPROVE MINUTES**

Chairman Rick Crews requested the minutes of August 19, 2024 be tabled until the next regular session.

Motion made to table August 19, 2024 minutes by Council Member Carroll, Seconded by Council Member Dixon.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

## **IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW**

Motion made to approve Accounts Payable by Council Member Carroll, Seconded by Council Member Dixon.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

## **V. VISITORS – PUBLIC ADDRESSING THE COUNCIL**

### **NON- AGENDA AUDIENCE**

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak about the proposition before the Board. **THIS IS NOT A QUESTION-AND-ANSWER SESSION.** It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

Richard Willsey asked if the guidelines for non-agenda audience also applied to the City Council, employees, and board members. He stated he had been attacked, discredited, accused of things, and previously yelled and cursed at and defamed. He says the guideline isn’t reciprocal.

Willsey said he would take up the issue that Mr. Urquhart requested to address the council about since Mr. Urquhart did not show up to the meeting. Willsey said we have a city water crisis, and that the city does not take into account the citizens’ abilities to pay their water bill. Willsey requested the city council to make adjustments for those that are financially struggling.

Willsey went on to say that he was asked why he does not do anything good. He reminded the council that he personally developed a budget proposal on his own time, without being asked to do it, and that he was not paid by the city for it. He spoke about his 40+ years of budget experience and stated that some people in the room have never looked at a budget before. After the buzzer sounded, Councilmember Crews thanked him for his time and Willsey returned to his seat.

A. Robert Urquhart - City Water

Not present.

## **VI. PLANNING & ENGINEERING**

- A. City Planner John Feeney - Land Use Changes Application, Second reading of Ordinances 2024-10 and 2024 - 11 with Public Hearing, approval of changes, and adoption of Ordinances 2024-10 and 2024 - 11.

City Planner John Feeney stated the first Ordinance was 2024-10 was a small-scale land use amendment for the Kiwanis Club of Bonifay. It is 4 parcels; a total of 17.43 acres. The parcels would be changed from Rural Residential and Low Density Residential to Urban Mixed-Use.

Mr. Feeney read the heading of Ordinance 2024-10.

AN ORDINANCE OF CITY OF BONIFAY, FLORIDA, AMENDING VOLUME III OF THE CITY OF BONIFAY YEAR 2010 COMPREHENSIVE PLAN FUTURE LAND MAP SERIES, AS AMENDED; AMENDING CHAPTER 2, "FUTURE LAND USE ELEMENT." PROVIDING FOR AN AMENDMENT TO THE YEAR 2010 FUTURE LAND USE MAP, AS AMENDED, CHANGING THE FUTURE LAND USE CATEGORY OF FOUR PARCELS, LOCATED ON S DEPOT STREET AND MCGEE ROAD, FROM LOW DENSITY RESIDENTIAL AND RECREATION TO URBAN MIXED TOTALING 17.43 (+/-) ACRES IN SECTION 6, TOWNSHIP 4 NORTH, RANGE 14 WEST AND IN SECTION 1, TOWNSHIP 4 NORTH, RANGE 15 WEST, PARCEL NUMBERS 0606.02-000-000-008.000, 0606.02-000-000-009, 0606.02-000-000-022.000, 1001.01-000-000-007.000; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE, AND PROVIDING FOR AN EFFECTIVE DATE

Motion made to approve second reading and adoption of Ordinance 2024-10 by roll call vote by Council Member Dixon, Seconded by Council Member Carroll.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

Mr. Feeney stated the second Ordinance 2024-11 was a small-scale land use amendment for the Holmes County Development Commission. It is 2 parcels; a total of 86.23 acres. The parcels would be changed from Mixed Use to Commercial.

Mr. Feeney read the heading of Ordinance 2024-11.

AN ORDINANCE OF CITY OF BONIFAY, FLORIDA, AMENDING VOLUME III OF THE CITY OF BONIFAY YEAR 2010 COMPREHENSIVE PLAN FUTURE LAND MAP SERIES, AS AMENDED; AMENDING CHAPTER 2, "FUTURE LAND USE ELEMENT." PROVIDING FOR AN AMENDMENT TO THE YEAR 2010 FUTURE LAND USE MAP, AS AMENDED, CHANGING THE FUTURE LAND USE CATEGORY OF TWO PARCELS, LOCATED AT THE INTERSECTION OF I-10 AND S WAUKESHA ST, FROM MIXED USE TO COMMERCIAL TOTALING 86.23 (+/-) ACRES IN SECTION 12, TOWNSHIP 4 NORTH, RANGE 15 WEST, AND SECTION 13, TOWNSHIP 4 NORTH, RANGE 15 WEST, PARCEL NUMBERS 1012.00-000-000-016.000 AND 1013.00-000-000-001.000; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE, AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made to approve second reading and adoption of Ordinance 202-11 by roll call vote by Council Member Dixon, Seconded by Council Member Carroll.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

Mr. Feeney requested the Council Members approve a Conditional Use Permit for Ryan Segers. Segers wants to build an accessory apartment for his parents, so he is able to care for them.

City Attorney Holloway requested this be tabled until the next regular session since it was not on the agenda.

## **VII. OLD BUSINESS**

### **A. Harrison Settlement Agreement**

City Attorney Holloway stated that this is an old case, and the City's insurance companies spent about 10 hours in mediation to reach a settlement agreement. The City would need to pay the \$5,000 deductible. Holloway requested the Council's approval for Mayor Cook to sign the settlement agreement.

Motion made to approve Mayor Cook to sign the settlement agreement by Council Member Dixon, Seconded by Council Member Carroll.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

## **VIII. NEW BUSINESS**

### **A. City Insurance Renewal 10/01/2024**

City Clerk Callahan told Council Members that the renewal for insurance coverage with FMIT was \$403,149.00. A quote from PGIT was \$283,926.

Michael Richter, with PGIT, told the Council Members that it came with a 2 year rate lock.

Motion made to approve waving purchase policy and accept the quote from PGIT by Council Member Dixon, Seconded by Council Member Carroll.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

### **B. City Software for Accounting, Payroll, Billing, Budgeting, Work Orders, and Customer Contact**

Council Members reviewed quotes for new software from Springbrook, Xpress Solutions, I 3 Verticals, AccuFund, and Edmunds.

Motion made to approve going with Edmunds by Council Member Dixon, Seconded by Council Member Carroll.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

### **C. Resolution 2024-36**

Chairman Crews read the heading of Resolution 2024-36.

A RESOLUTION OF THE CITY OF BONIFAY CITY COUNCIL, BONIFAY, FLORIDA, APPROVING AN APPLICATION FOR A STATE OF FLORIDA, RURAL INFRASTRUCTURE FUND (RIF) GRANT FOR THE CONSTRUCTION OF A COMMERCIAL BUILDING IN THE DOWNTOWN CORRIDOR TO SPUR ECONOMIC DEVELOPMENT, PROVIDING AN EFFECTIVE DATE

Motion made to approve adopting Resolution 2024-36 by roll call vote by Council Member Carroll, Seconded by Council Member Dixon.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

## **IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

### **A. Personnel Updates**

Chairman Crews told the Council Members that the City is contributing 8.3% for the employees going with the Florida State Retirement System; we also have 9 employees that are remaining with Valic, and he would like to ask the Council that we include these 9 employees at the 8.3% also.

Motion made to approve including the employees with Valic at the 8.3% by Council Member Carroll, Seconded by Council Member Dixon.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

### **B. Department Updates**

Executive Assistant Sierra Smith told the Council Members that the 50/50 grant for the Fire Department had been approved to be 100% funded, resulting in no cost to the City. They purchased 3 new sets of bunker gear and 9 sections of water hose, totaling nearly \$20,000.

City Clerk Callahan gave an update on City Hall renovation. He stated the painting is almost complete, and Steve Herrington will be coming off of night patrol and be able to devote more time to the renovation.

Chairman Crews reminded everyone of the budget hearing on Thursday night, the 5th.

### **C. Employee Spotlight**

## **X. ADJOURN**

Motion made to adjourn the meeting by Council Member Dixon, Seconded by Council Member Carroll.

Voting Yea: Council Member Carroll, Council Member Crews, Council Member Dixon

Chairman Crews declared the meeting adjourned at 9:36 am.

**Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.**