



# MINUTES

## CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, NOVEMBER 18, 2024 at 6:00 PM

Midtown Plaza, 401 McLaughlin Ave., Bonifay, FL 32425

---

### I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 6:00 pm.

#### PRESENT

Mayor Larry Cook  
Council Member James Sellers  
Council Member Shelley Carroll  
Council Member Rick Crews  
Council Member Eddie Dixon

Also present:

City Clerk Rickey Callahan, Deputy Clerk Tracy Walker, Executive Assistant Sierra Smith, Police Chief Johnny Whitaker, and Fire Chief Travis Cook

#### A. Invocation

Ryan Martin gave invocation.

#### B. Pledge of Allegiance

Ryan Martin led the Pledge of Allegiance.

### II. APPROVE AGENDA

Motion made to approve the agenda by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

### **III. APPROVE MINUTES**

#### **A. Approve Minutes of November 4th, 2024 Regular Session**

Motion made to approve the minutes of November 4, 2024 by Council Member Crews,  
Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

### **IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW**

Motion made to approve Accounts Payable, Transfers, and Financial Sheets by Council Member Sellers, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

### **V. VISITORS – PUBLIC ADDRESSING THE COUNCIL**

#### **NON- AGENDA AUDIENCE**

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. . THIS IS NOT A QUESTION-AND-ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

Ryan Martin noted that Item B under New Business stated low bidder, and it should be high bidder.

#### **A. Kiwanis Club Special Presentation**

Sandy Spear, with the Bonifay Kiwanis Club, thanked the City for supporting the 80th year of the Northwest Florida Championship Rodeo, and presented gifts to the Mayor, Council, Fire Chief, and Police Chief.

Mrs. Spear gave the Council the 1st year installment on the agreed upon contract, along with the invoice, and stated the plans are moving forward with the land.

Mrs. Spear presented checks to the Fire Department and the Police Department for their participation in the rodeo Friday night.

Mayor Cook thanked the Kiwanis Club for what they do.

### **VI. PLANNING & ENGINEERING**

City Clerk Callahan informed the Council Members that the developer for the Raley Drive Mobile Home Park has asked for another 30-day extension until the December 16th meeting.

Motion made to approve the final 30-day extension by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

## **VII. OLD BUSINESS**

## **VIII. NEW BUSINESS**

### **A. FRDAP Grant Agreement - Veterans Memorial Park**

Executive Assistant Sierra Smith stated the City of Bonifay was awarded a FRDAP Grant, with the assistance of Melvin Engineering, and needed authorization to sign the agreement. The grant will allow for various phased plans, including ADA compliant playground equipment, paving the parking spots, and new signage.

Motion made to authorize signing the FRDAP Agreement by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

### **B. 1991 GMC Truck Model TC7H042 Cab & Chassis with Vacuum Tank**

Requesting action by City Council to declare this vehicle surplus property and dispense of it by advertisement two times in the local paper, for sealed bids to be accepted by Friday, December 6, 2024 at 2:00 PM. Minimum bid will be \$2,500, also give the City Clerk the authority to sign title over to low bidder (above minimum bid) upon receipt of payment.

Mayor Cook stated that there is some confusion on the year of that truck. It is the yellow vac truck that we do not use any more. The Council needs to give permission to dispose of it.

Motion made to declare this vehicle surplus property and dispose of it by Council Member Dixon, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Mayor Cook asked the Council to consider the 5-acre dirt pit that is not used any more, being declared surplus property and dispose of it.

### **C. ARPA Contract with The Integrity Group for Administration, Compliance, and Reporting**

Requesting action by council to approve Mayor Larry Cook and City Clerk Rickey Callahan to execute the Addendum for Extension to October 1, 2025 at no additional cost.

City Clerk Callahan stated he needed permission to extend the ARPA Contract with The Integrity Group until October 1, 2025 at no additional cost.

Motion made to approve extending the contract until October 1, 2025 by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

**IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

A. Council Updates

City Clerk Callahan said City Hall is coming along nicely.

B. Department Updates

C. Employee Spotlight

**X. ADJOURN**

Motion made for meeting to adjourn by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Mayor Cook declared the meeting adjourned at 6:17 pm.

**Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.**