



## MINUTES

### CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, APRIL 01, 2024 at 9:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

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#### I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 9:00 am.

##### PRESENT

Mayor Larry Cook  
Council Member James Sellers  
Council Member Shelley Carroll  
Council Member Rick Crews

##### ABSENT

Council Member Eddie Dixon

Also present:

City Clerk Rickey Callahan, Chief of Police Johnny Whitaker, City Attorney Jon Holloway, Deputy Clerk Tracy Walker, Executive Assistant Sierra Smith, Public Works Director Trey Barbee, and Chief Plant Operator Matt Perry

##### A. Invocation

City Clerk Callahan gave invocation.

##### B. Pledge of Allegiance

City Clerk Callahan led the Pledge of Allegiance.

#### II. APPROVE AGENDA

Motion made to approve agenda by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **III. APPROVE MINUTES**

#### **A. Approve Minutes of March 18, 2023 Regular Session**

Motion made to approve March 18, 2024 minutes by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW**

Motion made to approve Accounts Payable, Transfers, and Financial sheets by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **V. VISITORS – PUBLIC ADDRESSING THE COUNCIL**

#### **NON- AGENDA AUDIENCE**

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. . THIS IS NOT A QUESTION AND ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

Richard Willsey stated that the public records request for the Fire Department was not complete, and wanted to know when he would receive them.

### **VI. PLANNING & ENGINEERING**

#### **A. Melvin Engineering**

Brent Melvin, with Melvin Engineering, gave an update on the flooding around Jernigan and Hightower Avenues.

Infrastructure improvements on the Busy Bee property will reduce flooding in these areas when a 6 x 6 foot box culvert replaces the current drainage system.

On St. John's Road, the drainage will be increased by adding a 4 x 10 foot box culvert on either side of the existing culvert.

On Clifford Street, north of the lift station, the existing pipes will be upsized.

Motion made to approve preliminary engineering report by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

## **VII. OLD BUSINESS**

No old business.

## **VIII. NEW BUSINESS**

### **A. Holmes District Schools- Distance Learning Grant Information**

Medea Callahan, with the Holmes County School System, requested a letter of support from the City for a distance learning and technology grant.

Motion made to approve a letter of support by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **B. Audio and Video System for Council Chambers at City Hall**

Motion made to approve purchase of audio and video system for Council Chambers at City Hall in the amount of \$16,500 by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **C. Appointment of Vice Mayor**

Motion made to appoint James Sellers as Vice-Mayor by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **D. Council Assignments**

Tabled until next meeting.

## **IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

### A. Council Updates

No updates.

### B. Department Updates

Executive Assistant Smith told the Council Members that the police department is applying for a fentanyl grant, and FDLE will assist them in getting this grant.

The fire department had 35 calls in the month of March.

FDOT will be here on May 6th and have an open house for the City's sidewalk project downtown.

Emma Meredith won the State championship in weight lifting again, and the City will be planning a day to recognize her.

City Attorney Holloway told the Council Members that he needs some direction on what the Council would require to be in the Kiwanis Agreement.

Council Member Sellers said the City wants to extend the agreement with the Holmes County School Board for 20 years before doing the transaction with Kiwanis.

City Attorney Holloway will bring back a revision on the agreement.

City Attorney Holloway recommends having a magistrate for Code Enforcement instead of a board.

Motion made to approve Mayor Cook looking into the City taking over the 79 Corridor Project by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### C. Employee Spotlight

None.

## **X. ADJOURN**

Motion made to adjourn meeting by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Mayor Cook declared the meeting adjourned at 9:55 am.

**Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.**