



MINUTES

CITY COUNCIL MEETING – REGULAR SESSION MONDAY, APRIL 10, 2023 at 6:00 PM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

Dr. Emily McCann called the meeting to order at 6:00PM.

PRESENT

Mayor Emily McCann
Vice-Mayor Sierra Smith
Council Member Larry Cook
Council Member James Sellers
Council Member Shelley Carroll

Also Present: City Attorney Michelle Blankenship- Jordan, City Superintendent Trey Barbee, City Clerk Rickey Callahan, Chief of Police Chris Wells, and Chief Plant Operator Matt Perry.

A. Invocation

The Invocation was offered by Councilwoman Smith.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilwoman Smith

II. APPROVE AGENDA

79 Corridor Project added under Old Business

Motion made by Council Member Cook, Seconded by Council Member Sellers.

Voting Yea: Mayor McCann, Vice-Mayor Smith, Council Member Cook, Council Member Sellers, Council Member Carroll

III. APPROVE MINUTES

A. Approve Minutes of Regular Session March 13, 2023 and Special Session March 16, 2023

Motion made by Vice-Mayor Smith, Seconded by Council Member Cook.

Voting Yea: Mayor McCann, Vice-Mayor Smith, Council Member Cook, Council Member Sellers, Council Member Carroll

IV. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

NONE

V. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made by Council Member Cook, Seconded by Council Member Sellers.

Voting Yea: Mayor McCann, Vice-Mayor Smith, Council Member Cook, Council Member Sellers, Council Member Carroll

VI. OLD BUSINESS

Mayor McCann discussed the April 10, 2023 Corridor Meeting and advised the Council that there would be a workshop on Wednesday, May 10, 2023 in Chipley at 9:00AM to discuss the City's RFP for Board Clerk Services for the 79 Corridor Project. The workshop will be advertised so that all Council Members may attend.

A. EXTENSION OF CONTRACT FOR PROFESSIONAL CONSULTING SERVICES - DAVID H. MELVIN, INC. (DHM)

WORK AUTHORIZATION AGREEMENT - DAVID H. MELVIN, INC. (DHM)

John Udochi addressed the Council regarding the Extension of Contract and the Work Authorization Agreement for DHM, and will also meet with Council at a Workshop Monday, April 24, 2023 at 5:00PM before the Regular Session at 6:00PM to update everyone on the grants handled by DHM.

Motion made by Vice-Mayor Smith, Seconded by Council Member Sellers.

Voting Yea: Mayor McCann, Vice-Mayor Smith, Council Member Cook, Council Member Sellers, Council Member Carroll

VII. NEW BUSINESS

A. Appointment of Fire Chief - Bonifay Fire Department

The Council accepted the resignation of Fire Chief Larry Cook, and voted to appoint Travis Cook as the new Fire Chief as recommended by the Bonifay Fire Department.

Motion made by Vice-Mayor Smith, Seconded by Council Member Sellers.
Voting Yea: Mayor McCann, Vice-Mayor Smith, Council Member Sellers, Council Member Carroll
Voting Abstaining: Council Member Larry Cook.

B. Vice-Mayor

Dr. Emily McCann, Mayor, recommended that Council Member Smith be appointed as Vice-Mayor.

Motion made by Council Member Cook, Seconded by Council Member Carroll.
Voting Yea: Mayor McCann, Council Member Cook, Council Member Sellers, Council Member Carroll
Voting Abstaining: Vice-Mayor Smith

C. Council Assignments (Departments and Committees)

Mayor Dr. McCann made the recommendation for the following Council Assignments for Departments and Board Representatives: Council Member Larry Cook - Emerald Coast Regional Council Representative, Tourist Development Council Representative, Council Member James W. Sellers - Planning & Zoning, Council Member Shelley Carroll - Cemetery & Streets, Vice-Mayor Sierra Smith - Waukesha Way Liason & Charter Review Committee Liason, Mayor Dr. Emily McCann - 79 Corridor Project Board Member representing the City of Bonifay.

Motion made by Vice-Mayor Smith, Seconded by Council Member Cook.
Voting Yea: Mayor McCann, Vice-Mayor Smith, Council Member Cook, Council Member Sellers, Council Member Carroll

D. City Attorney

RFP's for City Attorney will be advertised for two consecutive weeks and will be due by Wednesday, May 3, 2023 at 3:00PM CDT at City Hall as recommended by City Attorney Michelle Blankenship-Jordan per the City Charter.

Motion made by Vice-Mayor Smith, Seconded by Council Member Cook.
Voting Yea: Mayor McCann, Vice-Mayor Smith, Council Member Cook, Council Member Sellers, Council Member Carroll

E. Middlebrooks Park

City Superintendent Trey Barbee advised that due to constant vandalism at the parks in the City, toilets and sinks are continually needing to be replaced. Superintendent Barbee had received quotes on what stainless steel toilets and sinks would cost for the City Parks. He stated that the toilets run from \$1100 to \$1500 per toilet, and the sinks run about \$975 per sink. The Council decided to put the repairs to the repairs to the splash pad at Middlebrooks Park on hold, and move forward on purchasing stainless steel toilets and sinks.

Motion made by Council Member Cook, Seconded by Vice-Mayor Smith.
Voting Yea: Mayor McCann, Vice-Mayor Smith, Council Member Cook, Council Member Sellers, Council Member Carroll

F. Memorial Field - Kiwanis Update

Sandy Spear with the Bonifay Kiwanis Club spoke to the Council regarding the Holmes County Recreational Facility and the status of the grant that the City received a notice of award on after the City had made the decision to relinquish the facility to the County. Ms. Spear was advised that the City had immediately notified the County of the award and offered to assist if needed, and had not received any additional information. Ms. Spear also made a complaint about how high the water bill is at the Rec Center. A meeting will be held right away with Congressman Neal Dunn's office and the County to get an update on the status of the grant.

No action was taken by the Council.

G. Request from Spanish Mission Church for a NO PARKING zone on W. Pennsylvania Ave

The consensus of the Council and the Police Chief was to use cones on Sunday to control the parking and update the Council on how well it works out.

VIII. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

The Council discussed having the City Attorney send a letter to Mediacom and Lumens giving them a 90 day notice that their lines should be removed from the old poles and moved to the new poles installed in the City so that the old poles may be removed.

Motion made by Council Member Cook, Seconded by Council Member Carroll.
Voting Yea: Mayor McCann, Vice-Mayor Smith, Council Member Cook, Council Member Sellers, Council Member Carroll

A. TO BE DISCUSSED AT THE 04/24/2023 REGULAR SESSION MEETING:

EVALUATION AND APPRAISAL OF THE 2020 CITY OF BONIFAY COMPREHENSIVE PLAN (ADOPTED 2008)

LETTER OF NOTIFICATION ON THE EVALUATION AND APPRAISAL OF THE 2020 CITY OF BONIFAY COMPREHENSIVE PLAN.

Item was included for informational purposes to be discussed at the 04/10/2023 meeting.

IX. ANNOUNCEMENTS

Vice-Mayor Sierra Smith discussed recognizing HCHS student Emma Meredith for winning the 1A State Championship in weightlifting.

X. ADJOURN

Meeting adjourned by Mayor Dr. McCann at 7:24PM

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.