



# **MINUTES**

## **CITY COUNCIL MEETING - REGULAR SESSION**

**MONDAY, DECEMBER 02, 2024 at 9:00 AM**

**Midtown Plaza, 401 McLaughlin Ave., Bonifay, FL 32425**

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### **I. CALL TO ORDER**

Mayor Larry Cook called the meeting to order at 9:00 am.

#### **PRESENT**

Mayor Larry Cook  
Council Member James Sellers  
Council Member Rick Crews  
Council Member Eddie Dixon

#### **ABSENT**

Council Member Shelley Carroll

#### **Also Present**

City Clerk Rickey Callahan, Deputy Clerk Tracy Walker, Executive Assistant Sierra Smith, and City Attorney Jon Holloway by phone

#### **A. Invocation**

Executive Assistant Sierra Smith gave invocation.

#### **B. Pledge of Allegiance**

Executive Assistant Sierra Smith led the Pledge of Allegiance.

### **II. APPROVE AGENDA**

Motion made to approve the agenda by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Crews, Council Member Dixon

### **III. APPROVE MINUTES**

#### **A. November 18th, 2024 Regular Session Minutes**

Motion made to approve the minutes of November 18, 2024 by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Crews, Council Member Dixon

### **IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW**

Motion made to approve Accounts Payable, Transfers, and Financial Sheets by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Crews, Council Member Dixon

### **V. VISITORS – PUBLIC ADDRESSING THE COUNCIL**

#### **NON- AGENDA AUDIENCE**

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak about the proposition before the Board. **THIS IS NOT A QUESTION-AND-ANSWER SESSION.** It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

Shirley Randolph thanked the City and that she really appreciates what the City is doing.

### **VI. PLANNING & ENGINEERING**

None

### **VII. OLD BUSINESS**

None

### **VIII. NEW BUSINESS**

#### **A. Surplus Property - Parcel # 1011.00-000-000-017.000 - Griffin Circle**

City Clerk Callahan stated this property was purchased November 4, 2004 and was used as a clay pit. All of the clay has been removed, and he was asking the Council to declare it surplus property, and to advertise it for sealed bids, with the minimum bid being \$25,000.

Motion made to approve declaring the property surplus, and advertise for bids, subject to the City Attorney checking for any restrictions, by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Crews, Council Member Dixon

**B. 2025 Regular Session Meeting Schedule**

Council Members reviewed 2025 Regular Session meeting schedule.

**C. Ordinance No. 2024-12 First Reading and set second reading, public hearing, and adoption date and time.**

City Clerk Callahan read the heading of Ordinance 2024-12.

AN ORDINANCE OF THE CITY OF BONIFAY, FLORIDA, SETTING FORTH REQUIREMENTS AND PROCEDURES FOR THE PROVISION OF POTABLE WATER AND SANITARY SEWER UTILITY SERVICES TO NON-CITY CUSTOMERS; AUTHORIZING BULK WATER AND SEWER UTILITY SERVICE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SCRIVENERS' ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

City Clerk Callahan stated the second reading, public hearing, and adoption will be December 16, 2024.

Motion made to approve first reading of Ordinance 2024-12 by Council Member Sellers, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Crews, Council Member Dixon

**IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

**A. Council Updates**

None

**B. Department Updates**

Executive Assistant Sierra Smith gave the Council Members updates on the departments.

The Public Works Department has a new lift installed, Animal Control is up and running, and they will be providing a City truck to pick up animals.

The Waste Water Treatment Plant wants to remind customers to let their faucets drip when the temperature gets below 30 degrees; water loss is down 48%; no violations from DEP in 2024.

The Fire Department has tested all the fire hydrants in the City and there are plans in the works for the 66 that are out of service; 4 trucks have mounted iPads for use in the CAD system; they had 66 calls for the month of November.

The Police Department has several promising leads on the bank robbery, and they had 867 calls in November.

She said City Hall is coming along great with doors being installed now.

Mayor Cook thanked the Sheriff for his support in the animal control process.

Executive Assistant Smith announced the Christmas Celebration event, that the Fire Department does, is its 20th year. It will be held at Eureka Square on December 6th at 6:00 pm, with free food and hot chocolate. Also, the Police Department is excepting donations for the nursing home Christmas gifts.

Mayor Cook stated the Busy Bee closing will happen soon; there is a new restaurant that has submitted plans to be beside Pizza Hut; the grand opening for Circle K is December 15th.

#### C. Employee Spotlight

None

### **X. ADJOURN**

Motion made for meeting to adjourn by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Crews, Council Member Dixon

Mayor Cook declared the meeting adjourned at 9:16 am.

**Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.**