



MINUTES

CITY COUNCIL MEETING - REGULAR SESSION

MONDAY, JULY 07, 2025 at 9:00 AM

Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.

I. CALL TO ORDER

Mayor Larry Cook called the meeting to order at 9:00 am.

PRESENT

Mayor Larry Cook
Council Member James Sellers
Council Member Shelley Carroll
Council Member Rick Crews
Council Member Eddie Dixon

Also present

Executive Assistant Sierra Smith, Director of Finance Tracy Walker, City Attorney Jon Holloway, Chief of Police Johnny Whitaker, Director of Public Works Aaron Taylor, and Chief Plant Operator Matt Perry

A. Invocation

Council Member Eddie Dixon gave the invocation.

B. Pledge of Allegiance

Council Member Eddie Dixon led the Pledge of Allegiance.

II. APPROVE AGENDA

Motion made to approve the agenda by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

III. APPROVE MINUTES

A. June 16th, 2025 Regular Session

Motion made to approve the minutes of June 16, 2025 by Council Member Sellers, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW

Motion made to approve Accounts Payable, Transfers, and Financial Sheets by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

V. VISITORS – PUBLIC ADDRESSING THE COUNCIL

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. THIS IS NOT A QUESTION-AND-ANSWER SESSION. It is NOT a political forum, nor is it a time for personal accusations and derogatory remarks to/or about City personnel. Those who wish to speak are reminded to observe proper decorum, and to avoid the use of profane or vulgar language. If you would like to address the City Council please come to the podium, state your name and address for the record

VI. PLANNING & ENGINEERING

A. WWTP RIF Generator & Mobile Bypass Pump Award Recommendation

The City received 2 proposals for the generator & mobile bypass pump, one from Gulf Coast Utility Contractors (GCUC), and one from SawCross.

Ardurra Group Inc. reviewed the bids and recommended the award as follows:

Base bid 1 - Diesel generator to GCUC in the amount of \$322,500

Base bid 2 - Mobile bypass pump to SawCross in the amount of \$121,648

Motion made to approve recommendations by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Fire Station Roofing Quote

Executive Assistant Sierra Smith informed the Council Members that Johnson Roofing turned in a quote for the repairs on the roof at the Fire Department in the amount of \$79,450.

Johnson Roofing has made temporary repairs to the problems that were caused from the renovation until we were finished with the lawsuit settlement. The City is now finished and we want to make the corrections permanent.

Bonifay Fire Rescue requested a waiver on the City's procurement policy and to select Johnson Roofing to do the repairs since they are familiar with the roof, what has previously been done, and are the only local roofing company.

Motion made to approve the waiver from the procurement policy and to accept the quote from Johnson Roofing by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

B. Resolution 2025-04 FDOT Roadside Area Maintenance

Director of Finance/HR Tracy Walker read the heading of Resolution 2025-04.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONIFAY, FLORIDA, APPROVING A MEMORANDUM OF AGREEMENT FOR MOWING, EDGING, AND LITTER REMOVAL IN CERTAIN AREAS OF THE CITY BETWEEN THE CITY OF BONIFAY AND THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION, AND PROPOVIDING FOR ANEFFECTIVE DATE.

Motion made to adopt Resolution 2025-04 by roll call vote by Council Member Dixon, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

C. Sandlot - Chief Whitaker

Police Chief Whitaker told the Council Members that the sand lot has become an issue again. He & Mayor Cook has discussed some issues, especially parking on the right-of-way, and questioned if we could get some signage.

Mayor Cook stated that Executive Assistant Smith has contacted the FDOT office in Ponce de Leon and they are supposed to be sending over a representative.

D. Maintenance Contract - Matthew Perry

Chief Plant Operator Matt Perry stated he had received quotes from Thompson Tractor and Taylor Sudden Service for biannual preventative maintenance on the generators. The quote from Taylor Sudden Service will be about a \$600 annual savings.

Mayor Cook stated that we have a long-standing relationship with Thompson Tractor Company. When the hurricane came, they brought us a generator, and got us out of a bind, and asked if Taylor would provide the same service. Chief Plant Operator Perry stated yes.

Mayor Cook suggested tabling this to discuss the issue with Thompson Tractor Company first to see if they could work towards a resolution.

Motion made to table maintenance contract by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION

Items not listed on Formal Agenda.

A. Council Updates

B. Department Updates

Executive Assistant Smith told the Council Members that the stormwater park on Banfill Avenue is ahead of schedule, and thanked the Public Works Department for their assistance on this project.

Executive Assistant Smith stated the ranking for the RFP Rec Center Design and Engineering will happen next Wednesday at 9:00am. Once they score and rank the proposals, a recommendation will be brought to the council for approval to negotiate.

C. Employee Spotlight

X. ADJOURN

Motion made for meeting to adjourn by Council Member Crews, Seconded by Council Member Dixon.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews, Council Member Dixon

Mayor Cook declared the meeting adjourned at 9:19 am.

Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.