



CITY COUNCIL MEETING W/ EXECUTIVE SESSION

October 01, 2024 at 7:00 PM

Boardman City Hall Council Chambers
AGENDA

1. CALL TO ORDER

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES

4. APPROVAL OF MINUTES

[A.](#) City Council Workshop Minutes, September 3, 2024

[B.](#) City Council Meeting Minutes September 3, 2024

[C.](#) City Council Work Session w/ Boardman Parks and Rec District Board Minutes, September 17, 2024

5. FINANCIAL REPORT

[A.](#) Financial Report - August 2024

6. PUBLIC COMMENT

A. Prearranged Presentation - Morrow County Schools, Boardman

7. ACTION ITEMS - ORDINANCES

[A.](#) Ordinance 6-2024 Adopt Chapter 2.16 of the Boardman Municipal Code

8. ACTION ITEMS - RESOLUTIONS

[A.](#) Resolution 25-2024 - Contingency Transfer 2024-25

9. ACTION ITEMS - OTHER BUSINESS

[A.](#) Appoint Parks Master Plan Public Advisory Committee

B. Missing Middle Housing Fund

C. Keep Boardman Clean

10. OTHER PUBLIC COMMENT

INVITATION FOR PUBLIC COMMENT – The mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The mayor may limit comments to 3 minutes per person for a total of 30 minutes. Please complete a request to speak card prior to the meeting. Speakers may not yield their time to others.

[A.](#) Report Only - Chamber/BCDA August 2024

11. DOCUMENT SIGNATURES

12. REPORTS, CORRESPONDENCE, AND DISCUSSION

- A.** Police Report
- B.** Building Department Report
- C.** Public Works Department Report
- D.** Planning Department Report
- E.** Committee Reports
- F.** City Manager
- G.** Councilors
- H.** Mayor

13. EXECUTIVE SESSION

- A.** ORS 192.660 (2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions

14. Decisions from Executive Session

- A.** Decision from Executive Session

15. ADJOURNMENT

Zoom Meeting Link: <https://us02web.zoom.us/j/2860039400?omn=89202237716>

This meeting is being conducted with public access in-person and virtually in accordance with Oregon Public Meeting Law. If remote access to this meeting experiences technical difficulties or is disconnected and there continues to be a quorum of the council present, the meeting will continue.

The meeting location is accessible to persons with disabilities. Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To make your request, please contact a city clerk at 541-481-9252 (voice), or by e-mail at city.clerk@cityofboardman.com.



CITY COUNCIL WORKSHOP

September 03, 2024 at 6:00 PM
Boardman City Hall Council Chambers
MINUTES

1. CALL TO ORDER

Mayor Keefer called the meeting to order at 6:06 PM.

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES

Councilors Present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Proffitt, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

Councilors Absent: Councilor Ethan Salata (excused)

4. REPORTS, CORRESPONDENCE, AND DISCUSSION

A. Strategic Plan Discussion

Strategic Plan Discussion presented by Matt Hastie with Johnson Economic -
Timestamp 0:53

B. Missing Middle Housing Fund Discussion

Missing Middle Housing Fund Discussion presented by City Manager Hammond and
Nathan Wildfire, CEO of Missing Middle Housing Fund. Timestamp 24:10

5. ADJOURNMENT

Mayor Keefer adjourned the meeting at 6:56 PM

Paul Keefer, Mayor

Amanda Mickles, City Clerk



CITY COUNCIL MEETING W/PUBLIC HEARING & EXECUTIVE SESSION

September 03, 2024 at 7:00 PM

Boardman City Hall Council Chambers

MINUTES

1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:03 PM.

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES – Timestamp 0:45

Councilors present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

Councilors absent: Councilor Ethan Salata (excused)

4. APPROVAL OF MINUTES

A. Joint Cities, County, Port Meeting Minutes - July 31, 2024 – Timestamp 0:55

Motion to approve the minutes of July 30, 2024, Joint Cities, County, Port Meeting as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. City Council Meeting Minutes - August 6, 2024 – Timestamp 1:36

Motion to approve the minutes of August 6, 2024, City Council Regular Meeting as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

5. FINANCIAL REPORT

A. Financial Report - July 2024 – Timestamp 2:01

City Manager Hammond gave the financial report for July 2024.

6. PUBLIC COMMENT – Timestamp 5:15

Mayor Keefer opened an additional Public Comment for anyone wishing to comment on items not on the agenda.

Crystal Davison – River Ridge Park

Ashli Barron – River Ridge Park

7. FORMAL PROCEEDINGS

A. Public Hearing - Appeal of CUP24-000001 (Continued) – Timestamp 11:15

Mayor Keefer opened the public hearing at 7:15 PM

Motion to reopen the record and continue the public hearing to November 5, 2024, at 7pm in the Boardman City Hall Council Chambers to allow for further evidence and testimony.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

8. INTRODUCTIONS – Timestamp 20:07

A. Stephanie Case - Principal Planner

B. Maria Lomeli - Office Assistant

9. PUBLIC COMMENT – Timestamp 21:06

A. Prearranged Presentation - Boardman Park & Recreation District

George Shimer, CEO of Boardman Parks and Recreation District asked for a joint meeting between the City Council and Boardman Parks and Recreation District Board on September 17, 2024, 6:00 PM. Council agreed.

B. Report Only - July 2024 Chamber & BCDA Report

C. Report Only - 2024 2nd Quarter TRT Report

10. ACTION ITEMS - RESOLUTIONS

A. Resolution 17-2024 Decision on CUP24-000001 – Timestamp 33:30

Mayor Keefer stated there is no action at this time as this is directly related to the Public Hearing continued to November 5. 2024.

B. Resolution 23-2024 Escrow Account Culbert Construction – Timestamp 33:41

Motion to approve Resolution 23-2024, a resolution establishing an interest-bearing escrow account for Culbert Construction, Inc. For work on SE Front Street and SE 1st Street improvements and assign Mayor Keefer, Council President Baumgartner, and City Manager Hammond as signers on the account.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

C. Resolution 24-2024 Boardman to Hemingway Agreements – Timestamp 35:51

Motion to approve Resolution 24-2024, a resolution approving a power line easement, an access road easement, and a temporary construction easement and authorizing the city manager to sign on behalf of the City of Boardman.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

11. ACTION ITEMS - OTHER BUSINESS

A. Update Credit Card Account Administrators – Timestamp 42:35

Motion to have Brandon Hammond, Marta Barajas, and Amanda Mickles be our Credit Card Account Administrators, through Banner Bank, and to remove any previously listed Administrators.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. TSP Update - Public Advisory Committee Appointment – Timestamp 43:46

Motion to appoint Councilor Heather Baumgartner as the council representative to the Transportation System Plan Public Advisory Committee.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

Motion to appoint Heather Baumgartner, David Jones, Marci Rodelo, Dave Boor, Stephen Fuss, Reyna Pacheco, Jacob Cain, Torrie Griggs, Gabe Hansen, George Shimer, Patty Perry, Carla McLane, Rolf Prag, Mike Lees, Daisy Goebel, Erick Imes, Benjamin Tucker, Dawn Hert, Devin Hearing, Dejan Dudich, Angie Jones, Marlo Stanton, and Alex Hattenhauer to the Transportation System Plan Public Advisory Committee.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

C. Chapter 2.16 Planning Commission – Timestamp 52:35

Motion to approve amending chapter 2.16 to meet current statutory requirements and practice.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

D. Garbage Voucher – Timestamp 59:00

Motion to allow garbage 3 times in a year, once in spring, once in summer, once in fall.

Motion made by Councilor Profitt, Seconded by Councilor Pettigrew.
Voting Yea: Councilor Profitt, Councilor Cuevas, Councilor Pettigrew
Voting Nay: Mayor Keefer, Councilor Baumgartner, Councilor Rockwell

Council did not provide consensus, will continue this conversation on October 1 meeting.

E. Emergency & Evacuation Plan 2024 – Timestamp 1:12:21

Motion to adopt the City of Boardman Emergency-Evacuation Plan 2024 as the City’s official document.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

F. Occupational Safety & Health Manual 2024 – Timestamp 1:12:48

Motion to adopt the City of Boardman Occupational Safety and Health Manual 2024 as the City's official document.

Motion made by Councilor Profitt, Seconded by Councilor Cuevas.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

G. Missing Middle Housing Fund Decision – Timestamp 1:14:20

Consensus to keep discussing the City's involvement.

H. LOC Legislative Priorities Survey – Timestamp 1:18:44

Consensus for Priority Input for the LOC Legislative Priority Survey.

Motion to have City Manager Hammond submit the results from City Council ballots to the LOC for consideration into the legislative priorities.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

I. Liquor License Application - River Lodge & Cabins – Timestamp 1:28:33

Motion to approve the liquor license application for River Lodge & Cabins.

Motion made by Councilor Rockwell, Seconded by Councilor Profitt.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

12. OTHER PUBLIC COMMENT – Timestamp 1:28:56

Kathy Street concerns around Kinkade Park and garbage vouchers

13. DOCUMENT SIGNATURES

14. REPORTS, CORRESPONDENCE, AND DISCUSSION

A. Police Report – Timestamp 1:36:28

Police Chief Stokoe gave his report.

B. Building Department Report – Timestamp 1:39:03

City Manager Hammond gave the Building Department Report.

C. Public Works Department Report – Timestamp 1:39:23

Public Works Director Rolf Prag gave his report.

D. City Manager – Timestamp 1:43:50

City Manager Hammond gave his report.

E. Councilors – Timestamp 1:45:10

F. Mayor - "Caught Doing Good" – Timestamp 1:46:28

Mayor Keefer added an area where citizens can highlight people caught in the act of positive acts around the community.

15. EXECUTIVE SESSION

Mayor Keefer paused the regular meeting at 8:55 PM for the Council to meet in Executive Session. – Timestamp 1:49:05

- A. ORS 192.660 (2)(d) Conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- B. ORS 192.660 (2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions
- C. ORS 192.660 (2)(i) Evaluate employment-related performance of the City Manager

Mayor Keefer resumed the regular meeting at 10:01 PM. Councilor Profitt left the meeting.

16. ACTION ITEMS - OTHER BUSINESS

- A. Decision from Executive Session – Timestamp 1:51:57

Motion to ratify the Boardman Police Officer Association Contract as presented for the next two years.

Motion made by Mayor Keefer, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

Council offered consensus for City Manager Hammond to move ahead with the sale of the property at 206 N Main Street.

Motion to continue employment with City Manager Brandon Hammond.

Motion made by Mayor Keefer, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

17. ADJOURNMENT

Mayor Keefer adjourned the meeting at 10:03 PM.

Paul Keefer, Mayor

Amanda Mickles, City Clerk



**CITY COUNCIL WORK
SESSION W/ BOARDMAN
PARKS AND REC
DISTRICT BOARD**

**September 17, 2024 at 6:00 PM
Boardman City Hall Council Chambers
MINUTES**

1. CALL TO ORDER

Mayor Keefer called the meeting to order at 6:00 PM.

Councilors Present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

Councilors Absent: Councilor Ethan Salata

Boardman Parks & Recreation District Board Members present: David Boor, Norma Ayala

2. FLAG SALUTE

3. REPORTS, CORRESPONDENCE, AND DISCUSSION

Timestamp 0:45

A. Development of RV Park on property currently owned by the City of Boardman at the Tower Road interchange

City Manager Brandon Hammond and Boardman Parks & Rec CEO George Shimer gave their report of the proposed project.

4. ADJOURNMENT

Mayor Keefer adjourned the meeting at 6:37 PM.

Paul Keefer, Mayor

Amanda Mickles, City Clerk

**City of Boardman
Finance Report**
As of August 31, 2024

Interest rates remained steady, with no changes from July to August. The interest rates are expected to start declining in the month of September 2024.

We did not receive any property taxes in the month of August. They should be minimal and received in September.

General Fund: Our fund with the most revenues, by far, is the General Fund. The U.S. Small Business Administration has released the Congressional Community Project funds, in its totality of \$1.5M. In meeting the federal requirements, we will need to create a separate fund to track the ins and outs of this money. We anticipate a Supplemental Budget Hearing, in the coming month, to create a new fund, for this. The other contributing receipts, to the General Fund, were the quarterly transient room taxes (~\$27K), quarterly state sharing revenues (~\$21K), franchise fees (~\$565.5K), interest income (~\$15.5K), and various other operating and miscellaneous receipts.

Building Fund: Due to staffing shortages, the building department IGA payments, to the neighboring jurisdictions, were completed in August instead of July. The 2024 second quarter payments were as follows.

Boardman Fire Rescue District	\$29,258.07
Morrow County	\$482,625.53
City of Irrigon	\$1,079.58
Dept. of Consumer & Business Svs.	\$127,723.99

Capital Project Fund: The Water System Improvements-Phase II (GO Bond funded) is still expected to be completed by late fall.

CITY OF BOARDMAN
Monthly Council Financial Statement
Period Ending August 31, 2024
Fiscal Year Elapsed 16.67%

Section 5, Item A.

FISCAL YEAR 2024-2025

REVENUE

EXPENDITURES

FUND #	Fund Description	A 2024-2025 BUDGET	REVENUE				EXPENDITURES			Fund Balance	Fund #		
			B Beginning Cash C/Over	C Revenue Received This Month	D Year to Date Revenue	E Total Revenue (B+C)	F (A-D) Remaining Expectations (over budget)	G Expenditures This Month	H Year to Date Expenditures			I (G/A) Unexpended Budget	J (D-G) Expended Budget
100	General Government	976,980						66,520	139,858	837,122	14.32%		100
110	Public Safety - Police	3,490,500						181,823	477,092	3,013,408	13.67%		110
125	Code Compliance	124,325						21,716	51,355	72,970	41.31%		125
180	Facilities	280,250						3,308	11,191	269,059	3.99%		180
195	Non-Departmental	11,583,950						0	1,928	11,582,022	0.02%		195
100	GENERAL FUND	16,986,950	1,987,901	2,141,450	2,281,376	4,269,277	12,717,673	273,610	681,742	15,774,581	4.01%	3,587,535	100
220	WATER FUND	2,023,700	675,445	128,266	242,066	917,511	1,106,189	125,159	223,236	1,800,464	11.03%	694,274	220
230	SEWER FUND	2,905,450	310,937	81,413	240,397	551,334	2,354,116	81,481	168,427	2,737,023	5.80%	382,907	230
240	GARBAGE FUND	1,046,500	408,434	98,714	201,914	610,348	436,152	78,065	180,758	865,742	17.27%	429,590	240
250	STREET FUND	727,900	206,047	27,788	59,605	265,652	462,248	30,495	87,152	640,748	11.97%	178,499	250
260	BUILDING FUND	25,446,600	14,346,611	208,662	441,891	14,788,502	10,658,098	719,521	799,686	24,646,914	3.14%	13,988,815	260
300	GENERAL RESERVE FUND	10,340,000	8,225,176	35,031	70,142	8,295,319	2,044,681	0	0	10,340,000	0.00%	8,295,319	300
320	WATER RESERVE FUND	2,665,800	2,632,974	35,101	56,975	2,689,949	(24,149)	111,900	443,753	2,222,047	16.65%	2,246,196	320
330	SEWER RESERVE FUND	5,123,500	3,701,630	36,791	61,508	3,763,138	1,360,362	78,900	175,063	4,948,437	3.42%	3,588,075	330
350	STREET RESERVE FUND	16,221,400	9,711,959	40,230	81,688	9,793,647	6,427,753	78,079	345,290	15,876,110	2.13%	9,448,356	350
410	CAPITAL PROJECT FUND	2,400,000	2,524,233	4,822	15,630	2,539,864	(139,864)	20,299	1,426,053	973,947	59.42%	1,113,810.99	410
510	GO BOND FUND	1,659,300	254,958	0	1,573	256,531	1,402,769	0	0	1,659,300	0.00%	256,531	510
	CITY TOTAL	87,547,100	44,986,305	2,838,269	3,754,766	48,741,070	38,806,030	1,597,509	4,531,161	82,485,312	5.18%	44,209,909	
815	CENTRAL URA DISTRICT	2,472,000	334,209	619	1,296	335,505	2,136,495	361,758	361,758	2,110,242	14.63%	(26,253)	815
819	WEST URA DISTRICT	169,590	87,382	520	1,037	88,419	81,171	0	0	169,590	0.00%	88,419	819
	URA TOTAL	2,641,590	421,591	1,139	2,333	423,924	2,217,666	361,758	361,758	2,279,832	13.69%	62,166	
	CITY OF BOARDMAN GRAND TOTALS	90,188,690	45,407,896	2,839,408	3,757,098	49,164,994	41,023,696	1,959,267.38	4,892,919.02	84,765,143.72	18.87%	44,272,075	

CASH REPORT:

	Amount	as of 8/31/24 Interest Rate
Bank of Eastern Oregon Police	\$6,986	5.30%
Banner Bank Checking	\$1,730,111	-
Banner Bank Savings	\$251,290	5.55%
Bank of Eastern Oregon	\$201,458	5.30%
OR Government Pool	\$39,868,659	5.30%
CURA Government Pool	\$110,380	5.30%
WURA Government Pool	\$88,419	5.30%
Xpress Online Clearing	\$1,497,022	-
Bank of Eastern Oregon - R&G	\$0	0.10%
Bank of Eastern Oregon - 2KG	\$131,953	0.10%
Bank of Eastern Oregon - Rotschy	\$385,798	0.10%
TOTAL CASH	\$44,272,075	
Cash Clearing - Utilities	\$0.00	
Total	\$44,272,075	

Current Month Net Cash Change (No URA)		1,240,760
2023-2024	Year to Date Net Cash Change	(1,135,821)

**CITY OF BOARDMAN
ORDINANCE 6-2024**

**AN ORDINANCE TO APPROVE AN AMENDMENT TO THE BOARDMAN
MUNICIPAL CODE CHAPTER 2.16 PLANNING COMMISSION**

WHEREAS, the City of Boardman has an adopted Municipal Code; and,

WHEREAS, Chapter 2.16 Planning Commission regulates the appointment of members and provides guidance to how the Planning Commission functions; and,

WHEREAS, the most recent update to Chapter 2.16 Planning Commission was approved in 2004 through Ordinance Number 4-2004; and,

WHEREAS, the City of Boardman Planning staff have identified a number of inconsistencies with Oregon Revised Statute and common practice; and,

WHEREAS, the Boardman Planning Commission did discuss the proposed amendments to Chapter 2.16 Planning Commission at their regular meeting in April 2024 and support the proposed amendments; and

WHEREAS, the Boardman City Council did discuss the changes at the City Council meeting on September 6, 2024.

NOW THEREFORE BE IT ORDAINED that the City of Boardman approves the amended Chapter 2.16 Planning Commission of the Boardman Municipal Code attached as Exhibit A.

Passed by the Council and approved by the Mayor on this 5th day of November with an effective date of January 1, 2025.

Paul Keefer – Mayor

Amanda Mickles – City Clerk

Chapter 2.16 PLANNING COMMISSION

Sections:

2.16.010 Established.

There is reestablished a city planning commission for the city.

(Prior code § 1-3.1)

2.16.020 Members.

The commission shall consist of seven members to be appointed by the council. Commission members shall receive no compensation. Individual positions on the commission are not geographically designated. The members presently serving shall continue until the expiration of their regular term.

(Ord. 4-2004 § A: prior code § 1-3.2)

2.16.030 Terms of office.

A. The terms of the seven appointed members of the commission shall expire as follows:

1. Position 1 expires December 31, 2004;
2. Position 2 expires December 31, 2004;
3. Position 3 expires December 31, 2004;
4. Position 4 expires December 31, 2005;
5. Position 5 expires December 31, 2005;
6. Position 6 expires December 31, 2006;
7. Position 7 expires December 31, 2006.

B. Successors shall hold office for three years, commencing on January 1st following expiration of the previous term. Any vacancy shall be filled by the council for the unexpired portion of the term.

(Ord. 4-2004 § B: prior code § 1-3.3)

2.16.040 Election of officers.

The commission, at its first meeting each year, shall elect a chair and vice-chair, who shall be members appointed by the council and who shall hold office during that year at the pleasure of the commission.

(Prior code § 1-3.4)

2.16.060 Quorum—Rules and regulations—Meeting times.

A majority of the voting members of the commission shall constitute a quorum. The commission may make and alter rules and regulations for its governance and procedures consistent with laws of this state and with the city charter and ordinances. It shall meet at least once a month as needed, at such times and places as may be fixed by the commission.

(Prior code § 1-3.6)

2.16.070 Removal of members.

A commission member may be removed following a hearing before the city council for good cause. Good cause shall include absence from three (3) consecutive meetings or fifty percent (50%) of meetings in any six (6) month period, failure to divulge a conflict or bias or other action or deed not deemed to reflect the best interest of the community.

(Prior code § 1-3.7)

2.16.080 Membership restrictions.

Not fewer than six of the commission shall reside within the city limits of the city of Boardman. No more than two voting members shall be engaged in the buying, selling or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, that is engaged principally therein. No more than two voting members shall be engaged in the same kind of business, trade, profession or occupation.

(Ord. 4-2004 § C: prior code § 1-3.8)

2.16.090 Employment of staff.

The commission may employ consulting advice on municipal problems, a planner or planning department as may be necessary, and pay for their services, and for such other expenses as the commission may lawfully incur, including the necessary disbursements incurred by its members in the performance of their duties as members of the commission, out of funds at the disposal of the commission, as authorized by the city council.

(Prior code § 1-3.9)

2.16.100 Powers of the commission.

The commission shall have all the powers which are now or hereafter granted to it by ordinances of this city or by general laws of the state of Oregon. The commission may make studies, hold hearings and prepare reports and recommendations on its own initiative or at the request of the city council. The commission may recommend the city council enter into planning agreements with other public planning authorities. The commission shall make, or cause to be made, all studies which may be necessary to determine the feasibility and costs for any land use program which may be proposed to the commission or for programs related to land use planning which the commission on its own motion may choose to study or participate in. Said programs are without limit as to their origin or nature, that is, they may arise locally, or they may be programs arising from county, state, or federal planning groups or from projects proposed to the city for its participation with county, state, or federal groups or authorities. It is expected that the commission's activities will involve the Comprehensive Plan, Development Code, Transportation System Plan, and other plans or programs related to land use planning.

(Prior code § 1-3.10)

2.16.110 Recommendations in writing.

All recommendations and suggestions made to the city council by the commission shall be in writing.

(Prior code § 1-3.11)

2.16.120 Expenditure restrictions.

The commission shall have no authority to make expenditures on behalf of the city, or to obligate the city for the payment of any sums of money, except as provided in this chapter, and then only after the city council shall have first authorized such expenditures by appropriate ordinance (or resolution), which ordinance (or resolution) shall provide the administrative method by which such funds shall be drawn and expended.

(Prior code § 1-3.12)

**CITY OF BOARDMAN
RESOLUTION 25-2024**

**A RESOLUTION TO DECREASE CONTINGENCY AND TO INCREASE
2024-25 EXPENDITURES FOR MATERIALS AND SERVICES**

WHEREAS, ORS 294.463 allows the City to transfer Contingencies and increase appropriations within a fund by resolution; and

WHEREAS, the Building Fund collected building permit fees, for a project that included four building additions and site improvements to existing industrial facility, valued at \$46.4 million; and

WHEREAS, the 12% state surcharge fee was also collected on those building permit fees and sent to the State Department of Consumer and Business Services; and

WHEREAS, the contractor, Ryan Companies US, Inc. has requested a full refund of both building permit fees and state surcharge fees, due to the cancellation of the beforementioned project, by the owner; and

WHEREAS, the City will refund the state surcharge fee to Ryan Companies US, Inc. and incur and increase in expenses of the \$18,200 from Materials and Services; and

WHEREAS, the 12% state surcharge fee will be refunded to the City, from the State Department of Consumer and Business Services, with an anticipated increase of approximately \$18,200 in the Building Fund’s Fees & Permits; and

WHEREAS, the City holds the building permit fees in the Building Fund, and refund of these will increase the expenses in Materials and Services by an additional \$154,500 and decrease of Operating Contingency by the same \$154,500; and

THEREFORE, BE IT RESOLVED, the Boardman City Council hereby authorizes the receipt of refund revenues from the Department of Consumer and Business Services of approximately \$18,200 and the Contingency transfers and appropriations shown below, for the fiscal year 2024-2025, for the following purposes:

<u>BUILDING FUND (260)</u>	
Fees & Permits	\$ 18,200
Total Resources	\$ 18,200
Materials and Services	\$ 172,700
Contingency	\$ (154,500)
FUND CHANGE	\$ -0-

BE IT FURTHER RESOLVED that this resolution is effective immediately.

Dated this 1st day of October, 2024.

CITY OF BOARDMAN

Mayor – Paul Keefer

Council President – Heather Baumgartner

Councilor – Karen Pettigrew

Councilor – Richard Rockwell

Councilor – Brenda Profitt

Councilor – Cristina Cuevas

Councilor – Ethan Salata

ATTEST:

Amanda Mickles – City Clerk

MEMORANDUM

To: Mayor Keefer and City Council
From: Carla McLane, Planning Official
Date: September 23, 2024
RE: Parks Master Plan (PMP)
 Appointment of the Public Advisory Committee (PAC)

As of today, September 23, we are about to finalize the Scope of Work for the collaborative effort to provide a Parks Master Plan (PMP) that will serve the Boardman Park and Rec District (BPRD) and the City of Boardman. As we have worked through various factors that will be addressed in the PMP we have also been brainstorming about who should be asked to serve on the Public Advisory Committee (PAC). The list below represents the outcome of the conversation with input from the selected contractor and includes individuals from a variety of organizations as well as some citizens to serve in this important role. The requested action is to appoint this slate of individuals to the TSP PAC understanding that the student representative will be provided by Mr. John Christy.

Please reach out if you have any questions. Thanks much.

NAME	ORGANIZATION
Richard Rockwell	Boardman City Council
Ethan Salata	Boardman City Council
Michael Connell	Boardman Planning Commission
Luis Campos	BPRD Board Member
Norma Ayala	BPRD Board Member
Taylor Whiteman	Citizen
Crystal Davison	Citizen
Lisa Mittelsdorf	Port of Morrow
Torrie Griggs	Chamber of Commerce
John Christy	Morrow County School District
TBD (student)	Morrow County School District
George Shimer	Boardman Parks and Rec District CEO
Carla McLane	Boardman Planning Official
Jessica Calderon	Morrow County Public Health
Dawn Hert	DLCD



Chamber / BCDA August 2024 Report

Boardman Chamber Membership Updates

- We currently have 253 members for August 2024 including 1 new member.
 - Nanas Daycare - Boardman

Boardman Chamber of Commerce Events

- **Our next Chamber talk** will be on Thursday, September 5, 2024, and it will feature 2 guests from Taylor Pumpkin Patch, Joe Taylor & Emily Taylor. Taylor Pumpkin Patch will show you 20 varieties of pumpkins at their local patch, perfect for all ages! Dive into their fun activities that will include a corn pit, apple sling shots, fire pits, straw pyramid, corn maze, a thrilling new zip line, and of course, their legendary pumpkin cannon!
- **The 3rd Quarter Luncheon will be Wednesday, September 18, 2024:** Express Employment Professionals will serve as the title sponsor for our next upcoming luncheon. After the Express Employment presentation, we will have a round table discussion. We look forward to having all of you attend our luncheon and learn more about your business. Registration for the event is available on the Boardman Chamber of Commerce website. The luncheon will be catered by the Boardman Senior Center.
- **Boardman Community Trunk-or-Treat will be on Thursday, October 31st at 5:30 pm:** Get Ready to Enjoy a FREE fun evening of Trunk-or-Treating! Cars, Community booths, and Businesses will line up in the Sage Center parking lot handing out treats, candy, and prizes. Gather around the patio for a toasty cup of hot chocolate. Tillamook will be dishing out Ice Cream and Lamb Weston will be serving French Fries. We look forward to this family fun night with you and your Trick-or-Treaters. Tillamook

Past Chamber Events:

• **Boardman's End of Summer Celebration** was a huge success, and we couldn't have done it without some amazing partners. MCURD funded the delicious food from GG's Smokehouse Catering and the fireworks. Tillamook provided and served ice cream that kept everyone cool and happy. Special thanks to DJ Kora for providing great music and to our First Responders for a fantastic meet and greet. Your dedication and support made the event unforgettable.

Member Events

- **Marker 40 Golf Club:** They will hold their Annual West Wind Golf Tournament the First weekend in September, September 7 & 8th, and they are still looking for teams. Contact Andrea at 541-481-4381 to register your team.
- **Boardman Farmers Market:** The Boardman Farmers Market has one final event for the season on Monday, September 2, 2024. This event will be the biggest of the season and will feature a fantastic car show and music. They are partnering with PNW Performance and DJ KORA to make it a memorable day.
- **Desert Lanes Family Fun Center:** Desert Lanes has their Fall & Winter League schedule for 2024 and 2025 on their Facebook page.
- **Café Cultura:** It is holding its Cultura Fest on Saturday, September 14, 2024. It will be a community event celebrating the Hispanic culture. There will be local vendors selling their delicious food and crafts. Don't miss out on this fantastic opportunity to connect with the community.
- **AWS:** Amazon Web Services is having a hiring event. This hiring event will bring more jobs to Boardman, and the surrounding towns. This event will be on Tuesday, September 10, 2024, at the Hermiston Community Center.
- **Funshine Charity Open Golf Tournament:** The Community Women's club is holding their annual golf tournament at Marker 40 Golf Club on September 21, 2024. Team registration is still available, call Charlene Cooley to register your team @ 541-571-8541.
- **Harvest Festival @ the SAGE Center:** The annual Morrow County Harvest Festival will be Saturday, October 5th, 2024. Come enjoy a day of FREE Family Fun, while we celebrate the end of the harvest with vendors, kids' activities, and entertainment.
- **Taylor Pumpkin Patch:** Opening weekend will be Friday, October 11 to Sunday, October 13. This will be the start of the fall season, including new fun activities at a new location off Root Lane, Boardman Oregon.

To find more information on events and information, please follow our social media platforms, website, and YouTube.

Boardman Community Development Association

The BCDA Board is pleased to continue supporting various initiatives in Recreation, Education, Beautification, and Community projects.

Our next major endeavor is the construction of a new play structure at the SAGE Center. With a \$250,000 investment, this project will accommodate the increasing number of students participating in our year-round educational programs and benefit the wider community. We are excited to share the progress of this project with the community. We are thankful for the additional support from Threemile Canyon Farms in the value of \$50,000 and AWS for their recent contribution of \$50,000 to help support the overall cost of this project and the community.

Additionally, we are maintaining our Home Buyers Incentive program, with an investment of \$250,000 to encourage new residents to settle in Boardman. We currently have spent \$160,000 in housing grants for 2024.

We recently received \$1.5 million dollars from the US Small Business Administration to build the Boardman Business Opportunity Incubator building that will be a dedicated space for small and medium sized businesses with a particular emphasis on supporting women and minority owned business enterprises and low-income populations.

BCDA remains committed to making Boardman a wonderful place to live, work, and play.

Should you have any inquiries, please don't hesitate to reach out to me at 541-571-2394 or via email at torrie@boardmanchamber.org at your convenience.

For further details, please visit www.boardmanchamber.org or contact our office directly at 541-481-3014. We're here to assist you!

Upcoming Chamber Events



**BOARDMAN POLICE DEPARTMENT
PATROL STATISTICS (UNAUDITED)
CALENDER YEAR 2024**

Statistics	Jan.	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Total
Total Incidents	339	345	312	409	443	516	492	457	507				3820
Calls for Service	182	180	160	211	225	287	222	242	262				1971
Officer Initiated Incidents	157	165	152	198	218	229	270	215	245				1849
Traffic stops	48	73	56	79	92	85	135	84	88				740
Other OIA Incidents	102	92	96	119	126	144	135	131	157				1102
Bus/Building Checks	0	3	2	3	14	7	3	7	4				43
Veh/Ped check	44	48	56	65	88	98	81	94	94				668
Total Officer Reports	42	43	43	52	55	44	45	58	62				444
CIS Converstion	0	0	0	0	0	0	0	0	0				0
Crash	2	0	1	1	1	0	3	2	2				12
Felony	7	6	5	7	7	2	2	5	9				50
Information Case	9	12	9	13	15	10	15	20	14				117
Misdemeanor	14	14	18	23	23	24	19	22	29				186
Violation	1	7	5	5	1	0	0	0	0				19
Voided	5	2	1	2	0	1	3	1	2				17
Unclaissified Reports	4	2	4	1	8	7	3	8	6				43
Total Misdemeanor & Felony Arrest	8	9	16	11	13	19	14	18	27				135
Misdemeanor Arrests	7	5	12	8	9	18	12	14	22				107
Felony Arrests	1	4	12	3	4	1	2	4	5				36
Total Citations	5	15	15	17	31	19	36	18	25				181
Code	0	0	0		0	0	0	0	0				0
Criminal	0	0	0		0	2	3	2	4				11
Violation	5	15	15	14	31	17	33	16	21				167
Unclassified													0
FI's	3	1	0	0	2	0	3	2	3				14

Note: Beginning in April stats are from the 23rd of prior month to 22nd of current month.

Note: March 2024 stats are as of 3/28/24 at 11:25 am.

Note: Calender year end summary report will project slight different totals due to RIMS variations,.

1/2/2024

	June 23 to July 22 2024	July 23 to Aug 22 2024	Aug 23 to Sept 22 2024	Sept 23 to Oct 22 2024	Oct 23 to Nov 22 2024	Nov 23 to Dec 22 2024	Dec 23 to Jan 22 2025	Jan 23 to Feb 22 2025	Feb 23 to Mar 22 2025	Mar 23 to Apr 22 2025	Apr 23 to May 22 2025	May 23 to June 22 2025
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Total Permits Sold

Boardman

Permits Sold	26	23	33
Manufactured Placement Permit	0	1	0
New Home Construction	5	7	11
Multi Family Units	0	0	0

Morrow County(excludes 97818)

Permits Sold	7	10	33
Manufactured Placement Permit	0	0	0
New Home Construction	0	0	0

Morrow County - 97818

Permits Sold	11	15	1
Manufactured Placement Permit	0	0	0
New Home Construction	0	0	0

Irrigon

Permits Sold	0	1	7
Manufactured Placement Permit	0	0	0
New Home Construction	0	0	2
Multi - Family (units)	0	0	0

Gilliam County

Permits Sold	9	9	6
Manufactured Placement Permit	1	0	0
New Home Construction	0	0	0
Multi-Family (units)	0	0	0

Public Works Report

Sep-24

35 Locates to mark water and sewer lines for customers prior to digging
20 Work Orders
10 New Meter Installs
415 Meter Reads
88 New Radio Reads Installed

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	New Meters Installed
2023	0	2	2	1	3	3	3	14	3	8	0	0	39
2024	0	0	2	2	0	4	8	5	10				31

Besides daily work routines, Public Works also completed the following:

- Put rock and compacted for new parking area behind City Hall
- Repaired lights in City Hall parking lot
- Repaired water leak at Cottonwood Loop
- Replaced broken post at Willson and Anderson
- Shut down splash pad
- 3 calls to transport dogs to Hermiston
- Dog call - Frontier Trailer Park
- Dog call - Marina Park
- Water Building Chlorine pump #1 rebuilt pump
- Water building Chlorine pump #2 replaced motor
- Serviced PW pickup
- Serviced 3 PD cars
- Completed annual service on all fire extinguishers
- All PW employees have been trained on the new vac truck

MEMORANDUM

To: Mayor Keefer and members of the City Council
 From: Carla McLane, Planning Official
 Date: September 23, 2024
 RE: Planning Department Monthly Update

Things are moving along. As Brandon has shared previously over the next two years or so every planning or planning related document adopted by the City of Boardman over the past 20 plus years will, in some way, be amended or updated. The documents that are part of the larger work plan that we are seeking professional assistance with include the:

- **Transportation System Plan (TSP):** The current TSP was adopted in 2002 based on the first TSP that was adopted in 1999. This project is grant-funded through the Transportation Growth Management (TGM) program with the contractor lead being Kittelson & Associates, INC. (KAI). This work is underway with the first Project Management Team (PMT meeting in the next two weeks and the first Public Advisory Committee (PAC) meeting tentatively planned for the week of November 4. Work is anticipated to conclude at the end of 2025 although contingency planning is underway to capture any delay that could take the project into early 2026.
- **Economic Opportunity Analysis (EOA):** It does not appear that the City of Boardman has had an EOA done previously. It is an important input to the update of a city’s Comprehensive Plan and provides input to both Goal 9 Economics and any desired expansion of the city’s urban growth boundary. Boardman is seeking both. The selected contractor for this project is Johnson Economics and is underway. Their subcontractor is MIG who will provide the land use components for this work and be the primary contributor to the **Strategic Planning** process that will be the front end of this next two years’ worth of work. As of this writing we do not have either a PMT or PAC meeting scheduled. Work to appoint the PAC will be coming soon with a recommendation most likely on the November City Council agenda.
- **Housing Needs Analysis (HNA):** A Housing Needs Analysis was accomplished by Morrow County in 2019 which addressed the county and all five cities. The previous Community Development Director did not move that analysis forward for adoption or utilization by the City of Boardman and at this time the data, based on the exceptional growth that has occurred over the past five years, is no longer valid. An HNA informs a city’s Comprehensive Plan Goal 10 Housing and is required to support residential urban growth boundaries. Boardman is seeking both. MIG has been selected to lead this effort but because the State of Oregon is currently updating the applicable Oregon Administrative Rules (OAR) we do not have a clear Scope of Work but hope to have a path forward by the end of this year.

- **Parks Master Plan (PMP):** As of this writing we have selected Shapiro-Didway as the contractor but have not yet finalized the Scope of Work or agreement. That may be done by the October 1 City Council meeting. This project is planned as a collaboration with the Boardman Parks and Recreation District and staff have been working closely with them to assure that both entities get from this work what is needed for the next 10-years of activity and growth. The adopted PMP will provide guidance for parks growth, capital investment, and management as well as provide input to Goal 8 Recreation of the Comprehensive Plan as well as input to the City of Boardman Development Code amendment concerning how to plan for parks in new subdivisions. There is a task at the October 1 meeting for appointment of the PAC for the PMP project.
- **Boardman Development Code (BDC) and Comprehensive Plan (CP):** This is the tough one. We have three proposals that are currently under review with a decision pending (and should be completed by next Monday’s City Council meeting). I say it is tough for a couple of reasons. One – I want to be sure we get it right. This will be the capstone of work being done and it needs to pull in the other items discussed above and present the policy of the City of Boardman going forward on a myriad of land use planning issues. And we know that land use reaches into so much of how a city operates and functions. Two – all three proposals are good. The question is which contractor will be the best fit, work well with the other projects and staff, and create the best end products. All three bring some unique quality. Three – I want to be sure the selected contractor brings their best to the game. Once we select the contractor making sure the final Scope of Work and tasks do not duplicate other work and provide a strong framework for accomplishing the needed work in a way that supports and aligns with the other projects will be a necessity.
- **Strategic Planning:** This activity will be a part of the Work Session that will be held before the City Council meeting. I won’t say much here other than I am anticipating what we learn through this process.
- **System Development Charge (SDC) Update:** This is a project that started nearly three years ago but after the passing of Barry and realizing that we needed an updated TSP and a PMP we tabled it. As the TSP and PMP processes are underway we are dusting it off and reengaging. Not much to share at this point but more will be coming.

Work is also progressing on other projects with a planning focus. Those include the:

- **Boardman Municipal Code (BMC):** There are several aspects of the BMC that are being evaluated. You will hear about one as part of the Work Session on Tuesday. Ones that you are aware of or have seen include the Business License program, the addition of chickens (hens) to the Animal Control program, and the Planning Commission regulations that are on the agenda for formal adoption on Tuesday. Other areas that we are looking at include: a new addressing ordinance, revision of the requirements concerning maintenance of sidewalks, an update based on the SDC work outlined above, a review of our enforcement program, and review of some of the public services

chapters. As we work through the BMC no doubt other areas will emerge to be addressed. At this point the next focus of time for the City Council is the Work Session that is proposed prior to the December City Council meeting. Small changes may come forward as part of this Planning Official Update before then.

- **Tower Road Rezone and participation in the development of an Interchange Area Management Plan:** While Tower Road is not within the City of Boardman it is a ‘back door’ to the city allowing residents and visitors to come into the western entry along Kunze Lane. The city is also a property owner there with about 367 acres that have been surplus with activity that is being discussed. City staff are actively working to rezone most of the city ownership to support the RV Park proposal and to facilitate sale of the portion of the property south of Kunze Lane. Concurrent with that work the Oregon Department of Transportation (ODOT) is kicking off the adoption of an Interchange Area Management Plan (IAMP) for the Tower Road Interchange. This is necessary to see further improvement to the interchange and to begin conversation about the need for an extended overpass to allow access to the property to the north.

- **Various Map Amendments:** There are at least two locations that the current zoning of property within the City of Boardman is not consistent with the approved activities or is not beneficial for development. The first is the General Industrial zoning of the SAGE Center and activities to the north along Olson Road. We don’t have a use zone that is appropriate so this work will include creating that along with applying it. While this might happen as part of the BDC and CP project discussed above it could also happen independently. The second area is property under the BPA line both east and west of South Main Street. It is currently zoned BPA Transmission Line Easement but extends beyond the easement area and does not provide a useful list of potential uses. As we build out the proposed ‘park blocks’ under the BPA easement we are working to better define uses and the location of where this zoning is specifically applied.

- **Code Enforcement and Animal Control Program:** Have to say taking this program on has been a learning experience for me. Activity has historically been complaint driven, only responding when someone had a concern or pointed out a specific issue or problem. Work is currently underway to create a different approach to Code Enforcement that will still be responsive to complaints but also looks more broadly at issues that we see are out there that have not been addressed. Look for more on this in the future as we refine how we will be moving forward.

I appreciate this opportunity to lead such a comprehensive review of a community’s land use and related programs. It has been and no doubt will continue to be both a challenge and an incredibly fun project. Not sure what my monthly updates will contain going forward but do reach out with questions and I will do my best to address them through this forum and others. In the near term we are getting the TSP up and running, the EOA is gearing up, and the PMP will be operational shortly and work on all those small but consequential items will continue.



City Manager September Report

The following September report will give an overview of the objectives accomplished this past month, as well as future plans:

1. On September 24th an Open House was held from 3:00-6:00pm allowing our community an opportunity to see the newly completed building department.
2. Record retention is a vital component of daily city hall activities. In order to maintain a functioning system, I am requesting two days in November, 14th and 15th, to allow staff uninterrupted time to assess current and historical records.
3. The success of any city relies heavily upon the recruitment and retention of our police officers. As our population continues to increase, so do our calls for service. Over the last couple of years with retirements and officer vacancies, we are seeing a difficulty in maintaining appropriate staffing levels. The hiring process for an entry level officer takes a little over a year. In order to address this shortfall, we will be asking for a supplemental budget to allow the city to adjust for these vacancies.
4. Over the years the recycle center, located at the community garden, has been a problem area for improper disposal and dumping. Recently, the city added an additional cardboard bin behind city hall which has shown itself to be a better location, as far as cleanliness. I would like to relocate the recycle depot from NW Columbia to the end of the driveway, between City Hall and the Senior Center.

5. Safety Update:

- a. *The City of Boardman was awarded the **CIS LOC Excellent in Safety** with the following statement:*

We are proud to recognize a City that has demonstrated a program or policy that focuses on employee safety in the workplace. City Manager Brandon Hammond has made great strides in implementing policies, programs, and improving safety awareness. The City has reduced workers' compensation claims over the past several years, as well as time loss. The City's safety committee members report that their City Manager has a genuine concern for the welfare of the staff, hears their concerns and tries to address them, which they feel has improved from prior years. Two of the most long-standing members on the safety committee, including the chair, are from law enforcement, which many times is underrepresented on safety committees. Boardman's safety committee is working on implementing panic buttons on the phone system, and the City has installed locked boxes with building maps and keys for the fire department in case of emergency. They also developed an annual staff training plan with the CIS Learning Center, emphasizing public-works safety training as well as an emergency action/safety plan.

6. Community Outreach....(This will be a regular section that I will include with each report. This is a way for myself and the council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.)

- | | |
|------------------------------|-------------------------------|
| A. Park Master Plan | I. POM Commission Mtg |
| B. Nextiva, phone system | J. BCDA |
| C. NEACT | K. CIS Learning |
| D. B2H | L. Boardman Chamber |
| E. Boardman Commuting | M. Tower Rd Zone Discussion |
| F. Morrow County SD | N. DEQ |
| G. LOC Social Media Training | O. LPSCC |
| H. UEC | P. Boardman Healthy Community |

CAPITAL IMPROVEMENT PROJECTS

2024-25

<u>General</u>	PROGRESS	Cost Estimate
BPA Greenspace	Obtaining BPA final approval	\$440,000
Surplus Old City Shop	Complete	\$75,000
<u>Planning</u>		
Strategic Planning	In Process	\$50,000
Economic Opportunity Analysis	In Process	\$60,000
Transportation System Plan	In Process	Grant Funded
Parks Master Plan	Committee Appt.	\$40,000
Development Code	Contractor Selection	\$150,000
Municipal Code	In House Surgical	-----
Housing Need Analysis	Waiting for state final requirements	
<u>Public Works</u>		
Maintenance Shop	Developing plans	\$350,000
<u>Streets/Sidewalk</u>		
SE Front St	Final Inspection	\$1,500,000
Wilson & Faler Sidewalk	In construction	\$400,000
S Main	Developing scope	\$2,500,000
Boardman Ave & N Main	Approval process	\$1,000,000
<u>Water/Wastewater</u>		
Bio Solids Removal	Summer 2025	\$1,250,000
Headworks Screen & Septage Receiving Station	Ordered headworks	\$1,050,000
NW Columbia Ave	In construction	\$1,300,000