

1. CALL TO ORDER

2. ACTION ITEMS - OTHER BUSINESS

A. Oath of Office - Councilor Michael Hughes

3. FLAG SALUTE

4. ROLL CALL/EXCUSED ABSENCES

5. APPROVAL OF MINUTES

A. City Council Meeting Minutes April 7, 2026

6. FINANCIAL REPORT

A. Finance Report - March 2026

7. PUBLIC COMMENT

A. Prearranged Presentation - Morrow County Schools, Boardman

B. Prearranged Presentation - Water System Master Plan, Mike Lees, Anderson Perry

C. Prearranged Presentation - Sanitary Disposal

D. Other Public Comment - Chamber BCDA Reports April & May 2026

8. ACTION ITEMS - RESOLUTIONS

A. Resolution 10-2026 A Resolution Establishing Water Utility Fixed Charges and Consumption Rates

9. ACTION ITEMS - OTHER BUSINESS

A. Appoint CREZ III Alternate

B. Intergovernmental Agreement - Project PATH

10. OTHER PUBLIC COMMENT

INVITATION FOR PUBLIC COMMENT – The mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The mayor may limit comments to 3 minutes per person for a total of 30 minutes. Please complete a request to speak card prior to the meeting. Speakers may not yield their time to others.

11. DOCUMENT SIGNATURES

12. REPORTS, CORRESPONDENCE, AND DISCUSSION

A. Police Report

B. Building Department Report

C. Public Works Department Report

D. Planning Department

E. Committee Reports

F. City Manager - Council Rules

G. Councilors

H. Mayor

13. ADJOURNMENT

Zoom Meeting Link: <https://us02web.zoom.us/j/2860039400?omn=89202237716>

This meeting is being conducted with public access in-person and virtually in accordance with Oregon Public Meeting Law. If remote access to this meeting experiences technical difficulties or is disconnected and there continues to be a quorum of the council present, the meeting will continue.

The meeting location is accessible to persons with disabilities. Upon request of an individual who is deaf or hard of hearing, accommodations such as sign language or equipment for the hearing impaired must be requested at least 48 hours prior to the meeting. To make your request, please contact the City Clerk at 541-481-9252 (voice), or by e-mail at city.clerk@cityofboardman.com.

OATH OF OFFICE

Michael Hughes

Term May 5, 2026 - December 31, 2026

I, Michael Hughes, do solemnly swear that: I will support the Constitution and laws of the United States; I will support the Constitution and the laws of the State of Oregon; I will support the Charter and the Ordinances of the City of Boardman; and I will to the best of my ability faithfully perform the duties of a City Council member of the City of Boardman, so help me God.

Michael Hughes, Councilor

Subscribed and sworn before me this 5th day of May 2026.



CITY COUNCIL MEETING W/ EXECUTIVE SESSION

April 07, 2026 at 7:00 PM

Boardman City Hall Council Chambers
MINUTES

1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:00 PM.

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES

Councilors Present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt (arrived on Zoom at 7:04 PM), Councilor Cristina Cuevas (arrived in person at 7:02 PM), Councilor Richard Rockwell, Councilor Karen Pettigrew

4. APPROVAL OF MINUTES

A. City Council Workshop March 3, 2026 – Timestamp 2:07

Motion to approve the City Council Workshop Meeting Minutes March 3, 2026 as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. City Council Meeting March 3, 2026 – Timestamp 2:29

Motion to approve the City Council Meeting Minutes March 3, 2026 as presented.

Motion made by Councilor Rockwell, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

C. City Council Workshop March 21, 2026 – Timestamp 2:50

Motion to approve the City Council Workshop Meeting Minutes March 21, 2026.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

5. FINANCIAL REPORT

A. Financial Report - February 2026 – Timestamp 3:12

Finance Director Marta Barajas gave the finance report.

6. PUBLIC COMMENT

A. Prearranged Presentation - Morrow County Schools, Boardman – Timestamp 5:39

Students from Windy River Elementary gave an update.

B. Committee Reports - Youth Advisory Committee – Timestamp 10:16

City Manager Hammond gave an update on the Youth Advisory Council survey results.

- C. Prearranged Presentation - PATH Intergovernmental Agreement, City of Umatilla – Timestamp 12:44

Maricela with the City of Umatilla gave a brief presentation on the new IGA as presented.

- D. Other Public Comment - Chamber/BCDA Report March 2026 – Timestamp 18:03

7. ACTION ITEMS - RESOLUTIONS

- A. Resolution 8-2026 A Resolution Rescinding Resolution No. 4-2026 Which Adopted the City of Boardman Parks Master Plan – Timestamp 18:15

I move to approve Resolution 8-2026 A Resolution Rescinding Resolution No. 4-2026 Which Adopted the City of Boardman Parks Master Plan.

Motion made by Councilor Rockwell, Seconded by Councilor Baumgartner.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- B. Resolution 9-2026 A Resolution Delegating To The City Manager Or Designee Authority To Issue Citations And Exercise Code Enforcement Powers – Timestamp 19:09

Motion to approve Resolution 9-2026 A Resolution Delegating To The City Manager Or Designee Authority To Issue Citations And Exercise Code Enforcement Powers.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

8. ACTION ITEMS - ORDINANCES

- A. Ordinance 5-2026 An Ordinance Adopting the City of Boardman Parks Master Plan – Timestamp 20:14

Motion to approve the reading by title only of Ordinance 5-2026 An Ordinance Adopting the City of Boardman Parks Master Plan.

Motion made by Councilor Rockwell, Seconded by Councilor Baumgartner.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

City Manager Hammond read Ordinance 5-2026 An Ordinance Adopting the City of Boardman Parks Master Plan.

Motion to adopt Ordinance 5-2026 An Ordinance Adopting the City of Boardman Parks Master Plan.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- B. Ordinance 6-2026 An Ordinance Implementing the Moderate-Income Revolving Loan Program and Authorizing the City to Enter Into Agreements With Oregon Housing And Community Services (OHCS) – Timestamp 21:46

Motion to approve the reading by title only of Ordinance 6-2026 An Ordinance Implementing the Moderate-Income Revolving Loan Program and Authorizing the City to Enter Into Agreements With Oregon Housing And Community Services.

Motion made by Councilor Cuevas, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

City Manager Hammond read Ordinance 6-2026 An Ordinance Implementing the Moderate-Income Revolving Loan Program and Authorizing the City to Enter Into Agreements With Oregon Housing And Community Services.

Motion to adopt Ordinance 6-2026 An Ordinance Implementing the Moderate-Income Revolving Loan Program and Authorizing the City to Enter Into Agreements With Oregon Housing And Community Services.

Motion made by Councilor Cuevas, Seconded by Councilor Baumgartner.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

C. Ordinance 7-2026 An Ordinance Amending the Boardman Municipal Code Title 8 Health And Safety To Amend Chapter 8.04 Nuisances and Add Chapter 8.06 Vegetative Management – Timestamp 23:52

Motion to approve the reading by title only of Ordinance 7-2026 An Ordinance Amending the Boardman Municipal Code Title 8 Health And Safety To Amend Chapter 8.04 Nuisances and Add Chapter 8.06 Vegetative Management.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell
Voting Nay: Councilor Pettigrew

City Manager Hammond read Ordinance 7-2026 An Ordinance Amending the Boardman Municipal Code Title 8 Health And Safety To Amend Chapter 8.04 Nuisances and Add Chapter 8.06 Vegetative Management.

Motion to adopt Ordinance 7-2026 An Ordinance Amending the Boardman Municipal Code Title 8 Health And Safety To Amend Chapter 8.04 Nuisances and Add Chapter 8.06 Vegetative Management

Motion made by Councilor Rockwell, Seconded by Councilor Cuevas.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell
Voting Nay: Councilor Pettigrew

9. ACTION ITEMS - OTHER BUSINESS

A. Appoint Councilor - Term Ending December 31, 2026 – Timestamp 33:05

Mayor Keefer announced the candidates for the vacancy. City Manager Hammond stated Ms. Gonzalez withdrew her letter of interest and Mr. Lezama's letter of interest came in after the cut off time, Council came to a consensus that the late submission would not be allowed. Remaining candidates are Michael Hughes and Jose Ortiz.

Motion to appoint Michael Hughes as a Council Member for the remainder of the term ending December 31, 2026.

Motion made by Councilor Rockwell, Seconded by Councilor Baumgartner.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. Appoint CREZ II Alternate – Timestamp 47:13

Motion to appoint Heather Baumgartner as the alternate member of CREZ II.

Motion made by Councilor Rockwell, Seconded by Councilor Baumgartner.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

C. Appoint CREZ III Member – Timestamp 49:02

Motion to appoint Michael Hughes as Member of CREZ III.

Motion made by Councilor Rockwell
Discussion was held to move alternate member, Brenda Profitt to member and appoint new alternate.

Motion to appoint Brenda Profitt as a Member of CREZ III and Michael Hughes as the alternate.

Motion made by Councilor Rockwell, Seconded by Councilor Cuevas.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

Discussion was held to clarify Charter guidance regarding the vacancy appointments and it was determined best to wait until the new position is sworn in prior to appointing that member to other duties.

Rescind motion to appoint Brenda Profitt as Member of CREZ III and Michael Hughes as the alternate.

Motion made by Councilor Rockwell, Seconded by Councilor Cuevas.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

Motion to appoint Brenda Profitt as Member of CREZ III.

Motion made by Councilor Rockwell, Seconded by Mayor Keefer.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

D. OLCC License - Wasted Wheelz – Timestamp 56:36

Motion to authorize Police Chief Stokoe to complete the OLCC Local Government Recommendation for a liquor license for Wasted Wheelz.

Motion made by Councilor Rockwell, Seconded by Councilor Cuevas.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

10. OTHER PUBLIC COMMENT

A. Public Comment - Cheryl Tallman – Timestamp 1:13:05

Cheryl Tallman gave comment.

11. DOCUMENT SIGNATURES

12. REPORTS, CORRESPONDENCE, AND DISCUSSION – Timestamp 1:13:05

Mayor Keefer stated they would not be discussing individual staff reports due to time constraints.

- A. Police Report
- B. Building Department Report
- C. Public Works Department Report
- D. Planning Department
- E. City Manager Discussion - Water Rate, Municipal Code 1.16 General Penalty and 1.20 Code Compliance & Animal Control Policy - a Timestamp 1:13:36
- F. Councilors – Timestamp 1:38:14
Councilors gave comment.
- G. Mayor
Mayor Keefer had no comment.

13. EXECUTIVE SESSION

- A. Executive Session 192.660 (2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. – Timestamp 1:39:17

Regular Meeting was paused at 8:41 PM for Executive Session.

14. ACTION ITEMS - OTHER BUSINESS

- A. Decision from Executive Session
Meeting resumed 9:35 PM.
Councilor Pettigrew was not visible or active via Zoom when the meeting resumed.
Motion to approve City Manager Hammond's evaluation and continue his employment for another year.
Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell
Motion to approve City Manager Hammond's written request as presented in Executive Session.
Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell

15. ADJOURNMENT

Mayor Keefer adjourned the meeting at 9:35 PM.

Paul Keefer, Mayor

Amanda Mickles, City Clerk

City of Boardman
Notes to the Finance Report
 As of March 31, 2026

General Fund: The largest deposits into the General Fund this month were the CREZ II awards. The City received \$2,016,833.73 as a Sponsoring Agency, \$400,000 for infrastructure projects, and \$202,743.93 for Public Safety (aka Police Dept.). \$85,000 of the Public Safety award is earmarked for support of the School Resource Officer position.

Building Fund: Approximately \$897,500 was collected in Electrical Permits, Mechanical Permits, Plumbing Permits, and Building Permits. It also collected \$357,900 in Building Plan Review fees, \$41 in Mechanical Plan Review fees, and \$205,000 in Fire Safety Review fees. State surcharges were approximately \$102,000.

General Reserve Fund: Last month, A deposit was made to purchase a 300-gallon soup can vacuum, that will be used to clean out the toilets and bathrooms at the parks. This will reduce employee exposure to hazardous materials and provide a safer and quicker way to unclog toilets and pick up hazardous debris. This month, the remaining \$15,381 payment was issued when the vacuum was received. A payment was also issued to Anderson Perry for work on the City Park Splash Pad project for approximately \$6,000.

Water Reserve Fund: Payments were issued to Anderson Perry & Associates for work on our Water System Master Plan, Water Source Protection Plan, Collection System Study, and Collector Well Improvements design. Premier Excavation was paid approximately \$13,000 for construction of the water portion of the S. Main St and Loop Rd. Improvement project. Financially, this project has not been finalized. The Automation Group was issued approximately \$3,300 for work on the VFD Control Fuses and Collector Historical Data. We have also retaken work on the System Development Charges methodology update project with FCS Group.

Sewer Reserve Fund: The System Development Charges methodology update is also a Sewer Reserve project cost. Anderson Perry & Associates is doing work for this department on the design and construction administration of the Wastewater Sodium Hypochlorite System, Septage Receiving Station, and Stormwater Improvements, with approximately \$24,000 in payments to them, this month. As the City prepares for the Bio-Solids Removal of Lagoon 1, a compact excavator was purchased for \$88,500 and a backhoe was purchased for \$158,254.

Street Reserve Fund: This fund issued a payment to Premiere Excavation for street construction of the S. Main St and Loop Rd. Improvement project in the amount of approximately \$696,900. The remaining expenditures this month were for payments issued to Anderson Perry & Associates for the construction administration of SW Loop Rd. Improvements, the design of NE Front St. Improvements, and work on a street maintenance review.

Other comments:

The Finance Department is currently working on the city's 2024-2025 audit and its 2026-2027 budget, and the Urban Renewal Agency's (URA) 2026-2027 budget.

We will also be working on the URA's audits from the prior three years, to fulfill state requirements, now that we have our new auditors onboard, Aldrich CPA's + Advisors. A formal proposal and engagement letter are still pending and will be forthcoming, before we can begin this work.

CITY OF BOARDMAN
Monthly Council Financial Statement
Period Ending March 31, 2026
Fiscal Year Elapsed 75.00%

Section 6, Item A.

FISCAL YEAR 2025-2026

		REVENUE						EXPENDITURES						
		A	B	C	D	E	F	G	H	I	J			
			Revenue			(B+C)	(A-D)	(D/A)			(G/A)	(D-G)		
FUND #	CITY Fund Description	2025-2026 BUDGET	Beginning Cash C/Over	Received This Month	Year to Date Revenue	Total Revenue	Remaining Expectations (over budget)	% of Budget Received	Expenditures This Month	Year to Date Expenditures	Unexpended Budget	% of Budget	Fund Balance	Fund #
100	General Government	1,073,010							95,756	712,009	361,001	66.36%		100
110	Public Safety - Police	3,634,175							300,767	2,648,779	985,396	72.89%		110
125	Code Compliance	152,415							14,035	93,554	58,861	61.38%		125
130	Planning	476,075							21,341	240,786	235,289	50.58%		130
180	Facilities	382,100							13,475	265,519	116,581	69.49%		180
195	Non-Departmental	7,312,225							0	0	7,312,225	0.00%		195
100	GENERAL FUND	13,030,000	1,706,484	2,799,819	12,840,487	14,546,972	(1,516,972)	111.64%	445,373	3,960,648	9,069,352	30.40%	10,586,324	100
220	WATER FUND	1,779,200	348,253	79,609	1,009,709	1,357,962	421,238	76.32%	97,214	967,584	811,616	54.38%	390,378	220
230	SEWER FUND	1,310,250	151,400	112,107	1,224,246	1,375,647	(65,397)	104.99%	70,647	682,896	627,354	52.12%	692,751	230
240	GARBAGE FUND	1,671,000	453,732	114,174	966,888	1,420,620	250,380	85.02%	140,381	920,672	750,328	55.10%	499,948	240
250	STREET FUND	712,800	452,382	38,803	443,693	896,075	(183,275)	125.71%	29,548	424,699	288,101	59.58%	471,376	250
260	BUILDING FUND	26,423,100	16,920,846	1,562,615	7,227,452	24,148,298	2,274,802	91.39%	133,750	4,173,384	22,249,716	15.79%	19,974,914	260
300	GENERAL RESERVE FUND	14,090,000	9,286,602	13,850	1,769,950	11,056,551	3,033,449	78.47%	21,465	5,034,768	9,055,233	35.73%	6,021,784	300
320	WATER RESERVE FUND	2,074,500	1,545,203	3,616	199,680	1,744,883	329,617	84.11%	93,354	748,752	1,325,748	36.09%	996,132	320
330	SEWER RESERVE FUND	4,825,000	3,237,965	7,813	225,251	3,463,216	1,361,784	71.78%	271,286	1,227,976	3,597,024	25.45%	2,235,240	330
350	STREET RESERVE FUND	19,095,000	12,969,099	26,972	603,136	13,572,236	5,522,764	71.08%	958,244	5,877,524	13,217,476	30.78%	7,694,712	350
415	CONGRESSIONAL CMTY PJCT FUND	1,575,900	1,545,325	4,967	48,058	1,593,383	(17,483)	101.11%	0	0	1,575,900	0.00%	1,593,383	415
418	HOUSING INICIATIVE FUND	1,033,000	0	3,051	1,023,755	1,023,755	9,245	99.10%	15,000	60,000	973,000	5.81%	963,755	418
510	GO BOND FUND	1,647,050	264,170	243,897	1,347,778	1,611,949	35,101	97.87%	0	278,666	1,368,384	16.92%	1,333,283	510
	CITY TOTAL	89,266,800	48,881,461	5,011,294	28,930,084	77,811,545	11,455,255	87.17%	2,276,262	24,357,566	64,909,234	27.29%	53,453,979	
815	CENTRAL UR DISTRICT	7,946,400	505,558	15,433	204,370	709,928	7,236,472	8.93%	0	659	7,945,741	0.01%	709,269	815
816	NORTH UR DISTRICT	4,314,350	86,875	3,036	162,681	249,557	4,064,793	5.78%	0	5,939	4,308,411	0.14%	243,617	816
819	WEST UR DISTRICT	209,125	102,241	391	4,574	106,814	102,311	51.08%	25,000	25,659	183,466	12.27%	81,155	819
	URA TOTAL	12,469,875	694,674	18,860	371,625	1,066,299	11,403,576	8.55%	25,000	32,258	12,437,617	0.26%	1,034,041	
	CITY OF BOARDMAN GRAND TOTALS	101,736,675	49,576,136	5,030,153	29,301,708	78,877,844	22,858,831		2,301,261.68	24,389,824.01	77,346,850.99	27.54%	54,488,020	

Current Month Net Cash Change (No URA) 2,735,032

Year to Date Net Cash Change 4,911,884

CASH REPORT:

	Amount	as of 3/31/26 Interest Rate
Bank of Eastern Oregon Police	\$7,513	4.00%
Banner Bank Checking	\$4,313,866	-
Banner Bank Savings	\$253,479	4.24%
Bank of Eastern Oregon	\$490,371	5.00%
OR Government Pool	\$46,376,410	4.00%
CURD Government Pool	\$712,374	4.00%
NURD Government Pool	\$241,242	4.00%
WURD Government Pool	\$107,035	4.00%
Xpress Online Clearing	\$1,985,728	-
TOTAL CASH	\$54,488,020	
Cash Clearing - Utilities	\$0.00	
Total	\$54,488,020	



WASTE CONNECTIONS, INC.
Connect with the Future®

April 28, 2026

Brandon Hammond
City Manager
200 City Center Circle,
Boardman, OR 97818

Re: Request for Rate Adjustment Effective July 1st, 2026

I am writing to formally request a rate adjustment of 2.99%, effective July 1st, 2026. I want to provide concise context and transparency as you evaluate our request.

Capital Investment:

Inflation and supply chain disruptions have significantly increased equipment, maintenance, and repair costs. We're making necessary investments in newer trucks and facility upgrades to improve safety, reliability, and regulatory compliance. These improvements are ongoing and essential to meeting service expectations.

Local Wages:

Labor costs continue to rise due to competitive hiring conditions. We remain committed to fair wages and quality benefits to retain qualified employees.

Return on Investment & Inflation:

Rising CPI and cost increases across fuel, disposal, insurance, and materials

Sincerely

Kevin Miracle
District Manager
Sanitary Disposal
503-572-0259

**Waste Connections of Oregon, Inc.
dba Sanitary Disposal**

**Proposed City of Boardman Rates- With 5% Disposal Increase at Finley Buttes
Effective July 1, 2026**

Effective Increase = 2.99%

SERVICE	CURRENT RATE	5.00%	2.68%	TOTAL INCREASE	NEW RATE
		TOTAL LF INCREASE	SERVICE INCREASE		
RESIDENTIAL					
ROLLCARTS					
Weekly- 35 Gal Cart					
- (1) cart	\$13.61	\$0.11	\$0.30	\$0.41	\$14.02
- Extras	\$3.51	\$0.11	\$0.03	\$0.14	\$3.65
Weekly- 90 Gal Cart					
- (1) cart	\$18.78	\$0.28	\$0.34	\$0.62	\$19.40
- (2) carts	\$37.57	\$0.56	\$0.68	\$1.24	\$38.81
- (3) carts	\$56.34	\$0.83	\$1.02	\$1.85	\$58.19
- Walk-In Charge (All Sizes)	\$8.40	\$0.00	\$0.22	\$0.22	\$8.62
- Extras	\$3.51	\$0.11	\$0.03	\$0.14	\$3.65
- Bulky Item Pickup Small	\$5.00	\$0.11	\$0.07	\$0.18	\$5.18
COMMERCIAL					
ROLLCARTS					
Weekly- 90 Gal Cart					
- (1) cart	\$27.86	\$0.28	\$0.58	\$0.86	\$28.72
- (2) carts	\$55.71	\$0.56	\$1.15	\$1.71	\$57.42
- (3) carts	\$83.57	\$0.83	\$1.73	\$2.56	\$86.13
- Extras	\$3.51	\$0.11	\$0.03	\$0.14	\$3.65
- Bulky Item Pickup Small	\$10.00	\$0.11	\$0.20	\$0.31	\$10.31
- Bulky Item Pickup Large	\$15.00	\$0.11	\$0.33	\$0.44	\$15.44
CONTAINERS					
(1) 1 1/2 Yd Container					
- Once a week	\$95.60	\$0.75	\$2.09	\$2.84	\$98.44
- Twice a week	\$176.91	\$1.50	\$3.81	\$5.31	\$182.22
(2) 1 1/2 Yd Containers					
- Once a week	\$191.19	\$1.50	\$4.18	\$5.68	\$196.87
(3) 1 1/2 Yd Containers					
- Twice a week	\$530.72	\$4.51	\$11.42	\$15.93	\$546.65

(1) 2 Yd Container					
- Once a week	\$123.47	\$1.00	\$2.68	\$3.68	\$127.15
- Twice a week	\$232.71	\$2.01	\$4.99	\$7.00	\$239.71
(2) 2 Yd Containers					
- Once a week	\$246.91	\$2.01	\$5.36	\$7.37	\$254.28
- Twice a week	\$407.79	\$4.01	\$8.48	\$12.49	\$420.28
(3) 2 Yd Containers					
- Twice a week	\$698.13	\$6.02	\$14.98	\$21.00	\$719.13
(5) 2 Yd Containers					
- Once a week	\$617.28	\$5.02	\$13.41	\$18.43	\$635.71
(7) 2 Yd Containers					
- Once a week	\$864.19	\$7.02	\$18.77	\$25.79	\$889.98
- Twice a week	\$1,628.97	\$14.04	\$34.94	\$48.98	\$1,677.95

RECYCLING CONTAINERS

- (1) Recycling Container Once/wk	\$15.97	\$0.00	\$0.42	\$0.42	\$16.39
- (2) Recycling Containers Once/wk	\$31.93	\$0.00	\$0.83	\$0.83	\$32.76
- (3) Recycling Containers Once/wk	\$47.90	\$0.00	\$1.25	\$1.25	\$49.15
RENTAL FEE	\$69.14	\$0.00	\$1.80	\$1.80	\$70.94

DROP BOXES

- Delivery Fee	\$55.05	\$0.00	\$1.44	\$1.44	\$56.49
- Haul Fee	\$193.30	\$0.00	\$5.04	\$5.04	\$198.34
- Disposal Fee (Excl Tires and Asbestos)	\$39.55	\$1.49	\$0.56	\$2.05	\$41.60
- Wait Time When Servicing	\$108.67	\$0.00	\$2.83	\$2.83	\$111.50
- Trailer Haul Fee	\$250.00	\$0.00	\$89.44	\$89.44	\$339.44

COMPACTORS

Compacted dropboxes					
- Haul Fee- Per Hour	\$108.67	\$0.00	\$2.83	\$2.83	\$111.50
- Disposal Fee (Excl Tires and Asbestos)	\$39.25	\$1.49	\$0.22	\$1.71	\$40.96
- Demurrage per day after 7 days	\$6.55	\$0.00	\$0.17	\$0.17	\$6.72

**Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W)
Original Data Value**

Series Id: CWUR0400SA0,CWUS0400SA0
Not Seasonally Adjusted
Series Title: All items in West urban, urban wage earners and
Area: West
Item: All items
Base Period: 1982-84=100
Years: 2014 to 2024

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2014	230.937	231.785	233.375	234.081	235.579	235.845	236.051	235.820	235.974	235.343	233.499	232.108	234.200	233.600	234.799
2015	230.843	232.364	234.802	235.222	237.509	237.441	238.151	237.791	236.999	236.728	236.003	235.728	235.798	234.697	236.900
2016	236.888	236.747	237.415	238.757	239.973	240.365	240.395	240.291	241.052	241.744	241.167	241.098	239.658	238.358	240.958
2017	242.384	243.810	244.489	245.454	246.096	246.155	246.373	246.978	248.379	248.883	248.863	249.055	246.410	244.731	248.089
2018	250.416	251.704	252.644	253.933	255.316	255.804	255.931	256.311	256.950	258.149	257.604	256.879	255.137	253.303	256.971
2019	257.040	257.519	258.617	261.149	262.608	262.418	262.401	262.416	263.328	265.185	264.619	263.892	261.766	259.892	263.640
2020	264.573	265.531	265.211	264.167	264.227	265.222	266.881	268.075	268.261	268.679	268.547	268.282	266.471	264.822	268.121
2021	269.125	270.740	272.841	275.807	278.472	281.156	282.738	283.286	283.830	286.200	287.891	289.076	280.097	274.690	285.504
2022	291.597	293.882	298.396	300.350	303.091	307.063	307.269	307.003	307.937	310.550	308.801	306.762	303.558	299.063	308.054
2023	309.696	311.086	312.556	313.978	315.412	316.460	316.865	318.397	319.894	320.039	318.299	317.689	315.864	313.198	318.531
2024	319.433	320.965	324.323	326.135	326.110	325.134	324.601	324.943	325.985	326.153	325.671	325.543	324.583	323.683	325.483
2025	327.503	329.385	331.207	332.876	333.912	334.121	334.465	335.407	336.756		335.799	334.628	333.278	331.501	335.411

2025 YoY Change 2.68%
 2024 YoY Change 2.76%
 2023 YoY Change 4.05%
 2022 YoY Change 8.38%
 2021 YoY Change 5.11%
 2020 YoY Change 1.80%
 5 Yr Avg Change 4.42%

Sanitary Disposal, Inc.
Sample of Cost Increases
December 2021-January 2026

	2021	2022	2023	2024	2025	2026	% Increase
OPERATING EXPENSES							
Avg Driver Wage Rate	\$ 21.25	\$ 24.47	\$ 26.25	\$ 28.66	\$ 30.50	\$ 32.31	5.93%
Avg Monthly Maint Expense (Excl Fuel)		\$ 116,257	\$ 126,293	\$ 178,674	\$ 177,026	\$ 184,300	4.11%
Avg Monthly Container Expense		\$ 10,098	\$ 11,048	\$ 13,023	\$ 11,746	\$ 10,021	-14.68%
	2021	2022	2023	2024	2025	2026	% Increase
CAPITAL COSTS							
Peterbilt 520 ASL Truck Cost		\$ 349,619		\$ 430,326	\$ 455,799	\$ 470,363	3.20%
Peterbilt Road Tractor	\$ 162,763			\$ 249,147		\$ 248,527	53.07%
Freightliner RO Truck				\$ 306,216	\$ 390,770	\$ 371,879	27.61%

Sanitary Disposal, Inc
Summary of Capital Purchases 12/1/21-04/01/2026

Category	Quantity	Cost
BUILDINGS/BUILDING IMPROVEMENTS	1 \$	77,367.00
CONTAINERS (See Detail Below)	1561 \$	2,266,406.09
HARDWARE AND SOFTWARE	1 \$	49,216.31
HEAVY EQUIPMENT (See Detail Below)	4 \$	581,541.79
OFFICE EQUIPMENT	1 \$	15,581.00
SHOP EQUIPMENT	1 \$	117,124.22
TRUCKS AND TRAILERS (See Detail Below)	24 \$	5,867,521.11
	1,593 \$	8,974,757.52

Trucks and Trailer Detail	Quantity	Cost
2019 Ford F-150 Pick Up Truck	1 \$	39,200.50
2022 Ford F-350 Service Truck	1 \$	60,566.00
2022 Freightliner REL Truck	3 \$	711,265.00
2022 Peterbilt ASL Truck	1 \$	349,618.67
2023 Freightliner RO Truck	2 \$	474,953.00
2023 Pete 320 RO	1 \$	268,600.35
2023 Pete 320 RO	1 \$	268,600.35
2024 Pete 520 ASL	1 \$	429,334.00
2024 Pete 520 ASL	1 \$	431,317.53
2024 Peterbilt 537 Transfer Tractor	1 \$	249,146.71
2025 Wilkens 3 Axle Transfer Trailer	1 \$	133,557.00
2025 Wilkens 3 Axle Transfer Trailer	1 \$	170,728.00
2025 Freightliner RO Truck	1 \$	390,770.00
2025 Freightliner RO Truck	1 \$	390,770.00
2025 Peterbilt ASL Truck	1 \$	455,799.00
2021 Transfer Trailer	4 \$	383,000.00
2026 Wilkens 3 Axle Transfer Trailer	1 \$	248,527.00
2026 Peterbilt ASL Truck	1 \$	411,768.00
	24 \$	5,867,521.11

Heavy Equipment Detail	Quantity	Cost
2017 Yale GP050MX Forklift	1 \$	31,572.66
2020 CAT 930M Bucket Loader Chassis	1 \$	213,215.46
2022 Skid Steer Chassis	1 \$	78,711.89
2024 CAT 315 Excavator	1 \$	258,041.78
	4 \$	581,541.79

Containers Detail	Quantity	Cost
35 Gallon Carts	200	32,149
95 Gal Carts	1,261	278,884
1.5 Yd MSW REL	18	45,803
2 Yd MSW REL	30	174,473
22 Yd RO	24	631,875
39 Yd RO (25 On Order)	24	1,100,083
Forklift Bins	4 \$	3,140.00
	1,561 \$	2,266,406.09



April 2026 Report

Events and Programs

36th Annual Distinguished Citizens Awards Banquet – March 11, 2026

The Boardman Chamber of Commerce proudly hosted the 36th Annual Distinguished Citizens Awards Banquet at the SAGE Event Center, celebrating individuals whose leadership, service, and commitment continue to strengthen our community.

This year's honorees included:

- **Citizen of the Year – David Boor**
- **Business of the Year – Threemile Canyon Farms**
- **Business Person of the Year – Dr. Earl**
- **Youth Citizen of the Year – Kaylee Christy**
- **Pioneer of the Year – Mary Lou Daltoso**
- **Educator of the Year – Chris Hull**
- **Frontline Worker of the Year - Shari Stokoe**

This signature event not only recognizes excellence but also reinforces the Chamber's mission to promote Boardman by elevating the people and businesses that make our community thrive. Proceeds from the evening directly support Riverside High School senior scholarships, further investing in the future workforce and leadership of our region.

1st Quarter Luncheon (Annual Membership Luncheon) – March 18, 2026

The Chamber hosted its Annual Membership Luncheon in partnership with Umatilla Electric Cooperative, bringing together business leaders, community partners, and stakeholders.

Highlights included:

- A legislative update from Representative Greg Smith, providing insight into policies impacting rural communities, infrastructure, and economic development.

- A presentation from FBLA President Abrianna Lomeli, showcasing the strength of our local talent pipeline and future workforce.
- A Chamber Annual Report, highlighting 2025 accomplishments and outlining strategic priorities for 2026 focused on economic vitality, housing, workforce development, and tourism growth.

This event reflects the Chamber’s role as the voice of business and a connector of community, providing meaningful engagement opportunities while aligning partners around shared regional goals.

Ryan Neal Invitational Golf Tournament – May 8 & 9, 2026

The Ryan Neal Invitational (RNI) is a premier two-day charity golf tournament benefiting Riverside High School senior scholarships. Registration is open, and sponsorships are currently available. This regional event draws strong participation and generates scholarship funding for local students. Get your team entered today!

Boardman 4th of July Celebration – July 4, 2026

As one of Boardman’s largest annual events, the 4th of July Celebration is a cornerstone of our **tourism strategy**, attracting visitors from across the region.

The event features:

- A community parade
- Live entertainment and family activities
- Vendor marketplace supporting local and small businesses
- A fireworks display over the Columbia River, sponsored by MCURD

This event plays a critical role in showcasing Boardman as a destination to **Live, Work & Play**, while generating economic activity and community pride.

End of Summer Celebration – August 28, 2026

The End of Summer Celebration brings residents and visitors together for an evening of connection and appreciation. The event includes live entertainment, complimentary food and ice cream, and recognition of our first responders.

Fully sponsored by the Morrow County Unified Recreation District (MCURD), this event remains free and accessible, reinforcing Boardman’s commitment to quality of life and community engagement. The evening concludes with a fireworks display over the Columbia River, further enhancing the visitor experience.

Tourism & Community Visibility Impact

Through these events and programs, the Chamber continues to advance its mission by:

- Increasing **visibility** of Boardman as a regional destination
- Strengthening the **voice** of business through advocacy and engagement
- Delivering **value** through economic impact, tourism activity, and community investment

Signature events drive measurable outcomes including increased visitation, support for local businesses, and enhanced community identity—directly aligning with the City of Boardman’s Transient Lodging Tax (TLT) investment and tourism development goals.

Upcoming Chamber Events

- RNI Golf Tournament – May 8 & 9, 2026
- 2nd Quarter Luncheon – June 17, 2026
- 4th of July Celebration – July 4, 2026
- End of Summer Celebration – August 28, 2026
- 3rd Quarter Luncheon – September 16, 2026
- Community Christmas Celebration – December 5, 2026
- 4th Quarter Luncheon – December 16, 2026

For more information, please contact **Torrie Griggs, CEO**, at **541-571-2394** or email torrie@boardmanchamber.org. Visit www.boardmanchamber.org or call our office at **541-481-3014** for further details.



Major Capital & Leveraged Investments

Business Opportunity Incubator

BCDA continues to advance the approximately \$6 million Business Opportunity Incubator, anchored by a secured \$1.5 million U.S. Small Business Administration grant. This transformative project will provide a two-story, mixed-use facility featuring retail storefronts, executive office space, medical and service-based opportunities, and dedicated incubator suites. The project is designed to support small business development, with a focus on women-, minority-, and low-income entrepreneurs, while strengthening Boardman’s local economy. Additional funding partnerships and financing tools are being pursued to complete the full project investment.

Pickleball Court Development

BCDA is progressing plans for an 8-court pickleball complex, with an estimated project investment of \$600,000. Current funding includes \$300,000 from MCURD and \$50,000 from AWS, demonstrating strong regional partnership support. This project will serve as a valuable recreational asset, promoting community wellness, enhancing livability, and attracting visitors to Boardman.

Homebuyer Incentive Program

To address ongoing housing needs, BCDA has committed \$250,000 in 2026 to continue the Homebuyer Incentive Program. This program provides \$5,000 grants to qualifying homebuyers within the 97818 zip code, directly supporting workforce housing, encouraging homeownership, and contributing to long-term community stability.

Annual Community Investments

BCDA remains committed to sustained annual investments that strengthen families, workforce development, and community vitality:

- \$90,000 to support youth recreation and community programming partnerships

- \$30,000 annual contribution to Families First Child Care, supporting early childhood education and workforce participation
- \$20,000 sponsorship of the Annual BAM Fishing Tournament, held in conjunction with the End of Summer Celebration, enhancing regional visitation and community engagement
- \$90,000 allocated for program administration through the Chamber partnership, ensuring effective delivery and alignment of initiatives

Strategic Impact

BCDA’s 2026 priorities reflect a disciplined and impactful investment strategy focused on leveraging outside resources, advancing housing solutions, supporting business development, and enhancing community amenities. These efforts collectively contribute to a stronger, more resilient Boardman—supporting economic vitality, workforce sustainability, and an enhanced quality of life for residents and visitors alike.



May 2026 Report

Events and Programs

Ryan Neal Invitational Golf Tournament – May 8 & 9, 2026

Sponsorships have been finalized and registration is now closed for the Ryan Neal Invitational (RNI), reflecting another strong year of community and regional support. This premier two-day event will host 30 teams in a four-person scramble format, bringing together local businesses, community members, and partners in support of a meaningful cause. Net proceeds from the tournament will directly benefit Riverside High School senior scholarships, reinforcing the Chamber’s commitment to investing in local students and workforce development.

Participants can expect a fun day on the course, with team captains receiving detailed event information in advance, including schedules, event logistics. Additional games and challenges—such as the Yellow Ball, Insurance Hole, and Hole-in-One Challenge—will be available for purchase both prior to arrival and on the day of the event, creating added excitement while generating additional scholarship funding.

Raffle tickets will also be available throughout the tournament, offering participants the opportunity to win from a wide variety of baskets generously donated by local businesses.

2nd Quarter Chamber Luncheon – June 17, 2026

The Boardman Chamber of Commerce is pleased to host our 2nd Quarter Luncheon on June 17 from 12:00 p.m. to 1:30 p.m. at the SAGE Event Center, proudly presented by Title Sponsor Threemile Canyon Farms. This quarterly gathering provides an opportunity for business leaders, community partners, and stakeholders to connect, share updates, and stay engaged in the continued growth of our region.

We are excited to welcome Umatilla Electric Cooperative (UEC) as our featured guest speaker, who will provide insights on regional energy initiatives, infrastructure, and future planning that

support economic development. In addition, the Riverside FFA Chapter will be joining us to highlight the importance of agricultural education and showcase the next generation of industry leaders.

Registration to participate can be found on the Chamber’s Event Calendar. We look forward to bringing our business and community members together for this informative and engaging luncheon.

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- End of Summer Celebration – August 28, 2026
- 3rd Quarter Luncheon | Title Sponsor Lamb Weston – September 16, 2026
- Community Christmas Celebration – December 5, 2026
- 4th Quarter Luncheon | Title Sponsor Tillamook – December 16, 2026

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Annual Community Investments

BCDA remains committed to sustained annual investments that strengthen families, workforce development, and community vitality:

- \$90,000 to support youth recreation and community programming partnerships
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Strategic Impact for our Community

BCDA’s 2026 priorities reflect a disciplined and impactful investment strategy focused on leveraging outside resources, advancing housing solutions, supporting business development, and enhancing community amenities. These efforts collectively contribute to a stronger, more resilient Boardman—supporting economic vitality, workforce sustainability, and an enhanced quality of life for residents and visitors alike.

AGENDA BILL

City Council Meeting – May 5, 2026

Subject: Resolution 10-2026 A resolution establishing water utility fixed charges and consumption rates

Category: Action Items- Resolution

Staff Contacts: Brandon Hammond, City Manager

Summary:

Resolution No. 10-2026 establishes updated City of Boardman water utility rates for three consecutive periods beginning July 1, 2026, July 1, 2027, and July 1, 2028, replacing Resolution 15-2019 and any inconsistent prior rate provisions. The resolution creates a rate structure with monthly fixed charges based on meter size and separate consumption charges per 1,000 gallons by customer class—residential, commercial, and schools/churches—to generate revenue for operating, maintaining, repairing, improving, and replacing the City’s water system. It also states that water service outside City limits will be charged at 150% of the applicable fixed and consumption rates, and authorizes the City Manager or designee to implement the new rates through billing updates, customer notices, and administrative procedures.

Attachment:

Resolution 10-2026

Budget/Fiscal Impact:

Based upon updated water rate and usage

Recommendation:

Approve

Proposed Council Motion:

I move to approve Resolution 10-2026 A resolution establishing water utility fixed charges and consumption rates

**CITY OF BOARDMAN
RESOLUTION NO. 10-2026**

**A RESOLUTION ESTABLISHING WATER UTILITY FIXED CHARGES AND
CONSUMPTION RATES**

WHEREAS, the City of Boardman Municipal Code and applicable ordinances authorize the City Council to establish water utility rates by resolution; and

WHEREAS, the City provides water utility services to residential, commercial, schools/churches, and other customers within the City’s water service area; and

WHEREAS, the City Council finds that it is necessary and appropriate to update the City’s water utility rate structure to provide for a monthly fixed charge based on meter size and a separate consumption rate based on customer class; and

WHEREAS, the revised water utility rate structure is intended to provide sufficient revenue for the operation, maintenance, repair, improvement, and replacement of the City’s water system; and

WHEREAS, the City Council desires to establish water utility rates for three consecutive rate periods beginning July 1, 2026, July 1, 2027, and July 1, 2028.

NOW, THEREFORE BE IT RESOLVED, that Resolution 15-2019 and any prior resolution establishing a water utility rate provision inconsistent with this Resolution are hereby repealed and replaced on the effective date of the new water utility rate structure.

BE IT FURTHER RESOLVED, that effective the first rate period, including July 1, 2026, the City of Boardman’s water utility rates shall consist of a monthly fixed charge based on meter size and a consumption charge based on customer class, as set forth below.

BE IT FURTHER RESOLVED, that the monthly fixed charges based on meter size for water service are established as follows:

Meter Size	Effective July 1, 2026	Effective July 1, 2027	Effective July 1, 2028
3/4"	\$16.50	\$18.15	\$19.97
1"	\$25.88	\$28.64	\$31.67
1.5"	\$49.12	\$54.61	\$60.68
2"	\$77.12	\$85.91	\$95.62
3"	\$151.88	\$169.49	\$188.90
4"	\$235.88	\$263.39	\$293.72
6"	\$469.12	\$524.11	\$584.78
8"	\$749.12	\$837.11	\$934.18

Meter Size	Effective July 1, 2026	Effective July 1, 2027	Effective July 1, 2028
10"	\$935.88	\$1,045.89	\$1,167.22
12"	\$1,122.50	\$1,254.50	\$1,400.10

BE IT FURTHER RESOLVED, that the consumption charges for water service, per 1,000 gallons of water consumed, are established as follows:

Customer Class	Effective July 1, 2026	Effective July 1, 2027	Effective July 1, 2028
Residential	\$0.50	\$0.55	\$0.61
Commercial	\$0.81	\$0.78	\$0.75
Schools/Churches	\$0.39	\$0.50	\$0.61

BE IT FURTHER RESOLVED, that the rates listed above are for water service located inside the City limits. Water service located outside the City limits shall be charged at one hundred fifty percent (150%) of the applicable fixed charge and consumption charge listed above.

BE IT FURTHER RESOLVED, that the City Manager, or designee, is authorized to take all actions necessary to implement the water utility rates established by this Resolution, including updating billing systems, customer notices, and administrative procedures.

Passed by the Council this 5th day of May 2026.

Mayor – Paul Keefer

Councilor – Heather Baumgartner

Councilor – Cristina Cuevas

Councilor – Karen Pettigrew

Councilor – Brenda Profitt

Councilor – Richard Rockwell

Councilor – Michael Hughes

ATTEST:

Amanda Mickles – City Clerk

AGENDA BILL

City Council Meeting – May 5, 2026

Subject: CREZ III Alternate Member Appointment

Category: Action Item-Other Business

Staff Contacts: Brandon Hammond, City Manager

Summary:

The City Council will discuss and appoint an alternate member to CREZ III.
(currently appointed: Councilor Rockwell, Councilor Profitt, Mayor Keefer, Alternate: _____)

Attachment: NA

Budget/Fiscal Impact: NA

Recommendation: NA

Proposed Council Motion:

I move to appoint _____ as an Alternate Member of CREZ III.

AGENDA BILL

City Council Meeting – May 5, 2026

Subject: Intergovernmental Agreement- PATH Project

Category: Action Item-Other Business

Staff Contacts: Brandon Hammond, City Manager

Summary:

This amended intergovernmental agreement continues Project PATH as a regional homeless response partnership among Umatilla County and the cities of Umatilla, Hermiston, Echo, Stanfield, Boardman, and Irrigon. It establishes Umatilla as the fiscal and managerial lead, with a Homeless Response Office guided by a public Homeless Response Advisory Board and Director services currently provided through Stepping Stones Alliance. Beginning FY2026, the parties agree to fund ongoing operations, with annual budgets capped at \$750,000 in FY26, \$787,500 in FY27, and \$826,875 in FY28, reduced by eligible state, federal, private, or grant funding received for operations. Boardman’s estimated share is 3% annually, while Umatilla, Hermiston, and Umatilla County each contribute 31%. The agreement runs from July 1, 2025 through June 30, 2028, prohibits voluntary withdrawal during that initial term, renews automatically for 24-month periods, and includes termination fee obligations through 2032 if the agreement ends or a party withdraws.

Attachment:

IGA Contract

Budget/Fiscal Impact:

3% annually

Recommendation:

Approve

Proposed Council Motion:

“I move to approve City Manager Hammond sign the Intergovernmental Agreement for Project PATH.”

INTERGOVERNMENTAL AGREEMENT

This INTERGOVERNMENTAL AGREEMENT (this "Agreement") is entered into by and between Umatilla County, a political subdivision of the State of Oregon ("County"), the City of Umatilla, an Oregon municipal corporation ("Umatilla"), City of Hermiston, an Oregon municipal corporation ("Hermiston"), City of Echo, an Oregon municipal corporation ("Echo"), City of Stanfield, an Oregon municipal corporation, ("Stanfield"), City of Boardman, an Oregon municipal corporation ("Boardman"), and the City of Irrigon, an Oregon municipal corporation ("Irrigon), and collectively with Umatilla, Hermiston, Echo, Stanfield, Boardman, and the city of Irrigon, the "Cities"; County and the Cities shall hereinafter be referred to collectively as the "Parties" and each, a "Party") as of the date the last party signs this Agreement (the "Effective Date").

RECITALS

WHEREAS, ORS 190.010 authorizes units of local government to enter into intergovernmental agreements for the performance of any or all functions which a Party has the authority to perform; and

WHEREAS, County previously received a one-time grant from the State of Oregon under HB4123 to establish a coordinated homeless response system consisting of the Parties. Those funds have now been fully expended; and

WHEREAS, The Parties implemented HB 4123 and established a coordinated homeless response system consisting of the County and the Cities ("Project PATH"); and

WHEREAS, the initial funding provided under HB 4123 enabled the Parties to design and implement a coordinated, regional homeless response system that has demonstrated measurable success, accountability, and strong community support since its inception; and

WHEREAS, since implementation of Project PATH, the coordinated response system has facilitated thousands of overnight shelter stays annually, served hundreds of unique individuals, and successfully transitioned numerous participants into permanent housing, demonstrating that this collaborative model is both effective and results-driven; and

WHEREAS, the partnership with Stepping Stones Alliance of Hermiston, Inc., an Oregon nonprofit corporation, has strengthened Project PATH by providing experienced operational leadership, low-barrier shelter services, navigation services, outreach, and case management that complement the governmental oversight and policy guidance of the Parties; and

WHEREAS, the partnership structure allows Project PATH to access diversified funding streams, including private donations, foundation grants, fundraising revenues, and community-based sponsorships, which would otherwise be unavailable or significantly limited if operated solely as a governmental program; and

WHEREAS, the intergovernmental structure of Project PATH further enables eligibility for and participation in state and federal funding opportunities, including Oregon Continuum of Care funding, legislative appropriations, and other public grant resources intended to support coordinated homeless response systems; and

WHEREAS, by combining nonprofit funding opportunities, local government appropriations, and eligibility for state, federal, and Continuum of Care funding, Project PATH creates the most comprehensive and financially efficient model available to the Parties, leveraging public dollars with private investment and maximizing regional return on investment; and

WHEREAS, the Parties acknowledge that homelessness is a regional issue requiring a coordinated regional response with leadership, shared responsibility, and unified strategic planning across jurisdictional boundaries, and that continuation of Project PATH reflects a shared commitment to addressing homelessness in a humane, fiscally responsible, and community-centered manner; and

WHEREAS, the Parties find that entering into and continuing this Agreement is in the best interest of their respective communities, promotes public health and safety, protects vulnerable populations, supports economic stability, and preserves the long-term sustainability of a coordinated homeless response system in western Umatilla County and eastern Morrow County.

NOW, THEREFORE, County and the Cities, on the terms and conditions set forth herein, and for consideration of which the existence and sufficiency is mutually acknowledged, enter into the following Agreement:

AGREEMENT

1. **Project PATH.** Project PATH shall, at a minimum, satisfy the requirements set forth in Exhibit A, attached hereto.
2. **Homeless Response Office.** The Homeless Response Office (required to be established by Exhibit A, Section I(a)) (the "Office") shall be organized as follows and shall perform the following functions:
 - (a) The Office will operate under the general policy guidance of the Homeless Response Advisory Board (required to be established by Exhibit A, Section I(b)) (the "Advisory Board").
 - (b) The Office will primarily consist of a Director selected by Umatilla and approved by the Advisory Board. Umatilla may contract for the services provided by the Director. The Director may be any individual or entity duly qualified and willing to serve in the role.
 - (c) The Office will coordinate with and develop partnerships with local and regional stakeholders, including plans for coordination with any local continuum of care receiving funding under 24 C.F.R. part 578.
 - (d) The Office will be managed by the Director who will report to Umatilla and the Advisory Board or their respective designees. The Director will be charged with the general operation of the Office, and shall work to coordinate with Umatilla and the Advisory Board and all Parties to implement the elements described in the adopted Strategic Plan and endeavor to meet the project goals set forth in Exhibit A.

3. Homeless Advisory Board. The Advisory Board shall be organized as follows and shall perform the following functions:
- (a) The Advisory Board members shall consist of a representative from each Party, and shall be formed for the purposes of providing general guidance to the Office.
 - (b) The Advisory Board members shall have the opportunity to make important decisions, including approving recommendations to the Parties for amendments to the Strategic Plan.
 - (c) Given that the Advisory Board is authorized by statute and governed by this Agreement with the authority to make formal advice and recommendations on public policy and administration, the Advisory Board is considered a public body for the purposes of Oregon Public Meetings Law, and will hold noticed meetings open to the public, and otherwise act in accordance with Oregon Public Meetings Law.
 - (d) The Advisory Board shall adopt formal Bylaws sufficient to ensure compliance with Oregon Public Meetings Law and the orderly functioning of the Advisory Board. The Bylaws will establish a regular meeting schedule to be observed by the Advisory Board.
4. Obligations of the Parties.
- (a) The Parties shall support the Office until this Agreement is terminated.
 - (b) The Parties shall cooperate in good faith to ensure that the goals of Project PATH are achieved. The Parties shall work in good faith to amend this Agreement when necessary to achieve the goals set forth in Exhibit A.
 - (c) Project PATH will be funded in part with the \$1 grant from the State of Oregon to County referenced in Recital B, which County will transfer in its entirety to Umatilla upon County's receipt from the State of Oregon and execution of this agreement.
 - (d) (i). If this Agreement is terminated, then each Party shall promptly pay a termination fee to Umatilla as set forth in Exhibit B *Termination Fee Schedule* calculated as of the effective date of such termination; or
(ii). if any Party withdraws from this Agreement, then such withdrawing Party shall be obligated to pay the termination fee to Umatilla as set forth in Exhibit B *Termination Fee Schedule* calculated as of the effective date of such withdrawal promptly upon Umatilla's request.
 - (e) Umatilla shall serve as the fiscal agent responsible for funding Project PATH's operations. Umatilla will retain fiscal and managerial oversight of Project PATH, including the Office and the Director.
 - (f) Effective Fiscal Year 2026 (July 1, 2025 through June 30, 2026), each party agrees to contribute financially to Project PATH's ongoing operations. The total annual operation should not exceed Seven Hundred Fifty Thousand Dollars (\$750,000). Financial contributions from each Party shall be calculated based on mutually agreed-upon actuals and determined annually by the fiscal agent.
 - (g) Each party's estimated annual contribution is as follows:
 - City of Umatilla –31%
 - City of Hermiston –31%
 - City of Stanfield – 1.5%

- City of Echo- 1%
- City of Boardman-3%
- City of Irrigon-1.5%
- Umatilla County-31%

For Fiscal Year 2027, the total annual operating budget shall not exceed Seven Hundred Eighty-Seven Thousand Five Hundred Dollars (\$787,500), reflecting a five percent (5%) increase.

Each party's estimated annual proportional contribution for FY27 shall remain as follows:

FY27 – Total \$787,500 (5% increase)

- City of Umatilla – 31%
- City of Hermiston – 31%
- City of Stanfield – 1.5%
- City of Echo – 1%
- City of Boardman – 3%
- City of Irrigon – 1.5%
- Umatilla County – 31%

For Fiscal Year 2028, the total annual operating budget shall not exceed Eight Hundred Twenty Six Thousand Eight Hundred Seventy Five Dollars (\$826,875), reflecting a five percent (5%) increase.

Each party's estimated annual proportional contribution for FY28 shall remain as follows:

FY28 – Total \$826,875 (5% increase)

- City of Umatilla – 31%
- City of Hermiston – 31%
- City of Stanfield – 1.5%
- City of Echo – 1%
- City of Boardman – 3%
- City of Irrigon – 1.5%
- Umatilla County – 31%

- (h) In the event PATH were to receive State, Federal, or private grants or other awards for operational costs, that amount received will be reduced from the annual total costs from these agreed upon amounts for FY26 through FY28, respectively, and each partner would contribute according to their proportionate share above to the adjusted downward net cost (FY cost – award = adjusted downward net cost). This would include direct appropriations from the Continuum of Care or other direct legislative or grant awards for PATH, but may not include direct donor or other direct grant awards to the Director.

- (i) Each party shall remit its share to the fiscal agent within (30) days of receiving an invoice unless otherwise agreed in writing. These contributions are essential to ensure Project PATH is operational.
- (j) Under the recommendation of the Advisory Board, Umatilla is authorized to and will select a Director to manage the Office. Umatilla is authorized to terminate the Director, and in such an event, Umatilla is authorized to and will select a new Director. This Agreement does not create any employment or contractual relationship between the Parties or the Office or Director.
- (k) Umatilla is authorized to and will be responsible for all contracting, procurement, or other activities necessary to operate Project PATH, including engaging any third-party service providers as Umatilla determines is reasonably necessary.
- (l) Umatilla has currently entered into a Services Agreement with Stepping Stones of Hermiston Inc., an Oregon nonprofit corporation, to provide Director services that further the objectives of Project PATH, which Services Agreement is subject to review and corresponding recommendation for approval by the Advisory Board, not to be unreasonably withheld, conditioned, or delayed.
- (m) Each of the Parties, the Office, and the Advisory Board shall cooperate with respect to all matters described herein and shall execute such notifications and other documents as may be reasonably requested for the purpose of giving effect to, or evidencing or giving notice of, the provisions of this Agreement.
- (n) Umatilla's legal counsel may be called upon to provide legal advice to the Advisory Committee and the Office as necessary.
- (o) Effective FY27, Umatilla shall establish a Special Revenue Fund in association with PATH that will include all revenues and expenditures and accounting as required by Oregon budget law. It shall be noted that all fund appropriations from the Continuum of Care are required to go directly to the Director and will not appear in this Fund.

5. General Terms.

(a) Notice. The designated representatives of the Parties for the administration of this Agreement are as follows. Notice shall be deemed delivered upon sending an email to all of the Parties.

- (i) Umatilla County: Dan Dorrان, County Commissioner
Phone: 541-278-6201
Email: dan.dorrان@umatillacounty.gov
- (ii) City of Umatilla: David Stockdale, City Manager.
Phone: 541-922-3226
Email: david@umatilla-city.org
- (iii) City of Hermiston: Byron Smith, City Manager
Phone: 541-567-5521
Email: bsmith@hermiston.or.us
- (iv) City of Echo: Mike Gonzalez, City Administrator
Phone: 541-376-6038
Email: CityManager@echo-oregon.com
- (v) City of Stanfield: Darla Linker, City Manager
Phone: 541-449-3831
Email: dlinker@cityofstanfield.com

- (vi) City of Boardman: Brandon Hammond, City Manager
Phone: 541-481-9252
Email: HammondB@cityofboardman.com
- (vii) City of Irrigon: Aaron Palmquist
Phone: 541-922-3047
Email: manager@ci.irrigon.or.us

Entire Agreement. This Agreement, together with the recitals above and exhibit attached hereto, which are incorporated herein by this reference, constitute the entire agreement among the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written not specified herein regarding such subject matter. No waiver, consent modification or change of terms of this Agreement shall bind any Party unless in writing and signed by all Parties. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given.

- (b) Severability. The determination that any provision of this Agreement is invalid or unenforceable will not affect the validity or enforceability of the remaining provisions or of that provision under other circumstances. Any invalid or unenforceable provision will be enforced to the maximum extent permitted by law.
- (c) Term; Termination. The initial term of this Agreement shall commence on **July 1st, 2025** ("Commencement Date"), and end on **June 30, 2028** (the "Initial Term"). County, Umatilla, Hermiston, Echo, Stanfield, Boardman and Irrigon may not voluntarily terminate or withdraw from this Agreement during the Initial Term. The term of this Agreement shall automatically renew for additional successive 24-month periods, subject to the termination and withdrawal rights provided herein. After the Initial Term, any Party may withdraw from this Agreement upon 180 days' prior written notice to the other Parties. Additionally, Umatilla may terminate this Agreement effective immediately or force a breaching Party to withdraw from this Agreement upon the material breach of any other Party. If any Party shall file or suffer the filing of a bankruptcy or similar proceeding, such filing shall constitute a material breach of this Agreement. Any termination of or withdrawal from this Agreement is subject to the termination fees described in Section 4(d).
- (e) Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Execution of this Agreement by electronic means intended to preserve the original pictorial appearance of this Agreement or by industry standard electronic signature software shall have the same legal force and effect as execution by original signatures.
- (f) Access to Records/Record Retention. The Parties shall maintain fiscal records and all other records pertinent to this Agreement.

- (i) All fiscal records shall be maintained pursuant to generally accepted accounting standards, and other records shall be maintained to the extent necessary to clearly reflect actions taken.
 - (ii) All records shall be retained and kept accessible for at least three years, or as otherwise required to be retained by Oregon law.
 - (iii) If an audit, litigation or other action involving this Agreement is started before the end of the three-year period, the records shall be retained until all issues arising out of the action are resolved or until the end of the three- year period, whichever is later.
 - (iv) The Parties and their authorized representatives shall have the right to access all of associated books, documents, papers and records related to this Agreement for the purpose of conducting audits and examinations and making copies, excerpts and transcripts.
- (g) Indemnification. Subject to the limits of the Oregon Tort Claims Act and the Oregon Constitution, each Party shall defend, indemnify, and hold each other Party, and its officers, agents, employees and volunteers, harmless against all liability, claims, losses, demands, suits, fees and judgments (collectively referred to as "claims") that may be based on, or arise out of, damage or injury (including death) to persons or property to the extent caused by or resulting from the indemnifying Party's: (1) negligence or willful misconduct in connection with the performance of this Agreement or by conditions created thereby; (2) breach of this Agreement; or (3) violation of any statute, ordinance or regulation. The Parties are not agents of each other and are not entitled to indemnification and defense under ORS 30.285 and ORS 30.287.
- (h) Survival. All covenants, indemnifications, and agreements contained in this Agreement that contemplate performance subsequent to the expiration or earlier termination of this Agreement, or that cannot be ascertained or fully performed until after expiration or earlier termination of this Agreement, shall survive such expiration or termination.

[Signature page follows]

UMATILLA COUNTY:

By: _____

Name: Daniel N. Dorrn
Tittle: Umatilla Board of Commissioners
Date:

CITY OF UMATILLA:

By: _____

Name: David Stockdale
Title: Board Chair, City Manager
Date:

CITY OF HERMISTON:

By: _____

Name: Byron Smith
Tittle: City Manager
Date:

CITY OF ECHO:

By: _____

Name: Mike Gonzalez
Tittle: City Administrator
Date:

CITY OF STANFIELD:

By: _____

Name: Darla Linker
Tittle: City Manager
Date:

CITY OF BOARDMAN:

By: _____

Name: Brandon Hammond
Tittle: City Manager
Date:

CITY OF IRRIGON:

By: _____

Name: Michelle Patton
Tittle: Mayor
Date:

Exhibit A

Project PATH Description
[Attached.]

Exhibit B
Termination Fee Schedule

Calendar Year Termination Occurs	Total Termination Fee	Party	Party's Termination Fee Percentage	Party's Termination Fee Amount
2026	\$534,000	Umatilla	27%	\$144,180
		County	27%	\$144,180
		Hermiston	27 %	\$144,180
		Stanfield	6%	\$32,040
		Echo	4%	\$21,360
		Boardman	6%	\$32,040
		Irrigon	3%	\$16,020
2027	\$445,000	Umatilla	27%	\$120,150
		County	27%	\$120,150
		Hermiston	27%	\$120,150
		Stanfield	6%	\$26,700
		Echo	4%	\$17,800
		Boardman	6%	\$26,700
		Irrigon	3%	\$13,350
2028	\$356,000	Umatilla	27%	\$96,120
		County	27%	\$96,120
		Hermiston	27%	\$96,120
		Stanfield	6%	\$21,360
		Echo	4%	\$14,240
		Boardman	6%	\$21,360
		Irrigon	3%	\$10,680
2029	\$267,000	Umatilla	27%	\$72,090
		County	27%	\$72,090
		Hermiston	27%	\$72,090
		Stanfield	6%	\$16,020
		Echo	4%	\$10,680
		Boardman	6%	\$16,020
		Irrigon	3%	\$8,010
2030	\$178,000	Umatilla	27%	\$48,060
		County	27%	\$48,060
		Hermiston	27%	\$48,060
		Stanfield	6%	\$10,680
		Echo	4%	\$7,120
		Boardman	6%	\$10,680
		Irrigon	3%	\$5,340

2031	\$89,000	Umatilla	27%	\$24,030
		County	27%	\$24,030
		Hermiston	27%	\$24,030
		Stanfield	6%	\$5,340
		Echo	4%	\$3,560
		Boardman	6%	\$5,340
		Irrigon	3%	\$2,670
2032	\$0.00	Umatilla	27%	\$0.00
		County	27%	\$0.00
		Hermiston	27%	\$0.00
		Stanfield	6%	\$0.00
		Echo	4%	\$0.00
		Boardman	6%	\$0.00
		Irrigon	3%	\$0.00

Boardman Police Department

Monthly Report to City Council

Reporting Period: April 2026

Prepared By: Chief Stokoe

Date: 4/22/2026

Overview

During the reporting period of March 23, 2026 through April 22, 2026, the Boardman Police Department continued to provide consistent law enforcement services with an emphasis on public safety, proactive patrol, and community presence. Officers maintained a balance between calls for service and officer-initiated activity, contributing to overall community safety.

Calls for Service and Patrol Activity

Total Incidents: 472

Calls for Service: 192

Officer-Initiated Incidents: 280

Proactive Enforcement Activity

Traffic Stops: 182

Vehicle / Pedestrian Checks: 68

Bus / Building Checks: 5

Other Officer-Initiated Activity: 98

Field Interviews: 0

Reports and Case Activity

Total Officer Cases: 36

Information Cases: 18

Misdemeanor Cases: 9

Violation Cases: 2

Crash Reports: 1

Unclassified Cases: 6

Arrest Activity

Total Arrests: 8

Misdemeanor Arrests: 8 (Adult: 7, Juvenile: 1)

Felony Arrests: 0

Citations Issued

Total Citations: 24

Criminal Citations: 1

Violation Citations: 21

Voided Citations: 2

Summary

The Boardman Police Department maintained steady operations throughout the reporting period. Officers demonstrated a strong proactive enforcement presence while continuing to respond effectively to calls for service. Activity levels remain consistent with seasonal expectations, and there were no significant operational concerns during this period.

Respectfully submitted,

Rick Stokoe

Chief of Police



BOARDMAN POLICE DEPARTMENT
PATROL STATISTICS (UNAUDITED)
CALENDER YEAR 2026

Statistics	Jan.	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Total
Total Incidents	304	346	337	472									
Calls for Service	186	145	158	192									
Officer Initiated Incidents	118	201	179	280									
Traffic stops	75	137	131	182									
Other OIA Incidents	43	64	48	98									
Bus/Building Checks	2	1	2	5									
Veh/Ped check	32	35	35	68									
Total Officer Reports	33	36	43	36									
CIS Conversion	0	0	0	0									
Crash	1	1	2	1									
Felony	4	3	3	0									
Information Case	8	12	10	18									
Misdemeanor	15	14	14	9									
Violation	0	3	5	2									
Voided	0	0	1	0									
Unclaissified Reports	5	2	6	6									
Total Misdemeanor & Felony Arrest	13	11	12	8									
Misdemeanor Arrests	10	11	10	8									
Felony Arrests	3	0	2	0									
Total Citations	21	20	17	24									
Code	0	0	0	0									
Criminal	0	0	0	1									
Violation	21	20	16	21									
Unclassified	0	0	1	0									
FI's	1	0	1	0									

Note: Stats are from the 23rd of prior month to 22nd of current month.

Note: Calender year end summary report will project slight different totals due to RIMS variations,.

2025 - 2026	25-Apr	25-May	25-Jun	25-Jul	25-Aug	25-Sep	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	Totals
Total Permits Sold	100	83	38	89	54	59	47	41	65	52	117	82	46	851
Boardman														
Permits Sold	14	27	3	14	21	8	12	23	18	8	53	18	10	229
Manufactured Placement Permit	1	1	0	0	16	6	12	0	16	0	6	0	0	58
New Home Construction	3	7	1	2	0	0	0	3	0	1	0	3	1	21
Multi Family Units	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Morrow County (Excludes 97818)														
Permits Sold	12	8	5	11	7	16	5	12	16	6	6	10	10	124
Manufactured Placement Permit	1	0	0	0	1	0	0	1	0	0	0	0	0	3
New Home Construction	0	1	0	0	0	3	1	0	0	0	0	1	0	6
Multi - Family (units)	2	0	0	0	0	0	2	0	0	0	0	0	0	4
Morrow County - 97818														
Permits Sold	50	32	4	39	12	22	18	1	22	28	45	39	11	323
Manufactured Placement Permit	0	0	0	0	0	0	0	0	0	0	0	0	0	0
New Home Construction	2	0	0	0	0	0	0	0	0	0	0	0	0	2
Multi - Family (units)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Irrigon														
Permits Sold	7	11	5	13	4	8	7	3	4	5	5	8	5	85
Manufactured Placement Permit	0	0	0	0	0	0	1	0	0	0	0	0	0	1
New Home Construction	4	1	1	2	0	0	2	0	4	0	0	6	1	21
Multi - Family (units)	0	6	2	0	0	0	0	0	0	0	0	0	0	8
State Electrical														
Permits Sold	1	3	2	4	1	1	1	1	2	1	2	1	2	22
Gilliam County														
Permits Sold	16	2	19	8	9	4	4	1	3	4	6	6	8	90
Manufactured Placement Permit	1	0	0	0	2	0	0	0	0	0	0	0	0	3
New Home Construction	0	0	0	0	0	0	1	1	0	0	0	1	0	3
Multi - Family (units)	0	0	0	0	0	0	0	0	0	0	0	0	0	0

- Duplex Mobile Homes (12 Units)
- Duplex Mobile Homes (24 Units)
- Duplex Mobile Homes (32 Units)
- Duplex Mobile Homes (12 Units)

Building Report April 2026

In April 2026, both Boardman and Morrow County 97818 saw lower building activity than in April 2025. Boardman recorded 10 permits sold, down from 14 a year earlier, a 28.6% decrease. That decline was driven by softer residential activity, with new home construction falling from 3 permits to 1 and manufactured placement permits dropping from 1 to 0, while multi-family units remained at 0 in both years. The drop was much steeper in Morrow County 97818, where permits sold fell from 50 in April 2025 to 11 in April 2026, a 78.0% decrease. New home construction in that area also declined from 2 permits to 0, while manufactured placement permits and multi-family units stayed at 0 in both periods. Overall, April 2026 reflects a noticeably slower month for building activity in both areas, with the sharpest slowdown in Morrow County 97818.

City of Boardman

Public Works Department – Monthly Report

April 2026

Water Department

- Completed Main Street irrigation.
 - Completed work on dog park irrigation, fencing, and grounding.
 - Running irrigation systems at all City facilities and parks.
 - Continue troubleshooting and replacing inoperable meters throughout city.
 - Located three water leaks at residences, neither were on Cities side
 - Reconfigure water service at East First and East Boardman Ave
 - Completed irrigation system at SW Front Street.
-

Wastewater / Collections

- Continue lift station washdowns.
 - Finished repair on manhole at Laurel and Columbia.
 - Running chlorine system at lagoon.
 - Preparing for new head works at lagoon.
 - Started irrigation from wastewater lagoons.
 - Continue receiving waste water to lagoon from AWS by truck.
 - Continue with collections survey throughout City mapping pipe size and material.
-

Streets, Parks & Facilities

- Continue work on street lamps and irrigation for Main Street.
 - Installing new concrete collars for valves and man holes on streets at Chapparral.
 - Replaced regular lights with LED at waste water facilities.
 - Running irrigation at city parks and mowing, (we have over 20 acres of grass to mow weekly).
 - New mower was delivered and is being used with older mower to keep up.
 - Started NE Front Street improvements.
 - Started Boardman Ave, 3rd Street, and 4th Street connections.
 -
-

Fleet & Equipment

- Maintained and serviced equipment.

- Serviced two **police vehicles and repaired another.**
 - Purchased new mower for parks and facilities.
 - Getting work orders set up through iamGIS system.
-

Training & Certifications

- Continuing CIS training for 2026.
 - Employees started Spring term schooling
 - Continue iamGIS training for work orders and GIS mapping.
-

Code & Animal Control

- 10 dog calls this month.
 - Working with local vendors on compliance with permitting.
-

General Operations

Public Works completed daily tasks including locates, utility checks, work orders, rounds and regular system monitoring to keep city operations running smoothly. Working with contractors on Main Street improvement, and with contractors on Collector 2 improvements.

MEMORANDUM

To: Mayor Keefer and members of the City Council
 Cc: Brandon Hammond, City Manager
 From: Carla McLane, Planning Official
 Date: April 27, 2026
 RE: Planning Department Monthly Update

The Planning Department continues to be busy. We are anticipating the completion of the Chaparral Subdivision which will provide an additional 65 buildable lots for residential uses. And we have other pending residential development that we can share more about soon! On the Commercial side of things, the Planning Commission has approved the Boardman Station Subdivision which will create up to five developable lots in the southwest quadrant of the Main Street interchange area. Boardman is growing and we are feeling it here in the Planning Department with new inquiries on a daily basis.

Strategic Planning Program: You can follow these projects at [this location](#) on the City’s website. For more information on the various projects, see below:

Completed or Nearly Completed Projects:

- **Transportation System Plan (TSP):** Morrow County has co-adopted the TSP! Our Notice of Decision will be out by the time you receive this. Now we will see if the final decision is appealed?! You can follow the next steps of the TSP Update [here](#).
- **Parks Master Plan (PMP):** Based on the readoption of the PMP we are, once again, in an appeal period. You can follow the PMP [here](#). Also look for a new Parks Page on the City of Boardman website soon!
- **Economic Opportunity Analysis (EOA):** The adoption documents are posted [here](#). The Notice of Intent to Appeal has been withdrawn.

Projects Underway or Soon To Be:

- **Boardman Development Code (BDC) and Comprehensive Plan (CP):** Please put May 19 on your calendar and plan to attend an Open House between 5:00 pm and 7:00 pm at the Port of Morrow Riverfront Center. You can follow the CP/BDC PAC [here](#).
- **Housing Capacity Analysis (HCA):** The second meeting of the HCA PAC will be scheduled soon. This PAC has been invited to attend the next PAC meeting for the Boardman Development Code and Comprehensive Plan as well as the Open House for that project on May 19. Also want to share that the Planning Commission representation on this PAC has changed from Rod Taylor to Ragna TenEyck. You can follow the HCA [here](#).
- **Main Street Interchange Area Management Plan Refinement (MS IAMP):** By the time you receive this the Contract will hopefully have been executed. A PAC and a Technical

Advisory Committee (TAC) will need to be appointed soon with work starting in May. Look for a MS IAMP PAC page on the Strategic Plan webpage soon.

Other Programmatic work: Work is also progressing on other projects with a planning focus. Those include the:

- **System Development Charge (SDC) Update:** Slow movement here but we are working on the response to the consultant team’s data request.
- **Boardman Municipal Code (BMC):** Work continues on an update to the enforcement and abatement process. There will be more coming once that is complete.

Planning Reviews and Approvals: My intent here will be to add Planning Department actions that end in an approval for development. I will be cautious to protect the City Council’s role as the appeal body for any local decisions. And if there haven’t been any decisions this section may be blank.

- ✓ **Homes, homes, and more homes:** We have a formal request to consider adding language to the Development Code to allow Accessory Dwelling Units. That allowance is also statutorily required in Boardman based on our population. Look for the public hearings process to begin on Development Code changes to implement this residential opportunity in the near term.

We are also working on an application for a large multi-family project. More on this application once the Planning Commission has issued a final decision.

- ✓ **Community Development:** The Planning Commission has approved the preliminary Plat for Boardman Station which will create five lots in the southwest quadrant of the Main Street interchange area. Work is also progressing on some retail and food service opportunities in that same area as well as along NE Front Street.



City Manager April Report

The following April report will give an overview of the objectives accomplished this past month, as well as future plans:

Keep Boardman Clean

The City of Boardman proudly continues the annual Keep Boardman Clean tradition, bringing students, schools, community partners, and City staff together to care for our community. This year, approximately 745 students from Riverside Junior/Senior High School, Windy River Elementary School, and Sam Boardman Elementary School participated by cleaning designated areas throughout the city. The City extends its sincere appreciation to the students, teachers, school staff, and administrators for their hard work, enthusiasm, and community pride. We also thank our valued community partners, Tillamook and Lamb Weston, for their generous contributions and support. Together, these efforts help Keep Boardman Clean, welcoming, and beautiful.

Improvement Projects Update

The City of Boardman is preparing for several important infrastructure improvements aimed at enhancing safety, service, and long-term reliability throughout the community. Our annual sidewalk improvement project is quickly approaching, with new sidewalk construction planned along Mt. Hood Avenue, from Wilson Road to Faler Road. This project will improve pedestrian access and connectivity in the area. The City’s stormwater improvement project is also expected to go out for bid in May. These improvements will help address water drainage throughout the city, with specific work planned near Anderson, Juniper, Anthony, Eagle Court, and Locust. In addition, the City has awarded the new headworks and septic receiving station project at the wastewater lagoons. This project will serve as a preliminary treatment step for wastewater and will greatly improve the overall treatment process.

Community Safety

The City of Boardman will be installing solar-powered school zone crosswalk signage to improve visibility and safety. These crosswalks will use solar panels to illuminate the crossing areas, helping drivers clearly see pedestrians. This project is part of the City’s ongoing effort to enhance safety and protect students in the Boardman community.

Betterment of our Community

This will be a regular section that I will include with each report. This is a way for myself and the council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.

- | | |
|---|--|
| <ul style="list-style-type: none"> A. Morrow County Administration B. CREZ II & III Mtg C. Chamber Board Mtg D. Port of Morrow Board E. ODOT IAMP F. Morrow County SD G. Leadership Discussion H. Friends of Morrow County I. Clean Water Consortium J. Fire District Board | <ul style="list-style-type: none"> K. League of Oregon Cities L. ODOT Coordination M. Morrow County Compensation Board N. Morrow County Commissioner O. Boardman Housing P. Senior Luncheon Presentation Q. LOC Spring Conference R. Health District Board S. LCOG Hearing Official Mtg T. Umatilla/Morrow Manager Mtg |
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CAPITAL IMPROVEMENT PROJECTS

2025-26

General	Status	Timeline	Cost Estimate
BPA Greenspace	Completed	Fall 2025	\$390,000
Splash Pad	In Progress	Current	\$700,000
Planning			
Economic Opportunity Analysis	Completed	Feb-26	\$60,000
Transportation System Plan	Completed	Jan-26	Grant Funded
Parks Master Plan	Completed	Jan-26	\$40,000
Development Code/Comp Plan	In Progress	December 2026	\$150,000
Municipal Code	In Progress	December 2026	-----
Streets/Sidewalk			
S Main Project	In Progress	Current	\$5,400,000
Annual Street Improvements	Bid Process	Current	\$2,000,000
Storm Water Flow	Bid Process	Current	\$600,000
Water/Wastewater			
NE Front Sewer	Completed	Jul-26	\$160,000
Bio Solids Removal	Construction	Summer 2026	\$1,250,000
Headworks Screen & Septage Receiving Station	Bid Process	Current	\$1,050,000
Hypochlorite System	Completed	Dec-25	\$380,000
Collector 2 Improvements	Completed	Current	\$150,000
Kunze Well	In Design	Current	\$1,000,000



Rules of Order and Procedure
For the City Council
Of
The City of Boardman, Oregon

INDEX

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2. Authority
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10. Council Relations with City Staff
11. Committees
12. Confidentiality
13. Severability

Section 1. PURPOSE

- 1.1 The Council shall review its rules during the first quarter of odd-numbered years. The Council rules are not intended to replace or supersede any applicable federal or state laws or regulations, City ordinance or policies, or provisions of the City Charter.

Section 2. AUTHORITY

- 2.1 The Charter of the City of Boardman in Chapter IV Section 13 Rules specifies “The Council shall adopt rules for the government of its members and proceedings”.
- 2.2 The rules adopted in this ordinance shall be in effect upon their adoption by the council and until such time as they are amended, added to, deleted or replaced in the manner by these rules.
- 2.3 These rules apply equally to the Mayor and Councilors.
- 2.4 These rules are to be observed in addition to and may not be contradictory to the current City Charter.

Section 3. THE MAYOR AND COUNCIL

- 3.1 The Mayor and Council (hereafter, Council) are the policy making body of the City. The Council speaks on policies and issues with one voice or not at all. Council decisions may not be unanimous, but once decided, become the policy of the City.

Section 4. COUNCIL MEETINGS

- 4.1 Regular meetings of the Council will be held the first Tuesday of each month at 7:00 p.m. and at such other additional dates and times as the Council shall determine. Regular meetings shall normally continue no later than 9:00 p.m. unless extended or adjourned by the Council. Regular meetings may be held in the Council Chambers at Boardman City Hall, unless otherwise specified by the Council.
- 4.2 Time and date of the regular Council meetings may be changed for special circumstances, to facilitate work sessions or in order to have a quorum of Councilors at the meeting. Regular meeting notice requirements must be followed.
- 4.3 Special meetings of the Council may be called any time on the request of three members of the Council, by the Mayor, or by the President of the Council in the Mayor’s absence, by giving notice of the meeting to the Council members and the public at least 24 hours in advance.
- 4.4 An emergency meeting of the Council is a Special Meeting which can be called when less than 24 hours’ notice can be given. The minutes need to state the nature of the emergency. Emergency meetings may be held by consent of a majority of councilors. An attempt must be made to notify the public or the press of the need for this emergency meeting. Only the emergency matter(s) giving rise to the need for an emergency meeting may be considered.
- 4.5 Workshop or Training meetings of the Council may be held at the convenience of the Council at a time when as many as possible can attend. These meetings may be held for

Council goal setting, new Councilor training, or longer workshops for planning programs or projects. Goal setting retreats may be held out of town so long as no decision-making or discussion toward decisions occurs. Any goals arrived at by any process should be confirmed in public at a regular Council meeting. The Council may decide if the public is welcome at any of these meetings and they may be held without opportunity for public input.

- 4.6 Executive sessions may be held by the Council pursuant to ORS 192.640, 650, 660 and 670. Staff members may be permitted to attend. Normally the City Manager and City Recorder are required to attend.
- 4.7 Public meetings of the Council will be held in accordance with ORS 192.695 All regular and special meetings will be open to the public and provide an opportunity for public input.
- 4.8 Councilors should inform the Mayor or City Manager if unable to attend any Council meeting. The Mayor will inform the Council President and City Manager if unable to attend any Council meeting.
- 4.9 The Mayor may excuse the attendance of a member of the Council at any meeting for illness, vacation or other reasonable cause. Only a majority of the Council shall determine an absence is unexcused. The absence of a member of the Council shall be recorded in the minutes as either excused or unexcused.

Section 5. AGENDA AND ORDER OF BUSINESS

- 5.1 An agenda for each regular Council meeting shall be prepared by the City Manager. The Chair may direct specific items be included on the agenda. The City Manager should be given enough time to do necessary research or prepare necessary reports to address the agenda items. Agendas and informational material should be distributed to the Council at least 4 days prior to the meeting.
- 5.2 The normal order of business for a regular Council meeting shall be as follows:
 - CALL TO ORDER
 - FLAG SALUTE
 - ROLL CALL/EXCUSED ABSENCES
 - APPROVAL OF MINUTES
 - FINANCIAL REPORT
 - FORMAL PROCEEDINGS
 - INTRODUCTIONS
 - PUBLIC COMMENT
 - PREARRANGED PRESENTATION
 - PETITIONS
 - ACTION ITEMS
 - ORDINANCES
 - RESOLUTIONS
 - OTHER BUSINESS

- OTHER PUBLIC COMMENT
- DOCUMENT SIGNATURES
- REPORTS, CORRESPONDENCE AND DISCUSSION:
 - POLICE REPORT
 - BUILDING DEPARTMENT REPORT
 - PUBLIC WORKS DEPARTMENT REPORT
 - COMMITTEE REPORTS
 - CITY MANAGER
 - COUNCILORS
 - MAYOR
- EXECUTIVE SESSION
- ADJOURNMENT

5.3 The Chair may consider agenda items out of order as he deems necessary to facilitate the efficient management of the agenda.

Section 6. PROCEDURE FOR COUNCIL MEETINGS

6.1 Unless otherwise provided by law or by these rules, the procedure for Council meetings shall be governed by Robert’s Rules of Order. The Chair, may utilize Robert’s Rules of Order as necessary.

6.2 Council Meetings shall be chaired by the Mayor, if present, if not, the President of the Council shall serve as Chair. If neither the Mayor nor the President of the Council are present, the remaining members shall elect a Chair pro tem for that meeting. At any meeting, the Chair may appoint another member of the Council to serve as Chair for part or all of the meeting.

6.3 Every Councilor desiring to speak should first address the Chair, and await recognition to obtain the floor. No persons other than members of the Council and the person having the floor shall enter into any discussion, either directly or through a member of the Council without the permission of the Chair.

6.4 No motion shall be debated, except by the maker, until it has been seconded and announced by the Chair.

6.5 Public comment will be allowed at every regular meeting of the council. Persons will be allowed to make comment on any item, on the agenda or not on the agenda.

6.6 Persons wishing to speak during public comment must fill out a public comment/testimony form with the person’s name and city of residence and the topic upon which the person wishes to speak, and give to the recorder.

- a. Speakers are limited to three minutes. Speakers will begin by identifying themselves by their name and city of residence. Speakers are not required to state their home or mailing address.

- b. The Chair may allow additional persons to speak if they have not filled out a public comment/testimony form and sufficient time is left in the meeting.
- 6.7 Public comment shall not be used to testify about a quasi-judicial land use matter, to testify on an item that is not a public matter, to testify on a matter which has been or is scheduled to be heard by a hearings official, or to provide or gather additional testimony or information on any matter after the official record has been closed on any matter which has been the subject of a public hearing.
 - 6.8 Members of the council will not discuss topics or make decisions during this time, but may ask clarifying questions, take comments or requests under advisement, assign topics to a future council or standing committee agenda, or request staff to take action. The Chair may intervene if a councilor is violating the spirit of this guideline.
 - 6.9 Speakers may play electronic audio or visual material during the time permitted for their comment. Speakers may utilize city-provided audio or visual equipment located in the council chambers as a part of their comment, but must provide the materials in a readable format to city staff prior to the meeting so that it may be installed on the city's equipment to avoid a delay or disruption of the meeting.
 - 6.10 Prior to a vote, the Chair shall restate the motion or have the maker of the motion restate it to assure clarity of the issue.
 - 6.11 A quorum is required to conduct official city business. The members of the council are the city councilors and mayor. Fifty percent plus one of the members of the council shall constitute a quorum. Vacancies in office do not count towards determining a quorum.
 - 6.12 Conflicts of interest: In every case in which a Councilor is faced with a potential conflict of interest or an actual conflict of interest, the nature of the conflict must be disclosed during the public meeting and recorded in the minutes. If an actual conflict of interest exists, the Council member, after disclosing the nature of the conflict, shall remove themselves from the Council table and refrain from participation in both the discussion and the vote on the issue.
 - a. An actual conflict of interest is any action, decision, or recommendation that would grant a private pecuniary benefit to the Councilor or help the Councilor avoid a private pecuniary detriment. This same standard applies to relatives of the Councilor or any business with which the Councilor or Councilor's relative is associated. (ORS 244.020 (1)).
 - b. A potential conflict of interest is defined as any action, decision, or recommendation which could have a private pecuniary benefit on the Councilor or allow the Councilor to avoid a private pecuniary detriment. This standard also applies to relatives of the Council or any business with which the Councilor or Councilor's relative is associated. (ORS 244.020(13)).
 - 6.13 A motion fails in the event of a tie vote.

- 6.14 A Councilor who votes on the prevailing side of a motion may move for reconsideration of any vote. This motion must occur during the meeting or at the very next schedule Council meeting.

Section 7. DECORUM AND ORDER

- 7.1 The Chair shall preserve a decorum and decide all points of Order, subject to appeal to the Council.
- 7.2 The Councilors shall help the Chair preserve decorum during Council meetings and shall not, by conversation or other action, delay or interrupt the proceedings or refuse to follow the directions of the Chair or these Council Rules. Councilors shall, when addressing staff or members of the public, confine themselves to questions or issues then under discussion, shall not engage in personal attack, shall not impugn the motives of any speaker, and shall at all times, while in session or otherwise, conduct themselves in a manner appropriate to the dignity of their office.
- 7.3 Members of the administrative staff, employees of the City and other Persons attending Council meetings shall observe the same rules of procedure, decorum and good conduct applicable to the members of the Council.
- 7.4 Any person who makes personal, impertinent, slanderous or unauthorized remarks or who becomes boisterous while addressing the Council or attending a Council meeting may be removed from the room, after fair warning, if the Chair so directs. In case the Chair should fail to act, any member of the Council may obtain the floor and move to require enforcement of this rule; upon affirmative vote of the majority of the Council present, the person or persons shall be removed as if the Chair so directed. Stamping of the feet, whistles, yells and clapping are similarly not permitted. Such persons may be barred from further audience before the Council and, in aggravated cases, an appropriate complaint shall be issued by the Chair to prosecute this person or persons.
- 7.5 If a meeting is disrupted by members of the audience, the Chair may order that the Council Chamber be cleared and a recess called until order is restored.

Section 8. CENSURE

- 8.1 The Council has the inherent right to make and enforce its own rules and to ensure compliance with those laws generally applicable to public bodies. Should any Councilor act in any manner constituting a substantial violation of these rules or other general laws, the Council, acting as a whole, may discipline that Councilor to the extent provided by law, including public reprimand.
- 8.2 To exercise such inherent right, the Council has the right to investigate the actions of any member of the Council. Such investigation shall be referred to the Council as a whole in executive session to discuss any finding that reasonable grounds exist that a substantial violation has occurred.
- 8.3 No individual Councilor shall have the right to make public any information obtained through such investigation.

Section 9. CODE OF ETHICS

- 9.1 Councilors are encouraged to conduct themselves so as to bring credit upon the City as a whole, and to set an example of good ethical conduct for all citizens of the community. Councilors should constantly bear in mind these responsibilities to the entire electorate, and refrain from actions benefiting any individual or special interest group at the expense of the City as a whole. Councilors should likewise do everything in their power to insure impartial application of the law to all citizens, and equal treatment of each citizen before the law, without regard to race, national origin, sex, age, social station or economic position.
- 9.2 If the Mayor or Councilor represents the City before another public body, governmental agency, community organization or with the media, the Mayor or Councilor should always present the majority position of the Council. Personal opinions and comments may be expressed only if it includes clarification that these statements do not represent the position of the City Council. Communication of personal opinions and comments should not be accompanied with a statement of the author’s status as a member of the Council.
- 9.3 If the Mayor or a Councilor wishes to use social media to present information that is representative of the City, they must always present the majority position of the Council. Social Media includes all forms of electronic communications media.
- 9.4 If the Mayor or Councilor wishes to use social media as a communication tool for their personal opinions and comments, they must include clarification that the statements do not represent the position of the City Council. Social Media includes all forms of electronic communications media.

Section 10. COUNCIL RELATIONS WITH CITY STAFF

- 10.1 There will be mutual respect from both Councilors and staff of their respective roles and responsibilities when and if expressing criticism in a public meeting.
- 10.2 The Council sets City policies and goals. The staff implements and administers the policies and goals.
- 10.3 During a City Council meeting, all requests for information go directly to the Chair or City Manager. At other times, if the request for information would entail an effort that would require time to be spent in researching and/or preparing a response, the request goes directly to the City Manager. The City Manager will direct them to other staff, the City Attorney, or deal with them him/herself as appropriate. Questions or complaints regarding staff go directly to City Manager.
- 10.4 The City Councilors may seek information from staff members regarding the operation of their department, but will not attempt to change or interfere with the operation or practice of any City department or personnel except by directing their concerns to the City Manager.

Section 11. COMMITTEES

- 11.1 Board, commission, committee and task force members are appointed by the Mayor, with the consent of the Council.
- 11.2 A Task Force may be appointed for the length of time necessary to accomplish their mission. The appropriate number of appointees may be determined at the time of appointment.
- 11.3 The Mayor, with the consent of the Council, may remove a member from any City committee or commission prior to the expiration of the term of office. Reasons for removal may include, but are not limited to: missing three consecutive regular meetings of the committee or commission, disruptive or inappropriate behavior prior to, during, or after committee or commission meetings which prohibit the advisory body from completing its business in a timely manner, or not acting in the best interest of the citizens or city.
- 11.4 Members of the Council will not attempt to lobby or influence board, committee, task force or commission members on any items under their consideration. It is important for the advisory bodies to make objective recommendations to the Council on items before them. Councilors that attempt to influence board, committee, task force or commission members on any item may prejudice or hinder their role in reviewing the recommendation as a member of the Council.

Section 12. CONFIDENTIALITY

- 12.1 Councilors must keep in complete confidence all written materials and verbal information provided to them on matters that are confidential under law, to insure that the City’s position is not compromised. No mention of confidential information read or heard should be made to anyone other than other Councilors, the City Manager, or City Attorney.
- 12.2 If the Council, in executive session, provides opinions or information to staff on proposed terms and conditions for any type of negotiation whether it be related to property acquisition or disposal, a proposed, pending or likely claim or litigation, and/or employee negotiations, all contact with the other parties shall be made by the designated staff representative handling the negotiations or litigation. A Councilor shall not have any contact or discussion with the other party or its representative involved with the issue nor communicate any discussion conducted in executive session.
- 12.3 All public statements, information, or press releases on confidential matters will be handled by the Council Spokesperson or designated staff.

Section 13. SEVERABILITY

- 13.1 The Councilors agree that if any term or provision of the rules is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of

the parties shall be constructed and enforced as if the rules did not contain the particular term or provision held to be invalid.



CITY COUNCIL MEETING

Date at 7:00 PM

Boardman City Hall Council Chambers
CURRENT AGENDA

-
1. **CALL TO ORDER**
 2. **FLAG SALUTE**
 3. **ROLL CALL/EXCUSED ABSENCES**
 4. **APPROVAL OF MINUTES**
 5. **FINANCIAL REPORT**
 6. **FORMAL PROCEEDINGS**
 7. **INTRODUCTIONS**
 8. **PUBLIC COMMENT**
 - A. Prearranged Presentation - Morrow County Schools, Boardman
 - B. Prearranged Presentation
 - C. Petitions
 - D. Other Public Comment

9. **ACTION ITEMS - ORDINANCES**
10. **ACTION ITEMS - RESOLUTIONS**
11. **ACTION ITEMS - OTHER BUSINESS**

12. **OTHER PUBLIC COMMENT**

INVITATION FOR PUBLIC COMMENT – The mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The mayor may limit comments to 3 minutes per person for a total of 30 minutes. Please complete a request to speak card prior to the meeting. Speakers may not yield their time to others.

13. **DOCUMENT SIGNATURES**
14. **REPORTS, CORRESPONDENCE, AND DISCUSSION**
 - A. Police Report
 - B. Building Department Report
 - C. Public Works Department Report
 - D. Committee Reports
 - E. City Manager
 - F. Councilors
 - G. Mayor

15. EXECUTIVE SESSION

16. ADJOURNMENT

Zoom Meeting Link: <https://us02web.zoom.us/j/2860039400?omn=89202237716>

This meeting is being conducted with public access in-person and virtually in accordance with Oregon Public Meeting Law. If remote access to this meeting experiences technical difficulties or is disconnected and there continues to be a quorum of the council present, the meeting will continue.

The meeting location is accessible to persons with disabilities. Upon request of an individual who is deaf or hard of hearing, accommodations such as sign language or equipment for the hearing impaired must be requested at least 48 hours prior to the meeting. To make your request, please contact the City Clerk at 541-481-9252 (voice), or by e-mail at city.clerk@cityofboardman.com.

CITY COUNCIL MEETING



Boardman City Hall Council Chambers

Public Link: <https://shorturl.at/wotbG>

PROPOSED AGENDA

This meeting is being conducted with public access in-person and virtually in accordance with Oregon Public Meeting Law. If remote access to this meeting experiences technical difficulties or is disconnected and there continues to be a quorum of the council present, the meeting will continue.

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- 1. **CALL TO ORDER**
- 2. **FLAG SALUTE**
- 3. **ROLL CALL**
- 4. **PUBLIC COMMENT**
 INVITATION FOR PUBLIC COMMENT – The mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The mayor may limit comments to 3 minutes per person for a total of 30 minutes. Please complete a request to speak card prior to the meeting. Speakers may not yield their time to others.
- 5. **INTRODUCTIONS**
- 6. **PREARRANGED PRESENTATIONS**
- 7. **COMMITTEE REPORTS**
- 8. **PETITIONS**
- 9. **FORMAL PROCEEDINGS**
- 10. **CONSENT AGENDA (Approval of Minutes)**
- 11. **ORDINANCES**
- 12. **RESOLUTIONS**
- 13. **OTHER BUSINESS ACTION ITEMS**
- 14. **CITY MANAGER REPORT (Includes all reports)**
- 15. **MAYOR AND COUNCIL COMMENTS**
- 16. **EXECUTIVE SESSION**
- 17. **ADJOURNMENT**