



CITY COUNCIL WORKSHOP

August 04, 2026 at 6:00 PM

Boardman City Hall Council Chambers

AGENDA

Zoom Meeting Link: <https://us02web.zoom.us/j/2860039400?omn=89202237716>

This meeting is being conducted with public access in-person and virtually in accordance with Oregon Public Meeting Law. If remote access to this meeting experiences technical difficulties or is disconnected and there continues to be a quorum of the council present, the meeting will continue.

The meeting location is accessible to persons with disabilities. Upon request of an individual who is deaf or hard of hearing, accommodations such as sign language or equipment for the hearing impaired must be requested at least 48 hours prior to the meeting. To make your request, please contact the City Clerk at 541-481-9252 (voice), or by e-mail at city.clerk@cityofboardman.com.

- 1. CALL TO ORDER**
- 2. FLAG SALUTE**
- 3. ROLL CALL/EXCUSED ABSENCES**
- 4. REPORTS, CORRESPONDENCE, AND DISCUSSION**
 - A.** Municipal Code Title 5 Business Regulations
 - B.** Municipal Code Title 8 Health and Safety
 - C.** Municipal Code Title 10 Vehicles and Traffic
 - D.** Municipal Code Title 14 (Reserved) - Proposing Fences and Signs
 - E.** Food Trucks
- 5. ADJOURNMENT**

MEMORANDUM

To: Mayor Keefer and members of the City Council
cc: Brandon Hammond, City Manager
From: Carla McLane, Planning Specialist
Date: July 28, 2026
RE: Boardman Municipal Code – Proposed Amendments - Titles 5, 8, 10, and 14

Work is starting in earnest on amending the Municipal Code. With the adoption of Chapters 1.16 and 1.20 last month, which established procedures for enforcement, work is now turning to Titles 8 Health and Safety and 10 Vehicles and Traffic. There is also discussion about where some provisions within the Development Code should be housed which, when coupled with potential changes to the Municipal Code, will result in additions to Title 5 Business Regulations and the creation of Title 14 for Fences and Signs.

Title 5:

- Minor change this month related to Targeted Grazing within the Transient Merchant provisions.
- Have identified a couple of minor changes based on the implementation of the Transient Merchant provisions that may be incorporated.
- There are some litter items in Chapter 8 that are more appropriate as business regulations.
- May relocate Home Occupations from the Development Code here.
- May create a Food Truck permit category to assure compliance with other state or local permit processes.

Title 8:

- The Weeds and Noxious growth provisions have already been relocated out of 8.04 into the new 8.06.
- Abatement procedure will be relocated to Title 1 to be consistent with 1.16 and 1.20.
- The Litter chapter may be incorporated into the Nuisance chapter.
- The Merchants’ duty identified is proposed to move to Title 5.
- The Garage Sale Signs chapter is proposed to move to a new Title 14 that would be for Fences and Signs. This would also include moving provisions from the Development Code.

Title 10:

- Attempting to simplify the Title (although not doing a great job of that).
- Assuring provisions are current with Oregon Revised Statute as applicable.
- Relocating the SE Front Parking restrictions into the general parking requirements.

Title 14:

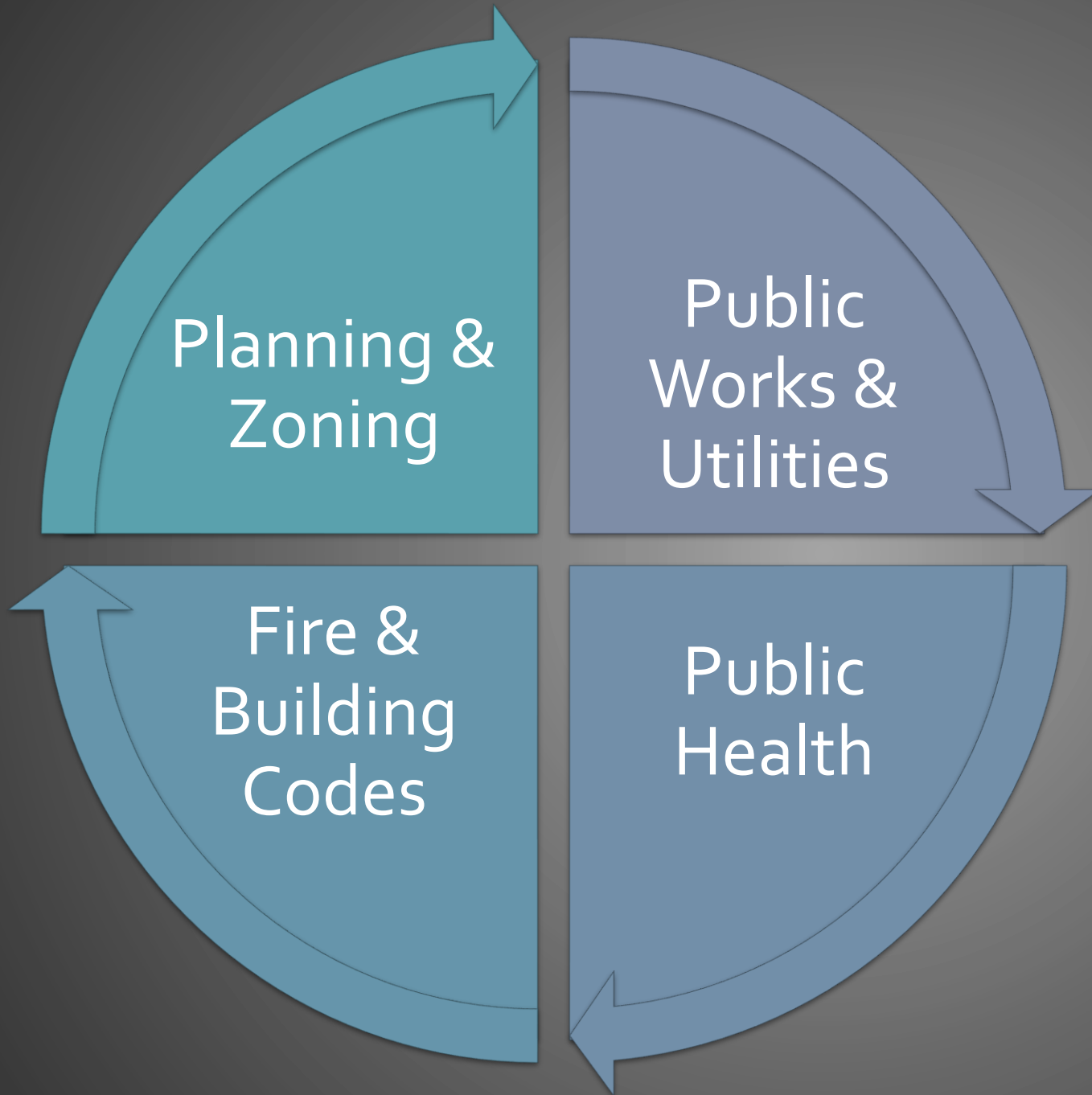
- A new Title that would address Fences and Signs pulling in both Development and Municipal Code provisions, updating as appropriate, and simplifying. Creating a clear permit process, as necessary, for both types of uses.

Mobile Food Vending and Food Pods

Identifying solutions for the growing trend of mobile food vendors, food trucks, and food pods in Boardman

Boardman City Council Workshop
August 4, 2026





Agency Coordination

Current Regulatory Challenges

Zoning Barriers:

Lack of clear
pathways

Infrastructure Gaps:

Unclear utility
requirements

Inter-agency incongruity:

City, fire safety,
& County Health

Objectives



IDENTIFY GAPS IN
MUNICIPAL AND
DEVELOPMENT
CODES



ESTABLISH CLEAR
DIRECTION FOR
FUTURE CODE
AMENDMENTS



BALANCE
GROWTH WITH
HEALTH & SAFETY
STANDARDS

Recommendations for Next Steps

Amend

Amend Code to define Mobile Food Vendors and Food Pods

Section 4, Item E.

Create

Create standards for where and how Mobile Food Vendors can operate

Establish

Establish clear and objective standards for Food Pods

Form

Form process for agency coordination during review of Food Pods

Institute

Institute a grace period for existing operations to meet standards

Thank you

Stephanie Case

Planning Official

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FOOD TRUCK ZONING LAWS GUIDE

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