



CITY COUNCIL MEETING W/PUBLIC HEARING & EXECUTIVE SESSION

June 03, 2025 at 7:15 PM

Boardman City Hall Council Chambers

AGENDA

1. CALL TO ORDER

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES

4. APPROVAL OF MINUTES

A. City Council Meeting, May 6, 2025

B. Budget Committee Meeting Minutes May 13, 2025

5. FINANCIAL REPORT

A. Financial Report - April 2025

6. FORMAL PROCEEDINGS

A. 2025-26 Budget Adoption Hearing

7. PUBLIC COMMENT

A. Prearranged Presentation - Morrow County Schools, Boardman

B. Report Only - BCDA Chamber Report May 2025

8. ACTION ITEMS - ORDINANCES

A. Ordinance 4-2025 Amendment to the Boardman Municipal Code Removing Chapter 2.12 Contract Review Board

9. ACTION ITEMS - RESOLUTIONS

A. Resolution 10-2025 Adopting Public Contracting Rules

B. Resolution 13-2025 Adopt Budget 2025-26

C. Resolution 14-2025 Imposing and Categorizing Tax for 2025-26

D. Resolution 15-2025 Election to Receive State Revenues

E. Resolution 16-2025 Appointing Custodial Treasurer

10. ACTION ITEMS - OTHER BUSINESS

A. Land Purchase - 4N 25E 09DA, Lots 800, 100, and 101

B. Land Purchase - 4N 25E 16B, Lots 401 and 402

11. OTHER PUBLIC COMMENT

INVITATION FOR PUBLIC COMMENT – The mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other

than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The mayor may limit comments to 3 minutes per person for a total of 30 minutes. Please complete a request to speak card prior to the meeting. Speakers may not yield their time to others.

12. DOCUMENT SIGNATURES

13. REPORTS, CORRESPONDENCE, AND DISCUSSION

- A.** Police Report
- B.** Building Department Report
- C.** Public Works Department Report
- D.** Planning Official Report
- E.** Committee Reports
- F.** City Manager
- G.** Councilors
- H.** Mayor

14. EXECUTIVE SESSION

- A.** Executive Session 192.660 (2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

15. ADJOURNMENT

Zoom Meeting Link: <https://us02web.zoom.us/j/2860039400?omn=89202237716>

This meeting is being conducted with public access in-person and virtually in accordance with Oregon Public Meeting Law. If remote access to this meeting experiences technical difficulties or is disconnected and there continues to be a quorum of the council present, the meeting will continue.

The meeting location is accessible to persons with disabilities. Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To make your request, please contact a city clerk at 541-481-9252 (voice), or by e-mail at city.clerk@cityofboardman.com.



CITY COUNCIL MEETING W/PUBLIC HEARING & EXECUTIVE SESSION

May 06, 2025 at 7:00 PM

Boardman City Hall Council Chambers

MINUTES

1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:00 PM

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES

Councilors Present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Ethan Salata, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

4. APPROVAL OF MINUTES

A. City Council Meeting Minutes, April 1, 2025 - Timestamp 1:06

Motion to approve the minutes of April 1, 2025 City Council Regular Meeting as presented.

Motion made by Councilor Salata, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

5. FINANCIAL REPORT

A. Financial Report - March 2025 - Timestamp 1:33

Finance Director Barajas gave the report.

B. Purchasing Policy Discussion - Timestamp 5:16

City Manager Hammond introduced Esin Onart of Beery Elsner & Hammond, LLP to discuss the proposed purchasing policy.

6. FORMAL PROCEEDINGS

A. Supplemental Budget Hearing FY 2024-25 - Timestamp 21:55

Mayor Keefer opened the public hearing at 7:22 PM.

Finance Director gave the staff report.

Mayor Keefer asked for any testimony in favor of the action, against the action, or neutral testimony. There was none.

Mayor Keefer closed the public hearing at 7:33 PM.

Councilors had discussion and asked clarifying questions.

7. PUBLIC COMMENT

- A. Prearranged Presentation - Morrow County Schools, Boardman - Timestamp 42:34

Students from Sam Boardman and Windy River Elementary Schools gave an update on current school happenings.

- B. Report Only - Chamber/BCDA Report, April 2025

8. ACTION ITEMS - RESOLUTIONS

- A. Resolution 11-2025 Declaring Surplus Personal Property - Timestamp 48:33

Motion to approve Resolution 11-2025 a resolution declaring City of Boardman public property as excess.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- B. Resolution 12-2025 Supplemental Budget Fiscal Year 2024-25 - Timestamp 49:47

Motion to approve Resolution 12-2025 a resolution to adopt the Supplemental City Budget for fiscal year 2024-2025.

Motion made by Councilor Baumgartner, Seconded by Councilor Salata.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

9. ACTION ITEMS - OTHER BUSINESS

- A. Capital Improvement Plan Adoption - Timestamp 53:02

Motion to adopt the City of Boardman Capital Improvement Plan understanding it is a guide of future projects. The projects to be carried out as determined by priority and financial availability, as delineated in each years' budget.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- B. IGA - Boardman Park & Rec District - Timestamp 55:27

Motion to approve City Manager Hammond sign the intergovernmental agreement with the Boardman Park and Recreation District.

Motion made by Councilor Cuevas, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- C. Boardman Housing Initiative – RFQ - Timestamp 56:22

Motion to approve City Manager Hammond to develop and enter into a contract for the management of the funding process of the Boardman Housing Initiative, after the 7 day protest period has ended.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- D. Letter of Support - Morrow County School District Bond Measure 25-104 - Timestamp 1:05:57

Councilors voiced opinion to the requested letter of support.

10. OTHER PUBLIC COMMENT – Timestamp 1:22:22

Victor Scott with concerns of various issues

11. DOCUMENT SIGNATURES

12. REPORTS, CORRESPONDENCE, AND DISCUSSION

A. Police Report - Timestamp 1:30:30

Police Chief Stokoe gave his staff report.

B. Building Department Report - Timestamp 1:33:34

Building Official McIntire gave his staff report.

C. Public Works Department Report - Timestamp 1:34:47

Public Works Director Drago gave his staff report.

D. Planning Official Report - Timestamp 1:41:10

Planning Official McLane gave her staff report.

E. Committee Reports - There were none.

F. City Manager - Timestamp 1:43:55

City Manager Hammond gave his staff report.

G. Councilors - Timestamp 1:50:17

Councilors gave comment.

H. Mayor - Timestamp 1:53:34

Mayor Keefer gave comment.

13. EXECUTIVE SESSION – Timestamp 1:55:05

A. Executive Session - ORS 192.660 (2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions

Mayor Keefer paused the regular meeting at 8:56 PM.

14. ACTION ITEMS - OTHER BUSINESS

A. Executive Session Decision

Mayor Keefer resumed the regular meeting at 9:16 PM.

Motion to allow City Manager Hammond to enter into negotiations to purchase properties located at 4N 25E 09DA lots 800, 100, and 101.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

15. ADJOURNMENT

Mayor Keefer adjourned the meeting at 9:17 PM.

Paul Keefer, Mayor

Amanda Mickles, City Clerk



BUDGET COMMITTEE MEETING - CITY

May 13, 2025 at 7:15 PM

Boardman City Hall Council Chambers
MINUTES

1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:33 PM.

2. ROLL CALL/EXCUSED ABSENCES

Committee Members Present: Committee Member Dori Drago, Committee Member Stephen Fuss, Committee Member Lisa Mittelsdorf, Committee Member Emerald Lantis, Committee Member Edith Velasco, Committee Member Paul Keefer, Committee Member Brenda Profitt, Committee Member Ethan Salata, Committee Member Heather Baumgartner, Committee Member Richard Rockwell, Committee Member Karen Pettigrew

Committee Members Absent: Committee Member Alejandra Mendoza, Committee Member Cristina Cuevas (excused)

3. APPOINT BUDGET COMMITTEE CHAIR

Timestamp 27:32

Motion to appoint Committee Member Heather Baumgartner as the City of Boardman Budget Committee Chair for fiscal Year 2025-26.

Motion made by Committee Member Rockwell, Seconded by Committee Member Keefer. Voting Yea: Committee Member Drago, Committee Member Fuss, Committee Member Mittelsdorf, Committee Member Lantis, Committee Member Velasco, Committee Member Keefer, Committee Member Profitt, Committee Member Salata, Committee Member Baumgartner, Committee Member Rockwell, Committee Member Pettigrew

4. COMMITTEE TO ESTABLISH GROUND RULES FOR MEETING

Timestamp 27:54

Committee Chair Baumgartner reviewed the ground rules.

- A. Length of Meeting - Meeting should not exceed 9:00 PM.
- B. Breaks - Committee will take a 5 minute break at 8:15 PM.
- C. Length of individual speaking time - 3 minutes for all individuals.
- D. Review process - Committee Chair Baumgartner reviewed the process.

5. BUDGET OFFICER - BUDGET MESSAGE

- A. Budget Message - Timestamp 28:40

Budget Officer Marta Barajas gave the Budget Message.

6. BUDGET OFFICER - PRESENTATION OF BUDGET DOCUMENT

- A. 2025-2026 Budget

Budget Officer Barajas presented the Budget Document.

7. MOTION TO APPROVE BUDGET OR PROCESS CONTINUATION

Timestamp 1:40:18

Motion that the City of Boardman Budget Committee approve the proposed City of Boardman Budget for the 2025-2026 fiscal year as presented, in the amount of \$89,266,800 and approve property taxes at the rate of \$4.2114 per \$1,000 of assessed value for the permanent rate tax levy, and in the amount of \$1,187,600 for the general obligation bond levy.

Motion made by Committee Member Fuss, Seconded by Committee Member Rockwell. Voting Yea: Committee Member Drago, Committee Member Fuss, Committee Member Mittelsdorf, Committee Member Lantis, Committee Member Velasco, Committee Member Keefer, Committee Member Profitt, Committee Member Salata, Committee Member Baumgartner, Committee Member Rockwell, Committee Member Pettigrew

A. Next Budget Committee Meeting Date: May 20, 2025 at 7:15 PM

Budget was approved, no further meeting is required.

8. PUBLIC COMMENT

Timestamp 1:41:05

George Shimer gave comment.

9. ADJOURNMENT

Committee Chair Baumgartner adjourned the meeting at 8:53 PM.

Committee Chair Heather Baumgartner

Amanda Mickles, City Clerk

City of Boardman
Finance Report
As of April 30, 2025

General Fund: In April, we received quarterly franchise fee payments and transient room taxes. This quarter, the combination of these brought in approximately \$787,700. We also received our quarterly payment from Gilliam County for Planning Services in the amount of \$22,000. In addition to these, we received \$30,249 for our School Resource Officer (SRO) personnel expenses from the Morrow County School District and \$3,664 for reimbursement of our BENT officer. The SRO payment from the school district is received twice a year, while the BENT officer reimbursement is for overtime costs of the BENT Detective on BENT cases.

Sewer Fund: The city has received its annual Circle 52 rent payment, in the amount of \$26,250.

Building Fund: The Building Department, once again, received a large payment for a very large project for plan reviews, permits, and fire/safety reviews, from one large enterprise who pays for all their fees upfront, even though they will be completed in various phases. Fees and Permits for the month of April were approximately \$833,000.

Congressional Community Project Fund: There has been no initiation of this project by Boardman Community Development Association. This fund has no other activity to report except interest earned.

Capital Project Fund: This fund has issued its final payment and will no longer have activity after this month. This fund was paying out the costs of the G.O. Bond projects.

Budgeted Transfers: The 2024-2025 budgeted interfund transfers are listed in the lower right-hand area of the financial report.

FINANCE DEPARTMENT JOB OPENING UPDATE: We are happy to announce that we have found a Senior Accountant. Our new Sr. Accountant is Mayra Fregoso, who started yesterday. She will be presented to the Council at next month's meeting.

CITY OF BOARDMAN
Monthly Council Financial Statement
Period Ending April 30, 2025
Fiscal Year Elapsed 83.33%

Section 5, Item A.

FISCAL YEAR 2024-2025

REVENUE

EXPENDITURES

		A	B		C	D	E	F	G		H	I	J	
			Revenue			(B+C)	(A-D)	(D/A)			(A-G)	(G/A)	(D-G)	
FUND #	Fund Description	2024-2025 BUDGET	Beginning Cash C/Over	Received This Month	Year to Date Revenue	Total Revenue	Remaining Expectations (over budget)	% of Budget Received	Expenditures This Month	Year to Date Expenditures	Unexpended Budget	% of Expended Budget	Fund Balance	Fund #
100	General Government	1,075,980							63,122	690,372	385,608	64.16%		100
110	Public Safety - Police	3,493,500							231,292	2,183,628	1,309,872	62.51%		110
125	Code Compliance	124,325							3,684	81,534	42,791	65.58%		125
130	Planning	570,945							28,735	311,186	259,759	54.50%		130
180	Facilities	280,250							4,776	100,662	179,588	35.92%		180
195	Non-Departmental	11,396,950							7,185,374	8,688,933	2,708,017	76.24%		195
100	GENERAL FUND	16,941,950	1,987,901	893,467	11,955,323	13,943,224	2,998,726	82.30%	7,516,982	12,081,482	4,885,635	71.31%	1,861,742	100
220	WATER FUND	2,023,700	675,445	70,513	998,831	1,674,275	349,425	82.73%	439,552	1,279,828	743,872	63.24%	394,448	220
230	SEWER FUND	2,905,450	310,937	105,274	898,430	1,209,367	1,696,083	41.62%	477,141	1,085,315	1,820,135	37.35%	124,052	230
240	GARBAGE FUND	1,496,500	408,434	99,919	1,014,544	1,422,978	73,522	95.09%	102,994	970,537	525,963	64.85%	452,441	240
250	STREET FUND	727,900	206,047	306,165	589,971	796,018	(68,118)	109.36%	28,745	368,547	359,353	50.63%	427,470	250
260	BUILDING FUND	25,464,800	14,346,611	979,505	5,068,403	19,415,014	6,049,786	76.24%	652,286	3,050,372	22,414,428	11.98%	16,364,642	260
300	GENERAL RESERVE FUND	10,340,000	8,225,176	788,335	1,088,839	9,314,015	1,025,985	90.08%	0	121,896	10,218,104	1.18%	9,192,119	300
320	WATER RESERVE FUND	2,665,800	2,632,974	367,671	535,282	3,168,256	(502,456)	118.85%	581,875	1,588,736	1,077,064	59.60%	1,579,520	320
330	SEWER RESERVE FUND	5,123,500	3,701,630	405,349	595,384	4,297,015	826,485	83.87%	38,781	1,010,193	4,113,307	19.72%	3,286,822	330
350	STREET RESERVE FUND	16,221,400	9,711,959	5,945,400	6,251,305	15,963,263	258,137	98.41%	8,781	3,093,600	13,127,800	19.07%	12,869,664	350
410	CAPITAL PROJECT FUND	3,210,000	2,524,233	365,000	396,362	2,920,596	289,404	90.98%	338,547	2,920,596	289,404	90.98%	0.00	410
415	CONGRESSIONAL CMTY PJCT FUN	1,545,000	0	0	1,529,122	1,529,122	15,878	98.97%	0	0	1,545,000	0.00%	1,529,121.78	415
510	GO BOND FUND	1,659,300	254,958	3,985	1,176,107	1,431,065	228,235	86.25%	0	290,766	1,368,534	17.52%	1,140,299	510
CITY TOTAL		90,325,300	44,986,305	10,330,584	32,097,903	77,084,207	13,241,093	85.34%	10,185,684	27,861,867	62,488,599	30.85%	49,222,340	
815	CENTRAL UR DISTRICT	2,472,000	334,092	497	162,756	496,848	1,975,152	20.10%	0	0	2,472,000	0.00%	496,848	815
816	NORTH UR DISTRICT	65,000	0	930	164,254	164,254	(99,254)	252.70%	0	0	65,000	0.00%	164,254	816
819	WEST UR DISTRICT	169,590	87,382	407	120,698	208,080	(38,490)	122.70%	0	0	169,590	0.00%	208,080	819
URA TOTAL		2,706,590	421,474	1,834	447,708	869,181	1,837,409	32.11%	0	0	2,706,590	0.00%	869,181	
CITY OF BOARDMAN GRAND TOTALS		93,031,890	45,407,778	10,332,418	32,545,610	77,953,389	15,078,501		10,185,684.19	27,861,867.32	65,195,189.11	30.85%	50,091,521	

CASH REPORT:

Current Month Net Cash Change (No URA) **144,900**

2024-2025 Year to Date Net Cash Change **4,683,743**

Budgeted Interfund Transfers, as of 04/30/2025

City Budgeted Interfund Transfers From:		City Budgeted Interfund Transfers To:	
100-General Fund	(7,185,348.61)	100-General Fund	36,000.00
220-Water Fund	(379,300.00)	250-Street Fund	196,500.00
230-Sewer Fund	(418,000.00)	260-Building Fund	146,113.61
320-Water Reserve Fund	(655,300.00)	300-General Reserve Fund	788,335.00
TOTAL TRANSFERS FROM	(8,637,948.61)	320-Water Reserve Fund	361,300.00
		330-Sewer Reserve Fund	400,000.00
		350-Street Reserve Fund	6,054,400.00
		410-Capital Project Fund	655,300.00
		TOTAL TRANSFERS TO	8,637,948.61

URD Budgeted Interfund Transfers From:

819-West URA District	109,000.00
TOTAL TRANSFERS FROM	109,000.00

URD Budgeted Interfund Transfers To:

350-Street Reserve Fund	109,000.00
TOTAL TRANSFERS TO	109,000.00

	Amount	as of 4/30/25 Interest Rate
Bank of Eastern Oregon Police	\$7,188	4.60%
Banner Bank Checking	\$992,980	-
Banner Bank Savings	\$251,910	4.87%
Bank of Eastern Oregon	\$403,808	5.00%
OR Government Pool	\$44,325,943	4.60%
CURD Government Pool	\$500,555	4.60%
WURD Government Pool	\$210,514	4.60%
NURD Government Pool	\$78,805	4.60%
Xpress Online Clearing	\$2,772,509	-
Bank of Eastern Oregon - R&G	\$0	0.10%
Bank of Eastern Oregon - 2KG	\$0	0.10%
Bank of Eastern Oregon - Rotschy	\$478,114	0.10%
Bank of Eastern Oregon - Granite	\$0	0.10%
Bank of Eastern Oregon - Silver Creel	\$65,514	0.10%
Bank of Eastern Oregon - Culbert	\$3,681	0.10%
TOTAL CASH	\$50,091,521	
Cash Clearing - Utilities	\$0.00	
Total	\$50,091,521	

NOTICE OF BUDGET HEARING

A public meeting of the City of Boardman will be held on June 3, 2025 at 7:15 pm at Boardman City Hall, 200 Boardman, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, Boardman Budget Committee. A summary of the budget is presented below. A copy of the budget may be in

Section 6, Item A.

 the City Hall, between the hours of 9 a.m. and 4 p.m. or online at www.cityofboardman.com/meetings. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Marta Barajas Telephone: 541-481-9252 Email: barajasm@cityofboardman.com

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount	Adopted Budget	Approved Budget
	2023-2024	2024-2025	2025-2026
Beginning Fund Balance/Net Working Capital	41,943,335	46,169,800	49,755,700
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	14,580,347	18,159,190	15,250,090
Federal, State & all Other Grants, Gifts, Allocations & Donations	4,685,808	7,141,300	8,379,700
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	8,921,747	12,437,115	8,518,115
All Other Resources Except Current Year Property Taxes	2,977,919	2,677,295	3,493,195
Current Year Property Taxes Estimated to be Received	3,951,514	3,740,600	3,870,000
Total Resources	77,060,670	90,325,300	89,266,800

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	4,029,398	6,069,000	6,751,490
Materials and Services	4,449,786	10,339,430	10,591,075
Capital Outlay	10,168,054	15,386,000	26,376,850
Debt Service	1,184,731	1,186,600	1,187,600
Interfund Transfers	8,820,457	15,116,450	8,118,115
Contingencies	0	4,657,255	11,176,570
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	48,408,244	37,570,565	25,065,100
Total Requirements	77,060,670	90,325,300	89,266,800

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program			
FTE for that unit or program			
General Government	674,079	990,980	1,073,010
FTE	2.95	2.25	1.7
Public Safety	2,656,532	3,493,500	3,623,175
FTE	11.6	14	15
Code Compliance	113,310	124,325	152,415
FTE	1.1	1	1
Planning	-	570,945	476,075
FTE	-	-	1.45
Facilities	213,471	280,250	382,100
FTE	-	-	-
Water	1,793,229	2,023,700	1,779,200
FTE	3.2	4.09	5.65
Sewer	1,390,846	2,905,450	1,310,250
FTE	2.45	3.88	5.75
Garbage	1,170,574	1,496,500	1,671,000
FTE	0.3	0.3	0.3
Street	645,437	727,900	712,800
FTE	2	2.18	2.35
Building	19,807,185	25,464,800	26,423,100
FTE	4.6	5.80	8.4
Reserves	25,248,133	34,350,700	40,084,500
FTE	-	-	-
Capital Project	11,036,752	3,210,000	-
FTE	-	-	-
Congressional Community Project	-	1,545,000	1,575,900
FTE	-	-	-
Housing Initiative	-	-	1,033,000
FTE	-	-	-
Debt Service	1,623,739	1,659,300	1,647,050
FTE	-	-	-
Not Allocated to Organizational Unit or Program	10,687,384	11,481,950	7,323,225
FTE	-	-	-
Total Requirements	77,060,670	90,325,300	89,266,800
Total FTE	28.18	33.5	41.60

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The G.O. Bond projects have been completed and that fund is not continued into this year. Mid-year 2025, we opened the Congressional Community Project Fund, with it being continued this year. The Housing Initiative Fund will be a new fund opened this fiscal year.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
	2023-2024	2024-2025	2025-2026
Permanent Rate Levy (rate limit \$4.2114 per \$1,000)	4.2114	4.2114	4.2114
Levy For General Obligation Bonds	1,368,781	1,008,600	1,187,600

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1.
General Obligation Bonds	\$18,080,000	
Total	\$18,080,000	



2025-2026 APPROVED BUDGET

TABLE OF CONTENTS

BUDGET COMMITTEE ROSTER3

BUDGET CALENDAR.....4

BUDGET MESSAGE.....5

GENERAL FUND7

WATER FUND 13

SEWER FUND 16

GARBAGE FUND 19

STREET FUND 22

BUILDING FUND..... 25

RESERVE FUNDS 28

CAPITAL PROJECT FUND 36

CONGRESSIONAL COMMUNIT PROJECT FUND 38

HOUSING INITIATIVE FUND..... 41

GENERAL OBLIGATION BOND -DEBT SERVICE FUND- 44

BUDGET SUMMARY BY FUND..... 46

BUDGET SUMMARY BY CATEGORY 48

STATEMENT OF INDEBTEDNESS 50

PROPERTY TAX LEVY 51

BUDGET COMMITTEE ROSTER

Mayor
Paul Keefer

City Council
Heather Baumgartner
Cristina Cuevas
Karen Pettigrew
Brenda Profitt
Richard Rockwell
Ethan Salata

Citizen Members
Dori Drago
Stephen Fuss
Emerald Lantis
Alejandra Mendoza
Lisa Mittelsdorf
Edith Velasco

CITY STAFF

Brandon Hammond, City Manager
Marta Barajas, Finance Director
Rick Stokoe, Chief of Police
Roy Drago, Jr., Public Works Director
Carla McLane, Planning Official
Glenn McIntire, Building Official
Amanda Mickles, City Clerk

BUDGET CALENDAR 2025 - 2026

Jan. 7, 2025	Appoint Budget Officer and Budget Committee
Feb. -April 2025	Prepare proposed budget
April 30, 2025	Publish 1 st Notice of Budget Committee Meeting (5-30 days prior to meeting)
May 2, 2025	Publish 2 nd Notice of Budget Committee Meeting (if online: >= 10 days prior to the meeting)
May 13, 2025	Budget Committee meeting..... 7:15 pm
May 20, 2025	Second Budget Committee meeting (if needed) 7:15 pm
May 28, 2025 Summary	Publish Notice of Budget Hearing & Budget (5-30 days prior to meeting)
June 3, 2025	Budget Hearing 7:15 pm
June 3, 2025	Enact Resolution to Adopt
July 15, 2025	Submit tax certification documents to Tax Assessor
Sept. 30, 2025	Send copy of all budget documents to County Clerk

BUDGET MESSAGE

May 8, 2025

Dear Boardman Budget Committee members,

The City of Boardman has been noted in various newspapers and statewide reports, as one of the fastest growing cities in Oregon. This growth stems from the increase in available jobs, and the quality of life that is enjoyed here. This tasks the city employees and council with busy days of planning, reviewing, consulting, and implementing various programs and projects. We are constantly entertaining potential developers as we regularly issue building permits. We encounter new opportunities that challenge us to learn, just like there are opportunities that just seem to fit perfectly. This budget encompasses those projects of which have been prioritized and are presented for your review and approval.

As part of a look-back on last year, we are proud to say that our General Obligation Bond water and wastewater improvements have been completed. The project closed out in April of 2025. The water and sewer lines down NW Columbia Ave. were also put in place and the new road laid on top. SE Front Street and SE 1st Street were completely redone earlier this year. These beautiful streets look amazing and have really improved the aesthetics of those areas, provided safe sidewalks for pedestrians, as well as a smooth ride for the drivers.

In the coming days, we will see the start of construction of SW Loop Road (SW 1st Street) and SW Oregon Trail Blvd. You may have noticed our public works employees are already clearing up those areas. This new road will connect perpendicularly to Tatone Street giving us another route from SW Front Street to the south of Boardman. Shortly after, the demolition and reconstruction of S. Main Street will take place. This project is one that has been anticipated by the community for a very, very long time. These projects are expected to be completed by the end of the summer. For fiscal year 2026, we plan on doing some chip sealing on some streets, based on the street analysis provided by Anderson Perry and Associates. The infrastructure projects this year will also include wastewater and sewer projects.

We waited patiently for Lagoon 1 to dry out to begin the dry bio-solids removal process. After this process has been completed, we can place it back in line for wastewater collection. Also in wastewater, we will have the installation of the septage and headworks station. This will increase the efficiency of our lagoon systems by grinding bio-solids to a finer consistency before entering the lagoon system.

When we look at all our assets and the value they bring to the city, we also include our employees. This year, employee training will be a focal point. Work in this area has already started, as we have identified the positions needed, updated job descriptions, reviewed our equipment needs, and identified the training and certifications required for each. This will increase our labor force's skills, abilities, and certifications.

We are a small town with big dreams, but we're all in the same dream, and we're making it happen. Thank you for dreaming with us.

Respectfully submitted,

Marta Barajas

Budget Officer/Finance Director

GENERAL FUND

GENERAL FUND:

The General Fund is the main fund for the general operating and administrative expenses of the City. It contains five departments, the General Government, Public Safety, Code Compliance, Planning, and Facilities. Revenues and expenses that do not belong to any specific fund are listed under the Non-Departmental funds, which are also a part of the General Fund.

All general or non-specific grants, revenues, and property taxes come into the General Fund. Resources also include revenues from state revenue sharing, franchise fees, grants and loans, transient lodging taxes, enterprise zone awards, and asset sale proceeds. Expenditures from the General Fund are disbursed out of the five departments, as applicable. Some of the major operational expenditures include payroll costs, police dispatch services and communications, professional and service contracts, tourism, and city parks' maintenance. The General Fund is also wherewithal for other funds; it supports capital improvements and major repairs, both planned and unplanned. When feasible, the General Fund will contribute funds to the other funds to help establish the capital needed for future infrastructure improvements or additions.

This fiscal year, the General Fund will provide assistance to the Water Fund, in the amount of \$150,000. This boost will allow the Water Fund to have a healthier start-up. The other transfers, from the General Fund, are to the reserve accounts that will help with infrastructure projects in their respective areas. The City will earmark \$500,000 for the Water Reserve Fund and \$760,000 for the General Reserve Fund, from the Columbia River Enterprise Zone II – Community Infrastructure Award. The City anticipates receiving \$2,200,000 from Columbia River Enterprise Zone II – Sponsoring Agency Award, of which \$1,000,000 is earmarked for the Housing Initiative Fund and \$1,200,000 to the Street Reserve Fund. \$1,500,000 is anticipated from Columbia River Enterprise Zone III and it too will be earmarked for the Street Reserve Fund.

The Police Department also receives funds from Columbia River Enterprise Zone II. These funds are to help cover the cost of a School Resource Officer, updates to equipment, body and patrol cameras, and they cover the cost of a patrol vehicle. This award is received in the first months of each calendar year.

The City's population was recently adjusted, with a large increase. The City participates in the State's Revenue Sharing, which include Cigarette Tax, State Road Tax, and Liquor Tax apportionment. These apportionments are distributed on a per capita basis, proportionate to the state's population size.

The General Fund has a few vacant positions, an entry level Sworn Officer and a Senior Accountant, that is anticipated to be added to the staff in the very near future. The City of Boardman currently provides Building and Planning Department services to Gilliam County. The contracted services fee, planning fees, and the associated costs are included in this budget.

The Facilities Department gets a boost in expenses this year. We have taken back the care and maintenance of our parks. This department will house those expenses. We anticipate

performing a lot of overdue maintenance at our parks and anticipate adding some more amenities. Stay tuned for more, as we work through a Parks Master Plan that will show the way to the long-term changes of our parks.

The Non-Departmental is for expenses that are not department specific. This is where the Operating Contingency is held for the General Fund and from where the transfers to the Reserve Funds or other funds are made. This allows for the use of the operating contingency by any of the General Fund's departments, when needed, and as approved by the applicable process to access the funds.

CITY OF BOARDMAN
Budget Year 2025-2026

**** GENERAL FUND ****
FUND 100

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
3,203,953	2,919,837	2,673,600
2,832,133	2,925,726	3,021,500
171,943	159,692	182,400
2,677,987	4,162,395	4,247,550
2,731,654	3,590,287	5,915,000
462,901	535,690	865,900
50,000	51,150	36,000
12,130,571	14,344,776	16,941,950

RESOURCES

BEGINNING CASH	2,661,700
TAXES	3,007,050
STATE REVENUE	167,900
FRANCHISE FEES & PERMITS	2,897,950
GRANTS & LOANS	3,403,000
OTHER REVENUE	856,400
TRANSFERS	36,000
TOTAL GENERAL FUND RESOURCES	13,030,000

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
2,661,700	2,661,700	-
3,007,050	3,007,050	-
167,900	167,900	-
2,897,950	2,897,950	-
3,403,000	3,403,000	-
856,400	856,400	-
36,000	36,000	-
13,030,000	13,030,000	-

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
156,629	226,516	155,200
71,158	116,996	118,000
20,346	192,467	288,900
12,770	13,905	24,950
15	648	2,000
2,590	2,267	15,600
4,757	7,946	27,100
72	360	9,750
3,335	3,248	12,530
8,387	23,799	8,225
1,293	1,650	1,950
229	0	4,000
7,299	8,071	18,225
0	49,825	235,000
212	51	4,500
2,317	14,587	59,050
0	11,743	6,000
0	0	0
291,408	674,079	990,980

EXPENDITURES

GENERAL GOVERNMENT	
SALARIES - (1.70 FTE)	146,800
PAYROLL COSTS	155,700
PROFESSIONAL FEES	306,350
SERVICE CONTRACTS	25,850
ADVERTISING & PUBLICATIONS	5,300
INSURANCE	14,000
SEMINARS & TRAINING	32,100
TRAVEL	9,750
UTILITIES	7,580
DUES & FEES	10,580
LEASE & RENTALS	1,950
REPAIRS & MAINTENANCE	4,000
CONSUMABLE SUPPLIES	28,200
COMMUNITY DEVELOPMENT	265,000
OPERATING SUPPLIES	5,500
EQUIPMENT PURCHASES	43,350
MISCELLANEOUS	6,000
CAPITAL PURCHASES	5,000
TOTAL GENERAL GOVERNMENT EXPENDITURES	1,073,010

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
146,800	146,800	-
155,700	155,700	-
306,350	306,350	-
25,850	25,850	-
5,300	5,300	-
14,000	14,000	-
32,100	32,100	-
9,750	9,750	-
7,580	7,580	-
10,580	10,580	-
1,950	1,950	-
4,000	4,000	-
28,200	28,200	-
265,000	265,000	-
5,500	5,500	-
43,350	43,350	-
6,000	6,000	-
5,000	5,000	-
1,073,010	1,073,010	-

PUBLIC SAFETY - POLICE	
SALARIES - (15.0 FTE)	1,647,000
PAYROLL COSTS	1,214,190
PROFESSIONAL FEES	4,600
SERVICE CONTRACTS	53,970
ADVERTISING & PUBLICATIONS	400
INSURANCE	75,600
SEMINARS & TRAINING	19,000
TRAVEL	250
UTILITIES	29,540
DUES & FEES	6,950
LEASE & RENTALS	3,800
REPAIRS & MAINTENANCE	48,000
COMMUNICATIONS	66,625
CONSUMABLE SUPPLIES	15,350
OPERATING SUPPLIES	72,300
EQUIPMENT PURCHASES	72,900
MISCELLANEOUS	25,200
CAPITAL PURCHASES	267,500
TOTAL PUBLIC SAFETY - POLICE EXPENDITURES	3,623,175

1,146,399	1,233,830	1,460,800
808,583	714,233	1,024,500
913	2,358	5,100
18,088	22,060	43,550
0	0	400
50,586	68,176	83,700
9,467	10,232	19,000
113	10	200
16,535	17,311	18,900
3,732	6,010	7,200
3,409	2,211	3,800
19,814	12,897	46,000
114,587	5,853	65,450
8,393	13,357	14,300
47,085	49,657	60,300
32,285	24,550	45,500
4,154	1,279	23,800
119,129	472,509	571,000

1,647,000	1,647,000	-
1,214,190	1,214,190	-
4,600	4,600	-
53,970	53,970	-
400	400	-
75,600	75,600	-
19,000	19,000	-
250	250	-
29,540	29,540	-
6,950	6,950	-
3,800	3,800	-
48,000	48,000	-
66,625	66,625	-
15,350	15,350	-
72,300	72,300	-
72,900	72,900	-
25,200	25,200	-
267,500	267,500	-
3,623,175	3,623,175	10

**** GENERAL FUND****
FUND 100

Historical Data			Budget Year 2025-2026			
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025		Proposed Budget	Approved Budget	Adopted Budget
			EXPENDITURES			
			CODE COMPLIANCE			
61,433	67,143	59,600	SALARIES - (1.0 FTE)	67,300	67,300	-
29,751	27,148	34,300	PAYROLL COSTS	55,900	55,900	-
0	0	0	PROFESSIONAL FEES	-	-	-
3,733	4,547	10,650	SERVICE CONTRACTS	9,590	9,590	-
0	0	200	ADVERTISING & PUBLICATIONS	200	200	-
5,272	7,106	6,200	INSURANCE	5,600	5,600	-
135	1,304	1,150	SEMINARS & TRAINING	1,150	1,150	-
0	0	300	TRAVEL	300	300	-
1,018	917	1,475	UTILITIES	1,675	1,675	-
370	570	850	DUES & FEES	850	850	-
54	38	300	LEASE & RENTALS	300	300	-
235	310	1,500	REPAIRS & MAINTENANCE	1,500	1,500	-
857	545	1,800	CONSUMABLE SUPPLIES	1,800	1,800	-
3,538	3,568	4,000	OPERATING SUPPLIES	4,000	4,000	-
1,362	115	2,000	EQUIPMENT PURCHASES	2,250	2,250	-
107,759	113,310	124,325	TOTAL CODE COMPLIANCE EXPENDITURES	152,415	152,415	-
			EXPENDITURES			
			PLANNING			
0	0	156,600	SALARIES - (1.45 FTE)	145,700	145,700	-
0	0	98,300	PAYROLL COSTS	103,100	103,100	-
0	0	281,000	PROFESSIONAL FEES	196,000	196,000	-
0	0	6,850	SERVICE CONTRACTS	4,330	4,330	-
0	0	6,000	ADVERTISING & PUBLICATIONS	6,000	6,000	-
0	0	4,700	INSURANCE	4,200	4,200	-
0	0	4,200	SEMINARS & TRAINING	4,600	4,600	-
0	0	300	TRAVEL	300	300	-
0	0	2,330	UTILITIES	2,630	2,630	-
0	0	1,355	DUES & FEES	1,555	1,555	-
0	0	100	LEASE & RENTALS	100	100	-
0	0	600	REPAIRS & MAINTENANCE	600	600	-
0	0	1,960	CONSUMABLE SUPPLIES	1,960	1,960	-
0	0	3,750	OPERATING SUPPLIES	4,000	4,000	-
0	0	2,900	EQUIPMENT PURCHASES	1,000	1,000	-
0	0	570,945	TOTAL PLANNING EXPENDITURES	476,075	476,075	-
			FACILITIES			
57,385	83,263	111,400	SERVICE CONTRACTS	96,400	96,400	-
25,126	21,284	27,400	UTILITIES	17,000	17,000	-
305	315	3,200	DUES & FEES	3,200	3,200	-
38,628	33,785	49,750	REPAIRS & MAINTENANCE	69,000	69,000	-
449	0	500	CONSUMABLE SUPPLIES	500	500	-
0	0	0	EQUIPMENT PURCHASES	51,000	51,000	-
0	0	0	LAND & BUILDING IMPROVEMENTS	40,000	40,000	-
26,149	74,825	88,000	CAPITAL PURCHASES	105,000	105,000	-
0	0	0	DEBT SERVICE	-	-	-
148,042	213,471	280,250	TOTAL FACILITIES EXPENDITURES	382,100	382,100	-

** GENERAL FUND**

FUND 100

Historical Data				Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025		Proposed Budget	Approved Budget	Adopted Budget
			GENERAL - NON-DEPARTMENTAL			
94,024	29,806	30,000	PROFESSIONAL FEES	30,000	30,000	-
31,127	929	35,000	SERVICE CONTRACTS	35,000	35,000	-
6,478	11,442	1,500	ADVERTISING & PUBLICATIONS	1,500	1,500	-
0	0	0	INSURANCE	-	-	-
0	0	0	SEMINARS & TRAINING	-	-	-
0	133	0	TRAVEL	-	-	-
25	0	0	UTILITIES	-	-	-
0	0	0	DUES, FEES, & TAXES	-	-	-
0	0	0	LEASE & RENTALS	-	-	-
0	0	0	COMMUNICATIONS	-	-	-
0	0	0	CONSUMABLE SUPPLIES	-	-	-
158,384	124,892	0	COMMUNITY DEVELOPMENT	-	-	-
0	0	0	OTHER EXPENSES	-	-	-
0	0	0	OTHER GRANTS	-	-	-
4,640,000	7,960,257	10,685,350	TRANSFERS	5,256,115	5,256,115	-
0	0	645,100	CONTINGENCY	2,000,610	2,000,610	-
4,250,052	2,559,925	85,000	RESERVE/UNAPPROPRIATED END BALANCE	-	-	-
9,180,090	10,687,384	11,481,950	TOTAL NON-DEPARTMENTAL EXPENDITURES	7,323,225	7,323,225	-
12,130,571	14,344,776	16,941,950	TOTAL GENERAL FUND EXPENDITURES	13,030,000	13,030,000	-

WATER FUND

WATER FUND:

One of the City's enterprise funds is the water fund. Its only revenue sources are monies from the sale of water, or other water functions, and interest. In return, it is only allowed to fund expenses related to providing water services and functions to its customers. Aside from personnel expenses, which are necessary to keep the water running and appropriate oversight to meet state and federal water compliance, the second largest expense is utilities. The electricity needed for the pumps to work, in order to meet the water demand, is the largest operating expense. Secondly, there are necessary water system repairs and maintenance. This accounts for repairs made to the existing system as well as additions or maintenance to add on to the system, such as new water meters to new homes or subdivisions or new commercial establishments. Replacement of old or broken water meters is an ongoing expense that will carry into the future for perpetuity.

All other capital water projects, such as the installation of a new water line or the replacement of an outdated one, are in the Water Reserve Fund.

The Water Fund had a financial shortfall in fiscal year 2025 with a compilation of multiple water breaks that contributed to additional expenses. This combination gave the Water Fund a weak start up for fiscal year 2026. The General Fund will assist with \$150,000, this year.

CITY OF BOARDMAN
Budget Year 2025-2026

**** WATER FUND ****
FUND 220

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
84,426	501,598	624,000
1,191,029	1,259,545	1,358,200
19,726	32,085	41,500
0	0	0
1,295,181	1,793,228	2,023,700

RESOURCES

BEGINNING CASH	
FEES & SERVICES	
OTHER REVENUE	
TRANSFERS	
TOTAL WATER FUND RESOURCES	

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
303,500	303,500	-
1,293,200	1,293,200	-
32,500	32,500	-
150,000	150,000	-
1,779,200	1,779,200	-

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
263,012	318,684	460,300
161,288	186,868	290,300
26,437	10,586	104,210
14,048	17,592	33,700
8,443	11,379	9,300
763	2,429	12,450
0	20	500
161,314	172,109	307,405
12,536	10,638	20,765
1,034	1,281	1,650
89,082	110,133	154,950
6,568	4,938	10,570
26,106	30,917	40,450
3,243	2,648	13,250
309	1,893	3,000
0	95	7,500
3,401	20,395	30,000
16,000	218,000	379,300
0	0	144,100
501,598	672,623	0
1,295,181	1,793,228	2,023,700

EXPENDITURES

SALARIES - (5.65 FTE)	
PAYROLL COSTS	
PROFESSIONAL FEES	
SERVICE CONTRACTS	
INSURANCE	
SEMINARS & TRAINING	
TRAVEL	
UTILITIES	
DUES & FEES	
LEASE & RENTALS	
REPAIRS & MAINTENANCE	
CONSUMABLE SUPPLIES	
OPERATING SUPPLIES	
EQUIPMENT PURCHASES	
ANNUAL UPGRADES	
MISCELLANEOUS	
CAPITAL PURCHASES	
TRANSFERS	
CONTINGENCY	
RESERVE/UNAPPROPRIATED END BALANCE	

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
449,900	449,900	-
347,600	347,600	-
96,660	96,660	-
32,550	32,550	-
8,200	8,200	-
12,250	12,250	-
500	500	-
259,275	259,275	-
34,015	34,015	-
1,600	1,600	-
196,500	196,500	-
10,570	10,570	-
44,400	44,400	-
12,750	12,750	-
3,000	3,000	-
7,500	7,500	-
34,000	34,000	-
18,000	18,000	-
209,930	209,930	-
-	-	-
1,779,200	1,779,200	-

SEWER FUND

SEWER FUND:

A second enterprise fund of the City is the Sewer Fund. Functioning like a sole business, sewer resources are used to pay for sewer related expenses. The revenues generated by the Sewer Fund are expected to be sufficient to cover all costs of its operation. The City currently services over one thousand eighty sewer accounts and maintains over fourteen miles of sewer line. It also funds the servicing of the lift stations which are needed to transport the wastewater from the origination sites to the Lagoon Cell.

Sewer Fund revenues are generated from user fees and the rental of irrigated farm acreage. Major expenditures of the Sewer Fund are payroll costs, utility costs such as electricity for the lift stations and pumping, and system repairs and maintenance. The last sewer rate increase was on July 1, 2019. No rate increase is scheduled for this fiscal year.

In order to save resources for infrastructure repairs or capital improvements, the excess funds not utilized in operational expenses are transferred to the Sewer Reserve Fund, out of which future and capital needs are expended. If all dumping fees are collected throughout the year, as anticipated, we may be able to transfer just under \$1.4 million to the Sewer Reserve Fund, which will be used to pay for the headworks screen and septage receiving station improvements needed to provide this service. This infrastructure project is found in the Sewer Reserve Fund. If the Sewer Fund finds itself in a revenue shortfall, the Sewer Reserve Fund could step in and help fill the funding gap.

CITY OF BOARDMAN
Budget Year 2025-2026

**** SEWER FUND ****
FUND 230

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
470,804	450,998	1,005,000
819,724	892,014	1,864,300
2,280	47,834	36,150
0	0	0
1,292,807	1,390,846	2,905,450

RESOURCES

BEGINNING CASH
FEES & SERVICES
OTHER REVENUE
TRANSFERS

TOTAL SEWER FUND RESOURCES

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
166,500	166,500	-
955,000	955,000	-
38,750	38,750	-
150,000	150,000	-
1,310,250	1,310,250	-

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
251,520	277,713	431,000
145,084	159,128	301,500
19,055	13,886	150,940
10,917	10,542	25,700
8,443	11,379	9,300
883	2,183	14,150
0	20	500
30,788	29,857	61,380
27,102	33,010	40,650
1,034	1,281	1,650
27,191	48,626	115,650
7,038	4,824	10,780
15,048	18,896	24,950
2,165	2,669	13,250
309	1,893	3,000
833	-29	8,500
3,401	20,395	30,000
291,000	443,000	1,396,500
0	0	266,050
450,998	311,574	0
1,292,807	1,390,846	2,905,450

EXPENDITURES

SALARIES - (5.75 FTE)
PAYROLL COSTS
PROFESSIONAL FEES
SERVICE CONTRACTS
INSURANCE
SEMINARS & TRAINING
TRAVEL
UTILITIES
DUES & FEES
LEASE & RENTALS
REPAIRS & MAINTENANCE
CONSUMABLE SUPPLIES
OPERATING SUPPLIES
EQUIPMENT PURCHASES
ANNUAL UPGRADES
MISCELLANEOUS
CAPITAL PURCHASES
TRANSFERS
CONTINGENCY
RESERVE/UNAPPROPRIATED END BALANCE

TOTAL SEWER FUND EXPENDITURES

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
467,100	467,100	-
367,600	367,600	-
53,440	53,440	-
25,550	25,550	-
8,200	8,200	-
12,250	12,250	-
500	500	-
44,150	44,150	-
46,450	46,450	-
1,600	1,600	-
60,000	60,000	-
10,780	10,780	-
26,900	26,900	-
12,750	12,750	-
3,000	3,000	-
8,500	8,500	-
34,000	34,000	-
18,000	18,000	-
109,480	109,480	-
-	-	-
1,310,250	1,310,250	-

GARBAGE FUND

GARBAGE FUND:

The Garbage Fund is an enterprise fund. The difference in these services provided, are that solid waste removal services are not a service directly provided by the City. The City has contracted with Waste Connections, dba Sanitary Disposal, Inc. to provide this service to our residents. They collect the solid waste from all residents and businesses within the City of Boardman and transfer it to the landfill. Disposal containers are also provided by them.

The garbage rate is anticipated to have a matching consumer price index (cpi) increase to the cost of solid waste disposal. This increase is included in the budget, but final cpi rates have not been determined at the time of this budget proposal. The increase in expected revenues is also due to the continued demand for commercial solid waste containers and added residential customers.

The City is a strong supporter of appropriate disposal of unwanted items and lawn and garden debris. It hosts a garbage voucher program, various times throughout the year, for City residents to dispose of those unwanted items and debris, for free. The cost of this program is paid directly by the City, through the garbage fund.

CITY OF BOARDMAN
Budget Year 2025-2026

**** GARBAGE FUND ****
FUND 240

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025

268,297	252,165	246,500
672,786	918,224	1,250,000
132	185	0
941,216	1,170,574	1,496,500

RESOURCES

BEGINNING CASH	
FEES & SERVICES	
OTHER REVENUE	
TOTAL GARBAGE FUND RESOURCES	

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget

419,000	419,000	-
1,252,000	1,252,000	-
-	-	-
1,671,000	1,671,000	-

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025

14,265	15,276	19,900
9,359	9,350	12,900
2,550	5,000	5,540
656,451	702,603	1,310,450
0	0	4,700
3,868	26,001	40,425
1,235	0	0
204	331	1,150
0	0	0
2,354	2,366	5,250
0	0	500
0	-22	1,000
0	0	0
250,930	409,669	94,685
941,216	1,170,574	1,496,500

EXPENDITURES

SALARIES - (0.30 FTE)	
PAYROLL COSTS	
PROFESSIONAL FEES	
SERVICE CONTRACTS	
INSURANCE	
UTILITIES	
DUES & FEES	
LEASE & RENTALS	
REPAIRS & MAINTENANCE	
CONSUMABLE SUPPLIES	
EQUIPMENT PURCHASES	
MISCELLANEOUS	
CONTINGENCY	
RESERVE/UNAPPROPRIATED END BALANCE	
TOTAL GARBAGE FUND EXPENDITURES	

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget

21,800	21,800	-
14,600	14,600	-
9,040	9,040	-
1,416,300	1,416,300	-
4,000	4,000	-
36,345	36,345	-
-	-	-
1,100	1,100	-
-	-	-
5,250	5,250	-
-	-	-
1,000	1,000	-
161,565	161,565	-
-	-	-
1,671,000	1,671,000	-

STREET FUND

STREET FUND:

The Street Fund provides for the planning and maintenance of streets, street signs, walking paths and sidewalks, storm drains, and traffic safety. There are over twenty-two miles of streets to maintain. A Master Transportation Plan is filed with the Oregon Department of Transportation outlining the City’s long-range traffic flows and future safe traffic routes. The City had a traffic study performed along Main St. and a few other concerning intersections and areas. We recently had a pavement analysis performed by Anderson Perry and Associates. The information from these studies was used to create our Capital Improvement Plan and prioritize the road work that will be completed in the next five years. This fund will only reflect general repairs and maintenance, while capital street projects will be reflected in the Street Reserve Fund.

Revenues for the Street Fund come from state road tax appropriations. The state road tax appropriations are generally enough to cover the operating expenses of the Street Fund, but not the personnel costs. The operating expenses include street repairs and maintenance, paint striping, paving, street lighting, and seasonal maintenance. Emphasis on street repairs and traffic safety are the main objectives for this fund. Due to the limited resources, this year, the Street Fund will not have enough to cover its expenses, therefore it will receive an interfund transfer from the General Fund.

CITY OF BOARDMAN
Budget Year 2025-2026

**** STREET FUND ****
FUND 250

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
194,117	175,434	71,500
331,885	335,830	343,900
1,643	4,174	7,000
30,000	130,000	305,500
557,645	645,437	727,900

RESOURCES

BEGINNING CASH
STATE ROAD TAX REVENUE
OTHER REVENUE
TRANSFERS

TOTAL STREET FUND RESOURCES

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
350,000	350,000	-
355,800	355,800	-
7,000	7,000	-
0	-	-
712,800	712,800	-

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
136,966	189,068	222,200
98,793	101,490	109,300
6,513	9,919	71,440
2,857	2,988	11,250
8,443	11,379	9,300
0	519	10,950
0	0	500
34,309	33,443	44,775
88	1,698	640
1,034	1,281	1,100
26,672	25,141	75,850
2,956	2,336	6,140
16,478	16,193	24,950
2,965	3,030	6,500
44,136	20,294	93,500
0	0	6,500
0	20,000	20,000
0	0	0
175,435	206,657	13,005
557,645	645,437	727,900

EXPENDITURES

SALARIES - (2.35 FTE)
PAYROLL COSTS
PROFESSIONAL FEES
SERVICE CONTRACTS
INSURANCE
SEMINARS & TRAINING
TRAVEL
UTILITIES
DUES & FEES
LEASE & RENTALS
REPAIRS & MAINTENANCE
CONSUMABLE SUPPLIES
OPERATING SUPPLIES
EQUIPMENT PURCHASES
ANNUAL UPGRADES
MISCELLANEOUS
CAPITAL PROJECTS
CONTINGENCY
RESERVE/UNAPPROPRIATED END BALANCE

TOTAL STREET FUND EXPENDITURES

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
165,100	165,100	-
152,900	152,900	-
32,240	32,240	-
9,250	9,250	-
8,200	8,200	-
1,750	1,750	-
500	500	-
59,095	59,095	-
640	640	-
1,100	1,100	-
104,650	104,650	-
6,140	6,140	-
26,900	26,900	-
6,000	6,000	-
73,500	73,500	-
6,500	6,500	-
24,000	24,000	-
34,335	34,335	-
-	-	-
712,800	712,800	-

BUILDING FUND

BUILDING FUND:

The Building Fund is a specialty enterprise fund which accounts for its operations similar to a private business. The revenues generated must be able to support the department and pay for its operational expenditures. It was established to serve the residents of Boardman with construction information and reviews and timely inspection services. The City also contracts with Morrow County, Gilliam County, and the City of Irrigon to provide building department services. The Building Department is responsible for the inspection of all projects from small home improvements to a new home being built, to commercial and industrial construction projects.

Growth in the City and in Morrow County has allowed this department to remain busy and to expand in personnel. This has also allowed for the ability to provide contracted building department services to surrounding jurisdictions. This fiscal year has a new Building Inspector on the tab. Oversight from managerial and financial are also appropriated proportionately to this department. Just in case, the need for a Commercial Plumbing Inspector is also budgeted.

Revenues for the Building Fund come from permit fees and plan review fees. Last fiscal year, an expansion to City Hall was completed to house the Building Department. The largest expense of the department is the Contractual Fees. This line item houses the share of permit fees that are rendered back to the neighboring jurisdiction to which we provide building department services for. The main recipient of these fees is Morrow County, who has the most activity (scale-wise) and whose rendering fees are 50% of the gross permit fees collected. Multiple data centers are anticipated to come through this department this fiscal year.

The Building Department has been identified to be able to provide an inter-fund loan to the city. The City is pursuing development in the northeast quadrant of town, and this inter-fund loan would assist with these plans, that include purchasing land, installing water and sewer infrastructure, and street infrastructure to promote development. This inter-fund loan is projected to be \$3,200,000.

CITY OF BOARDMAN
Budget Year 2025-2026

**** BUILDING FUND ****
FUND 260

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
10,179,986	11,835,455	15,540,000
30,844	11,482	10,000
1,791,219	3,904,610	5,166,400
218,922	469,548	638,180
1,078,797	1,907,580	2,692,060
474,031	924,921	817,000
0	0	0
706,096	607,474	455,045
0	146,114	146,115
14,479,895	19,807,184	25,464,800

RESOURCES

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
16,875,000	16,875,000	-
10,000	10,000	-
4,722,000	4,722,000	-
566,640	566,640	-
2,581,300	2,581,300	-
817,000	817,000	-
-	-	-
705,045	705,045	-
146,115	146,115	-
26,423,100	26,423,100	-

TOTAL BUILDING FUND RESOURCES

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
290,853	326,166	662,600
142,808	154,078	451,700
19,639	6,208	224,780
54,062	58,658	103,250
532	150	800
12,522	16,347	13,200
1,395	1,264	16,500
5,484	8,798	11,200
12,957	21,902	42,380
19,172	69,626	76,950
1,429,164	1,979,361	3,293,480
2,967	4,240	13,400
1,035	9,909	14,700
7,643	9,031	18,580
4,554	4,927	15,800
19,201	93,191	56,000
209	0	180,700
0	0	50,000
7,056	114,942	12,000
0	0	300,000
18,000	15,150	0
0	0	999,300
12,430,643	16,913,235	18,907,480
14,479,895	19,807,184	25,464,800

EXPENDITURES

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
697,200	697,200	-
532,000	532,000	-
506,780	506,780	-
98,620	98,620	-
800	800	-
12,000	12,000	-
16,500	16,500	-
11,200	11,200	-
35,830	35,830	-
76,950	76,950	-
2,970,890	2,970,890	-
17,400	17,400	-
20,500	20,500	-
18,580	18,580	-
17,200	17,200	-
40,500	40,500	-
8,000	8,000	-
-	-	-
170,000	170,000	-
100,000	100,000	-
1,600,000	1,600,000	-
1,972,150	1,972,150	-
17,500,000	17,500,000	-
26,423,100	26,423,100	-

TOTAL BUILDING FUND EXPENDITURES

RESERVE FUNDS

RESERVE FUNDS:

The City currently operates four reserve funds: the General Reserve, Water Reserve, Sewer Reserve and Street Reserve. The Water and Sewer Reserves were started in 1997-1998 and the Street Reserve in 1998-1999. The reserves were created to facilitate cash management and saving needs for capital improvements and emergency repairs. At the beginning of the 2009-2010 fiscal year the City was able to create the General Reserve Fund. This Fund is utilized as the custodian of auxiliary funds for future general capital improvements and major repairs needed for the City. The General Fund can cover general expenditures and capital improvements, in contrast to the other reserve funds, which can only be used for "specified purposes." The General Reserve Fund may also be used to transfer funds to other Reserve Funds, if needed. In the budgeting process, it is important to remember that these Reserve Funds are for "specific" activities and cannot readily be appropriated for just any capital project; they must parallel the designated purpose in the origination of each specific reserve fund.

General Reserve:

The General Reserve Fund receives its resources from General Fund transfers, from the Urban Renewal Districts' reimbursements, and grant funds for specific activities. In fiscal year 2018-2019 this fund assisted in the development of the field house located behind the City Hall. It has also paid for major repairs on aging facility equipment. This fiscal year we budgeted a transfer of \$1 million to establish the Housing Initiative Fund. The City desires to encourage commercial development and as part of that plan, it is looking into purchasing land in NE Boardman and SW Boardman, for approximately \$3,900,000. The City may be pursuing an inter-fund loan for assistance with this purchase, as it leverages its resources.

The City is working with a consultant on a Parks Master Plan, a park design, park amenities, and relocation of the Splash Pad. Including the cost of construction for the new Splash Pad, the General Reserve is anticipating a cost of \$750,000 on these projects.

Water Reserve:

The Water Reserve Fund has multiple projects from a SCADA reporting system to a flow meter, to sharing the cost of a backhoe, street sweeper, and forklift. Its cost sharing of the equipment is approximately \$135,000. Water capital projects include the water infrastructure in the SW Front Street and S Main Street projects. We are looking at collaborating with the county on their improvements to Paul Smith Road, where we could update our water line when they commence their work.

The Water Reserve will also share in the cost of purchasing a backhoe, a forklift, a street sweeper, the cost of the Public Works Standards, a water rate analysis, an equipment trailer, and the slide gate at the public works yard. The outdated equipment is due for replacement. For example, the street sweeper is not financially viable to keep repairing compared to the upgrades and capacity available on the modern models. The model we are looking at won't require a CDL license, allowing all public works employees to perform those job duties. After a Department of Environmental Quality visit, security at the public works yard was addressed. In order to meet

the security requirements, we will need to install a slide gate, with key access.

Keeping in line with compliance with regulatory agencies, a Water Protection Plan is scheduled for this coming year. We also anticipate completing a Water Master Plan. Another compliance matter is the need for bank stabilization at Collector Well No. 2 which is also slated to be completed this coming year. The City would also like to take advantage of replacing a water line down Paul Smith Road, when the county performs street improvements, later this year. This would allow access to the underground, without having to cut into asphalt and do repair work that way.

Sewer Reserve:

The Sewer Reserve Fund will be the most active of the reserve funds this fiscal year. Four major projects are scheduled to include a Headworks Screen and Septage Receiving Station, finishing up on the hypochlorite system, biosolid removal from Lagoon 1, storm water flow improvements, and new sewer lines in the NE Front Street area. The county is anticipating making road improvements on Paul Smith Road, and the city would like to take this opportunity to make water and sewer line improvements before they pour the new road. The Sewer Reserve will fund the sewer line improvements.

The Sewer Reserve will also share in the costs of the Public Works Standards, the street sweeper, the equipment trailer, the backhoe, forklift, and slide gate at the public works yard. The lift stations will all be going through maintenance and depending on scheduling availability, some may be completed in fiscal year 2025 and others in fiscal year 2026. We've allowed in the budgets for this flexibility.

Street Reserve:

The Street Reserve may have half of the SW (1st Street) Loop Road and S. Main Street project to cover in fiscal year 2026. These are projected to be completed by the end of summer.

In fiscal year 2024, the City received notice of being awarded \$1.5 million for the Congressional Community Project. This project will be headed by the Boardman Community Development Association (BCDA), as the sub-recipient of this grant. This grant is for an incubator building. As a sub-recipient, the funds will pass through the City's books from the U.S. Grants Management Office to BCDA. This project is in support of boosting small businesses in Boardman. This year, the city, once again, applied for Congressional Community Project funds. This time, for construction of the Exit 165 Interchange Area Management Plan, and design of Exit 164. We have included this award and corresponding expenditure in the budget, in hopes of being awarded. Awards would be announced in late fall of 2025. If we are not awarded, the project would not be pursued at this time. The cost of the project is approximately \$3,300,000 with an ask of \$2,753,080. The project will also be funded in the amount of \$563,270 from the Port of Morrow.

The Street Reserve will also share in the costs of the Public Works Standards, the street sweeper, the equipment trailer, the backhoe, forklift, and slide gate at the public works yard. These are all utilized for various tasks across all three water, sewer, and street departments.

CITY OF BOARDMAN
Budget Year 2025-2026

**** GENERAL RESERVE FUND ****
FUND 300

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
3,170,411	5,309,649	8,160,000
0	600,000	0
129,237	315,528	180,000
2,010,000	2,000,000	2,000,000
5,309,649	8,225,176	10,340,000

RESOURCES

BEGINNING CASH	9,400,000
GRANTS & LOANS	1,000,000
OTHER REVENUE	330,000
TRANSFERS	3,360,000
TOTAL GENERAL RESERVE FUND RESOURCES	14,090,000

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
9,400,000	9,400,000	-
1,000,000	1,000,000	-
330,000	330,000	-
3,360,000	3,360,000	-
14,090,000	14,090,000	-

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
0	0	20,000
0	0	0
0	0	0
0	0	275,000
0	0	200,000
0	0	0
0	0	2,000,000
0	0	600,000
5,309,649	8,225,176	7,245,000
5,309,649	8,225,176	10,340,000

EXPENDITURES

PROFESSIONAL FEES	-
EQUIPMENT PURCHASES	-
LAND & BUILDING IMPROVEMENTS	3,870,000
CAPITAL PURCHASES	325,000
CAPITAL PROJECTS	4,290,000
TRANSFERS	1,000,000
LOANS	-
CONTINGENCY	1,500,000
RESERVE/UNAPPROPRIATED END BALANCE	3,105,000
TOTAL GENERAL RESERVE FUND EXPENDITURES	14,090,000

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
-	-	-
-	-	-
3,870,000	3,870,000	-
325,000	325,000	-
4,290,000	4,290,000	-
1,000,000	1,000,000	-
-	-	-
1,500,000	1,500,000	-
3,105,000	3,105,000	-
14,090,000	14,090,000	-

**** WATER RESERVE FUND ****
FUND 320

Historical Data				Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025		Proposed Budget	Approved Budget	Adopted Budget
RESOURCES						
1,549,364	2,123,494	2,080,000	BEGINNING CASH	1,350,000	1,350,000	-
298,441	70,884	64,500	SYSTEM DEVELOPMENT CHARGES	80,000	80,000	-
0	0	50,000	GRANTS & LOANS	50,000	50,000	-
57,801	126,439	110,000	OTHER REVENUE	94,500	94,500	-
450,373	712,025	361,300	TRANSFERS	500,000	500,000	-
2,355,979	3,032,842	2,665,800	TOTAL WATER RESERVE FUND RESOURCES	2,074,500	2,074,500	-

Historical Data				Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025		Proposed Budget	Approved Budget	Adopted Budget
EXPENDITURES						
2,105	9,098	0	PROFESSIONAL FEES	305,000	305,000	-
70,901	10,805	55,000	LAND & BUILDING IMPROVEMENTS	50,000	50,000	-
52,323	250,198	435,000	CAPITAL PURCHASES	181,000	181,000	-
16,713	149,581	1,130,000	CAPITAL PROJECTS	1,070,000	1,070,000	-
0	0	655,300	TRANSFERS	-	-	-
92,025	0	0	LOANS	-	-	-
0	0	139,700	CONTINGENCY	468,500	468,500	-
2,121,912	2,613,160	250,800	RESERVE/UNAPPROPRIATED END BALANCE	-	-	-
2,355,979	3,032,842	2,665,800	TOTAL WATER RESERVE FUND EXPENDITURES	2,074,500	2,074,500	-

CITY OF BOARDMAN
Budget Year 2025-2026

**** SEWER RESERVE FUND ****
FUND 330

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
2,439,973	3,012,152	3,060,000
256,752	59,143	51,000
0	0	400,000
168,378	138,836	125,000
455,000	798,315	1,487,500
3,320,103	4,008,446	5,123,500

RESOURCES

BEGINNING CASH	4,150,000
SYSTEM DEVELOPMENT CHARGES	75,000
GRANTS & LOANS	400,000
OTHER REVENUE	200,000
TRANSFERS	-
TOTAL SEWER RESERVE FUND RESOURCES	4,825,000

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
4,150,000	4,150,000	-
75,000	75,000	-
400,000	400,000	-
200,000	200,000	-
-	-	-
4,825,000	4,825,000	-

Historical Data		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
3,343	25,095	0
0	221,895	65,000
0	0	625,000
211,016	59,826	3,340,000
0	0	0
92,025	0	0
0	0	650,000
3,013,719	3,701,630	443,500
3,320,103	4,008,446	5,123,500

EXPENDITURES

PROFESSIONAL FEES	15,000
LAND & BUILDING IMPROVEMENTS	50,000
CAPITAL PURCHASES	75,000
CAPITAL PROJECTS	3,780,000
TRANSFERS	226,000
LOANS	-
CONTINGENCY	400,000
RESERVE/UNAPPROPRIATED END BALANCE	279,000
TOTAL SEWER RESERVE FUND EXPENDITURES	4,825,000

Budget Year 2025-2026		
Proposed Budget	Approved Budget	Adopted Budget
15,000	15,000	-
50,000	50,000	-
75,000	75,000	-
3,780,000	3,780,000	-
226,000	226,000	-
-	-	-
400,000	400,000	-
279,000	279,000	-
4,825,000	4,825,000	-

**** STREET RESERVE FUND ****
FUND 350

Historical Data			Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025	Proposed Budget	Approved Budget	Adopted Budget
			RESOURCES		
2,904,501	4,636,638	9,755,000	12,300,000	12,300,000	-
100,000	0	250,000	3,003,000	3,003,000	-
111,942	260,888	271,000	616,000	616,000	-
2,034,837	5,084,143	5,945,400	3,176,000	3,176,000	-
5,151,280	9,981,668	16,221,400	19,095,000	19,095,000	-
			TOTAL STREET RESERVE FUND RESOURCES		

Historical Data			Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025	Proposed Budget	Approved Budget	Adopted Budget
			EXPENDITURES		
18,464	12,858	0	-	-	-
0	0	0	20,000	20,000	-
0	0	75,000	415,000	415,000	-
496,178	256,852	4,790,000	10,971,350	10,971,350	-
0	0	1,200,000	4,000,000	4,000,000	-
4,636,638	9,711,959	10,156,400	3,688,650	3,688,650	-
5,151,280	9,981,669	16,221,400	19,095,000	19,095,000	-
			TOTAL STREET RESERVE FUND EXPENDITURES		

CAPITAL PROJECT FUND

CAPITAL PROJECT FUND:

In May 2021, the constituents approved a General Obligation (G.O.) Bond for water and wastewater infrastructure improvements. This fund was opened, specifically for the projects that were to be funded with the G.O. Bond proceeds. The City completed Phase I of the Water System Improvements in September 2022, with the construction of Collector Well No. 3. The Wastewater System Improvements were completed in October 2023 with upgrades to the existing lift stations and new piping and pumps. Phase II of the Water System Improvements were completed in March 2025. This consisted of a new pump station for Collector Well No. 2, a booster pump station, and construction of a one-million-gallon reservoir. Final payment was issued to the contractor in April 2025, and so, this concludes the need of the Capital Project Fund. This fund is being closed at the end of fiscal year 2024-2025.

CITY OF BOARDMAN
Budget Year 2025-2026

**** CAPITAL PROJECT FUND ****
FUND 410

Historical Data					
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025			
			RESOURCES	Proposed Budget	Approved Budget
17,214,775	10,721,051	2,524,200	BEGINNING CASH	-	-
400,005	315,701	30,500	OTHER REVENUE	-	-
0	0	655,300	TRANSFERS	-	-
17,614,780	11,036,752	3,210,000	TOTAL CAPITAL PROJECT FUND RESOURCES	-	-
Historical Data					
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025			
			EXPENDITURES	Proposed Budget	Approved Budget
6,893,729	8,495,832	3,210,000	CAPITAL PROJECTS		
0	0	0	CONTINGENCY		
10,721,051	2,540,920	0	RESERVE/UNAPPROPRIATED END BALANCE	-	-
17,614,780	11,036,752	3,210,000	TOTAL CAPITAL PROJECT FUND EXPENDITURES	-	-

CONGRESSIONAL COMMUNITY PROJECT FUND

CONGRESSIONAL COMMUNITY PROJECT FUNDS:

In fiscal year 2024, the City received a notice of award for \$1.5 million from the Congressional Community Project funds. This grant is for an incubator building. This project will be headed by the Boardman Community Development Association (BCDA), as the sub-recipient of this grant. As a sub-recipient, the funds will pass through the City's books from the U.S. Grants Management Office to BCDA. This project is in support of boosting small businesses in Boardman. The funds are held by the City and both the original grant funds and earned interest are made available to BCDA, when construction takes place.

CITY OF BOARDMAN
Budget Year 2025-2026

**** CONGRESSIONAL COMMUNITY PROJECT FUND ****
FUND 415

Historical Data			Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025	Proposed Budget	Approved Budget	Adopted Budget
RESOURCES					
0	0	0	1,530,000	1,530,000	-
0	0	0	45,900	45,900	-
0	0	1,545,000	-	-	-
TOTAL CONGRESSIONAL COMMUNITY PROJECT FUND			RESOURCES		
-	-	1,545,000	1,575,900	1,575,900	-

Historical Data			Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025	Proposed Budget	Approved Budget	Adopted Budget
EXPENDITURES					
0	0	1,545,000	1,575,900	1,575,900	-
0	0	0	-	-	-
TOTAL CONGRESSIONAL COMMUNITY PROJECT FUND			EXPENDITURES		
-	-	1,545,000	1,575,900	1,575,900	-

HOUSING INITIATIVE FUND

HOUSING INITIATIVE FUND:

In response to the identified challenge of affordable housing, especially lacking in the middle-income class, the City has taken steps to work with a consultant on housing ideas that could bring lower than current market new housing to Boardman. The council will have a Housing Initiative Committee who will spearhead this project and work directly with the consultants. The City has earmarked \$1,000,000 from its Columbia River Enterprise Zone II – Sponsoring Agency funds to establish this fund. The General Fund will facilitate the funds and then be recouped when the enterprise zone funds are made available later in the year. This fund is accounting for start-up, potential interest earned, and the flexibility of funding disbursements, as the committee may designate.

CITY OF BOARDMAN
Budget Year 2025-2026

**** HOUSING INITIATIVE FUND ****
FUND 418

Historical Data			Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025	Proposed Budget	Approved Budget	Adopted Budget
RESOURCES					
0	0	0	-	-	-
0	0	0	-	-	-
0	0	0	33,000	33,000	-
0	0	0	1,000,000	1,000,000	-
-	-	-	1,033,000	1,033,000	-
TOTAL HOUSING INITIATIVE FUND RESOURCES					

Historical Data			Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025	Proposed Budget	Approved Budget	Adopted Budget
EXPENDITURES					
0	0	0	180,000	180,000	-
0	0	0	500,000	500,000	-
0	0	0	-	-	-
0	0	0	-	-	-
0	0	0	320,000	320,000	-
0	0	0	33,000	33,000	-
-	-	-	1,033,000	1,033,000	-
TOTAL HOUSING INITIATIVE FUND EXPENDITURES					

GENERAL OBLIGATION BOND -DEBT SERVICE FUND-

BONDED DEBT FUND:

The City of Boardman only has one debt service bond. It is the G.O. Bond Debt Service Fund. The previous Water Bond series 2016A and Sewer Bond series 2016A were refunded in the most current General Obligation Bond series 2021, therefore doing away with the prior two debt funds.

G.O. Bond Debt Service Fund:

The G.O. Bond Debt Service Fund was a result of the bond issuance in May 2021. This bond is a 25-year term bond. The principal amount due this fiscal year is \$630,000 and interest is \$557,600. The Columbia River Enterprise Zone II board, remits payment towards this bond, from Amazon, who pays its share of the bond to board, before the board forwards it to the City. We anticipate this payment to be approximately \$226,800. The full amount of \$1,187,600 will be levied.

CITY OF BOARDMAN
Budget Year 2025-2026

**** G.O. BOND DEBT SERVICE FUND ****
FUND 510

Historical Data			Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025	Proposed Budget	Approved Budget	Adopted Budget
RESOURCES					
622,815	4,865	430,000	250,000	250,000	-
308,871	1,319,452	1,014,000	1,170,250	1,170,250	-
70,158	299,422	215,300	226,800	226,800	-
190,152	0	0	-	-	-
1,191,996	1,623,739	1,659,300	1,647,050	1,647,050	-
			TOTAL G.O. BOND DEBT SERVICE FUND RESOURCES		
			1,647,050	1,647,050	-
EXPENDITURES					
1,187,131	1,184,731	1,186,600	1,187,600	1,187,600	-
0	184,050	0	-	-	-
4,865	254,958	472,700	459,450	459,450	-
1,191,996	1,623,739	1,659,300	1,647,050	1,647,050	-
			TOTAL G.O. BOND DEBT SERVICE FUND EXPENDITURES		
			1,647,050	1,647,050	-

BUDGET SUMMARY BY FUND

CITY OF BOARDMAN
Budget Year 2025-2026

**** ALL CITY RESOURCES - BY FUND ****

Historical Data			Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025	Proposed Budget	Approved Budget	Adopted Budget
12,130,571	14,344,776	16,941,950	13,030,000	13,030,000	-
1,295,181	1,793,228	2,023,700	1,779,200	1,779,200	-
1,292,807	1,390,846	2,905,450	1,310,250	1,310,250	-
941,216	1,170,574	1,496,500	1,671,000	1,671,000	-
557,645	645,437	727,900	712,800	712,800	-
14,479,895	19,807,184	25,464,800	26,423,100	26,423,100	-
5,309,649	8,225,176	10,340,000	14,090,000	14,090,000	-
2,355,979	3,032,842	2,665,800	2,074,500	2,074,500	-
3,320,103	4,008,446	5,123,500	4,825,000	4,825,000	-
5,151,280	9,981,668	16,221,400	19,095,000	19,095,000	-
17,614,780	11,036,752	3,210,000	0	-	-
-	-	1,545,000	1,575,900	1,575,900	-
-	-	-	1,033,000	1,033,000	-
1,191,996	1,623,739	1,659,300	1,647,050	1,647,050	-
65,641,102	77,060,669	90,325,300	89,266,800	89,266,800	-
TOTAL RESOURCES - BY FUND					

**** ALL CITY EXPENDITURES - BY FUND ****

Historical Data			Budget Year 2025-2026		
Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025	Proposed Budget	Approved Budget	Adopted Budget
12,130,571	14,344,776	16,941,950	13,030,000	13,030,000	-
1,295,181	1,793,228	2,023,700	1,779,200	1,779,200	-
1,292,807	1,390,846	2,905,450	1,310,250	1,310,250	-
941,216	1,170,574	1,496,500	1,671,000	1,671,000	-
557,645	645,437	727,900	712,800	712,800	-
14,479,895	19,807,184	25,464,800	26,423,100	26,423,100	-
5,309,649	8,225,176	10,340,000	14,090,000	14,090,000	-
2,355,979	3,032,842	2,665,800	2,074,500	2,074,500	-
3,320,103	4,008,446	5,123,500	4,825,000	4,825,000	-
5,151,280	9,981,669	16,221,400	19,095,000	19,095,000	-
17,614,780	11,036,752	3,210,000	0	-	-
-	-	1,545,000	1,575,900	1,575,900	-
-	-	-	1,033,000	1,033,000	-
1,191,996	1,623,739	1,659,300	1,647,050	1,647,050	-
65,641,101	77,060,670	90,325,300	89,266,800	89,266,800	-
TOTAL EXPENDITURES - BY FUND					

BUDGET SUMMARY BY CATEGORY

CITY OF BOARDMAN
Budget Year 2025-2026
BUDGET SUMMARY - BY CATEGORY

**** ALL CITY RESOURCES - BY CATEGORY ****

<u>2024-2025</u>		<u>2025-2026</u>
<u>Adopted</u>		<u>Proposed</u>
<u>Budget</u>		<u>Budget</u>
54,315,300	OPERATING FUNDS	47,535,250
34,350,700	RESERVE FUNDS	40,084,500
1,659,300	DEBT SERVICE FUNDS	1,647,050
<u>90,325,300</u>	TOTAL ALL CITY RESOURCES - BY CATEGORY	<u>89,266,800</u>

**** ALL CITY EXPENDITURES - BY CATEGORY ****

<u>2024-2025</u>		<u>2025-2026</u>
<u>Adopted</u>		<u>Proposed</u>
<u>Budget</u>		<u>Budget</u>
6,069,000	PERSONNEL SERVICES [33.5 FTE]	6,751,490
10,339,430	MATERIALS AND SERVICES	10,591,075
15,386,000	CAPITAL OUTLAY	26,376,850
1,186,600	DEBT SERVICE	1,187,600
13,116,450	TRANSFERS	8,118,115
2,000,000	LOANS	0
4,657,255	OPERATING CONTINGENCY	11,176,570
37,570,565	RESERVED FOR FUTURE EXPENDITURES	25,065,100
<u>90,325,300</u>	TOTAL ALL CITY EXPENDITURES - BY CATEGORY	<u>89,266,800</u>

STATEMENT OF INDEBTEDNESS

CITY OF BOARDMAN
BUDGET YEAR 2025-2026

ESTIMATED DEBT OUTSTANDING ON JULY 1, 2025

<u>LONG TERM DEBT</u>	
GENERAL OBLIGATION BONDS	18,080,000
OTHER BORROWINGS	0
TOTAL	18,080,000

<u>PROPOSED NEW DEBT</u>	
PERMANENT RATE LEVY (\$4.2114 per \$1,000)	-
LOCAL OPTION LEVY	-
LEVY FOR GENERAL OBLIGATION BONDS	-
TOTAL	-

PROPERTY TAX LEVY

CITY OF BOARDMAN
BUDGET YEAR 2025-2026

Historical Data

Actual 2022-2023	Actual 2023-2024	Adopted Budget 2024-2025
4.2114	4.2114	4.2114
-	-	-
310,100	1,368,781	1,008,600

PERMANENT RATE LEVY
RATE LIMIT PER \$1,000

LOCAL OPTION LEVY

LEVY FOR GENEARAL OBLIGATION BONDS

Budget Year 2025-2026

Proposed Budget	Approved Budget	Adopted Budget
4.2114	4.2114-	-
-	-	-
1,187,600	1,187,600-	-



Chamber / BCDA April 2025 Report

Boardman Chamber Membership Updates

- We currently have 260 members for April 2025.
- Our **new members** that joined our chamber recently:
 - NextEra Energy Resources

Boardman Chamber of Commerce Events

- **2nd Quarter Luncheon:** Is scheduled for June 18, 2025. The luncheon will be sponsored by Threemile Canyon Farms and held at the SAGE Event Center. Macario's will be catering our luncheon and will be serving a delicious meal of Enchiladas, Rice, and Beans. Registration is open until Monday, June 16, 2025 through the Chamber website – www.boardmanchamber.org.
- **4th of July:** Get ready for Boardman's annual 4th of July Celebration—an exciting day full of music, food, and community spirit! This year's musical lineup features Scotty Wilson and Music Medicine, JuanAntonio Lomas, Colette Jones, and DJ Kora. Please note: the parade route will take place along North Main Street due to construction on South Main. Food and artisan vendor registration forms, along with parade sign-ups, will be available soon—stay tuned for details!
- **Business Education:** Our 3rd Quarter Business Education will be on July 16, 2025, from 3 -4 pm. Our guest speaker is TBD. Registration for the event is open at this time and can be found on the chamber website on our event calendar.
- **Iceland's Magical Northern Lights: Registration is still OPEN!!!** The next fun adventure that we are offering to Boardman and surrounding communities. This trip will take guests to Iceland to experience the Magical Northern Lights in person. It will be an unforgettable journey. The community has a chance to reserve this trip until May 11, 2025. The trip itself will take place on November 10, 2025.
This incredible 7-day getaway includes:

- 11 meals (6 breakfasts, 5 dinners)
- Round-trip air from Portland International Airport (PDX)
- Motorcoach transportation from Boardman Chamber of Commerce to PDX
- Hotel accommodations and transfers

- **Upcoming Chamber Hosted Events:**

- 2nd Quarter Luncheon – June 18, 2025
- Boardman 4th of July – July 4, 2025
- 3rd Quarter Business Education – July 16, 2025
- End of Summer Celebration – August 22, 2025
- 3rd Quarter Luncheon – September 17, 2025
- Harvest Festival – October 4, 2025
- 4th Quarter Business Education – October 15, 2025
- Community Christmas Celebration – December 6, 2025
- 4th Quarter Luncheon – December 17, 2025

Past Chamber Events:

- **Ryan Neal Invitational Golf Tournament:** The Ryan Neal Memorial Invitational was a huge success, raising approximately \$10,000 in support of local community initiatives. Hosted by the Boardman Chamber of Commerce, the premier golf tournament took place on April 25-26, 2025, at Marker 40 Golf Course in Boardman, OR. Golfers gathered for two day's of competition, camaraderie, and meaningful giving, all in honor of Ryan Neal's legacy. Proceeds from the event will benefit local scholarships, continuing Ryan's passion for community and excellence. Thank you to everyone who participated and helped make this event impactful!

The BCDA Board is pleased to continue supporting various initiatives in Recreation, Education, Beautification, and Community projects.

We're excited to announce that the new play structure at the SAGE Center is now complete and open for everyone to enjoy! This \$250,000 investment supports the growing number of students in our year-round educational programs and provides a fun, safe space for the entire community.

This project would not have been possible without the generous support of our partners. We extend our heartfelt thanks to Threemile Canyon Farms and AWS for their \$50,000 contributions, and to AgWest for their \$2,500 grant toward this initiative.

Thank you for your continued support in helping us bring meaningful projects like this to life for our community!

We are also continuing our Home Buyers Incentive Program in 2025 with a dedicated investment of \$250,000 to help attract new residents to Boardman. To date, \$90,000 in housing grants has already been allocated this year, with steady interest and applications coming in—an encouraging sign of our community's ongoing growth and appeal.

We recently received \$1.5 million dollars from the US Small Business Administration to build the Boardman Business Opportunity Incubator building that will be a dedicated space for small and medium sized businesses with a particular emphasis on supporting women and minority owned business enterprises and low-income populations.

BCDA remains committed to making Boardman a wonderful place to live, work, and play.

Board members are Karen Pettigrew, John Christy, Lisa Mittelsdorf, and Krista Price.

Should you have any inquiries, please feel free to reach out to me at 541-571-2394 or via email at torrie@boardmanchamber.org at your convenience.

For further details, please visit www.boardmanchamber.org or contact our office directly at 541-481-3014. We're here to assist you!

**CITY OF BOARDMAN
ORDINANCE No. 4-2025**

**AN ORDINANCE REPEALING THE CITY OF BOARDMAN MUNICIPAL CODE
CHAPTER 2.12, CONTRACT REVIEW BOARD, DECLARING AN EMERGENCY AND
STATING AN EFFECTIVE DATE**

WHEREAS, the City of Boardman (City) currently houses its public contracting rules within its Municipal Code, Chapter 2.12; and

WHEREAS, the City desires greater flexibility in amending those rules and as such desires to completely repeal Chapter 2.12, to be replaced with the rules adopted by Resolution No. 10-2025; and

WHEREAS, the City Council of the City finds it necessary to repeal Chapter 2.12 CONTRACT REVIEW BOARD.

NOW THEREFORE, THE PEOPLE OF BOARDMAN DO ORDAIN AS FOLLOWS:

Section 1. This Ordinance shall hereby repeal Boardman Municipal Code Chapter 2.12, CONTRACT REVIEW BOARD.

Section 2. The general welfare of the public will be promoted if this Ordinance takes effect immediately. Therefore, the City Council declares there to be an emergency and this Ordinance shall take effect immediately upon its passage by the Council and approval by the Mayor.

Passed by the Council and approved by the Mayor this 3rd day of June 2025.

Paul Keefer – Mayor

Amanda Mickles – City Clerk

**CITY OF BOARDMAN
RESOLUTION NO. 10-2025**

**A RESOLUTION ADOPTING PUBLIC CONTRACTING RULES INCLUDING A SCHEDULE
OF SIGNATURE AUTHORITY**

WHEREAS, The Oregon Public Contracting Code ("Code"), codified in ORS chapters 279A, 279B and 279C, governs most public contracting and procurement; and

WHEREAS, The Code requires local governments to adopt rules governing personal service contracts, or else default to the Model Rules (defined below); and

WHEREAS, The Oregon Attorney General's Office promulgates rules implementing the Code (the "Model Rules"). The Model Rules are found in Oregon Administrative Rules Chapter 137, divisions 46, 47, 48 and 49. The Model Rules are applicable to the City's contracting and procurement unless the City adopts alternative rules that are consistent with the Code; and

WHEREAS, The City previously housed its public contracting rules in the Boardman Municipal Code at Chapter 2.12, Contract Review Board; and

WHEREAS, The City desires greater flexibility in amending those rules and as such has completely repealed Chapter 2.12 via Ordinance No. 4-2025, to be replaced with **Exhibit A** to this Resolution; and

WHEREAS, Recently the Oregon Public Contracting Code has been amended and the City want to update its rules to respond to changes in Oregon law; and

WHEREAS, The City desires through Public Contracting Rules to utilize public contracting practices and methods that maximize the efficient use of public resources and the purchasing power of public funds by: promoting impartial and open competition; using solicitation materials that are complete and contain a clear statement of contract specifications and requirements; and taking full advantage of evolving procurement methods that suit the contracting needs of the City as they emerge within various industries.

NOW, THEREFORE, BE IT RESOLVED, the City of Boardman hereby adopts the Public Contracting Rules attached as Exhibit A.

Section 1. This Resolution is and shall be effective from and after its adoption by the City Council.

Section 2. If any provision, section, phrase, or word of the Public Contracting Rules or its application to any circumstance is held invalid, the invalidity does not affect other provisions that can be given effect without the invalid provision or application.

Section 3. A scrivener’s error in any portion of the Public Contracting Rules may be corrected by the City Manager during codification.

Dated this 6th day of May 2025.

CITY OF BOARDMAN

Mayor – Paul Keefer

Council President – Ethan Salata

Councilor – Karen Pettigrew

Councilor – Richard Rockwell

Councilor – Brenda Profitt

Councilor – Cristina Cuevas

Councilor – Heather Baumgartner

ATTEST:

Amanda Mickles – City Clerk

Exhibit A

Boardman Public Contracting Rules

1.10.010 General provisions

- (1) Except as provided within these rules, City public contracting is governed by the Code and the Model Rules. These rules will prevail in the case of a conflict between them and the Model Rules.
- (2) The Boardman City Council is the City's Contract Review Board ("Board"). Except as otherwise provided in these rules, the powers and duties of the Board under the Code and Model Rules will be exercised by the Board and the powers and duties given or assigned to contracting agencies by the Code or Model Rules will be exercised by the City Manager acting as the City's contracting agent.
- (3) For the purposes of these rules, "City Manager" means the City Manager for the City of Boardman, or the City Manager's designee.
- (4) For the purposes of these rules, "emergency" means circumstances that:
 - (a) Could not have been reasonably foreseen;
 - (b) Create a substantial risk of loss, damage or interruption of services or a substantial threat to property, public health, welfare or safety; and
 - (c) Require prompt execution of a contract to remedy the condition.

1.10.020 Personal service contracts

- (1) Definition. "Personal service contract" means a contract for personal or professional services performed by an independent contractor, primarily for the provision of services that require specialized technical, creative, professional or communication skills or talents, unique and specialized knowledge, or the exercise of discretionary judgment skills, and for which the quality of the service depends on attributes that are unique to the service provider. Such services include, but are not limited to, the services of attorneys, accounting and auditing services, information technology services, planning and development services, artists, performers, property managers and consultants. The City Manager has discretion to determine whether a particular contract or service falls within this definition. For the purposes of this section, personal services contracts do not include contracts for construction-related personal services when only such professionals may legally provide the service. The procedures for construction-related personal service contracts are found below at section 1.10.025.

(2) Small Procurements. The City Manager may enter into personal service contracts not exceeding an estimated \$25,000 in any manner, including direct selection. However, the City Manager must make reasonable efforts to choose the most qualified contractor to meet the City's needs. The amount of a given contract may not be manipulated to avoid the informal or formal selection procedures.

(3) Intermediate Procurements. The following informal selection procedure may be used when the estimated payment to the contractor is equal to or less than \$250,000. The City Manager will contact a minimum of three prospective contractors qualified to offer the services sought. The City Manager will request an estimated fee, and make the selection consistent with the City's best interests, as determined in the City Manager's sole and exclusive discretion. If three quotes are not received, the City Manager will make a written record of efforts to obtain the quotes.

(4) Formal Procurements. Contracts for personal services for which (1) the estimated contract price exceeds \$250,000 in total, or (2) the City anticipates executing as an on-call, master, or other contract form with an indefinite value, shall be awarded under either a publicly advertised request for proposals (in accordance with ORS 279B.060) or invitation to bid (in accordance with ORS 279B.055). The City may adopt further guidelines to support this process.

(5) Direct Selection. The following classes of personal service contracts may be selected in any manner which the City Manager deems appropriate to the City's needs, regardless of the estimated contract price:

- (a) City attorneys, special counsel, city prosecutors, litigators, and hearings officers.
- (b) Software as a service providers.
- (b) Auditors.
- (c) Information technology support service providers.
- (d) Advertising agencies.

1.10.025 Contracts for construction-related personal services

(1) Purpose. This section implements ORS 279C.100 to 279C.125. The City will rely on this subsection, not the Model Rules, when it seeks to contract with an architect, engineer, photogrammetrist, land surveyor or (in very narrow instances) a transportation planner (collectively, "construction-related personal services").

(2) Applicability. This section applies only to services meeting the following criteria:

(a) A contract with an Estimated Fee that exceeds \$100,000; and

(b) The contract is for a service that is *legally required* to be provided or performed by an architect, engineer, photogrammetrist, transportation planner or land surveyor. For example: hiring an architect to design a building or structure, or hiring an engineer to design a wastewater system. Because the law requires licensed professionals to design buildings and infrastructure, the City would rely on this subsection to hire someone to perform those services. However, if the City were hiring an architect or engineer to perform project management services (for example), it may solicit and award such services under section 1.10.020 of these rules. See definition of "Related Services" below.

(c) If either (a) or (b) above is not satisfied, then the City may rely on section 1.10.020 of these rules to solicit and award the contract.

(d) Mixed contracts. Some contracts will contain a mixture of services covered by this section (i.e. services that only the particular consultant may legally perform) and Related Services. Whether the City uses section 1.10.020 or this section to solicit and award a mixed contract will depend upon the contract's predominate purpose. The City will determine the predominant purpose based upon either the amount of money it estimates it will spend for covered services versus Related Services or the amount of time it estimates it the consultant will spend working on covered services versus Related Services. If covered services predominate, the City will solicit the contract under this section. If Related Services predominate, the City will solicit the contract under section 1.10.020.

(3) Definitions. The following definitions apply to this section:

(a) "Construction-Related Consultant" means an architect, engineer, photogrammetrist, land surveyor, a transportation planner in narrow instances defined below or a provider of Related Services.

(b) "Estimated Fee" means the City's reasonably projected fee to be paid for a Construction-Related Consultant's services under the anticipated contract, excluding all anticipated reimbursable or other non-professional fee expenses. The Estimated Fee is used solely to determine the applicable contract solicitation method and is distinct from the total amount payable under the contract.

(c) "Price Agreement" is limited to mean an agreement related to the procurement of construction-related personal services, or Related Services, under agreed-upon terms and conditions and possibly at a set price with:

(A) No guarantee of a minimum or maximum purchase; or

(B) An initial order or minimum purchase, combined with a continuing obligation to provide construction-related personal services or Related Services where the City does not guarantee a minimum or maximum additional purchase.

(d) "Project" means all components of a City-planned undertaking that gives rise to the need for a Construction-Related Consultant's construction-related personal services, or Related Services, under a contract.

(e) "Transportation Planning Services" only includes Project-specific transportation planning required for compliance with the National Environmental Policy Act, 42 USC 4321 et seq. and no other types of transportation planning services. By way of example only, Transportation Planning Services do not include transportation planning for corridor plans, transportation system plans, interchange area management plans, refinement plans and other transportation plans not associated with an individual Project required to comply with the National Environmental Policy Act, 42 USC 4321 et. seq.

(f) "Related Services" means personal services, other than construction-related personal services, that are related to planning, designing, engineering or overseeing public improvement projects or components of public improvements, including, but not limited to, landscape architectural services, facilities planning services, energy planning services, space planning services, hazardous substances or hazardous waste or toxic substances testing services, cost estimating services, appraising services, material testing services, mechanical system balancing services, commissioning services, project management services, construction management services, and owner's representation services or land-use planning services. In other words, personal services that are *not required by law* to be performed by an architect, engineer, photogrammetrist, transportation planner or land surveyor.

(4) Small Procurements. For clarity's sake, the City Manager may enter into construction-related personal service contracts when the Estimated Fee to the Construction-Related Consultant is equal to or less than \$100,000 in any manner the City Manager finds practical or convenient, including direct selection or award. The amount of a given contract may not be manipulated to avoid the informal or formal selection procedures.

(5) Intermediate Procurements. The following informal selection procedure may be used when the Estimated Fee to the Construction-Related Consultant is above \$100,000 and equal to or less than \$250,000. The City Manager will contact a minimum of three (3) prospective Construction-Related Consultants qualified to offer the services sought. The City Manager will request an estimated fee and make the selection consistent with the City's best interests, to the most qualified consultant, as determined in the City Manager's sole and exclusive discretion. If

three (3) quotes are not received, the City Manager will make a written record of efforts to obtain three quotes.

(6) Large Procurements.

(a) When the Estimated Fee to the Construction-Related Consultant is above \$250,000, or when the City anticipates executing as an on-call, master, or other form of contract with an indefinite value, the City must award a contract to the most qualified consultant.

(b) Unless the City follows the process set forth in subsection (c) below, the City may only solicit or use pricing policies and pricing proposals, or other price information, including the number of hours proposed for the services required, expenses, hourly rates and overhead, to determine a Construction-Related Consultant's compensation *after* the City has selected the most qualified consultant.

(c) Notwithstanding subsection (b) of this Section, the City may request pricing policies or pricing proposals from prospective consultants, including an estimate of the number of hours that will be needed to perform the work described in the solicitation, and a schedule of hourly rates, if the City:

(A) States in the following in its solicitation document:

- a. That the City will screen and select prospective consultants as provided in ORS 279C.110(5);
- b. How the City will rank proposals from prospective consultants, with a specific focus on:
 - i. Which factors the City will consider in evaluating proposals, including pricing policies, proposals or other pricing information, if the City will use pricing policies, proposals or other pricing information in the evaluation; and
 - ii. The relative weight the City will give each factor, disclosing at a minimum the number of available points for each factor, the percentage each factor comprises in the total evaluation score and any other weighting criteria the City intends to use;
- c. An estimate of the cost of professional services the City requires for the procurement; and

- d. A scope of work that is sufficiently detailed to enable a prospective consultant to prepare a responsive proposal.

- (B) Evaluates each prospective consultant on the basis of the prospective consultant's qualifications to perform the professional services the City requires for the procurement.
- (C) Announces the evaluation scores and rank for each prospective consultant after completing the evaluation described in paragraph (B) of this subsection. The City may determine that as many as three of the top-ranked prospective consultants are qualified to perform the professional services the City requires for the procurement and may request a pricing proposal for the scope of work stated in paragraph (A)(d) of this subsection from each of the top-ranked consultants. The pricing proposal must consist of:
 - a. A schedule of hourly rates that the prospective consultant will charge for the work of each individual or each labor classification that will perform the professional services the City requires for the procurement, in the form of an offer that is irrevocable for not less than 90 days after the date of the proposal; and
 - b. A reasonable estimate of hours that the prospective consultant will require to perform the professional services the City requires for the procurement.
- (D) Permits a prospective consultant identified as qualified under paragraph (C) of this subsection to withdraw from consideration for the procurement if the prospective consultant does not wish to provide a price proposal.
- (E) Completes the evaluation and selects a consultant from among the top-ranked prospective consultants that have not withdrawn as provided under paragraph (D) of this subsection, giving not more than 15 percent of the weight in the evaluation to each prospective consultant's price proposal.

(d) When soliciting a Construction-Related Consultant under this section, the City will use a Request for Proposals ("RFP") or a Request for Qualifications ("RFQ") followed by a RFP, as described below. The City may advertise RFQs and RFPs in any manner it deems appropriate. If the City directly solicits qualifications or proposals from Construction-Related Consultants, it will attempt to contact at least three consultants.

(e) RFQ. The City may in its sole discretion issue a RFQ to evaluate potential Construction-Related Consultants and establish a short list of qualified Construction-Related Consultants to whom it may issue an RFP for some or all of the construction-related personal services or Related Services described in the RFQ. RFQs may include:

- (A) A brief Project description;
- (B) A description of the architectural, engineering, photogrammetric mapping, transportation planning or land surveying services or Related Services required for the Project;
- (C) Any conditions or limitations that may constrain or prohibit the selected Construction-Related Consultant's ability to provide additional services related to the Project, including but not limited to construction services;
- (D) A response deadline and a description of how or where to submit a response;
- (E) A statement that interested consultants respond solely at their own expense;
- (F) RFQ evaluation criteria; and
- (G) Any other elements the City Manager deems appropriate.

(f) RFP. The City will issue an RFP to select the most qualified Construction-Related Consultant, regardless of whether an RFQ precedes an RFP. RFPs will include:

- (A) A description of the Project and the specific architectural, engineering, photogrammetric mapping, transportation planning or land surveying services or Related Services sought for the Project, the estimated Project cost, the estimated time period during which the Project is to be completed, and the estimated time period in which the specific architectural, engineering, photogrammetric mapping, transportation planning or land surveying services or Related Services sought will be performed;
- (B) The RFP evaluation process and the criteria that the City will use to select the most qualified Construction-Related Consultant, including the weight, points or other classifications applicable to each criterion. Without limitation, the criteria may include:
 - (i) Proposers' availability and capability to perform the services described in the RFP;

(ii) Experience of proposers' key staff persons in providing similar services on similar projects within the last three years;

(iii) The amount and type of resources, and number of experienced staff persons Proposers will commit to the Project;

(iv) Proposers' demonstrated ability to successfully complete similar Projects on time and within budget, including the hourly rates for key personnel and related cost data for similar Projects in the previous 12 months;

(v) References and recommendations from past clients; and

(vi) Any other criteria the City Manager deems appropriate.

(C) Conditions or limitations, if any, that may constrain or prohibit the selected Construction-Related Consultant's ability to provide additional services related to the Project, including but not limited to construction services;

(D) Whether interviews will or may occur and, if so, how the interview will factor into the City's selection;

(E) A proposal deadline and a description of how or where to submit a proposal;

(F) A statement whether the City will accept proposals in electronic format;

(G) A statement that interested consultants respond solely at their own expense;

(H) A statement reserving the City's right to reject any or all proposals and its right to cancel the RFP at any time if doing either would be in the public interest;

(I) A statement directing proposers to the protest procedures set forth in the RFP;

(J) A statement whether or not the City will hold a pre-proposal meeting for all interested Construction-Related Consultants to discuss the Project and if a pre-Proposal meeting will be held, the location of the meeting and whether or not attendance is mandatory; and

(K) Any other elements the City Manager deems appropriate.

(g) After selecting the most qualified Construction-Related Consultant in accordance with a RFP, the City will notify each proposer accordingly and state that it will begin negotiating a contract with the most qualified consultant. A resulting contract will at least include:

- (A) The consultant's performance obligations and performance schedule;
- (B) Payment methodology and a maximum amount payable to the consultant for the services required under the contract;
- (C) Legally required terms; and
- (D) Any other provisions the City believes to be in its best interest to negotiate.

(h) The City will formally terminate negotiations in writing with the most qualified consultant if it is unable for any reason to negotiate a contract within a reasonable amount of time, as the City may determine in its sole discretion. The city may thereafter negotiate with the second ranked consultant, and if necessary, with the third ranked consultant, and so on, until negotiations result in a contract. If negotiations with any consultant do not result in a contract within a reasonable amount of time, the City may end the particular solicitation. Nothing in this section precludes the City from re-entering negotiations, in its own discretion, with a consultant if negotiations were previously terminated for the same contract.

(7) Price agreements. Solicitation materials and the terms and conditions for a Price Agreement for construction-related personal services or Related Services must:

(a) Include a scope of services, menu of services, a specification for services or a similar description of the nature, general scope, complexity and purpose of the procurement that will reasonably enable a Construction-Related Consultant to decide whether to submit a proposal;

(b) Specify whether the City intends to award a Price Agreement to one consultant or to multiple consultants. If the City will award a Price Agreement to more than one consultant, the solicitation document and Price Agreement will describe the criteria and procedures the City will use to select a consultant for each individual work order or task order. Subject to the requirements of ORS 279C.110, the criteria and procedures to assign work orders or task orders that only involve or predominantly involve architectural, engineering, photogrammetric mapping, transportation planning or land surveying services are at the City's sole discretion.

(c) Specify the maximum term for assigning services under the Price Agreement.

1.10.030 Small procurements (Under \$25,000) for Goods and Services, and Public Improvements

- (1) Any procurement of goods, services, or public improvements not exceeding \$25,000 may be awarded in any manner the City Manager finds practical or convenient, including direct selection or award.
- (2) A small procurement contract may be amended in accordance with OAR 137-047-0800 or OAR 137-049-0910, as applicable, but the cumulative amendments may not increase the total contract price to greater than \$31,250.
- (3) A procurement may not be artificially divided or fragmented to qualify for this section.

1.10.040 Intermediate Procurements for Goods and Services, and Public Improvements

- (1) If a contract for procurement of goods and services estimated to cost between \$25,000 and \$250,000, or a contract for a public improvement that is estimated to cost between \$25,000 and \$100,000, the City Manager will contact a minimum of three (3) prospective contractors qualified to offer the goods or services or public improvement sought. The City Manager will request an estimated fee and make the selection consistent with the City's best interests, as determined in the City Manager's sole and exclusive discretion. If three (3) quotes are not received, the City Manager will make a written record of efforts to obtain three quotes.
- (2) The City may amend a public contract awarded as an intermediate procurement beyond the stated limitations in accordance with OAR 137-047-0800 or OAR 137-049-0910, as applicable, provided the cumulative amendments shall not increase the total contract price to a sum that is greater than \$312,500 for goods or service contracts, or to a sum that is greater than \$125,000 for public improvement contracts.
- (3) A procurement may not be artificially divided or fragmented to qualify for this Section.

1.10.050 Large Procurements for Goods and Services, and Public Improvements

- (1) When the estimated payment to the contractor for goods or services is above \$250,000, or when the City anticipates executing as an on-call, master, or other form of contract with an indefinite value, the City shall either solicit an invitation to bid in accordance with OAR 137-047-0255 or a request for proposals in accordance with OAR 137-047-0260. The City may adopt further guidelines to support this process within the procurement documents approved by the City.

(2) When estimated payment to the contractor for a public improvement is above \$100,000, the City shall follow the solicitation procedures set forth in OAR 137-049-0200.

(3) A procurement may not be artificially divided or fragmented to avoid this Section.

1.10.060 Authority to electronically advertise public contracts

(1) Pursuant to ORS 279C.260 and ORS 279B.055, electronic advertisement of public contracts for goods, services, personal services, construction-related personal services, and public improvements in lieu of newspaper publication is authorized when it is cost effective to do so. As described in OAR 137-046-0110(16), this is an information system accessible through the internet that allows the City to post electronic advertisements and receive electronic offers for goods, services, personal services, construction-related personal services, and public improvements. The City Manager shall have the authority to determine when electronic publication is appropriate, and consistent with the City's contracting policies.

(2) Notwithstanding Section (1), an advertisement for a public improvement contract with an estimated cost over \$125,000 must be published at least once in a trade newspaper of general statewide circulation, such as the Daily Journal of Commerce.

1.10.070 Special procurements, sole-source procurements, and exemptions

(1) Special Procurements. The Board may exempt from competitive bidding certain contracts or classes of contracts for procurement of goods, services, and personal services according to the procedures described in ORS 279B.085. The Board shall document the authorization of a special procurement via written resolution.

(2) Sole Source. The Board may award a contract for goods, services, or personal services from a single source if the goods, services, or personal services are available from only one company, or the prospective company has special skills uniquely required for the provision of the goods or the performance of the services. The City must make written findings to demonstrate why the proposed company is the only company who can provide the goods or perform the services desired, in general compliance with ORS 279B.075, and shall document the authorization of a sole source procurement via written resolution.

(3) Exemption. The Board may exempt certain contracts or classes of contracts for public improvements from the invitation to bid process according to the procedures described in ORS 279C.335. When exempting a public improvement from the invitation to bid process, the Board may authorize the contract to be awarded using a request for proposal process for public improvements, according to the processes described in OAR 137-049-0640 through 137-049-0690. In all instances, the Board shall document the authorization of an exemption via written resolution.

(4) Hybrid Contracts. After seeking and receiving an exemption pursuant to Section (3), the following classes of contracts which include elements of public improvement services as well as construction-related personal services may be awarded under a request for proposals, unless otherwise exempt from competitive solicitation:

- (a) Design/Build and CM/GC Contracts. Contracts for public improvements using a design/build or construction manager/general contractor construction method shall be awarded under a request for proposals.
- (b) Energy Savings Performance Contracts. Unless the contract qualifies for award under another classification in these Public Contracting Rules, contractors for energy savings performance contracts shall be selected under a request for proposals.

1.10.080 Emergency Contracts

- (1) Emergency contracts for procurement of goods, services, and personal services may be awarded pursuant to ORS 279B.080.
- (2) Pursuant to ORS 279C.110(11), the City may directly appoint a construction-related personal service contract in an emergency.
- (3) The City hereby adopts OAR 137-049-0150 as its contracting rules for awarding a public improvement contract under emergency conditions.
- (4) An official who enters into an emergency contract shall, as soon as possible, in light of the emergency circumstances: (1) document in written findings the nature of the emergency, the method used for selection of the particular contractor, and the reason why the selection method was deemed in the best interest of the City and the public; and (2) notify the Board of the facts and circumstances surrounding the emergency execution of the contract.

1.10.090 Notice of intent to award certain contracts

- (1) At least seven days before the award of a public contract solicited under a formal invitation to bid or request for proposals, the City will post or provide to each bidder or proposer notice of the City's intent to award a contract.
- (2) If stated in the solicitation document, the City may post this notice electronically or through non-electronic means and require the bidder or proposer to determine the status of the City's intent.

(3) As an alternative, the City may provide written notice to each bidder or proposer of the City's intent to award a contract. This written notice may be provided electronically or through non-electronic means.

(4) The City may give less than seven days' notice of its intent to award a contract if the City determines in writing that seven days is impracticable.

(5) This section does not apply to public contracts awarded under Sections 1.10.020(2) and (3), 1.10.025(4) and (5), 1.10.030, 1.10.040, 1.10.070, or 1.10.080.

(6) A protest of the City's intent to award a contract may only be filed in accordance with OAR 137-047-0740, OAR 137-048-0240, or OAR 137-049-0450, as applicable.

1.10.100 Procedure for surplus property

(1) Surplus property is personal property owned by the City such as office furniture, computers, equipment, vehicles, excluding real property, that the City Manager determines is surplus and no longer useful to the City. Real property is subject to a different procedure under state law. Vehicles may only be disposed of with the approval of the City Council.

(2) The City Manager may authorize the sale, donation, transfer to another government agency, auction, liquidation or fixed price sale, trade-in, or destruction of surplus property. Surplus property may be sold through the informal solicitation of bids or through an auction, including an online auction. The City Manager has the discretion to advertise the sale of surplus property in a newspaper of city-wide circulation or online.

(3) Employees of the City may purchase surplus property, so long as at least three individuals or entities have bid on the property and the employee's bid is the highest bid.

1.10.110 Signature authority

(1) The purpose of this section is to clarify when the City Manager may bind the City to a purchase of, or a contract for, goods, services (including personal services and construction-related personal services) and public improvements (collectively "Purchases") without additional Board authorization. In order to bind the City to a Purchase, the City Manager must sign a document related to the Purchase. For the purposes of this section, "signing" a document includes a digital signature or authorization.

(2) If the City's adopted budget for a given fiscal year includes or anticipates the Purchase and the cost of the purchase does not exceed \$125,000, the City Manager may bind the City without additional Board authorization. For the purposes of this section, the City

Manager may exercise reasonable discretion in determining whether the adopted budget anticipates a Purchase.

(3) For Purchases with a value exceeding \$125,000 or if the City's adopted budget for a given fiscal year does not include or anticipate the Purchase regardless of the dollar amount, the Board must authorize the Purchase in order to bind the City to it.

**CITY OF BOARDMAN
RESOLUTION NO. 13-2025**

Section 9, Item B.

RESOLUTION ADOPTING THE BUDGET AND MAKING APPROPRIATIONS FOR 2025-2026

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED, that the City Council of the City of Boardman hereby adopts the budget for fiscal year 2025-2026, in the amount of \$89,266,800. This budget is now on file at the Boardman City Hall, 200 City Center Circle, Boardman, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED, that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2025 and for the following purposes:

GENERAL FUND

GENERAL GOVERNMENT	
PERSONNEL SERVICES	302,500
MATERIALS AND SERVICES	765,510
CAPITAL OUTLAY	5,000
PUBLIC SAFETY - POLICE	
PERSONNEL SERVICES	2,861,190
MATERIALS AND SERVICES	494,485
CAPITAL OUTLAY	267,500
CODE COMPLIANCE	
PERSONNEL SERVICES	123,200
MATERIALS AND SERVICES	29,215
PLANNING	
PERSONNEL SERVICES	248,800
MATERIALS & SERVICES	227,275
FACILITIES	
MATERIALS AND SERVICES	237,100
CAPITAL OUTLAY	145,000
NON-ALLOCATED TO DEPARTMENT	
MATERIALS AND SERVICES	66,500
TRANSFERS	5,256,115
CONTINGENCY	2,000,610
TOTAL	\$ 13,030,000

WATER FUND

PERSONNEL SERVICES	797,500
MATERIALS AND SERVICES	719,770
CAPITAL OUTLAY	34,000
TRANSFERS	18,000
CONTINGENCY	209,930
TOTAL	\$ 1,779,200

SEWER FUND

PERSONNEL SERVICES	834,700
MATERIALS AND SERVICES	314,070
CAPITAL OUTLAY	34,000
TRANSFERS	18,000
CONTINGENCY	109,480
TOTAL	\$ 1,310,250

GARBAGE FUND

PERSONNEL SERVICES	36,400
MATERIALS AND SERVICES	1,473,035
CONTINGENCY	161,565
TOTAL	\$ 1,671,000

STREET FUND

PERSONNEL SERVICES	318,000
MATERIALS AND SERVICES	336,465
CAPITAL OUTLAY	24,000
CONTINGENCY	34,335
TOTAL	\$ 712,800

BUILDING FUND

PERSONNEL SERVICES	1,229,200
MATERIALS AND SERVICES	3,851,750
CAPITAL OUTLAY	270,000
TRANSFERS	1,600,000
CONTINGENCY	1,972,150
RESERVES	17,500,000
TOTAL	\$ 26,423,100

GENERAL RESERVE FUND

CAPITAL OUTLAY	8,485,000
TRANSFERS	1,000,000
CONTINGENCY	1,500,000
RESERVES	3,105,000
TOTAL	\$ 14,090,000

WATER RESERVE FUND

MATERIALS & SERVICES	305,000
CAPITAL OUTLAY	1,301,000
CONTINGENCY	468,500
TOTAL	\$ 2,074,500

SEWER RESERVE FUND

MATERIALS & SERVICES	15,000
CAPITAL OUTLAY	3,905,000
TRANSFERS	226,000
CONTINGENCY	400,000
RESERVES	279,000
TOTAL	\$ 4,825,000

STREET RESERVE FUND

CAPITAL OUTLAY	11,406,350
CONTINGENCY	4,000,000
RESERVES	3,688,650
TOTAL	\$ 19,095,000

CONGRESSIONAL COMMUNITY PROJECT FUND

CAPITAL OUTLAY	1,575,900
TOTAL	\$ 1,575,900

HOUSING INITIATIVE FUND

MATERIALS & SERVICES	180,000
CAPITAL OUTLAY	500,000
CONTINGENCY	320,000
RESERVES	33,000

TOTAL

\$ 1,033,000

Section 9, Item B.

G.O. BOND DEBT SERVICE FUND

DEBT SERVICE

1,187,600

RESERVES

459,450

TOTAL

\$ 1,647,050

Total Appropriations, All Funds

\$ 64,201,700

Total Unappropriated and Reserve Amounts, All Funds

\$ 25,065,100

TOTAL ADOPTED BUDGET

\$ 89,266,800

BE IT FURTHER RESOLVED that this resolution is approved and declared adopted on June 3, 2025.

CITY OF BOARDMAN

Mayor – Paul Keefer

Council President – Ethan Salata

Councilor – Cristina Cuevas

Councilor – Karen Pettigrew

Councilor – Brenda Profit

Councilor – Heather Baumgartner

Councilor – Richard Rockwell

ATTEST:

Amanda Mickles – City Clerk

**CITY OF BOARDMAN
RESOLUTION 14-2025**

A RESOLUTION IMPOSING AND CATEGORIZING TAXES FOR THE 2025-2026 FISCAL YEAR

RESOLUTION IMPOSING THE TAX

WHEREAS, the City of Boardman has prepared a budget for the 2025-2026 fiscal year, commencing July 1, 2025; and

WHEREAS, the budget was approved by the Budget Committee on May 13, 2025.

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2025-2026:

- At the rate of \$4.2114 per \$1,000 of assessed value for permanent rate tax; and
- In the amount of \$1,187,600 for debt service on general obligation bonds, not subject to Measure 5 or Measure 50 limitations.

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

	<u>Subject to the General Government Limitation</u>	<u>Excluded from the Limitation</u>
Permanent Rate Tax	\$4.2114/\$1,000	-0-
General Obligation Bond Debt Service	-0-	\$1,187,600

BE IT FURTHER RESOLVED that the above resolution statements were approved and declared adopted on June 3, 2025.

CITY OF BOARDMAN

Mayor – Paul Keefer

Council President – Ethan Salata

Councilor – Cristina Cuevas

Councilor – Karen Pettigrew

Councilor – Brenda Proffitt

Councilor – Heather Baumgartner

Councilor – Richard Rockwell

ATTEST:

Amanda Mickles, City Clerk

**CITY OF BOARDMAN
RESOLUTION 15-2025**

A RESOLUTION DECLARING THE CITY’S ELECTION TO RECEIVE STATE REVENUES

The City of Boardman resolves as follows:

Section 1. Pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2025-2026.

Passed by the City Council the 3rd day of June, 2025.

CITY OF BOARDMAN

Mayor – Paul Keefer

Council President – Ethan Salata

Councilor – Cristina Cuevas

Councilor – Karen Pettigrew

Councilor – Brenda Proffitt

Councilor – Heather Baumgartner

Councilor – Richard Rockwell

I certify that a public hearing before the City of Boardman Budget Committee was held on May 13, 2025 and a public hearing before the City Council was held on June 3, 2025, giving citizens an opportunity to comment on the use of State Revenue Sharing.

Attest:

Amanda Mickles – City Clerk

CITY OF BOARDMAN
RESOLUTION 16-2025

A RESOLUTION APPOINTING MORROW COUNTY TREASURER
AS CUSTODIAL OFFICER

WHEREAS, this matter having come before the Boardman City Council this 3rd of June 2025, at a properly organized meeting, a quorum having been present, and all notice and procedural requirements having been met; and

WHEREAS, the Morrow County Treasurer is a “custodial officer” as defined by ORS 294.004 (2); and

WHEREAS, the Morrow County Treasurer is authorized to invest funds of this body by virtue of ORS 294.035, 294.125, and other authorizations.

NOW, THEREFORE BE IT RESOLVED, that the Treasurer of Morrow County is authorized to invest the funds of this body, subject to all statutory guidelines and provisions, for fiscal year 2025-2026;

BE IT FURTHER RESOLVED, that this order be spread upon the minutes of this body.

DATED this 3rd day of June, 2025.

CITY OF BOARDMAN

Mayor – Paul Keefer

Council President – Ethan Salata

Councilor – Cristina Cuevas

Councilor – Karen Pettigrew

Councilor – Brenda Proffitt

Councilor – Heather Baumgartner

Councilor – Richard Rockwell

ATTEST:

Amanda Mickles – City Clerk

Potential Land Purchase – June 3, 2025

- Purchase
 - Location: 4N 25E 09DA, Lots 800, 100 & 101
 - Asking price \$3,068,366.40
 - RMV \$976,430
 - Property Size (sq ft 767,091.6)
 - Lot 800 = 3.92 acres
 - Lot 100 = 10.47 acres
 - Lot 101 = 3.22 acres
 - Price/sq ft: \$4.00
 - North URA investment estimated at \$3,000,000 for roads, water, & sewer

- Purchase
 - Location: 4N 25E 16B, Lots 401 & 402
 - Asking price \$519,696.93
 - RMV \$256,000, price/sq ft \$1.84
 - Property Size (sq ft 138,956.4)
 - Lot 401 = 2.19 acres
 - Lot 402 = 1 acre
 - Price/sq ft: \$3.74

Comparable Properties

Lot	Size (acre)	Price	Price/sq ft	
NE Front Lot 4400	.97	\$130,000	\$3.08	City Sold 3/2025
NE Front Lot 200	.92	\$160,301	\$4.00	For Sale
				(previous offer accepted at \$3.74)
Renee Grace	.25	\$120,000	\$11.02	City Purchased 3/2025
S Main St Lot 402	.96	\$220,498	\$5.27	Current Comp
Fire Dept (2021)	3	\$525,000	\$4.01	Fire Dept purchase in 2021



Potential Site Purchase for Catalytic Redevelopment Analysis

Missing Middle Housing Fund

221 SE Ankeny St

Autodesk PIE Space

Portland, OR 97214

May 6, 2025

To City Manager Brandon Hammond

Executive Summary

Scope:

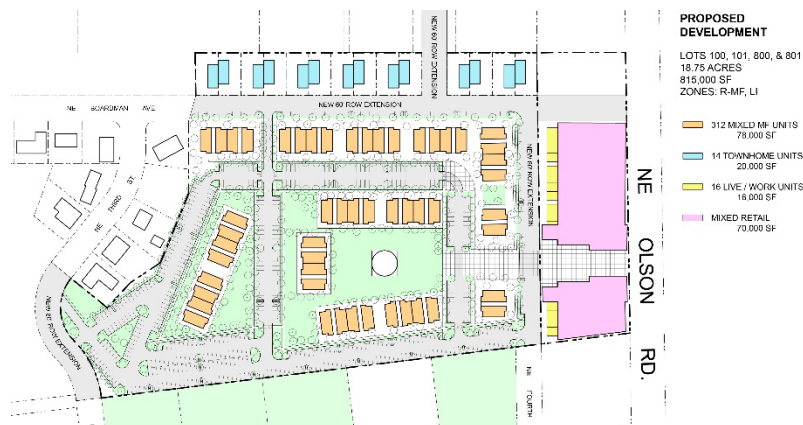
The City of Boardman has engaged the Missing Middle Housing Fund to create a development concept and perform an economic development analysis to inform the City's decision on whether to purchase a land parcel for future development.

Property:

The subject property is an approximate 17 acre site to the west of the Sage Center. It is currently composed of 14.92 acres, zoned residential in the multi-family subdistrict and 3.22 acres zoned light industrial. The city is also contributing 1.15 city owned acres. The property is adjacent to the Sage Center with Olson Road frontage. The city is contemplating a purchase, installation of infrastructure (water, sewer and roads), and selling to a developer(s) once completed. The estimated city funded costs of these improvements are \$3 million and anticipated to be covered by urban renewal funds. The city anticipates that if they do purchase the property that the infrastructure would be completed by fall of 2026. MMHF has developed a concept with sales pricing recommendations that would advance community goals, and be attractive investment opportunity for investors and developers.

The concept as presented includes:

- (18) 40' x 100' residential lots which could feature 2/3/4 plexes, homes with ADU's or cottage cluster development
- A large multi-family parcel which the yield studies indicate could include 312 units (26 buildings) of 3 story walk up apartments featuring 1/2/3 bedroom units. These could be for rent or for sale
- A light industrial site of approximately 3 acres, likely rezoned to commercial for the best use of small footprint retail, services and creative uses



Bulk purchase price:
\$4/Sqft equal to \$3,068,000

Sales:
The property is scheduled to be improved with new utilities and streets in the Fall of 2026. The table below illustrates estimated price ranges based on future market conditions.

DESCRIPTION	PRICE RANGES		QUANTITY	SUBTOTALS	
40' x 100' lots- 2/3/4 plex options	\$46,000	\$60,000	18 lots	\$828,000	\$1,080,000
Large multi-family parcel- 312 units	\$200,000	\$250,000	11.79 acres	\$2,358,000	\$2,947,500
Light industrial if rezoned to commercial	\$4.00	\$5.20	126,000 Sqft	\$504,000	\$655,200
			TOTALS	\$3,690,000	\$4,682,700

Conclusion:
After deep analysis and in consultation with our network of developers and investors across the region and state, considering the growth projections for Boardman and the willingness of the city to collaborate with a future developer we would recommend purchasing the property. While there is no way to eliminate risk, it is more likely than not the that the city would not lose money in a worst case scenario. In a best case scenario, a vibrant new sub-district is created and the city makes solid returns on its investment.

I am available for any questions or clarifications you may need. We appreciate the opportunity to serve you and look forward to assisting in creating a thriving community in Boardman.

Sincerely,

Ryan Olsen
Real Estate Development Lead
Missing Middle Housing Fund

Disclaimer:
This analysis may not reflect all recent zoning, permitting, market information, or any/all other factors that could influence the land in question’s purchase price, subsequent sales price(s), or any proposed real estate transactions. The City should consult with qualified legal counsel before acting on any aspect of this real estate analysis. This is a point in time analysis to help guide the City, and should not be construed as definitive in any way.

Current Ownership:

Suzanne Fredrickson
222 E Main Street
Hermiston, OR 97838-1840

Location:

The subject property is composed of three parcels, fronts Olson Road and is across the street from the Sage Center.

Parcel 1:

Partition Plat 2000-19, Parcel 1
Size: 3.22 Acres
Zoning: Light Industrial

Parcel 2:

Partition Plat 2000-19, Parcel 2
Size: 10.47 Acres
Zoning: Residential, multi-family subdistrict

Parcel 3:

Partition Plat 2000-19, Parcel 3
Size: 3.92 Acres
Zoning: Residential, multi-family sub district

Overview:

Analyze an approximate 17 acre site for new multi-family development.

Narrative:

The City of Boardman is considering a sales price from the owner of \$4.00 per square foot equal to \$3,068,366.00. The city is proposing to fund and install infrastructure as follows: extend Boardman Ave to Olson Road, extend Fourth Ave to Boardman Ave and extend Third Street to NE Front Ave. The public improvements would include a 60’ ROW, paved with shoulder, water and sewer to the future development sites. This would be funded by the city. MMHF has designed concepts with the intention of creating a vibrant new community for Boardman. The analysis proposes after-improvement value ranges attractive to multi-family and light industrial developers. The timeline for shovel ready and infrastructure served development sites is estimated to be late fall of 2026.

Vision for the site:

To arrive at the best use of any property it is important to look at it in a larger context, not as an isolated parcel, but as part of a larger vision. This is especially true of the 17 acre subject property on Olson Road, immediately west of the Sage Center and in proximity to the future hotel. Significant investment has been made for this area as a destination for both locals and travelers. The site should only be thought of as an important piece of a larger vision.

It's the larger vision we wanted to illustrate in the colored, freehand concept sketch. We see the Sage Center anchoring the east end of a mixed use sub district. Composed of civic, commercial and a mix of residential types, woven together by pedestrian connections and community open space. By bringing the mix of uses into a direct connection with the Sage Center, a "place" can result. It is the connections between varied spaces that often becomes the attraction, and are ultimately how a community defines itself.

The sketch is illustrating one way to begin building a place-making district that not only enhances Center, but uses that synergy to attract retail and other commercial activity. The larger portion of the 17 acres is then the perfect place to establish a new residential neighborhood, and the Sage Center is enhanced as a public amenity for locals and visitors. The vision includes small courtyards, plazas and a west facing amphitheater. Between scheduled events, the steps of the amphitheater are a great place to sit and have lunch, lounge, for groups to meet, and a place to congregate to watch the sunset. All told this vibrant sub district, perhaps to be known as the "Sage District" becomes the central place in North Boardman that people see as the center. The best uses will enhance community livability, create desire to live there, and drive property values.

Development Concept:

Based on the vision for the site, MMHF has prepared a preliminary site concept as follows:

1. 18 small multi-family lots for that could be utilized for 2/3/4 plexes, small homes with ADU's or cottage clusters.
2. On the large multi-family site, a yield study indicated that a project composed of 25, three story walk-up apartments building could yield 312 units. These would be a mix of 1,2 and three bedroom units.
3. The light industrial parcel, could be composed of small retail shops and work spaces, and create a connection from the Sage Center to the village square at the center of the multi-family development. The highest use of this site may be rezoning to commercial for retail uses.

The MMHF recommends a mix of rental and home ownership, based on feedback from the community over the past year.

Valuation:

The post improvement values, once infrastructure is completed in the fall of 2026 are affected by many factors such as:

- Projected employment growth
- Banking and interest rate climate
- Market demand- desire of those employed in Boardman to live in Boardman
- New retail services- grocery store, shopping, dining, etc.
- Recreational opportunities

A developer analyzing the properties today is typically forecasting 3 years out for the first completed and leased up units. For the success of a project of this scale it will likely require a deep public/private partnership. This could include long term ground leases, expedited permitting and flexible closings.

It is expected that for the large multi-family parcel to attract a qualified developer and investors that it would be necessary for long term master unit leases of a portion of the units from local employers to de-risk the investment. This is especially true of the first buildings. The proposed 40' x 100 lots, could host 2/3/4 plexes. This equates to a range of \$11,500 to \$15,000 of land cost per door if developed as 4 plexes. The proposed site concept for the large multi-family parcel is based on 1.75 parking spaces per unit and a not maximum density unit count for livability, resulting in 312 units. This equates to a range of \$6865.00 to \$8581.00 land cost per door. The theoretical maximum density for the large multi-family site, with 1.5 parking spaces per unit is 360 units and potentially reduced livability. The light industrial values are based on rezoning to commercial to allow retail and services.

Should the City have doubts about the project's ability to deliver unit counts in the ranges described above (for any reason), the risk of recouping the purchase price through subsequent land sales or leases increases.

DESCRIPTION	PRICE RANGES		QUANTITY	SUBTOTALS	Section 10, Item A.
40' x 100' lots- 2/3/4 plex options	\$46,000	\$60,000	18 lots	\$828,000	\$1,080,000
Large multi-family parcel- 312 units	\$200,000	\$250,000	11.79 acres	\$2,358,000	\$2,947,500
Light industrial if rezoned to commercial	\$4.00	\$5.20	126,000 Sqft	\$504,000	\$655,200
			TOTALS	\$3,690,000	\$4,682,700

The low end of the price range reflects Boardman staying largely as it is today- lacking the services that compel local employees to live there. The high end of the range reflects new services be operational and a best case market scenario.

Conclusion:

After deep analysis and in consultation with our network of developers and investors across the region and state, considering the growth projections for Boardman and the willingness of the city to collaborate with a future developer we would recommend purchasing the property. While there is no way to eliminate risk, it is more likely than not the that the city would not lose money in a worst case scenario. In a best case scenario, a vibrant new sub-district is created and the city makes solid returns on its investment.

I am available for any questions or clarifications you may need. We appreciate the opportunity to serve you and look forward to assisting in creating a thriving community in Boardman.

Sincerely,

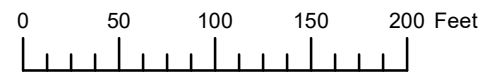
Ryan Olsen
Real Estate Development Lead
Missing Middle Housing Fund

Disclaimer:

This analysis may not reflect all recent zoning, permitting, market information, or any/all other factors that could influence the land in question's purchase price, subsequent sales price(s), or any proposed real estate transactions. The City should consult with qualified legal counsel before acting on any aspect of this real estate analysis. This is a point in time analysis to help guide the City, and should not be construed as definitive in any way.

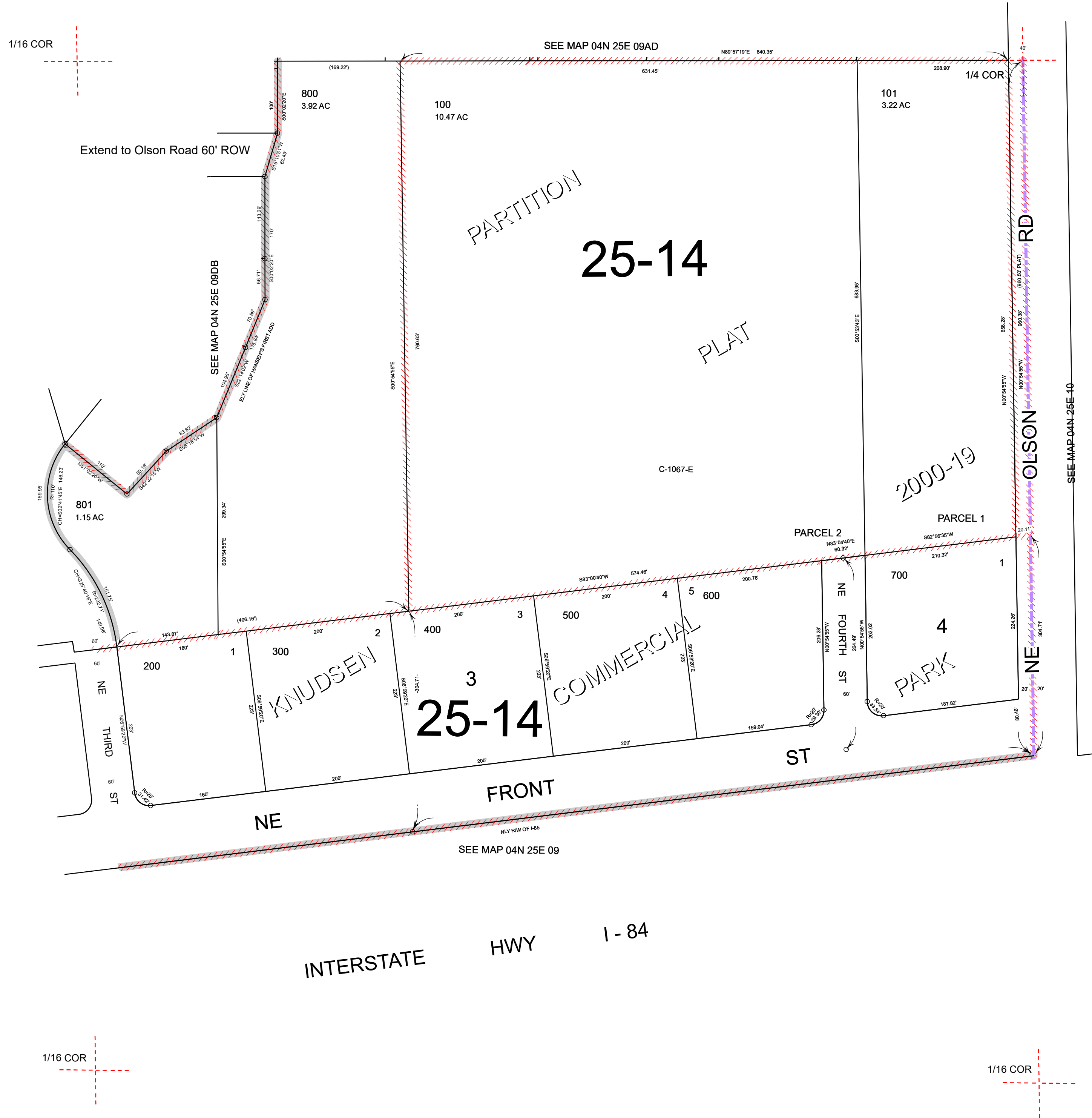


THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY



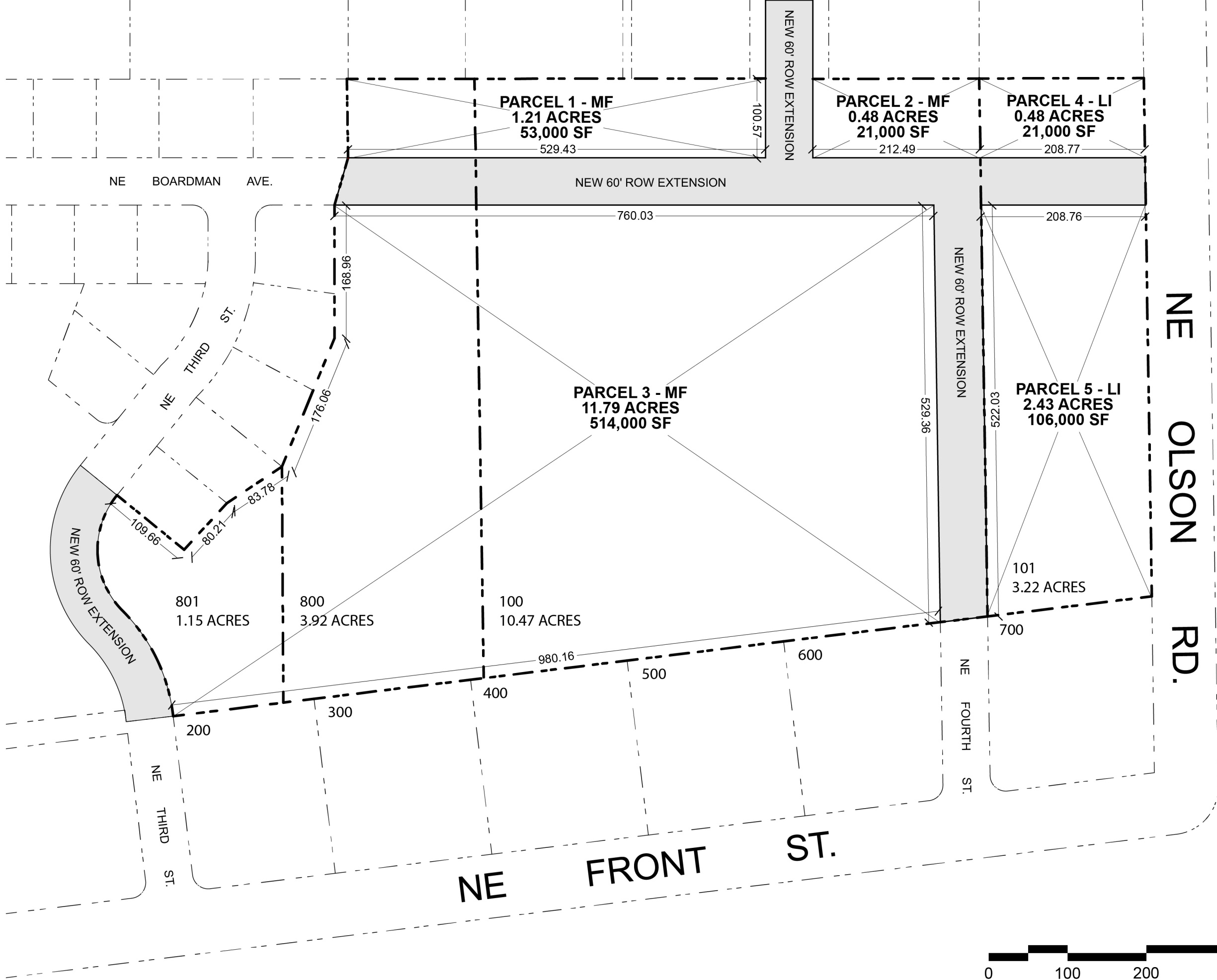
N.E.1/4 S.E.1/4 SEC.9 T.4N. R.25E. W.M.
MORROW COUNTY
1" = 100'

04N25E09DA
BOARDMAN



Revised: EB
07/18/2024

BOARDMAN
04N25E09DA



60 FOOT ROW TO BE
CONSTRUCTED CONNECTING:

BOARDMAN TO OLSON

FOURTH TO BOARDMAN

FOURTH TO COLUMBIA

THIRD TO THIRD



APRIL 30
2025

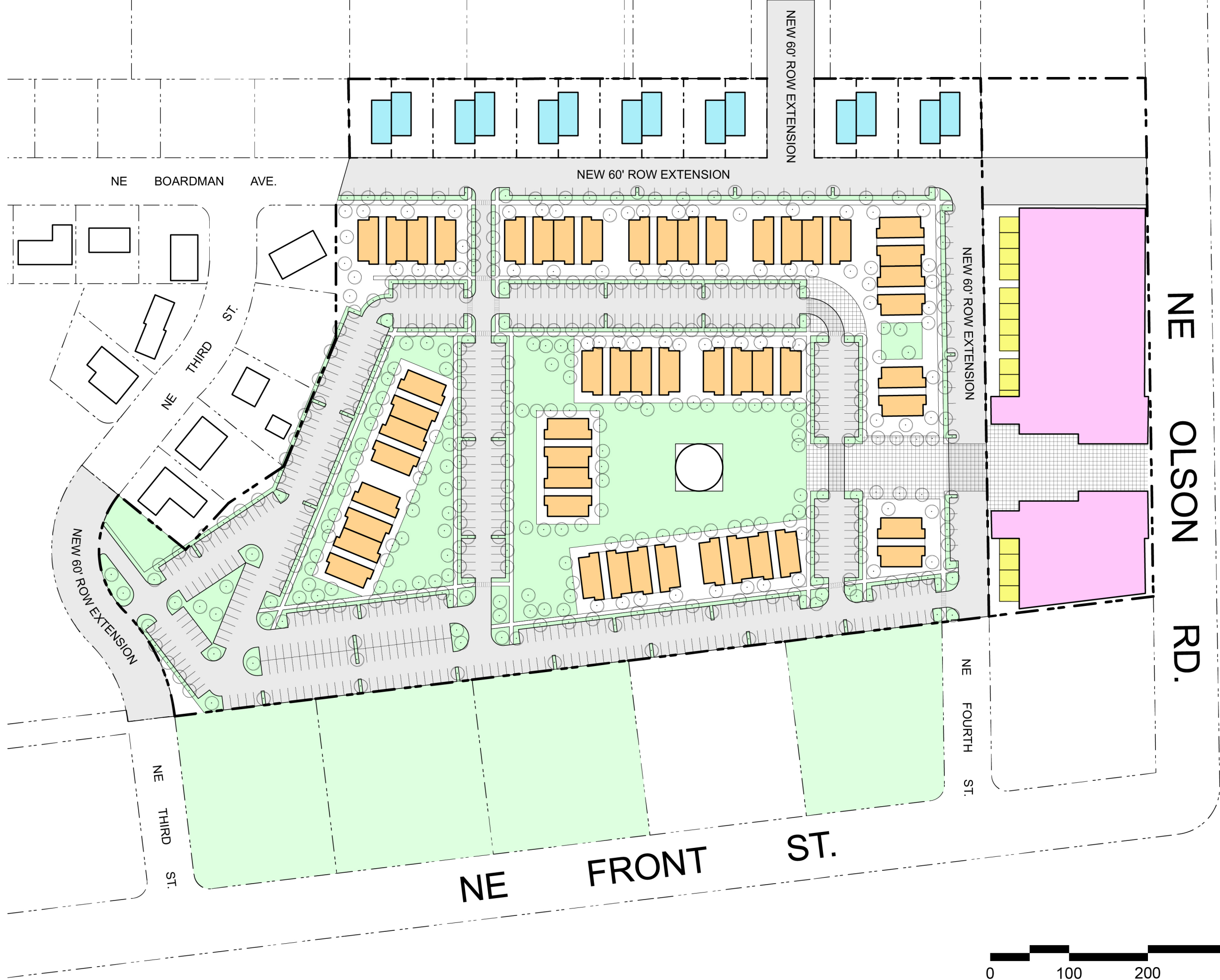
BOARDMAN CITY CENTER CONCEPT

PROPOSED DEVELOPMENT

Section 10, Item A.

LOTS 100, 101, 800, & 801
18.75 ACRES
815,000 SF
ZONES: R-MF, LI

- 312 MIXED MF UNITS
78,000 SF
- 14 TOWNHOME UNITS
20,000 SF
- 16 LIVE / WORK UNITS
16,000 SF
- MIXED RETAIL
70,000 SF





BOARDMAN POLICE DEPARTMENT
PATROL STATISTICS (UNAUDITED)
CALENDER YEAR 2025

Statistics	Jan.	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Total
Total Incidents	445	404	433	511	491								
Calls for Service	163	136	180	199	189								
Officer Initiated Incidents	282	268	253	312	302								
Traffic stops	157	131	126	174	160								
Other OIA Incidents	125	137	127	138	142								
Bus/Building Checks	7	14	13	14	7								
Veh/Ped check	59	81	70	79	73								
Total Officer Reports	51	43	47	51	51								
CIS Conversion	0	0	0	0	0								
Crash	3	2	0	1	1								
Felony	7	3	4	5	3								
Information Case	17	15	13	22	18								
Misdemeanor	18	16	21	15	21								
Violation	0	0	1	0	1								
Voided	3	2	1	1	2								
Unclaissified Reports	3	5	6	7	5								
Total Misdemeanor & Felony Arrest	18	10	22	14	21								
Misdemeanor Arrests	14	9	15	10	19								
Felony Arrests	4	1	7	4	2								
Total Citations	17	27	26	40	34								
Code	0	0	0	0	0								
Criminal	7	2	0	3	3								
Violation	16	25	26	37	29								
Unclassified	0	0	0	0	2								
FI's	1	1	1	1	2								

Note: Stats are from the 23rd of prior month to 22nd of current month.

Note: Calender year end summary report will project slight different totals due to RIMS variations,.

Total Permits Sold	28	39	42	46	80	67	142	66	28	27	40	100	83	870
--------------------	----	----	----	----	----	----	-----	----	----	----	----	-----	----	-----

	14	21	26	23	36	28	29	14	11	/	7	14	27	257
Permits Sold	14	21	26	23	36	28	29	14	11	/	7	14	27	257
Placement Permit	1	1	0	1	0	0	1	0	0	0	0	1	1	6
Home Construction	1	5	5	7	11	5	6	4	4	1	3	3	7	62
Multi Family Units	0	0	0	0	0	4	0	0	0	0	0	0	0	4

[illegible][illegible][illegible][illegible][illegible]

Public Works Department Report

Staffing & Training

- Hired a new Public Works employee
 - Provided CIS training to new hire
 - Initiated CDL training for staff
 - Started internship program with a high school student
-

Operations & Maintenance

- Troubleshoot operational issues at Lift Stations 1, 2, and 3
 - Continued troubleshooting on the new pump station and chlorine system
 - Performed maintenance and service on the vac truck, including fan repair
 - Serviced four police vehicles and the PD Hummer
 - Moved all materials out of the old Public Works shop
 - Completed sidewalk inspection and water pressure test inspections on Kunze and Yates Lane
 - Addressed water leaks at the Lagoon and Olive Ct
 - Re-energized the irrigation system around city parks
 - Added salt in the brine tank
 - Moved the sodium hypochlorite generator to the lagoon
-

City Parks and landscaping

- Repaired potholes throughout the city
 - Sprayed weeds citywide
 - Removed benches at the city park
 - Painted the pavilion and picnic tables
 - Opened and cleaned park restrooms
 - Planted bushes at Collector 3
 - Removed bushes and trees along SW Front and SE Front Streets
 - Poured a 4x12 concrete slab
 - Re-energized lagoon irrigation for Circle 52
-

Projects & Installations

- Installed multiple smart points throughout the city (67)
 - Installed new meters around the city (7)
 - GIS mapping completed on Kunze and Yates Lane
-

Sampling & Compliance

- Collected water and wastewater samples for OSU, DEQ, and OHA
-

Conferences & Development

- Luis Campos and Juan Cambero attended a four-day conference for continued education and networking

MEMORANDUM

To: Mayor Keefer and members of the City Council
 Cc: Brandon Hammond, City Manager
 From: Carla McLane, Planning Official
 Date: May 27, 2025
 RE: Planning Department Monthly Update

Strategic Planning Program: I am just back from a much needed 13-day vacation. But before I left, we got in a Transportation System Plan (TSP) Public Advisory Committee (PAC) meeting and a Parks Master Plan (PMP) Community Meeting. Earlier in May an Economic Opportunities Analysis (EOA) PAC meeting was also held. As always you can follow all of this at [this location](#) on the City's website.

- Transportation System Plan (TSP):** At the TSP PAC meeting held on May 13 we discussed Technical Memorandum #6 which begins the process of looking at proposed solutions. This will be the topic of the Joint Work Session with the Planning Commission scheduled for next Tuesday, June 3, at 5:30 pm. You can follow the TSP Update and the PAC [here](#).
- Economic Opportunity Analysis (EOA):** We are two PAC meetings in and are anticipating some deliverables from the consultant team soon. When those arrive, they will be posted to the City's website. You can follow the EOA PAC [here](#).
- Housing Needs Analysis (HNA):** Still on hold but the rulemaking is nearing completion so we should be able to create a Scope of Work and engage the consultant soon. The appointment of the PAC for this activity will also be coming in the next couple of months.
- Parks Master Plan (PMP):** There was a Community Meeting on May 13 that was well attended even though we ended up moving it indoors at the last minute. We are in the midst of the Park Naming contest which will close in early June. You can follow the PMP PAC [here](#).
- Boardman Development Code (BDC) and Comprehensive Plan (CP):** This consultant team is taking a very interesting approach to the Comprehensive Plan update with the next PAC meeting on Monday, June 2. You can follow the CP/BDC PAC [here](#).
- System Development Charge (SDC) Update:** Still on hold.

Other Programmatic work: Work is also progressing on other projects with a planning focus. Those include the:

- **Boardman Municipal Code (BMC):**
 - Addressing Ordinance: Work continues at the staff level.
 - Business License Ordinance: Work continues at the staff level.
 - Shipping Containers: Work continues at the staff level.
- **Tower Road:** The Morrow County Board of Commissioners’ decision has been appealed to the Land Use Board of Appeals by Jim and Kelly Doherty. Staff are working through next steps related to the appeal and the sale of the property.
- **Code Enforcement and Animal Control Program:** Current focus areas include abandoned vehicles, noise related to special events, and what to do with vacant lots. With it being spring there is also a focus on weed management for fire control.

Planning Reviews and Approvals: My intent here will be to add Planning Department actions that end in an approval for development. I will be cautious to protect the City Council’s role as the appeal body for any local decisions. And if there haven’t been any decisions this section may be blank.

- ✓ **Homes, homes, and more homes:** The Chaparral Phase II development may be changing ownership. This could help move the project more quickly.
- ✓ **Commercial Development:** Planning Commission has meetings on May 28 and June 26 with three requests for review. Once those make it through the Planning Commission process, I will share more.



City Manager April Report

The following May report will give an overview of the objectives accomplished this past month, as well as future plans:

1. In April, the city provided 220 garbage vouchers to community members, the most distributed in one single month. From 2021 to 2023 the City has allocated an average of 138 garbage vouchers. In 2024, the City moved from single months to combination months- April/May and October/November. Regardless of the distribution method, the City's goal is to provide community members with the ability to maintain their property. As another aspect of our *Keep Boardman Clean* initiative, the City will be increasing Garbage cans throughout the community. These containers will be placed on a concrete pad and have our new logo. These are simple ways to keep Boardman looking great!!
2. Please be on the lookout for the City's Consumer Confidence Report (CCR). This report states information on our water quality and includes lead and copper report, monitoring report on regulated contaminants and health information. The City also included *Boardman Happenings*, which gives an update on various projects throughout the city.
3. Our staff at city hall are "striving for clear communication". In order to reach this goal the city will regularly post information on the following media sources- city website, Facebook, Monthly Newsletter (included in North Morrow Times), Reader Board and Text/Email notifications.
4. Morrow County Public Transit and the City will be installing new bus stop signs to mark fixed route locations. A new **iTransitNW** app is also coming soon to help plan trips across our region. *You can follow Morrow County Public Transit on Facebook or call 541-676-5667 for updates.*
5. Safety Update:
 - a. The safety committee created a Hazard Reporting form. This document allows employees to report on any hazards in the workplace.
 - b. Quarterly safety inspections will take place the beginning of June.
 - c. As a city we strive for zero accidents. We continue to improve and enhance our safety program, trainings and adhere to state and federal standards.

Community Outreach....(This will be a regular section that I will include with each report. This is a way for myself and the council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.)

- | | |
|---------------------------------------|--|
| A. CREZ II and III | J. BCDA Economic Development |
| B. Comprehensive Plan Community Event | K. Architects West |
| C. Morrow County Public Transit | L. FFA Riverside Banquet |
| D. Morrow County Collaboration | M. Oregon Potato Company |
| E. Good Shepherd Health Care | N. Tower Road Development |
| F. Boardman Developer | O. Port of Morrow Collaboration |
| G. Willamette Partnership | P. LPSCC |
| H. Budget Committee | Q. Boardman Housing Advisory Committee |
| I. Port Commission Meeting | R. Morrow-Umatilla Drinking Water Steering Committee |

CAPITAL IMPROVEMENT PROJECTS
2024-25

General	PROGRESS	Cost Estimate
BPA Greenspace	June 1 st est. start	\$390,000
Planning		
Economic Opportunity Analysis	Aug est. completion	\$60,000
Transportation System Plan	Dec est. completion	Grant Funded
Parks Master Plan	July est. completion	\$40,000
Development Code	May 2026	\$150,000
Municipal Code	In-House	-----
Streets/Sidewalk		
S Main Project	May 30 th est. start	\$5,000,000
Water/Wastewater		
NE Front Sewer	June 1 st est. start	\$160,000
Bio Solids Removal	Summer 2025	\$1,250,000
Headworks Screen & Septage Receiving Station	2025-26 Budget	\$1,050,000

PUBLIC NOTICE

Boardman City Council

Tuesday June 3, 2025 at 7:15 PM

**Boardman City Hall
200 City Center Circle, Boardman, OR**

Public Hearing – 2025-26 Budget Adoption Hearing

The purpose of this hearing will be to discuss the budget for the fiscal year beginning July 1, 2025, as approved by the City of Boardman Budget Committee. A copy of the City Budget document may be found on the city's website at www.cityofboardman.com.

Ordinance 4-2025

In accordance with City of Boardman Charter of 2024 Section 4.2 b, the Boardman Mayor, City Councilors, and City Staff will assemble on this date to consider Ordinance 4-2025, an ordinance to approve an amendment to the Boardman Municipal Code removing Chapter 1.12 Contract Review Board

Executive Session - ORS 192.660 (2)(d)

The purpose of this executive session is for the City Council members to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

This is a public meeting where deliberation of the City Council will take place. Any person may appear at the meeting and discuss the proposed with the City Council.

(s) Amanda Mickles
City Clerk

Posted: May 27, 2025

AVISO PÚBLICO

El Ayuntamiento de Boardman

Martes 3 de junio de 2025 a las 19:00 h

**Ayuntamiento de Boardman
200 City Center Circle, Boardman, OR**

Audiencia Pública – Audiencia de Adopción del Presupuesto 2025-26

El propósito de esta audiencia será tratar el presupuesto para el año fiscal que comienza el 1 de julio de 2025, según lo aprobado por el Comité de Presupuesto de la Ciudad de Boardman. Puede encontrar una copia del documento del Presupuesto Municipal en el sitio web de la ciudad: www.cityofboardman.com.

Ordenanza 4-2025

De conformidad con la Sección 4.2 b) de la Carta de la Ciudad de Boardman de 2024, el Alcalde, los Concejales y el personal municipal de Boardman se reunirán en esta fecha para considerar la Ordenanza 4-2025, una ordenanza para aprobar una enmienda al Código Municipal de Boardman que elimina el Capítulo 1.12 de la Junta de Revisión de Contratos.

Sesión Ejecutiva - ORS 192.660 (2)(d)

El propósito de esta sesión ejecutiva es que los miembros del Concejo Municipal deliberarán con las personas designadas por el órgano de gobierno para llevar a cabo las negociaciones laborales.

Esta es una reunión pública donde se llevarán a cabo las deliberaciones del Concejo Municipal. Cualquier persona puede asistir a la reunión y discutir la propuesta con el Concejo Municipal.

(f) Amanda Mickles
Secretaria Municipal

Publicado: 27 de mayo de 2025