



May River Watershed Action Plan Advisory Committee Meeting

Thursday, July 23, 2026 at 3:00 PM

**Theodore D. Washington Municipal Building, Henry “Emmett” McCracken Jr. Council Chambers,
20 Bridge Street, Bluffton, SC**

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ADOPTION OF MINUTES

- [1.](#) Adoption of April 23, 2026 Meeting Minutes

IV. PUBLIC COMMENT

V. NEW BUSINESS

- [1.](#) WAPAC Strategic Plan Priorities for FY27-FY28 - Beth Lewis, Watershed Resilience Manager
- [2.](#) Election of Officers - Beth Lewis, Watershed Resilience Manager

VI. OLD BUSINESS

1. Proposed Ordinance to Amend the Town of Bluffton Code of Ordinances, Chapter 23 – Unified Development Ordinance, Article 5 – Design Standards, Sec. 5.10 (Stormwater); and Article 9 – Definitions and Interpretation, Sec. 9.2 (Defined Terms) Update - Beth Lewis, Watershed Resilience Manager
- [2.](#) Beautification Committee Storm Drain Marking Program Update – Beth Lewis, Watershed Resilience Manager

VII. DISCUSSION

VIII. ADJOURNMENT

NEXT MEETING DATE: OCTOBER 22, 2026

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.

Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.

**Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here:*

<https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>

Public comment is limited to 3 minutes per speaker.

May River Watershed Action Plan Advisory Committee Meeting

The Rotary Community Center, 11 Recreation Court, Bluffton, SC, 29910

April 23, 2026

I. CALL TO ORDER

Acting Chair Stokes called the meeting to order at 3:03 PM.

II. ROLL CALL

PRESENT

Chris Shoemaker

Amber Kuehn

Acting Chair Al Stokes

Jessie White

Chris Kehrer

ABSENT

Chair Stan Rogers

Larry Toomer

III. ADOPTION OF MINUTES

1. Adoption of March 9, 2026 Meeting Minutes

Motion to adopt the March 9, 2026 meeting minutes was made by Stokes, Seconded by Mr. Shoemaker.

Voting Yea: Kuehn, White, and Kehrer

IV. PUBLIC COMMENT

None

V. NEW BUSINESS

1. Introduction of New Stormwater Technician – Andrea Moreno, Watershed Division Manager

Ms. Moreno introduced Marrisa D'Angola, the Town's new Stormwater Technician, to the committee and provided her biography. The committee welcomed Ms. D'Angola to the Town.

2. Amendments to the Town of Bluffton Code of Ordinances, Chapter 23 – Unified Development Ordinance (UDO) Relating to Wetlands, Article 5 – Design Standards, Sec. 5.10 (Stormwater); and Article 9 – Definitions and Interpretation, Sec. 9.2 (Defined Terms) – Andrea Moreno, Watershed Division Manager

Ms. Moreno provided a staff report outlining a proposed ordinance to amend the Town of Bluffton's Municipal Code, which includes updates to Chapter 23 – Unified Development Ordinance, Article 5 – Design Standards, Sec. 5.4 (Wetlands) and Sec. 5.10 (Stormwater); and Article 9 – Definitions and Interpretation, Sec. 9.2 (Defined Terms). She addressed committee questions during and after the presentation, requested feedback on existing definitions and proposed revisions, and discussed the development methods of a Bluffton-specific wetland

mapping tool. After responding to questions and noting feedback, Ms. Moreno requested the committee recommend approval to Town Council. A motion to recommend approval to Town Council of a Proposed Ordinance to amend the Town of Bluffton's Municipal Code of Ordinances, Chapter 23 – Unified Development Ordinance, Article 5 – Design Standards, Sec. 5.10 (Stormwater); and Article 9 – Definitions and Interpretation, Sec. 9.2 (Defined Terms) was made by Ms. White, Seconded by Mr. Kehrer.

Voting Yea: Shoemaker, Kuehn, and Acting Chair Stokes

VI. OLD BUSINESS

1. May River Watershed Action Plan Project Implementation Status Report - Dan Rybak, Project Manager

Mr. Rybak opened the staff presentation with an update on projects implemented under the May River Watershed Action Plan, including septic-to-sewer initiative in coordination with BJWSA, as well as proposed and ongoing impervious surface restoration projects. He also provided updates on the Bridge St. Streetscape and the Pritchard St. Streetscape and Drainage Improvement projects. Ms. Lewis concluded the report with updates on the status of the Microbial Source Tracking (MST) program and development of a PCSWMM model. Acting Chair Stokes suggested an in-person update from the consultants regarding the PCSWMM modeling at a future meeting.

2. Town Resilience Planning and WAPAC Strategic Plan Priority Update - Beth Lewis, Watershed Resilience Manager

Ms. Lewis provided a brief update on the resiliency plan development, referring to the detailed presentation and discussion held at the March 9, 2026, special meeting. She noted that the contract for this resiliency plan will be presented to Town Council for approval on May 12, 2026. The committee expressed support for the initiative and Mr. Kehrer suggested members attend May 12, 2026, Town Council meeting to demonstrate that support. Ms. White also reminded staff of a prior discussion to provide the committee with monthly data updates where possible.

VII. DISCUSSION

None

VIII. ADJOURNMENT

Motion to adjourn at 4:19 PM made by Mr. Kehrer, Seconded by Mr. Shoemaker.

Voting Yea: Acting Chair Stokes and White

NEXT MEETING DATE: JULY 23, 2026



FY27-FY28 Strategic Plan WAPAC Priorities

July 23, 2026

Beth Lewis, Watershed Resilience Manager



1

Agenda

Background

WAPAC FY27-FY28 Strategic Plan Priorities
and Next Steps

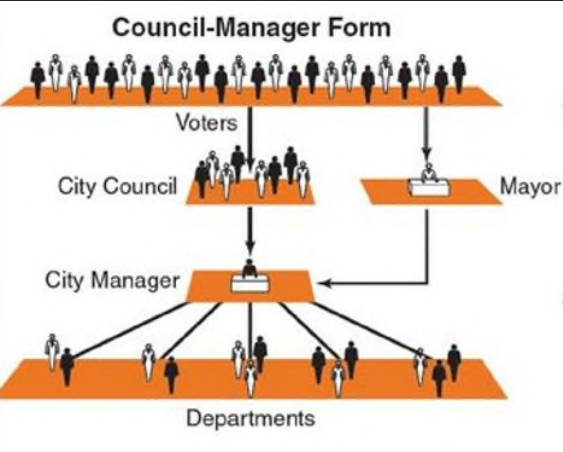


2026

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Background



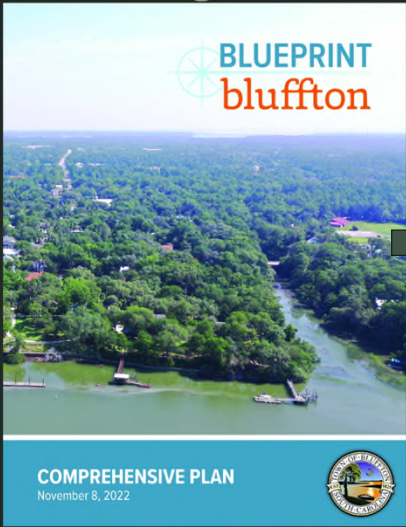
Projects & Watershed Resilience



Watershed Management Division

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Background



STRATEGIC FOCUS AREAS

- AFFORDABLE AND/OR WORKFORCE HOUSING
- COMMUNITY QUALITY OF LIFE
- ECONOMIC GROWTH
- FISCAL SUSTAINABILITY
- INFRASTRUCTURE
- MAY RIVER AND SURROUNDING RIVERS AND WATERSHEDS**
- TOWN ORGANIZATION

PAGE 10
TOWN OF BLUFFTON STRATEGIC PLAN FISCAL YEARS 2025-2026

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Background: Strategic Plan

- Assist the Town with implementing its Vision and Mission and requires collaboration between Town Council, Town Manager, and Staff.
- Used to:
 - Develop the Town’s operating budget.
 - Consider revisions to capital improvement projects.
 - Develop new projects and assign them to Staff for execution.
 - Implement projects and initiatives already approved in existing Town plans.
 - Determine an agreed upon process and schedule to prioritize projects & revise as necessary.
- Current plan will be guiding framework for FY27-FY28

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Background: WAPAC FY27-FY28 Priorities

- On July 24, 2025, the May River Watershed Action Plan Advisory Committee (WAPAC) recommended and prioritized a list of May River Watershed Action Plan Strategic Plan initiatives for Town Council’s consideration.
- Town Council held a Strategic Planning Workshop on 11/06/25.
- Town Council voted to approve a Resolution to approve the Strategic Plan for Fiscal Year 2027.
 - This Plan includes the WAPAC’s seven (7) priorities.

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WAPAC FY27-FY28 Priorities

1. Evaluate the recommendations and projects that arise from the Town’s stormwater model XPSWMM to PCSWMM conversion. This will include examining the 2021 May River Watershed Action Plan Model Report Impervious Surface Restoration Water Quality projects and locations to help demonstrate their effectiveness for both water quality and water quantity. (May River Watershed Action Plan Model Report).

NEXT STEPS:

- McCormick Taylor, Inc. developed the updated PCSWMM water quality model for the May River headwaters, incorporating all current Water Quality Program data.
- FY27 funding allocated for WAPAC Priority 1 and work underway as of July 1.
- Action Plan project evaluation to WAPAC in October 2026.

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WAPAC FY27-FY28 Priorities

2. Complete annual reviews of the stormwater regulations and Design Manual in the Unified Development Ordinance, particularly the Better Site Design element, to ensure intended outcomes are being met and modify the regulations if necessary (Town Comprehensive Plan, R2.1).

NEXT STEPS:

- Anticipated to begin in early 2027.
- Includes public comment periods.
- WAPAC will participate in the approval process, as with prior stormwater ordinance revisions.

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WAPAC FY27-FY28 Priorities

3. Advance the development of targeted best management plans, both structural and non-structural, tailored to the needs of each sub-basin within the May River Watershed. These plans should utilize insights from the May River Baseline Assessment Update, Resilience Analysis, Comprehensive Drainage Studies, Town Water Quality Program data, and other relevant sources. The objective is to develop specific solutions for each sub-basin that include but are not limited to seeking public-private partnerships, exploring education and outreach solutions, and strengthening ongoing collaborations with local governments and universities aimed at improving water quality and reducing flooding. (May River Baseline Assessment Update, Resilience Analysis, Comprehensive Drainage Studies, and Town Water Quality Program data).

NEXT STEPS:

- FY27 funds allocated for this WAPAC priority.
- Staff to develop anticipated timeline for development of individual plans.
- Staff to seek WAPAC input into draft best management plans.

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Background: WAPAC FY27-FY28 Priorities

4. Establish a Resilience Plan for adaptation to coastal impacts from changing environmental conditions (“rain bombs” and sea level rise) on stormwater runoff water quality and quantity. Develop strategies, policies, and ordinances aimed at increasing resilience and reducing long-term risks. Assess the environmental resilience of stormwater ponds to changing climate conditions for retrofit opportunities, e.g. ensuring ponds have capacity to hold rain events. (Town Fiscal Year 25-26 rollover)

BACKGROUND:

- At the May 12, 2026 meeting, Town Council approved a contract with RK&K and Biohabitats to develop the Town Resilience Plan. Project underway, with Task 1 in progress.

NEXT STEPS:

- Final plan development, presentation, and adoption are scheduled over a two-year timeline.
- Stakeholder engagement is anticipated to begin in August or September 2026.

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WAPAC FY27-FY28 Priorities

- 5. Establish a policy to guide public-private partnerships to implement Action Plan projects/retrofits within neighborhoods, utilize stormwater ponds for irrigation, and coordinate with property management companies to capitalize on forecasted private improvement projects to incorporate stormwater retrofit opportunities. (May River Watershed Action Plan and Town Fiscal Year 25-26 rollover).

NEXT STEPS:

- Staff to develop timeline for development of internal policy to guide public-private partnerships.

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WAPAC FY27-FY28 Priorities

- 6. Examine opportunities at the time of Intergovernmental Agreements involving the Town of Bluffton, the Beaufort-Jasper Water & Sewer Authority, Beaufort County Government, and any other parties to safeguard zoning densities of the May River Community Preservation (referred to as MRCP or the CP District). The aim is to preserve the low density and rural character of the existing corridor. Also, examine opportunities at the time of each agreement for bacteria source-reduction from septic systems (sewer extension & connection) and from the wastewater system, e.g. asset inventory, inspection, maintenance and prioritization for replacement plan. (Town Comprehensive Plan, R2.2 and Town Fiscal Year 25-26 rollover).

NEXT STEPS:

- As opportunities arise.

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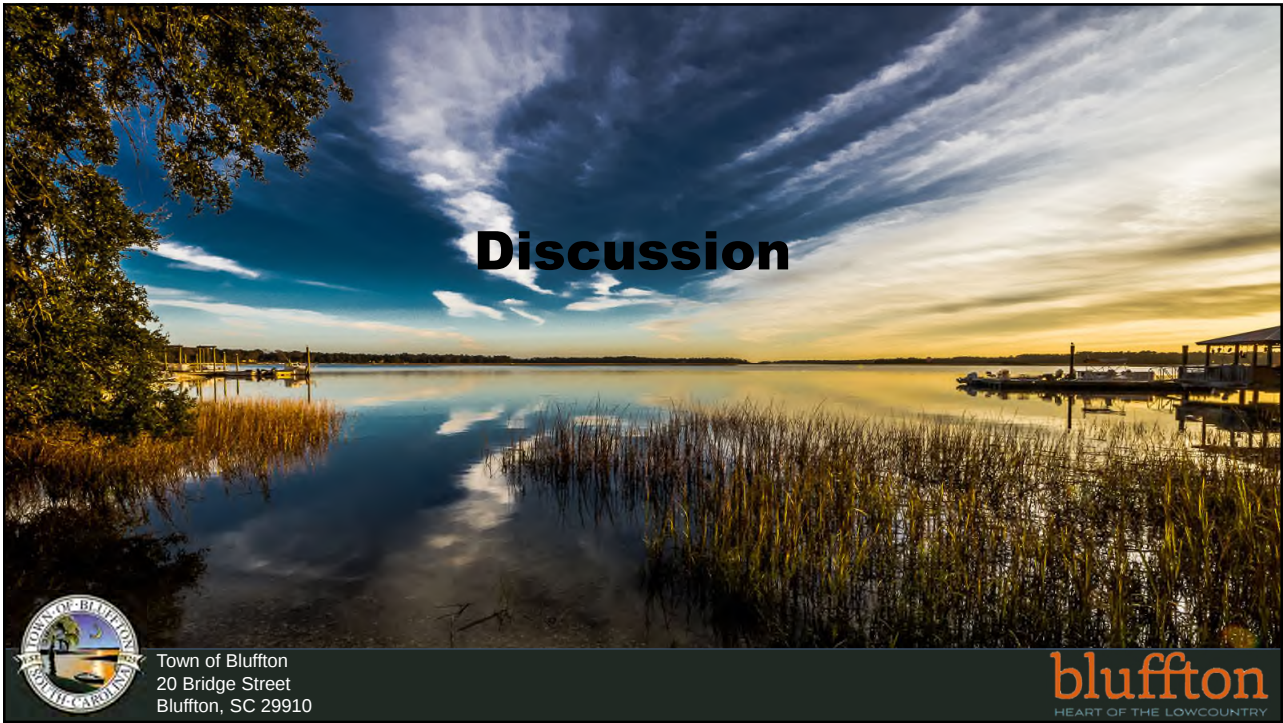
WAPAC FY27-FY28 Priorities

7. Examine public-public partnership (PuPs) opportunities with the South Carolina Department of Transportation (SCDOT) to focus on capturing stormwater runoff from bridges. Prioritize the SCDOT overpasses on Bridge Street at Heyward and Huger Coves, based on findings from the May River Baseline Assessment Update. Maintain communication with SCDOT to implement additional stormwater retrofits within the constraints of roadway improvement or maintenance projects. (May River Baseline Assessment Update and Town Fiscal Year 25-26 rollover).

NEXT STEPS:

- As opportunities arise.
- Comprehensive Drainage Projects and Asset Owner Reports.

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RESOLUTION

**ADOPTING THE RULES OF PROCEDURE FOR THE TOWN OF BLUFFTON
MAY RIVER WATERSHED ACTION PLAN ADVISORY COMMITTEE**

WHEREAS, the Town of Bluffton May River Watershed Action Plan Advisory Committee was established by Town Council Resolution on May 8, 2012 (Establishing Resolution), and further defined by an amended Town Council Resolution on December 12, 2017 (Amended Resolution), for the purpose of offering guidance and assistance to the Town of Bluffton Town Council on matters impacting the environmental health of the Town of Bluffton and the May River Watershed Action Plan; and

WHEREAS, the May River Watershed Action Plan Advisory Committee shall adopt these Rules of Procedure by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF BLUFFTON MAY RIVER WATERSHED ACTION PLAN ADVISORY COMMITTEE AS FOLLOWS:

1. The May River Watershed Action Plan Advisory Committee hereby adopts the Rules of Procedure which are attached and incorporated as "Exhibit A" hereto.

THIS RESOLUTION SHALL BE EFFECTIVE IMMEDIATELY UPON ADOPTION.

SIGNED, SEALED AND DELIVERED AS OF THIS 22ND **DAY OF** MARCH, 2018.


Chair

ATTEST:

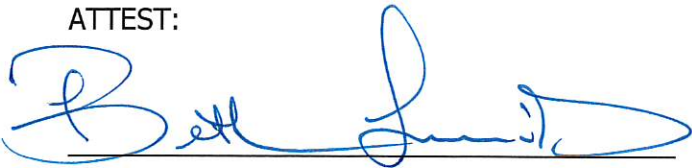

Secretary

Exhibit A

Town of Bluffton May River Watershed Action Plan Advisory Committee

Rules of Procedure

Section 1. Establishment.

The Town of Bluffton May River Watershed Action Plan Advisory Committee (Committee) was established by Town Council Resolution on May 8, 2012 (Establishing Resolution), as amended by Town Council Resolution on December 12, 2017 (Amended Resolution), for the purpose of offering guidance and assistance to the Town of Bluffton Town Council on matters impacting the environmental health of the Town of Bluffton and the May River Watershed Action Plan.

Section 2. Rules.

The Committee is adopting these Rules of Procedure by Resolution.

Section 3. Membership.

A. Appointment. The Committee shall consist of seven (7) voting members comprised of six (6) at-large members and one (1) Town of Bluffton Town Council Member appointed by Town Council in accordance with the Amended Resolution. A vacancy in membership must be filled for the unexpired term by Town Council appointment. Committee members shall serve without compensation. No at-large member of the Committee shall hold any other public office or elected position in the Town, other municipalities within Beaufort County, or Beaufort County.

B. Officers. The Chair and Vice-Chair shall be elected annually in July, or as soon thereafter as possible, by a majority vote of members present and qualified to vote who shall perform the following duties:

1. The Chair shall be a voting member of the Committee and shall:

- i. Call meetings of the Committee to order;
- ii. Call Special Meetings of the Committee;
- iii. Preside at meetings and hearings;
- iv. Sign documents for the Committee;
- v. Have decisions of the Committee delivered to parties; and
- vi. Perform other duties approved by the Committee.

2. The Vice-Chair shall preside over the meeting or hearing and perform the required duties set forth in Section 3.B.1 of these Rules of Procedure in the absence of the Chair. In the absence of the Chair and Vice-Chair, an acting Chair shall be elected by a majority vote of members present and qualified to vote.

C. Secretary. The Watershed Management Division Manager, or their designee, shall serve as Secretary and shall perform the following duties:

1. Provide notice of meetings and Public Hearings;
2. Assist the Chair and Staff in preparation of agenda and supporting material;
3. Keep minutes of meetings and hearings;
4. Maintain Committee records as public records;
5. Attend to Committee correspondence;
6. Deliver decisions of the Committee to parties; and
7. Perform other duties normally carried out by a Secretary.

- D. Removal. A member shall notify the Secretary of an absence 24 hours before the scheduled meeting. Town Council may remove any member after written notice in accordance with Code of Ordinances of the Town of Bluffton Chapter 3, Section 3.2(d).

Section 4. Education and Training.

- A. Town Manager Boards and Commissions Training. The Town Manager may develop and implement such periodic training sessions as may be reasonable and appropriate for members of Boards, Commissions, Committees, and Staff liaisons. Such training may include basic provisions of parliamentary procedure, the role of municipal government in the regulatory context, the extent of authority delegated to Boards, Commissions, and Committees by Town Ordinances, and other topics the Town Manager deems appropriate. Attendance by members of Boards, Commissions, Committees, and Staff liaisons shall be mandatory. Failure to attend Town sponsored training without an excused absence for just cause may be cause for removal.
- B. Yearly Boards and Committee Updates. Not less frequently than once annually, the Town Manager may convene a meeting of all Chairs of the Boards, Commissions, and Committees for purposes of allowing the Chairs to share experiences in addressing issues of process and procedure. Not less frequently than once annually, the Engineering Director, or their designee, shall present an update to Town Council of the Committee's activities for the previous 12 months at a regularly scheduled Town Council meeting.

Section 5. Voting/Quorum.

- A. Quorum. A majority of the members of the Committee shall constitute a quorum. A quorum shall be present before any business is conducted other than rescheduling the meeting.
- B. Voting. A member must be present to vote. Each member shall vote on every question unless disqualified by law. The Committee may deliberate and make final disposition of a matter by a majority vote of members present and qualified to vote. Deliberating and voting shall be done in public.

Section 6. Ethics.

- A. Ethics Reform Act. The Committee and its members shall adhere to the *South Carolina Ethics Reform Act*, (S.C. Code of Laws, Title 8, Chapter 13).

- B. Disqualification. The question of disqualification shall be decided by the member affected, who shall announce the reason for disqualification, provide the Secretary with a completed Recusal Form, have it placed in the minutes, and refrain from deliberating or voting on the question in any way.
- C. Ex Parte Contact. Any ex parte contacts with applicants, opponents, or other parties of interest in a matter to come before the Committee shall be reported at the earliest opportunity to the Chair. It shall be considered the duty of Committee members to conduct themselves in a manner that will discourage such contact.
- D. Expressions of Bias. Committee members shall avoid all situations and circumstances that may lead to bias or prejudice in manners presented to the Committee. No Committee member shall offer expressions of individual opinion regarding any matter of consideration by the Committee prior to the meeting.

Section 7. Meetings.

- A. Robert's Rules of Order. The current edition of *Robert's Rules of Order* shall govern the conduct of meetings except as otherwise provided by these Rules of Procedure.
- B. Meeting Schedule. The Committee shall adopt an annual meeting schedule. Each November, the Committee shall adopt, publish, and post its schedule of meetings for the next calendar year. Meetings shall be held at the Theodore D. Washington Municipal Building located at 20 Bridge Street, or a designated public building, and shall be open to the public. Meetings may be cancelled by the Director of Engineering if there is no business before the Committee.
- C. Agendas. The Secretary shall post the meeting agenda at least five (5) days prior to each regular meeting by notice delivered to the local news media, interested citizens and posting at Town Hall. Special meetings may be held at the call of the Chair or a majority of the Committee upon twenty-four (24) hours by notice delivered to the local news media, interested citizens and posting at Town Hall.
- D. Agenda Amendment. Items may only be added to the agenda at a meeting pursuant to the regulations set forth in the *South Carolina Code of Laws Title 30 Chapter 4 Freedom of Information Act*.
- E. Conduct of Meeting. In matters brought before the Committee for public meeting, the normal order to hear the agenda item, subject to modification by the Chair, shall be:
 - 1. Statement of matter to be heard;
 - 2. Presentation by Staff or Invited Speaker;
 - 3. Staff Remarks;
 - 4. Committee Comments and Questions;
 - 5. Final Staff Remarks; and
 - 6. Motion, 2nd to the motion, discussion of the motion, and vote of the Committee.
- F. Public Comment. Members of the public desiring to be heard by the Committee during the Public Comment agenda item or during a Public Hearing must provide written notice to the Secretary before the start of the meeting. Members of the

public shall be recognized by the Chair before stating their business and shall be limited to three (3) minutes. Members of the public shall avoid disrespect to the Committee, Town Staff, and other members of the meeting.

- G. Recess. A recess may be called by the Chair or by a majority vote of members present and qualified to vote. The Chair shall state the duration of the recess and time the meeting will recommence before the recess begins. The recess start and end time shall be recorded in the minutes.

- H. Executive Session. The Committee may enter Executive Session as set forth in the *South Carolina Code of Laws Title 30 Chapter 4 Freedom of Information Act*. The Committee may request the attendance of non-members as they deem appropriate. All proceedings of Executive Sessions are confidential and attendees are honor bound not to divulge the proceedings.

- I. Workshops. The Committee may periodically hold workshops to discuss issues and general policies and procedures to determine the necessity for future action. No formal action shall be taken at the workshop. Workshop sessions shall be open to the public.

- J. Stakeholder Involvement Public Meetings. The Committee may be involved in public meetings that provide opportunities for stakeholder involvement in updating the May River Watershed Action Plan.

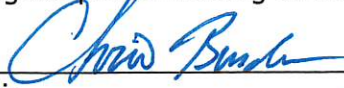
- K. Minutes. The Secretary shall prepare minutes of each meeting showing the vote of each member upon each question, and if members are absent or failing to vote. The minutes shall also document the Committees examinations and other official actions. The minutes shall be approved by a majority vote of members present and qualified to vote at the next regular meeting. Minutes shall be maintained as public records in the Department of Engineering.

- L. Decisions of the Committee in Writing. All final decisions of the Committee must be in writing which may include recommendations forwarded to Town Council, letter, or other documents issued by the Engineering Director. Decisions shall be permanently filed in the Department of Engineering as a public record.

Section 8. Amendment and Adoption.

These Rules may be amended at any regular meeting of the Committee by a majority vote of members present and qualified to vote at least seven (7) days after the written amendment is delivered to the members.

These rules were adopted by a majority vote of members present and qualified to vote at a regular public meeting on March 22, 2018.



 Chair

ATTEST: 

Secretary

CODE OF ORDINANCES FOR THE TOWN OF BLUFFTON

Chapter 3. Boards, Committees and Commissions Terms, Appointments and Qualifications

Section. 3.1. Definitions.

Board: A body established by the Town of Bluffton or laws of the state of South Carolina to advise council and its staff in appropriate matters as set forth by its charter, and/or perform such other functions granted to the group by the enabling statute or ordinance and any other amendments thereto.

Committee: An ad hoc group established to advise Council in matters for which the group is organized.

Commission: An organization with authorities, limitations and responsibilities as specified by the laws of the South Carolina.

Section. 3.2. Membership.

(a) Number of members

- 1) The Board, Committee or Commission shall have odd number of voting members of no less than three, nor more than nine unless modified by individual charter. The Board, Committee or Commission may also include one nonvoting member serving ex-officio as designated by the Town Manager or Town Council.

(b) Term

- 1) Terms shall apply to those Boards, Committees or Commissions for which Town Council has established terms lengths.
- 2) Board, Committee or Commission members shall serve at the pleasure of Town Council for a whole-year term of 3 years.
- 3) Any partial term in excess of one-half plus one day of a full term shall not be considered as a full term.
- 4) Any partial term less than half the full term shall be considered a full term.
- 5) Members shall serve until their successors are appointed and qualified.

Chapter 3. Boards, Committees And Commissions Terms, Appointments and Qualifications

- 6) No reappointment can be considered less than 30 days prior to the expiration of a particular term.
 - 7) Board, Committee or Commission terms as established by Town Council begin July 1 and end June 30.
 - 8) Establishment of a new Board, Committee or Commission will start with staggered terms of one year, two years and three years divided evenly as possible between the new members starting July 1 and ending June 30 for each term.
- (c) Selection criteria.
- 1) Town Council shall appoint Board, Committee or Commission members with consideration for demographic representation and the following:
 - 2) Knowledge and experience relevant to the needs of the particular Board, Committee or Commission;
 - 3) Diverse representation of backgrounds, professions and viewpoints;
 - 4) Diverse geographic representation of the Town; and
 - 5) Potential dual membership on more than one Board, Committee or Commission.
- (d) Removal from Board/Committee/Commission.
- 1) The Town Council has the absolute authority to remove a member, with or without cause, upon a majority vote of Town Council
 - 2) A member shall be removed automatically for:
 - i. Absence from more than 1/3 of the Board, Committee or Commission meetings per annum whether excused or unexcused;
 - ii. Failure to attend any three consecutive regular meetings;
 - iii. Violation of subsection (e) below.
- (e) Conflict of interest.
- 1) Conflicts of interest and disqualifying economic interests shall, in the first instance, be governed by the South Carolina

Chapter 3. Boards, Committees And Commissions Terms, Appointments and Qualifications

Ethics Reform Act of 1991, as amended. Conflict of interest shall be handled in the following way.

- 2) Upon making application for membership on a Board, Committee or Commission, all members shall certify they do not have a conflict of interest.
 - 3) Upon appointment, members shall disqualify themselves from voting or otherwise participating in any particular issue, which may arise, in which they have a conflict of interest or disqualifying economic interest, as required by S.C. Code Section 8-13-700(B).
 - 4) A member, who has an actual or known potential conflict of interest, shall take such action as is required by the South Carolina Ethics Reform Act of 1991, as amended and abstain from voting and discussing the issue, which is the subject of a conflict.
- (f) Registered voter.
- 1) Board, Committee or Commission members shall hold a valid voter registration card in Beaufort County.
- (g) Quorum.
- 1) Quorum means a simple majority of the members serving.

Section. 3.3. Chairman and Vice Chairman.

The Board, Committee or Commission shall elect a chairman and a vice chairman, by simple majority of the voting members during their first meeting in July. The chairman and the vice chairman shall serve for one year and shall be eligible for re-election to serve in that post for as long as that individual remains a member of that Board, Committee or Commission.

Section. 3.4. Compensation.

Members of Boards, Committees or Commission shall serve without pay. However, they may be reimbursed for expenses incurred in the discharge of their duties, with prior approval of the Town Manager, subject to the provisions of their respective charter.

Section. 3.5. Support.

Town staff and resources shall be provided to any Board, Committee or Commission on an ongoing basis, or on a case-by-case basis, at the sole discretion of the Town Manager.

Section. 3.6. Compliance.

Boards, Committee or Commission covered by the Municipal Code of the Town of Bluffton or laws of the state of South Carolina must follow the Town of Bluffton policies that may be implemented or adopted from time to time.

Section. 3.7. Minutes.

The Chairman of each Board, Committee or Commission shall keep or cause to be kept activities of each body, including minutes of all meetings.

(Ord. No. 2012-01, 2-20-2012; Ord. No. 2012-08, 11-13-2012)



Beautification Committee Storm Drain Marking Program Update

Presentation to May River Watershed Action Plan Advisory Committee
Beth Lewis
Department of Projects & Watershed Resilience
7/23/26

1



Program Overview and Current Status

- Purpose: Use student-created artwork on storm drains to increase public awareness of the stormwater drainage system and ways to protect local waterways.
- Middle and high school students submitted original artwork following assigned themes and clean-water messaging guidelines.
- Four winning designs were selected.
- Winning designs will be installed on Staff-selected storm drains throughout the Historic District.

2



Title: *What Goes Here, Flows There*
Student: Ariella Di Palma
School: Cross Schools
Theme: What Goes Here, Flows There



3



Title: *Be Mindful-We All Share the Same Ocean*
Student: Avery Lindberg
School: River Ridge Academy
Theme: All Drains Lead to the Ocean



4



Title: *Never Litter. Love The May River*
 Student: Laura DuBose
 School: Hilton Head Christian Academy
 Theme: No Trash, No Chemicals, No Excuses



5



Title: *Keep Bluffton Flowing*
 Student: Ethan Fernandez
 School: Bluffton High School
 Theme: Be Part of the Solution, not Water Pollution



6