

# Affordable Housing Committee Meeting

**November 9, 2023, Minutes**

---

## **I. CALL TO ORDER**

Chairman Fred Hamilton called the meeting to order at 10:00 am.

## **II. ROLL CALL**

### **PRESENT**

Town Councilman/Chairman Fred Hamilton

Town Councilman/Commissioner Dan Wood

Commissioner Grace Staples

Commissioner Doug Magill

Commissioner Denolis Polite arrived at 10:02

Commissioner Meg James arrives at 10:04

Stephen Steese, Town Manager arrived at 10:45

Kevin Icard, Director of Growth Management

Victoria Smalls, Workforce and Affordable Housing Manager

Charlotte Moore, Principal Planner

### **ABSENT**

Commissioner Gwen Chambers

## **III. ADOPTION OF THE AGENDA**

Motion for adoption made by Commissioner Wood, Seconded by Commissioner Magill.

Voting Yes: Chairman Hamilton, Commissioner Staples

## **IV. ADOPTION OF MINUTES**

Adoption of October 5, 2023, minutes.

Motion made by Commissioner Magill to approve, Seconded by Commissioner Staples.

Voting Yea: Chairman Hamilton, Commissioner Wood

## **V. OLD BUSINESS**

There was no old business.

## **VI. NEW BUSINESS**

### 1. Neighborhood Assistance Program Budget Update

The budget for Fiscal Year 2024 Neighborhood Assistance Budget has been approved at \$290,000.

To date, 13 homes have been serviced for repairs, such as roofing and interior repairs totaling \$147,316.52. Six homes have been serviced for septic pump out, totaling \$2,400, and one home for tree service totaling \$5,500.

As of November 2, 2023, 21 homes have been serviced through the Neighborhood Assistance Program.

Eight homes are waiting on estimates.

### 2. 2024 Meeting Dates

Commissioner Magill made a motion to approve the 2024 Affordable Housing Committee Meeting dates, Commissioner Staples seconded.

Voting Yes: Chairman Hamilton, Commissioner Polite and Commissioner James.

## VII. DISCUSSION

1. 1095 May River Road Update
2. Affordable Housing Project

## VIII. PUBLIC COMMENT

## IX. ADJOURNMENT

Chairman Hamilton adjourned the meeting at 10:53 am.