



## **Regular Town Council Meeting**

**Thursday, November 13, 2025 at 5:00 PM**

**Theodore D. Washington Municipal Building, Henry "Emmett" McCracken Jr. Council Chambers,  
20 Bridge Street, Bluffton, SC**

### **AGENDA**

This meeting can be viewed live on [BCTV](#), on Sparklight Channel 9 and 113 or on Spectrum Channel 1304.

#### **I. CALL TO ORDER**

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. INVOCATION**

#### **IV. ADOPTION OF THE MINUTES**

1. Regular Meeting Minutes of 10/14/2025
2. Quarterly Workshop Meeting Minutes of 10/21/2025

#### **V. PRESENTATIONS, CELEBRATIONS, AND RECOGNITIONS**

1. Beaufort County School District Character Student of the Month – Mayor Larry Toomer
2. Smoke Free and Vape Free Awareness Proclamation - Mayor Larry Toomer

#### **VI. PUBLIC COMMENT**

#### **VII. COMMUNICATIONS FROM MAYOR AND COUNCIL**

#### **VIII. WORKSHOP AGENDA ITEMS**

1. Beaufort County Single-Use Plastics Survey Results - Juliana Zadik, Environmental Long Range Planner

#### **IX. PUBLIC HEARING & FINAL READING**

#### **X. FORMAL AGENDA ITEMS**

1. An Ordinance Authorizing the Town Manager to Execute and Deliver Such Documents, Covenants, Easements, and Restrictions in Accordance with the Conditions Imposed by Beaufort County Council as Part of the Green Space Program Over Certain Real Properties to be Purchased by the Town of Bluffton with Assigned Tax Map Nos. R610 030 000 0138 0000 and R610 030 000 1971 0000 – Second & Final Reading - Stephen Steese, Town Manager

2. Consideration of an Ordinance Amending Chapter 26, Article 2 of the Town Code to Establish Rules of Operation for Specialized Vehicles – Second & Final Reading – Kevin Icard, Director of Growth Management
3. Consideration of Ordinance Amending Chapter 6 – Businesses and Business Regulations, Appendix A – Business Licenses Rate Schedule and Appendix B – Business License Class Schedule by NAICS Code of the Town Code as Required by Act 176 of 2020 - Second & Final Reading - Natalie Majorkiewicz, Director of Finance
4. Consideration of Amendments to the Municipal Code of Ordinances, Chapter 12 – Environment, Article 3 – Noise Control and Chapter 13 – Public Property, Article 2 – Public Park and Boat Landing Rules, Section 13-38 Oyster Factory Park – Second & Final Reading - Heather Colin, Assistant Town Manager
5. Consideration of an Intergovernmental Agreement with South Carolina Municipal Insurance Trust (SCMIT) for Workers' Compensation Protection for the Town of Bluffton - Steven Pecko, Accounting & Risk Manager
6. Consideration of an Ordinance for a Master Lease to the Don Ryan Center for Innovation, Inc. for Real Property Owned by the Town of Bluffton, identified as Beaufort County Tax Map No. R610 030 000 2066 0000 located at 97 Progressive Street, Bluffton, South Carolina – Second and Final Reading – Paul Arvantides, CEO of Don Ryan Center for Innovation

#### **XI. CONSENT AGENDA ITEMS**

1. Monthly Department Reports: Police, Finance and Administration, Human Resources, Municipal Court, Projects & Watershed Resilience, Public Services, Don Ryan Center for Innovation, and Growth Management
2. Town Manager Monthly Report
3. Consideration of a Resolution to Authorize Renewal of Cost-sharing Carolina Clear Stormwater Public Education Services between the Town of Bluffton and Beaufort County Stormwater Utility - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
4. Lung Cancer Awareness Proclamation - Mayor Larry Toomer
5. Consideration of a Resolution to Appoint the Town of Bluffton Ex Officio Representative to the Beaufort County Stormwater Utility Board - Kimberly Washok-Jones, Director of Projects and Watershed Resilience

#### **XII. EXECUTIVE SESSION**

1. Personnel Matters Regarding Town Council Appointments of Boards, Committees, and Commissions (Pursuant to Freedom of Information Act 30-4-70 [a][1])
2. Discussions Relating to Arrangements for Proposed Land Acquisition in the Area within the Buckwalter PUD and the New Riverside PUD (Pursuant to SC Freedom of Information Act 30-4-70 [a] [2])
3. Discussion of a Proposed Agreement for Engineering Services for a Connector Road in the New Riverside Master Plan (Pursuant to SC Freedom of Information Act 30-4-70 [a][2])

#### **XIII. ACTION FROM EXECUTIVE SESSION**

**XIV. ADJOURNMENT****NEXT MEETING DATE: Tuesday, December 9, 2025**

*“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here: <https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>  
Public comment is limited to 3 minutes per speaker.*