



Regular Town Council Meeting

Tuesday, March 11, 2025 at 5:00 PM

**Theodore D. Washington Municipal Building, Henry "Emmett" McCracken Jr. Council Chambers,
20 Bridge Street, Bluffton, SC**

AGENDA

This meeting can be viewed live on [BCTV](#), on Sparklight Channel 9 and 113 or on Spectrum Channel 1304.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. ADOPTION OF THE MINUTES

1. Regular Meeting Minutes of 02/11/2025
2. Special Joint Town Council and Law Enforcement Citizens Advisory Committee Meeting Minutes 02/13/2025

V. PRESENTATIONS, CELEBRATIONS, AND RECOGNITIONS

1. Beaufort County School District Character Student of the Month - Mayor Larry Toomer
2. General Federation of Women's Clubs Women's League of the Lowcountry 10th Anniversary - Mayor Larry Toomer
3. Developmental Disabilities Awareness Month - Mayor Larry Toomer
4. Beaufort County Military Enhancement Committee (MEC) - Emmett McCracken
5. Utility Updates - Dominion Energy and Palmetto Electric Cooperative
 - Dominion Energy - Transmission Line Upgrade - Blakely Williams, Economic Development and Local Affairs Manager
 - Palmetto Electric Cooperative - Tree Trimming - Ashley Feaster, Community Affairs and Economic Development

VI. PUBLIC COMMENT

VII. COMMUNICATIONS FROM MAYOR AND COUNCIL

VIII. WORKSHOP AGENDA ITEMS

IX. PUBLIC HEARING

1. Consideration of an Ordinance to Amend the Town of Bluffton Code of Ordinances, Chapter 23 - Unified Development Ordinance, Article 5 - Design Standards, Sec. 5.4 (Wetlands) and Sec. 5.10 (Stormwater); and Article 9 - Definitions and Interpretation, Sec. 9.2 (Defined Terms) - Public Hearing & First Reading - Kevin Icard, Director of Growth Management

X. FORMAL AGENDA ITEMS

1. Consideration of the Acceptance of the Beaufort County School District's One Hundred Percent (100%) Annexation Petition to Annex Certain Real Property Contiguous to the Town of Bluffton's Corporate Boundaries Consisting of a Total of 24.1 Acres, More or Less, Located at 1105 Bluffton Parkway and Bearing Beaufort County Tax Map Nos. R600 029 000 011A 0000 and R600 029 000 0034 0000. - Kevin Icard, Director of Growth Management
2. Consideration of a Resolution to Approve Amendments to the Town of Bluffton's Southern Lowcountry Stormwater Design Manual - Kevin Icard, Director of Growth Management and Kimberly Washok- Jones, Director of Projects and Watershed Resilience
3. Approval to Authorize a Construction Contract with Hilton Head Landscapes LLC for Site Development Construction of Buckwalter Place Park (Fiscal Impact: \$648,848.30) - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
4. Consideration of Accommodations Tax Advisory Committee Funding Recommendations for Quarter Ending December 30, 2024 - Chris Forster, Assistant Town Manager
 - A. The Rotary Club of Bluffton Requesting \$24,000
 - B. Amending ATAX Application Guidelines to Include Cultural and Civic Facilities Expenses Language

XI. CONSENT AGENDA ITEMS

1. Monthly Department Reports: Police, Finance and Administration, Human Resources, Municipal Court, Projects & Watershed Resilience, Public Services, Don Ryan Center for Innovation, and Growth Management
2. Town Manager Monthly Report
3. Consideration of a Resolution Authorizing the Town Manager to Finalize an Encroachment Agreement Necessary to Complete the Approved New River Linear Trail Project - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
4. Consideration of a Proposed Lighting Agreement with Dominion Energy for the Sarah Riley Hooks Project (Fiscal Impact: \$35,080.85 over a 10-year term) - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
5. Consideration of an Ordinance and Ratification of an Easement Over Certain Real Property owned by the Town of Bluffton, Identified as Beaufort County Tax Map No. R610 039 000 0498 0000, in favor of Dominion Energy South Carolina, Inc. to Provide Service to 1095 May River Road – Heather Colin, Assistant Town Manager

XII. EXECUTIVE SESSION

1. Discussion of Proposed Contractual Matters Regarding an Intergovernmental Agreement (IGA) between the Town of Bluffton, and Beaufort-Jasper Water and Sewer Authority. (Pursuant to SC Freedom of Information Act 30-4-70[a][2])

XIII. ACTION FROM EXECUTIVE SESSION**XIV. ADJOURNMENT**

NEXT MEETING DATE: Tuesday, April 8, 2025

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.

Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.

**Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here:*

<https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>

Public comment is limited to 3 minutes per speaker.