



## **Regular Town Council Meeting**

**Tuesday, June 13, 2023 at 5:00 PM**

**Theodore D. Washington Municipal Building  
Henry "Emmett" McCracken, Jr Council Chambers  
20 Bridge Street, Bluffton SC**

### **AGENDA**

This meeting can be viewed live on [Beaufort County Channel](#), on Hargray Channel 9 and 113 or on Spectrum Channel 1304.

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Invocation**

**IV. Adoption of the Agenda**

**V. Civility Pledge**

We pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of the Town of Bluffton.

**VI. Adoption of the Minutes**

1. Regular Meeting Minutes of May 9, 2023
2. Budget Workshop Meeting Minutes of May 25, 2023
3. Budget Workshop Meeting Minutes of May 30, 2023

**VII. Presentations, Celebrations and Recognitions**

1. Beaufort County School District Character Student of the Month - Mayor Lisa Sulka
2. Juneteenth Proclamation - Mayor Lisa Sulka
3. National Gun Violence Awareness Day Proclamation - Mayor Lisa Sulka
4. Hilton Head Island - Bluffton Chamber of Commerce Presentation - Tom Henz

**VIII. Public Comment**

**IX. Communications from Mayor and Council**

**X. Consent Agenda Items**

1. Monthly Department Reports: Police, Finance and Administration, Human Resources, Municipal Court, Projects and Watershed Resilience, Public Services, Don Ryan Center for Innovation, and Growth Management
2. Town Manager Monthly Report
3. Consideration of a Resolution Approving the Town of Bluffton Assessment District Roll for Tax Year 2023 - Heather Colin, Assistant Town Manager
4. Hilton Head Island Bluffton Chamber of Commerce FY23 Quarterly Report - Ariana Pernice, Hilton Head Island Bluffton Chamber of Commerce
5. Consideration to Approve a Resolution for Execution of Memorandums of Agreement Renewals Between the Town of Bluffton and Intergovernmental Entity the Beaufort County School District for School Resource Officers and Crossing Guards – Chris Forster, Assistant Town Manager
6. Consideration to Approve a Resolution for Execution of an Intergovernmental Agreement Renewal between the Town of Bluffton and the Public Defenders Office - Chris Forster, Assistant Town Manager
7. Consideration of Memorandums of Agreement Renewals Between the Town of Bluffton and Intergovernmental Entities and Non-Profits Including the Historic Bluffton Foundation for Welcome Center Services and University of SC Beaufort for the Bluffton Ambassador Program – Chris Forster, Assistant Town Manager
8. Consideration of a Resolution to Adopt an Amendment to the Bylaws for the Don Ryan Center for Innovation Board of Directors - David Nelems, CEO, DRCI
9. Consideration of Approval for License Agreement Renewal with Environmental Systems Research Institute, Inc (ESRI) for Geographic Information System (GIS) software for three year term (\$39,700 per year). – Tracye Stormer, Chief Technology Officer
10. Consideration of a Resolution Authorizing the Approval of a Memorandum of Understanding (MOU) between the University of South Carolina Beaufort and the Town of Bluffton for Water Quality Laboratory Services (Fiscal Impact: \$185,000.00) – Kimberly Washok-Jones, Director of Projects and Watershed Resilience

#### **XI. Public Hearing & Final Reading**

1. Consideration of an Ordinance Approving the Town of Bluffton Fiscal Year 2024 Proposed Consolidated Budget – Public Hearing and Final Reading – Stephen Steese, Town Manager

#### **XII. Formal Agenda Items**

1. Consideration of a Resolution for the FY2024 Budget and Marketing Plan Presented by the Hilton Head Island-Bluffton Chamber of Commerce in Accordance with Contract 2022-35 as the Town of Bluffton's Designated Marketing Organization – Natalie Majorkiewicz, Director of Finance
2. Accommodations Tax Advisory Committee Funding Recommendations for Quarter Ending March 31, 2023 – Natalie Majorkiewicz, Director of Finance

3. Consideration of a Resolution to Procure an Emergency Standby Generator for Town Hall. -  
Derrick Coaxum, Director of Public Services

### **XIII. Executive Session**

1. Personnel Matters Regarding Town Council Appointments of Boards, Committees, and Commissions (Pursuant to Freedom of Information Act 30-4-70 [a][1])
2. Personnel Matters Relating to Town Manager Annual Review (Pursuant to SC Freedom of Information Act 30-4-70[a][2])

### **XIV. Action from Executive Session**

### **XV. Adjournment**

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*"FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies."*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. Public comment is limited to 3 minutes per speaker.*