



BLUE RIVER BOARD OF TRUSTEES REGULAR MEETING DECEMBER 2023

December 19, 2023 at 5:00 PM
0110 Whispering Pines Circle, Blue River, CO

AGENDA

The public is welcome to attend the meeting either in person or via Zoom.

The Zoom link is available on the Town website:

<https://townofblueriver.colorado.gov/board-of-trustees>

Please note that seating at Town Hall is limited.

5:00 PM WORK SESSION:

[Review](#) and Discussion of Town Committees

6:00 PM REGULAR MEETING:

I. CALL TO ORDER, ROLL CALL

II. APPROVAL OF CONSENT AGENDA

[A.](#) Minutes November 28, 2023

[B.](#) Approval of Bills-\$55,907.27

III. COMMUNICATIONS TO TRUSTEES

Citizen Comments (Non-Agenda Items Only- 3-minute limit please). Any written communications are included in the packet.

IV. PUBLIC HEARING

C. Ordinance 2023-05 Building Permit Amendments

V. ORDINANCE CONSIDERATION FOR APPROVAL

[D.](#) Ordinance 2023-04 Camping Prohibited

[E.](#) Ordinance 2023-05 Building Permit Amendments

[F.](#) Ordinance 2023-06 Change Regular Meeting Day and Designated Place of Meeting Notices

VI. RESOLUTIONS

G. Budget Resolutions

H. 2024 Election Resolutions

I. Resolution 2023-04 Trails Signage Policy

J. Resolution 2023-14 Posting Location

VII. NEW BUSINESS

K. Planning & Zoning Commission Vacancies

VIII. CONTINUING BUSINESS

IX. REPORTS

L. Mayor

M. Trustee Reports

N. Attorney

O. Staff Report

X. EXECUTIVE SESSION

P. Executive Session

XI. ADJOURN

NEXT MEETING - Thursday, January 11, 2024

Reports from the Town Manager, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.



Town of Blue River Memorandum

TO: Mayor Babich & Members of the Board of Trustees

FROM: Town Manager Michelle Eddy

DATE: December 6, 2023

SUBJECT: **Blue River Committees Overview**

Citizen Advisory Committee

Organized: 2017

Number of different members since inception: 20

Projects Completed

- **Surveys**
 - Town Survey 2017
 - Town Survey 2019
 - Noxious Weeds
 - Natural Night Sky
 - Short-term Rentals
- **Development of the following programs:**
 - Open Space & Trails Advisory Committee developed from Town Survey results 2017.
 - Noxious Weeds Management Plan & Board
 - Weed & Seed Program
 - Community Fund
 - High School Scholarship Program
 - Community Education Events
 - Defensible Space
 - Living With Wildlife
 - Natural Night Sky
- **Events**
 - Trunk or Treat
 - Town Celebration
 - Town Clean-up Day
 - Weed & Seed
 - Participation of Summit County Weed Pull Event

Open Space & Trails Advisory Committee

Organized: 2018

Number of different members since inception: 16

Projects Completed

- **Development of:**
 - Identification of current platted easements, social trails, and existing trails.
 - Identification of potential trails and open space parcels.
 - Blue River Open Space & Trails Plan
 - Acquisition of three trails easements
 - Assist with development of overall trails and open space map
- **Events**
 - 2019-Trails Day with FDRD
 - Hosted a trails open house 2019

Comprehensive Planning Advisory Committee

Organized: 2020

Number of members: 8

Project Completed:

- Development of the updated Town of Blue River Comprehensive Plan

For Discussion Purposes:

- Create one singular committee that is assigned tasks or projects as needed. The Committee could continue existing committee projects and make recommendations for new programs back to the Trustees. It would be suggested they work to take the Comprehensive Plan and develop ideas from there to ensure it's a living document.
- Reorganize committees with specific tasks related to Trustees goals and vision and related to existing town documents.

Existing/ongoing projects:

- High School Scholarship Awards
- Town Clean-up
- Trunk/Treat
- Town Celebration

Potential projects:

- Expand on Summit County Weed Pull Event & Weed/Seed Program
- 60th Anniversary Celebration and Tarn grand re-opening
- Informational sessions or a town hall event for owners who may be able to provide an easement for trail linkage. This would be an opportunity to meet with owners, provide background/education and determine interest in providing an easement.
- Development of a vision plan for Town Park improvements.
- Additional educational sessions on weeds, lighting, wildfire mitigation and living with wildlife.
- Improve upon Community Chats
- Conduct a roads survey to determine desire for paving or other improvements.



REGULAR MEETING OF THE BOARD OF TRUSTEES

November 28, 2023 at 5:00 PM
0110 Whispering Pines Circle, Blue River, CO

MINUTES

The public is welcome to attend the meeting either in person or via Zoom.

The Zoom link is available on the Town website:

<https://townofblueriver.colorado.gov/board-of-trustees>

Please note that seating at Town Hall is limited.

5:00 PM WORK SESSION:

2024 Goals & Priorities

Mayor Babich called the work session at 5:05 p.m.

The Trustees reviewed the potential goals and priorities discussed at the October meeting. Discussion on the various goals reviewed.

Trustee Hopkins noted roads and trails have been historically and last month identified as priorities.

Trustee Pilling agreed with roads as a priority but felt that safety should be the top priority. Discussion that plans exist and should be reviewed and discussed for improvements and education.

Discussion on the remain three of items: Tarn, Trails and Code what it is believed to the priority of the citizens. Discussion of what the Tarn improvements and use would be and what is proposed in the budget. Discussion of a need to develop a long-term agreement with the Theobald Family.

Discussion of ranking of the priorities. The following priorities were set for 2024.

-Roads (maintenance, rights and easements)

-Safety Enhancements and plans

-Code Enforcement

-Tarn management and use/Trails

Benchmarks:

-Roads: Create a maintenance plan that is communicated back to the Trustees. This should be brought back to the Trustees for review in a March work session.

-Safety Plans: Review of existing plans by May of 2024. Specifically roles and communication in cases of emergencies.

-Code Enforcement: Discussion to review what is on the books and work with the Police Department on what is enforceable and how it should be managed. Suggestion to include the Building Officials and Planning/Zoning at a May Planning/Zoning work session and the Trustees discussed in June.

-Tarn Management/Trails: It is noted that December 2023 will be discussion for Committee development and structure which could include a general discussion of the Tarn and trails. Discussion this could be established as an agreement with the Theobalds is set.

Discussion of the upcoming work sessions for 2024 and the current calendar.

December-Committees

January-Short-term rentals

February-Roads

March-Safety Plans

April-No work session

May-Home Rule Education

June-Code Enforcement Review

6:00 PM REGULAR MEETING:

Mayor Babich called the regular meeting to order at 6:00 p.m.

PRESENT

Mayor Toby Babich

Trustee Joel Dixon

Trustee Mark Fossett

Trustee Noah Hopkins

Trustee Ted Pilling

Trustee Ted Slaughter

EXCUSED

Trustee Kelly Finley

Also present: Town Manager Michelle Eddy; Town Attorney Bob Widner attended via Zoom.

I. CALL TO ORDER, ROLL CALL

II. APPROVAL OF CONSENT AGENDA

Motion made by Trustee Fossett, Seconded by Trustee Hopkins to approve the consent agenda. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

A. Minutes for October 17, 2023

B. Approval of Bills-\$48,304.42

III. COMMUNICATIONS TO TRUSTEES

Citizen Comments (Non-Agenda Items Only- 3-minute limit please). Any written communications are included in the packet.

No written communications were received.

Paul Semmer-Blue Grouse Trail- Stated concerns of the dissolution of the Trails Committee. He noted concerns with the process and decision to dissolve the committee and the resolution proposed. He noted issues with the Town website and lack of Trail Committee information.

IV. PUBLIC HEARING

C. Public Hearing for the 2024 Town of Blue River Budget

Mayor Babich noted the official budget approval will take place in December after the Town received the final certifications from the county.

Mayor Babich opened the public hearing at 6:18 p.m.

-Paul Semmer-Blue Grouse Tr.-noted a disagreement with the Weed/Seed Program success statement in the budget report. He noted this budget should be increased. He stated the report should include additional information on the Tarn and the Ambassador program and how it

correlates to the Town Plans. He noted the reference to the Open Space and Trails Committee in the Conservation Trust Fund should be removed.

Mayor Babich closed the public hearing at 6:23 p.m.

Discussion with the Trustees of the proposed budget. Mayor Babich reviewed the process of developing the budget with the Town Manager and the Finance Committee. General discussion of budget items.

V. RESOLUTIONS

D. Resolution 2023-06 Dissolving the Open Space & Trails Advisory Committee

Discussion of the "whereas clause number 5" be amended to the Board of Trustees adopted a plan.

Trustee Dixon noted a disappointment in the decision to dissolve the committee. He noted under the current board and administration it is not able to be a functioning committee.

Mayor Babich noted the discussion of committees and how they will function and purpose will be discussed in December.

Trustee Pilling suggested postponing the decision until after the committee work session discussion. Mayor Babich noted a consensus had been reached and a plan of action established to move forward.

Trustee Fossett agreed with the Mayor on the consensus and moving forward.

Motion made by Trustee Fossett, Seconded by Trustee Hopkins to approve Resolution 2023-06 Dissolving the Open Space & Trails Advisory Committee as amended. Voting Yea: Mayor Babich, Trustee Fossett, Trustee Hopkins. Voting Nay: Trustee Dixon, Trustee Pilling. Voting Abstaining: Trustee Slaughter. Motion failed.

VI. ORDINANCE CONSIDERATION FOR APPROVAL

E. Ordinance 2023-04 Camping Prohibited

Mayor Babich noted this was discussed in October and developed from that discussion.

Discussion of the ordinance and Trustee Slaughter stated concerns of the restrictions imposed. Attorney Widner reviewed the discussion and reason for the ordinance and the balance being proposed.

Trustee Slaughter noted a desire to make the stay length more flexible.

Discussion to allow 14/7 allowable nights. It was noted that a permit process would need to be established. It could remain 2/8 with special conditions to allow outside of the ordinance.

Discussion of how the "permitting" would be communicated.

Discussion to amend the ordinance to allow for four consecutive nights and 10 nights in a calendar year to be allowed without a permit. It was noted the owner or permanent resident must apply for the permit.

Decision to go back and make the revisions and bring back in December.

Motion made by Trustee Slaughter, Seconded by Trustee Fossett to continue with discussed revisions to be brought back in December. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

F. Ordinance 2023-05 An Ordinance of the Board of Trustees of the Town of Blue River, Colorado, Amending Section 18-1-10 of the Municipal Code Concerning Certificates of Occupancy

It was noted, this ordinance was developed from recommendations made in October and from Planning and Zoning. This is an introduction with public notice to be made and approval in December. The ordinance was reviewed and discussed. The limited temporary certificate of occupancy was discussed and how it would be used. It was noted this is common in the rest of the county.

VII. NEW BUSINESS

G. Discussion of 2024 Meeting Days & Public Notice Postings

Mayor Babich referred to the memo provided by the Town Manager.

Discussion of potential meeting days. Decision to move meetings to the second Thursday of the month. An ordinance will be brought forward in December.

Manager Eddy noted that if it is desired to move forward with a ballot question to post by title only, it would occur in at the April election and will be set by resolution in

December. Manager Eddy also noted that if it is desired to request to waive the 5.5% tax limit and retain all of the 12.290 mills approved by voters, this would also need to be placed on the April election ballot. Manager Eddy explained the difference in revenue to the Town between voter approved mills and the 5.5% tax limit imposed on statutory towns.

Discussion of the publishing by title. Consensus to add this to the ballot.

Discussion of the 5.5% tax limit question. Consensus to add the question to the ballot.

VIII. CONTINUING BUSINESS

H. Review of Comments for Trail Signage by Paul Semmer

Mayor Babich noted email letter from Paul Semmer concerning trail signage. He noted a desire to bring it forward as it was discussed prior to the discussion on the committee.

Paul Semmer noted the language came directly from the Town of Breckenridge language.

Trustee Hopkins noted it had been discussed to distinguish Blue River from Breckenridge. Mr. Semmer the example provided is modeled after the County.

Discussion of what would better fit Blue River and the use of signs in the Town.

Trustee Dixon stated he is in favor of what is proposed.

Discussion that as easements are obtained, they may be tailored to accommodate the grantee's requests. Discussion to utilize the recommendation for the resolution. Discussion to include language that any sign installed must be approved by the land owner.

IX. REPORTS

I. Mayor

Mayor Babich did not have a report.

J. Trustees

i. Citizen Advisory Committee - Trustee Finley

ii. Open Space & Trails Advisory Committee-Trustee Dixon

iii. Planning and Zoning Commission- Trustee Hopkins

iv. Transit Authority - Trustee Pilling

v. Wildfire Council - Trustee Slaughter

vi. Roads-Trustee Fossett

Trustees

i. Citizen Advisory Committee - Trustee Finley will not meet until after the first of the year.

ii. Open Space & Trails Advisory Committee-Trustee Dixon- no report

iii. Planning and Zoning Commission- Trustee Hopkins- no report.

iv. Transit Authority - Trustee Pilling-no report for Blue River service.

v. Wildfire Council - Trustee Slaughter-met in November and discussion was surrounding updates and funding.

vi. Roads-Trustee Fossett-no report on roads. Trustee Fossett noted the Chief interviews for Red, White and Blue Fire and hiring process.

K. Attorney

No report.

L. Staff Reports

Manager Eddy noted and added that there may be some unexpected expenditures in the Police Department due to computer failures and car maintenance repairs.

X. EXECUTIVE SESSION

Motion made by Trustee Fossett, Seconded by Trustee Slaughter move to hold an executive session pursuant to CRS §24-6-402 (4) (b) for the purpose of receiving legal advice regarding statutory or other legal requirements pertaining to municipal boards and commissions at 8:01 p.m. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

Slaughter moved and Fossett seconded to adjourn out of executive session at 9:10 p.m. to conduct a vote on Resolution 2023-06. Motion passed unanimously.

Slaughter moved and Fossett seconded to approve Resolution 2023-06 Resolution Dissolving Open Space and Trails Committee. Motion passed. Trustee Pilling opposed.

XI. ADJOURN

Motion made by Trustee Slaughter, Seconded by Trustee Fossett to adjourn the meeting at 9:15 p.m. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

NEXT MEETING -

December 19, 2023

Reports from the Town Manager, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.

Town of Blue River A/P Aging Summary As of December 8, 2023

| | Current | 1 - 30 | 31 - 60 | 61 - 90 | 91 and over | Total |
|---|---------------------|----------------|----------------|----------------|------------------------|---------------------|
| Charles Abbott Associates | 1,881.00 | | | | | 1,881.00 |
| Fresh & Clean Ltd. | 111.00 | | | | | 111.00 |
| Highland Galloway Investments | 38,060.35 | | | | | 38,060.35 |
| Muller Engineering Co | 4,672.90 | | | | | 4,672.90 |
| Northwest Colorado Auto and Truck Parts | 37.05 | | | | | 37.05 |
| Town of Breckenridge | 7,654.22 | | | | | 7,654.22 |
| Widner Juran LLP | 2,316.00 | | | | | 2,316.00 |
| TOTAL | \$ 54,732.52 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 54,732.52 |

Friday, Dec 08, 2023 06:51:04 AM GMT-8

Town of Blue River
A/P Aging Summary
As of December 15, 2023

| | Current | 1 - 30 | 31 - 60 | 61 - 90 | 91 and over | Total |
|------------------------------------|--------------------|----------------|----------------|----------------|------------------------|--------------------|
| Dependable Auto Glass | 840.50 | | | | | 840.50 |
| Early Childhood Options | 6,655.54 | | | | | 6,655.54 |
| Marchetti & Weaver, LLC | 334.25 | | | | | 334.25 |
| TOTAL | \$ 7,830.29 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 7,830.29 |

Friday, Dec 15, 2023 10:50:05 AM GMT-8

Financial Report

Town of Blue River

For the period ended November 30, 2023



Prepared by
Marchetti & Weaver, LLC

Prepared on
December 15, 2023

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TOWN OF BLUE RIVER
Statement of Financial Position
11/30/2023

**General
Fund**

Assets:

| | |
|---------------------------------|-------------------------|
| Operating - Alpine Bank | 499,954 |
| Petty Cash | 250 |
| American Rescue Plan Funds 3090 | 236,573 |
| Reserve1 - Alpine Bank | 242,210 |
| Alpine Bank CTF 4100 | 139,165 |
| FirstBank - Reserves | - |
| Colorado Trust | 3,169,069 |
| CSAFE | 100 |
| Illiquid Trust Funds | 1,187 |
| Total Cash in Bank | <u>5,654,835</u> |
| AR:Lodging Tax | (228) |
| Property Taxes Receivable | 1,401 |
| Prepaid Expenses | (19,200) |
| Total Assets | <u>5,636,808</u> |

Liabilities

| | |
|-----------------------------------|----------------------|
| Accounts Payable | 14,380 |
| Payroll Liabilities | 738 |
| Payroll Liabilities:Cebt | 1,759 |
| Payroll Liabilities:CO Income Tax | 3,235 |
| Payroll Liabilities:CRA 457 | (1,187) |
| Wages Payable | 9,884 |
| Total Liabilities | <u>28,809</u> |

Deferred Inflows

| | |
|---------------------------------|--------------|
| Deferred Revenue - Property Tax | <u>1,401</u> |
|---------------------------------|--------------|

Equity:

| | |
|---|-------------------------|
| Invested in Capital Assets, Net | 2,137,720 |
| Fund Balance - Amendment 1 | 46,804 |
| Fund Balance - Conservation Trs | 54,434 |
| General Fund Balance | 1,716,796 |
| Reserves-Land Acquisition | 300,000 |
| Reserves-Road Improvements | 400,000 |
| Reserves-Town Hall Renovations | 100,000 |
| Fund Balance | 850,844 |
| Ending Fund Balance | <u>5,606,598</u> |
| Total Liabilities, Deferred Inflows & Fund Balance | <u>5,636,808</u> |

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted. =

| TOWN OF BLUE RIVER | | | | | | | | | | | |
|---|------------------------------------|---------------------------|--------------------------------------|-----------------------------|--|--|------------------------------------|----------------------|----------------------|------------------------------------|------------------|
| STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE | | | | | MODIFIED ACCRUAL BASIS | | | | | | |
| ACTUAL, BUDGET AND FORECAST FOR THE PERIODS INDICATED | | | | | Printed: 12/15/2023 | | | | | | |
| | 2022 Cal Yr Prelim Actual | 2023 Annual | | | 2023 YTD | | | Current Month | | | 2024 |
| | | 2023 Adopted Budget | Projected Variances Fav(Unfav) | 2023 Current Forecast | 11 Months Ended 11/30/2023 Actual | 11 Months Ended 11/30/2023 Budget | Variance Favorable (Unfavor) | 11/30/2023 Actual | 11/30/2023 Budget | Variance Favorable (Unfavor) | Prelim Budget |
| Tax Revenue | | | | | | | | | | | |
| General Property Tax | 691,557 | 677,626 | 4,893 | 682,519 | 682,519 | 621,157 | 61,362 | 1,515 | 56,469 | (54,954) | |
| Delinquent Taxes | - | - | 10 | 10 | 10 | - | 10 | - | - | - | |
| Lodging Tax | 380,938 | 320,000 | - | 320,000 | 287,918 | 293,333 | (5,415) | 17,378 | 26,667 | (9,289) | |
| Specific Ownership Tax | 33,089 | 25,000 | 6,108 | 31,108 | 28,516 | 22,917 | 5,600 | 3,060 | 2,083 | 976 | |
| Exempt Personal Property | 5,896 | 5,000 | - | 5,000 | (116) | 4,583 | (4,699) | - | 417 | (417) | |
| Motor Vehicle License Fees | 8,979 | 7,500 | 4,500 | 12,000 | 11,647 | 6,875 | 4,772 | 1,045 | 625 | 420 | |
| Sales Tax | 1,002,256 | 780,000 | 220,000 | 1,000,000 | 919,874 | 715,000 | 204,874 | 82,160 | 65,000 | 17,160 | |
| Cigarette Tax | 1,184 | 1,000 | - | 1,000 | 1,556 | 917 | 639 | 466 | 83 | 382 | |
| Highway User's Tax | 44,816 | 46,940 | - | 46,940 | 43,892 | 43,029 | 864 | 4,310 | 3,912 | 398 | |
| Road & Bridge | 25,094 | 22,000 | - | 22,000 | 20,806 | 20,167 | 640 | - | 1,833 | (1,833) | |
| | 2,193,810 | 1,885,066 | 235,512 | 2,120,578 | 1,996,623 | - | 268,646 | 109,932 | - | (47,157) | - |
| Building Department | | | | | | | | | | | |
| Building Inspection Dept | 95,061 | 60,000 | 70,000 | 130,000 | 124,863 | 55,000 | 69,863 | 8,988 | 5,000 | 3,988 | |
| Architectural Review Fees | 1,000 | 300 | - | 300 | 100 | 275 | (175) | - | 25 | (25) | |
| Development Fees | - | - | - | - | - | - | - | - | - | - | |
| | 96,061 | 60,300 | 70,000 | 130,300 | 124,963 | - | 69,688 | 8,988 | - | 3,963 | - |
| Municipal Court Revenue | | | | | | | | | | | |
| Municipal Court Fines | 13,956 | 25,000 | - | 25,000 | 20,192 | 22,917 | (2,724) | 2,101 | 2,083 | 18 | |
| Code Enforcement Surcharge | 3,095 | 1,500 | - | 1,500 | 2,953 | 1,375 | 1,578 | 164 | 125 | 39 | |
| Marshal Office Revenue | 251 | 150 | - | 150 | 299 | 138 | 161 | 15 | 13 | 3 | |
| | 17,302 | 26,650 | - | 26,650 | 23,444 | - | (985) | 2,280 | - | 59 | - |
| Tarn Revenue | | | | | | | | | | | |
| Boat Permits | - | - | - | - | 20 | - | 20 | - | - | - | |
| Tarn Citations | - | - | - | - | - | - | - | - | - | - | |
| Boat Storage | - | - | - | - | - | - | - | - | - | - | |
| Donations | - | - | - | - | - | - | - | - | - | - | |
| | - | - | - | - | 20 | - | 20 | - | - | - | - |
| Other Income | | | | | | | | | | | |
| Conservation Trust Fund | 11,191 | - | 9,000 | 9,000 | 8,601 | - | 8,601 | - | - | - | |
| Interest on Investments | 15,062 | 3,000 | 147,000 | 150,000 | 138,693 | 2,750 | 135,943 | 22,159 | 250 | 21,909 | |
| Interest on Taxes | 1,142 | 1,000 | - | 1,000 | 1,038 | 917 | 122 | 91 | 83 | 8 | |
| Natural Gas Franchise | 71,711 | 60,000 | 24,246 | 84,246 | 84,246 | 55,000 | 29,246 | 1,533 | 5,000 | (3,468) | |
| Forestry Income | 84,790 | 85,000 | - | 85,000 | 37,712 | 77,917 | (40,204) | 3,084 | 7,083 | (3,999) | |
| DOLA Grant - Admin Salary | - | - | - | - | - | - | - | - | - | - | |
| CDOT Marshal Grants | 15,707 | 10,000 | - | 10,000 | 7,445 | 9,167 | (1,722) | 1,251 | 833 | 418 | |
| Grants | - | - | - | - | - | - | - | - | - | - | |
| DOLA Town Hall Expansion | - | - | - | - | - | - | - | - | - | - | |
| Credit Card Fees | 585 | 1,000 | - | 1,000 | 885 | 917 | (32) | 69 | 83 | (14) | |
| Lodging Tax Registration | 34,856 | 60,500 | 9,500 | 70,000 | 69,950 | 55,458 | 14,492 | 1,200 | 5,042 | (3,842) | |
| Business Licenses | 11,700 | 12,500 | - | 12,500 | 11,700 | 11,458 | 242 | 1,025 | 1,042 | (17) | |
| Admin Miscellaneous Income | 129,156 | 12,000 | - | 12,000 | 10,725 | 11,000 | (275) | 0 | 1,000 | (1,000) | |
| | 375,901 | 245,000 | 189,746 | 434,746 | 370,996 | - | 146,413 | 30,412 | - | 9,995 | - |
| General Fund Contribution | | 200,000 | - | 200,000 | | 183,333 | (183,333) | | 16,667 | (16,667) | |
| Total Revenues | 2,683,074 | 2,417,016 | 495,258 | 2,912,274 | 2,516,046 | 0 | 300,448 | 151,612 | - | (49,806) | 0 |

| | 2022 Cal Yr Prelim Actual | 2023 Annual | | | 2023 YTD | | | Current Month | | | 2024 |
|--------------------------------|------------------------------------|---------------------------|--------------------------------------|-----------------------------|--|--|------------------------------------|----------------------|----------------------|------------------------------------|------------------|
| | | 2023 Adopted Budget | Projected Variances Fav(Unfav) | 2023 Current Forecast | 11 Months Ended 11/30/2023 Actual | 11 Months Ended 11/30/2023 Budget | Variance Favorable (Unfavor) | 11/30/2023 Actual | 11/30/2023 Budget | Variance Favorable (Unfavor) | Prelim Budget |
| Expenditures | | | | | | | | | | | |
| Broadband | - | 50,000 | - | 50,000 | 65,278 | 45,833 | 19,445 | - | 4,167 | (4,167) | |
| Personnel | | | | | | | | | | | |
| Salaries - Elected Officials | 15,500 | 14,400 | - | 14,400 | 12,900 | 13,200 | (300) | 1,200 | 1,200 | - | |
| Salary - Town Manager | 110,462 | 116,480 | - | 116,480 | 112,668 | 106,773 | 5,895 | 10,083 | 9,707 | 376 | |
| Salary - Town Clerk | 63,855 | 62,160 | - | 62,160 | 60,970 | 56,980 | 3,990 | 5,785 | 5,180 | 605 | |
| Payroll Taxes - All Employees | 40,772 | 52,000 | - | 52,000 | 36,357 | 47,667 | (11,309) | 3,380 | 4,333 | (953) | |
| Payroll Service Fees | 1,578 | 1,200 | - | 1,200 | 2,767 | 1,100 | 1,667 | 320 | 100 | 220 | |
| Workman's Comp Insurance | 6,849 | 7,500 | - | 7,500 | 12,129 | 6,875 | 5,254 | - | 625 | (625) | |
| Unemployment Payments | - | - | - | - | - | - | - | - | - | - | |
| Health Insurance | 52,731 | 90,923 | - | 90,923 | 70,728 | 83,346 | (12,619) | 6,346 | 7,577 | (1,231) | |
| Empower Retirement 457 | - | 11,743 | - | 11,743 | - | 10,764 | (10,764) | - | 979 | (979) | |
| Retirement-Town Match | 8,127 | - | - | - | 7,027 | - | 7,027 | 902 | - | 902 | |
| Town Attorney | 37,661 | 55,000 | - | 55,000 | 31,323 | 50,417 | (19,094) | 2,316 | 4,583 | (2,267) | |
| Accountant | 13,522 | 7,000 | - | 7,000 | 7,869 | 6,417 | 1,453 | - | 583 | (583) | |
| Auditor | 9,200 | 11,000 | - | 11,000 | 9,750 | 10,083 | (333) | - | 917 | (917) | |
| Other Business Expenses | - | - | - | - | 50 | - | 50 | - | - | - | |
| | 360,256 | 429,406 | - | 429,406 | 364,539 | - | (29,083) | 30,332 | - | (5,452) | - |
| Administration | | | | | | | | | | | |
| Miscellaneous | (1,527) | - | - | - | - | - | - | - | - | - | |
| Office Supplies | 3,112 | 5,000 | - | 5,000 | 2,240 | 4,583 | (2,344) | 95 | 417 | (322) | |
| Uniforms | - | 1,000 | - | 1,000 | 1,688 | 917 | 772 | - | 83 | (83) | |
| Telephone | 8,592 | 9,000 | - | 9,000 | 4,787 | 8,250 | (3,463) | 440 | 750 | (310) | |
| Postage and Delivery | - | 50 | - | 50 | - | 46 | (46) | - | 4 | (4) | |
| Printing & Publishing | 4,738 | 5,000 | - | 5,000 | 5,196 | 4,583 | 612 | 264 | 417 | (153) | |
| Meetings and Events | 13,105 | 15,000 | - | 15,000 | 8,752 | 13,750 | (4,998) | 121 | 1,250 | (1,129) | |
| Training & Travel | 2,124 | 6,000 | - | 6,000 | 4,491 | 5,500 | (1,009) | 674 | 500 | 174 | |
| Sales & Lodging Tax Admin | 2,703 | 2,000 | - | 2,000 | 984 | 1,833 | (849) | 300 | 167 | 133 | |
| Professional Services | 3,402 | 10,000 | - | 10,000 | 3,524 | 9,167 | (5,643) | - | 833 | (833) | |
| Equipment Repairs & Lease | 5,397 | 6,500 | - | 6,500 | 4,437 | 5,958 | (1,521) | 349 | 542 | (193) | |
| Technology | 72,122 | 95,000 | - | 95,000 | 108,353 | 87,083 | 21,269 | 7,358 | 7,917 | (559) | |
| Community Engagement/Marketing | 2,980 | 10,000 | - | 10,000 | 477 | 9,167 | (8,690) | 91 | 833 | (742) | |
| Community Fund | 7,550 | 45,000 | - | 45,000 | 7,894 | 41,250 | (33,356) | - | 3,750 | (3,750) | |
| Scholarships | 3,000 | 3,000 | - | 3,000 | 1,500 | 2,750 | (1,250) | - | 250 | (250) | |
| Insurance | 55,735 | 30,000 | - | 30,000 | 5,791 | 27,500 | (21,709) | - | 2,500 | (2,500) | |
| Codifying | 1,169 | 6,500 | - | 6,500 | 1,996 | 5,958 | (3,963) | - | 542 | (542) | |
| Elections | 13,799 | - | - | - | 1,124 | - | 1,124 | 1,124 | - | 1,124 | |
| Cnty Treasurer's Fees | 15,047 | 16,500 | - | 16,500 | 13,716 | 15,125 | (1,409) | 32 | 1,375 | (1,343) | |
| NWC of Govt | 1,243 | 1,243 | - | 1,243 | - | 1,139 | (1,139) | - | 104 | (104) | |
| CML | 1,246 | 383 | - | 383 | 1,284 | 351 | 933 | 1,284 | 32 | 1,252 | |
| CAST | 630 | 630 | - | 630 | 630 | 578 | 53 | - | 53 | (53) | |
| Credit Card Charges | 542 | 700 | - | 700 | 783 | 642 | 141 | 61 | 58 | 3 | |
| Charitable Contributions | - | - | - | - | - | - | - | - | - | - | |
| Trail Easements | - | - | - | - | 977 | - | 977 | - | - | - | |
| | 216,711 | 268,506 | - | 268,506 | 180,622 | - | (65,508) | 12,193 | - | (10,182) | - |
| Town Hall Expense | | | | | | | | | | | |
| Utilities | 11,115 | 12,000 | - | 12,000 | 12,863 | 11,000 | 1,863 | 768 | 1,000 | (232) | |
| Trash | 2,780 | 3,500 | - | 3,500 | 3,360 | 3,208 | 151 | 207 | 292 | (84) | |
| Supplies | 1,472 | 1,000 | - | 1,000 | 718 | 917 | (198) | - | 83 | (83) | |
| Grounds & Snow Removal | 29 | 50 | - | 50 | - | 46 | (46) | - | 4 | (4) | |
| Cleaning | - | - | - | - | 36 | - | 36 | - | - | - | |
| Repairs & Maintenance | 531 | 15,000 | - | 15,000 | 15,124 | 13,750 | 1,374 | - | 1,250 | (1,250) | |
| Employee Housing HOA | 3,899 | 4,020 | - | 4,020 | 4,705 | 3,685 | 1,020 | 770 | 335 | 435 | |
| Employee Housing Utilities | 4,617 | 5,000 | - | 5,000 | 4,529 | 4,583 | (55) | 360 | 417 | (56) | |
| Employee Housing Supplies | 1,011 | 500 | - | 500 | 94 | 458 | (364) | - | 42 | (42) | |
| | 25,455 | 41,070 | - | 41,070 | 41,429 | - | 3,782 | 2,105 | - | (1,317) | - |

| | 2022 Cal Yr Prelim Actual | 2023 Annual | | | 2023 YTD | | | Current Month | | | 2024 |
|--|------------------------------------|---------------------------|--------------------------------------|-----------------------------|--|--|------------------------------------|----------------------|----------------------|------------------------------------|------------------|
| | | 2023 Adopted Budget | Projected Variances Fav(Unfav) | 2023 Current Forecast | 11 Months Ended 11/30/2023 Actual | 11 Months Ended 11/30/2023 Budget | Variance Favorable (Unfavor) | 11/30/2023 Actual | 11/30/2023 Budget | Variance Favorable (Unfavor) | Prelim Budget |
| Planning & Zoning | | | | | | | | | | | |
| P&Z Commission Salaries | 8,300 | 8,400 | - | 8,400 | 7,700 | 7,700 | - | 700 | 700 | - | |
| Comprehensive Plan | - | - | - | - | - | - | - | - | - | - | |
| P&Z Professional Fees | - | - | - | - | 806 | - | 806 | - | - | - | |
| | 8,300 | 8,400 | - | 8,400 | 8,506 | - | 806 | 700 | - | - | - |
| Municipal Court | | | | | | | | | | | |
| Municipal Judge | 6,500 | 6,500 | - | 6,500 | 5,958 | 5,958 | 0 | 542 | 542 | 0 | |
| Prosecutor | 9,600 | 9,600 | - | 9,600 | 8,800 | 8,800 | - | 800 | 800 | - | |
| Clerk - Municipal Court | 5 | - | - | - | - | - | - | - | - | - | |
| Court Administration | 430 | 500 | - | 500 | 269 | 458 | (189) | 31 | 42 | (11) | |
| | 16,536 | 16,600 | - | 16,600 | 15,028 | - | (189) | 1,372 | - | (11) | - |
| Public Safety | | | | | | | | | | | |
| Telephone (deleted) | - | - | - | - | - | - | - | - | - | - | |
| FPPA (deleted) | - | - | - | - | - | - | - | - | - | - | |
| Salary - Police Department | 297,133 | 289,600 | - | 289,600 | 186,857 | 265,467 | (78,610) | 15,081 | 24,133 | (9,053) | |
| Fuel Benefit | - | 10,800 | - | 10,800 | - | 9,900 | (9,900) | - | 900 | (900) | |
| Office/General Administrative Expendit | 5,496 | 8,000 | - | 8,000 | - | 7,333 | (7,333) | - | 667 | (667) | |
| MERT | - | 5,000 | - | 5,000 | - | 4,583 | (4,583) | - | 417 | (417) | |
| Fuel | 6,838 | 10,000 | - | 10,000 | 5,532 | 9,167 | (3,634) | 475 | 833 | (358) | |
| Supplies - Police | 16,199 | 15,000 | - | 15,000 | 9,032 | 13,750 | (4,718) | 13 | 1,250 | (1,237) | |
| Auto Repair & Maintenance | 3,267 | 15,000 | - | 15,000 | 16,414 | 13,750 | 2,664 | 732 | 1,250 | (518) | |
| Animal Shelter | 2,625 | 2,100 | - | 2,100 | 1,575 | 1,925 | (350) | - | 175 | (175) | |
| Communication | 27,582 | 22,000 | - | 22,000 | 27,836 | 20,167 | 7,669 | - | 1,833 | (1,833) | |
| Survivor Support | - | - | - | - | - | - | - | - | - | - | |
| HASMAT | 2,183 | 2,200 | - | 2,200 | 2,292 | 2,017 | 275 | - | 183 | (183) | |
| Radar Recertification | 40 | 200 | - | 200 | - | 183 | (183) | - | 17 | (17) | |
| Training | 1,906 | 5,000 | - | 5,000 | 2,738 | 4,583 | (1,845) | 895 | 417 | 478 | |
| Professional Services | 3,103 | 4,200 | - | 4,200 | 3,088 | 3,850 | (762) | 75 | 350 | (275) | |
| CDOT/Extra Work | - | 10,000 | - | 10,000 | - | 9,167 | (9,167) | - | 833 | (833) | |
| | 366,371 | 399,100 | - | 399,100 | 255,364 | - | (110,478) | 17,271 | - | (15,987) | - |
| Public Works | | | | | | | | | | | |
| Building Inspector | - | - | - | - | - | - | - | - | - | - | |
| Building Contract | 71,100 | 45,000 | - | 45,000 | 83,540 | 41,250 | 42,290 | - | 3,750 | (3,750) | |
| Summit County Inspections | - | - | - | - | - | - | - | - | - | - | |
| Electrical Inspector | - | - | - | - | - | - | - | - | - | - | |
| Building Dept Fuel | - | - | - | - | - | - | - | - | - | - | |
| Building Dept Auto Repair | 757 | 3,000 | - | 3,000 | 105 | 2,750 | (2,645) | 21 | 250 | (229) | |
| Building Dept Training | - | - | - | - | - | - | - | - | - | - | |
| Street Lights Utilities | 1,821 | 1,500 | - | 1,500 | 1,880 | 1,375 | 505 | 156 | 125 | 31 | |
| Snow Removal | 225,054 | 233,852 | - | 233,852 | 187,710 | 214,364 | (26,655) | 36,840 | 19,488 | 17,353 | |
| Street Maintenance | 101,280 | 160,000 | - | 160,000 | 205,833 | 146,667 | 59,167 | 7,654 | 13,333 | (5,679) | |
| Engineering | - | 5,000 | - | 5,000 | 13,649 | 4,583 | 9,065 | - | 417 | (417) | |
| 1041 Chain Up Station Expenses | 3,153 | 50,000 | - | 50,000 | 468 | 45,833 | (45,365) | - | 4,167 | (4,167) | |
| Signs | 12,760 | 10,000 | - | 10,000 | 12,073 | 9,167 | 2,907 | - | 833 | (833) | |
| Project Engineer | - | - | - | - | - | - | - | - | - | - | |
| Tam Improvements | - | - | - | - | - | - | - | - | - | - | |
| Wildfire Grant Expenses | 83,390 | 85,000 | - | 85,000 | 55,358 | 77,917 | (22,559) | - | 7,083 | (7,083) | |
| High Country Conservation Grant | - | 300 | - | 300 | - | 275 | (275) | - | 25 | (25) | |
| Town Park Maintenance | - | 1,000 | - | 1,000 | 230 | 917 | (686) | - | 83 | (83) | |
| Other Miscellaneous Service Cost | - | - | - | - | - | - | - | - | - | - | |
| Summit Stage | - | - | - | - | - | - | - | - | - | - | |
| Open Space/Trials Easements | - | - | - | - | - | - | - | - | - | - | |
| Open Space/Trails Legal | - | - | - | - | - | - | - | - | - | - | |
| Open Space/Trails Surveys | 1,091 | - | - | - | 2,700 | - | 2,700 | - | - | - | |
| Open Space/Trails Town Park | 177 | - | - | - | - | - | - | - | - | - | |
| | 500,584 | 594,652 | - | 594,652 | 563,545 | - | 18,447 | 44,672 | - | (4,883) | - |

| | 2022 Cal Yr Prelim Actual | 2023 Annual | | | 2023 YTD | | | Current Month | | | 2024 |
|--|------------------------------------|---------------------------|--------------------------------------|-----------------------------|--|--|------------------------------------|----------------------|----------------------|------------------------------------|------------------|
| | | 2023 Adopted Budget | Projected Variances Fav(Unfav) | 2023 Current Forecast | 11 Months Ended 11/30/2023 Actual | 11 Months Ended 11/30/2023 Budget | Variance Favorable (Unfavor) | 11/30/2023 Actual | 11/30/2023 Budget | Variance Favorable (Unfavor) | Prelim Budget |
| Capital Improvements | | | | | | | | | | | |
| Capital Expenses | - | | | | | | | | | | |
| Road Projects | - | | | | | | | | | | |
| Road Projects:Road Infrastructure Cons | - | | | | | | | | | | |
| Road Projects:Road Project Engineerin | 29,153 | | | | 62,720 | | 62,720 | 4,673 | | 4,673 | |
| Road Projects:Road Project Legal | - | | | | | | | | | | |
| Road Projects:Road Project Easements | - | | | | 1,600 | | 1,600 | | | | |
| Road Projects:Road Project Surveys | 20,123 | | | | | | | | | | |
| | 49,276 | - | | | 64,320 | | 64,320 | 4,673 | | 4,673 | |
| Conservation Trust Expenses | | | | | | | | | | | |
| Trail Easements | - | | | | | | | | | | |
| Trails Legal | - | | | | | | | | | | |
| Trails Survey | - | | | | | | | | | | |
| | - | | | | | | | | | | |
| Payroll Expenses | | | | | | | | | | | |
| Company Contributions | - | | | | | | | | | | |
| Company Contributions:Health Insuranc | - | 10,000 | | 10,000 | | 9,167 | (9,167) | | 833 | (833) | |
| Company Contributions:Retirement | - | | | | | | | | | | |
| Wages | 36,669 | | | | 96,743 | | 96,743 | 11,586 | | 11,586 | |
| | 36,669 | 10,000 | | 10,000 | 96,743 | | 87,576 | 11,586 | | 10,752 | |
| Reimbursements | 2,538 | | | | 9,828 | | 9,828 | 771 | | 771 | |
| Total Operating Expenditures | 1,582,695 | 1,817,734 | - | 1,817,734 | 1,665,202 | 0 | (1,055) | 125,675 | 0 | (25,803) | 0.00 |
| Debt service expenditures | | | | | | | | | | | |
| | | 0 | | 0 | | | 0 | | | 0 | |
| | | 0 | | 0 | | | 0 | | | 0 | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Total Debt Service expenditure | 0 | 0 | | 0 | | 0 | 0 | | 0 | 0 | 0 |
| Operating Surplus (deficit) | 1,100,379 | 599,282 | 495,258 | 1,094,539 | 850,844 | 0 | 299,393 | 25,937 | 0 | (75,609) | 0 |

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

Town of Blue River A/P Aging Summary As of November 30, 2023

| | Current | 1 - 30 | 31 - 60 | 61 - 90 | 91 and over | Total |
|---|---------------------|----------------|-------------------|----------------|------------------------|---------------------|
| Fresh & Clean Ltd. | 111.00 | | | | | 111.00 |
| Michelle Eddy* | | | -410.88 | | | -410.88 |
| Muller Engineering Co | 4,672.90 | | | | | 4,672.90 |
| Northwest Colorado Auto and Truck Parts | 37.05 | | | | | 37.05 |
| Town of Breckenridge | 7,654.22 | | | | | 7,654.22 |
| Widner Juran LLP | 2,316.00 | | | | | 2,316.00 |
| TOTAL | \$ 14,791.17 | \$ 0.00 | -\$ 410.88 | \$ 0.00 | \$ 0.00 | \$ 14,380.29 |

TOWN OF BLUE RIVER, COLORADO

STAFF REPORT

TO: Mayor & Board of Trustees
THROUGH: Bob Widner, Town Attorney
FROM: Molly Schultz, Deputy Town Attorney
DATE: December 19, 2023
SUBJECT: **Ordinance No. 2023-04.** Camping & RV Parking.

As instructed by the Board of Trustees at the November meeting, Ordinance 2023-04 has been revised to define “infrequent” as camping and overnight accommodation for ten (10) total days a calendar month and for no more than four (4) consecutive days in a calendar month.

The Ordinance has also been revised to authorize the Town Manager to promulgate a permit process to extend the time of use beyond infrequent use. The Town Manager is authorized to set reasonable conditions for all permits or for any specific permit deemed necessary to protect adjacent property, such as, but not limited to, location of the camping or RV, noise, and lighting restrictions.

We will work with the Town Manager to create the administrative permit program which, as instructed by the Board, will be a no-cost application.

TOWN OF BLUE RIVER, COLORADO

ORDINANCE NO. 2023-04

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO, AMENDING CHAPTERS 16 AND 16A, WHICH ARE PART OF THE LAND USE CODE, OF THE BLUE RIVER MUNICIPAL CODE, TO ADDRESS CAMPING AND USE OF VEHICLES FOR OVERNIGHT ACCOMMODATIONS

WHEREAS, the Town of Blue River, Colorado (“Town”) is a statutory municipality incorporated and organized pursuant to the provisions of Section 31-2-101, et seq., C.R.S.; and

WHEREAS, in furtherance the public health, safety, and welfare of the inhabitants of the Town, the Board of Trustees of the Town adopted a Land Use Code in June of 2023; and

WHEREAS, the Town desires to protect the integrity of neighborhoods, preserve public streets, rights-of-way and parks for their intended public purposes, ensure the proper use of property in conformity with zoning and land use regulations, and promote the public health and safety; and

WHEREAS, camping on property within the Town can lead to congestion, unwanted noise, sanitation problems, unsightly visual conditions, and risk of fire, which is or may be inconsistent with the Town’s longstanding goal and policy of protecting the natural residential mountain character and environment; and

WHEREAS, the use of recreational vehicles for overnight accommodation is inconsistent with the Town’s longstanding goal and policy of protecting the natural residential mountain character and environment; and

WHEREAS, opportunities for overnight accommodation through camping and use of recreational vehicles are readily available in locations properly designated for such uses elsewhere in Summit County; and

BE IT ORDAINED by the Board of Trustees of the Town of Blue River, Colorado, as follows:

Section 1. **Amendment of Section 16-3-20.** Section 16-3-20 of the Municipal Code of the Town of Blue River titled *Definitions* is hereby amended to add the following definitions in alphabetical order as follows:

Sec. 16-3-20. Definitions.

Camp or camping means to use property other than a *dwelling unit* for permanent or temporary living accommodation, which may include, but is not limited to, one or more of the following activities and circumstances:

(1) sleeping or preparing to sleep, including lying down of bedding for the purpose of sleeping; (2) occupying a shelter outside of a *dwelling unit*. “Shelter” shall mean any cover or protection from the elements other than clothing, such as a tent, yurt, tarpaulin, shed, shack, sleeping bag, bedroll, blanket, or other structure or material; (3) the presence or use of a campfire, camp stove, or other heating source or cooking device; (4) keeping or storing personal property.

Recreational/Camping Vehicle means a *motor vehicle* or a portable unit or structure mounted on a chassis and wheels, which either has its own motive power or is mounted on or drawn by another vehicle, such as a travel trailer, fifth wheel trailer, camping trailer, campervan, coach, popup camper or motor home designed as or intended for permanent or temporary living quarters and often used for recreational, camping, travel, or seasonal use.

Section 2. Article 22 of Chapter 16A is added to read in full as follows:

Article 22 Camping and Recreational/Camping Vehicles.

Sec. 16A-22-10. Camping Generally Prohibited.

It shall be unlawful for any person to *camp* on any private or public property, except that it shall not be unlawful if such activity is conducted:

- (1) By the owner or lessee of property with a lawful principal permitted residential *dwelling unit* and/or their invitees as an infrequent use on the same property, so long as no compensation or consideration is provided for the activity. “Infrequent” shall mean four (4) or fewer consecutive nights and no more than ten (10) nights in a calendar month. The purpose of the exemption is to permit an owner or lessee of residential property to use a tent or other similar form of shelter for overnight stay by persons related to the owners or invited to the property such as children or friends. This exemption shall not apply to property subject to a Short-Term Rental License (see Article I of Chapter 6 of the Municipal Code) for any period during which the property is leased or rented as a short-term rental.
- (2) Pursuant to a permit issued by the Town Manager in accordance with the Municipal Code or for special events approved by the Board of Trustees. The Town Manager is authorized under this Section to promulgate an administrative permit process by which an owner or

lessee of property with a lawful principal permitted residential *dwelling unit* (excluding property subject to a Short-Term Rental License) may extend the time of use beyond what is provided in Section 1. The Town Manager may set reasonable conditions for all permits and for the issuance of any specific permit which are deemed necessary to protect adjacent properties from impacts of camping activity such as, but not limited to, location, noise, and lighting restrictions.

Sec. 16A-22-20. Use of Vehicles for Overnight Accommodation.

- (1) Except as provided in Section 2 and 3 below, no person shall occupy a *motor vehicle* or a *Recreational/Camping Vehicle* upon any municipal street, state highway, alley, public right-of-way, public property, or private property for the purpose of providing a residence, residential living or sleeping quarters or storage, or for overnight accommodation whether temporary or permanent. The name, type, nature, or operational condition of any given *motor vehicle* or *Recreational/Camping Vehicle* shall not be conclusive as to whether a vehicle is being occupied for living or sleeping quarters or other residential use.
- (2) Residents of private property and/or their invitees may occupy a *Recreation/Camping Vehicle* for infrequent overnight accommodation on the same private property that has a lawful principal permitted residential *dwelling unit*, so long as no compensation or consideration is provided for the activity. “Infrequent” shall mean four (4) or fewer consecutive nights and no more than ten (10) nights in a calendar month. This exemption shall not apply to property subject to a Short-Term Rental License (see Article I of Chapter 6 of the Municipal Code) for any period during which the property is leased or rented as a short-term rental.
- (3) Residents of the subject property and/or their invitees may occupy a *Recreation/Camping Vehicle* for overnight accommodation on private property pursuant to a permit issued by the Town Manager in accordance with the Municipal Code or for special events approved by the Board of Trustees. The Town Manager is authorized under this Section to promulgate an administrative permit process by which an owner or lessee of private property with a lawful principal permitted residential *dwelling unit* (excluding property subject to a Short-Term Rental License) may extend the

time of use beyond what is provided in Section 2. The Town Manager may set reasonable conditions for all permits and for the issuance of any specific permit which are deemed necessary to protect adjacent properties from impacts of the use of a Recreational/Camping Vehicle such as, but not limited to, location, noise, and lighting restrictions.

Section 3. **Severability.** Should any one or more sections or provisions of this Ordinance or of the Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance or of such Code provision, the intention being that the various sections and provisions are severable.

Section 4. **Repeal.** Any and all Ordinances or Codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or Code or part thereof shall not revive any other section or part of any Ordinance or Code provision heretofore repealed or superseded.

Section 5. **Minor Revision or Correction Authorized.** The Town Manager, in consultation with the Town Attorney, is authorized to make minor revisions or corrections to the codified version of the provisions of this Ordinance provided that such revisions or corrections are grammatical, typographical, or non-substantive and do not alter or change the meaning and intent of this Ordinance.

Section 6. **Effective Date.** The provisions of this Ordinance shall become effective thirty (30) days after publication following the final passage.

INTRODUCED, READ, PASSED, ADOPTED, AND ORDERED PUBLISHED at a regular meeting of the Board of Trustees of the Town of Blue River, Colorado, held on the 21st day of November, 2023.

Mayor

ATTEST:

Town Clerk

Published in the Summit County Journal _____, 2023.

TOWN OF BLUE RIVER, COLORADO

ORDINANCE NO. 2023-05

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO, AMENDING SECTION 18-1-10 OF THE MUNICIPAL CODE CONCERNING CERTIFICATES OF OCCUPANCY

WHEREAS, the Town of Blue River, Colorado (“Town”) is a statutory municipality incorporated and organized pursuant to the provisions of Section 31-2-101, et seq., C.R.S.; and

WHEREAS, in furtherance the public health, safety, and welfare of the inhabitants of the Town, the Board of Trustees of the Town adopted building and safety codes found at Chapter 18 of the Blue River Municipal Code; and

WHEREAS, the Town desires to amend Section 18-1-10 to clarify the requirements for the issuance of a certificate of occupancy upon completion of improvements; and

BE IT ORDAINED by the Board of Trustees of the Town of Blue River, Colorado, as follows:

Section 1. Amendment of Section 18-1-10. Section 18-1-10 of the Municipal Code of the Town of Blue River titled *Certificate of occupancy* is hereby amended to read in full as follows:

Sec. 18-1-10. Certificate of occupancy.

Prior to the issuance of a certificate of occupancy and the occupancy of any building, structure, or improvement, any person who builds or erects any structure subject to this Chapter must contact the Building Official to obtain inspection and approval for issuance of the certificate of occupancy. Approvals by the appropriate septic/sewer authority, the fire protection district, and other service providers may be required at the discretion of the Town Manager. In addition to completion of the or improvements subject to the certificate of occupancy in accordance with all applicable building and safety codes, approval may, at the Town Manager's sole discretion, require completion of the following:

- (1) Installation of culverts deemed necessary to protect the integrity and maintenance of any driveway or streets leading to the lot or to manage drainage to prevent damage to property
- (2) Grading or re-grading any disturbed or damaged roads or driveways or other areas necessary for proper drainage.
- (3) Any dirt, boulders or other material stored or remaining on the property resulting from grading and/or construction activities shall be removed from

the lot or shall be distributed, integrated into the lot, and arranged in such a manner as to serve as natural appearing landscaping features. Such dirt, boulders, and other materials may be incorporated into a berm only in accordance with a berm permit as may be authorized by the Municipal Code and Land Use Code.

(4) All construction materials and debris shall be removed from the site and properly disposed.

(5) All runoff created by or redirected by construction, grading, and landscaping on the property shall be treated, contained and controlled so that there are no increases in runoff volume, direction, or frequency, or creation of adverse drainage consequences resulting from the construction, grading, and landscaping. ~~If weather conditions are such that the foregoing requirements cannot be determined or performed prior to the issuance of the certificate of occupancy, the person building or erecting the structure and requesting the certificate of occupancy shall pay to the Town, in cash or a letter of credit acceptable to the Town, an amount equal to one hundred fifty percent (150%) of the Town's estimated cost for performing such improvements. The Town shall hold these funds in a non interest bearing account. The funds may be commingled with other Town funds. If the improvements are not completed, the Town may use the funds to complete the improvements. Any unused funds shall be returned to the owner.~~

Section 2. **Addition of Section 18-1-10.5.** A new Section 18-1-10.5 of the Municipal Code of the Town of Blue River titled *Limited Certificate of Occupancy* is hereby added to read in full as follows:

Sec. 18-1-10.5. Limited Authorization for Temporary Occupancy.

The Town may, at its discretion, authorize the temporary and limited occupancy of a residential structure to address exceptional and unreasonably burdensome circumstances for the property owner prior to issuance of a certificate of occupancy. The issuance of a limited authorization for occupancy shall be the exception to the rule, and shall be strictly limited to the following circumstances if found to exist by the Town Manager:

- (1) Temporary occupancy is requested by the owner of the property to permit the owner's occupancy and is not requested to provide for occupancy by a tenant, renter, guest, or to accommodate a short-term rental or to allow for marketing of the property for sale or lease;
- (2) All requirements for the issuance of a certificate of occupancy are completed and are confirmed by the Town to be in compliance with the applicable building and safety codes with the exception of the deficiencies identified to justify the limited authorization for occupancy;

- (3) The only deficiencies for the property that prevent the issuance of a certificate of occupancy are external to buildings or structures such as: landscaping; earth, dirt, or Boulder removal or relocation; or minor drainage improvements that deficiencies will not adversely subject the occupants to potential harm or impact adjacent properties;
- (4) The deficiencies preventing issuance of a certificate of occupancy cannot be completed due to impending weather conditions or other circumstances that are outside of control of the owner and are not the result of the owner or the owner's agent(s) actions, inactions, neglect, or poor planning or scheduling. Financial hardship shall not justify issuance of a limited authorization for occupancy; and
- (5) The owner must execute an agreement in a form approved by the Town Attorney and Town Manager which provides, at a minimum, for the following:
 - (a) The delivery of a written statement and estimates from the owner deemed credible by the Town itemizing the work necessary and the costs associated with curing or resolving all deficiencies which prevent the issuance of a certificate of occupancy;
 - (b) A commitment to cure or resolve all cited deficiencies to the Town's satisfaction prior to the June 15 following the date of the agreement unless another date is approved by the Town Manager;
 - (c) The provision of an irrevocable letter of credit or a cash deposit by the owner in the amount of 150% of the estimated costs to fully and timely cure the cited deficiencies. A cash deposit shall be deposited in an interest-bearing account if required by state law. Such letter of credit or cash deposit (and interest, if any) shall remain available to Town until such time that all deficiencies are cured or resolved in the opinion of the Town Manager and shall be available for use by the Town for the Town's completion of the deficiencies, at the Town's discretion.
 - (d) A commitment by the owner to vacate occupancy and cease all use of the property and all structures within 10 days of the deadline for curing or resolving the cited deficiencies if such deficiencies remain uncured or unresolved in the opinion of the Town Manager. Subsequent occupancy shall be authorized only upon issuance of a final certificate of occupancy.
 - (e) Acknowledgement that failure to resolve or complete the deficiencies by the stated deadline of the agreement shall constitute a violation of the Municipal Code. Each day a deficiency remains unresolved or uncompleted shall constitute a separate violation and shall subject the owner to an

automatic minimum daily penalty in the amount of \$500 or a greater amount otherwise established in accordance with the Municipal Code; and

- (f) Any other provisions or requirements deemed necessary by the Town to ensure that the property will timely meet all obligations for issuance of a certificate of occupancy by the stated deadline, or which will best ensure the Town's ability to enforce the agreement.

Section 2. Severability. Should any one or more sections or provisions of this Ordinance or of the Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance or of such Code provision, the intention being that the various sections and provisions are severable.

Section 4. Repeal. Any and all Ordinances or Codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or Code or part thereof shall not revive any other section or part of any Ordinance or Code provision heretofore repealed or superseded.

Section 5. Minor Revision or Correction Authorized. The Town Manager, in consultation with the Town Attorney, is authorized to make minor revisions or corrections to the codified version of the provisions of this Ordinance provided that such revisions or corrections are grammatical, typographical, or non-substantive and do not alter or change the meaning and intent of this Ordinance.

Section 6. Effective Date. The provisions of this Ordinance shall become effective thirty (30) days after publication following the final passage.

INTRODUCED, READ, PASSED, ADOPTED, AND ORDERED PUBLISHED at a regular meeting of the Board of Trustees of the Town of Blue River, Colorado, held on the ____ day of _____, 202__.

Mayor

ATTEST:

Town Clerk

Published in the Summit County Journal _____, 202__.

**TOWN OF BLUE RIVER, COLORADO
ORDINANCE NO. 2023-06**

AN ORDINANCE AMENDING SECTIONS 2-2-90 AND 2-2-110 OF THE BLUE RIVER MUNICIPAL CODE TO PROVIDE FOR THE DATE FOR REGULAR MEETINGS TO BE HELD ON THE SECOND THURSDAY OF A CALENDAR MONTH AND TO PROVIDE FOR THE OFFICIAL PLACE OF POSTING OF PUBLIC MEETING NOTICES

WHEREAS, the Town of Blue River (“Town”) is a statutory municipality incorporated and organized pursuant to the provisions of Section 31-2-101, et seq., C.R.S.; and

WHEREAS, Section 2-2-90 of the Town Code provides for regular meetings of the Board of Trustees; and

WHEREAS, Section 2-2-110 of the Town Code provides for the place of posting notices; and

WHEREAS, the setting and the manner of meetings is a matter of local concern; and

WHEREAS, the Colorado Open Meetings Law, C.R.S. Section 24-6-402(2)(II)(A) states that it is the desire of the general assembly that local governments transition from posting physical notices of public meetings in physical locations to posting notices on a website, social media account, or other official online presence of the local government to the greatest extent practicable; and

WHEREAS, the Board of Trustees desires to set Regular Meetings of the Board of Trustees for 2024 and thereafter on the second Thursday of each calendar month; and

WHEREAS, the Board of Trustees desires to designate the Town’s official website as the official location where notices of Town meetings will be posted; and

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO:

Section 1. Amendment to Section 2-2-90. Sec. 2-2-90 of the Town of Blue River Municipal Town Code is hereby revised to read in full as follows:

2-2-90. Regular Meetings.

Commencing in January 2024, regular meetings of the Board of Trustees shall be customarily held on the second Thursday of each calendar month at the Town Hall, 0110 Whispering Pines Circle, Blue River, CO 80424, commencing at 6:00 p.m., except on legal holidays. However, the Town Manager or the Board of Trustees may cancel a regular meeting for reasons which shall include lack of quorum,

adverse weather conditions, lack of business, or exigent or emergency circumstances. The Town Manager, in consultation with the Mayor, may set a regular meeting at any date or time provided that notice of the regular meeting is provided in accordance with the Colorado Open Meetings Law.

Section 2. Amendment to Section 2-2-110. Sec. 2-2-110 of the Town of Blue River Municipal Town Code is hereby revised to read in full as follows:

2-2-110. Place of Posting Notices.

- (a) In accordance with the Colorado Open Meetings Law, C.R.S. Section 24-6-402(2)(c)(III), the Board of Trustees hereby designates the Town’s Official Website:

<https://townofblueriver.colorado.gov>

as the official location where notices of Town meetings will be posted.

- (b) The Board of Trustees, by resolution adopted at the first meeting of each calendar year, shall either redesignate the above location or designate a new location for posting notices of meetings. If, in any calendar year, the Board of Trustees fails to adopt such resolution, the above-designated locations shall be deemed the designated location for such calendar year. The Board may designate another posting location anytime during a calendar year if such location is both authorized by the Colorado Open Meetings Law and is necessary to address exigent or unforeseen circumstances prohibiting the use of the designated posting location. In addition to the designated posting location, the Town may, at its discretion, also post notice at one or more locations or in publications as a non-official courtesy notice.
- (c) Notices of public hearings, including but not limited to zoning of property or amendments to the Land Use Code, shall be posted at the Town’s official posting location as well as any other posting location required by law.

Section 3. Severability. Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, the intention being that the various sections and provisions are severable.

Section 4. Minor Revision or Correction Authorized. The Town Manager, in consultation with the Town Attorney, is authorized to make minor revisions or corrections to the codified version of the provisions of this Ordinance provided that such revisions or corrections are

grammatical, typographical, numerical, or non-substantive and do not alter or change the meaning and intent of this Ordinance.

Section 5. Repeal. Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive any other section or part of any ordinance or code heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

Section 6. Effective Date. The provisions of this Ordinance shall become effective thirty (30) days after publication following final passage.

INTRODUCED, READ, AMENDED, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular or special meeting of the Board of Trustees of the Town of Blue River, Colorado, held on the 19th day of December 2023.

Toby Babich, Mayor

ATTEST:

Michelle Eddy, Town Clerk

Published in the Summit County Journal _____, 2023.

2024

Town of Blue River Budget Report



Prepared by: Town Manager
PO Box 1784
Breckenridge, CO 80424

0110 Whispering Pines Circle
Blue River, CO 80424
(970)547-0545

<https://townofblueriver.colorado.gov>
michelle@townofblueriver.org



*Town Board of Trustees
Mission Statement*

*The Town of Blue River endeavors to nurture
our serene mountain community by
Conserving our natural residential
environment,
Promoting unity with our neighbors and
surroundings,
Channeling the voice of our residents, and
enhancing the quality of life of all*

**Town of Blue River
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Budget Memorandum

Date: November 8, 2023
To: Mayor Toby Babich & Blue River Board of Trustees
From: Michelle Eddy, Town Manager/Clerk
RE: 2024 Budget Memo

I am pleased to present the 2024 Budget in accordance with State Statutes and the Blue River Municipal Code. The Town of Blue River is in a good financial position. The Town continues to see steady increases revenues in taxes and fees. In 2023, the Town continued to observe increases in sales with lodging taxes maintaining slight increases. Revenues for building projects saw an increase as the Town approaches build-out. The increases have enabled the Town to maintain a stable financial position as well as invest in capital and road projects. The 2024 Budget reflects stable revenues and budget priorities focused on capital and road improvements.

Property tax revenue and considerations:

The Town of Blue River property valuations saw a sharp 43% increase in values. This is reflective of value increases statewide. In 1995, the Town of Blue River conducted a vote and “de-bruced” from restrictions of TABOR and the mill levies were successfully set at 12.290 mills. However, a follow up vote to waive the tax limit increase of 5.5% has not been passed. Without waiving the limit, the Town is restricted on how much of an increase in property taxes it may hold each year, despite a fixed mill levy. Due to this current restriction, the Town will need to conduct a one-time mill levy reduction for 2024, in the amount of 3.79 mills to 8.4962. This the reduction of eligible revenues for the Town for 2024 is \$365,553.89 due to the statutory tax limitations. The Town of Blue River should consider a ballot question for 2024, to allow the Town to waive the limits and retain the excess revenues for capital improvement projects in the future.

For 2024, the Town continues to develop a capital road project for Spruce Creek Road and the development of broadband for priorities in the coming year. In 2023, the Town hired NEO Connect to conduct a feasibility study for broadband. Partnerships with the Town of Breckenridge and Summit County have been developed to apply for a grant through the Colorado Broadband Office. Estimated costs for broadband infrastructure is estimated at \$13 million. In 2024, the Town has increased the road maintenance budget by 46%. Focus for roads will be to continue improved maintenance and planning in troublesome areas. A more extensive maintenance improvement project is planned for Starlit, Sherwood and Blue Grouse Roads carried over from 2023.

The General Fund Budget reflects significant increases in expenses primarily focused on roads, capital expenses, broadband and defensible space mitigation. The budget reflects estimated expenses related to the proposed CDOT chain-up station in relation to potential studies and cost incurred for the 1041 review process.

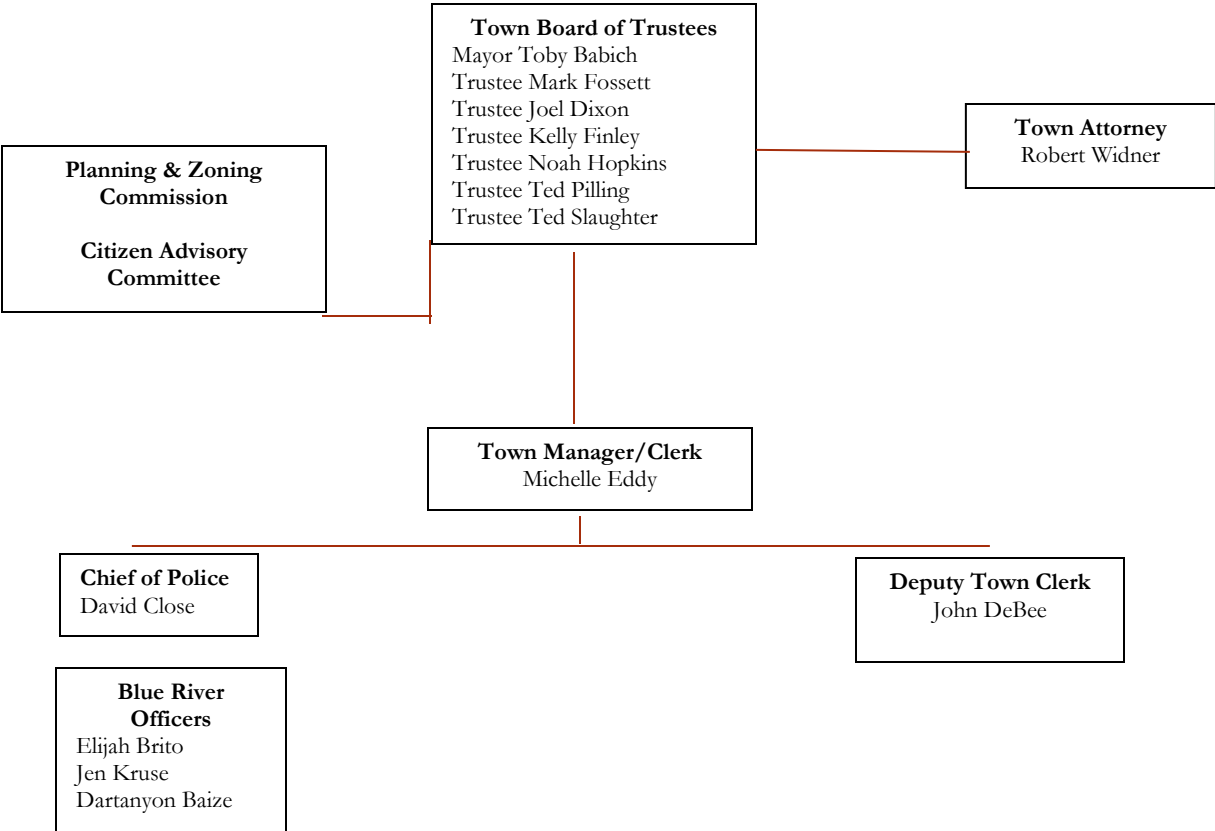
Thank you to the Board of Trustees Finance Committee and Staff for all their hard work on the 2024 Budget.

Michelle Eddy, MMC/CPM
Town Manager/Clerk

Overview

The Town of Blue River was incorporated in 1964. It was developed as a residential community and remains solely, a residential community today. The Town is a Statutory Town with a council-manager form of government. The seven-member Board of Trustees determines policies, enacts local legislation, adopts the budget, and appoints the Town Manager. The Town Manager executes the laws and administers the Town government. The Board of Trustees appoints the Town Attorney, Planning & Zoning Commission, and any established committees. The seven-member Planning & Zoning Commission’s responsibility is to review development applications in accordance with the building code and Architectural Guidelines. The 2020 Census shows the Town full-time population at 877. There are a total of 935 lots within the Town of Blue River. There are estimated to be 82 buildable lots remaining in Blue River. With the exception for four neighborhoods, all roads within the Town of Blue River are dirt roads maintained through a contract.

Organizational Chart



Town of Blue River 2024 Budget

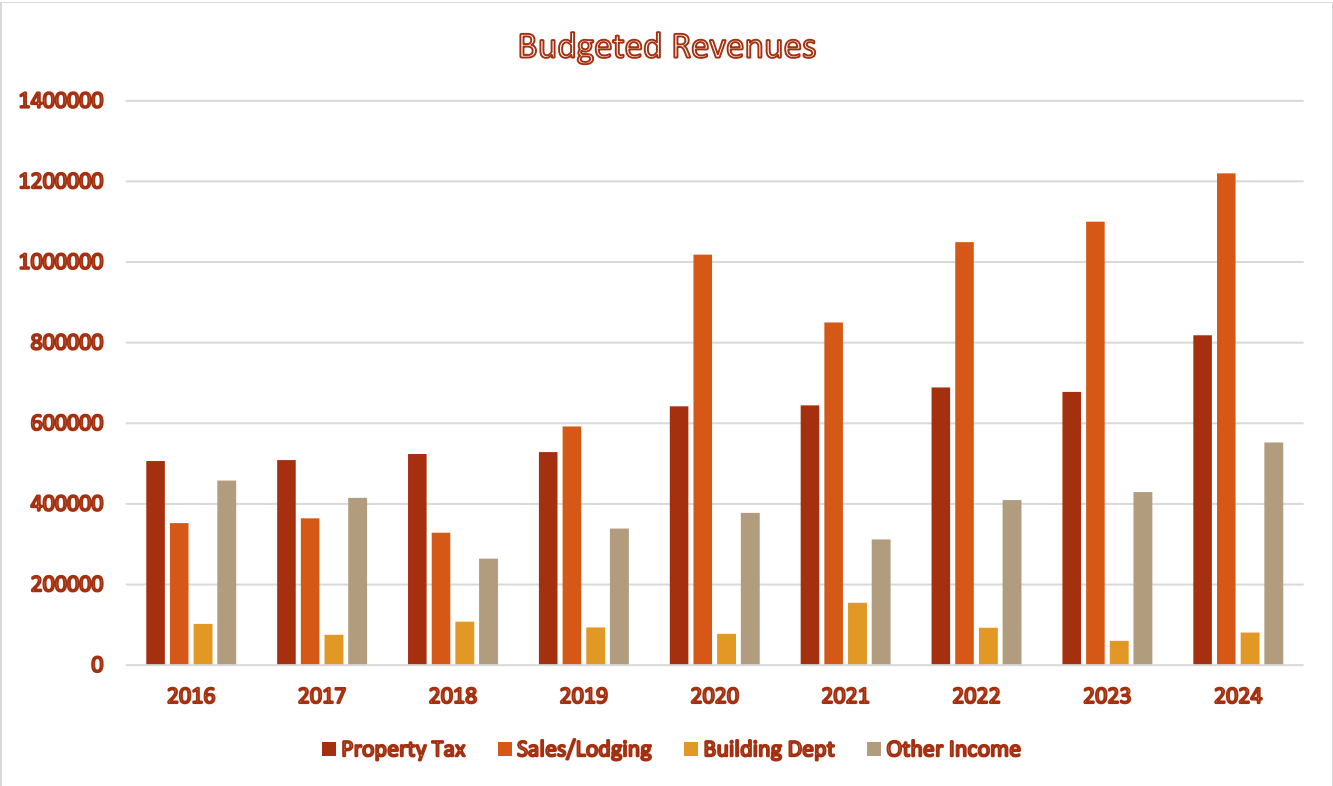
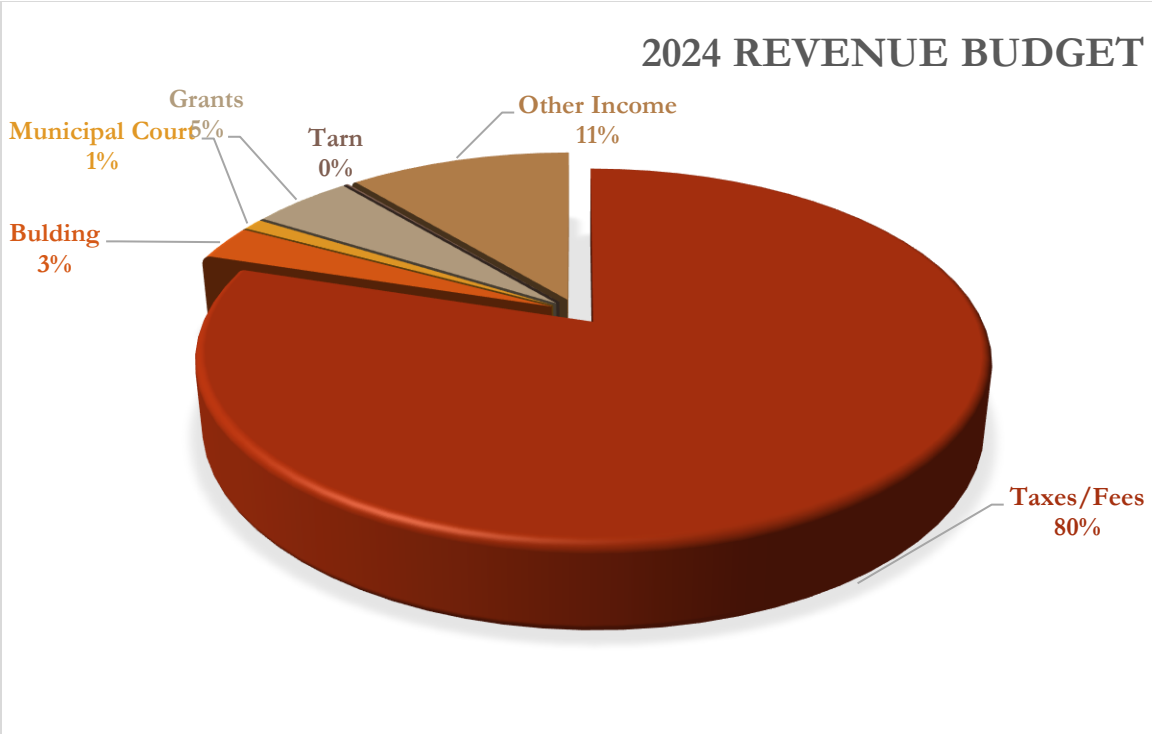
Revenues for the 2024 budget total \$2,672,944.74. The Town’s primary revenue source remains taxes and fees which provides 80% of the total revenues. Other revenues include building permits and fees, court fines, grants, and business and lodging registration income.

General Fiscal Notes

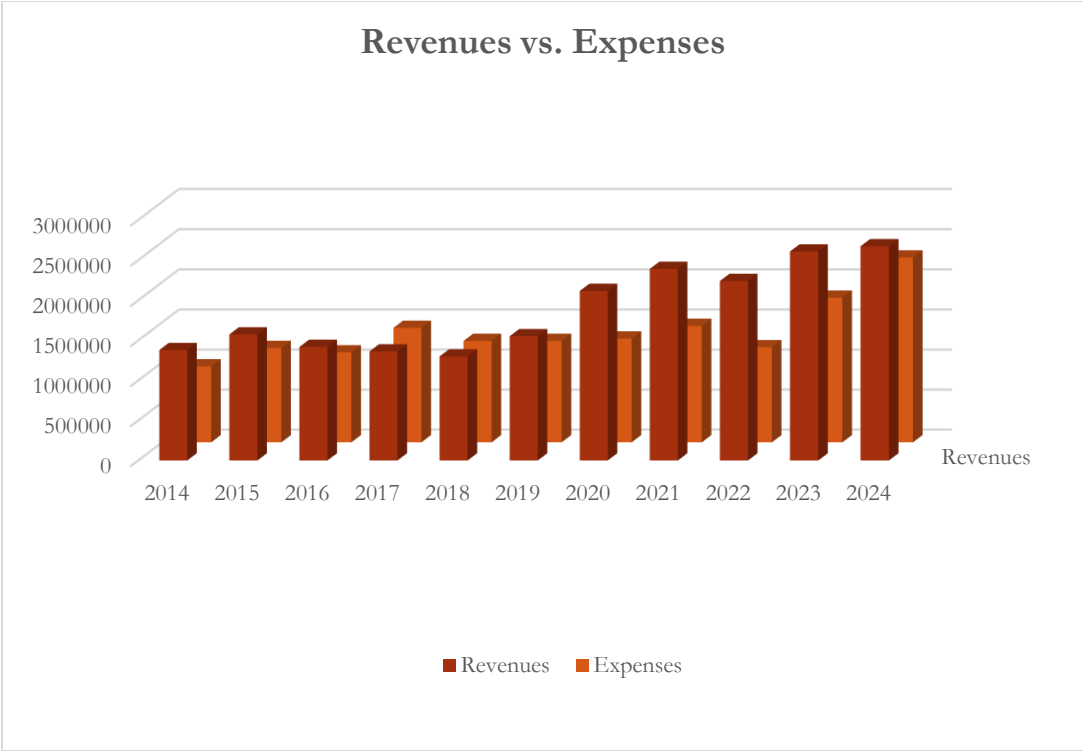
Sales and lodging taxes are estimated to see a moderate increase in line with 2023 and with current economic projections. The number of homes registering for short-term rentals has increased over the past year. There are currently 219 registered homes in Blue River rented on a short-term (less than 30 days basis.)

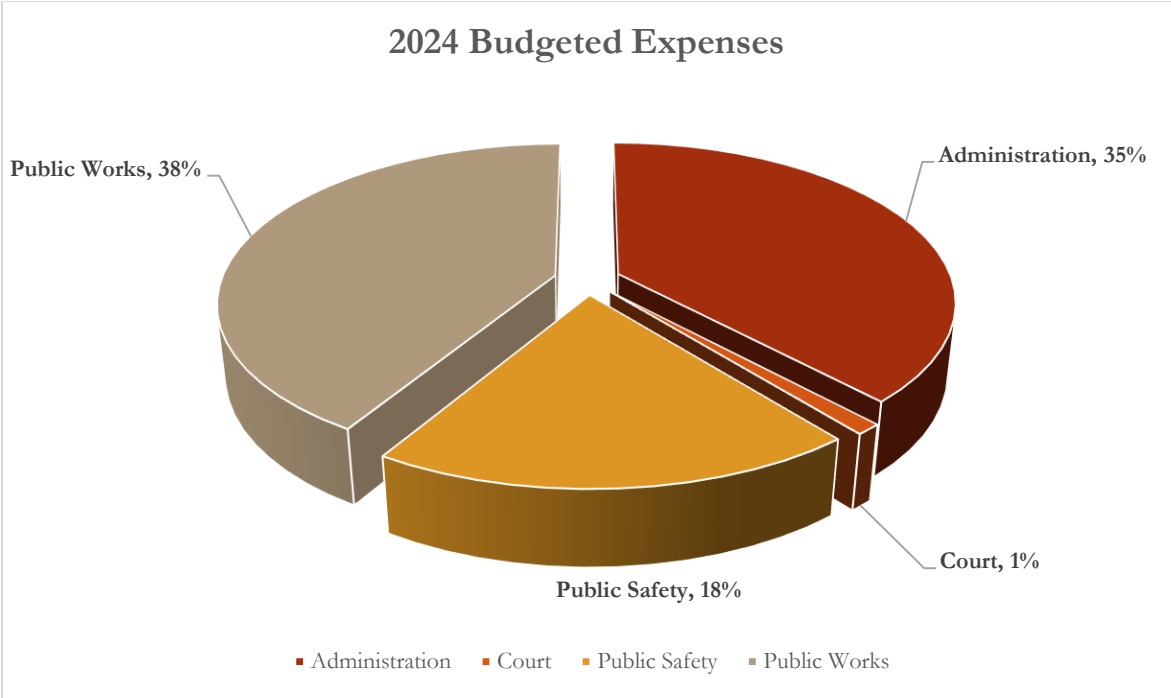
The population in Blue River is seeing a decline in full-time homeowners. Currently 28% of homes are occupied by full-time homeowners. There have been 28 homes/lots sold through October 2023 totaling \$50,253,467 with an average sales price of \$1,861,239.52 up 13% from 2022.

Increases in expenses are primarily due to road maintenance, broadband, and wildfire mitigation projects. In addition, with the new IGA for the 911 Communications Center, the Town’s contribution is expected to be a 45% increase over 2023. It is proposed to add seasonal staff and projects for the re-opening of the Tarn. Overall budgeted revenue will be 15% over budget 2023 and expenses increasing by 16% and a positive net revenue balance.



*2023 YTD 12/10/23





The above is for the General Fund and does not reflect Capital Road Improvement nor Broadband fund expenses. The roads within Blue River remain the greatest asset and greatest expense.

The Town has budgeted significant funding increases for Public Works (roads). Capital road improvements and the potential for broadband continue to be a focus for 2024.

Town of Blue River 2024 Budget Combined Balance Sheet

| | General Fund | Capital Fund | Conservation Trust |
|--------------------------|---------------------|---------------------|---------------------------|
| Beginning Balance | \$6,517,201.85 | \$2,735,383.42 | \$129,455.88 |
| Revenues | \$2,672,944.74 | \$100,000.00 | \$11,000.00 |
| Expenses | \$2,305,382.00 | \$925,000.00 | \$16,000.00 |
| Fund Balance | \$6,884,764.59 | \$1,910,383.42 | \$124,455.88 |

| | American Rescue Plan Fund | Broadband Fund |
|--------------------------|--------------------------------------|-----------------------|
| Beginning Balance | \$171,526.83 | \$200,001.00 |
| Revenues | \$5,000.00 | \$7,100,000.00 |
| Expenses | \$176,500.00 | \$7,200,000.00 |
| Fund Balance | \$26.83 | \$100,001.00 |

Town of Blue River General Fund 2024 Budget

| | 2022 | 2023 YTD | 2024 Budget |
|-------------------|-----------------------|-----------------------|-----------------------|
| Revenues | | | |
| Taxes/Fees | \$2,202,402.83 | \$1,996,623.03 | \$2,145,544.74 |
| Building | \$96,061.38 | \$124,862.58 | \$80,700.00 |
| Court | \$17,301.93 | \$23,444.20 | \$27,900.00 |
| Tarn | \$0.00 | \$20.00 | \$7,000.00 |
| Grants | \$100,496.90 | \$45,157.38 | \$125,000.00 |
| Other | \$264,312.50 | \$417,207.53 | \$286,800 |
| Total | \$2,680,575.54 | \$2,607,414.72 | \$2,672,944.74 |

| | 2022 | 2023 YTD | 2024 Budget |
|----------------------------|-----------------------|-----------------------|-----------------------|
| Expenses | | | |
| Administration | \$610,722.16 | \$722,111.81 | \$978,352.00 |
| Public Safety/Court | \$382,906.27 | \$278,407.52 | \$420,680.00 |
| Public Works | \$500,583.66 | \$604,463.19 | \$906,350.00 |
| Total | \$1,187,948.58 | \$1,804,982.52 | \$2,305,382.00 |

Town of Blue River

General Fund-Administration Department

2024 Budget

Budget Narrative-Administration

The Administration Department for the Town of Blue River includes the administrative personnel, elected and appointed officials, employee benefits, community engagement and funding, town hall and employee housing expenses and utilities. The department is the hub of all operations for the town. Currently, there are two full-time paid staff members, seven paid elected Trustees and seven Planning/Zoning Commissioners. The Citizen Advisory Committee is a volunteer committee.

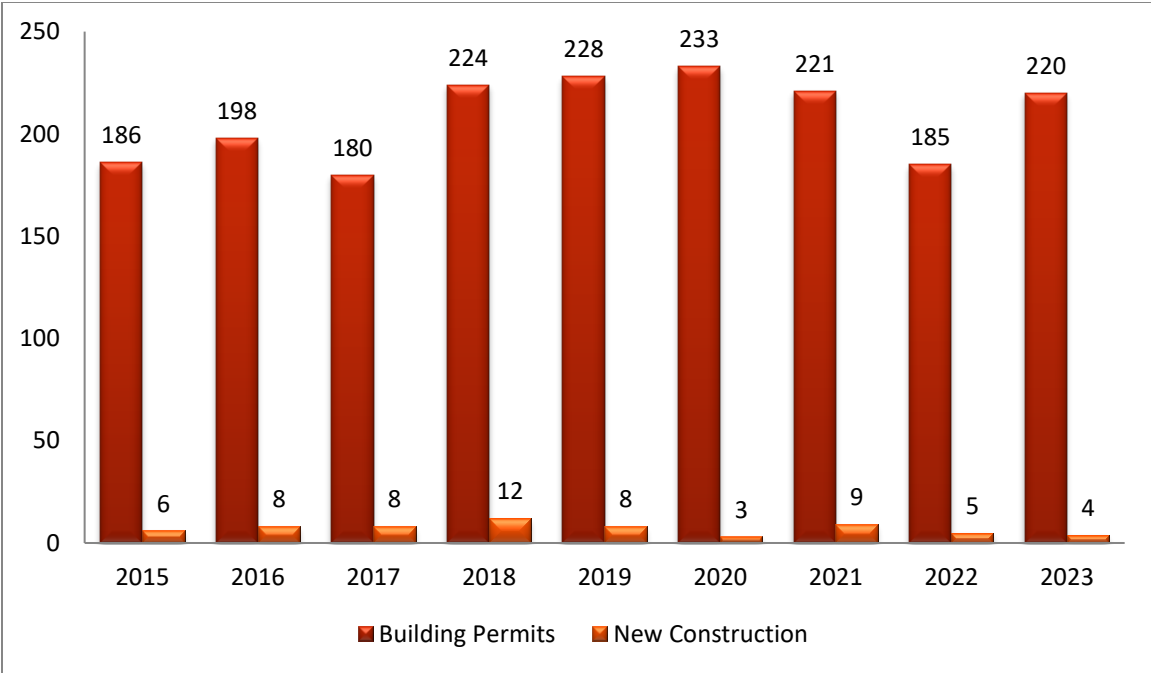
Administration

- The Town’s “Weed & Seed” program continues to see success in addressing noxious weeds in town. Blue River participated in the Summit County Weed Pull Event in July with three staff members and five residents pulling weeds at Theobald Memorial Park. In 2023, 2,400 pounds of weeds were collected and three pounds of wildflower seeds were distributed.
- Citizens continue to participate in the defensible space program working towards town-wide forest mitigation. To date 25% of properties in Blue River have received defensible space mitigation. These programs along with a grant received from the Colorado State Forest Service for right-of-way mitigation will continue for 2024. With the grant award for right-of-way mitigation, the budget for forest management was increased to reflect the matching expense required.
- Monthly Newsletters-The Town continues to expand its community outreach to the residents. Monthly newsletters, social media accounts, texts and emails are sent to provide continuous communication to the residents. There are 1,179 emails that receive the Town newsletter including 998 residents.
- The Town of Blue River has a strong emphasis on technology and efficiency. In 2023, the Town increased security including card access locks and cameras. The Town increased use of the Citizen Serve program to include an online portal. The program serves for all permitting, licensing and code enforcement services. The Technology line item for 2024 will remain steady budgeting for replacement of computers and software maintenance. The Technology budget also serves all technology needs for the Police Department.
- In 2024, there will be a regular municipal election reflected in the budget for 2024.
- Included in the 2024 budget for Administration, the Town will prepare for the grand re-opening of the Goose Pasture Tarn as well as celebrating the Town’s 60th Anniversary of incorporation.
- The Community Fund and initiatives was further developed in 2023 with the addition of the Town’s participation in the Summit County Community Childcare Assistance program in the amount of \$25,000. The Resident Grant program providing resident grants for wildfire defensible space projects, natural night sky lighting and bear resistance cans was funded at \$25,000.



Town of Blue River General Fund-Public Works

Building Permits by Year



Budget Narrative-Public Works

The Public Works Department provides building permitting, road maintenance, snow removal, and wildfire defensible space program. In 2023, there has been a decrease in new construction as the Town approaches build-out. Overall permits remain steady with many additions and remodels. This may be due to the increased in construction costs coupled with the limited land availability within the Town. There are 82 remaining “buildable” lots within Town limits. There have been 2 new construction projects permits issued in 2023. It is anticipated this trend will continue in the foreseeable future. The Town of Blue River utilizes Citizen Serve for permitting, code enforcement and licensing. The Town contracts with Charles Abbot, LLC for all building inspections and plan review.

In 2023, 11 homes participated in the wildfire defensible space grant program. Homeowners are increasingly working towards defensible space and fire protection activities. The number of homes participating in defensible space is at 25%. It is a goal to apply for a designation as a Fire Wise Community. The Town received a three-year, \$150,000 matching grant from the Colorado State Forest Service for right-of-way mitigation. This will be a voluntary program to address hazard trees in the Town right-of-way beginning in 2024.

Roads within the Town of Blue River are primarily dirt roads requiring annual grading and mag-chloride applications. Significant road base was added to areas, as well as ditching and crowning were conducted to help facilitate proper drainage. Ongoing mitigation has assisted in road maintenance efforts improving drainage and overall wear and tear. In 2023, the Town hired a new road contractor. Spruce Creek Road received an application of a product “earth bind” in an effort to prolong the maintenance of the road. This in addition to the application of mag-chloride enhanced the longevity of the road. It is planned to treat the road with the product again as well as apply it to Blue River Road. The Town in cooperation with the Road Contractor has identified several roads in need of road base to bring them up to standard. The plan is to address major needs first and phase in work over the coming years. The Contractor will include both spring and fall time culvert clearing in addition to grading. In an effort to better maintain the roads between full grading applications, the Contractor will deploy a staff member once a month to evaluate and address any areas needing attention. For 2024, work is planned for Starlit and Blue Grouse to address drainage work delayed in 2023.

In addition to roads, the Town is excited to re-open the Goose Pasture Tarn with the completion of the dam project. With the re-opening, the Town plans to create a new Blue River Ambassadors Department. The Blue River Ambassadors will be seasonal staff in charge of checking and validating residency at the Tarn as well as weed mitigation at Theobald Memorial Park, Town Hall and the Tarn. The 2024, Public Works Budget includes the allocation of funding for the staff; porta potty use at Theobald Memorial Park and the Goose Pasture Tarn as well as an enclosure for use by the Blue River Ambassadors at the Goose Pasture Tarn.

**Town of Blue River
General Fund-Public Safety**

Budget Narrative-Public Safety

Since 2017, the Town of Blue River has operated an independent “Marshal’s Office”. In 2019, the Marshal’s Office officially changed to become the Blue River Police Department. There are four full-time officers. The Blue River Police Department provides 24/7 coverage of the Town. The Blue River Police Department is committed to crime prevention and working cooperatively with the community to identify and solve neighborhood problems.

**Town of Blue River
Capital Fund
2024 Budget**

Budget Narrative-Capital

The Town remains focused on road improvement projects. Past projects included widening the entrance of Spruce Creek Road; guardrail installation and road base to Lakeshore Drive; drainage work in 97 Circle and drainage road improvements along Blue River Road. Capital improvements have included the installation of 35 cisterns in 17 locations throughout the Town.

At the end of 2018, the Town of Blue River adopted the Capital Improvement Plan. This plan outlines capital improvements identified by the Board of Trustees, Planning & Zoning Commission, Town Appointed Committees, and residents. The focus is road improvements but also additional cisterns, trails, and recreation path. The plan identifies estimated cost, locations and types of improvements needed.

In 2019, the Town of Blue River worked with the Town of Breckenridge, Summit County and CDOT on a Highway 9 Access Plan. An access plan provides a unified vision of the future access needs for a particular roadway corridor. The plan defines existing and future access locations and configurations, with consideration for spacing, traffic movements, circulation, and alternative access opportunities. It is a long-rang planning document that identifies access conditions that will be implemented as highway and land-use characteristics change. The plan developed includes a design for what a recreation trail from Breckenridge to Hoosier Pass could look like.



In 2024, the Town will continue to focus attention to addressing the drainage and ongoing maintenance issue on Spruce Creek Road. The proposed project seeks to reduce the impacts of traffic utilizing the road both from locals and tourists seeking to access Forest Service trails; increase safety and drainage. In addition, improved maintenance work with drainage work and culverts will be addressed on Sherwood, Starlit and Blue Grouse.

Town of Blue River Conservation Trust Fund 2024 Budget



Budget Narrative-Conservation Trust

The Conservation Trust revenues received are paid quarterly through the Department of Local Affairs on a per capita basis to 470 eligible local governments: counties, cities, towns, and Title 32 special districts that provide park and recreation services in their service plans. Funding can be used for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. A public site is defined by the department as a publicly owned site, or a site in which a public entity/local government holds an

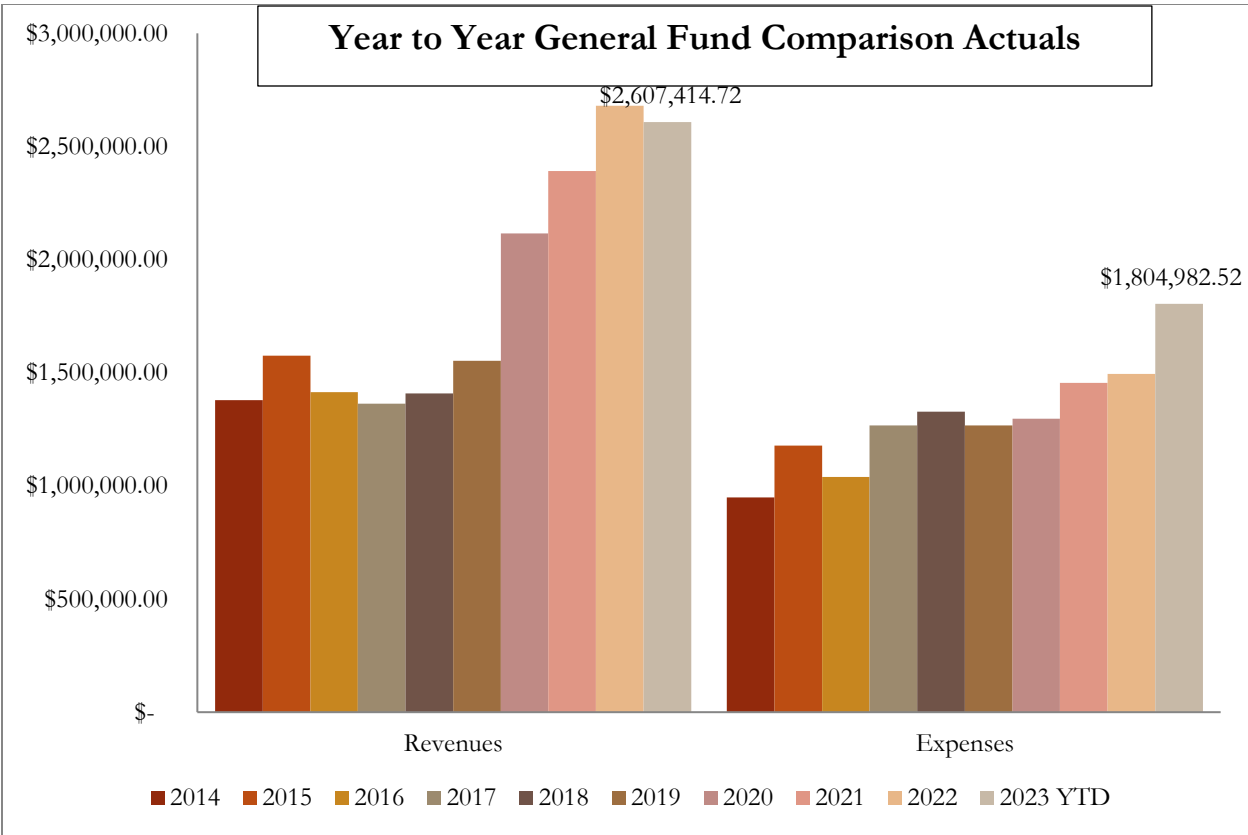
interest in land or water.

With the adoption of the Blue River Open Space & Trails Plan there is opportunity to utilize the funds towards the development of a trail system in Blue River. Plans for the Conservation Trust

Funds in 2024 include allocation of funding to obtain easements, and trail improvements. In addition, the Town may utilize the funds for any improvements at the Goose Pasture Tarn.

Town of Blue River American Rescue Plan & Broadband Funds 2024 Budget

In 2021, the Town of Blue River received \$232,000 from the American Rescue Plan. Funds are restricted for use for broadband and infrastructure. In 2023, the Town contracted with NEO Connect to conduct a feasibility study for broadband. From that study, it was determined the Town would need partnerships and significant funding to bring fiber to the valley. With the assistance of NEO Connect and partnerships with Summit County, Town of Breckenridge and Allo, the Town has applied for a \$7 million broadband grant through the Colorado Broadband Office. If successful, the Town has committed \$300,000 match for the project that will run fiber from the Stephen West Ice Rink to the Quandary Trail Head. Notice of the grant awards will be in November 2023.





Town of Blue River

General Fund
Description

| Item | Description | Actuals 2022 | Budget 2023 | Actuals 2023 YTD 12-10-2 | Budget 2024 |
|---|--|------------------------|------------------------|-----------------------------|------------------------|
| Income | | | | | |
| Beginning Balance General Fund Balance | | \$ 4,635,364.34 | \$ 5,821,727.79 | \$ 5,821,727.79 | \$ 6,624,159.99 |
| <i>Taxes/Fees</i> | | | | | |
| 40010 | General Property Tax | \$ 697,335.00 | \$ 677,625.86 | \$ 682,518.85 | \$ 818,682.00 |
| 40020 | Delinquent Taxes | \$ - | \$ - | \$ 10.36 | |
| 40030 | Lodging Tax | \$ 380,938.00 | \$ 320,000.00 | \$ 287,918.07 | \$ 320,000.00 |
| 40040 | Specific Ownership Tax | \$ 33,207.00 | \$ 25,000.00 | \$ 28,516.19 | \$ 25,000.00 |
| 40045 | Exempt Personal Property | \$ 5,896.08 | \$ 5,000.00 | \$ (116.16) | \$ 500.00 |
| 40050 | Motor Vehicle License Fees | \$ 9,784.00 | \$ 7,500.00 | \$ 11,647.31 | \$ 8,000.00 |
| 40060 | Sales Tax | \$ 1,002,256.27 | \$ 780,000.00 | \$ 919,874.00 | \$ 900,000.00 |
| 40070 | Cigarette Tax | \$ 1,184.48 | \$ 1,000.00 | \$ 1,555.60 | \$ 1,000.00 |
| 40080 | Highway User's Tax | \$ 48,777.00 | \$ 46,940.41 | \$ 43,892.37 | \$ 48,362.74 |
| 40090 | Road & Bridge Fees | \$ 23,025.00 | \$ 22,000.00 | \$ 20,806.44 | \$ 24,000.00 |
| Total Income Taxes/Fees | | \$ 2,202,402.83 | \$ 1,885,066.27 | \$ 1,996,623.03 | \$ 2,145,544.74 |
| <i>Building Department</i> | | | | | |
| 41010 | Building Inspection Department | \$ 95,061.38 | \$ 60,000.00 | \$ 124,862.58 | \$ 80,700.00 |
| 41020 | Architectural Review Fees | \$ 1,000.00 | \$ 300.00 | \$ 100.00 | \$ - |
| 41030 | Development Fees | | | | |
| Total Income Building Department | | \$ 96,061.38 | \$ 60,300.00 | \$ 124,962.58 | \$ 80,700.00 |
| <i>Municipal Court</i> | | | | | |
| 42010 | Court Fines | \$ 13,956.18 | \$ 25,000.00 | \$ 20,192.45 | \$ 25,000.00 |
| 42020 | Ticket Surcharge | \$ 3,095.00 | \$ 1,500.00 | \$ 2,953.00 | \$ 2,500.00 |
| 42030 | Marshal Office Income (VIN/Fingerprinting) | \$ 250.75 | \$ 150.00 | \$ 298.75 | \$ 400.00 |
| Total Municipal Court | | \$ 17,301.93 | \$ 26,650.00 | \$ 23,444.20 | \$ 27,900.00 |
| <i>Tarn Income</i> | | | | | |
| 43010 | Boat Fees | | | \$ 20.00 | \$ 7,000.00 |
| Total Tarn Income | | \$ - | \$ - | \$ 20.00 | \$ 7,000.00 |
| <i>Grants</i> | | | | | |
| 44040 | Defensible Space Grants | \$ 84,789.50 | \$ 85,000.00 | \$ 37,712.45 | \$ 70,000.00 |
| 44045 | Colorado State Forest Service Grant | \$ - | | | \$ 50,000.00 |
| 44055 | Police Department Grants | \$ 15,707.40 | \$ 10,000.00 | \$ 7,444.93 | \$ 5,000.00 |
| Total Grants | | \$ 100,496.90 | \$ 95,000.00 | \$ 45,157.38 | \$ 125,000.00 |
| <i>Other Income</i> | | | | | |
| 44020 | Interest on Investments | \$ 15,153.00 | \$ 3,000.00 | \$ 138,693.21 | \$ 75,000.00 |
| 44025 | Interest on Taxes | \$ 1,151.00 | \$ 1,000.00 | \$ 1,038.45 | \$ 800.00 |
| 44030 | Natural Gas Franchise | \$ 71,710.54 | \$ 60,000.00 | \$ 84,245.85 | \$ 70,000.00 |
| 44035 | 1041 Process Payments | | \$ 50,000.00 | \$ - | \$ 50,000.00 |
| 44070 | Credit Card Fees | \$ 585.44 | \$ 1,000.00 | \$ 884.89 | \$ 1,000.00 |
| 44080 | Lodging Tax Registration | \$ 34,856.39 | \$ 60,500.00 | \$ 69,950.00 | \$ 67,500.00 |
| 44090 | Business Licenses | \$ 11,700.00 | \$ 12,500.00 | \$ 11,700.00 | \$ 12,500.00 |
| 44100 | Administrative Misc Income | \$ 129,156.13 | \$ 12,000.00 | \$ 110,695.13 | \$ 10,000.00 |
| Total Other Income | | \$ 264,312.50 | \$ 200,000.00 | \$ 417,207.53 | \$ 286,800.00 |
| Total Income | | \$ 2,680,575.54 | \$ 2,267,016.27 | \$ 2,607,414.72 | \$ 2,672,944.74 |

| Item | Description | Actuals 2022 | Budget 2023 | Actuals 2023 YTD 12-10-2 | Budget 2024 |
|---------------------------------|--------------------------|-----------------|----------------|-----------------------------|----------------|
| <i>Administration-Personnel</i> | | | | | |
| 71010 | Salary Elected Officials | \$ 15,500.00 | \$ 14,400.00 | \$ 12,900.00 | \$ 14,400.00 |
| 71020 | Town Manager | \$ 110,461.50 | \$ 116,480.00 | \$ 118,118.40 | \$ 122,304.00 |
| 71030 | Deputy Town Clerk | \$ 63,854.65 | \$ 62,160.00 | \$ 64,014.13 | \$ 65,268.00 |
| 71040 | Payroll Taxes | \$ 40,771.52 | \$ 52,000.00 | \$ 38,011.72 | \$ 40,000.00 |
| 71050 | Payroll Service Fees | \$ 1,578.00 | \$ 1,200.00 | \$ 2,767.40 | \$ 2,800.00 |
| 71065 | Unemployment Payments | | | | |
| 71060 | Workmans Comp | \$ 6,849.00 | \$ 7,500.00 | \$ 12,129.00 | \$ 15,000.00 |

| | | | | | |
|-------|------------------------------|----------------------|----------------------|----------------------|----------------------|
| 71070 | Benefits (Health/Rec Center) | \$ 52,731.41 | \$ 90,923.40 | \$ 73,900.39 | \$ 78,000.00 |
| 71076 | Retirement Town Match | \$ 8,126.98 | \$ 11,742.93 | \$ 7,504.67 | \$ 12,000.00 |
| 71080 | Town Attorney Salary | \$ 37,661.10 | \$ 55,000.00 | \$ 31,322.89 | \$ 75,000.00 |
| 71090 | Accounting | \$ 13,522.00 | \$ 7,000.00 | \$ 7,869.40 | \$ 8,000.00 |
| 71100 | Audit | \$ 9,200.00 | \$ 11,000.00 | \$ 9,750.00 | \$ 11,000.00 |
| | Other Business Expense | | | \$ 50.00 | \$ 100.00 |
| | Total Admin Personnel | \$ 360,256.16 | \$ 429,406.33 | \$ 378,338.00 | \$ 443,872.00 |

Administration

| | | | | | |
|-------|---------------------------------------|----------------------|----------------------|----------------------|----------------------|
| 72010 | Office Supplies | \$ 3,112.31 | \$ 5,000.00 | \$ 2,239.50 | \$ 4,000.00 |
| 72015 | Uniforms | \$ - | \$ 1,000.00 | \$ 1,688.31 | \$ 4,000.00 |
| 72020 | Telephone | \$ 8,592.00 | \$ 9,000.00 | \$ 4,868.93 | \$ 6,000.00 |
| 72030 | Postage | \$ - | \$ 50.00 | \$ - | \$ 50.00 |
| 72040 | Printing & Publishing | \$ 4,738.17 | \$ 5,000.00 | \$ 5,195.51 | \$ 3,000.00 |
| 72050 | Meetings & Events Expense | \$ 13,105.23 | \$ 15,000.00 | \$ 8,752.05 | \$ 15,000.00 |
| 72060 | Training | \$ 2,124.00 | \$ 6,000.00 | \$ 4,490.93 | \$ 6,000.00 |
| 72070 | Sales & Lodging Tax Admin | \$ 2,703.15 | \$ 2,000.00 | \$ 984.00 | \$ 1,500.00 |
| 72080 | Professional Services/Membership Fees | \$ 3,402.16 | \$ 10,000.00 | \$ 3,524.16 | \$ 5,000.00 |
| 72090 | Equipment Repairs & Lease | \$ 5,396.99 | \$ 6,500.00 | \$ 4,786.55 | \$ 5,000.00 |
| 72100 | Technology | \$ 72,122.21 | \$ 95,000.00 | \$ 109,432.61 | \$ 85,000.00 |
| 72105 | Community Engagement/Marketing | \$ 2,980.25 | \$ 10,000.00 | \$ 477.14 | \$ 2,500.00 |
| 72106 | Community Fund/Initiatives | \$ 7,550.00 | \$ 45,000.00 | \$ 7,893.54 | \$ 50,000.00 |
| 72107 | Scholarships | \$ 3,000.00 | \$ 3,000.00 | \$ 1,500.00 | \$ 5,000.00 |
| 72110 | Insurance | \$ 55,734.62 | \$ 30,000.00 | \$ 5,790.51 | \$ 55,000.00 |
| 72120 | Codifying | \$ 1,169.32 | \$ 6,500.00 | \$ 1,995.54 | \$ 6,500.00 |
| 72130 | Elections | \$ 13,798.83 | \$ - | \$ 1,124.38 | \$ 15,000.00 |
| 72140 | County Treasurer Fees | \$ 15,047.40 | \$ 16,500.00 | \$ 13,716.14 | \$ 18,000.00 |
| 72150 | NWCOG | \$ 1,243.00 | \$ 1,243.00 | \$ - | \$ 1,243.00 |
| 72160 | CML | \$ 1,246.00 | \$ 383.00 | \$ 1,284.00 | \$ 383.00 |
| 72170 | CAST | \$ 630.00 | \$ 630.00 | \$ 630.00 | \$ 1,584.00 |
| 72180 | Credit Card Charges | \$ 542.28 | \$ 700.00 | \$ 782.57 | \$ 750.00 |
| | Admin Misc | \$ (1,527.15) | | \$ 110,695.13 | \$ 50.00 |
| | Total Administration | \$ 216,710.77 | \$ 268,506.00 | \$ 291,851.50 | \$ 290,560.00 |

Town Hall Expense

| | | | | | |
|-------|--------------------------------|---------------------|---------------------|---------------------|---------------------|
| 73010 | Utilities | \$ 11,115.28 | \$ 12,000.00 | \$ 13,790.70 | \$ 15,000.00 |
| 73020 | Trash | \$ 2,780.06 | \$ 3,500.00 | \$ 3,738.28 | \$ 5,000.00 |
| 73030 | Supplies | \$ 1,472.49 | \$ 1,000.00 | \$ 718.41 | \$ 1,000.00 |
| 73040 | Grounds & Snow Removal | \$ 28.64 | \$ 50.00 | \$ - | \$ - |
| 73050 | Cleaning | \$ - | \$ - | \$ 36.03 | \$ - |
| 73060 | Repairs & Maintenance | \$ 531.10 | \$ 15,000.00 | \$ 15,124.17 | \$ 2,500.00 |
| 73070 | Employee Housing HOA | \$ 3,899.00 | \$ 4,020.00 | \$ 4,705.00 | \$ 4,620.00 |
| 73080 | Employee Housing Utilities | \$ 4,617.42 | \$ 5,000.00 | \$ 5,209.57 | \$ 5,000.00 |
| 73090 | Employee Housing Supplies | \$ 1,011.24 | \$ 500.00 | \$ 93.95 | \$ 200.00 |
| | Tarn Utilities | | | | \$ 2,200.00 |
| | Total Town Hall Expense | \$ 25,455.23 | \$ 41,070.00 | \$ 43,416.11 | \$ 35,520.00 |

Planning & Zoning

| | | | | | |
|-------|------------------------------------|--------------------|--------------------|--------------------|--------------------|
| 74010 | Planning/Zoning Salary | \$ 8,300.00 | \$ 8,400.00 | \$ 7,700.00 | \$ 8,400.00 |
| 74030 | P & Z Professional Fees | | \$ - | \$ 806.20 | |
| | Total Planning & Zoning | \$ 8,300.00 | \$ 8,400.00 | \$ 8,506.20 | \$ 8,400.00 |

Municipal Court

| | | | | | |
|-------|------------------------------|---------------------|---------------------|---------------------|---------------------|
| 75010 | Judge Salary | \$ 6,500.04 | \$ 6,500.00 | \$ 5,958.37 | \$ 6,500.00 |
| 75020 | Prosecutor Salary | \$ 9,600.00 | \$ 9,600.00 | \$ 8,800.00 | \$ 9,600.00 |
| 75040 | Administration/Supplies | \$ 435.14 | \$ 500.00 | \$ 269.38 | \$ 500.00 |
| | Total Municipal Court | \$ 16,535.18 | \$ 16,600.00 | \$ 15,027.75 | \$ 16,600.00 |

Public Safety

| | | | | | |
|-------|---------------------------------------|---------------|---------------|---------------|---------------|
| 76010 | Salaries | \$ 297,132.62 | \$ 289,600.00 | \$ 194,798.11 | \$ 304,080.00 |
| 76015 | Office/General Administrative Expense | \$ 5,495.57 | \$ 8,000.00 | | \$ - |
| 76030 | Fuel-Police Department | \$ 6,837.73 | \$ 10,000.00 | \$ 5,532.43 | \$ 10,000.00 |
| 76040 | Uniforms/Supplies | \$ 16,199.04 | \$ 15,000.00 | \$ 9,031.53 | \$ 17,000.00 |
| 76050 | Auto (repair, maintenance, car wash) | \$ 3,266.81 | \$ 13,000.00 | \$ 16,413.82 | \$ 14,000.00 |

| | | | | | |
|-------|----------------------------|----------------------|----------------------|----------------------|----------------------|
| 76060 | Animal Shelter | \$ 2,625.00 | \$ 2,100.00 | \$ 1,575.00 | \$ 2,100.00 |
| 76070 | Communications Center | \$ 27,582.00 | \$ 22,000.00 | \$ 27,836.00 | \$ 40,000.00 |
| 76080 | HASMAT | \$ 2,183.00 | \$ 2,200.00 | \$ 2,292.00 | \$ 2,500.00 |
| 76090 | Radar Certification | \$ 40.00 | \$ 200.00 | | \$ 200.00 |
| 76100 | PD Training | \$ 1,906.00 | \$ 5,000.00 | \$ 2,737.94 | \$ 10,000.00 |
| 76110 | Professional Services | \$ 3,103.32 | \$ 4,200.00 | \$ 3,162.94 | \$ 4,200.00 |
| 76115 | Extra Work/Grant Expense | | \$ 10,000.00 | | |
| | Total Public Safety | \$ 366,371.09 | \$ 386,300.00 | \$ 263,379.77 | \$ 404,080.00 |

Public Works

| | | | | | |
|-------|---|----------------------|----------------------|----------------------|----------------------|
| 77010 | Building Dept Contract | \$ 71,100.47 | \$ 45,000.00 | \$ 85,420.75 | \$ 60,000.00 |
| 77107 | Auto Repair/Maintenance Building Dept | \$ 757.10 | \$ 3,000.00 | \$ 104.59 | \$ 3,000.00 |
| 77020 | Street Lights Utilities | \$ 1,821.23 | \$ 1,500.00 | \$ 1,879.64 | \$ 2,600.00 |
| 77030 | Snow Removal | \$ 225,053.86 | \$ 233,852.11 | \$ 225,770.02 | \$ 245,000.00 |
| 77040 | Street Maintenance | \$ 101,279.76 | \$ 160,000.00 | \$ 205,833.21 | \$ 300,000.00 |
| 77050 | Engineering | | \$ 5,000.00 | \$ 13,648.50 | \$ 5,000.00 |
| 77055 | 1041 Process Expenses | \$ 3,153.00 | \$ 50,000.00 | \$ 468.00 | \$ 70,000.00 |
| 77060 | Road Signs | \$ 12,759.61 | \$ 10,000.00 | \$ 12,073.30 | \$ 12,000.00 |
| 77090 | Wildfire/Defensible Space Grants & Programs | \$ 83,390.00 | \$ 85,000.00 | \$ 55,358.00 | \$ 120,000.00 |
| 77095 | High Country Conservation Engery Grants | | \$ 300.00 | | \$ 150.00 |
| 77100 | Town Park Maintenance | \$ 177.38 | \$ 1,000.00 | \$ 230.48 | \$ 1,000.00 |
| | Blue River Recreation Ambassadors | | | | \$ 28,600.00 |
| | Tarn Improvements | | | | \$ 25,000.00 |
| | Tarn/Park Trash & Facilities | | | | \$ 3,000.00 |
| 77115 | Trail Easements/surveys | \$ 1,091.25 | \$ - | \$ 3,676.70 | \$ 1,000.00 |
| | Admin Vehicle | | | | \$ 30,000.00 |
| | Total Public Works | \$ 500,583.66 | \$ 594,652.11 | \$ 604,463.19 | \$ 906,350.00 |

| | | | | | |
|-------|-------------------------------------|-------------|----------------------|----------------------|----------------------|
| 80000 | Capital Allocation | | | | |
| | Funding for Engineering/Projects | | \$ 100,000.00 | \$ 100,000.00 | \$ 100,000.00 |
| | Funding for Broadband | | \$ 100,000.00 | \$ 100,000.00 | \$ 100,000.00 |
| | Total Allocation for Capital | \$ - | \$ 200,000.00 | \$ 200,000.00 | \$ 200,000.00 |

| | | | | | |
|--|----------------------------|------------------------|------------------------|------------------------|------------------------|
| | Total Expenses | \$ 1,494,212.09 | \$ 1,944,934.44 | \$ 1,804,982.52 | \$ 2,305,382.00 |
| | Net Revenue/Expense | \$ 1,186,363.45 | \$ 322,081.83 | \$ 802,432.20 | \$ 367,562.74 |

General Fund Reserves

| | | | | | |
|--|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| | TABOR Requirement | \$ 50,000.00 | \$ 50,000.00 | \$ 50,000.00 | \$ 50,000.00 |
| | General Fund Contingent Reserve | \$ 750,000.00 | \$ 750,000.00 | \$ 750,000.00 | \$ 750,000.00 |
| | Total General Fund Reserves | \$ 800,000.00 | \$ 800,000.00 | \$ 800,000.00 | \$ 800,000.00 |

| | | | | | |
|--|---|------------------------|------------------------|------------------------|------------------------|
| | Fiscal Year Ending General Balance | \$ 5,821,727.79 | \$ 6,143,809.62 | \$ 6,624,159.99 | \$ 6,991,722.73 |
|--|---|------------------------|------------------------|------------------------|------------------------|



**Town of Blue River
American Rescue Plan Funds**

| Description | Actual 2022 | Actual 2023 | Budget 2024 |
|---------------------------------------|----------------------|----------------------|----------------------|
| Beginning Capital Fund Balance | 115,746.97 | \$ 231,506.03 | \$ 171,526.83 |
| REVENUES | | | |
| <i>American Resucue Funds Reveune</i> | | | |
| Contributions | \$ 115,746.56 | \$ - | \$ - |
| DOLA Grant | | | |
| Interest | \$ 12.50 | \$ 5,298.80 | \$ 5,000.00 |
| Total Income | \$ 115,759.06 | \$ 5,298.80 | \$ 5,000.00 |
| EXPENSES | | | |
| Broadband | | | |
| Engineering | | | |
| Construction | | | |
| Planning | | \$ 65,278.00 | \$ 176,500.00 |
| Total Expenses | \$ - | \$ 65,278.00 | \$ 176,500.00 |
| ARP Fund Ending Balance | 231,506.03 | \$ 171,526.83 | \$ 26.83 |

Broadband

1st Bank Account

| | 2023 | 2024 |
|--------------------------|----------------------|------------------------|
| Beginning Balance | \$ 100,001.00 | \$ 200,001.00 |
| | | |
| Revenues | | |
| General Fund | \$ 100,000.00 | \$ 100,000.00 |
| Grants | | \$ 7,000,000.00 |
| Total | \$ 100,000.00 | \$ 7,100,000.00 |

| | | |
|-----------------|----------------------|------------------------|
| Expenses | | |
| Match | | \$ 200,000.00 |
| Grant | | \$ 7,000,000.00 |
| | | |
| Total | \$ - | \$ 7,200,000.00 |
| Balance | \$ 200,001.00 | \$ 100,001.00 |



**Town of Blue River
Capital Fund**

| Description | Acutals 2022 | Actuals 2023 | Budget 2024 |
|--|------------------------|------------------------|------------------------|
| Beginning Capital Fund Balance | \$ 835,229.59 | \$1,194,259.34 | \$ 3,253,110.52 |
| REVENUES | | | |
| <i>Capital Contributions</i> | | | |
| Contributions from General Fund | \$ 400,000.00 | \$ 100,000.00 | \$ 100,000.00 |
| Other Contributions-Reserve Funds | | | |
| Other Contributions-General Fund Allocations | \$ - | \$ 2,000,000.00 | |
| Other Contributions-Interest | \$ 8,305.29 | \$ 23,170.77 | |
| Total Income Taxes/Fees | \$ 408,305.29 | \$ 2,123,170.77 | \$ 100,000.00 |
| Total Income | \$ 408,305.29 | \$ 2,123,170.77 | \$ 100,000.00 |
| EXPENSES | | | |
| Road Projects | | | |
| Construction | | | \$ 600,000.00 |
| Engineering | \$ 29,153.04 | \$ 62,719.59 | \$ 40,000.00 |
| Legal | | | \$ 10,000.00 |
| Easements | | \$ 1,600.00 | \$ 10,000.00 |
| Surveys | \$ 20,122.50 | | \$ 5,000.00 |
| Total Road Projects Expense | \$ 49,275.54 | \$ 64,319.59 | \$ 665,000.00 |
| Land Acquisition | | | |
| Land Purchase | | | \$ 250,000.00 |
| Legal | | | \$ 10,000.00 |
| Total Land Acquisition | \$ - | \$ - | \$ 260,000.00 |
| Total Capital Fund Expenses | \$ 49,275.54 | \$ 64,319.59 | \$ 925,000.00 |
| Capital Fund Ending Balance | \$ 1,194,259.34 | \$ 3,253,110.52 | \$ 2,428,110.52 |



**Town of Blue River
Conservation Trust Fund**

| Description | | Acutal 2022 | Actual 2023 | Budget 2024 |
|-------------------------|-------------------------------|------------------|---------------------|---------------------|
| | Beginning CTF Balance | \$ 110,902.92 | \$ 121,542.52 | \$ 129,455.88 |
| REVENUES | | | | |
| CTF Revenue | | | | |
| | Annual CTF Receipts | \$ 11,190.92 | \$ 8,601.30 | \$ 8,500.00 |
| | Interest | \$ 9.81 | \$ 2,988.76 | \$ 2,500.00 |
| | Total CTF Revenue | \$ 11,200.73 | \$ 11,590.06 | \$ 11,000.00 |
| | Total Income | 11,200.73 | \$ 11,590.06 | \$ 11,000.00 |
| EXPENSES | | | | |
| CTF Expenditures | | | | |
| 77115 | Trail Easements | | \$ 976.70 | \$ 3,000.00 |
| | Signage | | \$ - | \$ 1,000.00 |
| | Legal | | | \$ 2,000.00 |
| 77202 | Surveys | \$ 383.75 | \$ 2,700.00 | \$ 5,000.00 |
| 77203 | Town Park | \$ 177.38 | | \$ 5,000.00 |
| | Total CTF Expenditures | \$ 561.13 | \$ 3,676.70 | \$ 16,000.00 |
| | Total Expenses | \$ 561.13 | \$ 3,676.70 | \$ 16,000.00 |
| | Balance | \$ 121,542.52 | \$ 129,455.88 | \$ 124,455.88 |

RESOLUTION NO. 2023-07
RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF BLUE RIVER, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2024, AND ENDING ON THE LAST DAY OF DECEMBER, 2024.

WHEREAS, the Board of Trustees of the Town of Blue River has appointed Michelle Eddy, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Michelle Eddy, Town Manager, has submitted a proposed budget to this governing body on October 13, 2023, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 28, 2023, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of the Town of Blue River, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Town of Blue River for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Mayor and made a part of the public records of the Town.

ADOPTED, this 28th day of November, A.D., 2023

Toby Babich, Mayor

Toby Babich, Mayor-
Joel Dixon, Trustee-
Kelly Finley, Trustee-
Mark Fossett, Trustee-
Noah Hopkins, Trustee-
Ted Pilling, Trustee-
Ted Slaughter, Trustee-

RESOLUTION NO. 2023-08
RESOLUTION TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TOWN OF BLUE RIVER, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on November 28, 2023, and;

WHEREAS, the Board of Trustees has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Town of Blue River.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund to each fund, for purposes stated:

| | |
|--------------------------------------|------------------------|
| GENERAL FUND: | |
| Operating Expenses | \$ 2,305,382.00 |
| Reserves | <u>\$ 800,000.00</u> |
| TOTAL GENERAL FUND | \$ 3,105,382.00 |
| | |
| AMERICAN RESCUE PLAN FUND | |
| Expenses | <u>\$ 176,500.00</u> |
| TOTAL CAPITAL FUND | \$ 176,500.00 |
| | |
| BROADBAND FUND | |
| Expenses | <u>\$ 7,200,000.00</u> |
| TOTAL CAPITAL FUND | \$ 7,200,000.00 |
| | |
| CAPITAL FUND | |
| Expenses | <u>\$ 925,000.00</u> |
| TOTAL CAPITAL FUND | \$ 925,000.00 |
| | |
| CONSERVATION TRUST FUND | |
| Expenses | <u>\$ 16,000.00</u> |
| TOTAL CONSERVATION TRUST FUND | \$ 16,000.00 |

ADOPTED THIS 28th day of November, A.D. 2023.

Toby Babich, Mayor

RESOLUTION NO. 2023-09
RESOLUTION TO SET MILL LEVIES
(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF BLUE RIVER, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Town of Blue River, has adopted the 2024 annual budget in accordance with the Local Government Budget Law, on December 19, 2023 and;

WHEREAS, the 2023 certified net total taxable valuation for assessment for the Town of Blue River as certified by the Summit County Assessor(s) is \$92,111,260; and

WHEREAS, the amount of money necessary to balance the 2024 Town budget for general operating and capital purposes from property tax revenue is **\$ 818,682.00**, which amount reflects the Town's compliance with the Annual Levy Law, codified at C.R.S. Section 29-1-301 et seq.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO:

Section 1. That for the purpose of meeting all general operating and capital expenses of the Town of Blue River during the 2024 budget year, there is hereby levied a tax of **8.8880** mills upon each dollar of the total valuation for assessment of all taxable property within the Town of Blue River for the year 2024, which reflects a 3.402 mandatory temporary mill levy reduction from the Town's voter authorized mill levy of 12.290 mills for the purpose of complying with the Annual levy Law. .

Section 3. That the Town Manager is hereby authorized and directed to certify to the County Commissioners of Summit County, Colorado, the mill levy for the Town of Blue River as hereinabove determined and set, but as may be recalculated as needed upon receipt of the final (December) certification of valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED this 19th day of December, A.D. 2023.

Toby Babich, Mayor

RESOLUTION NO. 2023-10

A RESOLUTION DESIGNATING ANY UNSPENT REVENUES AVAILABLE ON DECEMBER 31, 2023 AS NON-EMERGENCY RESERVE INCREASES.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO:

The Board of Trustees of the Town of Blue River, Colorado, hereby determines and declares that any and all year end balances shall be considered a non-emergency “reserve increase” and therefore a part of 2023 fiscal year spending: within the meaning of Article X, Section 20(2)(e) of the Colorado Constitution.

INTRODUCED, READ, APPROVED AND ADOPTED BY A MAJORITY OF THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO ON THIS 28th DAY OF NOVEMBER, 2023.

TOWN OF BLUE RIVER

Toby Babich, Mayor

TOWN OF BLUE RIVER, COLORADO

RESOLUTION 2023-11

A RESOLUTION OF THE TOWN OF BLUE RIVER BOARD OF TRUSTEES AUTHORIZING A MAIL BALLOT ELECTION ON APRIL 2, 2024, APPOINTING THE DESIGNATED ELECTION OFFICIAL, AND AUTHORIZING AND DIRECTING THE DESIGNATED ELECTION OFFICIAL FOR THE CONDUCT OF THE 2024 ELECTION

WHEREAS, The Town of Blue River’s 2024 Regular Municipal Election will be held on April 2, 2024 (the “April 2024 Election”); and

WHEREAS, the Colorado Municipal Election Code of 1965, C.R.S. §§ 31-10-101 et seq., authorizes the Town to hold a mail ballot election; and

WHEREAS, the Board of Trustees determines that it is in the best interest of the Town to promote voter participation and cost efficiency in the regular municipal election and finds that conducting the April 2024 Election as a mail ballot election will advance these goals; and

WHEREAS, the Board of Trustees desires to appoint a Designated Election Official for the April 2024 Election and to comply with all applicable election procedures, including but not limited to compliance with the Blue River Municipal Code and applicable provisions of the Colorado Municipal Election Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO THAT,

1. At the April 2024 Election, three persons shall be elected to the office of Trustee and one person shall be elected to the office of Mayor of the Town of Blue River, each to serve four-year terms.
2. There shall be one (1) precinct for this mail ballot election. The mail ballot location for the precinct shall be the Blue River Town Hall, 0110 Whispering Pines Circle, Blue River, Colorado 80424.
3. The Board of Trustees hereby appoints the Blue River Town Clerk as the Designated Election Official for the April 2024 Election.
4. The Town Clerk is hereby authorized and directed, as the Designated Election Official for the regular mail ballot election, to conduct such election pursuant to applicable provisions of the Colorado Municipal Election Code.

Town of Blue River, Colorado
Ordinance No. 2023-11
Page 2

- 5. The Designated Election Official is further authorized and directed to take all lawful and reasonable actions necessary to conduct the regular mail ballot election in accordance with this Resolution.
- 6. Pursuant to C.R.S. §§31-10-401 et seq, the Designated Election Official is hereby delegated the authority and responsibility to appoint three (3) judges and one (1) alternate of the election at least fifteen (15) days before the election day. The appointed judges will receive \$250.00 for their services.
- 7. The Designated Election Official shall establish the form of the regular mail election ballot.
- 8. The effective date of this resolution shall be immediately upon adoption.

ADOPTED at a regular meeting of the Board of Trustees the 19th day of December 2023.

Toby Babich, Mayor

ATTEST:

Town Clerk

TOWN OF BLUE RIVER, COLORADO

STAFF REPORT

TO: Mayor & Board of Trustees

THROUGH: Bob Widner, Town Attorney

FROM: Molly Schultz, Deputy Town Attorney

DATE: December 19, 2023

SUBJECT: Resolution 2023-12
Setting Ballot Question for 5.5% Waiver for April 2, 2024, Election

If approved by the Board, Resolution 2023-12 would refer a ballot question to the electors for the April 2, 2024, Election.

Resolution 2023-12

State law limits the ability of municipalities to collect more than 5.5% in revenue over the prior tax year. This artificial statutory limitation impairs the ability of municipalities to address the ever-increasing costs of providing services such as law enforcement and street/road maintenance.

Because the increase in service costs very often exceeds 5.5% each year, every year the Town's annual property tax collection is effectively reduced and, in turn, some degree of reduction in services may be needed.

However, the state law expressly authorizes the voters of a municipality to waive the limitation so the municipality may retain the taxes to provide services.

In summary, if the voters approve the ballot question, the approval would:

- **Not** create any new taxes.
- Follow the lead of the voters of **many** other municipalities who have approved a waiver of the statutory limitation.
- Allow their municipalities to keep up with the annual costs of providing necessary services.

TOWN OF BLUE RIVER, COLORADO

RESOLUTION 2023-12

A RESOLUTION OF THE TOWN OF BLUE RIVER, COLORADO, SUBMITTING A BALLOT QUESTION TO THE ELIGIBLE ELECTORS OF THE TOWN, AUTHORIZING A PERMANENT WAIVER OF THE 5.5% STATUTORY LIMITATION ON PROPERTY TAX UNDER C.R.S. SECTION 29-1-302, AND SETTING THE TITLE FOR THE BALLOT QUESTION

WHEREAS, the Town of Blue River (the “Town”) is a statutory town duly organized and existing under Colorado law; and

WHEREAS, Section 29-1-301, C.R.S., requires that the property tax levy be reduced as needed each year so that revenue that may be collected by the levy is not greater than the amount of revenue collected by the preceding year levy plus 5.5% (“5.5% Statutory Limit on Tax Levy Increases”); and

WHEREAS, Section 29-1-302(2)(b), C.R.S., provides an exception to the revenue limitation set forth in the 5.5% Statutory Limit on Tax Levy Increases if the qualified electors approve an increased levy at election; and

WHEREAS, to continue to adequately fund its services, including street repair and maintenance, public safety, and parks, the Board of Trustees has determined that it is in the interest of the residents of the Town to refer to the eligible electors a ballot question at the April 2, 2024, regular Town election to seek approval to permanently waive the 5.5% Statutory Limit on Tax Levy Increases on Town revenues; and

WHEREAS, in accordance with Section 31-11-111(2), C.R.S., the Town Board has authority to submit any question to a vote of the registered electors of the Town; and

WHEREAS, for purposes of Section 31-11-111, C.R.S., the Town Board of Trustees finds that the titles set forth herein are not misleading, clearly identify the effect of a “yes” or “no” vote, do not conflict with the title of any other measure that will appear on the ballot, and correctly and fairly express the true intent and meaning of each measure.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER THAT,

Section 1. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Town of Blue River, Colorado
Resolution No. 2023-12
Page 2

Section 2. The Board of Trustees hereby refers and approves the following ballot question for submission to the qualified electors to appear on the ballot for the election to be held on April 2, 2024, with (for purposes of Section 31-11-111, C.R.S.) this Resolution serving to set the title and content of the ballot question set forth herein, such ballot title being the text of the question itself:

WITHOUT CREATING ANY NEW TAXES OR INCREASING ANY TAX RATE, FOR PROPERTY TAX REVENUE COLLECTED IN CALENDAR YEAR 2024 AND ALL FUTURE PROPERTY TAX REVENUE, SHALL THE TOWN OF BLUE RIVER BE AUTHORIZED TO LEVY, RETAIN, AND SPEND SUCH TOWN REVENUES WITHOUT THE LIMITATIONS THAT WOULD OTHERWISE BE IMPOSED BY THE 5.5% LIMITATION UNDER C.R.S. SECTION 29-1-301?

YES ___
NO ___

Section 3. The Designated Election Official and Town Attorney are hereby authorized and directed to take all necessary and appropriate action to effectuate the provisions of this Resolution including all reasonable and necessary action to cause such approved ballot issue to be printed and placed on the ballot for the election.

Section 4. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining issues of this Resolution.

Section 5. This Resolution shall take effect immediately upon its approval.

INTRODUCED, READ, AND ADOPTED THIS 19th DAY OF DECEMBER, 2023.

TOWN OF BLUE RIVER

Toby Babich, Mayor

ATTEST:

Michelle Eddy, Town Clerk

TOWN OF BLUE RIVER, COLORADO

STAFF REPORT

TO: Mayor & Board of Trustees

THROUGH: Bob Widner, Town Attorney

FROM: Molly Schultz, Deputy Town Attorney

DATE: December 19, 2023

SUBJECT: Resolution 2023-13
Setting Ballot Question for Publishing by Title Only for April 2, 2024, Election

If approved by the Board, Resolution 2023-13 would refer a ballot question to the electors for the April 2, 2024, Election.

Resolution 2023-13

- State law requires the publication of the ENTIRE text of any ordinance after adoption in a newspaper of general circulation.
- Publishing ordinances in a newspaper is costly for any small town. Blue River currently spends approximately \$8,000.00 each year publishing the full text of its adopted ordinances.
- However, state law expressly permits the voters to approve the publishing of the “title only” of an ordinance, thereby saving the expense of full publication.
- It is more common today that citizens look to the Town’s website for the full text of adopted ordinances. Citizens no longer “read the fine print” in the back of a newspaper.
- If approved by the voters, the ballot question will still require the Town to inform the citizens of the title of adopted ordinances in a newspaper, and also requires the Town to put the full text of the ordinance on the Town website.
- There will be no loss of transparency from the approval of the ballot question.

**TOWN OF BLUE RIVER, COLORADO
RESOLUTION 2023-13**

**A RESOLUTION OF THE TOWN OF BLUE RIVER, COLORADO, SUBMITTING A
BALLOT QUESTION TO THE ELIGIBLE ELECTORS OF THE TOWN,
AUTHORIZING THE TOWN TO PUBLISH ORDINANCES BY TITLE ONLY IN
ACCORDANCE WITH SECTION 31-16-105, C.R.S., AND SETTING THE TITLE FOR
THE BALLOT QUESTION**

WHEREAS, the Town of Blue River (the “Town”) is a statutory town duly organized and existing under Colorado law; and

WHEREAS, in accordance with Section 31-11-111(2), C.R.S., the Town Board has authority to submit any question to a vote of the registered electors of the Town; and

WHEREAS, Section 31-16-105, C.R.S., authorizes municipalities to call elections on the question of authority to publish ordinances by title only rather than publishing in full if other matters are also being considered at such election; and

WHEREAS, the Town spends approximately \$8,000.00 in publishing ordinances in full upon adoption per year; and

WHEREAS, to lower the Town’s publishing costs, the Town Board of Trustees has determined that it is in the interest of the residents of the Town to refer to the eligible electors a ballot measure to allow publication by title only for all ordinances; and

WHEREAS, to continue to adequately fund its services, including street repair and maintenance, public safety, and parks, the Board of Trustees has determined that it is in the interest of the residents of the Town to refer to the eligible electors a ballot question at the April 2, 2024, coordinated general election to allow publication by title only for all ordinances; and

WHEREAS, for purposes of Section 31-11-111, C.R.S., the Town Board of Trustees finds that the titles set forth herein are not misleading, clearly identify the effect of a “yes” or “no” vote, do not conflict with the title of any other measure that will appear on the ballot, and correctly and fairly express the true intent and meaning of each measure.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF BLUE RIVER THAT,**

Section 1. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Town of Blue River, Colorado
Resolution No. 2-023-13
Page 2

Section 2. The Board of Trustees hereby refers and approves the following ballot question for submission to the qualified electors to appear on the ballot for the election to be held on April 2, 2024, with (for purposes of Section 31-11-111, C.R.S.) this Resolution serving to set the titles and content of the ballot questions set forth herein, such ballot titles being the text of the question itself:

TO ALLOW THE TOWN TO SAVE APPROXIMATELY \$8,000.00 EACH YEAR IN PUBLISHING COSTS, SHALL THE TOWN OF BLUE RIVER, COLORADO BE AUTHORIZED TO PUBLISH ORDINANCES BY TITLE ONLY RATHER THAN PUBLISHING ORDINANCES IN FULL, SO LONG AS SUCH ORDINANCES ARE PUBLISHED IN FULL ON THE TOWN WEBSITE UPON ADOPTION?

YES ___
NO ___

Section 3. The Designated Election Official and Town Attorney are hereby authorized and directed to take all necessary and appropriate action to effectuate the provisions of this Resolution including all reasonable and necessary action to cause such approved ballot issue to be printed and placed on the ballot for the election.

Section 4. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining issues of this Resolution.

Section 5. This Resolution shall take effect immediately upon its approval.

INTRODUCED, READ, AND ADOPTED THIS 19th DAY OF DECEMBER, 2023.

TOWN OF BLUE RIVER

Toby Babich, Mayor

ATTEST:

Michelle Eddy, Town Clerk

TOWN OF BLUE RIVER, COLORADO

RESOLUTION 2023-04

**A RESOLUTION APPROVING A
TRAIL SIGNAGE POLICY**

WHEREAS, the Town of Blue River (the “Town”) is authorized to enact policies and procedures to govern public services and management of public lands and recreational programs; and

WHEREAS, the Town desires to ensure that persons using trails understand and are informed about the limitations and the rules governing trail use; and

WHEREAS, one means of educating and informing trail users of trail limitations and rules is the placement of properly located signs with consistent and clear messaging.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER THAT,

1. The Board of Trustees of the Town of Blue River hereby approves the attached *Trail Signage Policy* to guide the Town’s use of signs for trails.
2. This Resolution shall be effective immediately upon approval.

ADOPTED at a regular meeting of the Board of Trustees the 19th day of September, 2023.

Mayor

ATTEST:

Deputy Town Clerk



Trail Signage Policy

Policy:

Signage at the trailhead and throughout the trail should be used to inform and educate trail users. Properly located signs can be an indicator of location, distance, property boundaries or restricted uses, preventing unwanted conflicts, or confusion. Listed below are some objectives for trail signage. Town staff must approve all signs.

Trail Signs should adhere to the following design and installation specifications:

- Posts should be 8' x 6"x 6", rough cut Douglas Fir, 3/4" crown at top, stained oxford brown, post are buried 2 1/2 feet in the ground.
- Trail recreation use indicators and informational signs should be marked with 3"x 3" icons (white on brown background), sourced from Rock Art Signs (<https://rockartsigns.com/d72/marketing/full-product-catalogs/rockart-product-catalog>) or equivalent source.
- Town of Blue River logo shall be 3"x 3" in size and located at the top of the post.
- Trail recreation use indicators shall be placed vertically on the post below the Town of Blue River logo in the following order:
 - General information and trail identification as needed, e.g. Stay of Trail, Entering Private Property, Public Access Thru Private Property, name of trail, etc.
 - Allowed summer use, then winter use, then prohibited uses at the bottom.

Recommended Signage



TOWN OF BLUE RIVER, COLORADO

RESOLUTION 2023-14

**A RESOLUTION DESIGNATING THE TOWN’S WEBSITE
(TOWNOFBLUERIVER.COLORADO.GOV) AS THE OFFICIAL
POSTING LOCATION FOR PUBLIC NOTICES OF MEETINGS FOR 2024**

WHEREAS, the Town of Blue River (the “Town”) is a statutory town duly organized and existing under Colorado law; and

WHEREAS, by C.R.S. § 24-6-204(2)(c)(III), the Colorado General Assembly expressed an intent to relieve local governments of the requirement to physically post meeting notices and expressly authorized and encouraged local governments to utilize websites for the posting of notices; and

WHEREAS, the Board of Trustees acknowledges a not insignificant cost savings to be achieved by the posting of public notices on the Town’s website when compared to the cost of publication in a local newspaper; and

WHEREAS, the Board of Trustees finds that website posting presents a superior form of notice when compared to notices in local newspapers in terms of ease of access and in terms of reaching the widest public audience given that the vast majority of the public have Internet access and look to the local government’s website for public information; and

WHEREAS, the Board of Trustees directed the amendment of Section 2-2-110 of the Town Municipal Code to establish a policy of using the Town website as the official posting location for notices of public meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, THAT,

1. The Board of Trustees of the Town of Blue River hereby designates the Town’s Official Website: <https://townofblueriver.colorado.gov> as the official location where notices of Town meetings will be posted for 2024.
2. This Resolution shall be effective immediately upon approval.

ADOPTED at a regular meeting of the Board of Trustees the 19th day of December, 2023.

Mayor

ATTEST:

Deputy Town Clerk



Town of Blue River Memorandum

TO: Mayor Babich & Members of the Board of Trustees

FROM: Town Manager Michelle Eddy

DATE: December 14, 2023

SUBJECT: **Planning & Zoning Commission Vacancies/Applications**

Expiring Terms

The following Planning & Zoning Commission Members terms expire 12/31/23.

- Travis Beck appointed 1/1/21 to serve a 2 year term
- Bevan Hardy appointed 1/19/22 to serve remaining term of Dan Farber
- Gordon Manin appointed 12/22/22 to serve remaining term of Jonathan Heckman

Applications Received:

- Richard Backes
- Travis Beck
- Mike Costello
- Bevan Hardy
- Jake Himmelman
- Jamie Kraus
- Gordon Manin

Three seats are to be appointed by the Board of Trustees.

From: [Town of Blue River](#)
To: [Michelle Eddy](#)
Subject: Webform submission from: Planning & Zoning
Date: Thursday, December 14, 2023 11:18:56 AM

Submitted on Thursday, December 14, 2023

Submitted by: Anonymous

Submitted values are:

Name

Rick Backes

Blue River Address

105 Royal Placer Trail

Phone Number

3038845222

Email

rickbackes.breck@gmail.com

Citizen Advisory Committee

No

Open Space & Trails Advisory Committee

No

Planning & Zoning Commission

Yes

How long have you lived in Blue River

My wife and I have been full time residents of Blue River for just under three years, however, have owned a home in Blue River since 2006.

Why are you interested in joining this committee/commission?

I think my past experience as an architect has given me skills that I believe will align well with those necessary to effectively serve on this committee. In addition, my wife and I have enjoyed living in Blue River and plan to be here for a long time. I see this as an opportunity to give back to the Town; as an avenue to meet more people within the community; and hope it may lead to other service opportunities down the road.

What skill do you bring to the committee/commission?

In March of 2020 I retired from a 36 year career in architecture. At that time my wife and I moved to Blue River full time. I was the Principal and Owner of an architectural firm located in Downtown Denver. My two partners and I specialized in the planning, design, and construction administration of Justice Facilities, and completed planning and design of projects throughout the State of Colorado, Wyoming, and projects in Montana, Nebraska, Iowa, and New Mexico. Although I have never served on a Planning Commission, virtually

every project that my team and I designed included working with the local jurisdiction on the review and approval of the project. This included jurisdictions of all sizes, from Denver to Sterling to Del Norte. I have spent 36 years on the opposite side of the table and experienced all sorts of plan review and approval processes. I have gone through the planning and building review and approval process on Adult Detention Center and/or Courthouse Projects throughout the State of Colorado including projects (closest to home) in Breckenridge, Eagle, and Glenwood Springs. In addition, for the last 25 years of my career, the State of Colorado was my largest client, having represented them before various Planning Commissions in the design approval of a new prison, a new juvenile detention center, and multiple additions and remodels of each. Requesting approval to build a state prison or juvenile detention center in someones community is a humbling experience. I believe that my extensive experience in working with Planning and Building Departments throughout the state would dovetail well with that required to serve on this commission.

If appointed are you able to attend the monthly meetings?

If I am fortunate enough to be selected for this committee I would certainly make it a priority and endeavor to make as many (if not all) of the meetings.

Is there anything else you would like to add?

Although I completed my 36 year career in architecture without ever designing a single family residence, which is obviously the focus in Blue River, the planning process is similar. I am confident that I have the skills required to serve this committee well and thank you for your consideration.

From: [Town of Blue River](#)
To: [Michelle Eddy](#)
Subject: Webform submission from: Planning & Zoning
Date: Thursday, December 14, 2023 1:07:54 PM

Submitted on Thursday, December 14, 2023

Submitted by: Anonymous

Submitted values are:

Name

Travis Beck

Blue River Address

360 Davis Court

Phone Number

970-333-1636

Email

tbeck@segroup.com

Citizen Advisory Committee

No

Open Space & Trails Advisory Committee

No

Planning & Zoning Commission

Yes

How long have you lived in Blue River

5 years

Why are you interested in joining this committee/commission?

I like to be involved in our community

I feel I bring professional experience to this commission

What skill do you bring to the committee/commission?

I routinely work through issues and come up with solutions. I am comfortable working with the public. I can review building plans and specs.

If appointed are you able to attend the monthly meetings?

Yes

Is there anything else you would like to add?

I've enjoyed serving the last 4 years. Thanks!

From: [Town of Blue River](#)
To: [Michelle Eddy](#)
Subject: Webform submission from: Planning & Zoning
Date: Tuesday, December 5, 2023 10:40:12 AM

Submitted on Tuesday, December 5, 2023

Submitted by: Anonymous

Submitted values are:

Name

Michael Costello

Blue River Address

224, Wilderness Dr

Phone Number

9704855882

Email

mc6897@gmail.com

Citizen Advisory Committee

No

Open Space & Trails Advisory Committee

No

Planning & Zoning Commission

Yes

How long have you lived in Blue River

22 years

Why are you interested in joining this committee/commission?

I enjoy master planning
Our community is important to me
I have a long term plan to live here

What skill do you bring to the committee/commission?

8 years prior experience on P & Z
30 years as a design builder
I under Blue River code in-depth

If appointed are you able to attend the monthly meetings?

Yes

From: [Town of Blue River](#)
To: [Michelle Eddy](#)
Subject: Webform submission from: Planning & Zoning
Date: Tuesday, December 12, 2023 5:51:30 PM

Submitted on Tuesday, December 12, 2023

Submitted by: Anonymous

Submitted values are:

Name

Bevan Hardy

Blue River Address

809 Blue River Road

Phone Number

9703906626

Email

Beva@mymountainhome.net

Citizen Advisory Committee

No

Open Space & Trails Advisory Committee

No

Planning & Zoning Commission

Yes

How long have you lived in Blue River

23 years

Why are you interested in joining this committee/commission?

As a current member looking forward to continuing our work

What skill do you bring to the committee/commission?

Real estate knowledge currently a broker for Coldwell Banker Mountain Properties

If appointed are you able to attend the monthly meetings?

Yes

Is there anything else you would like to add?

No happy to help the town

From: [Town of Blue River](#)
To: [Michelle Eddy](#)
Subject: Webform submission from: Planning & Zoning
Date: Wednesday, December 6, 2023 10:00:14 AM

Submitted on Wednesday, December 6, 2023

Submitted by: Anonymous

Submitted values are:

Name

Jake Himmelman

Blue River Address

132 Mountain View Trail

Phone Number

9704701816

Email

jake@breckenridgeassociates.com

Citizen Advisory Committee

No

Open Space & Trails Advisory Committee

No

Planning & Zoning Commission

Yes

How long have you lived in Blue River

In Blue River since 2017. Have lived in Breckenridge/Blue River since 1990

Why are you interested in joining this committee/commission?

I have been a real estate broker in Breckenridge since 2008 and I have a lot of clients in Blue River. I feel I am constantly talking about zoning and planning. I think it's time for me to get involved on this side, to see how things are approved, or not approved.

What skill do you bring to the committee/commission?

A lot of experience on the real estate side, ability to understand setback, codes, STR impacts, etc

If appointed are you able to attend the monthly meetings?

I do have another baby due in May and there may be one or two meeting that I won't be able to attend in person

Is there anything else you would like to add?

Looking forward to getting more involved in the Blue River community

From: [Town of Blue River](#)
To: [Michelle Eddy](#)
Subject: Webform submission from: Planning & Zoning
Date: Friday, December 8, 2023 1:02:03 PM

Submitted on Friday, December 8, 2023

Submitted by: Anonymous

Submitted values are:

Name

Jamie Kraus

Blue River Address

227 Lakeshore Loop

Phone Number

214.906.1897

Email

jtkraus@yahoo.com

Citizen Advisory Committee

No

Open Space & Trails Advisory Committee

No

Planning & Zoning Commission

Yes

How long have you lived in Blue River

One 1/2 years

Why are you interested in joining this committee/commission?

Even though I haven't lived here long, I have a vested interest in the growth, planning and development of Blue River. I want to protect its natural beauty and the experience of its residents, while simultaneously exercising forward thinking about the inevitable growth of Summit County in the future. Preserving the charm and small town feel of Blue River is my number one priority.

What skill do you bring to the committee/commission?

I started a non-profit in Dallas and managed it for over 12 years, successfully organizing hundreds of participants and volunteers annually. I am a visionary with organizational skills and a mind for anticipating what comes next. Planning comes very naturally to me. Communication is also a strong suit of mine, as well as the ability to get along well with others. I am a team player and very passionate about whatever project in which I choose to be involved. It would be an honor to serve Blue River in this way while getting to know the people in my community.

If appointed are you able to attend the monthly meetings?

Yes

From: [Town of Blue River](#)
To: [Michelle Eddy](#)
Subject: Webform submission from: Planning & Zoning
Date: Monday, December 11, 2023 4:04:43 PM

Submitted on Monday, December 11, 2023

Submitted by: Anonymous

Submitted values are:

Name

Gordon Manin

Blue River Address

810 Whispering Pines Circle, Blue River, CO

Phone Number

610-608-5713

Email

gcmanin@aol.com

Citizen Advisory Committee

No

Open Space & Trails Advisory Committee

No

Planning & Zoning Commission

Yes

How long have you lived in Blue River

I purchased a house in Blue River in 2010 for personal part-time use. I became a full-time resident of Blue River in 2020. We sold our original house in Blue River in January 2022 and completed the building of a new house in Blue River in October 2022. From January 2022 - October 2022, we rented a house in Blue River. The new house is in the same subdivision as our old house (Timber Creek Estates).

Why are you interested in joining this committee/commission?

As a full-time resident, my primary desire is to give back and be a constructive member of our community. I would like to continue to support our town mission of nurturing our serene mountain community by conserving our natural residential environment, promoting unity with our neighbors and surroundings, channeling the voice of our residents, and enhancing the quality of life for all. In addition having recently built a house in Blue River, I believe that I bring a unique perspective to the Planning & Zoning Commission.

What skill do you bring to the committee/commission?

Having practiced as an occupational and environmental physician for the past 30 years, I have worked extensively with regulations such as those falling under OSHA and the DOT

pertaining to worker safety. In addition, I have also worked to keep workers safe from a variety of environmental exposures. I believe these skills would assist me in making the best decision for the continued development of our town. Finally, I have been on the Town of Blue River Planning & Zoning Commission for the past year. Having been on the Commission for the past year, I am now familiar with the rules and regulations governing our town creating a short learning curve should I be re-appointed to the Commission.

If appointed are you able to attend the monthly meetings?

Yes.

Is there anything else you would like to add?

No.



Blue River Staff Report
December 2023

Town of Blue River
0110 Whispering Pines Circle
Blue River, CO 80424

970-547-0545
michelle@townofblueriver.org
<https://townofblueriver.colorado.gov>



2023 Year in Review

Programs

- Weed & Seed Program
 - The Town hosted the fourth annual Weed & Seed Program for noxious weed mitigation. The program ran July 1-September 20th. Over 2,400 pounds of weeds were pulled and removed from properties and three pounds of wildflower seeds were distributed. The Town helped to promote Boy Scout Troop 187 and their fundraising efforts which assisted owners of properties to have weeds removed while supporting the Boy Scouts. The Town participated in Summit County’s Weed Pull Event pulling weeds at Town Park.
- Clean-up Day
 - The Town hosted a clean-up day in May along with Summit County and other municipalities. Two 30-yard dumpsters were filled and Town staff collected two truckloads of trash that was collected along the town roads and Hwy 9.
- Lessons In the Park
 - The Town hosted two lessons in the park centered around defensible space and weed mitigation.
- Community Chats
 - Formally known as Trustee Talks, the Town hosted two Community Chats at Town Park.
- Resident Grant Program
 - The Citizen Advisory Committee reimagined the Town incentive programs and developed the Resident Grant Program. The grant program provides incentives for residents to obtain bear resistant trash cans, natural night sky adaption for lighting around their home and defensible space/home hardening.
- Wildfire Defensible Space Grants
 - The Town participated with the Summit County Wildfire Council defensible space program. Eleven homes participated removing 517 trees on 11.74 acres in zones 1 and 2 for defensible space. Over 25% of homes in Blue River have worked on defensible space and fire mitigation.

Grants

- The Town received a \$150,000 grant from the Colorado State Forest Service to address hazard trees in the right-of-way along town roads.
- The Town was awarded \$27,413.75 for defensible space projects through Summit County Wildfire Council.
- The Town has applied for a \$7 million grant with the Colorado Broadband Office to partner with the Town of Breckenridge and Summit County to bring fiber to the Town of Blue River.

Committees

- Citizen Advisory Committee
 - Awarded one \$1,500 scholarship to a local high school senior.
 - Developed the Resident Grant Program
 - Promoted Trunk or Treat
 - Conducted a survey of town residents for a dark sky designation.
 - Promoted: Clean-up Day; Weed & Seed Program and Lessons in the Park
- Open Space & Trails Advisory Committee
 - Assisted with the development of a digital town map of trails and open space
 - Conducted two trail tours with the Board of Trustees
 - Identified a trail easement for the Board of Trustees that was acquired.

Roads

- The Town hired a new roads contractor for summer road maintenance.
 - 1,800 tons of road base was added to roads
 - Earth bind was applied to Spruce Creek Road
- Engineering
 - The Town Engineers continue work for solutions for Spruce Creek Road.
 - The Town Engineers began work developing a maintenance and drainage improvement plan for Startlit, Sherwood and Blue Grouse

Technology

- The Town installed a new AV system in the Town Hall meeting room to better facilitate hybrid meetings.
- A keyless door entry system and building security cameras were installed around the Town Hall building.

Administration

- The Town is fully staffed with two administrative personnel and four police officers.
- The Board of Trustees finalized and adopted the Town’s Land Use Code.
- The Town had a clean audit and remains in a good financial condition and good standing with the State of Colorado.
- Town has representation on county-wide committees including Summit County Wildfire Council; Summit County Transit Authority; Colorado Department of Transportation Intermountain Transit Authority; Upper Blue Planning Commission; Quandary Trail Head Stakeholders Committee; Zero Waste Task Force; Mountain Ideal Stewardship; HC3 Climate Action Committee; and Summit County Public Information Officers Committee.

Blue River Municipal Court Statistics 2019-2023

- Tickets Processed:
 - 2019 – 250
 - 2020 – 315
 - 2021 – 305
 - 2022 – 145
 - 2023 – 190

Town Statistics

Facebook Page Likes
Town-1,300
Police Department-901
Instagram-1,246 followers
Twitter (X)-76 followers
Threads-103
Residents on Email List-998
Blue River News-1,178

Business Licenses-256

Lodging Registrations-219

**Municipal Court
December 2023**

Total tickets written for November Court: 42
Total on the December Docket: 13
Total December Failure to appear(s): 2
Total December OJW(s): 2

Building Statistics

November 2023

Permits Issued: 13
YTD: 220
Inspections: 46
New Construction 2023: 3
Certificates of Occupancy 2023: 8



Year in Review

- Blue River Police Department is the smallest agency in Summit County. However, the department has the same responsibilities, liabilities, and expectation of service as other larger agencies. Blue River PD provides this service with significantly less staff and resources as other agencies. Generally, a police department would have civilian administrators or supervisory staff that would manage the immense administrative duties of a department, like training records, the sex offender registry, compliance with the Colorado Crime Information Center and National Crime Information Center, vehicle maintenance, policies and procedures, budgets, evidence custodians, records management, and criminal and juvenile procedures and much more. Blue River PD relies heavily on its limited staff to cover these administrative duties in addition to routine patrol and response to calls for service.
- According to the Colorado Bureau of Investigation both violent crimes and aggravated assaults have been on a steady rise in Colorado since 2019, these crimes are at record highs, and above the national average. The Federal Bureau of Investigation is also reporting similar trends with police officers killed in the line of duty over the same time frame.
- In July of 2022 Blue River PD stopped actively patrolling in Breckenridge as this was not an effective use of department resources. Statics prior to this time will include the department's efforts in Breckenridge and are very difficult to separate out. Blue River PD's efforts and resources since July of 2022 have been more focused on the safety of this community.
- Calls for service have increased and are at the highest they have been in than the last five years at over 2150. 2021 = 1961 calls for service, 2022 = 1589 calls for service. This is due particularly to proactive work from our current staff. Traffic Stops and Area Patrols are up on average. Our officers are making more contacts with the public, but number of citations remains average compared to the last five years at 233. Officers are using better discretion when issuing citations and using the lowest level of appropriate enforcement to change behaviors. This is evident in the very low number of citations that are contested in municipal court. Offenders are paying their citations at a higher rate than in previous years.
- According to motor vehicle accident (MVA) reports filed with the State for the Town of Blue River, the number of accidents in the last two years are almost doubled previous years. In 2022 and 2023 Blue River PD completed 29 MVA reports each year, with one fatality report conducted by Colorado State Patrol. In 2021 only 16 MVA reports were completed. This statistical anomaly may be due to the lack of reports properly completed or submitted to the State prior to 2022.

| YEAR | TOTAL ACCIDENT REPORTS | # ON HWY 9 | # OF VEHICLES | # OF TOWED VEHICLES DUE TO DAMAGE |
|------|------------------------|---------------|---------------|-----------------------------------|
| 2021 | 16 | ? | ? | ? |
| 2022 | 29 | 23 | 32 | 18 |
| 2023 | 29 | 22 | 39 | 12 |

- The number of arrests annually has almost tripled as compared to prior years in Blue River. From 2019 to 2022 the average number of arrests is 12 annually. In 2023, our department completed 33 arrests.
- The number of Driving Under the Influence cases has gone from an average of 4 to 12 in 2023.
- The number of Domestic Violence cases has increased from an average of 2 annually to 8 in 2023.
- The number of Motorist Assists has increased from an average of 51.5 annually to more than 82 in 2023.

Other significant advancements completed in 2023

- Only half the vehicles in the department’s fleet were equipped with cages to safely transport detainees in 2022. This meant that officers transporting offenders or detainees were exposed to being assaulted from the backseat with kicks, spitting or other means, because there was no barrier. This was a significant officer safety and detainee issue. All patrol vehicles have been upgraded and outfitted with the proper equipment to safely transport detainees.
- The department did not own any weapons in 2022 and the patrol vehicles did not have a secure means to transport long guns: shotguns and patrol rifles. This created a huge liability issue with officers providing their own guns with no standardized protocols, maintenance, or management. If a personally owned weapon malfunctioned in the line of duty causing damage, the liability for damages would have been extensive. Currently, all patrol vehicles are equipped with appropriate gun mounts. Officers are issued and trained on standardized department patrol rifles and shotguns. All weapon systems utilized by officers are now regulated and authorized through policy, training, and maintenance protocols.
- All patrol vehicles were updated in 2023 to include:
 - Advanced radar units.
 - Wifi modems to maintain connectivity with the criminal data base through mobile data computers.
 - Mobile finger printer readers were acquired for each officer, which enhanced their ability to identify uncooperative subjects.
 - Industry standard computer mounts for safe and effective operations.
 - The department is now able to maintain mandated training certifications in-house as all officers are instructors in the required disciplines. Our department does not need to rely on any outside agency to complete re-certifications. This includes disciplines like arrest control, firearms, radar operators, standardized field sobriety tests, and more. The Colorado police officer standards board requires officers to complete 24 hours of annual

training to maintain their certification. Blue River Officers completed over 334 hours for an average 83 hours of training each.

- With significant improvements in the department’s equipment, policies, training, and focused proactive patrol efforts in Blue River we have been able to greatly improved our service to our community. There is still room for growth and the department continues to update and add equipment, improve training and work with the community to increase its capabilities for better service.

End of Month Report: November 2023

Calls for Service

Total number of a calls: 179

Top 10 calls as follows:

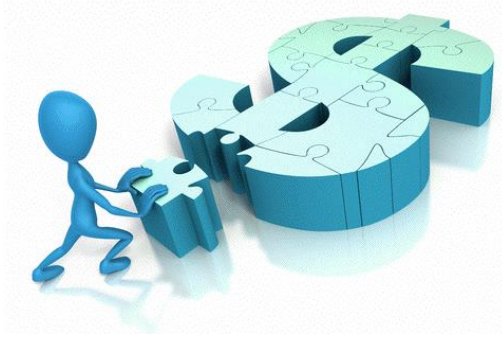
| | |
|-------------------------|----|
| Area Patrol | 81 |
| Traffic Stops | 30 |
| Motorist Assists | 9 |
| Motor Vehicle Accidents | 5 |
| Welfare Check | 5 |
| Other Agency Backup | 4 |
| Suspicious Person | 3 |
| Harassment | 3 |
| Abandoned Vehicle | 3 |
| Road Hazard | 3 |

Summary: The department’s focus has shifted from proactive traffic enforcement to more neighborhood area patrols. However, Hwy 9 continues to garner a majority of calls for accidents, assists, and road hazards with the icy driving conditions.

Arrests: DUI = 1, misdemeanor = 1.

Current Administrative Focus

- Staffing – annual compliance review and training are being finalized.
- Patrol Vehicles– continue to experience routine maintenance issues.
- Technology – the department experienced a set back with mobile computers due to a wiring issue in one of the patrol vehicles. The wiring issue has been resolved and replacement parts have been ordered. However, there appears to be a supply issue and its unknown when the replacements will be available.



Financial Summary Report

Prepared by: Michelle Eddy, Town Manager
Month Ending November 30, 2023

Revenues/Expenditures:

Revenues are tracking ahead of budget by 8.23%. Sales tax is tracking ahead of budget. Building has exceeded projects with many small permits, additions and remodels. Other income including interest on investments are ahead of budget. Court is tracking with budget. Expenditures are above budget by 11.97%. Utilities continue to increase in expense primarily at Town Hall. Auto repairs are exceeded budget due to unforeseen repairs on the 2015 sedans. The Town is sitting in a good position and staying on track with planned revenues and expenditures.

Reserve Accounts *As of 11/30/2023

| | |
|---------------------------------------|-----------------------|
| Unrestricted | |
| Reserve accounts Alpine Bank: | \$1,397,108.45 |
| CD's Citywide Bank: | \$211,498.41 |
| Colorado Trust Assigned to Capital: | \$3,060,103.67 |
| Colorado Trust Assigned to Broadband: | \$100,806.29 |
| CSAFE: | \$100.00 |
| Illiquid Trust Funds: | \$1,187.42 |
| Total Unrestricted | \$4,770,804.24 |
| | |
| Restricted | |
| American Rescue Plan Funds: | \$236,573.08 |
| Conservation Trust: | \$139,164.00 |
| Total Reserves Restricted | \$375,737.08 |



Town of Blue River

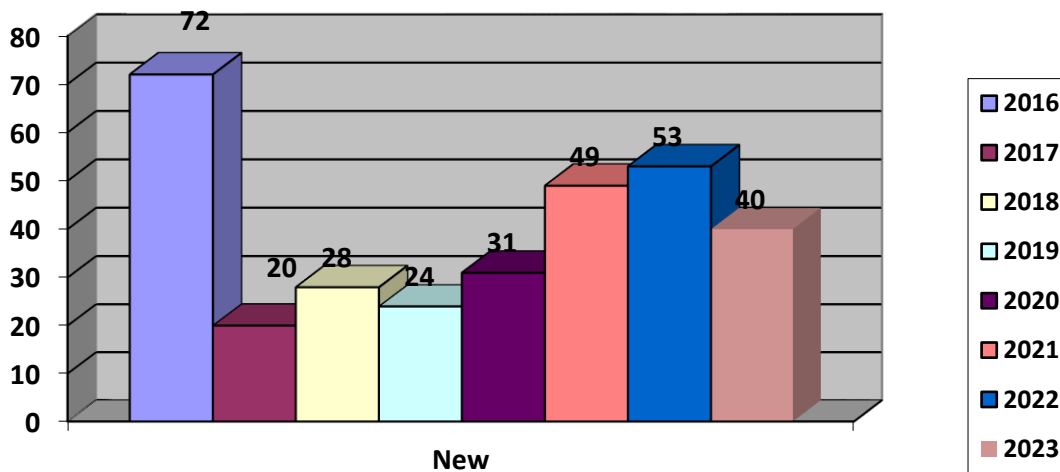
Staff Report
Short-term Rental Update
December 13, 2023
Submitted By: Michelle Eddy, Town Manager

Statistics

Issued by Year

| | | |
|------|----|--|
| 2016 | 72 | *Previous number included previous years prior to Town taking over program |
| 2017 | 20 | |
| 2018 | 28 | |
| 2019 | 24 | |
| 2020 | 31 | |
| 2021 | 49 | |
| 2022 | 53 | |
| 2023 | 40 | |

Total Active Licenses as of 12/6/2023: 219



New (never rented before) Licenses by year:

- 2017-20
- 2018-25
- 2019-20
- 2020-25
- 2021-43
- 2022-35
- 2023-26

License turnover (STR one owner to the next):

- 2017-0
- 2018-3
- 2019-4
- 2020-6
- 2021-6
- 2022-18
- 2023-14

Annual Revenue

| Year | Sales Tax | Lodging Tax |
|-------------|------------------|--------------------|
| 2016 | \$264,757.05 | \$123,742.00 |
| 2017 | \$237,468.92 | \$126,585.55 |
| 2018 | \$286,968.54 | \$155,511.07 |
| 2019 | \$425,616.72 | \$166,883.33 |
| 2020 | \$842,141.13 | \$176,339.81 |
| 2021 | \$844,558.23 | \$228,743.34 |
| 2022 | \$1,002,256.27 | \$327,762.62 |
| 2023 | \$919,874.00 | \$287,918.07 |

Percentage of STRs by Subdivision

*****Please note the percentage of STRS is based on total homes built within each subdivision and NOT buildable lots.***

| Subdivision | Built Lot | # STR | %STR ** | % Build Out | % Full-Time Res. |
|------------------------|------------------|--------------|----------------|--------------------|-------------------------|
| 96 Sub | 37 | 10 | 27% | 90% | 30% |
| 97 Sub | 41 | 10 | 24% | 84% | 37% |
| Aspen View | 16 | 7 | 44% | 80% | 13% |
| Blue Rock Springs | 50 | 13 | 24% | 93% | 46% |
| Bryce Estates | 4 | 1 | 25% | 57% | 0% |
| Clyde Lode | 1 | 0 | 0% | 50% | 0% |
| Coronet | 31 | 10 | 32% | 78% | 35% |
| Crown | 67 | 22 | 33% | 93% | 28% |
| DOT Condo | 36 | 6 | 14% | 100% | 31% |
| DOT Placer | 2 | 0 | 0% | 50% | 100% |
| Golden Crown | 5 | 3 | 60% | 63% | 20% |
| Lakeshore | 40 | 12 | 30% | 93% | 23% |
| Leap Year | 21 | 8 | 38% | 91% | 43% |
| Louise Placer | 8 | 4 | 50% | 73% | 13% |
| McCullough Gulch | 3 | 1 | 33% | 43% | 67% |
| Misc Sec TR7-77 Land | 5 | 0 | 0% | 22% | 40% |
| Mountain View | 44 | 13 | 27% | 96% | 34% |
| New Eldorado Sub | 8 | 4 | 50% | 73% | 38% |
| New Eldorado Townhomes | 9 | 1 | 11% | 100% | 56% |
| Pennsylvania Canyon | 2 | 0 | 0% | 100 | 0% |
| Pomeroy | 0 | 0 | 0% | 0% | 0% |
| Rivershore | 5 | 0 | 0% | 63% | 0% |
| Royal | 67 | 16 | 24% | 94% | 31% |
| Sherwood Forest | 78 | 19 | 24% | 90% | 23% |
| Silverheels | 4 | 1 | 25% | 67% | 29% |
| Spillway | 20 | 2 | 11% | 90% | 25% |
| Spruce Valley Ranch | 45 | 0 | 0% | 68% | 20% |
| Sunnyslope | 30 | 12 | 40% | 86% | 33% |
| Timber Creek Estates | 71 | 27 | 38% | 89% | 7% |
| Wilderness | 55 | 17 | 31% | 96% | 33% |

General Statistics

- Total Percentage of short-term rentals **27%**
- “Local” Breckenridge, Dillon, Frisco or Silverthorne addresses with STR License: 26 or 12%

Code Violations 2015-2023

| | |
|--|------------|
| Total Violations: | 302 |
| Violations for STR’s while licensed as an STR: | 141 (47%) |
| Percentage of Repeat Offenders: | 1% |

2024 Renewals

Renewal letters were sent out November 8, 2023. Renewals are due December 31, 2023.

11/8/23

| | |
|--------------------------|-----|
| Total Licenses: | 222 |
| Eligible Renewals Sent: | 153 |
| Ineligible Letters Sent: | 69 |

As of 12/13/2023

| | |
|-----------------------|-----|
| Total Licenses | 219 |
| License Renewals: | 105 |
| Remaining Ineligible: | 42 |