



## REGULAR MEETING OF THE BOARD OF TRUSTEES

November 28, 2023 at 5:00 PM  
0110 Whispering Pines Circle, Blue River, CO

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### AGENDA

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The public is welcome to attend the meeting either in person or via Zoom.

The Zoom link is available on the Town website:

<https://townofblueriver.colorado.gov/board-of-trustees>

Please note that seating at Town Hall is limited.

#### 5:00 PM WORK SESSION:

[2024](#) Goals & Priorities

#### 6:00 PM REGULAR MEETING:

##### I. CALL TO ORDER, ROLL CALL

##### II. APPROVAL OF CONSENT AGENDA

[A.](#) Minutes for October 17, 2023

[B.](#) Approval of Bills-\$48,304.42

##### III. COMMUNICATIONS TO TRUSTEES

**Citizen Comments (Non-Agenda Items Only- 3-minute limit please). Any written communications are included in the packet.**

##### IV. PUBLIC HEARING

[C.](#) Public Hearing for the 2024 Town of Blue River Budget

##### V. RESOLUTIONS

[D.](#) Resolution 2023-06 Dissolving the Open Space & Trails Advisory Committee

##### VI. ORDINANCE CONSIDERATION FOR APPROVAL

[E.](#) Ordinance 2023-04 Camping Prohibited

**F.** Ordinance 2023-05 An Ordinance of the Board of Trustees of the Town of Blue River, Colorado, Amending Section 18-1-10 of the Municipal Code Concerning Certificates of Occupancy

**VII. NEW BUSINESS**

**G.** Discussion of 2024 Meeting Days & Public Notice Postings

**VIII. CONTINUING BUSINESS**

**H.** Review of Comments for Trail Signage by Paul Semmer

**IX. REPORTS**

**I.** Mayor

**J.** Trustees

i. Citizen Advisory Committee - Trustee Finley

ii. Open Space & Trails Advisory Committee-Trustee Dixon

iii. Planning and Zoning Commission- Trustee Hopkins

iv. Transit Authority - Trustee Pilling

v. Wildfire Council - Trustee Slaughter

vi. Roads-Trustee Fossett

**K.** Attorney

**L.** Staff Reports

**X. OTHER BUSINESS**

**XI. EXECUTIVE SESSION**

**XII. ADJOURN**

**NEXT MEETING -**

*Reports from the Town Manager, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.*



# Town of Blue River Memorandum

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TO: Mayor Babich & Members of the Board of Trustees

FROM: Town Manager Michelle Eddy

DATE: November 15, 2023

SUBJECT: **2024 Goals & Priorities**

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## **Work Session October 2023 Recap**

1. Roads-create a maintenance plan that is communicated back to Trustees.
2. Safety enhancements-review of plans
3. Tarn improvements-Citizen Advisory
4. Trails
5. Code enforcement-how does this look and what is the priority of the Trustees. What is the goal and best practice?

## **Additional topics covered:**

Communication via staff reports to the Trustees on a monthly basis.

## **Work Session Goals:**

- Determine priorities, additional goals (if any) with benchmarks.

## **2023 and 2024 Work Sessions**

November 2023-2024 Goals & Priorities

December 2023-Town Committees-development of structure, purpose and needs

January 2024-Short-term Rental License Review

February 2024-Home Rule Education and process from Town Attorney

March 2024-

April 2024-



**BLUE RIVER BOARD OF TRUSTEES MEETING OCTOBER 2023**

**October 17, 2023 at 5:00 AM  
0110 Whispering Pines Circle, Blue River, CO**

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**MINUTES**

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**The public is welcome to attend the meeting either in person or via Zoom.**

**The Zoom link is available on the Town website:**

**<https://townofblueriver.colorado.gov/board-of-trustees>**

**Please note that seating at Town Hall is limited.**

**5:00 PM WORK SESSION:**

Mayor Babich called the work session to order at 5:06 p.m.

2024 Goals & Priorities Work Session

Mayor Babich noted the discussion of the work session is to set goals and priorities for 2024 as it pertains to the proposed 2024 Budget. The goals will be reviewed through the staff report monthly to keep on track with the priorities for the year.

Trustee Pilling remarked having the priorities reviewed each month at the start of the meeting as updates to know where we are within specific projects. He remarked there should be a proactive approach to roads. He also the Tarn should be a priority for re-opening.

Mayor Babich noted items could be referred to Citizen Advisory to communicate with the citizens.

Trustee Finley agreed roads should be a priority, but safety and wellbeing should be a priority including connectivity through broadband. She noted that there is a capital improvement plan, and it has been referred to as projects are developed. She noted perhaps post it and refer to it.

Trustee Hopkins agreed with comments on safety and prioritizing the needs of the community including roads, trails, open space.

Trustee Fossett remarked on his communication with citizens, and many do not attend the meetings. He noted the Tarn is a priority. Roads are a challenge, and the new contractor is more proactive. He noted a need for an ongoing maintenance list and schedule. He noted a desire for more fire preparedness

including mitigation and cisterns. He noted plan are never going to be perfect but work on them should move forward and can be modified as needed.

Trustee Dixon noted roads should be a priority. He asked about the maintenance priorities. Trails should be a continued priority. He suggested considering review of roles and responsibilities of staff and possible reorganization.

Mayor Babich remarked there is a communication disconnect that not all Trustees know. He noted that there is an assumption that nothing is being done but perhaps there can be more proactive updates via reports or reaching out to staff. He noted the roads are doing much better this year with prioritizing and identifying the needs. He agreed with the comments on roads, safety improvements, trails and Tarn.

Priorities:

1. Roads-create a maintenance plan that is communicated back to Trustees.
2. Safety enhancements-review of plans
3. Tarn improvements-Citizen Advisory
4. Trails
5. Code enforcement-how does this look and what is the priority of the Trustees. What is the goal and best practice?

Manager reviewed some of what was included in the 2024 Budget Report and what can be improved with communications back to the Trustees and citizens.

**6:00 PM REGULAR MEETING:**

**I. CALL TO ORDER, ROLL CALL**

Mayor Babich called the regular meeting of the Town of Blue River Board of Trustees to order at 6:02 p.m.

PRESENT

Mayor Toby Babich  
Trustee Joel Dixon  
Trustee Kelly Finley  
Trustee Mark Fossett  
Trustee Noah Hopkins  
Trustee Ted Pilling

Excused  
Trustee Ted Slaughter

Also present: Town Manager Michelle Eddy; Town Attorney Bob Widner

**II. APPROVAL OF CONSENT AGENDA**

Motion made by Trustee Hopkins, Seconded by Trustee Fossett to approve the consent agenda. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Finley, Trustee Fossett, Trustee Hopkins, Trustee Pilling. Motion passed unanimously.

- A. Minutes for September 19, 2023
- B. Approval of Bills-\$54,271.19

**III. COMMUNICATIONS TO TRUSTEES**

**Citizen Comments (Non-Agenda Items Only- 3-minute limit please). Any written communications are included in the packet.**

Dan Cleary-Rustic Terrace noted appreciation of all that is being accomplished. He noted a desire for more activity and attention with roads and building.

Martie Semmer-Blue Grouse asked to have questions posed in Paul Semmer's Comments submitted answered by the Trustees.

Mayor Babich remarked some questions need to be reviewed with staff before they may be answered. The Roads Contractor, Kacey Grosskreuz was present to answer questions.

Trustee Finley-thanked the contractor for the work and noted they are the best in 12 years. She asked about identifying work and individual requests. Kacey remarked a uniform standard is applied to conducting work. He noted that it's not feasible to address every individual concern and that was a reason for communication to be redirected through the Town Manager to expedite communication so crews can conduct their work.

Trustee Dixon asked about accommodating and addressing driveways when road base is added. Kacey reviewed why road base is added which includes improving drainage and there is an effort to blend in with driveways.

Martie Semmer communicated there the reference of giving preference consideration to residents who reside full-time should be removed if there will be a standard road maintenance plan. She recommended a town road survey be conducted to determine the road right-of-way.

Trustee Dixon asked about the process of adding road base and evaluation of where it is needed. Kacey noted focus was on the highest need. Most roads would be on a five-to-ten-year road rotation depending on traffic and use. He noted roads are being identified for priority and listed by year for work. He noted drainage, ditches, culverts are lacking in the Town.

Remarks from Trustees Fossett and Hopkins in appreciation for the work conducted.

Trustee Pilling remarked overall the roads are in the best he's seen with the exception where road base was added at Blue Grouse. It was noted that Kacey will be going back to smooth it back out once it dries out.

Mayor Babich agreed with all the compliments on the summer road maintenance.

C. Written Public Comments Received

Mayor Babich noted communications received and included in the Trustees Packet.

**IV. ORDINANCE CONSIDERATION FOR APPROVAL**

D. Ordinance 2023-04 Camping Prohibition

Manager Eddy provided background and comments for the proposed ordinance noting the Planning & Zoning Commission did not recommend the ordinance as written.

Town Attorney Widner reviewed what is common in municipalities and reasoning for regulations.

Trustee Hopkins reviewed concerns with the ordinance from the Planning & Zoning Commission primarily the "who" is camping owners vs. "renters" or landowner.

Trustee Finley asked about special circumstances for exceptions. Attorney Widner stated it is possible to create a permit with limitations.

Discussion of what the permitting would look like and what would be required including use of land by owner versus use with an active building permit.

Discussion on pros and cons of allowing camping with an active building permit. Consensus to not allow camping on a vacant lot with or without a permit. However, a two-night stay for family/friends or kids for "camping" night on a developed property in a tent or recreational vehicle for non-commercial purposes.

**V. RESOLUTIONS**

E. Resolution 2023-04 Trails Policy

Discussion of the Trails Signage Policy noting the Blue River Open Space & Advisory Committee was invited to attend a work session to discuss with the Trustees however, members were unable to attend. The discussion of the resolution was tabled.

**VI. NEW BUSINESS**

F. 2024 Budget Introduction

Mayor Babich noted the proposed budget was developed by the Town Manager and Finance Committee and recommended approval. It was noted a public hearing and formal adoption will take place in November.

Manager Eddy reviewed the budget and highlighted key areas and priorities. She noted that the final budget may be adjusted based on the November 7th election and whether or not Proposition HH passes.

G. Recommendations for Changes in Certificates of Occupancy Requirements

Manager Eddy reviewed proposed changes to the Town Building Code Chapter 18 as it pertains to certificates of occupancy. These proposed changes were presented to and approved by the Planning & Zoning Commission.

Discussion to have an ordinance developed and brought back for consideration with seeding be recommended or encouraged but not required. Discussion that the main issue is post construction clean up versus landscaping or seeding. Discussion to clarify language and what is looked at for construction site cleanup by the Building Official.

**VII. REPORTS**

H. Mayor

Mayor Babich provided recommendation to the Trustees on how to address concerns. He requested Trustees contact staff as concerns are found and address prior to meetings for efficiency and to allow for business during the agenda to be addressed. If it's not resolved to ask that it be added to the agenda.

I. Trustees



- i. Citizen Advisory Committee -
- ii. Open Space and Trails Committee -
- iii. Planning and Zoning -
- iv. Transit Authority -
- v. Wildfire Council -
- vi. Roads-  
Trustees

- i. Citizen Advisory Committee -Trustee Finley reported the committee did not meeting. She noted Trunk or Treat will take place October 31st.
- ii. Open Space and Trails Committee - Trustee Dixon had no report.
- iii. Planning and Zoning - Trustee Hopkins reported one project was reviewed and approved. He reviewed discussion on the building code, certificates of occupancy and the role of PZ in the process.
- iv. Transit Authority -Trustee Pilling reported the Transit Authority is conducting a micro transit survey. He asked that it be included in the next newsletter.
- v. Wildfire Council -Trustee Slaughter was excused and had no report.
- vi. Roads-Trustee Fossett reported there is a need to clarify his roll as a liaison.

J. Attorney  
No report.

K. Staff Reports

Town Manager Eddy provided an update on the CDOT IMTPR split and what it would look like to include Summit, Lake and half of Eagle County. The Trustees approved signing on to a letter of support.

It was noted that the Trustees, Commissions and Committees will be moving to townofblueriver.org email accounts.

**VIII. OTHER BUSINESS**

Trustee Finley asked to move the November meeting. Mayor Babich asked to have a Doodle poll to determine a date.

Dan Cleary provided an update on the Upper Blue Planning Commission.

Discussion on whether or not to have the discussion of short-term rentals and any potential cap now or after renewals are complete after the new year.

**IX. EXECUTIVE SESSION**

Finley moved and Hopkins seconded to hold an executive session pursuant to CRS §24-6-204 (4) (b) for the purpose of receiving legal advice regarding statutory or other legal requirements pertaining to municipal boards and commissions. at 8:15 p.m. Motion passed unanimously.

Finley moved and Fossett seconded to adjourn the executive session pursuant to CRS §24-6-204 (4) (b) for the purpose of receiving legal advice regarding statutory or other legal requirements pertaining to municipal boards and commissions. at 10:02 p.m. with no action taken. Motion passed unanimously.

**X. ADJOURN**

Finley moved and Fossett seconded to adjourn the meeting at 10:30 p.m. Motion passed unanimously.

**NEXT MEETING - November 21, 2023**

*Reports from the Town Manager, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.*

Respectfully Submitted:  
Michelle Eddy, MMC  
Town Clerk

**Town of Blue River**  
**A/P Aging Summary**  
As of November 27, 2023

	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>91 and over</b>	<b>Total</b>
<b>Charles Abbott Associates</b>	9,161.27					9,161.27
<b>Colorado Interactive, LLC</b>	300.00					300.00
<b>Highland Galloway Investments</b>	36,840.35					36,840.35
<b>Marchetti &amp; Weaver, LLC</b>	1,857.20					1,857.20
<b>TOTAL</b>	<b>\$ 48,158.82</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 48,158.82</b>

Monday, Nov 27, 2023 10:05:17 AM GMT-8

2024

# Town of Blue River Budget Report



Prepared by: Town Manager  
PO Box 1784  
Breckenridge, CO 80424

0110 Whispering Pines Circle  
Blue River, CO 80424  
(970)547-0545

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[michelle@townofblueriver.org](mailto:michelle@townofblueriver.org)



*Town Board of Trustees  
Mission Statement*

*The Town of Blue River endeavors to nurture  
our serene mountain community by  
Conserving our natural residential  
environment,  
Promoting unity with our neighbors and  
surroundings,  
Channeling the voice of our residents, and  
enhancing the quality of life of all*

**Town of Blue River  
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# Budget Memorandum

Date: November 8, 2023  
To: Mayor Toby Babich & Blue River Board of Trustees  
From: Michelle Eddy, Town Manager/Clerk  
RE: 2024 Budget Memo

I am pleased to present the 2024 Budget in accordance with State Statutes and the Blue River Municipal Code. The Town of Blue River is in a good financial position. The Town continues to see steady increases revenues in taxes and fees. In 2023, the Town continued to observe increases in sales with lodging taxes maintaining slight increases. Revenues for building projects saw an increase as the Town approaches build-out. The increases have enabled the Town to maintain a stable financial position as well as invest in capital and road projects. The 2024 Budget reflects stable revenues and budget priorities focused on capital and road improvements.

**Property tax revenue and considerations:**

The Town of Blue River property valuations saw a sharp 43% increase in values. This is reflective of value increases statewide. In 1995, the Town of Blue River conducted a vote and “de-bruced” from restrictions of TABOR and the mill levies were successfully set at 12.290 mills. However, a follow up vote to waive the tax limit increase of 5.5% has not been passed. Without waiving the limit, the Town is restricted on how much of an increase in property taxes it may hold each year, despite a fixed mill levy. Due to this current restriction, the Town will need to conduct a one-time mill levy reduction for 2024, in the amount of 3.79 mills to 8.4962. This the reduction of eligible revenues for the Town for 2024 is \$365,553.89 due to the statutory tax limitations. The Town of Blue River should consider a ballot question for 2024, to allow the Town to waive the limits and retain the excess revenues for capital improvement projects in the future.

For 2024, the Town continues to develop a capital road project for Spruce Creek Road and the development of broadband for priorities in the coming year. In 2023, the Town hired NEO Connect to conduct a feasibility study for broadband. Partnerships with the Town of Breckenridge and Summit County have been developed to apply for a grant through the Colorado Broadband Office. Estimated costs for broadband infrastructure is estimated at \$13 million. In 2024, the Town has increased the road maintenance budget by 46%. Focus for roads will be to continue improved maintenance and planning in troublesome areas. A more extensive maintenance improvement project is planned for Starlit, Sherwood and Blue Grouse Roads carried over from 2023.

The General Fund Budget reflects significant increases in expenses primarily focused on roads, capital expenses, broadband and defensible space mitigation. The budget reflects estimated expenses related to the proposed CDOT chain-up station in relation to potential studies and cost incurred for the 1041 review process.

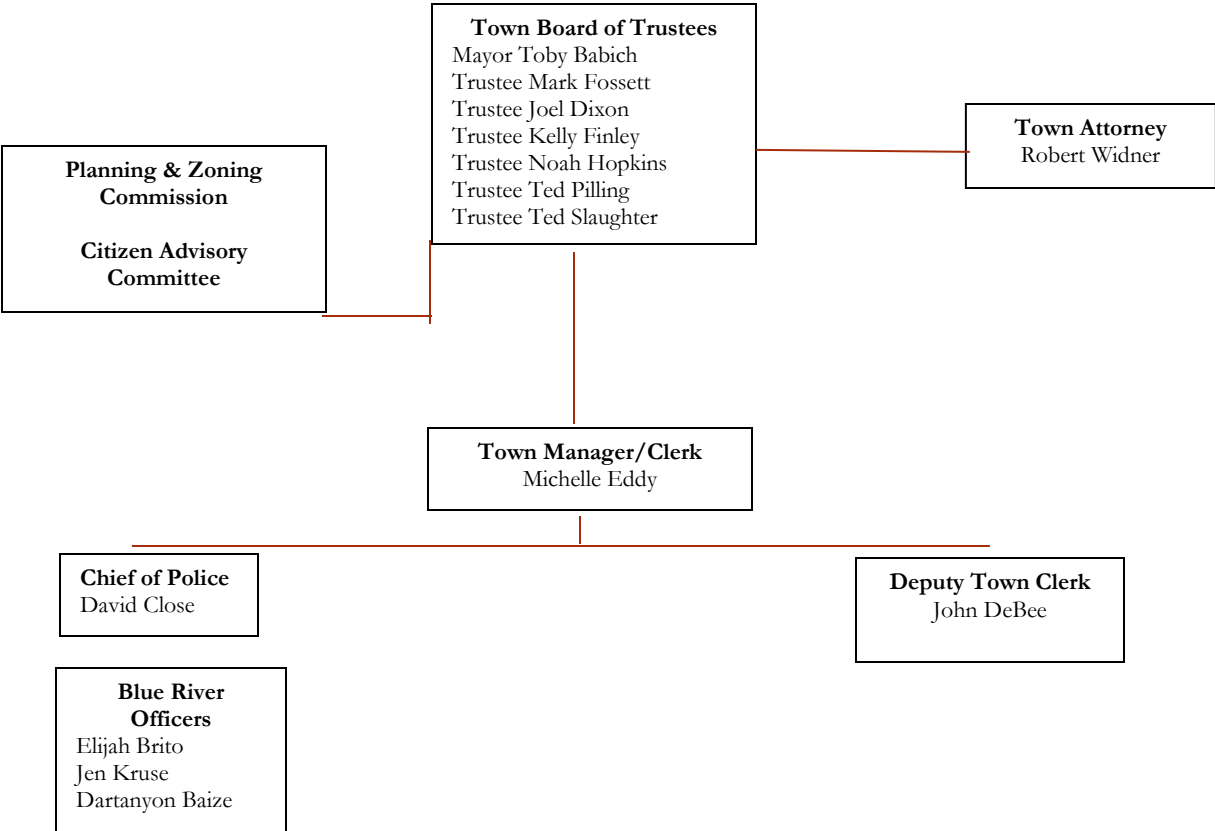
Thank you to the Board of Trustees Finance Committee and Staff for all their hard work on the 2024 Budget.

Michelle Eddy, MMC/CPM  
Town Manager/Clerk

# Overview

The Town of Blue River was incorporated in 1964. It was developed as a residential community and remains solely, a residential community today. The Town is a Statutory Town with a council-manager form of government. The seven-member Board of Trustees determines policies, enacts local legislation, adopts the budget, and appoints the Town Manager. The Town Manager executes the laws and administers the Town government. The Board of Trustees appoints the Town Attorney, Planning & Zoning Commission, and any established committees. The seven-member Planning & Zoning Commission’s responsibility is to review development applications in accordance with the building code and Architectural Guidelines. The 2020 Census shows the Town full-time population at 877. There are a total of 935 lots within the Town of Blue River. There are estimated to be 82 buildable lots remaining in Blue River. With the exception for four neighborhoods, all roads within the Town of Blue River are dirt roads maintained through a contract.

## Organizational Chart





# Town of Blue River 2024 Budget

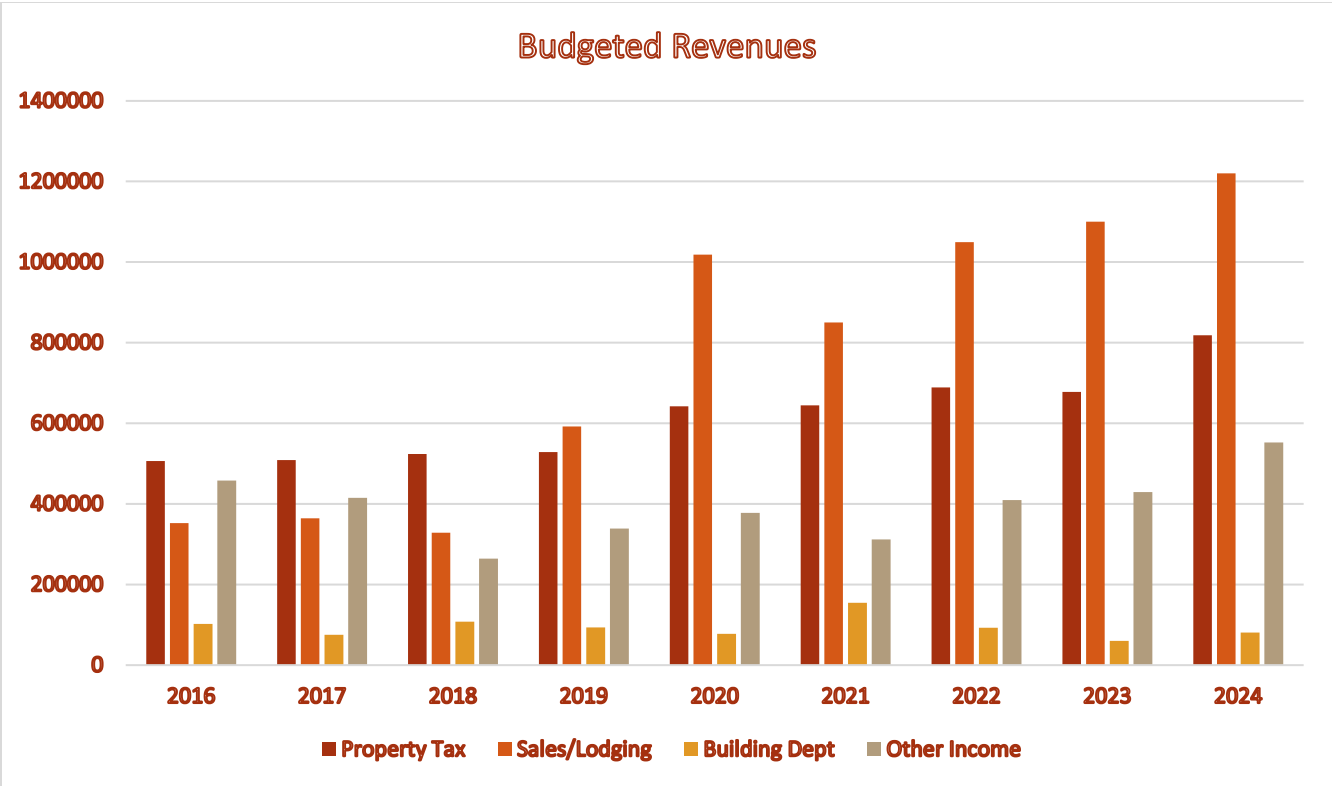
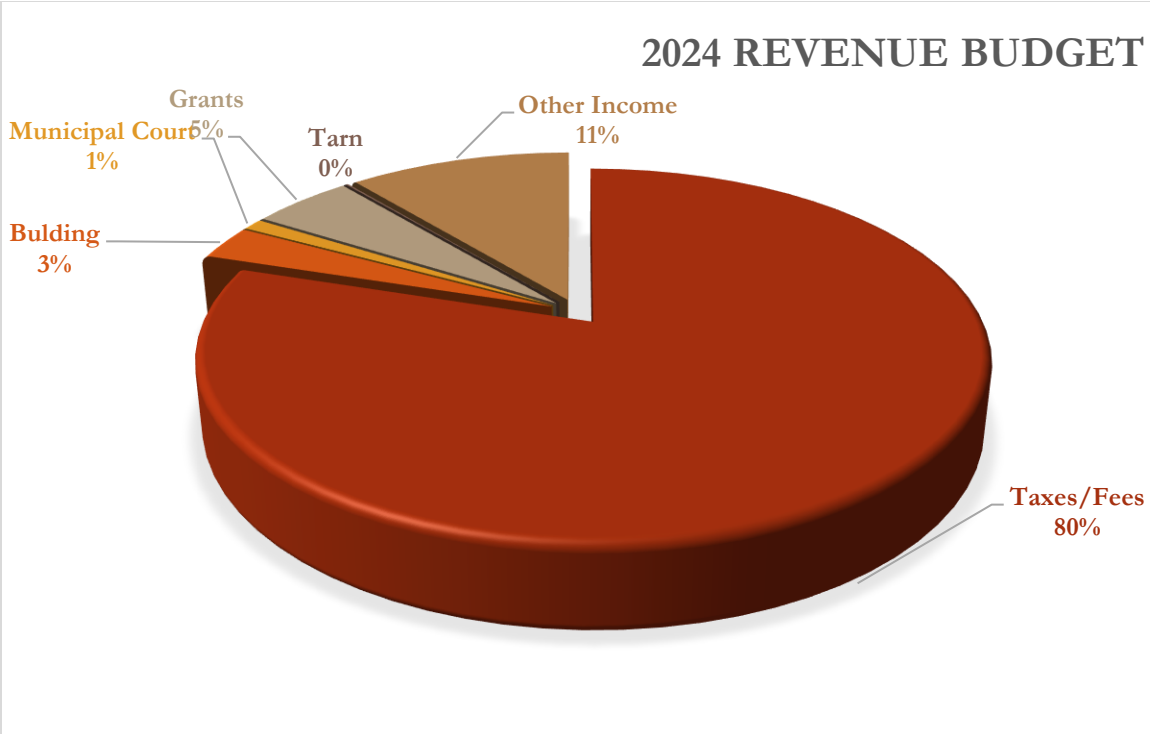
Revenues for the 2024 budget total \$2,672,944.74. The Town’s primary revenue source remains taxes and fees which provides 80% of the total revenues. Other revenues include building permits and fees, court fines, grants, and business and lodging registration income.

## General Fiscal Notes

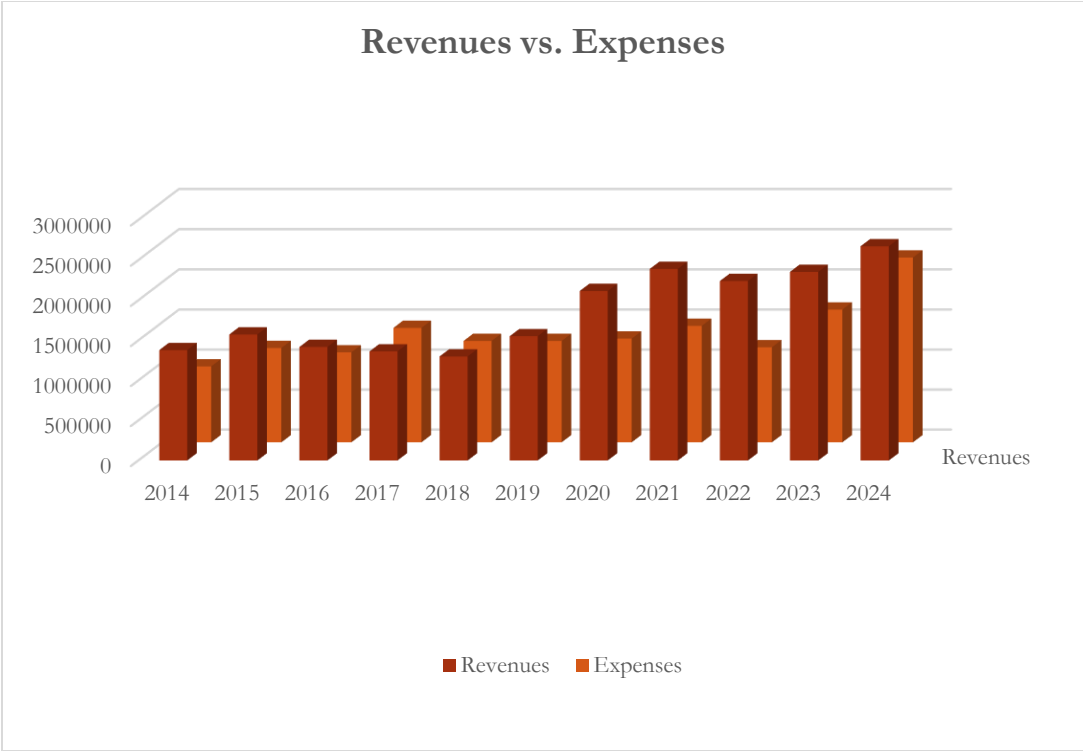
Sales and lodging taxes are estimated to see a moderate increase in line with 2023 and with current economic projections. The number of homes registering for short-term rentals has increased over the past year. There are currently 223 registered homes in Blue River rented on a short-term (less than 30 days basis.)

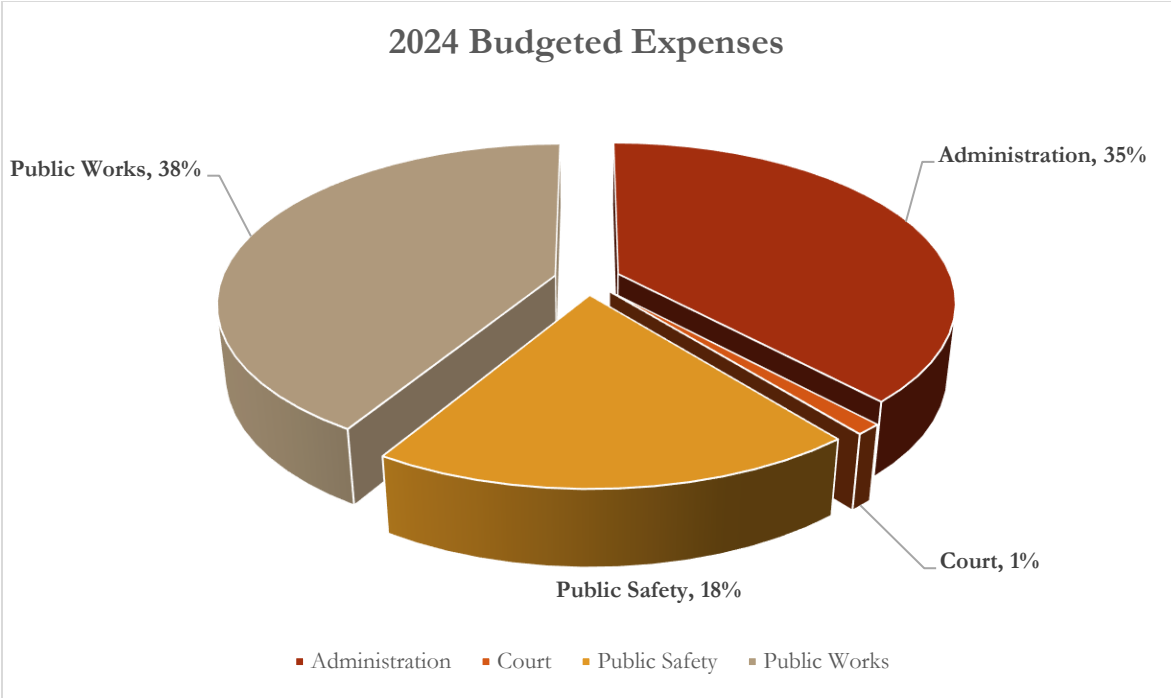
The population in Blue River is seeing a decline in full-time homeowners. Currently 28% of homes are occupied by full-time homeowners. There have been 27 homes/lots sold through September 2023 totaling \$48,560,547 with an average sales price of \$1,798,538.78 up 9% from 2022.

Increases in expenses are primarily due to road maintenance, broadband, and wildfire mitigation projects. In addition, with the new IGA for the 911 Communications Center, the Town’s contribution is expected to be a 45% increase over 2023. It is proposed to add seasonal staff and projects for the re-opening of the Tarn. Overall budgeted revenue will be 15% over budget 2023 and expenses increasing by 15% and a positive net revenue balance.



\*2023 YTD 11/8/2023





The above is for the General Fund and does not reflect Capital Road Improvement nor Broadband fund expenses. The roads within Blue River remain the greatest asset and greatest expense.

The Town has budgeted significant funding increases for Public Works (roads). Capital road improvements and the potential for broadband continue to be a focus for 2024.

**Town of Blue River  
2024 Budget  
Combined Balance Sheet**

	<b>General Fund</b>	<b>Capital Fund</b>	<b>Conservation Trust</b>
<b>Beginning Balance</b>	\$6,517,201.85	\$2,735,383.42	\$129,455.88
<b>Revenues</b>	\$2,672,944.74	\$100,000.00	\$11,000.00
<b>Expenses</b>	\$2,305,382.00	\$925,000.00	\$16,000.00
<b>Fund Balance</b>	\$6,884,764.59	\$1,910,383.42	\$124,455.88

	<b>American Rescue Plan Fund</b>	<b>Broadband Fund</b>
<b>Beginning Balance</b>	\$171,526.83	\$200,001.00
<b>Revenues</b>	\$5,000.00	\$7,100,000.00
<b>Expenses</b>	\$176,500.00	\$7,200,000.00
<b>Fund Balance</b>	\$26.83	\$100,001.00



**Town of Blue River  
General Fund  
2024 Budget**

	2022	2023 YTD	2024 Budget
<b>Revenues</b>			
<b>Taxes/Fees</b>	\$2,202,402.83	\$1,886,691.12	\$2,145,544.74
<b>Building</b>	\$96,061.38	\$115,974.81	\$80,700.00
<b>Court</b>	\$17,301.93	\$21,063.00	\$27,900.00
<b>Tarn</b>	\$0.00	\$20.00	\$7,000.00
<b>Grants</b>	\$100,496.90	\$40,822.25	\$125,000.00
<b>Other</b>	\$264,312.50	\$289,211.35	\$286,800
<b>Total</b>	<b>\$2,680,575.54</b>	<b>\$2,353,782.53</b>	<b>\$2,672,944.74</b>

	2022	2023 YTD	2024 Budget
<b>Expenses</b>			
<b>Administration</b>	\$610,722.16	\$768,107.46	\$978,352.00
<b>Public Safety/Court</b>	\$382,906.27	\$260,488.86	\$420,680.00
<b>Public Works</b>	\$500,583.66	\$629,712.15	\$906,350.00
<b>Total</b>	<b>\$1,187,948.58</b>	<b>\$1,658,308.47</b>	<b>\$2,305,382.00</b>



# Town of Blue River

## General Fund-Administration Department

### 2024 Budget

#### **Budget Narrative-Administration**

The Administration Department for the Town of Blue River includes the administrative personnel, elected and appointed officials, employee benefits, community engagement and funding, town hall and employee housing expenses and utilities. The department is the hub of all operations for the town. Currently, there are two full-time paid staff members, seven paid elected Trustees and seven Planning/Zoning Commissioners. The Citizen Advisory Committee is a volunteer committee.

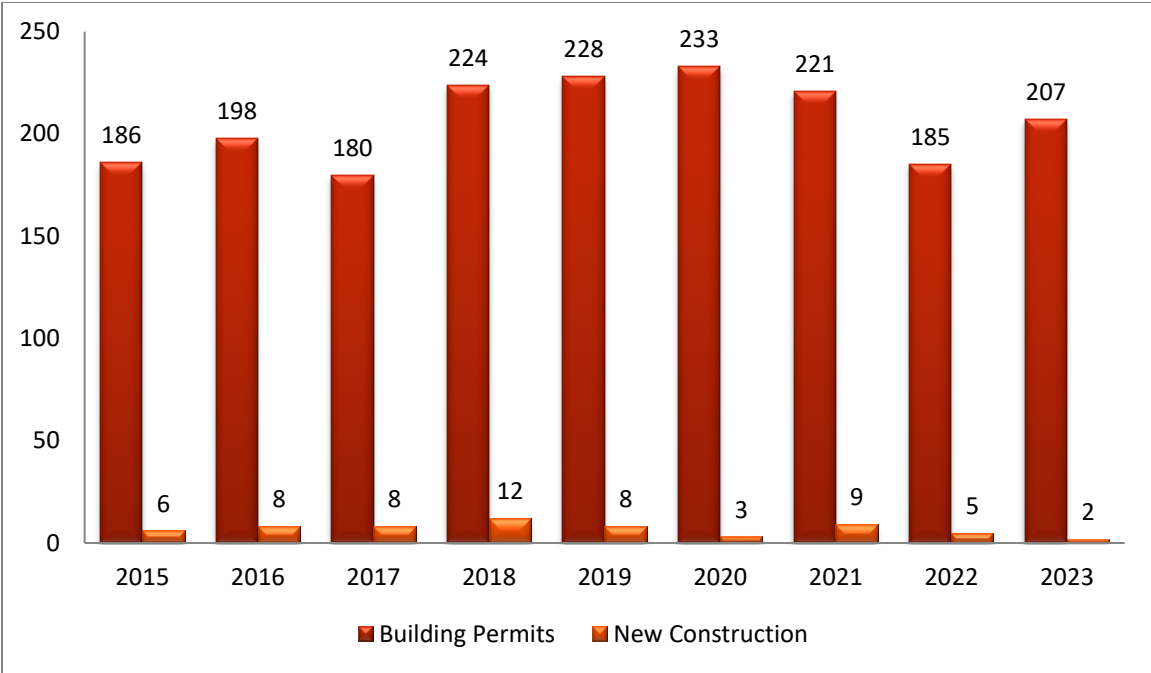
#### **Administration**

- The Town's "Weed & Seed" program continues to see success in addressing noxious weeds in town. Blue River participated in the Summit County Weed Pull Event in July with three staff members and five residents pulling weeds at Theobald Memorial Park. Citizens continue to participate in the defensible space program working towards town-wide forest mitigation. To date 25% of properties in Blue River have received defensible space mitigation. These programs along with a grant received from the Colorado State Forest Service for right-of-way mitigation will continue for 2024. With the grant award for right-of-way mitigation, the budget for forest management was increased to reflect the matching expense required.
- Monthly Newsletters-The Town continues to expand its community outreach to the residents. Monthly newsletters, social media accounts, texts and emails are sent to provide continuous communication to the residents.
- The Town of Blue River has a strong emphasis on technology and efficiency. In 2023, the Town increased security including card access locks and cameras. The Town increased use of the Citizen Serve program to include an online portal. The program serves for all permitting, licensing and code enforcement services. The Technology line item for 2024 will remain steady budgeting for replacement of computers and software maintenance. The Technology budget also serves all technology needs for the Police Department.
- In 2024, there will be a regular municipal election reflected in the budget for 2024.
- Included in the 2024 budget for Administration, the Town will prepare for the grand re-opening of the Goose Pasture Tarn as well as celebrating the Town's 60<sup>th</sup> Anniversary of incorporation.
- The Community Fund and initiatives was further developed in 2023 with the addition of the Town's participation in the Summit County Community Child Care Assistance program in the amount of \$25,000. The Resident Grant program providing resident grants for wildfire defensible space projects, natural night sky lighting and bear resistance cans was funded at \$25,000.



# Town of Blue River General Fund-Public Works

**Building Permits by Year**



### Budget Narrative-Public Works

The Public Works Department provides building permitting, road maintenance, snow removal, and wildfire defensible space program. In 2023, there has been a decrease in new construction as the Town approaches build-out. Overall permits remain steady with many additions and remodels. This may be due to the increased in construction costs coupled with the limited land availability within the Town. There are 82 remaining “buildable” lots within Town limits. There have been 2 new construction projects permits issued in 2023. It is anticipated this trend will continue in the foreseeable future. The Town of Blue River utilizes Citizen Serve for permitting, code enforcement and licensing. The Town contracts with Charles Abbot, LLC for all building inspections and plan review.

In 2023, 11 homes participated in the wildfire defensible space grant program. Homeowners are increasingly working towards defensible space and fire protection activities. The number of homes participating in defensible space is at 25%. It is a goal to apply for a designation as a Fire Wise Community. The Town received a three-year, \$150,000 matching grant from the Colorado State Forest Service for right-of-way mitigation. This will be a voluntary program to address hazard trees in the Town right-of-way beginning in 2024.



Roads within the Town of Blue River are primarily dirt roads requiring annual grading and mag-chloride applications. Significant road base was added to areas, as well as ditching and crowning were conducted to help facilitate proper drainage. Ongoing mitigation has assisted in road maintenance efforts improving drainage and overall wear and tear. In 2023, the Town hired a new road contractor. Spruce Creek Road received an application of a product “earth bind” in an effort to prolong the maintenance of the road. This in addition to the application of mag-chloride enhanced the longevity of the road. It is planned to treat the road with the product again as well as apply it to Blue River Road. The Town in cooperation with the Road Contractor has identified several roads in need of road base to bring them up to standard. The plan is to address major needs first and phase in work over the coming years. The Contractor will include both spring and fall time culvert clearing in addition to grading. In an effort to better maintain the roads between full grading applications, the Contractor will deploy a staff member once a month to evaluate and address any areas needing attention. For 2024, work is planned for Starlit and Blue Grouse to address drainage work delayed in 2023.

In addition to roads, the Town is excited to re-open the Goose Pasture Tarn with the completion of the dam project. With the re-opening, the Town plans to create a new Blue River Ambassadors Department. The Blue River Ambassadors will be seasonal staff in charge of checking and validating residency at the Tarn as well as weed mitigation at Theobald Memorial Park, Town Hall and the Tarn. The 2024, Public Works Budget includes the allocation of funding for the staff; porta potty use at Theobald Memorial Park and the Goose Pasture Tarn as well as an enclosure for use by the Blue River Ambassadors at the Goose Pasture Tarn.

**Town of Blue River  
General Fund-Public Safety**

**Budget Narrative-Public Safety**

Since 2017, the Town of Blue River has operated an independent “Marshal’s Office”. In 2019, the Marshal’s Office officially changed to become the Blue River Police Department. There are two full-time officers. The Blue River Police Department provides 24/7 coverage of the Town. The Blue River Police Department is committed to crime prevention and working cooperatively with the community to identify and solve neighborhood problems.

**Town of Blue River  
Capital Fund  
2024 Budget**

**Budget Narrative-Capital**

The Town remains focused on road improvement projects including widening the entrance of Spruce Creek Road; guardrail installation and road base to Lakeshore Drive; drainage work in 97 Circle and drainage road improvements along Blue River Road. Capital improvements have included the installation of 35 cisterns in 17 locations throughout the Town.

At the end of 2018, the Town of Blue River adopted the Capital Improvement Plan. This plan outlines capital improvements identified by the Board of Trustees, Planning & Zoning Commission, Town Appointed Committees, and residents. The focus is road improvements but also additional cisterns, trails, and recreation path. The plan identifies estimated cost, locations and types of improvements needed.

In 2019, the Town of Blue River worked with the Town of Breckenridge, Summit County and CDOT on a Highway 9 Access Plan. An access plan provides a unified vision of the future access needs for a particular roadway corridor. The plan defines existing and future access locations and configurations, with consideration for spacing, traffic movements, circulation, and alternative access opportunities. It is a long-rang planning document that identifies access conditions that will be implemented as highway and land-use characteristics change. The plan developed includes a design for what a recreation trail from Breckenridge to Hoosier Pass could look like. The plan is awaiting final approval.



In 2024, the Town will continue to focus attention to addressing the drainage and ongoing maintenance issue on Spruce Creek Road. The proposed project seeks to reduce the impacts of traffic utilizing the road both from locals and tourists seeking to access Forest Service trails; increase safety and drainage.

### Town of Blue River Conservation Trust Fund 2024 Budget



#### Budget Narrative-Conservation Trust

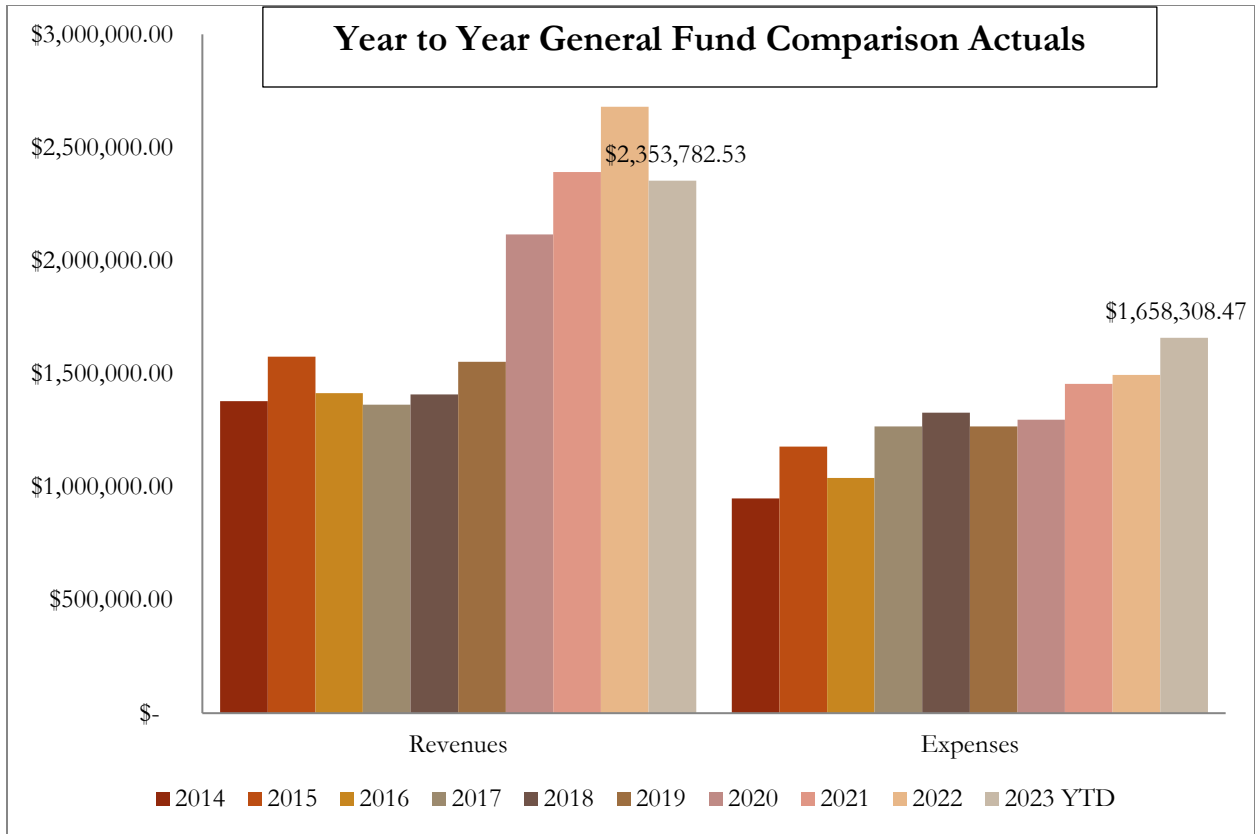
The Conservation Trust revenues received are paid quarterly through the Department of Local Affairs on a per capita basis to 470 eligible local governments: counties, cities, towns, and Title 32 special districts that provide park and recreation services in their service plans. Funding can be used for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. A public site is defined by the department as a publicly owned site, or a site in which a public entity/local government holds an

interest in land or water.

With the establishment of the Blue River Open Space and Trails Committee, there is opportunity to utilize the funds towards the development of a trail system in Blue River. Plans for the Conservation Trust Funds in 2024 include allocation of funding to obtain easements, and trail improvements. In addition, the Town may utilize the funds for any improvements at the Goose Pasture Tarn.

## Town of Blue River American Rescue Plan & Broadband Funds 2024 Budget

In 2021, the Town of Blue River received \$232,000 from the American Rescue Plan. Funds are restricted for use for broadband and infrastructure. In 2023, the Town contracted with NEO Connect to conduct a feasibility study for broadband. From that study, it was determined the Town would need partnerships and significant funding to bring fiber to the valley. With the assistance of NEO Connect and partnerships with Summit County, Town of Breckenridge and Allo, the Town has applied for a \$7 million broadband grant through the Colorado Broadband Office. If successful, the Town has committed \$300,000 match for the project that will run fiber from the Stephen West Ice Rink to the Quandary Trail Head. Notice of the grant awards will be in November 2023.





**Town of Blue River  
American Rescue Plan Funds**

Description	Actual 2022	Actual 2023	Budget 2024
<b>Beginning Capital Fund Balance</b>	115,746.97	\$ 231,506.03	\$ 171,526.83
<b>REVENUES</b>			
<i>American Resucue Funds Reveune</i>			
Contributions	\$ 115,746.56	\$ -	\$ -
DOLA Grant			
Interest	\$ 12.50	\$ 5,298.80	\$ 5,000.00
<b>Total Income</b>	<b>\$ 115,759.06</b>	<b>\$ 5,298.80</b>	<b>\$ 5,000.00</b>
<b>EXPENSES</b>			
<b>Broadband</b>			
Engineering			
Construction			
Planning		\$ 65,278.00	\$ 176,500.00
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ 65,278.00</b>	<b>\$ 176,500.00</b>
<b>ARP Fund Ending Balance</b>	<b>231,506.03</b>	<b>\$ 171,526.83</b>	<b>\$ 26.83</b>

# Broadband

1st Bank Account

	2023	2024
<b>Beginning Balance</b>	<b>\$ 100,001.00</b>	<b>\$ 200,001.00</b>
<b>Revenues</b>		
General Fund	\$ 100,000.00	\$ 100,000.00
Grants		\$ 7,000,000.00
<b>Total</b>	<b>\$ 100,000.00</b>	<b>\$ 7,100,000.00</b>

<b>Expenses</b>		
Match		\$ 200,000.00
Grant		\$ 7,000,000.00
<b>Total</b>	<b>\$ -</b>	<b>\$ 7,200,000.00</b>
<b>Balance</b>	<b>\$ 200,001.00</b>	<b>\$ 100,001.00</b>



**Town of Blue River  
Capital Fund**

Description	Acutals 2022	Actuals 2023	Budget 2024
<b>Beginning Capital Fund Balance</b>	<b>\$ 835,229.59</b>	<b>\$1,194,259.34</b>	<b>\$2,735,383.42</b>
<b>REVENUES</b>			
<i>Capital Contributions</i>			
Contributions from General Fund	\$ 400,000.00	\$ 100,000.00	\$ 100,000.00
Other Contributions-Reserve Funds			
Other Contributions-General Fund Allocations	\$ -	\$ 2,000,000.00	
Other Contributions-Interest	\$ 8,305.29	\$ 23,170.77	
<b>Total Income Taxes/Fees</b>	<b>\$ 408,305.29</b>	<b>\$ 2,123,170.77</b>	<b>\$ 100,000.00</b>
<b>Total Income</b>	<b>\$ 408,305.29</b>	<b>\$ 2,123,170.77</b>	<b>\$ 100,000.00</b>
<b>EXPENSES</b>			
<b>Road Projects</b>			
Construction			\$ 600,000.00
Engineering	\$ 29,153.04	\$ 580,446.69	\$ 40,000.00
Legal			\$ 10,000.00
Easements		\$ 1,600.00	\$ 10,000.00
Surveys	\$ 20,122.50		\$ 5,000.00
<b>Total Road Projects Expense</b>	<b>\$ 49,275.54</b>	<b>\$ 582,046.69</b>	<b>\$ 665,000.00</b>
<b>Land Acquisition</b>			
Land Purchase			\$ 250,000.00
Legal			\$ 10,000.00
<b>Total Land Acquisition</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 260,000.00</b>
<b>Total Capital Fund Expenses</b>	<b>\$ 49,275.54</b>	<b>\$ 582,046.69</b>	<b>\$ 925,000.00</b>
<b>Capital Fund Ending Balance</b>	<b>\$ 1,194,259.34</b>	<b>\$ 2,735,383.42</b>	<b>\$ 1,910,383.42</b>



**Town of Blue River  
Conservation Trust Fund**

Description		Actual 2022	Actual 2023	Budget 2024
	<b>Beginning CTF Balance</b>	\$ 110,902.92	\$ 121,542.52	\$ 129,455.88
<b>REVENUES</b>				
<b>CTF Revenue</b>				
	Annual CTF Receipts	\$ 11,190.92	\$ 8,601.30	\$ 8,500.00
	Interest	\$ 9.81	\$ 2,988.76	\$ 2,500.00
	<b>Total CTF Revenue</b>	\$ 11,200.73	\$ 11,590.06	\$ 11,000.00
	<b>Total Income</b>	11,200.73	\$ 11,590.06	\$ 11,000.00
<b>EXPENSES</b>				
<b>CTF Expenditures</b>				
77115	Trail Easements		\$ 976.70	\$ 3,000.00
	Signage		\$ -	\$ 1,000.00
	Legal			\$ 2,000.00
77202	Surveys	\$ 383.75	\$ 2,700.00	\$ 5,000.00
77203	Town Park	\$ 177.38		\$ 5,000.00
	<b>Total CTF Expenditures</b>	\$ 561.13	\$ 3,676.70	\$ 16,000.00
	<b>Total Expenses</b>	\$ 561.13	\$ 3,676.70	\$ 16,000.00
	<b>Balance</b>	\$ 121,542.52	\$ 129,455.88	\$ 124,455.88



Town of Blue River

General Fund  
Description

Item		Actuals	Actuals	Budget
Income		2022	2023 YTD 11-8-23	2024
<b>Beginning Balance General Fund Balance</b>		<b>\$ 4,635,364.34</b>	<b>\$ 5,821,727.79</b>	<b>\$ 6,517,201.85</b>
<i>Taxes/Fees</i>				
40010	General Property Tax	\$ 697,335.00	\$ 681,004.26	\$ 818,682.00
40020	Delinquent Taxes	\$ -	\$ 10.36	
40030	Lodging Tax	\$ 380,938.00	\$ 270,540.49	\$ 320,000.00
40040	Specific Ownership Tax	\$ 33,207.00	\$ 25,456.60	\$ 25,000.00
40045	Exempt Personal Property	\$ 5,896.08	\$ (116.16)	\$ 500.00
40050	Motor Vehicle License Fees	\$ 9,784.00	\$ 10,602.52	\$ 8,000.00
40060	Sales Tax	\$ 1,002,256.27	\$ 837,713.93	\$ 900,000.00
40070	Cigarette Tax	\$ 1,184.48	\$ 1,089.89	\$ 1,000.00
40080	Highway User's Tax	\$ 48,777.00	\$ 39,582.79	\$ 48,362.74
40090	Road & Bridge Fees	\$ 23,025.00	\$ 20,806.44	\$ 24,000.00
	<b>Total Income Taxes/Fees</b>	<b>\$ 2,202,402.83</b>	<b>\$ 1,886,691.12</b>	<b>\$ 2,145,544.74</b>
<i>Building Department</i>				
41010	Building Inspection Department	\$ 95,061.38	\$ 115,874.81	\$ 80,700.00
41020	Architectural Review Fees	\$ 1,000.00	\$ 100.00	\$ -
41030	Development Fees			
	<b>Total Income Building Department</b>	<b>\$ 96,061.38</b>	<b>\$ 115,974.81</b>	<b>\$ 80,700.00</b>
<i>Municipal Court</i>				
42010	Court Fines	\$ 13,956.18	\$ 18,021.25	\$ 25,000.00
42020	Ticket Surcharge	\$ 3,095.00	\$ 2,758.00	\$ 2,500.00
42030	Marshal Office Income (VIN/Fingerprinting)	\$ 250.75	\$ 283.75	\$ 400.00
	<b>Total Municipal Court</b>	<b>\$ 17,301.93</b>	<b>\$ 21,063.00</b>	<b>\$ 27,900.00</b>
<i>Tarn Income</i>				
43010	Boat Fees		\$ 20.00	\$ 7,000.00
	<b>Total Tarn Income</b>	<b>\$ -</b>	<b>\$ 20.00</b>	<b>\$ 7,000.00</b>
<i>Grants</i>				
44040	Defensible Space Grants	\$ 84,789.50	\$ 34,628.50	\$ 70,000.00
44045	Colorado State Forest Service Grant	\$ -		\$ 50,000.00
44055	Police Department Grants	\$ 15,707.40	\$ 6,193.75	\$ 5,000.00
	<b>Total Grants</b>	<b>\$ 100,496.90</b>	<b>\$ 40,822.25</b>	<b>\$ 125,000.00</b>
<i>Other Income</i>				
44020	Interest on Investments	\$ 15,153.00	\$ 116,533.89	\$ 75,000.00
44025	Interest on Taxes	\$ 1,151.00	\$ 947.58	\$ 800.00
44030	Natural Gas Franchise	\$ 71,710.54	\$ 82,713.35	\$ 70,000.00
44035	1041 Process Payments		\$ -	\$ 50,000.00
44070	Credit Card Fees	\$ 585.44	\$ 811.56	\$ 1,000.00
44080	Lodging Tax Registration	\$ 34,856.39	\$ 68,750.00	\$ 67,500.00
44090	Business Licenses	\$ 11,700.00	\$ 10,675.00	\$ 12,500.00
44100	Administrative Misc Income	\$ 129,156.13	\$ 8,779.97	\$ 10,000.00
	<b>Total Other Income</b>	<b>\$ 264,312.50</b>	<b>\$ 289,211.35</b>	<b>\$ 286,800.00</b>
	<b>Total Income</b>	<b>\$ 2,680,575.54</b>	<b>\$ 2,353,782.53</b>	<b>\$ 2,672,944.74</b>



Item	Description			
<b>Administration-Personnel</b>				
71010	Salary Elected Officials	\$ 15,500.00	\$ 11,700.00	\$ 14,400.00
71020	Town Manager	\$ 110,461.50	\$ 106,945.90	\$ 122,304.00
71030	Deputy Town Clerk	\$ 63,854.65	\$ 58,318.85	\$ 65,268.00
71040	Payroll Taxes	\$ 40,771.52	\$ 34,523.35	\$ 40,000.00
71050	Payroll Service Fees	\$ 1,578.00	\$ 2,447.07	\$ 2,800.00
71065	Unemployment Payments			
71060	Workmans Comp	\$ 6,849.00	\$ 12,129.00	\$ 15,000.00
71070	Benefits (Health/Rec Center)	\$ 52,731.41	\$ 67,554.79	\$ 78,000.00
71076	Retirement Town Match	\$ 8,126.98	\$ 6,600.70	\$ 12,000.00
71080	Town Attorney Salary	\$ 37,661.10	\$ 29,006.89	\$ 75,000.00
71090	Accounting	\$ 13,522.00	\$ 6,012.20	\$ 8,000.00
71100	Audit	\$ 9,200.00	\$ 9,750.00	\$ 11,000.00
	Other Business Expense		\$ 50.00	\$ 100.00
	<b>Total Admin Personnel</b>	<b>\$ 360,256.16</b>	<b>\$ 345,038.75</b>	<b>\$ 443,872.00</b>

<b>Administration</b>				
72010	Office Supplies	\$ 3,112.31	\$ 2,144.88	\$ 4,000.00
72015	Uniforms	\$ -	\$ 1,688.31	\$ 4,000.00
72020	Telephone	\$ 8,592.00	\$ 4,429.20	\$ 6,000.00
72030	Postage	\$ -	\$ -	\$ 50.00
72040	Printing & Publishing	\$ 4,738.17	\$ 4,931.51	\$ 3,000.00
72050	Meetings & Events Expense	\$ 13,105.23	\$ 8,631.02	\$ 15,000.00
72060	Training	\$ 2,124.00	\$ 3,816.44	\$ 6,000.00
72070	Sales & Lodging Tax Admin	\$ 2,703.15	\$ 684.00	\$ 1,500.00
72080	Professional Services/Membership Fees	\$ 3,402.16	\$ 3,524.16	\$ 5,000.00
72090	Equipment Repairs & Lease	\$ 5,396.99	\$ 4,088.37	\$ 5,000.00
72100	Technology	\$ 72,122.21	\$ 105,274.64	\$ 85,000.00
72105	Community Engagement/Marketing	\$ 2,980.25	\$ 386.14	\$ 2,500.00
72106	Community Fund/Initiatives	\$ 7,550.00	\$ 7,893.54	\$ 50,000.00
72107	Scholarships	\$ 3,000.00	\$ 1,500.00	\$ 5,000.00
72110	Insurance	\$ 55,734.62	\$ 5,790.51	\$ 55,000.00
72120	Codifying	\$ 1,169.32	\$ 1,995.54	\$ 6,500.00
72130	Elections	\$ 13,798.83	\$ 1,124.38	\$ 15,000.00
72140	County Treasurer Fees	\$ 15,047.40	\$ 13,684.03	\$ 18,000.00
72150	NWCOG	\$ 1,243.00	\$ -	\$ 1,243.00
72160	CML	\$ 1,246.00	\$ 1,284.00	\$ 383.00
72170	CAST	\$ 630.00	\$ 630.00	\$ 1,584.00
72180	Credit Card Charges	\$ 542.28	\$ 717.72	\$ 750.00
	Admin Misc	\$ (1,527.15)	\$ -	\$ 50.00
	<b>Total Administration</b>	<b>\$ 216,710.77</b>	<b>\$ 174,218.39</b>	<b>\$ 290,560.00</b>

<b>Town Hall Expense</b>				
73010	Utilities	\$ 11,115.28	\$ 12,863.00	\$ 15,000.00
73020	Trash	\$ 2,780.06	\$ 3,359.74	\$ 5,000.00
73030	Supplies	\$ 1,472.49	\$ 718.41	\$ 1,000.00
73040	Grounds & Snow Removal	\$ 28.64	\$ -	\$ -
73050	Cleaning	\$ -	\$ 36.03	\$ -
73060	Repairs & Maintenance	\$ 531.10	\$ 15,124.17	\$ 2,500.00
73070	Employee Housing HOA	\$ 3,899.00	\$ 4,320.00	\$ 4,620.00
73080	Employee Housing Utilities	\$ 4,617.42	\$ 4,528.82	\$ 5,000.00
73090	Employee Housing Supplies	\$ 1,011.24	\$ 93.95	\$ 200.00
	Tarn Utilities			\$ 2,200.00
	<b>Total Town Hall Expense</b>	<b>\$ 25,455.23</b>	<b>\$ 41,044.12</b>	<b>\$ 35,520.00</b>

**Planning & Zoning**

74010	Planning/Zoning Salary	\$ 8,300.00	\$ 7,000.00	\$ 8,400.00
74030	P & Z Professional Fees		\$ 806.20	
	<b>Total Planning &amp; Zoning</b>	<b>\$ 8,300.00</b>	<b>\$ 7,806.20</b>	<b>\$ 8,400.00</b>

**Municipal Court**

75010	Judge Salary	\$ 6,500.04	\$ 5,416.70	\$ 6,500.00
75020	Prosecutor Salary	\$ 9,600.00	\$ 8,000.00	\$ 9,600.00
75040	Administration/Supplies	\$ 435.14	\$ 238.69	\$ 500.00
	<b>Total Municipal Court</b>	<b>\$ 16,535.18</b>	<b>\$ 13,655.39</b>	<b>\$ 16,600.00</b>

**Public Safety**

76010	Salaries	\$ 297,132.62	\$ 180,504.31	\$ 304,080.00
76015	Office/General Administrative Expense	\$ 5,495.57		\$ -
76030	Fuel-Police Department	\$ 6,837.73	\$ 5,057.14	\$ 10,000.00
76040	Uniforms/Supplies	\$ 16,199.04	\$ 9,031.53	\$ 17,000.00
76050	Auto (repair, maintenance, car wash)	\$ 3,266.81	\$ 15,681.62	\$ 14,000.00
76060	Animal Shelter	\$ 2,625.00	\$ 1,575.00	\$ 2,100.00
76070	Communications Center	\$ 27,582.00	\$ 27,836.00	\$ 40,000.00
76080	HASMAT	\$ 2,183.00	\$ 2,292.00	\$ 2,500.00
76090	Radar Certification	\$ 40.00		\$ 200.00
76100	PD Training	\$ 1,906.00	\$ 1,842.93	\$ 10,000.00
76110	Professional Services	\$ 3,103.32	\$ 3,012.94	\$ 4,200.00
76115	Extra Work/Grant Expense			
	<b>Total Public Safety</b>	<b>\$ 366,371.09</b>	<b>\$ 246,833.47</b>	<b>\$ 404,080.00</b>

**Public Works**

77010	Building Dept Contract	\$ 71,100.47	\$ 74,378.48	\$ 60,000.00
77107	Auto Repair/Maintenance Building Dept	\$ 757.10	\$ 83.68	\$ 3,000.00
77020	Street Lights Utilities	\$ 1,821.23	\$ 1,723.40	\$ 2,600.00
77030	Snow Removal	\$ 225,053.86	\$ 150,869.32	\$ 245,000.00
77040	Street Maintenance	\$ 101,279.76	\$ 198,178.99	\$ 300,000.00
77050	Engineering		\$ 133,648.50	\$ 5,000.00
77055	1041 Process Expenses	\$ 3,153.00	\$ 468.00	\$ 70,000.00
77060	Road Signs	\$ 12,759.61	\$ 12,073.30	\$ 12,000.00
77090	Wildfire/Defensible Space Grants & Programs	\$ 83,390.00	\$ 55,358.00	\$ 120,000.00
77095	High Country Conservation Engery Grants			\$ 150.00
77100	Town Park Maintenance	\$ 177.38	\$ 230.48	\$ 1,000.00
	Blue River Recreation Ambassadors			\$ 28,600.00
	Tarn Improvements			\$ 25,000.00
	Tarn/Park Trash & Facilities			\$ 3,000.00
77115	Trail Easements/surveys	\$ 1,091.25	\$ 2,700.00	\$ 1,000.00
	Admin Vehicle			\$ 30,000.00
	<b>Total Public Works</b>	<b>\$ 500,583.66</b>	<b>\$ 629,712.15</b>	<b>\$ 906,350.00</b>

**Capital Allocation**

80000	Funding for Engineering/Projects		\$ 100,000.00	\$ 100,000.00
	Funding for Broadband		\$ 100,000.00	\$ 100,000.00
	<b>Total Allocation for Capital</b>	<b>\$ -</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>

	<b>Total Expenses</b>	<b>\$ 1,494,212.09</b>	<b>\$ 1,658,308.47</b>	<b>\$ 2,305,382.00</b>
	<b>Net Revenue/Expense</b>	<b>\$ 1,186,363.45</b>	<b>\$ 695,474.06</b>	<b>\$ 367,562.74</b>

**General Fund Reserves**

	TABOR Requirement	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
	General Fund Contingent Reserve	\$ 750,000.00	\$ 750,000.00	\$ 750,000.00
	<b>Total General Fund Reserves</b>	<b>\$ 800,000.00</b>	<b>\$ 800,000.00</b>	<b>\$ 800,000.00</b>
	<b>Fiscal Year Ending General Balance</b>	<b>\$ 5,821,727.79</b>	<b>\$ 6,517,201.85</b>	<b>\$ 6,884,764.59</b>

**TOWN OF BLUE RIVER, COLORADO**

**RESOLUTION 2023-06**

**A RESOLUTION DISSOLVING THE BLUE RIVER OPEN SPACE & TRAILS COMMITTEE**

WHEREAS, the Town of Blue River (the “Town”) is a statutory town duly organized and existing under Colorado law; and

WHEREAS, by Resolution 2021-03, the Town appointed members to the Blue River Open Space & Trails Committee (“Committee”); and

WHEREAS, the Town adopted Bylaws for the Open Space & Trails Committee in November 30, 2021 which Bylaws authorize by Article X that the Committee may be dissolved at any time by the Board of Trustees; and

WHEREAS, the Committee has served the Town as an advisory committee and provided advice and recommendations to the Board of Trustees concerning open space and trail needs within the Town; and

WHEREAS, the Committee created and adopted a Town of Blue River Open Space & Trails Plan; and

WHEREAS, the Board of Trustees greatly appreciates the work of the Committee members on the Open Space & Trails Plan and other projects over the years and extends its sincere appreciation for the time and work of the Committee members in service to the Town; and

WHEREAS, the Board of Trustees desires to dissolve the Open Space & Trails Committee.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER THAT,**

1. The Board of Trustees of the Town of Blue River hereby dissolves the Open Space & Trails Committee.
2. This Resolution shall be effective immediately upon approval.

ADOPTED at a regular meeting of the Board of Trustees the 28<sup>th</sup> day of November, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk

# TOWN OF BLUE RIVER, COLORADO

## STAFF REPORT

TO: Mayor & Board of Trustees  
THROUGH: Michelle Eddy, Town Manager  
FROM: Molly Schultz, Deputy Town Attorney  
DATE: November 21, 2023

SUBJECTS: **Ordinance No. 2023-04.** Camping & RV Parking.

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The attached Ordinance is proposed for the Board of Trustees' consideration to amend the Land Use Code. The Ordinance clarifies that camping and recreational vehicle (RV) use is prohibited in the Town unless expressly authorized by the Town.

There is currently nothing in the Town Code that would prevent a person from renting out their property for camping or use of a vehicle/RV for overnight accommodations. The Board of Trustees should be aware of the potential for property owners to lease their properties for camping sites or to allow for the parking of RVs on residential property for profit. This type of commercial use of property is likely given the attractiveness of Blue River for these uses and can change the character of the Town.

The purpose of the Ordinance is to preserve the mountain character and residential nature of the Town and to preserve the environment. Camping has the potential to create:

- Congestion
- Unwanted noise
- Sanitation problems
- Unsightly visual condition; and
- Risk of fire

Recreational vehicles used for overnight accommodation present the same concerns.

With this Ordinance, staff is seeking to protect the integrity of neighborhoods, preserve public streets, rights-of-way, and parks for their intended public purposes, ensure the proper use of property in conformity with zoning and land use, and promote public health and safety.

The limited exceptions provided in the Ordinance allow for a residential property owner or lessee to use their own property for camping or overnight stay in a RV or to allow friends or family to use their property for a limited amount of time for camping or overnight vehicle accommodation. Specifically, the Ordinance as drafted permits camping or overnight vehicle accommodation for eight (8) total days a month and for no more than two (2) consecutive days.

Examples of activities permitted under the Ordinance:

- Children of property owner sleeping in a tent in the yard on a Friday and Saturday night
- Property owner allows friend traveling through Town to stay in an RV on the Property for one or two nights for free
- Camping with a special permit if authorized by the Board of Trustees

Examples of activities not permitted under the Ordinance:

- Camping or overnight vehicle accommodation on vacant or commercial lots
- Allowing a person to camp on a residential property or in a residential driveway for a fee
- Allowing a person to camp on a residential property or in a residential driveway in exchange for gifts
- Camping on a property for more than two consecutive nights
- Camping on a residential property or in a residential driveway for more than eight days in month
- Camping on a property being used as a short-term rental

The Board should note that the authorization for limited camping or overnight RV stays will **not** apply to any property that is actively being used as a short-term rental. This prohibition will ensure that persons renting a residence as a short-term rental will not also add greater impacts by inviting others to camp or use an RV for overnight accommodations during the rental period.

As with all ordinances, the Board of Trustees may amend, modify, or repeal ordinances any time after adoption. Should issues arise in the administration of this Ordinance after adoption, the Board can readily change the Ordinance to address the issues.

**TOWN OF BLUE RIVER, COLORADO**

**ORDINANCE NO. 2023-04**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO, AMENDING CHAPTERS 16 AND 16A, WHICH ARE PART OF THE LAND USE CODE, OF THE BLUE RIVER MUNICIPAL CODE, TO ADDRESS CAMPING AND USE OF VEHICLES FOR OVERNIGHT ACCOMMODATIONS**

**WHEREAS**, the Town of Blue River, Colorado (“Town”) is a statutory municipality incorporated and organized pursuant to the provisions of Section 31-2-101, et seq., C.R.S.; and

**WHEREAS**, in furtherance the public health, safety, and welfare of the inhabitants of the Town, the Board of Trustees of the Town adopted a Land Use Code in June of 2023; and

**WHEREAS**, the Town desires to protect the integrity of neighborhoods, preserve public streets, rights-of-way and parks for their intended public purposes, ensure the proper use of property in conformity with zoning and land use regulations, and promote the public health and safety; and

**WHEREAS**, camping on property within the Town can lead to congestion, unwanted noise, sanitation problems, unsightly visual conditions, and risk of fire, which is or may be inconsistent with the Town’s longstanding goal and policy of protecting the natural residential mountain character and environment; and

**WHEREAS**, the use of recreational vehicles for overnight accommodation is inconsistent with the Town’s longstanding goal and policy of protecting the natural residential mountain character and environment; and

**WHEREAS**, opportunities for overnight accommodation through camping and use of recreational vehicles are readily available in locations properly designated for such uses elsewhere in Summit County; and

**BE IT ORDAINED** by the Board of Trustees of the Town of Blue River, Colorado, as follows:

**Section 1.** **Amendment of Section 16-3-20.** Section 16-3-20 of the Municipal Code of the Town of Blue River titled *Definitions* is hereby amended to add the following definitions in alphabetical order as follows:

**Sec. 16-3-20. Definitions.**

*Camp or camping* means to use property other than a *dwelling unit* for permanent or temporary living accommodation, which may include, but is not limited to, one or more of the following activities and circumstances:

(1) sleeping or preparing to sleep, including lying down of bedding for the purpose of sleeping; (2) occupying a shelter outside of a *dwelling unit*. “Shelter” shall mean any cover or protection from the elements other than clothing, such as a tent, yurt, tarpaulin, shed, shack, sleeping bag, bedroll, blanket, or other structure or material; (3) the presence or use of a campfire, camp stove, or other heating source or cooking device; (4) keeping or storing personal property.

*Recreational/Camping Vehicle* means a *motor vehicle* or a portable unit or structure mounted on a chassis and wheels, which either has its own motive power or is mounted on or drawn by another vehicle, such as a travel trailer, fifth wheel trailer, camping trailer, campervan, coach, popup camper or motor home designed as or intended for permanent or temporary living quarters and often used for recreational, camping, travel, or seasonal use.

**Section 2. Article 22 of Chapter 16A is added to read in full as follows:**

**Article 22 Camping and Recreational/Camping Vehicles.**

**Sec. 16A-22-10. Camping Generally Prohibited.**

It shall be unlawful for any person to *camp* on any private or public property, except that it shall not be unlawful if such activity is conducted:

- (1) By the owner or lessee of a lawful principal permitted residential *dwelling unit* and/or their invitees as an infrequent use on the same property, so long as no compensation or consideration is provided for the activity. “Infrequent” shall mean two (2) or fewer consecutive nights and no more than eight (8) nights in a calendar month. The purpose of the exemption is to permit an owner or lessee of residential property to use a tent or other similar form of shelter for overnight stay by persons related to the owners or invited to the property such as children or friends. This exemption shall not apply to property subject to a Short-Term Rental License (see Article I of Chapter 6 of the Municipal Code) for any period during which the property is leased or rented as a short-term rental.
- (2) Pursuant to a permit issued by the Town Manager in accordance with the Municipal Code or for special events approved by the Board of Trustees.



**Sec. 16A-22-20. Use of Vehicles for Overnight Accommodation.**

- (1) Except as provided in section 2, no person shall occupy a *motor vehicle* or a *Recreational/Camping Vehicle* upon any municipal street, state highway, alley, public right-of-way, public property, or private property for the purpose of providing a residence, residential living or sleeping quarters or storage, or for overnight accommodation whether temporary or permanent. The name, type, nature, or operational condition of any given *motor vehicle* or *Recreational/Camping Vehicle* shall not be conclusive as to whether a vehicle is being occupied for living or sleeping quarters or other residential use.
- (2) Residents of the subject property and/or their invitees may occupy a *Recreation/Camping Vehicle* for overnight accommodation on private property for infrequent use on property that has a lawful principal permitted residential *dwelling unit*, so long as no compensation or consideration is provided for the activity. “Infrequent” shall mean two (2) or fewer consecutive nights and no more than eight (8) nights in a calendar month. This exemption shall not apply to property subject to a Short-Term Rental License (see Article I of Chapter 6 of the Municipal Code) for any period during which the property is leased or rented as a short-term rental.

**Section 3. Severability.** Should any one or more sections or provisions of this Ordinance or of the Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance or of such Code provision, the intention being that the various sections and provisions are severable.

**Section 4. Repeal.** Any and all Ordinances or Codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or Code or part thereof shall not revive any other section or part of any Ordinance or Code provision heretofore repealed or superseded.

**Section 5. Minor Revision or Correction Authorized.** The Town Manager, in consultation with the Town Attorney, is authorized to make minor revisions or corrections to the codified version of the provisions of this Ordinance provided that such revisions or corrections are grammatical, typographical, or non-substantive and do not alter or change the meaning and intent of this Ordinance.

**Section 6.** **Effective Date.** The provisions of this Ordinance shall become effective thirty (30) days after publication following the final passage.

**INTRODUCED, READ, PASSED, ADOPTED, AND ORDERED PUBLISHED** at a regular meeting of the Board of Trustees of the Town of Blue River, Colorado, held on the 21st day of November, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk

Published in the Summit County Journal \_\_\_\_\_, 2023.

**TOWN OF BLUE RIVER, COLORADO**

**ORDINANCE NO. 2023-05**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO, AMENDING SECTION 18-1-10 OF THE MUNICIPAL CODE CONCERNING CERTIFICATES OF OCCUPANCY**

**WHEREAS**, the Town of Blue River, Colorado (“Town”) is a statutory municipality incorporated and organized pursuant to the provisions of Section 31-2-101, et seq., C.R.S.; and

**WHEREAS**, in furtherance the public health, safety, and welfare of the inhabitants of the Town, the Board of Trustees of the Town adopted building and safety codes found at Chapter 18 of the Blue River Municipal Code; and

**WHEREAS**, the Town desires to amend Section 18-1-10 to clarify the requirements for the issuance of a certificate of occupancy upon completion of improvements; and

**BE IT ORDAINED** by the Board of Trustees of the Town of Blue River, Colorado, as follows:

**Section 1. Amendment of Section 18-1-10.** Section 18-1-10 of the Municipal Code of the Town of Blue River titled *Certificate of occupancy* is hereby amended to read in full as follows:

**Sec. 18-1-10. Certificate of occupancy.**

Prior to the issuance of a certificate of occupancy and the occupancy of any building, structure, or improvement, any person who builds or erects any structure subject to this Chapter must contact the Building Official to obtain inspection and approval for issuance of the certificate of occupancy. Approvals by the appropriate septic/sewer authority, the fire protection district, and other service providers may be required at the discretion of the Town Manager. In addition to completion of the or improvements subject to the certificate of occupancy in accordance with all applicable building and safety codes, approval may, at the Town Manager's sole discretion, require completion of the following:

- (1) Installation of culverts deemed necessary to protect the integrity and maintenance of any driveway or streets leading to the lot or to manage drainage to prevent damage to property
- (2) Grading or re-grading any disturbed or damaged roads or driveways or other areas necessary for proper drainage.
- (3) Any dirt, boulders or other material stored or remaining on the property resulting from grading and/or construction activities shall be removed from

the lot or shall be distributed, integrated into the lot, and arranged in such a manner as to serve as natural appearing landscaping features. Such dirt, boulders, and other materials may be incorporated into a berm only in accordance with a berm permit as may be authorized by the Municipal Code and Land Use Code.

(4) All construction materials and debris shall be removed from the site and properly disposed.

(5) All runoff created by or redirected by construction, grading, and landscaping on the property shall be treated, contained and controlled so that there are no increases in runoff volume, direction, or frequency, or creation of adverse drainage consequences resulting from the construction, grading, and landscaping. ~~If weather conditions are such that the foregoing requirements cannot be determined or performed prior to the issuance of the certificate of occupancy, the person building or erecting the structure and requesting the certificate of occupancy shall pay to the Town, in cash or a letter of credit acceptable to the Town, an amount equal to one hundred fifty percent (150%) of the Town's estimated cost for performing such improvements. The Town shall hold these funds in a non interest bearing account. The funds may be commingled with other Town funds. If the improvements are not completed, the Town may use the funds to complete the improvements. Any unused funds shall be returned to the owner.~~

**Section 2. Addition of Section 18-1-10.5.** A new Section 18-1-10.5 of the Municipal Code of the Town of Blue River titled *Limited Certificate of Occupancy* is hereby added to read in full as follows:

**Sec. 18-1-10.5. Limited Authorization for Temporary Occupancy.**

The Town may, at its discretion, authorize the temporary and limited occupancy of a residential structure to address exceptional and unreasonably burdensome circumstances for the property owner prior to issuance of a certificate of occupancy. The issuance of a limited authorization for occupancy shall be the exception to the rule, and shall be strictly limited to the following circumstances if found to exist by the Town Manager:

- (1) Temporary occupancy is requested by the owner of the property to permit the owner's occupancy and is not requested to provide for occupancy by a tenant, renter, guest, or to accommodate a short-term rental or to allow for marketing of the property for sale or lease;
- (2) All requirements for the issuance of a certificate of occupancy are completed and are confirmed by the Town to be in compliance with the applicable building and safety codes with the exception of the deficiencies identified to justify the limited authorization for occupancy;

- (3) The only deficiencies for the property that prevent the issuance of a certificate of occupancy are external to buildings or structures such as: landscaping; earth, dirt, or Boulder removal or relocation; or minor drainage improvements that deficiencies will not adversely subject the occupants to potential harm or impact adjacent properties;
- (4) The deficiencies preventing issuance of a certificate of occupancy cannot be completed due to impending weather conditions or other circumstances that are outside of control of the owner and are not the result of the owner or the owner's agent(s) actions, inactions, neglect, or poor planning or scheduling. Financial hardship shall not justify issuance of a limited authorization for occupancy; and
- (5) The owner must execute an agreement in a form approved by the Town Attorney and Town Manager which provides, at a minimum, for the following:
  - (a) The delivery of a written statement and estimates from the owner deemed credible by the Town itemizing the work necessary and the costs associated with curing or resolving all deficiencies which prevent the issuance of a certificate of occupancy;
  - (b) A commitment to cure or resolve all cited deficiencies to the Town's satisfaction prior to the June 15 following the date of the agreement unless another date is approved by the Town Manager;
  - (c) The provision of an irrevocable letter of credit or a cash deposit by the owner in the amount of 150% of the estimated costs to fully and timely cure the cited deficiencies. A cash deposit shall be deposited in an interest-bearing account if required by state law. Such letter of credit or cash deposit (and interest, if any) shall remain available to Town until such time that all deficiencies are cured or resolved in the opinion of the Town Manager and shall be available for use by the Town for the Town's completion of the deficiencies, at the Town's discretion.
  - (d) A commitment by the owner to vacate occupancy and cease all use of the property and all structures within 10 days of the deadline for curing or resolving the cited deficiencies if such deficiencies remain uncured or unresolved in the opinion of the Town Manager. Subsequent occupancy shall be authorized only upon issuance of a final certificate of occupancy.
  - (e) Acknowledgement that failure to resolve or complete the deficiencies by the stated deadline of the agreement shall constitute a violation of the Municipal Code. Each day a deficiency remains unresolved or uncompleted shall constitute a separate violation and shall subject the owner to an

automatic minimum daily penalty in the amount of \$500 or a greater amount otherwise established in accordance with the Municipal Code; and

- (f) Any other provisions or requirements deemed necessary by the Town to ensure that the property will timely meet all obligations for issuance of a certificate of occupancy by the stated deadline, or which will best ensure the Town's ability to enforce the agreement.

**Section 2. Severability.** Should any one or more sections or provisions of this Ordinance or of the Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance or of such Code provision, the intention being that the various sections and provisions are severable.

**Section 4. Repeal.** Any and all Ordinances or Codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or Code or part thereof shall not revive any other section or part of any Ordinance or Code provision heretofore repealed or superseded.

**Section 5. Minor Revision or Correction Authorized.** The Town Manager, in consultation with the Town Attorney, is authorized to make minor revisions or corrections to the codified version of the provisions of this Ordinance provided that such revisions or corrections are grammatical, typographical, or non-substantive and do not alter or change the meaning and intent of this Ordinance.

**Section 6. Effective Date.** The provisions of this Ordinance shall become effective thirty (30) days after publication following the final passage.

**INTRODUCED, READ, PASSED, ADOPTED, AND ORDERED PUBLISHED** at a regular meeting of the Board of Trustees of the Town of Blue River, Colorado, held on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk

Published in the Summit County Journal \_\_\_\_\_, 202\_\_.



# Town of Blue River Memorandum

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TO: Mayor Babich & Members of the Board of Trustees  
FROM: Town Manager Michelle Eddy, Town Attorney Bob Widner  
DATE: November 15, 2023  
SUBJECT: **2024 Meeting Day/Times & Publication of Ordinances**

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## Background

- Town Code 2-2-90 sets the regular meeting of the Board of Trustees as the third Tuesday of each month at Town Hall at 6:00 p.m.

## Request for Discussion and Possible Change

- Due to increasing conflicts with other meetings and obligations, it has been requested to have a discussion of moving the designated meeting day beginning in 2024. If approved and agreed, an ordinance will be brought forward in December.

## Potential Meeting Days

Mondays  
Wednesdays  
Thursdays

## Current Schedules of other Summit County Municipalities

- Dillon-1<sup>st</sup> & 3<sup>rd</sup> Tuesdays
- Breckenridge-2<sup>nd</sup> & 4<sup>th</sup> Tuesdays
- Frisco-2<sup>nd</sup> & 4<sup>th</sup> Tuesdays
- Dillon-1<sup>st</sup> & Tuesdays
- Silverthorne-2<sup>nd</sup> & 4<sup>th</sup> Wednesdays

## Publication of Ordinances

Currently the Town publishes the full ordinances in the newspaper. State Statute allows for statutory towns to publish by title only saving on costs. This must be approved via election of the citizens. It is recommended this question be put on the April ballot to publish by title only in the newspaper and publish the full ordinance on the Town website.

## Trail Signage Policy

### Policy:

Signage at the trailhead and throughout the trail should be used to inform and educate trail users. Properly located signs can be an indicator of location, distance, property boundaries or restricted uses, preventing unwanted conflicts, or confusion. Listed below are some objectives for trail signage. Town staff must approve all signs

Signs should be consistent with those used throughout the Town.

- Signs should be legible; this includes typography, vocabulary, and other design elements.
- Signs should inform users of the trail's use types, direction, location of the trail, location of private property, or other information that can assist and inform trail users.
- Signs should be low maintenance and be capable of withstanding extreme weather conditions and abuse.
- Signs should not obstruct the trail or natural scenery. Informational signs can be grouped together at the trailhead while warning signs should be located to give trail users a chance to react.
- Overuse of signs can diminish the natural effect while under use can leave the trail user confused.
- Carsonite with trail use indicators, rot resistant wood or stone should be used to maintain the most natural appearance

Trail Signs should adhere to the following design and installation specifications:

- Posts should be 8' x 6"x 6", rough cut Douglas Fir, 3/4" crown at top, stained oxford brown, post are buried 2 1/2 feet in the ground.
- Trail recreation use indicators and informational signs should be marked with 3"x 3" icons (white on brown background), sourced from Rock Art Signs (<https://rockartsigns.com/d72/marketing/full-product-catalogs/rockart-product-catalog>) or equivalent source.
- Town of Blue River logo shall be 3"x 3" in size and located at the top of the post.
- Trail recreation use indicators shall be placed vertically on the post below the Town of Blue River logo in the following order:
  - General information and trail identification as needed, e.g. Stay of Trail, Entering Private Property, Public Access Thru Private Property, name of trail, etc.
  - Allowed summer use, then winter use, then prohibited uses at the bottom.



Recommended Town of Blue River Trail Sign





**Blue River Staff Report**  
November 2023

Town of Blue River 0110 Whispering Pines Circle Blue River, CO 80424	970-547-0545 michelle@townofblueriver.org <a href="https://townofblueriver.colorado.gov">https://townofblueriver.colorado.gov</a>
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## Communications & Happenings

- **Broadband**
  - An application was submitted to the Colorado Broadband Office for \$7 million. Awards will be announced in November.
- **Town Mapping Project**
  - The mapping project is nearing completion. The map will have both a public and administration side. Once complete, there will be a link on the website for the public side. Items that were included with the project for the public side: existing easements/trails; existing Town open space; subdivisions; short term rentals; defensible space projects.
- **2024 April Election**
  - Plans are underway for the 2024 April election. The Town of Blue River will have four seats open: Mayor and three Trustees. An informational webinar hosted by the Town Clerks of Blue River, Breckenridge, Dillon, Frisco and Silverthorne will be held Thursday, December 7<sup>th</sup>, 6:00 p.m.
- **Goose Pasture Tarn Dam**
  - The Dam project is complete and the Tarn is set to reopen in May/June 2024. A dedication ceremony was held at the top of the dam on November 14<sup>th</sup>.
  - Staff will be working with Citizen Advisory beginning in January on a grand re-opening and 60<sup>th</sup> Town Anniversary celebration.
  - Staff has been in contact with the Theobald Family on long term plans and proposed plans for 2024. This is ongoing and updates will be provided once a plan is fully developed with the Theobalds.
- **Bus Stop**
  - The Town has received a requests for additional boulders for the bus stop at Blue River Road and Highway 9. As part of an ongoing discussion between the School District and Blue River Police Department, a proposal has been made to the Theobald family to move the bus stop to the turn around by the mailboxes on Blue River Road. The goal is to provide safety for students boarding and departing the bus off of the highway.
- **Snow Removal**
  - The snow removal contract began November 1<sup>st</sup>.

- **Defensible Space Projects**
  - 2023 grants have been completed and the final report submitted. Applications are open for 2024.
  - Work with Red, White & Blue Fire District is ongoing identifying the right-of-way proposed work. As the project trees are identified, staff will begin outreach to residents.
- **Included in the staff report:**
  - Letter from Congressman Neguse and press release to FCC concerning mapping of service areas. A task force is being developed and will be working to identify and correct issues.
  - Annual report from Timber Creek Water District.

### **Town Statistics**

Facebook Page Likes  
Town-1,300  
Police Department-902  
Instagram-1,243 followers  
Twitter (X)-76 followers  
Threads-94  
Residents on Email List-992  
Blue River News-1,173

**Business Licenses-269**

**Lodging Registrations-218**

### **Municipal Court November 2023**

Total tickets written for October Court: 18  
Total on the November Docket: 12  
Total November Failure to appear(s): 2  
Total November OJW(s): 0

### **Building Statistics**

**October 2023**

**Permits Issued: 22**

**YTD: 207**

**Inspections: 65**

**New Construction 2023: 3**

**Certificates of Occupancy 2023: 4**



## End of Month Report: October 2023

### Calls for Service

Total number of a calls: 245 Top  
10 calls as follows:

Traffic Stop	111
Area Patrol	58
Motorist Assists	10
Road Hazards	8
Other Agency Backups	6
Suspicious Person	4
Animal Complaint	4
Trespass	3
Parking Violations	3
Reckless Drivers	3

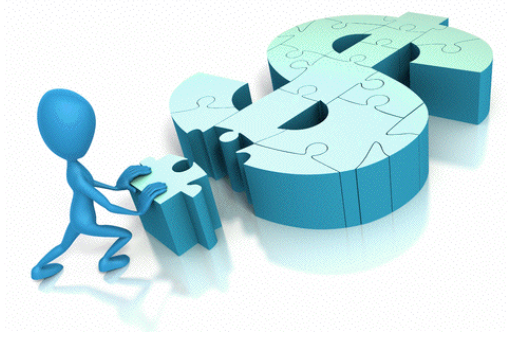
**Summary:** October’s numbers dipped slightly from last month due to inclement weather. State Hwy. 9 continues to present the department’s main safety concerns. Neighborhood calls for service remain on the lower end of the spectrum.

Arrests: DUI = 2, misdemeanor = 1.

### Current Administrative Focus

- Staffing – remains stable going into the winter months. Staff have completed over 200 hours of combined training.
- Patrol Vehicles– have been transitioned into winter season conditions to maintain a high level of emergency response and patrol.
- Speed Trailer – has been stored for the season.
- CDOT – the traffic safety survey along Hwy. 9 as is still in progress with no additional updates.

Report prepared by: Chief,  
David Close



**Financial Summary Report**

Prepared by: Michelle Eddy, Town Manager  
Month Ending October 31, 2023

**Revenues/Expenditures:**

Revenues are tracking ahead of budget by 14.67%. Sales tax is tracking ahead of budget. Building has exceeded projects with many small permits, additions and remodels. Other income including interest on investments are ahead of budget. Court is tracking with budget. Expenditures are above budget by 12.60%. Utilities continue to increase in expense primarily at Town Hall. Auto repairs are exceeded budget due to unforeseen repairs on the 2015 sedans. The Town is sitting in a good position and staying on track with planned revenues and expenditures.

**Reserve Accounts \*As of 10/31/2023**

Unrestricted	
Reserve accounts Alpine Bank:	\$1,391,026.54
CD's Citywide Bank:	\$211,498.41
Colorado Trust Assigned to Capital:	\$3,059,200.15
Colorado Trust Assigned to Broadband:	\$100,776.53
CSAFE:	\$100.00
Illiquid Trust Funds:	\$1,187.42
<b>Total Unrestricted</b>	<b>\$4,763,789.05</b>
Restricted	
American Rescue Plan Funds:	\$235,543.15
Conservation Trust:	\$138,559.04
<b>Total Reserves Restricted</b>	<b>\$374,102.19</b>



# Town of Blue River

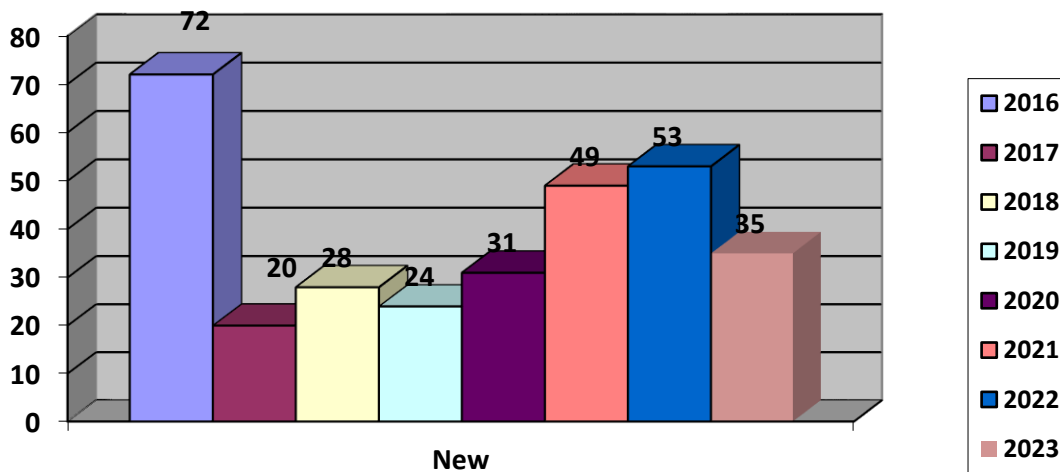
**Staff Report**  
**Short-term Rental Update**  
**November 15, 2023**  
**Submitted By: Michelle Eddy, Town Manager**

### Statistics

Issued by Year

2016	72	*Previous number included previous years prior to Town taking over program
2017	20	
2018	28	
2019	24	
2020	31	
2021	49	
2022	53	
2023	35	

Total Active Licenses as of 11/14/2023: 218





**New (never rented before) Licenses by year:**

- 2017-20
- 2018-25
- 2019-20
- 2020-25
- 2021-43
- 2022-35
- 2023-25

**License turnover (STR one owner to the next):**

- 2017-0
- 2018-3
- 2019-4
- 2020-6
- 2021-6
- 2022-18
- 2023-10

**Annual Revenue**

<b>Year</b>	<b>Sales Tax</b>	<b>Lodging Tax</b>
2016	\$264,757.05	\$123,742.00
2017	\$237,468.92	\$126,585.55
2018	\$286,968.54	\$155,511.07
2019	\$425,616.72	\$166,883.33
2020	\$842,141.13	\$176,339.81
2021	\$844,558.23	\$228,743.34
2022	\$1,002,256.27	\$327,762.62
2023	\$837,713.93	\$270,540.49

### Percentage of STRs by Subdivision

***\*\*Please note the percentage of STRS is based on total homes built within each subdivision and NOT buildable lots.***

Subdivision	Built Lot	# STR	%STR **	% Build Out	% Full-Time Res.
96 Sub	37	9	24%	90%	30%
97 Sub	41	10	24%	84%	37%
Aspen View	16	7	44%	80%	13%
Blue Rock Springs	50	13	24%	93%	46%
Bryce Estates	4	1	25%	57%	0%
Clyde Lode	1	0	0%	50%	0%
Coronet	31	10	32%	78%	35%
Crown	67	22	33%	93%	28%
DOT Condo	36	6	14%	100%	31%
DOT Placer	2	0	0%	50%	100%
Golden Crown	5	3	60%	63%	20%
Lakeshore	40	12	30%	93%	23%
Leap Year	21	8	38%	91%	43%
Louise Placer	8	4	50%	73%	13%
McCullough Gulch	3	1	33%	43%	67%
Misc Sec TR7-77 Land	5	0	0%	22%	40%
Mountain View	44	13	27%	96%	34%
New Eldorado Sub	8	4	50%	73%	38%
New Eldorado Townhomes	9	1	11%	100%	56%
Pennsylvania Canyon	2	0	0%	100	0%
Pomeroy	0	0	0%	0%	0%
Rivershore	5	0	0%	63%	0%
Royal	67	16	24%	94%	31%
Sherwood Forest	78	19	24%	90%	23%
Silverheels	4	1	25%	67%	29%
Spillway	20	2	11%	90%	25%
Spruce Valley Ranch	45	0	0%	68%	20%
Sunnyslope	30	12	40%	86%	33%
Timber Creek Estates	71	27	38%	89%	7%
Wilderness	55	17	31%	96%	33%

**General Statistics**

- Total Percentage of short-term rentals **27%**
- “Local” Breckenridge, Dillon, Frisco or Silverthorne addresses with STR License: 26 or 12%

**Code Violations 2015-2023**

<b>Total Violations:</b>	<b>302</b>
Violations for STR’s while licensed as an STR:	141 (47%)
Percentage of Repeat Offenders:	1%

**2024 Renewals**

Renewal letters were sent out November 8, 2023. Renewals are due December 31, 2023.

**11/8/23**

Total Licenses:	222
Eligible Renewals Sent:	153
Ineligible Letters Sent:	69

**As of 11/15/23-**

Total Licenses	218
License Renewals:	26
Cancellations:	4
Additional Renewals Sent:	17
Remaining Ineligible:	48

**TIMBER CREEK WATER DISTRICT**  
**SUMMIT COUNTY, TOWN OF BLUE RIVER, COLORADO**  
**2023 ANNUAL REPORT**

Town of Blue River, Colorado  
*via Email*

County Clerk and Recorder  
Summit County, Colorado  
*via Email*

Office of the State Auditor  
1525 Sherman Street, 7th Floor  
Denver, Colorado 80203  
*via E-Filing Portal*

Division of Local Government  
1313 Sherman Street, Room 521  
Denver, Colorado 80203  
*via E-Filing Portal*

Pursuant to Section 32-1-207(3)(c)(I), C.R.S., the **Timber Creek Water District** (the “**District**”) is required to submit an annual report for the preceding calendar year (the “**Report**”) no later than October 1 of each year to the Town of Blue River, Colorado, the Colorado Division of Local Government, the Colorado State Auditor, the Summit County Clerk and Recorder; the Report must also be posted on the District’s website, if available.

For the year ending December 31, 2022, the District makes the following report:

1. **Boundary changes made: NONE**
2. **Intergovernmental agreements entered into or terminated: NONE**
3. **Access information to obtain a copy of the Rules and Regulations:**  
<https://timbercreekwaterdistrict.com/>
4. **A summary of any litigation involving public improvements by the District:**  
**NONE**
5. **Status of the construction of public improvements by the District: NONE**
6. **List of facilities or improvements constructed by the District that were conveyed to the [County][City][Town]: NONE**
7. **Final Assessed Value of Taxable Property within the District’s boundaries as of December 31, 2022:**

The 2022 total assessed value of taxable property within the boundaries of the District is \$6,937,890.00.

8. **Current annual budget of the District:**

Attached as Exhibit A is a copy of the District's Budget for the current fiscal year 2022.

9. **Most recently filed audited financial statements of the District. To the extent audited financial statements are required by state law or most recently filed audit exemption:**

Attached as Exhibit B is a copy of the District's audited financial statements [audit exemption application] for fiscal year 2022.

10. **Notice of any uncured defaults existing for more than 90 days under any debt instrument of the District: NONE**
11. **The District's inability to pay any financial obligations as they come due under any obligation which continues beyond a ninety-day period: NONE**

Respectfully submitted this 30th day of August, 2023.

By *Scott Price*  
\_\_\_\_\_  
Scott Price,  
Executive Director for Timber Creek Water District

**EXHIBIT A**

2022 Budget

**STATE OF COLORADO**  
**2022 Budget for**  
**Timber Creek Water District**

In accordance with Part 1, Article 1, of Title 29, CRS 1973 to be filed after adoption with the Division of Local Government, 1313 Sherman St, Room 521, Denver, CO 80203

**LETTER OF BUDGET TRANSMITTAL**

To: Division of Local Government  
1313 Sherman Street, Room 521  
Denver, Colorado 80203

Date: December 15, 2021

Attached is a copy of the 2022 budget for Timber Creek Water District in Summit County, submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on December 8, 2021. If there are any questions on the budget, please contact Donald Jones, 970 389-4938, PO Box 1849, Breckenridge CO 80424.

DocuSigned by:  
*Mark Petty*  
I, 205C3015EAC54D9, **President**,  
Mark Petty

hereby certify that the enclosed is a true and accurate copy of the 2022 Adopted Budget.

**BUDGET MESSAGE**  
(Pursuant to 29-1-103(1)(e), C.R.S.)

**Timber Creek Water District**

The District was formed in 2009 to acquire the water system, including the water rights, of Timber Creek Water Company and to operate, maintain, upgrade, extend and finance this water system.

The attached 2022 Budget for Timber Creek Water District includes the following items of interest:

Line Item 1: Property Tax collected will increase \$1,338 from \$64,692 in 2021 to \$66,030 in 2022 due to increase in property valuations.

The budgetary basis for accounting for Timber Creek Water District is modified accrual basis. The ending non-emergency cash reserves of the District as of 12/31/2020 were \$362,122.77. The user rates of the District for 2022 will provide revenue for the daily operation and maintenance of the water system and will remain unchanged from the previous year. The District for 2022 has updated the Short Term Rental Fees. Those Short Term Rental Fees can be obtain on the District's website. The water plant of Timber Creek Water District in 2022 is expected to be completely overhauled to include replacement of water pumps, capital improvements to the pump house, and hiring a new Water District Manager.

Sincerely,  
DocuSigned by:  
*Mark Petty*  
\_\_\_\_\_  
Mark Petty  
President  
Timber Creek Water District

Date Adopted: December 8, 2021

Board of Directors, Timber Creek Water District  
DocuSigned by:  
*Larry Nelson*  
\_\_\_\_\_  
Larry Nelson  
DocuSigned by:  
*Michelle Tonti*  
\_\_\_\_\_  
Michelle Tonti  
DocuSigned by:  
*Stephen Schiell*  
\_\_\_\_\_  
Stephen Schiell

**Resolution No. 1  
Series 2021**

**Resolution to Adopt Budget**  
(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR TIMBER CREEK WATER DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2022, AND ENDING ON THE LAST DAY OF DECEMBER, 2022.

WHEREAS, the Board of Directors of Timber Creek Water District has appointed Donald Jones, Accountant, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Donald Jones, Accountant, has submitted a proposed budget to this governing body on September 15, 2021, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 8, 2021, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;


WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/general fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of Timber Creek Water District, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of Timber Creek Water District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the President and made a part of the public records of Timber Creek Water District.

ADOPTED, this Eighth day of December, A.D., 2021.

Attest:   
Mark Petty  
President



## Resolution No. 2 Series 2021

### Resolution to Appropriate Sums of Money (Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TIMBER CREEK WATER DISTRICT, COLORADO, FOR THE 2022 BUDGET YEAR.

WHEREAS, Timber Creek Water District has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2021, and;

WHEREAS, Timber Creek Water District has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Timber Creek Water District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF TIMBER CREEK WATER DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

**GENERAL FUND:**

Current Operating Expenses	\$ 140,120
Capital Outlay	\$ 30,000
Debt Service	\$ 23,900

**TOTAL GENERAL FUND            \$ 194,020**

ADOPTED THIS Eighth day of December, A.D. 2021.

Board of Directors, Timber Creek Water District

DocuSigned by:  
*Larry Nelson*  
BA16F70122EA4B0  
Larry Nelson

DocuSigned by:  
*Michelle Tonti*  
BAA7F936C654E5  
Michelle Tonti

DocuSigned by:  
*Stephen Schiell*  
40E809F3E82E85  
Stephen Schiell

Attest: DocuSigned by:  
*Mark Petty*  
385C301FE4C54D9...  
Mark Petty  
President

**Resolution No. 3  
Series 2021**

**Resolution to Set Mill Levies**

(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2021, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR TIMBER CREEK WATER DISTRICT, COLORADO, FOR THE 2022 BUDGET YEAR.

**WHEREAS**, the Board of Directors of Timber Creek Water District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2021 and;

**WHEREAS**, the amount of money necessary to balance the budget for **general operating** purposes from property tax revenue is **\$42,130** , and;

**WHEREAS**, the Timber Creek Water District finds that it is not required to **temporarily** lower the operating mill levy, and:

**WHEREAS**, the amount of money necessary to balance the budget for voter-approved **bonds and interest** is **\$23,900**, and;

**WHEREAS**, the 2021 valuation of assessment for the Timber Creek Water District as certified by the County Assessor is **\$6,937,890**.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TIMBER CREEK WATER DISTRICT, COLORADO:


Section 1. That for the purpose of meeting all **general operating** expenses of the Timber Creek Water District during the 2022 budget year, there is hereby levied a tax of **6.072** mills upon each dollar of total valuation for assessment of all taxable property within the Timber Creek Water District for the year 2021.

Section 2. There is hereby no levied **temporary mill levy reduction** for the purpose of rendering a refund to its constituents during budget year 2022,

Section 3. That for the purpose of meeting all payments for **bonds and interest** of the Timber Creek Water District during the 2022 budget year, there is hereby levied a tax of **3.445** mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2021.

Section 4. That the Treasurer of the Board of Directors is hereby authorized and directed to immediately certify to the County Commissioners of Summit County, Colorado, the mill levies for Timber Creek Water District as hereinabove determined and set, or be authorized and directed to certify to the County Commissioners of Summit County, Colorado, the mill levies for the Timber Creek Water District as hereinabove determined and set, but as recalculated as needed upon receipt of the final (December) certification of valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED this Eighth day of December, A.D. 2021.

Attest:   
395C101FE4C54D9  
Mark Petty, President

**Resolution No. 4  
Series 2021**

**A RESOLUTION DESIGNATING ANY UNSPENT REVENUES  
AVAILABLE ON DECEMBER 31, 2021 AS NON-EMERGENCY  
RESERVE INCREASES.**

BE IT RESOLVED BY THE BOARD OF THE TIMBER CREEK WATER DISTRICT, COLORADO:

The Board of Directors of the Timber Creek Water District, hereby determines and declares that any and all year end balances shall be considered a non-emergency "reserve increase" and therefore a part of 2021 fiscal year spending: within the meaning of Article X, Section 20(2)(e) of the Colorado Constitution.

INTRODUCED, READ, APPROVED AND ADOPTED BY A MAJORITY OF THE BOARD OF DIRECTORS OF THE TIMBER CREEK WATER DISTRICT ON THIS EIGHTH DAY OF DECEMBER, 2021.

DocuSigned by:  
*Mark Petty*  
3956101FE4654D9...  
\_\_\_\_\_  
Mark Petty  
President

**Timber Creek Water District  
2022 Budget**

Fiscal Year Beginning General Fund Balance		413,930.87	362,122.77	362,122.77	247,678.77	
		Jan - Dec 2020 Actual	2021 Adopted Budget	Jan - Dec 2021 Estimate	2022 Budget	% of 2021 Budget
<b>Revenues</b>						
1	40100 Property Taxes	63,854.48	64,692.00	65,000.00	66,030.00	102.1%
2	40200 Delinquent Taxes	71.00				
3	40300 Specific Ownership Taxes	3,503.10	3,000.00	3,000.00	3,500.00	116.7%
4	40400 Water User Fees	57,181.02	71,136.00	73,038.00	68,344.00	96.1%
5	40500 Tap Fees	0.00	0.00	8,000.00	0.00	
6	40600 Late Fees	180.00	100.00	705.00	200.00	200.0%
7	40700 Interest on Investments	0.00	0.00	200.00	100.00	#DIV/0!
8	40800 Interest on Taxes	80.08	30.00	200.00	50.00	166.7%
9	Interest on Past Due Accounts	0.00	0.00	0.00	0.00	
<b>Total Revenues</b>		<b>124,869.68</b>	<b>138,958.00</b>	<b>150,143.00</b>	<b>138,224.00</b>	<b>99.5%</b>
<b>Expenditures</b>						
10	70100 System Maint & Testing	14,309.75	42,000.00	50,000.00	55,000.00	131.0%
11	70150 System Repairs & Improvements	500.00	5,000.00	105,000.00	57,000.00	1140.0%
12	70200 Utilities	5,444.24	6,300.00	6,000.00	6,500.00	103.2%
13	70250 County Treasurer Fees	3,200.40	3,500.00	3,500.00	3,500.00	100.0%
14	70300 Advertising	19.18	0.00	0.00	500.00	#DIV/0!
15	70350 Dues and Subscriptions	291.42	500.00	500.00	500.00	
16	70400 Insurance Expense	4,886.00	5,000.00	5,000.00	5,200.00	104.0%
17	70540 Office Supplies	71.86	500.00	1,200.00	500.00	100.0%
18	70550 Licenses and Fees	205.00	180.00	367.00	350.00	
19	70650 Legal	2,983.71	3,000.00	3,055.00	3,500.00	116.7%
20	70700 Accounting	6,000.00	6,300.00	6,300.00	6,720.00	106.7%
21	70750 District Secretary	0.00	150.00	565.00	600.00	400.0%
22	70800 Bank Service Charges	250.00	250.00	250.00	250.00	100.0%
23	70850 Debt Service (Interest & Princ)	151,400.00	83,400.00	82,850.00	23,900.00	28.7%
24	70900 Capital Improvements	0.00	0.00	0.00	30,000.00	
25	70930 Depreciation	29,512.44	0.00	29,512.44	0.00	0.0%
26	70950 Contingency Reserve	0.00	0.00	0.00	0.00	#DIV/0!
<b>Total Expenditures</b>		<b>219,074.00</b>	<b>156,080.00</b>	<b>294,099.44</b>	<b>194,020.00</b>	<b>124.3%</b>
<b>Total Revenues</b>					<b>138,224.00</b>	
<b>Transfer from (negative)/to General Fund for operations</b>					<b>-55,796.00</b>	
<b>Fiscal Year Ending General Fund Balance</b>		<b>362,122.77</b>	<b>345,000.77</b>	<b>247,678.77</b>	<b>191,882.77</b>	

I, Mark Petty, certify that the above is a true and accurate copy of the adopted 2022 budget of the Timber Creek Water District

signed by: *Mark Petty*  
 signed: \_\_\_\_\_  
399C101F4C34D9...

**EXHIBIT B**

**Audited Financial Statements [Audit Exemption Application]**

**APPLICATION FOR EXEMPTION FROM AUDIT**

**LONG FORM**

**FOR LOCAL GOVERNMENTS WITH EITHER REVENUES OR EXPENDITURES MORE THAN \$100,000 BUT NOT MORE THAN \$750,000**

Under the Local Government Audit Law (Section 20-1-601, et seq., C.R.S.) any local government may apply for an exemption from audit if neither revenues nor expenditures exceed \$750,000 for the year. If your local government has either revenues or expenditures of LESS than \$100,000, use the **SHORT FORM**.

**EXEMPTIONS FROM AUDIT ARE NOT AUTOMATIC**

To qualify for exemption from audit, a local government must complete an Application for Exemption from Audit **EACH YEAR** and submit it to the Office of the State Auditor (OSA) for approval. Any preparer of an Application for Exemption from Audit must be an independent accountant with knowledge of governmental accounting. Approval for an exemption from audit is granted only upon the review by the OSA.

**READ ALL INSTRUCTIONS BEFORE COMPLETING AND SUBMITTING THIS FORM**

ALL APPLICATIONS MUST BE FILED WITH THE OSA **WITHIN 3 MONTHS** AFTER THE ACCOUNTING YEAR-END. FOR EXAMPLE, APPLICATIONS MUST BE RECEIVED BY THE OSA ON OR BEFORE MARCH 31 FOR GOVERNMENTS WITH A DECEMBER 31 YEAR-END. GOVERNMENTAL ACTIVITY SHOULD BE REPORTED ON THE **MODIFIED ACCRUAL BASIS**. PROPRIETARY ACTIVITY SHOULD BE REPORTED ON A **BUDGETARY BASIS**.

**POSTMARK DATES WILL NOT BE ACCEPTED AS PROOF OF SUBMISSION ON OR BEFORE THE STATUTORY DEADLINE**

PRIOR YEAR FORMS ARE OBSOLETE AND WILL NOT BE ACCEPTED. FOR YOUR REFERENCE, COLORADO REVISED STATUTES CAN BE FOUND AT THIS ADDRESS:

APPLICATIONS SUBMITTED ON FORMS OTHER THAN THOSE PRESCRIBED BY THE OSA WILL NOT BE ACCEPTED. <http://www.law.courts.gov/bethesda/colorado/>

APPLICATIONS **MUST** BE FULLY AND ACCURATELY COMPLETED.

**CHECKLIST**

- Has the preparer signed the application?
- Has the entity corrected all Prior Year Deficiencies as communicated by the OSA?
- Has the application been **PERSONALLY** reviewed and approved by the governing body?
- Are all sections of the form complete, including responses to all of the questions?
- Did you include any relevant explanations for unusual items in the appropriate spaces at the end of each section?
- Will this application be submitted electronically?
  - If yes, have you read and understand the new Electronic Signature Policy? See new [link](#) policy
  - or--
  - Have you included a resolution?
  - Does the resolution state that the governing body **PERSONALLY** reviewed and approved the resolution in an open public meeting?
  - Has the resolution been signed by a **MAJORITY** of the governing body? (See sample resolution.)
- Will this application be submitted via a mail service? (e.g. US Post Office, FedEx, UPS, courier.)
  - If yes, does the application include **ORIGINAL INK SIGNATURES** from the **MAJORITY** of the governing body?

Checkout our new [web portal](#). Register your account and submit electronic Applications for Exemption From Audit, Extension of Time to File requests, Audited Financial Statements, and more! See the link below.

[OSA LG Web Portal](#)

**FILING METHODS**

**NEW METHOD!**

**WEB PORTAL:** Register and submit your Applications at our new portal: <https://apps.fcg.co.gov/osa/fg>

**MAIL:** Office of the State Auditor  
Local Government Audit Division  
1525 Sherman St., 7th Floor  
Denver, CO 80203

**QUESTIONS?** Email: [osa.la@colorado.gov](mailto:osa.la@colorado.gov) or Phone: 303-869-3000

**IMPORTANT!**

All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor. Governmental Activity should be reported on the Modified Accrual Basis. Proprietary Activity should be reported on the Cash or Budgetary Basis -- A Budget to GAAP reconciliation is provided in Part 3. Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year. In that event, **AN AUDIT SHALL BE REQUIRED**.

**APPLICATION FOR EXEMPTION FROM AUDIT**

**LONG FORM**

NAME OF GOVERNMENT	Timber Creek Water District
ADDRESS	PO Box 6365 Breckenridge, CO 80424
CONTACT PERSON	Scott Price
PHONE	970 389-1899
EMAIL	scott@qualitywatermanagement.com

For the Year Ended  
12/31/2022  
or fiscal year ended:

**CERTIFICATION OF PREPARER**

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME:	Donald Jones
TITLE	Accountant
FIRM NAME (if applicable)	Overlord Inc.
ADDRESS	160 East Adams St, Breckenridge, CO 80424
PHONE	970 389-4938
DATE PREPARED	2/27/2023
RELATIONSHIP TO ENTITY	Independent Accountant hired by the Entity

**PREPARER (SIGNATURE REQUIRED)**

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES	NO	If Yes, date filed:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	

**PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET**

Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		Fund*	Fund*		Fund*	Fund*	
<b>Assets</b>							
1-1	Cash & Cash Equivalents	\$	\$	Cash & Cash Equivalents	\$	140,055	\$ -
1-2	Investments	\$	\$	Investments	\$	-	\$ -
1-3	Receivables	\$	\$	Receivables	\$	10,240	\$ -
1-4	Due from Other Entities or Funds	\$	\$	Due from Other Entities or Funds	\$	-	\$ -
1-5	Property Tax Receivable	\$	\$	Property Tax Receivable	\$	-	\$ -
	All Other Assets (specify...)	\$	\$	Other Current Assets (specify...)	\$	-	\$ -
1-6	Lease Receivable (as Lessor)	\$	\$		\$	-	\$ -
1-7		\$	\$	Total Current Assets	\$	150,295	\$ -
1-8		\$	\$	Capital & Right to Use Assets, net (from Part 4-4)	\$	777,457	\$ -
1-9		\$	\$	Other Long Term Assets (specify...)	\$	-	\$ -
1-10		\$	\$	Water Rights	\$	179,050	\$ -
1-10		\$	\$	Bond Reserve	\$	46,876	\$ -
1-11	(add lines 1-1 through 1-10) TOTAL ASSETS	\$	\$	(add lines 1-1 through 1-10) TOTAL ASSETS	\$	1,153,686	\$ -
<b>Deferred Outflows of Resources:</b>							
1-12	(specify...)	\$	\$	(specify...)	\$	-	\$ -
1-13	(specify...)	\$	\$	(specify...)	\$	-	\$ -
1-14	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	\$	\$	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	\$	-	\$ -
1-15	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$	\$	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$	1,153,686	\$ -
<b>Liabilities</b>							
1-16	Accounts Payable	\$	\$	Accounts Payable	\$	253	\$ -
1-17	Accrued Payroll and Related Liabilities	\$	\$	Accrued Payroll and Related Liabilities	\$	-	\$ -
1-18	Unearned Property Tax Revenue	\$	\$	Accrued Interest Payable	\$	-	\$ -
1-19	Due to Other Entities or Funds	\$	\$	Due to Other Entities or Funds	\$	-	\$ -
1-20	All Other Current Liabilities	\$	\$	All Other Current Liabilities	\$	-	\$ -
1-21	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	\$	\$	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	\$	253	\$ -
1-22	All Other Liabilities (specify...)	\$	\$	Proprietary Debt Outstanding (from Part 4-4)	\$	45,000	\$ -
1-23		\$	\$	Other Liabilities (specify...)	\$	-	\$ -
1-24		\$	\$		\$	-	\$ -
1-25		\$	\$		\$	-	\$ -
1-26		\$	\$		\$	-	\$ -
1-27	(add lines 1-21 through 1-26) TOTAL LIABILITIES	\$	\$	(add lines 1-21 through 1-26) TOTAL LIABILITIES	\$	45,253	\$ -
<b>Deferred Inflows of Resources:</b>							
1-28	Deferred Property Taxes	\$	\$	Pension/OPEB Related	\$	-	\$ -
1-29	Lease related (as lessor)	\$	\$	Other (specify...)	\$	-	\$ -
1-30	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	\$	\$	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	\$	-	\$ -
<b>Fund Balance</b>							
1-31	Nonspendable Prepaid	\$	\$	Net Investment in Capital Assets	\$	968,378	\$ -
1-32	Nonspendable Inventory	\$	\$		\$	-	\$ -
1-33	Restricted (specify...)	\$	\$	Emergency Reserves	\$	5,800	\$ -
1-34	Committed (specify...)	\$	\$	Other Designations/Reserves	\$	-	\$ -
1-35	Assigned (specify...)	\$	\$	Restricted	\$	-	\$ -
1-36	Unassigned	\$	\$	Undesignated/Unreserved/Unrestricted	\$	134,257	\$ -
1-37	(add lines 1-31 through 1-36) This total should be the same as line 3-33 TOTAL FUND BALANCE	\$	\$	(add lines 1-31 through 1-36) This total should be the same as line 3-33 TOTAL NET POSITION	\$	1,108,436	\$ -
1-38	(add lines 1-27, 1-30 and 1-37) This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE	\$	\$	(add lines 1-27, 1-30 and 1-37) This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION	\$	1,153,688	\$ -

**PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES**

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		Fund*	Fund*		Fund*	Fund*	
<b>Tax Revenue</b>							
2-1	Property (include with linked in Question 10-4)	\$	\$	Property (include with linked in Question 10-4)	\$	67,002	\$ -
2-2	Specific Ownership	\$	\$	Specific Ownership	\$	3,153	\$ -
2-3	Sales and Use Tax	\$	\$	Sales and Use Tax	\$	-	\$ -
2-4	Other Tax Revenue (specify...)	\$	\$	Other Tax Revenue (specify...)	\$	-	\$ -
2-5		\$	\$		\$	-	\$ -
2-6		\$	\$		\$	-	\$ -
2-7		\$	\$		\$	-	\$ -
2-8	(add lines 2-1 through 2-7) TOTAL TAX REVENUE	\$	\$	(add lines 2-1 through 2-7) TOTAL TAX REVENUE	\$	70,245	\$ -
2-9	Licenses and Permits	\$	\$	Licenses and Permits	\$	-	\$ -
2-10	Highway Users Tax Funds (HUTF)	\$	\$	Highway Users Tax Funds (HUTF)	\$	-	\$ -
2-11	Conservation Trust Funds (LAWRF)	\$	\$	Conservation Trust Funds (LAWRF)	\$	-	\$ -
2-12	Community Development Block Grant	\$	\$	Community Development Block Grant	\$	-	\$ -
2-13	Fire & Police Pension	\$	\$	Fire & Police Pension	\$	-	\$ -
2-14	Grants	\$	\$	Grants	\$	-	\$ -
2-15	Donations	\$	\$	Donations	\$	-	\$ -
2-16	Charges for Sales and Services	\$	\$	Charges for Sales and Services	\$	101,008	\$ -
2-17	Rental Income	\$	\$	Rental Income	\$	-	\$ -
2-18	Fines and Forfeits	\$	\$	Fines and Forfeits	\$	735	\$ -
2-19	Interest/Investment Income	\$	\$	Interest/Investment Income	\$	140	\$ -
2-20	Tap Fees	\$	\$	Tap Fees	\$	-	\$ -
2-21	Proceeds from Sale of Capital Assets	\$	\$	Proceeds from Sale of Capital Assets	\$	-	\$ -
2-22	All Other (specify...)	\$	\$	All Other (specify...)	\$	-	\$ -
2-23		\$	\$		\$	-	\$ -
2-24	(add lines 2-8 through 2-23) TOTAL REVENUES	\$	\$	(add lines 2-8 through 2-23) TOTAL REVENUES	\$	173,028	\$ -
<b>Other Financing Sources</b>							
2-25	Debt Proceeds	\$	\$	Debt Proceeds	\$	-	\$ -
2-26	Lease Proceeds	\$	\$	Lease Proceeds	\$	-	\$ -
2-27	Developer Advances	\$	\$	Developer Advances	\$	-	\$ -
2-28	Other (specify...)	\$	\$	Other (specify...)	\$	-	\$ -
2-29	(add lines 2-25 through 2-28) TOTAL OTHER FINANCING SOURCES	\$	\$	(add lines 2-25 through 2-28) TOTAL OTHER FINANCING SOURCES	\$	-	\$ -
2-30	(add lines 2-24 and 2-29) TOTAL REVENUES AND OTHER FINANCING SOURCES	\$	\$	(add lines 2-24 and 2-29) TOTAL REVENUES AND OTHER FINANCING SOURCES	\$	173,028	\$ -
							<b>GRAND TOTALS</b>
							173,028

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

**PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES**

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		Fund*	Fund*		Fund*	Fund*	
3-1	General Government	\$ -	\$ -	General Operating & Administrative	\$ 5,352	\$ -	
3-2	Judicial	\$ -	\$ -	Salaries	\$ -	\$ -	
3-3	Law Enforcement	\$ -	\$ -	Payroll Taxes	\$ -	\$ -	
3-4	Fire	\$ -	\$ -	Contract Services	\$ 4,600	\$ -	
3-5	Highways & Streets	\$ -	\$ -	Employee Benefits	\$ -	\$ -	
3-6	Solid Waste	\$ -	\$ -	Insurance	\$ 3,972	\$ -	
3-7	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	Accounting and Legal Fees	\$ 12,976	\$ -	
3-8	Health	\$ -	\$ -	Repair and Maintenance	\$ 161,929	\$ -	
3-9	Culture and Recreation	\$ -	\$ -	Supplies	\$ -	\$ -	
3-10	Transfers to other districts	\$ -	\$ -	Utilities	\$ 6,490	\$ -	
3-11	Other (specify...)	\$ -	\$ -	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	
3-12		\$ -	\$ -	Other (specify...)	\$ -	\$ -	
3-13		\$ -	\$ -		\$ -	\$ -	
3-14	Capital Outlay	\$ -	\$ -	Capital Outlay	\$ 24,393	\$ -	
	Debt Service			Debt Service			
3-15	Principal (should match amount to 6-4)	\$ -	\$ -	Principal (should match amount to 6-4)	\$ 20,000	\$ -	
3-16	Interest	\$ -	\$ -	Interest	\$ 3,900	\$ -	
3-17	Bond Issuance Costs	\$ -	\$ -	Bond Issuance Costs	\$ -	\$ -	
3-18	Developer Principal Repayments	\$ -	\$ -	Developer Principal Repayments	\$ -	\$ -	
3-19	Developer Interest Repayments	\$ -	\$ -	Developer Interest Repayments	\$ -	\$ -	
3-20	All Other (specify...)	\$ -	\$ -	All Other (specify...)	\$ -	\$ -	
3-21		\$ -	\$ -		\$ -	\$ -	
3-22	<b>Add lines 3-1 through 3-21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Add lines 3-1 through 3-21</b>	<b>\$ 243,612</b>	<b>\$ -</b>	<b>GRAND TOTAL</b>
	<b>TOTAL EXPENDITURES</b>			<b>TOTAL EXPENSES</b>			<b>243,612</b>
3-23	Interfund Transfers (in)	\$ -	\$ -	Net Interfund Transfers (in) Out	\$ -	\$ -	
3-24	Interfund Transfers Out	\$ -	\$ -	Other (specify...)(enter negative for expense)	\$ -	\$ -	
3-25	Other Expenditures (Revenue)	\$ -	\$ -	Depreciation/Amortization (from line 3-28)	\$ 31,138	\$ -	
3-26		\$ -	\$ -	Other Financing Sources (Innet) (from line 3-28)	\$ -	\$ -	
3-27		\$ -	\$ -	Capital Outlay (from line 3-14)	\$ 24,393	\$ -	
3-28		\$ -	\$ -	Debt Principal (from line 3-15, 3-18)	\$ 20,000	\$ -	
3-29	<b>(Add lines 3-23 through 3-28)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>(Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus line 3-24) TOTAL GAAP RECONCILING ITEMS</b>	<b>\$ 13,255</b>	<b>\$ -</b>	
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, less line 3-29	\$ -	\$ -	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, less line 3-23	\$ (57,329)	\$ -	
3-31	Fund Balance, January 1 from December 31 prior year report	\$ -	\$ -	Net Position, January 1 from December 31 prior year report	\$ 1,165,784	\$ -	
3-32	Prior Period Adjustment (MUST explain)	\$ -	\$ -	Prior Period Adjustment (MUST explain)	\$ -	\$ -	
3-33	Fund Balance, December 31	\$ -	\$ -	Net Position, December 31	\$ -	\$ -	
	Sum of Lines 3-30, 3-31, and 3-32	\$ -	\$ -	Sum of Lines 3-30, 3-31, and 3-32	\$ 1,108,435	\$ -	
	This total should be the same as line 1-37.	\$ -	\$ -	This total should be the same as line 1-37.	\$ 1,108,435	\$ -	

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1404, C.R.S., or contact the OSA Local Government Division at (303) 858-3000 for assistance.

**PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED**

Please answer the following questions by marking the appropriate boxes.

4-1 Does the entity have outstanding debt?  YES  NO

4-2 Is the debt repayment schedule attached? If no, MUST explain:  YES  NO

4-3 Is the entity current in its debt service payments? If no, MUST explain:  YES  NO

4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts)

	Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ 65,000	\$ -	\$ 20,000	\$ 45,000
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/Loans	\$ -	\$ -	\$ -	\$ -
Lease Liabilities	\$ -	\$ -	\$ -	\$ -
Developer Advances	\$ -	\$ -	\$ -	\$ -
Other (specify):	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 45,000</b>

\*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

4-5 Does the entity have any authorized, but unissued, debt [Section 29-1-805(2) C.R.S.]?  YES  NO

If yes: How much? \$ -

4-6 Does the entity intend to issue debt within the next calendar year?  YES  NO

If yes: How much? \$ -

4-7 Does the entity have debt that has been refinanced that it is still responsible for?  YES  NO

If yes: What is the amount outstanding? \$ -

4-8 Does the entity have any lease agreements?  YES  NO

If yes: What is being leased? \_\_\_\_\_

What is the original date of the lease? \_\_\_\_\_

Number of years of lease? \_\_\_\_\_

Is the lease subject to annual appropriation?  YES  NO

What are the annual lease payments? \$ -

**PART 5 - CASH AND INVESTMENTS**

Please provide the entity's cash deposits and investment balances.

	AMOUNT	TOTAL	Please use this space to provide any explanations or comments.
5-1 YEAR-END Total of ALL Checking and Savings accounts	\$ 140,037		
5-2 Certificates of deposit	\$ -	\$ 140,037	
<b>TOTAL CASH DEPOSITS</b>		<b>\$ 140,037</b>	
Investments (if investment is a mutual fund, please list underlying investments):	\$ -		
	\$ -		
	\$ -		
	\$ -		
<b>TOTAL INVESTMENTS</b>	<b>\$ -</b>		
<b>TOTAL CASH AND INVESTMENTS</b>		<b>\$ 140,037</b>	

Please answer the following question by marking in the appropriate box

5-4 Are the entity's investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?  YES  NO  N/A

5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain:  YES  NO  N/A

**PART 6 - CAPITAL AND RIGHT-TO-USE ASSETS**

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 6-1 Does the entity have capitalized assets?  YES  NO
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain:  YES  NO

6-3 Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:

	Balance - beginning of the year <sup>1</sup>	Additions <sup>2</sup>	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

6-4 Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:

	Balance - beginning of the year <sup>1</sup>	Additions <sup>2</sup>	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ 100,000	\$ -	\$ -	\$ 100,000
Machinery and equipment	\$ 475,000	\$ -	\$ -	\$ 475,000
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ 564,062	\$ 24,393	\$ -	\$ 588,455
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ (354,860)	\$ -	\$ 31,138	\$ (385,998)
<b>TOTAL</b>	<b>\$ 784,202</b>	<b>\$ 24,393</b>	<b>\$ 31,138</b>	<b>\$ 777,457</b>

<sup>1</sup> Must agree to prior year-end balance  
<sup>2</sup> Generally capital asset additions should be reported as capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy.

**PART 7 - PENSION INFORMATION**

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 7-1 Does the entity have an "old hire" firefighters' pension plan?  YES  NO
- 7-2 Does the entity have a volunteer firefighters' pension plan?  YES  NO

If yes: Who administers the plan?  YES  NO

Indicate the contributions from:

Tax (property, SD, sales, etc.):	\$ -
State contribution amount:	\$ -
Other (gifts, donations, etc.):	\$ -
<b>TOTAL</b>	<b>\$ -</b>

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

**PART 8 - BUDGET INFORMATION**

Please answer the following question by marking in the appropriate box YES NO N/A Please use this space to provide any explanations or comments:

- 8-1 Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-119 C.R.S.? If no, MUST explain:  YES  NO  N/A
- 8-2 Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.?  YES  NO  N/A

If yes: Please indicate the amount appropriated for each fund separately for the year reported

Governmental/Proprietary Fund Name	Total Appropriations By Fund
General Fund	\$ 134,257
	\$ -
	\$ -
	\$ -

**PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)**

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 9-1 Is the entity in compliance with all the provisions of TABOR (State Constitution, Article X, Section 20(5))?  
Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 2 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.  YES  NO

**PART 10 - GENERAL INFORMATION**

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

10-1 Is this application for a newly formed governmental entity?  YES  NO

If yes: Date of formation:

10-2 Has the entity changed its name in the past or current year?  YES  NO

If Yes: NEW name   
 PRIOR name

10-3 Is the entity a metropolitan district?  YES  NO

10-4 Please indicate what services the entity provides:

10-5 Does the entity have an agreement with another government to provide services?  YES  NO

If yes: List the name of the other governmental entity and the services provided:

10-6 Does the entity have a certified mill levy?  YES  NO

If yes: Please provide the number of mills levied for the year reported (do not enter \$ amounts):

Bond Redemption mills	3.445
General/Other mills	6.072
<b>Total mills</b>	<b>9.517</b>

Please use this space to provide any additional explanations or comments not previously included:



OSA USE ONLY					
<b>Entity Wide:</b>		<b>General Fund</b>		<b>Governmental Funds</b>	<b>Notes</b>
Unrestricted Cash & Investments	\$	140,037	Unrestricted Fund Balan	\$	-
Current Liabilities	\$	263	Total Fund Balance	\$	-
Deferred Inflow	\$	-	PV Fund Balance	\$	-
			Total Revenue	\$	-
			Total Expenditures	\$	-
			Interfund In	\$	-
			Interfund Out	\$	-
			Proprietary	\$	-
			Current Assets	\$	150,295
			Deferred Outflow	\$	-
			Current Liabilities	\$	233
			Deferred Inflow	\$	-
			Cash & Investments	\$	140,035
			Principal Expense	\$	20,000
					1/0/1900
<b>Governmental:</b>					
Total Cash & Investments	\$				
Transfers In	\$				
Transfers Out	\$				
Property Tax	\$				
Debt Service Principal	\$				
Total Expenditures	\$				
Total Developer Advances	\$				
Total Developer Repayments	\$				

**PART 12 - GOVERNING BODY APPROVAL**

Please answer the following question by marking in the appropriate box

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
---	---	-----------------------------

**Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures**

**Policy - Requirements**

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or EchoSign. Required elements and safeguards are as follows:

- \* The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- \* The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- \* Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
  - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
  - b. Include electronic signatures obtained through a software program such as DocuSign or EchoSign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of ALL members of the governing body below. A MAJORITY of the members of the governing body must complete and sign in the column below.

	Full Name	
1	I, <u>Mark Petty</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>05/2025</u>	
2	I, <u>Larry Nelson</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>05/2023</u>	
3	I, <u>Stephen Schjell</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>05/2023</u>	
4	I, <u>Nick Konz</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>05/2023</u>	
5	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____	
6	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____	
7	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____	



**FOR IMMEDIATE RELEASE:**

Wednesday, November 1, 2023

**Contact:** Grace Martinez

[Grace.Martinez@mail.house.gov](mailto:Grace.Martinez@mail.house.gov)

## **Rep. Neguse Implores FCC to Reform Broadband Mapping for Colorado's Mountain Communities**

**Lafayette, CO** — On Monday, Congressman Joe Neguse penned a letter to U.S. Federal Communications Commission (FCC) Chairwoman Jessica Rosenworcel requesting the agency address deficiencies in the accuracy of current broadband coverage maps. Rep. Neguse's letter follows community conversations that highlighted the failure of current maps to consider the distinct challenges in providing high-speed broadband service to rural and mountain communities across Colorado. The FCC will use final maps to allocate Broadband Equity Access and Deployment (BEAD) funding, made possible by the Bipartisan Infrastructure Law, to locations in need.

In August, Rep. Neguse joined Senator Bennett and Governor Polis in announcing more than \$826 million in BEAD funding has been allocated to help expand broadband internet for households across America.

*In his letter Congressman Neguse noted, "I represent Colorado's Second Congressional District in the United States Congress. Our district encompasses 11 counties across Northwestern Colorado, and includes some of the most visited National Forests in the country. As you can imagine, inadequate broadband connection in these areas of Colorado places a significant strain on my constituents and raises serious safety concerns for these communities and residents. While I appreciate that the FCC has worked to provide improved broadband*

*access across the country — per the mandate of the Congress — as stated above, current mapping mechanisms of the Commission and the corresponding standards it utilizes appear grossly deficient [...] I respectfully request that the FCC address the specific deficiencies in the accuracy of the current broadband coverage maps detailed above, and to work with our office and local jurisdictions to accomplish the same.”*

Read the full letter [HERE](#) and below.

“We would like to thank Representative Neguse for his support in addressing the concerns we have with the FCC map. The lack of broadband and reliable cell service in our small community presents significant safety risks for our residents. The current FCC map does not accurately reflect the real conditions we experience every day. The Town of Blue River deserves to be served for the safety of our community and the comfort of our residents,” said **Mayor Toby Babich, Town of Blue River.**

"Improving broadband connectivity is one of Eagle County's key objectives within our strategic priority to create a resilient economy. Connecting rural communities with reliable broadband is essential to providing information and services to large portions of our population. The FCC can be an extremely helpful partner to Colorado's counties by providing accurate mapping that reflects the on-the-ground situation so resources can be properly deployed," said **Matt Scherr, Eagle County Commissioner.**

Representative Neguse has been a vocal advocate for the need to increase investments in Colorado’s broadband infrastructure, helping to connect communities in hard-to-reach places with affordable high-speed internet. Earlier this year, [Congressman Joe Neguse reintroduced his bipartisan bill to expand broadband access to rural communities.](#) The Reforming Broadband Connectivity Act would strengthen funding mechanisms for the Federal Communications Commission’s (FCC) Universal Service Fund (USF), which promotes universal access to broadband and other telecommunications services.

JOE NEGUSE  
2ND DISTRICT, COLORADO  
  
2400 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
(202) 225-2161  
  
<https://neguse.house.gov>



Congress of the United States  
House of Representatives

CHAIR, DEMOCRATIC POLICY AND COMMUNITY AFFAIRS COMMITTEE  
MEMBER, **Section IX, Item L.**  
NATURAL RESOURCES COMMITTEE  
RANKING MEMBER, SUBCOMMITTEE ON FEDERAL LANDS  
SUBCOMMITTEE ON WATER, WILDLIFE, AND FISHERIES  
JUDICIARY COMMITTEE  
SUBCOMMITTEE ON THE ADMINISTRATIVE STATE, REGULATORY REFORM, AND ANTITRUST  
SUBCOMMITTEE ON COURTS, INTELLECTUAL PROPERTY, AND THE INTERNET  
COMMITTEE ON RULES

October 30, 2023

The Honorable Jessica Rosenworcel  
Chairwoman  
U.S. Federal Communications Commission  
45 L Street NE  
Washington, DC 20554

Dear Chairwoman Rosenworcel,

I write to request the U.S. Federal Communications Commission (“FCC” or “the Commission”) immediately address deficiencies with respect to FCC mapping of available broadband service and the standards that determine a serviced area, both of which neglect to consider the distinct challenges in providing high-speed broadband service in mountain communities across Colorado.

By way of background, I represent Colorado’s Second Congressional District in the United States Congress. Our district encompasses 11 counties across Northwestern Colorado, and includes some of the most visited National Forests in the country. As you can imagine, inadequate broadband connection in these areas of Colorado places a significant strain on my constituents and raises serious safety concerns for these communities and residents.

While I appreciate that the FCC has worked to provide improved broadband access across the country — per the mandate of the Congress — as stated above, current mapping mechanisms of the Commission and the corresponding standards it utilizes appear grossly deficient. In short, under the existing FCC maps, many of the areas referenced above appear to have full mobile broadband coverage, which is not reflective of the reality on the ground. The resulting inaccuracies are major impediments to unserved and underserved communities seeking federal and state resources that are specifically designed to address broadband gaps such as these.

Substantial segments of public roads and highways—many of which are the only access routes for local ski resort areas — including in Eagle, Gilpin, and Summit Counties, and the Town of Blue River, for example — lack any mobile broadband service, contrary to what is currently

listed on the FCC's coverage map. These heavily visited communities in Colorado urgently require reliable mobile broadband to respond to emergencies. These areas, and other similarly situated mountain towns, regularly experience thousands of daily vehicle trips at elevations where severe winter storms can occur during nearly every month of the year, and the threat of wildfire looms whenever snow is not on the ground.

In sum, I respectfully request that the FCC address the specific deficiencies in the accuracy of the current broadband coverage maps detailed above, and to work with our office and local jurisdictions to accomplish the same. I appreciate your prompt attention to this important matter, and await your reply. I look forward to continuing to work with the Commission to address broadband availability for mountain communities in Colorado.

Sincerely,



Joe Neguse  
Members of Congress

cc: The Honorable Lawrence R. Strickling  
Assistant Secretary of Commerce for Communications and Information  
National Telecommunications and Information Administration  
U.S. Department of Commerce  
1401 Constitution Avenue NW  
Washington, DC 20230

# Candidate Information Session



2024  
ELECTION

Section IX, Item L.

Interested in running for Town Council or Mayor?  
Learn about becoming a candidate and get answers to your questions  
at this informational webinar hosted by the Town Clerks of Blue  
River, Breckenridge, Dillon, Frisco & Silverthorne

## Blue River

Michelle Eddy

[michelle@townofblueriver.org](mailto:michelle@townofblueriver.org)

970-547-0545

Seats open

Mayor/3 Trustees

## Breckenridge

Helen Cospolich

[helenc@townofbreckenridge.com](mailto:helenc@townofbreckenridge.com)

970-547-3126

Seats open

Mayor/3 Council Member Seats

## Dillon

Adrienne Stuckey

[astuckey@townofdillon.com](mailto:astuckey@townofdillon.com)

Seats open

3 Council Member Seats

## Frisco

Stacey Nell

[townclerk@townoffrisco.com](mailto:townclerk@townoffrisco.com)

Seats open

Mayor/3 Council Member Seats

## Silverthorne

Angie VanSchoick

[townclerk@silverthorne.org](mailto:townclerk@silverthorne.org)

Seats open

4 Council Member Seats



**Thursday  
December 7th  
6:00 p.m.  
via Zoom**

**Register in advance for this webinar:**

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