



BLUE RIVER BOARD OF TRUSTEES MEETING OCTOBER 2023

October 17, 2023 at 5:00 AM
0110 Whispering Pines Circle, Blue River, CO

AGENDA

The public is welcome to attend the meeting either in person or via Zoom.

The Zoom link is available on the Town website:

<https://townofblueriver.colorado.gov/board-of-trustees>

Please note that seating at Town Hall is limited.

5:00 PM WORK SESSION:

2024 Goals & Priorities Work Session

6:00 PM REGULAR MEETING:

I. CALL TO ORDER, ROLL CALL

II. APPROVAL OF CONSENT AGENDA

[A.](#) Minutes for September 19, 2023

[B.](#) Approval of Bills-\$54,271.19

III. COMMUNICATIONS TO TRUSTEES

Citizen Comments (Non-Agenda Items Only- 3-minute limit please). Any written communications are included in the packet.

[C.](#) Written Public Comments Received

IV. ORDINANCE CONSIDERATION FOR APPROVAL

[D.](#) Ordinance 2023-04 Camping Prohibition

V. RESOLUTIONS

[E.](#) Resolution 2023-04 Trails Policy

VI. NEW BUSINESS

[F.](#) 2024 Budget Introduction

[G.](#) Recommendations for Changes in Certificates of Occupancy Requirements

VII. REPORTS

H. Mayor

I. Trustees

- i. Citizen Advisory Committee -
- ii. Open Space and Trails Committee -
- iii. Planning and Zoning -
- iv. Transit Authority -
- v. Wildfire Council -
- vi. Roads-

J. Attorney

K. Staff Reports

VIII. OTHER BUSINESS

IX. EXECUTIVE SESSION

X. ADJOURN

NEXT MEETING - November 21, 2023

Reports from the Town Manager, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.



BOARD OF TRUSTEES REGULAR MEETING SEPTEMBER 2023

**September 19, 2023 at 5:00 PM
0110 Whispering Pines Circle, Blue River, CO**

MINUTES

The public is welcome to attend the meeting either in person or via Zoom.

The Zoom link is available on the Town website:

<https://townofblueriver.colorado.gov/board-of-trustees>

Please note that seating at Town Hall is limited.

5:00 PM WORK SESSION:

Mayor Babich called the work session to order at 5:00 p.m.

Representatives from Muller Engineering presented the draft digital mapping project to the Trustees and Open Space & Trails Advisory Committee.

The map shared displayed the different layers available for trails; wetlands; subdivisions; and discussed options. The map displayed was the public facing interactive map. Jason Campbell with Muller Engineering reviewed the options and functionality for the group.

Jason noted they are working on digitizing the platted easements as well. The next steps will be to identify staff versus public facing version. It will be decided what to have available to the public and what will be used on the staff level for planning purposes. Jason noted some clean up and aesthetics will be added including adding structures that are on sites to understand where items may go.

Discussion that the mapping is looking good and very useful. Discussion of additional layers that could be added.

Paul Semmer-Open Space & Trails noted it was looking good and that it would be beneficial to see where structures exist. He recommended to have potential trails available at the staff level and not public. He recommended that the trails be labeled as "potential" trails.

Jason noted that the public versus staff level will be different.

Mayor Babich remarked Muller will work on completing the mapping and then it will be available to view and interact with. Jason noted there are couple of items to clarify. Suggestion to bring back to the Trails Committee in November. Town Manager Eddy will follow up with Paul Semmer on clarifying questions.

Update from Muller Engineering on the Spruce Creek Road project.

Representatives from Muller Engineering provided a project update. It was noted that the light version was determined to be too light, and the heavy version was too heavy, so the presentation was focused on a middle ground option.

Jeff Wulliman, Muller Engineering discussed the suggestions. Safety: addressing the approach to Highway 9; speeding; dust. Maintenance: grading; drainage; and long-term maintenance. He reviewed the scopes light and heavy and challenges with both. In reviewing a potential middle ground avoids changes at Gold Nugget pinch-point, and triggering walls. Focus is on the approach to Highway 9 and remains within the Town sphere of influence: Highway 9 adjustments; sight distance improvements; and community collaboration. The proposed design focuses on the approach profile to Highway 9. Additional suggestions are signage along Highway 9 to improve the intersection, review drainage improvement at Spruce Creek and Crown.

Discussion and review of the proposed profile. Noted the major work would be the first 50' from the highway. The engineers have developed options for treatments: Earth bind; or dust palliatives and stabilization. The Mayor asked resident Barrie Stimpson about the product application conducted this year. Barrie noted that it was still dusty, and the structure still didn't hold with the wash

boards. Discussion that it did help but not much different. Discussion on whether or not the regrade would help. The engineers will work with their geologist Yea about additional ideas.

Discussion of the paving the 50' from the highway. Noted that it may not fix the issue and it is still an apron that will have material coming from the dirt road above it. Jeff noted that if there is better binding with the gravel it will assist with this issue in addition adding a transition treatment. He noted it is easier to clear on asphalt.

The engineers reviewed traffic calming measures and data in conjunction with the Town Traffic Calming Policy. They are researching signage and other ideas to reduce the free-flowing speeding through the area. Town Manager Eddy is working to gather 2023 data. Discussion in general the current direction is recommended to keep moving forward on.

6:00 PM REGULAR MEETING:

Mayor Babich opened the regular meeting of the Board of Trustees at 6:10 p.m.

I. CALL TO ORDER, ROLL CALL

PRESENT

- Mayor Toby Babich
- Trustee Joel Dixon
- Trustee Noah Hopkins
- Trustee Ted Pilling
- Trustee Ted Slaughter

Excused

- Trustee Kelly Finley
- Trustee Mark Fossett

Also present: Town Manager Michelle Eddy; Attorney Widner was excused.

II. APPROVAL OF CONSENT AGENDA

Motion made by Trustee Pilling, Seconded by Trustee Slaughter to approve the consent agenda. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

A. Minutes for August 15, 2023

B. Approval of Bills-\$39,395.40

III. COMMUNICATIONS TO TRUSTEES

Citizen Comments (Non-Agenda Items Only- 3-minute limit please). Any written communications are included in the packet.

Paul Semmer-Blue Grouse commented on the proposed Resolution 2023-04.

Barrie Stimpson-Spruce Creek Road spoke about Spruce Creek Road. He remarked on his concerns and thoughts on the project.

Dan Cleary-Rustic Terrace spoke about the possibility of recycled asphalt. He also commented on the right-of-way mitigation presentation and proposed project. He noted a concern of what is determined to be a prescriptive right-of-way.

IV. RESOLUTIONS

C. Resolution 2023-04 Trail Signage Policies

Mayor Babich noted this was presented in August and it is copy/pasted directed from the Trails Master Plan. He noted the adopted document is an advisory document and not necessary every element as it is an advisory document. He remarked that the reason for this special policy and resolution to take formal action and solidify what is expected moving forward. This will be the same process for different sections and items moving forward.

Trustee Dixon asked if the policy is too ambiguous for interpretation. He asked if the Trails Committee should review and provide their input beyond the plan before adopting the policy. Mayor Babich replied that it is necessary for flexibility.

Discussion that the document should be followed as it's written or clarify language prior to interpretation. Mayor Babich reiterated that the document is advisory and not a governing document. He recommended the Trustees need to regather and review the document and determine the Trails Advisory's role. Discussion that the process moving forward is being laid out and how the policy is presented is what is needed. Mayor Babich asked that if the Committee has recommendations for changes in the future they should bring them forward.

Discussion by Trustee Hopkins and Slaughter that the policy could use additional clarification. Trustee Pilling didn't feel it needed additional clarification.

Trustee Dixon he is not in favor of the resolution and policy as it stands and feels there needs to be expanded on before being adopted.

Mayor Babich tabled the resolution for further discussion.

D. Resolution 2023-05 Road Maintenance Request Policy

Mayor Babich reviewed the proposed policy and reason for implementation.

Trustee Dixon stated he is not in favor of the road maintenance policy and feels residents should be able to have direct access to the contractors.

Trustee Pilling commented the policy is to formalize the process.

Discussion that it doesn't prevent contact with contractors but gives a path for filing a request.

Motion made by Trustee Hopkins, Seconded by Trustee Pilling to approve Resolution 2023-05 Road Maintenance Policy. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

Other Business:

Trustee Dixon commented on roads, weeds, clogged culverts throughout town, permits, lack of landscaping and issues throughout town and lack of follow through by the town. He noted he doesn't feel enough is being done and lack of attention to detail by staff. Manager Eddy noted culverts are planned to be cleared in the fall as part of the fall preparation.

Trustee Slaughter noted there was a lot for the contractor to accomplish and in the future culverts should be cleared in the spring and fall.

Suggestion to have code established with fines for landscaping post construction. Meeting was briefly paused at 7:15 p.m. Meeting reconvened at 7:25 p.m.

V. REPORTS

E. Mayor

No Report

F. i. **Citizen Advisory Committee** - Trustee Finley-no report.

ii. Open Space and Trails Committee - Trustee Dixon-nothing additional. Mayor Babich noted the Committee is requested to review the signage policy and provide recommendations.

iii. Planning and Zoning - Trustee Hopkins-reported there was one project approved.

iv. Transit Authority - Trustee Pilling-reported micro transit is being evaluated and they are only four drivers down.

v. Wildfire Council - Trustee Slaughter reported there is a meeting next week. The next field trip will be October 4th.

vi. Roads - Trustee Fossett-no report.

G. Attorney

No report.

H. Staff Reports

Manager Eddy discussed camping and the potential of a more clarified ordinance around camping. Discussion to bring it forward in October.

Manager Eddy noted the Town is taking the lead and applying for a broadband grant from the Colorado Broadband Office in the amount of \$7 million. She noted a need for formal approval to apply for the grant.

Motion made by Trustee Pilling, Seconded by Trustee Hopkins to allow the Town Manager to apply for a grant to the Colorado Broadband Office. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

VI. ADJOURN

Motion made by Trustee Slaughter, Seconded by Trustee Hopkins to adjourn the meeting at 7:38 p.m. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

NEXT MEETING -

October 18, 2023

Reports from the Town Manager, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.

Respectfully Submitted:

Michelle Eddy, MMC

Town Clerk

Town of Blue River

Section II, Item B.

A/P Aging Summary

As of October 12, 2023

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
CivicPlus LLC	225.00					\$225.00
Colorado Association of Chiefs of Police	250.00					\$250.00
Fresh & Clean Ltd.	49.00					\$49.00
G &G Services	25,603.86					\$25,603.86
Muller Engineering Co	11,339.25					\$11,339.25
Summit County 911 Center	14,483.08					\$14,483.08
Summit County Animal Control	525.00					\$525.00
Timber Creek Water District	200.00					\$200.00
Widner Juran LLP	1,596.00					\$1,596.00
TOTAL	\$54,271.19	\$0.00	\$0.00	\$0.00	\$0.00	\$54,271.19

info

From: Paul and Martie Semmer <semmer@colorado.net>
Sent: Tuesday, October 10, 2023 4:48 PM
To: info
Subject: FW: Webform submission from: Capital & Road Maintenance Projects
Attachments: RE_ No mag chloride_ emails to Town _6-28 & 7-18-23.pdf

Town of Blue River Board of Trustees,

I'm forwarding you the reply, below, we received regarding our recent concern about road maintenance on Blue Grouse Trail, submitted on the required Town "Webform submission from: Capital & Road Maintenance Projects". We submitted the form after we received the Town September 2023 Newsletter stating that winter road preparation work would begin 10/2/23.

While I appreciate the quick reply from Staff, I have concerns about how our comment is being addressed. The response is very generic and sounds like the decision to apply road base/mag chloride to all town roads was made well before hearing any concerns/comments from residents.

As you are aware, for over 40 years Martie and I are the only full time residents on Blue Grouse Trail from its intersection with Sherwood Lane to Theobald Way. For several years we have conversed with town administrators and road contractors about maintenance issues on the road, particularly concerning mag chloride. For years those concerns have been addressed, and the attention to those comments has resulted in one of the better maintained roads in town.

The attachment included with this email documents correspondence with Michelle earlier this summer concerning issues with road maintenance in our end of Sherwood Forest – in particular, no mag chloride be applied to Blue Grouse Trail and the portion of Sherwood Lane adjacent to Lot 103. The comments we submitted in response to the September 2023 Newsletter simply asks that the same level of maintenance be applied to Blue Grouse Trail as in the past. In doing so, it saves the Town time and money to address more pressing road maintenance issues on more heavily used roads. Blue Grouse Trail, in the section noted above, does not need road base to fill any ruts or pot holes and does not need mag chloride to bind the already well hardened and smooth surface. Additionally, a considerable amount of any road base applied to Sherwood Lane and Blue Grouse Trail eventually washes off the road and exasperates the ditch maintenance issues, or lack thereof, along Sherwood Lane and Blue Grouse Trail.

How does the Town evaluate the comments received from residents in the "Webform submission from: Capital & Road Maintenance Projects" when developing the annual road work? How was our comment considered in light of the new "Road Maintenance Policy" which states "Requests will be given greater weight when made by a home or property owner that is proximate to the area of the requested maintenance"? How does this response from Staff align with the Town's mission statement "by conserving our natural residential environment, promoting unity with our neighbors and surroundings, channeling the voice of our residents, and enhancing the quality of life for all"?

Is Staff's determination/response to our road maintenance request the final word concerning the scheduled road maintenance? Is there room for exceptions that are well justified and benefit the Town? Can the decision to apply road base and mag chloride to Blue Grouse Trail be reconsidered?

Is there an opportunity for "a home or property owner that is proximate to the area of the requested maintenance" to discuss specific road maintenance requests with Staff and the Road Contractor when developing the Town's road work?

I appreciate your attention to the above comments and look forward to a response to the questions asked in this email.

Respectfully,

Paul Semmer

From: Michelle Eddy <michelle@townofblueriver.org>
Sent: Tuesday, October 3, 2023 9:41 AM
To: Martie Semmer <semmer@colorado.net>
Subject: RE: Webform submission from: Capital & Road Maintenance Projects

Good morning!

Thank you for your email comments concerning maintenance on Blue Grouse Trail. We appreciate your comments and concerns surrounding the maintenance work that will be conducted within the next two weeks. Our Road Contractor has evaluated this area and the maintenance identified is needed as it has been neglected the last several years. There is little to no road base material left on the road and once road base is applied it is necessary to apply mag chloride to ensure it will bond and hold, the same as we treat all town roads.

The road contractor is very cognizant of your concerns and will take great care to ensure the mag does not over spray the area. With proper road base and crowning this will improve the current condition of the road for future use. We are following the guidance of our experienced and educated road contractor to do what's best for the entire area.

Thank you again and have a great day!

*Michelle Eddy, MMC/CPM
Town Manager/Clerk
970-547-0545 ext. 1/ Cell: 970-406-2430
<https://townofblueriver.colorado.gov>*

CONFIDENTIALITY NOTICE- OFFICIAL GOVERNMENT BUSINESS:

This communication and its attachments may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication. Do not assume that the information or opinions expressed in this message reflect or represent the sender's agency or employer. None of the information contained in this message shall be forwarded to, or reviewed by, the public or media outlets without express consent from the sender.

From: Town of Blue River <no-reply@co.colorado.gov>
Sent: Monday, October 2, 2023 9:52 AM
To: Michelle Eddy <michelle@townofblueriver.org>
Subject: Webform submission from: Capital & Road Maintenance Projects

Submitted on Monday, October 2, 2023

Submitted by: Anonymous

Submitted values are:

Name

Paul and Martie Semmer

Blue River Address

272 Blue Grouse Trail

Comment

The Blue River News September 2023 says starting 10/2 the Town Road Contractor will be working on area preparation. The work includes "Blue Grouse: Road base; mag-chloride for new road base Starlit to Theobald Way."

As a reminder from past years, in a 6/28/23 email to Michelle we stated that we do not want mag chloride applied to Blue Grouse Trail and Sherwood Lane adjacent to our Lot 103.

From an environmental perspective, we feel that it is very important to keep mag chloride out of the water that flows in the area and it is important to keep mag chloride off vegetation along the sides of the road. Please, inform the road maintenance crews that no mag chloride is to be applied on the above-noted roads.

Additionally, we would request that no road base be applied on Blue Grouse Trail from its intersection with Sherwood Lane to Theobald Way, as minimum along Lot 103. The road is already well hardened and does not need additional surfacing material. Also, the new road base applied to Sherwood Lane and Blue Grouse Trail eventually washes off the road and exasperates the ditch maintenance issues along Sherwood Lane and Blue Grouse trail.

Please acknowledge that our concerns have been addressed. Thanks, Paul and Martie

From: [Paul and Martie Semmer](#)
To: "Michelle Eddy"
Subject: RE: No mag chloride
Date: Tuesday, July 18, 2023 4:56:00 PM

Hello Michelle,

Please thank Kacey for us for the replacement culvert on Sherwood Lane that was inadvertently damaged last week.

Per your email below, you acknowledged that there would be no application of mag chloride north on Sherwood Lane adjacent to Lot 103 starting at the intersection with Blue Grouse Trail. Mag Chloride was put on this section of the road today.

Here is what I sent to you on 6/28/23:

"From an environmental perspective, we feel that it is very important to keep mag chloride out of the water that flows in the area and it is important to keep mag chloride off vegetation along the sides of the road. No mag chloride allows for healthier vegetation and a healthier food source for wildlife." Also, mag chloride can have harmful impacts on the feet of wildlife and pets.

Please, please – in the future will you communicate to the road maintenance crew that there is to be no mag chloride north on Sherwood Lane starting at the intersection with Blue Grouse Trail adjacent to Lot 103. We are very, very thankful that you honored our request for no mag chloride on Blue Grouse Trail. At least, half our request was honored. The next time, we will appreciate your communicating to the road maintenance crew the full request for no mag chloride.

For the next time and into the future, thank you in advance for honoring the no application of mag chloride - which has been the case for the past several years.

Martie & Paul

From: Michelle Eddy <michelle@townofblueriver.org>
Sent: Wednesday, June 28, 2023 2:56 PM
To: Paul and Martie Semmer <semmer@colorado.net>
Subject: Re: No mag chloride

Yes we are aware.

Thank you.

Michelle Eddy, MMC/CPM
Town Manager/Clerk
Sent from my iPhone-(970)406-2430

On Jun 28, 2023, at 2:51 PM, Paul and Martie Semmer <semmer@colorado.net> wrote:

Hello Michelle,

This is a reminder from past years, that once again this year, we do not want mag chloride applied to Blue Grouse Trail and no mag chloride on the west side of Sherwood Lane adjacent to Lot 103.

The start of no mag chloride begins at the survey marker in the middle of the road at the intersection of Blue Grouse Trail and Sherwood Lane, then no mag chloride continues down Sherwood Lane.

From an environmental perspective, we feel that it is very important to keep mag chloride out of the water that flows in the area and it is important to keep mag chloride off vegetation along the sides of the road. No mag chloride allows for healthier vegetation and a healthier food source for wildlife.

Please, inform the road maintenance crews that no mag chloride on the above-noted roads.

Many thanks in advance for informing the road maintenance crews about “no mag chloride”!

Martie and Paul Semmer

TOWN OF BLUE RIVER, COLORADO

STAFF REPORT

TO: Mayor & Board of Trustees
THROUGH: Michelle Eddy, Town Manager
FROM: Molly Schultz, Deputy Town Attorney
DATE: October 17, 2023

SUBJECTS: **Ordinance No. 2023-04.** Camping Prohibited.

The attached Ordinance is proposed for the Board of Trustees' consideration to amend the Land Use Code to clarify that camping and RV use is prohibited in the Town unless expressly authorized by the Town.

The purpose of the Ordinance is to preserve the mountain character and residential nature of the Town and to preserve the environment.

Camping has the potential to create congestion, unwanted noise, sanitation problems, unsightly visual conditions, and risk of fire.

Recreational vehicles used for overnight accommodation also present a similar concern as camping.

The Board of Trustees should be aware of the potential for property owners to lease their properties for camping sites or to allow for the parking of RVs for profit. This type of commercial use of property is likely given the attractiveness of Blue River for these uses and can change the character of the Town.

With this Ordinance, staff is seeking to protect the integrity of neighborhoods, preserve public streets, rights-of-way, and parks for their intended public purposes, ensure the proper use of property in conformity with zoning and land use, and promote public health and safety.

TOWN OF BLUE RIVER, COLORADO

ORDINANCE NO. 2023-04

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER, COLORADO, AMENDING CHAPTERS 16 AND 16A, WHICH ARE PART OF THE LAND USE CODE, OF THE BLUE RIVER MUNICIPAL CODE, TO ADDRESS CAMPING AND USE OF VEHICLES FOR OVERNIGHT ACCOMMODATIONS

WHEREAS, the Town of Blue River, Colorado (“Town”) is a statutory municipality incorporated and organized pursuant to the provisions of Section 31-2-101, et seq., C.R.S.; and

WHEREAS, in furtherance the public health, safety, and welfare of the inhabitants of the Town, the Board of Trustees of the Town adopted a Land Use Code in June of 2023; and

WHEREAS, the Town desires to protect the integrity of neighborhoods, preserve public streets, rights-of-way and parks for their intended public purposes, ensure the proper use of property in conformity with zoning and land use regulations and promote the public health and safety; and

WHEREAS, camping on property within the Town can lead to congestion, unwanted noise, sanitation problems, unsightly visual conditions, and risk of fire, which is or may be inconsistent with the Town’s longstanding goal and policy of protecting the natural residential mountain character and environment; and

WHEREAS, the use of recreational vehicles for overnight accommodation is inconsistent with the Town’s longstanding goal and policy of protecting the natural residential mountain character and environment; and

WHEREAS, opportunities for overnight accommodation through camping and use of recreational vehicles are readily available in locations properly designated for such uses elsewhere in Summit County; and

BE IT ORDAINED by the Board of Trustees of the Town of Blue River, Colorado, as follows:

Section 1. **Amendment of Section 16-3-20.** Section 16-3-20 of the Municipal Code of the Town of Blue River titled *Definitions* is hereby amended to add the following definitions in alphabetical order as follows:

Sec. 16-3-20. Definitions

Camp or camping means to use property other than a *dwelling unit* for permanent or temporary living accommodation, which may include, but is not limited to, one or more of the following activities and circumstances:

(1) sleeping or preparing to sleep, including lying down of bedding for the purpose of sleeping; (2) occupying a shelter outside of a *dwelling unit*. “Shelter” shall mean any cover or protection from the elements other than clothing, such as a tent, tarpaulin, shack, sleeping bag, bedroll, blanket, or other structure or material; (3) the presence or use of a campfire, camp stove, or other heating source or cooking device; (4) keeping or storing personal property.

Recreational/Camping Vehicle means a motor vehicle or portable unit mounted on a chassis and wheels, which either has its own motive power or is mounted on or drawn by another vehicle, such as travel trailers, fifth wheel trailers, camping trailers, or motor homes, designed as or intended for permanent or temporary living quarters and often used for recreational, camping, travel, or seasonal use.

Section 2. Article 22 of Chapter 16A is added to read in full as follows:

Article 22 Camping and Recreational/Camping Vehicles.

Sec. 16A-22-10. Camping Generally Prohibited.

It shall be unlawful for any person to *camp* on any private or public property, except that it shall not be unlawful if such activity is conducted:

- (1) By residents of the subject property and their invitees for infrequent use on property that has a lawful principal permitted residential *dwelling unit*, so long as no compensation or consideration is provided for the activity. “Infrequent” shall mean two (2) or fewer consecutive nights and no more than eight (8) nights in a calendar month. The purpose of the exemption is to permit a property that includes a lawfully existing residential *dwelling unit* to use a tent or other similar form of shelter for overnight stay by persons related to the owners or invited to the property such as children or friends.
- (2) Pursuant to a permit issued by the Town Manager for special events approved by the Board of Trustees.

Sec. 16A-22-20. Use of Vehicles for Overnight Accommodation.

- (1) No person shall occupy any *Recreational/Camping Vehicle* upon any municipal street, state highway, alley, public right-of-way, public property, or private property for the purpose of providing a

residence, residential living or sleeping quarters or storage, or for overnight accommodation whether temporary or permanent. The type or nature of any given vehicle shall not be conclusive as to whether a vehicle is being occupied for living or sleeping quarters or other residential use.

Section 3. Severability. Should any one or more sections or provisions of this Ordinance or of the Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance or of such Code provision, the intention being that the various sections and provisions are severable.

Section 4. Repeal. Any and all Ordinances or Codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or Code or part thereof shall not revive any other section or part of any Ordinance or Code provision heretofore repealed or superseded.

Section 5. Minor Revision or Correction Authorized. The Town Manager, in consultation with the Town Attorney, is authorized to make minor revisions or corrections to the codified version of the provisions of this Ordinance provided that such revisions or corrections are grammatical, typographical, or non-substantive and do not alter or change the meaning and intent of this Ordinance.

Section 6. Effective Date. The provisions of this Ordinance shall become effective thirty (30) days after publication following the final passage.

INTRODUCED, READ, PASSED, ADOPTED, AND ORDERED PUBLISHED at a regular meeting of the Board of Trustees of the Town of Blue River, Colorado, held on the 17th day of October, 2023.

Mayor

ATTEST:

Town Clerk

Published in the Summit County Journal _____, 2023.

TOWN OF BLUE RIVER, COLORADO

RESOLUTION 2023-04

**A RESOLUTION APPROVING A
TRAIL SIGNAGE POLICY**

WHEREAS, the Town of Blue River (the “Town”) is authorized to enact policies and procedures to govern public services and management of public lands and recreational programs; and

WHEREAS, the Town desires to ensure that persons using trails understand and are informed about the limitations and the rules governing trail use; and

WHEREAS, one means of educating and informing trail users of trail limitations and rules is the placement of properly located signs with consistent and clear messaging.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BLUE RIVER THAT,

1. The Board of Trustees of the Town of Blue River hereby approves the attached *Trail Signage Policy* to guide the Town’s use of signs for trails.
2. This Resolution shall be effective immediately upon approval.

ADOPTED at a regular meeting of the Board of Trustees the 19th day of September, 2023.

Mayor

ATTEST:

Deputy Town Clerk



Trail Signage Policy

Policy:

Signage at the trailhead and throughout the trail should be used to inform and educate trail users. Properly located signs can be an indicator of location, distance, property boundaries or restricted uses, preventing unwanted conflicts, or confusion. Listed below are some objectives for trail signage. Town staff must approve all signs.

- Signs should be consistent with those used throughout the Town.
- Signs should be legible; this includes typography, vocabulary, and other design elements.
- Signs should inform users of the trail's use types, direction, location of the trail, location of private property, or other information that can assist and inform trail users.
- Signs should be low maintenance and be capable of withstanding extreme weather conditions and abuse.
- Signs should not obstruct the trail or natural scenery. Informational signs can be grouped together at the trailhead while warning signs should be located to give trail users a chance to react.
- Overuse of signs can diminish the natural effect while under use can leave the trail user confused.
- Carsonite with trail use indicators, rot resistant wood or stone should be used to maintain the most natural appearance.

Signage Example.



2024

Town of Blue River Budget Report



Prepared by: Town Manager
PO Box 1784
Breckenridge, CO 80424

0110 Whispering Pines Circle
Blue River, CO 80424
(970)547-0545

<https://townofblueriver.colorado.gov>
michelle@townofblueriver.org



*Town Board of Trustees
Mission Statement*

*The Town of Blue River endeavors to nurture
our serene mountain community by
Conserving our natural residential
environment,
Promoting unity with our neighbors and
surroundings,
Channeling the voice of our residents, and
enhancing the quality of life of all*

**Town of Blue River
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Budget Memorandum

Date: October 9, 2023
To: Mayor Toby Babich & Blue River Board of Trustees
From: Michelle Eddy, Town Manager/Clerk
RE: 2024 Budget Memo

I am pleased to present the 2024 Budget in accordance with State Statutes and the Blue River Municipal Code. The Town of Blue River is in a good financial position. The Town continues to see steady increases revenues in taxes and fees. In 2023, the Town continued to observe increases in sales with lodging taxes maintaining slight increases. Revenues for building projects saw an increase as the Town approaches build-out. The increases have enabled the Town to maintain a stable financial position as well as invest in capital and road projects. The 2024 Budget reflects stable revenues and budget priorities focused on capital and road improvements.

Property tax revenue and considerations:

The Town of Blue River property valuations saw a sharp 43% increase in values. This is reflective of value increases statewide. In 1995, the Town of Blue River conducted a vote and “debruced” from restrictions of TABOR and the mill levies were successfully set at 12.290 mills. However, a follow up vote to waive the tax limit increase of 5.5% has not been passed. Without waiving the limit, the Town is restricted on how much of an increase in property taxes it may hold each year, despite a fixed mill levy. Due to this current restriction, the Town will need to conduct a one-time mill levy reduction for 2024, in the amount of 3.79 mills to 8.4962. This the reduction of eligible revenues for the Town for 2024 is \$365,553.89 due to the statutory tax limitations. The Town of Blue River should consider a ballot question for 2024, to allow the Town to waive the limits and retain the excess revenues for capital improvement projects in the future.

For 2024, the Town continues to develop a capital road project for Spruce Creek Road and the development of broadband for priorities in the coming year. In 2023, the Town hired NEO Connect to conduct a feasibility study for broadband. Partnerships with the Town of Breckenridge and Summit County have been developed to apply for a grant through the Colorado Broadband Office. Estimated costs for broadband infrastructure is estimated at \$13 million. In 2024, the Town has increased the road maintenance budget by 46%. Focus for roads will be to continue improved maintenance and planning in troublesome areas. A more extensive maintenance improvement project is planned for Starlit, Sherwood and Blue Grouse Roads carried over from 2023.

The General Fund Budget reflects significant increases in expenses primarily focused on roads, capital expenses, broadband and defensible space mitigation. The budget reflects estimated expenses related to the proposed CDOT chain-up station in relation to potential studies and cost incurred for the 1041 review process.

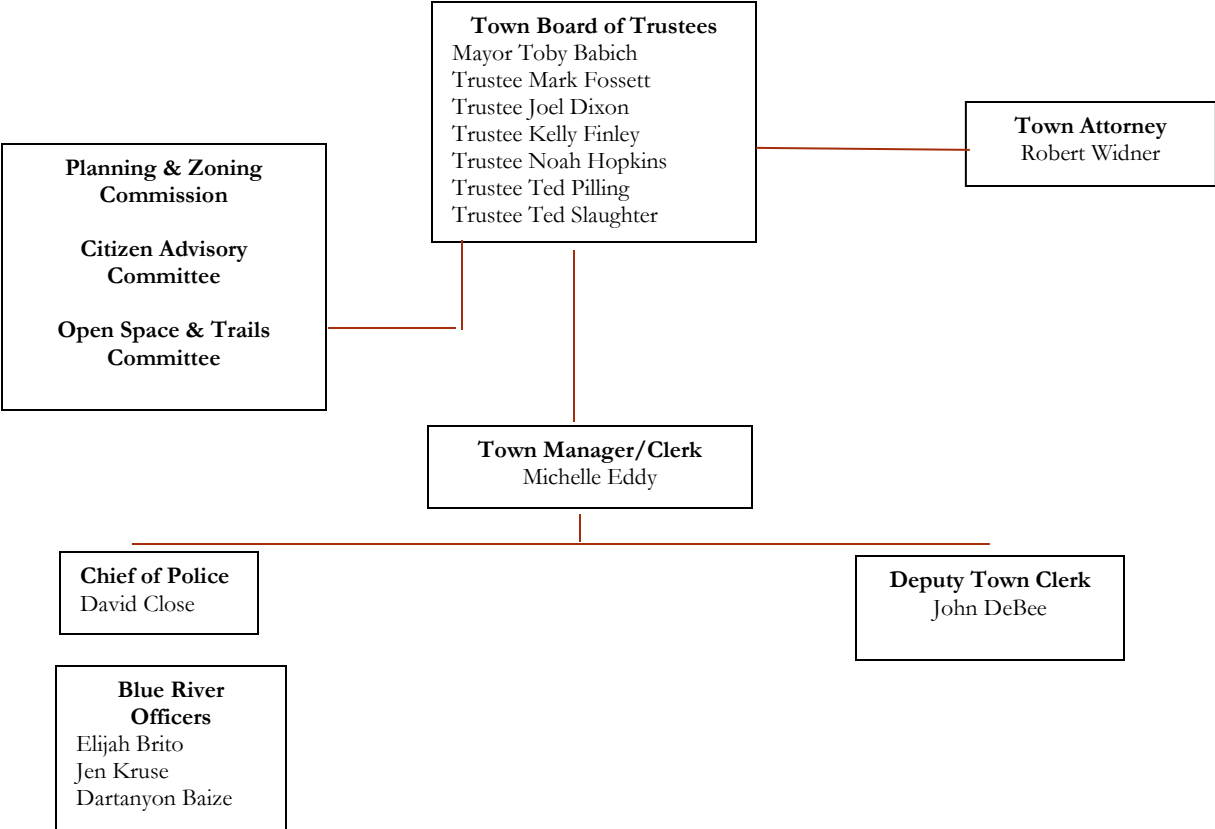
Thank you to the Board of Trustees Finance Committee and Staff for all their hard work on the 2024 Budget.

Michelle Eddy, MMC/CPM
Town Manager/Clerk

Overview

The Town of Blue River was incorporated in 1964. It was developed as a residential community and remains solely, a residential community today. The Town is a Statutory Town with a council-manager form of government. The seven-member Board of Trustees determines policies, enacts local legislation, adopts the budget, and appoints the Town Manager. The Town Manager executes the laws and administers the Town government. The Board of Trustees appoints the Town Attorney, Planning & Zoning Commission, and any established committees. The seven-member Planning & Zoning Commission's responsibility is to review development applications in accordance with the building code and Architectural Guidelines. The 2020 Census shows the Town full-time population at 877. There are a total of 935 lots within the Town of Blue River. There are estimated to be 82 buildable lots remaining in Blue River. With the exception for four neighborhoods, all roads within the Town of Blue River are dirt roads maintained through a contract.

Organizational Chart



Town of Blue River 2024 Budget

Revenues for the 2024 budget total \$2,671,744.74. The Town's primary revenue source remains taxes and fees which provides 80% of the total revenues. Other revenues include building permits and fees, court fines, grants, and business and lodging registration income.

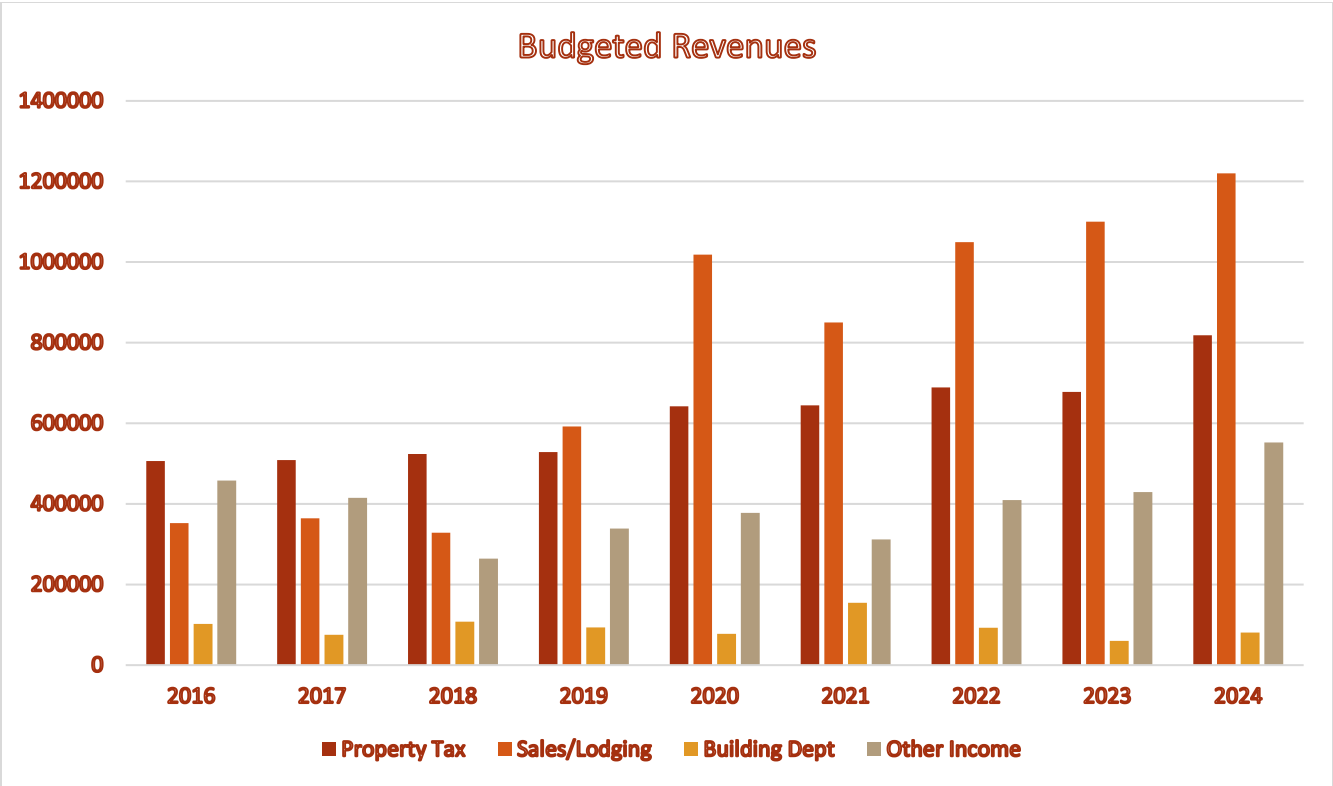
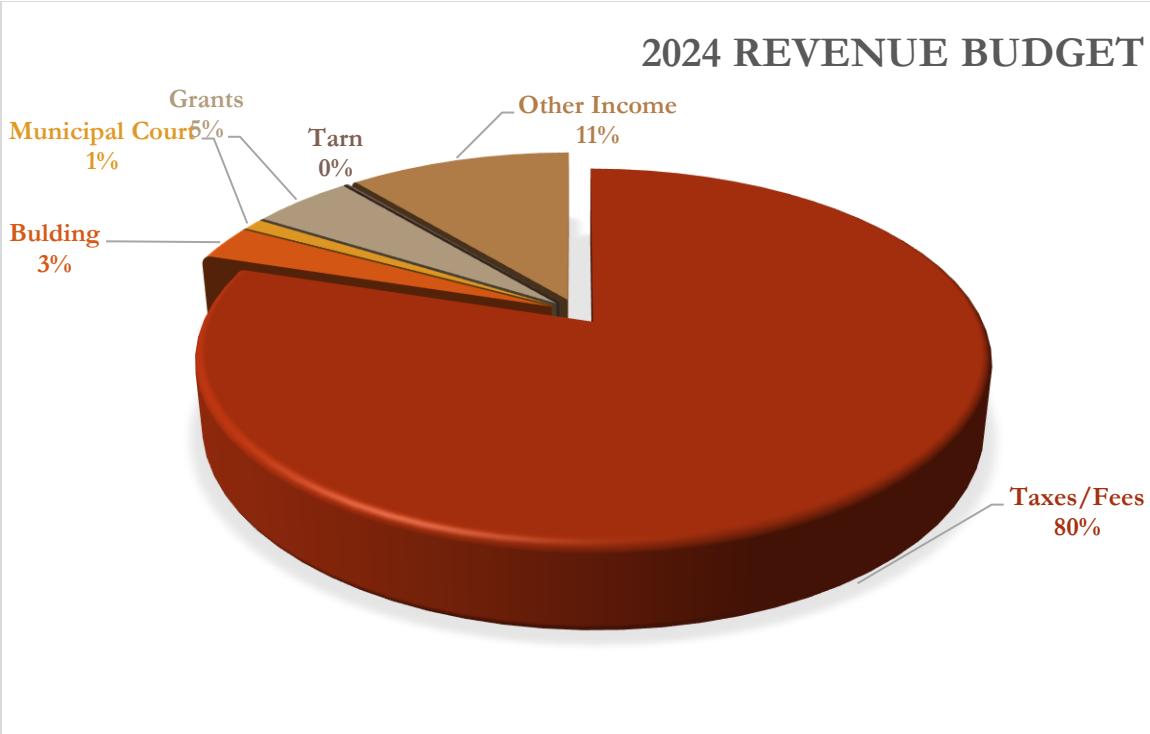
General Fiscal Notes

Sales and lodging taxes are estimated to see a moderate increase in line with 2023 and with current economic projections. The number of homes registering for short-term rentals has increased over the past year. There are currently 221 registered homes in Blue River rented on a short-term (less than 30 days basis.)

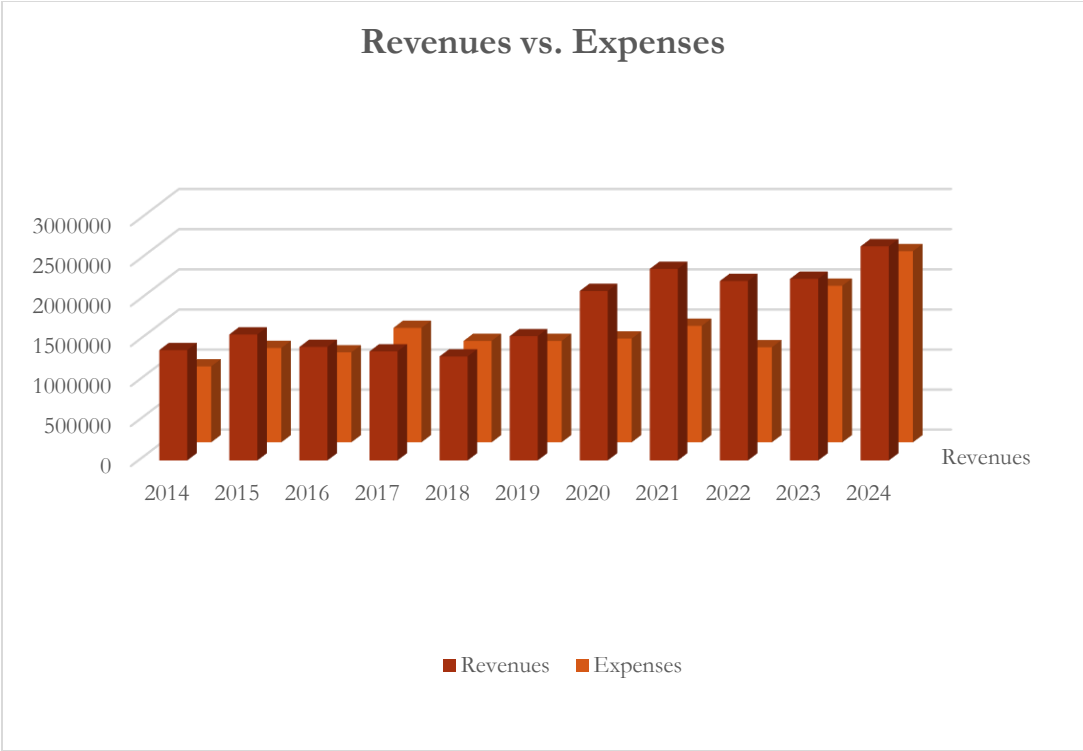
The population in Blue River is seeing a decline in full-time homeowners. Currently 28% of homes are occupied by full-time homeowners. There have been 16 homes sold through June 2023 totaling \$27,012,000 with an average sales price of \$1,688,250 up 4% from 2022.

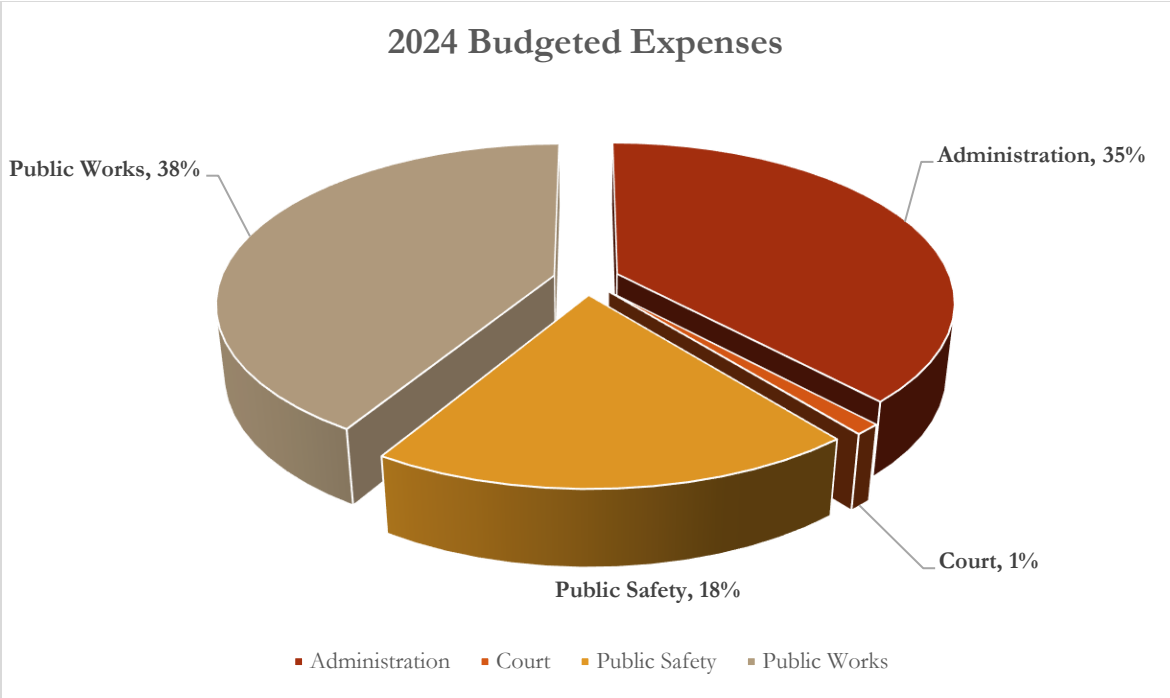
Increases in expenses are primarily due to road maintenance, broadband, and wildfire mitigation projects. In addition, with the new IGA for the 911 Communications Center, the Town's contribution is expected to be a 45% increase over 2023. It is proposed to add seasonal staff and projects for the re-opening of the Tarn. Overall budgeted revenue increased by 15% with expenses increasing by 18% and a positive net revenue balance.





*2022 YTD 10/31/2022





The above is for the General Fund and does not reflect Capital Road Improvement nor Broadband fund expenses. The roads within Blue River remain the greatest asset and greatest expense.

The Town has budgeted significant funding increases for Public Works (roads). Capital road improvements and the potential for broadband continue to be a focus for 2024.

**Town of Blue River
2024 Budget
Combined Balance Sheet**

	General Fund	Capital Fund	Conservation Trust
Beginning Balance	\$6,761,569.52	\$3,266,858.67	\$127,214.38
Revenues	\$2,671,744.74	\$100,000.00	\$11,000.00
Expenses	\$2,384,883.00	\$735,000.00	\$16,000.00
Fund Balance	\$7,048,431.31	\$2,441,858.67	\$122,214.38
	American Rescue Plan Fund	Broadband Fund	
Beginning Balance	\$188,053.08	\$200,001.00	
Revenues	\$5,000.00	\$7,100,000.00	
Expenses	\$193,000	\$7,200,000.00	
Fund Balance	\$53.08	\$100,001.00	



**Town of Blue River
General Fund
2024 Budget**

	2020	2021	2022	2023 YTD	2024 Budget
Revenues					
Taxes/Fees	\$1,759,995.46	\$1,885,249.73	\$2,202,402.83	\$1,749,132.88	\$2,145,544.74
Building	\$77,812.51	\$163,990.00	\$96,061.38	\$102,456.28	\$80,700.00
Court	\$44,336.99	\$37,020.20	\$17,301.93	\$16,624.00	\$27,900.00
Tarn	\$6,350.00	\$20.00	\$0.00	\$20.00	\$7,000.00
Grants	\$121,371.60	\$195,752.66	\$100,496.90	\$37,136.38	\$125,000.00
Other	\$106,487.61	\$109,486.16	\$264,312.50	\$352,105.12	\$285,600.00
Total	\$2,116,354.17	\$2,391,519.00	\$2,680,575.54	\$2,257,474.66	\$2,61,744.74

	2020	2021	2022	2023 YTD	2024 Budget
Expenses					
Administration	\$364,044.05	\$523,003.77	\$610,722.16	\$519,827.12	\$833,993.00
Public Safety/Court	\$288,806.64	\$316,422.47	\$382,906.27	\$242,328.17	\$442,480.00
Public Works	\$524,265.29	\$616,457.00	\$500,583.66	\$432,028.35	\$908,350.00
Total	\$1,296,503.52	\$1,455,883.24	\$1,187,948.58	\$1,294,183.64	\$2,284,883.00



Town of Blue River General Fund-Administration Department 2024 Budget

Budget Narrative-Administration

The Administration Department for the Town of Blue River includes the administrative personnel, elected and appointed officials, employee benefits, community engagement and funding, town hall and employee housing expenses and utilities. The department is the hub of all operations for the town. Currently, there are two full-time paid staff members, seven elected Trustees and seven Planning/Zoning Commissioners.

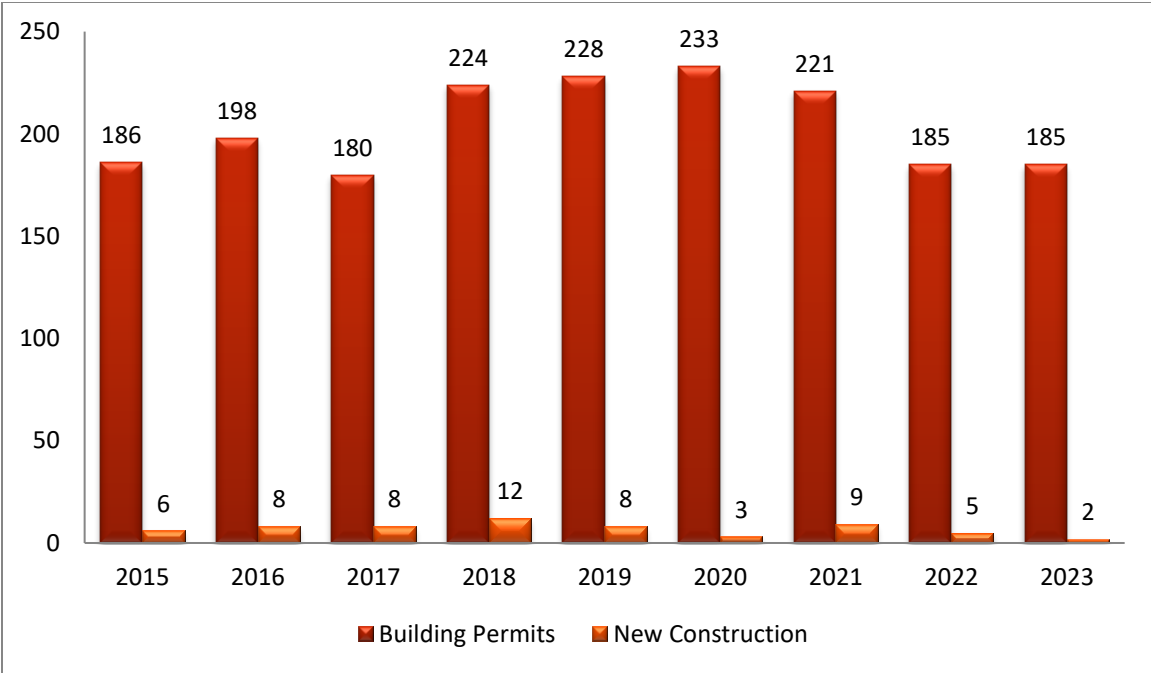
Administration

- The Town's "Weed & Seed" program continues to see success in addressing noxious weeds in town. Blue River participated in the Summit County Weed Pull Event in July with three staff members and five residents pulling weeds at Theobald Memorial Park. Citizens continue to participate in the defensible space program working towards town-wide forest mitigation. To date 25% of properties in Blue River have received defensible space mitigation. These programs along with a grant received from the Colorado State Forest Service for right-of-way mitigation will continue for 2024.
- Monthly Newsletters-The Town continues to expand its community outreach to the residents. Monthly newsletters, social media accounts, texts and emails are sent to provide continuous communication to the residents.
- The Town of Blue River has a strong emphasis on technology and efficiency. In 2023, the Town increased security including card access locks and cameras. The Town increased use of the Citizen Serve program to include an online portal. The program serves for all permitting, licensing and code enforcement services. The Technology line item for 2024 will remain steady budgeting for replacement of computers and software maintenance. The Technology budget also serves all technology needs for the Police Department.
- In 2024, there will be a regular municipal election reflected in the budget for 2024.
- Included in the 2024 budget for Administration, the Town will prepare for the grand re-opening of the Goose Pasture Tarn as well as celebrating the Town's 60th Anniversary of incorporation.



Town of Blue River General Fund-Public Works

Building Permits by Year



Budget Narrative-Public Works

The Public Works Department provides building permitting, road maintenance, snow removal, and wildfire defensible space program. In 2023, there has been a decrease in new construction as the Town approaches build-out. Overall permits remain steady with many additions and remodels. This may be due to the increased in construction costs coupled with the limited land availability within the Town. There are 82 remaining “buildable” lots within Town limits. There have been 2 new construction projects permits issued in 2023. It is anticipated this trend will continue in the foreseeable future. The Town of Blue River utilizes Citizen Serve for permitting, code enforcement and licensing. The Town contracts with Charles Abbot, LLC for all building inspections and plan review.

In 2023, 11 homes participated in the wildfire defensible space grant program. Homeowners are increasingly working towards defensible space and fire protection activities. The number of homes participating in defensible space is at 25%. It is a goal to apply for a designation as a Fire Wise Community. The Town received a three-year, \$150,000 matching grant from the Colorado State Forest Service for right-of-way mitigation. This will be a voluntary program to address hazard trees in the Town right-of-way beginning in 2024.

Roads within the Town of Blue River are primarily dirt roads requiring annual grading and mag-chloride applications. Significant road base was added to areas, as well as ditching and crowning were conducted to help facilitate proper drainage. Ongoing mitigation has assisted in road maintenance efforts improving drainage and overall wear and tear. In 2023, the Town hired a new road contractor. Spruce Creek Road received an application of a product “earth bind” in an effort to prolong the maintenance of the road. This in addition to the application of mag-chloride enhanced the longevity of the road. It is planned to treat the road with the product again as well as apply it to Blue River Road. The Town in cooperation with the Road Contractor has identified several roads in need of road base to bring them up to standard. The plan is to address major needs first and phase in work over the coming years. The Contractor will include both spring and fall time culvert clearing in addition to grading. In an effort to better maintain the roads between full grading applications, the Contractor will deploy a staff member once a month to evaluate and address any areas needing attention. For 2024, work is planned for Starlit and Blue Grouse to address drainage work delayed in 2023.

In addition to roads, the Town is excited to re-open the Goose Pasture Tarn with the completion of the dam project. With the re-opening, the Town plans to create a new Blue River Ambassadors Department. The Blue River Ambassadors will be seasonal staff in charge of checking and validating residency at the Tarn as well as weed mitigation at Theobald Memorial Park, Town Hall and the Tarn. The 2024, Public Works Budget includes the allocation of funding for the staff; porta potty use at Theobald Memorial Park and the Goose Pasture Tarn as well as an enclosure for use by the Blue River Ambassadors at the Goose Pasture Tarn.

**Town of Blue River
General Fund-Public Safety**

Budget Narrative-Public Safety

Since 2017, the Town of Blue River has operated an independent “Marshal’s Office”. In 2019, the Marshal’s Office officially changed to become the Blue River Police Department. There are two full-time officers. The Blue River Police Department provides 24/7 coverage of the Town. The Blue River Police Department is committed to crime prevention and working cooperatively with the community to identify and solve neighborhood problems.

**Town of Blue River
Capital Fund
2024 Budget**

Budget Narrative-Capital

The Town remains focused on road improvement projects including widening the entrance of Spruce Creek Road; guardrail installation and road base to Lakeshore Drive; drainage work in 97 Circle and drainage road improvements along Blue River Road. Capital improvements have included the installation of 35 cisterns in 17 locations throughout the Town.

At the end of 2018, the Town of Blue River adopted the Capital Improvement Plan. This plan outlines capital improvements identified by the Board of Trustees, Planning & Zoning Commission, Town Appointed Committees, and residents. The focus is road improvements but also additional cisterns, trails, and recreation path. The plan identifies estimated cost, locations and types of improvements needed.

In 2019, the Town of Blue River worked with the Town of Breckenridge, Summit County and CDOT on a Highway 9 Access Plan. An access plan provides a unified vision of the future access needs for a particular roadway corridor. The plan defines existing and future access locations and configurations, with consideration for spacing, traffic movements, circulation, and alternative access opportunities. It is a long-rang planning document that identifies access conditions that will be implemented as highway and land-use characteristics change. The plan developed includes a design for what a recreation trail from Breckenridge to Hoosier Pass could look like. The plan is awaiting final approval.



In 2024, the Town will continue to focus attention to addressing the drainage and ongoing maintenance issue on Spruce Creek Road. The proposed project seeks to reduce the impacts of traffic utilizing the road both from locals and tourists seeking to access Forest Service trails; increase safety and drainage.

Town of Blue River Conservation Trust Fund 2024 Budget



Budget Narrative-Conservation Trust

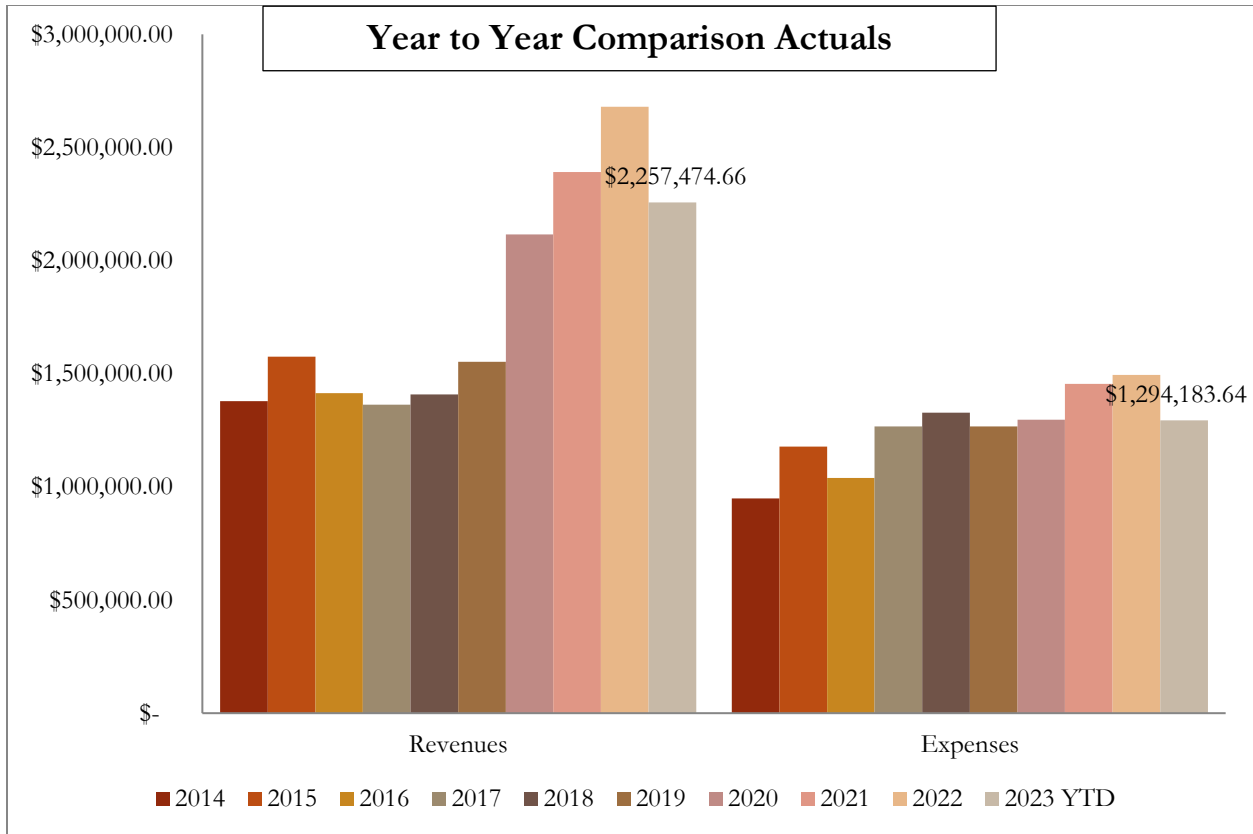
The Conservation Trust revenues received are paid quarterly through the Department of Local Affairs on a per capita basis to 470 eligible local governments: counties, cities, towns, and Title 32 special districts that provide park and recreation services in their service plans. Funding can be used for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. A public site is defined by the department as a publicly owned site, or a site in which a public entity/local government holds an

interest in land or water.

With the establishment of the Blue River Open Space and Trails Committee, there is opportunity to utilize the funds towards the development of a trail system in Blue River. Plans for the Conservation Trust Funds in 2024 include allocation of funding to obtain easements, and trail improvements. In addition, the Town may utilize the funds for any improvements at the Goose Pasture Tarn.

Town of Blue River American Rescue Plan & Broadband Funds 2024 Budget

In 2021, the Town of Blue River received \$232,000 from the American Rescue Plan. Funds are restricted for use for broadband and infrastructure. In 2023, the Town contracted with NEO Connect to conduct a feasibility study for broadband. From that study, it was determined the Town would need partnerships and significant funding to bring fiber to the valley. With the assistance of NEO Connect and partnerships with Summit County, Town of Breckenridge and Allo, the Town has applied for a \$7 million broadband grant through the Colorado Broadband Office. If successful, the Town has committed \$300,000 match for the project that will run fiber from the Stephen West Ice Rink to the Quandary Trail Head. Notice of the grant awards will be in November 2023.





Town of Blue River

General Fund

Item	Description	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget
Income		2021*Adjusted	2021	2022	2022	2023	2023 YTD 10-3-23	2024
Beginning Balance General Fund Balance		\$ 2,856,428.69	\$ 3,676,279.34	\$ 4,611,915.10	\$ 4,611,915.10	\$ 5,798,278.55	\$ 5,798,278.55	\$ 6,761,569.57
Taxes/Fees								
40010	General Property Tax	\$ 644,795.34	\$ 643,227.29	\$ 692,081.85	\$ 697,335.00	\$ 677,625.86	\$ 676,079.62	\$ 818,682.00
40020	Delinquent Taxes	\$ -	\$ (3,764.32)	\$ (7,500.00)	\$ -	\$ -	\$ -	\$ 10.36
40030	Lodging Tax	\$ 205,000.00	\$ 278,509.34	\$ 215,000.00	\$ 380,938.00	\$ 320,000.00	\$ 229,940.33	\$ 320,000.00
40040	Specific Ownership Tax	\$ 24,000.00	\$ 34,054.92	\$ 25,000.00	\$ 53,207.00	\$ 25,000.00	\$ 22,419.99	\$ 25,000.00
40045	Exempt Personal Property	\$ -	\$ -	\$ -	\$ 5,896.08	\$ 5,000.00	\$ (116.16)	\$ 500.00
40050	Motor Vehicle License Fees	\$ 10,000.00	\$ 13,723.53	\$ 12,000.00	\$ 9,784.00	\$ 7,500.00	\$ 9,322.12	\$ 8,000.00
40060	Sales Tax	\$ 750,000.00	\$ 844,558.23	\$ 775,000.00	\$ 1,002,256.27	\$ 780,000.00	\$ 755,629.50	\$ 900,000.00
40070	Cigarette Tax	\$ 500.00	\$ 1,399.00	\$ 1,000.00	\$ 1,184.48	\$ 1,000.00	\$ 982.17	\$ 1,000.00
40080	Highway User's Tax	\$ 44,399.00	\$ 52,269.05	\$ 42,000.00	\$ 48,777.00	\$ 46,940.41	\$ 34,895.89	\$ 48,362.74
40090	Road & Bridge Fees	\$ 20,000.00	\$ 21,272.69	\$ 22,000.00	\$ 23,025.00	\$ 22,000.00	\$ 19,969.06	\$ 24,000.00
Total Income Taxes/Fees		\$ 1,698,694.34	\$ 1,885,249.73	\$ 1,776,581.85	\$ 2,202,402.83	\$ 1,885,066.27	\$ 1,749,132.88	\$ 2,145,544.74
Building Department								
41010	Building Inspection Department	\$ 150,000.00	\$ 162,890.25	\$ 85,000.00	\$ 95,061.38	\$ 60,000.00	\$ 102,356.28	\$ 80,000.00
41020	Architectural Review Fees	\$ 700.00	\$ 1,100.00	\$ 700.00	\$ 1,000.00	\$ 300.00	\$ 100.00	\$ 700.00
41030	Development Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Income Building Department		\$ 150,700.00	\$ 163,990.25	\$ 85,700.00	\$ 96,061.38	\$ 60,300.00	\$ 102,456.28	\$ 80,700.00
Municipal Court								
42010	Court Fines	\$ 40,000.00	\$ 29,975.20	\$ 40,000.00	\$ 13,956.18	\$ 25,000.00	\$ 13,977.25	\$ 25,000.00
42020	Ticket Surcharge	\$ 3,500.00	\$ 6,985.00	\$ 5,000.00	\$ 3,095.00	\$ 1,500.00	\$ 2,368.00	\$ 2,500.00
42030	Marshal Office Income (VIN/Fingerprinting)	\$ 100.00	\$ 60.00	\$ 100.00	\$ 250.75	\$ 150.00	\$ 278.75	\$ 400.00
Total Municipal Court		\$ 43,600.00	\$ 37,020.20	\$ 45,100.00	\$ 17,301.93	\$ 26,650.00	\$ 16,624.00	\$ 27,900.00
Tarn Income								
43010	Boat Fees	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ 20.00	\$ 7,000.00
Total Tarn Income		\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ 20.00	\$ 7,000.00
Grants								
44040	Defensible Space Grants	\$ 90,000.00	\$ 180,145.75	\$ 100,000.00	\$ 84,789.50	\$ 85,000.00	\$ 31,242.63	\$ 70,000.00
44045	Colorado State Forest Service Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
44055	Police Department Grants	\$ 8,000.00	\$ 15,606.91	\$ 10,625.00	\$ 15,707.40	\$ 10,000.00	\$ 5,893.75	\$ 5,000.00
Total Grants		\$ 98,000.00	\$ 195,752.66	\$ 110,625.00	\$ 100,496.90	\$ 95,000.00	\$ 37,136.38	\$ 125,000.00
Other Income								
44020	Interest on Investments	\$ 500.00	\$ 571.62	\$ 1,500.00	\$ 15,153.00	\$ 3,000.00	\$ 92,622.01	\$ 75,000.00
44025	Interest on Taxes	\$ 300.00	\$ 1,032.10	\$ 750.00	\$ 1,151.00	\$ 1,000.00	\$ 709.64	\$ 800.00
44030	Natural Gas Franchise	\$ 50,000.00	\$ 59,380.26	\$ 58,000.00	\$ 71,710.54	\$ 60,000.00	\$ 71,487.95	\$ 70,000.00
44035	1041 Process Payments	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
44070	Credit Card Fees	\$ 2,000.00	\$ 945.12	\$ 1,500.00	\$ 585.44	\$ 1,000.00	\$ 730.62	\$ 1,000.00
44080	Lodging Tax Registration	\$ 22,650.00	\$ 24,555.79	\$ 25,000.00	\$ 34,856.39	\$ 60,500.00	\$ 67,850.00	\$ 66,300.00
44090	Business Licenses	\$ 12,050.00	\$ 11,765.00	\$ 12,500.00	\$ 11,700.00	\$ 12,500.00	\$ 9,925.00	\$ 12,500.00
44100	Administrative Misc Income	\$ 10,000.00	\$ 11,236.27	\$ 12,000.00	\$ 129,156.13	\$ 12,000.00	\$ 108,779.90	\$ 10,000.00
Total Other Income		\$ 97,500.00	\$ 109,486.16	\$ 111,250.00	\$ 264,312.50	\$ 200,000.00	\$ 352,105.12	\$ 285,600.00
Total Income		\$ 2,088,494.34	\$ 2,391,519.00	\$ 2,129,256.85	\$ 2,680,575.54	\$ 2,267,016.27	\$ 2,257,474.66	\$ 2,671,744.74

15%

Item	Description	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget
Administration-Personnel								
71010	Salary Elected Officials	\$ 14,400.00	\$ 14,474.19	\$ 14,400.00	\$ 15,500.00	\$ 14,400.00	\$ 10,500.00	\$ 14,400.00
71020	Town Manager	\$ 83,241.00	\$ 91,394.60	\$ 104,000.00	\$ 110,461.50	\$ 116,480.00	\$ 98,225.90	\$ 122,304.00
71030	Deputy Town Clerk	\$ 47,000.00	\$ 53,815.89	\$ 53,000.00	\$ 63,854.65	\$ 62,160.00	\$ 52,493.29	\$ 65,268.00
71040	Payroll Taxes	\$ 30,000.00	\$ 42,294.94	\$ 45,000.00	\$ 40,771.52	\$ 52,000.00	\$ 31,381.20	\$ 42,601.00
71050	Payroll Service Fees	\$ -	\$ -	\$ -	\$ 1,578.00	\$ 1,200.00	\$ 2,170.07	\$ 2,800.00
71065	Unemployment Payments	\$ -	\$ 11,105.79	\$ -	\$ -	\$ -	\$ -	\$ -
71060	Workmans Comp	\$ 10,000.00	\$ 7,013.00	\$ 10,000.00	\$ 6,849.00	\$ 7,500.00	\$ 12,129.00	\$ 17,000.00
71070	Benefits (Health/Rec Center)	\$ 45,000.00	\$ 30,062.57	\$ 142,000.00	\$ 52,731.41	\$ 90,923.40	\$ 61,209.19	\$ 95,500.00
71076	Retirement Town Match	\$ -	\$ -	\$ -	\$ 8,126.98	\$ 11,742.93	\$ 5,847.28	\$ 12,000.00
71080	Town Attorney Salary	\$ 40,000.00	\$ 47,091.00	\$ 50,000.00	\$ 37,661.10	\$ 55,000.00	\$ 25,439.89	\$ 75,000.00
71090	Accounting	\$ 6,000.00	\$ 8,281.50	\$ 6,000.00	\$ 13,522.00	\$ 7,000.00	\$ 6,012.20	\$ 7,000.00
71100	Audit	\$ 10,000.00	\$ 10,500.00	\$ 11,000.00	\$ 9,200.00	\$ 11,000.00	\$ 9,750.00	\$ 11,000.00
Total Admin Personnel		\$ 285,641.00	\$ 318,853.48	\$ 435,400.00	\$ 360,256.16	\$ 429,406.33	\$ 315,208.02	\$ 464,973.00

8%

Item	Description	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget
Administration								
72010	Office Supplies	\$ 9,000.00	\$ 6,694.04	\$ 9,000.00	\$ 3,112.31	\$ 5,000.00	\$ 2,057.66	\$ 4,000.00
72015	Uniforms	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 1,000.00	\$ 1,688.31	\$ 4,000.00
72020	Telephone	\$ 12,000.00	\$ 12,435.09	\$ 13,000.00	\$ 8,592.00	\$ 9,000.00	\$ 3,908.48	\$ 6,000.00
72030	Postage	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00
72040	Printing & Publishing	\$ 6,000.00	\$ 6,858.21	\$ 7,000.00	\$ 4,738.17	\$ 5,000.00	\$ 4,667.51	\$ 7,000.00
72050	Meetings & Events Expense	\$ 10,000.00	\$ 7,862.19	\$ 15,000.00	\$ 13,105.23	\$ 15,000.00	\$ 8,141.93	\$ 15,000.00
72060	Training	\$ 12,000.00	\$ 3,537.24	\$ 6,000.00	\$ 2,124.00	\$ 6,000.00	\$ 3,816.44	\$ 6,000.00
72070	Sales & Lodging Tax Admin	\$ 500.00	\$ 1,181.47	\$ 1,500.00	\$ 2,703.15	\$ 2,000.00	\$ 684.00	\$ 1,500.00
72080	Professional Services/Membership Fees	\$ 20,000.00	\$ 15,938.22	\$ 10,000.00	\$ 3,402.16	\$ 10,000.00	\$ 3,524.16	\$ 5,000.00
72090	Equipment Repairs & Lease	\$ 4,500.00	\$ 5,293.90	\$ 6,500.00	\$ 5,396.99	\$ 6,500.00	\$ 3,739.28	\$ 5,000.00
72100	Technology	\$ 50,000.00	\$ 64,609.74	\$ 70,000.00	\$ 72,122.21	\$ 95,000.00	\$ 99,365.37	\$ 80,000.00
72105	Community Engagement/Marketing	\$ 3,000.00	\$ 652.95	\$ 3,000.00	\$ 2,980.25	\$ 10,000.00	\$ 386.14	\$ 10,000.00
72106	Community Fund/Initiatives	\$ 10,000.00	\$ 6,050.00	\$ 10,000.00	\$ 7,550.00	\$ 45,000.00	\$ 4,018.34	\$ 50,000.00
72107	Scholarships	\$ 3,000.00	\$ 750.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 5,000.00
72110	Insurance	\$ 17,300.00	\$ 24,510.16	\$ 30,000.00	\$ 55,734.62	\$ 30,000.00	\$ 5,790.51	\$ 60,000.00
72120	Codifying	\$ 3,000.00	\$ 200.00	\$ 6,500.00	\$ 1,169.32	\$ 6,500.00	\$ 1,995.54	\$ 6,500.00
72130	Elections	\$ -	\$ 5,621.88	\$ 12,000.00	\$ 13,798.83	\$ -	\$ -	\$ 15,000.00
72140	County Treasurer Fees	\$ 16,500.00	\$ 12,810.19	\$ 16,500.00	\$ 15,047.40	\$ 16,500.00	\$ 13,580.76	\$ 22,000.00
72150	NWCOG	\$ 1,030.00	\$ 3,697.00	\$ 1,167.00	\$ 1,243.00	\$ 1,243.00	\$ -	\$ 1,243.00
72160	CML	\$ 383.00	\$ 1,210.00	\$ 383.00	\$ 1,246.00	\$ 383.00	\$ -	\$ 383.00
72170	CAST	\$ 630.00	\$ 315.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 1,584.00
72180	Credit Card Charges	\$ 1,800.00	\$ 864.32	\$ 1,200.00	\$ 542.28	\$ 700.00	\$ 646.24	\$ 750.00
Total Administration		\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00

	Admin Misc	\$ -	\$ -	\$ -	\$ (1,527.15)	\$ -	\$ -	\$ 50.00
	Total Administration	\$ 191,193.00	\$ 181,091.60	\$ 232,930.00	\$ 216,710.77	\$ 278,506.00	\$ 160,140.67	\$ 316,060.00

9%

Town Hall Expense								
73010	Utilities	\$ 10,000.00	\$ 10,128.97	\$ 12,000.00	\$ 11,115.28	\$ 12,000.00	\$ 11,625.99	\$ 18,000.00
73020	Trash	\$ 1,800.00	\$ 1,679.92	\$ 1,800.00	\$ 2,780.06	\$ 3,500.00	\$ 2,945.23	\$ 5,000.00
73030	Supplies	\$ 1,500.00	\$ 538.80	\$ 1,500.00	\$ 1,472.49	\$ 1,000.00	\$ 718.41	\$ 1,000.00
73040	Grounds & Snow Removal				\$ 28.64	\$ 50.00	\$ -	\$ -
73050	Cleaning		\$ 203.08		\$ -	\$ -	\$ 36.03	\$ -
73060	Repairs & Maintenance	\$ 13,500.00	\$ 543.84	\$ 5,000.00	\$ 531.10	\$ 15,000.00	\$ 15,124.17	\$ 8,000.00
73070	Employee Housing HOA		\$ 921.00	\$ 3,684.00	\$ 3,899.00	\$ 4,020.00	\$ 3,793.23	\$ 4,620.00
73080	Employee Housing Utilities		\$ 659.21	\$ 3,600.00	\$ 4,617.42	\$ 5,000.00	\$ 3,841.42	\$ 5,300.00
73090	Employee Housing Supplies			\$ 2,000.00	\$ 1,011.24	\$ 500.00	\$ 93.95	\$ 500.00
	Tarn Utilities							\$ 2,200.00
	Total Town Hall Expense	\$ 26,800.00	\$ 14,674.82	\$ 29,584.00	\$ 25,455.23	\$ 41,070.00	\$ 38,178.43	\$ 44,620.00

Planning & Zoning								
74010	Planning/Zoning Salary	\$ 8,400.00	\$ 8,383.87	\$ 8,400.00	\$ 8,300.00	\$ 8,400.00	\$ 6,300.00	\$ 8,400.00
74030	P & Z Professional Fees					\$ -		
	Total Planning & Zoning	\$ 8,400.00	\$ 8,383.87	\$ 8,400.00	\$ 8,300.00	\$ 8,400.00	\$ 6,300.00	\$ 8,400.00

Municipal Court								
75010	Judge Salary	\$ 6,500.00	\$ 6,220.47	\$ 6,500.00	\$ 6,500.04	\$ 6,500.00	\$ 4,875.03	\$ 6,500.00
75020	Prosecutor Salary	\$ 9,600.00	\$ 9,187.10	\$ 9,600.00	\$ 9,600.00	\$ 9,600.00	\$ 7,200.00	\$ 9,600.00
75040	Administration/Supplies	\$ 500.00	\$ 917.46	\$ 1,000.00	\$ 435.14	\$ 500.00	\$ 164.57	\$ 500.00
	Total Municipal Court	\$ 16,600.00	\$ 16,325.03	\$ 17,100.00	\$ 16,535.18	\$ 16,600.00	\$ 12,239.60	\$ 16,600.00

Public Safety								
76010	Salaries	\$ 232,000.00	\$ 234,230.52	\$ 280,000.00	\$ 297,132.62	\$ 289,600.00	\$ 165,203.71	\$ 304,080.00
76012	Fuel Benefit					\$ 10,800.00		\$ 10,800.00
76015	Office/General Administrative Expense	\$ 800.00	\$ 3,957.00	\$ 4,000.00	\$ 5,495.57	\$ 8,000.00		\$ 8,000.00
76030	Fuel-Police Department	\$ 8,000.00	\$ 8,124.04	\$ 10,000.00	\$ 6,837.73	\$ 10,000.00	\$ 4,487.70	\$ 10,000.00
76040	Uniforms/Supplies	\$ 3,000.00	\$ 11,220.16	\$ 15,000.00	\$ 16,199.04	\$ 15,000.00	\$ 8,144.36	\$ 20,000.00
76050	Auto (repair, maintenance, car wash)	\$ 5,000.00	\$ 8,565.59	\$ 10,000.00	\$ 3,266.81	\$ 13,000.00	\$ 15,681.62	\$ 14,000.00
76060	Animal Shelter	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,625.00	\$ 2,100.00	\$ 1,050.00	\$ 2,100.00
76070	Communications Center	\$ 20,000.00	\$ 19,029.00	\$ 22,000.00	\$ 27,582.00	\$ 22,000.00	\$ 27,836.00	\$ 40,000.00
76080	HASMAT	\$ 2,000.00	\$ 2,079.00	\$ 2,079.00	\$ 2,183.00	\$ 2,200.00	\$ 2,292.00	\$ 2,500.00
76090	Radar Certification	\$ 100.00	\$ 90.00	\$ 200.00	\$ 40.00	\$ 200.00		\$ 200.00
76100	PD Training		\$ 1,099.91	\$ 8,000.00	\$ 1,906.00	\$ 5,000.00	\$ 2,491.93	\$ 10,000.00
76110	Professional Services	\$ 3,700.00	\$ 8,162.22	\$ 4,200.00	\$ 3,103.32	\$ 4,200.00	\$ 2,901.25	\$ 4,200.00
76115	Extra Work/Grant Expense	\$ 8,000.00	\$ 1,440.00	\$ 10,625.00		\$ 10,000.00		
	Total Public Safety	\$ 289,700.00	\$ 300,097.44	\$ 373,204.00	\$ 366,371.09	\$ 397,100.00	\$ 230,088.57	\$ 425,880.00

6%

Public Works								
77010	Building Dept Contract	\$ -	\$ 81,305.14	\$ 63,750.00	\$ 71,100.47	\$ 45,000.00	\$ 57,134.53	\$ 60,000.00
77107	Auto Repair/Maintenance Building Dept	\$ 500.00	\$ 1,107.49	\$ 2,000.00	\$ 757.10	\$ 3,000.00	\$ 83.68	\$ 3,000.00
77020	Street Lights Utilities	\$ 2,500.00	\$ 1,384.72	\$ 2,000.00	\$ 1,821.23	\$ 1,500.00	\$ 1,568.82	\$ 2,600.00
77030	Snow Removal	\$ 200,340.57	\$ 210,680.96	\$ 208,350.78	\$ 225,053.86	\$ 233,852.11	\$ 150,869.32	\$ 245,000.00
77040	Street Maintenance	\$ 160,000.00	\$ 98,801.67	\$ 160,000.00	\$ 101,279.76	\$ 160,000.00	\$ 154,562.70	\$ 300,000.00
77050	Engineering	\$ 5,000.00	\$ 1,187.00	\$ 5,000.00		\$ 5,000.00		\$ 5,000.00
77055	1041 Process Expenses				\$ 3,153.00	\$ 50,000.00	\$ 378.00	\$ 70,000.00
77060	Road Signs	\$ 18,000.00	\$ 17,445.37	\$ 10,000.00	\$ 12,759.61	\$ 10,000.00	\$ 12,073.30	\$ 15,000.00
77090	Wildfire/Defensible Space Grants & Programs	\$ 50,000.00	\$ 189,096.55	\$ 120,000.00	\$ 83,390.00	\$ 85,000.00	\$ 55,358.00	\$ 120,000.00
77095	High Country Conservation Engery Grants	\$ 300.00	\$ 150.00	\$ 300.00		\$ 300.00		\$ 150.00
77100	Town Park Maintenance	\$ 15,000.00	\$ 3,856.71	\$ 15,000.00	\$ 177.38	\$ 1,000.00		\$ 1,000.00
	Blue River Recreation Ambassadors							\$ 28,600.00
	Tarn Improvements							\$ 25,000.00
	Tarn/Park Trash & Facilities							\$ 3,000.00
	Administration Vehicle							\$ 30,000.00
77115	Trail Easements/surveys		\$ 3,013.46	\$ -	\$ 1,091.25	\$ -		\$ -
	Total Public Works	\$ 498,640.57	\$ 616,457.00	\$ 586,400.78	\$ 500,583.66	\$ 594,652.11	\$ 432,028.35	\$ 908,350.00

Capital Allocation								
80000	Funding for Engineering/Projects			\$ 50,000.00		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
	Funding for Broadband			\$ 50,000.00		\$ 100,000.00		\$ 100,000.00
	Total Allocation for Capital	\$ 500,000.00	\$ -	\$ 100,000.00	\$ -	\$ 200,000.00	\$ 100,000.00	\$ 200,000.00

	Total Expenses	\$ 1,816,974.57	\$ 1,455,883.24	\$ 1,783,018.78	\$ 1,494,212.09	\$ 1,965,734.44	\$ 1,294,183.64	\$ 2,384,883.00
	Net Revenue/Expense	\$ 271,519.77	\$ 935,635.76	\$ 346,238.07	\$ 1,186,363.45	\$ 301,281.83	\$ 963,291.02	\$ 286,861.74

17%

General Fund Reserves								
	TABOR Requirement	\$ 40,000.00	\$ 40,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
	General Fund Contingent Reserve	\$ 600,000.00	\$ 600,000.00	\$ 750,000.00	\$ 750,000.00	\$ 750,000.00	\$ 750,000.00	\$ 750,000.00
	Total General Fund Reserves	\$ 640,000.00	\$ 640,000.00	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00

	Fiscal Year Ending General Balance	\$ 3,127,948.46	\$ 4,611,915.10	\$ 4,958,153.17	\$ 5,798,278.55	\$ 6,099,560.38	\$ 6,761,569.57	\$ 7,048,431.31
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**Town of Blue River
American Rescue Plan Funds**

Description	Actual 2021	Budget 2022	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Beginning Capital Fund Balance	-	115,746.97	115,746.97	\$ 231,506.03	\$ 231,506.03	\$ 188,053.08
REVENUES						
<i>American Resucue Funds Reveune</i>						
Contributions	\$ 115,746.97	\$ 115,746.97	\$ 115,746.56	\$ -	\$ -	\$ -
DOLA Grant						
Interest		\$ 4.28	\$ 12.50	\$ 15.00	\$ 5,298.80	\$ 5,000.00
Total Income	\$ 115,746.97	\$ 115,751.25	\$ 115,759.06	\$ 15.00	\$ 5,298.80	\$ 5,000.00
EXPENSES						
Broadband						
Engineering		\$ 100,000.00				
Construction		\$ 131,493.94				
Planning				\$ 100,000.00	\$ 48,751.75	\$ 193,000.00
Total Expenses	\$ -	\$ 231,493.94	\$ -	\$ 100,000.00	\$ 48,751.75	\$ 193,000.00
ARP Fund Ending Balance	115,746.97	4.28	231,506.03	\$ 131,521.03	\$ 188,053.08	\$ 53.08



**Town of Blue River
Capital Fund**

Description	Actual 2021* Adjusted	Actuals 2022	Budget 2023	Actuals 2023	Budget 2024
Beginning Capital Fund Balance	\$ 428,803.92	\$ 835,229.59	\$ 1,194,259.34	\$ 1,194,259.34	\$ 3,266,858.67

REVENUES

Capital Contributions

Contributions from General Fund	\$ 884,366.00	\$ 400,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Other Contributions-Reserve Funds					
Other Contributions-General Fund Allocations		\$ -		\$ 2,000,000.00	
Other Contributions-Interest	\$ 173.55	\$ 8,305.29	\$ 3,500.00	\$ 23,170.77	
Total Income Taxes/Fees	\$ 884,539.55	\$ 408,305.29	\$ 103,500.00	\$ 2,123,170.77	\$ 100,000.00

Total Income	\$ 884,539.55	\$ 408,305.29	\$ 103,500.00	\$ 2,123,170.77	\$ 100,000.00
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EXPENSES

Road Projects

Construction			\$ 450,000.00		\$ 600,000.00
Engineering		\$ 29,153.04	\$ 100,000.00	\$ 48,971.44	\$ 40,000.00
Legal			\$ 10,000.00		\$ 10,000.00
Easements			\$ 10,000.00	\$ 1,600.00	\$ 10,000.00
Surveys	\$ 11,870.79	\$ 20,122.50	\$ 5,000.00		\$ 5,000.00
Total Road Projects Expense	\$ 11,870.79	\$ 49,275.54	\$ 575,000.00	\$ 50,571.44	\$ 665,000.00

Land Acquisition

Land Purchase	\$ 466,243.09				\$ 250,000.00
Legal	\$ -				\$ 10,000.00
Total Land Acquisition	\$ 466,243.09	\$ -	\$ -	\$ -	\$ 260,000.00

Total Capital Fund Expenses	\$ 478,113.88	\$ 49,275.54	\$ 575,000.00	\$ 50,571.44	\$ 925,000.00
Capital Fund Ending Balance	\$ 835,229.59	\$ 1,194,259.34	\$ 722,759.34	\$ 3,266,858.67	\$ 2,441,858.67



**Town of Blue River
Conservation Trust Fund**

Description	Actual 2020	Actual 2021	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Beginning CTF Balance	\$93,143.19	\$102,706.10	\$ 110,902.92	\$ 121,542.52	\$ 121,542.52	\$ 127,214.38
REVENUES						
CTF Revenue						
Annual CTF Receipts	\$ 9,562.91	\$ 11,210.28	\$ 11,190.92	\$ 8,500.00	\$ 6,359.80	\$ 8,500.00
Interest		\$ 8.87	\$ 9.81	\$ 10.00	\$ 2,988.76	\$ 2,500.00
Total CTF Revenue	\$ 9,562.91	\$ 11,210.28	\$ 11,200.73	\$ 8,510.00	\$ 9,348.56	\$ 11,000.00
Total Income	9,562.91	11,210.28	11,200.73	\$ 8,510.00	\$ 9,348.56	\$ 11,000.00
EXPENSES						
CTF Expenditures						
77115 Trail Easements		\$ -		\$ 10,000.00	\$ 976.70	\$ 3,000.00
Signage					\$ -	\$ 1,000.00
Legal		\$ -		\$ 5,000.00		\$ 2,000.00
77202 Surveys		\$ -	\$ 383.75	\$ 5,000.00	\$ 2,700.00	\$ 5,000.00
77203 Town Park		\$ 3,013.46	\$ 177.38	\$ 2,000.00		\$ 5,000.00
Total CTF Expenditures	\$ -	\$ 3,013.46	\$ 561.13	\$ 22,000.00	\$ 3,676.70	\$ 16,000.00
Total Expenses	\$ -	\$ 3,013.46	\$ 561.13	\$ 22,000.00	\$ 3,676.70	\$ 16,000.00
Balance	\$102,706.10	\$110,902.92	\$ 121,542.52	\$ 108,052.52	\$ 127,214.38	\$ 122,214.38

Broadband

1st Bank Account

	2023	2024
Beginning Balance	\$ 100,001.00	\$ 200,001.00
Revenues		
General Fund	\$ 100,000.00	\$ 100,000.00
Grants		\$ 7,000,000.00
Total	\$ 100,000.00	\$ 7,100,000.00

Expenses		
Match		\$ 200,000.00
Grant		\$ 7,000,000.00
Total	\$ -	\$ 7,200,000.00
Balance	\$ 200,001.00	\$ 100,001.00



Town of Blue River Memorandum

TO: Mayor Babich & Members of the Board of Trustees

FROM: Town Manager Michelle Eddy

DATE: October 12, 2023

SUBJECT: **Certificate of Occupancy Requirement Changes**

Background

- A review of the current requirements for issuance of certificates of occupancy were recently conducted by the Planning & Zoning Commission. With the recommendation from the Town Manager, a couple of recommendations for changes have been submitted.

Recommended Changes

- Remove the requirement of 12 tons of road base be added to the roads post construction.
 - It is recognized this requirement may have served a purpose in the past, it is recommended this be removed. It is not desired to have additional, non-conforming road base added to roads which may cause issues in maintenance.
 - Any “road cut” permits issued require roads be brought back into condition. Therefore it is felt this is sufficient.
- Remove the 150% deposit for any unfinished work.
 - The Town does not allow for temporary certificates of occupancy, therefore there should not be any unfinished work prior to CO.
- Add recommendation for “natural seeding” of properties.
 - With the understanding that properties may not be able to apply natural seeding if finished during winter months, it is recommended that consideration of language in the code be added that seeding of land post construction be added.
 - Timing of seeding and types of seed allowed should be evaluated if required. Regulation could be referenced as “recommended or encouraged.”



Blue River Staff Report
October 2023

Town of Blue River 0110 Whispering Pines Circle Blue River, CO 80424	970-547-0545 michelle@townofblueriver.org https://townofblueriver.colorado.gov
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Communications & Happenings

- **Wildfire Mitigation Projects**

- The Town received a \$155,000 grant from Colorado State Forest Service to conduct right-of-way mitigation work on all roads within the Town limits. The project will begin in 2024. Information on the project is attached.
- An in-person presentation was conducted on September 7th. Twenty citizens and staff attended. A webinar presentation was held via Zoom on September 21st with another 19 residents in attendance.

- **Broadband**

- An application was submitted to the Colorado Broadband Office for \$7 million. Awards will be announced in November.

- **Roads**

- Road grading was completed October 2-13th. Crown, Louise Placer Rd, Golden Crown, CR 801, Lakeshore Loop, Gold Nugget, Miners Ct, Coronet, Bonanza, Pennsylvania Creek tr, Holly Ln, Royal Dr, Regal, Blue River Rd, Rock Springs Rd, Blue Rock Rd.
- Mag: Crown, Louise Placer Rd, Golden Crown, CR 801, Lakeshore Loop, Gold Nugget, Coronet, Bonanza, Holly Ln, Royal Dr, Regal, Blue River Rd, Rock Springs Rd, Blue Rock Rd, Wilderness Rd, Mountain View Rd, Gray Squirrel
- **Additional Work completed:**
 - Coronet: It was discovered that an extra long culvert had been installed and had failed. This culvert (500' long) was removed as it wasn't necessary. Rip rap was placed and the drainage ditch was fixed. A culvert on Bonanza and Holly was cleared. The corner of Coronet heading up to the trail head is often cut short and tires spin out to get up the hill causing the hump in the road. This was fixed. 7,700 gallons of mag, one load of road base for Coronet Trailhead, one load of rip rap/cobble for the ditch on Coronet.
 - Bonanza: The sign had been hit by a boulder. Betone Contracting came back and straightened the sign.
 - Blue Grouse: Road base was added to Blue Grouse from Starlit to Theobald Way which was lacking material to grade. In addition, crews crowned the road and cleared the ditch.

- Starlit/Sherwood/Red Mountain: Crews worked on the “pond” that forms at Red Mountain to ensure there is a ditch and crowning. The culvert at Sherwood/Starlit was cleared along with ditch clearing at 0014 Sherwood.
- Spruce Creek Road: Grading was conducted and minor ditch work with crowning to ensure water stays in the ditch. Additional clearing was conducted at the intersection and mag-chloride applied.
- **Use of mag-chloride:**
 - Comments have been received concerning the application of mag-chloride. Mag-chloride is a common application utilized on dirt roads. This summer an application of Earth Bind was applied to Spruce Creek Road with success in prolonging the need for additional grading. Plans are to apply this application to Spruce Creek Road and Blue River Road in 2024.
 - To address environmental concerns surrounding mag-chloride the contractor has provided the following information:
 - The solutions we use are roughly 65-75% water, 25-35% magnesium chloride, and less than 5% magnesium sulfate. While we understand that there are environmental concerns, the concentration and application frequency (once per year in most cases) does reduce the potential concerns and overall impact. We do our best to strike a delicate balance between prioritizing road safety and maintenance while minimizing material usage, considering both environmental impacts and budget constraints.
- **Prop HH**
 - A staff report on potential budget impacts for Prop HH and an explanation of the ballot question are included. The report reflects property tax income with the full 12.290 mills; the 5.5% tax limit applied and mill reduction for 2024; implications if Prop HH passes.
- **Town Emails**
 - In an effort create a cohesive system for emails to ensure all communications with Town Officials is consistent, email accounts for Board of Trustees, Planning & Zoning Commission, Citizen Advisory Commission, and Open Space and Trails Advisory Commission will be migrated to townofblueriver.org Microsoft Accounts. The migration is expected to take place by the first of November.

Town Statistics

Facebook Page Likes
Town-1,300
Police Department-902
Instagram-1,238 followers
Twitter (X)-76 followers
Threads-92
Residents on Email List-994
Blue River News-1,171

Business Licenses-258

Lodging Registrations-223

Municipal Court October 2023

Total tickets written for September Court: 27
Total on the October Docket: 4
Total October Failure to appear(s): 4
Total October OJW(s): 0

Building Statistics September 2023

Permits Issued: 25
YTD: 185
Inspections: 65
New Construction 2023: 2
Certificates of Occupancy 2023: 4



End of Month Report: September 2023

Calls for Service

Total number of a calls: 284 Top
10 calls as follows:

Traffic Stop	138
Area Patrol	49
Trespass	12
Backup Another Agency	10
Parking Violations	7
Suspicious Person	7
Animal Complaint	13
Motorist Assist	7
Extra Watch Request	6
Road Hazards	4

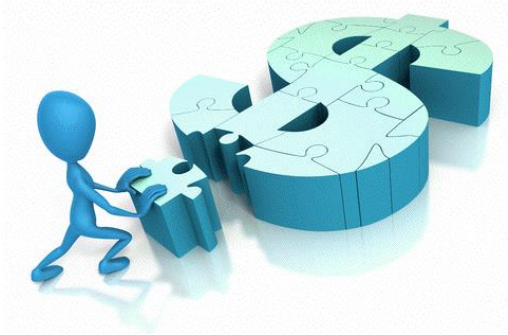
Summary: September was the highest call volume thus far for the year. Total motor vehicle accidents are currently equal to last year’s total, with two of the most dangerous driving months still ahead.

Arrests: DUI = 2, misdemeanor = 3.

Current Administrative Focus

- Staffing – A new officer has completed training, bringing staff to full capacity.
- Patrol Vehicle– Is still being outfitted with equipment to better serve the community and improve officer safety. Additional improvements are planned for other patrol vehicles.
- Speed Trailer – Trailer has been placed on Hwy. 9 and Spruce Creek Rd. to capture highway safety data and improve driver awareness.
- CDOT – has begun a traffic safety survey along Hwy. 9 as requested by this department.

Report prepared by: Chief,
David Close



Financial Summary Report

Prepared by: Michelle Eddy, Town Manager
Month Ending September 30, 2023

Revenues/Expenditures:

Revenues are tracking ahead of budget by 15.46%. Sales tax is tracking ahead of budget. Building is doing better than expected with many small permits. Other income including interest on investments are ahead of budget. Court is currently tracking behind budget but is picking up momentum as we become fully staffed again. Expenditures are above budget by 3.74%. Utilities continue to increase in expense primarily at Town Hall. Auto repairs are exceeded budget due to unforeseen repairs on the 2015 sedans. The Town is sitting in a good position and staying on track with planned revenues and expenditures.

Reserve Accounts *As of 9/30/2023

Unrestricted	
Reserve accounts Alpine Bank:	\$1,384,970.61
First Bank Time Savings:	\$95,000.00
CD's Citywide Bank:	\$211,498.41
Colorado Trust Assigned to Capital:	\$3,042,523.33
Colorado Trust Assigned to Broadband:	\$100,227.16
CSAFE:	\$100.00
Illiquid Trust Funds:	\$1,187.42
Total Unrestricted	\$4,835,506.93
Restricted	
American Rescue Plan Funds:	\$234,517.69
Conservation Trust:	\$137,955.81
Total Reserves Restricted	\$372,473.50



Town of Blue River

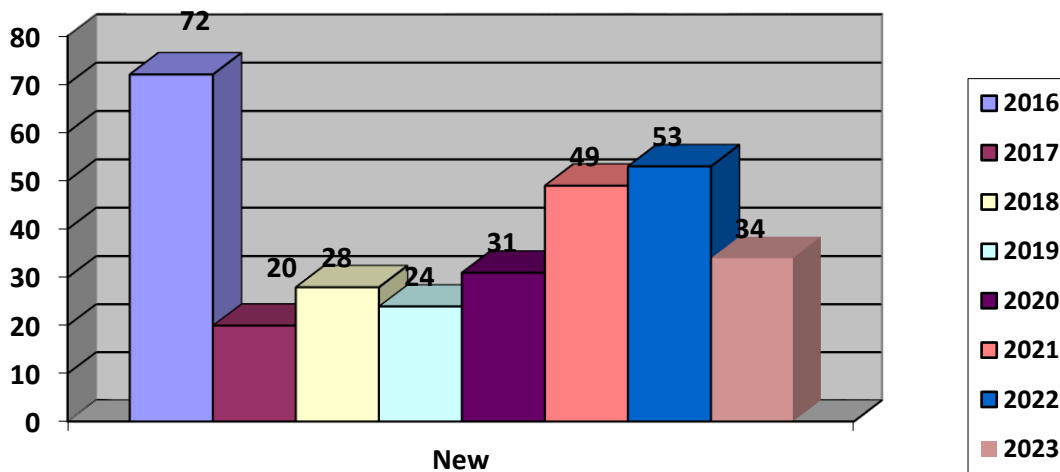
Staff Report
Short-term Rental Update
August 31, 2023
Submitted By: Michelle Eddy, Town Manager

Statistics

Issued by Year

2016	72	*Previous number included previous years prior to Town taking over program
2017	20	
2018	28	
2019	24	
2020	31	
2021	49	
2022	53	
2023	34	

Total Active Licenses as of 9/30/2023: 223



New (never rented before) Licenses by year:

- 2017-20
- 2018-25
- 2019-20
- 2020-25
- 2021-43
- 2022-35
- 2023-25

License turnover (STR one owner to the next):

- 2017-0
- 2018-3
- 2019-4
- 2020-6
- 2021-6
- 2022-18
- 2023-9

Annual Revenue

Year	Sales Tax	Lodging Tax
2016	\$264,757.05	\$123,742.00
2017	\$237,468.92	\$126,585.55
2018	\$286,968.54	\$155,511.07
2019	\$425,616.72	\$166,883.33
2020	\$842,141.13	\$176,339.81
2021	\$844,558.23	\$228,743.34
2022	\$1,002,256.27	\$327,762.62
2023	\$837,713.93	\$229,940.73

Percentage of STRs by Subdivision

*****Please note the percentage of STRS is based on total homes built within each subdivision and NOT buildable lots.***

Subdivision	Built Lot	# STR	%STR **	% Build Out	% Full-Time Res.
96 Sub	37	9	24%	90%	30%
97 Sub	41	12	29%	84%	37%
Aspen View	16	7	44%	80%	13%
Blue Rock Springs	50	13	24%	93%	46%
Bryce Estates	4	1	25%	57%	0%
Clyde Lode	1	0	0%	50%	0%
Coronet	31	10	32%	78%	35%
Crown	67	22	33%	93%	28%
DOT Condo	36	6	14%	100%	31%
DOT Placer	2	0	0%	50%	100%
Golden Crown	5	3	60%	63%	20%
Lakeshore	40	12	30%	93%	23%
Leap Year	21	8	38%	91%	43%
Louise Placer	8	4	50%	73%	13%
McCullough Gulch	3	1	33%	43%	67%
Misc Sec TR7-77 Land	5	0	0%	22%	40%
Mountain View	44	13	27%	96%	34%
New Eldorado Sub	8	4	50%	73%	38%
New Eldorado Townhomes	9	1	11%	100%	56%
Pennsylvania Canyon	2	0	0%	100	0%
Pomeroy	0	0	0%	0%	0%
Rivershore	5	0	0%	63%	0%
Royal	67	18	27%	94%	31%
Sherwood Forest	78	19	24%	90%	23%
Silverheels	4	1	25%	67%	29%
Spillway	20	2	11%	90%	25%
Spruce Valley Ranch	45	0	0%	68%	20%
Sunnyslope	30	13	43%	86%	33%
Timber Creek Estates	71	28	39%	89%	7%
Wilderness	55	16	29%	96%	33%

General Statistics

- Total Percentage of short-term rentals 28%
- “Local” Breckenridge, Dillon, Frisco or Silverthorne addresses with STR License: 26 or 12%

Code Violations 2015-2023

Total Violations:	301
Violations for STR’s while licensed as an STR:	141 (47%)
Percentage of Repeat Offenders:	1%

Town of Blue River

Hazard Tree Right-of-Way Mitigation

Project

2024-2027

Purpose:

The Town of Blue River has worked for the last ten years, to encourage residents to create defensible space around their homes. Through the Summit County Wildfire Council grants, 147 homes have been mitigated. An additional 30 homes were mitigated outside of the grant program. The Town has installed 21 cisterns throughout town to provide water resources in case of an emergency. The Colorado State Forest Action Plan identifies the need for proper road construction as well as hazards of narrow roads and densely spaced homes. It is necessary to reduce the risk of uncharacteristic fires. The project will reduce the risk of trees falling and blocking the road. This risk is identified for the Town of Blue River in the Summit County Hazard Mitigation Plan. The project area was selected due to its proximity to a proposed Colorado State Forest Service project. All homes within the project area are served by private wells. By reducing the fire risk, the project is protecting the ground water supply.

In addition to the right of way mitigation, the Town of Blue River will host a one-day chipping event to allow residents the opportunity to bring slash to the Town Park to be chipped. The wood chips will then serve for playground surface.

Goals:

The goal of the project is to enhance the safety of the roads and property through the entire town for emergency and mitigation purposes.

Tentative Schedule:

2024: 96 Sub; Blue Rock Springs; Coronet; Mountain View; Royal; Sherwood Forest; Wilderness

2025: 97 Sub; Aspen View; Crown; Golden Crown; Leap Year; Louise Placer McCullough Gulch; New Eldorado; Silverheels; Sunnyslope;

2026: Bryce Estates; Lakeshore; Rivershore; Spillway; Spruce Valley Ranch; Timber Creek Estates

Process:

The Town will work with Red, White and Blue Fire along with Beetle Kill Tree Service and TSH to identify hazard trees within 5' of road right-of-way on both sides of the road. Once identified, the Town will work with residents for agreement to remove the hazard trees.

Proposition HH: Reduce Property Taxes and Retain State Revenue

Proposition HH will appear on Colorado voters' November ballots. In addition to the below summary and analysis from CML, a detailed analysis of the measure by the General Assembly's Legislative Council Staff is available at <http://leg.colorado.gov/ballots/reduce-property-taxes-and-retain-state-revenue>.

CML Summary and Analysis

Assessment rate/valuation changes: The General Assembly referred Proposition HH to voters by [SB 23-303](#). The measure temporarily lowers the assessment rates for both residential and certain types of nonresidential properties for a ten year-period. For the 2023 property tax year, the measure provides all residential properties with a \$50,000 reduction in value, and for the 2024 property tax year, provides all residential properties with a \$40,000 reduction in value. Starting in the 2025 tax year, the measure creates a distinction between owner-occupied primary residences and non-owner-occupied residences and, starting that same year, only owner-occupied homes will be afforded the \$40,000 reduction in actual value on an annual basis. The measure also creates a "qualified-senior primary residence" exemption of \$140,000 starting in the 2025 property tax year, which will be portable. Both the owner-occupied primary residence exemption and qualified-senior primary residence exemption require taxpayers to apply with their respective county assessor to obtain the exemption.

These changes to assessment rates and valuation provide some property tax relief by lowering the property taxes owed by property owners, compared to what would be owed without the measure. This results in a decrease in property tax revenue collected by local governments, compared with what is authorized under current law. This means that in property tax years when property values increase, like the 2023 property tax year, taxpayers will still see an increase in property taxes under Proposition HH, but the increase will likely be less than the increase would be without the measure; likewise, local governments may see an increase in property tax revenue even if Proposition HH passes, but it will likely be less of a revenue increase than would occur without the measure. If property values remain stagnant or decrease in future property tax years, Proposition HH may result in a greater decrease in property taxes owed by taxpayers and may result in a greater decrease in property tax revenue for local governments. This analysis rests on the assumption that local governments keep their mill levy the same each year, which is not typically the case, and would further impact the analysis.

Revenue limit: Starting in the 2023 property tax year, Proposition HH limits growth in property tax revenue for local governments, except for school districts and home rule municipalities and counties (but not any of their special purpose districts). The limit is the rate of inflation, as dictated by the Denver-Aurora-Lakewood CPI (based on the most recently published estimate of inflation for the prior calendar year), over the prior year's property tax revenue. The measure sets forth certain categories of revenue that are exempt from this limit.

CML Opposes Proposition HH

Reduce Property Taxes and Retain State Revenue

The General Assembly referred Proposition HH to voters through **SB 23-303** for the November 2023 election.

WHAT DOES PROP HH DO?

Please review CML’s **detailed summary and analysis of Proposition HH**, particularly the aspects that restrict local governments from properly addressing local government revenues.

Proposition HH contains three main components:

1. Provides some property tax relief by lowering assessment rates for both residential and certain types of nonresidential properties, providing a reduction in value for certain residential properties, and by increasing the senior homestead exemption and making that exemption portable.
2. Imposes a limit on growth in property tax revenue for local governments (except for school districts and home rule jurisdictions), which would be capped at the rate of inflation. Local governments can exceed the revenue limit if the governing body, on an annual basis, notifies the public, holds a meeting for public comment, and adopts an ordinance or resolution.
3. Seeks a voter-approved revenue change that would allow the state to retain and spend part of the state surplus (TABOR cap) up to the “Proposition HH cap.” This money will then be used to provide a partial and contingent backfill for the property tax revenues that local governments will lose out on because of the various reductions that will go into effect and to provide rental assistance; the largest portion of the state-retained revenue will go to fund K-12 education.

CML OPPOSES PROPOSITION HH

On Sept. 8, the CML Executive Board approved a position of opposition on Proposition HH, a measure on this fall’s ballot.

CML opposes Proposition HH because of the unnecessary constraints on municipal authority to provide appropriate localized property tax relief, and the restriction of municipal tax revenue.

If approved by voters, this measure will impact 2024 budgets for local governments, specifically property tax revenues.

MUNICIPALITIES ENCOURAGED TO DETERMINE LOCAL IMPACT BEFORE
CONSIDERING A POSITION

CML encourages municipalities to first determine the local impact of Proposition HH before considering a position.

Municipalities may adapt this **sample resolution in opposition** if they choose to take a position on Proposition HH. The sample resolution includes areas for a municipality to describe how it relies on property tax revenue and the potential reductions in revenue. County data on the estimated revenue reductions under SB 22-238 and Proposition HH is available below and can be used to help estimate the fiscal impact on each municipality’s 2024 budget. Municipalities should also consider the impact of backfill funding from the state in determining the fiscal impact of SB 22-238 and Proposition HH. *Any resolution should be reviewed by your municipal attorney.*

BUDGETING RESOURCES

Given that local governments are in the process of establishing 2024 budgets now, but do not know whether Proposition HH will pass, local governments should consider budgeting for 2024 under either potential outcome. To assist local governments in the budgeting process, the Department of Local Government has added some new resources to their **Budget Information and Resources** webpage, including a **Modified Proposition HH Calendar** that lays out potential budget date changes in the event Proposition HH passes in November 2023, as well as a **Proposition HH Budget Planning** resource created in collaboration with CML, the Special District Association of Colorado, and Colorado Counties, Inc.

Additionally, under SB 23-303, county treasurers were required to report certain property tax data for each taxing jurisdiction within the county to the State Property Tax Administrator by September 15, 2023. The reported data includes the estimated total property tax revenue reduction for the 2023 property tax year and the estimated increase in assessed value from the 2022 property tax year to the 2023 property tax year. Both the estimated revenue reduction and increase in assessed value must be calculated (1) based on the temporary reductions in valuation from SB 22-238, and (2) based on the cumulative temporary reductions in valuation from SB 22-238 and SB 23-303, if Proposition HH passes. The Division of Property Taxation (DPT) created **two spreadsheets** (one for standard reporting and one for reporting with TIF) that counties could elect to use in calculating this information for each taxing jurisdiction within the respective county. After creating the first iteration of this spreadsheet, DPT held a stakeholder meeting (**recording available**), primarily to educate county treasurers and assessors on how to complete the spreadsheet. The State of Colorado additionally provided CML with the compiled spreadsheet from **county submissions** on September 15, and a link to **individual county spreadsheets**. CML recommends contacting your respective county treasurer or assessor if you have questions about this data when working on your 2024 municipal budget.

CONTACT

Kevin Bommer | CML executive director

Budget Implications/Impacts

Level	Mill Levy	Property Tax Revenue	Mill Levy Reduction	Property Tax Revenue Reduction
No Limit**	17.05	\$1,642,898.44		
12.290 Voter Approved Mills	12.290	\$1,184,235.89	(4.76)	(\$458,662.55)
5.5% Tax Limit not currently waived	8.4962	\$818,682.00	(3.7938) from voter approved mills	(\$365,553.89)
			(8.5538) from no limit	(\$824,216.44)
With Prop HH	6.70	\$583,304.55	(5.59) from voter approved	(\$600,931.34)
			(10.35) from no limit	(\$1,059,593.89)
			(1.7962) from 5.5% limit	(\$235,377.45)

- **No limit does not apply as the Town approved a 12.290 mill levy. If the Town were a Home Rule municipality with no limit, this may apply.
- Based on the State’s proposal, backfill will only apply to those with less than a 20% increase in valuations. It is likely that Blue River would not qualify for a backfill.
- For understanding of where the missed funding could be applied:
 - 2024 Road Maintenance Budget \$300,000
 - 2024 Snow Plow Contract \$245,000
 - Estimated capital improvement project (based on the 2018 Capital Improvement Plan)
 - Spruce Creek Road: \$484,000
 - Sherwood/Starlit: \$237,000
 - Coronet: \$107,000