



BOARD OF TRUSTEES MEETING JANUARY 2024

January 11, 2024 at 6:00 PM
0110 Whispering Pines Circle, Blue River, CO

AGENDA

The public is welcome to attend the meeting either in person or via Zoom.

The Zoom link is available on the Town website:

<https://townofblueriver.colorado.gov/board-of-trustees>

Please note that seating at Town Hall is limited.

5:00 PM WORK SESSION:

[A](#) review of the current status of short-term rentals and discussion of regulations.

6:00 PM REGULAR MEETING:

I. CALL TO ORDER, ROLL CALL

II. APPROVAL OF CONSENT AGENDA

[A](#). Minutes for December 19, 2023

[B](#). Approval of Bills-\$65,248.71

III. COMMUNICATIONS TO TRUSTEES

Citizen Comments (Non-Agenda Items Only- 3-minute limit please). Any written communications are included in the packet.

IV. NEW BUSINESS

[C](#). Muller Engineering-Spruce Creek Road Project

V. REPORTS

D. Mayor

E. Trustee Dixon-

Trustee Finley-

Trustee Fossett-

Trustee Hopkins-

Trustee Pilling-

Trustee Slaughter-

F. Attorney

G. Staff Report

VI. EXECUTIVE SESSION

VII. ADJOURN

NEXT MEETING -

Reports from the Town Manager, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.



Town of Blue River Memorandum

TO: Mayor Babich & Members of the Board of Trustees

FROM: Town Manager Michelle Eddy

DATE: January 2, 2024

SUBJECT: **Short Term Rental Discussion**

Mayor & Trustees

Below is current information on short-term rental licenses in Blue River as well as excerpts from the 2021 Comprehensive Plan. This information is provided in the monthly staff reports and is provided to facilitate discussion on any additional regulations the Board of Trustees wishes to implement.

Fees:

Annual License: \$300/year

Taxes:

Total collected: 12.275%

- Lodging Tax: 3.4%
- Blue River Sales Tax: 2.5%
- State Sales Tax: 2.9%
- Summit County Sales Tax: 2.0%
- County Mass Transit Tax: .75%
- Special District Sales Tax (Housing): .725%

Regulations:

The full code is located in Chapter 6 of the Town of Blue River Municipal Code

- Must rent a minimum of 10 days to be eligible for a renewal. Rentals are counted within a calendar year.
- All licenses expire 12/31 regardless of when they are issued.
- Any property receiving three or more verified code violations may lose their license for one year.
- Failure to pay and report taxes on a quarterly basis may result in loss of license.
- Occupancy is two people per bedroom plus two.
- Poster (below) must be displayed at home and license number must appear on all advertising.



Short-Term Rental (STR) Information

This notice is required by Sec. 6-1-110€ of the Blue River Municipal Code and must be made available to in all short-term rental properties. The Town hopes you to enjoy your stay and that you use the rented property with a respect for the quiet and mountain environment of the neighborhood.

PROPERTY ADDRESS: _____

Short-Term Rental License Number: _____

PROPERTY OWNER

Name: _____

Email Address: _____

Phone Number: _____

MANAGEMENT COMPANY/EMERGENCY CONTACT

Emergency Contact's Name: _____

Emergency Contact's Email Address: _____

Emergency Contact's Phone Number: _____

INFORMATION AND RESTRICTIONS

- ◆ The Town's quiet hours are **10:00 p.m. to 7:00 a.m.** during which time activities outside and within the premises that can be heard by neighboring properties will be subject to enforcement pursuant to the Town's noise ordinance.
- ◆ Speed limits on all Blue River residential roads is **15 mph** unless otherwise posted.
- ◆ **Trash and recycling schedule and instructions on how to properly dispose of trash to prevent wildlife conflicts. Trash shall not be placed outside prior to pick up day.**
Pick up day is: _____
- ◆ **Please turn off all exterior lights after 10:00 p.m.**
- ◆ Renters are not authorized to use the Goose Pasture Tarn. The Tarn is the lake east of Highway 9 near the north boundary of the Town of Blue River. Tickets will be issued for a renter and guest's unlawful use.
- ◆ Parking on any Town street is unlawful. All vehicle parking must be on the property you are renting in the space designed for parking. Parking for this property is limited to **5** vehicles.
- ◆ Fire restrictions _____
- ◆ Evacuation directions in the event of a fire or emergency _____
- ◆ Location of fire extinguisher _____
- ◆ Join Summit County Alert for latest alerts for roads and the area:

<http://www.co.summit.co.us/1149/Summit-County-Alert>; check www.cotrip.org

Important Phone Numbers

Emergency 911

Town Hall (970) 547-0545, Open Tuesday-Friday, 7a.m. to 5 p.m.

Non-emergency or after-hours assistance – (970) 668-8600

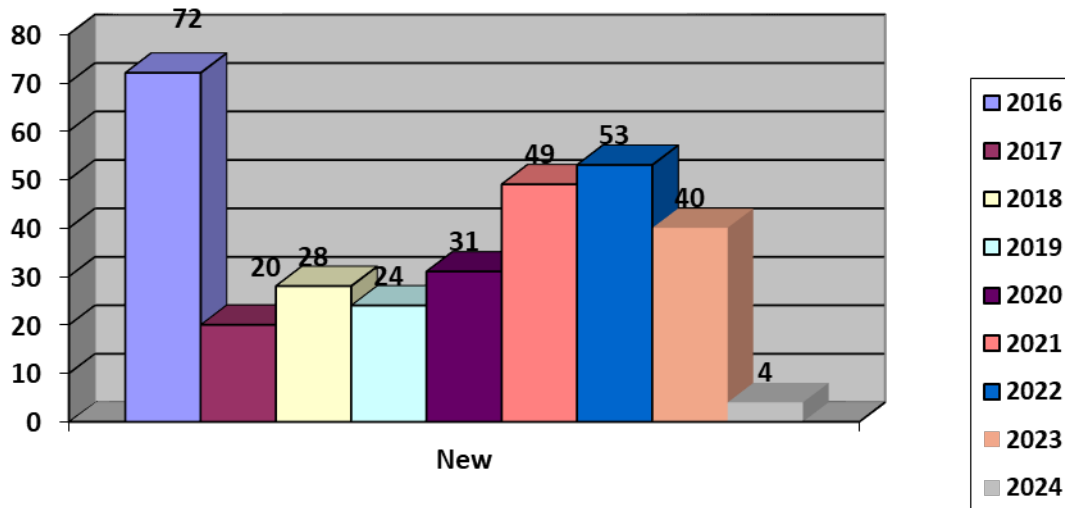
Information must be posted on both the interior side of the primary entry door and prominently placed on the kitchen counter.

Short-term Rental Status

Issued by Year

2016	72	*Previous number included previous years prior to Town taking over program
2017	20	
2018	28	
2019	24	
2020	31	
2021	49	
2022	53	
2023	40	
2024	4	

Total Active Licenses as of 1/2/2024: 219



Annual Revenue

Year	Sales Tax	Lodging Tax
2016	\$264,757.05	\$123,742.00
2017	\$237,468.92	\$126,585.55
2018	\$286,968.54	\$155,511.07
2019	\$425,616.72	\$166,883.33
2020	\$842,141.13	\$176,339.81
2021	\$844,558.23	\$228,743.34
2022	\$1,002,256.27	\$327,762.62
2023	\$996,818.50	\$303,230.72

Short-term Rentals/Housing

Trend/Issue	Key Strategies & Priority Actions
<p>Short-term Rentals</p>	<p>Short-term rentals are the rental of a room or residence for a period of less than 30-days and absent a signed lease. The Town is encouraged to monitor the number of short-term rental permits and ensure a reasonable balance between different types of housing opportunities as well as ensuring protection of the community character.</p> <p>It is encouraged to develop messaging to reach short-term renters and visitors regarding requirements for managing trash and for reducing fire risks. Messaging should include QR codes with links to information on rules, and Town alerts.</p> <p>It is encouraged to review the possibility of central trash collections in the Town to reduce the negative impacts with wildlife.</p> <p>A cost-benefit analysis should be conducted to evaluate the overall impact of short-term rentals on the community, the administrative staff, the road, and public infrastructure.</p>
<p>Housing</p>	<p>The Town should monitor the forms occupancy of residences (e.g., short and long-term rentals, full-time residents, and second homeowners) to best track and measure the community character. This information could be used in designing regulatory and other tools to best preserve the desired community character.</p> <p>Accessory dwelling units should be considered as a tool to address long-term rental housing shortages. A review of the existing code and potential impacts should be conducted. Preserving the community character should be an important consideration when evaluating the potential for accessory dwelling units. Accessory dwelling units should not be allowed for short-term rental.</p> <p>Encourage the Town to explore all factors that contribute to housing challenges within the Town. The Town should consider creating a mix and balance of full-time residents, second homeowners, short and long-term renters, and visitors to maintain the community character of Blue River.</p>
<p>Community Vision</p>	<p>It is recommended for the Town to develop a Town Center for community gatherings, a park, and a pavilion. The Town Center area should consider a residential focused located or a setting near Town Hall and potentially incorporate open space areas or be located along Blue River Road.</p> <p>The Town should identify parcels centrally located and appropriate for a community pavilion, park and community gathering or community event area for resident use in a Town Park setting while maintaining the natural community character.</p> <p>The Town should research opportunities for conservation easements</p>

	<p>and acquire wetlands to preserve the Town’s natural attributes, possibly utilizing a third-party land trust for the conservation of the land.</p> <p>It is recommended to research opportunities for conservation easements and wetlands for open space opportunities to preserve community character and preservation of the residential community.</p> <p>The Town should evaluate the appropriate housing mix for the Town that will best maintain the desired community character. This may be accomplished by exploring limits and regulations for short-term rentals to ensure the future of the community character. A review of the cost/benefit of short-term rentals should be conducted to ensure a community balance.</p>
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Other Towns & County

Breckenridge

- Created Zone Districts and limited short-term rentals in various districts with fewer limitations in “resort zone” areas.
- Fees:

Number of bedrooms	BOLT	Reg Fee	Total
Studio	75	756	831
1	100	756	856
2	125	1512	1637
3	150	2268	2418
4	175	3024	3199
5	175	3780	3955
6	175	4536	4711
7	175	5292	5467

- Taxes: 12.275% (same as Blue River)

Dillon

- No caps
- Fees: \$700/annually
- Total tax: 14.875%
 - Town, State, County: 8.875%
 - Lodging/STR: 6%

Frisco

- Cap 25% of housing stock (900 licenses). There is currently a waitlist for licenses and it’s \$25 non-refundable to be placed on the waitlist.
- Fees: \$250
- Total Tax: 15.725%
 - Town, State, County: 8.875%
 - Lodging: 2.35%
 - STR Excise: 5%

Silverthorne

- Town of Silverthorne short-term rentals are capped at 10% of the number of units in most Town neighborhoods, Area 1, and 50% of the number of units within the Town Core and

Riverfront areas, Area 2. Short-term rentals are not allowed within deed restricted neighborhoods, Area 3.

- Fees:
 - Studio –\$150
 - One Bedroom - \$200
 - Two Bedrooms –\$250
 - Three Bedrooms –\$300
 - Four Bedrooms –\$350
 - Five bedrooms – \$450
 - Six or more bedrooms – \$500
- Taxes: 6% Lodging tax
- *Silverthorne will have a ballot question increasing short-term rental taxes to fund workforce housing.

Summit County

- Created zone districts that limit by basin and location similar to Breckenridge.
- Fees:
 - Resort Overlay Zone - Resort License: \$280/year
 - Neighborhood Overlay Zone - Type I: \$225/year
 - Neighborhood Overlay Zone - Type II: \$340/year
- Taxes
 - Total: 8.375%
 - State/County: 6.375
 - STR Tax: 2%

Code Violations 2015-2023

Total Violations:

302

Violations for STR's while licensed as an STR:

141 (47%)

Percentage of Repeat Offenders:

1%

Breakdown 2020-2023 Short-term rental specific violations:

- 2020
 - Total violations: 10
 - Violations by STR: 7 (3 from the same home)
 - Percent of total: 70%
 - Type
 - Renting without a license: 2
 - Violation of Public Health order: 2
 - Trash violation: 3
- 2021
 - Total violations: 27
 - Violations by STR: 8 (2 from the same home)
 - Percent of total: 30%
 - Type
 - Renting without a license: 1
 - Trash violation: 7
- 2022
 - Total violations: 31
 - Violations by STR: 16 (7 from 3 properties)
 - Percent of total: 51%
 - Type:
 - Parking: 1
 - Trash violation: 15

- 2023
 - Total violations: 17
 - Violations by STR: 13 (2 from same home)
 - Percentage of total: 76%
 - Type:
 - Noise/Parking: 1
 - Occupancy Advertisement: 2
 - Trash: 10

Percentage of STRs by Subdivision

*****Please note the percentage of STRS is based on total homes built within each subdivision and NOT buildable lots.***

Subdivision	# STR	%STR **	% Build Out	% Full-Time Res.
96 Sub	9	24%	90%	30%
97 Sub	11	27%	84%	37%
Aspen View	7	44%	80%	13%
Blue Rock Springs	13	24%	93%	46%
Bryce Estates	1	25%	57%	0%
Clyde Lode	0	0%	50%	0%
Coronet	10	32%	78%	35%
Crown	22	33%	93%	28%
DOT Condo	5	14%	100%	31%
DOT Placer	0	0%	50%	100%
Golden Crown	3	60%	63%	20%
Lakeshore	12	30%	93%	23%
Leap Year	8	38%	91%	43%
Louise Placer	4	50%	73%	13%
McCullough Gulch	1	33%	43%	67%
Misc Sec TR7-77 Land	0	0%	22%	40%
Mountain View	13	27%	96%	34%
New Eldorado Sub	4	50%	73%	38%
New Eldorado Townhomes	1	11%	100%	56%
Pennsylvania Canyon	0	0%	100	0%
Pomeroy	0	0%	0%	0%
Rivershore	0	0%	63%	0%
Royal	16	24%	94%	31%
Sherwood Forest	20	26%	90%	23%
Silverheels	1	25%	67%	29%
Spillway	3	15%	90%	25%
Spruce Valley Ranch	0	0%	68%	20%
Sunnyslope	12	40%	86%	33%
Timber Creek Estates	29	41%	89%	7%
Wilderness	14	25%	96%	33%

For Discussion Purposes Only:

- Potential Regulations:
 - Increase annual fees
 - Require responsible agent
 - Increase minimum days to be rented
 - Establish limitations on number of licenses available to establish a balance within the community of full-time; second homeowner and STR license holders.
 - Currently:
 - Full-time: 30%
 - Second Homeowner: 43%
 - STR License holders: 27%
 - Average home price in Blue River currently is \$1.68 million
- Develop incentives for long-term renting of homes. The County does offer these types of incentives.



**BLUE RIVER BOARD OF TRUSTEES REGULAR MEETING
DECEMBER 2023**

**December 19, 2023 at 5:00 PM
0110 Whispering Pines Circle, Blue River, CO**

MINUTES

The public is welcome to attend the meeting either in person or via Zoom.

The Zoom link is available on the Town website:

<https://townofblueriver.colorado.gov/board-of-trustees>

Please note that seating at Town Hall is limited.

It is noted that due to technical and human error the meeting was not recorded.

5:00 PM WORK SESSION:

Review and Discussion of Town Committees

Mayor Pro Tem Mark Fossett called the work session to order at 5:05 p.m.

A memo was provided by Town Manager Michelle Eddy reviewing past committee accomplishments and suggestions for discussion.

Discussion and review of what has transpired with committees. Discussion that Trustees should only sit on committees as liaisons and not heavy into the committee. Discussion on Citizen Advisory and it's current role. Suggestion to have the Trustees provide specific tasks and actions.

A suggestion to have Citizen Advisory survey the residents on priorities identified by the Trustees and asking the citizens for feedback. This could be conducted in January but again used after the April election to set the tone for the new board.

Discussion there is a need to recruit additional members to the committee. Potential topics for Citizen Advisory to work on: survey on priorities for the town including those identified by the Trustees; weed/seed expansion; and create a citizen input webform and communication promotion.

Suggestion for Trustees to establish a regular check in and review of what the committees are working on while providing direction for the committee. Suggestion to have this as a regular agenda item possibly on a quarterly basis for review. This would include the Chair attending the Trustees meeting. Suggestion for more involvement between the Trustees and the Committees to create better synergy. Suggestion to rename the Citizen Advisory Committee.

Decision to have Citizen Advisory review items and provide a report back to the Trustees with thoughts and recommendations including naming, survey and items for their work. It was noted the committee is both advisory and action depending on the work they are tasks with. Suggestion to remove the advisory piece of the name and rename it the Blue River Citizen Committee or Blue River Citizen Involvement Committee. Suggestion to review the bylaws and incorporate the mission of the committee.

6:00 PM REGULAR MEETING:

Mayor Pro Tem Mark Fossett called the regular meeting to order at 6:10 p.m.

I. CALL TO ORDER, ROLL CALL

PRESENT

Mayor Toby Babich-attended via zoom and in person beginning at 7:03 p.m.

Trustee Joel Dixon

Trustee Kelly Finley-arrived at 6:00 p.m.

Trustee Mark Fossett

Trustee Noah Hopkins

Trustee Ted Pilling

Trustee Ted Slaughter

Also present: Town Manager Michelle Eddy; Town Attorney Bob Widner

II. APPROVAL OF CONSENT AGENDA

Motion made by Trustee Hopkins, Seconded by Trustee Finley to approve the consent agenda. Motion passed unanimously.

Voting Yea: Trustee Dixon, Trustee Finley, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter

A. Minutes November 28, 2023

B. Approval of Bills-\$55,907.27

III. COMMUNICATIONS TO TRUSTEES

Citizen Comments (Non-Agenda Items Only- 3-minute limit please). Any written communications are included in the packet.

Dan Cleary-Rustic Terrace: Remarked on the committee discussion and noted citizens are most likely to come to the Trustees for any concerns versus the committee. He remarked on the camping ordinance. He noted a need for a conditional use process. He remarked on proposed ballot questions concerning the mill.

Discussion to have the Town Attorney develop ideas of what would be covered under a conditional use permit and what it could look like for the Trustees to consider. It was asked to have Mr. Cleary email the Town Attorney ideas for consideration.

Barrie Stimpson-Spruce Creek Road: Offered suggestions and comments for the committee discussion. He suggested to review the bylaws and provide a conduit for communications between citizens and the committee, staff, and Trustees. This could be provided through the newsletter.

Paul Semmer-Blue Grouse Trail via Zoom: Thanked for work fixing meeting audio. He provided comments on the committee discussion. He suggested reviewing existing documents that may be used as direction for the citizen committee.

IV. PUBLIC HEARING

C. Ordinance 2023-05 Building Permit Amendments

Mayor Pro Tem Fossett noted this is an ordinance that came recommended from the Planning & Zoning Commission.

Mayor Pro Tem Fossett opened the public hearing at 6:32 p.m.

Dan Cleary-Rustic Terrace: He remarked on the ordinance specifically on the issuance of a permit and the payment of fees of and permitting for sewer, septic, and water. He noted his comments are part of the building process and the CO ordinance presented is good.

Barrie Stimpson-Spruce Creek Road: Noting most areas don't allow any work prior to permit.

Mayor Pro Tem Fossett closed the public hearing at 6:44 p.m.

V. ORDINANCE CONSIDERATION FOR APPROVAL

D. Ordinance 2023-04 Camping Prohibited

Motion made by Trustee Hopkins, Seconded by Trustee Finley to approve Ordinance 2023-04 An Ordinance of the Board of Trustees of the Town of Blue River, Colorado, Amending

Chapter 16 and 16A, Which Are Part of the Land Use Code, of the Blue River Municipal Code, to Address Camping and Use of Vehicles for Overnight Accommodations. Voting Yea: Trustee Dixon, Trustee Finley, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter

E. Ordinance 2023-05 Building Permit Amendments

Motion made by Trustee Finley, Seconded by Trustee Hopkins to approve Ordinance 2023-05 An Ordinance of the Board of Trustees of the Town of Blue River, Colorado, Amending Section 18-1-10 of the Municipal Code Concerning Certificates of Occupancy. Voting Yea: Trustee Dixon, Trustee Finley, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter

F. Ordinance 2023-06 Change Regular Meeting Day and Designated Place of Meeting Notices

Mayor Pro Tem Fossett stated the ordinance reflects the agreement and discussion from November's meeting.

Discussion of reasons to change and the discussion from November.

Motion made by Trustee Hopkins, Seconded by Trustee Fossett to approve Ordinance 2023-06 An Ordinance Amending Sections 2-2-90 and 2-2-110 of the Blue River Municipal Code to Provide for the Date For Regular Meetings to be Held on the Second Thursday of a Calendar Month and to Provide for the Official Place of Posting of Public Meeting Notices. Voting Yea: Trustee Dixon, Trustee Finley, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

VI. RESOLUTIONS

G. Budget Resolutions

Town Manager Eddy noted the change in mill levy which is a temporary reduction of 3.402 mills from the voter approved 12.290 mills.

Approve Resolutions 2023-07 to 2023-10.

Roll Call:

Babich-Yes

Dixon-Yes

Finley-Yes

Fossett-Yes

Pilling-Yes

Slaughter-Yes

H. 2024 Election Resolutions

Town Manager Eddy noted there are three separate resolutions to approve. The first is to set the mail ballot election and appoint the Town Clerk as the Designated Election Official. The second is place a question on the ballot asking citizens to waive the 5.5% tax limit for statutory towns and allow the Town to retain its full voter approved 12.290 mills. This will not be an increase in taxes. The last is asking the citizens to allow the Town to save \$8,000/year in publishing fees allowing the Town to publish by Title only with the full ordinance published on the Town website.

Resolution 2023-11 Setting the Mail Ballot Election and Designating the Town Clerk as the Designated Election Official.

Finley moved and Pilling seconded to approve Resolution 2023-11 Setting the Mail Ballot Election and Designating the Town Clerk as the Designated Election Official. Motion passed unanimously.

Resolution 2023-12 Setting the Ballot Question to Waive the 5.5% Tax Limit.

Town Attorney Widner provided background and information on the memo provided. Town Attorney Widner noted the town may decide to lower (temporarily) any time after the limit is waived. If the Town became Home Rule this limit would not apply.

Trustee Fossett voiced concerns over placing this on the ballot given work being conducted at the State and whether or not it will be understood by the voters. He noted that there may be an opportunity to pursue a home rule designation versus statutory which would alleviate this issue. He recommended tabling it until a later date.

Trustee Finley noted that if it passes, it provides the opportunity to increase services and collect voter approved money. If it fails nothing changes.

Mayor Babich noted it could not be put on the ballot and wait and see how things work out at the State and review it again at a later date.

Decision to not move forward with the ballot question.

Hopkins moved and Fossett seconded to postpone it indefinitely. Motion passed unanimously.

Resolution 2023-13 Setting the Ballot Question to Publish by Title Only

Slaughter moved and Fossett seconded to approve Resolution 2023-13 Setting the Ballot Question to Publish by Title Only. Motion passed unanimously.

I. Resolution 2023-04 Trails Signage Policy

It was noted the language used is verbatim from that provided by Paul Semmer.

Discussion to was postponed approval to include a "whereas" for referencing the Open Space and Trails Plan and noted to change the date on the resolution.

Fossett moved and Finley seconded to approve amending to include a whereas, the Open Space and Trail Committee recommended the adoption of a Trails Plan which recommendation was accepted by the Board of Trustees; and.. Motion passed unanimously.

Slaughter opposed.

J. Resolution 2023-14 Posting Location

It was noted this is an annual resolution passed to set meeting days and official posting locations.

Motion made by Trustee Finley, Seconded by Trustee Fossett to approve Resolution 2023-14 A Resolution Designating the Town's Website (townofblueriver.colorado.gov) As the Official Posting Location for Public Notices of Meetings for 2024. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Finley, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

VII. NEW BUSINESS

K. Planning & Zoning Commission Vacancies

Mayor Babich reviewed the memo and process for appointments.

Beck, Costello, Manin

Motion made by Trustee Hopkins, Seconded by Trustee Finley to appoint Travis Beck, Mike Costello, and Gordon Manin to four-year terms on the Planning and Zoning Commission. Voting Yea: Mayor Babich, Trustee Dixon, Trustee Finley, Trustee Fossett, Trustee Hopkins, Trustee Pilling, Trustee Slaughter. Motion passed unanimously.

VIII. REPORTS

L. Mayor

No report.

M. Trustee Reports

- Hopkins noted PZ did not meet.
- Slaughter no report
- Finley no report
- Fossett no report
- Pilling no report
- Dixon no report

N. Attorney

No report.

O. Staff Report

IX. EXECUTIVE SESSION

P. Executive Session

Slaughter moved and Finley seconded to hold an executive session Pursuant to CRS 24-6-402(4)(b) and (e) to receive legal advice and to devise negotiation strategy and instruct negotiators concerning the terms and conditions of a potential land acquisition and pursuant to C.R.S 24-6-402(4)(e) to devise negotiation strategy and instruct the Town Manager as the negotiator concerning an administrative amendment of the Town’s legal services agreement with Widner Juran LLP at 7:42 p.m.

Fossett moved and Pilling seconded to adjourn out of executive session with no action taken at 8:28 p.m. Motion passed unanimously.

X. ADJOURN

Finley moved and Fossett seconded to adjourn the regular meeting at 8:29 p.m. Motion passed unanimously.

NEXT MEETING - Thursday, January 11, 2024

Thursday, January 11, 2024

Respectfully Submitted:

Michelle Eddy

Town Clerk

Reports from the Town Manager, Mayor and Trustees; Scheduled Meetings and other matters are topics listed on the Regular Trustees Agenda. If time permits at the work session, the Mayor and Trustees may discuss these items. The Board of Trustees may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item.

Town of Blue River A/P Aging Summary As of January 4, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Benjamin James	6,394.83					6,394.83
Charles Abbott Associates	2,218.46					2,218.46
Digital-Ally	6,072.00					6,072.00
Fresh & Clean Ltd.	38.00					38.00
NEO Fiber	1,218.75					1,218.75
Summit County Animal Control	525.00					525.00
Summit Ford	2,802.32					2,802.32
TOTAL	\$ 19,269.36	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,269.36

Thursday, Jan 04, 2024 03:11:59 PM GMT-8

Town of Blue River
A/P Aging Summary
As of January 11, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Employers Council	1,700.00					1,700.00
Highland Galloway Investments	37,590.35					37,590.35
Marchetti & Weaver, LLC		2,283.00				2,283.00
Timber Creek Water District	200.00					200.00
Upper Blue Sanitation District	174.00					174.00
Widner Juran LLP	4,032.00					4,032.00
TOTAL	\$ 43,696.35	\$ 2,283.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 45,979.35

Thursday, Jan 11, 2024 10:13:29 AM GMT-8

Memorandum

Project: 11-008.20 Spruce Creek Rd

To: Town of Blue River

From: Muller Engineering Company

Date: January 4, 2024

Subject: Design Decision Matrix

The following matrix details specific design decisions for the design of Spruce Creek Rd.

Horizontal Alignment	<ul style="list-style-type: none"> Follows existing centerline. Perpendicular to CO 9 at intersection which formalizes the intersection.
Alignment Profile	<ul style="list-style-type: none"> Spruce Creek Rd regraded from Miners Ct to CO 9. Work begins here due to constraints on Miners Ct. The grade of Miners Ct is already steep and regrading/lowering Spruce Creek Rd will increase this grade. Also, there is a driveway just off of Spruce Creek Rd on Miners Ct. By limiting the grading on Miners Ct, this driveway can be protected instead of replaced. 12% grade from Miners Ct toward CO 9 is close to existing grade between Gold Nugget and Miners Ct. A sag curve at the intersection with CO 9 provides a longer and flatter area for traffic to slow to a stop before turning onto CO 9. -1% slope off CO 9 shoulder prevents any runoff from Spruce Creek accumulating in the SB lane of CO 9.
CO 9 Shoulder	<ul style="list-style-type: none"> 8' shoulder meets CDOT desired width. Provides some space for vehicles to utilize as they turn right from SB CO 9 onto Spruce Creek Rd.

	<ul style="list-style-type: none"> 8' shoulder is not wide enough that drivers will treat it as an auxiliary lane or expect turning vehicles to use only the shoulder.
Intersection Radii	<ul style="list-style-type: none"> Tighter radii of 25' and 40' define the intersection and direct traffic towards a perpendicular intersection with CO 9. These radii provide more definition to the intersection helping to raise visibility for traffic on CO 9.
Stop Sign Placement	<ul style="list-style-type: none"> Moving the stop sign 15' closer to CO 9 significantly increases the sight distance along CO 9. Moving the stop sign closer to the highway also increases visibility of the intersection for traffic on CO 9.
Drainage Conveyance	<ul style="list-style-type: none"> Roadside swale section geometry is limited by steep and tall embankments adjacent to the roadway. Preferred ditch section with 3:1 side slopes and 1.5' depth is recommended. Maximum side slopes of 2:1 (1.5:1 in select locations) and a minimum depth of 1' are required. No additional culverts will be provided. The existing culvert at Miner Ct is assumed to be reset during construction. Culvert will be replaced in kind if condition during construction is determined by the Town to be inadequate. Drainage conveyance capacity is based on site geometry rather than design storm requirements. A drainage memo can be developed at the direction of the Town.



PLOTTED: 1/3/2024 4:06:33 PM
 NAME: P:11-008.20 BLUE RIVER - SPRUCE CREEK ROAD/CAD/EXHIBITS/11-008.20_ACCESS PERMIT.DWG

PREPARED UNDER THE SUPERVISION OF	DESIGNED: LRN/WMG
	DRAWN: LRN/WMG
	CHECKED: NJL

SPRUCE CREEK RD EXHIBIT

PROJECT NO.

SHEET REVISIONS			
NO.	DATE	DESCRIPTION	BY

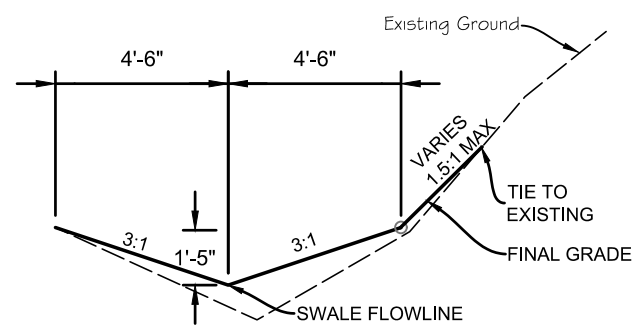
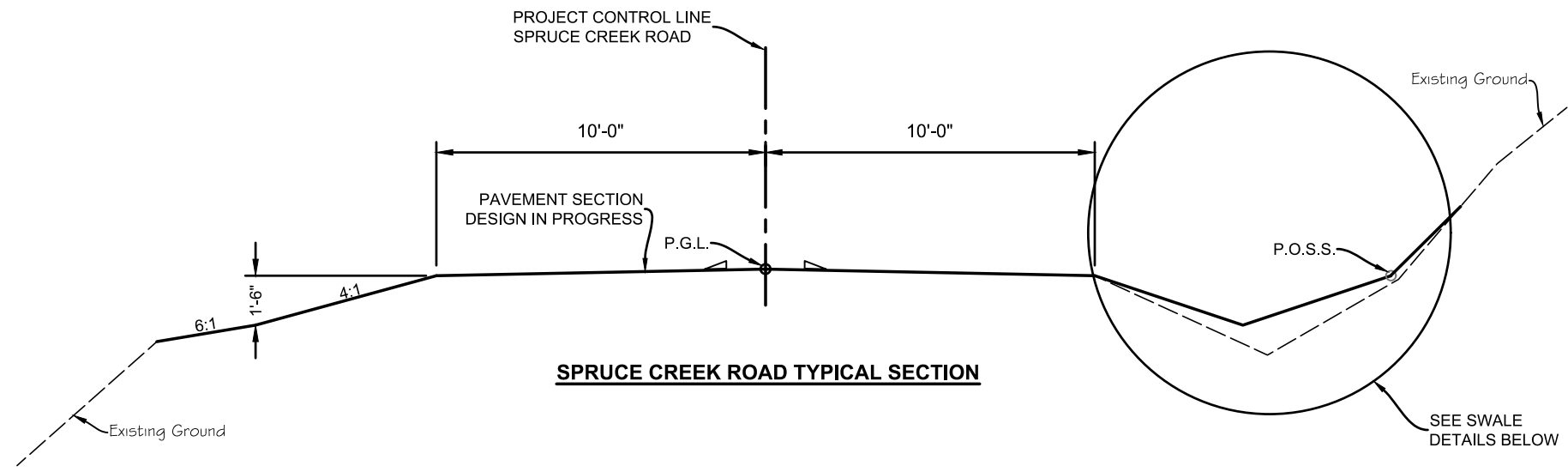
MULLER ENGINEERING COMPANY

777 S. WADSWORTH BLVD. 4-100 LAKEWOOD, COLORADO 80226

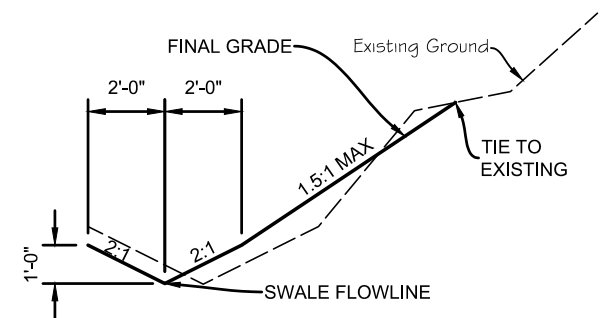


TOWN OF BLUE RIVER

SPRUCE CREEK ROAD IMPROVEMENTS PROJECT	DATE: 1/3/2024
ACCESS PERMIT EXHIBIT	DRAWING NO. 23



SWALE A TYPICAL SECTION



SWALE B TYPICAL SECTION

NOTES:

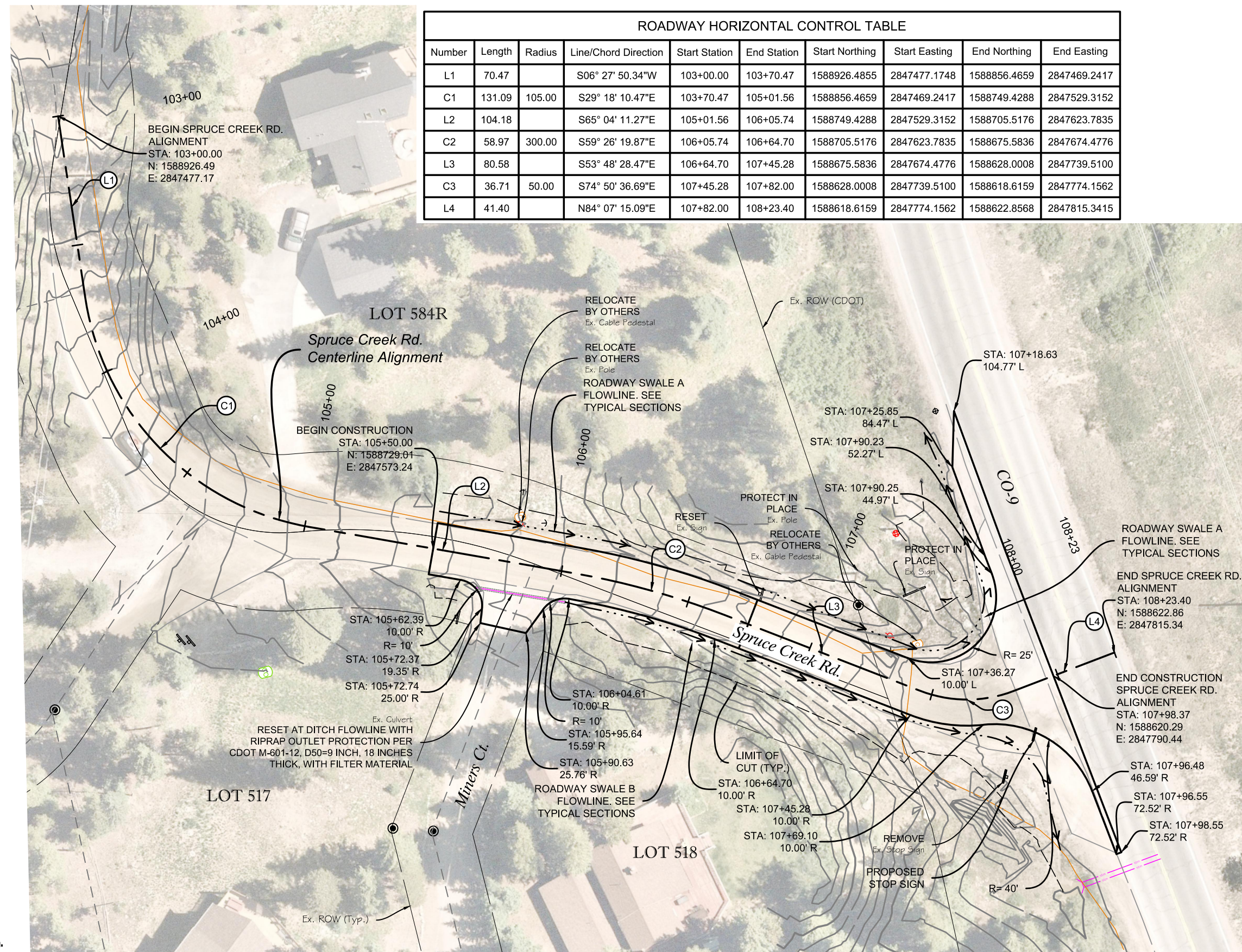
1. ◊ P.G.L. - PROFILE GRADE LINE
2. H.M.A. - HOT MIX ASPHALT
3. ◊ P.O.S.S. - POINT OF SLOPE SELECTION
4. ▽ 2% ROADWAY CROSS SLOPE (TYPICAL). FOR SPECIFIC CROSS SLOPES AND SUPERELEVATION LIMITS SEE PROFILE SHEETS.



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NAME: P:11-008.20 BLUE RIVER - SPRUCE CREEK ROAD\CAD\DRAWINGS\11-008.20_TYPICALS.DWG

PREPARED UNDER THE SUPERVISION OF DESIGNED: LRN/WMG DRAWN: MJS CHECKED: NJL	<h2 style="margin: 0;">PRELIMINARY PLANS</h2>	SHEET REVISIONS				 MULLER ENGINEERING COMPANY 777 S. WADSWORTH BLVD. 4-100 LAKEWOOD, COLORADO 80226	 TOWN OF BLUE RIVER	SPRUCE CREEK ROAD IMPROVEMENTS PROJECT	DATE 1/4/2024																				
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">NO.</th> <th style="width: 10%;">DATE</th> <th style="width: 80%;">DESCRIPTION</th> <th style="width: 5%;">BY</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>						NO.	DATE	DESCRIPTION	BY																		
NO.	DATE	DESCRIPTION	BY																										

ROADWAY HORIZONTAL CONTROL TABLE									
Number	Length	Radius	Line/Chord Direction	Start Station	End Station	Start Northing	Start Easting	End Northing	End Easting
L1	70.47		S06° 27' 50.34"W	103+00.00	103+70.47	1588926.4855	2847477.1748	1588856.4659	2847469.2417
C1	131.09	105.00	S29° 18' 10.47"E	103+70.47	105+01.56	1588856.4659	2847469.2417	1588749.4288	2847529.3152
L2	104.18		S65° 04' 11.27"E	105+01.56	106+05.74	1588749.4288	2847529.3152	1588705.5176	2847623.7835
C2	58.97	300.00	S59° 26' 19.87"E	106+05.74	106+64.70	1588705.5176	2847623.7835	1588675.5836	2847674.4776
L3	80.58		S53° 48' 28.47"E	106+64.70	107+45.28	1588675.5836	2847674.4776	1588628.0008	2847739.5100
C3	36.71	50.00	S74° 50' 36.69"E	107+45.28	107+82.00	1588628.0008	2847739.5100	1588618.6159	2847774.1562
L4	41.40		N84° 07' 15.09"E	107+82.00	108+23.40	1588618.6159	2847774.1562	1588622.8568	2847815.3415

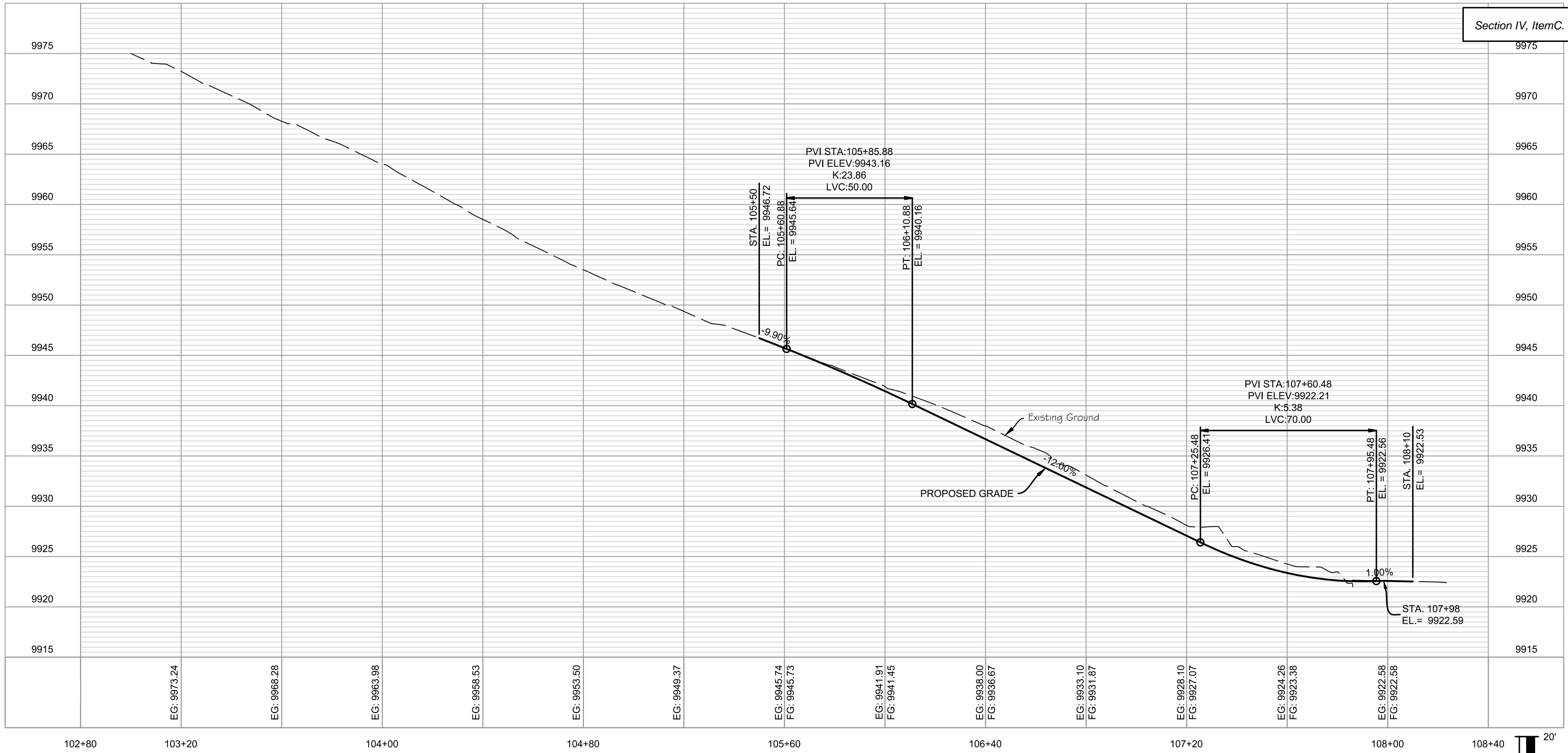


NOTE:
 1. CONTRACTOR SHALL HAND GRADE AROUND CULVERT ENDS AND GRADE DITCH TO DRAIN.

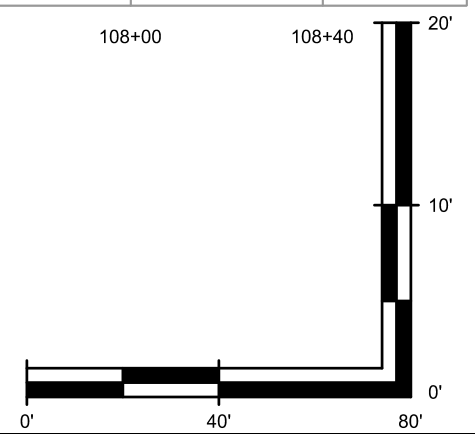
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PREPARED UNDER THE SUPERVISION OF DESIGNED: LRN/WMG DRAWN: LRN/WMG CHECKED: NJL	<h2 style="text-align: center;">PRELIMINARY PLANS</h2>	SHEET REVISIONS			MULLER ENGINEERING COMPANY 777 S. WADSWORTH BLVD. 4-100 LAKEWOOD, COLORADO 80226	TOWN OF BLUE RIVER	SPRUCE CREEK ROAD IMPROVEMENTS PROJECT	DATE 1/4/2024
		PROJECT NO.					DRAWING NO. C-7	
		ROADWAY PLANS					25	



SPRUCE CREEK ROAD CENTERLINE ALIGNMENT



PLOTTED: 1/4/2024 4:38:47 PM NAME: P:11-008.20 BLUE RIVER - SPRUCE CREEK ROAD/CAD/DRAWINGS/11-008.20_ROADWAY_PROFILES.DWG

DESIGNED:	###
DRAWN:	###
CHECKED:	NJL

PRELIMINARY PLANS

PROJECT NO.

SHEET REVISIONS			
NO.	DATE	DESCRIPTION	BY

777 S. WADSWORTH BLVD. 4-100 LAKEWOOD, COLORADO 80226



TOWN OF BLUE RIVER

SPRUCE CREEK ROAD IMPROVEMENTS PROJECT	DATE 1/4/2024
ROADWAY PROFILE	DRAWING NO. C-8
	26

Memorandum

Project: 11-008.20 Spruce Creek Rd

To: Town of Blue River

From: Muller Engineering Company

Date: January 4, 2024

Subject: Spruce Creek Rd & CO 9 Sight Distance Memorandum

One of the major concerns at the intersection of Spruce Creek Road and CO 9 is sight distance. Vehicles stopped at the base of Spruce Creek Road have difficulty seeing northbound CO 9 traffic approaching from the south. With a posted speed of 50 mph on CO 9, vehicles turning left onto northbound CO 9 have little time to make the decision to turn or wait. At a design speed of 50 mph, the 2023 CDOT Roadway Design Guide specifies a minimum stopping sight distance of 425' with no grade adjustments (Table 6-1). This stopping sight distance assumes a vehicle driver eye height of 3.5' and an object height of 2' (CDOT, 6.2.2). Stopping sight distance profiles were analyzed based on Lidar data.

Figure 1 shows the existing sight distance profile from the driver seat of a vehicle stopped behind the stop sign on Spruce Creek Road to a point 425' south in the northbound CO 9 lane. The profile shows that there is virtually no sight distance along this minimum sight distance line. **Figure 2** shows the actual available sight distance to be roughly 280'; however, there is still an immediate obstruction that nearly blocks the line of sight. These two figures show the difficulty drivers face as they make a left turn from Spruce Creek Road onto northbound CO 9.

To improve the sight distance, Muller recommends reducing the corner radius of the intersection, which allows for the stop sign to be moved 16' closer to CO 9 and improves visibility for both CO 9 and Spruce Creek Road traffic. The proposed layout is shown in **Figure 5**. The new stop sign location is 15' off the white edge stripe of southbound CO 9. This placement is in accordance with the recommendations of the MUTCD 2009 Section 2B.10, which calls for a minimum distance of 6' to 12' between the stop sign and the edge of the major road and not more than 50' from the edge of pavement of the intersecting road. **Figure 3** shows that a driver, stopped at the new sign location, now has a sight distance of roughly 405' along CO 9. Although this sight distance still does not meet the 425' threshold, the increase in 125' significantly improves the decision time for drivers. **Figure 4** shows the maximum obstruction along the 425' sight distance to be 1.4'. Potential grading of the slope along the west side of CO 9 could provide the required sight distance for the intersection. However, grading of this slope is outside the scope of this project.

Figure 1. Existing Sight Distance Obstructions

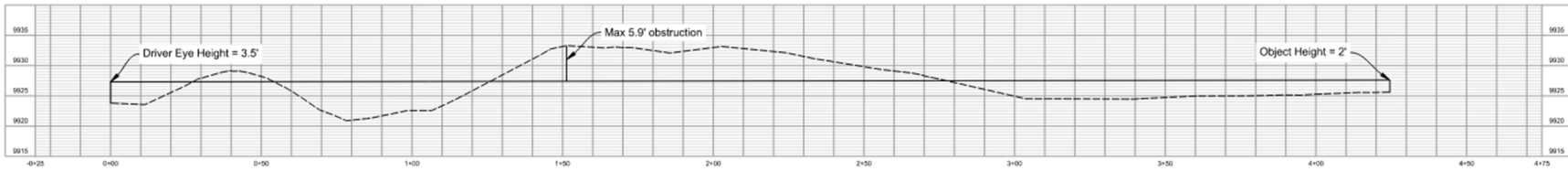


Figure 2. Existing Sight Distance

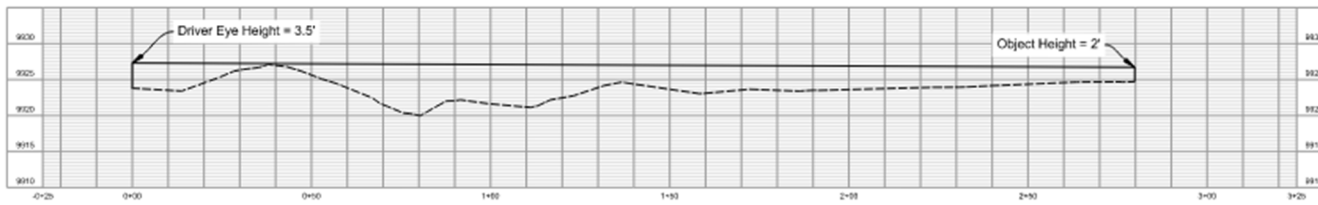


Figure 3. Proposed Sight Distance

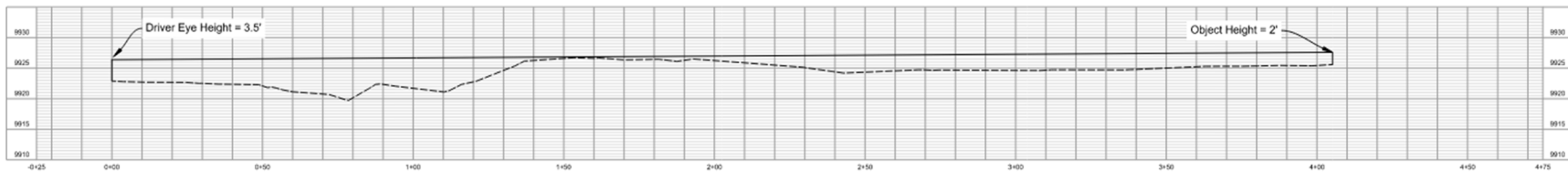


Figure 4. Proposed Sight Distance Obstructions

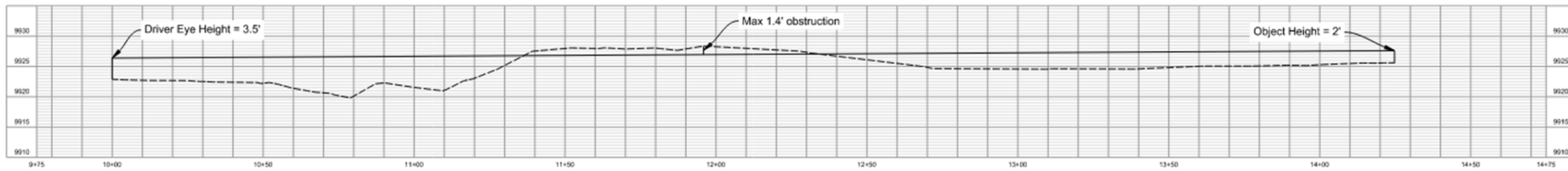


Figure 5. Proposed Intersection Layout





Blue River Staff Report
January 2024

Town of Blue River 0110 Whispering Pines Circle Blue River, CO 80424	970-547-0545 michelle@townofblueriver.org https://townofblueriver.colorado.gov
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Roads

- There has not been significant snow so far this season. As needed crews are applying sand in targeted areas.

Election

- The 2024 Regular Municipal Election is set for April 2, 2024.
- The Mayor and three Trustee seats are up for election. Mayor Babich, Trustee Fossett and Trustee Finley are up for election. Trustee Dixon will term out in April.
- Petitions were available to pick up beginning January 2, 2024 and must be returned by January 22, 2024.

Webinars

- Two webinars were hosted on January 3rd and January 10th for short-term rental license holders and contractors/homeowners to learn how to use Blue River's Citizen Portal to remit taxes and apply for permits.

Broadband

- We received word that our broadband project was not funded. The Broadband Office received five times the requests beyond the \$642 million available. There are additional opportunities coming and NEO Connect will be submitting applications on our behalf.
- We have been invited and have begun conversations with the FCC, Representative Neguse, Senator Bennett and Senator Hickenlooper's Offices to address issues with the FCC mapping.

Town Statistics

Facebook Page Likes
Town-1,300
Police Department-902
Instagram-1,250 followers
Twitter (X)-75 followers
Threads-116
Residents on Email List-998
Blue River News-1,179

Business Licenses-245

Lodging Registrations-219

Municipal Court January 2024

Total tickets written for December Court: 39
Total on the January Docket: 3
Total January Failure to appear(s): 2
Total January OJW(s): 0

Building Statistics

December 2023

Permits Issued: 12
YTD: 232
Inspections: 29
New Construction 2023: 3
Certificates of Occupancy 2023: 5
& 1 duplex



End of Month Report: December 2023

Calls for Service

Total number of a calls: 205

Top 10 calls as follows:

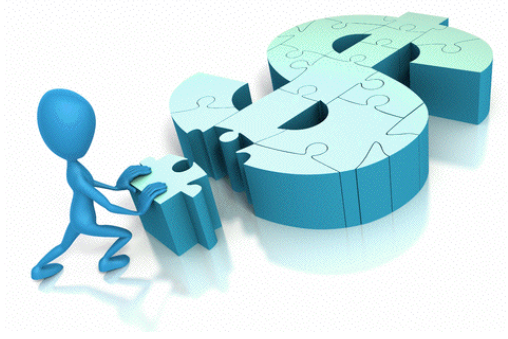
Area Patrol	85
Traffic Stops	38
Motorist Assists	22
Extra Watch Request	8
Road Hazard	6
Motor Vehicle Accidents	6
Medicals	4
Other Agency Backup	4
Parking Violations	3
Reckless Driving	3

Summary: Traditionally to total number of calls for service in December are low. However, calls for service remained in the volume of summertime months. Area patrols and motorist assistance are higher.

Arrests: DUI = 1

Current Administrative Focus

- Staffing – all training requirements were met.
- Patrol Vehicles– continue to experience routine maintenance issues.
- Technology – All previous tech issues have been resolved.
- Future – Administration is evaluating new equipment and training to improve the department’s all over service levels.



Financial Summary Report

Prepared by: Michelle Eddy, Town Manager
Month Ending December 31, 2023

Revenues/Expenditures:

Revenues finished ahead of budget by 14%. Sales tax and building fees being the largest difference.. Other income including interest on investments were higher than planned. Expenditures finished above budget by 8.72%. Utilities continue to increase in expense primarily at Town Hall. Auto repairs are exceeded budget due to unforeseen repairs on the 2015 sedans. The Town finished the year in a good position.

Reserve Accounts *As of 12/31/2023

Unrestricted	
Reserve accounts Alpine Bank:	\$1,403,421.58
CD's Citywide Bank:	\$211,498.41
Colorado Trust Assigned to Capital:	\$3,030,527.23
Colorado Trust Assigned to Broadband:	\$203,539.56
CSAFE:	\$100.00
Illiquid Trust Funds:	\$1,187.42
Total Unrestricted	\$4,850,274.20
Restricted	
American Rescue Plan Funds:	\$188,680.33
Conservation Trust:	\$143,336.85
Total Reserves Restricted	\$332,017.18



Town of Blue River

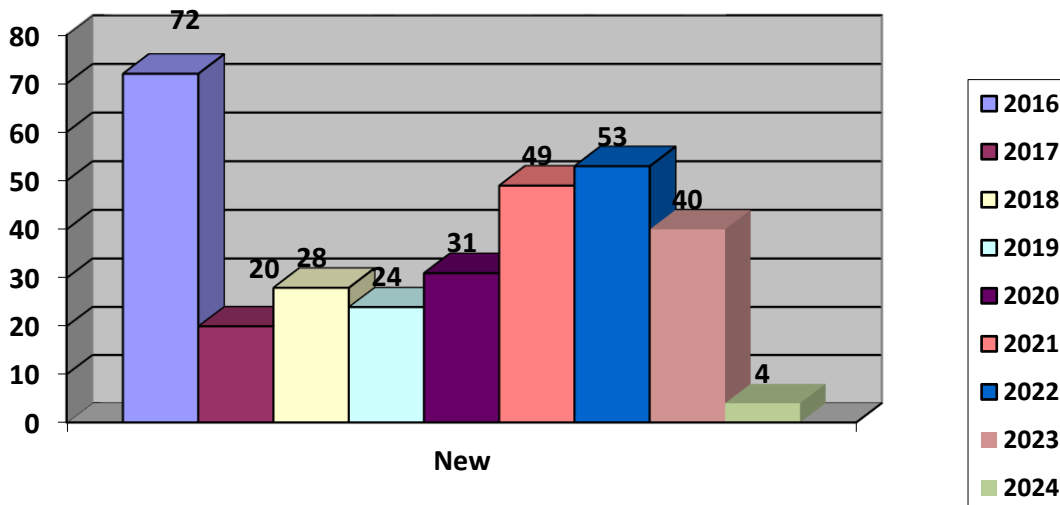
Staff Report
Short-term Rental Update
January 2, 2024
Submitted By: Michelle Eddy, Town Manager

Statistics

Issued by Year

2016	72	*Previous number included previous years prior to Town taking over program
2017	20	
2018	28	
2019	24	
2020	31	
2021	49	
2022	53	
2023	40	
2024	4	

Total Active Licenses as of 1/2/2024: 219



Annual Revenue

Year	Sales Tax	Lodging Tax
2016	\$264,757.05	\$123,742.00
2017	\$237,468.92	\$126,585.55
2018	\$286,968.54	\$155,511.07
2019	\$425,616.72	\$166,883.33
2020	\$842,141.13	\$176,339.81
2021	\$844,558.23	\$228,743.34
2022	\$1,002,256.27	\$327,762.62
2023	\$996,818.50	\$303,230.72

Percentage of STRs by Subdivision

*****Please note the percentage of STRS is based on total homes built within each subdivision and NOT buildable lots.***

Subdivision	# STR	%STR **	% Build Out	% Full-Time Res.
96 Sub	9	24%	90%	30%
97 Sub	11	27%	84%	37%
Aspen View	7	44%	80%	13%
Blue Rock Springs	13	24%	93%	46%
Bryce Estates	1	25%	57%	0%
Clyde Lode	0	0%	50%	0%
Coronet	10	32%	78%	35%
Crown	22	33%	93%	28%
DOT Condo	5	14%	100%	31%
DOT Placer	0	0%	50%	100%
Golden Crown	3	60%	63%	20%
Lakeshore	12	30%	93%	23%
Leap Year	8	38%	91%	43%
Louise Placer	4	50%	73%	13%
McCullough Gulch	1	33%	43%	67%
Misc Sec TR7-77 Land	0	0%	22%	40%
Mountain View	13	27%	96%	34%
New Eldorado Sub	4	50%	73%	38%
New Eldorado Townhomes	1	11%	100%	56%
Pennsylvania Canyon	0	0%	100	0%
Pomeroy	0	0%	0%	0%
Rivershore	0	0%	63%	0%

Royal	16	24%	94%	31%
Sherwood Forest	20	26%	90%	23%
Silverheels	1	25%	67%	29%
Spillway	3	15%	90%	25%
Spruce Valley Ranch	0	0%	68%	20%
Sunnyslope	12	40%	86%	33%
Timber Creek Estates	29	41%	89%	7%
Wilderness	14	25%	96%	33%

General Statistics

- Total Percentage of short-term rentals 27%

Code Violations 2015-2023

Total Violations:	302
Violations for STR’s while licensed as an STR:	141 (47%)
Percentage of Repeat Offenders:	1%