



TOWN OF BLADENSBURG COUNCIL WORK SESSION MEETING | APRIL 13, 2026

April 13, 2026 at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

AGENDA

- 1. Call to Order – 1 min**
- 2. Approval of Agenda – 1 min**
- 3. Approval of Minutes - 5 min**
 - A. Town Council Budget Session #1 Minutes March 2 2026**
 - B. Town Council Work Session Minutes March 9 2026**
 - C. Town Council Special Session Minutes March 16 2026**
 - D. Town Council Budget Session #2 Minutes April 7 2026**
- 4. Financial Business – FY27 Budget Review**
 - A. Administrative Departments - 10 min**
 - B. Public Safety - 45 min**
 - C. Public Works - 15 min**
 - D. Summary Review - 5 min**
 - E. Budget Calendar - 5 min**
- 5. Adjournment**



TOWN COUNCIL SPECIAL BUDGET AND WORK SESSION MEETING #1 | MARCH 2, 2026

March 02, 2026 at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

MINUTES

1. Call to Order –

Mayor James called the meeting to order at 5:30pm.

2. Approval of Agenda –

Mayor James called for a motion to approve the agenda.

Council Member McBryde made a motion to approve the agenda, which Council Member Brown seconded. The motion passed unanimously with a vote of 5–0.

3. New Business

A. FY 2025 Audit | Update and Review

Treasurer Tinelli introduced Eva Webb from LSWG to present the FY 2025 audit. The audit presentation revealed that the town received a clean, unmodified opinion with total assets of \$8.3 million and net position of \$3.4 million. However, the town faced significant financial challenges, including a \$2.6 million net loss in FY 2025 primarily due to shortfalls from \$1.5M in automated traffic enforcement revenue, additional pension liabilities, and non-receipts of expenses associated with the bond bills. The unrestricted net position dropped to just \$19,000, and fund the balance decreased from \$6.7 million to \$3.4 million over the year. A major concern was the pension liability, which increased \$1.4M to a total of \$4.2 million with annual contributions expected to reach the mid-to-high hundreds of thousands, representing over 14% of payroll next fiscal year.

B. FY 2027 Budget Update | Mayor and Council and Events

Treasurer Tinelli discussed the FY 2027 budget with emphasis on the Mayor and Council department budget. Compensation is expected to increase 9% from increases in pension costs and health insurance expenses. The council approved keeping business development and travel budgets flat, and reduced employee recognition from \$15,000 to \$10,000 in order

to fund compensation increases. The Mayor and Council discretionary funds have been allocated \$500 per member for a total of \$2,500. This amount has not changed in over 15 years so this was increased to \$1,000 per member to have a more meaningful impact. We will continue to allocate \$30,000 to the fire department with an additional \$20,000 for an apprentice program funded through Speed Camera Program under the Public Safety budget. The council also discussed scholarships and community grants, recommending increasing the scholarships from \$10,000 to \$12,000 and food assistance from \$10,000 to \$15,000. Community events budget was increased from \$60,000 to \$65,000.

C. Strategic Plan 2016-2021 | Closeout 2026

Town Administrator Bailey-Hedgepeth and Treasurer Tinelli went over the Strategic Plan Closeout and Next Steps. The council reviewed the closeout of the 2016-2021 strategic plan, which documented accomplishments in economic development, public safety, infrastructure, and partnerships, with a recommendation to adopt the closure on March 9 and begin planning the next strategic plan through 2035 with community engagement.

4. Adjournment

Mayor James called for a motion to adjourn the meeting. Council Member Dixon moved to adjourn, and Council Member McBryde seconded the motion. The motion passed unanimously, and the meeting was adjourned at 7:09pm.



TOWN OF BLADENSBURG COUNCIL WORK SESSION MEETING | MARCH 9, 2026

March 09, 2026 at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

MINUTES

1. Call to Order

Council Member Dixon called the meeting to order at 5:33 PM.

2. Approval of Agenda

Council Member Dixon called for a motion to approve the agenda. Council Member Blount made a motion to approve the agenda, which Council Member Brown seconded. The motion passed unanimously with a vote of 4–0.

Council Member Dixon called for an excused absence for Mayor James. Council Member Brown made a motion to approve the agenda, which Council Member Blount seconded. The motion passed unanimously with a vote of 4–0.

3. Approval of Minutes

A. Town Council Work Session Meeting Minutes | February 9, 2026

Council Member Dixon called for a motion to approve the minutes from February 9, 2026, Work Session. Council Member Blount made a motion to approve the minutes, which Council Member McBryde seconded. The motion passed unanimously with a vote of 4–0.

4. Financial Business

A. ACTION ITEM | Update on FY 2025 Audit – March 2026

Town Administrator Bailey-Hedgepeth shared a brief presentation on the FY 2025 Audit and noted that nothing has changed since the Budget work session, when staff provided an overview of the report prepared by LSG, the audit firm. Mr. Tinelli shared the auditor's opinion letter.

B. INFORMATION MEMO | FY 2027 Budget Update and Council Budget Review | March 2026

Mr. Tinelli shared a presentation of the budget, highlighting that the FY26 budget draft shows conservative revenue growth but faces a significant projected deficit requiring adjustments. Overall tax assessments increased approximately 4%, driven by a 6% rise in residential property values. There's a projected FY26 budget deficit at \$417,000, driven by increased compensation and pension costs. Lastly, the grants not included in early draft to maintain clarity; total budget including grants expected near \$13 million.

5. New Business

A. **INFORMATION MEMO** | Port Town Sector Plan Update – March 2025

Town Administrator Bailey-Hedgepeth introduced Emily Lutz project manager for the sector plan project. Ms. Lutz shared a presentation on the recently completed Port Towns Sector Plan and the draft recommendations that will be brought to the planning board this spring. She further noted the minor zoning changes in Bladensburg and the next steps for final approval and adoption.

B. **INFORMATION MEMO** | Legislative Update Report for Session 2026

Town Administrator Bailey-Hedgepeth introduced Kelly with L.A Perez Consulting who shared her report for the legislative update for the current session. As part of the presentation, Council was provided an update on several bills, and a report was submitted as part of the agenda packet.

C. **INFORMATION MEMO** | **Draft Resolution 11-2026** | Rules of Procedure with addition of Virtual Attendance and Consent Agenda – March 2026

Town Administrator Bailey-Hedgepeth shared the "red-lined" document as previously requested by the council. The Council indicated that there was no consensus on moving forward with a consent agenda, but saw the need to update the document to include virtual attendance. The Interim TA will revisit this matter in the coming months.

D. **ORDINANCE 16-2026** | Budget Amendment for consulting and network infrastructure 30k

Town Administrator Bailey-Hedgepeth shared that this ordinance would adjust the budget for FY 26 for two purchases using Automated Enforcement funds. The first approved funding for a Acting Chief Friskhorn gave more details regarding the contact that is being referred to.

- E. ORDINANCE 17-2026** | Fiscal Year 2026 budget amendment for purchases related to trash and recycling receptacles in the amount not to exceed \$ 30,000.

Town Administrator Bailey-Hedgepeth shared that this ordinance allows funds to be transferred from highway user funds to purchase a new trash receptacle to further beautification efforts in the Town. Quotes for this purchase were provided, and the Town will use piggyback contract pricing from the Town of Edmonston, which recently purchased new Big-Belly Trash cans.

- F. Resolution 13-2026** | A Joint Resolution of Intent for the Annexation of Properties Along Edmonston Road with the Town of Edmonston

Town Administrator Bailey-Hedgepeth shared this resolution, which the Town of Edmonston is also passing, as part of the shared vision for annexing properties along Edmonston Road. This resolution outlines the boundaries and sets expectations for working together on the annexation process.

- G. ACTION ITEM** | Approval and adoption of the Strategic Plan - Close Out Report | March 2026 (10 Minutes)

Town Administrator Bailey-Hedgepeth shared that this is the strategic plan closeout, which lists the completed items and recommends approval for the Town Council to move forward and create a new strategic plan for 2035.

- H. ACTION ITEM** | Memorandum of Understanding with the Prince George's Gateway Development Authority (PGGDA) Bostwick House Activation and Improvements

This item was not discussed and was moved to the 7 pm meeting

- I. ACTION ITEM** | Approval of a Co-location Agreement with RedSpeed Maryland, LLC and the Town of Bladensburg on Automated License Plate Readers (ALPR)

This item was not discussed and was moved to the 7 pm meeting

- J. ACTION ITEM** | Approval of a contract for repairs to Bostwick House Stabilization and repairs, using Bond Bill funds to Colossal Contractors: \$99,000.00

This item was not discussed and was moved to the 7 pm meeting

- K. ACTION ITEM** | Approval of an Agreement with M-NCPPC for Bostwick House

This item was not discussed and was moved to the 7 pm meeting

- L. ACTION ITEM** | Approval of a Contract with IACP for the Police Promotional Process and authorization for the Town Administrator to execute a contract not to exceed \$38,300.

This item was not discussed and was moved to the 7 pm meeting

- M.** Resolution 12-2026 A Resolution for the Town of Bladensburg declaring April as No Mow April

This item was not discussed and was moved to the 7 pm meeting

- N. RESOLUTION 14-2026** | Support of Joint Application with Aman Memorial Trust for PMAC

This item was not discussed and was moved to the 7 pm meeting

- O. Resolution 15-2026** | APPOINTING MEMBERS TO THE BOARD OF DIRECTORS OF THE BCCE
PORT TOWNS COMMUNITY DEVELOPMENT CORPORATION

This item was not discussed and was moved to the 7 pm meeting

- P. Resolution 16-2026** | A Resolution of the Mayor and Council of the Town of Bladensburg in
Support of HB 1142 / SB — Establishing the Task Force to Modernize County and Municipal
Revenue Sources

This item was not discussed and was moved to the 7 pm meeting

6. Adjournment

Council Member Dixon called for a motion to adjourn the meeting. Council Member Blount moved to adjourn, and Council Member Brown seconded the motion. The motion passed unanimously (4-0), and the meeting was adjourned at 6:55 PM.

Town of Bladensburg

FY27 Draft Budget

	FY25 Budget		FY26 Budget		FY27 Budget		% of Total	Inc. over FY26
REVENUES								
Real Estate Taxes	4,560,000	35%	5,034,415	41%	5,250,487	51%	4%	
Business Personal Property Taxes	1,125,000	9%	1,340,000	11%	1,425,000	14%	6%	
Income Tax and Other Taxes	650,000	5%	650,000	5%	700,000	7%	8%	
Other Local Taxes	20,000	0%	20,000	0%	5,000	0%	-75%	
Licenses and Permits	215,000	2%	205,000	2%	210,000	2%	2%	
Federal Funding	1,078,491	8%	1,500,000	12%	-	0%	-100%	
State Funding	1,827,766	14%	1,853,146	15%	754,000	7%	-59%	
County Funding	24,856	0%	24,856	0%	24,857	0%	0%	
Service Charges	2,081,000	16%	1,141,545	9%	1,653,000	16%	45%	
Other Revenues	351,000	3%	372,200	3%	275,000	3%	-26%	
Grants	489,500	4%	237,750	2%	-	0%	-100%	
Transfer from Speed Camera Fund Bal.		0%						
Transfer from Fund Balance	575,114	4%	-	-	-	0%		
TOTAL REVENUES	12,997,727	100%	12,378,912	100%	10,297,344	83%	-17%	
EXPENDITURES BY DEPARTMENT								
Mayor and Council	323,510	2%	333,788	3%	362,536	3%	9%	
Town Administrator	485,943	4%	484,975	4%	534,140	5%	10%	
Clerk	404,266	3%	438,022	4%	378,081	4%	-14%	
Finance	397,295	3%	379,597	3%	408,058	4%	7%	
Subtotal Administration	1,611,014	12%	1,636,382	13%	1,682,815	16%	3%	
Public Safety / Traffic Enforcement	7,359,704	57%	6,480,027	52%	7,384,131	69%	14%	
Public Works	1,310,518	10%	1,373,753	11%	1,647,680	15%	20%	
ARPA Projects	78,491	1%	500,000	4%	-	0%	-100%	
Grants - Restricted	327,000	3%	188,750	2%	-	0%		
Capital Projects - Federal/State Funds	2,311,000	18%	2,200,000	18%	-	0%	-100%	
TOTAL EXPENDITURES	12,997,727	100%	12,378,912	100%	10,714,626	100%	-13%	
Surplus/(Deficit)	-		-		(417,282)	-4%		

Town of Bladensburg
FY27 Draft Budgeted Revenues

	FY25 Budget	FY26 Budget	FY27 Budget	% inc.	Notes to Line Items
4000 · Property Taxes					
4020 · Real Estate Taxes	4,560,000	5,034,415	5,250,487	4%	Residential @ \$.0074, Commercial @ \$.0082, Apartments @ \$.0085
4040 · Business Personal Property Tax	795,000	950,000	1,000,000	5%	Assessed business personal property of \$38M x \$.0250 tax rate not inc. below
4060 · Personal Property Tax - Other	<u>330,000</u>	<u>390,000</u>	<u>425,000</u>	9%	Utility and Rail Road personal property assessments of \$12M x \$.0325
Total 4000 · Property Taxes	5,685,000	6,374,415	6,675,487	5%	
4100 · Income Tax	650,000	650,000	700,000	8%	Income Tax collected by the State and remitted to the Town
4200 · Other Local Taxes					
4220 · Admissions and Amusement Tax	<u>20,000</u>	<u>20,000</u>	5,000	-75%	Tax collected by the State and remitted to the Town for rentals, cover charges,
Total 4200 · Other Local Taxes	670,000	670,000	705,000	5%	and coin operated machines
4300 · Licenses and Permits					
4310 · Local Business Licenses	80,000	110,000	115,000	5%	Business license and apartment rental license fees
4320 · County Traders License	15,000	15,000	5,000	-67%	Share of County business licenses remitted to Town
4370 · Cable Franchise Fees	<u>120,000</u>	<u>80,000</u>	<u>90,000</u>	13%	Fees based on subscribership of Comcast and Verizon
Total 4300 · Licenses and Permits	215,000	205,000	210,000	2%	
4400 · Federal Funding (ARPA)	78,491	500,000	-	-100%	ARPA funding Community Initiatives
4410 · Federal Earmark	<u>1,000,000</u>	<u>1,000,000</u>	-	-100%	Senator Ben Cardin Earmark of \$1M, no use yet
Total 4400 · Federal Funding	1,078,491	1,500,000	-		
4500 · State Funding					
4510 · Highway User Revenues	327,766	327,766	324,000	-1%	State allocation for roads maintenance
4520 · Police Aid	300,000	325,380	330,000	1%	Annual grant from Governor's Office for Crime Control and Prevention
4540 · Police Grants			100,000		Overtime grants, COPS funding of 1/3 of two positions
4550 · State Bond Bill	<u>1,200,000</u>	<u>1,200,000</u>	-		State Bond Bill for Bostwick
Total 4500 · State Funding	1,827,766	1,853,146	754,000	-59%	
4600 · County Funding					
4620 · County Disposal Fee Rebate	22,484	22,484	22,485	0%	Rebate for using County dumps
4640 · Bank Stock	<u>2,372</u>	<u>2,372</u>	<u>2,372</u>	0%	Fixed amount received annually since 1960's in lieu of not taxing bank shares
Total 4600 · County Funding	24,856	24,856	24,857	0%	
4700 · Service Charges					
4720 · Local Fines/Fees	40,000	40,000	50,000	25%	Public Safety, Code, parking violations, and impound fees
4730 · Copier Fees	3,000	3,000	2,000	-33%	Fees collected for Police Reports and Public Information Act requests
4740 · Fingerprinting	1,000	1,000	1,000	0%	Service offered through Maryland's Criminal Justice Information Service
4780 · Red Light Enforcement	537,000	-	800,000		Fines generated for red light enforcement
4770 · Automated Traffic / Stop Signs	<u>1,500,000</u>	<u>1,097,545</u>	<u>800,000</u>	-27%	Fines generated for automated speed and stop sign enforcement
Total 4700 · Service Charges	2,081,000	1,141,545	1,653,000	45%	
4800 · Other Revenues					
4810 · Insurance Reimbursement	50,000	50,000	20,000	-60%	Annual rebate from health insurance and reimbursed costs for insured losses
4820 · Bus Shelter Advertising	-	-	1,000		Revenues remitted to us for advertising contracts on bus shelters
4830 · Property Rental	42,000	42,000	45,000	7%	Rental of Mango Café
4840 · Vehicle Deployment	7,000	28,200	24,000	-15%	Payroll deduction for Public Safety take home vehicles
4870 · Misc. Revenues	2,000	2,000	5,000	150%	Misc. receipts which do not fall in any above revenue accounts
4880 · Interest Earned	<u>250,000</u>	<u>250,000</u>	<u>180,000</u>	-28%	Interest earned through MD Local Government Investment Pooled accounts
Total 4800 · Other Revenues	351,000	372,200	275,000	-26%	
4900 · Restricted Revenues					
4950 · Community Legacy	150,000	-	-		Street lighting project completion
4960 · CDBG Construction Grant	167,000	188,750	-		
4970 · Other Grants	<u>172,500</u>	<u>49,000</u>	-		
Total 4900 · Restricted Revenues	489,500	237,750	-	-100%	
4998 · Transfer from Speed Camera Fund Balance					
4999 · Transfer from Fund Balance	575,114	-	-		Budget reconciliation to have a balanced budget when expenses > revenues
Total Revenues	<u>12,997,727</u>	<u>12,378,912</u>	<u>10,297,344</u>	-17%	

Town of Bladensburg
Mayor and Council FY27 Draft Budget

	FY25 Budget	FY26 Budget	FY27 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	62,708	61,568	63,427	3%	Compensation for the Mayor and (4) Council Members 7.65% employer tax on total pay Health, Dental, Vision insurance based upon enrollment in plans Contribution to MD State Retirement System Required liability insurance
6030 · FICA	4,797	4,710	4,852	3%	
6040 · Health Insurance	45,651	48,626	54,377	12%	
6050 · Pension	6,854	5,384	8,880	65%	
6060 · Workers Comp	500	500	500	0%	
Total 6000 · Compensation	120,510	120,788	132,036	9%	
6145 · Council Business Development	26,000	30,000	30,000	0%	Attendance for meetings and conferences to MML, NLC, PGCMA, AAMA
6160 · Employee Recognition	15,000	15,000	10,000	-33%	Staff recognitions, lunches, awards, and Christmas.
6210 · Council Projects	2,500	2,500	5,000	100%	Discretionary funding for local organizations and projects
6223 · Food Assistance			15,000		
6225 · Community Grants					
6226 · Fire Department Donation	30,000	30,000	30,000	0%	Annual donation to Bladensburg VFD
6227 · Scholarships	5,000	5,000	5,000	0%	Local students to attend college or vocational school/studies
6225 · Community Grants - Other	12,000	12,000	12,000	0%	\$2,000 grants given on an application basis
Total 6225 · Community Grants	47,000	47,000	47,000	0%	
6230 · Community Events	66,000	70,000	65,000	-7%	Events such as Fireworks, Yule Log, Black History Month Celebration, Food asst., etc.
6235 · Senior Citizen Projects	4,500	4,500	4,500	0%	\$1,500 donation given to the three Senior Housing Communities to fund events
6255 · Town Meetings	6,000	6,000	12,000	100%	Video production and recording of Town meetings and refreshments
6420 · Computer Expense	-	-	1,000		Replacement costs if needed
6550 · Insurance - Liability	2,000	4,000	6,000	50%	Elected official liability insurance through LGIT
6825 · Membership	20,000	20,000	20,000	0%	MML, National League of Cities, PGCMA, Metro Washington Council of Govts., etc.
6835 · Travel	14,000	14,000	15,000	7%	Travel and accommodations associated with meetings and conferences
Total Expense	323,510	333,788	362,536	9%	

Town of Bladensburg
Town Administrator FY27 Draft Budget

	FY25 Budget	FY26 Budget	FY27Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	156,760	156,853	160,000	2%	(1) Town Administrator 7.65% employer tax on total pay Health, Dental, and Vision insurance based upon enrollment Contribution to MD State Retirement System Required liability insurance
6030 · FICA	11,992	11,999	12,240	2%	
6040 · Health Insurance	24,557	26,479	30,000	13%	
6050 · Pension	17,134	17,144	22,400	31%	
6060 · Workers Comp	500	500	500	0%	
Total 6000 · Compensation	210,943	212,975	225,140	6%	
6110 · Tuition Reimbursement	1,000	-	1,000		Continuing Education courses
6140 · Professional Development	4,000	3,000	2,000	-33%	Training and leadership conferences (MML, ICMA, etc.)
6255 · Town Meetings	5,000	5,000	-		Reclassified to Mayor and Council budget
6260 · Transportation	60,000	60,000	50,000	-17%	Port Towns Call-a- Bus local transportation service
6400 · Computer	-	-	-		
6560 · Legal	40,000	40,000	40,000	0%	Town Attorney fees and specialized legal counsel as/if needed
6580 · Contractual Services	125,000	125,000	180,000	44%	Consultants for Econ. Dev., lobbyist, grants, HR, Startegic Plan
6810 · Advertising	30,000	30,000	25,000	-17%	Quarterly newsletters, promotional activities
6820 · Website	4,000	4,000	4,000	0%	Website hosting and platform services
6825 · Membership	1,000	1,000	2,000	100%	Annual memberships for professional and trade organizations
6835 · Travel	5,000	4,000	5,000	25%	Per diem and tr Costs for attending conferences
Total Expense	485,943	484,975	534,140	10%	

Town of Bladensburg

Town Clerk FY27 Draft Budget

	FY25 Budget	FY26 Budget	FY27 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	255,963	265,574	229,817	-13%	} Town Clerk 3/4 of year (1) Clerk (1) Deputy Clerk (1) Marketing Coordinator
6020 · Overtime	10,000	10,000	10,000	0%	
6030 · FICA	20,346	21,081	18,346	-13%	
6040 · Health Insurance	29,078	51,938	26,342	-49%	
6050 · Pension	27,977	29,027	32,174	11%	
6060 · Workers Comp	500	500	500	0%	
ARPA Funded					
Total 6000 · Compensation	343,864	378,120	317,179	-16%	
6110 · Tuition Reimbursement	2,000	2,000	2,000	0%	Continuing Education courses
6140 · Professional Development	3,000	2,000	2,000	0%	Training and leadership conferences
6240 · Memorials	2,000	2,000	1,000	-50%	Condolence gifts
6270 · Historic Promotion	2,402	2,402	2,402	0%	Annual dues to Anacostia Trails Heritage Area
6320 · Wireless Communications	-	-	-		
6400 · Computer	-	-	2,000		
6460 · Software Contract	15,000	15,000	15,000	0%	Licensing for PIA and meeting software
6570 · Equipment Lease	8,000	8,000	9,000	13%	Copier lease and usage costs and postage machine lease
6825 · Membership	500	500	1,000	100%	Annual memberships for professional and trade organizations
6835 · Travel	1,500	1,000	1,500	50%	Per diem and travel costs for attendance to seminars and conferences
6850 · Office Supplies	8,000	10,000	10,000	0%	Office consumables
6855 · Postage	3,000	2,000	2,000	0%	Town mailings
6880 · Election Costs	8,000	8,000	5,000	-38%	Costs for machines and ballots in case of vacancy
6890 · Utilities	7,000	7,000	8,000	14%	30% of electric, water, gas, and sewer for Town Hall, balance to Public Safety
Total Expense	404,266	438,022	378,081	-14%	

Town of Bladensburg

Finance FY27 Draft Budget

	FY25 Budget	FY26 Budget	FY27 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	237,792	237,944	245,181	3%	(1) Treasurer (1) Accounting Assistant Insurance enrollments for Acct. Asst. Pension contribution + annual admin fee for all employees of \$7,800
6020 · Overtime	1,000	1,000	5,000	400%	
6030 · FICA	18,191	18,207	19,139	5%	
6040 · Health Insurance	10,821	9,933	11,913	20%	
6050 · Pension	25,991	26,013	34,325	32%	
6060 · Workers Comp	500	500	500	0%	
ARPA Funded					
Total 6000 · Compensation	294,295	293,597	316,058	8%	
6110 · Tuition Reimbursement	4,000	-	2,000		Continuing Education courses
6140 · Professional Development	2,000	2,000	2,000	0%	Training and leadership conferences to MDGFAO, MML, and MACO
6150 · Payroll Service	8,000	10,000	11,000	10%	Fees for payroll service, quarterly and annual tax filings, W-2's, and 1099's
6320 · Wireless Communications	-	-	-		
6400 · Computer	-	-	3,000		Hardware replacements
6460 · Software Contract	2,500	12,000	15,000	25%	Annual finance software licensing
6510 · Audit	15,000	15,000	25,000	67%	Annual audit plus single audit for ARPA funds - option 1 year extension
6520 · Bank Charges	5,000	5,000	5,000	0%	Banking fees
6530 · Bad Debts	8,000	8,000	8,000	0%	Write-off of uncollectable Personal Property taxes for businesses which closed
6550 · Insurance - Liability	10,000	15,000	20,000	33%	Liability and Umbrella Policies for Town, along with Fidelity and Crimes Coverage
6825 · Membership	500	500	500	0%	Annual memberships for professional and trade organizations
6835 · Travel	1,000	500	500	0%	Per diem and travel costs for attendance to seminars and conferences
Subtotal	350,295	361,597	408,058	13%	
6950 · Debt Service	47,000	18,000	-		Bond obligations
Total Expense	397,295	379,597	408,058	7%	

Town of Bladensburg
Administration Combined (Town Admin., Clerk, Finance)
FY27 Draft Budget

	FY25 Budget	FY26 Budget	FY27 Budget	% inc.
6000 · Compensation				
6010 · Regular Pay	650,515	660,371	634,998	-4%
6020 · Overtime	11,000	11,000	15,000	36%
6030 · FICA	50,529	51,287	49,725	-3%
6040 · Health Insurance	64,456	88,350	68,255	-23%
6050 · Pension	71,102	72,184	88,899	23%
6060 · Workers Comp	1,500	1,500	1,500	0%
Total 6000 · Compensation	849,102	884,692	858,377	-3%
6110 · Tuition Reimbursement	7,000	2,000	5,000	150%
6140 · Professional Development	9,000	7,000	6,000	-14%
6150 · Payroll Service	8,000	10,000	11,000	10%
6240 · Memorials	2,000	2,000	1,000	-50%
6255 · Town Meetings	-	5,000	-	
6260 · Transportation	60,000	60,000	50,000	-17%
6270 · Historic Promotion	2,402	2,402	2,402	0%
6400 · Computer	-	-	5,000	
6460 · Software Contract	17,500	27,000	30,000	11%
6510 · Audit	15,000	15,000	25,000	67%
6520 · Bank Charges	5,000	5,000	5,000	0%
6530 · Bad Debts	8,000	8,000	8,000	0%
6550 · Insurance - Liability	10,000	15,000	20,000	33%
6560 · Legal	40,000	40,000	40,000	0%
6570 · Equipment Lease	8,000	8,000	9,000	13%
6580 · Contractual Services	125,000	125,000	180,000	44%
6810 · Advertising	30,000	30,000	25,000	-17%
6820 · Website	4,000	4,000	4,000	0%
6825 · Membership	2,000	2,000	3,500	75%
6835 · Travel	7,500	5,500	7,000	27%
6850 · Office Supplies	8,000	10,000	10,000	0%
6855 · Postage	3,000	2,000	2,000	0%
6880 · Election Costs	8,000	8,000	5,000	-38%
6890 · Utilities	7,000	7,000	8,000	14%
Subtotal	1,235,504	1,284,594	1,320,279	3%
6950 · Debt Service	47,000	18,000	-	-100%
Total Expense	1,282,504	1,302,594	1,320,279	1%
	10%	11%	12%	

Town of Bladensburg
Public Safety FY27 Draft Budget

	FY25 Total	FY26 Total	FY27 Total	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	3,793,792	3,236,082	3,701,933	14%	Funding for: Chief of Police and (30) Law Enforcement Officers (7) Communications/PIO (3) Code Enforcement (2) Community Coord. and Executive Asst.
6020 · Overtime	350,000	400,000	440,000	10%	
6030 · FICA	317,842	277,707	316,858	14%	
6040 · Health Insurance	708,706	680,071	745,720	10%	
6050 · Pension	415,864	349,622	497,620	42%	
6060 · Workers Comp	250,000	230,000	240,000	4%	
Total 6000 · Compensation	5,836,204	5,173,482	5,942,131	15%	
6110 · Tuition Reimbursement	20,000	20,000	15,000	-25%	Reimbursement for new officers to attend training academy.
6120 · Uniforms	80,000	80,000	50,000	-38%	Uniforms, new officer bullet proof vests and outer carry vests
6130 · Recruitment	16,000	16,000	16,000	0%	Background checks, investigations, and psychological evaluations for new hires
6140 · Professional Development	50,000	50,000	50,000	0%	Training and leadership opportunities
6160 · Employee Recognition	14,000	10,000	15,000	50%	Commendations and recognitions
6226 · Fire Department Donation		20,000	20,000		Stipend for fire and EMS personnel
6230 · Community Events	20,000	20,000	20,000	0%	NNO, Movie in the Park, Shop w/Cop, Citizens Police Academy, Safe Streets, etc.
6310 · Telephone	32,000	32,000	16,000	-50%	All Town phone services run through Communications
6320 · Wireless Communications	60,000	60,000	70,000	17%	Mobile Data Terminals on cruisers, T-Mobile hotspots, wireless phones
6330 · Communications Contracts	40,000	40,000	47,000	18%	Licensing and upkeep of mobile radios radio tower
6350 · Internet Access	7,000	7,000	7,000	0%	Broadband access for Town Hall and for COPS office
6420 · Computer Expense	40,000	40,000	25,000	-38%	Hardware purchases and upgrades
6440 · IT Support	142,500	100,000	100,000	0%	Contractual services to manage computers, servers, hardware, and software
6460 · Software Contract	60,000	60,000	60,000	0%	Barracuda backup, Trend Micro, SonicWall, LIPDR, Records Management, etc.
6545 · Insurance - Auto	50,000	70,000	80,000	14%	Insurance on Town vehicles
6550 · Insurance - Liability	50,000	60,000	70,000	17%	Police liability
6570 · Equipment Lease	10,000	10,000	15,000	50%	Monthly copier lease and usage charges for (2) copiers and postage meter
6580 · Contractual Services	120,000	120,000	110,000	-8%	Equifax, Lexis Nexus, storage. Shot Spotter and Grants Mgr. under Speed Camera
6590 · Automated Traffic Enforcement	125,000	125,000	125,000	0%	Automated traffic enforcement service
6620 · Fuel	115,000	115,000	125,000	9%	Fuel for all Public Safety vehicles
6640 · Vehicle Repairs and Maintenance	40,000	40,000	50,000	25%	Maintenance and repairs to Public Safety vehicles
6650 · Vehicle Body Repairs	25,000	25,000	25,000	0%	Repairs paid for damage to vehicles, less deductible if applicable
6680 · Weapon Repairs and Supplies	15,000	15,000	15,000	0%	Firearm purchases and ammo for range
6825 · Membership	10,000	10,000	6,000	-40%	Memberships to professional and trade organizations
6835 · Travel	8,000	8,000	12,000	50%	Lodging and per diem for conferences, trainings, and seminars
6850 · Office Supplies	15,000	15,000	15,000	0%	Office consumables for Public Safety
6855 · Postage	3,000	5,000	6,000	20%	Mailings for investigations, complaints, and tickets
6865 · Supplies	20,000	20,000	20,000	0%	Vehicle and safety supplies and investigation kits
6870 · K9 Supplies	15,000	15,000	15,000	0%	Supplies and veterinarian care
6885 · Finger Printing	1,000	1,000	2,000	100%	Charges by CJIS to perform finger print scans
6890 · Utilities	20,000	20,000	20,000	0%	Utilities for Public Safety Office and Police Annex
Subtotal	<u>7,059,704</u>	<u>6,402,482</u>	<u>7,164,131</u>	12%	
6970 · Capital Outlay					
6975 · Capital Outlay - Speed Camera		77,545	220,000		(3) Public Safety equipped SUV's
6970 · Capital Outlay - Other	300,000	-	-		
Total 6970 · Capital Outlay	300,000	77,545	220,000	184%	
Total Expense	<u>7,359,704</u>	<u>6,480,027</u>	<u>7,384,131</u>	14%	
	TOTAL	TOTAL	TOTAL		

Town of Bladensburg
Public Works FY27 Draft Budget

	FY25 Budget	FY26 Budget	FY27 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	410,908	421,450	447,677	6%	(1) Supervisor (6) F/T Workers
6020 · Overtime	10,000	15,000	15,000	0%	
6030 · FICA	32,199	33,388	35,395	6%	
6040 · Health Insurance	86,499	107,361	118,433	10%	
6050 · Pension	44,912	46,054	62,675	36%	
6060 · Workers Comp	40,000	26,000	30,000	15%	
ARPA Funded					
Total 6000 · Compensation	624,518	649,253	709,180	9%	
6110 · Tuition Reimbursement	3,500	1,000	1,000	0%	Education opportunities
6120 · Uniforms	4,000	5,000	10,000	100%	Work and safety gear
6140 · Professional Development	2,000	2,000	5,000	150%	Training and leadership opportunities
6350 · Internet Access	3,000	3,000	3,000	0%	Internet access
6420 · Computer Expense	-	-	-		
6620 · Fuel	20,000	20,000	20,000	0%	Fuel for equipment and Public Safety trucks
6640 · Vehicle Repairs and Maint.	20,000	20,000	20,000	0%	Repairs and upkeep of trucks and attached equipment
6670 · Equipment Maintenance	10,000	10,000	15,000	50%	Repairs and upkeep of mowers and heavy equipment
6710 · Building Maintenance	50,000	50,000	60,000	20%	Repairs and upkeep of all Town facilities
6720 · Grounds Maintenance	30,000	30,000	40,000	33%	Upkeep of grounds around Town buildings, roads, parks, and right of ways
6740 · Street Lights	50,000	50,000	50,000	0%	Lighting costs for Town roads and paths
6750 · Sanitation Contract	250,000	300,000	330,000	10%	Contracted 2x weekly trash, 1x weekly bulk trash and yard waste, and composting
6760 · Landfill Fees	15,000	15,000	15,000	0%	Disposal costs of street and roadway debris
6770 · Building Supplies	12,000	12,000	12,000	0%	Building consumables - paper towels, water, cleaning supplies, etc.
6790 · Janitorial Services	36,000	25,000	25,000	0%	Contracted service for daily cleaning of Town buildings
6835 · Travel	500	1,500	1,500	0%	Costs associated with attending conferences and seminars
6860 · Shop Supplies	2,000	2,000	3,000	50%	Shop consumables
6890 · Utilities	28,000	28,000	28,000	0%	Electric, water, sewer, and gas for Public Works building and Bostwick
Subtotal	1,160,518	1,223,753	1,347,680	10%	
6970 · Capital Outlay					
6979 · Highway User Projects	150,000	150,000	150,000		Street repairs funded through Highway User Revenues
6970 · Capital Outlay - Other	-	-	150,000		New dump truck HUR
Total 6970 · Capital Outlay	150,000	150,000	300,000	100%	
Total Expense	1,310,518	1,373,753	1,647,680	20%	

Town of Bladensburg
Profit & Loss Budget Overview
July 2026 through June 2027

	Administrator	Clerk	Finance	Total Mayor a...	Speed Camer... (Public Safety)	Public Safety ... (Public Safety)	Total Public S...	Total Public ...	Revenues	TOTAL
	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27
Ordinary Income/Expense										
Income										
4000 · Property Taxes										
4020 · Real Estate Taxes									5,250,487	5,250,487
4040 · Business Personal Property Tax									1,000,000	1,000,000
4060 · Personal Property Tax - Other									425,000	425,000
Total 4000 · Property Taxes									6,675,487	6,675,487
4100 · Income Tax									700,000	700,000
4200 · Other Local Taxes										
4220 · Admissions and Amusement ...									5,000	5,000
Total 4200 · Other Local Taxes									5,000	5,000
4300 · Licenses and Permits										
4310 · Local Business Licenses									115,000	115,000
4320 · County Traders License									5,000	5,000
4370 · Cable Franchise Fees									90,000	90,000
Total 4300 · Licenses and Permits									210,000	210,000
4400 · Federal Funding										
4500 · State Funding										
4510 · Highway User Revenues									324,000	324,000
4520 · Police Aid									330,000	330,000
4540 · Police Grants									100,000	100,000
Total 4500 · State Funding									754,000	754,000
4600 · County Funding										
4620 · County Disposal Fee Rebate									22,485	22,485
4640 · Bank Stock									2,372	2,372
Total 4600 · County Funding									24,857	24,857
4700 · Service Charges										
4720 · Local Fines/Fees									50,000	50,000
4730 · Copier Fees									2,000	2,000
4740 · Fingerprinting									1,000	1,000
4760 · Reimbursements										
4770 · Automated Traffic Enforcement									800,000	800,000
4780 · Red Light Camera									800,000	800,000
Total 4700 · Service Charges									1,653,000	1,653,000
4800 · Other Revenues										
4810 · Insurance Reimbursement									20,000	20,000
4820 · Bus Shelter Advertising									1,000	1,000
4830 · Property Rental									45,000	45,000
4840 · Vehicle Deployment									24,000	24,000
4870 · Misc. Revenues									5,000	5,000
4880 · Interest Earned									180,000	180,000
Total 4800 · Other Revenues									275,000	275,000
4900 · Restricted Revenues										
4997 · Transfer from HUR Fund Balance										
4998 · Transfer from Speed Camera Fund										
4999 · Transfer from Fund Balance										

Town of Bladensburg
Profit & Loss Budget Overview
July 2026 through June 2027

	Administrator	Clerk	Finance	Total Mayor a...	Speed Camer... (Public Safety)	Public Safety ... (Public Safety)	Total Public S...	Total Public ...	Revenues	TOTAL
	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27
Total Income									10,297,344	10,297,344
Gross Profit									10,297,344	10,297,344
Expense										
6000 · Compensation										
6010 · Regular Pay	160,000	229,817	245,181	63,427		3,701,933	3,701,933	447,677		4,848,035
6020 · Overtime		10,000	5,000			440,000	440,000	15,000		470,000
6030 · FICA	12,240	18,346	19,139	4,852		316,858	316,858	35,395		406,830
6040 · Health Insurance	30,000	26,342	11,913	54,377		745,720	745,720	118,433		986,785
6050 · Pension	22,400	32,174	34,325	8,880		497,620	497,620	62,675		658,074
6060 · Workers Comp	500	500	500	500		240,000	240,000	30,000		272,000
Total 6000 · Compensation	225,140	317,179	316,058	132,036		5,942,131	5,942,131	709,180		7,641,724
6110 · Tuition Reimbursement	1,000	2,000	2,000			15,000	15,000	1,000		21,000
6120 · Uniforms						50,000	50,000	10,000		60,000
6130 · Recruitment						16,000	16,000			16,000
6140 · Professional Development	2,000	2,000	2,000	30,000		50,000	50,000	5,000		91,000
6150 · Payroll Service			11,000							11,000
6160 · Employee Recognition				10,000		15,000	15,000			25,000
6210 · Council Projects				5,000						5,000
6220 · Community Initiatives										
6223 · Food Assistance				15,000						15,000
Total 6220 · Community Initiatives				15,000						15,000
6225 · Community Grants										
6226 · Fire Department Donation				30,000	20,000		20,000			50,000
6227 · Scholarships				5,000						5,000
6225 · Community Grants - Other				12,000						12,000
Total 6225 · Community Grants				47,000	20,000		20,000			67,000
6230 · Community Events				65,000		20,000	20,000			85,000
6235 · Senior Citizen Projects				4,500						4,500
6240 · Memorials		1,000								1,000
6255 · Town Meetings				12,000						12,000
6260 · Transportation	50,000									50,000
6270 · Historic Promotion		2,402								2,402
6310 · Telephone						16,000	16,000			16,000
6320 · Wireless Communications						70,000	70,000			70,000
6330 · Communications Contracts					47,000		47,000			47,000
6350 · Internet Access						7,000	7,000	3,000		10,000
6360 · Data Fees										
6420 · Computer Expense		2,000	3,000	1,000		25,000	25,000			31,000
6440 · IT Support						100,000	100,000			100,000
6460 · Software Contract		15,000	15,000		60,000		60,000			90,000
6510 · Audit			25,000							25,000
6520 · Bank Charges			5,000							5,000
6530 · Bad Debts			8,000							8,000
6545 · Insurance - Auto						80,000	80,000			80,000
6550 · Insurance - Liability			20,000	6,000		70,000	70,000			96,000
6560 · Legal	40,000									40,000
6570 · Equipment Lease		9,000				15,000	15,000			24,000
6580 · Contractual Services	180,000				110,000		110,000			290,000
6590 · Automated Traffic Enforcement					125,000		125,000			125,000
6620 · Fuel						125,000	125,000	20,000		145,000
6640 · Vehicle Repairs and Maintenance						50,000	50,000	20,000		70,000
6650 · Vehicle Body Repairs						25,000	25,000			25,000

Town of Bladensburg
Profit & Loss Budget Overview
July 2026 through June 2027

	Administrator	Clerk	Finance	Total Mayor a...	Speed Camer... (Public Safety)	Public Safety ... (Public Safety)	Total Public S...	Total Public ...	Revenues	TOTAL
	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27	Jul '26 - Jun 27
6670 · Equipment Maintenance								15,000		15,000
6680 · Weapon Repairs and Supplies						15,000	15,000			15,000
6710 · Building Maintenance								60,000		60,000
6720 · Grounds Maintenance								40,000		40,000
6740 · Street Lights								50,000		50,000
6750 · Sanitation Contract								330,000		330,000
6760 · Landfill Fees								15,000		15,000
6770 · Building Supplies								12,000		12,000
6790 · Janitorial Services								25,000		25,000
6810 · Advertising	25,000									25,000
6820 · Website	4,000									4,000
6825 · Membership	2,000	1,000	500	20,000		6,000	6,000			29,500
6835 · Travel	5,000	1,500	500	15,000		12,000	12,000	1,500		35,500
6850 · Office Supplies		10,000				15,000	15,000			25,000
6855 · Postage		2,000				6,000	6,000			8,000
6860 · Shop Supplies								3,000		3,000
6865 · Supplies						20,000	20,000			20,000
6870 · K9 Supplies						15,000	15,000			15,000
6880 · Election Costs		5,000								5,000
6885 · Finger Printing						2,000	2,000			2,000
6890 · Utilities		8,000				20,000	20,000	28,000		56,000
6900 · Grants - Restricted										
Total Expense	534,140	378,081	408,058	362,536	362,000	6,802,131	7,164,131	1,347,680		10,194,626
Net Ordinary Income	-534,140	-378,081	-408,058	-362,536	-362,000	-6,802,131	-7,164,131	-1,347,680	10,297,344	102,718
Other Income/Expense										
Other Income										
Other Expense										
6950 · Debt Service										
6970 · Capital Outlay										
6979 · Highway User Projects								150,000		150,000
6970 · Capital Outlay - Other					220,000		220,000	150,000		370,000
Total 6970 · Capital Outlay					220,000		220,000	300,000		520,000
Total Other Expense					220,000		220,000	300,000		520,000
Net Other Income					-220,000		-220,000	-300,000		-520,000
Net Income	-534,140	-378,081	-408,058	-362,536	-582,000	-6,802,131	-7,384,131	-1,647,680	10,297,344	-417,282

April 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Good Friday	4
5 Easter	6 Easter Monday	7 Budget Work Session #2?	8 Budget Work Session #2? (alt. day)	9	10	11
12	13 Budget Work Session #3 5:30 Mayor/Council Meeting 7:00	14	15	16	17	18
19	20 Vito Off	21 Vito Off	22 Vito Off	23 Vito off	24 Vito off/remote MDGFOA conference	25
26	27 Budget Work Session #4	28 Budget Work Session #4 (alt. day)	29	30		

Summary of April Budget Work Sessions

- April 7 or 8th - Budget Session #2; Revenues, Mayor/Council review, Admin Departments
- April 13 - Budget Session #3; Public Safety, Public Works, remaining Admin Depts.
- April 27 - Budget Session #4; Review of changes from previous sessions
- April 28 - alt. day for Budget Session #4

March '26						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May '26						
S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Budget Work Session #5?	6 Budget Work Session #5? (alt. day)	7	8	9
10	11 Work Session Final Review 5:30 Mayor/Council Meeting 7:00 Budget Adoption?	12	13	14	15	16
17	18 Budget Work Session #7 (if needed)	19	20	21	22	23
24	25	26	27	28	29	30
31						

Summary of May Budget Work Sessions

- May 5th or 6th - Budget Session #5
- May 11th - Budget Session #6 - Budget Review/Final?
- May 18th - Budget Session #7 if needed

April '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8 Work Session and Meeting - Alt. Budget Adoption Date	9	10	11	12	13
14 MML Conference	15 MML Conference	16 MML Conference	17 MML Conference	18	19	20
21	22	23	24	25	26	27
28	29	30				

Notes

June 8th - Work Session and Monthly Meeting - Alternate Budget Adoption Date

June 14 - 17th - MML

May '26							July '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	
31													