



# TOWN COUNCIL MEETING - JUNE 10, 2024

June 10, 2024 at 7:00 PM

4229 Edmonston RD, Bladensburg, MD 20710

## AGENDA

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Public Access Virtual via live stream of the Town's Facebook and YouTube pages:

<https://www.youtube.com/channel/UCoflhVTBeID3c9oH8GYSW0g>

<https://www.facebook.com/Bladensburgmd>

1. Call to Order – 1 min
2. Opening Prayer – 2 min
3. Pledge of Allegiance – 1 min
4. Approval of Agenda – 1 min
5. Presentations
  - A. Patriotic Committee, Renee Green
6. Approval of Minutes
  - A. Town Council Meeting Minutes - May 13, 2024
  - B. Closed Session Notice - May 15, 2024
  - C. Closed Session Notice - May 20, 2024

### 7. Public Comments

Written comments can be submitted prior to the meeting to be ready into the record.

Comments can be submitted too [Clerk@BladensburgMD.gov](mailto:Clerk@BladensburgMD.gov)

### 8. Financial Business

- A. FY 2025 Constant Yield Hearing and Tax Rate Hearing
  1. Recess for Constant Yield Hearing
  2. Public Comments are limited to Constant Yeild and Tax Rate for three minutes per speaker.

3. Close Constant Yield and Tax Rate Hearing

4. Reconvene Regular Council Meeting

B. Approval of FY 2025 Proposed Budget

**9. New Business**

A. **Resolution 13-2024:***Resolution of Support for the Town of Bladensburg's Application for the State and Local Cybersecurity Grant Program (SLCGP)*

B. **Resolution 14-2024:***Resolution of Support for the Application of Funds for the Department Community Economic Development Grant Programs (DCHD)*

C. Approval of Services Contract with Gordian using the State of Maryland Bidding Exception

D. Approval of Proposed Town Council Meeting Schedule for July and August 2024

E. Approval of Contract with Lighting Maintenance Incorporated for 57th Avenue Lighting Project using DCHD and Highway User Funds

F. Approval for a Contract to complete Sidewalk work with Alcoa Concrete & Masonry, an amount not to exceed \$70,096.00 using CBDG Funds from PY 48

G. Approval for a Contract with E & R Services for Asphalt and Repaving Services in an amount not to exceed \$68,983.20 – Upshur Street Project PY 48 CDBG

H. America In Bloom (Information Only)

I. Annual Community Grant Process (Information Only)

**10. Staff Reports (3 minutes each)**

Treasurer; Public Safety and Code Enforcement; Town Clerk; Public Works; Town Administrator

A. Town Administrator Report - June 2024

B. Town Treasurer Report - June 2024

**11. Mayor and Council Reports (3 minutes each)**

Council Member Brown – Ward 1

Council Member McBryde – Ward 2

Council Member – Ward 2

Mayor James

**12. Adjournment**

**COUNCIL OF THE TOWN OF BLADENSBURG  
COUNCIL MEETING MINUTES - DRAFT  
May 13, 2024, 7:00 pm**

**CALL TO ORDER**

Mayor James called the meeting to order at 7:03 pm.

**OPENING PRAYER**

CM McBryde gave the Opening Prayer.

**PLEDGE OF ALLEGIANCE**

Mayor James led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Mayor James requested a motion to approve the meeting agenda. Council Member Blount motioned, and Council Member McBryde seconded the motion. No questions or comments were presented, and the motion passed 5-0.

**APPROVAL OF MINUTES**

Council Member Brown moved to approve the April 8, 2024, minutes, which Council Member Blount seconded. The motion passed 5-0.

**PRESENTATIONS**

**Resolution 11-2024**

TA Bailey-Hedgepeth read the resolution, A resolution for the Town of Bladensburg celebrating National Police Week, May 12 through May 18, 2024, expressing gratitude to the Bladensburg Police Department.

Moved by Council Member Blount, seconded by Council Member Brown. No questions or comments were presented, and the motion passed 5-0.

Mayor James and the Town Council presented a recognition plaque received by Deputy Chief Dickerson.

**Resolution 12-2024**

TA Bailey Hedgepeth read the resolution, Resolution for the Town of Bladensburg, recognizing Public Works Week from May 19, 2024, through May 25, 2024.

Moved by Council Member Brown, seconded by Council Member Blount. No questions or comments were presented, and the motion passed 5-0.

Major James and the Town Council presented a recognition plaque to the staff of Public Works. Mr. Purnell Hall gave words of thanks and introduced the Public Works staff that attended the meeting.

## PUBLIC COMMENTS

- **Lois Kinkle** – Is a resident of Tilden Road in Bladensburg. She attended a session run by a newly minted organization called the Prince George's County Village Connection, which establishes groups in different communities around our county known as “villages.” She mentioned how Bladensburg is a town, but we might consider having what they propose to, which is to create a village where they are locally formed grassroots organizations where neighbors help neighbors age in the community they know and love.

This village would match what a community needs and what its volunteers can provide. This typically includes social and educational activities, local transportation, support with some home and yard tasks, and support in identifying services and resources. There are five existing villages already in Prince George's County. She is one person who would need the village. Therefore, she is reaching out to other people who may feel the same way and informing the council of this idea and how this idea can become a reality.

- **Renee Green** – Ms. Greene gave appreciating words to the Public Works team. She gave reminders for the following upcoming events.
  - Memorial Day is Monday, May 27, and the ceremony will be at 11:00 am at the memorial park.
  - The Bladensburg Fireworks Independence Day celebration is on Friday, July 5, from 6 pm to 9:30 pm.
  - The 210th anniversary of the Battle of Bladensburg ceremony will be on Saturday, August 26, at 11:00 am at the Battle of Bladensburg Memorial.

## FINANCIAL BUSINESS

### 1. FY 2025 Budget Update:

Treasurer Tinelli presented his update on the Town’s budget, which included ARPA funds, Council budget items, changes to the budget, and revenue items. No formal action was taken on this item. A Special Budget Session is scheduled for May 20, 2024.

## NEW BUSINESS

### 1. Approval of Sample Agreement and Application Process for 5G small Cell Towers with Crown Castle:

TA Bailey-Hedgepeth summarized the approval of the sample agreement application process, so formal applications can be received from companies; one has been received by Crown Castle. This has been approved and recommended by the town attorney available at the earlier session.

Moved by Council Member McBryde; Council Member Blount seconded. The motion passed 5-0.

### 2. Approval of Memorandum of Understanding (MOU): Flooding Mitigation Pilot Program with Prince Georges County DPWT:

This MOU implements a pilot program to assist with flooding mitigation in the Town along Edmonston Channel and Quincy Run. The MOU will use \$500,000 of ARP Funds that were allocated by the Council as part of the FY 2024 Budget.

Moved by Council Member Blount; Council Member McBryde seconded. The motion passed 5-0.

**3. Updates on Bostick House and Technical Assistance Panel (Information Only):**

Town Administrator Bailey-Hedgepeth Bostwick shared an update on April 18, and 19th; TAP Process conducted by the ULI team was at the Bostwick House. She provided an overview of the technical assistance process. The ULI team was joined by several community and governmental stakeholders, residents, and volunteers. This process focused on the Bostwick House site and its impacts on the surrounding areas to determine an economic viability and reuse strategy for the site.

No formal action was taken on this report.

**4. America in Bloom – Overview (Information Only):**

Town Administrator Bailey-Hedgepeth Bostwick shared the process for the America In Bloom certification process. She thanked Mr. Rod Barnes, the manager for Edmonston, for getting her involved in the America in Bloom organization and network of communities. Ms. Bailey Hedgepeth thanked Mr. Purnell Hall and his team for their assistance with this process. America in Bloom professionals will evaluate our town over two days, June 2 through 4<sup>th</sup>, which includes tours of the Town’s facilities, local businesses, community resources, and other sights.

No formal action was taken on this report.

**STAFF REPORTS**

**Treasurer:** Town Treasurer Tinelli noted that an update and report were included in the packet and posted online, and a copy was also provided to the mayor and council.

**Public Safety**—Deputy Chief Dickerson mentioned that this week, they are recognizing National Police Week. It's an annual event that recognizes the contributions and sacrifices of law enforcement all across the country. Chief Collinson attended an event at the White House for police leaders. On Wednesday, May 15, they will be going to Washington, DC, for the National Peace Officers Memorial Service, where they'll be recognizing all of the officers who made the ultimate sacrifice.

**Code Enforcement:** Code Enforcement Officer Reinhardt wanted to wish all the mothers a happy belated Mother's Day and give thanks to the Public Works team.

**Public Works:** Supervisor Hall mentioned beautifying the Town. About 18 LED flashing lights, stop signs, and pedestrian signs have been installed throughout the community.

**Town Administrator:** Town Administrator Bailey Hedgepeth submitted a written report. She also thanked the police department for all their work, Chief Collington for his leadership, and the Public Works Department.

## MAYOR AND COUNCIL REPORTS

**Council Member Brown—Ward 1** - CM Brown thanked the town staff, public works, and police department. She attended various town events, including the public safety meeting. She also mentioned Mental Health Awareness Month. The Town of Bladensburg will be sponsoring a free film screening and panel discussion on Wednesday, May 29, from 05:30 p.m. to 07:30 p.m. at the Public Playhouse.

**Council Member McBryde – Ward 2** - CM McBryde did not provide a report.

**Council Member Blount—Ward 2** - CM Blount mentioned the village program and asked if anyone was interested in participating in it or learning more about it. She said more information would be shared soon. She encouraged residents to help seniors in any way possible.

**Council Member Dixon—Ward 1**— CM Dixon thanked the police department. She also attended coffee with a cop, the Emerson house meeting, the public safety meeting, and a press conference for Mrs. Royster. She also joined the state and local official's webinar. A meeting was held with Mayor James and Mr. Bynum regarding the Boys and Girls Club, which they're trying to get started on for the summer.

She also attended the Bostwick House panel roundtable discussion, the Elizabeth Seaton Seton High School Young Woman entrepreneurial program with CM McBryde, the Bladensburg visioning discussion, and the bike rodeo.

She also listened in on the town or budget session, council chair Jolene Ivey's fiscal year 25 budget listening session, where they spoke about the county budget and the impact of the state budget. She visited some residents on 56th Avenue to get to know the residents a little more. She also checked in with some of our local businesses, the barbershop and salon. She sat on the CFR webinar, where they spoke on energy and trade priorities. CM Brown, Dixon, and McBryde also had a tour with the chief of Bladensburg Elementary School.

**Mayor James** – Mayor James attended the PGCMA meeting virtually and asked that we support council member Brown in her bid for the board. She also mentioned some of the things that are being tracked in terms of legislation through PGCMA, for example, the term to impose juvenile curfews and the school pedestrian safety workgroup being organized. She also mentioned the late-night business bill safety plan, CB 016-2024, which says businesses must have a safety plan if they have a nightclub or night establishment. Another bill that has been being tracked is the CB 08-2024, commonly known as the Rent Stabilization Act, and the CB 028-2024, the cigar lounge bill. The Mayor also wanted to thank the business owners who came to the meeting on April 30<sup>th</sup>.

## ADJOURNMENT

Mayor James asked for a motion to adjourn the meeting, Moved by Council Member Brown; Council Member Blount seconded. The motion passed 5-0. The meeting adjourned at 7:05 PM



# TOWN OF BLADENSBURG

Closed Session Meeting - Summary Notes

May 15, 2024, 5:30 p.m.

Bladensburg Town Hall

**Attendance:** Mayor James, CM Brown, CM Blount, CM McBryde, CM Dixon, TA Bailey Hedgepeth, Treasurer Tinelli, Chief Collington, John O'Connor and Jarryd Hawkins.

- I. **CALL TO ORDER:** The meeting was called to order by Mayor James at 5:32 PM
  
- II. **MOTION TO ENTER INTO CLOSED SESSION:** Moved by CM Blount, seconded by CM Brown  
Vote: Ay 5, Nay 0
  1. Pursuant to the General Provisions Article §3-305 (b) (3) of the Maryland Code, the Mayor and Council will meet in a Closed Session to consider the acquisition of real property for a public purpose and matters directly related to the acquisition. (Annexation and Economic Development)
  2. Pursuant to the General Provisions Article §3-305 (b) (4) of the Maryland Code, the Mayor and Council will meet in a Closed Session to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. (Annexation and Economic Development)
  3. Pursuant to the General Provisions Article §3-305 (b) (7) of the Maryland Code, the Mayor and Council will meet in a Closed Session to consult with counsel to obtain legal advice. (Annexation and Economic Development)
  
- III. **CLOSED SESSION:** Began at 5:34:
  1. A motion to approve our annexation consultant's recommendation to negotiate with the property for the pre-annexation agreement. (range of years of tax abatement discussed).  
Moved by Council Member Blount and seconded by Council Member Brown  
Vote: Ay 5, Nay 0
  
  2. A motion in which the Council directed staff to develop an alternative proposal to return to the Town Council if the property owner does not accept the previously approved maximum threshold of up to a 15-year tax abatement.  
Moved by Council Member Blount and seconded by Council Member McBryde  
Vote: Ay 5, Nay 0
  
- IV. **END CLOSED SESSION:** Moved by CM Blount, seconded by CM Dixon - Vote: Ay 5, Nay 0
- V. **ADJOURNMENT:** 7:09 PM Moved by CM Blount, seconded by CM McBryde - Vote: Ay 5, Nay 0



# TOWN OF BLADENSBURG

Closed Session Meeting - Summary Notes

May 20, 2024, 7:00 p.m.

Bladensburg Town Hall

**Attendance:** Mayor James, CM Brown, CM Blount, CM McBryde, CM Dixon, TA Bailey Hedgepeth, Treasurer Tinelli, Chief Collington, and Jarryd Hawkins.

- I. **CALL TO ORDER:** The meeting was called to order by Mayor James at 7:00 PM
  
- II. **MOTION TO ENTER INTO CLOSED SESSION:** Moved by CM Dixon, seconded by CM Blount  
Vote: Ay 5, Nay 0
  1. Pursuant to the General Provisions Article §3-305 (b) (4) of the Maryland Code, the Mayor and Council will meet in a Closed Session to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. (Mango Cafe)
  
- III. **CLOSED SESSION:** Began at 7:

Moved by Council Member Blount and seconded by Council Member McBryde  
Vote: Ay 5, Nay 0
  
- IV. **END CLOSED SESSION:** Moved by CM Dixon, seconded by CM McBryde - Vote: Ay 5, Nay 0
  
- V. **ADJOURNMENT:** 7:09 PM Moved by CM McBryde , seconded by CM Brown - Vote: Ay 5, Nay 0

**TOWN OF BLADENSBURG  
NOTICE OF A PROPOSED REAL  
PROPERTY TAX RATE INCREASE**

For the tax year beginning July 1, 2024, the Mayor and Council of the Town of Bladensburg in Prince George's County proposes to increase real property tax rates on apartments from \$.74 per \$100 of assessment to \$.85 per \$100 of assessment.

A public hearing on the proposed real property tax rate increase will be held at 7:00 PM on June 10, 2024 at Bladensburg Town Hall at 4229 Edmonston Rd., Bladensburg, MD 20710. The meeting will also be streamed live on The Town of Bladensburg's Facebook page, YouTube, and via Zoom.

To join the video conference via Zoom, please access the following link:  
<https://zoom.us/j/97463669358?pwd=QkNNKzRDNFJUK3pWL0ZGc0E0NDdGZz09>  
Enter the Meeting ID: 974 6366 9358 and Passcode: 930725

To join with audio only, dial +1-301-715-8592 and enter meeting ID number 97463669358#

The hearing is open to the public, and public testimony is encouraged. Speakers will be allowed to address the Mayor and Council for three (3) minutes. Public Comment may also be emailed to [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov). All electronic comments must be submitted by 5 PM on June 10, 2024. Written comments can also be submitted to The Town of Bladensburg, 4229 Edmonston Rd., Bladensburg, MD 20710 and must be received by 5 PM on June 10, 2024. Comments received will be read into the record during the public comment portion of the meeting. Persons with questions regarding this hearing may call Bladensburg Town Hall at 301-927-7048 for further information.

*Posted in Prince George's Post 05/23/23 and 05/30/24 and on the Town's website.*

# **FY 2025 PROPOSED BUDGET DOCUMENT**

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- Town Administrator
- Town Treasurer
- Town Clerk
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Appendix (if needed)



Letter from the Town Administrator

June 10, 2024

Mayor, Council, and Residents of the Town of Bladensburg

I am thrilled to present the Proposed FY 2025 Budget, a testament to the hard work and dedication of the Town's Leadership Team, led by Mr. Vito Tinelli, Town Treasurer, and with support and input from Chief Tyrone Collington. This Proposed Budget document is a culmination of our collective efforts, guided by the Government Finance Officers Association (GFOA) and presented in a new format for greater clarity and transparency. It reflects our commitment to continuous improvement and our ability to adapt to changing circumstances.

The FY2025 Proposed Budget document is at the heart of our unwavering commitment to transparency and community engagement. It results from our continuous efforts to enhance the annual budget and will be readily available on the Town's website. We will also share links to the document through the Town's social media platforms and with all employees. In my brief time with Bladensburg, I have witnessed our progress toward providing more structure and achieving our long-term goals and activities.

This year's budget aligns spending with Town and Community values of public safety, resident services, economic development, and financial stability. The Town's systems and processes continue to evolve and add to the staff team's ability to be efficient and nimble. The Town also continues to expand its offerings and services to residents; these increases come with costs, and ARPA funding over the past few years has greatly helped the Town to do more. However, this funding will cease halfway through the fiscal year.

The Town has aggressively applied for and received grant funds in recent months to support our Capital Projects and Public Safety Projects. This will allow us to make long-needed improvements to our infrastructure. We have also hired contractors to assist us in several special projects (Economic Development, Legislative Affairs, Grants, and Historic Preservation) that have shown dividends in the current and next fiscal years. These projects will help us offset some of our expenses, complete tasks, and further expand our services.

This document will include more items than previous budgets and provide additional information on our programming, staffing, and demographics. As we approached the process this year, we looked at our neighbors and others around the county as guideposts. Our projections are based on a conservative approach to revenues. We know the economy is in flux and has shown continual growth over the last few years. We also know some increases are needed to support our current and future spending levels. After the budget sessions, it has been clear that the Town must proceed carefully and take reasonable

measures to ensure long-term financial sustainability. This, too, must be balanced with the changing community expectations and growth.

I want to thank the Mayor and Town Council for their trust and support of me over the last ten months with the Town.

Best Regards,

Michelle Bailey Hedgepeth

Town Administrator

DRAFT

Bladensburg, Maryland, is a historic residential suburb of Washington, D.C., situated along the scenic Anacostia River. Established in 1742 by Provincial Governor Thomas Bladen and later incorporated in 1854, the town is a vibrant part of the Port Towns community group.

Governance in Bladensburg follows a Council-Town Administrator system featuring a mayor and four council members who serve four-year terms on a rotating basis. The Honorable Takisha James serves as the Mayor of Bladensburg, along with Council Members Trina Brown (Ward 1), Kalisha Dixon (Ward 1), Carrol McBryde (Ward 2), and Marilyn Blount (Ward 2). The Council is the legislative body, and the Town Administrator acts as the chief administrative officer.

The Town has a full-service Public Safety Department under the direction of the Police Chief. This department manages the Police Services, including Patrol, Community Action Team, Investigation, Special Assignment Teams, and investigations. Public Safety is also responsible for Dispatch and Code Enforcement. The Town also has Public Works, a Town Treasurer, and a Town Clerk with Special events and Public Information.

Bladensburg has seen significant growth over the years, particularly in the early 20th century, with the development of the Decatur Heights residential sections in 1914 and 1917 and the Sunnybrook subdivision in 1947. The town's rich history has made it a point of interest for visitors, with historic buildings and proximity to the Anacostia being highlighted in early travel guides. The town commemorates its history through tours, perseveration efforts, publications, and informational signs.

According to the 2022 update from the US Census, Bladensburg has a population of 9,591 residents. The town boasts a median household income of \$54,208 and a median age of 35.3 years. Located in Prince George's County, Maryland, Bladensburg covers a total area of 1.00 square mile (2.59 km<sup>2</sup>), with 0.99 square miles (2.56 km<sup>2</sup>) of land. It is conveniently situated just 8.6 miles (13.8 km) from Washington, D.C., sharing its southern border with the capital city.

Bladensburg is characterized by a diverse and mixed workforce comprising service providers, sales and office workers, and professionals. This diversity extends to its population, with residents representing various racial and ethnic backgrounds, creating a rich cultural tapestry within the town.

Bladensburg's unique combination of historical significance, strategic location, and diverse community makes it a remarkable place to live, work, and visit.

**Town Council Mayor Page:**

Add Mayor and Council Photos

**Town Departments and Structure:**

Add Staff Photos

DRAFT

**FY 2025 Budget Assumptions**

The following Budget Assumptions were shared with the Town Council and at Public Meetings as part of the FY 2025 Budget Process.

Compensation Increases:

- COLA and Merit of 4.5 % included in the Town’s Proposed FY 2025 Budget

Capital Project Spending:

- \$2.2M of Total Capital Projects to be Completed
  - \$1M of Federal Earmark towards Trade School
  - \$800K State Bond Bill Usage for Construction of New Town Hall
  - \$400K of State Bond Bill Usage for Bostwick

Tax Increases and/or changes of Tax Rate to Reduce Fund Balance Transfer:

- **Proposed: Tax Rate Increase FY 2025 Railroad and Public Utility Tax**  
**What is the RAILROAD AND PUBLIC UTILITY TAX?** In the State of Maryland, Public Utilities are regulated as “public service companies.” The Railroad and Public Utility assessments are certified by the Department of Assessments and Taxation, State of Maryland. The Public Utility and railroad property include all property needed to operate the business in the Town. It includes real property, such as lands and buildings. It also includes personal property such as telephone or electric poles, towers, lines, cables, meters, transmission, distribution mains, and other equipment used to operate the utility.  
**Current Rate:** 2.09 per \$100 of Assessed valuation  
**Proposed Rate:** 2.75 per \$100 of Assessed valuation
- Proposed: Tax Increase for Apartments in the Town  
**What does this mean?** A real property tax is a local tax on the value of real estate. The property owner will receive a property tax bill each year. The property tax bills for the residents of the Town of Bladensburg are issued in July / August of each year by Prince George’s County. The tax bill amount is determined by (1) the assessments and (2) the property taxes.  
The overall Residential Tax Rate is \$0.74 per \$100 of assessed value.  
All other residential areas would remain at \$0.74 per \$100 of assessed value.  
Proposed Apartment Tax Rates: \$0.80

**Increase Utilities and Railroads Business Tax:**

Increasing Business Personal Property Tax on Utilities and Railroads from \$2.09 to \$2.75 per \$100

Total potential increase: \$74,637

Requires only a Mayor and Council Action

**Increase Real Estate Tax for Apartments:**

Option 1 - Increasing real estate tax rate from \$.74 per \$100 to \$.80 per \$100

Total potential increase: \$118,534

Advertised and posted as part of Constant Yield on May 23, 2024 and May 30, 2024

**(average of \$34 annual increase per apartment)**

DRAFT

## **Financial Stressors / Economic Conditions:**

In the development of the Budget for FY 2025, management has wanted to note Financial Stressors and Economic Conditions for the Town Council and residents, which are factors and needs that have been evaluated but may need further study when looking at future years

**Inflation:** As of April 2024, the inflation rate in the United States has increased to 3.4% from 3.3% in March. This indicates that while prices continue to rise, the rate at which they are increasing slightly. It is important to stay informed, as various economic factors could influence further changes in the rate of price increases. These costs are often felt in the commodities and consumables. The primary contributors to the inflation rate include increases in shelter and gasoline prices, which together accounted for over 70% of the monthly increase in the CPI. The inflation rate is something that nationally all organizations are focusing on when determining their long-term projections.

**Fuel Costs:** As the Town of Bladensburg plans for its budget and operations in 2025, it's essential to consider the projected fuel costs that will impact municipal transportation, services, and residents' expenses.

According to the U.S. Energy Information Administration (EIA), the average retail gasoline price in the United States is expected to be approximately \$3.36 per gallon in 2024, with a slight decrease anticipated in 2025 due to increased oil production outpacing demand (Energy.gov) (S&P Global). This projection is based on West Texas Intermediate (WTI) crude oil prices averaging around \$74.98 per barrel in 2025, indicating a stabilization in fuel prices.

Given these estimates, Bladensburg can expect relatively stable fuel costs in 2025, allowing for better budget planning and resource allocation. The town's mixed workforce and service-oriented economy may benefit from these stable fuel prices, potentially reducing transportation and operational costs for municipal services and local businesses.

**Fleet Replacements:** In recent years, the Town of Bladensburg has adopted a pay-as-you-go approach to vehicle replacement, allowing for more flexible financial management. With the significant influx of funds from the American Rescue Plan Act (ARPA) and speed camera revenues over the past two years, the Town has successfully acquired over 20 new vehicles, effectively replacing one-third of its aging fleet.

As we plan for the future, it is essential to establish a Vehicle and Equipment Replacement Fund (VERF) to ensure a sustainable long-term funding structure. This dedicated fund will provide a reliable financial foundation for ongoing fleet maintenance and replacement needs, enhancing the Town's ability to maintain a modern and efficient vehicle fleet.

Part of this strategic approach includes a thorough analysis to determine whether leasing or purchasing vehicles is the most cost-effective option. This evaluation will consider factors such as initial costs, long-term savings, vehicle usage, and maintenance requirements.

By creating a VERF and carefully considering our vehicle acquisition strategies, the Town of Bladensburg can continue to provide high-quality services to our residents while maintaining fiscal responsibility. Moving forward, the overall aging of the Town's fleet needs to be considered.

**Space Needs:** The Town of Bladensburg has significantly outgrown its current facilities, necessitating a planned replacement. However, the allocated Bond Bill funds are insufficient to cover the Town's extensive needs, and these funds are restricted to Capital or infrastructure purchases. In FY 2025, the Town aims to utilize a substantial portion of these funds to address these critical space requirements.

An immediate concern is the need for additional space to accommodate the increased police staff and expanded services. To address this, the Town is exploring options for renting or purchasing new locations. Identifying and securing these spaces is crucial, as it may lead to increased expenditures to the General Fund.

It is important to note that public safety-related expenses might be eligible for funding through speed camera revenues. By leveraging these funds, the Town can alleviate some of the financial pressures of expanding facilities and services to meet the community's growing needs.

In conclusion, addressing the Town's space needs and managing the associated costs will be a priority in FY 2025. This strategic approach aims to ensure that the Town can continue to provide effective and efficient services to its residents while maintaining fiscal responsibility.

**Workers Compensation:** Despite receiving a premium return in FY 2024 due to favorable claims experience in 2022, the Town of Bladensburg faced an increase in the number of workers' compensation claims submitted in 2023. As a result, the Town experienced a rate increase in FY 2024 and anticipates further premium increases in FY 2025.

With the rise in staffing levels in both Public Safety and Public Works, the Town is likely to face increased exposure to workers' compensation claims despite ongoing safety training efforts. These increases represent a potential long-term factor and recurring cost that the Town must plan for, as they could significantly impact future budgets and financial planning.

## **The Town of Bladensburg Budget Calendar**

The Maryland Statute states that the fiscal year for each municipal corporation in the state begins on July 1 of a calendar year and ends on June 30 of the following calendar year. The statute requires the Town Council to adopt an annual budget and submit it for certification to the County by June 30 of the year before the beginning of the fiscal year, which begins July 1 and ends June 30. The following general timetable is being used in

FY 2024-25 budget development and document preparation:

January 8, 2024: Town Council Work Session Item: Outlining the timing and Calendar for the FY 2025 Budget

February 12, 2024: Town Council Work Session Item: Outlining the timing and Calendar for the FY 2025 Budget

March 11, 2024: Town Council Work Session Item: Outlining the timing and Calendar for the FY 2025 Budget

April 8, 2024: Town Council Work Session Item: Outlining the Budget Process and Estimates for the FY 2025 Budget

April 23, 2024: Budget Workshop Session #1 with Mayor and Town Council: Introduction and Review, Revenues, Grants, Capital Outlay, Debt Service and Council Budget

April 29, 2024: Budget Workshop Session #2 with Mayor and Town Council –General Government & Police Department and Tax Rate Discussion

May 13, 2024: Town Council Work Session Overview of the FY 2025 Budget and Recap on the previous meetings

May 20, 2024: Budget Workshop Session #3 with Mayor and Town Council; Budget Ordinance First Reading - Introduction: Public Works, Tax Rate and Wrap-Up Items

June 10, 2024: Town Council Work Session – Constant Yield Change Hearing

June 10, 2024: Regular Town Council Meeting, 7:00 Final passage of FY2025 Budget Ordinance

July 1, 2024: The FY 2025 Budget is executed.

## **Revenue Items by Major Category (Tax Revenues)**

### **Real Estate Taxes (Residential, Commercial, and Industrial – excludes Apartments)**

- Real Property is assessed by the State Department of Assessments and Taxation (SDAT) every three years.
- The county bills and collects tax assessments and then remits to the Town.
- The assessed value of real property in the Town of Bladensburg for FY2025 is estimated to be \$600,109,480, a 6.3% increase over the current year.
- The Town has kept the Property Tax rate constant for Residential (excluding Apartments), Commercial, and Industrial for well over a decade at \$.0074, which would result in \$4,560,000 in revenues.

### **Business Personal Property Tax and Public Utilities and Railroads**

- In Maryland, businesses pay an annual tax based on the value of their business personal property (furniture, fixtures, tools, machinery, inventory, equipment, etc.) to the County and Municipality in which they are located.
- Per SDAT, there is almost \$50M of Personal Property in Town. The Town's tax rate for business personal property has remained constant at \$.0209.
- The Council approved a change in this budget year for Public Utilities Taxes in the amount of \$.0275. This created an increase in revenues of \$75K. This new tax amount applies only to infrastructure that are taxed to Public Utilities and Railroads within the Town of Bladensburg.

### **Income Tax**

- Prince George's County imposes a local income tax on residents and corporations, which is collected by the Comptroller of the Treasury and disbursed to municipalities.
- The portion received by the Town is the greater of either (1) 0.37% of taxable income, (2) 8.% of State income tax liability, or (3) 17% of the County's income tax liability.
- The Town has budgeted for an increase in Income Tax Revenues because of the strong job market.

### **Admissions and Amusement Tax**

- This is based on the revenues reported by businesses in the Town for vending machines, coin operated machines, rentals of equipment, and cover charges.

- The revenues are reported to the Comptroller of the Treasury where they assess and collect the tax and a portion is then remitted to the Town.

## **Revenue Items by Major Category (Licenses, Permits and Service Charges)**

### **Local Business License**

- Fees established for operating a business in Town and for apartments. This year, other local license fees and permits, which are minor amounts, will be included.
- Projecting no changes since we will have the same amount for apartments and businesses.

### **County Trader's License**

- Portion of fees received from the County for business licenses.

### **Cable Franchise Fees**

- Fees are remitted from Verizon and Comcast for subscription services within the town and to support the operations of our public broadcast channel.
- The Town receives a portion of the gross subscriber revenues generated within the Town

### **Local Fines and Fees**

- Code and Public Safety violations paid to the Town

### **Report Copy Fees**

- Police Report copies either subpoenaed or requested and for other Public Information Act requests.

### **Finger Printing**

- Service offered for background checks through Maryland's Criminal Justice Information Service

### **Reimbursements**

- Funds from partner agencies for Public Safety manpower coverages and service rendered.

### **Automated Traffic Enforcement**

- Fines generated for automated traffic enforcement in school zones and red light cameras.

## **Revenue Items by Major Category (State and County Funding)**

### **Highway User Revenues**

- Funding from the State of Maryland based on the road miles maintained within the Town and also based on the number of vehicles registered in the Town
- The FY25 allocation increased due to more drivers on the road, fuel consumption, and fuel prices due to decreased demand, so fewer taxes were paid into the fund.
- \$150,000 allocated to road improvements/replacements under the Public Works budget, the balance used for road and walkway maintenance.

### **Police Grants and Town Grants**

- Specialized grants for additional services such as increased patrols for school bus safety, gang violence, and our COPS programs for doing youth outreach activities.
- The Town has applied and received PY 48 CDBG Funding, which will be spent in the new Fiscal year

### **Police Aid**

- Municipal and County Police Agencies receive funding from the Governor's Office of Crime Control and Prevention, which is the State Aid for Police Protection Grant.
- Funding is based on the Town's budgeted expenditures for Public Safety and other factors.

### **County Disposal Fee Rebate**

- Funding provided by the County for dumping items for the Public Works Department

### **Bank Stock**

- Fixed amount received annually as part of an old hold harmless agreement to discontinue taxing bank shares. Minimal amount that does not change from year to year.

### **Insurance Reimbursement**

- Includes an annual rebate from our health insurance company for premiums paid in excess of claims
- Also include worker's compensation premiums refunded to us and for direct payments of damages down to Town property

**Bus Shelter Advertising**

- Rebates the Town receives for ad space on the bus shelters located in the Town.

**Property Rental**

- Income received from rental of Mango Café Property

**Vehicle Deployment**

- Payroll deduction for the use of take-home police vehicles.

**Misc. Revenues**

- Small receipts or payments which do not fall in any of the above revenue accounts. These would include reimbursable expenses.

**Interest Earned**

- Earnings for fund balance invested in Maryland Local Government Investment Pool.

DRAFT



# FY25 FINAL BUDGET SESSION



**Monday, June 10  
5:30pm**



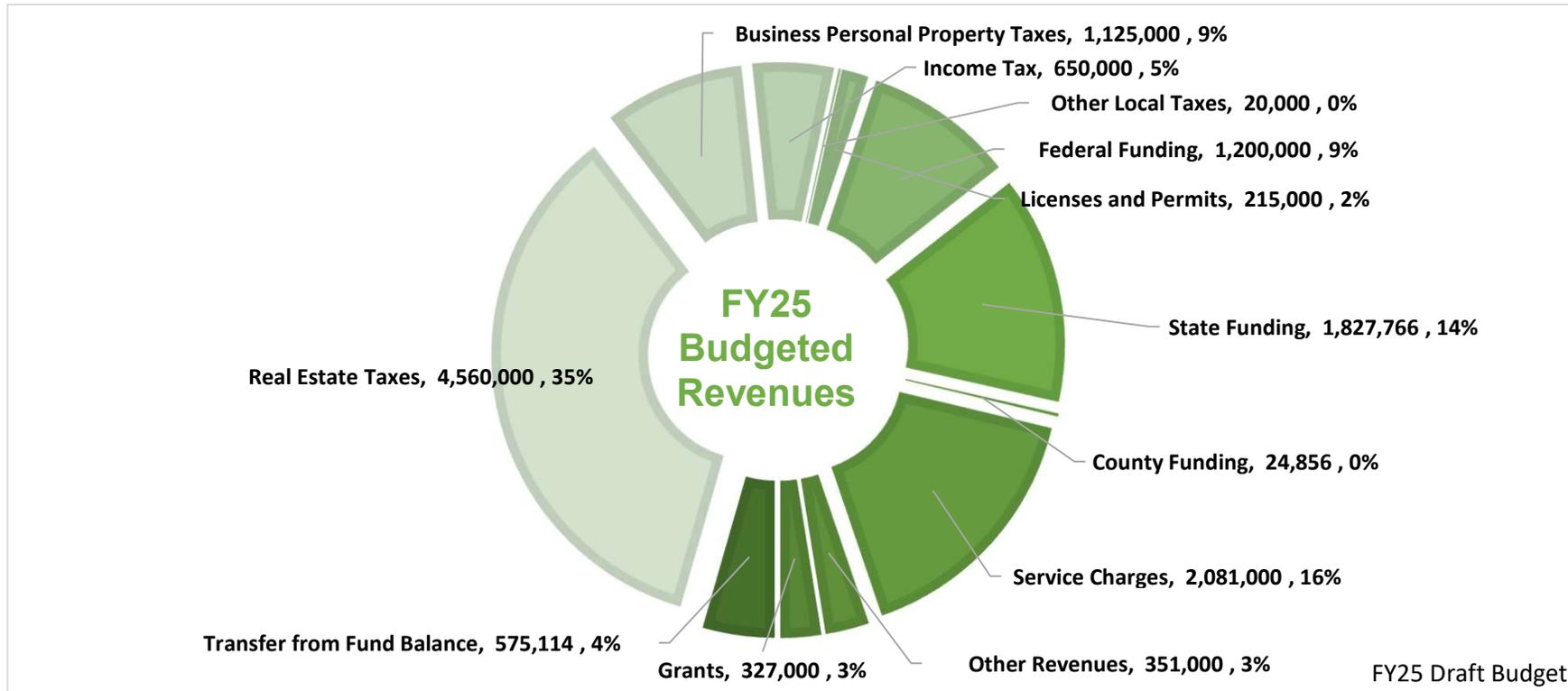
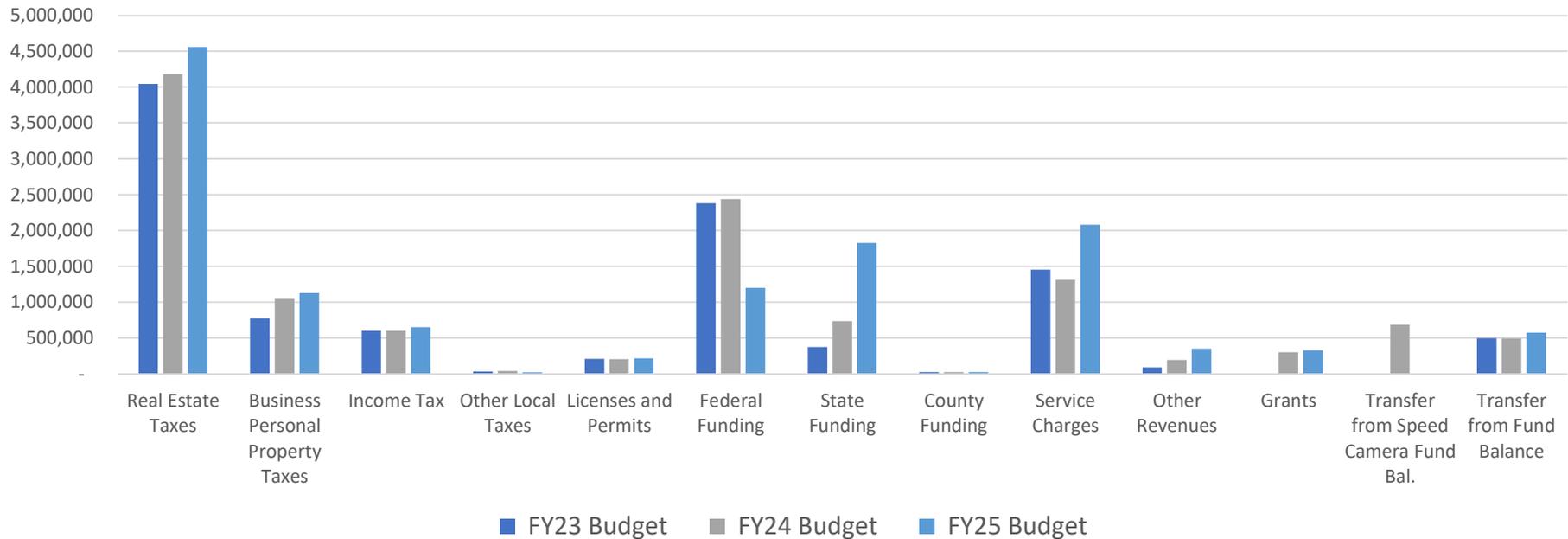
**Town of Bladensburg  
FY25 Draft Budget**

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% of Total	<i>Inc. over FY24</i>
<b>REVENUES</b>					
Real Estate Taxes	4,044,062	4,179,813	4,560,000	35%	9%
Business Personal Property Taxes	775,000	1,045,000	1,125,000	9%	8%
Income Tax	600,000	600,000	650,000	5%	8%
Other Local Taxes	32,000	40,000	20,000	0%	-50%
Licenses and Permits	210,000	205,000	215,000	2%	5%
Federal Funding	2,378,117	2,438,133	1,200,000	9%	-51%
State Funding	374,026	735,200	1,827,766	14%	149%
County Funding	24,856	24,856	24,856	0%	0%
Service Charges	1,453,750	1,312,418	2,081,000	16%	59%
Other Revenues	90,000	193,000	351,000	3%	82%
Grants	-	300,000	327,000	3%	9%
Transfer from Speed Camera Fund Bal.		684,999			-100%
Transfer from Fund Balance	495,234	494,260	575,114	4%	16%
<b>TOTAL REVENUES</b>	<u>10,477,045</u>	<u>12,252,679</u>	<u>12,956,736</u>	100%	6%
<b>EXPENDITURES BY DEPARTMENT</b>					
Mayor and Council	262,635	289,426	323,510	2%	12%
Town Administrator	189,035	437,743	485,943	4%	11%
Clerk	319,298	347,903	404,266	3%	16%
Finance	425,087	420,934	397,295	3%	-6%
Subtotal Administration	1,196,055	1,496,006	1,611,014	12%	8%
Public Safety / Traffic Enforcement	6,291,603	7,181,931	7,308,204	56%	2%
Public Works	1,071,100	1,328,742	1,310,518	10%	-1%
ARPA Projects	1,918,287	1,646,000	200,000	2%	-88%
Grants - Restricted	-	300,000	327,000	3%	9%
Capital Projects - Federal/State Funds		300,000	2,200,000	17%	633%
<b>TOTAL EXPENDITURES</b>	<u>10,477,045</u>	<u>12,252,679</u>	<u>12,956,736</u>	100%	6%
<b>Surplus/(Deficit)</b>	<u>-</u>	<u>-</u>	<u>-</u>		

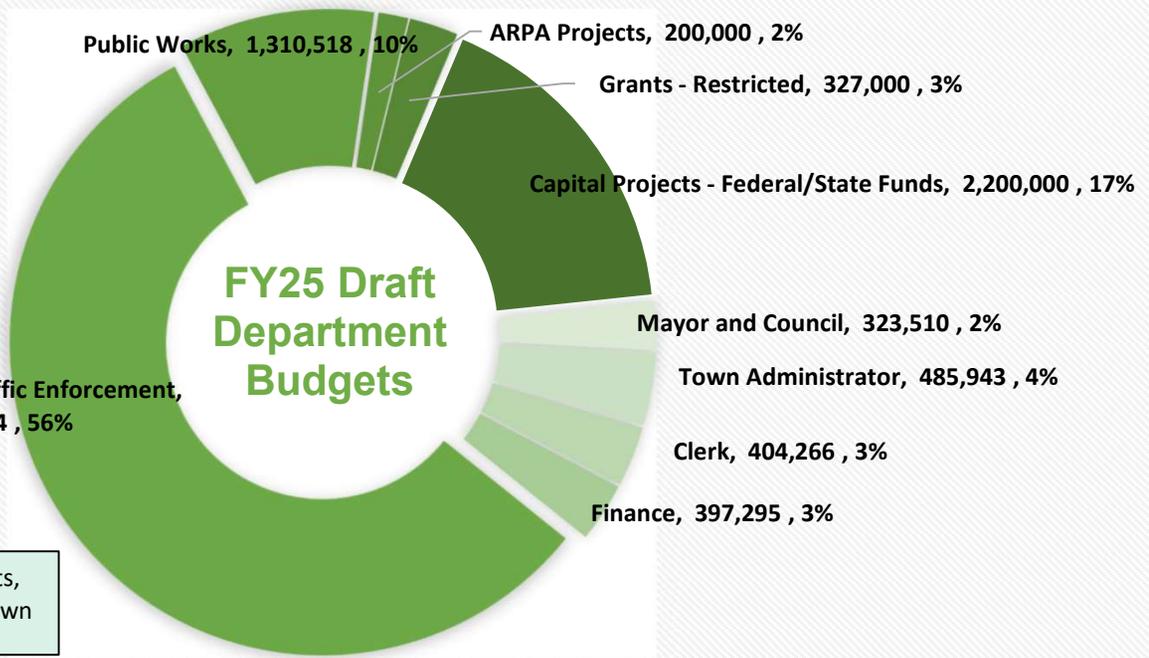
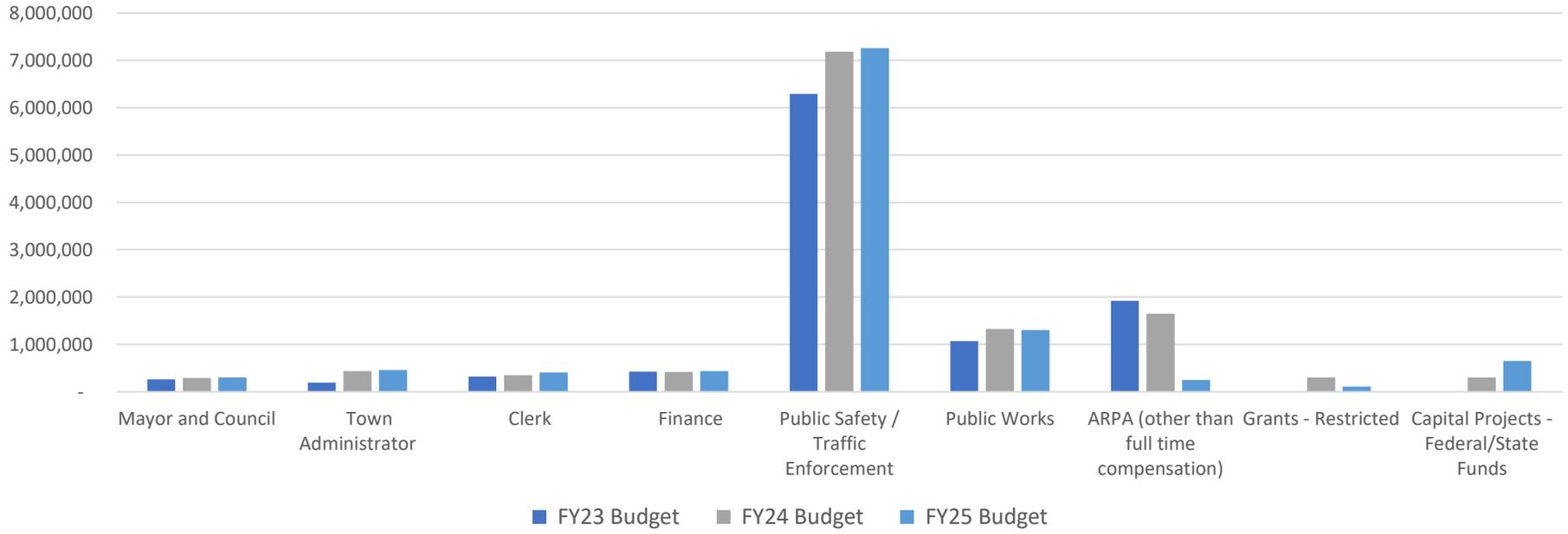
**Town of Bladensburg  
FY25 Draft Budgeted Revenues**

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	Notes to Line Items
4000 · Property Taxes					
4020 · Real Estate Taxes	4,044,062	4,179,813	4,560,000	9%	Assessed real property of \$400M x \$.0074 tax rate, and \$200M apartments x \$.0080
4040 · Business Personal Property Tax	775,000	1,045,000	795,000	-24%	Assessed business personal property of \$38M x \$.0209 tax rate not inc. below
4060 · Personal Property Tax - Other			330,000		*New* - Utility and Rail Road personal property assessments of \$12M x \$.0275
Total 4000 · Property Taxes	4,819,062	5,224,813	5,685,000	9%	
4100 · Income Tax	600,000	600,000	650,000	8%	Income Tax collected by the State and remitted to the Town
4200 · Other Local Taxes					
4220 · Admissions and Amusement Tax	32,000	40,000	20,000	-50%	Tax collected by the State and remitted to the Town for rentals, cover charges,
Total 4200 · Other Local Taxes	32,000	640,000	670,000	5%	and coin operated machines
4300 · Licenses and Permits					
4310 · Local Business Licenses	80,000	80,000	80,000	0%	Business license and apartment rental license fees
4320 · County Traders License	10,000	15,000	15,000	0%	Share of County business licenses remitted to Town
4370 · Cable Franchise Fees	120,000	110,000	120,000	9%	Fees based on subscribership of Comcast and Verizon
Total 4300 · Licenses and Permits	210,000	205,000	215,000	5%	
4400 - Federal Funding (ARPA)	2,378,117	2,288,133	200,000	-91%	ARPA funding Community Initiatives
4410 · Federal Earmark	-	150,000	1,000,000	567%	Senator Ben Cardin Earmark of \$1M
Total 4400 · Federal Funding	2,378,117	2,438,133	1,200,000		
4500 · State Funding					
4510 · Highway User Revenues	222,026	285,200	327,766	15%	State allocation for roads maintenance
4520 · Police Aid	152,000	300,000	300,000	0%	Annual grant from Governor's Office for Crime Control and Prevention
4550 · State Bond Bill	-	150,000	1,200,000		State Bond Bill for Bostwick
Total 4500 · State Funding	374,026	735,200	1,827,766	149%	
4600 · County Funding					
4620 · County Disposal Fee Rebate	22,484	22,484	22,484	0%	Rebate for using County dumps
4640 · Bank Stock	2,372	2,372	2,372	0%	Fixed amount received annually as part of a 1960's hold harmless agreement
Total 4600 · County Funding	24,856	24,856	24,856	0%	to discontinue taxing bank shares
4700 · Service Charges					
4720 · Local Fines/Fees	13,000	15,000	40,000	167%	Public Safety, Code, parking violations, and impound fees
4730 · Copier Fees	3,000	3,000	3,000	0%	Fees collected for Police Reports and Public Information Act requests
4740 · Fingerprinting	1,000	1,000	1,000	0%	Service offered through Maryland's Criminal Justice Information Service
4780 · Red Light Enforcement	-	-	537,000		Fines generated for red light enforcement
4770 · Automated Traffic Enforcement	1,436,750	1,293,418	1,500,000	16%	Fines generated for automated traffic enforcement
Total 4700 · Service Charges	1,453,750	1,312,418	2,081,000	59%	
4800 · Other Revenues					
4810 · Insurance Reimbursement	35,000	60,000	50,000	-17%	Annual rebate from health insurance and reimbursed costs for insured losses
4820 · Bus Shelter Advertising	-	2,000	-		Revenues remitted to us for advertising contracts on bus shelters
4830 · Property Rental	42,000	42,000	42,000	0%	Rental of Mango Café
4840 · Vehicle Deployment	7,000	7,000	7,000	0%	Payroll deduction for Public Safety take home vehicles
4870 · Misc. Revenues	2,000	2,000	2,000	0%	Misc. receipts which do not fall in any above revenue accounts
4880 · Interest Earned	4,000	80,000	250,000	213%	Interest earned through MD Local Government Investment Pooled accounts
Total 4800 · Other Revenues	90,000	193,000	351,000	82%	
4900 · Restricted Revenues					
4950 - Community Legacy	-	290,000	150,000	-48%	Street lighting project completion
4960 - CDBG Construction Grant	-	-	167,000		
4970 · Other Grants	-	10,000	10,000		COPS Unit donations
Total 4900 · Restricted Revenues	-	300,000	327,000	9%	
4998 · Transfer from Speed Camera Fund Balance		684,999			
4999 · Transfer from Fund Balance	495,234	494,260	575,114	16%	Budget reconciliation to have a balanced budget when expenses > revenues
<b>Total Revenues</b>	<b>10,477,045</b>	<b>12,252,679</b>	<b>12,956,736</b>	6%	

### Budgeted Revenues - 3 Year Comparison



### Budgeted Expenditures - 3 Year Comparison



Only 12% funds General and Administrative Costs, 88% of budget provides direct services to the Town

**Town of Bladensburg  
Mayor and Council FY25 Draft Budget**

	<b>FY23 Budget</b>	<b>FY24 Budget</b>	<b>FY25 Budget</b>	% inc.	<b>Notes to Line Items</b>
6000 · Compensation					
6010 · Regular Pay	48,000	60,008	62,708	4%	Compensation for the Mayor and (4) Council Members
6030 · FICA	3,672	4,591	4,797	4%	7.65% employer tax on total pay
6040 · Health Insurance	37,084	40,468	45,651	13%	Health, Dental, Vision insurance based upon enrollment in plans
6050 · Pension	5,079	6,559	6,854	4%	Contribution to MD State Retirement System
6060 · Workers Comp	2,000	2,000	500	-75%	Required liability insurance
<b>Total 6000 · Compensation</b>	<b>95,835</b>	<b>113,626</b>	<b>120,510</b>	<b>6%</b>	
6145 · Council Business Development	15,000	22,000	26,000	18%	Attendance for meetings and conferences to MML, NLC, PGCMA, AAMA
6160 · Employee Recognition	8,000	8,000	15,000	88%	Staff recognitions, lunches, awards, and Christmas.
6210 · Council Projects	2,500	2,500	2,500	0%	Discretionary funding for local organizations and projects
6225 · Community Grants					
6226 · Fire Department Donation	30,000	30,000	30,000	0%	Annual donation to Bladensburg VFD
6227 · Scholarships		5,000	5,000	0%	New - for Bladensburg students to attend college or vocational school/studies
6225 · Community Grants - Other	12,000	12,000	12,000	0%	\$2,000 grants given on an application basis
<b>Total 6225 · Community Grants</b>	<b>42,000</b>	<b>47,000</b>	<b>47,000</b>	<b>0%</b>	
6230 · Community Events	70,000	66,000	66,000	0%	Events such as Fireworks, Yule Log, Black History Month Celebration, etc.
6235 · Senior Citizen Projects	4,500	4,500	4,500	0%	\$1,500 donation given to the three Senior Housing Communities to fund events
6255 · Town Meetings	4,000	5,000	6,000	20%	Video production and recording of Town meetings and refreshments
6320 · Wireless Communications	4,800	4,800	-	-100%	\$80 monthly cell phone allotment - ceased during FY24
6420 · Computer Expense	-	-	-		
6550 · Insurance - Liability	3,000	3,000	2,000	-33%	Elected official liability insurance through LGIT
6825 · Membership	13,000	13,000	20,000	54%	MML, National League of Cities, PGCMA, Metro Washington Council of Govts., etc.
6835 · Travel			14,000		Travel and accomodations associated with meetings and conferences
<b>Total Expense</b>	<b>262,635</b>	<b>289,426</b>	<b>323,510</b>	<b>12%</b>	

**Town of Bladensburg**  
**Town Administrator FY25 Draft Budget**

	<b>FY23 Budget</b>	<b>FY24 Budget</b>	<b>FY25 Budget</b>	% inc.	<b>Notes to Line Items</b>
6000 · Compensation					
6010 · Regular Pay	-	150,613	156,760	4%	(1) Town Administrator
6030 · FICA	-	11,522	11,992	4%	7.65% employer tax on total pay
6040 · Health Insurance	-	14,686	24,557	67%	Health, Dental, and Vision insurance based upon enrollment
6050 · Pension	10,575	16,462	17,134	4%	Contribution to MD State Retirement System
6060 · Workers Comp	500	500	500	0%	Required liability insurance
<b>Total 6000 · Compensation</b>	<b>11,075</b>	<b>193,783</b>	<b>210,943</b>	<b>9%</b>	<b>Removed funding in FY23 for vacancy through budget amendment</b>
6110 · Tuition Reimbursement	1,000	1,000	1,000	0%	Continuing Education courses
6140 · Professional Development	4,000	4,000	4,000	0%	Training and leadership conferences (MML, ICMA, etc.)
6255 · Town Meetings	1,000	-	5,000		Reclassified to Mayor and Council budget
6260 · Transportation	43,000	60,000	60,000	0%	Port Towns Call-a- Bus local transportation service
6320 · Wireless Communications	960	960	-	-100%	\$80 monthly cell phone allotment - ceased during FY24
6400 · Computer		-	-		
6560 · Legal	25,000	40,000	40,000	0%	Town Attorney fees and specialized legal counsel as/if needed
6580 · Contractual Services	70,000	100,000	125,000	25%	Lobbyist, Economic Development, HR Consultant, Grant writer, etc.
6810 · Advertising	25,000	30,000	30,000	0%	Quarterly newsletters and promotions
6820 · Website	4,000	4,000	4,000	0%	Website hosting and platform services
6825 · Membership	1,000	1,000	1,000	0%	Annual memberships for professional and trade organizations
6835 · Travel	3,000	3,000	5,000	67%	Per diem and travel costs for attendance to seminars and conferences
<b>Total Expense</b>	<b>189,035</b>	<b>437,743</b>	<b>485,943</b>	<b>11%</b>	

## Town of Bladensburg Town Clerk FY25 Draft Budget

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	<u>Notes to Line Items</u>
6000 · Compensation					
6010 · Regular Pay	205,920	203,803	255,963	26%	<div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 5px;">}</div> <div> <p>(1) Clerk</p> <p>(1) Admin Asst.</p> <p>(1) Marketing Coordinator</p> <p>No ARPA funding for FY25</p> </div> </div>
6020 · Overtime	3,000	3,000	10,000	233%	
6030 · FICA	15,980	15,820	20,346	29%	
6040 · Health Insurance	17,700	22,574	29,078	29%	
6050 · Pension	29,376	24,728	27,977	13%	
6060 · Workers Comp	1,000	500	500	0%	
ARPA Funded	-	24,156			
<b>Total 6000 · Compensation</b>	<u>272,976</u>	<u>294,581</u>	<u>343,864</u>	17%	
6110 · Tuition Reimbursement	2,000	2,000	2,000	0%	Continuing Education courses
6140 · Professional Development	3,000	3,000	3,000	0%	Training and leadership conferences
6240 · Memorials	2,000	2,000	2,000	0%	Condolence gifts
6270 · Historic Promotion	2,402	2,402	2,402	0%	Annual dues to Anacostia Trails Heritage Area
6320 · Wireless Communications	1,920	1,920	-	-100%	\$80 monthly cell phone allotment - ceased during FY24
6400 · Computer	-	-	-	0%	
6460 · Software Contract	8,000	10,000	15,000	50%	Annual licensing meeting, PIA, and scanning software
6570 · Equipment Lease	5,000	5,000	8,000	60%	Copier lease and usage costs and postage machine lease
6825 · Membership	500	500	500	0%	Annual memberships for professional and trade organizations
6835 · Travel	1,500	1,500	1,500	0%	Per diem and travel costs for attendance to seminars and conferences
6850 · Office Supplies	8,000	8,000	8,000	0%	Office consumables
6855 · Postage	3,000	2,000	3,000	50%	Town mailings
6880 · Election Costs	3,000	8,000	8,000	0%	Costs for machines and ballots in case of vacancy
6890 · Utilities	6,000	7,000	7,000	0%	30% of electric, water, gas, and sewer for Town Hall, balance to Public Safety
<b>Total Expense</b>	<u>319,298</u>	<u>347,903</u>	<u>404,266</u>	16%	

## Town of Bladensburg Finance FY25 Draft Budget

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	<u>Notes to Line Items</u>
6000 · Compensation					
6010 · Regular Pay	193,877	198,467	237,792	20%	<div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 5px;">}</div> <div> <p>(1) Treasurer</p> <p>(1) Accounting Assistant</p> <p>No ARPA funding for FY25</p> </div> </div>
6020 · Overtime	-	1,000	1,000	0%	
6030 · FICA	14,832	15,259	18,191	19%	
6040 · Health Insurance	12,425	10,067	10,821	7%	
6050 · Pension	20,493	24,871	25,991	5%	
6060 · Workers Comp	500	500	500	0%	
ARPA Funded	-	31,310			
<b>Total 6000 · Compensation</b>	<u>242,127</u>	<u>281,474</u>	<u>294,295</u>	5%	
6110 · Tuition Reimbursement	2,000	2,000	4,000	100%	Continuing Education courses
6140 · Professional Development	3,000	2,000	2,000	0%	Training and leadership conferences to MDGFAO, MML, and MACO
6150 · Payroll Service	6,000	6,000	8,000	33%	Fees for payroll service, quarterly and annual tax filings, W-2's, and 1099's
6320 · Wireless Communications	960	960	0	-100%	\$80 monthly cell phone allotment - ceased during FY24
6400 · Computer	-	-	-	0%	
6460 · Software Contract	2,000	2,000	2,500	25%	Annual finance software licensing
6510 · Audit	12,000	17,000	15,000	-12%	Annual audit plus single audit for ARPA funds - 4th year of 4 year contract
6520 · Bank Charges	5,000	5,000	5,000	0%	Banking fees
6530 · Bad Debts	6,000	6,000	8,000	33%	Write-off of uncollectable Personal Property taxes for businesses which closed
6550 · Insurance - Liability	10,000	10,000	10,000	0%	Liability and Umbrella Policies for Town, along with Fidelity and Crimes Coverage
6825 · Membership	500	500	500	0%	Annual memberships for professional and trade organizations
6835 · Travel	1,500	1,000	1,000	0%	Per diem and travel costs for attendance to seminars and conferences
Subtotal	<u>291,087</u>	<u>333,934</u>	<u>350,295</u>	5%	
6950 · Debt Service	134,000	87,000	47,000	-46%	Principal and interest payments for leased body cameras and tasers
<b>Total Expense</b>	<u><b>425,087</b></u>	<u><b>420,934</b></u>	<u><b>397,295</b></u>	-6%	

**Town of Bladensburg**  
**Administration Combined (Council, Town Admin., Clerk, Finance)**  
**FY25 Draft Budget**

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	447,797	612,891	713,223	16%	Town Administrator, Clerk, Treasurer, and admin staff
6020 · Overtime	3,000	4,000	11,000	175%	Overtime incurred for clerical staff
6030 · FICA	34,484	47,192	55,326	17%	7.65% employer tax on total pay
6040 · Health Insurance	67,209	87,795	110,107	25%	Health, Dental, Vision insurance based upon enrollment in plans
6050 · Pension	65,523	72,620	77,956	7%	Contribution to MD State Retirement System
6060 · Workers Comp	4,000	3,500	2,000	-43%	Required liability insurance
ARPA Funded		55,466			
Total 6000 · Compensation	<u>622,013</u>	<u>883,464</u>	<u>969,612</u>	10%	
6110 · Tuition Remibursement	5,000	5,000	7,000	40%	Continuing Education courses
6140 · Professional Development	25,000	31,000	35,000	13%	Training and leadership conferences
6150 · Payroll Service	6,000	6,000	8,000	33%	Payroll service, tax filings, W-2's, and 1099's
6160 · Employee Recognition	8,000	8,000	15,000	88%	Staff recognitions, lunches, awards, and Christmas.
6210 · Council Projects	2,500	2,500	2,500	0%	Discretionary funding for local organizations and projects
6225 · Community Grants					
6226 · Fire Department Donation	30,000	30,000	30,000	0%	Annual donation to Bladensburg VFD
6227 · Scholarships	0	5,000	5,000	0%	New - for Bladensburg students to attend college or vocational school/studies
6225 · Community Grants - Other	12,000	12,000	12,000	0%	\$2,000 grants given on an application basis
Total 6225 · Community Grants	<u>42,000</u>	<u>47,000</u>	<u>47,000</u>	0%	
6230 · Community Events	70,000	66,000	66,000	0%	Events such as Fireworks, Yule Log, Black History Month Celebration, etc.
6235 · Senior Citizen Projects	4,500	4,500	4,500	0%	\$1,500 donation given to the three Senior Housing Communities to fund events
6240 · Memorials	2,000	2,000	2,000	0%	
6255 · Town Meetings	5,000	5,000	11,000	120%	Refreshments for meetings
6260 · Transportation	43,000	60,000	60,000	0%	Transportation Service
6270 · Historic Promotion	2,402	2,402	2,402	0%	Annual dues to Anacostia Trails Heritage Area
6320 · Wireless Communications	8,640	8,640	-	-100%	Cell phone reimbursement ceased FY24
6400 · Computer	-	-	-		Replacement costs of workstation and peripherals for office
6460 · Software Contract	10,000	12,000	17,500	46%	Licensing costs for meeting, PIA, and accounting software and shredding svc.
6510 · Audit	12,000	17,000	15,000	-12%	Annual audit expenses
6520 · Bank Charges	5,000	5,000	5,000	0%	Banking fees
6530 · Bad Debts	6,000	6,000	8,000	33%	Write-offs of uncollectable Personal Property taxes for businesses which have closed
6550 · Insurance - Liability	13,000	13,000	12,000	-8%	Liability and Umbrella Policies for Town, along with Treasurer bondings
6560 · Legal	25,000	40,000	40,000	0%	Town Attorney fees and Franchise Fee negotiations billed by County
6570 · Equipment Lease	5,000	5,000	8,000	60%	Copier lease and usage costs and postage machine lease
6580 · Contractual Services	70,000	100,000	125,000	25%	Lobbyist fees, HR Consultant, Annexation consultation
6810 · Advertising	25,000	30,000	30,000	0%	Quarterly newsletters and promotions
6820 · Website	4,000	4,000	4,000	0%	Website hosting and platform services
6825 · Membership	15,000	15,000	22,000	47%	Annual memberships for professional and trade organizations
6835 · Travel	6,000	5,500	7,500	36%	Per diem and travel costs for attendance to seminars and conferences
6850 · Office Supplies	8,000	8,000	8,000	0%	Office consumables
6855 · Postage	3,000	2,000	3,000	50%	Town mailings
6880 · Election Costs	3,000	8,000	8,000	0%	Costs for machines and ballots in case of need for special election
6890 · Utilities	6,000	7,000	7,000	0%	30% of electric, water, gas, and sewer for Town Hall, balance to Public Safety
Subtotal	<u>1,062,055</u>	<u>1,409,006</u>	<u>1,550,014</u>	10%	since not metered separately
6950 · Debt Service	134,000	87,000	47,000	-46%	Principal and interest payments for leased body cameras and tasers
<b>Total Expense</b>	<u><b>1,196,055</b></u>	<u><b>1,496,006</b></u>	<u><b>1,597,014</b></u>	7%	
	11%	12%	12%		Percent of total budgeted expenditures

**Town of Bladensburg  
Public Safety FY25 Draft Budget**

	<u>FY23 Budget</u>	<u>FY24 Total</u>	<u>FY25 Operating</u>	<u>FY25 Traffic</u>	<u>FY25 Total</u>	% inc.	<u>Notes to Line Items</u>
6000 · Compensation							
6010 · Regular Pay	2,696,493	2,980,755	3,409,066	395,726	3,804,792	28%	Funding for: Chief of Police and (30) Law Enforcement Officers ( 7) Communications/PIO ( 3) Code Enforcement ( 2) Cadets part-time ( 2) Admin. Aide and Executive Asst. (45) Total employees to Public Safety No ARPA funding for FY25
6020 · Overtime	400,000	301,945	330,000	20,000	350,000	16%	
6030 · FICA	231,544	251,127	287,569	30,273	317,842	27%	
6040 · Health Insurance	584,971	618,673	649,684	59,022	708,706	15%	
6050 · Pension	238,347	375,796	372,611	43,253	415,864	11%	
6060 · Workers Comp	225,000	253,023	230,000	20,000	250,000	-1%	
ARPA Funded	433,498	541,694			-		
<b>Total 6000 · Compensation</b>	<b>4,809,853</b>	<b>5,323,013</b>	<b>5,278,930</b>	<b>568,274</b>	<b>5,847,204</b>	10%	
6110 · Tuition Reimbursement	30,000	20,000	20,000		20,000	0%	Reimbursement for new officers to attend training academy.
6120 · Uniforms	77,000	62,000	80,000	-	80,000	29%	Uniforms, new officer bullet proof vests and outer carry vests
6130 · Recruitment	16,000	16,000	16,000		16,000	0%	Background checks, investigations, and psychological evaluations for new hires
6140 · Professional Development	32,000	35,000	35,000	15,000	50,000	43%	Training and leadership opportunities
6160 · Employee Recognition	12,000	4,000	4,000	10,000	14,000	250%	Commendations and recognitions
6230 · Community Events	18,500	20,000	20,000		20,000	0%	NNO, Movie in the Park, Shop w/Cop, Citizens Police Academy, Safe Streets, etc.
6310 · Telephone	27,000	27,000	32,000		32,000	19%	All Town phone services run through Communications
6320 · Wireless Communications	46,000	40,000	60,000		60,000	50%	Mobile Data Terminals on cruisers, T-Mobile hotspots, wireless phones
6330 · Communications Contracts	34,000	38,000	-	40,000	40,000	5%	Licensing and upkeep of mobile radios radio tower
6340 · Interoperability	2,000	-	-		-		Reclassified to Software Contracts
6350 · Internet Access	5,000	7,000	7,000		7,000	0%	Broadband access for Town Hall and for COPS office
6360 · Data Fees	1,500	2,000	-		-		Reclassified to Contractual Services
6420 · Computer Expense	7,561	-		20,000	20,000		Hardware purchases and upgrades
6440 · IT Support	30,000	42,000	60,000	60,000	120,000	186%	Contractual services to manage computers, servers, hardware, and software
6460 · Software Contract	38,545	20,000	15,000	25,000	40,000	100%	Barracuda backup, Trend Micro, SonicWall, LIPDR, Records Management, etc.
6545 · Insurance - Auto	45,000	50,000	50,000		50,000	0%	Insurance on Town vehicles
6550 · Insurance - Liability	55,000	55,000	50,000		50,000	-9%	Police liability
6570 · Equipment Lease	16,000	9,000	10,000	-	10,000	11%	Monthly copier lease and usage charges for (2) copiers and postage meter
6580 · Contractual Services	39,750	65,000	20,000	100,000	120,000	85%	Equifax, Lexis Nexus, storage. Shot Spotter and Grants Mgr. under Speed Camera
6590 · Automated Traffic Enforcement	108,000	100,000	-	125,000	125,000	25%	Automated traffic enforcement service
6620 · Fuel	105,000	100,000	115,000		115,000	15%	Fuel for all Public Safety vehicles
6640 · Vehicle Repairs and Maintenance	40,000	40,000	40,000		40,000	0%	Maintenance and repairs to Public Safety vehicles
6650 · Vehicle Body Repairs	30,000	30,000	25,000		25,000	-17%	Repairs paid for damage to vehicles, less deductible if applicable
6670 · Equipment Maintenance	2,000	3,000	-		-		Radar certification, reclassified to Contractual Services
6680 · Weapon Repairs and Supplies	25,000	23,000	15,000		15,000	-35%	Firearm purchases and ammo for range
6825 · Membership	1,500	1,500	10,000		10,000	567%	Memberships to professional and trade organizations
6835 · Travel	5,000	5,000	8,000		8,000	60%	Lodging and per diem for conferences, trainings, and seminars
6850 · Office Supplies	15,000	15,000	15,000		15,000	0%	Office consumables for Public Safety
6855 · Postage	3,000	3,000	3,000		3,000	-100%	Mailings for investigations, complaints, and tickets
6865 · Supplies	27,844	20,000	20,000		20,000	0%	Vehicle and safety supplies and investigation kits
6870 · K9 Supplies			15,000		15,000		Supplies and veterinarian care
6885 · Finger Printing	1,000	1,000	1,000		1,000	0%	Charges by CJS to perform finger print scans
6890 · Utilities	21,000	26,000	20,000		20,000	-23%	Utilities for Public Safety Office and Police Annex
Subtotal	<u>5,727,053</u>	<u>6,202,513</u>	<u>6,044,930</u>	<u>963,274</u>	<u>7,005,204</u>	13%	
6970 · Capital Outlay							
6975 · Capital Outlay - Speed Camera	414,480	979,418					
6970 · Capital Outlay - Other	150,070	-		300,000	300,000		(4) vehicles outfitted and police radios
<b>Total 6970 · Capital Outlay</b>	<b>564,550</b>	<b>979,418</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	-69%	
<b>Total Expense</b>	<b><u>6,291,603</u></b>	<b><u>7,181,931</u></b>	<b><u>6,044,930</u></b>	<b><u>1,263,274</u></b>	<b><u>7,305,204</u></b>	2%	
			Operations	Traffic Enf.	TOTAL		
ARPA Funded		541,694					
FY 24 Budget w/o ARPA		6,640,237					

**Town of Bladensburg  
Public Works FY25 Draft Budget**

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	<u>Notes to Line Items</u>
6000 · Compensation					
6010 · Regular Pay	218,158	318,158	410,908	29%	(1) Supervisor (5) F/T Workers (3) P/T Workers  No ARPA funding for FY25 and Town Beautification teams
6020 · Overtime	8,000	10,000	10,000	0%	
6030 · FICA	17,104	25,104	32,199	28%	
6040 · Health Insurance	50,282	69,282	86,499	25%	
6050 · Pension	24,224	39,224	44,912	15%	
6060 · Workers Comp	30,000	35,000	40,000	14%	
ARPA Funded	<u>26,332</u>	<u>44,974</u>			
Total 6000 · Compensation	<u>374,100</u>	<u>541,742</u>	<u>624,518</u>	15%	
6110 · Tuition Reimbursement	3,500	3,500	3,500	0%	Education opportunities
6120 · Uniforms	3,000	3,000	4,000	33%	Work and safety gear
6140 · Professional Development	2,000	2,000	2,000	0%	Training and leadership opportunities
6350 · Internet Access	3,000	3,000	3,000	0%	Internet access
6420 · Computer Expense	-	-	-		
6620 · Fuel	20,000	20,000	20,000	0%	Fuel for equipment and Public Safety trucks
6640 · Vehicle Repairs and Maint.	20,000	20,000	20,000	0%	Repairs and upkeep of trucks and attached equipment
6670 · Equipment Maintenance	10,000	10,000	10,000	0%	Repairs and upkeep of mowers and heavy equipment
6710 · Building Maintenance	50,000	50,000	50,000	0%	Repairs and upkeep of all Town facilities
6720 · Grounds Maintenance	30,000	30,000	30,000	0%	Upkeep of grounds around Town buildings, roads, parks, and right of ways
6740 · Street Lights	50,000	50,000	50,000	0%	Lighting costs for Town roads and paths
6750 · Sanitation Contract	300,000	300,000	250,000	-17%	Contracted 2x weekly trash pickup and 1x weekly bulk trash and yard waste
6760 · Landfill Fees	16,000	16,000	15,000	-6%	Disposal costs of street and roadway debris
6770 · Building Supplies	10,000	10,000	12,000	20%	Building consumables - paper towels, water, cleaning supplies, etc.
6790 · Janitorial Services	30,000	30,000	36,000	20%	Contracted service for daily cleaning of Town buildings
6835 · Travel	500	500	500	0%	Costs associated with attending conferences and seminars
6860 · Shop Supplies	3,000	3,000	2,000	-33%	Shop consumables
6890 · Utilities	<u>28,000</u>	<u>28,000</u>	<u>28,000</u>	0%	Electric, water, sewer, and gas for Public Works building and Bostwick
Subtotal	<u>953,100</u>	<u>1,120,742</u>	<u>1,160,518</u>	4%	
6970 · Capital Outlay					
6979 · Highway User Projects	60,000	150,000	150,000		Street repairs funded through Highway User Revenues
6970 · Capital Outlay - Other	<u>58,000</u>	<u>58,000</u>	-		
Total 6970 · Capital Outlay	<u>118,000</u>	<u>208,000</u>	<u>150,000</u>	-28%	
<b>Total Expense</b>	<u><u>1,071,100</u></u>	<u><u>1,328,742</u></u>	<u><u>1,310,518</u></u>	-1%	

**Town of Bladensburg  
ARPA FY25 Draft Budget**

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	
6000 · Compensation				
6010 · Regular Pay	433,134	617,422	-	
6030 · Overtime	45,000	49,543		
6030 · FICA	36,565	51,023		
6040 · Health Insurance	12,034	20,975		
6050 · Pension	-	-		
6060 · Workers Comp	20,000	3,171		
<b>Total 6000 · Compensation</b>	<b>546,733</b>	<b>742,134</b>	<b>-</b>	
6120 · Uniforms	3,000	3,000		
6221 · Community Assistance	971,267	500,000		
6222 - Business/Nonprofit Asst.	60,000	250,000	75,000	Development / Redevelopment activities
6223 - Food Assistance	20,000	20,000	30,000	
6224 - Security Camera Reimb.	50,000	50,000		
6220 - Other Community Initiatives	40,000		75,000	\$25K for Green Initiatives, \$25K Senior Programing, \$25K for Boys/Girls Club Programing
6235 · Senior Citizen Projects	3,000	3,000		
6420 · Computer Expense	20,000	20,000		
6580 · Contractual Services	50,000	50,000		
6720 · Grounds Maintenance		50,000		
6865 · Supplies		25,000		
6970 · Capital Outlay	614,117	75,000		
6972 · Long-Term Capital Projects		500,000		
<b>Total Expense</b>	<b><u>2,378,117</u></b>	<b><u>2,288,134</u></b>	<b><u>180,000</u></b>	Expense offset by ARPA revenues received
			<b><u>20,000</u></b>	<i>Unapplied TBD</i>
			<b><u>200,000</u></b>	<i>Total Estimated ARPA Funds to be expended</i>

Town of Bladensburg  
Profit & Loss Budget Overview

July 2024 through June 2025

	Administrator	ARPA	Capital Projects	Clerk	Finance	Grants - Restricted	Total Mayor and C...	Total Public Safety	Total Public Works	Revenues	Speed Camera Fund	TOTAL
	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25					
<b>Ordinary Income/Expense</b>												
<b>Income</b>												
4000 · Property Taxes												
4020 · Real Estate Taxes										4,560,000		4,560,000
4040 · Business Personal Property T...										795,000		795,000
4060 · Personal Property Tax - Other										330,000		330,000
<b>Total 4000 · Property Taxes</b>										5,685,000		5,685,000
4100 · Income Tax										650,000		650,000
4200 · Other Local Taxes												
4220 · Admissions and Amusement ...										20,000		20,000
<b>Total 4200 · Other Local Taxes</b>										20,000		20,000
4300 · Licenses and Permits												
4310 · Local Business Licenses										80,000		80,000
4320 · County Traders License										15,000		15,000
4370 · Cable Franchise Fees										120,000		120,000
<b>Total 4300 · Licenses and Permits</b>										215,000		215,000
4400 · Federal Funding												
4410 · Federal Earmark			1,000,000									1,000,000
4400 · Federal Funding - Other										200,000		200,000
<b>Total 4400 · Federal Funding</b>			1,000,000							200,000		1,200,000
4500 · State Funding												
4510 · Highway User Revenues										327,766		327,766
4520 · Police Aid										300,000		300,000
4550 · Bond Bill			1,200,000									1,200,000
<b>Total 4500 · State Funding</b>			1,200,000							627,766		1,827,766
4600 · County Funding												
4620 · County Disposal Fee Rebate										22,484		22,484
4640 · Bank Stock										2,372		2,372
<b>Total 4600 · County Funding</b>										24,856		24,856
4700 · Service Charges												
4720 · Local Fines/Fees										40,000		40,000
4730 · Copier Fees										3,000		3,000
4740 · Fingerprinting										1,000		1,000
4770 · Automated Traffic Enforcement											1,500,000	1,500,000
4780 · Red Light Camera										537,000		537,000
<b>Total 4700 · Service Charges</b>										581,000	1,500,000	2,081,000
4800 · Other Revenues												
4810 · Insurance Reimbursement										50,000		50,000
4830 · Property Rental										42,000		42,000
4840 · Vehicle Deployment										7,000		7,000
4870 · Misc. Revenues										2,000		2,000
4880 · Interest Earned										250,000		250,000
<b>Total 4800 · Other Revenues</b>										351,000		351,000
4900 · Restricted Revenues												
4950 · Community Legacy - Restricted						150,000						150,000
4960 · CDBG Construction Grant						167,000						167,000
4970 · Other Grants						10,000						10,000
<b>Total 4900 · Restricted Revenues</b>						327,000						327,000
4999 · Transfer from Fund Balance										575,114		575,114
<b>Total Income</b>			2,200,000			327,000				8,929,736	1,500,000	12,956,736
<b>Gross Profit</b>			2,200,000			327,000				8,929,736	1,500,000	12,956,736
<b>Expense</b>												
6000 · Compensation												
6010 · Regular Pay	156,760			255,963	237,792		62,708	3,409,066	410,908		395,726	4,928,923
6020 · Overtime				10,000	1,000			330,000	10,000		20,000	371,000
6030 · FICA	11,992			20,346	18,191		4,797	287,569	32,199		30,273	405,367
6040 · Health Insurance	24,557			29,078	10,821		45,651	649,684	86,499		59,022	905,312
6050 · Pension	17,134			27,977	25,991		6,854	372,611	44,912		43,253	538,732
6060 · Workers Comp	500			500	500		500	230,000	40,000		20,000	292,000
<b>Total 6000 · Compensation</b>	210,943			343,864	294,295		120,510	5,278,930	624,518		568,274	7,441,334
6110 · Tuition Reimbursement		1,000		2,000	4,000			20,000	3,500			30,500
6120 · Uniforms								80,000	4,000			84,000
6130 · Recruitment								16,000				16,000
6140 · Professional Development	4,000			3,000	2,000		26,000	35,000	2,000		15,000	87,000
6150 · Payroll Service					8,000							8,000
6160 · Employee Recognition							15,000	4,000			10,000	29,000
6210 · Council Projects							2,500					2,500

**Town of Bladensburg**  
**Profit & Loss Budget Overview**

July 2024 through June 2025

	Administrator	ARPA	Capital Projects	Clerk	Finance	Grants - Restricted	Total Mayor and C...	Total Public Safety	Total Public Works	Revenues	Speed Camera Fund	TOTAL
	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25
6220 · Community Initiatives												
6221 · Housing Assistance												
6222 · Business/Non-Profit Assistance		75,000										75,000
6223 · Food Assistance		30,000										30,000
6220 · Community Initiatives - Other		95,000										95,000
<b>Total 6220 · Community Initiatives</b>		<b>200,000</b>										<b>200,000</b>
6225 · Community Grants												
6226 · Fire Department Donation							30,000					30,000
6227 · Scholarships							5,000					5,000
6225 · Community Grants - Other							12,000					12,000
<b>Total 6225 · Community Grants</b>							<b>47,000</b>					<b>47,000</b>
6230 · Community Events							66,000	20,000				86,000
6235 · Senior Citizen Projects							4,500					4,500
6240 · Memorials				2,000								2,000
6255 · Town Meetings		5,000					6,000					11,000
6260 · Transportation	60,000											60,000
6270 · Historic Promotion				2,402								2,402
6310 · Telephone								32,000				32,000
6320 · Wireless Communications								60,000				60,000
6330 · Communications Contracts											40,000	40,000
6350 · Internet Access								7,000	3,000			10,000
6420 · Computer Expense											20,000	20,000
6440 · IT Support								60,000				60,000
6460 · Software Contract				15,000	2,500			15,000			25,000	57,500
6510 · Audit					15,000							15,000
6520 · Bank Charges					5,000							5,000
6530 · Bad Debts					8,000							8,000
6545 · Insurance - Auto								50,000				50,000
6550 · Insurance - Liability					10,000		2,000	50,000				62,000
6560 · Legal	40,000											40,000
6570 · Equipment Lease				8,000				10,000				18,000
6580 · Contractual Services	125,000							20,000			100,000	245,000
6590 · Automated Traffic Enforcement											125,000	125,000
6620 · Fuel								115,000	20,000			135,000
6640 · Vehicle Repairs and Maintenance								40,000	20,000			60,000
6650 · Vehicle Body Repairs								25,000				25,000
6670 · Equipment Maintenance									10,000			10,000
6680 · Weapon Repairs and Supplies								15,000				15,000
6710 · Building Maintenance									50,000			50,000
6720 · Grounds Maintenance									30,000			30,000
6740 · Street Lights									50,000			50,000
6750 · Sanitation Contract									250,000			250,000
6760 · Landfill Fees									15,000			15,000
6770 · Building Supplies									12,000			12,000
6790 · Janitorial Services									36,000			36,000
6810 · Advertising	30,000											30,000
6820 · Website	4,000											4,000
6825 · Membership	1,000			500	500		20,000	10,000				32,000
6835 · Travel	5,000			1,500	1,000		14,000	8,000	500			30,000
6850 · Office Supplies				8,000				15,000				23,000
6855 · Postage				3,000				3,000				6,000
6860 · Shop Supplies									2,000			2,000
6865 · Supplies								20,000				20,000
6870 · K9 Supplies								15,000				15,000
6880 · Election Costs				8,000								8,000
6885 · Finger Printing								1,000				1,000
6890 · Utilities				7,000				20,000	28,000			55,000
6900 · Grants - Restricted												
6920 · Community Legacy												150,000
6930 · CDBG												167,000
6935 · Other Grants												10,000
<b>Total 6900 · Grants - Restricted</b>							<b>327,000</b>					<b>327,000</b>
<b>Total Expense</b>	<b>485,943</b>	<b>200,000</b>		<b>404,266</b>	<b>350,295</b>	<b>327,000</b>	<b>323,510</b>	<b>6,044,930</b>	<b>1,160,518</b>		<b>963,274</b>	<b>10,259,736</b>
<b>Net Ordinary Income</b>	<b>-485,943</b>	<b>-200,000</b>	<b>2,200,000</b>	<b>-404,266</b>	<b>-350,295</b>		<b>-323,510</b>	<b>-6,044,930</b>	<b>-1,160,518</b>	<b>8,929,736</b>	<b>536,726</b>	<b>2,697,000</b>
<b>Other Income/Expense</b>												
<b>Other Expense</b>												
6950 · Debt Service					47,000							47,000
6970 · Capital Outlay												
6972 · Long Term Capital Projects			2,200,000									2,200,000
6979 · Highway User Projects								150,000				150,000
6970 · Capital Outlay - Other											300,000	300,000
<b>Total 6970 · Capital Outlay</b>			<b>2,200,000</b>						<b>150,000</b>		<b>300,000</b>	<b>2,650,000</b>
<b>Total Other Expense</b>			<b>2,200,000</b>		<b>47,000</b>				<b>150,000</b>		<b>300,000</b>	<b>2,697,000</b>
<b>Net Other Income</b>			<b>-2,200,000</b>		<b>-47,000</b>				<b>-150,000</b>		<b>-300,000</b>	<b>-2,697,000</b>
<b>Net Income</b>	<b>-485,943</b>	<b>-200,000</b>		<b>-404,266</b>	<b>-397,295</b>		<b>-323,510</b>	<b>-6,044,930</b>	<b>-1,310,518</b>	<b>8,929,736</b>	<b>236,726</b>	

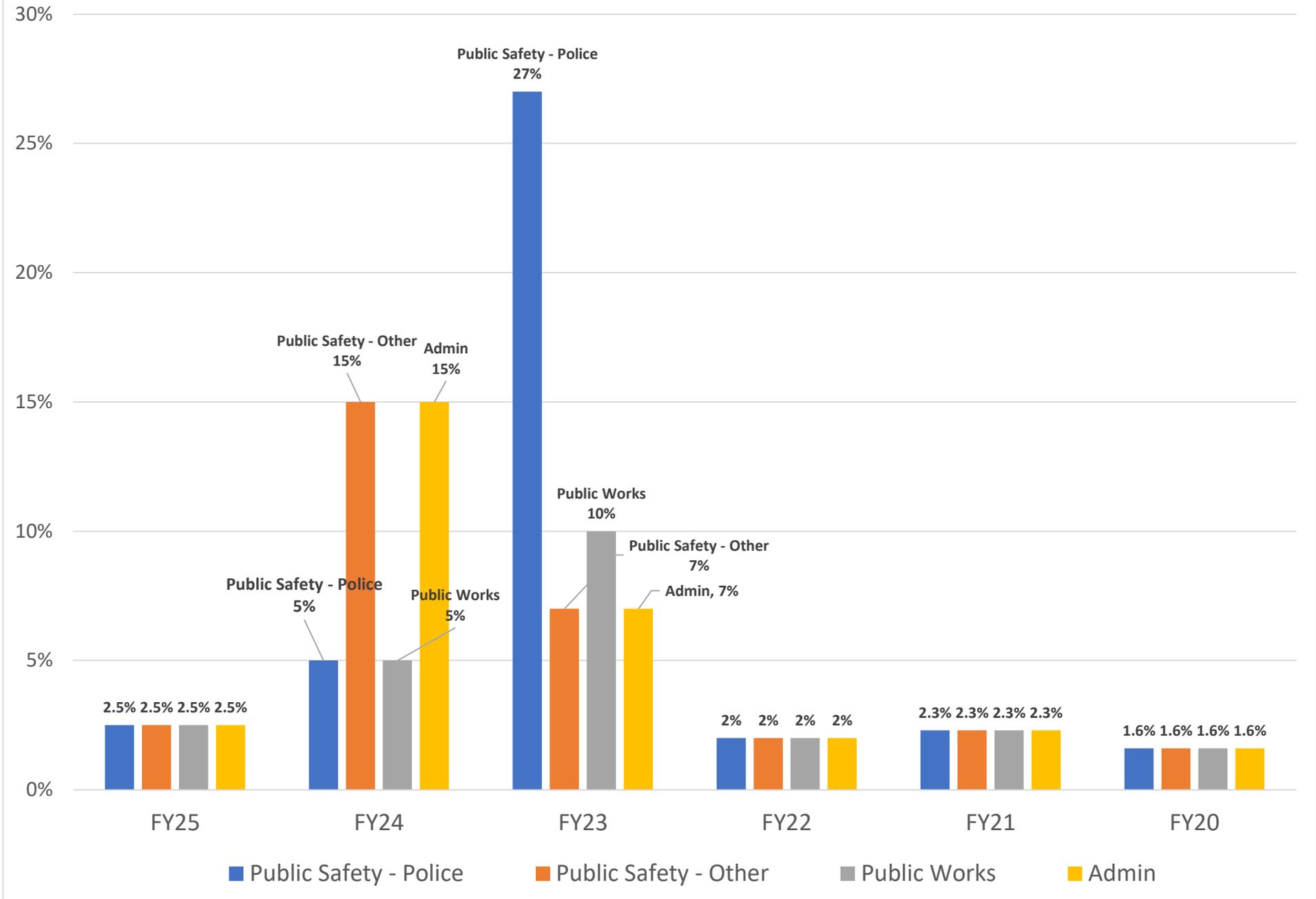
**Budget Overview 3 Year Comparison**

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>
Ordinary Income/Expense			
Income			
4000 · Property Taxes			
4020 · Real Estate Taxes	4,044,062	4,179,813	4,560,000
4040 · Business Personal Property Tax	775,000	1,045,000	795,000
4060 · Personal Property Tax - Other			330,000
Total 4000 · Property Taxes	<u>4,819,062</u>	<u>5,224,813</u>	<u>5,685,000</u>
4100 · Income Tax	600,000	600,000	650,000
4200 · Other Local Taxes			
4220 · Admissions and Amusement Tax	<u>32,000</u>	<u>40,000</u>	<u>20,000</u>
Total 4200 · Other Local Taxes	32,000	40,000	20,000
4300 · Licenses and Permits			
4310 · Local Business Licenses	80,000	80,000	80,000
4320 · County Traders License	10,000	15,000	15,000
4370 · Cable Franchise Fees	<u>120,000</u>	<u>110,000</u>	<u>120,000</u>
Total 4300 · Licenses and Permits	210,000	205,000	215,000
4400 · Federal Funding			
4410 · Federal Earmark		150,000	1,000,000
4400 · Federal Funding - Other	<u>2,378,117</u>	<u>2,288,133</u>	<u>200,000</u>
Total 4400 · Federal Funding	2,378,117	2,438,133	1,200,000
4500 · State Funding			
4510 · Highway User Revenues	222,026	285,200	327,766
4520 · Police Aid	152,000	300,000	300,000
4550 · Bond Bill		<u>150,000</u>	<u>1,200,000</u>
Total 4500 · State Funding	<u>374,026</u>	<u>735,200</u>	<u>1,827,766</u>
4600 · County Funding			
4620 · County Disposal Fee Rebate	22,484	22,484	22,484
4640 · Bank Stock	<u>2,372</u>	<u>2,372</u>	<u>2,372</u>
Total 4600 · County Funding	24,856	24,856	24,856
4700 · Service Charges			
4720 · Local Fines/Fees	13,000	15,000	40,000
4730 · Copier Fees	3,000	3,000	3,000
4740 · Fingerprinting	1,000	1,000	1,000
4760 · Reimbursements			
4770 · Automated Traffic Enforcement	1,436,750	1,293,418	1,500,000
4780 · Red Light Camera			<u>537,000</u>
Total 4700 · Service Charges	<u>1,453,750</u>	<u>1,312,418</u>	<u>2,081,000</u>
4800 · Other Revenues			
4810 · Insurance Reimbursement	35,000	60,000	50,000
4820 · Bus Shelter Advertising		2,000	
4830 · Property Rental	42,000	42,000	42,000
4840 · Vehicle Deployment	7,000	7,000	7,000
4860 · Loan Repayment			
4870 · Misc. Revenues	2,000	2,000	2,000
4880 · Interest Earned	<u>4,000</u>	<u>80,000</u>	<u>250,000</u>
Total 4800 · Other Revenues	90,000	193,000	351,000
4900 · Restricted Revenues			
4910 · ARPA Funded Projects			
4950 · Community Legacy - Restricted			150,000
4960 · CDBG Construction Grant		290,000	167,000
4970 · Other Grants			10,000

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>
4900 · Restricted Revenues - Other		10,000	
Total 4900 · Restricted Revenues		300,000	327,000
4998 · Transfer from Speed Camera Fund		684,999	
4999 · Transfer from Fund Balance	495,234	494,260	575,114
Total Income	<u>10,477,045</u>	<u>12,252,679</u>	<u>12,956,736</u>
Expense			
6000 · Compensation			
6010 · Regular Pay	3,795,582	4,529,227	4,928,923
6020 · Overtime	456,000	365,488	371,000
6030 · FICA	319,697	374,445	405,367
6040 · Health Insurance	714,496	796,725	905,312
6050 · Pension	328,094	487,640	538,732
6060 · Workers Comp	279,000	294,694	292,000
Total 6000 · Compensation	<u>5,892,869</u>	<u>6,848,219</u>	<u>7,441,334</u>
6110 · Tuition Reimbursement	38,500	28,500	30,500
6120 · Uniforms	83,000	68,000	84,000
6130 · Recruitment	16,000	16,000	16,000
6140 · Professional Development	59,000	68,000	87,000
6150 · Payroll Service	6,000	6,000	8,000
6160 · Employee Recognition	20,000	12,000	29,000
6200 · Community			
6210 · Council Projects	2,500	2,500	2,500
6220 · Community Initiatives			
6221 · Housing Assistance	971,267	500,000	
6222 · Business/Non-Profit Assistance	60,000	250,000	75,000
6223 · Food Assistance	20,000	50,000	30,000
6224 · Monitoring	50,000	20,000	
6220 · Community Initiatives - Other	40,000		95,000
Total 6220 · Community Initiatives	<u>1,141,267</u>	<u>820,000</u>	<u>200,000</u>
6225 · Community Grants			
6226 · Fire Department Donation	30,000	30,000	30,000
6227 · Scholarships		5,000	5,000
6225 · Community Grants - Other	12,000	12,000	12,000
Total 6225 · Community Grants	<u>42,000</u>	<u>47,000</u>	<u>47,000</u>
6230 · Community Events	88,500	86,000	86,000
6235 · Senior Citizen Projects	7,500	7,500	4,500
6240 · Memorials	2,000	2,000	2,000
6255 · Town Meetings	5,000	5,000	11,000
6260 · Transportation	43,000	60,000	60,000
6270 · Historic Promotion	2,402	2,402	2,402
6310 · Telephone	27,000	27,000	32,000
6320 · Wireless Communications	54,640	48,640	60,000
6330 · Communications Contracts	34,000	38,000	40,000
6340 · Interoperability	2,000		
6350 · Internet Access	8,000	10,000	10,000
6360 · Data Fees	1,500	2,000	
6400 · Computer			
6420 · Computer Expense	27,561	20,000	20,000
6440 · IT Support	30,000	42,000	120,000
6460 · Software Contract	48,545	32,000	57,500
6510 · Audit	12,000	17,000	15,000

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>
6520 · Bank Charges	5,000	5,000	5,000
6530 · Bad Debts	6,000	6,000	8,000
6540 · Insurance - Other			
6545 · Insurance - Auto	45,000	50,000	50,000
6550 · Insurance - Liability	68,000	68,000	62,000
6560 · Legal	25,000	40,000	40,000
6570 · Equipment Lease	21,000	14,000	18,000
6580 · Contractual Services	159,750	215,000	245,000
6590 · Automated Traffic Enforcement	108,000	100,000	125,000
6620 · Fuel	125,000	120,000	135,000
6640 · Vehicle Repairs and Maintenance	60,000	60,000	60,000
6650 · Vehicle Body Repairs	30,000	30,000	25,000
6670 · Equipment Maintenance	12,000	13,000	10,000
6680 · Weapon Repairs and Supplies	25,000	23,000	15,000
6710 · Building Maintenance	50,000	50,000	50,000
6720 · Grounds Maintenance	30,000	80,000	30,000
6740 · Street Lights	50,000	50,000	50,000
6750 · Sanitation Contract	300,000	300,000	250,000
6760 · Landfill Fees	16,000	16,000	15,000
6770 · Building Supplies	10,000	10,000	12,000
6790 · Janitorial Services	30,000	30,000	36,000
6810 · Advertising	25,000	30,000	30,000
6820 · Website	4,000	4,000	4,000
6825 · Membership	16,500	16,500	32,000
6835 · Travel	11,500	11,000	30,000
6850 · Office Supplies	23,000	23,000	23,000
6855 · Postage	6,000	5,000	6,000
6860 · Shop Supplies	3,000	3,000	2,000
6865 · Supplies	27,844	45,000	20,000
6870 · K9 Supplies			15,000
6880 · Election Costs	3,000	8,000	8,000
6885 · Finger Printing	1,000	1,000	1,000
6890 · Utilities	55,000	61,000	55,000
6900 · Grants - Restricted			
6920 · Community Legacy			150,000
6930 · CDBG		290,000	167,000
6935 · Other Grants			10,000
6900 · Grants - Restricted - Other		10,000	
Total 6900 · Grants - Restricted		<u>300,000</u>	<u>327,000</u>
Total Expense	<u>9,046,378</u>	<u>10,103,261</u>	<u>10,259,736</u>
Net Ordinary Income	1,430,667	2,149,418	2,697,000
Other Income/Expense			
Other Expense			
6950 · Debt Service	134,000	87,000	47,000
6970 · Capital Outlay			
6972 · Long Term Capital Projects		800,000	2,200,000
6979 · Highway User Projects	60,000	150,000	150,000
6970 · Capital Outlay - Other	<u>1,236,667</u>	<u>1,112,418</u>	<u>300,000</u>
Total 6970 · Capital Outlay	<u>1,296,667</u>	<u>2,062,418</u>	<u>2,650,000</u>
Total Other Expense	<u>1,430,667</u>	<u>2,149,418</u>	<u>2,697,000</u>
Net Income	<u>-</u>	<u>-</u>	<u>-</u>

# Town of Bladensburg COLA History



FY25 Authorized Strength	Salary Range		
	<i>FTE Count</i>	<i>Low</i>	<i>High</i>
<b>Town Administration</b>			
Town Administrator	1	122,512	190,590
Treasurer	1	121,576	189,030
Clerk	1	80,523	139,506
Finance Clerk	1	56,784	88,650
Marketing Specialist	1	49,941	78,125
Admin Asst.	<u>1</u>	51,958	74,173
<b>Subtotal Administration</b>	<b>6</b>		
<b>Public Safety</b>			
Chief of Police	1	131,477	204,526
Deputy Chief	1	120,058	186,826
Lieutenant	2	97,490	151,736
Sergeant	6	84,677	131,851
Corporal	6	77,147	120,245
Police Officer	15	69,285	108,139
Communications Superv./PIO	1	54,226	84,760
Communications	6	54,226	84,760
Code Supervisor	1	73,733	114,026
Code Enforcement	2	57,616	89,960
Police Aide	1	57,179	89,253
Chief Exec. Asst.	1	57,179	89,253
Cadet - (2 part-time)	<u>1.5</u>	28,783	28,783
<b>Subtotal Public Safety</b>	<b>44.5</b>		
<b>Public Works</b>			
Public Works Supervisor	1	66,331	103,438
Public Works 2	1	50,482	78,894
Public Works 1	3	44,158	69,160
Public Works 1 (3-Part Time)	<u>2.25</u>	44,158	69,160
<b>Subtotal Public Works</b>	<b>7.25</b>		
<b>Total All Town</b>	<b><u>57.75</u></b>		

# TOWN OF BLADENSBURG

4229 Edmonston Road  
Bladensburg, Maryland



**First Reading:** May 20, 2024

**Second Reading:** June 10, 2024

## PROPOSED FY 2025 BUDGET ORDINANCE NO: 001 – 2025 - DRAFT

**AN ORDINANCE TO LEVY THE REAL PROPERTY AND PERSONAL PROPERTY TAX RATES AND APPROPRIATE AND ADOPT THE OPERATING BUDGET OF THE MAYOR AND TOWN COUNCIL OF BLADENSBURG, MARYLAND, FOR THE 2025 FISCAL YEAR OF JULY 1, 2024, THROUGH JUNE 30, 2025.**

**BE IT ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that pursuant to the authority contained in Article 501 of the Charter of the Town of Bladensburg, the Town Budget for the Fiscal Year 2025 is attached hereto and;

**BE IT FURTHER ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that the Residential Single Family property tax levy for the fiscal year commencing July 1, 2024, be, and the same is hereby set, at \$0.74 per \$100 of full value assessment on all taxable real property located within the corporate limits of the Town of Bladensburg; and

**BE IT FURTHER ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that the Commercial property tax levy for the fiscal year commencing July 1, 2024, be, and the same is hereby set, at \$0.74 per \$100 of full value assessment on all taxable real property located within the corporate limits of the Town of Bladensburg; and

**BE IT FURTHER ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that the Apartments tax levy for the fiscal year commencing July 1, 2024, be, and the same is hereby set, at \$0.80 or .84 per \$100 of full value assessment on all taxable real property located within the corporate limits of the Town of Bladensburg; and

**BE IT FURTHER ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that the Business Personal Property tax levy for the fiscal year commencing July 1, 2024, be, and the same is hereby set, at \$2.09 per \$100 of full value assessment on all taxable business personal property within the corporate limits of the Town of Bladensburg besides Public Utilities and Railroads; and

**BE IT FURTHER ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that the Business Personal Property tax levy for Public Utilities and Railroads for the fiscal year commencing July 1, 2024, be, and the same is hereby set, at \$2.75 per \$100 of full value assessment on all taxable business personal property within the corporate limits of the Town of Bladensburg; and

**BE IT FURTHER ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that the general operating budget for Fiscal Year 2025 is attached be and is hereby adopted; and

**BE IT FURTHER ENACTED AND ORDAINED** that upon adoption of this Ordinance, the same shall be authenticated by the signature of the Mayor and Town Clerk to be recorded among the Town books and kept for that purpose, and that a certified copy of the Ordinance shall be posted in the Town Hall in public view for a period of not less than ten (10) days after its passage; and

**BE IT FURTHER ENACTED AND ORDAINED** that this Ordinance shall be effective on the first day of July 2024. The requirement for reading this Ordinance at two (2) separate meetings was fulfilled on May 20, 2024, and June 10, 2024.

**INTRODUCED** by the Mayor and Council of the Town of Bladensburg at a Special Council meeting on May 20, 2024, and thereafter, this Ordinance was prominently posted in the Town Hall and available for inspection by the public.

**By Order of the Mayor and Town Council**

Attest:

\_\_\_\_\_  
Michelle Bailey Hedgepeth, Acting Town Clerk  
Town Administrator

\_\_\_\_\_  
Takisha James, Mayor



## Agenda Item Summary Report

<b>Meeting Date:</b> June 10, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title: IT Infrastructure Support</b>	
<b>Resolution 13-2024:</b> <i>Resolution of Support for the Town of Bladensburg's Application for the State and Local Cybersecurity Grant Program (SLCGP)</i>	
<b>Work Session Item</b> <input checked="" type="checkbox"/> <b>Council Meeting Item</b> <input checked="" type="checkbox"/>	<b>Documentation Attached:</b> Resolution
<b>Recommended Action:</b>	
Staff recommends the passage of this support resolution.	
<p><b>Item Summary:</b></p> <p><b>General Info:</b> The goal of the State and Local Cybersecurity Grant Program (SLCGP) is to help states, local governments, rural areas, and territories address cybersecurity risks and cybersecurity threats to information systems. The program enables DHS to make targeted cybersecurity investments in state, local, and territorial government agencies, thus improving the security of critical infrastructure and resilience of the services that state, local, and territorial governments provide to their communities.</p> <p>The Cybersecurity and Infrastructure Security Agency (CISA) and the Federal Emergency Management Agency (FEMA) are jointly managing the SLCGP. CISA will provide subject-matter expertise and determine allowable activities, while FEMA will conduct eligibility reviews and issue/administer the grant awards consistent with all applicable laws, regulations, and policies.</p> <p>This application is due June 17, 2024; the Town Administrator is working with the Town's IT firm on an application.</p>	
<b>Budgeted Item:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	<b>Continued Date:</b>
<b>Budgeted Amount:</b>	
<b>One-Time Cost:</b> NA	
<b>Ongoing Cost:</b> NA	
<b>Council Priority:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Approved Date:</b>



# Town of Bladensburg, Maryland RESOLUTION NO. 13 - 2024

**Date Introduced:** June 10, 2024

**Date Adopted:** June 10, 2024

**Date Effective:** June 10, 2024

## **Resolution of Support for the Town of Bladensburg's Application for the State and Local Cybersecurity Grant Program (SLCGP)**

**Whereas**, the State and Local Cybersecurity Grant Program (SLCGP) aims to assist states, local governments, rural areas, and territories in addressing cybersecurity risks and threats to information systems; and

**Whereas**, the SLCGP enables the Department of Homeland Security (DHS) to make targeted cybersecurity investments in state, local, and territorial government agencies, thereby enhancing the security of critical infrastructure and improving the resilience of government services to their communities; and

**Whereas**, the Town of Bladensburg is seeking funding through the SLCGP to replace end-of-life infrastructure and enhance the security of the Town's networks and systems; and

**Whereas**, the Town Council recognizes the importance of robust cybersecurity measures in protecting the Town and its residents from potential attacks on critical infrastructure; and

**Whereas**, the Town Council supports the application for these funds and pledges the support of the Town Administration in the completion of this vital project;

**Now, therefore, be it resolved**, that the Town Council of Bladensburg fully supports the application for the State and Local Cybersecurity Grant Program to secure funding for the replacement of outdated infrastructure and the enhancement of the Town's cybersecurity measures.

**BE IT FURTHER RESOLVED** that the Town Council commits to supporting the Town Administration in all efforts necessary to successfully complete this project and ensure the continued protection and security of the Town's critical infrastructure and information systems.

**BE IT FURTHER RESOLVED** that this Resolution be and is hereby adopted this \_\_\_ Day of June 2024 and shall take effect immediately upon its adoption.

Attest:

\_\_\_\_\_  
Michelle Bailey-Hedgepeth  
Town Administrator/ Acting Town Clerk

\_\_\_\_\_  
Takisha D. James, Mayor



## Agenda Item Summary Report

<b>Meeting Date:</b> June 10, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title: DCHD Application Support</b>	
<b>Resolution 14-2024:</b> <i>Resolution of Support for the Application of Funds for the Department Community Economic Development Grant Programs (DCHD)</i>	
<b>Work Session Item</b> <input checked="" type="checkbox"/> <b>Council Meeting Item</b> <input checked="" type="checkbox"/>	<b>Documentation Attached:</b> Resolution
<b>Recommended Action:</b>	
Staff recommends the passage of this support resolution.	
<b>Item Summary:</b>  This is a resolution of support that will be submitted for Department Community Economic Development Grant Programs (DCHD) Community Legacy Grants.  The Tow will be submitting for the following: <ul style="list-style-type: none"> <li>The National Capital Strategic Economic Development Fund (NED) from the State of Maryland Department of Housing and Community Development (DCHD) is a competitive fund designed to support commercial and residential activities in areas targeted for revitalization a.</li> <li>The Maryland Facade Improvement Program (MFIP) funds local governments for programs to improve the exteriors of commercial properties within Maryland’s sustainable communities. The program supports communities seeking to create consistent, attractive designs for their commercial corridors to bolster economic vitality and stimulate new private investments.</li> </ul> These applications are due June 26, 2024. The Town Administrator is working on them with the Town’s economic development consultant.	
<b>Budgeted Item:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <b>Budgeted Amount:</b> <b>One-Time Cost:</b> NA <b>Ongoing Cost:</b> NA	<b>Continued Date:</b>
<b>Council Priority:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Approved Date:</b>



## Town of Bladensburg, Maryland

### RESOLUTION NO. 14 - 2024

**Date Introduced: June 10, 2024**

**Date Adopted: June 10, 2024**

**Date Effective: June 10, 2024**

#### **Resolution of Support for the Application of Funds for the Department Community Economic Development Grant Programs**

**Whereas**, the National Capital Strategic Economic Development Fund (NED) from the State of Maryland Department of Housing and Community Development (DCHD) is a competitive fund designed to support commercial and residential activities in areas targeted for revitalization; and

**Whereas**, the Maryland Facade Improvement Program (MFIP) provides funds to local governments for programs to improve the exteriors of commercial properties located within Maryland's Sustainable Communities. The program supports communities seeking to create consistent, attractive designs for their commercial corridors in order to bolster economic vitality and stimulate new private investments; and

**Whereas**, these programs focus on areas where modest investment and a coordinated strategy can have a significant impact on neighborhood revitalization; and

**Whereas**, the Town of Bladensburg has recently hired a new Economic Development Consultant from High Street Strategies, who has proactively begun developing and supporting local businesses; and

**Whereas**, the Town will has invested in-kind and ARPA funds for Economic Development project; and

**Whereas**, the application for NED funds will enable the Town to support small businesses and foster growth and prosperity within the broader business community; and

**Whereas**, the Town supports applications for strategic investments and improvement projects that will enhance the overall community; and

**Whereas**, the Town Council fully supports the application package developed by the Town Administrator for submission at the end of June 2024;

**Now, therefore, be it Resolved** that the Town Council of Bladensburg fully supports the application for the National Capital Strategic Economic Development Fund and the Maryland Facade Improvement Program to secure funding for commercial and residential revitalization efforts and to foster economic growth within the Town.

**Be it further Resolved** that the Town Council commits to supporting the efforts of the Economic Development Consultant and the Town Administration in securing these funds and executing strategic investments and improvement projects for the benefit of the community.

**BE IT FURTHER RESOLVED** that this Resolution be and is hereby adopted this \_\_\_\_ Day of June 2024 and shall take effect immediately upon its adoption.

Attest:

\_\_\_\_\_  
Michelle Bailey-Hedgepeth  
Town Administrator/ Acting Town Clerk

\_\_\_\_\_  
Takisha D. James, Mayor



## Agenda Item Summary Report

<b>Meeting Date:</b> June 10, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title: America in Bloom</b>	
Approval of a Contract with Gordian	
<b>Work Session Item [X ]</b> <b>Council Meeting Item [X]</b>	<b>Documentation Attached:</b> Gordian Documents
<b>Recommended Action:</b>	
Approval to allow the Town Administrator to execute an agreement/MOU with Gordian in compliance with the State Government Bidding exception.	
<b>Item Summary:</b>  <b>Gordian’s Construction Procurement Solutions:</b> Gordian is a company that offers Order Contracting (JOC), an Indefinite Quantity / Indefinite Delivery contract that allows public agencies to bid out and perform multiple projects under a one-time competitively bid contract.  <b>What Agencies can use this program?</b> Any public agency in Maryland can utilize this publicly procured program.  We are requesting that the Council Allow the Town Administrator to join the Department of General Services project No: DGS-22-300-JOC, which covers the following Construction Disciplines: <ul style="list-style-type: none"> <li>• Mechanical Contractors</li> <li>• SBR General Construction Contractors</li> <li>• SBR Electrical Contractor</li> <li>• Site Work Construction Contractors</li> <li>• Electrical Contractors</li> <li>• General Construction Contractors</li> <li>• SBR Roofing Contractors</li> <li>• Stormwater Utility Contractors</li> <li>• Roofing Contractors</li> </ul> The Town Administrator will answer any questions regarding this contract.	
<b>Budgeted Item:</b> Yes [ ] No [ ] NA <b>Budgeted Amount:</b> <b>One-Time Cost:</b> <b>Ongoing Cost: NA</b>	<b>Continued Date:</b>
<b>Council Priority:</b> Yes [X] No [ ]	<b>Approved Date:</b>

### What is Job Order Contracting?

Job Order Contracting (JOC) is an Indefinite Quantity / Indefinite Delivery contract which allows public agencies to bid out and perform multiple projects under a onetime competitively bid contract.

### What Agencies can use this program?

Any public agency in the State of Maryland can utilize this publicly procured program.

**Please utilize the statewide contract for Job Order Contracting (JOC) services.**

**Department of General Services project No: DGS-22-300-JOC**

### Construction Disciplines:

- Mechanical Contractors
- SBR General Construction Contractors
- SBR Electrical Contractor
- Site Work Construction Contractors
- Electrical Contractors
- General Construction Contractors
- SBR Roofing Contractors
- Stormwater Utility Contractors
- Roofing Contractors

### How to Start:

You can go to [www.ezigc.com](http://www.ezigc.com) to enter your project.

Once you have entered your project, you will be contacted by a Gordian Operations representative typically within 24 hours. If you can please offer as much detail as possible about the project, it is greatly appreciated. The representative will discuss with you the project at hand. The representative will work with you and the contractor to set up a site visit (Joint Scope).

### The Five Step JOC Process:

There is a five-step process with JOC. The **Joint Scope** which was set up at the initial contact from Gordian. At the Joint Scope the Agency, Contractor and Gordian representative will walk the job site to discuss what the work is being performed to **develop the Detailed Scope of Work (DSOW)**. Once the DSOW has been determined, the Contractor will **develop the Price Proposal**. The Price Proposal will then be sent for **Proposal Review**. If the Proposal is accurate, it will be submitted to the Agency for approval. If the Agency agrees then a **Purchase Order is awarded** to the Contractor and work can start. The time span from Joint Scope to Proposal submitted to the Agency is within a 2 - 3 week time frame.

**NOTE:** Gordian will bill the using agency separately for the participation fee which is based on the total cost of the project.

**Intent to Participate in Cooperative Procurement  
Of Maryland DGS Contract Number DGS-22-300-JOC**

This Agreement to allow for utilization, by way of cooperative procurement, Maryland Department of General Services Contract (“DGS) number DGS-22-300-JOC, a copy of which is attached hereto as Exhibit A (the “DGS Contract”), is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by and between \_\_\_\_\_ [Agency Name], whose address is \_\_\_\_\_ [Agency Address] (“Owner”), and The Gordian Group, Inc., whose address is 30 Patewood Drive, Suite 350, Greenville, South Carolina 29615 (“Gordian”).

**WITNESSETH**

In and for the mutual promises and covenants contained herein, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. The Parties intend to utilize the DGS Contract for the following services: Gordian will provide the JOC System License and perform the duties and responsibilities set forth the Scope of Work (collectively the “Services”) set forth in the DGS Contract necessary to enable Owner to order construction services through the DGS JOC Contracts supported by Gordian’s JOC System.
2. The Parties intend that this Agreement, including the terms in the DGS Contract incorporated by reference, serves as the Agreement between the parties.
3. The term of this agreement is from the date of execution until 10/26/2027.
4. The Parties agree to that any references in the DGS Contract to “State of Maryland or DGS” shall be deemed to mean the “Owner” unless the context requires otherwise.
5. The Parties intend and agree that Owner shall pay Gordian the standards rate for the Services, which is 5.00% value of the work ordered, as set forth in the DGS Contract. For the avoidance of doubt, Owner shall not be entitled to any applicable discounts that DGS is entitled to based on the DGS’s past, current, or future purchase volume pursuant or any job order size.
6. Gordian shall submit invoices for the Services to Owner monthly. Any invoices shall be sent to: \_\_\_\_\_

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Owner

The Gordian Group, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Authorized Signature

Authorized Signature

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

EXHIBIT A  
UNDERLYING CONTRACT

**Solicitation Info**

<b>Title</b>	<b>ID</b>	<b>Lot #</b>	<b>Round #</b>	<b>Status</b>	<b>Due / Close Date (EST)</b>	<b>Due / Close Date (EST)</b>
DGS-22-300-JOC Job Order Contracting Services for General Construction, SBR General Construction, Electrical, SBR Electrical, Mechanical, Roofing, SBR Roofing, Site Work, and Stormwater Utilit	BPM038380	1	2	Closed	Jul 13 2023 2:00PM	Jul 13 2023 2:00PM
<b>Solicitation Type</b>						
IFB: Invitation for Bid						
<b>Main Category</b>						
Building and Facility Construction and Maintenance Services						
<b>Issuing Agency</b>						
Department Of General Services						
<b>Procurement Officer / Buyer</b>						
Michael CAVANAUGH						
<b>Email</b>						
Michael.Cavanaugh@maryland.gov						
<b>Solicitation Summary</b>						
<b>Small Business Reserve Designation</b>						
Yes						
<b>Procurement Program Participation Goals</b>						

**Solicitation Links**

**Attachments**

Title	Type	Last Modified on UTC-4	Creation Date UTC-4	Validity End Date
Addendum No. 1	Attachments & Appendixes (Approved)	6/23/2023 10:50:43 AM	6/23/2023 10:50:43 AM	
Solicitation Fact Sheet	Attachments & Appendixes (Approved)		6/15/2023 12:51:41 PM	
Bid Documents	Attachments & Appendixes (Approved)		6/15/2023 12:41:15 PM	

3 Result(s)

**Pricing (Ext)**

Price Grid	Items' groups
<input type="text"/>	<input type="text"/>
Keywords	
<input type="text"/>	

**Pricing**

Item Code	Item Code ⓘ	Item Type	Item Type	Item Label	Item Label	Detailed Description	Qty	UoM ⓘ	Unit Price (V)	Total (V)
0 Result(s)										

## Questionnaire (Ext)

### Overview

#### Campaign

DGS-22-300-JOC Job Order Contracting Services for General Construction, SBR General Construction, Electrical, SBR Electrical, Mechanical, Roofing, SBR Roofing, Site Work, and Stormwater Utilit







# Agenda Item Summary Report

<b>Meeting Date:</b> June 10, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title: America in Bloom</b>	
Town Council Meeting July and August	
<b>Work Session Item [X ] Council Meeting Item [X]</b>	<b>Documentation Attached:</b>
<b>Recommended Action:</b>	
Council Approval to move the July 8 meeting to July 15 and to declare August Recess (no Meeting)	
<b>Item Summary:</b>	
<p><b>Change of date – July 2024:</b> The staff is requesting to change the meeting date in July due to the Independence Day holiday falling in the middle of the week. Staff will be occupied planning the Fireworks event on July 5, 2024.</p> <p><b>August Recess:</b> The Town Council usually does not meet in the Month of August. This item will allow the Council to declare an August recess as well.</p>	
<b>Budgeted Item:</b> Yes [ ] No [ ] NA	<b>Continued Date:</b>
<b>Budgeted Amount:</b>	
<b>One-Time Cost:</b>	
<b>Ongoing Cost: NA</b>	
<b>Council Priority:</b> Yes [X] No [ ]	<b>Approved Date:</b>



## Agenda Item Summary Report

<b>Meeting Date:</b> June 10, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title: Lighting Contract with Lighting Maintenance</b>	
<b>Approval for a Contract with Lighting Maintenance Inc. in an amount not to exceed \$192,827.47</b>	
<b>Work Session Item [X ]</b> <b>Council Meeting Item [X]</b>	<b>Documentation Attached:</b> RFP, Quotes, and Design Documents
<b>Recommended Action:</b>	
Staff recommends the passage of this contract and allows the Town Administrator to implement this project. The Town recommends the lowest and most responsive bidder.	
<b>Item Summary:</b>  The Town of Bladensburg requested sealed bid proposals from consultants to provide on-call Lighting Project 57th Avenue for a reduced scope to place a portion of the originally proposed scope released in March 2024. This scope was amended because the full scope far exceeded the Town’s budgeted funds.  The Town received two responses:  <b>Lighting Maintenance Inc.</b> - This price is based on installing 10 poles only. Poles SL9-SL13, and SL30-SL34. Pricing includes the following: - Electrical Permits - Prevailing Wages based on PG County Wage Determination dated 4/08/2024 - Installation of (10) pole foundations per drawing E2 detail - Furnish & Install (10) light poles & fixtures - Install PEPCO lateral electrical service - Install new Electrical Service equipment and housekeeping pad - Furnish & Install new conduit via directional drilling to include 5" HDPE at road crossings and junction boxes on either side - Furnish & Install XHHW conductors and terminate - 3rd Party Inspections - <b>\$ 192,827.47</b>  <b>E &amp; R Services Inc:</b> The proposer commits to install the street lighting for the 57th Avenue Improvements project from 58th Avenue to Emerson Street. Pricing includes the following: Permits, Prevailing Wages based on PG County Wage Determination dated 4/08/2024, Installation of (10) pole foundations per drawing E2 detail, Furnish & Install (10) light poles & fixtures, Install PEPCO lateral electrical service, Install new Electrical Service equipment and housekeeping pad, Furnish & Install new conduit via directional drilling to include 5" HDPE at road crossings and junction boxes on either side, Furnish & Install XHHW conductors and terminate, 3rd Party Inspections - <b>\$ 281,126.00</b>	
<b>Budgeted Item:</b> Yes [ ] No [ ] NA <b>Budgeted Amount:</b> 150,000 DCHD Grant/\$42,827.47 <b>One-Time Cost:</b> NA <b>Ongoing Cost:</b> NA	<b>Continued Date:</b>
<b>Council Priority:</b> Yes [ ] No [ ]	<b>Approved Date:</b>

**TOWN OF BLADENSBURG**

**REQUEST FOR BID**

**LIGHTING PROJECT 57<sup>TH</sup> AVENUE**



**Issued by:**

**TOWN OF BLADENSBURG**  
**4229 Edmonston Road**  
**Bladensburg, Maryland 20710**

**Tel: 301-927-7048**

**RFB -001 - 2024**  
**REVISED May 10, 2024**  
**Phase 1 – Reduced Scope – 10 Light Fixtures Only**

**Issue Date: February 28, 2024**  
**Proposal Due Date: May 30, 2024, at 3:00 p.m.**

## Advertisement

### TOWN OF BLADENSBURG REQUEST FOR PROPOSALS – LIGHTING PROJECT 57<sup>TH</sup> AVENUE RFB 001-2024 – Revised – Phase 1 (10 Light Fixtures)

The Town of Bladensburg requests sealed bid proposals from qualified engineering consultants to provide on-call Lighting Project 57<sup>th</sup> Avenue for a reduced scope to place a portion of the originally proposed scope released in March 2024.

Two (2) Electronic copies of the bid proposal must be submitted on the specified forms, in full compliance with the requirements specified in the Bid Documents, sent by email no later than May 30, 2024, **at 3:00 p.m. EST.**

Copies of the RFB Documents may be downloaded from the Town's website at <https://bladensburgmd.gov>. Requests for printed copies should be directed to the Town of Bladensburg, 4229 Edmonston Road, Bladensburg, Maryland 20710, Monday - Friday 8:00 a.m. - 5:00 p.m. (telephone 301-927-7048).

The Town of Bladensburg is an Equal Opportunity Employer. Unlawful discrimination based on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or other unlawful basis is expressly prohibited is expressly prohibited.

The Town reserves the right to reject any and all bids based on the best interest of the Town. The Project Manager for this contract is Purnell Hall, telephone 301-927-7048; e-mail: [phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov) and [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov)

# TOWN OF BLADENSBURG REQUEST FOR BIDS – LIGHTING PROJECT 57<sup>TH</sup> AVENUE RFB 001-2024 – Phase 1

## SECTION 1: SCOPE OF WORK AND TOWN BACKGROUND

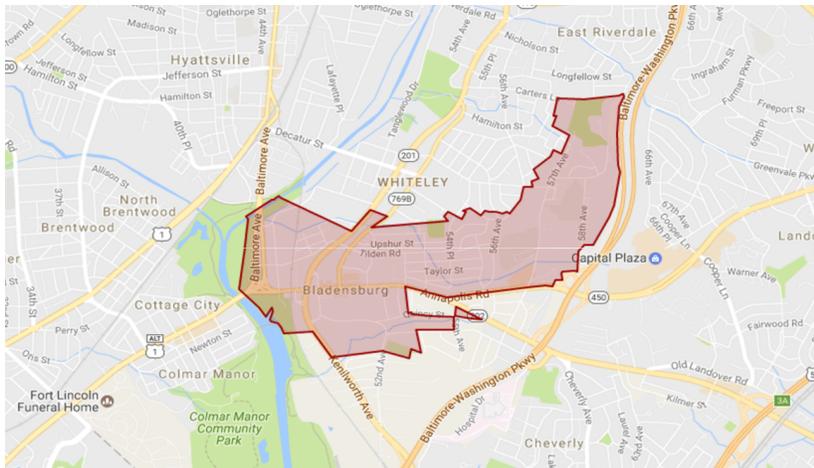
### 1.1 Scope of Work

The Town of Bladensburg is seeking a qualified individual or firm to provide a revised scope of work for Phase 1 of the 57<sup>th</sup> Avenue Lighting Project. A successful proposal should demonstrate the firm ability to meet the following objectives:

- A. Install lighting as described in **Attachment 1** of this document (10 fixtures/Poles – 5 on each side of the road from the power box).
- B. Supplying and installing energy-efficient lighting fixtures and associated equipment.
- C. Ensuring compliance with local regulations and standards.
- D. Test and commission the new lighting systems.
- E. Provide training to our staff on the operation and maintenance of the installed systems.

### 1.2 Background and Resources – Town of Bladensburg

The Town of Bladensburg is located along the Anacostia River in Prince George’s County, Maryland. The Town is north and east of Washington, DC. Bladensburg's roots reach as far back as the 1720s. The town has witnessed and played a major role in much of the history of colonial times and the United States. **Population 2020 US Census – 9,657**



**Mission:** The Town of Bladensburg is a vibrant and exciting destination that offers superior services and opportunities to all community stakeholders in a clean and safe environment, promoting redevelopment, investment and diversity.

**Vision:** Bladensburg is an ethical and responsive government that provides high-quality customer service committed to creating a culturally and economically viable community.

**Core values:** Bladensburg CARES exemplifies the values we hold in the delivery of excellent public service to residents, property owners and stakeholders of the Town.

**Collaboration** – We value effective partnerships.

**Accountability** – We recognize our individual and collective roles and responsibility for service and program delivery.

**Responsiveness** – We value prompt customer service.

**Ethics and Efficiency** – We are ethical and efficient in our operations.

**Service Excellence to the Community** – We value efficient, high-quality service in everything we do.

**SECTION 2: RFB AND BID SUBMITTAL PROCESS**

**2.1 RFB Issuance**

Upon issuance, the RFB will be posted to the Town’s website at <https://bladensburgmd.gov> as well as other RFB distribution websites. The Town may send notification of the issuance of the Lighting Project for 57<sup>th</sup> Avenue RFB to certain potential bidders. This notification does not in any way indicate prequalification of said bidders. No pre-bid meeting is scheduled. Potential bidders with questions about the RFB or its process may contact Purnell Hall, Project Manager, no later than **May 30, 2024**, at 3:00 p.m. EST. Contact information is: 301-927-7048; e-mail: [phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov). For questions received by the deadline, we anticipate issuance of an addendum by March 16, posting the responses on the Town’s website.

**2.2 Proposal Submittal Requirements**

All interested parties shall submit proposals by the submittal deadline. Responses must include the following:

1. Cover Letter/Memo: Briefly introduce your company and express interest in the project.
2. Proposed Approach: An outline of how you plan to execute the project, including methodologies and timelines.
3. Cost Estimate: A detailed breakdown of labor, materials, and other relevant expenses.

### 2.3 RFB Addenda (if any)

In the event that the Town must amend the RFB, either in response to submitted bidder questions (see section 3.1 above) or to clarify provisions in the RFB, any addenda issued will be posted on the Town’s website. It is the bidder’s responsibility to check whether any addenda have been issued and to comply with any provisions or changes contained in the addenda. Bidder will be asked to acknowledge receipt of any addenda on their bid submittal form.

### 2.4 Bid Submittal Requirements

Bidders may bid only on the entire contract. In order to be considered complete, all bid submittals must include the specified number of copies of the various forms in the Bid Documents, listed as follows:

Form	Electronic
<b>Bid Proposal Submittal Packet</b> (Cover Letter, Statement of Project Understanding, Description of Services, Qualification of Consultant and team, References, Consulting Team Detail, and Fees Schedule)	2
<b>Information Regarding the Bidder Form</b>	2
<b>Affidavits:</b>	2
Non-Collusion Affidavit	2
Affidavit With Respect To Non-Conviction, Non- Suspension And False Pretenses	2

Bid proposals should be sent electronically and titled **Lighting Project 57<sup>th</sup> Avenue**, and delivered to:

[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov) and [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov)

no later than **May 30, 2024, at 3:00 p.m. EST**. Late submittals will not be accepted.

The submittal shall include the specified documents, organized in the following manner to facilitate review:

- a. Bid Proposal Submittal Packet and supplemental documents
- b. Information Regarding the Bidder  
NOTE: The information requested on this form may be submitted in a separate document so long as all requested information is provided and numbered according to the form.
- c. Affidavits

## SECTION 3: BID EVALUATION

### 3.1 Evaluation Criteria

The Town will evaluate the responses received from each bidder. Prior to the selection of the apparent successful bidder, bidders shall be available to meet with the Town to discuss their responses to the RFB, inclusion of required criteria, and other items deemed appropriate by the Town. If an award is made as a result of this RFB, it shall be awarded to the bidder whose proposal is most advantageous to the Town. In determining which proposal is best, the Town will consider the bid price and the experience, qualifications, references, responsibility, and currently available facilities of the Bidder to perform the work.

1. Experience and Qualifications: Relevant experience in similar projects.
2. Cost Competitiveness: The reasonableness of the cost estimate.
3. References: Past client references and project success stories.

### 3.2 Right to Cancel

The Town reserves the right to change any aspect of, terminate, or delay this RFB, the RFB process, and/or the program that is outlined within this RFB at any time, and notice shall be given in a timely manner thereafter. The Town reserves the right to reject any or all proposals, and to exercise its sole discretion to best serve the interests of the Town.

### 3.3 Other Provisions

- a. Responses to this RFB will become the property of the Town, and will form the basis of negotiations of an agreement between the Town and the apparent selected bidder.
- b. The Town is not liable and will not be responsible for any costs incurred by any bidder(s) for the preparation and delivery of the RFB responses, nor will the Town be liable for any costs incurred prior to the execution of an agreement, including, but not limited to, presentations by RFB finalists to the Town.
- c. The Town reserves the right, at its sole discretion, to waive minor administrative irregularities contained in any proposal.
- d. The Town reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be submitted initially with the bidder's most favorable terms.
- e. Bidder may withdraw a proposal that has been submitted at any time up to the RFB closing date and time. To accomplish this, a written request signed by an authorized bidder representative must be submitted to the Project Manager. The bidder may submit another proposal at any time up to the RFB closing date and time. Bidders will be held to the terms of the bid for 90 days.

- f. As a result of the selection of a bidder to supply products and/or services, the Town is neither endorsing nor suggesting that the bidder's product or services are the best or only solution. The bidder agrees to make no reference to the Town in any literature, promotional material, brochures, sales presentation or the like without the express written consent of the Town.
- g. Any information contained in the proposal that is proprietary must be clearly designated. Marking the entire proposal as proprietary will be neither accepted nor honored.
- h. A bid bond is not required.
- i. A performance bond is not required.
- j. A payment bond is not required.
- k. Throughout this RFB, associated documents and sample consultant agreement, the title "bidder", "bidder" and/or "consultant" may be used interchangeably. Each of these terms refers to the individual or firm submitting a bid proposal to the Town of Bladensburg in response to this RFB.
- l. The Town's payment terms are net 30 days. It is anticipated that progress payments under the contract will be made based on measurable milestones.

#### 3.4 Contract Award

Following a staff recommendation, the Mayor and Council of the Town of Bladensburg will make a contract award at the earliest possible date after the date set for receipt of proposals. It is anticipated that the contract will be awarded on a lump sum basis, in the best interest of the Town.

The successful bidder shall be required to execute a contract in a form satisfactory to the Town, in substantially the same form as attached hereto, within 10 days of the award of the contract. The Town reserves the right to cancel the award of the contract at any time prior to execution of the contract without liability on the part of the Town.

If the successful bidder fails to execute the contract as required, the award may be annulled and the contract awarded to the second lowest responsible bidder, and such bidder shall fulfill every stipulation embraced herein as if he were the original party to whom the award was made, or the Town may reject all of the bids, as its interest may require.

TO BE SUBMITTED WITH BID

**TOWN OF BLADENSBURG**  
**Lighting Project 57<sup>th</sup> Avenue – RFB 001-2024**  
**Bid Proposal Form – Phase 1 (10 Light Fixtures)**

TOWN OF BLADENSBURG  
4229 Edmonston Road  
Bladensburg, MD 20710

BID DUE: May 30, 2024  
TIME: 3:00 p.m. EST

\_\_\_\_\_  
(Name of Bidder)  
hereby submits the following proposal for the Lighting Project 57<sup>th</sup> Avenue – Phase 1. Having carefully examined the Request for Proposals, related documentation, and **Addenda Numbered** \_\_\_\_\_ (indicate numbers or N/A if none issued), and having received clarification on all items of conflict or upon which any doubt arose, and understanding that all prices bid will remain in effect throughout the term of the contract, whether completed at one time or in interrupted phases, the undersigned proposes to furnish all labor, equipment, materials, etc., required by the documents for the entire work, all in strict accordance with the contract documents.

Provide unit and hourly pricing for specific tasks and personnel.

**SPECIAL TERMS AND CONDITIONS**

- A. Failure to properly and completely fill in all blanks may be cause for rejection of this proposal.
- B. In addition to completing this Bid Proposal Form with bid price, Bidder should provide an estimate of budget and resources required.
- C. It is understood that the proposal price will be firm for a period of 90 calendar days from the proposal opening date, and that, if the undersigned is notified of acceptance of this proposal within this time period, the Bidder shall execute a contract for the above stated compensation.

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Name and Title of Individual Authorized to Bind Bidder

**TO BE SUBMITTED WITH PROPOSAL**

**Non-Collusion Affidavit**

\_\_\_\_\_, being duly sworn on oath, deposes and says:

That he/she is the

\_\_\_\_\_  
(Owner, Partner, Title if on behalf of a Corporation)

of \_\_\_\_\_,  
(Name of Business, Corporation or Partnership)

the party submitting the Proposal; that no officer of the said Corporation has nor has any person, firm or corporation acting on its behalf; agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the Proposal being submitted herewith; and that the said Corporation has not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the Proposal Price of the Proposer herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the Proposal is submitted; that in making this Affidavit, the affiant represents that she has personal knowledge of the matters and facts herein stated. The Affiant hereby declares and affirms under the penalties of perjury that the foregoing is true to the best of her knowledge and information.

To be signed by a duly authorized Officer.

\_\_\_\_\_ (SEAL)

Name

Title \_\_\_\_\_

Date: \_\_\_\_\_

TO BE SUBMITTED WITH PROPOSAL

**AFFIDAVIT WITH RESPECT TO NON-CONVICTION, NON-SUSPENSION AND FALSE PRETENSES**

I hereby affirm that:

1. I am the \_\_\_\_\_ (Title) and duly authorized representative of \_\_\_\_\_ (Name of Business Entity) whose address is \_\_\_\_\_ and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.

2. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted, or in an official investigation or other proceeding admitted in writing or under oath, acts or omissions which constitute bribery, attempted bribery or conspiracy to bribe under the provisions of Criminal Law Article of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported); and

3. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted under a State or federal law or statute of any offense enumerated in §16-203 of the State Finance and Procurement Article; and

4. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been found civilly liable under a State or federal antitrust statute as provided in §16-203 of the State Finance and Procurement Article.

5. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees who will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction have been debarred or suspended under this subtitle.

6. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the

best of my knowledge, information and belief, any officer, director, partner, member or associate thereof; nor any of its employees directly involved in obtaining contracts with the Town, has been convicted of false pretenses, attempted false pretenses or conspiracy to commit false pretenses under the laws of any state or federal government, based upon acts committed after July 1, 1981.

- 7. State "none" below or, as appropriate, list any suspension, debarment, conviction, plea or admission described in Paragraph 2 - 6 above, with the circumstances, date, court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any.

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I acknowledge that this affidavit is to be furnished, where appropriate, to the Town of Bladensburg under Section 16-311 of the State of Maryland Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Town of Bladensburg may terminate any contract awarded and take any other appropriate actions. I further acknowledge that I am executing this affidavit in compliance with Section 16-309 of the State Finance and Procurement Article of the Annotated Code of Maryland, which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the Town.

I further affirm that the business entity is properly registered to do business in the State of Maryland, or is not required to be registered.

I do solemnly declare and affirm under the penalties of perjury that the contents of the affidavit are true and correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

**TO BE SUBMITTED WITH BID**

**TOWN OF BLADENSBURG  
LIGHTING PROJECT 57<sup>TH</sup> AVENUE – Phase 1 – (10 Light Fixtures)  
Information Regarding the Bidder**

NOTE: The information requested on this form may be submitted in a separate document as long as all requested information is provided and numbered according to this form.

1. Name of Bidder: \_\_\_\_\_  
(Individual/Firm/Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

E-mail address: \_\_\_\_\_

2. Is the business incorporated? \_\_\_\_\_ Yes \_\_\_\_\_ No

Non-Corporation Business

3. If response to item #2 above is No, list the name and business and residence address of each individual having a 10% or greater financial interest in the business.

<u>Name</u>	<u>Business Address</u>	<u>Residence Address</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Corporate Business Entities - Please answer items 4 and 5

4. List the names of all officers of the corporation, their business and residence addresses and the date on which they assumed their respective offices.

<u>Name</u>	<u>Office</u>	<u>Residence and Business Address</u>	<u>Date Office Assumed</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. List the names of all members of the current Board of Directors, and their business and residence addresses.

<u>Name</u>	<u>Business Address</u>	<u>Residence Address</u>

6. Please provide the following information concerning work that you have done within the last 5 years which is similar to the Bid work.

<u>FOR WHOM PERFORMED</u>	<u>CONTRACT AMOUNT</u>	<u>DATE COMPLETED</u>	<u>CONTACT'S NAME/ TELEPHONE NUMBER</u>

7. Bidders will answer the following questions: (The word "you" refers to any individual, partnership, partner and/or corporation and its officers.)

a. Have you ever failed to complete any work awarded to you? \_\_\_\_\_

If yes, state where and why: \_\_\_\_\_

b. Have you ever been affiliated with some other organization that failed to complete a contract? \_\_\_\_\_

If yes, state name of individual and reason therefor. \_\_\_\_\_

c. With what other businesses are you affiliated? \_\_\_\_\_

d. Please provide at least 3 references, including any Maryland governmental units or agencies for which you have worked on a similar project. Include the name and telephone number of your contact with each. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

e. Identify all unsuccessful bidders, materialmen, and suppliers that you intend to use in performing the work under the Contract, and specify the work each is expected to perform.

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Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Name of Bidder

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_





# PROPOSAL

Section 9, Item E.

**Number:** P24-0360  
**Date:** 4/8/2024  
**Valid Through:** 5/7/2024  
**Estimator:** Jeff Bateman  
**Estimator Ph:** (443) 386-2491  
**Job Number:**  
**PO Number:** ,

To approve and schedule please sign below and email to:  
[JBateman@LightingMaintenance.com](mailto:JBateman@LightingMaintenance.com)

7462 Railroad Ave.  
 Harmans, MD 21077  
 877-279-7373

[www.LightingMaintenance.com](http://www.LightingMaintenance.com)

VA – 2705032746 MD – 02176537  
 DC – ECC900315 DE - 2004205945



**Customer:**  
 Att:Purnell Hall  
 Town of Bladensburg  
 4229 Edmonston Rd  
 Bladensburg, MD 20710

**Location:**  
 5th Avenue Street Lighting  
 57th Avenue  
 Bladensburg MD 20710

Lighting Maintenance Inc. (LMI) proposes to Install the street lighting for the 57th Avenue Improvements project from 58th Avenue to Emerson Street. This price is based on installing 10 poles only. Poles SL9-SL13, and SL30-SL34. Pricing includes the following:

- Electrical Permits
- Prevailing Wages based on PG County Wage Determination dated 4/08/2024
- Installation of (10) pole foundations per drawing E2 detail
- Furnish & Install (10) light poles & fixtures
- Install PEPCO lateral electrical service
- Install new Electrical Service equipment and housekeeping pad
- Furnish & Install new conduit via directional drilling to include 5" HDPE at road crossings and junction boxes on either side
- Furnish & Install XHHW conductors and terminate
- 3rd Party Inspections

- Exclusions:
- MBE Participation
  - Bonds
  - Engineered Drawings
  - Rock or Caisson Drilling
  - De-watering
  - Surveying
  - Staging areas or engineers offices
  - Temporary power, generators, etc.
  - Power company charges and fees to be paid by owner
  - MOT

Quantity	Description	Unit Price	Extend
1	Lump Sum Quote	192,827.47	192,827.47 *
		<b>Total</b>	<b>192,827.47</b>

Notes: \* means item is non-taxable

**ACCEPTANCE OF PROPOSAL:** The prices, job description, specifications, and twenty-eight (28) terms and conditions on this page and the following page are hereby accepted. You are authorized to proceed with the work as specified.

\_\_\_\_\_  
 Print Name Title Date Signature

1. Lighting Maintenance, Inc. (LMI) warrants that the workmanship provided under this agreement shall be free from defects for lifetime. If any replacement item LMI provides Customer proves defective, LMI will extend to the Customer the benefits of any warranty LMI receives from the manufacturer for new equipment. Replacement components are not warranted as new equipment. LMI charges labor to replace defective material unless it is reasonably determined that LMI incorrectly or improperly installed said material, at LMI's sole discretion.
2. If this is a proposal for repairs- due to the nature of service work there may be unknown damage or costly obstacles that must be addressed and may not be covered in this proposal.
3. Customer shall permit LMI free access to, and control over, the equipment and site as necessary to perform required services. LMI requires reasonable access for backhoes, cranes, bucket trucks, or man lift equipment to service the lighting system or construct same. LMI will not be responsible for damage from operating equipment on the property and/or site when the equipment is operated in the specified manner over the designated access route. Maintenance of Traffic (MOT) is not included with this proposal unless specified.
4. Unless stated otherwise, all work under this Agreement will be performed during LMI's normal working hours and limited to 40 hours per week. This Agreement assumes no living, prevailing, Davis Bacon, or standard wage requirements apply, unless otherwise informed by the Customer in writing.
5. Customer agrees to pay invoices within thirty calendar (30) days of receipt. Should payment become delinquent by fifteen (15) or more calendar days, LMI may stop all work under this Agreement without notice and/or terminate this agreement. LMI reserves the right to add 1.5 percent per month service charge to any account outstanding over thirty (30) calendar days.
6. Unforeseen or unanticipated conditions may result in additional charges. Any alteration to, or deviation from, this agreement involving extra labor or material will become the basis of an extra charge over the sum stated in this Agreement. LMI will notify Customer prior to performing any work that could result in additional charges.
7. To the extent LMI is found liable for any and all claims under this Agreement, LMI's liability shall not exceed the total sum of the amount paid to LMI under this Agreement.
8. The Customer shall make all claims promptly to LMI for backcharges, set-off, recoupment, and damages for delays or any other claims within two (2) business days of Customer's notice of the same. Customer expressly recognizes and agrees that failure of Customer to make such a timely claim shall act as an absolute bar to recovery from LMI for such claims.
9. Under no circumstance, whether arising in contract, tort (including negligence), equity or otherwise, will LMI be responsible for loss of use, loss of profit, increased operating or maintenance expenses, claims of customer's tenants, clients, or third-party beneficiaries, or any special, indirect, punitive or consequential damages, or damages arising from LMI's review and use of architectural plans, including damages under the Copyright Act, 17 U.S.C. § 501 *et seq.*
10. In any event LMI must initiate legal action in order to recover an amount due under this Agreement, or that arises out of or is related to performance of this Agreement, Customer agrees to pay LMI's court costs and reasonable attorney's fees. Any such action must be brought in the state courts of Anne Arundel County, Maryland, or the U.S. District Court for the District of Maryland, Greenbelt Division, if federal jurisdiction exists. Any legal action relating to this Agreement, or the breach thereof, shall be commenced within six (6) months from the date of completion of the work. This Agreement and all work thereunder shall be governed by the laws of the State of Maryland.
11. In the event this Agreement is terminated or otherwise breached by the Customer, without default on the part of LMI, the Customer shall be liable, at LMI's option, for LMI's incurred cost and such profit as would have been realized had the Agreement not been breached by the Customer.
12. This document and any document incorporated by reference therein constitute the entire Agreement between the parties and it may only be amended in a writing signed by both parties.
13. Trade permit costs are not included in this Agreement and will be charged at an additional fee unless otherwise stated above. Drawings to obtain permits are not included unless otherwise stated above. Engineer stamped drawings are not included unless otherwise stated above
14. This proposal does not include cost of painting, patching, core drilling, restoration (straw/seed or sod) or sealing, unless specifically mentioned above.
15. If excavation, trenching, or Directional Drilling are required to complete this project, normal soil conditions are assumed. If rock or other than normal soil is encountered such as sand and/or ground water causing cave-ins, additional charges will apply. Excavation, trenching, and directional drilling are assumed to be on bare earth (not covered by asphalt, concrete, etc.) unless specifically noted above.
16. If a surface "humps up" or breaks while LMI is directional drilling or boring and LMI is at least 24" deep, LMI assumes no responsibility for repair. When potholing is required, LMI charges \$150.00 per occurrence in addition to above quote unless specifically included in above proposal. If potholing is required through asphalt or concrete, LMI will backfill with cold patch. The permanent repairs are to be performed by others, the cost of which is not included in this proposal unless specifically listed above.
17. Proposal assumes all excavation is to be performed with mechanized equipment if utility or other conflicts require hand digging or vacuum excavation an extra charge will apply. Additionally an extension to the schedule, and increase in cost may be necessary depending upon the extent of hand digging required.
18. Location of all private utilities is the responsibility of the owner; any damage to unmarked or mis-marked private utilities must be repaired at the owners' expense. Location of all public utilities is LMI's responsibility of LMI; LMI will notify Miss Utility before any excavation begins as required by law.
19. If LMI is installing owner provided materials new or used, no warranty is given as to its condition, reliability, or appropriateness. LMI does warranty the workmanship of the installation for 365 days. Should owner provided material require alteration or modification before installation, additional charges will apply
20. All panelboards, load centers, contactors, switches, and conductors are assumed to be capable of carrying the additional load as described above if other supply means or heavy up are determined to be necessary, a change order will be issued.
21. If any provision of this Agreement is held by a court to be unenforceable, invalid, or illegal, said provision shall be deemed to be deleted and shall not affect the validity of the remaining provisions of the Agreement.
22. This proposal shall be valid for thirty (30) days from the "Proposal Date" first set forth on page 1 of the proposal. If the proposal is not accepted by both parties within this time, it shall be considered expired. This proposal may be withdrawn by LMI any time before LMI receives Customer's acceptance of LMI's proposal.
23. Delay: LMI will be excused for any delay beyond our control. These delays may include, but are not limited to Acts of God, labor disputes, inclement weather, acts of owner or public authority, or any unforeseen contingencies.
24. Right to Stop Work: If any payment under this Agreement is not made when due, LMI may suspend work on the job until such time as all payments have been made. Any failure to make payments is subject to a claim and/or lien against the underlying property.
25. Any power company (Utility) permits, drawings, or required work is not included in this proposal unless specifically listed in the scope of work. All utility company charges are to be paid by the owner. Any "right of way" permits are excluded unless specifically included. Any and all power company charges are excluded from this proposal.
26. Geo-technical reports and or structural engineering are not included in this proposal unless specifically stated in the scope of work. Geo-technical reports if required normally take 4-6 weeks.
27. Stake out of light pole, boxes, and other critical items is to be provided by others. LMI does not have included in this proposal the cost of a surveyor unless specifically listed above.
28. If the project requires reusing the existing poles or foundations, it is assumed the structural integrity of both is adequate to support the new fixture(s), service platforms etc. If this is not true, additional charges will apply.
29. Notwithstanding any provision herein to the contrary, in the event that, during the performance of this Agreement, the price of copper wire and cables, aluminum wire and cables, steel conduit and/or any other necessary commodities significantly increases, through no fault of electrical contractor, the price of any materials, components, or goods to be furnished under this Agreement shall be equitably adjusted by an amount reasonably necessary to cover any such significant price increases. As used herein, a significant price increase shall mean any increase in price exceeding three percent (3%) experienced by electrical contractor from the date of the execution of this Agreement. Such price increases shall be documented through commercial quotes, invoices, receipts or other such documentation. Where the delivery of materials, components, or goods required under this agreement is delayed, through no fault of electrical contractor, as a result of the shortage or unavailability of commodities, raw materials, components and/or products, electrical contractor shall not be liable for any additional costs or damages associated with such delay(s).



# E&R Services, Inc.

6222 Seabrook Road, Lanham MD 20706 | 301-805-1731 | info@erservicesinc.com

**Date:** 5/20/2024  
**Attention:** Purnell Hall, Town of Bladensburg  
**Project name:** 57th Avenue Lighting Improvements

E&R Services, Inc. proposes to install the street lighting for the 57th Avenue Improvements project from 58th Avenue to Emerson Street. Pricing includes the following:

- **Permits**
- **Prevailing Wages based on PG County Wage Determination dated 4/08/2024**
- **Installation of (10) pole foundations per drawing E2 detail**
- **Furnish & Install (10) light poles & fixtures**
- **Install PEPCO lateral electrical service**
- **Install new Electrical Service equipment and housekeeping pad**
- **Furnish & Install new conduit via directional drilling to include 5" HDPE at road crossings and junction boxes on either side**
- **Furnish & Install XHHW conductors and terminate**
- **3rd Party Inspections**

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	57th Avenue Lighting Improvements	1	LS	\$281,125.00	\$281,126.00
<b>TOTAL</b>				<b>\$281,126.00</b>	

We look forward to hearing from you.

Sincerely,  
E&R Services, Inc.

*E&R Services, is a Certified MBE With Prince George's County #13-9384 & MDOT #08-620*

**Terms & Conditions:**

- 1. Insurance, Bonding, and Warranty:** The Owner and E & R Services will be covered by insurance, bonding, and warranties as per the agreement.
- 2. Permits:** The Owner is responsible for obtaining and covering the costs of all necessary permits. All permits, licenses, and surveys must be secured before work commencement.
- 3. Work Hours:** Work will be conducted on business days during regular hours (Monday to Friday), weather permitting.
- 4. Site Parking:** E & R Services will coordinate parking arrangements for 1 to 3 trucks per crew.
- 5. Access:** Adequate access to work areas for trucks and equipment is required for this Proposal.
- 6. Commencement of Work:** Work requires a Notice to Proceed (NTP) or verbal approval followed by an NTP letter.
- 7. Scheduling:** E & R requires a minimum of forty (40) working days to schedule the work and procure poles and electrical material.
- 8. Damages:** Report any alleged damage to existing items within 72 hours; otherwise, E&R is not responsible for any related back charges.
- 9. Change Orders:** Extras or change orders will be executed under a mutually agreed-upon change order value.
- 10. Governing Law:** This proposal/contract is governed by Maryland state laws.
- 11. Entire Agreement:** This proposal/contract represents the full understanding of both parties and supersedes all prior agreements, whether written or oral. Any modifications require written consent from authorized representatives of both parties.
- 12. Proposal Validity:** This Proposal is valid for 30 days.

**Exclusions**

- \* Engineering and layout.
- \* Permits, fees, testing, bonds
- \* Pumping and dewatering
- \* Adjusting Utilities, Electrical Work

Your acceptance of this proposal constitutes a contract with E&R Services, Inc.

**E&R Services, Inc.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name and Title:

**Acceptance of Proposal by:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name and Title:



# Agenda Item Summary Report

<b>Meeting Date:</b> June 10, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
---------------------------------------	-----------------------------------------------------------------------

**Item Title: Sidewalk Concrete Contract**

**Approval for a Contract with Alcoa Concrete & Masonry, an amount not to exceed \$70,096.00**

<b>Work Session Item [X ]</b> <b>Council Meeting Item [X]</b>	<b>Documentation Attached:</b> Quotes
------------------------------------------------------------------	------------------------------------------

**Recommended Action:**

Staff recommends the passage of this contract and allows the Town Administrator to implement this project. The Town recommends the lowest and most responsive bidder.

**Item Summary:**

The Town of Bladensburg requested sealed bid proposals from Firms to provide concrete and roadway for Project 57th Avenue. The scope includes the sidewalk project. We will have a separate item on the roadway repairs. The Town received three responses:

- A. Fort Myers Construction Corp –**  
5099 Emerson – \$7,708  
57<sup>th</sup> Avenue ramps and Sidewalks- 147,543  
**Total - \$155,251**
- B. Alcoa Concrete**  
5099 Emerson – \$2,160  
57th Avenue ramps and Sidewalks- 58,436  
Traffic Control – 9.500  
**Total - \$70,096.**
- C. E & R Services Inc,**  
5099 Emerson – \$5,500  
57th Avenue ramps and Sidewalks- \$69,744  
**Total - \$75,244.**

**The Town Administrator will be able to answer questions on this project,**

<b>Budgeted Item:</b> Yes [ ] No [ ] NA <b>Budgeted Amount:</b> 70,096.00 CDBG Funding <b>One-Time Cost:</b> NA <b>Ongoing Cost:</b> NA	<b>Continued Date:</b>
<b>Council Priority:</b> Yes [ ] No [ ]	<b>Approved Date:</b>



# PROPOSAL

Section 9, Item F.

**DATE:** Wednesday, May 29, 2024

**GC:** Alcoa

**PROJECT:** Roadways and Sidewalks

**ADDRESS:** Town of Bladensburg 57th Ave - between Emerson St & Annapolis Rd

**TO:** Purnell Hall

**PHONE:** 301-927-7048

**EMAIL:** [Phall@bladensburgmd.gov](mailto:Phall@bladensburgmd.gov) ; [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov)

4909 46th Avenue, Hyattsville, MD 20781

QUANTITY	UNIT	DESCRIPTION		TOTAL
				-
1,969.00	SF	Remove & replace existing concrete ramps & replace with ADA compliant	12.00	23,628.00
				-
264.00	SF	Furnish & install 2'x4' yellow detectable cast in place ADA Mats	70.00	18,480.00
				-
272.00		Furnish & install concrete header curb	28.00	7,616.00
				-
242.00		Remove & replace concrete curb & gutters	36.00	8,712.00
				-
180.00	SF	Furnish & install new 4" thick concrete sidewalk	12.00	2,160.00
				-
		traffic control		9,500.00
				-
				-
		<b>*** WAGE SCALE NOT INCLUDED ***</b>		-
		Concrete work only		-
				-
			<b>TOTAL:</b>	<b>\$ 70,096.00</b>

Unless Otherwise Noted:

Monday-Friday Working Hours 7am-5pm (extra for weekends & off-hours)

Pricing for U.S. & Non-U.S. Citizens (extra for U.S. Citizens only)

Non-wage scale

1 Year Workmanship Warranty Standard Certificate of Insurance

Excludes off-hours work, overtime, phasing, wage scale, background checks, drug testing, training certifications, reports, written plans, shop drawings, engineering, permits, fees, licenses, bonds, deviations to standard insurance, parking, pedestrian/traffic control, MOT, staging, layout, surveying and/or stakeout, soil classification, erosion/sediment control, cold/hot weather practices/protection, ADA compliance, pavement demo/patching, disposal/handling of contaminated soils/materials, rough grading, trenching, shoring, epoxy coated reinforcement, stamping, sealing, striping, caulking, joint fillers, rigid insulation, waterproofing, perimeter drainage, chipping, grinding, embedments, steel work, adjusting/relocating existing utilities, and liability for damage to private utilities.

Alcoa will not be held responsible for removal of any obstructions or conflicts to successfully execute the work quoted herein.

Pricing is valid for 120 days and is subject to change due to supplier cost increases.

\_\_\_\_\_  
Client Signature for Approval

\_\_\_\_\_  
Date

Wilfred Lopez

Office: (301) 699-9300 / Cell: (240) 286-9559 / Email: [wilfred@alcoacm.com](mailto:wilfred@alcoacm.com)

## TERMS & CONDITIONS

Payment terms and retention (if applicable) to be determined and negotiated prior to any contract agreement between Alcoa and General Contractor

\*Returned checks are subject to an additional \$40 charge fee.

Alcoa Concrete & Masonry reserves the right to suspend daily work if Contractor withholds monies past due on agreed terms.\*

\*For any and each occurrence that Alcoa suspends daily work, a fee of \$3,500 for mobilization will be assessed for each occurrence.

Alcoa Concrete & Masonry will not be held responsible for any damages to work performed due to negligence of any other contractor or individual during working and/or non-working hours and will not warranty any work or product that has been tampered with.

If night work is required (regardless of provisions and/or specifications), General Contractor is responsible for any additional charges (i.e. plant opening charges, etc.)

Any work to be done that exceeds or deviates from plans, standards, specifications or special provisions will not be performed by Alcoa prior to written authorization from General Contractor and owner.

All pricing for concrete excludes any additional charges due to climate (i.e. accelerator, ice, retarder, etc.)

For any line item that excludes removal of existing masonry and/or structures, all grading provided by others to be +/- 1" of finished grade.

\*\* Alcoa will not mobilize to job site unless a minimum of two (2) full loads of concrete can be poured daily in excavated/graded area(s).

\*\* All information provided above in it's entirety supersedes any verbal agreement made by General Contractor and any employee of Alcoa Concrete & Masonry



E&R Services Inc  
6222 Seabrook Rd  
Lanham MD 20706  
www.erservicesinc.com

Section 9, Item F.

May 30<sup>th</sup>, 2024

TOWN OF BLADENSBURG

4229 Edmonston Road

Bladensburg, Maryland 20710

Re: REQUEST FOR BID Roadways and Sidewalks

Dear Evaluation Committee,

I would like to take this opportunity to thank you for giving E&R Services Inc a chance at bidding on REQUEST FOR BID Roadways and Sidewalks. Being in business for over 18 years has given us the experience and the chance to do work for many institutions like the TOWN OF BLADENSBURG. We hereby transmit our technical proposal and intend to be bound by all the statements contained therein.

Contact: Emilio Rodriguez, info@erservicesinc.com

Sincerely,

A handwritten signature in black ink, appearing to read 'Emilio Rodriguez', is written over a horizontal line. The signature is stylized and cursive.

Emilio Rodriguez / President

T. 301-805-1731 / 703-932-8087  
F. 240-770-5790  
E-mail: info@erserviceisnc.com



# E&R Services, Inc.

6222 Seabrook Road, Lanham MD 20706 | 301-805-1731 | info@erservicesinc.com

**Date:** 5/30/2024  
**Attention:** Purnell Hall, Town of Bladensburg  
**Project name:** RFB 07-2024 Roadways and Sidewalks

E&R Services, Inc. proposes to Install the street lighting for the 57th Avenue Improvements project from 58th Avenue to Emerson Street. Pricing includes the following:

- **Permits**
- **Prevailing Wages based on PG County Wage Determination dated 4/08/2024**
- 5099 Emerson – New Sidewalks
- 57th Avenue - Sidewalk and Ramps

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>5099 Emerson</b>					
1	Mobilization	1	LS	\$2,016.00	\$2,016.00
2	Maintenance of Traffic (Flagging operation)	1	DAY	\$1,684.80	\$1,684.80
3	Furnish and install new concrete sidewalk	250	SF	\$7.20	\$1,800.00
<b>SUBTOTAL</b>					\$5,500.80
<b>57th Ave</b>					
1	Mobilization	1	LS	\$6,000.00	\$6,000.00
2	Maintenance of Traffic (Lane closure operation)	10	DAY	\$1,200.00	\$12,000.00
3	Furnish and install retrofit detectable warning surfaces one Existing ada ramps (INSET A-D, J)	10	EA	\$600.00	\$6,000.00
4	Remove existing sidewalk/ramps and replace with new ADA concrete ramps including detectable warning surfaces and landings	1,503	SF	\$8.40	\$12,625.20
5	Furnish and install header curbs	251	LF	\$37.20	\$9,337.20
6	Remove existing Curb and Gutter and install new Curb & Gutter to match new ramp elevations	734	LF	\$32.40	\$23,781.60
<b>SUBTOTAL</b>					\$69,744.00
<b>4900 Block Upshur</b>					
1	Mobilization	1	LS	\$3,600.00	\$3,600.00
2	Maintenance of Traffic (Flagging operation)	4	DAY	\$1,684.80	\$6,739.20
3	Milling of existing asphalt, 2"	4,450	SY	\$3.60	\$16,020.00
4	Asphalt surface overlay, 2"	296	TON	\$144.00	\$42,624.00
<b>SUBTOTAL</b>					\$68,983.20

**BID TOTAL                    \$144,228.00**

TO BE SUBMITTED WITH BID

**TOWN OF BLADENSBURG  
Roadways and Sidewalks– RFB 007-2024  
Bid Proposal Form**

TOWN OF BLADENSBURG  
4229 Edmonston Road  
Bladensburg, MD 20710

BID DUE: May 30, 2024  
TIME: 3:00 p.m. EST

E&R Services Inc

(Name of Bidder)

hereby submits the following proposal for the Lighting Project 57<sup>th</sup> Avenue. Having carefully examined the Request for Proposals, related documentation, the proposed Consultant Agreement and **Addenda Numbered** \_\_\_\_\_ (indicate numbers or N/A if none issued), and having received clarification on all items of conflict or upon which any doubt arose, and understanding that all prices bid will remain in effect throughout the term of the contract, whether completed at one time or in interrupted phases, the undersigned proposes to furnish all labor, equipment, materials, etc., required by the documents for the entire work, all in strict accordance with the contract documents.

Provide unit and hourly pricing for specific tasks and personnel.

**SPECIAL TERMS AND CONDITIONS**

- A. Failure to properly and completely fill in all blanks may be cause for rejection of this proposal.
- B. In addition to completing this Bid Proposal Form with bid price, Bidder should provide an estimate of budget and resources required.
- C. It is understood that the proposal price will be firm for a period of 90 calendar days from the proposal opening date, and that, if the undersigned is notified of acceptance of this proposal within this time period, the Bidder shall execute a contract for the above stated compensation.

E&R Services Inc

Name of Bidder



Signature

05/30/2024

Date

Emilio Rodriguez, President

Name and Title of Individual Authorized to Bind Bidder

**TO BE SUBMITTED WITH PROPOSAL**

**Non-Collusion Affidavit**

\_\_\_\_\_  
Emilio Rodriguez, being duly sworn on oath, deposes and says:

That he/she is the

\_\_\_\_\_  
President

\_\_\_\_\_  
(Owner, Partner, Title if on behalf of a Corporation)

of

\_\_\_\_\_  
E&R Services Inc

\_\_\_\_\_  
(Name of Business, Corporation or Partnership)

the party submitting the Proposal; that no officer of the said Corporation has nor has any person, firm or corporation acting on its behalf; agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the Proposal being submitted herewith; and that the said Corporation has not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the Proposal Price of the Proposer herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the Proposal is submitted; that in making this Affidavit, the affiant represents that she has personal knowledge of the matters and facts herein stated. The Affiant hereby declares and affirms under the penalties of perjury that the foregoing is true to the best of her knowledge and information.

To be signed by a duly authorized Officer.

\_\_\_\_\_  
Name  
Title President  
Date: 05/30/2024



TO BE SUBMITTED WITH PROPOSAL

**AFFIDAVIT WITH RESPECT TO NON-CONVICTION, NON-SUSPENSION AND FALSE PRETENSES**

I hereby affirm that:

1. I am the \_\_\_\_\_ president \_\_\_\_\_ (Title) and duly authorized representative of \_\_\_\_\_ E&R Services Inc \_\_\_\_\_ (Name of Business Entity) whose address is \_\_\_\_\_ 6222 Seabrook Rd Lanham MD 20706 \_\_\_\_\_ and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.

2. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted, or in an official investigation or other proceeding admitted in writing or under oath, acts or omissions which constitute bribery, attempted bribery or conspiracy to bribe under the provisions of Criminal Law Article of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported); and

3. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted under a State or federal law or statute of any offense enumerated in §16-203 of the State Finance and Procurement Article; and

4. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been found civilly liable under a State or federal antitrust statute as provided in §16-203 of the State Finance and Procurement Article.

5. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees who will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction have been debarred or suspended under this subtitle.

6. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the

best of my knowledge, information and belief, any officer, director, partner, member or associate thereof; nor any of its employees directly involved in obtaining contracts with the Town, has been convicted of false pretenses, attempted false pretenses or conspiracy to commit false pretenses under the laws of any state or federal government, based upon acts committed after July 1, 1981.

- 7. State "none" below or, as appropriate, list any suspension, debarment, conviction, plea or admission described in Paragraph 2 - 6 above, with the circumstances, date, court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any.

none

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I acknowledge that this affidavit is to be furnished, where appropriate, to the Town of Bladensburg under Section 16-311 of the State of Maryland Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Town of Bladensburg may terminate any contract awarded and take any other appropriate actions. I further acknowledge that I am executing this affidavit in compliance with Section 16-309 of the State Finance and Procurement Article of the Annotated Code of Maryland, which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the Town.

I further affirm that the business entity is properly registered to do business in the State of Maryland, or is not required to be registered.

I do solemnly declare and affirm under the penalties of perjury that the contents of the affidavit are true and correct.

05/30/2024

Date

Signature

E&R Services Inc

Printed Name

**TO BE SUBMITTED WITH BID**

**TOWN OF BLADENSBURG  
Roadways and Sidewalks  
Information Regarding the Bidder**

NOTE: The information requested on this form may be submitted in a separate document as long as all requested information is provided and numbered according to this form.

1. Name of Bidder: E&R Services Inc  
(Individual/Firm/Corporation)

Business Address: 6222 Seabrook Rd Lanham MD 20706

Telephone Number: ( 301 ) 805-1731

E-mail address: info@erservicesinc.com

2. Is the business incorporated?  x  Yes   No

Non-Corporation Business

3. If response to item #2 above is No, list the name and business and residence address of each individual having a 10% or greater financial interest in the business.

<u>Name</u>	<u>Business Address</u>	<u>Residence Address</u>
Emilio Rodriguez	6222 Seabrook Rd Lanham MD 20706	14614 Arabian Ln Bowie MD 20715

Corporate Business Entities - Please answer items 4 and 5

4. List the names of all officers of the corporation, their business and residence addresses and the date on which they assumed their respective offices.

<u>Name</u>	<u>Office</u>	<u>Residence and Business Address</u>	<u>Date Office Assumed</u>
Emilio Rodriguez	President	6222 Seabrook Rd Lanham MD 20706	08/07/2002

5. List the names of all members of the current Board of Directors, and their business and residence addresses.

<u>Name</u>	<u>Business Address</u>	<u>Residence Address</u>
Emilio Rodriguez	6222 Seabrook Rd Lanham MD 20706	14614 Arabian Ln Bowie MD 20715

6. Please provide the following information concerning work that you have done within the last 5 years which is similar to the Bid work.

FOR WHOM PERFORMED	CONTRACT AMOUNT	DATE COMPLETED	CONTACT'S NAME/ TELEPHONE NUMBER
City of Rockville	350,000	12/2020	Mauricio Daza 240-876-1400
Prince George's County	12,000,000	12/2023	Dwight Joseph 443-865-9008
Prince George's County	750,000	08/2022	Tom Barton 240-508-6905
Mike Schramm	350,000	06/2021	Mike Schramm 240-508-0616

7. Bidders will answer the following questions: (The word "you" refers to any individual, partnership, partner and/or corporation and its officers.)

a. Have you ever failed to complete any work awarded to you? No

If yes, state where and why: \_\_\_\_\_

b. Have you ever been affiliated with some other organization that failed to complete a contract? No

If yes, state name of individual and reason therefor. \_\_\_\_\_

c. With what other businesses are you affiliated? None

d. Please provide at least 3 references, including any Maryland governmental units or agencies for which you have worked on a similar project. Include the name and telephone number of your contact with each. \_\_\_\_\_

City of Rockville Mauricio Daza 240-876-1400

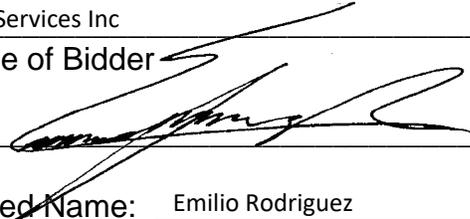
PG County Department of Public Works Dwight Joseph 443-865-9008

Prince George's County Tom Barton 240-508-6905

e. Identify all unsuccessful bidders, materialmen, and suppliers that you intend to use in performing the work under the Contract, and specify the work each is expected to perform.

Schuster concrete for concrete supply  
Holcim for asphalt supply

Dated this 30 day of May, 2024.

E&R Services Inc  
Name of Bidder  
By:   
Printed Name: Emilio Rodriguez  
Title: President

E&R Services Inc  
6222 Seabrook Rd

Lanham

MD

20706

1. REFERENCE		
<b>Name (Business):</b>	Prince George's County Department of Public Works	
<b>Address:</b>	9400 Peppercorn Pl #300, Upper Marlboro, MD 20774	
<b>Name of Contact:</b>	Dwight Joseph	
<b>Contact's Phone Number:</b>	443-864-9008	<b>Contract Sum:</b> 6,879,000.00
<b>Type of Construction:</b>	Asphalt Paving and concrete	
<b>Location of Construction:</b>	Various locations prince george's county	
<b>Construction Period (in days):</b>	1460	
<b>Construction Completion Date:</b>	05/2022	
<b>Scope/Description of Work:</b>		
<p>On-call Full depth asphalt resurfacing at various county streets. Thermoplastic pavement markings, replacement of curb and gutter.</p>		

2. REFERENCE		
<b>Name (Business):</b>	City of Rockville	
<b>Address:</b>	111 Maryland Avenue Rockville, MD 20850	
<b>Name of Contact:</b>	Mauricio Daza	
<b>Contact's Phone Number:</b>	240-876-1400	<b>Contract Sum:</b> 985,357.00
<b>Type of Construction:</b>	Asphalt Paving and concrete	
<b>Location of Construction:</b>	Various city parks in the city of Rockville	
<b>Construction Period (in days):</b>	1820	
<b>Construction Completion Date:</b>	01/2023	
<b>Scope/Description of Work:</b>		
perform Specific Site Work on asphalt and concrete related to known projects at various City locations.		

3. REFERENCE		
<b>Name (Business):</b>	State Highway Administration	
<b>Address:</b>	707 North Calvert Street, Baltimore, MD 21202	
<b>Name of Contact:</b>	Peter Keke	
<b>Contact's Phone Number:</b>	443-762-8172	<b>Contract Sum:</b> 1,578,325.00
<b>Type of Construction:</b>	Removal and replacement of concrete	
<b>Location of Construction:</b>	Various Locations in Anne Arundel, Calvert, Charles, and St Mary's	
<b>Construction Period (in days):</b>	1460	
<b>Construction Completion Date:</b>	12/2023	
<b>Scope/Description of Work:</b>		
Sidewalks, Concrete and ADA Compliance At Various Locations in Anne Arundel, Calvert, Charles, and St. Mary's Counties. We are called to a location, we would source all the utility tickets, proceed to remove and replace as required per the required repair or replace.		



*Building the American Dream for DC, Maryland, and Virginia*

2237 33<sup>rd</sup> Street, NE • Washington, DC • 20018 | p: 202.636.9535 | f: 202.526.8572

May 30<sup>th</sup>, 2024

Mr. Purnell Hall  
Public Works Supervisor  
Town of Bladensburg, Maryland

**Re: Request for Bid -Roadways and Sidewalks Project  
RFB No. 07-2024  
Company Profile and Statement of Qualifications**

Dear Mr. Hall,

Please find attached Fort Myer Construction Corporation's response to your Request for Bids for the Roadways and Sidewalks Project. Through this submittal, Fort Myer Construction Corporation (Fort Myer or FMCC) attests to its experience and qualifications as well as of its interest in performing the services for the Town of Bladensburg.

**Profile:**

Fort Myer is a large size corporation established since 1974. Throughout its 50 years of existence, Fort Myer has performed Highway, street and bridge construction, including street repairs and construction, sidewalks, and public works construction. Fort Myer has repaired, renovated, and constructed hundreds of miles of city streets, public roads, sidewalks, handicap ramps, bridges, trails, streetscape enhancements, and underground utilities (water and sewer related infrastructure and optical underground infrastructure) for the District of Columbia, Maryland, and Virginia areas. Most recently, Fort Myer has expanded its capabilities to include an Electrical Division providing streetlight and traffic signal construction and rehabilitation services.

Fort Myer owns two District-based asphalt plants that produce asphalt-paving materials, which supply over 400,000 tons of asphalt annually. In addition to owning and operating the major resources needed to complete the scope of work for the Roadways & Sidewalks Project Fort Myer can also mitigate major risks known to be found in the roadway reconstruction and improvement activities. For instance, Fort Myer has affiliations with local landfills where Fort Myer controls the opening and closing of these facilities; this is especially valuable in dealing with variables that may impact the best planned construction schedules. These same landfills are a desired resource for approved fill material used in completing grading and paving requirements as well as in recycling objectives.

**Ownership Structure:**

Fort Myer Construction Corporation is a local owned business enterprise: Fort Myer is owned, controlled, and managed by the families of the two founding partners: Mr. Jose Rodriguez, President and Mr. Lewis F. Shrensky, Executive Vice President, Secretary and Treasurer. Organized in 1974, the year 2024 marked our 50<sup>th</sup> anniversary as Fort Myer Construction Corporation.

**Financial Aspects:**

As our region has grown, so has our company. Today we have more than 900 highly skilled team members that care deeply about the work we do for the communities we serve, supported by substantial internal resources to accomplish the most important infrastructure projects including this Roadways & Sidewalks work.

Our financial strength supports a \$350,000 million a year contracting program. Our financial solvency is evidenced by our excellent reputation amongst our suppliers and subcontractors. In fact, we have never missed a discount on our concrete purchases in over 50 years of business. Additionally, our bonding company continually provides us a bonding capacity that is greater than \$165 million for single coverage and \$500 Million in the aggregate.

In support to our construction activities, FMCC currently owns and operates a fleet of equipment which includes 294 pick-up and service trucks, 99 tandem dump trucks, various types of heavy equipment such as 49 backhoes, 5 gradalls, 24 excavators and dozers, 15 loaders, 6 motor graders, 18 boom trucks and cranes, 17 asphalt spreaders, 24 rollers, and 13 milling machines. Our equipment fleet is maintained by our own equipment maintenance facility at our main office headquarters in Washington, D.C.

Verification of our financial viability may be obtained from our Bank, Truist Bank, Attn: Mrs. Tonya L. Hill, Senior Vice President, Maryland Middle Market Banking-Truist- telephone (410) 626-1470 -Cell (410) 507-0116, or through our Surety, MMA-HMS Attn: Mr. Josh Hauserman, Executive VP – Insurance and Bonds, telephone (443) 632-3424.

**Key Personnel:**

Fort Myer has thoroughly reviewed the scope of work and has assembled a team of qualified professional and experienced individuals who have vast knowledge in the construction, repair, reconstruction, rehabilitation, and improvement of streets, roadways, and sidewalks as well as the entire construction management service. Fort Myer recognizes that the success of any project relies on the management team and hereby confidently submits the team below as the management team for this invitation to bid.

- – **Samarth Patel, VP of Estimating and Project Delivery**
- – **John Constantino Superintendent**
- – **Mike Mourao, Project Manager**
- – **Matthew Cook, Safety Officer/ QC Manager**

They, with the support of Fort Myer’s specialized foremen and crews, have performed major projects similar to that of the Roadways & Sidewalks associated with this proposal. These projects include construction services for Maryland Department of Transportation (MDOT), The Federal Highway Administration (EFLHD), The City of Bowie, MD, Washington Suburban Sanitary Commission (WSSC), Montgomery County Government –MDOT, MD, Prince George’s County Government, MD, District of Columbia DOT, and many additional clients. Additionally, each member of Fort Myer’s team has over 25 years of experience within their profession pertaining to their specialty. These individuals will ensure that the Town’s goals are met or exceeded in reference to quality of work and scheduling.

**Experience and References:**

In addition to the information provided with this Cover Letter, we are profiling a list of Twenty (20) job references depicting projects similar or relevant to this RFB in the forms attached. These references contain our clients’s name, a point of contact details -address, phone number and e-mail- as well as a type of construction performed for those clients; initial and final amounts involved, their duration and the name of our project manager as well.

**Project Management System**

**Quality Control/Quality Assurance (QA/QC):** Fort Myer, as well as its subcontractors- if applicable- whether performing construction, installing or supplying of equipment and permanent materials, will be required to organize themselves in a manner to provide and implement quality control procedures and methods to ensure that materials, equipment and installations conform with the requirements of the Contract Documents and can be properly constructed, installed and tested.

These processes will be carried out under controlled conditions so that:

- Suitable/Approved equipment is used for installation work, which complies with applicable codes and standards and the QA/QC requirements of the contract.
- Product characteristics are controlled throughout construction/installation.
- Construction methods and equipment utilized are approved by the appropriate authority.

Workmanship acceptance criteria shall be compliant with written standards or approved samples.

- **Quality Control Inspection:** Inspection activities consist of providing ongoing construction quality control efforts, both in the field and in Fort Myer’s or supplier’s plants, as well as workmanship and components of the Work.

The Work will be checked against Plans and specifications, Contract requirements, and the Construction Quality Control Plan (CQCP).

**QA/QC Organization and Reporting**

The CQ Manager reports directly to the Project Manager and will also have a direct transparent line of communication with the Town's Manager. CQ Manager's role is to maintain close contact with the Project Manager/Superintendent, so that the work is performed as per the contract plans. The goal of the CQ program and manager is not just to intervene during and post construction activities, but to be proactive and engage the Project manager and Superintendent's interest in following the most recent Specifications and RFB Standards, to secure approved submittals and to ensure that all work has been completed in accordance with the Contract Documents.

**Tracking System:** **Procure:** We ensure seamless collaboration and coordination between the Town and our construction and Development Team through the use of Procure (our tracking software). Our Estimating and Project Delivery Team uses Procure - a construction-specific Project Management solution that has been designed for collaborative use. All participants involved in the project will be invited to participate or access Procure as necessary, and subcontractors and subconsultants are always mandated to participate through contractual agreements.

Procure is deployed for various project elements, including Documents, Reports, Tasks, Correspondence, Submittals, RFIs, Inspections, Incidents, Observations, Punch List, Meetings, Schedule, Daily Log, Drawings, Specifications, Forms, Action Plans, and a range of Financial Management tools. This comprehensive range of tools facilitate proper budget management, and create a comprehensive project repository ensuring all participants are accessing current and relevant documents. Furthermore, workflows through the software will be implemented, ensuring that all tasks, reviews, and information are in the court of the responsible party, with due dates associated with each specific tool. This will facilitate collaboration, accuracy, and timeliness across project teams and tasks, in line with the ethos of the Roadways & Sidewalks Contract. We are confident that we will achieve a high level of collaboration and punctuality in this project, ensuring that all participants are working together towards a common goal and a successful project.

Lastly, we possess a fully staffed safety department that regularly ensures our crews and leaders meet and exceed industry safety standards. Convening daily before any work begins, safety professionals review the projects on-hand, potential risks, mitigation options, and best practices in order to infuse safe measures throughout the projects' stages.

**Point of Contact:**

I, Samarth Patel, Vice President of Estimating and Project Delivery, will be the official representative and point of contact in regard to all communications pertaining to this RFB. Please, feel free to contact me by phone at (202) 636-9535 Ext: 2817; Cell: (443) 851-9583, or via e-mail at spatel@fortmyer.com. Alternatively, the City may contact Mrs. Mabel Pinzon-Martinez, Contracts Manager, at (202) 636-9535 ext. 2324, or via e-mail at mpinzon@fortmyer.com.

Very truly yours,

FORT MYER CONSTRUCTION CORPORATION



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Sam Patel, VP, Estimating & Project Delivery

TO BE SUBMITTED WITH BID

TOWN OF BLADENSBURG  
Roadways and Sidewalks– RFB 007-2024  
Bid Proposal Form

TOWN OF BLADENSBURG  
4229 Edmonston Road  
Bladensburg, MD 20710

BID DUE: May 30, 2024  
TIME: 3:00 p.m. EST

FORT MYER CONSTRUCTION CORPORATION

(Name of Bidder)

hereby submits the following proposal for the Lighting Project 57<sup>th</sup> Avenue. Having carefully examined the Request for Proposals, related documentation, the proposed Consultant Agreement and **Addenda Numbered** \_\_\_\_\_ (indicate numbers or N/A if none issued), and having received clarification on all items of conflict or upon which any doubt arose, and understanding that all prices bid will remain in effect throughout the term of the contract, whether completed at one time or in interrupted phases, the undersigned proposes to furnish all labor, equipment, materials, etc., required by the documents for the entire work, all in strict accordance with the contract documents.

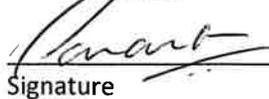
Provide unit and hourly pricing for specific tasks and personnel.

**SPECIAL TERMS AND CONDITIONS**

- A. Failure to properly and completely fill in all blanks may be cause for rejection of this proposal.
- B. In addition to completing this Bid Proposal Form with bid price, Bidder should provide an estimate of budget and resources required.
- C. It is understood that the proposal price will be firm for a period of 90 calendar days from the proposal opening date, and that, if the undersigned is notified of acceptance of this proposal within this time period, the Bidder shall execute a contract for the above stated compensation.

FORT MYER CONSTRUCTION CORPORATION

Name of Bidder



Signature

5/30/2024

Date

Sam Patel, VP, Estimating & Project Delivery

Name and Title of Individual Authorized to Bind Bidder

**TO BE SUBMITTED WITH PROPOSAL**

**Non-Collusion Affidavit**

Sam Patel \_\_\_\_\_, being duly sworn on oath, deposes and says:

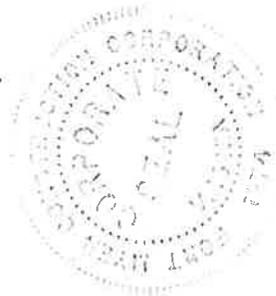
That he/she is the VP, Estimating & Project Delivery  
\_\_\_\_\_  
(Owner, Partner, Title if on behalf of a Corporation)

of FORT MYER CONSTRUCTION CORPORATION  
\_\_\_\_\_  
(Name of Business, Corporation or Partnership)

the party submitting the Proposal; that no officer of the said Corporation has nor has any person, firm or corporation acting on its behalf; agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the Proposal being submitted herewith; and that the said Corporation has not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the Proposal Price of the Proposer herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the Proposal is submitted; that in making this Affidavit, the affiant represents that she has personal knowledge of the matters and facts herein stated. The Affiant hereby declares and affirms under the penalties of perjury that the foregoing is true to the best of her knowledge and information.

To be signed by a duly authorized Officer.

 \_\_\_\_\_ (SEAL)  
Name Sam Patel



Title VP, Estimating & Project Delivery

Date: 5/30/2024

TO BE SUBMITTED WITH PROPOSAL

**AFFIDAVIT WITH RESPECT TO NON-CONVICTION, NON-SUSPENSION AND FALSE PRETENSES**

I hereby affirm that:

1. I am the VP, Estimating & Project Delivery (Title) and duly authorized representative of Fort Myer Construction Corporation (Name of Business Entity) whose address is 2237 33rd Street, N.E., Washington DC 20018 and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.
2. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted, or in an official investigation or other proceeding admitted in writing or under oath, acts or omissions which constitute bribery, attempted bribery or conspiracy to bribe under the provisions of Criminal Law Article of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported); and
3. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted under a State or federal law or statute of any offense enumerated in §16-203 of the State Finance and Procurement Article; and
4. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been found civilly liable under a State or federal antitrust statute as provided in §16-203 of the State Finance and Procurement Article.
5. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees who will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction have been debarred or suspended under this subtitle.
6. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the

best of my knowledge, information and belief, any officer, director, partner, member or associate thereof; nor any of its employees directly involved in obtaining contracts with the Town, has been convicted of false pretenses, attempted false pretenses or conspiracy to commit false pretenses under the laws of any state or federal government, based upon acts committed after July 1, 1981.

- 7. State "none" below or, as appropriate, list any suspension, debarment, conviction, plea or admission described in Paragraph 2 - 6 above, with the circumstances, date, court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any.

SEE ATTACHED EXPLANATION

I acknowledge that this affidavit is to be furnished, where appropriate, to the Town of Bladensburg under Section 16-311 of the State of Maryland Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Town of Bladensburg may terminate any contract awarded and take any other appropriate actions. I further acknowledge that I am executing this affidavit in compliance with Section 16-309 of the State Finance and Procurement Article of the Annotated Code of Maryland, which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the Town.

I further affirm that the business entity is properly registered to do business in the State of Maryland, or is not required to be registered.

I do solemnly declare and affirm under the penalties of perjury that the contents of the affidavit are true and correct.

5/30/2024

Date

Signature

Sam Patel, VP, Estimating & Project Delivery

Printed Name

**Bidder: Fort Myer Construction Corporation-  
Debarment and Related Issues**

**Confidential  
Status of Debarment**

Over 21 years ago, Fort Myer Construction Corporation ("Fort Myer"), entered into a voluntary plea agreement in April of 2003, to a single count of bribery of a government official, and that plea was affirmed by the United States District Court for the District of Columbia, in case number 03-081 (CKK) (April 8, 2003). The penalties imposed were a fine and corporate probation. None of the officers of Fort Myer were charged or targeted. One ex-employee, a superintendent, was later charged. All affected governmental entities have since investigated and found Fort Myer to be a "presently responsible contractor", starting as early as May 7, 2003, but at the latest, effective as of December 10, 2004, based on substantial evidence. All agencies have since awarded Fort Myer numerous new contracts, and Fort Myer has received many accolades from these agencies. Fort Myer instituted a Comprehensive Compliance Program beginning in 2002, which continues at the present time.

A number of government agencies refused to debar Fort Myer based upon facts relating to the conviction, and the evidence of Fort Myer's continuing responsibility. Others, which had imposed suspensions pending debarment proceedings, shortly thereafter the agencies lifted all suspensions, and they further decided not to impose debarment. In two cases involving the federal government and Maryland, all debarment issues and proceedings were terminated on December 10, 2004.

Consequently, since that time, Fort Myer has not faced any suspension or debarment issues or proceedings in any jurisdiction, federal or state, since 2004. Fort Myer is currently an award-winning ENR-Ranked Top 400 Contractor in the Washington, DC metropolitan area, and it is considered a reputable infrastructure construction company in Washington, DC, Maryland, and Virginia.

TO BE SUBMITTED WITH BID

TOWN OF BLADENSBURG
Roadways and Sidewalks
Information Regarding the Bidder

NOTE: The information requested on this form may be submitted in a separate document as long as all requested information is provided and numbered according to this form.

1. Name of Bidder: FORT MYER CONSTRUCTION CORPORATION
(Individual/Firm/Corporation)

Business Address: 2237 33rd Street N.E.
Washington D.C. 20018

Telephone Number: ( 202 ) 636-9535

E-mail address: mpinzon@fortmyer.com

2. Is the business incorporated? X Yes No

Non-Corporation Business

3. If response to item #2 above is No, list the name and business and residence address of each individual having a 10% or greater financial interest in the business.

Table with 3 columns: Name, Business Address, Residence Address. Content: N/A - The Company is Incorporated in the State of VA

Corporate Business Entities - Please answer items 4 and 5

4. List the names of all officers of the corporation, their business and residence addresses and the date on which they assumed their respective offices.

Table with 4 columns: Name, Office, Residence and Business Address, Date Office Assumed. Content: SEE ATTACHED LIST

**INFORMATION REGARDING THE BIDDER**

**ITEM No. 4.**

**NAMES OF ALL CORPORATE OFFICERS. ADDRESSES AND DATE ASSUMED OFFICE**

<b>NAME</b>	<b>OFFICE</b>	<b>Business ADDRESS</b>	<b>DATE of POST</b>
Jose Rodriguez	President	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	2/11/1974
Lewis F. Shrensky	Secretary/Treasurer	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	2/11/1974
Anthony V DiFerdinando	Chief Financial Officer	2237 33 <sup>rd</sup> Street N. E., Washington, D.C. 20018	3/30/2020
Samarth Patel	Vice President of Estimating & Project Delivery	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	9/30/2022
Matthew Hill	Vice President of Operations	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	9/30/2022
John M. Hamilton	Vice President Sewer & Water Division	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	10/14/2002
Joao Constantino	Vice President Civil Division	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	9/30/2022
Henrique E. Fernandes	Vice President Bridge Division	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	6/15/2009
Ralph E. Kew	Vice President Projects Accounting & Subcontracts Administration	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	6/07/2001
Sharon L. Alukonis	Assistant Secretary	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	10/01/1991

**ITEM No. 5.**

**NAME AND ADDRESSES OF ALL CURRENT BOARD OF DIRECTORS**

<b>NAME</b>	<b>RESIDENCE/BUSINESS ADDRESS</b>
Jose Rodriguez	1450 Emerson Ave, McLean, Virginia 22101
Dora Rodrigues	1175 Ballantrae Ln. McLean, VA 22101
Lewis F. Shrensky	10708 Balantre Lane, Potomac, Maryland 20854
Barbara Shrensky	10708 Balantre Lane, Potomac, Maryland 20854

-Business Address for each of the above: 2237 33<sup>rd</sup> Street N.E, Washington D.C. 20018-1594

5. List the names of all members of the current Board of Directors, and their business and residence addresses.

<u>Name</u>	<u>Business Address</u>	<u>Residence Address</u>
SEE ATTACHED LIST		

6. Please provide the following information concerning work that you have done within the last 5 years which is similar to the Bid work.

<u>FOR WHOM PERFORMED</u>	<u>CONTRACT AMOUNT</u>	<u>DATE COMPLETED</u>	<u>CONTACT'S NAME/ TELEPHONE NUMBER</u>
SEE ATTACHED LIST			

7. Bidders will answer the following questions: (The word "you" refers to any individual, partnership, partner and/or corporation and its officers.)

a. Have you ever failed to complete any work awarded to you? NO

If yes, state where and why: NO- N/A

b. Have you ever been affiliated with some other organization that failed to complete a contract? NO N/A

If yes, state name of individual and reason therefor. NO N/A

c. With what other businesses are you affiliated? NONE N/A

d. Please provide at least 3 references, including any Maryland governmental units or agencies for which you have worked on a similar project. Include the name and telephone number of your contact with each.

Montgomery County, MD - Office of Procurement - Contact: Sarah Fornatora, Procurement Specialist I. Tel: (240) 777-9928, Sarah.Fornatora@montgomerycountymd.gov - Melissa Garner (240) 777-7695; melissa.garner@montgomerycountymd.gov

WASHINGTON SUBURBAN SANITARY COMMISSION (WSSC)-Contact: Nola Song, CA- Tel: (301) 206-8271; nola.song@wsscwater.com - Contact: Mark Jascewsky, Contract Manager - Tel: (301) 206-8538 - e-mail: Mark.Jascewsky@wsscwater.com

State of Maryland -State Highway Administration MDOT/SHA Contact: Bill Bucharek, GPI Project Manager Tel: (410) 322-5885, (410) 513-7452; Fax: (301) 513-7415; Bkucharek@sha.state.md.com

LIST OF LARGEST PROJECTS COMPLETED IN THE LAST FIVE (5) YEARS

FIMCC Job No	PROJECT NAME AND CONTRACT NUMBER	OWNER'S NAME, ADDRESS AND CONTACT PERSON	SCOPE OF WORK PERFORMED	ORIGINAL AND FINAL CONTRACT AMOUNTS	START AND COMPLETION DATES	NAMES OF ON-SITE PROJECT MANAGER AND SUPERINTENDENT
10809	District of Columbia - Power Line Underground (DC Plug) Freeder, 368 Job Location Along Alabama Avenue, SE, 46th Street, SE, and Easy Place, SE, from R Street, SE to Southern Avenue, SE (04697 7) Washington, DC 20003 Contract No. DCKA-2021-C-0044	District of Columbia Department of Transportation (DDOT) Office of Contracting and Procurement (OCP) 250 M Street, SE, 7th Floor, Washington, DC 20003; www.ocp.dc.gov www.ddot.dc.gov Customer POCs: Anthony E. Soriano, P.E., DDOT Suzeyson Choi Engineer, Contract Administrator (CA) DDOT/Infrastructure Project Management Div, 250 M Street, SE, Suite 600; Washington, DC 20003 #202-671-0620; anthony.soriano@dc.gov; Ronald Williams #202-671-4644; Cell #202-705-7851; Cori Hessler, Contracting #202-671-4644; Cell #202-705-7851; Cori Hessler, Contracting ronald.williams@dc.gov; cori.hessler@dc.gov Office, DDOT/OCP, 234-6889-5745 -Mohammad Mohib Siddiqi, MBA, VCO, Contract Specialist, DDOT/OCP Cell #202-961-6538 mohammad.siddiqi@dc.gov	Civil construction for PEPCO feeder 003668 of D.C. Power Line underground (DC PLUG) Program, along Alabama Ave. for a length of 1.168 miles. The DC PLUG initiative is a partnership between DDOT and Pepco to improve the resiliency and reliability of DC's electric system by placing select systems underground. Project includes: - The removal and disposal of existing roadway pavement, curb, gutter, sidewalks, and trees, and milling of existing asphalt pavement to the extent shown on plans. - The installation of Pepco supplied materials such as PVC and fiberglass conduits, precast and cast-in-place manholes, precast tapholes, precast transformer enclosures, precast transformer pads, and other related items and components. - F&I of concrete for ductbank assemblage. - F&I of thermal fill for ductbank encasement at transmission leader crossings. - F&I of concrete and reinforcing steel for cast-in-place manhole construction. - Excavation and backfilling of all utility cuts. Temporary disturbance by utility cut and pavement restoration work. - Pavement profiling (milling) and overlay of utility cuts in accordance with DDOT standards. - Permanent restoration of all utility cuts. - Restoration of all pavement markings (installation of replacement curb (any type), curb and gutter (any type), and sidewalk (any type) sections. - The installation of replacement curb (any type), curb and gutter (any type), and sidewalk (any type) sections. - The installation and use of erosion and sediment control measures as required. - Dust control during pavement saw cutting and excavation operations. - Mobilization and demobilization; completion of field layout. - Provision and maintenance of engineer's field facilities, progress photographs, rodent control, and the proper maintenance of vehicular and pedestrian traffic during construction, including provision of all required construction warning and de/cour signs and traffic control devices.	Contract Value: \$5,966,678.26	2/14/2022 to 1/09/2023	Ammer Backer
10881	Citywide Traffic Safety Improvements - IDIQ - Option Year 3 Various Locations in Washington DC Contract No. DCKA-2017-C-0074	District of Columbia Department of Transportation- DDOT 250 M Street SE, 7th Floor Washington DC 20003 Contract: Clarence (Trey) Dickerson III, P.E. Deputy Associate Director Tel: (202) 671-4586 - clarence.dickerson@dc.gov	Traffic Safety Improvements- Installation and reconstruction of small to medium scale pedestrian and roadway safety improvements including pavement modifications, traffic signalization and street lighting	Contract Value : \$8,504,873.00	6/10/2021 to 6/10/2022	Ameer Baker
10859	Redevelopment of St Elizabeth East Campus Stage 2 - Phase 3 - Pecan Street, SE#2730 Martin Luther King, Jr Avenue, SE, Washington, DC DCAM-21-CS-FB-0001 Purchase Order No. - Definitive Contract: #PO843689	DISTRICT OF COLUMBIA, DEPARTMENT OF GENERAL SERVICES (DC DGS) on behalf of DMPEP - Contracts and Procurement Division 2000 - 14th Street, NW, 4th Floor, Washington, DC 20009 Tel: (202) 727-2800 Ali Shekhhataei, COTR, DGS/CCD; (202) 727-2163; Ali.Shekhhataei@dc.gov	Infrastructure Improvements - New roadway construction (approximately 1,100 LF) of Pecan Street from Martin Luther-King (MLK), Jr. Avenue, SE, to future 13 Street, SE, to include installation of new wet and dry utilities, extension of and connection of a 24-inch water transmission main within the MLK ROW, demolition of an existing 100,000-gallon elevated steel water tank, a new water service for existing St. Elizabeth's Hospital & disconnection of an existing 14" waterline, new traffic signalization at the intersection of Pecan Street and MLK, Jr. Avenue, SE. Scope also includes maintenance of traffic and relocation of pedestrian & vehicular access routes to the existing 801 Men's Shelter and the "RED" surface parking lot on the north side of Pecan Street.	Contract Amount: \$10,058,459.00 CO Adjusted: \$1,516,577.98 Total: \$13,516,577.98	4/8/2021 to 1/02/2022	Fabo Fernandes
10787	South Washington Street Transportation Improvements South Washington Street (Route 29) Intersection with Tinner Hill Drive east to the intersection with Hillwood Ave. southbound on Hillwood Ave. to Annandale Road, Falls Church, VA VDOT - (NFD/0029-110-194.C501; F&P No. STP-5A01(980); VA-04-0029-01	CITY OF FALLS CHURCH - Department of Public Works (DPW) 300 Park Avenue, Suite 103E Falls Church, VA 22046 Tel: (703)248-5350 - Fax #703)248-5336; www.fallschurchva.gov Susan (Sue) Long, PM; slong@fallschurchva.gov Cell #571-651-9133 - Zak Bradley, P.E. - CFM, Interim Director, DPW; zbradley@fallschurchva.gov #703-248-5459 - Karin Lj. Ballie, CPA, Public Resources Manager; Contract Manager #703-248-5232 kballie@fallschurchva.gov Cell #703-635-4749	Roadway Reconstruction/Intermodal Plaza Project -Project is designed to provide safe access along the South Washington Street corridor for pedestrians and cyclists, encourage use of multimodal transit options, improve traffic flow and encourage economic development in the area. Project elements include removal of the "free right" turn lane from NB S. Washington onto Hillwood, streetscape improvements on both sides of S. Washington Street from Hillwood Avenue to Tinner Hill Street that includes brick pavers & street lighting, new traffic signals at the intersection of S. Washington and Hillwood, a new transit plaza at S. Washington Street and Hillwood Avenue that includes four glass interpretive signage panels with decorative brick pavers, plaza site furnishings, and new landscaping including rain gardens. This project is funded through multiple grant programs.	Contract Amount \$5,180,722.00 CO Adjusted: \$1 Total: \$5,189,186.92	7/6/2020 to 7/14/2021	Cesar Casanova
10786	1295 Safety Geometric Improvements Multiple sites on 1295 / DC 295, Chesapeake SC to Eastern Ave., Washington, DC Contract No. DCKA-2020-C-0011	District Department of Transportation 55 M Street, SE, 4th Floor, Washington, DC 20003 Charles Umzunike, Infrastructure Project Management Division Project Engineer & Contract Administrator 202-358-0403   charles.umzunike@dc.gov	Fort Myer Construction's Street & Highway Division is dispatched to multiple sites on 1295 to install, repair, and upgrade streetlights, utilities, roadways, and other various road structures. FMCC's work on this project includes grading and construction of asphalt paving, milling and repaving of existing roadway surfaces, construction and modification of freeway ramps, resurfacing and construction of sidewalks and shared-use paths, curbs and gutters, fencing, guardrails, precast PCC traffic barriers, installing traffic signage including overhead signage and pavement markings, street-lighting and traffic signals at designated locations, and drainage improvements including pipe culverts, storm drains, catch basins and manholes. This project also includes several green infrastructure components such as bio-retention facilities, landscaping work, and planting trees and shrubs.	Contract Value: \$14,930,538.00	6/12/2020 to 12/28/2021	Cesar Casanova
10545	1295 Malcolm X Ave. Interchange Improvement Project Malcolm X Ave, Washington DC Contract: DCKA-2018-C-0006; PO58461.0; F&P No. NH-2018-005	District Department of Transportation (DDOT) 55 M Street SE - 7th Floor Washington D.C Contract: Diyar Bozkurt, PH.D, PE, PMP, CCM -Tel: (202) 671-0088 - Diyar.Bozkurt@dc.gov	Interstate Interchange Improvements - Project to provide access to the Homeland Security (DHS) headquarters, facilitate access to Joint Base Annapolis-Bolling (JBAB), Project involves complex geotechnical conditions, coordination with US Coast Guard, DHS and Federal Protective Services (FPS). Work includes 3.45 lane miles of roadway construction, 7 bridges (6 single span, 1 two span and 1 three span), 240,000 SF of retaining walls, 1.3 miles of continuous shared use path, drainage improvements, including SWM & LID as well as E&SC, roadway & trail lighting, traffic signals, ground improvements, lime stabilized subgrade, extensive landscaping, signage and pavement markings.	Contract Value: \$90,923,560.00 COs Adjustment: \$9,991,781.5 Total: \$100,915,342.46	06/08/2018 to 02/14/2022	Sam Patel Ricky Fernandes
10576	Slurry Seal Crack sealant and Asphalt Mix Products on Primary and Residential Roadways - Group II Various locations within Montgomery County, MD Contract No. 1084719	Montgomery County, MD - Office of Procurement 255 Rockville Pike, Suite 180 Rockville, MD, 20850 Contract: Sarah Fomatora, Procurement Specialist I   Tel: (240) 777-9828; Sarah.Fomatora@montgomerycountymd.gov Melissa Garner (240) 777-7895; melissagarner@montgomerycountymd.gov	Application of Chip Seal Surface Treatment on all classes of roadways, including primary, residential, rural and rustic and exceptional rural and rustic areas, asphalt mix will be used in the replacement of failed pavement areas and for the overlay of milled roadway surfaces. This work also includes the cleaning of cracks and filling with crack sealant, all MOT and any related items as directed.	Contract Value: \$1,273,387.50 Adjusted: \$2,397,498.00 Total: \$3,670,486.00	9/07/2018 to 9/6/2023 - (Total of 5 years with Modifications)	Fabio Fernandes Ardie Kalantar
10571	King Station Bus Loop Reconfiguration WMATA King Street Station Alexandria, VA Contract No. 181803-00	City of Alexandria, VA Dept. of Project Implementation 301 King Street, City Hall, Alexandria, VA 22314 Daphne Kott, P.E. - CCM Design Div. Chief (COTR); Tel: (703) 746-4055; cell: 571-865-9250; Daphne.kott@alexandriava.gov	Reconfiguration of Bus Loop to enhance public transportation by the expansion of King Street Bus Station to accommodate the increase in bus service and to meet ridership demand. Project includes the demolition and reconstruction of bus loop, kiss & ride parking area, construction of sidewalks, roadway, parking bus shelters, site lighting and drainage systems.	Contract Value: \$8,922,477.97 CO Adjusted: \$836,424.00 Total: \$9,758,901.00	5/29/2018 to 9/04/2020	Adish Natici Neja Stur

FMCC Job No	PROJECT NAME AND CONTRACT NUMBER	OWNER'S NAME, ADDRESS AND CONTACT PERSON	SCOPE OF WORK PERFORMED	ORIGINAL AND FINAL CONTRACT AMOUNTS	START AND COMPLETION DATES	NAMES OF ON-SITE PROJECT MANAGER AND SUPERINTENDENT
10775	OPTION YEAR #2 (OY2) - CITY-WIDE TRAFFIC SAFETY IMPROVEMENT (IDIO/Renewable) [Base Year with Four (4) One-Year Option Periods] Job Location: Various Locations, Washington, DC DCKA-2017-C-0074 FAP No. HSIP-2016(049)	Government of the District of Columbia - Department of Transportation (DDOT) Office of Contracting and Procurement 55 M Street, SE, 7th Floor Washington, DC 20003 #202/671-2270 Fax #202/671-2370 -www.ddot.dc.gov Clarence (Trey) Dickerson III, P. E., Deputy Associate Director, (CAJ): #202-671-4586 Cell #202-486-5689 ; clarence.dickerson@dc.gov * Kara A. O'Donnell, Contracting Officer, Supervisory Contract Specialist, DDOIT/OCCP #202-671-1585; Kara.Odonnell@dc.gov	Traffic Safety Improvements - OPTION YEAR 2 (IDIO/Renewable) - Work assignments during the contract term(s) for the installation and reconstruction of small to medium scale pedestrian and roadway safety improvements including pavement modifications, traffic signalization and street lighting. Per the SOW, the Contractor shall employ the services of an engineering consultant to produce detailed, scaled engineering drawings consistent with DDOT requirements and featuring enough detail to ensure construction based on conceptual designs prepared by DDOT's consultants to correct deficiencies contributing to traffic accidents.	Contract Amount: \$9,430,669.00	06/09/2020 to 08/21/2021	Ameer Baker
10756	2020 VERIZON DC PAVEMENT - IDIQ Various locations Washington, DC Contract No. NIA, FCCI JOB# 2012	Client: Filppo Construction Co., Inc. Beth Brady, Operations Staff Engineer, Filppo Construction 3820 Penn. Belt Place Forestville, MD 20747 301.967.6800	This project consists of milling, paving, repair, maintenance, and restoration work to the city's roadways following water main and underground utility replacement. FMCC's work has consisted of performing asphalt work on curbs and gutters, sidewalks, valve boxes, curb boxes, ADA wheelchair ramps, roadway surfacing curbside, and any other improvements associated with roadway infrastructure. FMCC also removes all excavated materials off-site after job completion. Prior to beginning construction, each work location is inspected for safety according to proper Maintenance of Traffic (MOT) plans. In addition, FMCC personnel includes an MOT manager who is on site for larger work operations and verifies the setup of all traffic devices in use to ensure workers, inspectors, and the public are protected. To further mitigate risks, FMCC crews receive rigorous safety training from their project supervisor.	Contract Value: \$1,000,000.00 Adjustment: \$2,500,000.00 Total: \$3,500,000.00	03/21/2020 to 03/21/2021	Ralph E. Kew
10484	Columbia Pike Multimodal R1 244 from Mile Run Bridge to S Jefferson St Arlington, VA Contract No. 18-020 - PO # 255410	Arlington County - Department of Environmental Services 2100 Clarendon Blvd, Suite 900 Arlington, VA, 22201 Glenn Page, Capital PM & PO Tel: (703) 228-7525; gpage@arlingtonva.us Shirley Diamond, PO, (703) 228-3424; sldiamond@arlingtonva.us	Multimodal Street Improvements. Construction of Utilities of various sizes, depths and configuration. Work includes concrete encase duct bank from energy companies; repair/construction of sanitary sewer main, water main, storm sewer, main flow of vehicular traffic and pedestrians through the project site, and other incidental work. Upon completion of the duct bank(s) there will be roadway improvements, including gutter, wider sidewalks, ADA compliant ramps, street trees, street lights, and the replacement/modification of existing traffic signals	Contract Amount: \$14,584,400.00 C.O.s adjusted to: \$5,954,618.41 \$20,539,018.41	12/28/2017 to 11/02/2020	Neja Sur Andshire Kalanlar
10463	MD 201 from DC Line to Lawrence Street, Safety and Resurfacing MD 201 (Kenilworth Ave from DC Line to Lawrence St and MD 459 (Tuxedo Rd) PG County, MD Contract: PG0425177; FAP No. AC-STEB-G-5019272E	State of Maryland - State Highway Administration MDOT/SHA/450 Traffic Dive Hanover, MD 21076 Contact: Bill Bucharek, GFI Project Manager Tel: (410) 322-5885; (410) 513-7452; Fax: (301) 513-7415; Bkucharek@sha.state.md.com	Safety and Resurfacing of MD 210 and MD 459. Work includes full depth and partial depth pavement patching, grinding and resurfacing the existing pavement, repair existing inlets and pipes, repair and replace curb and gutters, regrading of areas adjacent to roadway shoulders, repair replacement of existing traffic barrier w-beam; installing pavement markings; MOT	Contract Amount: \$3,490,666.65 C.O.s adjusted to: \$2,096,403.0 \$5,587,072.0	10/03/2017 to 06/30/2019	Mike Mourao
10421	Street Repair Base + 2 Yrs. (Sections E & F) Various Locations in South Eastern PG County, MD Contract No. 7168 - PO No. M05824	WASHINGTON SUBURBAN SANITARY COMMISSION (WSSCC) 14501 Switzer Lane, Acquisition Office - 8th Floor Laurel, Maryland 20707 Contact: Nola Song, Contract Administrator Tel: (301) 206-8271; e-mail: nola.song@wsscwater.com Contact: Mark Jasczewski, Contract Manager (System Inspection Group) Tel: (301) 206-8538 - e-mail: Mark.Jasczewski@wsscwater.com	Street repair services. To remove and repave concrete roadways, driveways, curbs, gutters, shoulders, and sidewalks. Estimated mileage coverage: 67.24 miles over three years	Contract Amount: \$42,000,000 CO Adjustments: \$39,500,000 - Total \$81,500,000.0	05/07/2017 to 11/21/2021	Mike Mourao
10213	NHS- Milling & Asphalt Paving - FY15 NHS PMAT IDIQ, OPT YR 4 Various Locations - NHS Routes Washington DC C111 - DCKA-2015-C-0001	Capitol Paving of DC, Inc. 2211 Charming Street, N.E. Washington, DC 20018 Contact: Georjini Aulis, P.E. - PM/PE Project Manager #202-520-2097 Fax #202/652-5126 Georjini.Aulis@capitolpaving.com	Milling and asphalt paving. Slurry seal single course; asphalt shoulder treatment; recycled HMA base 19mm/25mm; recycled HMA surface 9.5mm/12.5mm; stone filled sheet asphalt patching; asphalt patching base 19mm/25mm; asphalt patching (potholes); (if HMA surface 12.5mm; pavement profiling 0.4 inch	Contract Amount: \$950,000.00 COs Adjustments: \$7,442,517.80 Total: \$8,392,517.00	12/29/2015 to 11/24/2020	Alex Saavedra
10122	Pavement Restoration Various Locations, Fairfax County, VA for the independent Cities or Towns within the County Contract No.: IFB 15-01	Fairfax County Water Authority Procurement Department 8750 Executive Park Avenue Fairfax VA 22031-2218 Telephone: (703) 289-6255 Contact: Rodney A. Collins, Manager, Distribution Telephone: (703) 289-6371 Email: rcollins@fairfaxwater.com	Pavement Restoration IDIQ contract - Actual work performed based on orders issues during the contract term.	Contract Amount: \$1,787,575.00 C.O. Adjusted: \$21,025,082.00 Total: \$22,812,657.00	03/26/2015 to 06/31/2020	Linda Li Mike Mourao
10281	PERCO Maintenance DC Curb, Plus & Utilities - 2016 IDIQ Roadway & Sidewalk restoration Washington DC Contract No. 801/4040	Filppo Construction Company, Inc. C/O PERCO Electric Company 3820 Penn Belt Pl, Forestville, MD 20747 Contact: Beth Brady, PM bbrady@filppo.com; Tel: (301) 967-6800; Fax: (301) 736-2138	Paving Restoration IDIQ - Roadway and sidewalk restoration of Potco cuts (disturbed by manholes and conduit work); performed for the IDIQ contract 02/01/16 to 12/31/17, sidewalk, wheelchair ramps, roadway (asphalt, aggregate base course and concrete) alley (concrete brick and cobblestone), milling, asphalt overlay, curb & gutter, median island, underdrain and installation of manhole	Contract Amount: \$1,182,274.90 CO Adjustment: \$5,300,000 Total: \$6,482,274.00	1/16/2016 to 12/31/2020	Ralph E. Kew
10662	IDIQ (BASE YR. & 2 OPT YRS.), A-28- NOVA Asphalt Patch IDIQ Various Routes - NOVA District Counties, VA Contract No. PTP1-96A-D01, N501; UPC 113564	Virginia Department of Transportation (VDOT) VDOT - Fairfax Residency - Attn: Business Support 4875 Alliance Drive Fairfax, VA 22030 Mehrdad Naderi, P.E. Area Construction Engineer (ACE) NOVA - Tel: (703) 259-2217; Cell (571) 238-4597; Mehrdad.Naderi@VDOT.Virginia.gov	IDIQ on-call interstate asphalt concrete patching operations. Work items include excavation for patching, aggregate material (subbase & base) milling, pavement markings, loop detectors and other associated work	Contract Amount: \$874,550.00 COs Adjustment to: \$61,180.00 Total : \$935,730.00	04/24/2019 to 05/15/2020	Ardie Kalanlar
10670	FY-18 F-A Pavement IDIQ Base Yr. Various Locations - Citywide Washington D.C. Contract No. DCKA-2018-C-0084/BASE YEAR - P0503241 [TO #1]; FAP # 2018(017)	District Department of Transportation (DDOT) 55 M Street, SE, 7th Floor Washington D.C. 20003 Delante Toyer, Civil Engineer-PM, Tel: (202) 671-4572, Cell: (202) 391-8236; delante.toyer@ddc.gov	Pavement restoration IDIQ Contract/Renewable -(4) Four Option Terms- Resurfacing federal roadway segment at various locations. Resurfacing may include either the full roadway width, lane by lane or spot locations. It includes preliminary repairs or replacements of existing structures which include curb & gutter, sidewalks, driveway entrances, utility cuts, base pavement, corner cut backs, replacing or resetting stone and concrete curb, replacing perimeter fencing, furnishing sewer-water manhole frames and basin tops, ADA ramps, cleaning/connecting pipes, necessary grading and excavation, and miscellaneous work.	Contract Amount: \$35,000,000 - B CO Adjusted: \$30,076,211.28 Total \$65,076,211.28	04/09/2019 to 04/07/2020	Alex Saavedra

FMCC Job No	PROJECT NAME AND CONTRACT NUMBER	OWNER'S NAME, ADDRESS AND CONTACT PERSON	SCOPE OF WORK PERFORMED	ORIGINAL AND FINAL CONTRACT AMOUNTS	START AND COMPLETION DATES	NAMES OF ON-SITE PROJECT MANAGER AND SUPERINTENDENT
10640	Local Pavement IDIQ-Base YR. Various locations - Citywide, Washington, D.C. DCKA-2018-C-0030/Base Year	Government of the District of Columbia - Department of Transportation- DDOT 55 M Street, S.E. - 7th Floor Washington D.C. 20003 Contact: Arturo Arias, P.E., Deputy Program Manager & Supervisory Civil Engineer, Asset Management, DDOT/TOA - Tel: (202) 671-2833; Cell: (202) 438-8972 - Arturo.Arias@dc.gov	Pavement Restoration - IDIQ Contract - To include resurface asphalt roads, reconstruction of FCC roads, reconstruction subgrade pavement, adjust manhole covers, perform roadway striping, post required emergency no parking signs, follow & apply traffic control standards, and perform pothole repairs.	Contract Value: \$37,000,000 COs Adjusted: \$42,549,879 Total: \$79,549,879.00	06/02/2019 to 06/02/2020	Alex Saavedra
10617	2018 Plant Mic-L495 NB & SB South of I-66 to I-395, Fairfax County, VA Contract No. (INFO)PM91029- F18.N501: UPC 112175: FHWA # PM09356	Virginia Department of Transportation (VDOT) Business Support 4975 Alliance Drive Falls Church, VA 22040 Contract: Ebbie Atar, P.E. Area Construction Engineer; (703) 259-2906; Cell: (571) 237-5336; Ebbie.Atar@VDOT.Virginia.gov	Roadway resurfacing; Milling and asphalt; resurfacing of existing roadway (width of 3 lanes to 6 lanes) including designated areas subject to surface preparation and restoration (mainline patching) prior to overlay paving operations.	Contract Amount: \$9,865,814.19 CO Adjusted: (- \$532,337.12) Total: \$9,333,477.07	11/01/2018 to 06/30/2020	Artie Kalamir
10589	Roadway Crack Sealing, Microsurfacing and Associated Work Various Locations Throughout Galithersburg, MD Contract No. RFB # 2018-025	City of Galithersburg 800 Rabbit Rd Galithersburg, MD 20878-1600 Gizachew Tirneh, P.E. Project Manager Tel: (240) 805-1273 - Fax: (301) 258-8375; Gizachew.Tirneh@galithersburgmd.gov	To provide roadway microsurfacing crack sealing and other associated subsidiary construction services. Work includes asphalt pavement repairs, patching, crack sealing, and micro-surfacing, partial or complete removal and replacement of concrete curbs and sidewalks, pavement markings and other.	Contract Amount: \$1,135,000.00 CO Adjusted: \$598,054 Total: \$1,733,054.00	09/11/2018 to 08/20/2020	Matt Martiniako
10574	Prince William Street Widening Prince William Street, Wellington Rd Towards Grant Manassas, VA Contract No. 18B012A	City of Manassas, Virginia 8500 Public Works Drive, City of Manassas, VA Corinna Sigsbury, P.E., Senior Engineer (703) 257-8397, csigsbury@ci.manassas.va.us	Street widening/reconstruction - Reconstruction of an approx. 0.7 mile section from its existing 30' ROW to a wider 40' ROW. Improvements include curb & gutter and dedicated bike lanes in both directions, construction of a drainage system with curb and field inlets and an outfall into Winter Branch, construction of concrete & asphalt residential and commercial entrances, sanitary sewer relocations and masonry retaining wall with decorative brick veneer.	\$5,534,694.78 CO Adjusted: \$449,551.25 Total \$5,984,246.03	05/24/2018 to 07/09/2019	Cesar Casanova
10558	Citywide Traffic Improvements - ID/IQ Renewable - base Year with 4 Yr. Opt Various Locations in Washington DC Contract DCKA-2017-C-0074 - PO 584884	Government of the District of Columbia Department of Transportation 55 M Street, S.E. - Seventh Floor Washington, D.C. 20003 Telephone: (202) 671-2270 Contact: Clarence (Trey) Dickerson III, P. E. (202) 671-4596 - Clarence.dickerson@dc.gov	Traffic Safety Improvements. Work assignments for the installation and reconstruction of small to medium scale pedestrian and roadway safety improvements including pavement modifications, traffic signalization and street lighting.	Contract Value: Base Yr. \$3,500,000 CO Adjusted: \$1,100,000.0 Total: \$4,600,000.00	06/11/2018 to 02/29/2020	Mike Dorsey
10282	Paving Restoration in Washington, DC (IDIQ Contract) Various Locations, Washington, DC Contract No.: MP-0012F-2016	Flippo Construction Company, Inc. 3620 Penn-Belt Place Forsyth, MD 20747; Tel: (301)987-6600 Contact: Beth Brady, Project Manager; Email: brady@flippo.com	Roadway and sidewalk pavement restoration of Verizon cuts performed on an IDIQ/Unit price basis with 2016 schedule 0201/2016. Unit prices provided for sidewalk (PCC, brick, pavers, flagstone & asphalt), wheelchair ramps (PCC and granite), pavement markings, sizer plates, mill & overlay, roadway (asphalt, aggregate base course and concrete), alley (concrete and cobblestone), curb & gutter, median island, underdrain, manhole adapter rings and other miscellaneous work.	Contract Amount: \$1,000,000.00 with COs adjusted to \$5,100,000.00 Total: \$6,100,000	03/08/2016 to 03/31/2020	Ralph Kew

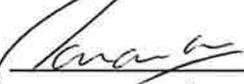
- e. Identify all unsuccessful bidders, materialmen, and suppliers that you intend to use in performing the work under the Contract, and specify the work each is expected to perform.

None has been identified at this time- Fort Myer possess the manpower and plant required to perform 100% of the project.

Dated this 30th day of May, 2024.

FORT MYER CONSTRUCTION CORPORATION

Name of Bidder

By: 

Printed Name: Sam Patel

Title: VP, Estimating & Project Delivery

# BUDGET & PRICE SCHEDULE

# Cost Report

Fort Myer Construction Corp. 6

Jose "Tiago" Torres

MD-24-0502

Roadways and Sidewalks

## Biditem

### CONCRETE SIDEWALK

# 101

Takeoff Qty: 18.000 SY

Bid Qty: 18.000 SY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	141.52	65.03	206.55	102.33	7.91	0.00	0.00	0.00	6.67	0.00	323.46
<b>Total</b>	<b>2,547.36</b>	<b>1,170.49</b>	<b>3,717.85</b>	<b>1,842.00</b>	<b>142.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>120.00</b>	<b>0.00</b>	<b>5,822.23</b>

	Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
	72.0000	0.2500	4.0000	80.8643	35.3800	51.6368	1.5000

**Activity: 101A EXCAVATION/GRADING Quantity: 1.00 Unit: LS**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	776.80	370.86	1,147.66	940.00	0.00	0.00	0.00	0.00	120.00	0.00	2,207.66
<b>Total</b>	<b>776.80</b>	<b>370.86</b>	<b>1,147.66</b>	<b>940.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>120.00</b>	<b>0.00</b>	<b>2,207.66</b>

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	2,087.6600	4.0000	0.2500	521.9150	0.5000	2.0000	0.5000	4,415.3200

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	20.0000	0.0500	20.0000	57.3830	776.8000

Calendar: 508 5X8hour week Hrs/Shift: 8 WC: DC5506 Street/Road - Paving/Drivers

Crew: EX02 EXCAVATION CREW - SMALL Prod: S 0.5 Eff: 100.00 Crew Hrs: 4.00 Labor Pcs: 5.00 Equipment Pcs: 9.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
6DF	DUMP FEES	1.00	1.00	EA	120.00	100.00	120.00	120.00
8DT	DUMP TRUCK (INCL. OPR)	1.00	4.00	HR	75.00	100.00	75.00	300.00
8EX-MINI	EXCAVATOR - MINI	1.00	4.00	HR	70.00	100.00	70.00	280.00
8LDR-SML	WHEEL LOADER - SMALL	1.00	4.00	HR	40.00	100.00	40.00	160.00
8ROLL-MD	ROLLER: MEDIUM	1.00	4.00	HR	25.00	100.00	25.00	100.00
8SMTOOL	SMALL TOOLS	5.00	20.00	HR	5.00	100.00	5.00	100.00
AFM	ADMIN: FOREMAN	1.00	4.00	MH	88.20	100.00	116.57	466.26
L1021	LABORER: GENERAL/UNSKILLED	1.00	4.00	MH	20.90	100.00	29.67	118.69
O3010	OPERATOR: GRADE ROLLER (CLASS 4)	1.00	4.00	MH	23.66	100.00	40.67	162.69
O3024	OPERATOR: RUBBER TIRE LOADER (CLASS 2)	1.00	4.00	MH	30.72	100.00	50.00	200.01
O3038	OPERATOR: EXCAVATOR (CLASS 2)	1.00	4.00	MH	30.72	100.00	50.00	200.01

**Activity: 101B 4" CONCRETE Quantity: 2.00 Unit: CY**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	474.72	217.86	692.58	191.00	0.00	0.00	0.00	0.00	0.00	0.00	883.58
<b>Total</b>	<b>949.44</b>	<b>435.71</b>	<b>1,385.15</b>	<b>382.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,767.15</b>

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	883.5750	2.0000	0.5000	441.7875	0.5000	4.0000	0.2500	3,534.3000

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	28.0000	0.0714	14.0000	49.4696	474.7200

Calendar: 508 5X8hour week Hrs/Shift: 8 WC: DC5506 Street/Road - Paving/Drivers

Crew: CONC CONCRETE CREW Prod: US 4 Eff: 100.00 Crew Hrs: 4.00 Labor Pcs: 7.00 Equipment Pcs: 10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
8CON-VIBR	CONCRETE VIBRATOR	1.00	4.00	HR	3.00	100.00	3.00	12.00

8SMT00L	SMALL TOOLS	7.00	28.00	HR	5.00	100.00	5.00	140.00
8TRK-PKUP	PICKUP TRUCK	1.00	4.00	HR	12.50	100.00	12.50	50.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	4.00	HR	45.00	100.00	45.00	180.00
AFM	ADMIN: FOREMAN	1.00	4.00	MH	88.20	100.00	116.57	466.26
C2020	CEMENT MASON	3.00	12.00	MH	28.82	100.00	46.90	562.81
L1001	LABORER: SKILLED	3.00	12.00	MH	20.90	100.00	29.67	356.08

Activity: 101C      4" GAB      Quantity: 4.30      Unit: TON

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	190.96	84.63	275.59	120.93	33.11	0.00	0.00	0.00	0.00	0.00	429.63
Total	821.12	363.92	1,185.04	520.00	142.38	0.00	0.00	0.00	0.00	0.00	1,847.42

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
396.5209	0.9302	1.0750	426.2600	0.5000	8.6000	0.1163	3,694.8400

Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
24.0000	0.1792	5.5814	49.3767	190.9581

Calendar: 508      5X8hour week      Hrs/Shift: 8      WC: DC5506      Street/Road - Paving/Drivers

Crew: STONE2 (Mod) STONE CREW: SMALL      Prod: 0      Eff: 100.00      Crew Hrs: 4.00      Labor Pcs: 6.00      Equipment Pcs: 10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2AGGHAUL1	AGG. HAUL RATE 1	1.05	4.52	TON	5.00	100.00	5.00	22.60
2AGGR-GAB	GRADED AGG. BASE	1.05	4.52	TON	25.00	106.00	26.50	119.78
8ROLL-MD	ROLLER: MEDIUM	1.00	4.00	HR	25.00	100.00	25.00	100.00
8SKID-MED	SKID STEER - MEDIUM	1.00	4.00	HR	25.00	100.00	25.00	100.00
8SMT00L	SMALL TOOLS	7.00	28.00	HR	5.00	100.00	5.00	140.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	4.00	HR	45.00	100.00	45.00	180.00
AFM	ADMIN: FOREMAN	1.00	4.00	MH	88.20	100.00	116.57	466.26
L1001	LABORER: SKILLED	1.00	4.00	MH	20.90	100.00	29.67	118.69
L1021	LABORER: GENERAL/UNSKILLED	2.00	8.00	MH	20.90	100.00	29.67	237.39
O3010	OPERATOR: GRADE ROLLER (CLASS 4)	1.00	4.00	MH	23.66	100.00	40.67	162.69
O3024	OPERATOR: RUBBER TIRE LOADER (CLASS 2)	1.00	4.00	MH	30.72	100.00	50.00	200.01

Subtotal

# Location 1 (5099 Emerson)

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
Total	2,547.36	1,170.49	3,717.85	1,842.00	142.38	0.00	0.00	0.00	120.00	0.00	5,822.23

Biditem

## MOUNTED DETECTABLE WARNING PAVERS

# 201

Takeoff Qty: 108.000 SF

Bid Qty: 108.000 SF

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	35.16	16.14	51.30	14.15	16.70	0.00	0.00	0.00	0.00	0.00	82.15
Total	3,797.76	1,742.89	5,540.65	1,528.00	1,803.06	0.00	0.00	0.00	0.00	0.00	8,871.71

Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
112.0000	0.9643	1.0370	79.2117	33.9086	49.4701	6.7500

Activity: 201      MOUNTED DETECTABLE WARNING PAVERS      Quantity: 108.00      Unit: SF

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	35.16	16.14	51.30	14.15	16.70	0.00	0.00	0.00	0.00	0.00	82.15
Total	3,797.76	1,742.89	5,540.65	1,528.00	1,803.06	0.00	0.00	0.00	0.00	0.00	8,871.71

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
65.4505	0.1481	6.7500	441.7906	2.0000	54.0000	0.0185	4,435.8550
Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit			
112.0000	0.9643	1.0370	49.4701	35.1644			

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: CONC CONCRETE CREW Prod:US 54 Eff:100.00 Crew Hrs:16.00 Labor Pcs:7.00 Equipment Pcs:10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2MOUNT	MOUNTABLE DETECTABLE WARNING PAVERS	1.05	113.40	SF	15.00	106.00	15.90	1,803.06
8CON-VIBR	CONCRETE VIBRATOR	1.00	16.00	HR	3.00	100.00	3.00	48.00
8SMTOOL	SMALL TOOLS	7.00	112.00	HR	5.00	100.00	5.00	560.00
8TRK-PKUP	PICKUP TRUCK	1.00	16.00	HR	12.50	100.00	12.50	200.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	16.00	HR	45.00	100.00	45.00	720.00
AFM	ADMIN: FOREMAN	1.00	16.00	MH	88.20	100.00	116.57	1,865.05
C2020	CEMENT MASON	3.00	48.00	MH	28.82	100.00	46.90	2,251.27
L1001	LABORER: SKILLED	3.00	48.00	MH	20.90	100.00	29.67	1,424.33

**Biditem**

**EMBEDDED DETECTABLE WARNING PAVERS**

**202**

Takeoff Qty: 136.000 SF  
Bid Qty: 136.000 SF

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	55.85	25.63	81.48	22.47	31.80	0.00	0.00	0.00	0.00	0.00	135.75
Total	7,595.52	3,485.75	11,081.27	3,056.00	4,324.80	0.00	0.00	0.00	0.00	0.00	18,462.07

Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
224.0000	0.6071	1.6471	82.4200	33.9086	49.4700	4.2500

Activity: 202 EMBEDDED DETECTABLE WARNING PAVERS Quantity: 136.00 Unit: SF

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	55.85	25.63	81.48	22.47	31.80	0.00	0.00	0.00	0.00	0.00	135.75
Total	7,595.52	3,485.75	11,081.27	3,056.00	4,324.80	0.00	0.00	0.00	0.00	0.00	18,462.07

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
103.9505	0.2353	4.2500	441.7897	4.0000	34.0000	0.0294	4,615.5175

Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
224.0000	0.6071	1.6471	49.4700	55.8494

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: CONC CONCRETE CREW Prod:US 34 Eff:100.00 Crew Hrs:32.00 Labor Pcs:7.00 Equipment Pcs:10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2PVR-DOME	DETECTABLE WARNING PAVERS	1.00	136.00	SF	30.00	106.00	31.80	4,324.80
8CON-VIBR	CONCRETE VIBRATOR	1.00	32.00	HR	3.00	100.00	3.00	96.00
8SMTOOL	SMALL TOOLS	7.00	224.00	HR	5.00	100.00	5.00	1,120.00
8TRK-PKUP	PICKUP TRUCK	1.00	32.00	HR	12.50	100.00	12.50	400.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	32.00	HR	45.00	100.00	45.00	1,440.00
AFM	ADMIN: FOREMAN	1.00	32.00	MH	88.20	100.00	116.57	3,730.08
C2020	CEMENT MASON	3.00	96.00	MH	28.82	100.00	46.90	4,502.53
L1001	LABORER: SKILLED	3.00	96.00	MH	20.90	100.00	29.67	2,848.66

**Biditem**

**CONCRETE ADA RAMP**

**203**

Takeoff Qty: 18.000 EA  
Bid Qty: 18.000 EA

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	1,419.88	645.87	2,065.75	655.56	515.88	26.85	0.00	0.00	0.00	0.00	3,264.04
Total	25,557.76	11,625.73	37,183.49	11,800.00	9,285.82	483.36	0.00	0.00	0.00	0.00	58,752.67

	Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
	752.0000	0.0239	41.7778	78.1286	33.9864	49.4461	0.1607

**Activity: 203A 4" CONCRETE & HEADER CURB Quantity: 31.10 Unit: CY**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	610.57	280.21	890.78	245.66	239.34	15.54	0.00	0.00	0.00	0.00	1,391.32
Total	18,988.80	8,714.39	27,703.19	7,640.00	7,443.38	483.36	0.00	0.00	0.00	0.00	43,269.93

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	1,136.4370	2.5723	0.3888	441.7899	10.0000	3.1100	0.3215	4,326.9930

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	560.0000	0.0555	18.0064	49.4700	610.5723

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: CONC CONCRETE CREW Prod:US 3.11 Eff:100.00 Crew Hrs:80.00 Labor Pcs:7.00 Equipment Pcs:10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2CONC-CHILLW	CHILLED WATER	1.05	32.66	CY	9.00	106.00	9.54	311.58
2CONC-ENVIRO	ENVIRONMENTAL FEE	1.05	32.66	CY	1.50	106.00	1.59	51.93
2CONC-F-SW	CLASS F - SIDEWALK	1.05	32.66	CY	182.00	106.00	192.92	6,300.77
2CONC-FUEL	FUEL SURCHARGE	1.00	4.00	EA	30.00	106.00	31.80	127.20
2REB-WM	WELDED WIRE MESH 6"X6"-W4.0XW4.0 (5'X10')	1.00	41.00	EA	15.00	106.00	15.90	651.90
3F-SIDEWALK	MISC. FORMS - CONC. SIDEWALK	1.00	228.00	SY	2.00	106.00	2.12	483.36
8CON-VIBR	CONCRETE VIBRATOR	1.00	80.00	HR	3.00	100.00	3.00	240.00
8SMTOOL	SMALL TOOLS	7.00	560.00	HR	5.00	100.00	5.00	2,800.00
8TRK-PKUP	PICKUP TRUCK	1.00	80.00	HR	12.50	100.00	12.50	1,000.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	80.00	HR	45.00	100.00	45.00	3,600.00
AFM	ADMIN: FOREMAN	1.00	80.00	MH	88.20	100.00	116.57	9,325.21
C2020	CEMENT MASON	3.00	240.00	MH	28.82	100.00	46.90	11,256.33
L1001	LABORER: SKILLED	3.00	240.00	MH	20.90	100.00	29.67	7,121.65

**Activity: 203B 6" GAB Quantity: 55.70 Unit: TON**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	117.93	52.27	170.20	74.69	33.08	0.00	0.00	0.00	0.00	0.00	277.97
Total	6,568.96	2,911.34	9,480.30	4,160.00	1,842.44	0.00	0.00	0.00	0.00	0.00	15,482.74

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	244.8887	0.5745	1.7406	426.2594	4.0000	13.9250	0.0718	3,870.6850

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	192.0000	0.2901	3.4470	49.3766	117.9346

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: STONE2 (Mod) STONE CREW: SMALL Prod:US 13.925 Eff:100.00 Crew Hrs:32.00 Labor Pcs:6.00 Equipment Pcs:10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2AGGHAUL1	AGG. HAUL RATE 1	1.05	58.49	TON	5.00	100.00	5.00	292.45
2AGGR-GAB	GRADED AGG. BASE	1.05	58.49	TON	25.00	106.00	26.50	1,549.99
8ROLL-MD	ROLLER: MEDIUM	1.00	32.00	HR	25.00	100.00	25.00	800.00
8SKID-MED	SKID STEER - MEDIUM	1.00	32.00	HR	25.00	100.00	25.00	800.00
8SMTOOL	SMALL TOOLS	7.00	224.00	HR	5.00	100.00	5.00	1,120.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	32.00	HR	45.00	100.00	45.00	1,440.00
AFM	ADMIN: FOREMAN	1.00	32.00	MH	88.20	100.00	116.57	3,730.08
L1001	LABORER: SKILLED	1.00	32.00	MH	20.90	100.00	29.67	949.56

L1021	LABORER: GENERAL/UNSKILLED	2.00	64.00	MH	20.90	100.00	29.67	1,899.10
O3010	OPERATOR: GRADE ROLLER (CLASS 4)	1.00	32.00	MH	23.66	100.00	40.67	1,301.48
O3024	OPERATOR: RUBBER TIRE LOADER (CLASS 2)	1.00	32.00	MH	30.72	100.00	50.00	1,600.08

**Biditem** **CONCRETE SIDEWALK DEMOLITION**

**204** Takeoff Qty: 228.000 SY

Bid Qty: 228.000 SY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	40.30	17.78	58.09	49.47	0.00	0.00	0.00	0.00	3.68	0.00	111.25
<b>Total</b>	<b>9,189.12</b>	<b>4,054.93</b>	<b>13,244.05</b>	<b>11,280.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>840.00</b>	<b>0.00</b>	<b>25,364.05</b>

	Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
	240.0000	0.9500	1.0526	105.6835	38.2880	55.1835	4.7500

**Activity: 204** **8" DEMOLITION** **Quantity: 55.70** **Unit: CY**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	164.98	72.80	237.77	202.51	0.00	0.00	0.00	0.00	15.08	0.00	455.37
<b>Total</b>	<b>9,189.12</b>	<b>4,054.93</b>	<b>13,244.05</b>	<b>11,280.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>840.00</b>	<b>0.00</b>	<b>25,364.05</b>

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	440.2882	0.8618	1.1604	510.9177	6.0000	9.2833	0.1077	4,227.3417

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	240.0000	0.2321	4.3088	55.1835	164.9752

Calendar: 508 5X8hour week Hrs/Shift: 8 WC: DC5506 Street/Road - Paving/Drivers

Crew: DEMO01 DEMO CREW: CURBS & SIDEWALKS Prod: US 9.2833 Eff: 100.00 Crew Hrs: 48.00 Labor Pcs: 5.00 Equipment Pcs: 10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
6DF	DUMP FEES	1.00	7.00	EA	120.00	100.00	120.00	840.00
8AIRCOM	AIR COMPRESSOR	1.00	48.00	HR	10.00	100.00	10.00	480.00
8BH	BACKHOE	1.00	48.00	HR	55.00	100.00	55.00	2,640.00
8DT	DUMP TRUCK (INCL. OPR)	1.00	48.00	HR	75.00	100.00	75.00	3,600.00
8EX-HOE	HOE RAM (ATTCH ONLY)	1.00	48.00	HR	25.00	100.00	25.00	1,200.00
8LDR-MED	WHEEL LOADER - MEDIUM	1.00	48.00	HR	45.00	100.00	45.00	2,160.00
8SMTOL	SMALL TOOLS	5.00	240.00	HR	5.00	100.00	5.00	1,200.00
AFM	ADMIN: FOREMAN	1.00	48.00	MH	88.20	100.00	116.57	5,595.13
L1021	LABORER: GENERAL/UNSKILLED	2.00	96.00	MH	20.90	100.00	29.67	2,848.66
O3006	OPERATOR: RUBBER TIRE BACKHOE	1.00	48.00	MH	30.72	100.00	50.00	2,400.13
O3024	OPERATOR: RUBBER TIRE LOADER (CLASS 2)	1.00	48.00	MH	30.72	100.00	50.00	2,400.13

**Subtotal**

## Location 2 (57th Ave)

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
<b>Total</b>	<b>46,140.16</b>	<b>20,909.30</b>	<b>67,049.46</b>	<b>27,664.00</b>	<b>15,413.68</b>	<b>483.36</b>	<b>0.00</b>	<b>0.00</b>	<b>840.00</b>	<b>0.00</b>	<b>111,450.50</b>

**Biditem** **2" ASPHALT MILL & OVERLAY**

**301** Takeoff Qty: 12,942.000 SY

Bid Qty: 12,942.000 SY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
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U. Cost	4.08	1.82	5.91	8.87	10.58	0.00	0.00	0.00	0.00	0.00	25.36
Total	52,845.12	23,588.02	76,433.14	114,816.00	136,945.06	0.00	0.00	0.00	0.00	0.00	328,194.20

Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
1,632.0000	7.9301	0.1261	201.0994	32.3806	46.8340	67.4063

**Activity: 301A 2" MILLING Quantity: 12942.00 Unit: SY**

	Base Labor	Burden	Total Labor	Equipment	Perm Mats	Const Mats	Sub	Management	Other	Trucking	Total
U. Cost	1.55	0.74	2.29	4.21	0.00	0.00	0.00	0.00	0.00	0.00	6.50
Total	20,124.48	9,571.55	29,696.03	54,456.00	0.00	0.00	0.00	0.00	0.00	0.00	84,152.03

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
6.5022	0.0037	269.6250	1,753.1673	6.0000	2,157.0000	0.0005	14,025.3383

Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
672.0000	19.2589	0.0519	44.1905	1.5550

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: AM (Mod) ASPHALT MILLING CREW Prod:US 2157 Eff:100.00 Crew Hrs:48.00 Labor Pcs:14.00 Equipment Pcs:27.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
8AM-LRG	MILLING MACHINE - LARGE	1.00	48.00	HR	350.00	100.00	350.00	16,800.00
8BH	BACKHOE	1.00	48.00	HR	55.00	100.00	55.00	2,640.00
8DT	DUMP TRUCK (INCL. OPR)	6.00	288.00	HR	75.00	100.00	75.00	21,600.00
8SMT00L	SMALL TOOLS	14.00	672.00	HR	5.00	100.00	5.00	3,360.00
8SWEEP	BROOM SWEEPER	1.00	48.00	HR	37.00	100.00	37.00	1,776.00
8TRK-LOW	LOWBOY	1.00	48.00	HR	85.00	100.00	85.00	4,080.00
8TRK-PKUP	PICKUP TRUCK	1.00	48.00	HR	12.50	100.00	12.50	600.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	48.00	HR	45.00	100.00	45.00	2,160.00
8TRK-WTR	WATER TRUCK	1.00	48.00	HR	30.00	100.00	30.00	1,440.00
AFM	ADMIN: FOREMAN	1.00	48.00	MH	88.20	100.00	116.57	5,595.13
L1021	LABORER: GENERAL/UNSKILLED	6.00	288.00	MH	20.90	100.00	29.67	8,545.98
O3006	OPERATOR: RUBBER TIRE BACKHOE	1.00	48.00	MH	30.72	100.00	50.00	2,400.13
O3009	OPERATOR: POWER BROOM (CLASS 3)	1.00	48.00	MH	26.36	100.00	44.24	2,123.52
O3012	OPERATOR: MILLING MACHINE/PAVEMENT PLANING (CLASS	3.00	144.00	MH	30.72	100.00	50.00	7,200.38
T9001	DRIVER: LOWBOY	1.00	48.00	MH	29.42	100.00	41.50	1,992.21
T9005	DRIVER: WATER TRUCK	1.00	48.00	MH	27.00	100.00	38.31	1,838.68

**Activity: 301B 2" SURFACE COURSE 9.5MM Quantity: 1581.70 Unit: TON**

	Base Labor	Burden	Total Labor	Equipment	Perm Mats	Const Mats	Sub	Management	Other	Trucking	Total
U. Cost	12.80	6.08	18.87	33.91	86.58	0.00	0.00	0.00	0.00	0.00	139.37
Total	20,240.64	9,608.91	29,849.55	53,640.00	136,945.06	0.00	0.00	0.00	0.00	0.00	220,434.61

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
52.7847	0.0303	32.9521	1,739.3656	6.0000	263.6167	0.0038	36,739.1017

Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
672.0000	2.3537	0.4249	44.4190	12.7968

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: AP (Mod) ASPHALT PAVING CREW Prod:US 263.6167 Eff:100.00 Crew Hrs:48.00 Labor Pcs:14.00 Equipment Pcs:27.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2A1	ASPHALT, 9.5 MM (3/8 INCH)	1.10	1,739.87	TON	70.00	106.00	74.20	129,098.35
2A9	TACK MATERIAL	1.10	1,850.64	GAL	4.00	106.00	4.24	7,846.71
8AP-LRG	ASPHALT PAVING MACHINE - LARGE	1.00	48.00	HR	350.00	100.00	350.00	16,800.00

8AR	ASPHALT ROLLER	2.00	96.00	HR	35.00	100.00	35.00				3,360.00
8DT	DUMP TRUCK (INCL. OPR)	6.00	288.00	HR	75.00	100.00	75.00				21,600.00
8SMT00L	SMALL TOOLS	14.00	672.00	HR	5.00	100.00	5.00				3,360.00
8TRK-LOW	LOWBOY	1.00	48.00	HR	85.00	100.00	85.00				4,080.00
8TRK-PKUP	PICKUP TRUCK	1.00	48.00	HR	12.50	100.00	12.50				600.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	48.00	HR	45.00	100.00	45.00				2,160.00
8TRK-TACK	TACK TRUCK	1.00	48.00	HR	35.00	100.00	35.00				1,680.00
AFM	ADMIN: FOREMAN	1.00	48.00	MH	88.20	100.00	116.57				5,595.13
L1003	LABORER: ASPHALT RAKER/CONCRETE SAW	6.00	288.00	MH	22.03	100.00	31.17				8,976.11
O3003	OPERATOR: ASPHALT ROLLER	2.00	96.00	MH	26.36	100.00	44.24				4,247.04
O3036	OPERATOR: ASPHALT PAVER/SCREED (CLASS 2)	3.00	144.00	MH	30.72	100.00	50.00				7,200.38
T9001	DRIVER: LOWBOY	1.00	48.00	MH	29.42	100.00	41.50				1,992.21
T9004	DRIVER: TACK TRUCK	1.00	48.00	MH	27.00	100.00	38.31				1,838.68

Activity: 301C      MOT      Quantity: 10.00      Unit: DAY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	1,248.00	440.76	1,688.76	672.00	0.00	0.00	0.00	0.00	0.00	0.00	2,360.76
Total	12,480.00	4,407.56	16,887.56	6,720.00	0.00	0.00	0.00	0.00	0.00	0.00	23,607.56

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
2,360.7560	9.6000	0.1042	245.9121	12.0000	0.8333	1.2000	1,967.2967

Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
288.0000	0.0347	28.8000	58.6374	1,248.0000

Calendar: 508      5X8hour week      Hrs/Shift: 8      WC: DC5506      Street/Road - Paving/Drivers

Crew: MOT (Mod) MOT CREW      Prod: S 12      Eff: 100.00      Crew Hrs: 96.00      Labor Pcs: 3.00      Equipment Pcs: 6.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
8MOT-ARW	ARROW BOARD	1.00	96.00	HR	5.00	100.00	5.00	480.00
8SMT00L	SMALL TOOLS	4.00	384.00	HR	5.00	100.00	5.00	1,920.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	96.00	HR	45.00	100.00	45.00	4,320.00
AFM	ADMIN: FOREMAN	1.00	96.00	MH	88.20	100.00	116.57	11,190.25
L1021	LABORER: GENERAL/UNSKILLED	2.00	192.00	MH	20.90	100.00	29.67	5,697.31

**Subtotal**

# Location 3 (4900 Black Upshur)

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
Total	52,845.12	23,588.02	76,433.14	114,816.00	136,945.06	0.00	0.00	0.00	0.00	0.00	328,194.20

**Report Summary**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
Total	101,533	45,668	147,200	144,322	152,501	483	0	0	960	0	445,467

**Job Notes**

Estimate created on: 05/28/2024 by User#: 6 - Jose "Tiago" Torres  
 Source estimate used: X:\HEAVYBID\EST\ESTMAST2023  
 Created From Project Tracking - Project: Roadways and Sidewalks

**Calendars Used In Estimate**

508      5X8hour week

# Estimate Summary - Costs and Prices

Fort Myer Construction Corp. 6 Jose "Tiago" Torres  
 MD-24-0502 Roadways and Sidewalks

## Direct Biditems

Manhours	Labor	Perm Materials	Const Materials	Equipment	Subs Management	Other	Trucking	Direct Total	Indirect Charge	Addition Bond	Total Cost	Balanced Bid (TO)		Bid Prices	
												Markup	Total	Markup	Total
<b>101 - CONCRETE SIDEWALK</b>															
18 SY															
72	3,718	142		1,842		120		5,822	601		6,423	1,285	7,707.79	1,285	7,707.78
4.00											356.84	20%	428.21	20%	428.21
<b>Subtotal - Location 1 (5099 Emerson)</b>												<b>1,285</b>	<b>7,708</b>	<b>1,285</b>	<b>7,708</b>
72	3,718	142		1,842		120		5,822	601		6,423	1,285	7,708	1,285	7,708
<b>201 - MOUNTED DETECTABLE WARNING PAVERS</b>															
108 SF															
112	5,541	1,803		1,528				8,872	916		9,787	1,957	11,744.87	1,958	11,745.00
1.04											90.62	20%	108.75	20%	108.75
<b>202 - EMBEDDED DETECTABLE WARNING PAVERS</b>															
136 SF															
224	11,081	4,325		3,056				18,462	1,906		20,368	4,074	24,441.13	4,073	24,440.56
1.65											149.76	20%	179.71	20%	179.71
<b>203 - CONCRETE ADA RAMP</b>															
18 EA															
752	37,183	9,286	483	11,800				58,753	6,064		64,817	12,963	77,780.11	12,963	77,780.16
41.78											3,600.93	20%	4,321.12	20%	4,321.12
<b>204 - CONCRETE SIDEWALK DEMOLITION</b>															
228 SY															
240	13,244			11,280		840		25,364	2,618		27,982	5,596	33,578.36	5,596	33,577.56
1.05											122.73	20%	147.27	20%	147.27
<b>Subtotal - Location 2 (57th Ave)</b>												<b>11,503</b>	<b>147,544</b>	<b>24,591</b>	<b>147,544</b>
1,328	67,049	15,414	483	27,664		840		111,451	11,503		122,954	24,591	147,544	24,590	147,543
<b>301 - 2" ASPHALT MILL B OVERLAY</b>															
12,942 SY															
1,632	76,433	136,945		114,816				328,194	33,874		362,068	72,414	434,482.05	72,395	434,462.94
.13											27.98	20%	33.57	19.99%	33.57
<b>Subtotal - Location 3 (4900 Black Upshur)</b>												<b>72,414</b>	<b>434,482</b>	<b>72,395</b>	<b>434,463</b>
1,632	76,433	136,945		114,816				328,194	33,874		362,068	72,414	434,482	72,395	434,463
<b>Direct Totals</b>												<b>491,445</b>	<b>589,734</b>	<b>98,269</b>	<b>589,714</b>
3,032	147,200	152,501	483	144,322		960		445,467	45,978		491,445	98,289	589,734	98,269	589,714

Section 9, Item F.

**Indirect Charges**

MHs	Labor	Perm Materials	Const Materials	Equipment	Subcontract	Total
401 - SURVEY & MISC. COST	-	-	-	-	5,000	5,000
402 - EBS CONTROL	-	-	-	-	2,000	2,000
9999 - INDIRECT	-	-	-	-	-	38,978
<b>Indirect Totals</b>	-	-	-	-	<b>7,000</b>	<b>45,978</b>

**Summary Information**

Last Summary: 5/30/2024 8:35:00 AM

Last Spread: 5/30/2024 8:35:00 AM

**BID PROPOSAL**

<b>Biditem</b>	<b>Description</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Price</b>	<b>Bid Total</b>
101	CONCRETE SIDEWALK	18.000	SY	428.21	7,707.78
	<b>Location 1 (5099 Emerson)</b>				<b>\$7,707.78</b>
201	MOUNTED DETECTABLE WARNING PAVERS	108.000	SF	108.75	11,745.00
202	EMBEDDED DETECTABLE WARNING PAVERS	136.000	SF	179.71	24,440.56
203	CONCRETE ADA RAMP	18.000	EA	4,321.12	77,780.16
204	CONCRETE SIDEWALK DEMOLITION	228.000	SY	147.27	33,577.56
	<b>Location 2 (57th Ave)</b>				<b>\$147,543.28</b>
301	2" ASPHALT MILL & OVERLAY	12,942.000	SY	33.57	434,462.94
	<b>Location 3 (4900 Black Upshur)</b>				<b>\$434,462.94</b>
	<b>Bid Total</b>				<b>\$589,714.00</b>



# Agenda Item Summary Report

<b>Meeting Date:</b> June 10, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
---------------------------------------	-----------------------------------------------------------------------

**Item Title: Asphalt Contract – Upshur Street**

**Approval for a Contract with E & R Services for Asphalt and Repaving Services in an amount not to exceed \$68,983.20 – Upshur Street Project PY 48 CDBG**

<b>Work Session Item [X ]</b> <b>Council Meeting Item [X]</b>	<b>Documentation Attached:</b> Quotes & Bid
------------------------------------------------------------------	------------------------------------------------

**Recommended Action:**

Staff recommends the passage of this contract and allows the Town Administrator to implement this project. The Town recommends the lowest and most responsive bidder.

**Item Summary:**

The Town of Bladensburg requested sealed bid proposals from Firms to provide asphalt milling and overlay for Upshur. The original scope includes the sidewalk project and the Upshur (milling and overlay). The Town received two responses:

- A. Fort Myers Construction Corp –**  
Mill & Overlay - \$434,463.00
- B. E & R Services Inc,**  
Mill & Overlay - \$68,938.20

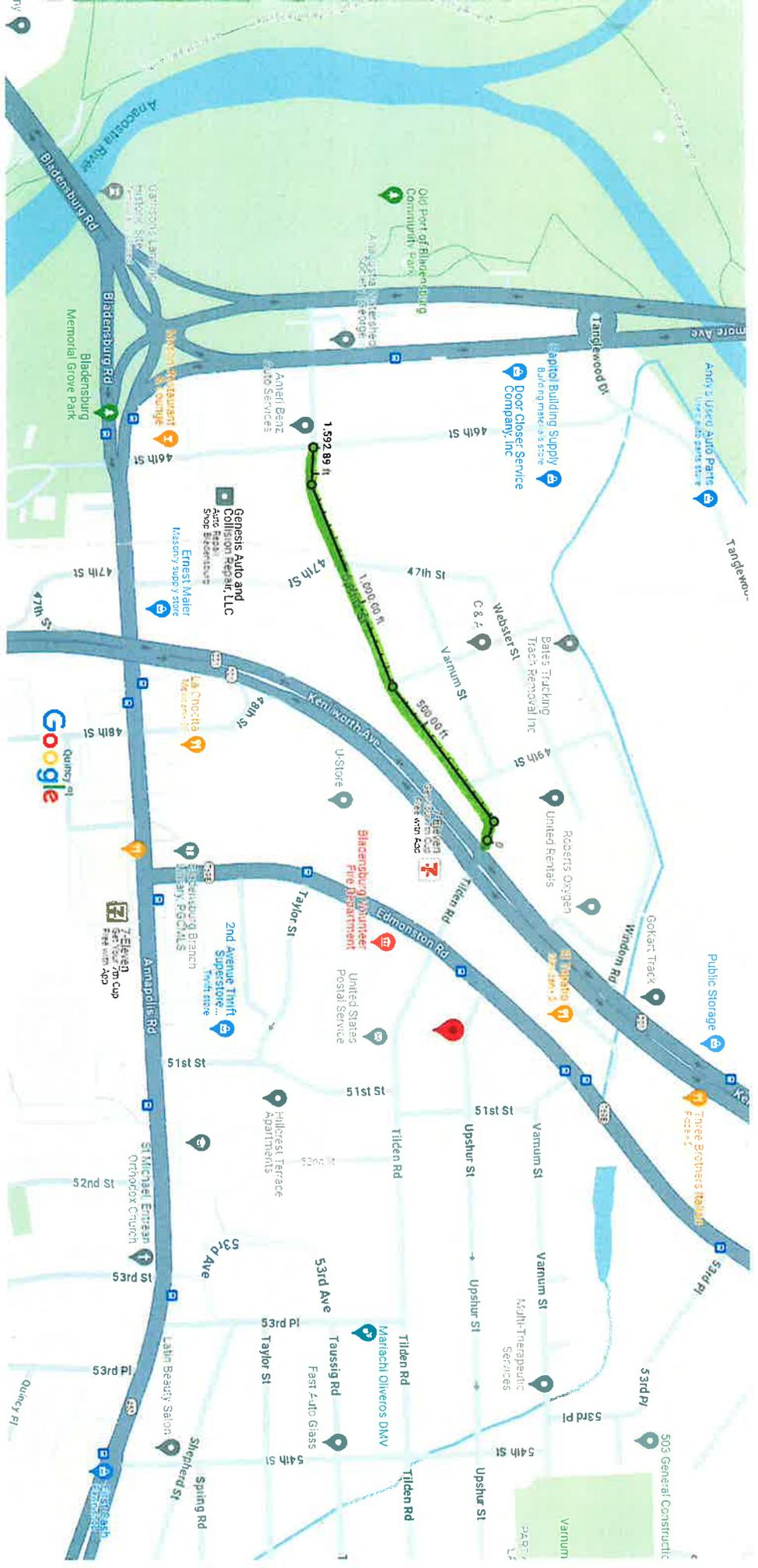
The Town Administrator will be able to answer questions about this project.

<b>Budgeted Item:</b> Yes [ ] No [ ] NA <b>Budgeted Amount:</b> \$68,938 CDBG Funding <b>One-Time Cost:</b> NA <b>Ongoing Cost:</b> NA	<b>Continued Date:</b>
<b>Council Priority:</b> Yes [ ] No [ ]	<b>Approved Date:</b>

Section 9, Item G.

# 4901 Upshur St Mill/overlay

4901 Upshur St - Google Maps



**Measure distance**  
**Total distance: 1,592.89 ft (485.51 m)**

Map data ©2024 Google 200 ft



E&R Services Inc  
6222 Seabrook Rd  
Lanham MD 20706  
www.erservicesinc.com

May 30<sup>th</sup>, 2024

TOWN OF BLADENSBURG

4229 Edmonston Road

Bladensburg, Maryland 20710

Re: REQUEST FOR BID Roadways and Sidewalks

Dear Evaluation Committee,

I would like to take this opportunity to thank you for giving E&R Services Inc a chance at bidding on REQUEST FOR BID Roadways and Sidewalks. Being in business for over 18 years has given us the experience and the chance to do work for many institutions like the TOWN OF BLADENSBURG. We hereby transmit our technical proposal and intend to be bound by all the statements contained therein.

Contact: Emilio Rodriguez, info@erservicesinc.com

Sincerely,

A handwritten signature in black ink, appearing to read 'Emilio Rodriguez', is written over a horizontal line.

Emilio Rodriguez / President



# E&R Services, Inc.

6222 Seabrook Road, Lanham MD 20706 | 301-805-1731 | info@erservicesinc.com

**Date:** 5/30/2024  
**Attention:** Purnell Hall, Town of Bladensburg  
**Project name:** RFB 07-2024 Roadways and Sidewalks

E&R Services, Inc. proposes to Install the street lighting for the 57th Avenue Improvements project from 58th Avenue to Emerson Street. Pricing includes the following:

- **Permits**
- **Prevailing Wages based on PG County Wage Determination dated 4/08/2024**
- 5099 Emerson – New Sidewalks
- 57th Avenue - Sidewalk and Ramps

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>5099 Emerson</b>					
1	Mobilization	1	LS	\$2,016.00	\$2,016.00
2	Maintenance of Traffic (Flagging operation)	1	DAY	\$1,684.80	\$1,684.80
3	Furnish and install new concrete sidewalk	250	SF	\$7.20	\$1,800.00
<b>SUBTOTAL</b>					\$5,500.80
<b>57th Ave</b>					
1	Mobilization	1	LS	\$6,000.00	\$6,000.00
2	Maintenance of Traffic (Lane closure operation)	10	DAY	\$1,200.00	\$12,000.00
3	Furnish and install retrofit detectable warning surfaces one Existing ada ramps (INSET A-D, J)	10	EA	\$600.00	\$6,000.00
4	Remove existing sidewalk/ramps and replace with new ADA concrete ramps including detectable warning surfaces and landings	1,503	SF	\$8.40	\$12,625.20
5	Furnish and install header curbs	251	LF	\$37.20	\$9,337.20
6	Remove existing Curb and Gutter and install new Curb & Gutter to match new ramp elevations	734	LF	\$32.40	\$23,781.60
<b>SUBTOTAL</b>					\$69,744.00
<b>4900 Block Upshur</b>					
1	Mobilization	1	LS	\$3,600.00	\$3,600.00
2	Maintenance of Traffic (Flagging operation)	4	DAY	\$1,684.80	\$6,739.20
3	Milling of existing asphalt, 2"	4,450	SY	\$3.60	\$16,020.00
4	Asphalt surface overlay, 2"	296	TON	\$144.00	\$42,624.00
<b>SUBTOTAL</b>					\$68,983.20

**BID TOTAL      \$144,228.00**

TO BE SUBMITTED WITH BID

**TOWN OF BLADENSBURG  
Roadways and Sidewalks– RFB 007-2024  
Bid Proposal Form**

TOWN OF BLADENSBURG  
4229 Edmonston Road  
Bladensburg, MD 20710

BID DUE: May 30, 2024  
TIME: 3:00 p.m. EST

E&R Services Inc

(Name of Bidder)

hereby submits the following proposal for the Lighting Project 57<sup>th</sup> Avenue. Having carefully examined the Request for Proposals, related documentation, the proposed Consultant Agreement and **Addenda Numbered** \_\_\_\_\_ (indicate numbers or N/A if none issued), and having received clarification on all items of conflict or upon which any doubt arose, and understanding that all prices bid will remain in effect throughout the term of the contract, whether completed at one time or in interrupted phases, the undersigned proposes to furnish all labor, equipment, materials, etc., required by the documents for the entire work, all in strict accordance with the contract documents.

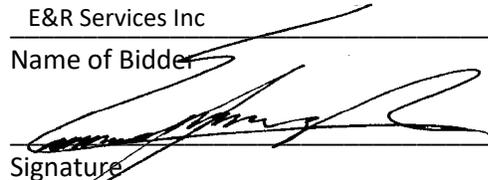
Provide unit and hourly pricing for specific tasks and personnel.

**SPECIAL TERMS AND CONDITIONS**

- A. Failure to properly and completely fill in all blanks may be cause for rejection of this proposal.
- B. In addition to completing this Bid Proposal Form with bid price, Bidder should provide an estimate of budget and resources required.
- C. It is understood that the proposal price will be firm for a period of 90 calendar days from the proposal opening date, and that, if the undersigned is notified of acceptance of this proposal within this time period, the Bidder shall execute a contract for the above stated compensation.

E&R Services Inc

Name of Bidder



Signature

05/30/2024

Date

Emilio Rodriguez, President

Name and Title of Individual Authorized to Bind Bidder

**TO BE SUBMITTED WITH PROPOSAL**

**Non-Collusion Affidavit**

\_\_\_\_\_  
Emilio Rodriguez, being duly sworn on oath, deposes and says:

That he/she is the

\_\_\_\_\_  
President

\_\_\_\_\_  
(Owner, Partner, Title if on behalf of a Corporation)

of

\_\_\_\_\_  
E&R Services Inc

\_\_\_\_\_  
(Name of Business, Corporation or Partnership)

the party submitting the Proposal; that no officer of the said Corporation has nor has any person, firm or corporation acting on its behalf; agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the Proposal being submitted herewith; and that the said Corporation has not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the Proposal Price of the Proposer herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the Proposal is submitted; that in making this Affidavit, the affiant represents that she has personal knowledge of the matters and facts herein stated. The Affiant hereby declares and affirms under the penalties of perjury that the foregoing is true to the best of her knowledge and information.

To be signed by a duly authorized Officer.

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Title President  
Date: 05/30/2024



TO BE SUBMITTED WITH PROPOSAL

**AFFIDAVIT WITH RESPECT TO NON-CONVICTION, NON-SUSPENSION AND FALSE PRETENSES**

I hereby affirm that:

1. I am the \_\_\_\_\_ president \_\_\_\_\_ (Title) and duly authorized representative of \_\_\_\_\_ E&R Services Inc \_\_\_\_\_ (Name of Business Entity) whose address is \_\_\_\_\_ 6222 Seabrook Rd Lanham MD 20706 \_\_\_\_\_ and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.

2. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted, or in an official investigation or other proceeding admitted in writing or under oath, acts or omissions which constitute bribery, attempted bribery or conspiracy to bribe under the provisions of Criminal Law Article of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported); and

3. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted under a State or federal law or statute of any offense enumerated in §16-203 of the State Finance and Procurement Article; and

4. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been found civilly liable under a State or federal antitrust statute as provided in §16-203 of the State Finance and Procurement Article.

5. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees who will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction have been debarred or suspended under this subtitle.

6. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the

best of my knowledge, information and belief, any officer, director, partner, member or associate thereof; nor any of its employees directly involved in obtaining contracts with the Town, has been convicted of false pretenses, attempted false pretenses or conspiracy to commit false pretenses under the laws of any state or federal government, based upon acts committed after July 1, 1981.

- 7. State "none" below or, as appropriate, list any suspension, debarment, conviction, plea or admission described in Paragraph 2 - 6 above, with the circumstances, date, court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any.

none

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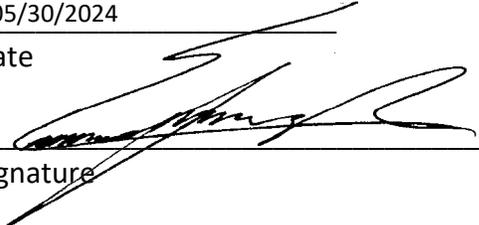
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I acknowledge that this affidavit is to be furnished, where appropriate, to the Town of Bladensburg under Section 16-311 of the State of Maryland Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Town of Bladensburg may terminate any contract awarded and take any other appropriate actions. I further acknowledge that I am executing this affidavit in compliance with Section 16-309 of the State Finance and Procurement Article of the Annotated Code of Maryland, which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the Town.

I further affirm that the business entity is properly registered to do business in the State of Maryland, or is not required to be registered.

I do solemnly declare and affirm under the penalties of perjury that the contents of the affidavit are true and correct.

05/30/2024  
Date

  
Signature

E&R Services Inc  
Printed Name

TO BE SUBMITTED WITH BID

TOWN OF BLADENSBURG
Roadways and Sidewalks
Information Regarding the Bidder

NOTE: The information requested on this form may be submitted in a separate document as long as all requested information is provided and numbered according to this form.

1. Name of Bidder: E&R Services Inc
(Individual/Firm/Corporation)

Business Address: 6222 Seabrook Rd Lanham MD 20706

Telephone Number: ( 301 ) 805-1731

E-mail address: info@erservicesinc.com

2. Is the business incorporated? [x] Yes [ ] No

Non-Corporation Business

3. If response to item #2 above is No, list the name and business and residence address of each individual having a 10% or greater financial interest in the business.

Table with 3 columns: Name, Business Address, Residence Address. Row 1: Emilio Rodriguez, 6222 Seabrook Rd Lanham MD 20706, 14614 Arabian Ln Bowie MD 20715

Corporate Business Entities - Please answer items 4 and 5

4. List the names of all officers of the corporation, their business and residence addresses and the date on which they assumed their respective offices.

Table with 4 columns: Name, Office, Residence and Business Address, Date Office Assumed. Row 1: Emilio Rodriguez, President, 6222 Seabrook Rd Lanham MD 20706, 08/07/2002

5. List the names of all members of the current Board of Directors, and their business and residence addresses.

<u>Name</u>	<u>Business Address</u>	<u>Residence Address</u>
Emilio Rodriguez	6222 Seabrook Rd Lanham MD 20706	14614 Arabian Ln Bowie MD 20715

6. Please provide the following information concerning work that you have done within the last 5 years which is similar to the Bid work.

<u>FOR WHOM PERFORMED</u>	<u>CONTRACT AMOUNT</u>	<u>DATE COMPLETED</u>	<u>CONTACT'S NAME/ TELEPHONE NUMBER</u>
City of Rockville	350,000	12/2020	Mauricio Daza 240-876-1400
Prince George's County	12,000,000	12/2023	Dwight Joseph 443-865-9008
Prince George's County	750,000	08/2022	Tom Barton 240-508-6905
Mike Schramm	350,000	06/2021	Mike Schramm 240-508-0616

7. Bidders will answer the following questions: (The word "you" refers to any individual, partnership, partner and/or corporation and its officers.)

a. Have you ever failed to complete any work awarded to you? No

If yes, state where and why: \_\_\_\_\_

b. Have you ever been affiliated with some other organization that failed to complete a contract? No

If yes, state name of individual and reason therefor. \_\_\_\_\_

c. With what other businesses are you affiliated? None

d. Please provide at least 3 references, including any Maryland governmental units or agencies for which you have worked on a similar project. Include the name and telephone number of your contact with each. \_\_\_\_\_

City of Rockville Mauricio Daza 240-876-1400

PG County Department of Public Works Dwight Joseph 443-865-9008

Prince George's County Tom Barton 240-508-6905

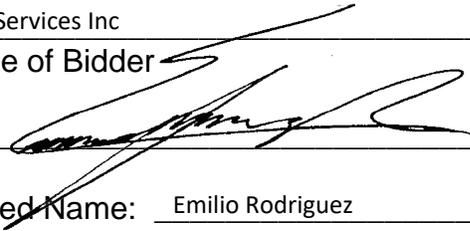
e. Identify all unsuccessful bidders, materialmen, and suppliers that you intend to use in performing the work under the Contract, and specify the work each is expected to perform.

Schuster concrete for concrete supply  
Holcim for asphalt supply

Dated this 30 day of May, 2024.

E&R Services Inc

Name of Bidder

By: 

Printed Name: Emilio Rodriguez

Title: President

E&R Services Inc  
 6222 Seabrook Rd

Lanham

MD

20706

1. REFERENCE	
<b>Name (Business):</b>	Prince George's County Department of Public Works
<b>Address:</b>	9400 Peppercorn Pl #300, Upper Marlboro, MD 20774
<b>Name of Contact:</b>	Dwight Joseph
<b>Contact's Phone Number:</b>	443-864-9008
<b>Contract Sum:</b>	6,879,000.00
<b>Type of Construction:</b>	Asphalt Paving and concrete
<b>Location of Construction:</b>	Various locations prince george's county
<b>Construction Period (in days):</b>	1460
<b>Construction Completion Date:</b>	05/2022
<b>Scope/Description of Work:</b>	
On-call Full depth asphalt resurfacing at various county streets. Thermoplastic pavement markings, replacement of curb and gutter.	

2. REFERENCE		
<b>Name (Business):</b>	City of Rockville	
<b>Address:</b>	111 Maryland Avenue Rockville, MD 20850	
<b>Name of Contact:</b>	Mauricio Daza	
<b>Contact's Phone Number:</b>	240-876-1400	<b>Contract Sum:</b> 985,357.00
<b>Type of Construction:</b>	Asphalt Paving and concrete	
<b>Location of Construction:</b>	Various city parks in the city of Rockville	
<b>Construction Period (in days):</b>	1820	
<b>Construction Completion Date:</b>	01/2023	
<b>Scope/Description of Work:</b>		
perform Specific Site Work on asphalt and concrete related to known projects at various City locations.		

3. REFERENCE		
<b>Name (Business):</b>	State Highway Administration	
<b>Address:</b>	707 North Calvert Street, Baltimore, MD 21202	
<b>Name of Contact:</b>	Peter Keke	
<b>Contact's Phone Number:</b>	443-762-8172	<b>Contract Sum:</b> 1,578,325.00
<b>Type of Construction:</b>	Removal and replacement of concrete	
<b>Location of Construction:</b>	Various Locations in Anne Arundel, Calvert, Charles, and St Mary's	
<b>Construction Period (in days):</b>	1460	
<b>Construction Completion Date:</b>	12/2023	
<b>Scope/Description of Work:</b>		
Sidewalks, Concrete and ADA Compliance At Various Locations in Anne Arundel, Calvert, Charles, and St. Mary's Counties. We are called to a location, we would source all the utility tickets, proceed to remove and replace as required per the required repair or replace.		



*Building the American Dream for DC, Maryland, and Virginia*

2237 33<sup>rd</sup> Street, NE • Washington, DC • 20018 | p: 202.636.9535 | f: 202.526.8572

May 30<sup>th</sup>, 2024

Mr. Purnell Hall  
Public Works Supervisor  
Town of Bladensburg, Maryland

**Re: Request for Bid -Roadways and Sidewalks Project  
RFB No. 07-2024  
Company Profile and Statement of Qualifications**

Dear Mr. Hall,

Please find attached Fort Myer Construction Corporation's response to your Request for Bids for the Roadways and Sidewalks Project. Through this submittal, Fort Myer Construction Corporation (Fort Myer or FMCC) attests to its experience and qualifications as well as of its interest in performing the services for the Town of Bladensburg.

**Profile:**

Fort Myer is a large size corporation established since 1974. Throughout its 50 years of existence, Fort Myer has performed Highway, street and bridge construction, including street repairs and construction, sidewalks, and public works construction. Fort Myer has repaired, renovated, and constructed hundreds of miles of city streets, public roads, sidewalks, handicap ramps, bridges, trails, streetscape enhancements, and underground utilities (water and sewer related infrastructure and optical underground infrastructure) for the District of Columbia, Maryland, and Virginia areas. Most recently, Fort Myer has expanded its capabilities to include an Electrical Division providing streetlight and traffic signal construction and rehabilitation services.

Fort Myer owns two District-based asphalt plants that produce asphalt-paving materials, which supply over 400,000 tons of asphalt annually. In addition to owning and operating the major resources needed to complete the scope of work for the Roadways & Sidewalks Project Fort Myer can also mitigate major risks known to be found in the roadway reconstruction and improvement activities. For instance, Fort Myer has affiliations with local landfills where Fort Myer controls the opening and closing of these facilities; this is especially valuable in dealing with variables that may impact the best planned construction schedules. These same landfills are a desired resource for approved fill material used in completing grading and paving requirements as well as in recycling objectives.

**Ownership Structure:**

Fort Myer Construction Corporation is a local owned business enterprise: Fort Myer is owned, controlled, and managed by the families of the two founding partners: Mr. Jose Rodriguez, President and Mr. Lewis F. Shrensky, Executive Vice President, Secretary and Treasurer. Organized in 1974, the year 2024 marked our 50<sup>th</sup> anniversary as Fort Myer Construction Corporation.

**Financial Aspects:**

As our region has grown, so has our company. Today we have more than 900 highly skilled team members that care deeply about the work we do for the communities we serve, supported by substantial internal resources to accomplish the most important infrastructure projects including this Roadways & Sidewalks work.

Our financial strength supports a \$350,000 million a year contracting program. Our financial solvency is evidenced by our excellent reputation amongst our suppliers and subcontractors. In fact, we have never missed a discount on our concrete purchases in over 50 years of business. Additionally, our bonding company continually provides us a bonding capacity that is greater than \$165 million for single coverage and \$500 Million in the aggregate.

*In support to our construction activities, FMCC currently owns and operates a fleet of equipment which includes 294 pick-up and service trucks, 99 tandem dump trucks, various types of heavy equipment such as 49 backhoes, 5 gradalls, 24 excavators and dozers, 15 loaders, 6 motor graders, 18 boom trucks and cranes, 17 asphalt spreaders, 24 rollers, and 13 milling machines .Our equipment fleet is maintained by our own equipment maintenance facility at our main office headquarters in Washington, D.C.*

*Verification of our financial viability may be obtained from our Bank, Truist Bank, Attn: Mrs. Tonya L. Hill, Senior Vice President, Maryland Middle Market Banking-Truist- telephone (410) 626-1470 -Cell (410) 507-0116, or through our Surety, MMA-HMS Attn: Mr. Josh Hauserman, Executive VP – Insurance and Bonds, telephone (443) 632-3424.*

**Key Personnel:**

*Fort Myer has thoroughly reviewed the scope of work and has assembled a team of qualified professional and experienced individuals who have vast knowledge in the construction, repair, reconstruction, rehabilitation, and improvement of streets, roadways, and sidewalks as well as the entire construction management service. Fort Myer recognizes that the success of any project relies on the management team and hereby confidently submits the team below as the management team for this invitation to bid.*

- – **Samarth Patel, VP of Estimating and Project Delivery**
- - **John Constantino Superintendent**
- –**Mike Mourao, Project Manager**
- –**Matthew Cook, Safety Officer/ QC Manager**

*They, with the support of Fort Myer’s specialized foremen and crews, have performed major projects similar to that of the Roadways & Sidewalks associated with this proposal These projects include construction services for Maryland Department of Transportation (MDOT), The Federal Highway Administration (EFLHD), The City of Bowie, MD, Washington Suburban Sanitary Commission (WSSC), Montgomery County Government –MDOT, MD, Prince George’s County Government, MD, District of Columbia DOT, and many additional clients. Additionally, each member of Fort Myer’s team has over 25 years of experience within their profession pertaining to their specialty. These individuals will ensure that the Town’s goals are met or exceeded in reference to quality of work and scheduling.*

**Experience and References:**

*In addition to the information provided with this Cover Letter, we are profiling a list of Twenty (20) job references depicting projects similar or relevant to this RFB in the forms attached. These references contain our clients’s name, a point of contact details -address, phone number and e-mail- as well as a type of construction performed for those clients; initial and final amounts involved, their duration and the name of our project manager as well .*

**Project Management System**

**Quality Control/Quality Assurance (QA/QC):** *Fort Myer, as well as its subcontractors- if applicable- whether performing construction, installing or supplying of equipment and permanent materials, will be required to organize themselves in a manner to provide and implement quality control procedures and methods to ensure that materials, equipment and installations conform with the requirements of the Contract Documents and can be properly constructed, installed and tested.*

*These processes will be carried out under controlled conditions so that:*

- *Suitable/Approved equipment is used for installation work, which complies with applicable codes and standards and the QA/QC requirements of the contract.*
- *Product characteristics are controlled throughout construction/installation.*
- *Construction methods and equipment utilized are approved by the appropriate authority.*

*Workmanship acceptance criteria shall be compliant with written standards or approved samples.*

- *Quality Control Inspection: Inspection activities consist of providing ongoing construction quality control efforts, both in the field and in Fort Myer’s or supplier’s plants, as well as workmanship and components of the Work.*

The Work will be checked against Plans and specifications, Contract requirements, and the Construction Quality Control Plan (CQCP).

**QA/QC Organization and Reporting**

The CQ Manager reports directly to the Project Manager and will also have a direct transparent line of communication with the Town's Manager. CQ Manager's role is to maintain close contact with the Project Manager/Superintendent, so that the work is performed as per the contract plans. The goal of the CQ program and manager is not just to intervene during and post construction activities, but to be proactive and engage the Project manager and Superintendent's interest in following the most recent Specifications and RFB Standards, to secure approved submittals and to ensure that all work has been completed in accordance with the Contract Documents.

**Tracking System:** **Procure:** We ensure seamless collaboration and coordination between the Town and our construction and Development Team through the use of Procure (our tracking software). Our Estimating and Project Delivery Team uses Procure - a construction-specific Project Management solution that has been designed for collaborative use. All participants involved in the project will be invited to participate or access Procure as necessary, and subcontractors and subconsultants are always mandated to participate through contractual agreements.

Procure is deployed for various project elements, including Documents, Reports, Tasks, Correspondence, Submittals, RFIs, Inspections, Incidents, Observations, Punch List, Meetings, Schedule, Daily Log, Drawings, Specifications, Forms, Action Plans, and a range of Financial Management tools. This comprehensive range of tools facilitate proper budget management, and create a comprehensive project repository ensuring all participants are accessing current and relevant documents. Furthermore, workflows through the software will be implemented, ensuring that all tasks, reviews, and information are in the court of the responsible party, with due dates associated with each specific tool. This will facilitate collaboration, accuracy, and timeliness across project teams and tasks, in line with the ethos of the Roadways & Sidewalks Contract. We are confident that we will achieve a high level of collaboration and punctuality in this project, ensuring that all participants are working together towards a common goal and a successful project.

Lastly, we possess a fully staffed safety department that regularly ensures our crews and leaders meet and exceed industry safety standards. Convening daily before any work begins, safety professionals review the projects on-hand, potential risks, mitigation options, and best practices in order to infuse safe measures throughout the projects' stages.

**Point of Contact:**

I, Samarth Patel, Vice President of Estimating and Project Delivery, will be the official representative and point of contact in regard to all communications pertaining to this RFB. Please, feel free to contact me by phone at (202) 636-9535 Ext: 2817; Cell: (443) 851-9583, or via e-mail at spatel@fortmyer.com. Alternatively, the City may contact Mrs. Mabel Pinzon-Martinez, Contracts Manager, at (202) 636-9535 ext. 2324, or via e-mail at mpinzon@fortmyer.com.

Very truly yours,

FORT MYER CONSTRUCTION CORPORATION



Sam Patel, VP, Estimating & Project Delivery

TO BE SUBMITTED WITH BID

**TOWN OF BLADENSBURG  
Roadways and Sidewalks– RFB 007-2024  
Bid Proposal Form**

TOWN OF BLADENSBURG  
4229 Edmonston Road  
Bladensburg, MD 20710

BID DUE: May 30, 2024  
TIME: 3:00 p.m. EST

\_\_\_\_\_  
FORT MYER CONSTRUCTION CORPORATION

(Name of Bidder)

hereby submits the following proposal for the Lighting Project 57<sup>th</sup> Avenue. Having carefully examined the Request for Proposals, related documentation, the proposed Consultant Agreement and **Addenda Numbered** \_\_\_\_\_ (indicate numbers or N/A if none issued), and having received clarification on all items of conflict or upon which any doubt arose, and understanding that all prices bid will remain in effect throughout the term of the contract, whether completed at one time or in interrupted phases, the undersigned proposes to furnish all labor, equipment, materials, etc., required by the documents for the entire work, all in strict accordance with the contract documents.

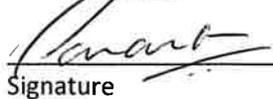
Provide unit and hourly pricing for specific tasks and personnel.

**SPECIAL TERMS AND CONDITIONS**

- A. Failure to properly and completely fill in all blanks may be cause for rejection of this proposal.
- B. In addition to completing this Bid Proposal Form with bid price, Bidder should provide an estimate of budget and resources required.
- C. It is understood that the proposal price will be firm for a period of 90 calendar days from the proposal opening date, and that, if the undersigned is notified of acceptance of this proposal within this time period, the Bidder shall execute a contract for the above stated compensation.

\_\_\_\_\_  
FORT MYER CONSTRUCTION CORPORATION

Name of Bidder

  
Signature

\_\_\_\_\_  
5/30/2024

Date

\_\_\_\_\_  
Sam Patel, VP, Estimating & Project Delivery

Name and Title of Individual Authorized to Bind Bidder

**TO BE SUBMITTED WITH PROPOSAL**

**Non-Collusion Affidavit**

Sam Patel \_\_\_\_\_, being duly sworn on oath, deposes and says:

That he/she is the VP, Estimating & Project Delivery  
\_\_\_\_\_  
(Owner, Partner, Title if on behalf of a Corporation)

of FORT MYER CONSTRUCTION CORPORATION  
\_\_\_\_\_  
(Name of Business, Corporation or Partnership)

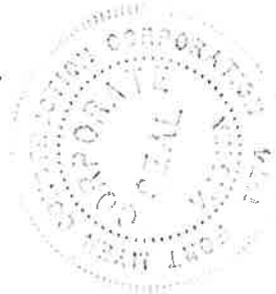
the party submitting the Proposal; that no officer of the said Corporation has nor has any person, firm or corporation acting on its behalf; agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the Proposal being submitted herewith; and that the said Corporation has not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the Proposal Price of the Proposer herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the Proposal is submitted; that in making this Affidavit, the affiant represents that she has personal knowledge of the matters and facts herein stated. The Affiant hereby declares and affirms under the penalties of perjury that the foregoing is true to the best of her knowledge and information.

To be signed by a duly authorized Officer.

 \_\_\_\_\_ (SEAL)  
Name Sam Patel

Title VP, Estimating & Project Delivery

Date: 5/30/2024



TO BE SUBMITTED WITH PROPOSAL

**AFFIDAVIT WITH RESPECT TO NON-CONVICTION, NON-SUSPENSION AND FALSE PRETENSES**

I hereby affirm that:

1. I am the VP, Estimating & Project Delivery (Title) and duly authorized representative of Fort Myer Construction Corporation (Name of Business Entity) whose address is 2237 33rd Street, N.E., Washington DC 20018 and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.
2. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted, or in an official investigation or other proceeding admitted in writing or under oath, acts or omissions which constitute bribery, attempted bribery or conspiracy to bribe under the provisions of Criminal Law Article of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported); and
3. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted under a State or federal law or statute of any offense enumerated in §16-203 of the State Finance and Procurement Article; and
4. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been found civilly liable under a State or federal antitrust statute as provided in §16-203 of the State Finance and Procurement Article.
5. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees who will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction have been debarred or suspended under this subtitle.
6. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the

best of my knowledge, information and belief, any officer, director, partner, member or associate thereof; nor any of its employees directly involved in obtaining contracts with the Town, has been convicted of false pretenses, attempted false pretenses or conspiracy to commit false pretenses under the laws of any state or federal government, based upon acts committed after July 1, 1981.

- 7. State "none" below or, as appropriate, list any suspension, debarment, conviction, plea or admission described in Paragraph 2 - 6 above, with the circumstances, date, court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any.

SEE ATTACHED EXPLANATION

I acknowledge that this affidavit is to be furnished, where appropriate, to the Town of Bladensburg under Section 16-311 of the State of Maryland Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Town of Bladensburg may terminate any contract awarded and take any other appropriate actions. I further acknowledge that I am executing this affidavit in compliance with Section 16-309 of the State Finance and Procurement Article of the Annotated Code of Maryland, which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the Town.

I further affirm that the business entity is properly registered to do business in the State of Maryland, or is not required to be registered.

I do solemnly declare and affirm under the penalties of perjury that the contents of the affidavit are true and correct.

5/30/2024

Date



Signature

Sam Patel, VP, Estimating & Project Delivery

Printed Name

**Bidder: Fort Myer Construction Corporation-  
Debarment and Related Issues**

**Confidential  
Status of Debarment**

Over 21 years ago, Fort Myer Construction Corporation ("Fort Myer"), entered into a voluntary plea agreement in April of 2003, to a single count of bribery of a government official, and that plea was affirmed by the United States District Court for the District of Columbia, in case number 03-081 (CKK) (April 8, 2003). The penalties imposed were a fine and corporate probation. None of the officers of Fort Myer were charged or targeted. One ex-employee, a superintendent, was later charged. All affected governmental entities have since investigated and found Fort Myer to be a "presently responsible contractor", starting as early as May 7, 2003, but at the latest, effective as of December 10, 2004, based on substantial evidence. All agencies have since awarded Fort Myer numerous new contracts, and Fort Myer has received many accolades from these agencies. Fort Myer instituted a Comprehensive Compliance Program beginning in 2002, which continues at the present time.

A number of government agencies refused to debar Fort Myer based upon facts relating to the conviction, and the evidence of Fort Myer's continuing responsibility. Others, which had imposed suspensions pending debarment proceedings, shortly thereafter the agencies lifted all suspensions, and they further decided not to impose debarment. In two cases involving the federal government and Maryland, all debarment issues and proceedings were terminated on December 10, 2004.

Consequently, since that time, Fort Myer has not faced any suspension or debarment issues or proceedings in any jurisdiction, federal or state, since 2004. Fort Myer is currently an award-winning ENR-Ranked Top 400 Contractor in the Washington, DC metropolitan area, and it is considered a reputable infrastructure construction company in Washington, DC, Maryland, and Virginia.

TO BE SUBMITTED WITH BID

TOWN OF BLADENSBURG
Roadways and Sidewalks
Information Regarding the Bidder

NOTE: The information requested on this form may be submitted in a separate document as long as all requested information is provided and numbered according to this form.

1. Name of Bidder: FORT MYER CONSTRUCTION CORPORATION
(Individual/Firm/Corporation)

Business Address: 2237 33rd Street N.E.
Washington D.C. 20018

Telephone Number: ( 202 ) 636-9535

E-mail address: mpinzon@fortmyer.com

2. Is the business incorporated? X Yes No

Non-Corporation Business

3. If response to item #2 above is No, list the name and business and residence address of each individual having a 10% or greater financial interest in the business.

Table with 3 columns: Name, Business Address, Residence Address. Row 1: N/A - The Company is Incorporated in the State of VA

Corporate Business Entities - Please answer items 4 and 5

4. List the names of all officers of the corporation, their business and residence addresses and the date on which they assumed their respective offices.

Table with 4 columns: Name, Office, Residence and Business Address, Date Office Assumed. Row 1: SEE ATTACHED LIST

**INFORMATION REGARDING THE BIDDER**

**ITEM No. 4.**

**NAMES OF ALL CORPORATE OFFICERS. ADDRESSES AND DATE ASSUMED OFFICE**

<b>NAME</b>	<b>OFFICE</b>	<b>Business ADDRESS</b>	<b>DATE of POST</b>
Jose Rodriguez	President	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	2/11/1974
Lewis F. Shrensky	Secretary/Treasurer	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	2/11/1974
Anthony V DiFerdinando	Chief Financial Officer	2237 33 <sup>rd</sup> Street N. E., Washington, D.C. 20018	3/30/2020
Samarth Patel	Vice President of Estimating & Project Delivery	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	9/30/2022
Matthew Hill	Vice President of Operations	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	9/30/2022
John M. Hamilton	Vice President Sewer & Water Division	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	10/14/2002
Joao Constantino	Vice President Civil Division	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	9/30/2022
Henrique E. Fernandes	Vice President Bridge Division	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	6/15/2009
Ralph E. Kew	Vice President Projects Accounting & Subcontracts Administration	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	6/07/2001
Sharon L. Alukonis	Assistant Secretary	2237 33 <sup>rd</sup> Street N.E., Washington D.C. 20018	10/01/1991

**ITEM No. 5.**

**NAME AND ADDRESSES OF ALL CURRENT BOARD OF DIRECTORS**

<b>NAME</b>	<b>RESIDENCE/BUSINESS ADDRESS</b>
Jose Rodriguez	1450 Emerson Ave, McLean, Virginia 22101
Dora Rodrigues	1175 Ballantrae Ln. McLean, VA 22101
Lewis F. Shrensky	10708 Balantre Lane, Potomac, Maryland 20854
Barbara Shrensky	10708 Balantre Lane, Potomac, Maryland 20854

-Business Address for each of the above: 2237 33<sup>rd</sup> Street N.E, Washington D.C. 20018-1594

5. List the names of all members of the current Board of Directors, and their business and residence addresses.

<u>Name</u>	<u>Business Address</u>	<u>Residence Address</u>
SEE ATTACHED LIST		

6. Please provide the following information concerning work that you have done within the last 5 years which is similar to the Bid work.

<u>FOR WHOM PERFORMED</u>	<u>CONTRACT AMOUNT</u>	<u>DATE COMPLETED</u>	<u>CONTACT'S NAME/ TELEPHONE NUMBER</u>
SEE ATTACHED LIST			

7. Bidders will answer the following questions: (The word "you" refers to any individual, partnership, partner and/or corporation and its officers.)

- a. Have you ever failed to complete any work awarded to you? NO  
 If yes, state where and why: NO- N/A
- b. Have you ever been affiliated with some other organization that failed to complete a contract? NO N/A  
 If yes, state name of individual and reason therefor. NO N/A

c. With what other businesses are you affiliated? NONE N/A

d. Please provide at least 3 references, including any Maryland governmental units or agencies for which you have worked on a similar project. Include the name and telephone number of your contact with each.

Montgomery County, MD - Office of Procurement - Contact: Sarah Fornatora, Procurement Specialist I. Tel: (240) 777-9928, Sarah.Fornatora@montgomerycountymd.gov - Melissa Garner (240) 777-7695; melissa.garner@montgomerycountymd.gov

WASHINGTON SUBURBAN SANITARY COMMISSION (WSSC)-Contact: Nola Song, CA- Tel: (301) 206-8271; nola.song@wsscwater.com - Contact: Mark Jascewsky, Contract Manager - Tel: (301) 206-8538 - e-mail: Mark.Jascewsky@wsscwater.com

State of Maryland -State Highway Administration MDOT/SHA Contact: Bill Bucharek, GPI Project Manager Tel: (410) 322-5885, (410) 513-7452; Fax: (301) 513-7415; Bkucharek@sha.state.md.com

LIST OF LARGEST PROJECTS COMPLETED IN THE LAST FIVE (5) YEARS

FIMCC Job No	PROJECT NAME AND CONTRACT NUMBER	OWNER'S NAME, ADDRESS AND CONTACT PERSON	SCOPE OF WORK PERFORMED	ORIGINAL AND FINAL CONTRACT AMOUNTS	START AND COMPLETION DATES	NAMES OF ON-SITE PROJECT MANAGER AND SUPERINTENDENT
10809	District of Columbia - Power Line Underground (DC Plug) Freeder, 368 Job Location Along Alabama Avenue, SE, 46th Street, SE, and Easy Place, SE, from R Street, SE to Southern Avenue, SE (04/07/17) Washington, DC Contract No. DCKA-2021-C-0044	District of Columbia Department of Transportation (DDOT) Office of Contracting and Procurement (OCP) 250 M Street, SE, 7th Floor, Washington, DC 20003; www.ocp.dc.gov www.ddot.dc.gov Customer POCs: Anthony E. Soriano, P.E., DDOT Suzieson Choi Engineer, Contract Administrator (CA) DDOT/Infrastructure Project Management Div, 250 M Street, SE, Suite 600; Washington, DC 20003 #202-671-0620; anthony.soriano@dc.gov; Ronald Williams #202-671-4644; Cell #202-705-7851 #202-671-4644; Cell #202-705-7851 ronald.williams@dc.gov; Cori Hessler, Contracting Officer, DDOT/OCP, 234-6889-5745 carol.hessler@dc.gov -Mohammad Mohib Siddiqi, MBA, VCO, Contract Specialist, DDOT/OCP Cell #202-961-6538 mohammad.siddiqi@dc.gov	Civil construction for PEPCO feeder 003668 of D.C. Power Line underground (DC PLUG) Program, along Alabama Ave. for a length of 1.168 miles. The DC PLUG initiative is a partnership between DDOT and Pepco to improve the resiliency and reliability of DC's electric system by placing select systems underground. Project includes: - The removal and disposal of existing roadway pavement, curb, gutter, sidewalks, and trees, and milling of existing asphalt pavement to the extent shown on plans. - The installation of Pepco supplied materials such as PVC and fiberglass conduits, precast and cast-in-place manholes, precast tapholes, precast transformer enclosures, precast transformer pads, and other related items and components. - F&I of concrete for ductbank assemblage. - F&I of thermal fill for ductbank encasement at transmission leader crossings. - F&I of concrete and reinforcing steel for cast-in-place manhole construction. - Excavation and backfilling of all utility cuts. Temporary disturbance with DDOT standards. - Permanent restoration of all utility cuts. - Restoration of all pavement markings according to the utility cut and pavement restoration work. - Pavement profiling (milling) and overlay of utility cuts in installation of replacement curb (any type), curb and gutter (any type), and sidewalk (any type) sections. - The installation of replacement curb (any type), curb and gutter (any type), and sidewalk (any type) sections. - The installation and use of erosion and sediment control measures as required. - Dust control during pavement saw cutting and excavation operations. - Mobilization and demobilization; completion of field layout. - Provision and maintenance of engineer's field facilities, progress photographs, rodent control, and the proper maintenance of vehicular and pedestrian traffic during construction, including provision of all required construction warning and detour signs and traffic control devices.	Contract Value: \$5,966,678.26	2/14/2022 to 1/09/2023	Ammer Backer
10811	Citywide Traffic Safety Improvements - IDIQ - Option Year 3 Various Locations in Washington DC Contract No. DCKA-2017-C-0074	District of Columbia Department of Transportation- DDOT 250 M Street SE, 7th Floor Washington DC 20003 Contract: Clarence (Trey) Dickerson III, P.E. Deputy Associate Director Tel: (202) 671-4586 - clarence.dickerson@dc.gov	Traffic Safety Improvements- Installation and reconstruction of small to medium scale pedestrian and roadway safety improvements including pavement modifications, traffic signalization and street lighting	Contract Value : \$8,504,873.00	6/10/2021 to 6/10/2022	Ameer Baker
10859	Redevelopment of St Elizabeth East Campus Stage 2 - Phase 3 - Pecan Street, SE#2730 Martin Luther King, Jr Avenue, SE, Washington, DC DCAM-21-CS-FB-0001 Purchase Order No. - Definitive Contract: #PO843689	DISTRICT OF COLUMBIA, DEPARTMENT OF GENERAL SERVICES (DC DGS) on behalf of DMPEP - Contracts and Procurement Division 2000 - 14th Street, NW, 4th Floor, Washington, DC 20009 Tel: (202) 727-2800 Ali Shekhhataei, COTR, DGS/CCD; (202) 727-2163; Ali.Shekhhataei@dc.gov	Infrastructure Improvements - New roadway construction (approximately 1,100 LF) of Pecan Street from Martin Luther-King (MLK), Jr. Avenue, SE, to future 13 Street, SE, to include installation of new wet and dry utilities, extension of and connection of a 24-inch water transmission main within the MLK ROW, demolition of an existing 100,000-gallon elevated steel water tank, a new water service for existing St. Elizabeth's Hospital & disconnection of an existing 14" waterline, new traffic signalization at the intersection of Pecan Street and MLK Jr. Avenue, SE. Scope also includes maintenance of traffic and relocation of pedestrian & vehicular access routes to the existing 801 Men's Shelter and the 'RED' surface parking lot on the north side of Pecan Street.	Contract Amount: \$10,058,459.00 CO Adjusted: \$1,516,577.98 Total: \$13,516,577.98	4/8/2021 to 1/02/2022	Fabo Fernandes
10787	South Washington Street Transportation Improvements (Route 29) South Washington Street (Route 29) Intersection with Timmer Hill Drive east to the intersection with Hillwood Ave. south on Hillwood Ave. to Annandale Road, Falls Church, VA VDOT - (NFD)0029-110-194.C501; F&P No. STP-5A01(980); VA-04-0029-01	CITY OF FALLS CHURCH - Department of Public Works (DPW) 300 Park Avenue, Suite 103E Falls Church, VA 22046 Tel: #703/248-5350 - Fax #703/248-5336; www.fallschurchva.gov Susan (Sue) Long, PM; slong@fallschurchva.gov Cell #571-651-9133 - Zak Bradley, P.E. - CFM, Interim Director, DPW; zbradley@fallschurchva.gov #703-248-5459 - Karin Lj. Ballie, CPA, Public Resources Manager; kballie@fallschurchva.gov Cell #703-635-4749 Kballie@fallschurchva.gov	Roadway Reconstruction/Intermodal Plaza Project -Project is designed to provide safe access along the South Washington Street corridor for pedestrians and cyclists, encourage use of multimodal transit options, improve traffic flow and encourage economic development in the area. Project elements include removal of the "free right" turn lane from NB S. Washington onto Hillwood, streetscape improvements on both sides of S. Washington Street from Hillwood Avenue to Timmer Hill Street that includes brick pavers & street lighting, new traffic signals at the intersection of S. Washington and Hillwood, a new transit plaza at S. Washington Street and Hillwood Avenue that includes four glass interpretive signage panels with decorative brick pavers, plaza site furnishings, and new landscaping including rain gardens. This project is funded through multiple grant programs.	Contract Amount \$5,180,722.00 CO Adjusted: \$1 Total: \$5,189,186.92	7/6/2020 to 7/14/2021	Cesar Casanova
10786	1295 Safety Geometric Improvements Multiple sites on 1295 / DC 295, Chesapeake SC to Eastern Ave., Washington, DC Contract No. DCKA-2020-C-0011	District Department of Transportation 55 M Street, SE, 4th Floor, Washington, DC 20003 Charles Umzunike, Infrastructure Project Management Division Project Engineer & Contract Administrator 202-358-0403   charles.umzunike@dc.gov	Fort Myer Construction's Street & Highway Division is dispatched to multiple sites on I-295 to install, repair, and upgrade streetlights, utilities, roadways, and other various road structures. FMCC's work on this project includes grading and construction of asphalt paving, milling and repaving of existing roadway surfaces, construction and modification of freeway ramps, resurfacing and construction of sidewalks and shared-use paths, curbs and gutters, fencing, guardrails, precast PCC traffic barriers, installing traffic signage including overhead signage and pavement markings, street-lighting and traffic signals at designated locations, and drainage improvements including pipe culverts, storm drains, catch basins and manholes. This project also includes several green infrastructure components such as bio-retention facilities, landscaping work, and planting trees and shrubs.	Contract Value: \$14,930,538.00	6/12/2020 to 12/28/2021	Cesar Casanova
10845	1295 Malcolm X Ave. Interchange Improvement Project Malcolm X Ave, Washington DC Contract: DCKA-2018-C-0006; PO58461.0; F&P No. NH-2018-005	District Department of Transportation (DDOT) 55 M Street SE - 7th Floor Washington D.C Contract: Diyar Bozkurt, PHD, PE, PMP, CCM -Tel: (202) 671-0088 - Diyar.Bozkurt@dc.gov	Interstate Interchange Improvements - Project to provide access to the Homeland Security (DHS) headquarters, facilitate access to Joint Base Annapolis-Bolling (JBAB), Project involves complex geotechnical conditions, coordination with US Coast Guard, DHS and Federal Protective Services (FPS). Work includes 3.45 lane miles of roadway construction, 7 bridges (6 single span, 1 two span and 1 three span), 240,000 SF of retaining walls, 1.3 miles of continuous shared use path, drainage improvements, including SWM & LID as well as E&SC, roadway & trail lighting, traffic signals, ground improvements, lime stabilized subgrade, extensive landscaping, signage and pavement markings.	Contract Value: \$90,923,560.00 COs Adjustment: \$9,991,781.5 Total: \$100,915,342.46	06/08/2018 to 02/14/2022	Sam Patel Ricky Fernandes
10576	Slurry Seal Crack sealant and Asphalt Mix Products on Primary and Residential Roadways - Group II Various locations within Montgomery County, MD Contract No. 1084719	Montgomery County, MD - Office of Procurement 255 Rockville Pike, Suite 180 Rockville, MD, 20850 Contract: Sarah Fomatora, Procurement Specialist I   Tel: (240) 777-9828; Sarah.Fomatora@montgomerycountymd.gov Melissa Garner (240) 777-7895; Melissa.Garner@montgomerycountymd.gov	Application of Chip Seal Surface Treatment on all classes of roadways, including primary, residential, rural and rustic and exceptional rural and rustic areas, asphalt mix will be used in the replacement of failed pavement areas and for the overlay of milled roadway surfaces. This work also includes the cleaning of cracks and filling with crack sealant, all MOT and any related items as directed.	Contract Value: \$1,273,387.50 Adjusted: \$2,397,498.00 Total: \$3,670,486.00	9/07/2018 to 9/6/2023 - (Total of 5 years with Modifications)	Fabo Fernandes Ardie Kalantar
10571	King Station Bus Loop Reconfiguration WMATA King Street Station Alexandria, VA Contract No. 181803-00	City of Alexandria, VA Dept. of Project Implementation 301 King Street, City Hall, Alexandria, VA 22314 Daphne Kott, P.E. - CCM Design Div. Chief (COTR); Tel: (703) 746-4055; cell: 571-865-9250; Daphne.kott@alexandriava.gov	Reconfiguration of Bus Loop to enhance public transportation by the expansion of King Street Bus Station to accommodate the increase in bus service and to meet ridership demand. Project includes the demolition and reconstruction of bus loop, kiss & ride parking area, construction of sidewalks, roadway, parking bus shelters, site lighting and drainage systems.	CO Adjusted: \$836,424.00 Total: \$9,158,901.00	5/29/2018 to 9/04/2020	Adish Nalici Nejla Sur

FMCC Job No	PROJECT NAME AND CONTRACT NUMBER	OWNER'S NAME, ADDRESS AND CONTACT PERSON	SCOPE OF WORK PERFORMED	ORIGINAL AND FINAL CONTRACT AMOUNTS	START AND COMPLETION DATES	NAMES OF ON-SITE PROJECT MANAGER AND SUPERINTENDENT
10775	OPTION YEAR #2 (OY2) - CITY-WIDE TRAFFIC SAFETY IMPROVEMENT (IDIO/Renewable) [Base Year with Four (4) One-Year Option Periods] Job Location: Various Locations, Washington, DC DCKA-2017-C-0074 FAP No. HSP1-2016(049)	Government of the District of Columbia - Department of Transportation (DDOT) Office of Contracting and Procurement 55 M Street, SE, 7th Floor Washington, DC 20003 #202/671-2270 Fax: #202/671-2370 -www.ddot.dc.gov Clarence (Trey) Dickerson III, P. E., Deputy Associate Director, (CAJ): #202-671-4586 Cell: #202-486-5689 ; clarence.dickerson@dc.gov * Kara A. O'Donnell, Contracting Officer, Supervisory Contract Specialist, DDOIT/OCCP #202-671-1585; Kara.Odonnell@dc.gov	Traffic Safety Improvements - OPTION YEAR 2 (IDIO/Renewable) - Work assignments during the contract term(s) for the installation and reconstruction of small to medium scale pedestrian and roadway safety improvements including pavement modifications, traffic signalization and street lighting. Per the SOW, the Contractor shall employ the services of an engineering consultant to produce detailed, scaled engineering drawings consistent with DDOT requirements and featuring enough detail to ensure construction based on conceptual designs prepared by DDOT's consultants to correct deficiencies contributing to traffic accidents.	Contract Amount: \$9,430,669.00	06/09/2020 to 08/21/2021	Ameer Baker
10756	2020 VERIZON DC PAVEMENT - IDIQ Various locations Washington, DC Contract No. NIA, FCCI JOB# 2012	Client: Filppo Construction Co., Inc. Beth Brady, Operations Staff Engineer, Filppo Construction 3820 Penn. Belt Place Forestville, MD 20747 301.967.6800	This project consists of milling, paving, repair, maintenance, and restoration work to the city's roadways following water main and underground utility replacement. FMCC's work has consisted of performing asphalt work on curbs and gutters, sidewalks, valve boxes, curb boxes, ADA wheelchair ramps, roadway surfacing curbside, and any other improvements associated with roadway infrastructure. FMCC also removes all excavated materials off-site after job completion. Prior to beginning construction, each work location is inspected for safety according to proper Maintenance of Traffic (MOT) plans. In addition, FMCC personnel includes an MOT manager who is on site for larger work operations and verifies the setup of all traffic devices in use to ensure workers, inspectors, and the public are protected. To further mitigate risks, FMCC crews receive rigorous safety training from their project supervisor.	Contract Value: \$1,000,000.00 Adjustment: \$2,500,000.00 Total: \$3,500,000.00	03/21/2020 to 03/21/2021	Ralph E. Kew
10484	Columbia Pike Multimodal R1 244 from Mile Run Bridge to S Jefferson St Arlington, VA Contract No. 18-020 - PO # 255410	Arlington County - Department of Environmental Services 2100 Clarendon Blvd, Suite 900 Arlington, VA, 22201 Glenn Page, Capital PM & PO Tel: (703) 228-7525; gpage@arlingtonva.us Shirley Diamond, PO, (703) 228-3424; sldiamond@arlingtonva.us	Multimodal Street Improvements. Construction of Utilities of various sizes, depths and configuration. Work includes concrete encase duct bank from energy companies; repair/construction of sanitary sewer main, water main, storm sewer, main flow of vehicular traffic and pedestrians through the project site, and other incidental work. Upon completion of the duct bank(s) there will be roadway improvements, including gutter, wider sidewalks, ADA compliant ramps, street trees, street lights, and the replacement/modification of existing traffic signals	Contract Amount: \$14,584,400.00 C.O.s adjusted to: \$5,954,618.41 \$20,539,018.41	12/28/2017 to 11/02/2020	Neja Sur Andshire Kalanlar
10463	MD 201 from DC Line to Lawrence Street, Safety and Resurfacing MD 201 (Kenilworth Ave from DC Line to Lawrence St and MD 459 (Tuxedo Rd) PG County, MD Contract: PG0425177; FAP No. AC-STEB-G-5019272E	State of Maryland - State Highway Administration MDOT/SHA/450 Traffic Dive Hanover, MD 21076 Contact: Bill Bucharek, GFI Project Manager Tel: (410) 322-5885; (410) 513-7452; Fax: (301) 513-7415; Bkucharek@sha.state.md.com	Safety and Resurfacing of MD 210 and MD 459. Work includes full depth and partial depth pavement patching, grinding and resurfacing the existing pavement, repair existing inlets and pipes, repair and replace curb and gutters, regrading of areas adjacent to roadway shoulders, repair replacement of existing traffic barrier w-beam; installing pavement markings; MOT	Contract Amount: \$3,490,666.65 C.O.s adjusted to: \$2,096,403.0 \$5,587,072.0	10/03/2017 to 06/30/2019	Mike Mourao
10421	Street Repair Base + 2 Yrs. (Sections E & F) Various Locations in South Eastern PG County, MD Contract No. 7168 - PO No. M05824	WASHINGTON SUBURBAN SANITARY COMMISSION (WSSCC) 14501 Switzer Lane, Acquisition Office - 8th Floor Laurel, Maryland 20707 Contact: Nola Song, Contract Administrator Tel: (301) 206-8271; e-mail: nola.song@wsscwater.com Contact: Mark Jasczewsky, Contract Manager (System Inspection Group) Tel: (301) 206-8538 - e-mail: Mark.Jasczewsky@wsscwater.com	Street repair services. To remove and repave concrete roadways, driveways, curbs, gutters, shoulders, and sidewalks. Estimated mileage coverage: 67.24 miles over three years	Contract Amount: \$42,000,000 CO Adjustments: \$39,500.00 - Total \$81,500,000.0	05/07/2017 to 11/21/2021	Mike Mourao
10213	NHS- Milling & Asphalt Paving - FY15 NHS PMAT IDIQ, OPT YR 4 Various Locations - NHS Routes Washington DC C111 - DCKA-2015-C-0001	Capitol Paving of DC, Inc. 2211 Charming Street, N.E. Washington, DC 20018 Contact: Giovanni Aiello, P.E. - PM/PE Project Manager #202-520-2097 Fax #202/652-5126 Giovanni.Aiello@capitolpaving.com	Milling and asphalt paving. Slurry seal single course; asphalt shoulder treatment; recycled HMA base 19mm/25mm; recycled HMA surface 9.5mm/12.5mm; stone filled sheet asphalt patching; asphalt patching base 19mm/25mm; asphalt patching (potholes); (if HMA surface 12.5mm; pavement profiling 0.4 inch	Contract Amount: \$950,000.00 COs Adjustments: \$7,442,517.80 Total: \$8,392,517.00	12/29/2015 to 11/24/2020	Alex Saavedra
10122	Pavement Restoration Various Locations, Fairfax County, VA for the independent Cities or Towns within the County Contract No.: IFB 15-01	Fairfax County Water Authority Procurement Department 8750 Executive Park Avenue Fairfax VA 22031-2218 Telephone: (703) 289-6255 Contact: Rodney A. Collins, Manager, Distribution Telephone: (703) 289-6371 Email: rcollins@fairfaxwater.com	Pavement Restoration IDIQ contract - Actual work performed based on orders issued during the contract term.	Contract Amount: \$1,787,575.00 C.O. Adjusted: \$21,025,082.00 Total: \$22,812,657.00	03/26/2015 to 06/31/2020	Linda Li Mike Mourao
10281	PERCO Maintenance DC Curb, Plus & Utilities - 2016 IDIQ Roadway & Sidewalk restoration Washington DC Contract No. 801/4040	Filppo Construction Company, Inc. C/O PERCO Electric Company 3820 Penn Belt Pl, Forestville, MD 20747 Contact: Beth Brady, PM bbrady@filppo.com; Tel: (301) 967-6800; Fax: (301) 736-2138	Paving Restoration IDIQ - Roadway and sidewalk restoration of Potco cuts (disturbed by manholes and conduit work); performed for the IDIQ contract 02/01/16 to 12/31/17, sidewalk, wheelchair ramps, roadway (asphalt, aggregate base course and concrete) alley (concrete brick and cobblestone), milling, asphalt overlay, curb & gutter, median island, underdrain and installation of manhole	Contract Amount: \$1,182,274.90 CO Adjustment: \$5,300,000 Total: \$6,482,274.00	1/16/2016 to 12/31/2020	Ralph E. Kew
10662	IDIQ (BASE YR. & 2 OPT YRS.) A-28- NOVA Asphalt Patch IDIQ Various Routes - NOVA District Counties, VA Contract No. PTP1-96A-D01, N501; UPC 113564	Virginia Department of Transportation (VDOT) VDOT - Fairfax Residency - Attn: Business Support 4875 Alliance Drive Fairfax, VA 22030 Mehrdad Naderi, P.E. Area Construction Engineer (ACE) NOVA - Tel: (703) 259-2217; Cell (571) 238-4597; Mehrdad.Naderi@VDOT.Virginia.gov	IDIQ on-call interstate asphalt concrete patching operations. Work items include excavation for patching, aggregate material (subbase & base) milling, pavement markings, loop detectors and other associated work	Contract Amount: \$874,550.00 COs Adjustment to: \$61,180.00 Total : \$935,730.00	04/24/2019 to 05/15/2020	Ardie Kalanlar
10670	FY-18 F-A Pavement IDIQ Base Yr. Various Locations - Citywide Washington D.C. Contract No. DCKA-2018-C-0084/BASE YEAR - P-0503241 [TO #1]; FAP # 2018(017)	District Department of Transportation (DDOT) 55 M Street, SE, 7th Floor Washington D.C. 20003 Delante Toyer, Civil Engineer-PM, Tel: (202) 671-4572, Cell: (202) 391-8236, delante.toyer@ddc.gov	Pavement restoration IDIQ Contract/Renewable (4) Four Option Terms- Resurfacing federal roadway segment at various locations. Resurfacing may include either the full roadway width, lane by lane or spot locations. It includes preliminary repairs or replacements of existing structures which include curb & gutter, sidewalks, driveway entrances, utility cuts, base pavement, corner cut backs, replacing or resetting stone and concrete curb, replacing perimeter fencing, furnishing sewer-water manhole frames and basin tops, ADA ramps, cleaning/connecting pipes, necessary grading and excavation, and miscellaneous work.	Contract Amount: \$35,000,000 - B CO Adjusted: \$30,076,211.28 Total \$65,076,211.28	04/09/2019 to 04/07/2020	Alex Saavedra

FMCC Job No	PROJECT NAME AND CONTRACT NUMBER	OWNER'S NAME, ADDRESS AND CONTACT PERSON	SCOPE OF WORK PERFORMED	ORIGINAL AND FINAL CONTRACT AMOUNTS	START AND COMPLETION DATES	NAMES OF ON-SITE PROJECT MANAGER AND SUPERINTENDENT
10640	Local Pavement IDIQ-Base YR. Various locations - Citywide, Washington, D.C. DCKA-2018-C-0030/Base Year	Government of the District of Columbia - Department of Transportation-DDOT 55 M Street, S.E. - 7th Floor Washington D.C. 20003 Contact: Arturo (Art) Atlas, P. E., Deputy Program Manager & Supervisory Civil Engineer, Asset Management, DDOT/TOA - Tel: (202) 671-2833; Cell: (202) 438-8972 - ArturoAtlas@dc.gov	Pavement Restoration - IDIQ Contract - To include resurface asphalt roads, reconstruction of FCC roads, reconstruction subgrade pavement, adjust manhole covers, perform roadway striping, post required emergency no parking signs, follow & apply traffic control standards, and perform pothole repairs.	Contract Value: \$37,000,000 COs Adjusted: \$42,549,879 Total: \$79,549,879.00	06/02/2019 to 06/02/2020	Alex Saavedra
10617	2018 Plant Mic-1495 NB & SB South of I-66 to I-395, Fairfax County, VA Contract No. (INFO)PM91029- F18.N501: UPC 112175: FHWA # PM09356	Virginia Department of Transportation (VDOT) Business Support 4975 Alliance Drive Fairfax, VA 22030 Contract: Ebbie Atar, P.E. Area Construction Engineer; (703) 259-2906; Cell: (571) 237-5336; Ebbie.Atar@VDOT.Virginia.gov	Roadway resurfacing; Milling and asphalt resurfacing of existing roadway (width of 3 lanes to 6 lanes) including designated areas subject to surface preparation and restoration (mainline patching) prior to overlay paving operations.	Contract Amount: \$9,865,814.19 CO Adjusted: (-) \$532,337.12 Total: \$9,333,477.07	11/01/2018 to 06/30/2020	Artie Kalamir
10589	Roadway Crack Sealing, Microsurfacing and Associated Work Various Locations Throughout Galithersburg, MD Contract No. RFB # 2018-025	City of Galithersburg 800 Rabbit Rd Galithersburg, MD 20878-1600 Gizachew Tirneh, P.E. Project Manager Tel: (240) 805-1273 - Fax: (301) 258-8375; Gizachew.Tirneh@galithersburgmd.gov	To provide roadway microsurfacing crack sealing and other associated subsidiary construction services. Work includes asphalt pavement repairs, patching, crack sealing, and micro-surfacing, partial or complete removal and replacement of concrete curbs and sidewalks, pavement markings and other.	Contract Amount: \$1,135,000.00 CO Adjusted: \$598,054 Total: \$1,733,054.00	09/11/2018 to 08/20/2020	Matt Martinioko
10574	Prince William Street Widening Prince William Street, Wellington Rd Towards Grant Manassas, VA Contract No. 18B012A	City of Manassas, Virginia 8500 Public Works Drive, City of Manassas, VA Corinna Sigsbury, P.E., Senior Engineer (703) 257-8397, csigsbury@ci.manassas.va.us	Street widening/reconstruction - Reconstruction of an approx. 0.7 mile section from its existing 30' ROW to a wider 40' ROW. Improvements include curb & gutter and dedicated bike lanes in both directions, construction of a drainage system with curb and field inlets and an outfall into Winter Branch, construction of concrete & asphalt residential and commercial entrances, sanitary sewer relocations and masonry retaining wall with decorative brick veneer.	\$5,534,694.78 CO Adjusted: \$449,551.25 Total \$5,984,246.03	05/24/2018 to 07/09/2019	Cesar Casanova
10558	Citywide Traffic Improvements - ID/IQ Renewable - base Year with 4 Yr. Opt Various Locations in Washington DC Contract DCKA-2017-C-0074 - PO 584884	Government of the District of Columbia Department of Transportation 55 M Street, S.E. - Seventh Floor Washington, D.C. 20003 Telephone: (202) 671-2270 Contact: Clarence (Trey) Dickerson III, P. E. (202) 671-4596 - Clarence.dickerson@dc.gov	Traffic Safety Improvements, Work assignments for the installation and reconstruction of small to medium scale pedestrian and roadway safety improvements including pavement modifications, traffic signalization and street lighting.	Contract Value: Base Yr. \$3,500,000 CO Adjusted: \$1,100,000.0 Total: \$4,600,000.00	06/11/2018 to 02/29/2020	Mike Dorsey
10282	Paving Restoration in Washington, D.C (IDIQ Contract) Various Locations, Washington, D.C Contract No.: MP-00127-2016	Flippo Construction Company, Inc. 3620 Penn-Belt Place Forsyth, MD 20747; Tel: (301)987-6600 Contact: Beth Brady, Project Manager; Email: brady@flippo.com	Roadway and sidewalk pavement restoration of Verizon cuts performed on an IDIQ/Unit price basis with 2016 schedule 0201/2016. Unit prices provided for sidewalk (PCC, brick, pavers, flagstone & asphalt), wheelchair ramps (PCC and granite), pavement markings, sizer plates, mill & overlay, roadway (asphalt, aggregate base course and concrete), alley (concrete and cobblestone), curb & gutter, median island, underdrain, manhole adapter rings and other miscellaneous work.	Contract Amount: \$1,000,000.00 with COs adjusted to \$5,100,000.00 Total: \$6,100,000	03/08/2016 to 03/31/2020	Ralph Kew

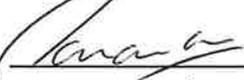
- e. Identify all unsuccessful bidders, materialmen, and suppliers that you intend to use in performing the work under the Contract, and specify the work each is expected to perform.

None has been identified at this time- Fort Myer possess the manpower and plant required to perform 100% of the project.

Dated this 30th day of May, 2024.

FORT MYER CONSTRUCTION CORPORATION

Name of Bidder

By: 

Printed Name: Sam Patel

Title: VP, Estimating & Project Delivery

# BUDGET & PRICE SCHEDULE

# Cost Report

Fort Myer Construction Corp. 6

Jose "Tiago" Torres

MD-24-0502

Roadways and Sidewalks

## Biditem

## CONCRETE SIDEWALK

# 101

Takeoff Qty: 18.000 SY

Bid Qty: 18.000 SY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	141.52	65.03	206.55	102.33	7.91	0.00	0.00	0.00	6.67	0.00	323.46
Total	2,547.36	1,170.49	3,717.85	1,842.00	142.38	0.00	0.00	0.00	120.00	0.00	5,822.23

	Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
	72.0000	0.2500	4.0000	80.8643	35.3800	51.6368	1.5000

Activity: 101A EXCAVATION/GRADING Quantity: 1.00 Unit: LS

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	776.80	370.86	1,147.66	940.00	0.00	0.00	0.00	0.00	120.00	0.00	2,207.66
Total	776.80	370.86	1,147.66	940.00	0.00	0.00	0.00	0.00	120.00	0.00	2,207.66

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	2,087.6600	4.0000	0.2500	521.9150	0.5000	2.0000	0.5000	4,415.3200

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	20.0000	0.0500	20.0000	57.3830	776.8000

Calendar: 508 5X8hour week Hrs/Shift: 8 WC: DC5506 Street/Road - Paving/Drivers

Crew: EX02 EXCAVATION CREW - SMALL Prod: S 0.5 Eff: 100.00 Crew Hrs: 4.00 Labor Pcs: 5.00 Equipment Pcs: 9.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
6DF	DUMP FEES	1.00	1.00	EA	120.00	100.00	120.00	120.00
8DT	DUMP TRUCK (INCL. OPR)	1.00	4.00	HR	75.00	100.00	75.00	300.00
8EX-MINI	EXCAVATOR - MINI	1.00	4.00	HR	70.00	100.00	70.00	280.00
8LDR-SML	WHEEL LOADER - SMALL	1.00	4.00	HR	40.00	100.00	40.00	160.00
8ROLL-MD	ROLLER: MEDIUM	1.00	4.00	HR	25.00	100.00	25.00	100.00
8SMTOOL	SMALL TOOLS	5.00	20.00	HR	5.00	100.00	5.00	100.00
AFM	ADMIN: FOREMAN	1.00	4.00	MH	88.20	100.00	116.57	466.26
L1021	LABORER: GENERAL/UNSKILLED	1.00	4.00	MH	20.90	100.00	29.67	118.69
O3010	OPERATOR: GRADE ROLLER (CLASS 4)	1.00	4.00	MH	23.66	100.00	40.67	162.69
O3024	OPERATOR: RUBBER TIRE LOADER (CLASS 2)	1.00	4.00	MH	30.72	100.00	50.00	200.01
O3038	OPERATOR: EXCAVATOR (CLASS 2)	1.00	4.00	MH	30.72	100.00	50.00	200.01

Activity: 101B 4" CONCRETE Quantity: 2.00 Unit: CY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	474.72	217.86	692.58	191.00	0.00	0.00	0.00	0.00	0.00	0.00	883.58
Total	949.44	435.71	1,385.15	382.00	0.00	0.00	0.00	0.00	0.00	0.00	1,767.15

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	883.5750	2.0000	0.5000	441.7875	0.5000	4.0000	0.2500	3,534.3000

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	28.0000	0.0714	14.0000	49.4696	474.7200

Calendar: 508 5X8hour week Hrs/Shift: 8 WC: DC5506 Street/Road - Paving/Drivers

Crew: CONC CONCRETE CREW Prod: US 4 Eff: 100.00 Crew Hrs: 4.00 Labor Pcs: 7.00 Equipment Pcs: 10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
8CON-VIBR	CONCRETE VIBRATOR	1.00	4.00	HR	3.00	100.00	3.00	12.00

8SMT00L	SMALL TOOLS	7.00	28.00	HR	5.00	100.00	5.00	140.00
8TRK-PKUP	PICKUP TRUCK	1.00	4.00	HR	12.50	100.00	12.50	50.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	4.00	HR	45.00	100.00	45.00	180.00
AFM	ADMIN: FOREMAN	1.00	4.00	MH	88.20	100.00	116.57	466.26
C2020	CEMENT MASON	3.00	12.00	MH	28.82	100.00	46.90	562.81
L1001	LABORER: SKILLED	3.00	12.00	MH	20.90	100.00	29.67	356.08

**Activity: 101C      4" GAB      Quantity: 4.30      Unit: TON**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	190.96	84.63	275.59	120.93	33.11	0.00	0.00	0.00	0.00	0.00	429.63
Total	821.12	363.92	1,185.04	520.00	142.38	0.00	0.00	0.00	0.00	0.00	1,847.42

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
396.5209	0.9302	1.0750	426.2600	0.5000	8.6000	0.1163	3,694.8400

Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
24.0000	0.1792	5.5814	49.3767	190.9581

Calendar: 508    5X8hour week    Hrs/Shift: 8    WC: DC5506    Street/Road - Paving/Drivers

Crew: STONE2 (Mod) STONE CREW: SMALL    Prod: 0    Eff: 100.00    Crew Hrs: 4.00    Labor Pcs: 6.00    Equipment Pcs: 10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2AGGHAUL1	AGG. HAUL RATE 1	1.05	4.52	TON	5.00	100.00	5.00	22.60
2AGGR-GAB	GRADED AGG. BASE	1.05	4.52	TON	25.00	106.00	26.50	119.78
8ROLL-MD	ROLLER: MEDIUM	1.00	4.00	HR	25.00	100.00	25.00	100.00
8SKID-MED	SKID STEER - MEDIUM	1.00	4.00	HR	25.00	100.00	25.00	100.00
8SMT00L	SMALL TOOLS	7.00	28.00	HR	5.00	100.00	5.00	140.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	4.00	HR	45.00	100.00	45.00	180.00
AFM	ADMIN: FOREMAN	1.00	4.00	MH	88.20	100.00	116.57	466.26
L1001	LABORER: SKILLED	1.00	4.00	MH	20.90	100.00	29.67	118.69
L1021	LABORER: GENERAL/UNSKILLED	2.00	8.00	MH	20.90	100.00	29.67	237.39
O3010	OPERATOR: GRADE ROLLER (CLASS 4)	1.00	4.00	MH	23.66	100.00	40.67	162.69
O3024	OPERATOR: RUBBER TIRE LOADER (CLASS 2)	1.00	4.00	MH	30.72	100.00	50.00	200.01

**Subtotal**

# Location 1 (5099 Emerson)

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
Total	2,547.36	1,170.49	3,717.85	1,842.00	142.38	0.00	0.00	0.00	120.00	0.00	5,822.23

**Biditem**

**MOUNTED DETECTABLE WARNING PAVERS**

## 201

Takeoff Qty: 108.000 SF  
Bid Qty: 108.000 SF

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	35.16	16.14	51.30	14.15	16.70	0.00	0.00	0.00	0.00	0.00	82.15
Total	3,797.76	1,742.89	5,540.65	1,528.00	1,803.06	0.00	0.00	0.00	0.00	0.00	8,871.71

Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
112.0000	0.9643	1.0370	79.2117	33.9086	49.4701	6.7500

**Activity: 201      MOUNTED DETECTABLE WARNING PAVERS      Quantity: 108.00      Unit: SF**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	35.16	16.14	51.30	14.15	16.70	0.00	0.00	0.00	0.00	0.00	82.15
Total	3,797.76	1,742.89	5,540.65	1,528.00	1,803.06	0.00	0.00	0.00	0.00	0.00	8,871.71

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
65.4505	0.1481	6.7500	441.7906	2.0000	54.0000	0.0185	4,435.8550
Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit			
112.0000	0.9643	1.0370	49.4701	35.1644			

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers  
 Crew: CONC CONCRETE CREW Prod:US 54 Eff:100.00 Crew Hrs:16.00 Labor Pcs:7.00 Equipment Pcs:10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2MOUNT	MOUNTABLE DETECTABLE WARNING PAVERS	1.05	113.40	SF	15.00	106.00	15.90	1,803.06
8CON-VIBR	CONCRETE VIBRATOR	1.00	16.00	HR	3.00	100.00	3.00	48.00
8SMTOOL	SMALL TOOLS	7.00	112.00	HR	5.00	100.00	5.00	560.00
8TRK-PKUP	PICKUP TRUCK	1.00	16.00	HR	12.50	100.00	12.50	200.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	16.00	HR	45.00	100.00	45.00	720.00
AFM	ADMIN: FOREMAN	1.00	16.00	MH	88.20	100.00	116.57	1,865.05
C2020	CEMENT MASON	3.00	48.00	MH	28.82	100.00	46.90	2,251.27
L1001	LABORER: SKILLED	3.00	48.00	MH	20.90	100.00	29.67	1,424.33

**Biditem**

**202**

**EMBEDDED DETECTABLE WARNING PAVERS**

Takeoff Qty: 136.000 SF  
 Bid Qty: 136.000 SF

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	55.85	25.63	81.48	22.47	31.80	0.00	0.00	0.00	0.00	0.00	135.75
Total	7,595.52	3,485.75	11,081.27	3,056.00	4,324.80	0.00	0.00	0.00	0.00	0.00	18,462.07

Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
224.0000	0.6071	1.6471	82.4200	33.9086	49.4700	4.2500

Activity: 202 EMBEDDED DETECTABLE WARNING PAVERS Quantity: 136.00 Unit: SF

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	55.85	25.63	81.48	22.47	31.80	0.00	0.00	0.00	0.00	0.00	135.75
Total	7,595.52	3,485.75	11,081.27	3,056.00	4,324.80	0.00	0.00	0.00	0.00	0.00	18,462.07

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
103.9505	0.2353	4.2500	441.7897	4.0000	34.0000	0.0294	4,615.5175
Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit			
224.0000	0.6071	1.6471	49.4700	55.8494			

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers  
 Crew: CONC CONCRETE CREW Prod:US 34 Eff:100.00 Crew Hrs:32.00 Labor Pcs:7.00 Equipment Pcs:10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2PVR-DOME	DETECTABLE WARNING PAVERS	1.00	136.00	SF	30.00	106.00	31.80	4,324.80
8CON-VIBR	CONCRETE VIBRATOR	1.00	32.00	HR	3.00	100.00	3.00	96.00
8SMTOOL	SMALL TOOLS	7.00	224.00	HR	5.00	100.00	5.00	1,120.00
8TRK-PKUP	PICKUP TRUCK	1.00	32.00	HR	12.50	100.00	12.50	400.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	32.00	HR	45.00	100.00	45.00	1,440.00
AFM	ADMIN: FOREMAN	1.00	32.00	MH	88.20	100.00	116.57	3,730.08
C2020	CEMENT MASON	3.00	96.00	MH	28.82	100.00	46.90	4,502.53
L1001	LABORER: SKILLED	3.00	96.00	MH	20.90	100.00	29.67	2,848.66

**Biditem**

**203**

**CONCRETE ADA RAMP**

Takeoff Qty: 18.000 EA  
 Bid Qty: 18.000 EA

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	1,419.88	645.87	2,065.75	655.56	515.88	26.85	0.00	0.00	0.00	0.00	3,264.04
Total	25,557.76	11,625.73	37,183.49	11,800.00	9,285.82	483.36	0.00	0.00	0.00	0.00	58,752.67

	Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
	752.0000	0.0239	41.7778	78.1286	33.9864	49.4461	0.1607

**Activity: 203A 4" CONCRETE & HEADER CURB Quantity: 31.10 Unit: CY**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	610.57	280.21	890.78	245.66	239.34	15.54	0.00	0.00	0.00	0.00	1,391.32
Total	18,988.80	8,714.39	27,703.19	7,640.00	7,443.38	483.36	0.00	0.00	0.00	0.00	43,269.93

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	1,136.4370	2.5723	0.3888	441.7899	10.0000	3.1100	0.3215	4,326.9930

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	560.0000	0.0555	18.0064	49.4700	610.5723

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: CONC CONCRETE CREW Prod:US 3.11 Eff:100.00 Crew Hrs:80.00 Labor Pcs:7.00 Equipment Pcs:10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2CONC-CHILLW	CHILLED WATER	1.05	32.66	CY	9.00	106.00	9.54	311.58
2CONC-ENVIRO	ENVIRONMENTAL FEE	1.05	32.66	CY	1.50	106.00	1.59	51.93
2CONC-F-SW	CLASS F - SIDEWALK	1.05	32.66	CY	182.00	106.00	192.92	6,300.77
2CONC-FUEL	FUEL SURCHARGE	1.00	4.00	EA	30.00	106.00	31.80	127.20
2REB-WM	WELDED WIRE MESH 6"X6"-W4.0XW4.0 (5'X10')	1.00	41.00	EA	15.00	106.00	15.90	651.90
3F-SIDEWALK	MISC. FORMS - CONC. SIDEWALK	1.00	228.00	SY	2.00	106.00	2.12	483.36
8CON-VIBR	CONCRETE VIBRATOR	1.00	80.00	HR	3.00	100.00	3.00	240.00
8SMTOOL	SMALL TOOLS	7.00	560.00	HR	5.00	100.00	5.00	2,800.00
8TRK-PKUP	PICKUP TRUCK	1.00	80.00	HR	12.50	100.00	12.50	1,000.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	80.00	HR	45.00	100.00	45.00	3,600.00
AFM	ADMIN: FOREMAN	1.00	80.00	MH	88.20	100.00	116.57	9,325.21
C2020	CEMENT MASON	3.00	240.00	MH	28.82	100.00	46.90	11,256.33
L1001	LABORER: SKILLED	3.00	240.00	MH	20.90	100.00	29.67	7,121.65

**Activity: 203B 6" GAB Quantity: 55.70 Unit: TON**

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	117.93	52.27	170.20	74.69	33.08	0.00	0.00	0.00	0.00	0.00	277.97
Total	6,568.96	2,911.34	9,480.30	4,160.00	1,842.44	0.00	0.00	0.00	0.00	0.00	15,482.74

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	244.8887	0.5745	1.7406	426.2594	4.0000	13.9250	0.0718	3,870.6850

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	192.0000	0.2901	3.4470	49.3766	117.9346

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: STONE2 (Mod) STONE CREW: SMALL Prod:US 13.925 Eff:100.00 Crew Hrs:32.00 Labor Pcs:6.00 Equipment Pcs:10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2AGGHAUL1	AGG. HAUL RATE 1	1.05	58.49	TON	5.00	100.00	5.00	292.45
2AGGR-GAB	GRADED AGG. BASE	1.05	58.49	TON	25.00	106.00	26.50	1,549.99
8ROLL-MD	ROLLER: MEDIUM	1.00	32.00	HR	25.00	100.00	25.00	800.00
8SKID-MED	SKID STEER - MEDIUM	1.00	32.00	HR	25.00	100.00	25.00	800.00
8SMTOOL	SMALL TOOLS	7.00	224.00	HR	5.00	100.00	5.00	1,120.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	32.00	HR	45.00	100.00	45.00	1,440.00
AFM	ADMIN: FOREMAN	1.00	32.00	MH	88.20	100.00	116.57	3,730.08
L1001	LABORER: SKILLED	1.00	32.00	MH	20.90	100.00	29.67	949.56

L1021	LABORER: GENERAL/UNSKILLED	2.00	64.00	MH	20.90	100.00	29.67	1,899.10
O3010	OPERATOR: GRADE ROLLER (CLASS 4)	1.00	32.00	MH	23.66	100.00	40.67	1,301.48
O3024	OPERATOR: RUBBER TIRE LOADER (CLASS 2)	1.00	32.00	MH	30.72	100.00	50.00	1,600.08

**Biditem** **CONCRETE SIDEWALK DEMOLITION**  
204 Takeoff Qty: 228.000 SY  
 Bid Qty: 228.000 SY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	40.30	17.78	58.09	49.47	0.00	0.00	0.00	0.00	3.68	0.00	111.25
<b>Total</b>	<b>9,189.12</b>	<b>4,054.93</b>	<b>13,244.05</b>	<b>11,280.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>840.00</b>	<b>0.00</b>	<b>25,364.05</b>

	Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
	240.0000	0.9500	1.0526	105.6835	38.2880	55.1835	4.7500

Activity: 204 8" DEMOLITION Quantity: 55.70 Unit: CY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	164.98	72.80	237.77	202.51	0.00	0.00	0.00	0.00	15.08	0.00	455.37
<b>Total</b>	<b>9,189.12</b>	<b>4,054.93</b>	<b>13,244.05</b>	<b>11,280.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>840.00</b>	<b>0.00</b>	<b>25,364.05</b>

	Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
	440.2882	0.8618	1.1604	510.9177	6.0000	9.2833	0.1077	4,227.3417

	Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
	240.0000	0.2321	4.3088	55.1835	164.9752

Calendar: 508 5X8hour week Hrs/Shift: 8 WC: DC5506 Street/Road - Paving/Drivers

Crew: DEMO01 DEMO CREW: CURBS & SIDEWALKS Prod: US 9.2833 Eff: 100.00 Crew Hrs: 48.00 Labor Pcs: 5.00 Equipment Pcs: 10.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
6DF	DUMP FEES	1.00	7.00	EA	120.00	100.00	120.00	840.00
8AIRCOM	AIR COMPRESSOR	1.00	48.00	HR	10.00	100.00	10.00	480.00
8BH	BACKHOE	1.00	48.00	HR	55.00	100.00	55.00	2,640.00
8DT	DUMP TRUCK (INCL. OPR)	1.00	48.00	HR	75.00	100.00	75.00	3,600.00
8EX-HOE	HOE RAM (ATTCH ONLY)	1.00	48.00	HR	25.00	100.00	25.00	1,200.00
8LDR-MED	WHEEL LOADER - MEDIUM	1.00	48.00	HR	45.00	100.00	45.00	2,160.00
8SMT00L	SMALL TOOLS	5.00	240.00	HR	5.00	100.00	5.00	1,200.00
AFM	ADMIN: FOREMAN	1.00	48.00	MH	88.20	100.00	116.57	5,595.13
L1021	LABORER: GENERAL/UNSKILLED	2.00	96.00	MH	20.90	100.00	29.67	2,848.66
O3006	OPERATOR: RUBBER TIRE BACKHOE	1.00	48.00	MH	30.72	100.00	50.00	2,400.13
O3024	OPERATOR: RUBBER TIRE LOADER (CLASS 2)	1.00	48.00	MH	30.72	100.00	50.00	2,400.13

Subtotal

## Location 2 (57th Ave)

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
<b>Total</b>	<b>46,140.16</b>	<b>20,909.30</b>	<b>67,049.46</b>	<b>27,664.00</b>	<b>15,413.68</b>	<b>483.36</b>	<b>0.00</b>	<b>0.00</b>	<b>840.00</b>	<b>0.00</b>	<b>111,450.50</b>

**Biditem** **2" ASPHALT MILL & OVERLAY**  
301 Takeoff Qty: 12,942.000 SY  
 Bid Qty: 12,942.000 SY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
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U. Cost	4.08	1.82	5.91	8.87	10.58	0.00	0.00	0.00	0.00	0.00	25.36
Total	52,845.12	23,588.02	76,433.14	114,816.00	136,945.06	0.00	0.00	0.00	0.00	0.00	328,194.20

Manhours	Unit/MH	MH/Unit	\$/MH	Base Labor/MH	Total Labor/MH	Unit/CH
1,632.0000	7.9301	0.1261	201.0994	32.3806	46.8340	67.4063

Activity: 301A 2" MILLING Quantity: 12942.00 Unit: SY

	Base Labor	Burden	Total Labor	Equipment	Perm Mats	Const Mats	Sub	Management	Other	Trucking	Total
U. Cost	1.55	0.74	2.29	4.21	0.00	0.00	0.00	0.00	0.00	0.00	6.50
Total	20,124.48	9,571.55	29,696.03	54,456.00	0.00	0.00	0.00	0.00	0.00	0.00	84,152.03

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
6.5022	0.0037	269.6250	1,753.1673	6.0000	2,157.0000	0.0005	14,025.3383

Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
672.0000	19.2589	0.0519	44.1905	1.5550

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: AM (Mod) ASPHALT MILLING CREW Prod:US 2157 Eff:100.00 Crew Hrs:48.00 Labor Pcs:14.00 Equipment Pcs:27.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
8AM-LRG	MILLING MACHINE - LARGE	1.00	48.00	HR	350.00	100.00	350.00	16,800.00
8BH	BACKHOE	1.00	48.00	HR	55.00	100.00	55.00	2,640.00
8DT	DUMP TRUCK (INCL. OPR)	6.00	288.00	HR	75.00	100.00	75.00	21,600.00
8SMTOOL	SMALL TOOLS	14.00	672.00	HR	5.00	100.00	5.00	3,360.00
8SWEEP	BROOM SWEEPER	1.00	48.00	HR	37.00	100.00	37.00	1,776.00
8TRK-LOW	LOWBOY	1.00	48.00	HR	85.00	100.00	85.00	4,080.00
8TRK-PKUP	PICKUP TRUCK	1.00	48.00	HR	12.50	100.00	12.50	600.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	48.00	HR	45.00	100.00	45.00	2,160.00
8TRK-WTR	WATER TRUCK	1.00	48.00	HR	30.00	100.00	30.00	1,440.00
AFM	ADMIN: FOREMAN	1.00	48.00	MH	88.20	100.00	116.57	5,595.13
L1021	LABORER: GENERAL/UNSKILLED	6.00	288.00	MH	20.90	100.00	29.67	8,545.98
O3006	OPERATOR: RUBBER TIRE BACKHOE	1.00	48.00	MH	30.72	100.00	50.00	2,400.13
O3009	OPERATOR: POWER BROOM (CLASS 3)	1.00	48.00	MH	26.36	100.00	44.24	2,123.52
O3012	OPERATOR: MILLING MACHINE/PAVEMENT PLANING (CLASS)	3.00	144.00	MH	30.72	100.00	50.00	7,200.38
T9001	DRIVER: LOWBOY	1.00	48.00	MH	29.42	100.00	41.50	1,992.21
T9005	DRIVER: WATER TRUCK	1.00	48.00	MH	27.00	100.00	38.31	1,838.68

Activity: 301B 2" SURFACE COURSE 9.5MM Quantity: 1581.70 Unit: TON

	Base Labor	Burden	Total Labor	Equipment	Perm Mats	Const Mats	Sub	Management	Other	Trucking	Total
U. Cost	12.80	6.08	18.87	33.91	86.58	0.00	0.00	0.00	0.00	0.00	139.37
Total	20,240.64	9,608.91	29,849.55	53,640.00	136,945.06	0.00	0.00	0.00	0.00	0.00	220,434.61

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
52.7847	0.0303	32.9521	1,739.3656	6.0000	263.6167	0.0038	36,739.1017

Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
672.0000	2.3537	0.4249	44.4190	12.7968

Calendar: 508 5X8hour week Hrs/Shift:8 WC: DC5506 Street/Road - Paving/Drivers

Crew: AP (Mod) ASPHALT PAVING CREW Prod:US 263.6167 Eff:100.00 Crew Hrs:48.00 Labor Pcs:14.00 Equipment Pcs:27.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
2A1	ASPHALT, 9.5 MM (3/8 INCH)	1.10	1,739.87	TON	70.00	106.00	74.20	129,098.35
2A9	TACK MATERIAL	1.10	1,850.64	GAL	4.00	106.00	4.24	7,846.71
8AP-LRG	ASPHALT PAVING MACHINE - LARGE	1.00	48.00	HR	350.00	100.00	350.00	16,800.00

8AR	ASPHALT ROLLER	2.00	96.00	HR	35.00	100.00	35.00				3,360.00
8DT	DUMP TRUCK (INCL. OPR)	6.00	288.00	HR	75.00	100.00	75.00				21,600.00
8SMT00L	SMALL TOOLS	14.00	672.00	HR	5.00	100.00	5.00				3,360.00
8TRK-LOW	LOWBOY	1.00	48.00	HR	85.00	100.00	85.00				4,080.00
8TRK-PKUP	PICKUP TRUCK	1.00	48.00	HR	12.50	100.00	12.50				600.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	48.00	HR	45.00	100.00	45.00				2,160.00
8TRK-TACK	TACK TRUCK	1.00	48.00	HR	35.00	100.00	35.00				1,680.00
AFM	ADMIN: FOREMAN	1.00	48.00	MH	88.20	100.00	116.57				5,595.13
L1003	LABORER: ASPHALT RAKER/CONCRETE SAW	6.00	288.00	MH	22.03	100.00	31.17				8,976.11
O3003	OPERATOR: ASPHALT ROLLER	2.00	96.00	MH	26.36	100.00	44.24				4,247.04
O3036	OPERATOR: ASPHALT PAVER/SCREED (CLASS 2)	3.00	144.00	MH	30.72	100.00	50.00				7,200.38
T9001	DRIVER: LOWBOY	1.00	48.00	MH	29.42	100.00	41.50				1,992.21
T9004	DRIVER: TACK TRUCK	1.00	48.00	MH	27.00	100.00	38.31				1,838.68

Activity: 301C MOT Quantity: 10.00 Unit: DAY

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
U. Cost	1,248.00	440.76	1,688.76	672.00	0.00	0.00	0.00	0.00	0.00	0.00	2,360.76
Total	12,480.00	4,407.56	16,887.56	6,720.00	0.00	0.00	0.00	0.00	0.00	0.00	23,607.56

Crew \$/Unit	Crew Hrs/Unit	Units/Crew Hr	\$/Crew Hour	Shifts	Units/Shift	Shifts/Unit	\$/Shift
2,360.7560	9.6000	0.1042	245.9121	12.0000	0.8333	1.2000	1,967.2967

Manhours	Unit/MH	MH/Unit	Total Labor/MH	Base Labor/Unit
288.0000	0.0347	28.8000	58.6374	1,248.0000

Calendar: 508 5X8hour week Hrs/Shift: 8 WC: DC5506 Street/Road - Paving/Drivers

Crew: MOT (Mod) MOT CREW Prod:S 12 Eff: 100.00 Crew Hrs: 96.00 Labor Pcs: 3.00 Equipment Pcs: 6.00

Resource	Description	Pcs/Wste	Quantity	Unit	Unit Cost	Tax/OT %	Actual UC	Total
8MOT-ARW	ARROW BOARD	1.00	96.00	HR	5.00	100.00	5.00	480.00
8SMT00L	SMALL TOOLS	4.00	384.00	HR	5.00	100.00	5.00	1,920.00
8TRK-SRV	STAKE/SERVICE TRUCK	1.00	96.00	HR	45.00	100.00	45.00	4,320.00
AFM	ADMIN: FOREMAN	1.00	96.00	MH	88.20	100.00	116.57	11,190.25
L1021	LABORER: GENERAL/UNSKILLED	2.00	192.00	MH	20.90	100.00	29.67	5,697.31

Subtotal

# Location 3 (4900 Black Upshur)

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
Total	52,845.12	23,588.02	76,433.14	114,816.00	136,945.06	0.00	0.00	0.00	0.00	0.00	328,194.20

Report Summary

	Base Labor	Burden	Total Labor	Equipment	Perm Matls	Const Matls	Sub	Management	Other	Trucking	Total
Total	101,533	45,668	147,200	144,322	152,501	483	0	0	960	0	445,467

Job Notes

Estimate created on: 05/28/2024 by User#: 6 - Jose "Tiago" Torres  
 Source estimate used: X:\HEAVYBID\EST\ESTMAST2023  
 Created From Project Tracking - Project: Roadways and Sidewalks

Calendars Used In Estimate

508 5X8hour week

# Estimate Summary - Costs and Prices

Fort Myer Construction Corp. 6 Jose "Tiago" Torres  
 MD-24-0502 Roadways and Sidewalks

## Direct Biditems

Manhours	Labor	Perm Materials	Const Materials	Equipment	Subs Management	Other	Trucking	Direct Total	Indirect Charge	Addn Bond	Total Cost	Balanced Bid (TO)		Bid Prices		
												Markup	Total	Markup	Total	
<b>101 - CONCRETE SIDEWALK</b>																
18 SY																
72	3,718	142		1,842		120		5,822	601		6,423	1,285	7,707.79	1,285	7,707.78	
4.00											356.84	20%	428.21	20%	428.21	
<b>Subtotal - Location 1 (5099 Emerson)</b>												<b>1,285</b>	<b>7,708</b>	<b>1,285</b>	<b>7,708</b>	
<b>201 - MOUNTED DETECTABLE WARNING PAVERS</b>																
108 SF																
112	5,541	1,803		1,528				8,872	916		9,787	1,957	11,744.87	1,958	11,745.00	
1.04											90.62	20%	108.75	20%	108.75	
<b>202 - EMBEDDED DETECTABLE WARNING PAVERS</b>																
136 SF																
224	11,081	4,325		3,056				18,462	1,906		20,368	4,074	24,441.13	4,073	24,440.56	
1.65											149.76	20%	179.71	20%	179.71	
<b>203 - CONCRETE ADA RAMP</b>																
18 EA																
752	37,183	9,286	483	11,800				58,753	6,064		64,817	12,963	77,780.11	12,963	77,780.16	
41.78											3,600.93	20%	4,321.12	20%	4,321.12	
<b>204 - CONCRETE SIDEWALK DEMOLITION</b>																
228 SY																
240	13,244			11,280		840		25,364	2,618		27,982	5,596	33,578.36	5,596	33,577.56	
1.05											122.73	20%	147.27	20%	147.27	
<b>Subtotal - Location 2 (57th Ave)</b>												<b>11,503</b>	<b>147,544</b>	<b>24,591</b>	<b>147,544</b>	
1,328	67,049	15,414	483	27,664		840		111,451	11,503		122,954	24,591	147,544	24,590	147,543	
<b>301 - 2" ASPHALT MILL B OVERLAY</b>																
12,942 SY																
1,632	76,433	136,945		114,816				328,194	33,874		362,068	72,414	434,482.05	72,395	434,462.94	
.13											27.98	20%	33.57	19.99%	33.57	
<b>Subtotal - Location 3 (4900 Black Upshur)</b>												<b>72,414</b>	<b>434,482</b>	<b>72,395</b>	<b>434,463</b>	
<b>Direct Totals</b>																
3,032	147,200	152,501	483	144,322		960		445,467	45,978		491,445	98,289	589,734	98,269	589,714	

Section 9, Item G.

**Indirect Charges**

MHs	Labor	Perm Materials	Const Materials	Equipment	Subcontract	Total
401 - SURVEY & MISC. COST	-	-	-	-	5,000	5,000
402 - EBS CONTROL	-	-	-	-	2,000	2,000
9999 - INDIRECT	-	-	-	-	-	38,978
<b>Indirect Totals</b>	-	-	-	-	<b>7,000</b>	<b>45,978</b>

**Summary Information**

Last Summary: 5/30/2024 8:35:00 AM

Last Spread: 5/30/2024 8:35:00 AM

**BID PROPOSAL**

<b>Biditem</b>	<b>Description</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Price</b>	<b>Bid Total</b>
101	CONCRETE SIDEWALK	18.000	SY	428.21	7,707.78
	<b>Location 1 (5099 Emerson)</b>				<b>\$7,707.78</b>
201	MOUNTED DETECTABLE WARNING PAVERS	108.000	SF	108.75	11,745.00
202	EMBEDDED DETECTABLE WARNING PAVERS	136.000	SF	179.71	24,440.56
203	CONCRETE ADA RAMP	18.000	EA	4,321.12	77,780.16
204	CONCRETE SIDEWALK DEMOLITION	228.000	SY	147.27	33,577.56
	<b>Location 2 (57th Ave)</b>				<b>\$147,543.28</b>
301	2" ASPHALT MILL & OVERLAY	12,942.000	SY	33.57	434,462.94
	<b>Location 3 (4900 Black Upshur)</b>				<b>\$434,462.94</b>
	<b>Bid Total</b>				<b>\$589,714.00</b>

**TOWN OF BLADENSBURG**

**REQUEST FOR BID**

**Roadways and Sidewalks**



**Issued by:**

**TOWN OF BLADENSBURG**  
**4229 Edmonston Road**  
**Bladensburg, Maryland 20710**

**Tel: 301-927-7048**

**RFB -07 - 2024**

**Issue Date: May 7, 2024**  
**Proposal Due Date: May 30, 2024 at 3:00 p.m.**

**Advertisement**

**TOWN OF BLADENSBURG  
REQUEST FOR BIDS—Roadways and Sidewalks  
RFB 007-2024**

The Town of Bladensburg requests sealed bid proposals from qualified firms to provide Roadways and Sidewalks, as more fully described in these Request for Proposal (“RFB”) documents.

Two (2) Electronic copies of the bid proposal must be submitted on the specified forms, in full compliance with the requirements specified in the Bid Documents, sent by email no later than May 30, 2024, at **3:00 p.m. EST.**

Any questions about the RFB or the project services must be submitted to the Project Manager no later than May 16, 2024, at 2:00 p.m. EST.

Copies of the RFB Documents may be downloaded from the Town’s website at <https://bladensburgmd.gov>. Requests for printed copies should be directed to the Town of Bladensburg, 4229 Edmonston Road, Bladensburg, Maryland 20710, Monday through Friday, 8:00 a.m. to 5:00 p.m. (telephone 301-927-7048).

The Town of Bladensburg is an Equal Opportunity Employer. Unlawful discrimination based on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or other unlawful basis is expressly prohibited is expressly prohibited.

The Town reserves the right to reject any and all bids based on the Town's best interest. The Project Manager for this contract is Purnell Hall, telephone 301-927-7048; e-mail: [phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov) and [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov)

# TOWN OF BLADENSBURG REQUEST FOR BIDS – Roadways and Sidewalks RFB 007- 2024

## SECTION 1: SCOPE OF WORK AND TOWN BACKGROUND

### 1.1 Scope of Work

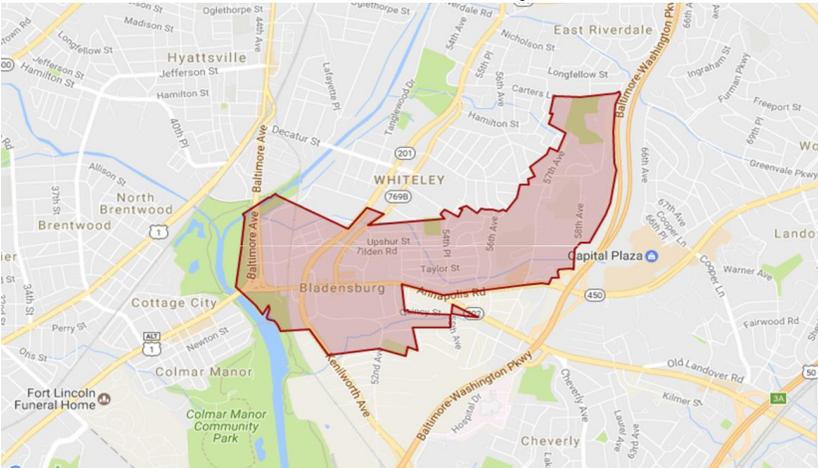
The Town of Bladensburg seeks a qualified individual or firm to complete roadways and sidewalks for certain locations.

1. 5099 Emerson – New Sidewalk (Visual Provided)
2. 57<sup>th</sup> Avenue Sidewalk and Ramps
3. Asphalt Overlay – 4900 block Upshur
- 4.

**Note:** Engineering for 57<sup>th</sup> Avenue Sidewalks is attached. The Public Works Supervisor is Purnell Hall, Phall@bladensburgmd.gov. Don't hesitate to contact Mr. Hall for further information and to schedule an appointment to see the locations.

### 1.2 Background and Resources – Town of Bladensburg

The Town of Bladensburg is located along the Anacostia River in Prince George’s County, Maryland. The Town is north and east of Washington, DC. Bladensburg's roots reach as far back as the 1720s. The town has witnessed and played a major role in much of the history of colonial times and the United States. **Population 2020 US Census – 9,657**



**Mission:** The Town of Bladensburg is a vibrant and exciting destination that offers superior services and opportunities to all community stakeholders in a clean and safe environment, promoting redevelopment, investment, and diversity.

**Vision:** Bladensburg is an ethical and responsive government that provides high-quality customer service and is committed to creating a culturally and economically viable community.

**Core values:** Bladensburg CARES exemplifies the values we hold in the delivery of excellent public service to residents, property owners and stakeholders of the Town.

**Collaboration** – We value effective partnerships.

**Accountability** – We recognize our individual and collective roles and responsibility for service and program delivery.

**Responsiveness** – We value prompt customer service.

**Ethics and Efficiency** – We are ethical and efficient in our operations.

**Service Excellence to the Community** – We value efficient, high-quality service in everything we do.

## SECTION 2: RFB AND BID SUBMITTAL PROCESS

### 2.1 RFB Issuance

Upon issuance, the RFB will be posted to the Town’s website at <https://bladensburgmd.gov> as well as other RFB distribution websites. The Town may notify certain potential bidders of the issuance of the Bridge Repairs RFB. This notification does not in any way indicate prequalification of said bidders. No pre-bid meeting is scheduled. Potential bidders with questions about the RFB or its process may contact Purnell Hall, Project Manager, no later than May 30, 2024, at 3:00 p.m. EST. Contact information is 301-927-7048; e-mail: [phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov).

### 2.2 Proposal Submittal Requirements

All interested parties shall submit proposals by the submittal deadline. Responses must include the following:

1. Cover Letter/Memo: Briefly introduce your company and express interest in the project.
2. Cost Estimate: A detailed breakdown of labor, materials, and other relevant expenses.
3. A List of References from at least three similar projects.

### 2.3 RFB Addenda (if any)

If the Town must amend the RFB, either in response to submitted bidder questions (see section 3.1 above) or to clarify provisions in the RFB, any addenda issued will be posted on the Town’s website. It is the bidder’s responsibility to check whether any addenda has been issued and to comply with any provisions or changes contained in the addenda. Bidder will be asked to acknowledge receipt of any addenda on their bid submittal form.

### 2.4 Bid Submittal Requirements

Bidders may bid only on the entire contract. To be considered complete, all bid submittals must include the specified number of copies of the various forms in the Bid Documents, listed as follows:

Form	Electronic
<b>Bid Proposal Packet</b>	2
<b>Information Regarding the Bidder Form</b>	2
<b>Affidavits:</b>	2
Non-Collusion Affidavit	2
Affidavit Concerning Non-Conviction, Non-Suspension, And False Pretenses	2

Bid proposals should be sent electronically and titled **Roadways and Sidewalks** and delivered to:

[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov) and [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov)

no later than **May 30, 2024, at 3:00 p.m. EST**. Late submittals will not be accepted.

The submittal shall include the specified documents, organized in the following manner to facilitate review:

- a. Bid Proposal Submittal Packet and supplemental documents
- b. Information Regarding the Bidder  
NOTE: The information requested on this form may be submitted in a separate document so long as all requested information is provided and numbered according to the form.
- c. Affidavits

**SECTION 3: BID EVALUATION**

**3.1 Evaluation Criteria**

The Town will evaluate the responses received from each bidder. Prior to the selection of the apparent successful bidder, bidders shall be available to meet with the Town to discuss their responses to the RFB, inclusion of required criteria, and other items deemed appropriate by the Town. If an award is made as a result of this RFB, it shall be awarded to the bidder whose proposal is most advantageous to the Town. In determining which proposal is best, the Town will consider the bid price and the experience, qualifications, references, responsibility, and currently available facilities of the Bidder to perform the work.

- 1. Experience and Qualifications: Relevant experience in similar projects.
- 2. Cost Competitiveness: The reasonableness of the cost estimate.
- 3. References: Past client references and project success stories.

### 3.2 Right to Cancel

The Town reserves the right to change any aspect of, terminate, or delay this RFB, the RFB process, and/or the program outlined within it at any time, and notice shall be given in a timely manner thereafter. The Town reserves the right to reject any or all proposals and to exercise its sole discretion to best serve the interests of the Town.

### 3.3 Other Provisions

- a. Responses to this RFB will become the property of the Town, and will form the basis of negotiations of an agreement between the Town and the apparent selected bidder.
- b. The Town is not liable and will not be responsible for any costs incurred by any bidder(s) for the preparation and delivery of the RFB responses, nor will the Town be liable for any costs incurred prior to the execution of an agreement, including, but not limited to, presentations by RFB finalists to the Town.
- c. The Town reserves the right, at its sole discretion, to waive minor administrative irregularities contained in any proposal.
- d. The Town reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be submitted initially with the bidder's most favorable terms.
- e. Bidder may withdraw a proposal that has been submitted at any time up to the RFB closing date and time. To accomplish this, a written request signed by an authorized bidder representative must be submitted to the Project Manager. The bidder may submit another proposal at any time up to the RFB closing date and time. Bidders will be held to the terms of the bid for 90 days.
- f. As a result of the selection of a bidder to supply products and/or services, the Town is neither endorsing nor suggesting that the bidder's product or services are the best or only solution. The bidder agrees to make no reference to the Town in any literature, promotional material, brochures, sales presentation, or the like without the express written consent of the Town.
- g. Any information contained in the proposal that is proprietary must be clearly designated. Marking the entire proposal as proprietary will be neither accepted nor honored.
- h. A bid bond is not required.
- i. A performance bond is not required.
- j. A payment bond is not required.
- k. Throughout this RFB, associated documents and sample consultant agreement, the title "bidder", "bidder" and/or "consultant" may be used interchangeably. Each of these terms refers to the individual or firm submitting a bid proposal to the Town of Bladensburg in response to this RFB.
- l. The Town's payment terms are net 30 days. It is anticipated that progress payments under the contract will be made based on measurable milestones.

3.4 Contract Award

Following a staff recommendation, the Mayor and Council of the Town of Bladensburg will make a contract award at the earliest possible date after the date set for receipt of proposals. It is anticipated that the contract will be awarded on a lump sum basis, in the best interest of the Town.

The successful bidder shall be required to execute a contract in a form satisfactory to the Town, in substantially the same form as attached hereto, within 10 days of the award of the contract. The Town reserves the right to cancel the award of the contract at any time prior to execution of the contract without liability on the part of the Town.

If the successful bidder fails to execute the contract as required, the award may be annulled and the contract awarded to the second lowest responsible bidder, and such bidder shall fulfill every stipulation embraced herein, as if he were the original party to whom the award was made, or the Town may reject all of the bids, as its interest may require.

TO BE SUBMITTED WITH BID

**TOWN OF BLADENSBURG  
Roadways and Sidewalks– RFB 007-2024  
Bid Proposal Form**

TOWN OF BLADENSBURG  
4229 Edmonston Road  
Bladensburg, MD 20710

BID DUE: May 30, 2024  
TIME: 3:00 p.m. EST

\_\_\_\_\_  
(Name of Bidder)

hereby submits the following proposal for the Lighting Project 57<sup>th</sup> Avenue. Having carefully examined the Request for Proposals, related documentation, the proposed Consultant Agreement and **Addenda Numbered** \_\_\_\_\_ (indicate numbers or N/A if none issued), and having received clarification on all items of conflict or upon which any doubt arose, and understanding that all prices bid will remain in effect throughout the term of the contract, whether completed at one time or in interrupted phases, the undersigned proposes to furnish all labor, equipment, materials, etc., required by the documents for the entire work, all in strict accordance with the contract documents.

Provide unit and hourly pricing for specific tasks and personnel.

**SPECIAL TERMS AND CONDITIONS**

- A. Failure to properly and completely fill in all blanks may be cause for rejection of this proposal.
- B. In addition to completing this Bid Proposal Form with bid price, Bidder should provide an estimate of budget and resources required.
- C. It is understood that the proposal price will be firm for a period of 90 calendar days from the proposal opening date, and that, if the undersigned is notified of acceptance of this proposal within this time period, the Bidder shall execute a contract for the above stated compensation.

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title of Individual Authorized to Bind Bidder

**TO BE SUBMITTED WITH PROPOSAL**

**Non-Collusion Affidavit**

\_\_\_\_\_, being duly sworn on oath, deposes and says:

That he/she is the

\_\_\_\_\_  
(Owner, Partner, Title if on behalf of a Corporation)

of \_\_\_\_\_,  
(Name of Business, Corporation or Partnership)

the party submitting the Proposal; that no officer of the said Corporation has nor has any person, firm or corporation acting on its behalf; agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the Proposal being submitted herewith; and that the said Corporation has not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the Proposal Price of the Proposer herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the Proposal is submitted; that in making this Affidavit, the affiant represents that she has personal knowledge of the matters and facts herein stated. The Affiant hereby declares and affirms under the penalties of perjury that the foregoing is true to the best of her knowledge and information.

To be signed by a duly authorized Officer.

\_\_\_\_\_(SEAL)

Name

Title \_\_\_\_\_

Date: \_\_\_\_\_

TO BE SUBMITTED WITH PROPOSAL

**AFFIDAVIT WITH RESPECT TO NON-CONVICTION, NON-SUSPENSION AND FALSE PRETENSES**

I hereby affirm that:

1. I am the \_\_\_\_\_ (Title) and duly authorized representative of \_\_\_\_\_ (Name of Business Entity) whose address is \_\_\_\_\_ and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.

2. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted, or in an official investigation or other proceeding admitted in writing or under oath, acts or omissions which constitute bribery, attempted bribery or conspiracy to bribe under the provisions of Criminal Law Article of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported); and

3. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted under a State or federal law or statute of any offense enumerated in §16-203 of the State Finance and Procurement Article; and

4. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been found civilly liable under a State or federal antitrust statute as provided in §16-203 of the State Finance and Procurement Article.

5. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees who will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction have been debarred or suspended under this subtitle.

6. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the

best of my knowledge, information and belief, any officer, director, partner, member or associate thereof; nor any of its employees directly involved in obtaining contracts with the Town, has been convicted of false pretenses, attempted false pretenses or conspiracy to commit false pretenses under the laws of any state or federal government, based upon acts committed after July 1, 1981.

- 7. State "none" below or, as appropriate, list any suspension, debarment, conviction, plea or admission described in Paragraph 2 - 6 above, with the circumstances, date, court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any.

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I acknowledge that this affidavit is to be furnished, where appropriate, to the Town of Bladensburg under Section 16-311 of the State of Maryland Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Town of Bladensburg may terminate any contract awarded and take any other appropriate actions. I further acknowledge that I am executing this affidavit in compliance with Section 16-309 of the State Finance and Procurement Article of the Annotated Code of Maryland, which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the Town.

I further affirm that the business entity is properly registered to do business in the State of Maryland, or is not required to be registered.

I do solemnly declare and affirm under the penalties of perjury that the contents of the affidavit are true and correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

**TO BE SUBMITTED WITH BID**

**TOWN OF BLADENSBURG  
Roadways and Sidewalks  
Information Regarding the Bidder**

NOTE: The information requested on this form may be submitted in a separate document as long as all requested information is provided and numbered according to this form.

1. Name of Bidder: \_\_\_\_\_  
(Individual/Firm/Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

E-mail address: \_\_\_\_\_

2. Is the business incorporated? \_\_\_\_\_ Yes \_\_\_\_\_ No

Non-Corporation Business

3. If response to item #2 above is No, list the name and business and residence address of each individual having a 10% or greater financial interest in the business.

<u>Name</u>	<u>Business Address</u>	<u>Residence Address</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Corporate Business Entities - Please answer items 4 and 5

4. List the names of all officers of the corporation, their business and residence addresses and the date on which they assumed their respective offices.

<u>Name</u>	<u>Office</u>	<u>Residence and Business Address</u>	<u>Date Office Assumed</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. List the names of all members of the current Board of Directors, and their business and residence addresses.

<u>Name</u>	<u>Business Address</u>	<u>Residence Address</u>

6. Please provide the following information concerning work that you have done within the last 5 years which is similar to the Bid work.

<u>FOR WHOM PERFORMED</u>	<u>CONTRACT AMOUNT</u>	<u>DATE COMPLETED</u>	<u>CONTACT'S NAME/ TELEPHONE NUMBER</u>

7. Bidders will answer the following questions: (The word "you" refers to any individual, partnership, partner and/or corporation and its officers.)

- a. Have you ever failed to complete any work awarded to you? \_\_\_\_\_  
If yes, state where and why: \_\_\_\_\_
- b. Have you ever been affiliated with some other organization that failed to complete a contract? \_\_\_\_\_  
If yes, state name of individual and reason therefor. \_\_\_\_\_
- c. With what other businesses are you affiliated? \_\_\_\_\_
- d. Please provide at least 3 references, including any Maryland governmental units or agencies for which you have worked on a similar project. Include the name and telephone number of your contact with each. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e. Identify all unsuccessful bidders, materialmen, and suppliers that you intend to use in performing the work under the Contract, and specify the work each is expected to perform.

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Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Name of Bidder

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_



## Agenda Item Summary Report

<b>Meeting Date:</b> June 10, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title: America in Bloom</b>	
America in Bloom – Overview (Information Only):	
<b>Work Session Item</b> <input checked="" type="checkbox"/> <b>Council Meeting Item</b> <input checked="" type="checkbox"/>	<b>Documentation Attached:</b> Community Profile Report
<b>Recommended Action:</b>	
Update for the Council on the Report Submitted on behalf of the Town	
<b>Item Summary:</b>  America in Bloom (AIB) is a nationwide initiative that promotes beautification, community involvement, and environmental enhancement by using flowers, plants, trees, and various lifestyle improvements. Founded in 2001 by horticulture industry professionals, AIB initially focused on connecting people with the benefits of plants and flowers. However, it expanded its scope to encompass broader community development aspects such as heritage preservation, environmental efforts, and overall community vitality.  By participating in the America in Bloom program, our town can enhance its physical beauty and foster a sense of community pride, environmental stewardship, and inclusivity.  The evaluators were in Town from June 2-4, 2024. This report has been provided to keep the Town Council and residents current.	
<b>Budgeted Item:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <b>Budgeted Amount:</b> <b>One-Time Cost:</b> <b>Ongoing Cost:</b> NA	<b>Continued Date:</b>
<b>Council Priority:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Approved Date:</b>



## Town of Bladensburg

## 2024 Community Profile

**Contact Information**

**Contact person:** Michelle Bailey Hedgepeth

**Email:** mbaileyhedgepeth@bladensburgmd.gov

**Phone (primary):** (667) 391-7642

**Phone (secondary):** (702) 510-3683

**AIB committee chair contact and/or volunteer coordinator (if different from name listed above). Please include name, email, and phone number(s):**

**Community Information**

**Population:** The population of Bladensburg, Maryland, is approximately 9,000 residents.

**County/Township:** Bladensburg is in Prince George's County, Maryland.

**Municipal Website:** The official website for the Town of Bladensburg is bladensburgmd.gov.

**Municipal Facebook Page:** The official Facebook page for the Town of Bladensburg can be found at facebook.com/BladensburgMD.

**Area in Square Miles:** The total area of Bladensburg is 1.0 square miles.

**Acres of Active Recreation:** Bladensburg has approximately 25 acres dedicated to active recreation, which includes sports fields, playgrounds, and other recreational facilities.

**Acres of Passive Recreation:** The town has about 30 acres designated for passive recreation, including parks, natural areas, and walking trails.

**Form of government (mayor, council, manager, etc.):** Council– Town Administrator

**Jurisdiction(s) operates the public-school system:** No

**Jurisdiction operates the utilities (water, sewer, electrical, trash, recycling, etc.):** No - Contracted

**Volunteer coordinator name if position exists:** None

**Any challenges this year weather-related or otherwise the Advisors should know about:** None

**Years participated in America in Bloom Program:** No

**Previous America in Bloom Awards and Recognitions:** NA

## INTRODUCTION

Welcome to the charming town of Bladensburg, nestled along the scenic Anacostia River in Prince George's County, Maryland. Bladensburg is a place of great historical significance, having played an important role in shaping the United States since the 1720s. For instance, it witnessed the Battle of Bladensburg during the War of 1812. Today, it is a vibrant community that offers easy access to Washington, DC, the cultural and economic hub of the region.

Bladensburg's workforce is as diverse as its population, with a mix of white- and blue-collar jobs. Whether you're in the service industry, sales, office work, or a seasoned professional, you'll find ample opportunities for growth and success.

Diversity is one of Bladensburg's hallmarks. Its residents come from various racial and ethnic backgrounds, creating a rich tapestry of traditions, languages, and experiences that enrich the fabric of community life.

Bladensburg is proud to be part of America in Bloom (AIB), a program encouraging community beautification and civic pride. We invite you to explore our town and discover its beauty, heritage, and community spirit. Stroll along the riverfront, visit historical landmarks, or engage with our diverse residents. You'll find a warm welcome and a sense of belonging in Bladensburg.

# COMMUNITY VITALITY

The Town of Bladensburg fosters a vibrant community and promotes health and well-being through various policies, programs, activities, and facilities. These efforts are designed to engage residents of all ages and abilities, providing opportunities for social interaction, physical activity, and cultural enrichment.



## Policies, Programs, and Activities

### Vibrant Community Events and Collaboration with Community Partners

Bladensburg hosts numerous engaging community events throughout the year to bring residents together. These events include:

- **Juneteenth Celebration:** This national holiday is celebrated annually on June 19<sup>th</sup> in Bladensburg, highlighting the Town’s proud African American heritage. Events are held at the town-maintained David C. Harrington Park, named after the Town’s first African American Mayor.
- **Independence Day Celebration:** Held at Bladensburg Waterfront Park, this event is a testament to the power of community collaboration. The Town partners with neighboring jurisdictions and the Maryland-National Capital Park and Planning Commission (M-NCPPC) to host this free celebration, which attracts 3,000-5,000 residents and visitors annually.
- **Bladensburg Day:** Revived after several years of inactivity, Bladensburg Day celebrated the Town’s 281st anniversary in October 2023 at Bladensburg High School.
- **Police Outreach Events:** The Community Action Team (CAT) organizes 12-15 events annually, focusing on youth and seniors. Events include National Night Out, Movies in the Park, Shop with a Cop, Ice Cream with a Cop (summer), Coffee with a Cop (4-5 times per year), Back to School, Rock the Block, and other programs.
- **Seniors Events:** The Town hosts specific events for seniors, such as:

- **Senior Gathering:** Held in late summer, this event includes activities like painting, low-impact exercise, line dancing, and community agency information sessions. Seniors are treated to lunch, served by youth and employees.
- **Senior Gala:** Held in the winter, this themed event aims to engage seniors during the holiday season. The Bladensburg Recreation Center is transformed into a senior prom, complete with the crowning of Ms. and Mr. Bladensburg.
- **High School Collaboration and Holiday Food Distributions:** In partnership with Victory Baptist Church (VBC) and other community partners, the Town provides holiday food baskets for local residents on Thanksgiving (Nov 18) and Christmas (Dec 9). This initiative, which served over 1,000 families this year, allows high school students to earn community service hours.

### Facilities within Bladensburg

Bladensburg offers a variety of facilities that contribute to community vitality:

- **Senior and Community Centers:** Maryland National Capital Park and Planning Commission (MNCPPC) operates Community Centers within the Town. This center provides space for social, recreational, and educational activities, promoting engagement and well-being among residents.
- **Bostwick House:** The Town owns the historic Bostwick House and has been working on a plan for stabilizing the site and future operations.
- **Parks and Playgrounds:** The organization owns and operates small neighborhood parks and playgrounds, which provide spaces for outdoor recreation, family gatherings, and community events.
- **Sports Fields and Trails:** There are sports fields owned by the local school and there are trails that connect the Town to other Port Towns and Washington, DC
- **Bladensburg Waterfront Park:** This location offers water-based recreation and promotes a healthy and active lifestyle. MNCPPC owns it, but the Town partners with the Commission on activities.

Bladensburg's comprehensive approach to community vitality ensures that all residents have access to a wide range of activities and facilities that enhance their quality of life and foster a strong sense of community.

## FLORAL IMPACT IN THE TOWN OF BLADENSBURG



### Strategic Design and Implementation

The Town of Bladensburg employs strategic design, use, installation, and maintenance of floral displays and seasonal accents to enhance the town's visual appeal and foster a sense of community pride. Key elements of this strategy include:

- **Entry Points and Town Hall Beautification:** The Town has focused on adding floral displays at key entry points and around the Town Hall to improve curb appeal. This includes the use of perennials, native plants, and bulbs to ensure year-round interest and sustainability.

### Current Practices

- **Floral Displays:** The Town currently uses a variety of plants, including annuals, perennials, bulbs, and native species, to create vibrant and sustainable floral displays strategically placed around key locations such as the Town Hall and gateway signs.
- **Rosebushes:** The Town began incorporating rosebushes from America in Bloom this year. While the project has had mixed success due to inadequate watering infrastructure in some locations, it demonstrates the Town's commitment to enhancing its floral landscape.

### Future Expansion

The Town aims to expand its floral impact efforts by including more diverse and visually appealing installations such as:

- **Containers and Hanging Baskets:** Adding flower-filled containers and hanging baskets in public spaces to create visually striking displays.

- **Raised Planters and Window Boxes:** Utilizing raised planters and window boxes to add color and greenery to streetscapes and public buildings.
- **Trellises and In-Ground Plantings:** Incorporating trellises and in-ground plantings enhances vertical spaces and creates lush, inviting environments.

## Maintenance and Sustainability

- **Public Works Team:** Despite having a small Public Works Team that is often stretched thin, the Town is committed to maintaining its floral displays. Future plans include developing better-watering infrastructure and maintenance schedules to ensure the health and longevity of these plants.
- **Community Involvement:** Encouraging residents and local organizations to participate in the planting and maintaining floral displays, fostering a sense of ownership and community pride.

## Complementary Programs

### Growing Green with Pride

Bladensburg actively participates in the **Growing Green with Pride** program, an environmental initiative in Prince George's County. This program enhances the town's beautification efforts through community engagement in clean-up and landscaping activities.

- **Beautification and Litter Removal:** The Town organizes community clean-up days and beautification projects twice a year, encouraging residents to participate in improving their environment.
- **Gardening Projects:** Initiatives like community gardens and flower planting help promote sustainable gardening practices and enhance the town's aesthetic appeal.
- **Environmental Education:** Workshops on composting, recycling, and sustainable landscaping educate residents on maintaining a greener environment.

## Conclusion

The Town of Bladensburg leverages floral impact through strategic planning, community involvement, and complementary environmental programs to create a vibrant, attractive, and sustainable urban environment. The Town fosters a strong sense of community pride and environmental stewardship among its residents by continuously enhancing its floral displays and expanding its green initiatives.

## LANDSCAPED AREAS



The Town of Bladensburg has strategically utilized landscaped areas to enhance the beauty of public spaces, promote biodiversity, and support sustainable practices. Here's how the town has incorporated landscaping into its initiatives:

### **Mini Parks: Pet Stations and Blackberries:**

In response to community needs, the Town installed Pet Stations in 2020 to manage and mitigate neighborhood pet waste. These stations improve community cleanliness and contribute to environmental stewardship by reducing pollution. Additionally, the Town planted blackberries and native plants in these areas, adding aesthetic value and supporting local ecosystems.

### **Rain Gardens and Barrels:**

Bladensburg has actively pursued funding for rain barrels and cisterns to promote landscaped areas further and address environmental concerns. These initiatives aim to support the development of maintained landscaped areas while also serving practical purposes. Bladensburg enhances its green infrastructure and helps mitigate flooding and soil erosion by expanding the number of rain gardens in the town, demonstrating a commitment to sustainable landscaping practices.

Through these efforts, the Town of Bladensburg demonstrates its dedication to creating and maintaining landscaped areas that beautify public spaces and contribute to the community's overall health and sustainability. By incorporating native plants, managing pet waste, and implementing rainwater management solutions, Bladensburg ensures that its landscaped areas are aesthetically pleasing and environmentally responsible.

## URBAN FORESTRY



### Urban Tree Canopy Project

The Town also participates in the **Urban Tree Canopy Project** to increase tree coverage and improve environmental conditions.

- **Tree Planting:** Over 150 trees have been planted in collaboration with Anacostia Watershed Society, Joe’s Movement (50 Trees – FY 2024/ 50-70 Trees FY 2025), and CKAR (50 Trees – FY 2025), supported by the Chesapeake Bay Trust and Prince George’s County.
- **Environmental Improvement:** The project helps reduce stormwater runoff, improve water quality, and provide wildlife habitats.
- **Community Engagement:** The Town involves residents in tree planting activities and offers opportunities for free trees to residents, promoting environmental stewardship.
- **Sustainability:** These efforts are part of the Town’s Green Team initiative, focused on long-term ecological benefits and sustainability.

## Activities

- **Tree Planting Events:** The Town works with its community partners to organize community tree planting events where residents, local organizations, and volunteers can participate in planting trees in designated urban areas. We have an active partnership with Bostwick House, where trees are maintained and grown on-site.
- **Maintenance and Care:** Provide resources and training for the proper care and maintenance of newly planted trees to ensure their survival and growth. The Program with CKAR and Joe's Movement provides two years of maintenance and care for newly planted trees.
- **Education and Outreach:** Conduct educational programs and workshops to inform the public about the benefits of urban trees and how they can contribute to the canopy expansion efforts. The Town actively assists in community outreach through our newsletter and social media channels.

## Benefits

- **Environmental Benefits:** Increased tree canopy helps reduce air pollution, lower urban temperatures, and manage stormwater runoff. Trees also sequester carbon, helping to mitigate climate change.
- **Health Benefits:** Trees improve air quality, which can reduce respiratory issues among residents. They also provide shade and cooling, which can lower the risk of heat-related illnesses.
- **Aesthetic and Economic Benefits:** A robust tree canopy enhances the beauty of urban areas, potentially increasing property values and attracting businesses and visitors. Trees also create more inviting and pleasant public spaces.
- **Community and Social Benefits:** Tree planting projects can bring communities together, fostering a sense of pride and ownership in local environmental efforts. They also provide educational opportunities for residents to learn about ecology and sustainability.

# ENVIRONMENTAL INITIATIVES



The Town of Bladensburg is at the forefront of environmental initiatives, backed by strong leadership and supportive policies from the Town Council. Here are some key initiatives demonstrating the town's commitment to sustainability:

### **Sustainable Community Program:**

Bladensburg is a proud participant in Maryland's Port Towns Sustainable Community Program, collaborating with neighboring municipalities to document and implement environmental practices. This certification showcases the town's dedication to sustainability and makes it eligible for state grant funding.

### **Sustainable Maryland and Partnership with the University of Maryland EFC:**

The town actively engages in the Sustainable Maryland Program, renewing its certification and partnering with the Environmental Finance Center (EFC) at the University of Maryland. Through initiatives like the Walkable Watershed project, Bladensburg contributes to environmental stewardship while empowering residents with programs like the upcoming rain barrel distribution in Fall 2024.

### **Renewable Energy and Sustainable Improvements:**

Bladensburg has made significant strides in renewable energy, with the installation of solar panels (2010) and other sustainable enhancements in town facilities. Notably, the construction of rain gardens and using pervious pavement in parking lots demonstrate the town's commitment to reducing runoff and enhancing green infrastructure.

### **BigBelly Trash Cans:**

The town spearheaded a grant initiative to deploy BigBelly Trash cans in 2015, promoting recycling and efficient waste management across local jurisdictions. These smart trash cans encourage environmental responsibility and streamline public works operations through real-time monitoring.

**Electric Charging Stations:**

In collaboration with the local electric utility, Bladensburg has installed electric vehicle charging stations at strategic locations such as the Town Hall and Community Center. The recent addition of a high-speed charging station (March 2024) underscores the town's support for alternative energy solutions and electric vehicle adoption.

**No Mow April:**

Responding to environmental concerns, the Green Team proposed and successfully implemented the No Mow April Program in 2024. Through a town resolution and public awareness campaigns, Bladensburg encourages residents to forgo mowing their lawns in April, promoting biodiversity and the conservation of natural resources.

These initiatives showcase Bladensburg's proactive approach to environmental stewardship, integrating sustainable practices into its policies, programs, and infrastructure for the benefit of both present and future generations.

## CELEBRATING HERITAGE



### Town of Bladensburg's Bostwick ULI TAP (Technical Assistance Panel) April 17 and 18, 2024

**Purpose:** The Bostwick ULI TAP was convened to provide expert guidance and strategic recommendations for the preservation, restoration, and adaptive reuse of the historic Bostwick House and its surrounding property in Bladensburg, Maryland. The panel explored ways to enhance the site's historical value, increase community engagement, and ensure sustainable economic development.

#### Key Participants:

- **Urban Land Institute (ULI) Experts:** A diverse group of professionals specializing in urban planning, architecture, historic preservation, real estate development, and economic development.
- **Town Officials:** Representatives from the Town of Bladensburg, including the Mayor, Town Council members, and staff.
- **Community Stakeholders:** Local residents, business owners, historians, and members of community organizations.

#### Key Areas of Focus:

1. **Historical Preservation:**
  - Assessing the current condition of Bostwick House and its historical significance.
  - Identifying necessary preservation and restoration measures to maintain the integrity of the site.
2. **Adaptive Reuse:**
  - Exploring potential uses for Bostwick House that respect its historical significance while providing contemporary utility.
  - Considering options such as a community center, museum, event space, or educational facility.
3. **Community Engagement:**
  - Developing strategies to involve local residents and stakeholders in the preservation and reuse efforts.

- Promoting Bostwick House as a focal point for community activities and events.
- 4. Economic Sustainability:**
  - Identifying funding sources and revenue-generating opportunities to support the site's long-term viability.
  - Evaluating potential partnerships with public and private entities to leverage resources and expertise.
- 5. Site Integration:**
  - Ensuring that the Bostwick House site is well-integrated into the broader Bladensburg community.
  - Enhancing accessibility and connectivity with surrounding areas, including pedestrian and transportation links.

### ULI Recommendations:

- 1. Immediate Preservation Actions:**
  - Secure the structure to prevent further deterioration.
  - Begin essential restoration work to stabilize the building.
- 2. Develop a Comprehensive Master Plan:**
  - Create a detailed plan that outlines the steps for restoration, adaptive reuse, and community engagement.
  - Include a phased approach to implementation, prioritizing urgent needs and longer-term goals.
- 3. Funding and Partnerships:**
  - Pursue grants and funding opportunities from state and federal historic preservation programs.
  - Explore partnerships with local universities, non-profits, and businesses to support various aspects of the project.
- 4. Community Programming:**
  - Introduce programming that draws the community to the site, such as historical tours, educational workshops, and cultural events.
  - Utilize social media and local media to raise awareness and build support for the project.
- 5. Sustainable Practices:**
  - Implement environmentally sustainable practices in the restoration and ongoing maintenance of the site.
  - Consider eco-friendly adaptations that align with the historical character of Bostwick House.

### Conclusion:

The Bostwick ULI TAP provided the Town of Bladensburg with a clear roadmap for preserving and revitalizing Bostwick House. By following the panel's recommendations, Bladensburg can transform this historic site into a vibrant community asset that honors its past while contributing to the town's future growth and vitality.

## Bladensburg International Day 2023

**Event Overview:** Bladensburg International Day, held in Summer 2023, celebrates the town's rich cultural diversity. This annual event aims to unite residents from various backgrounds to celebrate and appreciate the diverse traditions, cuisines, and performances that make Bladensburg unique.

**Purpose:** The purpose of Bladensburg International Day was to foster a sense of community and unity among residents by showcasing the town's multicultural heritage. The event aimed to:

- Promote cultural understanding and appreciation.
- Strengthen community bonds.
- Provide a platform for residents to share their cultural traditions.

### Highlights of the Event:

#### 1. Cultural Performances:

- Live music and dance performances representing various cultures.
- Traditional folk dances, contemporary music acts, and cultural showcases from different community groups.

#### 2. International Food Festival:

- Food stalls offering a diverse array of cuisines from around the world.
- Opportunities for attendees to sample dishes and learn about culinary traditions from different cultures.

#### 3. Art and Craft Exhibits:

- Displays of traditional and contemporary art and crafts.
- Interactive workshops where attendees could try their hand at various art forms.

#### 4. Educational Booths:

- Information booths set up by community organizations and cultural groups.
- Educational materials and activities to teach attendees about different cultures and their contributions to Bladensburg.

#### 5. Family-Friendly Activities:

- Games and activities for children, such as face painting, storytelling, and cultural games.
- Family-oriented entertainment and interactive sessions.

**Conclusion:** Bladensburg International Day 2023 was a resounding success. It celebrated the town's multiculturalism and fostered a spirit of inclusivity and togetherness. The event highlighted the richness of Bladensburg's cultural tapestry and underscored the importance of community events in building a harmonious and vibrant town. Residents left the event with a renewed sense of pride in their community and a greater appreciation for the cultural diversity that makes Bladensburg special.

## Town of Bladensburg's Historic Sites and Memorials



The Town of Bladensburg boasts a rich array of historic sites and memorials that reflect its significant role in American history. From the Peace Cross and Memorial Grove Park to the early colonial homes like Bostwick and the George Washington House, these landmarks offer valuable insights into the town's past and honor the legacy of its community members. Visitors and residents alike can explore these sites to gain a deeper appreciation for Bladensburg's historical and cultural heritage.



### Peace Cross

The Peace Cross is a prominent World War I memorial located at the intersection of Annapolis Road and Baltimore Avenue. Erected in 1925, the 40-foot-tall cross honors 49 local soldiers who died in the war. The cross, situated in Bladensburg Memorial Park, stands as a poignant reminder of the sacrifices made by the community and serves as a symbol of peace and remembrance.

### Bladensburg Memorial Grove Park

Bladensburg Memorial Grove Park is a tranquil green space dedicated to commemorating the history and heritage of the town. The park features walking trails, commemorative plaques, and benches, offering a serene environment for reflection. It also serves as a community gathering spot for events and educational programs related to the town's rich history.

### Bladensburg Balloon Park Site

The Bladensburg Balloon Park Site marks the location of the first manned balloon flight in America, which took place on June 24, 1784. The flight was conducted by Jean-Pierre Blanchard, a pioneer in aviation. This historic site celebrates the town's contribution to the early days of American aviation and is an important landmark for both locals and visitors.

**Bostwick House**

Bostwick House, built in 1746, is one of the oldest surviving structures in Bladensburg. This Georgian-style home served as the residence of Christopher Lowndes, a prominent merchant and shipowner. The house and its surrounding property offer a glimpse into 18th-century life and are used for historical tours, educational programs, and special events.

**George Washington House**

The George Washington House, also known as Indian Queen Tavern, dates back to the 1760s. This historic building once served as a tavern and lodging for travelers, including George Washington himself. The house is a significant landmark, showcasing colonial architecture and offering insights into the town's hospitality industry during the colonial era.

**Magruder House**

The Magruder House, constructed around 1742, is another notable historic residence in Bladensburg. It was the home of Colonel Zadok Magruder, a prominent figure in the Revolutionary War. The house represents the architectural style of the period and is an important site for understanding the town's early history and its residents' contributions to American independence.

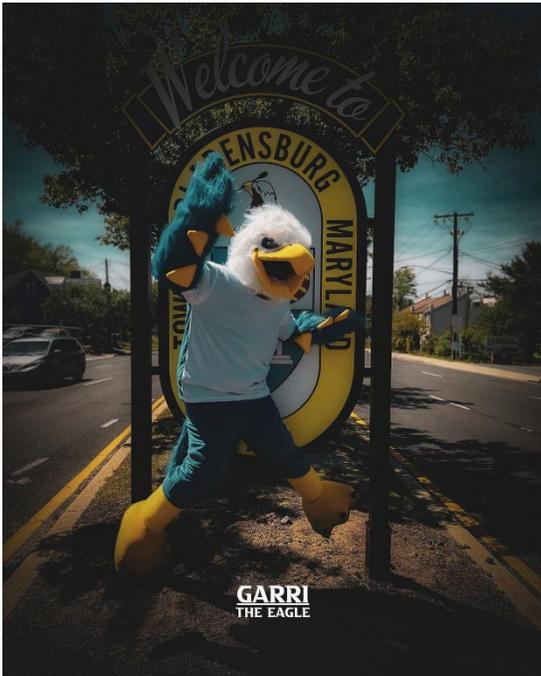
**Market Master House**

The Market Master House, built in the early 19th century, served as the residence of the official who oversaw the town market. This historic building reflects the town's economic and social life during that period. It is an important site for understanding the role of trade and commerce in the development of Bladensburg.

# OVERALL IMPRESSION



The Town of Bladensburg has made significant strides in enhancing its overall impression, ensuring that residents and visitors alike are met with welcoming and attractive surroundings. Since the arrival of the new Town Administrator in July 2023, efforts have been underway to improve amenities and aesthetics throughout the town.



**Entry Ways:** In 2024, the town embarked on a project to update its community signage and entryways, utilizing funds from the American Rescue Plan Act (ARPA). This investment has led to replacing aging signage, some of which were over thirty years old. While the process is ongoing, significant improvements have been made to key entry points, leaving a positive impression on those entering the town.

**More Trees:** Collaborating with partner organizations, Bladensburg has proactively enhanced its urban tree canopy. Recognizing the importance of greenery in creating a welcoming environment, particularly for pedestrians and public transportation users, the town has focused on increasing tree coverage. This not only adds beauty to the streets but also contributes to a more enjoyable walking experience and elevates the overall impression of the community.

Through these initiatives and ongoing efforts, the Town of Bladensburg is dedicated to providing effective amenities and creating an environment that fosters a sense of pride and belonging among its residents and visitors. Bladensburg focuses on continuous improvement and is committed to ensuring its community remains vibrant, attractive, and inviting for all who pass through its streets.

## BEST IDEA

### Beautiful Bladensburg Campaign

The **Beautiful Bladensburg** campaign, initiated by the Town of Bladensburg's Green Team in February 2024, addresses the pressing issue of trash and debris within the community. Concerned residents highlighted the pervasive problem of litter and the increasing occurrences of illegal dumping. In response to these concerns, the Green Team developed a comprehensive strategy beyond mere enforcement and penalties.

#### Origins and Development

Initially, the residents' primary request was for more signage indicating penalties for dumping and littering. However, the Green Team expanded on this idea, envisioning a broader campaign that celebrates and preserves the town's natural beauty. Thus, the theme of **Beautiful Bladensburg** was born, encouraging residents to adopt environmentally friendly practices and engage in community beautification efforts.

#### Campaign Launch

The campaign was officially launched in March 2024, featuring several key components:

- **Signage:** New signs were installed on town trashcans and Public Works vehicles, carrying messages that promote cleanliness and environmental stewardship.
- **Public Awareness:** The campaign utilized social media platforms to disseminate visually appealing images and short videos, spreading awareness about the importance of keeping Bladensburg beautiful.

#### Community Engagement

The campaign encourages active participation from residents through various initiatives:

- **Adoption of Earth-Friendly Practices:** Residents are urged to engage in activities such as recycling, composting, and reducing waste.

- **Community Clean-Up Events:** The Green Team organizes regular clean-up events, inviting community members to join in efforts to remove litter and debris from public spaces.
- **Educational Outreach:** Informative sessions and workshops are conducted to educate residents on the impact of litter and the benefits of maintaining a clean environment.

### Goals and Objectives

The **Beautiful Bladensburg** campaign aims to:

- **Reduce Litter and Illegal Dumping:** By increasing awareness and encouraging responsible behavior, the campaign seeks to minimize the amount of trash and illegal dumping in the town.
- **Enhance Aesthetic Appeal:** Through beautification projects and regular maintenance, the campaign strives to improve the overall visual appeal of Bladensburg.
- **Foster Community Pride:** Engaging residents in clean-up and beautification efforts helps to build a sense of pride and ownership in their community.

### Ongoing Efforts

The Green Team continues to develop and implement strategies to sustain the momentum of the **Beautiful Bladensburg** campaign. Future items include:

- **Expansion of Signage**
- **Enhanced Social Media Presence**
- **Partnerships**

The **Beautiful Bladensburg** campaign represents a holistic approach to addressing litter and illegal dumping, emphasizing the importance of community involvement and environmental stewardship. By fostering a culture of cleanliness and appreciation for the town's natural beauty, the campaign aims to create a more vibrant and sustainable Bladensburg for all residents.

## **Town of Bladensburg Agenda – America in Bloom Visit**

### **Sunday, June 2, 2024**

Arrival to Town – Abe’s Transportation – Car Service 2:30 PM Pick up DCA  
(202) 518-0333

- Hospitality at Hotel for the Evaluators
  - Bag and Binder for Evaluators
    - Agenda
    - Documents on Town

### **Monday, June 3, 2024**

9:00 AM Pick from Hotel – Tour of Bladensburg with Shaun Rinehart

9:15 AM Town Hall – Pick up – Meet Michelle and Admin staff – Light Refreshments  
School Area Tour - Check-in with Public Schools/ Elizabeth Seaton  
Bladensburg Community Center

10:30 AM Eco Farms –Check to see if we can tour Farms – (15- 20 minutes).

Noon -LUNCH – at Eco Farm – Edmonston Location (total 5 people – 2 reviewers/3 staff)

1:15 PM Library Tour (15 Minutes) – Ms. Capponi

3:30 PM Break – Library Study Room – for writing for AIB

3:45 PM Hotel or Library Pick-up – Bladensburg Park

4 PM - 6 PM Boat Tour – Anacostia Watershed – Sunscreen/Hats

Dinner

### **Tuesday, June 4, 2024**

9:15 AM Pick up from hotel for the day – Shaun Rinehart

9:30 AM Town Operations/Public Safety Overview – Breakfast / Bagels and Fruit  
Town Hall /Police Department  
Fire Department

12:00 PM Town Hall- LUNCH – Little Miner Taco

1:15 PM – 3:30 PM Break – Writing – Back to Hotel

3:45 PM Hotel Pick up - Bostwick

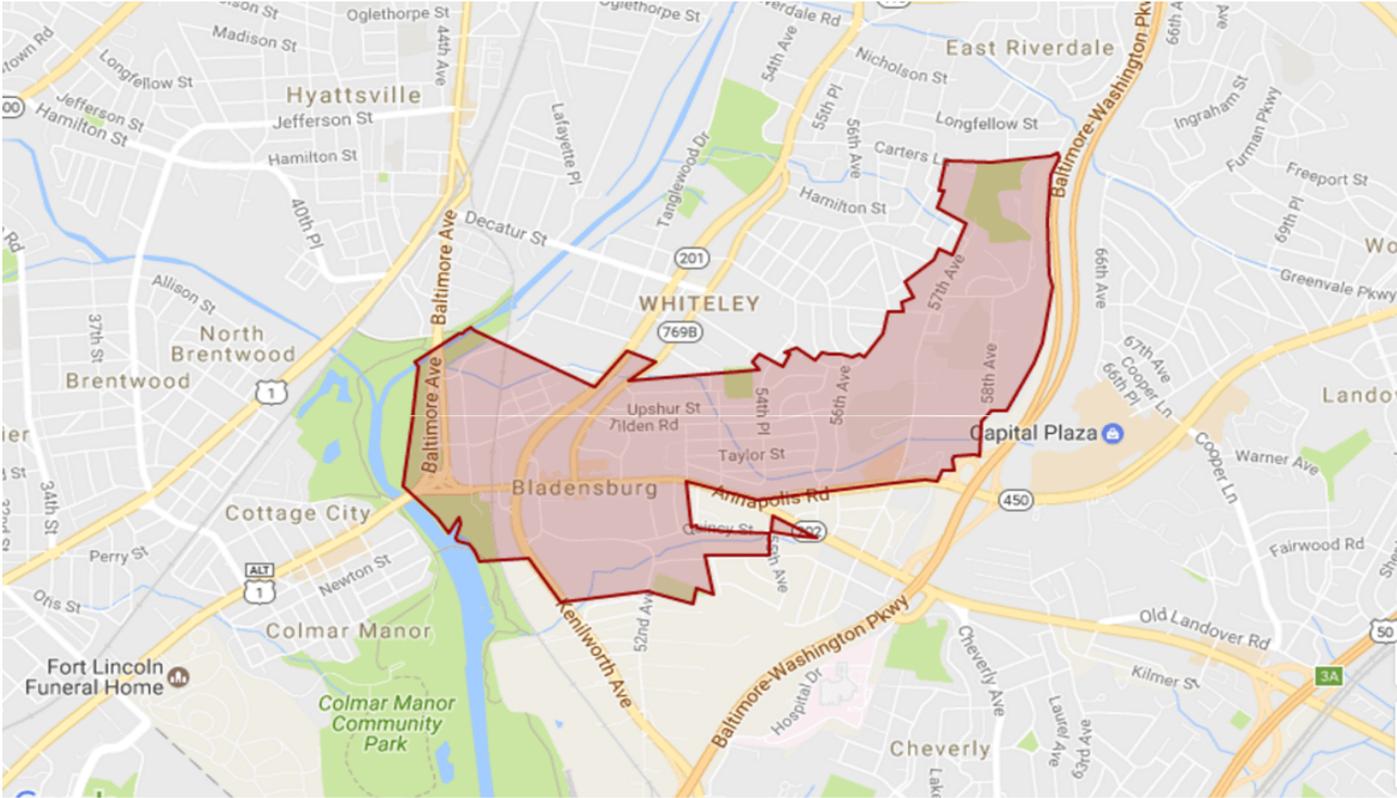
4:00 PM Bostwick House Tour – Don Linebaugh

5:00 PM Dinner with Aman Trust / Bostwick tents – Council – Mango Cafe

6:30 PM – Citizen’s Police Academy Graduation – Town Hall

### **Wednesday, June 5, 2024**

- 8:15 AM - Depart – Provide a ride to the Airport from staff – Jessica Amaya





## Agenda Item Summary Report

<b>Meeting Date:</b> June 10, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator Vito Tinelli, Town Treasurer
<b>Item Title: America in Bloom</b>	
Community Grants – FY 2024	
<b>Work Session Item [X ]</b> <b>Council Meeting Item [X]</b>	<b>Documentation Attached:</b> Application Package
<b>Recommended Action:</b>	
Update for the Council on the FY 2024 Community Grants	
<b>Item Summary:</b> <b>COMMUNITY GRANT PROGRAM - Fiscal Year 2024 (FY24) Grants</b>  Subject to the availability of funds, the Town will consider funding an operating and/or capital grant to a non-profit organization with an application submission that meets one of the following criteria: <ol style="list-style-type: none"> <li>1. Provides services that sustain and empower youth, families, and individuals to move towards an improved quality of life and self-sufficiency.</li> <li>2. Provides programs that preserve and enhance a community’s character;</li> <li>3. Provides programs that contribute to a vibrant economy; or</li> <li>4. Promotes programs that are integral to community revitalization, economic development, and environmental sustainability.</li> </ol>	
<b>Guidelines</b>  Applications must be received electronically by July 3, 2024, at 3:00 PM. Applications received after this date and time will not be considered, and extensions will not be permitted. Incomplete applications will be returned to the applicant without further consideration.  Limited funding available, maximum grant funding available per requesting applicant will be up to \$2,000 based on the final FY24 approved budget.  Staff will be able to answer any questions about this project.	
<b>Budgeted Item:</b> Yes [ ] No [ ] NA <b>Budgeted Amount:</b> <b>One-Time Cost:</b> <b>Ongoing Cost: NA</b>	<b>Continued Date:</b>
<b>Council Priority:</b> Yes [X] No [ ]	<b>Approved Date:</b>

**Town of Bladensburg  
Community Grant Program**  
4229 Edmonston Road  
Bladensburg, MD 20710  
301-927-7041



**Town of Bladensburg  
COMMUNITY GRANT PROGRAM  
Fiscal Year 2024 (FY24) Grant Application and Guidelines**

- A. For the purpose of this section, an “operating grant” shall provide support for the day-to-day costs of running the non-profit organization. A “capital grant” shall provide funds to nonprofit organizations to purchase equipment and related supplies or to make capital improvements (renovations, remodeling, etc.).
- B. Subject to the availability of funds, the Town will consider funding an operating and/or capital grant to a non-profit organization with an application submission that meets one of the following criteria:
1. Provides services that sustain and empower youth, families, and individuals to move towards an improved quality of life and self-sufficiency.
  2. Provides programs that preserve and enhance a community’s character;
  3. Provides programs that contribute to a vibrant economy; or
  4. Promotes programs that are integral to community revitalization, economic development, and environmental sustainability.
- C. A committee shall be convened to review and evaluate applications submitted to the Town of Bladensburg.
1. The Committee shall consist of the Mayor’s designated staff person, the Treasurer, the Town Administrator, and up to two at-large staff persons.
  2. The Grant committee will make recommendations that will be approved at the July 15, 2024, Mayor and Council Work Session and Meeting.
  3. Committee recommendations to the Mayor and Council will have the following order of preference:
    - a. Organizations directly serving Town residents.
    - b. Organizations directly serving Port Towns residents.
    - c. Organizations indirectly serving Town and Port Town residents.
- D. Application qualification criteria:
1. Applicant shall have the administrative and financial capacity to carry out the project successfully and shall be in good standing with the Maryland Department of Taxation;
  2. The project shall help meet the criteria outlined in paragraph B of this section;
  3. The applicant shall demonstrate that the proposed activity shall provide maximum public benefit in relation to cost and
  4. The applicant shall demonstrate the ability to leverage additional funds.

## Guidelines and Instructions

Applications must be received by **July 3, 2024, at 3:00 PM. Applications received after this date and time will not be considered, and extensions will not be permitted.**

Please submit online or **by email** to [jamaya@bladensburgmd.gov](mailto:jamaya@bladensburgmd.gov).

Grant applications will be available for download on the Town's website at [www.bladensburgmd.gov](http://www.bladensburgmd.gov).

Please complete all forms and answer all questions in the application. The application form does not limit the number of words in each section. However, please answer the questions concisely in the space provided.

Incomplete applications will be returned to the applicant without further consideration.

***Limited funding available, maximum grant funding available per requesting applicant will be up to \$2,000 based on the final FY24 approved budget.***

## REQUIRED DOCUMENTS

The following documents are required and must be included in all applications:

1. **Federal Tax-exempt IRS determination letter:** Copy of most recent IRS determination letter under Section 501 (c) (3) indicating evidence of tax-exempt status.
2. **Good Standing Status:** Include the most recent copy (2017) of the organization's general entity information showing that it is currently in good standing with the State Department of Assessment & Taxation (SDAT)
3. **Articles of Incorporation:** Include a copy of the Articles of Incorporation.
4. **Organizations' Bylaws:** Please include a copy of your organizational bylaws.
5. **Board of Directors:** Please list all board members and terms.
6. **Mission Statement** – Include the organization's Mission Statement.
7. **Copy of the last audit or financial statements**—If audited financials are unavailable, please provide a copy of the organization's most recent IRS 990 tax return.
8. **Organization budget for the current year:** Provide a copy of the most recent budget, including income, expenses, and debts.
9. **Form-W9:** Signed request for Taxpayer's Identification Number and Certification.
10. **Insurance Requirement:** Proof of Insurance.
11. **Letter of Support:** Include at least one (1) Letter of Support with an original signature from a community group, PTA/PTO, or church located within the radius as evidence of community need.

If this request includes partner organizations, please provide a copy of a Memorandum of Understanding, support letters, or a description of each organization's roles and responsibilities that is signed by all parties. If you have any questions or concerns, please get in touch with Jessica Amaya at 410-927-7048 or by email at [jamaya@bladensburgmd.gov](mailto:jamaya@bladensburgmd.gov).



**Community Grant Application**  
**Deadline July 3, 2024**  
**3:00 P.M.**

Organization Name: \_\_\_\_\_

Executive Director/Officer \_\_\_\_\_

Address \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Federal ID# \_\_\_\_\_

Incorporation Date \_\_\_\_\_ 501 (c) (3) Registration Date \_\_\_\_\_

Project Title \_\_\_\_\_

Project Location (s) \_\_\_\_\_

Amount Requested \$ \_\_\_\_\_

**RESIDENCE OF CLIENTS SERVED (*Preference will be given to agencies serving Bladensburg residents – Check all that apply*)**

- Town of Bladensburg
- Prince George’s County
- Port Towns (Edmonston, Cottage City, Colmar Manor)

**EXECUTIVE SUMMARY** - Provide a brief summary of your project. Please include the following items: the purpose of the project, the number of people living in the Town of Bladensburg to be served, and how the Town grant funds will be used.

**PROGRAM INFORMATION** - Describe the overall or general purpose of your agency

**COMMUNITY NEED/POPULATION BEING SERVED:** Describe the issue or community that need to be addressed. Provide the demographic data and geographic information used to determine the extent of the problem or the need not being addressed.

**PROJECT DESCRIPTION-** Please provide a detailed description of the program you are proposing. Please include the group of people you plan to serve, the number of expected participants, the activities or services you will provide, and the location of the program/project.

**METHODOLOGY**- Describe the methodology (or approach) for the proposed program/project, e.g., the procedures, tasks, techniques, or tools you will use to develop the program.

**FUNDING SOURCES** - What efforts have you made to obtain funding from other sources, including fundraising, dues, and any requests for other county/state programs?

**ORGANIZATION CAPABILITIES** - Describe the organization's ability to implement the program/project

**IMPACT** - Describe the Town funds' impact on your program/project.

**Obtaining a printout of Good Standing Status**  
**From the Maryland Department of Assessments and Taxation**

The Maryland State Department of Assessments and Taxation (SDAT) website provides information about business entities.

Go to <https://egov.maryland.gov/BusinessExpress/EntitySearch>. Under “Business Name Search”, enter the name or part of the name of the entity. There should be no spaces between words, and you should not include the words “the” or “and”. Also, do not include any “tail” such as “Inc.” or “LLC”. If you only search part of the name, follow the part with “%” for a wildcard search. It will give you the entity’s name, status with the SDAT, and whether the entity is in good standing with SDAT.

A printout of entity details from the Maryland Department of Assessments and Taxation webpage indicating the organization's good standing is acceptable. Please note that if the entity is listed as “forfeited” or not in good standing with SDAT, it cannot enter into a contract with the Town of Bladensburg until the forfeiture or lack of good standing is resolved.

**Attachments to be included with the Grant Application**  
***Identify each document alphabetically***

**DOCUMENT CHECKLIST**

**Please ensure you have attached the required documents before submitting your grant application.**

- ATTACHMENT- A** – Federal Tax-Exempt IRS Determination Letter.  
(The organization's Name must match the SDAT Records)
- ATTACHMENT- B** - Good Standing Status with the State of Maryland  
(The organization's Full Legal Name must match the SDAT records)
- ATTACHMENT- C** - Articles of Incorporation  
(The organization's Full Legal Name must match the SDAT records)
- ATTACHMENT- D** - Organizations By-Laws  
(The organization's Full Legal Name must match the SDAT records)
- ATTACHMENT- E** – Board of Directors with names, addresses, and terms of office
- ATTACHMENT- F** - Organization Mission Statement
- ATTACHMENT-G** - Financial Statements
- ATTACHMENT - H** – Copy of budget for the current year
- ATTACHMENT-I** - Signed For W-9 Request for Taxpayer-Identification Number & Certification (The Organization’s Full Legal Name must match SDAT records)
- ATTACHMENT-J** – Insurance requirements/proof of insurance
- ATTACHMENT K** – Letter(s) of Support

**CERTIFICATION**

***"I certify that*** I have reviewed this application and that, to the best of my knowledge, all statements and figures contained herein are true, accurate, and complete. If your organization does not have a Board of Directors, please indicate "NA" on the signature line and have the organization director sign.

\_\_\_\_\_  
Signature of Chief Executive Officer \_\_\_\_\_  
Date

Print Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

# TOWN ADMINISTRATOR MONTHLY MEMO



June 2024

Dear Town Council, Residents, Business owners, and Employees of the Town of Bladensburg;



Things we have accomplished lately:

- Hosted America In Bloom Panel and provided an overview of Town Projects.
- Obtained Bids for 57<sup>th</sup> Avenue Lighting Project – Included on the June Agenda.
- Obtained Bids for Sidewalks and Roadways- Included on the June Agenda.

**America In Bloom:** The team visited us on June 3 and 4, and it was a great experience. This national initiative aims to improve and enhance municipalities through innovative greening and community planning. Their report will be sent to the Town in the Fall; I want to thank the Town Staff, Mayor, Council, and the community for their help. These steps are part of our commitment to keeping Bladensburg Beautiful long term.



**Bostwick House Updates:** Last month, we planned a significant event for Bostwick House: hosting a Technical Assistance Panel event in collaboration with the DC chapter of the Urban Land Institute. On April 18, 2024, the panel presented an interesting report, which is available on the Town’s website. We are awaiting the final report, which will be completed in June.

**Green Updates:** Have you had a chance to check out our new chargers at Town Hall! We are proud to announce that the high-speed charger at Town Hall is finally online. It has been several months in the making, but it will now allow electric vehicles in the area to get a more rapid charge. It is part of the EV Smart network.



**Budget Time:** The Town has begun its Budget Process for Fiscal Year 2025. We will hold a meeting on May 20, 2024, where we will review the final draft budget, and the Council will review the various departments and Town operations.



**Free Chromebooks:** The Town has started the process and distributed over 75 laptops last month! There are only a few more laptops left for income-qualified Bladensburg residents. If you have questions about this program, please contact Jessica Amaya at the Town Hall at 301-927-7048.

**Business Roundtables:** On Tuesday, July 30<sup>th</sup> the Town will hold our next **Business Roundtable at the Town Hall**. These meetings allow local business owners to network and work with Town officials on ways to improve the business climate and build economic development within the Town. The next meeting will be held in July.

**Legislative Affairs:** Throughout the legislative session, the Town has worked closely with LA Perez, and we have watched and supported several Bills throughout the session. As the legislative session closes soon, we will have our consultants this summer to provide an overview and work on items for the next year. This year, we have collaborated and worked closely with other agencies.

**Security Camera Reimbursement Program:** The Town started advertising the program in early August, and information is on the website. We have also posted announcements on the Town’s social media. The program is funded with \$50,000 in ARPA funds. This is estimated to assist 50 households in each ward. Please make sure to apply today!



**Port Town Sector Plan:** On Saturday, June 8, there will be another community session for the Port Town Sector Plan in Colmar Manor at Larisy Park from 10 AM – 2 PM. These sessions are important because the County's plan is updated every 10 to 15 years to help gauge and determine future development and growth in the area. The Town of Bladensburg continues to work with Colmar Manor, Cottage City, and Edmonston to determine common goals and objectives; your assistance will help us shape this vital report. Please check out the town website for more details.

I am so thankful for the great team we have here at the Town, and I everyone a great summer!

Best Regards,

Michelle Bailey-Hedgepeth, Town Administrator

**Table 1. Town of Bladensburg Financial Summary**

May-24

Financial Summary	FY24 May YTD	Budget	Variance	Last Year May 23 YTD
<b>Revenues</b>				
Property Tax	4,175,877	4,179,813	100%	3,972,253
Personal Property Tax	879,898	1,045,000	84%	1,135,771
Income and Other Tax	474,037	640,000	74%	446,045
Licenses and Permits	142,231	205,000	69%	189,068
Federal funding - ARPA	1,503,299	2,438,133	62%	2,099,855
State and County Funding	380,120	760,056	50%	375,428
Service Charges	29,024	19,000	153%	15,592
Automated Traffic Enforce.	1,071,423	1,293,418	83%	836,233
Other Revenues	602,971	193,000	312%	475,241
Restricted Grants	9,500	300,000	0%	10,650
Speed Camera Transfer		684,999		
Fund Balance Transfer	-	494,260	0%	-
<b>Total Revenues</b>	<b>9,268,380</b>	<b>12,252,679</b>	<b>76%</b>	<b>9,556,136</b>
<b>Expenses by Dept.</b>				
Mayor and Council	273,680	289,426	95%	224,640
Town Administrator	298,121	437,743	68%	128,661
Town Clerk	199,079	323,747	61%	296,926
Finance	351,171	389,625	90%	346,949
Public Safety	5,258,971	5,044,956	104%	4,627,786
Speed Camera Expenses	1,606,764	1,595,281	101%	399,879
Public Works	1,246,544	1,283,768	97%	935,100
ARPA Projects	1,506,744	2,288,133	66%	2,099,852
Grants	6,993	300,000	2%	12,421
Capital Projects	47,774	300,000		-
<b>Total Expenses</b>	<b>10,795,841</b>	<b>12,252,679</b>	<b>88%</b>	<b>9,072,214</b>
<b>Surplus / (Deficit)</b>	<b>(1,527,461)</b>	-		<b>483,922</b>

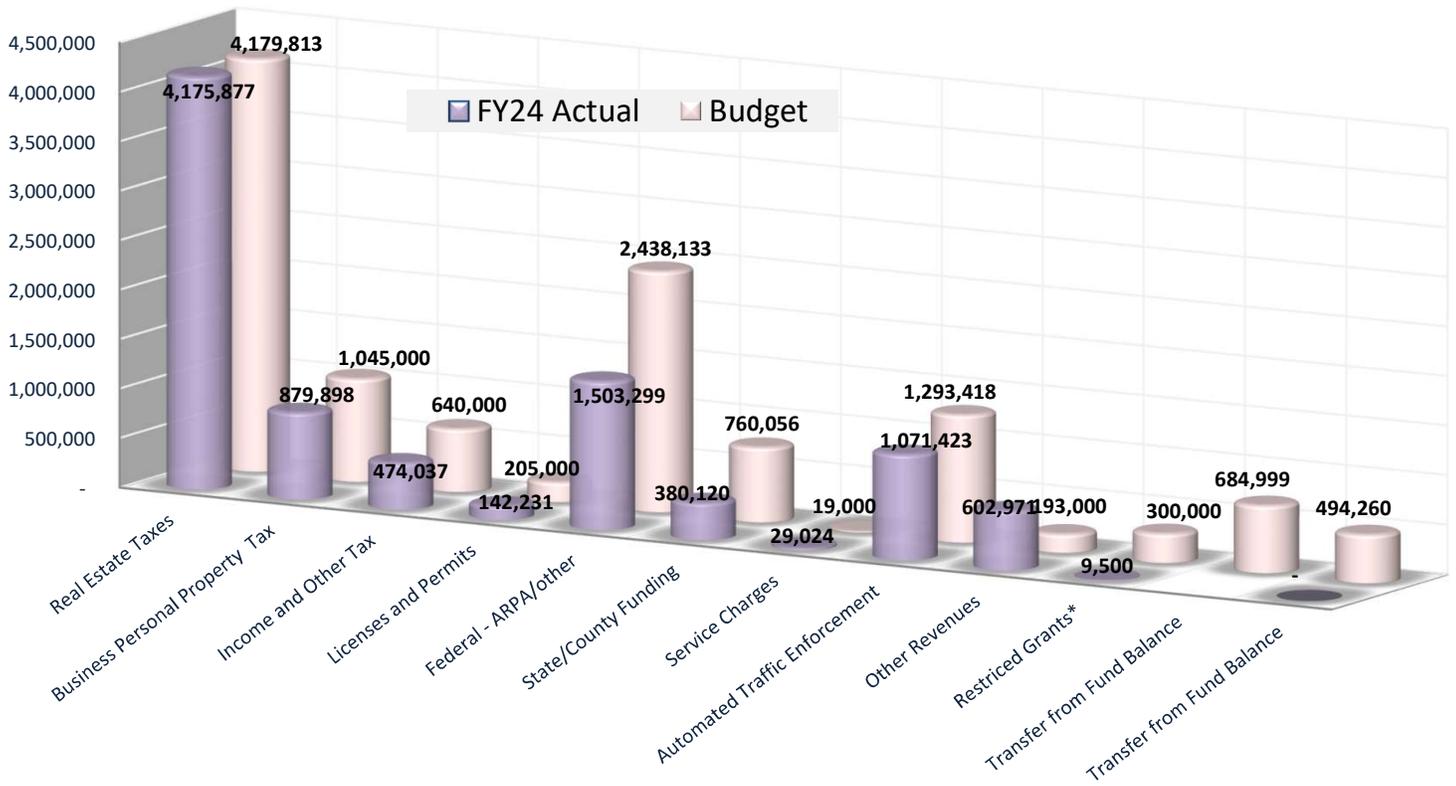
*Prior to Fund Balance Transfers and year-end income*

*Interim Financials, Subject to Change*

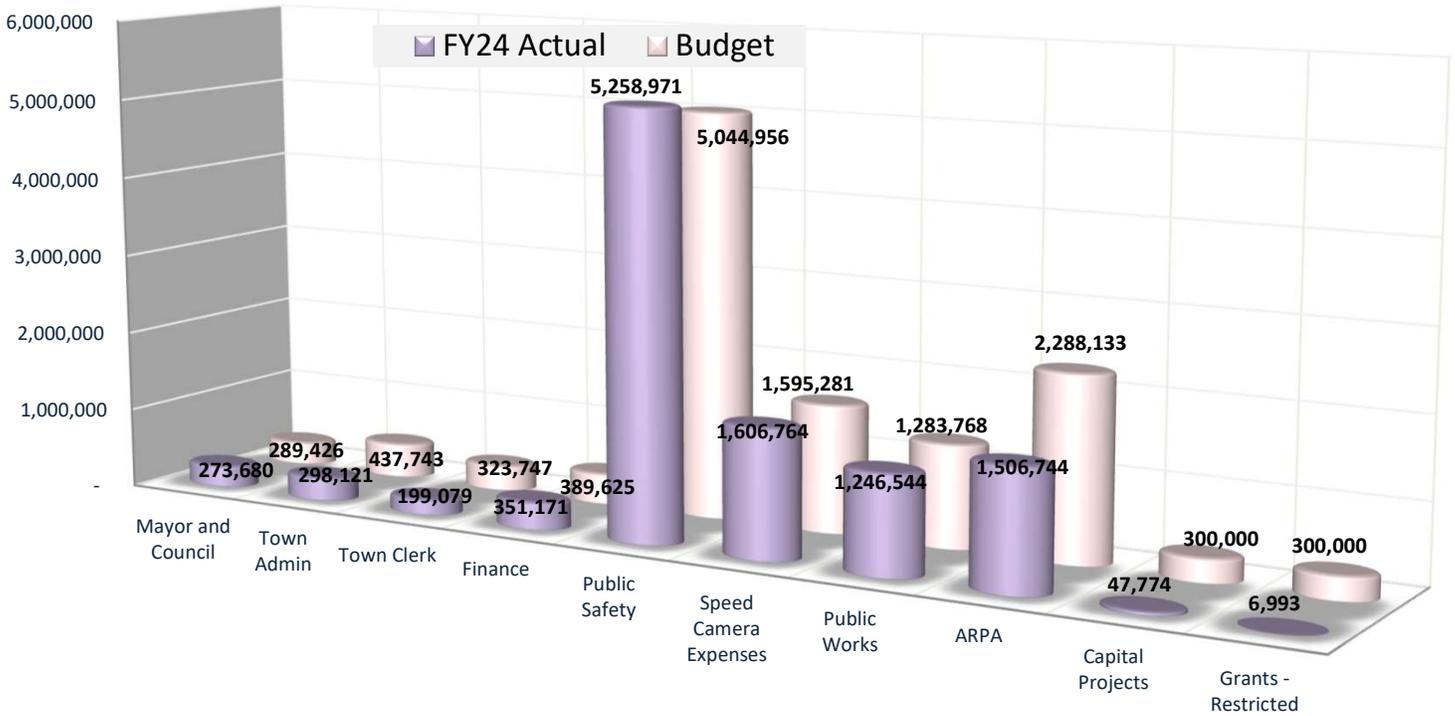
**Budget Amendments since adoption (by Ordinance #)**

	<u>Amended</u>
1a. <u>ARPA</u> - Increase ARPA Compensation for Public Works	100,000
1b. <u>ARPA</u> - Increase ARPA Ground Maintenance for Public Works	50,000
1c. <u>ARPA</u> - Increase ARPA Equipment for Public Works	75,000
1c. <u>ARPA</u> - Increase ARPA Supplies for Public Works	25,000
1d. <u>ARPA</u> - Decrease ARPA Business Asst. (\$250,000) for PW	(250,000)
2a. <u>Speed Camera</u> - Increase Compensation for SAT \$292,000	292,000
2b. <u>Speed Camera</u> - Increase Uniforms for SAT	11,000
2c. <u>Speed Camera</u> - Increase Firearms for SAT	3,000
2d. <u>Speed Camera</u> - Increase Equipment for SAT radios	12,000
2e. <u>Speed Camera</u> - Increase Equipment for SAT vehicles	192,000
2f. <u>Speed Camera</u> - Increase Equipment towers	175,000
2g. Transfer from <u>Speed Camera</u> Fund	(685,000)
3a. <u>Speed Camera</u> - Increase Capital for Furniture	45,000
3b. <u>Speed Camera</u> - Increase Contractual Svcs. for Grants Cons.	30,000
3c. Transfer from <u>Speed Camera</u> Fund	(75,000)
4a. <u>ARPA</u> - Increase Contractual Svcs. for Tech. Asst. Panel	25,000
4b. <u>ARPA</u> - Increase Contractual Svcs. for Consulting Svcs.	25,000
4c. <u>ARPA</u> - Decrease Monitoring	(50,000)
5a. <u>Grants</u> - Increase CDBG Revenues	125,000
5b. <u>Grants</u> - Increase CDBG Expenses	(125,000)
6a. <u>Speed Camera</u> - Increase Capital (3) vehicles	135,188
6b. <u>Speed Camera</u> - Increase Speed Camera Revenues	(135,188)
7a. <u>Speed Camera</u> - Increase Capital Light Towers	158,230
7b. <u>Speed Camera</u> - Increase Speed Camera Revenues	(158,230)
Net Increase/(Decrease) in expenditures	<u><u>-</u></u>

## May FY24 Revenues vs Budget



## May FY24 Expenditures vs Budget by Department



Town of Bladensburg  
FY24 Actuals vs. Budget  
July 2023 through May 2024

	Jul '23 - May ...	Budget	% of Budget
Ordinary Income/Expense			
Income			
4000 · Property Taxes			
4020 · Real Estate Taxes	4,175,877	4,179,813	100%
4040 · Business Personal Property Tax	879,898	1,045,000	84%
4060 · Personal Property Tax - Other			
Total 4000 · Property Taxes	5,055,775	5,224,813	97%
4100 · Income Tax	464,204	600,000	77%
4200 · Other Local Taxes			
4220 · Admissions and Amusement Tax	9,833	40,000	25%
Total 4200 · Other Local Taxes	9,833	40,000	25%
4300 · Licenses and Permits			
4310 · Local Business Licenses	26,179	80,000	33%
4320 · County Traders License	4,576	15,000	31%
4370 · Cable Franchise Fees	111,476	110,000	101%
Total 4300 · Licenses and Permits	142,231	205,000	69%
4400 · Federal Funding			
4410 · Federal Earmark		150,000	
4400 · Federal Funding - Other	1,503,299	2,288,133	66%
Total 4400 · Federal Funding	1,503,299	2,438,133	62%
4500 · State Funding			
4510 · Highway User Revenues	167,165	285,200	59%
4520 · Police Aid	210,584	300,000	70%
4550 · Bond Bill		150,000	
Total 4500 · State Funding	377,748	735,200	51%
4600 · County Funding			
4620 · County Disposal Fee Rebate		22,484	
4640 · Bank Stock	2,372	2,372	100%
Total 4600 · County Funding	2,372	24,856	10%
4700 · Service Charges			
4720 · Local Fines/Fees	27,116	15,000	181%
4730 · Copier Fees	290	3,000	10%
4740 · Fingerprinting		1,000	
4760 · Reimbursements	1,618		
4770 · Automated Traffic Enforcement	1,071,423	1,293,418	83%
4780 · Red Light Camera			
Total 4700 · Service Charges	1,100,447	1,312,418	84%
4800 · Other Revenues			
4810 · Insurance Reimbursement	135,784	60,000	226%
4820 · Bus Shelter Advertising		2,000	
4830 · Property Rental	35,750	42,000	85%
4840 · Vehicle Deployment	6,150	7,000	88%
4870 · Misc. Revenues	6,776	2,000	339%
4880 · Interest Earned	418,512	80,000	523%
Total 4800 · Other Revenues	602,971	193,000	312%

**Town of Bladensburg**  
**FY24 Actuals vs. Budget**  
**July 2023 through May 2024**

	Jul '23 - May ...	Budget	% of Budget
4900 · Restricted Revenues			
4950 · Community Legacy - Restricted			
4960 · CDBG Construction Grant		290,000	
4970 · Other Grants	5,000		100%
4900 · Restricted Revenues - Other	4,500	10,000	45%
<b>Total 4900 · Restricted Revenues</b>	<b>9,500</b>	<b>300,000</b>	<b>3%</b>
4998 · Transfer from Speed Camera Fund		684,999	
4999 · Transfer from Fund Balance		494,260	
<b>Total Income</b>	<b>9,268,380</b>	<b>12,252,679</b>	<b>76%</b>
<b>Gross Profit</b>	<b>9,268,380</b>	<b>12,252,679</b>	<b>76%</b>
<b>Expense</b>			
6000 · Compensation			
6010 · Regular Pay	4,022,843	4,529,227	89%
6020 · Overtime	502,319	365,488	137%
6030 · FICA	339,096	374,445	91%
6040 · Health Insurance	773,432	796,725	97%
6050 · Pension	399,056	487,640	82%
6060 · Workers Comp	395,259	294,694	134%
<b>Total 6000 · Compensation</b>	<b>6,432,004</b>	<b>6,848,219</b>	<b>94%</b>
6110 · Tuition Reimbursement	2,370	28,500	8%
6120 · Uniforms	77,040	68,000	113%
6130 · Recruitment	13,656	16,000	85%
6140 · Professional Development	63,251	68,000	93%
6150 · Payroll Service	7,652	6,000	128%
6160 · Employee Recognition	30,994	12,000	258%
6210 · Council Projects		2,500	
6220 · Community Initiatives			
6221 · Housing Assistance	502,841	500,000	101%
6222 · Business/Non-Profit Assistance	15,000	250,000	6%
6223 · Food Assistance	56,465	50,000	113%
6224 · Monitoring	18,878	20,000	94%
6220 · Community Initiatives - Other			
<b>Total 6220 · Community Initiatives</b>	<b>593,184</b>	<b>820,000</b>	<b>72%</b>
6225 · Community Grants			
6226 · Fire Department Donation	30,000	30,000	100%
6227 · Scholarships		5,000	
6225 · Community Grants - Other		12,000	
<b>Total 6225 · Community Grants</b>	<b>30,000</b>	<b>47,000</b>	<b>64%</b>
6230 · Community Events	103,522	86,000	120%
6235 · Senior Citizen Projects	7,500	7,500	100%
6240 · Memorials	399	2,000	20%
6255 · Town Meetings	8,526	5,000	171%
6260 · Transportation	28,333	60,000	47%
6270 · Historic Promotion		2,402	
6310 · Telephone	28,541	27,000	106%
6320 · Wireless Communications	56,216	48,640	116%
6330 · Communications Contracts	39,949	38,000	105%
6350 · Internet Access	7,038	10,000	70%
6360 · Data Fees	693	2,000	35%
6420 · Computer Expense	20,031	20,000	100%
6440 · IT Support	45,262	42,000	108%
6460 · Software Contract	52,426	32,000	164%
6510 · Audit	12,000	17,000	71%
6520 · Bank Charges	8,639	5,000	173%
6530 · Bad Debts	8,590	6,000	143%

**Town of Bladensburg**  
**FY24 Actuals vs. Budget**  
**July 2023 through May 2024**

	Jul '23 - May ...	Budget	% of Budget
6545 · Insurance - Auto	61,209	50,000	122%
6550 · Insurance - Liability	73,516	68,000	108%
6560 · Legal	19,272	40,000	48%
6570 · Equipment Lease	76,536	14,000	547%
6580 · Contractual Services	227,603	215,000	106%
6590 · Automated Traffic Enforcement	92,487	100,000	92%
6620 · Fuel	141,367	120,000	118%
6640 · Vehicle Repairs and Maintenance	58,578	60,000	98%
6650 · Vehicle Body Repairs	29,674	30,000	99%
6670 · Equipment Maintenance	3,967	13,000	31%
6680 · Weapon Repairs and Supplies	13,739	23,000	60%
6710 · Building Maintenance	105,638	50,000	211%
6720 · Grounds Maintenance	52,501	80,000	66%
6740 · Street Lights	48,983	50,000	98%
6750 · Sanitation Contract	269,418	300,000	90%
6760 · Landfill Fees	10,355	16,000	65%
6770 · Building Supplies	13,292	10,000	133%
6790 · Janitorial Services	27,818	30,000	93%
6810 · Advertising	15,993	30,000	53%
6820 · Website	2,700	4,000	68%
6825 · Membership	18,845	16,500	114%
6835 · Travel	10,335	11,000	94%
6850 · Office Supplies	24,148	23,000	105%
6855 · Postage	4,193	5,000	84%
6860 · Shop Supplies	935	3,000	31%
6865 · Supplies	41,873	45,000	93%
6870 · K9 Supplies			
6880 · Election Costs	6,697	8,000	84%
6885 · Finger Printing	1,058	1,000	106%
6890 · Utilities	35,858	61,000	59%
6900 · Grants - Restricted			
6920 · Community Legacy	7,450		100%
6925 · State Bond Bill Expenditures	25,000		
6930 · CDBG		290,000	
6935 · Other Grants			
6900 · Grants - Restricted - Other	6,993	10,000	70%
Total 6900 · Grants - Restricted	39,443	300,000	13%
Total Expense	9,205,847	10,103,261	91%
Net Ordinary Income	62,533	2,149,418	3%
Other Income/Expense			
Other Expense			
6950 · Debt Service	65,863	87,000	76%
6970 · Capital Outlay			
6972 · Long Term Capital Projects	15,324	800,000	2%
6975 · Capital Outlay - Seized Funds			
6979 · Highway User Projects	228,660	150,000	152%
6970 · Capital Outlay - Other	1,280,147	1,112,418	115%
Total 6970 · Capital Outlay	1,524,131	2,062,418	74%
Total Other Expense	1,589,994	2,149,418	74%
Net Other Income	-1,589,994	-2,149,418	74%
<b>Net Income</b>	<b>-1,527,461</b>		<b>100%</b>

**Town of Bladensburg**  
**Mayor and Council FY24**  
**July 2023 through May 2024**

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	47,662	60,008	79%
6030 · FICA	3,474	4,591	76%
6040 · Health Insurance	40,262	40,468	99%
6050 · Pension	5,500	6,559	84%
6060 · Workers Comp		2,000	
Total 6000 · Compensation	96,898	113,626	85%
6140 · Professional Development			
6145 · Council Business Development	20,391	22,000	93%
Total 6140 · Professional Development	20,391	22,000	93%
6160 · Employee Recognition	11,685	8,000	146%
6210 · Council Projects		2,500	
6225 · Community Grants			
6226 · Fire Department Donation	30,000	30,000	100%
6227 · Scholarships		5,000	
6225 · Community Grants - Other		12,000	
Total 6225 · Community Grants	30,000	47,000	64%
6230 · Community Events	84,579	66,000	128%
6235 · Senior Citizen Projects	4,500	4,500	100%
6255 · Town Meetings	8,526	5,000	171%
6320 · Wireless Communications	400	4,800	8%
6550 · Insurance - Liability	2,497	3,000	83%
6825 · Membership	14,204	13,000	109%
6835 · Travel			
Total Expense	273,680	289,426	95%
Net Ordinary Income	-273,680	-289,426	95%
<b>Net Income</b>	<b>-273,680</b>	<b>-289,426</b>	<b>95%</b>

**Town of Bladensburg**  
**Town Administrator FY24**  
**July 2023 through May 2024**

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	132,701	150,613	88%
6030 · FICA	10,027	11,522	87%
6040 · Health Insurance	23,856	14,686	162%
6050 · Pension		16,462	
6060 · Workers Comp		500	
	<u>166,584</u>	<u>193,783</u>	<u>86%</u>
6110 · Tuition Reimbursement		1,000	
6140 · Professional Development	2,904	4,000	73%
6160 · Employee Recognition	1,971		
6255 · Town Meetings			
6260 · Transportation	28,333	60,000	47%
6320 · Wireless Communications	330	960	34%
6560 · Legal	19,272	40,000	48%
6580 · Contractual Services	57,309	100,000	57%
6810 · Advertising	15,993	30,000	53%
6820 · Website	2,700	4,000	68%
6825 · Membership	225	1,000	23%
6835 · Travel	2,500	3,000	83%
	<u>298,121</u>	<u>437,743</u>	<u>68%</u>
Total Expense			
	<u>298,121</u>	<u>437,743</u>	<u>68%</u>
Net Ordinary Income	<u>-298,121</u>	<u>-437,743</u>	<u>68%</u>
Net Income	<u><u>-298,121</u></u>	<u><u>-437,743</u></u>	<u><u>68%</u></u>

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	113,320	203,803	56%
6020 · Overtime	5,517	3,000	184%
6030 · FICA	9,093	15,820	57%
6040 · Health Insurance	16,128	22,574	71%
6050 · Pension	16,500	24,728	67%
6060 · Workers Comp		500	
Total 6000 · Compensation	<u>160,558</u>	<u>270,425</u>	<u>59%</u>
6110 · Tuition Reimbursement		2,000	
6140 · Professional Development	829	3,000	28%
6160 · Employee Recognition	196		
6240 · Memorials	399	2,000	20%
6270 · Historic Promotion		2,402	
6320 · Wireless Communications	160	1,920	8%
6460 · Software Contract	7,920	10,000	79%
6570 · Equipment Lease	6,603	5,000	132%
6825 · Membership	499	500	100%
6835 · Travel	93	1,500	6%
6850 · Office Supplies	9,032	8,000	113%
6855 · Postage	2,289	2,000	114%
6880 · Election Costs	6,697	8,000	84%
6890 · Utilities	3,806	7,000	54%
Total Expense	<u>199,079</u>	<u>323,747</u>	<u>61%</u>
Net Ordinary Income	<u>-199,079</u>	<u>-323,747</u>	<u>61%</u>
<b>Net Income</b>	<u><u>-199,079</u></u>	<u><u>-323,747</u></u>	<u><u>61%</u></u>

**Town of Bladensburg**  
**Finance FY24**  
**July 2023 through May 2024**

	<u>Jul '23 - May ...</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	179,872	198,468	91%
6020 · Overtime	113	1,000	11%
6030 · FICA	13,730	15,259	90%
6040 · Health Insurance	10,058	10,067	100%
6050 · Pension	30,556	24,871	123%
6060 · Workers Comp		500	
Total 6000 · Compensation	<u>234,328</u>	<u>250,165</u>	<u>94%</u>
6110 · Tuition Reimbursement		2,000	
6140 · Professional Development	1,604	2,000	80%
6150 · Payroll Service	7,652	6,000	128%
6320 · Wireless Communications	80	960	8%
6460 · Software Contract	470	2,000	24%
6510 · Audit	12,000	17,000	71%
6520 · Bank Charges	8,241	5,000	165%
6530 · Bad Debts	8,568	6,000	143%
6550 · Insurance - Liability	11,577	10,000	116%
6825 · Membership		500	
6835 · Travel	788	1,000	79%
Total Expense	<u>285,308</u>	<u>302,625</u>	<u>94%</u>
Net Ordinary Income	-285,308	-302,625	94%
Other Income/Expense			
Other Expense			
6950 · Debt Service			
6960 · Debt Service - Interest			
6950 · Debt Service - Other	65,863	87,000	76%
Total 6950 · Debt Service	<u>65,863</u>	<u>87,000</u>	<u>76%</u>
Total Other Expense	<u>65,863</u>	<u>87,000</u>	<u>76%</u>
Net Other Income	<u>-65,863</u>	<u>-87,000</u>	<u>76%</u>
<b>Net Income</b>	<b><u>-351,171</u></b>	<b><u>-389,625</u></b>	<b><u>90%</u></b>

**Town of Bladensburg**  
**General and Administrative Combined**  
 July 2023 through May 2024

	Jul '23 - May 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
<b>6000 · Compensation</b>			
6010 · Regular Pay	425,893	552,884	77%
6020 · Overtime	5,630	4,000	141%
6030 · FICA	32,850	42,601	77%
6040 · Health Insurance	50,042	47,327	106%
6050 · Pension	47,056	66,061	71%
6060 · Workers Comp		1,500	
<b>Total 6000 · Compensation</b>	561,470	714,373	79%
6110 · Tuition Reimbursement		5,000	
6140 · Professional Developm...	5,337	9,000	59%
6150 · Payroll Service	7,652	6,000	128%
6160 · Employee Recognition	2,167		
6240 · Memorials	399	2,000	20%
6255 · Town Meetings			
6260 · Transportation	28,333	60,000	47%
6270 · Historic Promotion		2,402	
6320 · Wireless Communicati...	570	3,840	15%
6460 · Software Contract	8,390	12,000	70%
6510 · Audit	12,000	17,000	71%
6520 · Bank Charges	8,241	5,000	165%
6530 · Bad Debts	8,568	6,000	143%
6550 · Insurance - Liability	11,577	10,000	116%
6560 · Legal	19,272	40,000	48%
6570 · Equipment Lease	6,603	5,000	132%
6580 · Contractual Services	57,309	100,000	57%
6810 · Advertising	15,993	30,000	53%
6820 · Website	2,700	4,000	68%
6825 · Membership	724	2,000	36%
6835 · Travel	3,380	5,500	61%
6850 · Office Supplies	9,032	8,000	113%
6855 · Postage	2,289	2,000	114%
6880 · Election Costs	6,697	8,000	84%
6890 · Utilities	3,806	7,000	54%
<b>Total Expense</b>	782,509	1,064,115	74%
<b>Net Ordinary Income</b>	-782,509	-1,064,115	74%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
6950 · Debt Service			
6960 · Debt Service - Interest			
6950 · Debt Service - Other	65,863	87,000	76%
<b>Total 6950 · Debt Service</b>	65,863	87,000	76%
<b>Total Other Expense</b>	65,863	87,000	76%
<b>Net Other Income</b>	-65,863	-87,000	76%
<b>Net Income</b>	<b>-848,372</b>	<b>-1,151,115</b>	<b>74%</b>

**Town of Bladensburg**  
**Public Safety FY24**  
 July 2023 through May 2024

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	2,674,540	2,727,440	98%
6020 · Overtime	402,223	272,744	147%
6030 · FICA	227,387	229,514	99%
6040 · Health Insurance	595,014	584,108	102%
6050 · Pension	319,000	354,650	90%
6060 · Workers Comp	355,276	250,000	142%
<b>Total 6000 · Compensation</b>	<b>4,573,440</b>	<b>4,418,456</b>	<b>104%</b>
6110 · Tuition Reimbursement	2,370	20,000	12%
6120 · Uniforms			
6130 · Recruitment	13,656	16,000	85%
6140 · Professional Development	37,523	35,000	107%
6160 · Employee Recognition	14,077	4,000	352%
6230 · Community Events	18,944	20,000	95%
6310 · Telephone	28,541	27,000	106%
6320 · Wireless Communications	55,246	40,000	138%
6350 · Internet Access	4,790	7,000	68%
6360 · Data Fees	693	2,000	35%
6440 · IT Support	45,262	42,000	108%
6460 · Software Contract	29,457	20,000	147%
6545 · Insurance - Auto	61,209	50,000	122%
6550 · Insurance - Liability	59,442	55,000	108%
6570 · Equipment Lease	10,711	9,000	119%
6580 · Contractual Services	19,447	15,000	130%
6620 · Fuel	124,592	100,000	125%
6640 · Vehicle Repairs and Maintenance	45,689	40,000	114%
6650 · Vehicle Body Repairs	29,674	30,000	99%
6670 · Equipment Maintenance	708	3,000	24%
6680 · Weapon Repairs and Supplies	12,342	20,000	62%
6825 · Membership	3,917	1,500	261%
6835 · Travel	6,754	5,000	135%
6850 · Office Supplies	14,986	15,000	100%
6855 · Postage	1,904	3,000	63%
6865 · Supplies	32,911	20,000	165%
6870 · K9 Supplies			
6885 · Finger Printing	1,058	1,000	106%
6890 · Utilities	8,766	26,000	34%
<b>Total Expense</b>	<b>5,258,109</b>	<b>5,044,956</b>	<b>104%</b>
<b>Net Ordinary Income</b>	<b>-5,258,109</b>	<b>-5,044,956</b>	<b>104%</b>
<b>Net Income</b>	<b>-5,258,109</b>	<b>-5,044,956</b>	<b>104%</b>

**Town of Bladensburg**  
**Speed Camera Fund FY24**  
 July 2023 through May 2024

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4700 · Service Charges			
4770 · Automated Traffic Enforcement	1,071,423	1,293,418	83%
Total 4700 · Service Charges	1,071,423	1,293,418	83%
4998 · Transfer from Speed Camera Fund		684,999	
Total Income	1,071,423	1,978,417	54%
Gross Profit	1,071,423	1,978,417	54%
Expense			
6000 · Compensation			
6010 · Regular Pay	75,239	253,315	30%
6020 · Overtime	13,036	29,201	45%
6030 · FICA	8,259	21,613	38%
6040 · Health Insurance		34,565	
6050 · Pension		21,146	
6060 · Workers Comp		3,023	
Total 6000 · Compensation	96,534	362,863	27%
6120 · Uniforms	69,881	62,000	113%
6140 · Professional Development			
6160 · Employee Recognition	3,065		100%
6330 · Communications Contracts	39,949	38,000	105%
6420 · Computer Expense			
6440 · IT Support			
6460 · Software Contract	14,578		100%
6570 · Equipment Lease	59,222		100%
6580 · Contractual Services	77,370	50,000	155%
6590 · Automated Traffic Enforcement	92,487	100,000	92%
6680 · Weapon Repairs and Supplies	1,397	3,000	47%
6865 · Supplies	5,990		
Total Expense	460,473	615,863	75%
Net Ordinary Income	610,950	1,362,554	45%
Other Income/Expense			
Other Expense			
6970 · Capital Outlay	1,146,291	979,418	117%
Total Other Expense	1,146,291	979,418	117%
Net Other Income	-1,146,291	-979,418	117%
<b>Net Income</b>	<b>-535,341</b>	<b>383,136</b>	<b>-140%</b>

**Town of Bladensburg**  
**Combined Public Safety and Speed Camera FY24**  
 July 2023 through May 2024

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	2,749,779	2,980,755	92%
6020 · Overtime	415,259	301,945	138%
6030 · FICA	235,646	251,127	94%
6040 · Health Insurance	595,014	618,673	96%
6050 · Pension	319,000	375,796	85%
6060 · Workers Comp	355,276	253,023	140%
Total 6000 · Compensation	4,669,974	4,781,319	98%
6110 · Tuition Reimbursement	2,370	20,000	12%
6120 · Uniforms	69,881	62,000	113%
6130 · Recruitment	13,656	16,000	85%
6140 · Professional Development	37,523	35,000	107%
6160 · Employee Recognition	17,142	4,000	429%
6230 · Community Events	18,944	20,000	95%
6310 · Telephone	28,541	27,000	106%
6320 · Wireless Communications	55,246	40,000	138%
6330 · Communications Contracts	39,949	38,000	105%
6350 · Internet Access	4,790	7,000	68%
6360 · Data Fees	693	2,000	35%
6420 · Computer Expense			
6440 · IT Support	45,262	42,000	108%
6460 · Software Contract	44,035	20,000	220%
6545 · Insurance - Auto	61,209	50,000	122%
6550 · Insurance - Liability	59,442	55,000	108%
6570 · Equipment Lease	69,933	9,000	777%
6580 · Contractual Services	96,817	65,000	149%
6590 · Automated Traffic Enforcement	92,487	100,000	92%
6620 · Fuel	124,592	100,000	125%
6640 · Vehicle Repairs and Maintenance	45,689	40,000	114%
6650 · Vehicle Body Repairs	29,674	30,000	99%
6670 · Equipment Maintenance	708	3,000	24%
6680 · Weapon Repairs and Supplies	13,739	23,000	60%
6825 · Membership	3,917	1,500	261%
6835 · Travel	6,754	5,000	135%
6850 · Office Supplies	14,986	15,000	100%
6855 · Postage	1,904	3,000	63%
6865 · Supplies	38,901	20,000	195%
6870 · K9 Supplies			
6885 · Finger Printing	1,058	1,000	106%
6890 · Utilities	8,766	26,000	34%
Total Expense	5,718,582	5,660,819	101%
Net Ordinary Income	-5,718,582	-5,660,819	101%
Other Income/Expense			
Other Expense			
6970 · Capital Outlay	1,146,291	979,418	117%
Total Other Expense	1,146,291	979,418	117%
Net Other Income	-1,146,291	-979,418	117%
<b>Net Income</b>	<b>-6,864,874</b>	<b>-6,640,237</b>	<b>103%</b>

**Town of Bladensburg**  
**Public Works FY24**  
**July 2023 through May 2024**

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	257,307	318,158	81%
6020 · Overtime	8,870	10,000	89%
6030 · FICA	19,857	25,104	79%
6040 · Health Insurance	67,139	69,282	97%
6050 · Pension	27,500	39,224	70%
6060 · Workers Comp	36,812	35,000	105%
Total 6000 · Compensation	<u>417,485</u>	<u>496,768</u>	<u>84%</u>
6110 · Tuition Reimbursement		3,500	
6120 · Uniforms	2,798	3,000	93%
6140 · Professional Development		2,000	
6350 · Internet Access	2,248	3,000	75%
6620 · Fuel	16,776	20,000	84%
6640 · Vehicle Repairs and Maintenance	12,890	20,000	64%
6670 · Equipment Maintenance	1,969	10,000	20%
6710 · Building Maintenance	105,638	50,000	211%
6720 · Grounds Maintenance	23,900	30,000	80%
6740 · Street Lights	48,983	50,000	98%
6750 · Sanitation Contract	269,418	300,000	90%
6760 · Landfill Fees	10,355	16,000	65%
6770 · Building Supplies	13,292	10,000	133%
6790 · Janitorial Services	27,818	30,000	93%
6835 · Travel	110	500	22%
6860 · Shop Supplies	935	3,000	31%
6890 · Utilities	23,286	28,000	83%
Total Expense	<u>977,901</u>	<u>1,075,768</u>	<u>91%</u>
Net Ordinary Income	-977,901	-1,075,768	91%
Other Income/Expense			
Other Expense			
6970 · Capital Outlay			
6975 · Capital Outlay - Seized Funds			
6979 · Highway User Projects	228,660	150,000	152%
6970 · Capital Outlay - Other	39,983	58,000	69%
Total 6970 · Capital Outlay	<u>268,643</u>	<u>208,000</u>	<u>129%</u>
Total Other Expense	<u>268,643</u>	<u>208,000</u>	<u>129%</u>
Net Other Income	-268,643	-208,000	129%
<b>Net Income</b>	<b><u>-1,246,544</u></b>	<b><u>-1,283,768</u></b>	<b><u>97%</u></b>

**Town of Bladensburg**  
**Grants and Long-Term Capital Projects FY24**  
 July 2023 through May 2024

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6900 · Grants - Restricted			
6920 · Community Legacy			
6925 · State Bond Bill Expenditures	25,000		
6930 · CDBG	7,450	290,000	3%
6935 · Other Grants			
6900 · Grants - Restricted - Other	6,993	10,000	70%
	<u>39,443</u>	<u>300,000</u>	<u>13%</u>
Total 6900 · Grants - Restricted			
	<u>39,443</u>	<u>300,000</u>	<u>13%</u>
Total Expense			
	<u>-39,443</u>	<u>-300,000</u>	<u>13%</u>
Net Ordinary Income			
Other Income/Expense			
Other Expense			
6970 · Capital Outlay			
6972 · Long Term Capital Projects	15,324	300,000	5%
	<u>15,324</u>	<u>300,000</u>	<u>5%</u>
Total 6970 · Capital Outlay			
	<u>15,324</u>	<u>300,000</u>	<u>5%</u>
Total Other Expense			
	<u>-15,324</u>	<u>-300,000</u>	<u>5%</u>
Net Other Income			
<b>Net Income</b>	<b><u>-54,767</u></b>	<b><u>-600,000</u></b>	<b><u>9%</u></b>

**Town of Bladensburg**  
**ARPA FY24**  
**July 2023 through May 2024**

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	542,202	617,422	88%
6020 · Overtime	72,559	49,543	146%
6030 · FICA	47,270	51,022	93%
6040 · Health Insurance	20,975	20,975	100%
6060 · Workers Comp	3,171	3,171	100%
Total 6000 · Compensation	<u>686,177</u>	<u>742,133</u>	<u>92%</u>
6120 · Uniforms	4,361	3,000	145%
6220 · Community Initiatives			
6221 · Housing Assistance	502,841	500,000	101%
6222 · Business/Non-Profit Assistance	15,000	250,000	6%
6223 · Food Assistance	56,465	50,000	113%
6224 · Monitoring	18,878	20,000	94%
Total 6220 · Community Initiatives	<u>593,184</u>	<u>820,000</u>	<u>72%</u>
6235 · Senior Citizen Projects	3,000	3,000	100%
6320 · Wireless Communications			
6420 · Computer Expense	20,031	20,000	100%
6580 · Contractual Services	73,477	50,000	147%
6670 · Equipment Maintenance	1,289		
6720 · Grounds Maintenance	28,601	50,000	57%
6865 · Supplies	2,752	25,000	11%
6900 · Grants - Restricted			
6935 · Other Grants			
Total 6900 · Grants - Restricted			
Total Expense	<u>1,412,872</u>	<u>1,713,133</u>	<u>82%</u>
Net Ordinary Income	-1,412,872	-1,713,133	82%
Other Income/Expense			
Other Expense			
6970 · Capital Outlay			
6972 · Long Term Capital Projects		500,000	
6970 · Capital Outlay - Other	93,873	75,000	125%
Total 6970 · Capital Outlay	<u>93,873</u>	<u>575,000</u>	<u>16%</u>
Total Other Expense	<u>93,873</u>	<u>575,000</u>	<u>16%</u>
Net Other Income	-93,873	-575,000	16%
<b>Net Income</b>	<u><u>-1,506,744</u></u>	<u><u>-2,288,133</u></u>	<u><u>66%</u></u>