



# TOWN OF BLADENSBURG WORK SESSION | SEPTEMBER 8, 2025

September 08, 2025 at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

## AGENDA

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**Public Access Virtual via live stream of the Town's Facebook and YouTube pages:**

<https://www.youtube.com/channel/UCoflhVTBeID3c9oH8GYSW0g>

<https://www.facebook.com/Bladensburgmd>

1. **Call to Order – 1 min**
2. **Approval of Agenda – 1 min**
3. **Approval of Minutes**
  - A. Approval of Work session minutes July 14,2025**
4. **New Business**
  - A. INFORMATION MEMO | United States 250th Anniversary | Update September 2025 (5 minutes)**
  - B. INFORMATION MEMO | Town Hall Update | Neighborhood Design Center | September 2025 (3 minutes)**
  - C. INFORMATION MEMO | 2025 Election Update | September 2025 (3 minutes)**
  - D. INFORMATION MEMO | Residential Parking in the Town of Bladensburg | September 2025 (3 minutes)**
  - E. INFORMATION MEMO | Strategic Plan Update | September 2025 (3 minutes)**
  - F. COUNCIL ACTION | Approval of the Change of Meeting Date from Monday, October 13, 2025, to Monday, October 20, 2025 (3 minutes)**
  - G. COUNCIL ACTION | Review and Approval of Draft Legislative Priorities for Session 2026 (5 minutes)**

- H. **ORDINANCE 05-2026 |** FISCAL YEAR 2026 BUDGET AMENDMENT FOR PY 51 CDBG FUNDS IN THE AMOUNT OF \$188,750. (3 minutes)
- I. **ORDINANCE 06-2026 |** FISCAL YEAR 2026 BUDGET AMENDMENT FOR THE ACCEPTANCE OF THE GOVERNOR'S OFFICE OF CRIME PREVENTION AND POLICY (GOCPP) GRANT, "BLADENSBURG POLICE ACCOUNTABILITY SUPPORT PROGRAM" FOR THE SFY26 POLICE ACCOUNTABILITY, COMMUNITY, AND TRANSPARENCY GRANT (PACT) PROGRAM FOR \$65,000. (3 minutes)
- J. **ORDINANCE 07-2026 |** An Ordinance of the Mayor and Council of the Town of Bladensburg to amend penalties, remedies, and fees to change or establish certain fines or fees; and generally relating to automated traffic enforcement systems. (3 minutes)
- K. **Resolution 02-2026 |** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF BLADENSBURG APPOINTING MEMBERS TO THE BOARD OF DIRECTORS OF THE BCCE PORT TOWNS COMMUNITY DEVELOPMENT CORPORATION. (5 minutes)
- L. **CONTRACT APPROVAL |** Approval for a Contract with Calvert Ready Mix, an amount not to exceed \$50,560.14 for Sidewalk and Curb Repairs using CDBG PY 50 Funds on Upshur Street. (3 minutes)
- M. **CONTRACT APPROVAL |** Right of Way Memorandum of Understanding (MOU) – State Highway Administration for US1, Annapolis Rd, and Kenilworth Ramps and adjacent areas. (3 minutes)

5. **Adjournment**



## TOWN OF BLADENSBURG WORK SESSION | JULY 14, 2025

July 14, 2025 at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

### MINUTES

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Public Access Virtual via live stream of the Town's Facebook and YouTube pages:

<https://www.youtube.com/channel/UCoflhVTBeID3c9oH8GYSW0g>

<https://www.facebook.com/Bladensburgmd>

#### 1. Call to Order

Mayor James called the meeting to order at 5:30 pm.

#### 2. Approval of Agenda

Mayor James called for a motion to approve the agenda. Council Member Brown made a motion to approve the agenda, which was seconded by Council Member Blount. The motion passed unanimously with a vote of 4-0.

#### 3. Approval of Minutes

##### A. Approval of Work Session Minutes – June 9, 2025

Mayor James called for a motion to approve the minutes from the June 9th Budget Session.

Council Member Blount moved to approve the minutes, and Council Member McBryde seconded the motion. The motion passed unanimously with a vote of 4-0.

#### 4. Unfinished Business

##### A. State and Local Legislative Update | Legislative Summary Report from LA Perez Consulting for Session 2025 and Discussion on Legislative Priorities for FY 2026

Town Administrator Bailey-Hedgepeth introduced Jonathan Brown and Tony Perez from LA Perez Consulting, who presented the final legislative update for the 2025 session. A total of 3,075 bills were introduced, with 805 passed and signed into law by Governor Moore and 25 vetoed. Notable legislation included HB322, which provides enhanced state support for municipal elections through Memorandums of Understanding (MOUs) with the State Board of

Elections at an estimated cost of \$23,400; HB699 and HB1443, which expand veteran hiring preferences to include those discharged due to sexual orientation or PTSD and extend those preferences to veteran family members; and HB814, which requires the Department of Juvenile Services to produce annual reports on Youth Services Bureaus, potentially increasing funding opportunities. Additionally, it was noted that the Prince George's County budget includes a \$44.8 million reduction to the police department, with those funds redirected to grants, the health department, and housing development. Beginning next year, the county minimum wage will be indexed to the Consumer Price Index (CPI), with an annual cap of 5%.

## 5. New Business

**A. Ordinance 01-2026** | A budget ordinance to amend the FY 2026 for the acceptance of the Chesapeake Bay Trust's Green Streets, Green Jobs, Green Towns (G3) Program (Award #26132) for \$35,000

Town Administrator Bailey-Hedgepeth provided an overview of Ordinance 01-2026, which pertains to the Green Jobs/Streets Project. The ordinance is scheduled for a vote during the 7:00 pm meeting.

**B. Ordinance 02-2026** | A budget ordinance to amend the FY 2026 for the acceptance of the FY25 Community Electric Vehicle Supply Equipment Grant Program Grant No. 2025-04-518S5 in an amount not to exceed: \$50,000.

Town Administrator Bailey-Hedgepeth shared details regarding Ordinance 02-2026, which authorizes the acceptance of funds from the grant. The ordinance is scheduled for a vote at the 7:00 pm meeting.

**C. Emergency Ordinance 03-2026** | Approval of a budget adjustment and ratification of the Administrator's purchase of a Commercial Paint Sprayer for curb maintenance to come from Highway User Funds proceeds in an amount not to exceed \$10,500.

Town Administrator Bailey-Hedgepeth shared details regarding Ordinance 03-2026, authorizing the acceptance and use of grant funds for the purchase of a commercial paint sprayer. The ordinance is scheduled for a vote at the 7:00 pm meeting.

**D. Ordinance 04-2026** | A budget ordinance to amend the FY 2026 for the acceptance of the US Department of Justice Bladensburg Warrant Reduction Program for \$30,000

Town Administrator Bailey-Hedgepeth introduced John O'Connor and Deputy Chief ~~Dickerson~~, who presented details regarding Ordinance 04-2026, related to the Justice Warrant Reduction Program. The ordinance is scheduled for a vote at the 7:00 pm meeting.

**E. Resolution 01-2026** | A Resolution authorizing staff to seek technical assistance from the Maryland Department of Housing and Community Development (DCHD) for potential financing and development of a new Town Hall Facility.

Town Administrator Bailey-Hedgepeth shared details regarding Resolution 01-2026, requesting permission to seek assistance from the state for the Town Hall Project. The resolution is scheduled for a vote at the 7:00 pm meeting.

**F. Contract Approval** | Approval of an agreement with Osprey Development, LLC, as approved by the Town Attorney in its final form (Development: Hamlet Woods II).

Town Administrator Bailey-Hedgepeth introduced Mr. Clark, who shared details regarding the contract approval with Osprey Development for the Hamlet Woods project. The contract is scheduled for a vote at the 7:00 pm meeting.

**G. Contract Approval** | Approval of a software agreement with Martus Software for Budgeting Software in an amount not to exceed \$11,240.00

Town Administrator Bailey-Hedgepeth and Treasurer Tinelli shared details regarding the contract approval with Martus for budget utilization services. The contract is scheduled for a vote at the 7:00 pm meeting.

**H. Sponsorship of Events** | July 2025 Update and Report (Information Only)

Town Administrator Bailey-Hedgepeth and the Town Clerk Watson shared details regarding event sponsorship packages developed with multiple tiers: Platinum, Gold, Silver, Bronze, and Community levels.

**I. America in Bloom Update** | July 2025 (Information Only)

Town Administrator Bailey-Hedgepeth and Town Clerk Watson shared details regarding the upcoming America in Bloom visit and provided a brief overview of the planned activities.

**J. United States 250th Anniversary** | Update July 2025 (Information Only)

Town Administrator Bailey-Hedgepeth shared details regarding the 250th US anniversary, including the funding already received and the pending funds yet to be received.

**K. Council Action | Approval of August 2025 Council Recess – Cancelation of Town Meetings on August 11, 2025**

This item is scheduled for a vote during the 7:00 pm meeting.

**6. Adjournment**

Mayor James called for a motion to adjourn the meeting. Council Member Blount moved to adjourn, and Council Member McBryde seconded the motion. The meeting was adjourned at 6:48 pm.



## Agenda Item Summary Report

<b>Meeting Date:</b> September 8, 2025	<b>Submitted by:</b> Mayor Takisha D James Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title:</b> INFORMATION MEMO   United States 250 <sup>th</sup> Anniversary   Update September 2025	
<b>A Report on the United States' 250<sup>th</sup> Anniversary items and the State and the Town actions.</b>	
<b>Work Session Item</b> <input checked="" type="checkbox"/> <b>Council Meeting Item</b> <input checked="" type="checkbox"/>	<b>Documentation Attached:</b>
<b>Recommended Action:</b>	
Mayor James will provide an update on recent actions and meetings.	
<p><b>Item Summary:</b> The Town will recognize the 250th Anniversary of the United States in 2026 and the importance of engaging its citizens, businesses, educational institutions, and various organizations in celebrating the U.S. Semiquincentennial and fostering a greater understanding and appreciation of American history, culture, and achievements.</p> <p>Here are some updates:</p> <p><b>GRANT FUNDING:</b> The Town has received \$500 in state grant funding for educational programming and has applied for an additional \$4,000 for a special event in 2026; however, we have not yet received notification regarding this grant. We are seeking further funding and opportunities in the Port Towns.</p> <p><b>PARTICIPATION ON REGIONAL AND STATE TASK FORCES:</b> Mayor James has been active on the State Commission, and the Town Administrator has attended Prince George's County meetings sponsored by ATHA over the last several months. Several events and activities are being planned throughout Prince George's County, and the Town will host the ATHA group in December 2025.</p> <p>Appointments to the steering committee will be announced in Fall 2025.</p> <p>If there are any questions, the Town administrator or Mayor can answer them.</p>	
<b>Budgeted Item:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <b>Budgeted Amount:</b> <b>One-Time Cost:</b> NA <b>Ongoing Cost:</b> NA <b>Council Priority:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Continued Date:</b> <b>Approved Date:</b>



## Agenda Item Summary Report

**Meeting Date:**

July 14, 2025

**Submitted by:**

 Michelle Bailey Hedgepeth, Town Administrator  
 Vito Tinelli, Town Treasurer

**Item Title: Resolution 01-2026 | A RESOLUTION AUTHORIZING STAFF TO SEEK TECHNICAL ASSISTANCE FROM THE MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DCHD) FOR POTENTIAL FINANCING AND DEVELOPMENT OF A NEW TOWN HALL FACILITY**

Town Hall Update | Building Cost Estimate | July 2025 and Resolution for Staff Authorizing Exploration of Financing Options and Alternatives for the Town Hall Project.

**Resolution 01-2026 | A RESOLUTION AUTHORIZING STAFF TO SEEK TECHNICAL ASSISTANCE FROM THE MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DCHD) FOR POTENTIAL FINANCING AND DEVELOPMENT OF A NEW TOWN HALL FACILITY**

**Work Session Item [X]**  
**Council Meeting Item [X]**

**Documentation Attached:**  
 NDC Update – June 2025

**Recommended Action:**

Approve the resolution, and that will authorize staff to begin the process to explore financing options and alternatives for the Town Hall so that funding estimates and decisions can be made in FY 2026 and FY 2027.

**Item Summary:** The Town continues to make meaningful progress in partnership with the Neighborhood Design Center (NDC) on the conceptual design process for a future Town Hall facility that supports our current operations and anticipated community growth. The Town is at a crossroads, and a series of actions must occur for the project to move forward and for the Town to be in a position to seek additional funding from the legislature and the State of Maryland for Bonding.

During the past few months, staff met with NDC's design consultants to conduct a detailed review and revision of the space needs inventory. This assessment focused on aligning the layout and location of a new Town Hall with the Town's future direction, functional demands, and the evolving needs of residents and staff. The overall size is estimated at 27,483 square feet. The cost estimate report was prepared to provide some initial information on the project. The updated cost estimate ranges from \$15.5 million to \$19 million, with an average projected cost of \$17.25 million.

The estimate includes both hard and soft costs. It assumes that portions of the existing site infrastructure—such as utilities, foundation elements, and site preparation—can be reused, which may help keep final costs toward the lower end of the range. A working figure of approximately \$19 million (or ~\$690/sqft.) is recommended for ongoing project discussions and early-stage planning.

With these costs in mind, the project will exceed what we anticipated in earlier discussions. Therefore, a move to more formal funding and modeling is necessary to better prepare the Council and Town for the true cost of the Town Hall project, including future bond payments and debt.

**Information on Financing Process:**
**Purpose**

The purpose of this Council Item is to provide an overview of the State bonding process through the Maryland Department of Housing and Community Development (DCHD) and to outline potential next steps for the Town Council as it considers financing options for the proposed Town Hall project.

## Background

Over the past year, the Town has been working with the Neighborhood Design Center (NDC) to evaluate space needs and develop cost estimates for a new municipal facility. Based on preliminary analysis, the estimated cost for a new Town Hall is between \$15 million and \$19 million.

In support of this effort, the Town has secured two bond bill awards from the State to advance the project. As the Town prepares to evaluate financing mechanisms and develop a legislative request for FY 2026, a resolution is being introduced to initiate formal discussions and seek technical support from DCHD's Community Development Administration (CDA).

This resolution does not commit the Town to final design or financing at this stage, but serves as the first formal step in exploring the feasibility of phased construction, debt financing, and partnership opportunities with the State.

## State Bonding Overview – Maryland DCHD

The Maryland Community Development Administration (CDA) offers bond issuance services to municipalities and counties to fund public infrastructure projects. CDA issues tax-exempt bonds and provides loan proceeds to local governments with favorable interest rates based on pooled bond sales. Eligible projects can include:

- Government facilities
- Streetscape improvements
- Transportation enhancements
- Water and sewer infrastructure

## Key Features of the State Bonding Program:

Access to Expertise: CDA provides bond counsel and financial advisors to support local governments throughout the financing process.

Reduced Costs: By pooling multiple projects, issuance costs are reduced through economies of scale.

Flexible Terms: Loan terms are determined by the local government (up to 30 years or the useful life of the project).

Full Faith and Credit Pledge: Participating municipalities must pledge their full faith and credit and meet creditworthiness criteria.

To proceed, municipalities must:

- Secure legislative authorization to incur debt | *This is an additional ordinance that must be passed at a later date.*
- Certify construction inspection and reporting capacity
- Demonstrate sufficient project design, scope, and fiscal planning
- Maintain compliance with CDA requirements throughout the financing term

## Council Discussion – Proposed Next Steps

At this stage, staff is requesting input from the Council on how to proceed. The following options are presented for consideration:

1. **Authorize a Resolution** to allow staff and the Mayor to seek technical assistance from DCHD to evaluate financing options and prepare for formal participation in the bond program.
2. **Authorize staff to collaborate with NDC** on a phased project approach (e.g., separate or all-inclusive Town Hall design) and return to Council with alternatives for review.

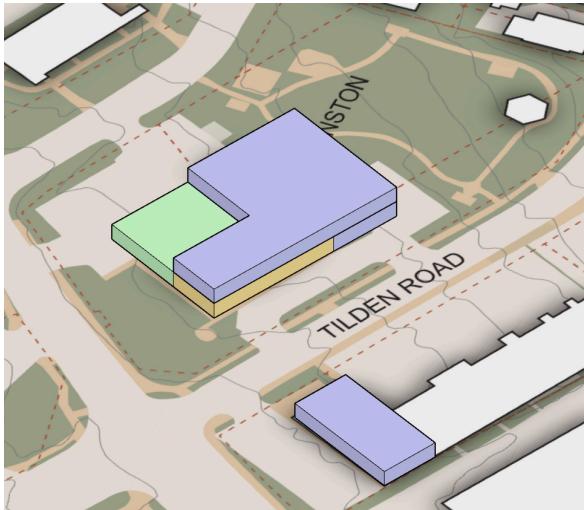
3. **Provide staff with alternative** direction, such as:
  - a. Reducing the size, scale, or scope of the Town Hall project
  - b. Exploring alternative options to house staff without full construction of a new facility
  - c. Considering leasing, modular, or other cost-effective options
4. **Delay State Bond Program engagement**, and continue planning efforts with NDC while exploring alternate funding or grant mechanisms.

### Conclusion

This item is intended to initiate Council dialogue and gather feedback as the Town evaluates the scope and financing of the proposed Town Hall. The resolution will allow the Town to gather expert input and prepare for potential legislative and financial milestones in FY 2026 and beyond.

Staff recommends moving forward with the resolution to preserve flexibility while continuing to assess the most cost-effective and community-centered path forward.

<b>Budgeted Item:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Continued Date:</b>
<b>Budgeted Amount:</b>	
<b>One-Time Cost:</b>	
<b>Ongoing Cost: Annual Cost</b>	
<b>Council Priority:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Approved Date:</b>



New Construction:

Level 1: 14,025 sqft

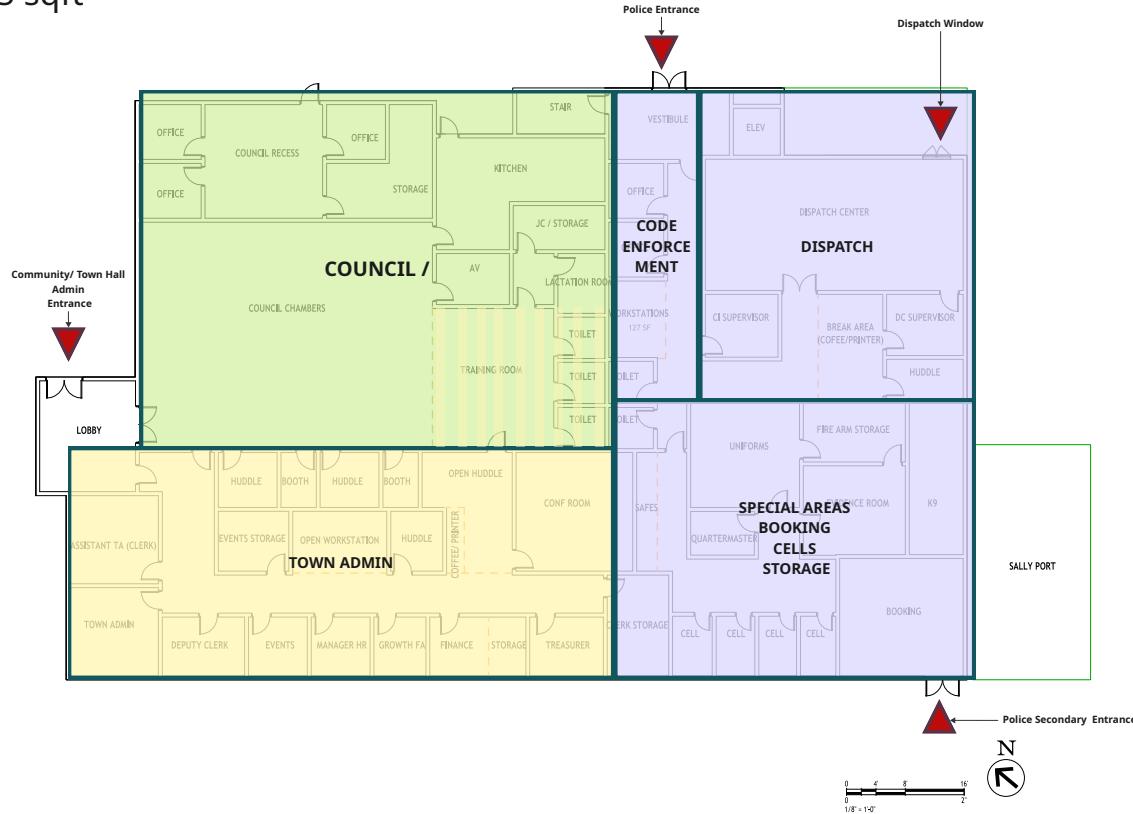
Level 2: 10,685 sqft

**Total: 24,710 sqft**

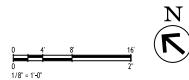
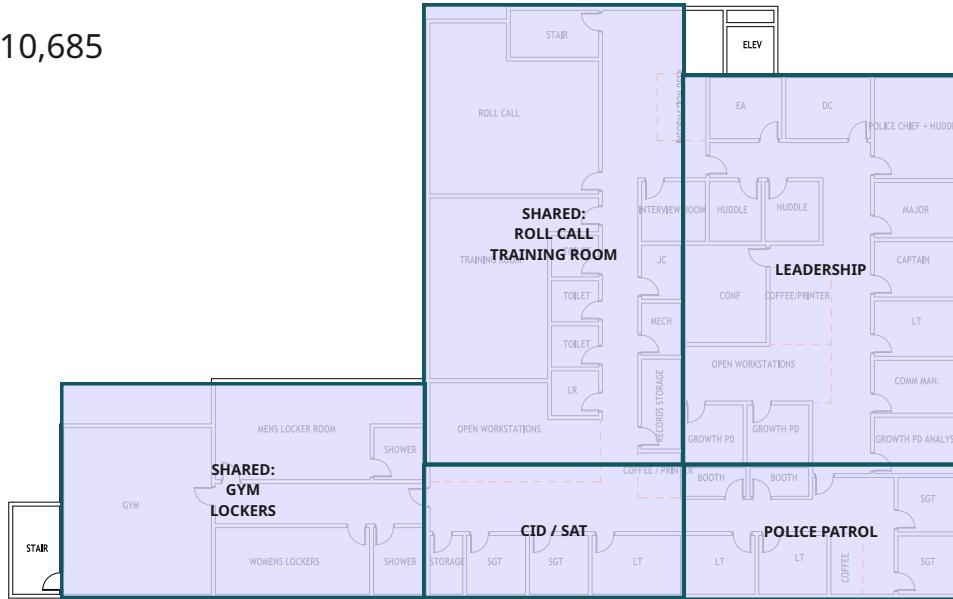
- Council
- Town Admin
- Police

Level 1: 14,025 sqft

Section 4, Item B.

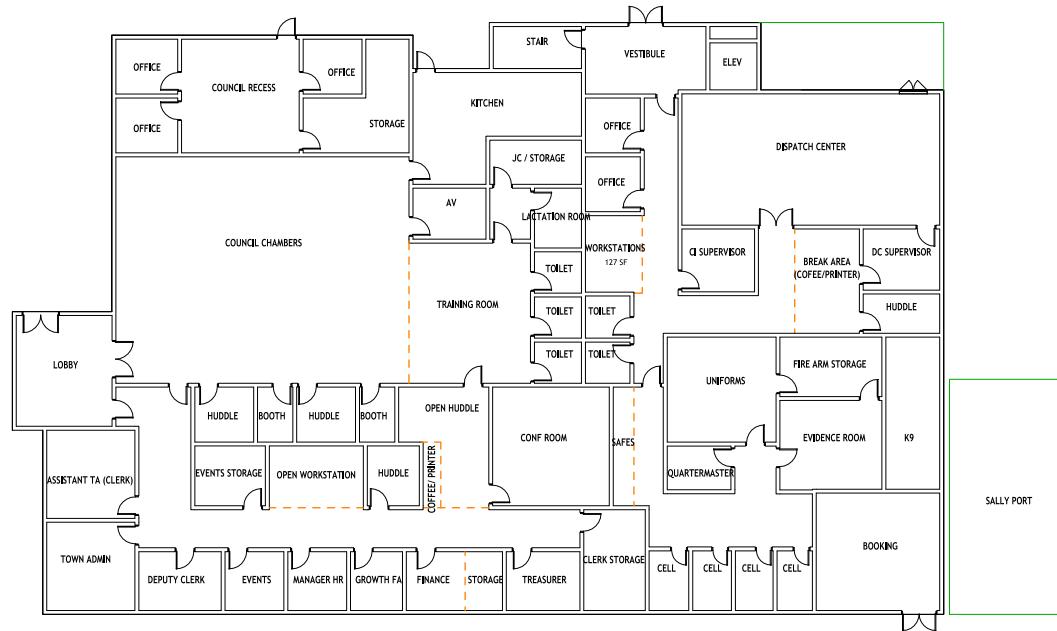


Level 2: 10,685

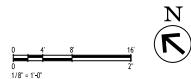
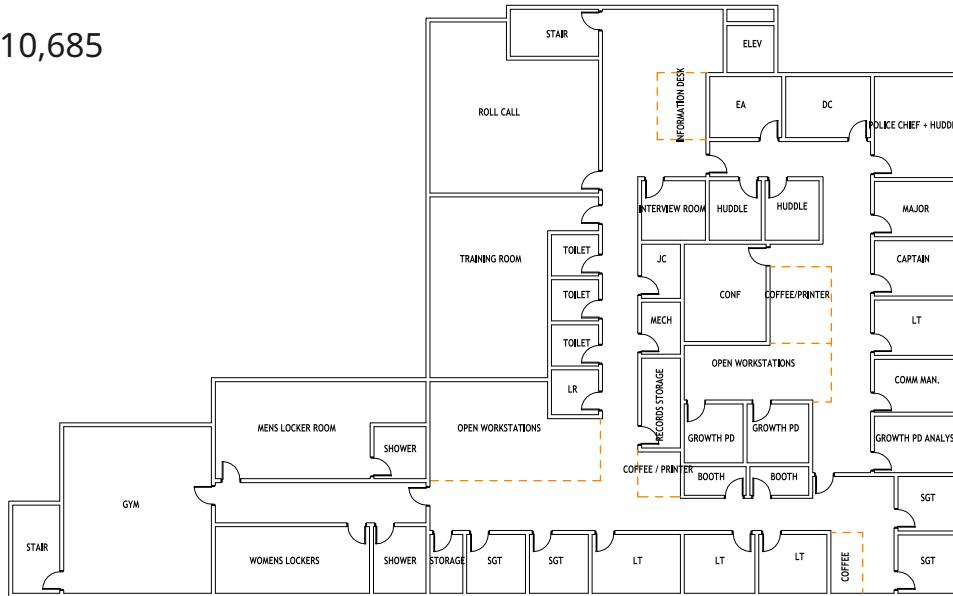


Level 1: 14,025 sqft

Section 4, Item B.



Level 2: 10,685





## Agenda Item Summary Report

**Meeting Date:**  
September 8, 2025

**Submitted by:**  
Regine Watson, Town Clerk/ Asst. Town Administrator

### **Item Title: Election Update – 2025 Election Update**

2025 Election Update Report

**Work Session Item [X]**  
**Council Meeting Item [X]**

**Documentation Attached:**

**Recommended Action:**

**INFORMATION ONLY** – This report is provided to inform the Council of operational updates for the 2025 Election. No action is required at this time.

### **Election Update Report**

We are actively progressing through the 2025 Town Election cycle, and I am pleased to provide the following updates regarding our status and preparedness:

There are currently five (5) candidates certified and qualified to appear on the ballot for the 2025 election. I want to express my appreciation to both the Board of Supervisors of Elections (BOSOE) and the Ethics Commission for their thorough and timely review of all candidate submissions. All candidate certificates have now been reviewed and approved in accordance with Town Charter.

### **Ballot Drop Boxes**

In line with our expanded voter access initiatives and the Policy Manual updates, two new secure ballot drop boxes have been installed:

- One in front of the Community Center
- One in front of Town Hall

These boxes give voters a safe, accessible, and convenient option to return their ballots. In addition to these drop-off locations, voters may continue to return their ballots via mail using pre-addressed, postage-paid envelopes.

### **Absentee Ballot Distribution**

We have contracted with Fort Orange Press to print and distribute absentee ballots to qualified voters. The ballot design and Ballot Style Report are in the process, and Fort Orange Press has begun preparations for mailing. We are closely monitoring this process to ensure timely delivery and compliance with all legal and procedural requirements.

### **Training and Election Preparation**

A training session for members of the BOSOE is scheduled for the morning of October 1st. This session will cover:

- Proper use of voting equipment
- Election Day duties and procedures

**Voter Outreach & Engagement**

Ray has done a great job posting on the Town website, in public buildings, and shared via official communication channels and social media platforms all information on the Town Election.

I am pleased to report that all election-related tasks and milestones remain on schedule. We are operating within the established election calendar and anticipate a smooth and successful election process on October 6, 2025.

The Town Clerk is available to provide additional information or answer any questions from Council.

<b>Budgeted Item:</b> Yes [ ] No [ X ] <b>Budgeted Amount:</b> <b>One-Time Cost:</b> Yes <b>Ongoing Cost:</b> <b>Council Priority:</b> Yes [ ] No [ ]	<b>Continued Date:</b>    <b>Approved Date:</b>
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# Informational Memo

## Town Council Item

**Date:** September 8, 2025

**Subject:** Residential Parking in the Town of Bladensburg (Information Memo)

**Summary:** The Town has previously examined residential parking challenges through a series of meetings, committee work, and community engagement from 2014 to 2017. During that time, a Parking Committee, comprised of residents, submitted a 2015 report identifying key concerns and proposing strategies to improve parking conditions.

Bladensburg's narrow streets and limited parking capacity create persistent challenges. The Town's original street design did not anticipate the modern trend of multiple vehicles per household. In addition, residential expansion over time and a shift from traditional single-family housing to higher-density uses have increased demand for on-street parking. These issues impact both single-family and multifamily neighborhoods.

A parking survey was previously conducted, with results presented to the Town Council in 2017. The topic resurfaced at the July Town Meeting when residents raised concerns directly to Council members. Staff is now seeking direction from the Council on whether to revisit and expand upon past efforts.

## Previous Items Reviewed by the Parking Committee:

### 1. Parking Options/Cost Analysis

- Restricted-time parking permits
- 24-hour parking permit restrictions
- Limiting on-street parking for apartment complex residents
- Phased-in permit program to reduce apartment overflow parking

### 2. ADA Parking Requirements

- Previous Studies mentioned this as a possible item; staff could re-address ADA in terms of parking within the Town and access to those with disabilities.

### 3. On-Street Parking Capacity Study

- Survey of streets to determine available parking spaces
- Potential outsourcing for accuracy

#### 4. Town-Wide Parking Permit Program

- This could be examined as a Pilot Project, and other local communities have registered parking permits within Prince George's County.

#### 5. External Enforcement Option

- Engagement of Prince George's County Parking Authority for enforcement

#### Previously Identified Parking Concerns:

- Lack of proper signage for parking regulations
- 2014 revised parking regulations not posted publicly
- Overflow parking from apartment complexes into nearby residential streets
- Overnight parking of commercial vehicles in residential areas
- Traffic delays during school drop-offs in Ward II due to insufficient parking

#### Committee Recommendations from Prior Review:

- Contract the re-posting of parking signage to support Public Works
- Prohibit overnight parking of commercial vehicles in residential areas
- Revise parking regulations for clarity, with emphasis on overnight parking provisions

#### Parking Permit Program Concepts:

- Town-wide mandatory permit program
- Zoned permit program based on resident petitions
- Initial focus on residential areas north of Annapolis Road and areas near new developments

#### Committee Composition Considerations:

- Previous committee members are all from Ward I
- Recommendation to add two members from Ward II for broader representation

#### Potential Next Steps for Council Consideration:

The Council could consider all, one, or a combination of these issues for staff to research and come back to Council with additional information.

1. Research and present updated parking options and best practices from comparable jurisdictions

2. Conduct a new resident parking survey
3. Review ADA parking requirements specific to Town conditions
4. Conduct a parking space inventory and assess underutilized parking lots
5. Develop a draft parking permit program (town-wide, neighborhood-specific, or pilot)
6. Explore an enforcement partnership with the Prince George's County Parking Authority
7. Do not take action at this time

Both Chief Collington and the Town Administrator will be available to address any questions from the Council.

DRAFT



## Agenda Item Summary Report

<b>Meeting Date:</b> September 8, 2025	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator Tyrone Collington, Police Chief
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### **Item Title: INFORMATION MEMO | Residential Parking in the Town of Bladensburg | September 2025**

This report is for Information only and is for the Council/community to review the attached report, Residential Parking issues within the Town.

<b>Work Session Item [X]</b> <b>Council Meeting Item [X ]</b>	<b>Documentation Attached:</b> Parking Memo
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### **Recommended Action:**

**Information Only** | The Town Administrator and the Chief are seeking Council input and direction on this matter.

**Item Summary:** The Town has previously examined residential parking challenges through a series of meetings, committee work, and community engagement from 2014 to 2017. During that time, a Parking Committee, comprised of residents, submitted a 2015 report identifying key concerns and proposing strategies to improve parking conditions.

Bladensburg's narrow streets and limited parking capacity create persistent challenges. The Town's original street design did not anticipate the modern trend of multiple vehicles per household. In addition, residential expansion over time and a shift from traditional single-family housing to higher-density uses have increased demand for on-street parking. These issues impact both single-family and multifamily neighborhoods.

A parking survey was previously conducted, with results presented to the Town Council in 2017. The topic resurfaced at the July Town Meeting when residents raised concerns directly to Council members. Staff is now seeking direction from the Council on whether to revisit and expand upon past efforts.

The Town Administrator and Police Chief will be present to answer any questions on this item.

<b>Budgeted Item:</b> Yes [X] No [ ] <b>Budgeted Amount:</b> <b>One-Time Cost:</b> <b>Ongoing Cost: Bond Bill Funds</b>	<b>Continued Date:</b>
<b>Council Priority:</b> Yes [ ] No [ ]	<b>Approved Date:</b>



## Agenda Item Summary Report

**Meeting Date:**  
September 8, 2025

**Submitted by:**  
Michelle Bailey Hedgepeth, Town Administrator

### **Item Title: INFORMATION MEMO | Strategic Plan Update | September 2025**

This item outlines the plan to update the Town's Strategic Plan. This memo has been provided for Council and public review as informational materials.

**Work Session Item [X ]**  
**Council Meeting Item [X]**

**Documentation Attached:**  
Strategic Plan 2016-2021  
Updated Worksheet on Strategic Planning

#### **Recommended Action:**

This has been provided for Council consideration, and staff have reviewed the document and provided some updates to the previous plan. Council and public input are desired on this item.

**Summary:** The Town of Bladensburg's **2016-2021 Strategic Plan** established key priorities in **Economic Development, Public Safety, Infrastructure, and Collaboration and partnerships**, serving as a guiding framework for decision-making and resource allocation. Due to the pandemic and management transitions, several initiatives were delayed or adapted, necessitating a formal review of accomplishments and remaining priorities.

An updated Strategic Plan will guide Bladensburg's policy and budget priorities over the next five years, ensuring that services, infrastructure improvements, and economic initiatives reflect the community's evolving needs. Attached is a summary of the items that have been accomplished or where progress has been made.

#### **Next Steps:**

1. **Council Input** on the Strategic Plan review and update process.
2. **Direct staff to continue with the Implementation Action Plan**, which the Town Administrator has drafted for Council and Community Input
3. **Develop a Revised Plan and Accomplishments Report** that will address closing out the previous Strategic Plan
4. **Budget for new Strategic Plan in FY 2027**

Council approval is requested to proceed with these steps, ensuring Bladensburg continues to build on past successes and effectively plans for the future. This summary is intended to provide background information and facilitate Council questions.

**Budgeted Item:** Yes [ ] No [ ] NA

**Budgeted Amount:**

**One-Time Cost:** TBD

**Ongoing Cost:** NA

**Continued Date:**

**Council Priority:** Yes [ ] No [ ]

**Approved Date:**

**Town of Bladensburg Strategic Plan Update 2025**

Goal Area	Objective	
Goal Area A – Economic Development	To improve the economic sustainability of the Town through sound practices and policies.	
Strategy	Status	Update
1. Develop an economic development/redevelopment plan for key commercial areas in the Town (Coordinate with Collaboration and Partnerships, priority #10).	In Progress	With the hiring of an ED Consultant, work on this objective began in 2023 and continues currently.
2. Identify and explore annexation alternatives and opportunities to expand the tax base of the Town.	In Progress	In 2023-2024, the Town updated previous material on Annexation, and we have worked on the annexation of county-owned parcels that will help expand the town's reach to other areas.
3. Work with the State legislators, Maryland National Capital Park and Planning, and Prince George's County Planning Department to create and pass legislation that will provide Bladensburg with greater zoning and land use authority.	Ongoing and In Progress	Over the last few sessions, there has been legislation on this matter, and the Town has been supportive of these efforts. The Town will continue to support this matter.
4. Develop policies to attract quality housing opportunities.		Need an update from Council on this goal
5. Develop a marketing plan to promote and position Bladensburg as a commercial business destination, attract investment opportunities, and address job creation and workforce development.	In Progress	Some of this could be handled as part of the BCCE Port Town CDC development.
6. Market and preserve the historic and cultural assets of the Town and region to attract visitors to Bladensburg.	In Progress	The work on the Bostwick house is underway. In May 2025, the Town held a outdoor event to invite people to the site and open it up as a place to gather and celebrate.
7. Create and host an annual signature event for the Town.	Ongoing	This has been done with Independence Day and Bladensburg Day, which is year three.
8. Develop inclusive policies, procedures, and programs that promote sustainability.	Ongoing	The Town has series of policies and activities regarding green infrastructure and sustainability the Town joined Sustainable Maryland in 2019 and renewed in 2024. The Port Town is a Sustainable Community with DCHD.



**Town of Bladensburg Strategic Plan Update 2025**


**Town of Bladensburg Strategic Plan Update 2025**

Goal Area	Objective	
Goal Area C – Infrastructure and Roads	Assess infrastructure and road conditions and prepare development, maintenance and funding plans.	
Strategy	Status	Update
1. Conduct a baseline conditions assessment of all buildings and facilities owned by the Town.	In Progress	The Town has been successful in acquiring Bond Bill funds and has been working towards a replacement to the Town Hall and Police facilities. Neighborhood Design Center has been providing professional support on this project since 2023.
2. Advocate for the development of a Stormwater Management Plan.	In Progress	Throughout COVID and over the last several years, the Town has engaged the County on the plan for the Quincy / Edmonston Channel Projects. In 2023, the Town entered into an MOU with Prince George's to provide \$500,000 in ARPA funds for this project.
3. Develop a Capital Improvement Plan to fund facilities maintenance, purchase equipment and construct new infrastructure.	In Progress	The Town has continued with Pay-go projects, but over the last several years, the Town has been successful in securing capital and traffic improvement projects.
4. Assess the need for traffic improvements, including traffic calming and safety alternatives for streets maintained by the Town.	In Progress	In 2023-2024, the Town installed LED stop signs and crosswalks, and the Town has taken on pavement markings.
5. Create a sense of place for key gateways and development areas by identifying the highest and best uses and accompanying improvements, including signage, landscaping, lighting, street furniture, etc.	In Progress	Over the last few years, the Town has replaced its gateway signage and improved the landscaping at the gateways. The has invested in new trashcans and created benches for key bus and areas throughout the town,
6. Develop a Complete Streets Plan to support multi-modal transportation access and options (Coordinate with Police and Public Safety, priority #4).	In Progress	There has not been progress on this Complete Street Plan, but we have worked with our engineering team on critical areas of improvement of our infrastructure.



**Town of Bladensburg Strategic Plan Update 2025**

Goal Area	Objective	
Goal Area D – Collaboration and Partnerships	Cultivate new and grow existing partnerships with public, private, non-profit and government organizations to support a thriving community.	
Strategy	Status	Update
1. Work with and encourage the Maryland-National Capital Park and Planning to identify ways to promote Bladensburg waterfront recreational opportunities and increase the number of visitors to the park.	Ongoing	Staff and the Town Council have worked with MNCPPC on supporting events and creating new events and activities at Bladensburg Waterfront Park.
2. Partner with Prince George's County and Maryland agencies to protect Bladensburg's historic and cultural assets.	Ongoing	The Town has been active with the County and other MD agencies on various historical sites.
3. Identify and build relationships to increase workforce development opportunities.	In Progress	The Town has been active with the Trade School Project and is currently working with Employ Prince George's on workforce development activities within the Town.
4. Support the expansion of cultural events and celebrations, especially in the Town of Bladensburg.	Ongoing	The Town has developed cultural and community events with the addition of the marketing specialist. We have grown and expanded our outreach to the community.
5. Increase and strengthen existing partnerships.*	Ongoing	The town has worked to continue to strengthen all community and local partnerships.
6. Improve and strengthen relationships with county, state and federal legislatures and agencies.	Ongoing	Town Council and staff have worked to strengthen relationships with governmental partners through the engagement of a legislative consulting team and in 2025, the Town compiled a formal report
7. Improve outreach to educational institutions and community organizations.	Ongoing	This has been an ongoing process for the Town and has worked collaboratively with schools and community organizations.
8. Expand social media networks and platforms to inform and promote outreach to residents and stakeholders.	Ongoing	In 2020, the Town hired a marketing specialist, and since then, this position has expanded the Town's reach on social media and engagement.



# Town of Bladensburg

## Strategic Plan for Fiscal Years 2016 to 2021



March 2017



*Prepared for the Town of Bladensburg, Maryland by Management Partners*



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# Background and Methodology



*The historic Bostwick House, built in 1746, is located in Bladensburg.*

## Introduction

The Bladensburg Strategic Plan includes the vision, mission, core values, goals and priorities that will guide resource allocation and work planning for the next five years. Success measures, which will be useful in tracking progress, are included for each goal. Accompanying the Strategic Plan is a separate document that specifies the activities and tasks required to implement the priorities associated with each of the goals.

## Strategic Planning Process and Workshop

The process for creating Bladensburg's first strategic plan began with individual interviews with members of Council, the interim town administrator and clerk, along with directors and managers.

Interviewees shared their perspectives on strengths, weaknesses, opportunities and threats (SWOT) facing the Town. The key themes that emerged from the SWOT analysis were used to inform a community input session facilitated by Management Partners.

The Mayor and town administrator conducted a follow-up community input session, and surveyed community members and business owners about their ideas for the future of Bladensburg. The multiple forums and opportunities for community and stakeholder input were used by the Town Council to understand the primary issues of importance among their constituents. A summary of the themes, along with data on current

## About Bladensburg

*9,640 - Population estimate in 2015*

*1.01 square miles – Total area of the town*

*3,826 – Number of total housing units*

*91% - Percentage of population that are minority*



socio-economic trends, was developed as background information for a workshop with members of the Council, the administrator and directors. The strategic planning workshop was held in November 2016. This document is the result of that session.



# Vision



*The vision is a statement of what Bladensburg will be in the future.*

Photo: The Peace Cross, a WWI memorial dedicated in 1925

The Town of Bladensburg is a vibrant and exciting destination that offers superior services and opportunities to all community stakeholders in a clean and safe environment, promoting redevelopment, investment and diversity.



# Mission



*The mission is a statement of purpose that defines what the Town stands for. It directs the day-to-day actions for the Town Council and employees.*

Bladensburg is an ethical and responsive government that provides high-quality customer service committed to creating a culturally and economically viable community.

*Incorporated in 1854*

*Council-Manager form of government*

*The Mayor and Council members serve four-year terms*

*Council members are elected from and represent two Wards*



# Core Values



*Values drive the organizational culture and are the operating principles that govern the actions and behaviors of leaders and employees of the Town.*

Bladensburg CARES exemplifies the values we hold in the delivery of excellent public service to residents, property owners and stakeholders of the Town.

**Collaboration** – We value effective partnerships.

**Accountability** – We recognize our individual and collective roles and responsibility for service and program delivery.

**Responsiveness** – We value prompt customer service.

**Ethics and Efficiency** – We are ethical and efficient in our operations.

**Service Excellence to the Community** – We value efficient, high quality service in everything we do.



# Goal Area A – Economic Development



*Position the Town to be a competitive destination for future economic development/redevelopment opportunities in the Prince George's County and Greater Washington, D.C. region.*

Photo: The Publick Playhouse is one of two remaining art deco theatres in Prince George's County.

## Success Measures

- Complete and adopt an economic development and marketing plan
- Update and revise housing and property maintenance regulations
- Create and host a first annual signature event

**Objective:** To improve the economic sustainability of the Town through sound practices and policies.

## Strategies

1. Develop an economic development/redevelopment plan for key commercial areas in the Town (Coordinate with Collaboration and Partnerships, priority #10).
2. Identify and explore annexation alternatives and opportunities to expand the tax base of the Town.
3. Work with the State legislators, Maryland National Capital Park and Planning, and Prince George's County Planning Department to create and pass legislation that will provide Bladensburg with greater zoning and land use authority.
4. Develop policies to attract quality housing opportunities.



5. Develop a marketing plan to promote and position Bladensburg as a commercial business destination, attract investment opportunities, and address job creation and workforce development.
6. Market and preserve the historic and cultural assets of the Town and region to attract visitors to Bladensburg.
7. Create and host an annual signature event for the Town.
8. Develop inclusive policies, procedures and programs that promote sustainability.
9. Develop and expand partnerships (local, regional and state) that will support increased economic development.



# Goal Area B – Police and Public Safety



*Ensure that public safety services and operations meet and exceed the needs of the public and national standards.*

## Success Measures

- Percentage of Police Department assessment recommendations completed within budget
- Percentage of public safety initiatives completed with partner support
- Percentage of survey respondents indicating pedestrian connectivity is good or excellent
- Percentage of survey respondents rating community policing as good or excellent

**Objective:** Use best practices to enhance the public safety of the community.

## Strategies

1. Expand the Police Department's facilities to better meet the needs of the department and the community.
2. Improve community-based policing and outreach to establish and build relationships.
3. Develop and enhance partnerships with local, county, regional and national public safety agencies, as determined by the needs of the community.
4. Assess the need for additional street lighting.
5. Improve the connectivity of pedestrian and vehicle traffic through enhanced traffic safety measures (Coordinate with Infrastructure and Roads, priority #6).
6. Update the Property Maintenance Code to reflect the needs of the community.



# Goal Area C – Infrastructure and Roads



*Promote multi-modal access to and within the Town and provide well maintained public infrastructure.*

## Success Measures

- *Complete and adopt a Stormwater Management Plan*
- *Percentage of capital improvement projects completed as budgeted*
- *Percentage of gateway projects completed*
- *Complete and adopt a Complete Streets Plan*

**Objective:** Assess infrastructure and road conditions and prepare development, maintenance and funding plans.

## Strategies

1. Conduct a baseline conditions assessment of all buildings and facilities owned by the Town.
2. Advocate for the development of a Stormwater Management Plan.
3. Develop a Capital Improvement Plan to fund facilities maintenance, purchase equipment and construct new infrastructure;
4. Assess the need for traffic improvements, including traffic calming and safety alternatives for streets maintained by the Town.
5. Create a sense of place for key gateways and development areas by identifying the highest and best uses and accompanying improvements, including signage, landscaping, lighting, street furniture, etc.



6. Develop a Complete Streets Plan to support multi-modal transportation access and options (Coordinate with Police and Public Safety, priority #4).



# Goal Area D – Collaboration and Partnerships



*Develop effective local, regional and national partnerships to enhance the sustainability of Bladensburg.*

## Success Measures

- *Percentage of respondents rating the cleanliness of the waterfront as good or excellent*
- *Percentage of historic projects completed with partner participation*
  - *Funding*
  - *In-kind resources*
- *Percentage of workforce development opportunities resulting from partnerships*

**Objective:** Cultivate new and grow existing partnerships with public, private, non-profit and government organizations to support a thriving community.

## Strategies

1. Work with and encourage the Maryland-National Capital Park and Planning to identify ways to promote Bladensburg waterfront recreational opportunities and increase the number of visitors to the park.
2. Partner with Prince George's County and Maryland agencies to protect Bladensburg's historic and cultural assets.
3. Identify and build relationships to increase workforce development opportunities.



- *Percentage of survey respondents rating social media outreach as good or excellent*
- *Complete and adopt a comprehensive land use and zoning plan master plan*

4. Support the expansion of cultural events and celebrations, especially in the Town of Bladensburg.
5. Increase and strengthen existing partnerships.\*
6. Improve and strengthen relationships with county, state and federal legislatures and agencies.
7. Improve outreach to educational institutions and community organizations.
8. Expand social media networks and platforms to inform and promote outreach to residents and stakeholders.
9. Partner with the Maryland-National Capital Park and Planning Commission and the Prince George's County Planning Department to develop a master plan for Bladensburg (Coordinate with Economic Development, priority #1).

\* Note: Potential partnership organizations include, but are not limited to: Prince George's County Redevelopment Authority, Prince George's County Chamber of Commerce, Prince George's County Economic Development Corporation, the Maryland Department of Commerce, Prince George's County Planning Department, Maryland Municipal League, Metropolitan Washington Council of Governments, National League of Cities, Maryland-National Capital Park and Planning Commission, and the International City/County Management Association (ICMA).



# Conclusion



This Strategic Plan represents the “soul and spirit” of what Bladensburg aspires to become as a result of input and discussions between the Town, residents and stakeholders. The goals, objectives, and four strategic priorities as identified by the community include:

- Economic Development
- Police and Public Safety
- Infrastructure and Roads, and
- Collaboration and Partnerships

The goal areas encompass the overarching priorities articulated by the Town Council and will serve as a guide for budget priorities and how services are delivered to Bladensburg residents, property owners and visitors over the next five years.

A separate Implementation Action Plan will be developed and provided to the Town Administrator. It will describe the sequence of actions required to carry out each strategy associated with the goal areas. The action plan places an emphasis on seeking alternative sources of funding to assist with implementing the Strategic Plan while ensuring the fiscal sustainability of the Town.

## Bladensburg Town Council

**Walter L. James, Jr.**  
*Mayor*

**Cris Mendoza**  
*Council Member, Ward 1*

**Selwyn D. Bridgeman**  
*Council Member, Ward 1*

**Walter Ficklin**  
*Council Member, Ward 2*

**Beverly Hall**  
*Council Member, Ward 2*

*Town Administrator*  
Debi Sandlin



# Town of Bladensburg

## Strategic Plan for Fiscal Years 2016 to 2021





## Agenda Item Summary Report

<b>Meeting Date:</b> September 8, 2025	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator Regine Watson, Town Clerk
<b>Item Title: Council Action</b>   Approval of the Change of Meeting Date from Monday, October 13, 2025, to Monday, October 20, 2025	
Council Action   Approval of the Change of Meeting Date from Monday, October 13, 2025 to Monday, October 20, 2025	
<b>Work Session Item</b> <input checked="" type="checkbox"/> <b>Council Meeting Item</b> <input checked="" type="checkbox"/>	<b>Documentation Attached:</b>
<b>Recommended Action:</b>	
Council Approval to change the Council meeting date from the second Monday to the third Monday,	
<b>Item Summary:</b> The Town Council usually meets on the second Monday of each Month. This item will allow the Council to change the meeting date to Monday, October 20, 2025. The Council will formally cancel the October 13, 2025, Town Council meeting with this item and move the meeting to October 20, 2025.	
If you have any questions, the Town Administrator and Town Clerk can answer them.	
<b>Budgeted Item:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <b>Budgeted Amount:</b> <b>One-Time Cost:</b> <b>Ongoing Cost:</b> NA	<b>Continued Date:</b>
<b>Council Priority:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Approved Date:</b>



## Agenda Item Summary Report

<b>Meeting Date:</b> September 8, 2025	<b>Submitted by:</b> Jonathan Brown, LA Perez Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title: COUNCIL ACTION  Review and Approval of Draft Legislative Priorities for Session 2026</b>	
Review and Approval of Draft Legislative Priorities 2026	
<b>Work Session Item [X]</b> <b>Council Meeting Item [X]</b>	<b>Documentation Attached:</b> Draft Legislative Priorities – 2026
<b>Recommended Action:</b>	
Council review and approval of the 2026 Legislative Priorities for the Town.	
<p><b>Item Summary:</b> Legislative priorities are specific issues or policies that we are advocating for from the County, State, and Federal Government.</p> <p>Please see the attached revised Legislative Priorities for 2025. The staff and LA Perez consulting team are looking for the Council's input on areas of interest and items that need to be watched in the legislative Session 2025</p> <p>LA Perez and the TA are organizing a tour for this fall with our delegation to showcase recent progress on various projects.</p> <p>Mr. Brown or Mr. Perez can answer any questions at the Council Work Session meeting. The Town Administrator will provide an overview at the Council meeting at 7 PM.</p>	
<b>Budgeted Item:</b> Yes [ X ] No [ ] <b>Budgeted Amount:</b> \$ NA <b>One-Time Cost:</b> NA <b>Ongoing Cost:</b> Monthly Cost <b>Council Priority:</b> Yes [ ] No [ ]	<b>Continued Date:</b>  <b>Approved Date:</b>

# LEGISLATIVE PRIORITIES 2026

Mayor Takisha James and the Town Council  
**Town of Bladensburg**  
 September 8, 2025 – Draft Document



Dear Partners and Legislative Colleagues,

As we prepare for the upcoming legislative session, the Town of Bladensburg stands as a **Town with Momentum**—a community determined to move forward, even amid broader economic uncertainty. Guided by a shared commitment to progress, equity, and regional cooperation, our Mayor and Town Council remain focused on delivering meaningful results for our residents while continuing to build strong partnerships across the Port Towns. We cannot be stopped, and we have continued to provide and increase services to our residents.

We believe that optimism paired with strategic action is essential to resolving long-standing issues and positioning our Town—and our region—for long-term success. In this report, we have outlined our key priorities, which reflect the bold direction we are pursuing in FY 2026:

## **Advancing Growth, Annexation, and Regional Collaboration**

We are actively working to expand our municipal boundaries, invite new business opportunities, and ensure residents and businesses in unincorporated areas have access to high-quality services and representation. Regional coordination with our fellow Port Towns is central to this effort.

We are also thrilled to be a part of the Prince George's Gateway Arts District with the municipalities of Brentwood, Colmar Manor, Cottage City, Mount Rainier, and North Brentwood. This group has made great strides over the last year in developing a vision and gathering economic data. These collaborative efforts have greatly encouraged us and provided additional momentum in our forward progression.

## **Pushing for Greater Influence in Land Use and Zoning**

Local voices must have a stronger role in the decisions that shape our built environment. We are advocating for legislative changes to increase municipal input into planning and zoning, particularly in areas where redevelopment is most needed.

## **Launching the BCCE Port Towns Community Development Corporation**

This transformative initiative will unite Bladensburg, Colmar Manor, Cottage City, and Edmonston in a shared economic development vision. This project has been underway for the last few years, but this year is different. We have formed the new entity, and appointments will be taking place in each entity in September. Together, we have applied for funding and started to develop the first-year goals. Key projects include:

- Board Formation and kick-off will be in Fall 2025.
- A branding and wayfinding strategy to strengthen regional identity
- Façade improvement programs to support small and mid-sized businesses

- Strategic initiatives to spur development and redevelopment in key corridors
- A comprehensive approach to flooding and infrastructure planning, especially in our industrial zones
- Programs to honor our rich history and culture through community events and public art

### **Continuing Capital Investments**

We are committed to completing and advancing major capital projects that enhance our Town's infrastructure and cultural assets, including:

- Stabilizing and preparing Bostwick House for future use
- Planning for a new Town Hall and updated Police Department facilities

### **Addressing Long-Term Challenges**

Bladensburg is actively working on long-term priorities that require sustained advocacy and funding:

- Solutions for the Peace Cross intersection
- Monitoring the potential impacts of the proposed MAGLEV project
- Expanding senior transportation services (Call A Bus)
- Supporting affordability through homeowner and renter assistance, including energy efficiency programs
- Encouraging changes to laws that support HOA Groups and renters
- Coordination with MNCPPC on the Upcoming Projects
  - Publick Playhouse
  - Bladensburg Community Center

### **Enhancing Public Safety**

We are prioritizing a safe, walkable, and resilient community through:

- Pedestrian safety improvements and green infrastructure investments
- Legislative advocacy on juvenile crime and recent changes to Maryland law
- Strategies to address organized retail theft
- Continued support for automated traffic enforcement to improve safety and accountability

We are deeply grateful for the continued support of our County and State partners, and for the collaboration of our fellow Port Towns. This report is designed to elevate the priorities of the Town of Bladensburg and provide a clear roadmap for how we can work together to meet the evolving needs of our residents and businesses.

We look forward to a productive session and thank you for your partnership in building a brighter future for Bladensburg and the region.

**Sincerely,**  
**Mayor Takisha James**  
**And the Bladensburg Town Council**

# Town of Bladensburg Legislative Priorities

## Growth, Annexation, and Regional Cooperation

Building on momentum from last year's high-profile annexation efforts at Hospital Hill, the Town of Bladensburg is preparing for the next phase of **smart, cooperative growth**. In FY 2026, we are renewing our focus on annexation in partnership with our neighboring jurisdictions, with the shared goal of promoting stability, equity, and economic opportunity for the Port Towns region.

Our annexation plan is both **strategic and community-centered**, and we are developing educational materials and outreach tools to show **why businesses and residents should choose Bladensburg**. We believe joining the Town offers distinct advantages, including:

- 24/7 Dedicated Police Coverage
- Responsive Public Works Services (e.g., Enhanced Snow Removal)
- Improved Code Enforcement and Infrastructure Maintenance
- Easier Access to Local Elected Officials and Services
- Support for Local Businesses through Grants and Incentives
- Increased Representation in Local Planning and Decision-Making

We look forward to collaborating with residents, county leaders, and property owners to ensure this process is inclusive, transparent, and forward-thinking. The Town is supportive of legislation that protect the rights of municipal entities and does not curtail annexation by municipalities.

## Land Use and Zoning Authority for Bladensburg

As we look ahead to FY 2026, the Town of Bladensburg remains steadfast in its commitment to equitable growth and inclusive planning. One of our top priorities continues to be securing a more meaningful role for municipalities in land use and zoning decisions that directly impact our communities.

Currently, municipalities have limited participation in county-level planning and zoning processes. In 2024, the Town passed a resolution in support of legislation that would provide greater municipal input in land use decision-making. Since then, we have engaged actively with other like-minded municipalities to build a coalition of support that advocates for more local authority and collaboration with state and county partners.

We have also maintained a productive partnership with the Maryland-National Capital Park and Planning Commission (MNCPPC) and were proud to participate in the development of the Port Towns Sector Plan. While we are encouraged by this collaboration, zoning control remains a fundamental issue, and we continue to seek legislative remedies that will help us shape development that reflects the needs and values of our residents.

## BCCE Port Towns Community Development Corporation (CDC)

A major highlight for FY 2025 was the official formation of the BCCE Port Towns CDC—a collaborative initiative uniting Bladensburg, Colmar Manor, Cottage City, and Edmonston under one visionary platform for shared progress. As we move into the fall, we will be off and running to bring meaningful development to the area.

This CDC represents a transformational step for the region. With support from state and county partners, the BCCE Port Towns CDC will serve as a centralized engine for revitalization, branding, and economic development, helping our communities attract investment, improve quality of life, and create a cohesive identity for the Port Towns corridor.

### Planned initiatives for FY 2026 include:

- Obtaining funding for branding, signage, and a wayfinding program to unify the four towns
- Supporting local entrepreneurs through technical assistance and façade improvement grants
- Advocating for infrastructure and transit improvements to support residents and businesses
- Coordinating workforce development programs and promoting local hiring and training for local residents.
- Pursuing public-private partnerships to strengthen commercial corridors and mixed-use development

We are optimistic that this new structure will not only amplify each town's strengths, but also provide a strong, united voice for the region's future.

## Capital Funding Priorities

### Bostwick House Preservation and Activation

The Bostwick House, one of the most historically significant sites in Bladensburg, continues to be a focus of preservation and revitalization efforts. Over the years, the Town has successfully secured grant funding for exterior and structural stabilization. However, interior restoration is urgently needed to make the home usable for events, tours, and civic engagement.

We are actively pursuing additional capital investments and bond bill funding to bring Bostwick House to full functionality. Once restored, the site will become a vital part of the Town's cultural and tourism strategy—a community anchor that bridges our past and our future.

### New Town Hall and Municipal Facilities

The Town of Bladensburg fails to meet the community's needs and adequately staffs our essential functions. A new Town Hall facility is needed to encompass more space for resident use,

featuring a visitor's center, emergency response and preparedness, job training center, the Town's police department, administrative staff, council, and possibly the Fire Department.

The Town has limited community space for resident functions, meetings, job training, a computer lab, etc. In addition, we have very little room for growth as it relates to our administrative staff. Our facilities are dated and would benefit from more energy-efficient and sustainable construction.

We currently lack sufficient space to accommodate our expanding public safety and public works functions. The Town's facilities are outdated and do not match the modern needs of the community.

#### **State Road 769C Quincy Road – One Way and Green Street**

Over the last several years, the Town has worked with the State Highway Administration (SHA) on reducing traffic and making these areas safe for pedestrians. SHA implements temporary barriers in the area to create a one-way. This project is nearing completion, and a more permanent solution is needed to address not only traffic and pedestrian safety but also the chronic flooding and erosion in the area. The Town has assembled local and non-profit partners such as Low Impact Design Center, Aman Trust, EcoSite Engineer, and Anacostia Watershed Society to develop a long-term green street that will connect the community to the Waterfront Park, Historic Bostwick House, and Bladensburg Elementary.

#### **Addressing Industrial Area Flooding – Bladensburg and Edmonston | From Flood to Flow**

The Bladensburg–Edmonston: From Flood to Flow Stormwater Management Proposed Study is a collaborative initiative between the Towns of Bladensburg and Edmonston to address chronic, long-standing flooding in their shared industrial corridor. This area, historically impacted by severe stormwater outflows from the Edmonston Channel, has experienced over a century of catastrophic flooding, posing ongoing threats to infrastructure, economic activity, and environmental health.

Rooted in the legacy of partnership between the two municipalities under the Port Towns initiatives, this project builds on the region's existing foundation of cooperative planning and environmental innovation. Specifically, this effort is an extension of the Walkable Watershed Plan to align mobility, stormwater, and equity goals, and this study continues those efforts through targeted flood mitigation planning.

The project will:

- Analyze stormwater outflows and hydrologic patterns contributing to flooding within the industrial districts of Bladensburg and Edmonston;

- Identify and evaluate green and grey infrastructure solutions for long-term flood mitigation and resilience;
- Produce an actionable roadmap, including engineering recommendations and funding-ready priority projects, for future investment in sustainable infrastructure.

The study will give special attention to existing assets, including the network of rain gardens and stormwater retrofits installed in the Edmonston industrial and residential areas. By mapping these efforts and tracing their relationship to broader watershed dynamics, the project will uncover new opportunities to scale green infrastructure regionally.

### **Peace Cross Traffic Management Plan**

This is a longstanding issue and priority not only of Bladensburg but of all of the Port Towns. The Town has worked with SHA and other State and Federal officials to improve pedestrian and bicycle infrastructure at the Peace Cross Intersection. This intersection is where three major roads converge, and both pedestrian and vehicle traffic are subject to potentially life-threatening situations daily.

This area is adjacent to the Bladensburg Waterfront Park, a major recreational asset of the Port Towns. A study is needed at this intersection to help identify alternatives that will allow pedestrians, bicyclists, and vehicles to move safely. This is a significant intersection of the Port Towns has an effect on the overall area traffic flow.

### **State Legislation**

#### **Condominium and Homeowners Association – Repair and Rehabilitation Funding**

The town supports legislation introduced during the last session by Delegate Marvin Holmes to secure funding from the county or state to support this fund. The previous bill called for authorizing a county or a municipality to establish a specific fund to support infrastructure repair in a community subject to a condominium association or a homeowner's association and requiring that certain property tax revenues be assigned to a fund created under the Act. In Bladensburg, we have this issue and need legislation to address the needs of our residents.

### **Homeowner Assistance**

With the end of APRA funding, the town needs assistance in identifying rehabilitation programs for homeowners. Identifying potential incentives for first-time homeowners will increase homeownership and result in more families relocating to the Port Towns. Equally important is matching affordable housing programs and services to help existing homeowners stay in their homes longer and age in place.

## Tenant Rights- Failure to Repair Serious and Dangerous Defects- Tenant Remedies Tenant Safety Act:

With several multi-family and rental units in the Town of Bladensburg, we support legislation that establishes tenant remedies. The bill last session that Senator Washington authored established that a landlord that offers a dwelling for rent is deemed to warrant the dwelling fit for human habitation, authorizing a single tenant or tenants' organization to seek remedies on behalf of a group of tenants for a landlord's failure to repair serious and dangerous defects on the leased premises; authorizing a tenant, a group of tenants, or a tenants' organization to bring a civil action for money damages if a landlord fails to repair certain defects within 90 days of the court finding the conditions complained of exist; etc.

## PUBLIC SAFETY

### Pedestrian Safety

Over the past few years, we have had three tragic incidents within the town border and one adjacent to the Town where pedestrians have been struck and resulted in fatalities. The Town has recently adopted the Vision Zero pledge, and we need legislative support to hold individuals accountable and ensure the infrastructure is in place to keep Bladensburg and Port Town residents safe. We also need safer routes for children and families. This will support the students and families around Bladensburg Elementary, where additional infrastructure is needed to provide these safe passages.

### Organized Retail Theft Assistance

We have started to work with the County on this emerging issue, but this requires a multi-phased approach to enforcement and interventions. Major retailers are leaving urban areas due to high rates of retail shrinkage. On the ground, we have partnered with our shopping centers by installing mobile cameras in parking lots and obtaining "No Trespassing" agreements, which enable better enforcement outcomes.

We are asking state legislators for more substantial penalties for repeat offenders and mandatory rehabilitative measures to deter the behavior in the future.

### Juvenile Crime – Child Interrogation Act

This issue was not resolved in the last session, and we would like to see some action. In Maryland, violent crimes have spiked and are associated with juvenile involvement, including armed carjackings, assaults, homicides, car thefts, and more. The Child Interrogation Act impedes law enforcement officers from removing violent juveniles from communities such as Prince George's County, MD. Law Enforcement Officers would like to see violent criminals held accountable. We recognize that 98% of juveniles are law-abiding citizens working hard in schools

to become productive citizens. They are our future leaders, but those committing murder, carjackings, shootings, robberies, assaults, and other heinous crimes should be held accountable.

A bill was passed in the General Assembly in 2022, which prohibits law enforcement officers from interrogating juveniles without allowing them to consult with an attorney and requires that parents be notified before questioning anyone under the age of 17. This bill restricts officers from interrogating suspects who typically cooperate with police officers during interrogations. They will freely consent to speak with officers or interrogators who ensure their rights are read to them, and the juveniles acknowledge that they understood their Miranda Rights.

These interviews/interrogations are recorded and screened intensely by prosecutors, judges, and defense attorneys before they are admitted into court as evidence in criminal cases. These interactions also provide law enforcement with crucial information that could lead to the identification, arrest, and prosecution of suspects involved in committing dangerous, violent crimes within communities, victims and evidence, such as firearms and other dangerous and deadly weapons, stolen property, and illegal CDS Activities; and facts that could assist in the investigation of additional alleged criminal activity which ultimately could bring criminals to justice and provide closure to families.

#### **Other Regional Projects:**

##### **Bladensburg Community Center:**

MNCPPC has begun evaluating the current site and building a new center, and the town has participated in this process. However, the current designs show a slightly larger building, but the community's needs are great. We are being told that there are site constraints, but we would like more opportunities for public input.

The Bladensburg Community Center is an essential recreational asset for local communities. The Center offers multiple fitness and sports programs, summer camps, after-school activities, and classes designed to improve the quality of life for residents of all ages. The Center also serves as a community gathering location for social interaction and educational opportunities.

Due to limited space, the Bladensburg Community Center cannot currently expand its programming and meet the area's growing needs. Expanding or building a new facility will improve the overall quality of life and provide essential programs and services needed in Port Towns. However, we do not want to continue to have an undersized facility.

##### **Publick Playhouse Revitalization**

The Town recently annexed this property into its jurisdiction and is excited to partner with MNCPPC and the state on this historic site. We see that this is an attraction that is for the entire region and supports the development of this project.



## Agenda Item Summary Report

**Meeting Date:**  
September 8, 2025

**Submitted by:**  
Michelle Bailey Hedgepeth, Town Administrator  
Purnell Hall, Public Works Supervisor  
Regine Wtason, Town Clerk

**Item Title: ORDINANCE NO. 05-2026: FISCAL YEAR 2026 BUDGET AMENDMENT FOR PY 51 CDBG FUNDS IN THE AMOUNT OF \$188,750.**

ORDINANCE NO. 05-2026: FISCAL YEAR 2026 BUDGET AMENDMENT FOR PY 51 CDBG FUNDS IN THE AMOUNT OF \$188,750.

**Work Session Item [X]**  
**Council Meeting Item [X]**

**Documentation Attached:**  
Ordinance  
Award Letter and Project Documents

**Recommended Action:**

Staff recommends the passage of this ordinance and budget adjustment, allowing the Town Administrator to implement this project.

**Item Summary:**

The Town applied for funds in the fall of 2024 for CDBG PY 51 for various Capital projects and improvements in the Town. We were notified on July 15, 2025, of the award and submitted the initial information and the revised project scope is as follows:

**Revised Project Description (Scope of Services):**

Town of Bladensburg requests funding for street improvements for paving/ overlay repairs that need to be undertaken on the following streets;

- 51st Street
- 52nd Street
- 54th Place

These repairs directly impact Bladensburg residents and enhance their ability to navigate the community. The targeted roads are heavily traveled and in need of replacement, and the improvements support the County's objective of maintaining high-quality infrastructure and providing critical transportation connections. This will include some engineering costs for the projects.

The Town Administrator or Public Works Supervisor can answer questions on this project.

**Budgeted Item:** Yes [ ] No [ ] NA

**Budgeted Amount:** 188,750 PY 51 CDBG Funding

**One-Time Cost:** NA

**Ongoing Cost:** NA

**Council Priority:** Yes [ ] No [ ]

**Continued Date:**

**Approved Date:**

**TOWN OF BLADENSBURG**  
**4229 Edmonston Road**  
**Bladensburg, Maryland**

**ORDINANCE NO. 05-2026: FISCAL YEAR 2026 BUDGET AMENDMENT FOR PY 51 CDBG FUNDS IN THE AMOUNT OF \$188,750.**

**AN EMERGENCY ORDINANCE TO AMEND THE OPERATING BUDGET OF THE TOWN OF BLADENSBURG, MARYLAND, FOR THE 2026 FISCAL YEAR (JULY 1, 2025, THROUGH JUNE 30, 2026).**

**WHEREAS**, the Town Administrator of the Town of Bladensburg has made a recommendation to the Mayor and Town Council to amend the FY 2026 Budget to reallocate funds as part of this Fiscal Year; and

**WHEREAS**, the Mayor and Town Council of the Town of Bladensburg have determined that it is in the best interest of the Town to pass this as a Budget Amendment Ordinance at the September 8, 2025, Town Council meeting.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED** by the Mayor and Town Council of the Town of Bladensburg that the following amendments are made to the general operating budget for Fiscal Year 2026 for the award of PY 51 CDBG Grant Funds:

1. Increase Grant revenues under restricted grants **\$188,750** for the receipt of PY 51 CDBG grant awards of \$188,750 for road improvements; and
2. Increase GRANT expenses under restricted grants **\$188,750** from \$165,000 to \$290,000 for the expenses associated with PY 51 CDBG grant awards of \$188,750 for road improvements

Overall Budget Impact: **\$188,750**

**AND BE FURTHER ENACTED AND ORDAINED** that upon passage this Ordinance shall be authenticated by the signature of the Mayor and Town Clerk and shall be recorded in a book kept for that purpose. In addition, this Ordinance shall be published by posting a certified copy of it in the Town Hall for ten (10) days following its adoption pursuant to Article II, Section 209 of the Charter of Town of Bladensburg, Maryland, and will be effective the 8th day of September 2025.

**ATTEST:**

By Order of the Mayor and Town Council

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Regine Watson, Town Clerk

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Takisha James, Mayor

First Reading: September 8, 2025  
Second Reading: -  
Adopted: September 8, 2025  
Effective: September 8, 2025



**Aisha N. Braveboy**  
County Executive

July 15, 2025

Mrs. Michelle Bailey Hedgepeth  
Executive Director  
Town of Bladensburg  
4229 Edmonston Road  
Bladensburg, Maryland 20710

RE: Proposed CDBG Project – Roadway Projects: 51<sup>st</sup>, 52<sup>nd</sup> and 54<sup>th</sup> Place

Dear Mrs. Bailey Hedgepeth:

The Town of Bladensburg Community Development Block Grant (CDBG) application for the above-referenced project has been recommended for funding for Program Year (PY) 51 in the amount of \$188,750.00. This recommended amount is contingent upon the U.S. Department of Housing and Urban Development's (HUD's) approval of the Prince George's County Fiscal Year (CFY) 2026 Annual Action Plan (AAP).

In preparation of the CDBG Operating Agreement, your Agency must submit the enclosed Project Revision form to include the following:

- Scope<sup>1</sup> Budget<sup>2</sup>
- Activity Schedule
- Certificate of Liability or Local Government Insurance Trust (LGIT); and
- Worker's Compensation Insurance

Please note that the above-referenced forms must be submitted to the Prince George's County Department of Housing and Community Development (DHCD) no later than Monday, July 28, 2025.

For your convenience, an electronic version of the Project Revision form is enclosed.

<sup>1</sup> The Project scope as identified in the Sub-Recipient's CDBG application cannot be changed. However, the scope can be reduced (ex. Reducing the number of persons to be served) based on the funding level.

<sup>2</sup> The budget must only include eligible expenses and cannot exceed the CDBG award amount.



Once your Project Revision form has been received, DHCD will proceed with the next steps, which is drafting a CDBG Operating Agreement for your review and signature. Please be advised that the CDBG Operating Agreement must be executed by all required parties, including Prince George's County, before your Agency can begin to receive reimbursements for eligible activities undertaken after July 1, 2025.

Additionally, reimbursements are contingent upon the completion of an environmental review with findings satisfactory to the Director. Please note that for a federally assisted project, you may not expend any funds, whether from a private, County, State or Federal source, prior to approval of the environmental review or release of funds by HUD, if necessary. Further, the above-referenced funding recommendation and any subsequent reimbursement are contingent upon the U.S. Department of Housing and Urban Development (HUD)'s approval of the County's Fiscal Year (FY) 2026 Annual Action Plan. Lastly, DHCD reserves the right to modify your Agency's proposed budget to ensure that all itemized costs are allowable under applicable CDBG regulations.

If you have any questions or require additional information, please do not hesitate to contact my office at (301) 883-6511 or Lorraine Curtis, CDBG Contract Administrator, DHCD at (301) 883-5572 or via email at [lecurtis@co.pg.md.us](mailto:lecurtis@co.pg.md.us). We look forward to working with you.

Sincerely,



Hager Franklin  
Senior Advisor to the Director, DHCD

Enclosures

cc: Ashley Johnson-Hare, Deputy Director, DHCD  
LeShann Murphy, CDBG Program Manager, DHCD  
Adedamola George, Esq., Senior Compliance Officer, DHCD  
Lorraine Curtis, CDBG Contract Administrator, DHCD



Prince George's County, Maryland  
Department of Housing and Community Development  
Community Development Block Grant  
Program Year 51  
Project Revision Form

Name of Submitting Organization: Town of Bladensburg

Project Title: PY 51 Roadways 51<sup>st</sup>, 52<sup>nd</sup>, and 54<sup>th</sup> Place

**Revised Project Description (Scope of Services):**

Town of Bladensburg requests funding for street improvements for paving/ overlay repairs that need to be undertaken on the following streets;

- 51st Street • 52nd Street • 54th Place

These repairs directly impact Bladensburg residents and enhance their ability to navigate the community. The targeted roads are heavily traveled and in need of replacement, and the improvements support the County's objective of maintaining high-quality infrastructure and providing critical transportation connections. This will include some engineering costs for the projects.

**NOTE: If this project involves construction activity, the Operating Agency (O/A) will contact their CDBG Project Manager prior to beginning the bid process. The O/A may not begin project activity until a pre-construction conference is held with the appropriate CDBG staff person.**

**Revised Project Budget:**

Line Item	CDBG Cost \$	Name of Non-CDBG Funding Sources	Type of Non-CDBG Funding Sources (Example: Federal, State, Local, Private and/or Other) <sup>1</sup>	Non-CDBG Funds \$
Engineering	10,000	Town	Local	10,000
Roadways and Materials	178,500			
<b>Total CDBG Costs:</b>	<b>188,500</b>			
<b>Total Other Non-federal Funds:</b>				<b>10000</b>
<b>Total Project Budget:</b>				<b>198,500</b>

<sup>3</sup>Please note that this information related to the name of the source, type and dollar amount of matching funds has been requested by HUD and is necessary in order to proceed with the submission and approval of your proposed activity in HUD's Integrated Disbursement and Information System (IDIS).

**Revised Estimated Activities Schedule:**

ACTIVITY	START DATE	COMPLETION DATE
Council Approval and Budget Adjustment – September 8, 2025	July 1, 2025	September 30, 2025
Engineering Work	October 1, 2025	December 31, 2025
RFP for Roadway Development	January 1, 2026	March 30, 2026
RFP Release	April 1, 2026	June 30, 2026
Bid Award and Construction	July 1, 2026	September 30, 2026
Project Closeout	October 1, 2026	December 31, 2026

**Projected Quarterly Drawdown Schedule**

Fiscal Year	1 <sup>st</sup> Quarter Jul – Sept	2 <sup>nd</sup> Quarter Oct – Dec	3 <sup>rd</sup> Quarter Jan – Mar	4 <sup>th</sup> Quarter Apr - Jun
2024 - 2025	\$0	\$0	\$0	\$0
2025 - 2026	0	10,000	0	188,500

Signature of Executive Director, Chief Executive Officer or Municipal Official authorizing these revisions:

Name: Michelle Bailey Hedgepeth Date July 17, 2025

Title: Michelle Bailey Hedgepeth, Town Administrator



## Agenda Item Summary Report

<b>Meeting Date:</b> September 8, 2025	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator Tyrone Collington, Police Chief Regine Watson, Town Clerk
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**Item Title: ORDINANCE 06-2026 | FISCAL YEAR 2026 BUDGET AMENDMENT FOR THE ACCEPTANCE OF THE GOVERNOR'S OFFICE OF CRIME PREVENTION AND POLICY (GOCPP) GRANT, "BLADENSBURG POLICE ACCOUNTABILITY SUPPORT PROGRAM" FOR THE SFY26 POLICE ACCOUNTABILITY, COMMUNITY, AND TRANSPARENCY GRANT (PACT) PROGRAM FOR \$65,000.**

ORDINANCE 06-2026 | FISCAL YEAR 2026 BUDGET AMENDMENT FOR THE ACCEPTANCE OF THE GOVERNOR'S OFFICE OF CRIME PREVENTION AND POLICY (GOCPP) GRANT, "BLADENSBURG POLICE ACCOUNTABILITY SUPPORT PROGRAM" FOR THE SFY26 POLICE ACCOUNTABILITY, COMMUNITY, AND TRANSPARENCY GRANT (PACT) PROGRAM FOR \$65,000.

<b>Work Session Item</b> <input checked="" type="checkbox"/> <b>Council Meeting Item</b> <input checked="" type="checkbox"/>	<b>Documentation Attached:</b> Ordinance Award Letter and Project Documents
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### **Recommended Action:**

Staff recommends the passage of this ordinance and budget adjustment, allowing the Police Department to implement this project.

**Item Summary:** The Town of Bladensburg has been awarded a grant in the amount of \$65,000 from the Governor's Office of Crime Prevention and Policy (GOCPP). The grant, titled the Bladensburg Police Accountability Support Program, is awarded under the SFY26 Police Accountability, Community, and Transparency (PACT) Program.

The purpose of this grant is to support technology-related expenses that will strengthen the Town's police accountability processes, improve community transparency, and enhance overall departmental efficiency.

### **Action Requested:**

The Mayor and Council are requested to approve Ordinance 06-2026, which authorizes:

Acceptance of the \$65,000 grant award, and

Amendment of the FY 2026 Budget to include the grant funds for technology-related expenses associated with the Bladensburg Police Accountability Support Program.

### **Impact:**

This grant will allow the Town to invest in critical technology that enhances police accountability and community trust, without the use of general fund dollars.

The Town Administrator or Police Chief can answer questions on this project.

<b>Budgeted Item:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <b>Budgeted Amount:</b> 65,000 - GOCPP <b>One-Time Cost:</b> NA <b>Ongoing Cost:</b> NA <b>Council Priority:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Continued Date:</b>     <b>Approved Date:</b>
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**TOWN OF BLADENSBURG  
4229 Edmonston Road  
Bladensburg, Maryland**

**ORDINANCE NO. 06-2026: FISCAL YEAR 2026 BUDGET AMENDMENT FOR THE ACCEPTANCE OF THE GOVERNOR'S OFFICE OF CRIME PREVENTION AND POLICY (GOCPP) GRANT, "BLADENSBURG POLICE ACCOUNTABILITY SUPPORT PROGRAM" FOR THE SFY26 POLICE ACCOUNTABILITY, COMMUNITY, AND TRANSPARENCY GRANT (PACT) PROGRAM FOR \$65,000.**

**AN EMERGENCY ORDINANCE TO AMEND THE OPERATING BUDGET OF THE TOWN OF BLADENSBURG, MARYLAND, FOR THE 2026 FISCAL YEAR (JULY 1, 2025, THROUGH JUNE 30, 2026).**

**WHEREAS**, the Town Administrator of the Town of Bladensburg has made a recommendation to the Mayor and Town Council to amend the FY 2026 Budget to reallocate funds as part of this Fiscal Year and;

**WHEREAS**, the Town has received the SFY26 Police Accountability, Community, and Transparency Grant (PACT) Program and;

**WHEREAS**, the Mayor and Town Council of the Town of Bladensburg have determined that it is in the best interest of the Town to pass this as a Budget Amendment Ordinance at the September 8, 2025, Town Council meeting.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED** by the Mayor and Town Council of the Town of Bladensburg that the following amendments are made to the general operating budget for Fiscal Year 2026 purchase of property and software for the Town.

1. Increase Software and equipment expenses for the Police Department by \$65,000 for the purchase and deployment of software and equipment for the Town; and
2. Increase revenues for Grants \$65,000 to offset expenses related to purchasing property and software for the Town.

Overall Budget Impact: **\$65,000**

**AND BE FURTHER ENACTED AND ORDAINED** that upon passage, this Ordinance shall be authenticated by the signature of the Mayor and Town Clerk and shall be recorded in a book kept for that purpose. In addition, this Ordinance shall be published by posting a certified copy of it in the Town Hall for ten (10) days following its adoption pursuant to Article II, Section 209 of the Charter of the Town of Bladensburg, Maryland, and will be effective the 8th day of September 2025.

**ATTEST:**

By Order of the Mayor and Town Council

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Regine Watson, Town Clerk

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Takisha James, Mayor

First Reading: September 8, 2025  
Second Reading: -

Adopted: September 8, 2025  
Effective: September 8, 2025



August 25, 2025

Tyrone Collington, Sr.  
4910 Tilden Road  
Bladensburg, MD 20710

**Application #: 2025-PT-0019**

Hello Tyrone and John,

Congratulations! The [Governor's Office of Crime Prevention and Policy \(GOCPP\)](#) has reviewed your grant application titled, "*Bladensburg Police Accountability Support Program*" for the SFY26 Police Accountability, Community, and Transparency Grant (PACT) program, and we are pleased to inform you that your project will be fully funded in the amount of \$65,000.00.

GOCPP received an overwhelming response to the PACT solicitation this year – over 67 applicants were received. With \$4,000,000 available to award, GOCPP worked with internal and external reviewers to make difficult funding decisions that supported as many programs as possible.

Please accept this email as an official notice of our intent to fund your project with a start date of July 1, 2025 and an end date of June 30, 2026. The PACT Grant Specialist will contact the Project Director directly to gather any additional information needed to complete the processing of your application in the [Grant Management System \(GMS\)](#). Please be as responsive as possible to expedite the processing of your agency's award. Our office will email the official award packets once all the requirements have been met.

If you have any questions, please email your Grant Specialist, Breyann Williams, at [Breyann.Williams1@maryland.gov](mailto:Breyann.Williams1@maryland.gov) or the Grant Manager, Sharon Leason, at [Sharon.Leason@maryland.gov](mailto:Sharon.Leason@maryland.gov). We also encourage you to visit our [website](#) periodically to view other funding opportunities that may fit your organization's needs.

Thank you!

Cc: Courtney Stephens, Project Director



## Agenda Item Summary Report

**Meeting Date:**  
September 8, 2025

**Submitted by:**  
Michelle Bailey Hedgepeth, Town Administrator  
Tyrone Collington, Police Chief

**Item Title:** ORDINANCE 07-2026 | An Ordinance of the Mayor and Council of the Town of Bladensburg to amend penalties, remedies, and fees to change or establish certain fines or fees; and generally relating to automated traffic enforcement systems.

**Work Session Item [X]**  
**Council Meeting Item [X]**

**Documentation Attached:**  
Ordinance 07-2026

**Recommended Action:**

Staff recommends the approval of Ordinance 07-2026, which approves updates to the Town code, which amends the Traffic Control Monitoring Section. This would update the penalties, fines, and fees for violations.

**Purpose & Summary:** Ordinance 07-2026 seeks to enhance the Town of Bladensburg's automated traffic enforcement program by formally adopting Traffic Control Signal Monitoring Systems provisions. This ordinance aims to improve public safety by enforcing compliance with red-light traffic signals and establishing updated penalties, fines, and fees for violations.

**Key Provisions**

1. **Establishment of Red-Light Camera Enforcement (§112-13)**
  - The ordinance codifies the use of automated **Traffic Control Signal Monitoring Systems** for red-light violations.
  - Violations will be processed in accordance with Maryland state law and will be subject to municipal penalties.
2. **Updated Fines & Fees for Violations**
3. **Other Administrative Fees**
  - **Returned Check Fee:** Increased from **\$35 to \$50**.
  - **Flagging Fee:** Increased from **\$40 to \$60**.
  - **Debt Collection Fee:** Unpaid fines may be referred to a collection agency, with additional fees not exceeding twice the amount owed.
  - **Boot/Immobilization Fee:** A new **\$100 fee** for vehicles immobilized due to outstanding violations.
4. **Enforcement & Collection Measures**
  - The Town's contractor will handle collection efforts for unpaid violations.
  - Unresolved fines may lead to **vehicle registration holds** with the Maryland Motor Vehicle Administration.
  - The Town retains the authority to adjust fines and fees via formal Council resolutions.

**Legislative Process & Implementation**

- **Effective Date:** 10 days after adoption (October 20, 2025)

### Impact on Residents & Visitors

- Drivers must adhere to red-light signals to avoid significant fines and penalties.
- Residents with outstanding violations must promptly address fines to avoid late fees, registration holds, or collection actions.
- The ordinance reinforces Bladensburg's commitment to public safety and responsible traffic enforcement.

**Conclusion:** Ordinance 06-2026 enhances the Town's ability to enforce traffic laws through automated systems, ensuring compliance and promoting safer roadways. The structured fine system encourages timely payments while implementing safeguards against non-compliance.

If you have any questions regarding this matter, the Town Administrator or Chief Collington can answer them.

<b>Budgeted Item:</b> Yes [ ] No [ X ] <b>Budgeted Amount:</b> \$ <b>One-Time Cost:</b> NA <b>Ongoing Cost:</b>	<b>Continued Date:</b>
<b>Council Priority:</b> Yes [ ] No [ ]	<b>Approved Date:</b>

**ORDINANCE 07-2026****Code of the Town of Bladensburg****AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG TO AMEND CHAPTER 112 "VEHICLES AND TRAFFIC " BY ADOPTING §112-13, "TRAFFIC CONTROL SIGNAL MONITORING SYSTEMS" AMENDING SECTION 112-13.2 (PENALTIES, REMEDIES, AND FEES) TO CHANGE OR ESTABLISH CERTAIN FINES OR FEES; AND GENERALLY RELATING TO AUTOMATED TRAFFIC ENFORCEMENT SYSTEMS.**

**WHEREAS**, pursuant to §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland, the Town of Bladensburg (hereinafter, the "Town") has the power to pass such ordinances as it deems necessary to protect the health, safety and welfare of the citizens of the municipality and to prevent and remove nuisances; and

**WHEREAS**, §21-202.1 of the Transportation Article, Annotated Code of Maryland, as amended, authorizes the Town to operate a Traffic Control Signal Monitoring System to enforce compliance with §21-202 of the Transportation Article with respect to red light traffic signals; and

**WHEREAS**, the Mayor and Council have determined that it is in the public interest that the Town adopt this enforcement mechanism for increased public safety; and

**WHEREAS**, the Mayor and Council have the authority to set fees and fines for collecting payments and subsequent late fees for failure to make timely payments.

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CAPS	: Indicate matter added to existing law.
[Brackets]	: Indicate matter deleted from law.
Asterisks * * *	: Indicate matter remaining unchanged in existing law but not set forth in Ordinance
CAPS	: Indicate matter added in amendment
[Brackets]	: Indicate matter deleted in amendment

**Section 1. NOW THEREFORE, BE IT ORDAINED AND ENACTED**, by the Mayor and Council of the Town of Bladensburg, that Chapter 112, “Vehicles and Traffic,” §112-13, “Traffic Control Signal Monitoring Systems,” be and it is hereby enacted to read as follows:

**§112-13 -3 TRAFFIC CONTROL SIGNAL MONITORING SYSTEMS**

**C. Red-light (Traffic Control Signal Monitoring Systems) violations.**

(1) THE PENALTY SHALL BE PAID TO THE TOWN OF BLADENSBURG, AND ALL UNPAID VIOLATIONS SHALL BE FORWARDED TO THE TOWN'S CONTRACTOR FOR COLLECTION. EXCEPT IN UNCONTESTED CASES INVOLVING A RED- LIGHT VIOLATIONS ADMINISTRATIVE COLLECTION ACTION, THE PENALTY SHALL BE COLLECTED BY THE DISTRICT COURT OF MARYLAND IN ACCORDANCE WITH § 7-302(A) OF THE COURTS AND JUDICIAL PROCEEDINGS ARTICLE OF THE MARYLAND ANNOTATED CODE AND § 21-202.1 OF THE TRANSPORTATION ARTICLE OF THE MARYLAND ANNOTATED CODE, AND DISTRIBUTED IN ACCORDANCE WITH § 12-118 OF THE TRANSPORTATION ARTICLE OF THE MARYLAND ANNOTATED CODE, AS ANY OF THE FOREGOING MAY BE AMENDED FROM TIME TO TIME.

**E. OTHER VIOLATIONS AND REMEDIES.** A VIOLATION OF SUBSECTION V OF SECTION §112-13, (TRAFFIC CONTROL SIGNAL MONITORING SYSTEMS) SHALL BE DEEMED A MUNICIPAL INFRACTION, AND THE PENALTY SHALL BE A FINE OF \$250. IF NOT PAID WITHIN 20 DAYS OF THE DATE OF NOTICE OF VIOLATION, THE FINE SHALL DOUBLE

TO A FINE OF \$500. A CODE ENFORCEMENT OFFICER OR OTHER DESIGNEE MAY FILE A PETITION FOR INJUNCTIVE RELIEF, A REQUEST FOR AN ABATEMENT ORDER, OR A REQUEST FOR SUCH OTHER RELIEF IN ANY COURT HAVING A PROPER VENUE FOR THE PURPOSE OF REQUIRING COMPLIANCE WITH THE PROVISIONS OF THIS ARTICLE.

**F. LATE FEE.** UNLESS OTHERWISE STATED ON THE CITATION FORM AS AUTHORIZED BY STATE LAW OR ORDINANCE, ANY PERSON ISSUED A CITATION UNDER THIS ARTICLE SHALL PAY THE FINE WITHIN 20 DAYS OF THE ISSUANCE OF THE CITATION. ANY PERSON ISSUED A CITATION WHO FAILS TO PAY THE PENALTY SET FORTH IN THIS ARTICLE WITHIN THE PRESCRIBED TIME, OR SHOULD ANY PERSON FAIL TO ELECT TO STAND TRIAL WITHIN THE PRESCRIBED TIME, A LATE FEE IN THE AMOUNT OF \$[25]40 SHALL BE ASSESSED THE PERSON LIABLE FOR THE CITATION UNDER THIS ARTICLE. IF NOT PAID WITHIN 30 DAYS OF THE DATE OF NOTICE OF VIOLATION, THE LATE FEE SHALL DOUBLE TO A FEE OF \$XX. Except for late fees accrued for unpaid or untimely paid speed camera (i.e., speed-monitoring system) violations issued pursuant to Section 112-13,

**G. RETURNED CHECK FEE.** ANY PERSON WHO PAYS ANY PENALTY ASSESSED UNDER THIS ARTICLE SHALL FURTHER PAY A RETURNED CHECK FEE OF \$[35]50 TO THE TOWN SHOULD THE CHECK BE RETURNED UNPAID FOR ANY REASON BY THE PAYOR'S BANK.

H. **FLAGGING FEE.** THE CHIEF OF POLICE SHALL, IN ACCORDANCE WITH THE PROCEDURES PRESCRIBED BY THE STATE MOTOR VEHICLE ADMINISTRATION AND STATE LAW, GIVE OR CAUSE TO BE GIVEN NOTICE TO THE ADMINISTRATION AND THE RESPECTIVE OWNERS OF ALL VEHICLES REGISTERED BY THE STATE AND THE SUBJECT OF ANY UNSATISFIED CONTESTED OR UNCONTESTED AND PAST DUE PARKING, RED-LIGHT OR SPEED-MONITORING SYSTEM VIOLATIONS OF THIS ARTICLE THEREBY REQUESTING THAT THE ADMINISTRATION REFUSE REGISTRATION OR TRANSFER OF REGISTRATION OF THE SUBJECT VEHICLE, UNTIL NOTIFIED BY THE TOWN THAT THE VIOLATION PENALTY HAS BEEN SATISFIED. IN SUCH CASES, THE CHIEF OF POLICE SHALL IMPOSE AN ADDITIONAL COST OR MUNICIPAL ADMINISTRATIVE FLAGGING FEE OF \$[40]60 FOR EACH REGISTRATION OR TRANSFER TO BE WITHHELD, SUSPENDED OR DENIED, AND THE OWNER OF THE VEHICLE SHALL BE LIABLE OR FURTHER SUBJECT TO THE PAYMENT OF SUCH COSTS, AND ALL OTHER FINES, PENALTIES, FEES AND CHARGES THAT HAVE ACCRUED OR HAVE BEEN ASSESSED PURSUANT TO THIS ARTICLE BEFORE NOTICE IS GIVEN TO THE ADMINISTRATION THAT THE SUBJECT VIOLATION PENALTY HAS BEEN SATISFIED AND THE REGISTRATION IS TO BE RELEASED.

I. **DEBT COLLECTION FEE.** ANY FINE OR ASSOCIATED FEES OR COSTS PERMITTED BY THIS ARTICLE THAT REMAIN UNCOLLECTED FROM

AN OWNER OR OPERATOR MADE CIVILLY OR CRIMINALLY LIABLE  
UNDER THIS ARTICLE, AFTER AT LEAST 30 DAYS FROM THE DATE THE  
DEBT ACCRUES AND WRITTEN NOTICE IS PROVIDED TO THE OWNER OR  
OPERATOR, SAID DEBT OWED TO THE TOWN MAY BE REFERRED TO A  
COLLECTION AGENCY OR ATTORNEY FOR COLLECTION, IN  
ACCORDANCE WITH STATE AND FEDERAL LAW. SAID FEE OR COST FOR  
COLLECTION OF THE DELINQUENT DEBT (I.E., FINE, LATE FEE, RETURNED  
CHECK FEE, AND/OR FLAGGING FEE) AS PERMITTED BY THIS  
SUBSECTION SHALL NOT EXCEED TWO TIMES THE PAST DUE AMOUNT  
OR TOTAL SUM INDEBTED TO THE TOWN. THE TOWN MAY  
ALTERNATIVELY OR FURTHER ELECT TO FILE A CIVIL SUIT AGAINST THE  
RESPONSIBLE PARTY TO RECOVER THE FINE AND ASSOCIATED FEES.

J. **BOOT OR IMMOBILIZATION FEE.** IN ADDITION TO ANY OTHER  
AUTHORIZED CHARGES, A BOOT OR IMMOBILIZATION FEE OF \$100 SHALL  
BE CHARGED A VEHICLE OWNER WHO VIOLATES THIS ARTICLE OR IS  
OTHERWISE RESPONSIBLE WHICH RESULTS IN IMMOBILIZATION AS  
DESCRIBED IN THIS ARTICLE TO DEFRAY THE TOWN'S COST OF  
INSTALLING, REMOVING AND MAINTAINING THE BOOT DEVICE OR  
OTHER EQUIPMENT.

K. RESOLUTIONS ESTABLISHING FINES, CHARGES, AND FEES. THE  
TOWN COUNCIL IS HEREBY AUTHORIZED TO SPECIFICALLY ESTABLISH,  
SET, ADOPT, AMEND OR CHANGE FROM TIME TO TIME BY FORMAL

RESOLUTION ANY FINES, FEES, ALLOWED INTEREST, OR CHARGES  
ESTABLISHED BY THIS ARTICLE OR AS OTHERWISE PERMITTED BY STATE  
LAW.

**Section 2 AND BE IT FURTHER ORDAINED AND ENACTED**, that any prior ordinances adopting and enacting any provision of Section 112 of said Code or any other ordinance or resolution previously adopted pertaining to a subject or subjects embodied by the title of this Ordinance or the provisions found herein shall be deemed repealed and superseded by the provisions of this Ordinance. Should a previously enacted ordinance cover a provision or subject that is not covered by this Ordinance, it shall remain in full force and effect unless it directly conflicts with the express language of this Ordinance.

**Section 3. AND BE IT FURTHER ORDAINED** that this Ordinance shall take effect twenty (20) days from the date of its adoption.

**Section 4. AND BE IT FURTHER ORDAINED** that if any provision of this Ordinance or the application thereof to any person or circumstance is held invalid for any reason, such invalidity shall not affect the other provisions or any other applications of the Ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this Ordinance are hereby declared to be severable.

**INTRODUCED** by the Mayor and Town Council of the Town Bladensburg at a regular meeting on September 8, 2025.

**ADOPTED** by the Mayor and Town Council of the Town of Bladensburg, Maryland, at a regular meeting on October 20, 2025, and thereafter, this Ordinance was prominently posted for ten (10) days in the Town Hall and available for inspection by the public.

WITNESS

TOWN OF BLADENSBURG

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Regine Watson, Town Clerk

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Takisha D. James, Mayor

First Reading: September 8, 2025  
Second Reading: October 13, 2025

Adopted: October 13, 2025  
Effective: October 13, 2025



## Agenda Item Summary Report

<b>Meeting Date:</b> September 8, 2025	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title:</b> Resolution 02-2026   A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF BLADENSBURG APPOINTING MEMBERS TO THE BOARD OF DIRECTORS OF THE BCCE PORT TOWNS COMMUNITY DEVELOPMENT CORPORATION	
A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF BLADENSBURG APPOINTING MEMBERS TO THE BOARD OF DIRECTORS OF THE BCCE PORT TOWNS COMMUNITY DEVELOPMENT CORPORATION	
<b>Work Session Item</b> [X] <b>Council Meeting Item</b> [ X ]	<b>Documentation Attached:</b> Resolution
<b>Recommended Action:</b>	
Selection and Approval of members to the BCCE Port Towns CDC.	
<p><b>Background:</b> In April 2024, the Towns of Bladensburg, Colmar Manor, Cottage City, and Edmonston jointly resolved to form the BCCE Port Towns Community Development Corporation (CDC). The purpose of the CDC is to foster economic development, support community revitalization efforts, and enhance the overall quality of life for residents across the four Port Towns.</p> <p>The structure of the CDC requires each participating municipality to appoint two representatives to serve on the Board of Directors. Representation includes:</p> <ul style="list-style-type: none"> <li>• One member of the Town Council, and</li> <li>• One community or business representative with expertise and demonstrated interest in the CDC's goals and objectives.</li> </ul> <p>Additionally, the CDC framework provides for one at-large appointment made by the collective body.</p> <p>These appointments ensure the Town of Bladensburg has full participation in the governance of the BCCE Port Towns CDC and continues to play an active role in guiding regional strategies for economic growth, revitalization, and community development. Appointees will collaborate with representatives from the other Port Towns to establish policies, oversee programs, and advance initiatives that benefit the entire Port Towns area.</p> <p><b>Recommendation:</b> It is recommended that the Council select members and pass the resolution appointing the Town's representatives to the BCCE Port Towns CDC Board of Directors.</p>	
<b>Budgeted Item:</b> Yes [ X ] No [ ] NA <b>Budgeted Amount:</b> \$30,000 <b>One-Time Cost:</b> <b>Ongoing Cost:</b> <b>Council Priority:</b> Yes [X ] No [ ]	<b>Continued Date:</b>    <b>Approved Date:</b>



## **Town of Bladensburg, Maryland**

### **RESOLUTION NO. 02-2026**

**Date Introduced: September 8, 2025**

**Date Adopted: September 8, 2025**

**Date Effective: September 8, 2025**

#### **A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF BLADENSBURG APPOINTING MEMBERS TO THE BOARD OF DIRECTORS OF THE BCCE PORT TOWNS COMMUNITY DEVELOPMENT CORPORATION**

**WHEREAS**, the Towns of Bladensburg, Colmar Manor, Cottage City, and Edmonston resolved in 2024 to form the BCCE Port Towns Community Development Corporation (CDC); and

**WHEREAS**, the purpose of the BCCE Port Towns CDC is to support economic development, community revitalization, and to enhance the quality of life for the residents of the Port Towns; and

**WHEREAS**, pursuant to the governance structure of the BCCE Port Towns CDC, each participating Town shall appoint two members to the Board of Directors, with one member appointed by the body at large; and

**WHEREAS**, each Town shall appoint (1) one member of its Town Council and (1) one community or business representative with expertise and demonstrated interest in the goals and objectives of the CDC; and

**WHEREAS**, the Town of Bladensburg wishes to confirm its appointments to the BCCE Port Towns CDC Board of Directors for the initial two-year term beginning October 1, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Bladensburg that the following individuals are hereby appointed to serve as members of the Board of Directors of the BCCE Port Towns Community Development Corporation:

**[Insert Name], Council Representative for the Town of Bladensburg**

**[Insert Name], Community/Business Representative for the Town of Bladensburg**

**BE IT FURTHER RESOLVED**, that the term of service for each appointee shall be for a period of two (2) years, commencing October 1, 2025, and continuing until September 30, 2027, or until such time as a successor is duly appointed.

**ADOPTED** by the Mayor and Town Council of the Town of Bladensburg at a duly called meeting held on **September 8, 2025**.

**BE IT FURTHER RESOLVED** that this Resolution be and is hereby adopted this 14th Day of July 2025 and shall take effect immediately upon its adoption.

Attest:

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Regine R. Watson, Town Clerk

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Takisha D. James, Mayor



## Agenda Item Summary Report

**Meeting Date:**  
September 8, 2025

**Submitted by:**  
Regine Watson, Town Clerk/ Asst. Town Admin  
Purnell Hall, Public Works Supervisor

**Item Title: CONTRACT APPROVAL:** Approval for a Contract with Calvert Ready Mix, an amount not to exceed \$50,560.14 for Sidewalk and Curb Repairs using CDBG PY 50 Funds on Upshur Street.

**CONTRACT APPROVAL: Approval of a contract with Calvert Ready Mix, an amount not to exceed \$50,560.14 for sidewalk and curb Repairs using CDBG PY 50 Funds on Taussig Road.**

**Work Session Item [X]**  
**Council Meeting Item [X]**

**Documentation Attached:**  
RFP & Map  
Quotes & Bid

**Recommended Action:**

Staff recommends the passage of this contract and allowing the Town Administrator to implement this project. The Town recommends the lowest and most responsive bidder.

**Item Summary:**

The Town issued a bid for sidewalk, curb, and gutter repairs on Upshur. Due to the escalating nature of materials and contractor costs, the Town decided to split up the full CDBG PY 50 Project and bid each street separately to gauge the new market due to some commodity pricing fluctuations.

A Bid Sheet and specifications were released on July 15, 2025. Bidders were given an opportunity to visit the site, and the town received 9 bids.

Below is a listing of bidders and prices:

Bidder	Price
Dir Construction Inc	\$105,631.00
Calvert Ready Mix & Concrete Supplies LLC	\$50,560.14
J. Villa Construction Inc	\$97,700.00
County Welding	\$15,967.00
Ox Construction	\$118,289.00
INL Construction, LLC	\$74,433.00

The Town recommends Calvert Ready Mix & Concrete Supplies LLC as the lowest, most responsive, and responsible bidder. The Town will release another RFP later in the summer for any remaining work. Since these are federal funds, bidders must comply with Federal standards and requirements.

The Town Clerk/ Asst. Town Administrator and Public Works Supervisor can answer questions on this project.

**Budgeted Item:** Yes [ X ] No [ ] NA  
**Budgeted Amount:** \$245,000 CDBG Funding  
**One-Time Cost:** NA  
**Ongoing Cost:** NA

**Continued Date:**

**Council Priority:** Yes [ ] No [ ]

**Approved Date:**

<b>COST ESTIMATE</b> BLADENSBURG UPSHUR STREET Cost Estimate APRIL 2025						
ITEM #	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	
<b>CATEGORY 1: PRELIMINARY</b>						
1001	PORTABLE TOILET, PER MONTH	EA	1	\$300.00	\$300.00	
1002	MAINTENANCE OF TRAFFIC	LS	1	\$5,000.00	\$5,000.00	
1003	TEMPORARY TRAFFIC SIGNS HIGH PERFORMANCE WIDE ANGLE RETROREFLECTIVE SHEETING	SF	100	\$16.00	\$1,600.00	
1004	TYPE III BARRICADE FOR MAINTENANCE OF TRAFFIC	EA	4	\$275.00	\$1,100.00	
1005	CONES FOR MAINTENANCE OF TRAFFIC	EA	50	\$10.00	\$500.00	
<b>TOTAL CATEGORY 1:</b>						<b>\$8,500.00</b>
<b>CATEGORY 2: GRADING</b>						
2001	SAW CUTS	LF	259	\$8.00	\$2,072.00	
<b>TOTAL CATEGORY 2:</b>						<b>\$2,072.00</b>
<b>CATEGORY 5: PAVING</b>						
5001	SUPERPAVE ASPHALT MIX 9.5MM FOR SURFACE, PG 64S-22 LEVEL 2	TON	5	\$90.00	\$450.00	
5002	SUPERPAVE ASPHALT MIX 19.0MM FOR SURFACE, PG 64S-22 LEVEL 2	TON	5	\$121.00	\$605.00	
5003	4 INCH GRADED AGGREGATE BASE COURSE	SY	144	\$23.00	\$3,312.00	
5004	6 INCH PORTLAND CEMENT CONCRETE PAVEMENT FOR DRIVEWAY MIX 3	SY	117	\$131.00	\$15,327.00	
<b>TOTAL CATEGORY 5:</b>						<b>\$19,694.00</b>
<b>CATEGORY 6: SHOULDERS</b>						
6001	REMOVAL AND REPLACEMENT OF CONCRETE CURB AND GUTTER	LF	259	\$48.00	\$12,432.00	
6002	CONCRETE BACK CURB (FOR RAMP)	LF	30	\$65.00	\$1,950.00	
6003	REMOVING AND REPLACING CONCRETE SIDEWALK	SF	211	\$15.00	\$3,165.00	
6004	DETECTABLE WARNING SURFACE	SF	20	\$55.00	\$1,100.00	
<b>TOTAL CATEGORY 6:</b>						<b>\$18,647.00</b>
<b>CATEGORY 7: LANDSCAPING</b>						
7001	SEED AND MULCH	SY	150	\$5.00	\$750.00	
7002	TREE BRANCH PRUNING	LS	1	\$500.00	\$500.00	
<b>TOTAL CATEGORY 7:</b>						<b>\$1,250.00</b>
<b>CATEGORY 8: TRAFFIC</b>						
8001	ADJUST EXISTING HANHOLE	EA	4	\$475.00	\$1,900.00	
<b>TOTAL CATEGORY 8:</b>						<b>\$1,900.00</b>
<b>SUBTOTAL: CATEGORIES 1-8</b>						
CONTINGENCY: 0% \$0.00						
OVERHEAD (ADMIN) 0.0% \$0.00						
ENGINEERING DESIGN 0% \$0.00						
<b>TOTAL CONSTRUCTION COST(Rounded):</b> \$53,000.00						

## Amended Advertisement

### **TOWN OF BLADENSBURG**

#### **RFB 01-2026 Request for Bids (RFB) CDBG PY 50 | Town of Bladensburg Sidewalk Projects**

**ISSUE DATE: JULY 14, 2025**

**DUE DATE AND TIME: AUGUST 18, 2025 @ 3:00 PM**

**Pre-Bid Meeting: July 31<sup>st</sup> @ 10:00 AM**

The Town of Bladensburg requests sealed bid proposals from qualified firms to provide Roadways and Sidewalks, as more fully described in these Request for Proposals ("RFB") documents.

One (1) Electronic copies of the bid proposal must be submitted on the specified forms, in full compliance with the requirements specified in the Bid Documents, sent by email no later than August 18, 2025, at 3:00 p.m. EST.

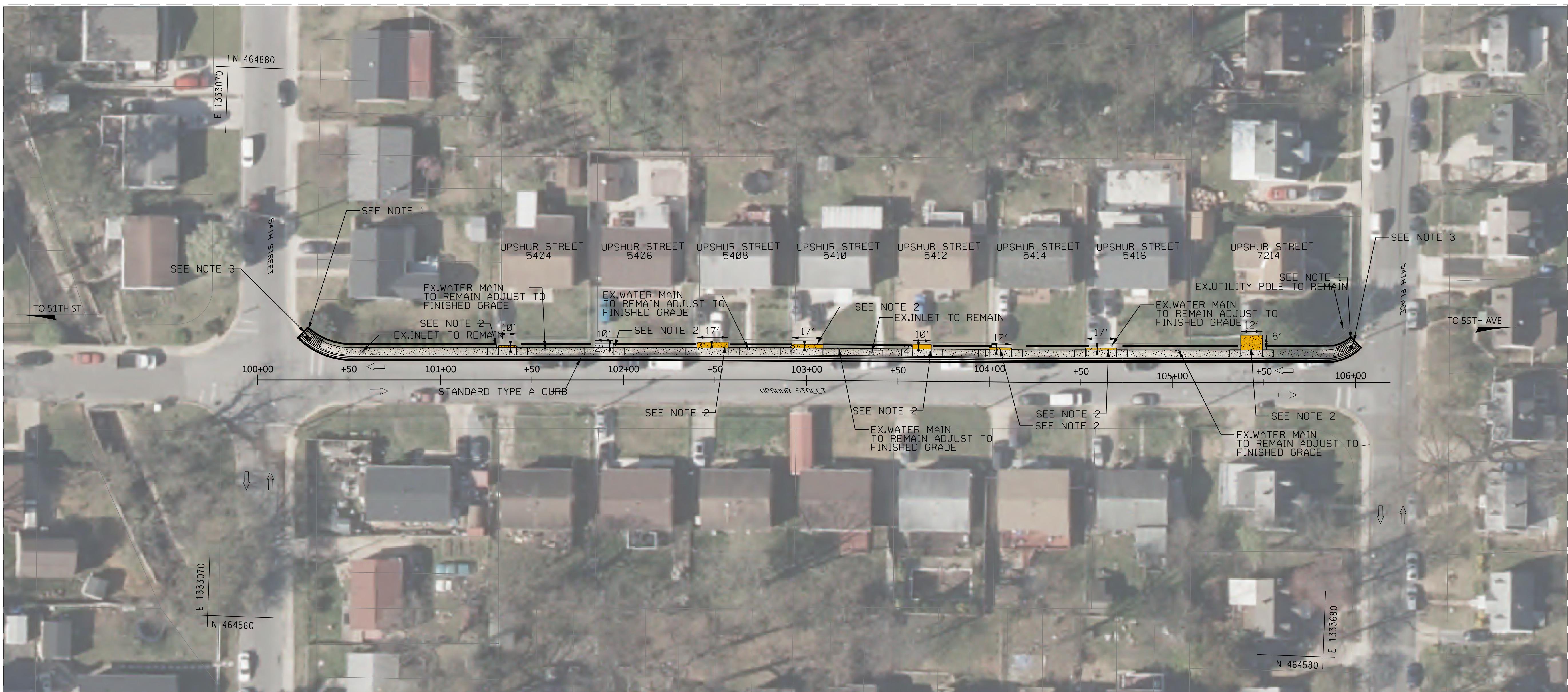
Any questions about the RFB or the project services must be submitted to the Project Manager no later than July 31, 2025, at 3:00 p.m. EST.

There will be a mandatory Pre-Bid Meeting on July 31<sup>st</sup> at 10:00 AM. To register, please contact [Clerk@bladensburgmd.gov](mailto:Clerk@bladensburgmd.gov).

Copies of the RFB Documents may be downloaded from the Town's website at <https://bladensburgmd.gov>. Requests for printed copies should be directed to the Town of Bladensburg, 4229 Edmonston Road, Bladensburg, Maryland 20710, Monday through Friday, 8:00 a.m. to 5:00 p.m. (telephone 301-927-7048).

The Town of Bladensburg is an Equal Opportunity Employer. Unlawful discrimination based on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or other unlawful basis is expressly prohibited.

The Town reserves the right to reject any and all bids based on the Town's best interest. The Project Manager for this contract is Purnell Hall, telephone 301-927-7048; e-mail: [phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov) and [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov)



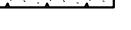
## NOTES

1. STANDARD CONCRETE CURB & GUTTER REFER TO PRINCE GEORGE'S COUNTY STD. 300.01
2. MODIFIED TIE-IN INTO EXISITING RESIDENTIAL DRIVEWAY REFER TO PRINCE GEORGE'S COUNTY STD. 200.02
3. STANDARD CONCRETE SIDEWALK AT CURB AND RAMP LOCATION REFER TO PRINCE GEORGE'S COUNTY STD 300.06
4. ANY REMOVAL OF CURB & GUTTER WILL BE PAID UNDER CLASS 1A EXCAVATION
5. SIDEWALK, DRIVE WAY AND TIE-INS WILL BE PAID PER SQUARE YARD
6. THE TOTAL AREA WITHIN LIMIT OF DISTURBANCE (LOD) IS 5048 SF

A scale bar and north arrow are positioned at the top of the map. The scale bar is a horizontal line with tick marks and labels: '30'' on the left, '0' in the center, '30'' on the right, and '6' on the far right. Below the scale bar, the text 'SCALE: 1"=30'' is centered. A north arrow is located to the right of the scale bar, consisting of a horizontal line with a vertical line extending upwards from its right end.

STATE OF MARYLAND  
TOWN OF BLADENSBURG

SIDEWALK RECONSTRUCTIONN/REPLACEMENT  
ON TAUSSIG ROAD FROM 54TH PLACE TO 55TH AVENUE  
AND ON UPSHUR STREET FROM 54TH PLACE  
TO 54TH STREET

ROADWAY LEGEND	REVISIONS	ROADWAY PLANS
 DETECTABLE WARNING SURFACE		SCALE <u>1" = 30'</u> ADVERTISED DATE <u>TBD</u> CONTRACT NO. <u>      </u> PGA <u>      </u>
 CONCRETE SIDEWALK		DESIGNED BY <u>JP</u> COUNTY <u>PRINCE GEORGE'S</u>
 DRIVEWAY TIE IN USING ASPHALT		DRAWN BY <u>RM</u> LOGMILE <u>      </u>
 DRIVEWAY TIE IN USING PCC MIX 9		CHECKED BY <u>HM</u> HORIZONTAL SCALE <u>      </u>
 EXISTING TRAFFIC FLOW		MDE/PRD <u>      </u> VERTICAL SCALE <u>      </u>
		DRAWING NO. <u>PS-2</u> OF <u>2</u> SHEET NO. <u>2</u> OF <u>2</u>

Name	Contact	Pricing - Monthly	Notes
Calvert Ready Mix	Stephen Stanley	\$50,560.14	
J. Villa Construction Inc	Humberto Villa	\$97,700.00	
County Welding	Trevor Ramoutar	\$151,967.00	
DIR Construction Inc	Milton Nunez	\$105,631	
INL Construction Inc	Francisco Marhuez	\$74,433	
Ox Construction	Thomas Thompson	\$118,289.00	



## Agenda Item Summary Report

**Meeting Date:** September 8, 2025

**Submitted by:** Michelle Bailey Hedgepeth  
Town Administrator  
Purnell Hall, Public Works Supervisor

**Item Title:** CONTRACT APPROVAL | Right of Way Memorandum of Understanding (MOU) – State Highway Administration for US1, Annapolis Rd, and Kenilworth Ramps and adjacent areas.

**Work Session Item**  **Council Meeting Item**

**Documentation Attached:**  
Contract Documents

**Recommended Action:**

Approval to allow the Town Administrator to renew and execute an agreement (MOU) with the State Highway Administration (SHA) for ROW Maintenance for the Kenilworth Ramps and adjacent areas

**Item Summary:**

This is a renewal of an MOU with the State of Maryland for the following locations:

- Alt US 1(Baltimore Ave) at MD 450 (Annapolis Road)
- Southbound-Kenilworth at Exit Ramp 48th Avenue/Quincy Street
- Northbound-Kenilworth Avenue Exit Ramp and 47th Street
- Northbound- Kenilworth Avenue Exit Ramp at the end of 48th Avenue

The contract outlines 5 cycles of maintenance per year with a total payout of \$13,875.00 per year, and this MOU is for three years. The Town has been engaged in a similar contract since 2022.

Staff will be available to answer any questions from the Town Council.

<b>Budgeted Item:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <b>Budgeted Amount:</b> \$13,875.00 (Revenue) <b>One-Time Cost:</b> <b>Ongoing Cost:</b> On-Call Basis	<b>Continued Date:</b>
<b>Council Priority:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Approved Date:</b>

## MEMORANDUM OF UNDERSTANDING

**Alt US 1(Baltimore Ave) at MD 450 (Annapolis Road)**  
**Southbound-Kenilworth at Exit Ramp 48<sup>th</sup> Avenue/Quincy Street**  
**Northbound-Kenilworth Avenue Exit Ramp and 47<sup>th</sup> Street**  
**Northbound- Kenilworth Avenue Exit Ramp at the end of 48<sup>th</sup> Avenue**

### MAINTENANCE SERVICES

by and between the

**STATE HIGHWAY ADMINISTRATION**

And the

**THE TOWN OF BLADENSBURG**

**THIS MEMORANDUM OF UNDERSTANDING (MOU)**, executed in duplicate, made effective on this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between State Highway Administration, acting for and on behalf of the State of Maryland, hereinafter referred to as “**SHA**” and the Town of Bladensburg, Maryland, a body corporate and politic in Prince George’s County, Maryland, hereinafter referred to as the “**TOWN**”. SHA and the TOWN may be jointly referred to as “**Parties**” and each one can be called “**Party**”.

**WHEREAS**, SHA owns State Route ALT US 1 (Baltimore Avenue) to MD 450 (Annapolis Road), located in Prince George’s County, MD and maintains the median areas within SHA Right-Of-Way in those areas as shown in **Exhibit A**; and

**WHEREAS**, the TOWN desires to maintain the roadside along the subject areas long three triangle areas within four (4) ramps at the intersection of Alt US 1 (Baltimore Avenue) and MD 450 (Annapolis Road) - three (3) Exit Ramps: Southbound - Kenilworth Avenue at Exit Ramp 48th Avenue/Quincy Street, Northbound - Kenilworth Avenue Exit Ramp and 47th Street and Northbound - Kenilworth Avenue Exit Ramp at the end of 48th Avenue; and

**WHEREAS**, the required maintenance activities along the subject areas include mowing, trimming and litter pick up, hereinafter referred to as “**MAINTENANCE**”; and

**WHEREAS**, the TOWN or its subcontractor, has the equipment and staff necessary to perform the **MAINTENANCE**; and

**WHEREAS**, SHA has reviewed the **MAINTENANCE** and has established the costs for such **MAINTENANCE**, which conform to SHA’s Maintenance Activities Guidelines as set forth by the SHA Office of Maintenance; and

Town of Bladensburg  
Median Maintenance, 2025

**WHEREAS**, SHA has agreed to allow the TOWN to perform the MAINTENANCE and has agreed to reimburse the TOWN for all MAINTENANCE that the TOWN performs; and

**WHEREAS**, SHA and the TOWN agree that the MAINTENANCE will benefit the parties of this MOU and will promote the safety, health, and general welfare of the citizens of Prince George's County and the State of Maryland.

**NOW, THEREFORE, THIS MEMORANDUM OF UNDERSTANDING WITNESSETH:** that for and in consideration of the mutual premises, and other good and valuable considerations, the receipt and sufficiency whereof are hereby acknowledged, be it understood that SHA and the TOWN do hereby agree as follows:

## **I. DESCRIPTION OF MAINTENANCE**

A. The MAINTENANCE shall be performed along the subject areas and shall include but not be limited to, mowing, trimming, and litter pick up along three triangle areas within four (4) ramps at the intersection of Alt US 1 (Baltimore Avenue) and MD 450 (Annapolis Road) - three (3) Exit Ramps: Southbound - Kenilworth Avenue at Exit Ramp 48th Avenue/Quincy Street, Northbound - Kenilworth Avenue Exit Ramp and 47th Street and Northbound - Kenilworth Avenue Exit Ramp at the end of 48th Avenue, which will be performed at specific times and at the costs established by SHA as shown herein:

### 1. MAINTENANCE – Estimated Cost

#### a. MD 450 Mowing/Cycle

The total annual cost for MAINTENANCE is (1 acres) x (\$600.00 per cycle) = \$600.00 per cycle of mowing. At five cycles per year the total yearly cost is \$3,000.00. Three-year cost equals \$9,000.00.

#### b. MD 450- Mowing/ Cycle

The total annual cost for MAINTENANCE is (1 acre) x (\$55.00 per cycle) = \$55.00 per cycle of mowing. At five cycles per year the total yearly cost is \$275.00. Three-year cost equals \$825.00.

#### c. MD 450- Mowing / Cycle

The total annual cost for MAINTENANCE is (1 acre) x (\$35.00 per cycle) = \$35.00 per cycle of mowing. At five cycles per year the total yearly cost is \$175.00. Three-year cost equals \$525.00.

#### d. MD 450- Mowing Cycle

The total annual cost for MAINTENANCE is (1 acre) x (\$105.00 per acre) = \$105.00 per cycle of mowing. At five cycles per year the total yearly cost is \$525.00. Three-year cost equals \$1,575.00.

#### e. MD 450- Mowing Cycle

The total annual cost for MAINTENANCE is (1 acre) x (\$80.00 per acre) = \$80.00 per cycle of mowing. At five cycles per year the total yearly cost is \$400.00. Three-year cost equals \$1,200.00.

- f. MD 450- Mowing Cycle  
The total annual cost for MAINTENANCE is (1 acre) x (\$35.00 per acre) = \$35.00 per cycle of mowing. At five cycles per year the total yearly cost is \$175.00. Three-year cost equals \$525.00.
- g. MD 450- Mowing Cycle  
The total annual cost for MAINTENANCE is (1 acre) x (\$15.00 per acre) = \$15.00 per cycle of mowing. At five cycles per year the total yearly cost is \$75.00. Three-year cost equals \$225.00.
- h. The total cost for MAINTENANCE payable under this MOU, for three (3) years, shall not exceed Thirteen Thousand Eight Hundred Seventy-Five Dollars (\$13,875.00).

- B. The costs defined above for the MAINTENANCE are based on SHA contractual costs and/or SHA's labor costs and are the maximum amounts that SHA will reimburse to the TOWN. Reimbursement to the TOWN shall be quarterly and shall be the lesser of i) actual costs incurred by the TOWN for the MAINTENANCE, or ii) the cost of the MAINTENANCE as established in this MOU.

## II. SHA RESPONSIBILITY

- A. The SHA shall provide the TOWN with a right-of-entry permit from SHA's District Office ("DISTRICT PERMIT"), to be renewed annually. The DISTRICT PERMIT shall grant a right-of-entry to TOWN'S personnel or its agents, contractors, or assigns, for the sole purpose of providing the necessary MAINTENANCE as stipulated herein.
- B. If SHA notices that additional MAINTENANCE is required, SHA shall notify the TOWN, at which time the TOWN shall perform or cause to be performed the additional maintenance within a reasonable, mutually agreed upon time.
- C. Upon notification by the TOWN that work outlined in the MOU has been performed in a manner consistent with SHA's guidelines. SHA shall inspect and document that the MAINTENANCE has been completed in a satisfactory manner.
- D. The SHA shall reimburse the TOWN for MAINTENANCE performed by the TOWN pursuant to the costs set forth in this MOU.
- E. Within thirty (30) days following receipt of a quarterly invoice from the TOWN, the SHA shall reimburse the TOWN for the **lesser** of: i) the actual costs incurred by the TOWN for the MAINTENANCE; or ii) the costs for the MAINTENANCE as defined in this MOU. In no event can SHA reimburse the TOWN for costs greater than the actual costs incurred. For purposes of this MOU the reimbursable

costs for MAINTENANCE by SHA shall not exceed Three Thousand Dollars (\$4,625.00) per year.

- F. The cost of any MAINTENANCE performed by the TOWN which exceeds SHA's cost per year as stated in this MOU is not reimbursable by SHA and shall be the sole expense of the TOWN.
- G. Any corrective actions performed by SHA will be deducted from any costs that SHA may owe to the TOWN for the MAINTENANCE, such costs to include SHA's direct salaries, payroll burden and overhead.

**III. TOWN'S RESPONSIBILITY**

- A. Prior to entering upon SHA right-of-way, the TOWN shall, on behalf of itself and its agents, contractors or assigns, apply for, obtain and comply with the DISTRICT PERMIT for the purpose of performing the MAINTENANCE listed above as the TOWN'S responsibility.
- B. During the term of this MOU, the TOWN shall provide written documentation: (i) that it carries a valid insurance policy with, as a minimum, the following limits: \$2,000,000 for general liability, \$1,000,000 per occurrence, and \$1,000,000 for automobile liability; (ii) that it has added State Highway Administration, the Maryland Department of Transportation and the State of Maryland as additional insureds; and (iii) that the policy may only be cancelled by the issuing insurance company after the insurance company has given thirty (30) days prior written notice to SHA of the company's intent to cancel the policy. The TOWN shall also provide SHA with its current and valid workers compensation insurance policy, with limits equal to or in excess of those required by law. If the TOWN uses an agent or contractor to perform the MAINTENANCE, SHA shall require and shall obtain evidence of the same documentation as listed in (i) through (iii) above from the TOWN or its agent or contractor.
- C. With regard to the work described herein, the TOWN agrees that it shall comply with all applicable laws, rules and regulations, including safety requirements imposed by the SHA. The TOWN'S contractor for landscaping must have a minimum of three (3) years' experience in commercial landscaping. The TOWN shall also obtain all permits necessary to perform the MAINTENANCE, including the DISTRICT PERMIT.
- D. The TOWN shall take prompt and timely action to correct any MAINTENANCE issues as directed by the SHA or as evident to the TOWN.
- E. The TOWN understands and agrees that its agents, contractors and employees, assume the risk of working in the roadways and hereby releases SHA from any claims, losses or costs for damages or injuries the Town may incur or sustain as a result of its performance of the MAINTENANCE. This provision shall survive termination of this MOU.
- F. The TOWN shall return any abandoned planting beds or individual planting pits to a turfgrass sod condition at no cost to SHA upon termination of this MOU.

- G. The TOWN understands that when performing the MAINTENANCE, it may need to implement Traffic Lane closures, which would require a lane closure permit from the SHA's District 3 Office.
- H. The TOWN may install planting beds or individual plantings only when the plantings and locations have been approved by SHA. The TOWN will perform MAINTENANCE on all said planting beds and individual plantings.
- I. The TOWN shall provide the MAINTENANCE in accordance with SHA's applicable guidelines. In the event that the TOWN fails to properly perform the MAINTENANCE in such a manner, or the areas scheduled for MAINTENANCE become unkempt or unsightly, SHA will notify the TOWN in writing. The TOWN shall then respond within thirty (30) days to correct the areas of concern. Failure to respond to SHA within the thirty (30) days, or to perform the MAINTENANCE to the specified standards in a timely manner, could result in termination of this MOU.
- J. The TOWN shall require its contractors to i) carry insurance as required by the DISTRICT PERMIT, ii) name SHA as an additional insured on all insurance policies, and, iii) indemnify, hold harmless and defend the State of Maryland, State Highway Administration, and the Maryland Department of Transportation, from and against any and all claims, damages, losses, injuries, liability, and expense, including, but not limited to, attorney and other professional fees, in connection with the loss of life, personal injury and/or property damage arising out of or in any way related to MAINTENANCE by the TOWN, or which is occasioned wholly or in part by any act or omission of the TOWN, its agents, contractors, and employees in connection therewith.
- K. No officer or employee of the TOWN or its designees or agents, no consultants, no member of the TOWN'S governing body, and no other official of the TOWN, who exercises or has exercised any functions or responsibilities over this MOU or the MAINTENANCE to be performed hereunder may have or obtain a personal or financial interest or benefit from any activity in connection with this MOU or the MAINTENANCE performed hereunder, or have an interest in any contract, subcontract or agreement with respect therewith.
- L. The TOWN shall provide a detailed invoice to SHA, on a quarterly basis, for all costs incurred by the TOWN in performing the MAINTENANCE. The SHA's reimbursement to the TOWN for the MAINTENANCE shall be in an amount equal to the lesser of: i) the actual costs incurred by the TOWN for the MAINTENANCE, and , ii) the costs for the MAINTENANCE as set forth in this MOU. Each invoice shall be accompanied by all relevant documentation needed to establish actual costs incurred. In no event can SHA reimburse the TOWN for costs greater than actual costs incurred. For purposes of this MOU the reimbursable costs for the MAINTENANCE by the SHA shall not exceed Four Thousand Six Hundred Twenty Five Dollars, (\$4,625) per year, with the total three (3) years reimbursement by SHA not to exceed Thirteen Thousand Eight Hundred Seventy-Five Dollars (\$13,875.00). In the event the TOWN performs MAINTENANCE in a frequency cycle greater than defined by the SHA specified standards or if the actual costs to

perform the MAINTENANCE exceed the costs for the Maintenance set forth in this MOU, then the TOWN shall be solely responsible for such exceeded costs.

#### IV. SPECIAL CONDITIONS

A. In addition to the established terms listed within this MOU, the **TOWN and/or its contractor** must adhere to the following **Special Conditions** in order to be reimbursed by the SHA on a quarterly basis and throughout the term of this MOU. The following service requests are to be submitted via e-mail.

1. **SITE INSPECTIONS:** The purpose of a Site Inspection (SI), is to ensure that the services described within the EXECUTED Memorandum of Understanding (MOU) have been satisfactorily rendered by the (TOWN), or its Contractor in accordance with applicable SHA guidelines.
  - a. For tracking purposes, the contact person for the TOWN or its contractor, must contact SHA's Resident Maintenance Engineer (RME) for District 3, **Mr. Rick Shagogue**, on (301) 776-7619 and e-mail the following individuals at least forty-eight (48) hours prior to submitting each quarterly invoice to SHA for reimbursement:
    - i. Mr. Rick Shagogue – Resident Maintenance Engineer (RME) – Laurel Shop on (301) 776-7619, and via e-mail at [rshagogue@mdot.maryland.gov](mailto:rshagogue@mdot.maryland.gov)
    - ii. Mr. Guy Williams – Assistant Resident Maintenance Engineer (ARME) – Laurel Shop on (301) 776-7619, and via e-mail at [gwilliams3@mdot.maryland.gov](mailto:gwilliams3@mdot.maryland.gov)
    - iii. Mr. Justin Sosebee – D3-Assistant District Engineer for Maintenance on (301) 513-7300 and via e-mail at [jsosebee@mdot.maryland.gov](mailto:jsosebee@mdot.maryland.gov)
    - iv. Ms. Sabrina Mason - D3-Community Relations Manager for Municipalities on (301) 513-7342 and via email at [Smason@mdot.maryland.gov](mailto:Smason@mdot.maryland.gov)
  - b. Failure to do so will delay the reimbursement process.

2. **SUBMISSION of INVOICES:** The TOWN or its' Contractor will be responsible for submitting detailed invoices on a quarterly basis (**every 3 months**) and throughout the term of this MOU via e-mail to:

[D3Fariinv@mdot.maryland.gov](mailto:D3Fariinv@mdot.maryland.gov). Once reviewed and approved by the SHA Official, reimbursement checks will be transmitted via USPS.

- a. For tracking purposes, ALL invoices **must** include the following information:
  - i. Attention to **D3 Resident Maintenance Engineer – Fairland Shop**
  - ii. Assigned Invoice/Contract Number (This # can be located on the active MOU)
  - iii. Name of the Organization
  - iv. Full Name of Contact Person
  - v. Telephone Number
  - vi. Actual Date of Services
  - vii. Full Description of Services Performed and Associated Fees
- b. Failure to do so will delay the reimbursement process.

3. **REQUEST to EXTEND or TERMINATE:** The **TOWN** will be responsible for requesting to Extend or to Terminate the MOU by submitting an official letter via email 90 days prior to the MOU's expiration date.

- a. For tracking purposes, the Request to Extend or to Terminate an MOU Agreement must be e-mailed to the attention of:
  - i. Mr. Justin Sosebee – District 3 Assistant District Engineer for Maintenance Prince George's County  
[jsosebee@mdot.maryland.gov](mailto:jsosebee@mdot.maryland.gov)
  - ii. Sabrina Mason – District 3 Customer Relations Manager Montgomery and Prince George's Counties  
[Smason@mdot.maryland.gov](mailto:Smason@mdot.maryland.gov)
- b. Failure to do so will result in the organization having to resubmit their MOU Agreement Application.

## V. GENERAL

- A. The initial term of this MOU shall be three (3) years from the date of execution. This MOU may be amended and shall be renewable by mutual written agreement of the parties. However, SHA may terminate this MOU in the event the TOWN fails to properly perform the MAINTENANCE in accordance with Section III.I. of this MOU and applicable SHA guidelines. In addition, SHA or the TOWN may terminate this MOU at any time by providing ninety (90) day written notification to the other party.
- B. The total reimbursable costs for MAINTENANCE under this MOU shall not exceed Thirteen Thousand Eight Hundred Seventy-Five Dollars (\$13,875.00) for three (3) years.
- C. This MOU and the duties and obligations of the TOWN hereunder are assignable only with the prior written consent of the SHA.
- D. This MOU shall inure to the benefit of and be binding upon the parties hereto, their agents, successors, and assigns.
- E. This MOU and the rights and liabilities of the parties hereto shall be determined in accordance with Maryland law.
- F. The recitals (WHEREAS clauses) are incorporated herein as part of this MOU.
- G. All notices shall be addressed to:

If to the TOWN:

Regine Watson, Town Clerk  
**Site Contact:** Purnell Hall  
 Public Works Supervisor  
 Town of Bladensburg  
 4229 Edmonston Road  
 Bladensburg, MD 20710  
 Phone: 301-927-1452  
 E-mails: [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov)  
[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov)

If to SHA:

Mr. Derek Gunn P.E.  
 District Engineer – District 3  
 State Highway Administration  
 9300 Kenilworth Avenue  
 Greenbelt, MD 20770  
 Phone: 301-513-7307  
 E-mail: [dgunn@mdot.maryland.gov](mailto:dgunn@mdot.maryland.gov)

With copy to: SHA Agreements Team  
Office of Contract and Procurement Management  
State Highway Administration  
Mail Stop C-405  
707 N. Calvert Street  
Baltimore, MD 21202  
Phone: 410-545-5547  
E-mail : [SHAAgreementsTeam@sha.state.md.us](mailto:SHAAgreementsTeam@sha.state.md.us)

**IN WITNESS WHEREOF**, the parties hereto have caused this MOU to be executed by their respective duly authorized officers on the day and year first above written.

**STATE HIGHWAY ADMINISTRATION**

**WITNESS**

By: \_\_\_\_\_ (Date)  
Andre Futrell  
Chief Operations Officer  
Deputy Administrator for District Operations

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

Assistant Attorney General

**RECOMMENDED FOR APPROVAL:**

Derek Gunn P.E.  
District Engineer  
Montgomery and Prince George's Counties

Joyce Feddiman  
Director,  
Office of Finance

Town of Bladensburg  
Median Maintenance, 2025

**ATTEST:**

**TOWN OF BLADENSBURG**

a body corporate and politic

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**WITNESS**

**By:** \_\_\_\_\_ (SEAL)  
Michelle Bailey Hedgepeth  
Town Administrator

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Date

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

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Suellen Ferguson, Town Attorney  
Bladensburg

## EXHIBIT A