



TOWN COUNCIL SPECIAL WORK SESSION | APRIL 29, 2025

April 29, 2025 at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

AGENDA

Public Access Virtual via live stream of the Town's Facebook and YouTube pages:

<https://www.youtube.com/channel/UCoflhVTBeID3c9oH8GYSW0g>

<https://www.facebook.com/Bladensburgmd>

- 1. Call to Order – 1 min**
- 2. Approval of Agenda – 1 min**
- 3. New Business**
 - A. Review and Update of Town Hall Concepts and Plan | Neighborhood Design Center**
- 4. Unfinished Business**
 - A. FY 2026 Budget Discussion and Final Overview | Session 7**
 - B. RESOLUTION 18-2025 | A RESOLUTION OF THE TOWN COUNCIL OF BLADENSBURG APPOINTING MEMBERS TO THE BOARD OF SUPERVISORS OF ELECTION FOR A TERM BEGINNING April 29, 2025, AND ENDING FEBRUARY 28, 2027**
- 5. Adjournment**



Agenda Item Summary Report

Meeting Date: April 29, 2025	Submitted by: Michelle Bailey Hedgepeth, Town Administrator
Item Title: Town Hall Planning Session and Update Neighborhood Design Center (NDC) April 2025	
This session is to review concepts with the NDC and provide an overview of the work that staff has done on the Town Hall planning project.	
Work Session Item <input checked="" type="checkbox"/> Council Meeting Item <input type="checkbox"/>	Documentation Attached: Town Hall Presentation for Council April 2025 Existing Conditions Report March 2025
Recommended Action:	
Comment and provide feedback to the design team on the concept. NDC staff will be present to provide an overview.	
<p>Item Summary: This process was started late in the Fall of 2024 to develop an overall space and site location plan so that the Town can develop estimates to develop a design-build concept. Over the last few months, NDC has provided an Existing Conditions Study, which has also been attached. The latest presentation is an opportunity to get the Council's direct input on the project and provide another public overview of the project.</p> <p>In April 2025, staff met with NDC to review the current space plans and further refine the size and needs for the future facility.</p> <p>Initial Recommendations:</p> <ul style="list-style-type: none">• The current building cannot be used to reconfigure or expand• The Police Annex can be reconfigured to help mitigate building expenses• Two Possible Site Locations reviewed<ul style="list-style-type: none">◦ Existing Town Hall Site◦ Bostwick – Lot 4 Adjacent to the House <p>Next Steps:</p> <ul style="list-style-type: none">• Draft Building Configuration and Façade – May/June 2025• Community Engagement - Summer 2025• Final Report - Fall 2025 <p>Staff will set up a meeting for the Town Council to engage with NDC on the project, and updates will be provided throughout the process.</p>	
Budgeted Item: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Budgeted Amount: One-Time Cost: Ongoing Cost: Annual Cost	Continued Date:
Council Priority: Yes <input type="checkbox"/> No <input type="checkbox"/>	Approved Date:

Bladensburg Town Hall Project

EXISTING CONDITIONS REPORT



the
Neighborhood
DesignCenter

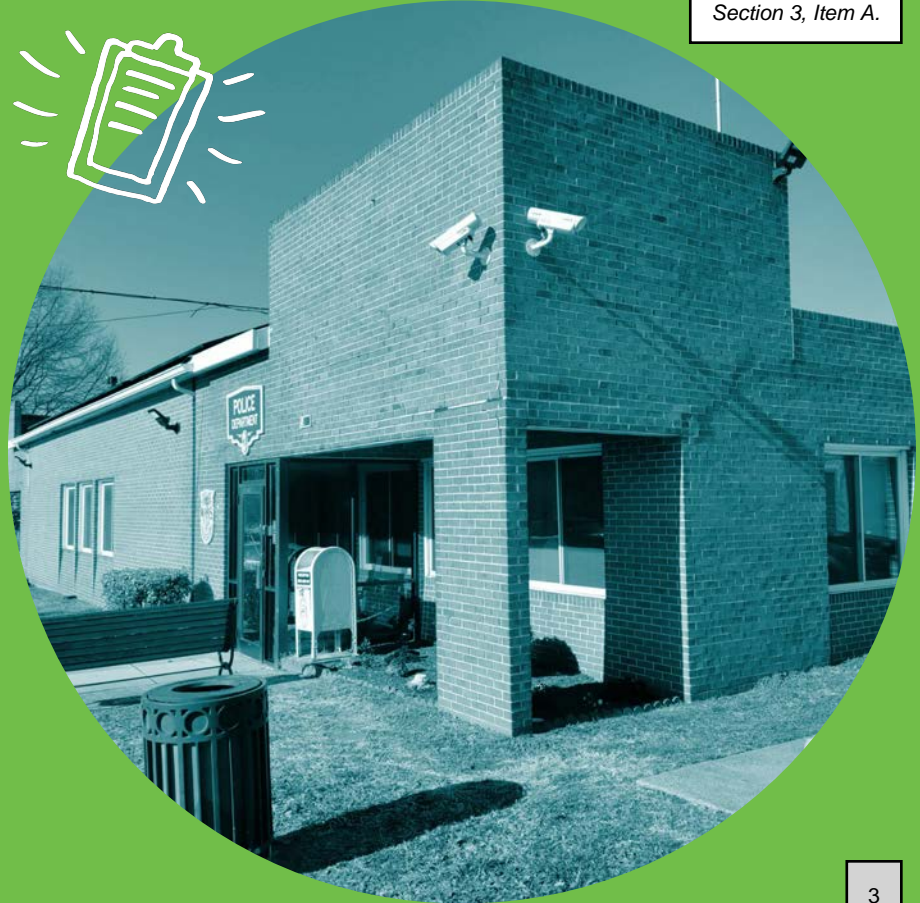




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- 3 SITE 2 ANALYSIS: BOSTWICK HOUSE SITE**
- 4 PROGRAM ANALYSIS**
- 5 SUMMARY**



PROJECT CONTEXT



PROJECT INFORMATION

Section 3, Item A.

This project will explore design concepts for a new Bladensburg Town Hall, estimated at around 29,000 sq. ft. (to be confirmed).

The building will provide spaces for both Town Hall administration services, as well as operation space for the Bladensburg Police Department .



TOWN CONTEXT

Section 3, Item A.

- Bladensburg's proximity to Washington D.C. and tributaries of the Chesapeake Bay Watershed have established the area as a **Port Town**. Additional port towns of Prince George's County include Colmar Manor, Cottage City, and Edmonston.
- The largest percentage of the population is Black or **African-American (65%)**, followed by **Hispanic or Latino (25%)**.
- Nearly *half* of residents speak a **non - English language** at home, as the most common languages are English, followed by Spanish.
- As of the 2020 census, Bladensburg has a population of about **9,657 people**.



Bladensburg Waterfront Park Pavilion

COMMUNITY AMENITIES

Section 3, Item A.

Bladensburg features a scenic Bladensburg Waterfront Park, a modern public library, historic landmarks like the Bostwick and Magruder House, convenient access to parks, schools, and public transportation, making it a vibrant and well-connected community.



Bostwick House



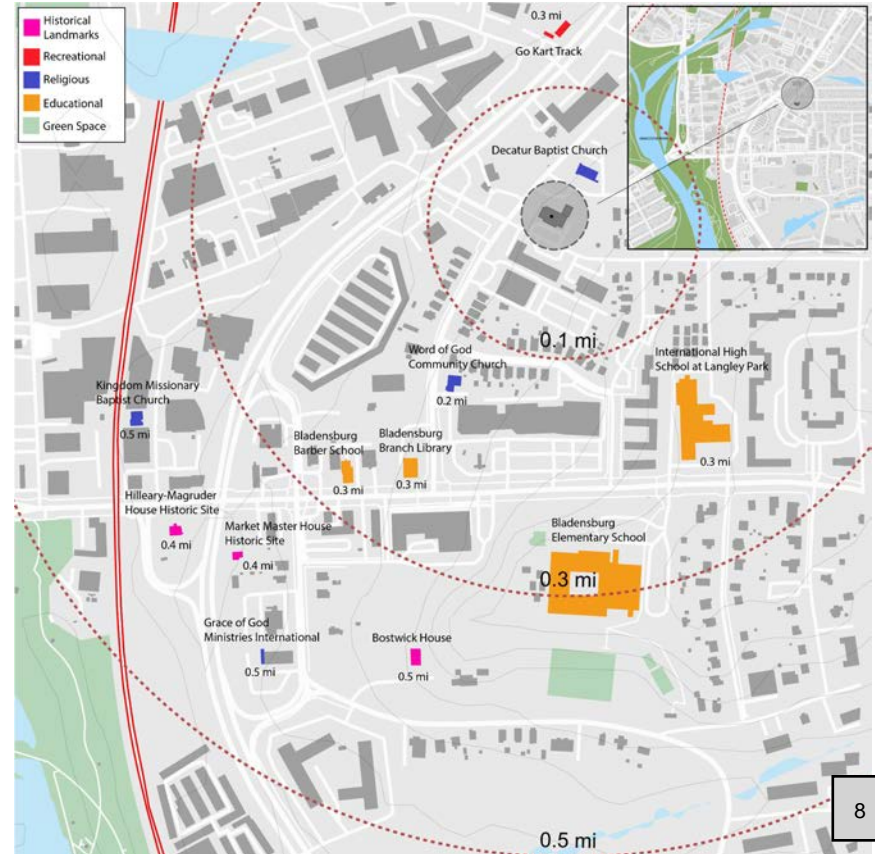
Bladensburg Waterfront Park



Bladensburg Public Library



Bladensburg Fire Station



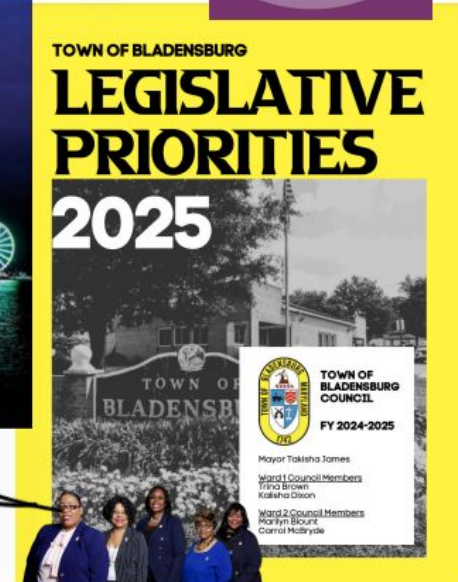
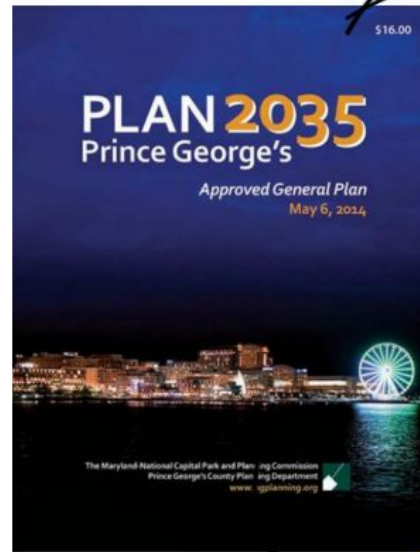
FUTURE PLANS

Section 3, Item A.

Future plans for Bladensburg's development are outlined in the 2009 Port Towns Sector Plan, which is currently being amended into the Port Towns Sector Plan and Sectional Map Amendment.

The Town of Bladensburg's Legislative Priorities of 2025 and the Maryland-National Capital Park and Planning Commission's 2035 General Plan for Prince George's County are additional plans in place.

These plans describe overarching goals to achieve increased access to clean air, fresh food, water, public transit, etc.



POTENTIAL SITES

Section 3, Item A.

There are two potential parcels for the development of the new town hall building, the existing site of the Bladensburg Town Hall, and a potential parcel, Parcel 4, on Annapolis Road.

The existing site is within the Commercial, Service (CS) zoning district.

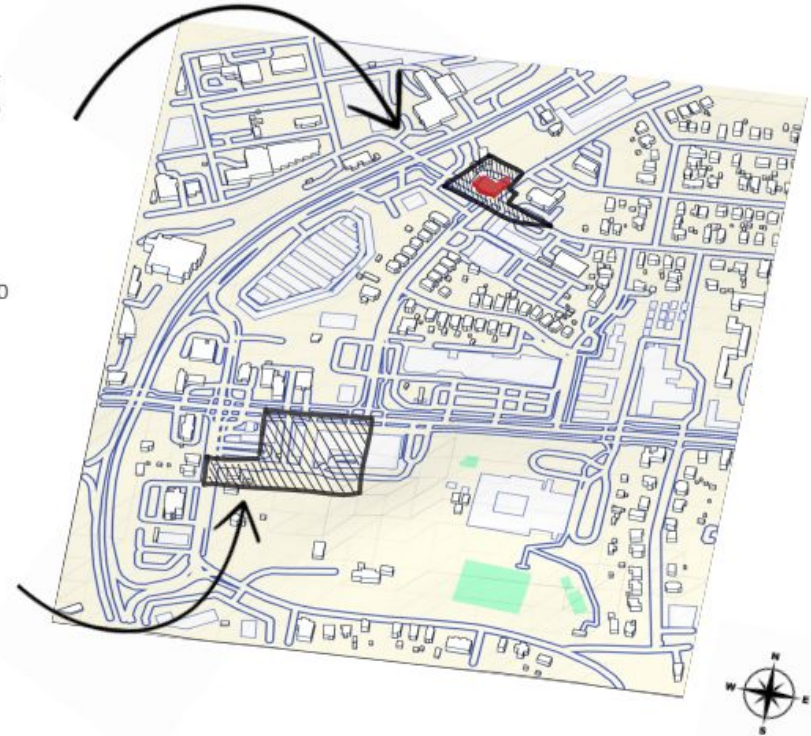
Parcel 4 is within an Agriculture and Preservation (AG) zoning district.

WE ARE
HERE

Bladensburg Town Hall
4229 Edmonston Rd,
Bladensburg, MD 20710

POTENTIAL
PARCEL

Parcel 4,
Annapolis Road





SITE 1 ANALYSIS: EXISTING TOWN HALL



SITE 1: EXISTING TOWN HALL

CO

Section 3, Item A.

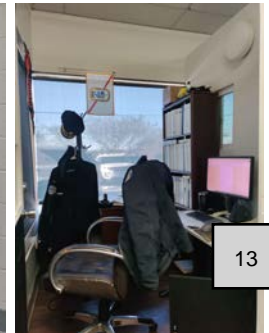
The existing town hall and police department are located at 4229 Edmonston Road.



SITE 1: EXISTING TOWN HALL

INT Section 3, Item A.

- **Operational Challenges:** Lack of communal spaces
- **Privacy Concerns:** Existing layout compromises individual workspace privacy especially in police station.
- **Space & Storage Needs:** The existing Town Hall and police department require additional space and storage.
- **Improved Circulation:** A more efficient layout is needed for better workflow and accessibility.
- **Future Expansion:** The new facility must accommodate operational growth and evolving community needs.



SITE 1: EXISTING TOWN HALL

CO Section 3, Item A.

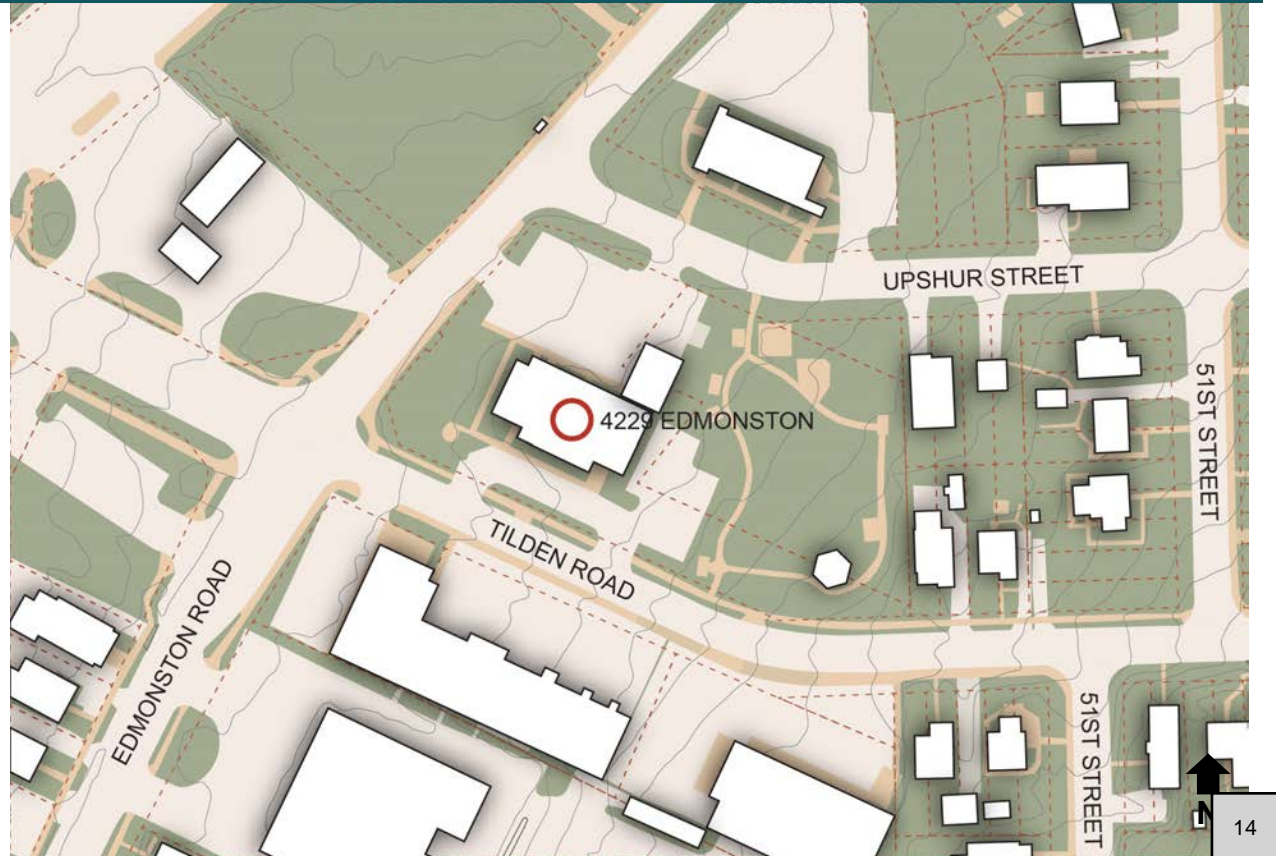
LEGEND



Property line



Contour Lines



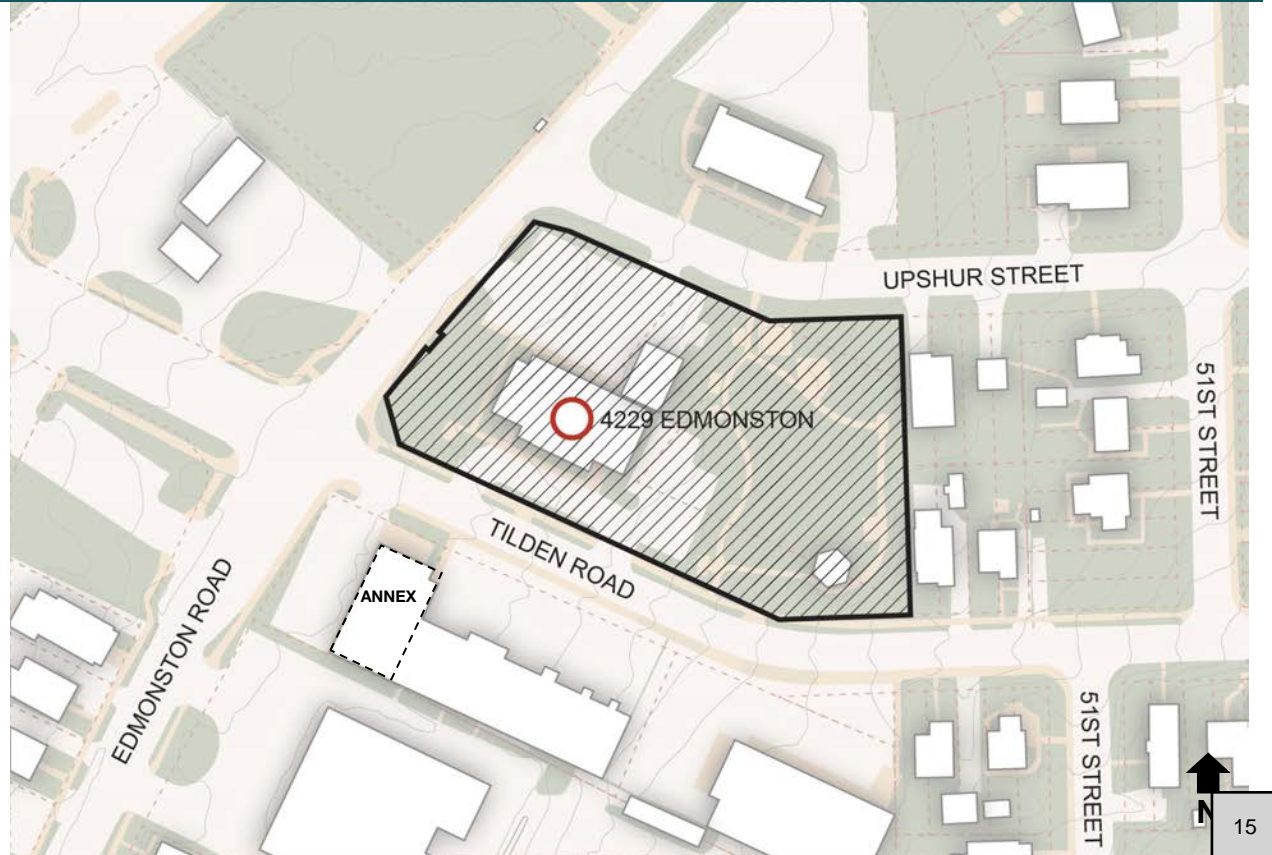
SITE 1: EXISTING TOWN HALL

DEVELOPMENT POTENTIAL

Section 3, Item A.

Potential development site
including adjacent park.

Potential to move some uses
to Annex Building



SITE 1: EXISTING TOWN HALL

Section 3, Item A.

The existing site is
Commercial Service
surrounded by Residential.

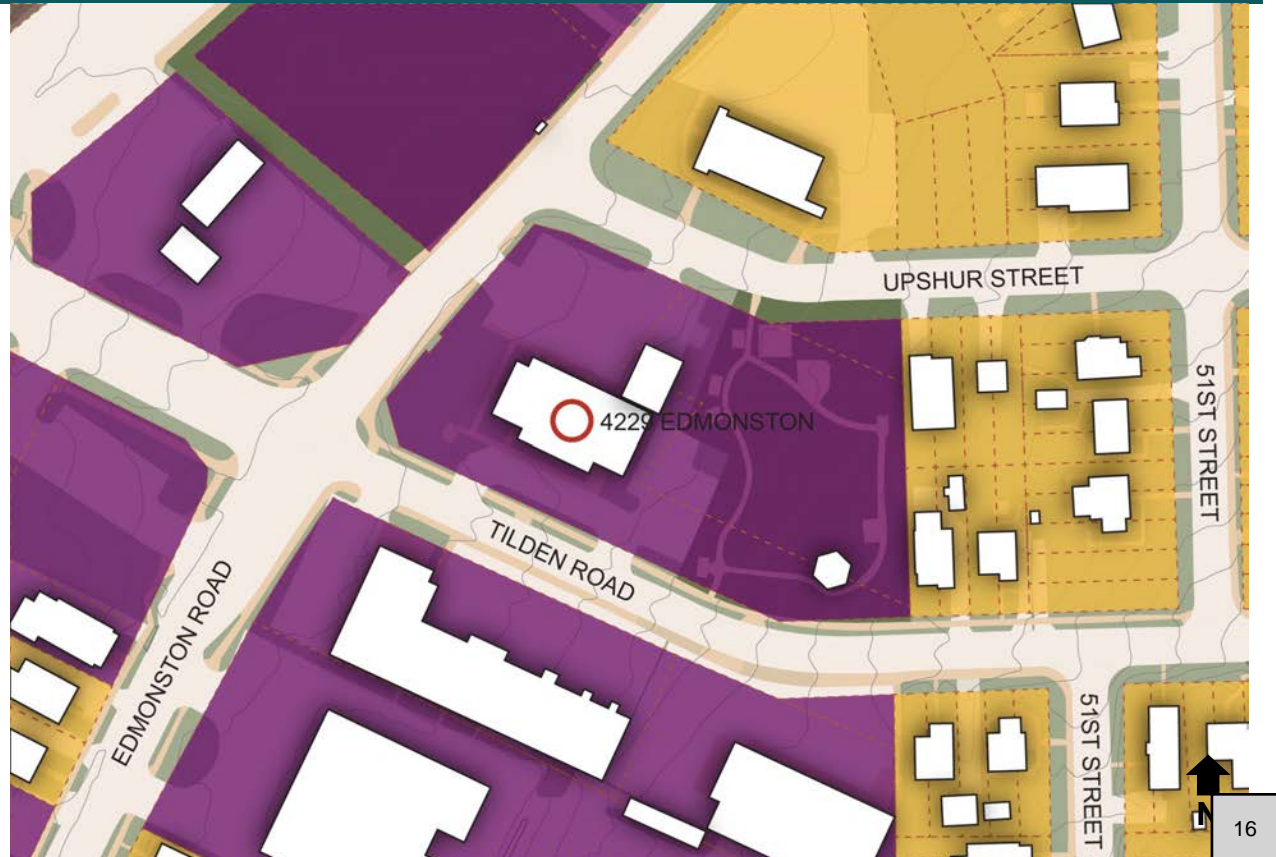
LEGEND



Commercial,
Service (CS)



Residential Single
Family 65 (RSF-65)



SITE 1: EXISTING TOWN HALL




ACCI

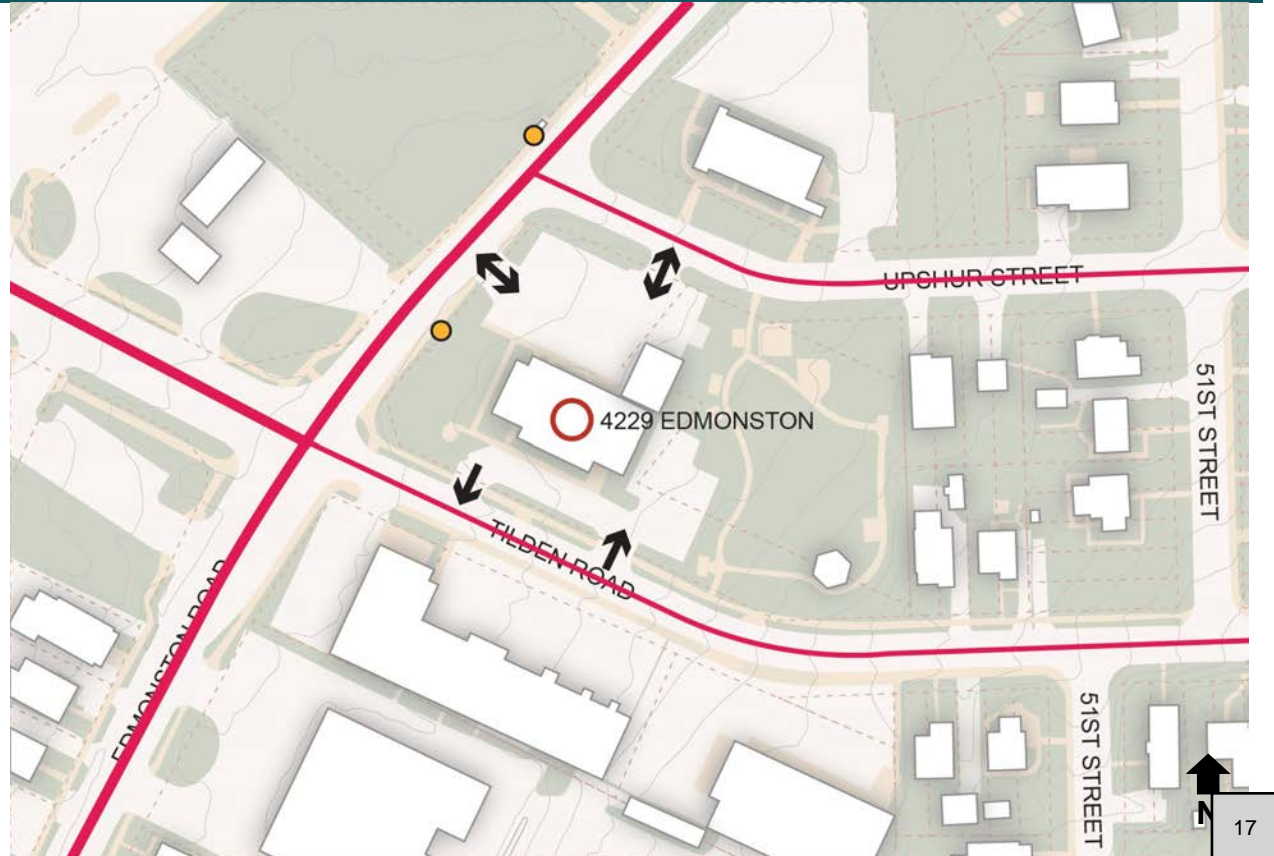
Section 3, Item A.

Convenient vehicular access from Kenilworth Ave., a major artery through Bladensburg, connecting the neighborhood to 495.

Residential areas neighbor the site to the east. Potential pedestrian traffic from the east on Upshur, Tilden, and also Edmonston to the west.

LEGEND

-  Collector road
-  Local road
-  Bus stop on T14 route



SITE 1: EXISTING TOWN HALL

GREEN

Section 3, Item A.

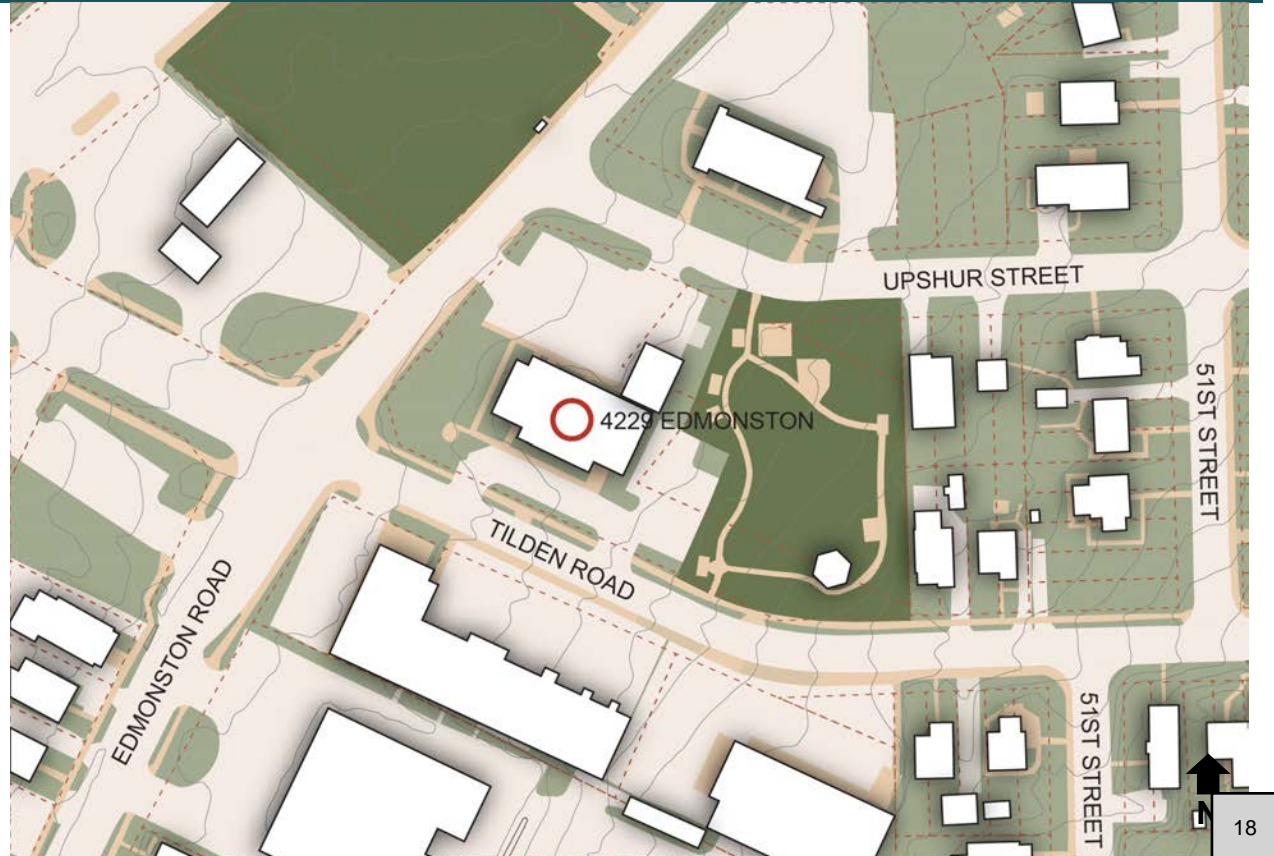
This site is adjacent to a public park and future potential development of greenspace.

The undeveloped land across Edmonston Road can be used to set up temporary offices if the project requires phasing.

LEGEND



Existing park,
natural area or
undeveloped land



SITE 1: EXISTING TOWN HALL

SUN DIAG

Section 3, Item A.

- Southern façade facing **Tilden Street** will be best for large openings, providing ample natural light and passive solar heating in winter while allowing for effective shading in summer.
- Openings on the south and east can maximize views to park while maintaining energy efficiency and comfort.
- Western façade may have openings but may require shading to reduce afternoon heat gain.
- Northern façade: Ideal for indirect, glare-free daylighting with consistent illumination.

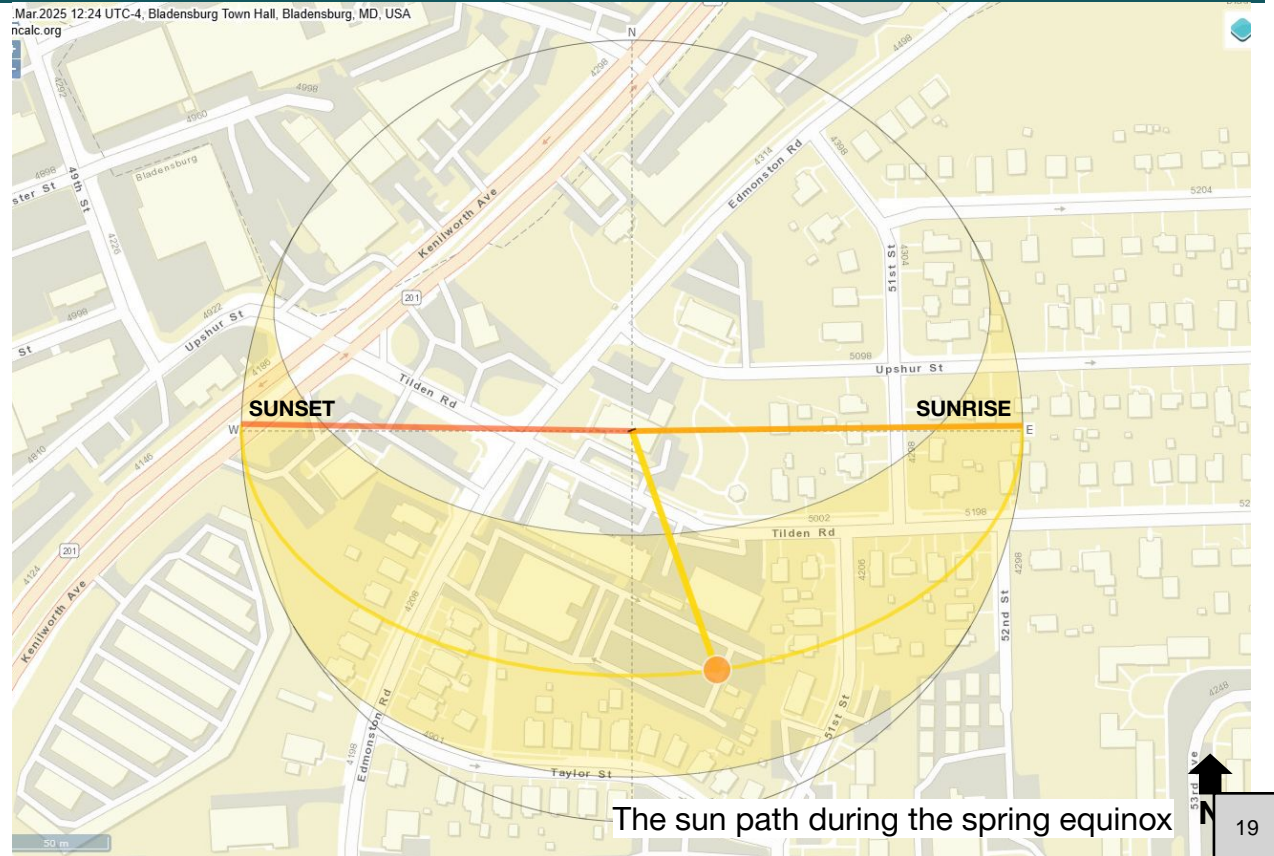


Image adapted from suncalc.org

ADVANTAGES

- Good location: along main corridor - better visibility and community engagement
- Prominent intersection
- Proximity to greenspace and public park
- No zoning amendments required
- Less site work compared to Site 2: Bostwick Site

DISADVANTAGES

- Requires phased construction and relocation of existing operations



SITE 2: BOSTWICK HOUSE HISTORIC SITE



SITE 2: BOSTWICK HOUSE SITE

CO

Section 3, Item A.

This site is located adjacent to the Bostwick House, home of 18th-century merchant, Christopher Lowndes.

As recognized by the University of Maryland, the site dually represents “the early African-American experience” through the ownership of enslaved people and reflects “Maryland’s colonial elite”.



SITE 2: BOSTWICK HOUSE SITE

CON Section 3, Item A.

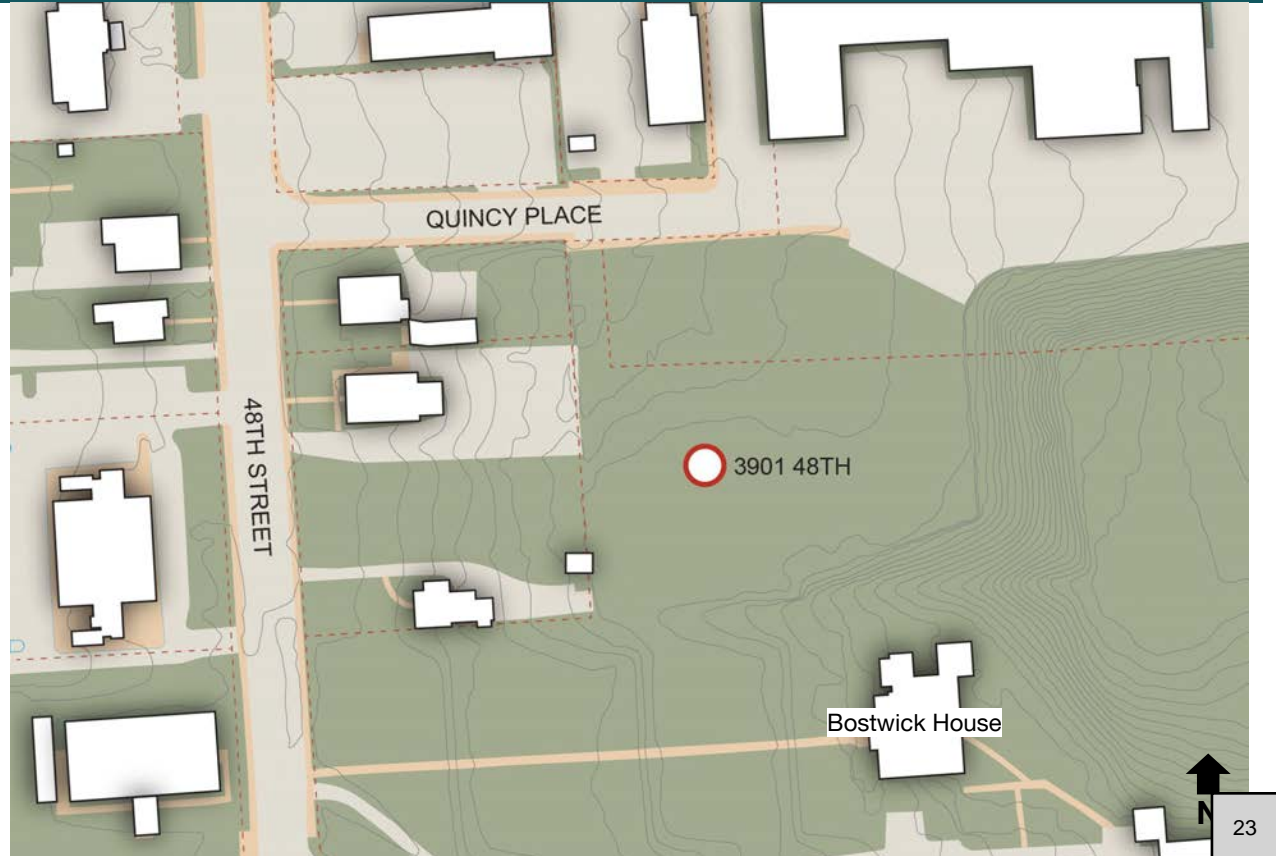
LEGEND



Property line



Contour Lines

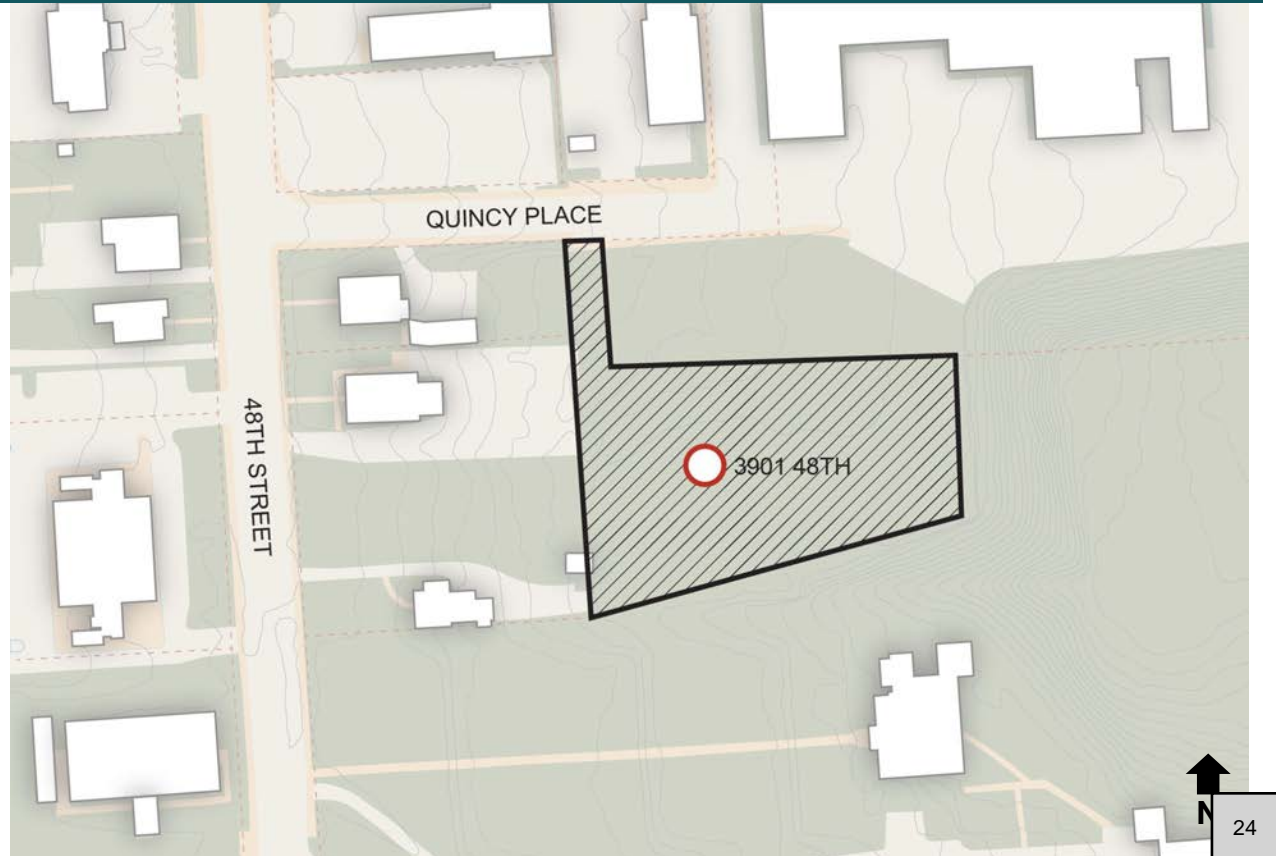


SITE 2: BOSTWICK HOUSE SITE

DEVELOPMENT POTENTIAL

Section 3, Item A.



Potential Development Site



SITE 2: BOSTWICK HOUSE

Section 3, Item A.

LEGEND

-  Agriculture and Preservation (AG)
-  Commercial, Neighborhood (CN)



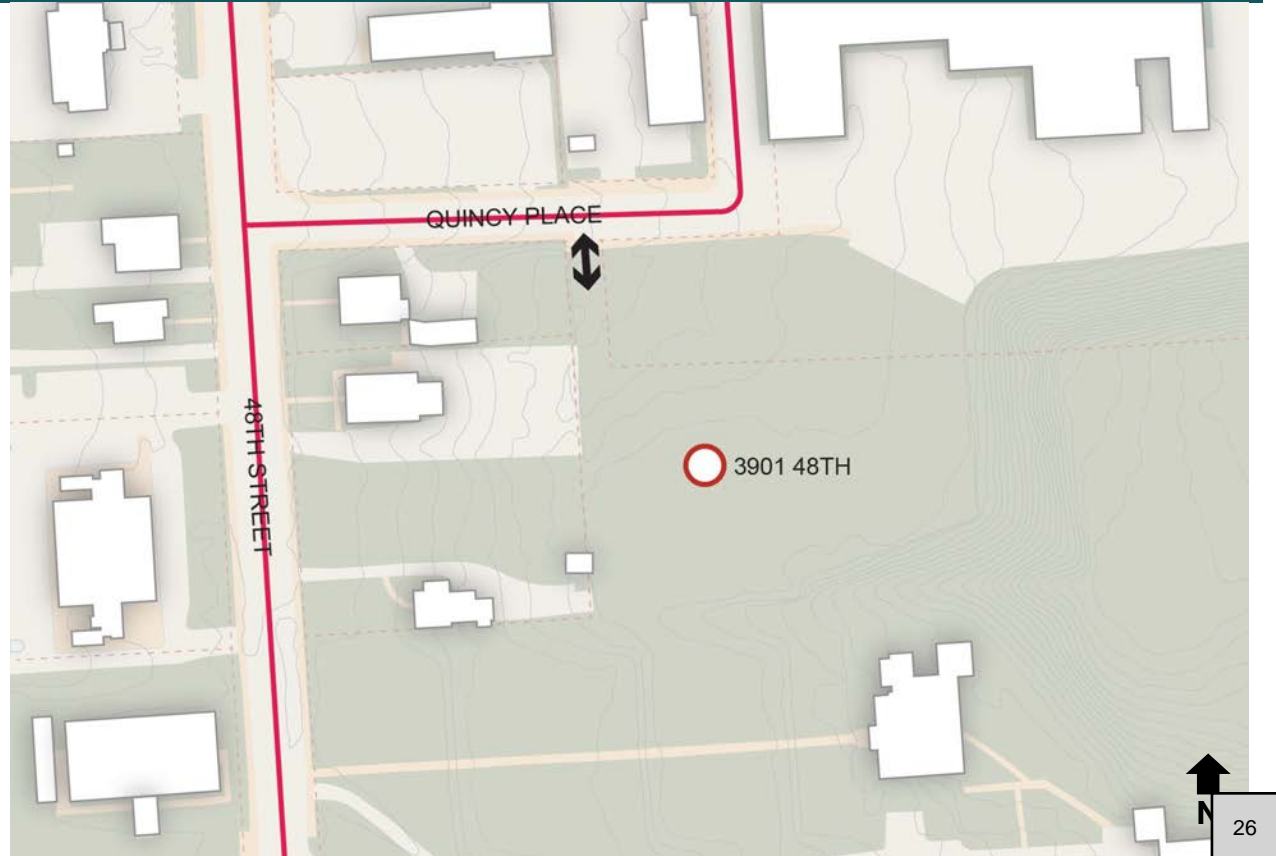
SITE 2: BOSTWICK HOUSE SITE

A Section 3, Item A.

Vehicular and pedestrian access to the Bostwick House site is more private, via Quincy Place.

LEGEND

— Local road



SITE 2: BOSTWICK HOUSE SITE

GREEN

Section 3, Item A.

LEGEND



Natural areas



SITE 2: BOSTWICK HOUSE SITE

SUN DIAG

Section 3, Item A.

- The southern façade of a new building will be best for large openings, providing ample natural light and passive solar heating in winter while allowing for effective shading in summer.
- Openings on the south can also maximize views to Bostwick House.
- Northern façade: Ideal for indirect, glare-free daylighting with consistent illumination. Faces back of adjacent commercial lots.

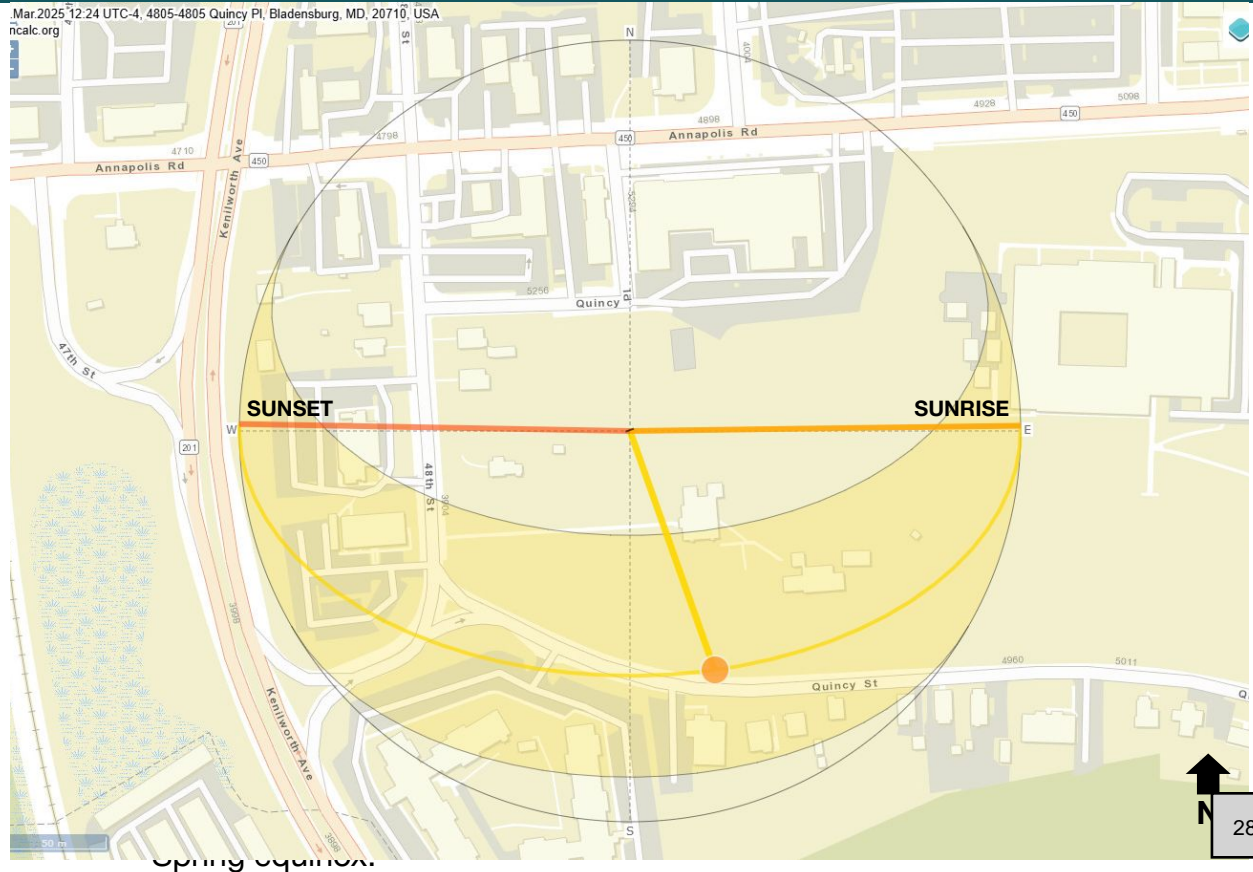


Image adapted from suncalc.org

ADVANTAGES

- Proximity to cultural site
- New Construction - no need for phasing

DISADVANTAGES

- Currently Zoned as Agriculture and Preservation (AG) will require amendment to zoning
- Will require tree removal and more site preparation
- Access is hidden and site lacks visibility
- Smaller constrained site
- More difficult to address parking requirements

PROGRAM ANALYSIS

PROGRAM - Town Hall

Section 3, Item A.

COMMUNITY (SHARED)

- Training Room(1000)
- Huddle Room (200) x2
- Restrooms (750)
- Lactation Room (80)
- Public Kitchen (300)
- Phone Booth Space (100) x2
- Vestibule (250)
- Server Room (200)
- Janitorial Closet (75)
- Storage - Building (400)

COUNCIL

- Council Chambers Flex (2500)
- Council Recess Space (400)
- Cable/AV Room (200)

TOWN ADMIN

- Town Administrator - Huddle (250)
- Assistant TA Clerk (150)
- Treasurer (200)
- Financial Analyst (120)
- Deputy Clerk (120)
- Events (120)
- Growth Financial /Analyst (120)
- Council Flex Office Space (250)
- Flex shared office (200)
- Growth Manager - HR (150)
- Huddle Room (2) - Staff / Council (200)
- Conference Room- Shared (400)
- Open Huddle Area (200)
- Reception Area - Shared (180)
- Phone Booth Space (2) 100
- Open Workstation(s) - Cubes (600)
- Mini/Coffee Area (80)
- Copy/Printer (100)
- Clerk Storage Room (200)
- Supply Storage (100)
- Events Storage Room (150)
- HR Storage (100)
- Finance Storage (100)

PROGRAM - Police

Section 3, Item A.

POLICE GENERAL

- PD Roll Call Area (1000)
- PD Training Room (800)
- Huddle Rooms (300) x3
- Restrooms (750)
- Lactation Room (80)
- PD Kitchen (500)
- PD Locker Rooms (1500)
- PD Gym (800)
- PD Equipment (1000)
- Interview Rooms (200) x2
- Hotel Workstations (10) 350
- PD Information Desk/waiting (400)
- Printer/ Copier (80)
- Phone Booth (200) x4

DISPATCH

- Dispatch Center - Open (1000)
- Supervisor (120)
- Huddle Room (120)
- Mini/Coffee (80)
- Printer/Copier (80)
- Storage (150)
- Phone Booth (100)x2

CID

- LT (150)
- SGT (120)
- SGT (120)
- Open Workspace - Cube (300)
- Copy/Printer (80)
- Records Storage (150)

CODE ENFORCEMENT

- Supervisor (150)
- Officer (120)
- Officer (120)
- Open Workspace - Cubes (300)
- Storage (150)
- Copy/Printer (80)

POLICE PATROL

- LT (150)
- LT (150)
- SGT (120)
- SGT (120)
- Open Workspace- Cubes (800)
- Hotel Space (350)
- Printer/Copier (80)
- Mini/Coffee (80)
- Phone Booth (100) x2

POLICE LEADERSHIP

- Chief of Police - Huddle (250)
- Deputy Chief (175)
- Major (150)
- LT (150)
- Communications Manager (150)
- Executive Assistant (120)
- Growth PD - Analyst (120)
- Growth PD (150)
- Huddle Room (200) x2
- PD Lead Conference Room (240)
- Reception Area (175)
- Open Workstation(s) - Cubes (200)
- Deluxe/Coffee Area (120)
- Growth - extra (150)
- Records Storage Room (400)
- Supply Storage (100)
- Open Huddle (200)

COMMUNITY ACTION

- SGT (120)
- Admin (120)
- Open Workspace - Cube (300)
- Records Storage (150)
- Copy/Printer (80)

PROGRAM - POLICE

Information provided by Bladensburg

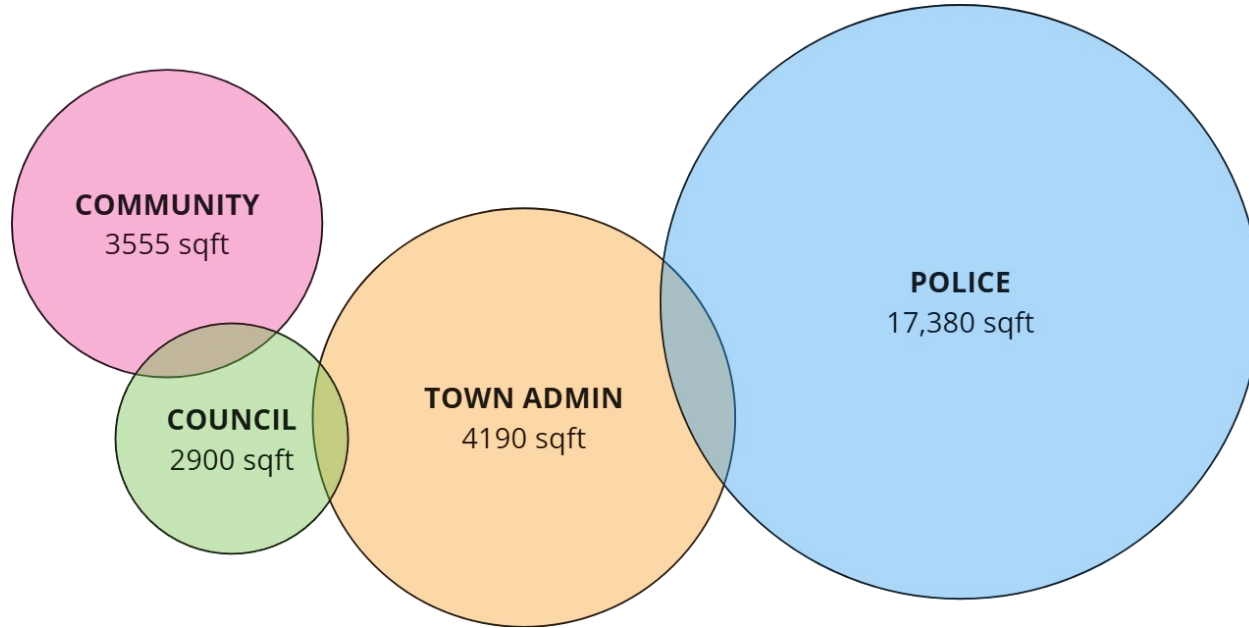
Section 3, Item A.

TOWN HALL

Community	3555
Town Admin	4190
Council	3100
TOTAL	10,645 sqft

POLICE

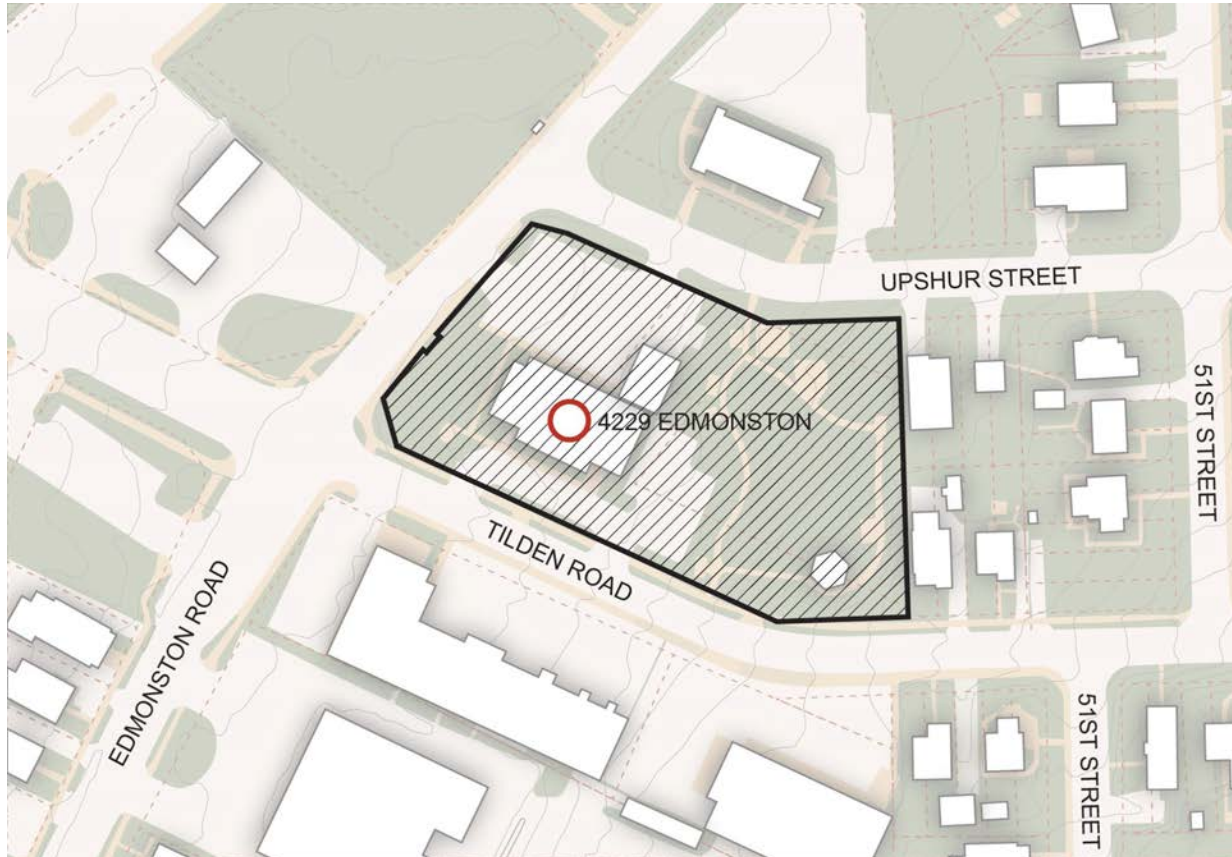
Police General	8120
Police Patrol	1950
Dispatch	1650
Police Leadership	3050
CID	920
Code Enforcement	920
Community Action	770
TOTAL	17,380 sqft



TOTAL BUILDING AREA:
28,025 sqft

PROGRAM - TOWN HALL SITE

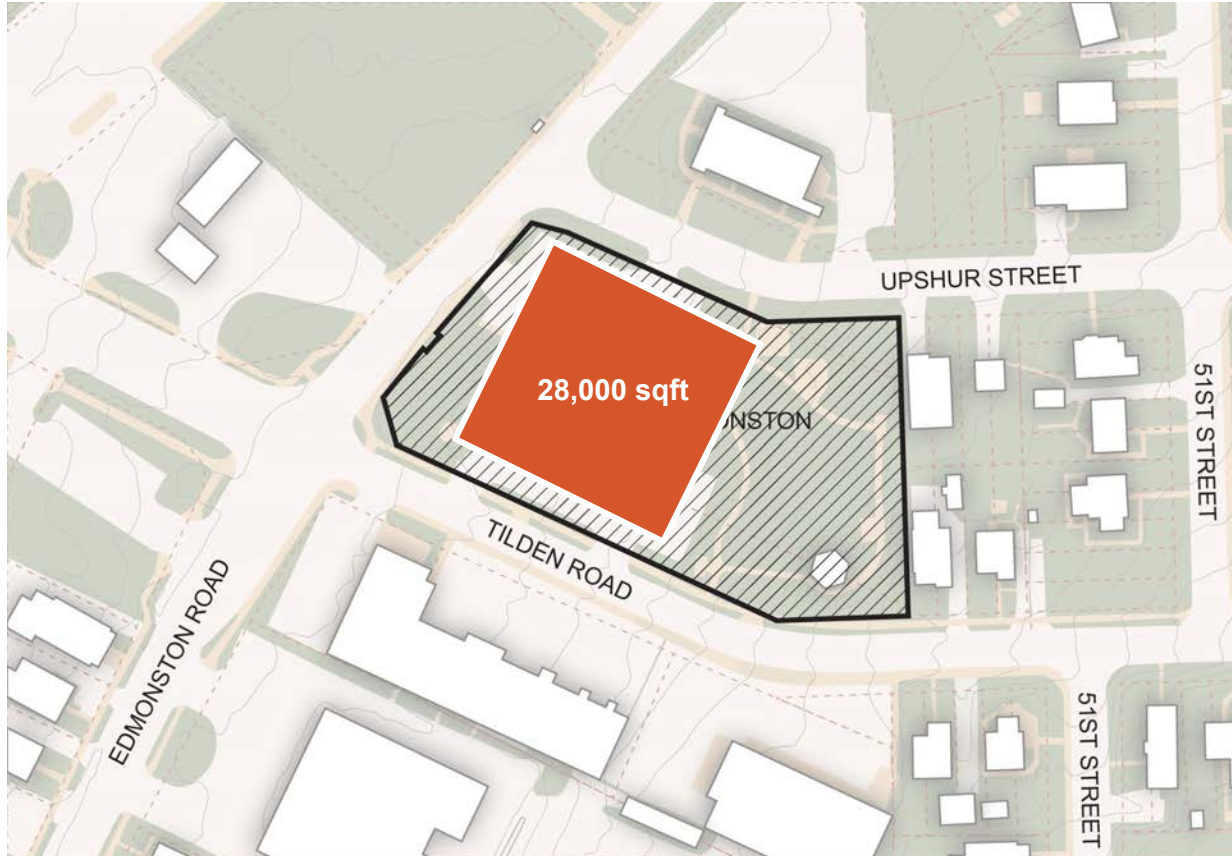
Section 3, Item A.



- Existing Town Hall Building
~ 7000sqft
- Not feasible for renovation/
re-configuration

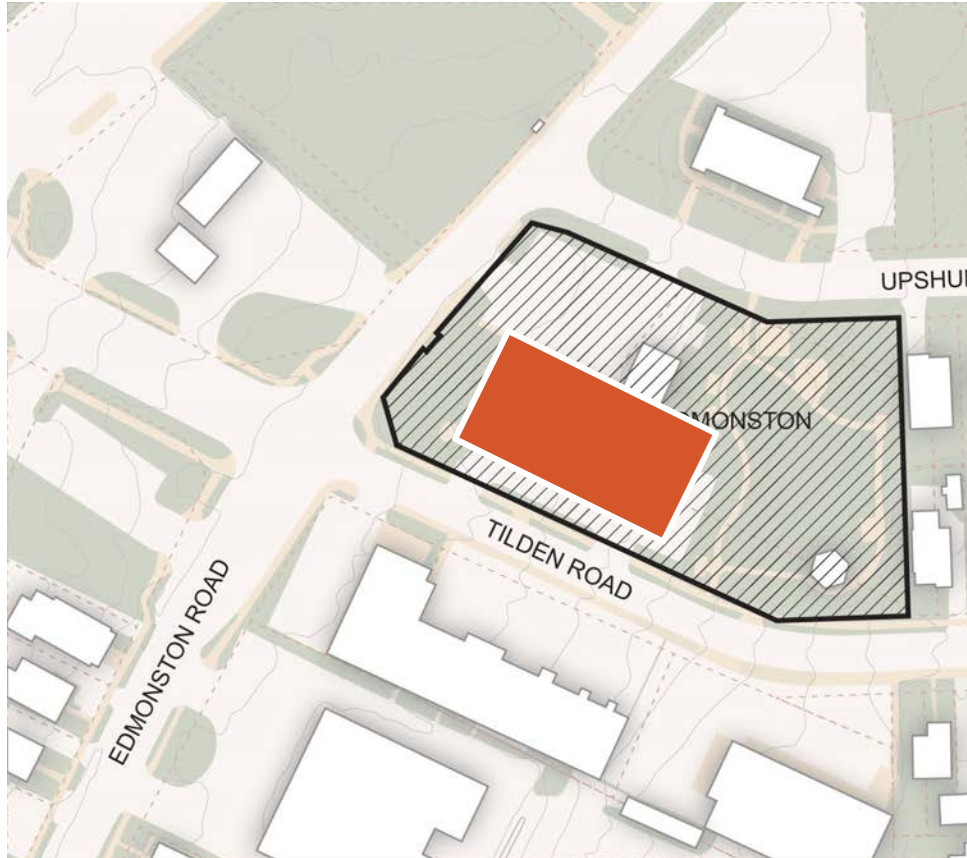
PROGRAM - TOWN HALL SITE

Section 3, Item A.

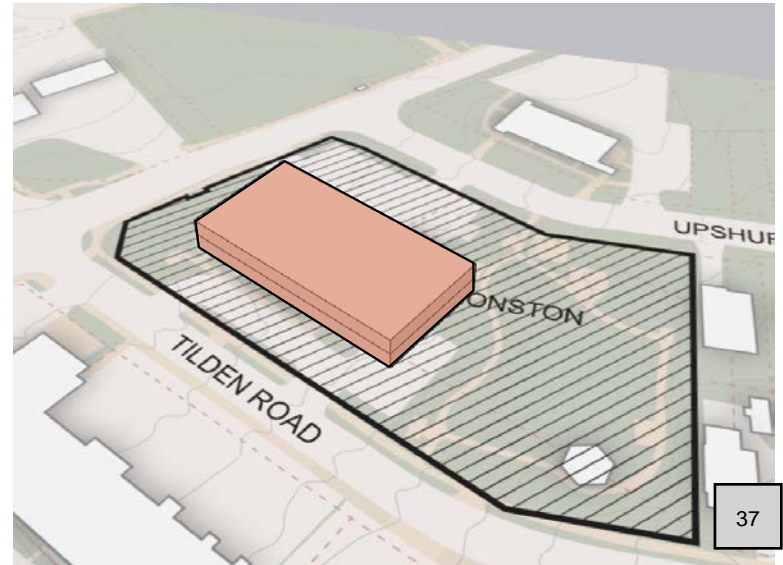


If the desired 28,000 sq.ft. of program is contained to one-story, the building would consume a large portion of the site.

If the park's square footage remains as it is, little area remains room for parking.

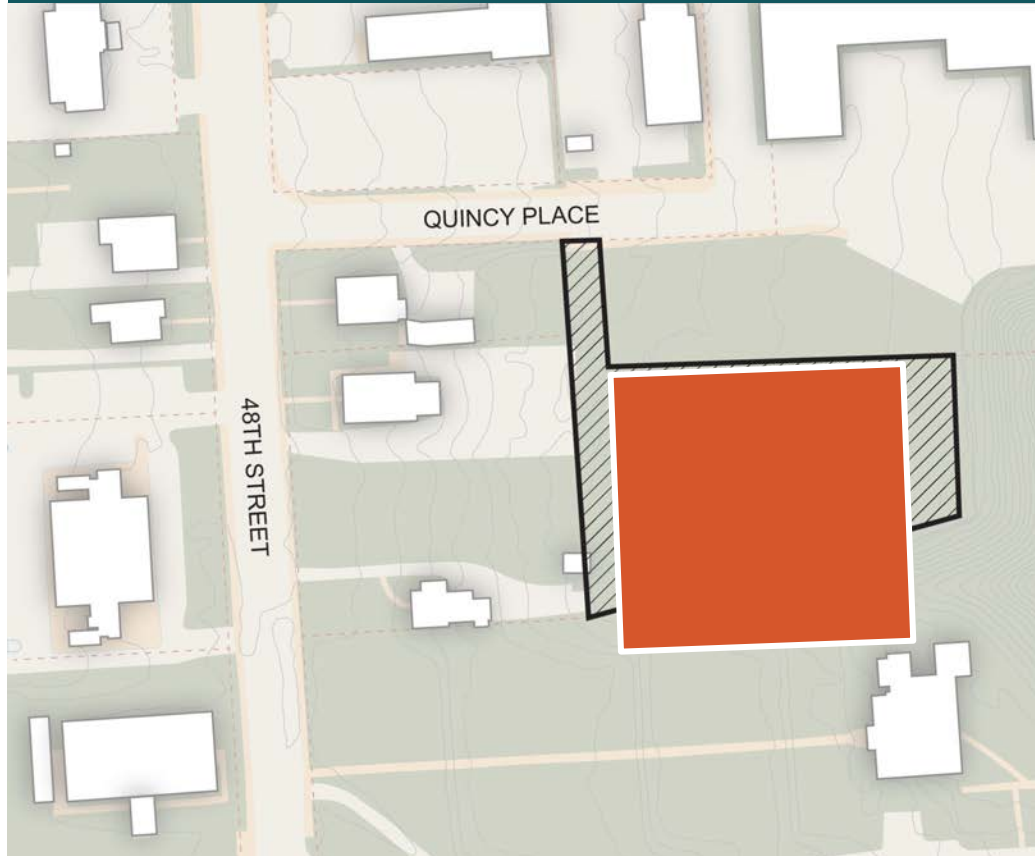


If the program is proposed as a two story building, there is more room for parking and efficient building access.



PROGRAM: BOSTWICK HOUSE SITE

Section 3, Item A.

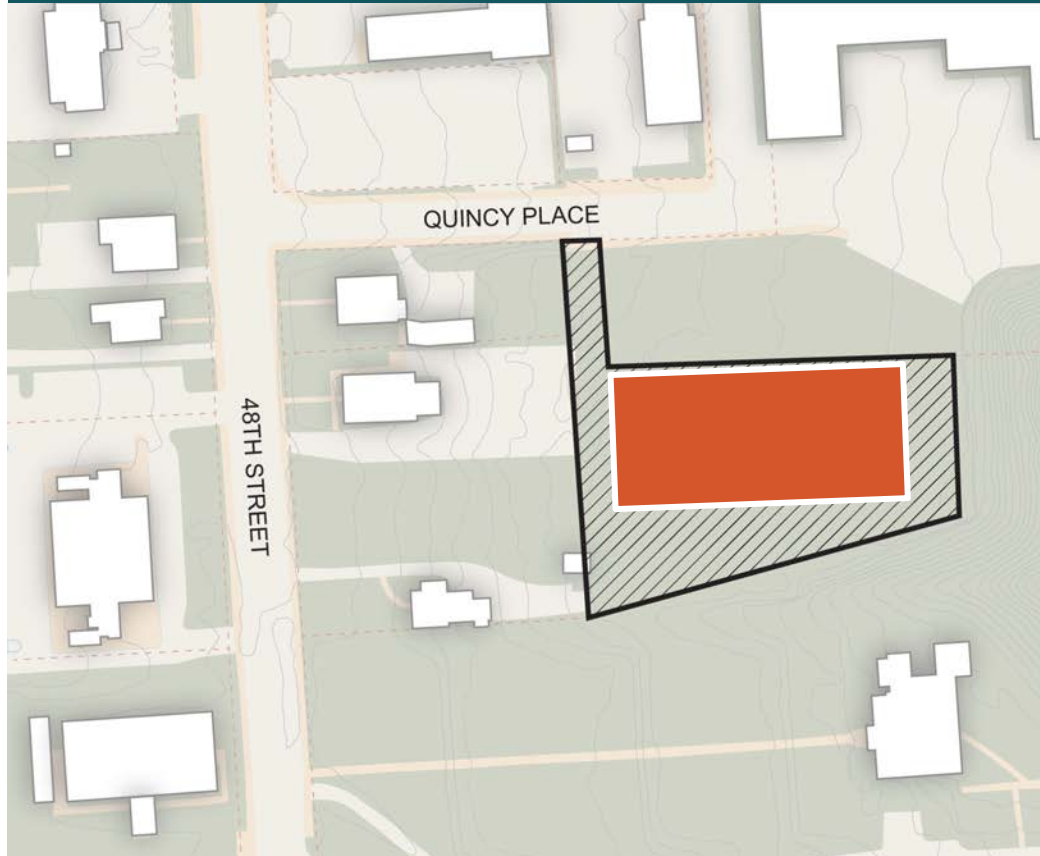


Similarly, if all program is laid out on the site the proposed building area of about 28,000 sqft, the building program is larger than the proposed lot size.

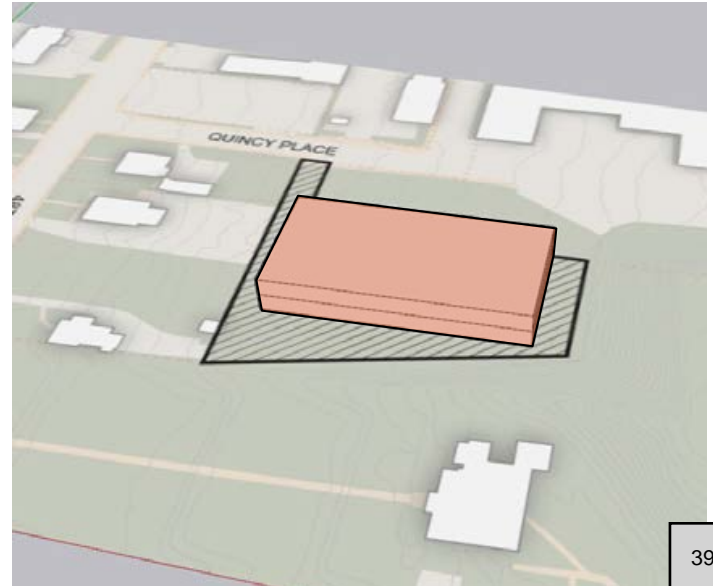
PROGRAM: BOSTWICK HOUSE SITE

2 STORY BUILDING

Section 3, Item A.



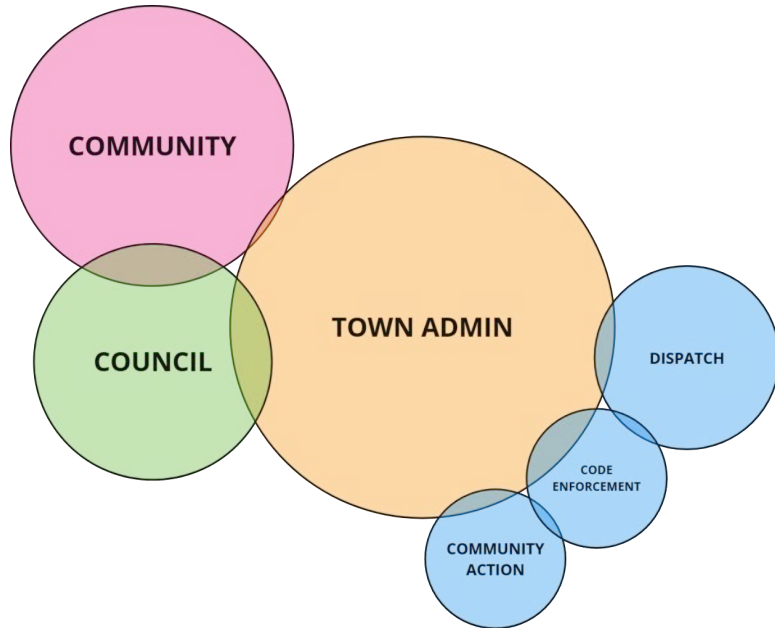
If the program is proposed as a two story building, the program would fit on site, but leave little room for parking. For a more efficient use of the site, there is need for multiple stories.



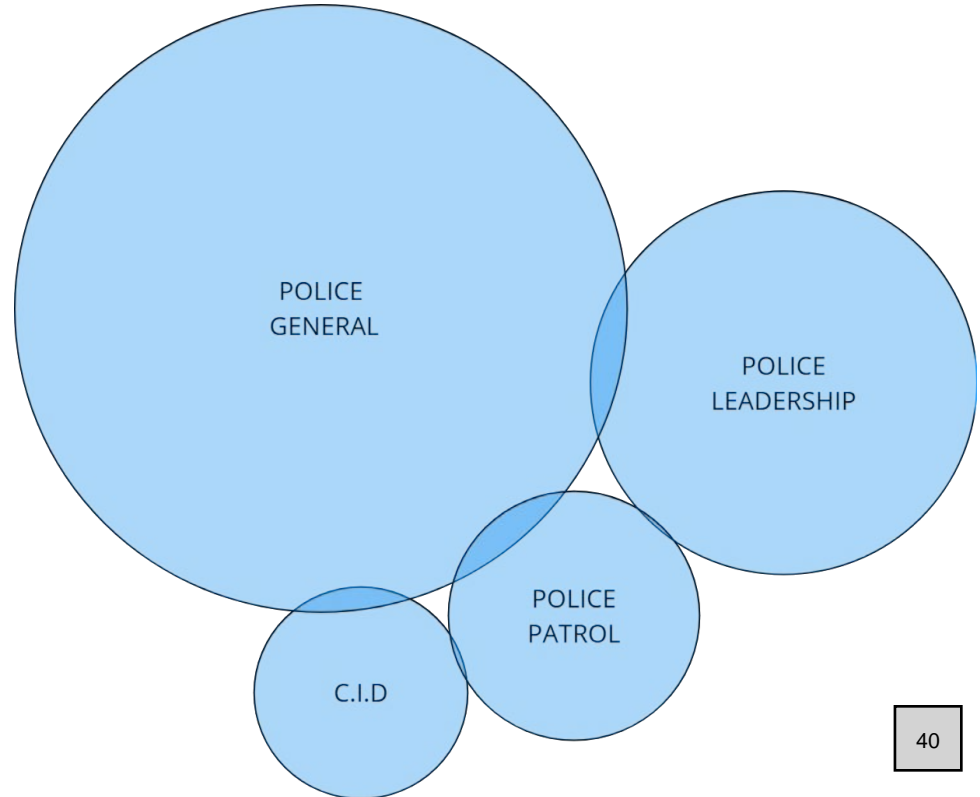
POSSIBLE PROGRAM DISTRIBUTION

Section 3, Item A.

FIRST FLOOR

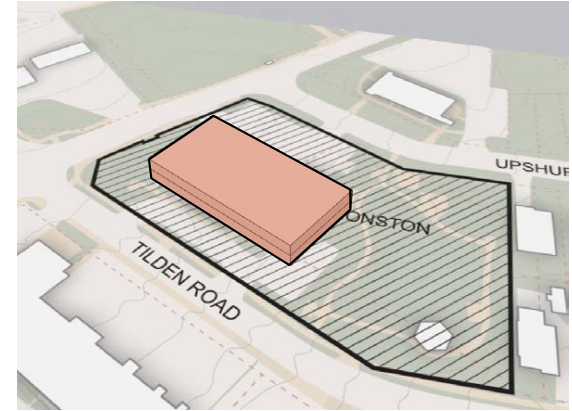


SECOND FLOOR



EXISTING TOWN HALL SITE

- **Strategic Location:** Situated along a main corridor, ensuring high visibility and strong community engagement.
- **High Accessibility:** Located at a prominent intersection, making it easy to find and access.
- **Nearby Amenities:** Close to a public park and greenspace, enhancing the site's appeal and potential for outdoor events.
- **Zoning Advantage:** No rezoning required, streamlining the approval process.
- **Site Efficiency:** Requires less site preparation compared to the Bostwick House site, reducing initial development costs.
- **Phased Development:** Project may need to be completed in phases, potentially extending the timeline.



BOSTWICK HOUSE

- **Cultural Connection:** Close to a cultural site, which could enhance community and historical ties.
- **Streamlined Construction:** No need for phased development, allowing for a more straightforward build.
- **Zoning Challenge:** Currently designated as Agriculture and Preservation (AG), requiring a zoning change.
- **Extensive Site Work:** More preparation needed, including tree removal and land development.
- **Limited Visibility:** Site is less accessible and not easily seen from main roads.

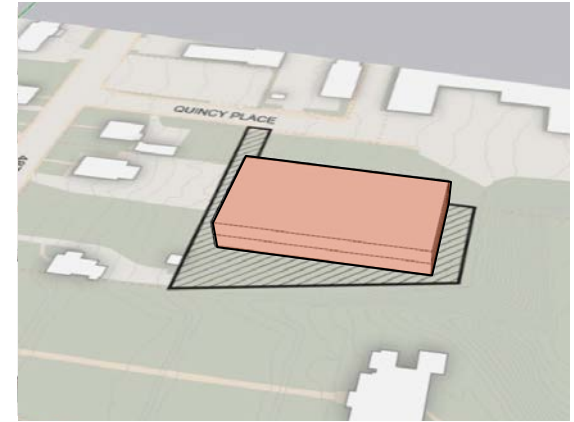






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1

Vision

2

Existing Site

3

Programming + Floor Plan

4

Town Hall Feedback

5

Final Conceptual Design



NDC believes

- Everyone deserves access to good design.
- The more inclusive and community-driven the process, the better the design.
- Well-designed places enhance healthy cultural and democratic life in our neighborhoods.
- Healthy places are built with consideration of social justice, environmental sustainability, and the true character of a place and the people who live, work, worship and do business there.

Section 3, Item A.



NDC's Process



NDC partnered with several organizations, including lorem ipsum dolor amet tiempos consectetur adipiscing elit, sed eiusmod tempor incididunt.



Section 3, Item A.

Stakeholders

NDC partnered with several organizations, including lorem ipsum dolor amet tiempos consectetur adipiscing elit, sed eiusmod tempor incididunt.



Capacity Building

NDC partnered with several organizations, including lorem ipsum dolor amet tiempos consectetur adipiscing elit, sed eiusmod tempor incididunt.

Section 3, Item A.

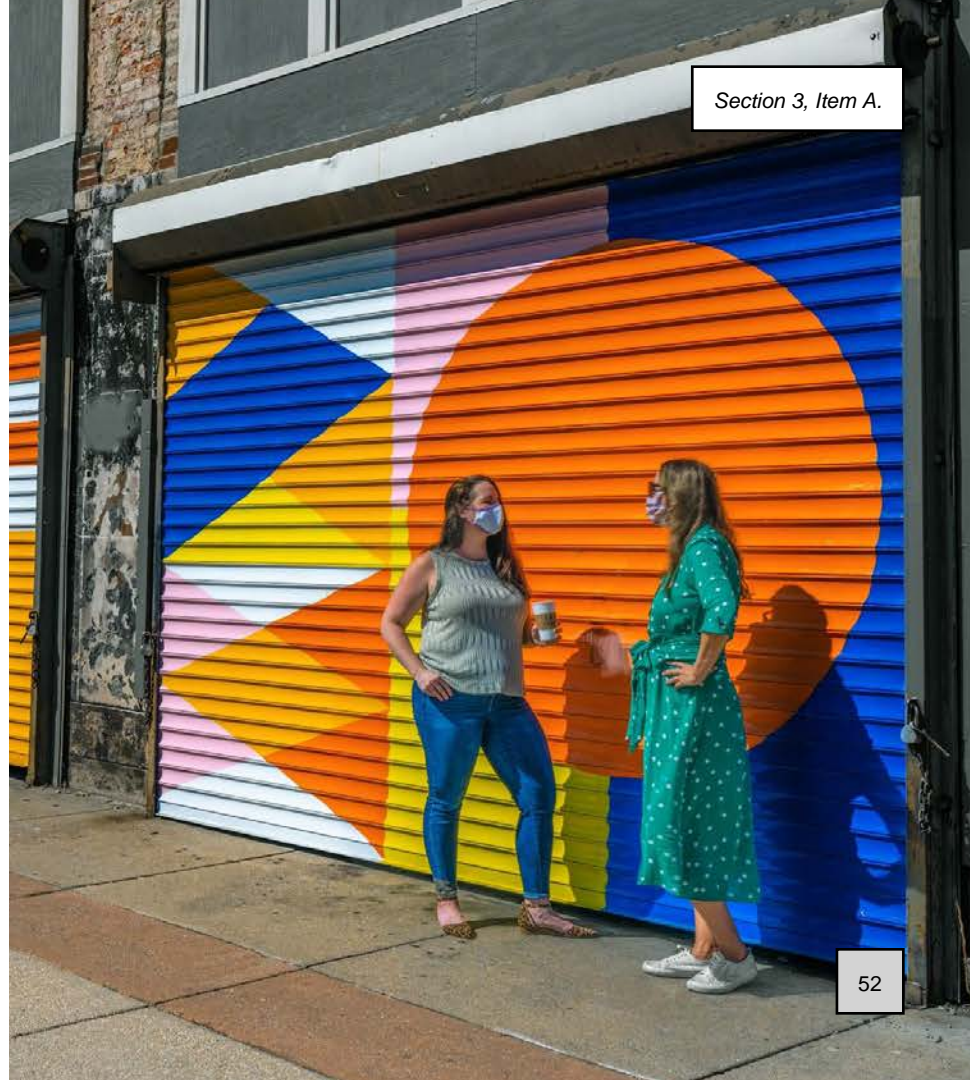
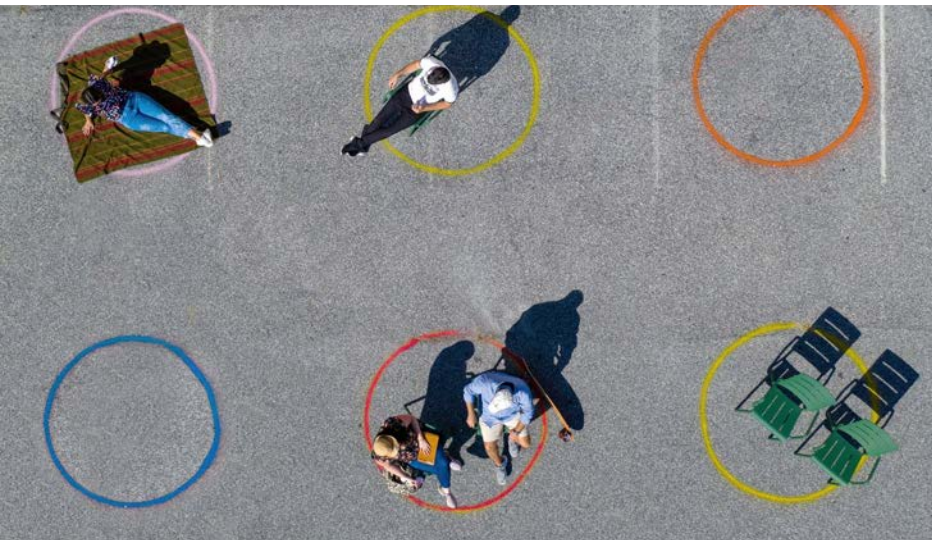


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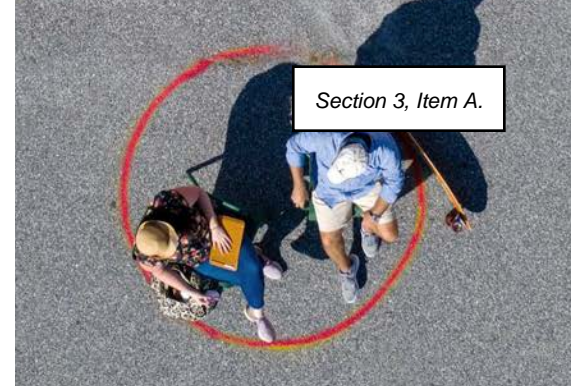




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Section 3, Item A.



Project Goals

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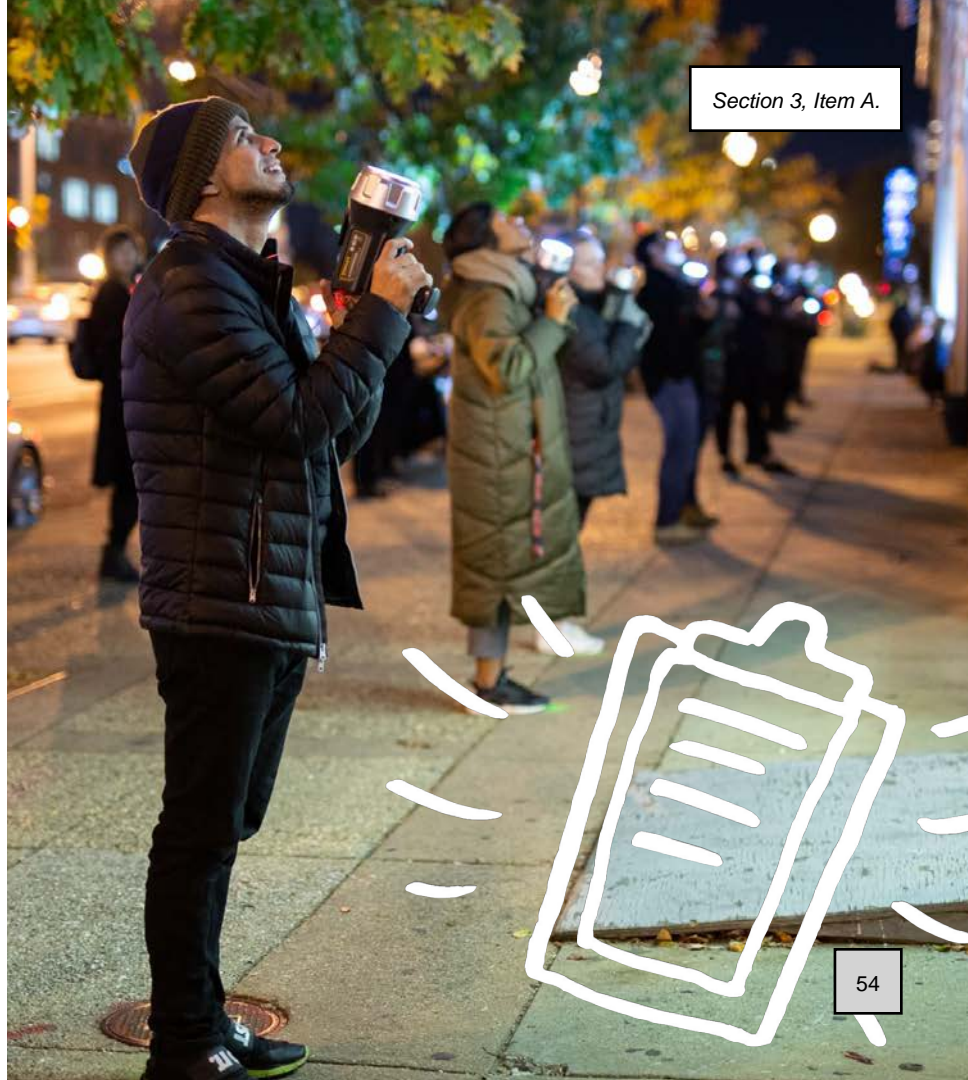
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Section 3, Item A.



Bladensburg Town Hall Project

ENGAGEMENT SESSION



the
Neighborhood
DesignCenter





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- 1 PROJECT OVERVIEW**
- 2 NEEDS ASSESSMENT REVIEW**
- 3 ADJACENCY MAPPING**
- 4 DESIGN STYLE**

PROJECT CONTEXT

PROJECT INFORMATION

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SITE 1: EXISTING TOWN HALL

CO

Section 3, Item A.

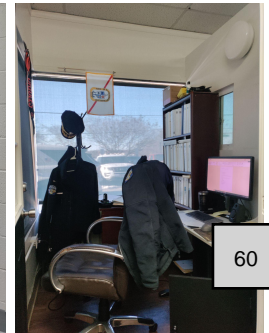
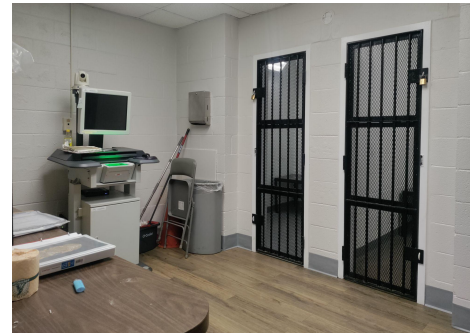
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- **Privacy Concerns:** Existing layout compromises individual workspace privacy especially in police station.
- **Space & Storage Needs:** The existing Town Hall and police department require additional space and storage.
- **Improved Circulation:** A more efficient layout is needed for better workflow and accessibility.
- **Future Expansion:** The new facility must accommodate operational growth and evolving community needs.



SITE 1: EXISTING TOWN HALL

CO

Section 3, Item A.

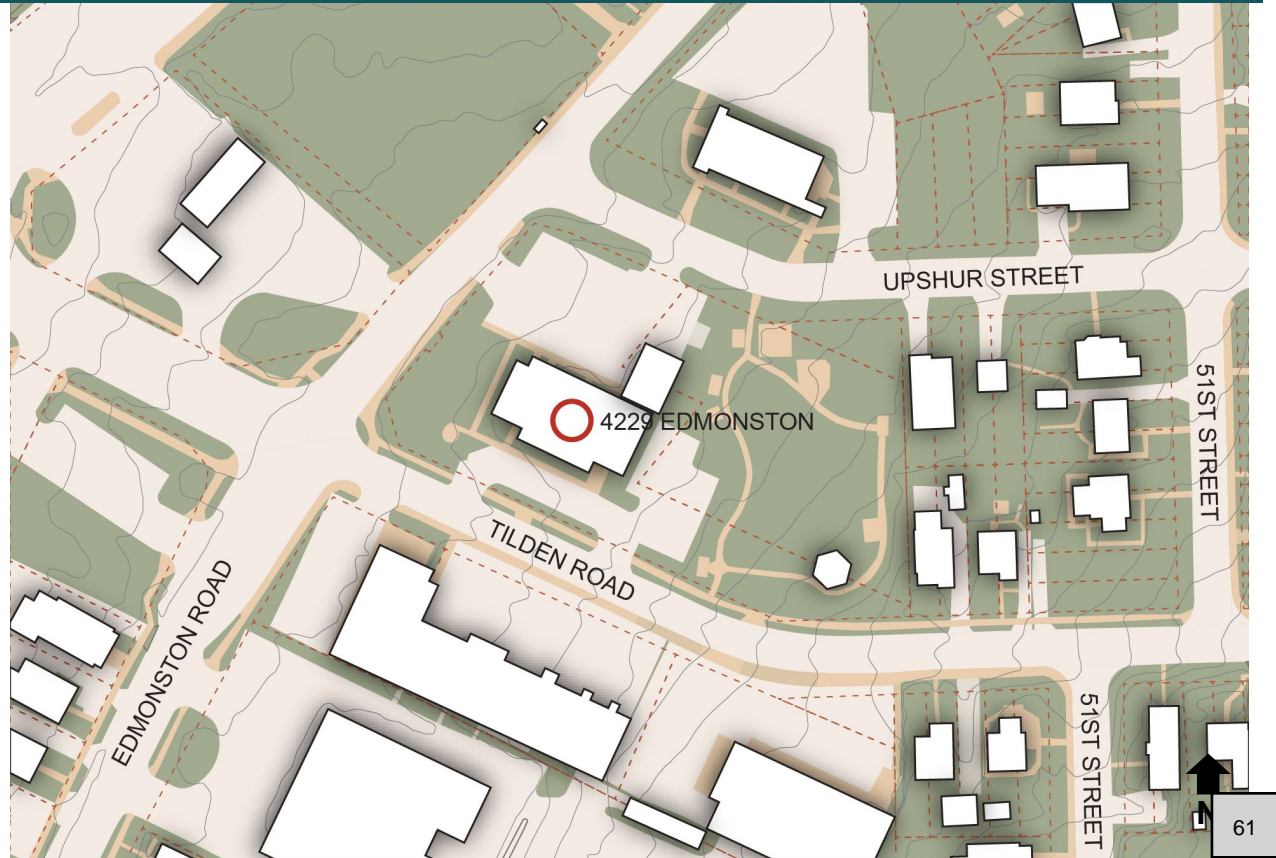
LEGEND



Property line



Contour Lines



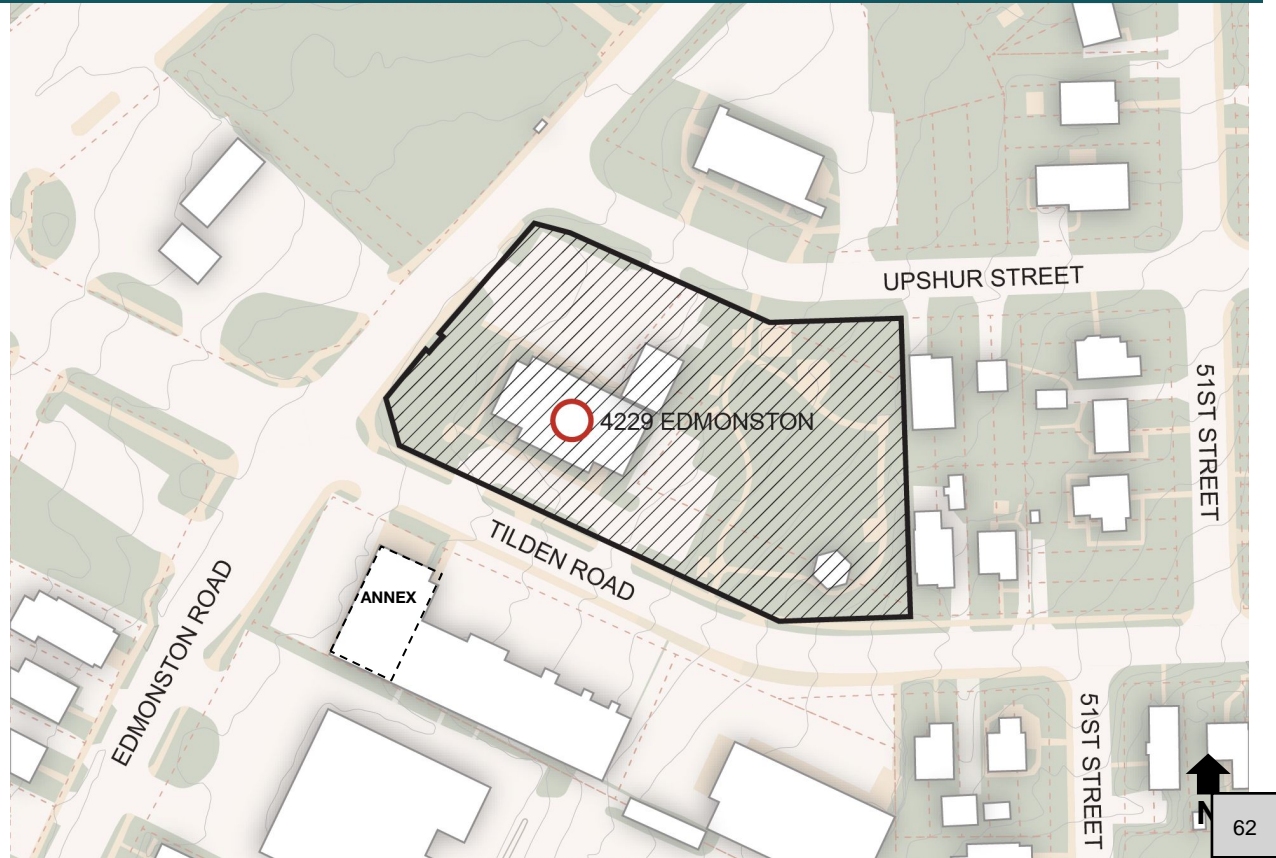
SITE 1: EXISTING TOWN HALL

DEVELOPMENT POTENTIAL

Section 3, Item A.

Potential development site
including adjacent park.

Potential to move some uses
to Annex Building



ADVANTAGES

- Good location: along main corridor - better visibility and community engagement
- Prominent intersection
- Proximity to greenspace and public park
- No zoning amendments required
- Less site work compared to Site 2: Bostwick Site

DISADVANTAGES

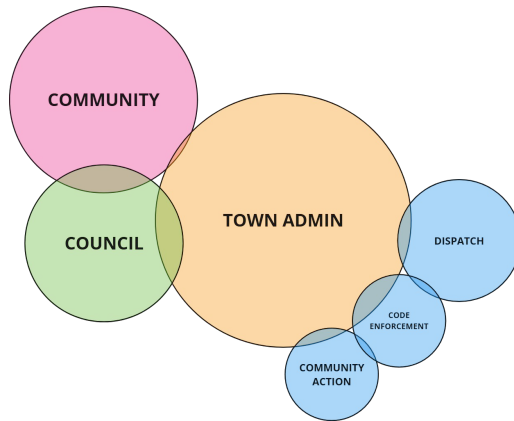
- Requires phased construction and relocation of existing operations

PROGRAM ANALYSIS

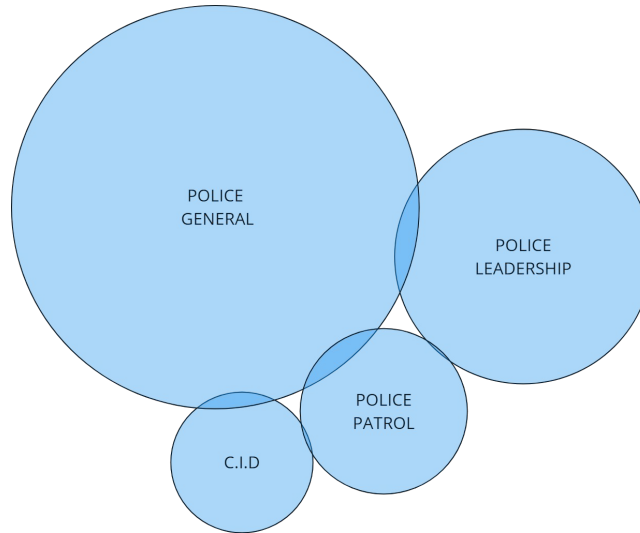
POSSIBLE PROGRAM DISTRIBUTION

Section 3, Item A.

FIRST FLOOR



SECOND FLOOR



**22,995
TOTAL
SQFT**

TOWN HALL

Community	2905
Council	2250
Town Admin	3035
TOTAL	8,190 sqft

Programmatic Needs

POLICE

Police Shared	8040
Police Patrol	1950
Dispatch	1530
Police Leadership	3050
CID	920
Code Enforcement	770
Community Action	770
TOTAL	14,760

Council

Council Chamber Flex	1,500
Council Recess Space	400
Council Flex Office Space	250
Cable / AV Room	100
TOTAL	2,250 sqft

Programmatic Needs





Council

Council Chamber Flex	1,500
Council Recess Space	400
Council Flex Office Space	250
Cable / AV Room	100
TOTAL	2,250 sqft

Programmatic Needs

Existing Council Chamber ~ 1000sqft

◆ General Capacity by Layout Type

Layout Style	Sq Ft per Person	People in 1,500 sq ft	Notes
 Theater/Audience Style	8–12 sq ft/person	125–185 people	Chairs only, rows, tight layout
 Classroom Style	15–20 sq ft/person	75–100 people	Tables + chairs, facing front
 Boardroom/Council Style	20–25 sq ft/person	60–75 people	Central table + perimeter space
 Full Council Chamber Setup	Varies widely	40–60 people (realistic)	Dais + public seating + circulation



Agenda Item Summary Report

Meeting Date: April 29, 2025	Submitted by: Michelle Bailey Hedgepeth Vito Tinelli, Treasurer
Item Title: FY 2026 Budget Discussion and Final Overview Session 7	
A Final Update on the FY 2026 Budget, this session was designed to review any items in-depth from the Council and to answer any questions from Town staff	
Work Session Item [X] Council Meeting Item []	Documentation Attached: PowerPoint FY 2026 Budget Session 7 Budget Detail Sheets Draft Proposed FY 2026 Budget Document Draft Budget Ordinance
Recommended Action:	
This is a report for the Council and residents on the Town Budget update for April 29, 2024. This is the final work session on the budget for FY 2026.	
<p>Town Administrator’s Summary: In today’s final budget session for FY 2026, the Town of Bladensburg's continued budgetary challenges and the structural deficit that began in FY 2025 were highlighted. The Town experienced a notable shortfall due to the expiration of ARPA funding, which had previously supported several key services, and traffic enforcement revenues declined. This revenue reduction has increased public safety operations' reliance on the General Fund. At the same time, expenditures have continued to rise, primarily driven by personnel costs, increased service demands, commodity price inflation, and significant spikes in insurance premiums.</p> <p>In response, the FY 2026 Proposed Budget includes a series of cost-saving measures to maintain fiscal responsibility while continuing essential services. These include a freeze on all vacant positions through June 2026 (with exceptions for critical roles), limited to no cost-of-living or merit increases, changes to administrative work schedules (excluding Public Safety and Public Works), and substantial reductions to discretionary spending. No new capital purchases are proposed at this time, although the Council will have an opportunity to reevaluate this in December 2025 if fiscal conditions improve, particularly in relation to public safety needs.</p> <p>The budget strategy includes scenarios to reduce overall expenditures by limiting non-essential capital investments, increasing employee contributions toward healthcare and take-home vehicle programs, and freezing or reducing personnel-related expenses. Importantly, the residential property tax rate will remain unchanged at \$0.74 per \$100 of assessed value, maintaining a rate that has been consistent for over 13 years.</p> <p>To address revenue shortfalls and reduce dependency on the General Fund, the Town will implement targeted revenue enhancements. These include raising the commercial and industrial property tax rate from \$0.74 to \$0.80 per \$100, and increasing the apartment property tax rate from \$0.80 to \$0.85 per \$100. Additional changes include an update to the business license fee structure (last revised in 2017), and rate adjustments to both utility taxes (from 2.75 to 3.25) and</p>	

personal property taxes (from 2.09 to 2.50). These strategic increases are aimed at stabilizing the Town’s fiscal position without placing additional burden on homeowners.

This session will reinforce the Town’s commitment to balancing fiscal responsibility with community needs while taking a measured approach to ensure long-term sustainability.

Town Staff will be available to answer any questions from the Council on this matter.

Budgeted Item: Yes [] No [] Budgeted Amount: One-Time Cost: Ongoing Cost:	Continued Date:
Council Priority: Yes [] No []	Approved Date:

- **Draft 1 – v1 February 12**
 - Included 2% COLA and 2% Merit
 - Total Compensation: \$7,645,712
 - Speed Camera reduced
 - Increase Business License Fees \$30K
 - Property Taxes: \$4.8M based on current tax rates
 - (\$1,585,038) deficit
- **Draft 2 – v2 March 6**
 - Removed COLA and Merit
 - Total Compensation: \$7,700,089
 - Property taxes \$4,765K based on updated assessments
 - Removed increase in Business License Fees and decreased Cable Franchise Fees
 - Added Federal Earmark, State Bond Bill, ARPA
 - Added CDBG and Police Donations
 - (\$1,385,471) deficit
- **Draft 3 – v3 March 12 (nuclear)**
 - Increased real property to \$.76 and apartments to \$.85
 - Total Property Taxes \$5,039M
 - Increased Business Property Taxes to \$2.50 and Rail and Utility Tax to \$3.25
 - Increased Business License Fees \$30K
 - ARPA \$500K for Flood Project
 - Increased car take home deduction
 - Removed CDBG and other grant activity
 - Froze open positions and reduced hours for Admin
 - Total Compensation: \$7,120,409
 - (\$288,065) deficit
- **Draft 4 – v4 April 1**
 - Kept residential taxes at \$.74, Commercial to \$.82, and Apartments to \$.85
 - Total Property Taxes \$5,034M
 - Business Property, Utility, and Rail same as above
 - Updated Health Insurance Deductions
 - Total Compensation: \$7,068,149
 - (\$251,814) deficit
- **Draft 5 – v5 April 9**
 - Reduced Cable Franchise Fees (\$20K)
 - Increased Finance Liability Insurance \$2K
 - Increase Finance Software \$9.5K for budget and personnel tracking software
 - Increased Public Safety Auto Insurance \$10K
 - (\$293,314) deficit

- **Draft 6 – v6 April 22**

- Increased Liability Insurances based on LGIT estimates on the high end by \$25K for the following:
 - \$2K for Mayor and Council
 - \$3K for Finance
 - \$10K for Police Liability
 - \$10K for Police Auto
- \$2K increase in Office Supplies for Clerk
- (\$1K) decrease in Postage for Clerk
- \$2K increase in Postage for Public Safety
- \$2K increase in Payroll Services for Finance
- \$1K increase in Uniforms for Public Works
- \$1K increase in Travel for Public Works
- (\$11K) decrease for Janitorial Services for Public Works
- \$21K total increase to Expenses
- (\$314,314) deficit



FY 2026 Budget Session #7

April 29, 2025



Topics for Tonight

- Final Thoughts
- Tax Rate Options
- Next Steps



Final Thoughts

The Town of Bladensburg faced a budget shortfall this year, FY25, and will continue through FY26.

Reasons | Loss of Revenues:

- ARPA funding is no longer available to fund some items
- Traffic Enforcement revenue shortfalls, which have resulted in more reliance on General Fund revenues by Public Safety

Reasons | Growing Expenditures:

- Most of the Town's expenditures are related to personnel and services
 - Expenses for services and staffing have grown since FY 21
 - Expenses related to commodities have increased
 - Insurance costs have also risen sharply over the same period of time.



General Information

Saving Measures Implemented in the FY 2026 Budget

- A freeze on vacant positions until June 2026 (excluding essential positions)
- Limited to No COLA increases and Merit increases for staff
- Changes to work schedules and hours for Administrative Positions (Public Safety and Public Works excluded)
- Overall reductions to discretionary spending
- No new Capital Purchases
 - The Council could evaluate capital purchases mid-year (December 2025). If the budget situation improves, we can add these to the budget related to public safety.



Savings and Revenue

The Town of Bladensburg developed scenarios that will do the following:

- Cut town expenditures on discretionary and non-grant funded Capital projects.
- Increase the employee contributions to healthcare costs and take-home vehicles
- Freeze and decrease overall personnel spending
- Keep residential (Homeowners) taxes at the same rate (not changed in over 13 years)
- No change to Residential Property Taxes – Remain at .74

Revenue Increases will occur by implementing the following:

- Raise Tax rates for Commercial and Industrial properties (last changed in over 13 years ago) from .74 to .80 per 100
- Raise tax rates for apartments, changing from .80 to .85 per 100
- Update Increase Business License Fee (last changes in 2017)
- Changes to Utility and Personal Property taxes
 - Utility Tax 2.75 to 3.25
 - Personal Property 2.09 to 2.50



Tax Rate Options

Currently Budgeted

Residential no change, Increased Commercial to \$.82 and Apartments to \$.85

Property Assessments	Assessments	Rate	Amount
Residential @ \$.74	286,843,732	0.74%	2,122,644
Commercial @ \$.82	138,941,533	0.82%	1,139,321
Apartments @ \$.85	208,510,566	0.85%	1,772,340
	634,295,831		5,034,304

Option A

Residential no change, Decreased Commercial to \$.80, kept Apartments at \$.85

Property Assessments	Assessments	Rate	Amount
Residential @ \$.74	286,843,732	0.74%	2,122,644
Commercial @ \$.80	138,941,533	0.80%	1,111,532
Apartments @ \$.85	208,510,566	0.85%	1,772,340
	634,295,831		5,006,516

Option B

Residential no change, Increase Both Commercial and Apartments to \$.85

Property Assessments	Assessments	Rate	Amount
Residential @ \$.74	286,843,732	0.74%	2,122,644
Commercial @ \$.85	138,941,533	0.85%	1,181,003
Apartments @ \$.85	208,510,566	0.85%	1,772,340
	634,295,831		5,075,986



Next Steps

Final Budget Session
April 29, 2025

If there are changes to the Real Estate Tax Rate:

- Need at least one week to advertise for a hearing
- Any proposals have been included in meeting materials

Tax Rate Hearing
May 12, 2025
Council Meeting

Ordinance Approval Process

- **Ordinance Budget** Monday, May 12, 2025. Budget
- **Adoption date**, Monday, June 9, 2025.

Thank You !



**Town of Bladensburg
FY26 Draft Budget**

	FY24 Budget	FY25 Budget	FY26 Budget	% of Total	Inc. over FY25
REVENUES					
Real Estate Taxes	4,179,813	4,560,000	5,034,415	42%	10%
Business Personal Property Taxes	1,045,000	1,125,000	1,340,000	11%	19%
Income Tax	600,000	650,000	650,000	5%	0%
Other Local Taxes	40,000	20,000	20,000	0%	0%
Licenses and Permits	205,000	215,000	205,000	2%	-5%
Federal Funding	2,438,133	1,200,000	1,500,000	12%	25%
State Funding	735,200	1,827,766	1,827,766	15%	0%
County Funding	24,856	24,856	24,856	0%	0%
Service Charges	1,312,418	2,081,000	1,044,000	9%	-50%
Other Revenues	193,000	351,000	372,200	3%	6%
Grants	300,000	489,500	-	0%	-100%
Transfer from Speed Camera Fund Bal.	684,999				
Transfer from Fund Balance	494,260	575,114	-	0%	-100%
TOTAL REVENUES	12,252,679	13,119,236	12,018,237	100%	-8%
EXPENDITURES BY DEPARTMENT					
Mayor and Council	289,426	323,510	333,788	3%	3%
Town Administrator	437,743	485,943	473,351	4%	-3%
Clerk	347,903	404,266	416,792	3%	3%
Finance	420,934	397,295	362,008	3%	-9%
Subtotal Administration	1,496,006	1,611,014	1,585,939	13%	-2%
Public Safety / Traffic Enforcement	7,181,931	7,370,704	6,658,859	54%	-10%
Public Works	1,328,742	1,310,518	1,387,753	11%	6%
ARPA Projects	1,646,000	200,000	500,000	4%	150%
Grants - Restricted	300,000	327,000	-	0%	-100%
Capital Projects - Federal/State Funds	300,000	2,300,000	2,200,000	18%	-4%
TOTAL EXPENDITURES	12,252,679	13,119,236	12,332,551	100%	-6%
Surplus/(Deficit)	-	-	(314,314)	(transfer from Fund Balance)	

**Town of Bladensburg
FY26 Draft Budgeted Revenues**

	FY24 Budget	FY25 Budget	FY26 Budget	% inc.	Notes to Line Items
4000 · Property Taxes					
4020 · Real Estate Taxes	4,179,813	4,560,000	5,034,415	10%	Residential @ \$.0074, Commercial @ \$.0082, Apartments @ \$.0085
4040 · Business Personal Property Tax	1,045,000	795,000	950,000	19%	Assessed business personal property of \$38M x \$.0250 tax rate not inc. below
4060 · Personal Property Tax - Other		330,000	390,000	18%	*New* - Utility and Rail Road personal property assessments of \$12M x \$.0325
Total 4000 · Property Taxes	5,224,813	5,685,000	6,374,415	12%	
4100 · Income Tax	600,000	650,000	650,000	0%	Income Tax collected by the State and remitted to the Town
4200 · Other Local Taxes					
4220 · Admissions and Amusement Tax	40,000	20,000	20,000	0%	Tax collected by the State and remitted to the Town for rentals, cover charges,
Total 4200 · Other Local Taxes	640,000	670,000	670,000	0%	and coin operated machines
4300 · Licenses and Permits					
4310 · Local Business Licenses	80,000	80,000	110,000	38%	Business license and apartment rental license fees
4320 · County Traders License	15,000	15,000	15,000	0%	Share of County business licenses remitted to Town
4370 · Cable Franchise Fees	110,000	120,000	80,000	-33%	Fees based on subscribership of Comcast and Verizon
Total 4300 · Licenses and Permits	205,000	215,000	205,000	-5%	
4400 - Federal Funding (ARPA)	2,288,133	200,000	500,000	150%	ARPA funding Community Initiatives
4410 · Federal Earmark	150,000	1,000,000	1,000,000	0%	Senator Ben Cardin Earmark of \$1M
Total 4400 · Federal Funding	2,438,133	1,200,000	1,500,000		
4500 · State Funding					
4510 · Highway User Revenues	285,200	327,766	327,766	0%	State allocation for roads maintenance
4520 · Police Aid	300,000	300,000	300,000	0%	Annual grant from Governor's Office for Crime Control and Prevention
4550 · State Bond Bill	150,000	1,200,000	1,200,000		State Bond Bill for Bostwick
Total 4500 · State Funding	735,200	1,827,766	1,827,766	0%	
4600 · County Funding					
4620 · County Disposal Fee Rebate	22,484	22,484	22,484	0%	Rebate for using County dumps
4640 · Bank Stock	2,372	2,372	2,372	0%	Fixed amount received annually as part of a 1960's hold harmless agreement
Total 4600 · County Funding	24,856	24,856	24,856	0%	to discontinue taxing bank shares
4700 · Service Charges					
4720 · Local Fines/Fees	15,000	40,000	40,000	0%	Public Safety, Code, parking violations, and impound fees
4730 · Copier Fees	3,000	3,000	3,000	0%	Fees collected for Police Reports and Public Information Act requests
4740 · Fingerprinting	1,000	1,000	1,000	0%	Service offered through Maryland's Criminal Justice Information Service
4780 · Red Light Enforcement	-	537,000	-		Fines generated for red light enforcement
4770 · Automated Traffic Enforcement	1,293,418	1,500,000	1,000,000	-33%	Fines generated for automated traffic enforcement
Total 4700 · Service Charges	1,312,418	2,081,000	1,044,000	-50%	
4800 · Other Revenues					
4810 · Insurance Reimbursement	60,000	50,000	50,000	0%	Annual rebate from health insurance and reimbursed costs for insured losses
4820 · Bus Shelter Advertising	2,000	-	-		Revenues remitted to us for advertising contracts on bus shelters
4830 · Property Rental	42,000	42,000	42,000	0%	Rental of Mango Café
4840 · Vehicle Deployment	7,000	7,000	28,200	303%	Payroll deduction for Public Safety take home vehicles
4870 · Misc. Revenues	2,000	2,000	2,000	0%	Misc. receipts which do not fall in any above revenue accounts
4880 · Interest Earned	80,000	250,000	250,000	0%	Interest earned through MD Local Government Investment Pooled accounts
Total 4800 · Other Revenues	193,000	351,000	372,200	6%	
4900 · Restricted Revenues					
4950 - Community Legacy	290,000	150,000	-	-100%	Street lighting project completion
4960 · CDBG Construction Grant	-	167,000	-		
4970 · Other Grants	10,000	172,500	-		COPS Unit donations
Total 4900 · Restricted Revenues	300,000	489,500	-	-100%	
4998 · Transfer from Speed Camera Fund Balance	684,999				
4999 · Transfer from Fund Balance	494,260	575,114	-	-100%	Budget reconciliation to have a balanced budget when expenses > revenues
Total Revenues	12,252,679	13,119,236	12,018,237	-8%	

Town of Bladensburg
Mayor and Council FY26 Draft Budget

	FY24 Budget	FY25 Budget	FY26 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	60,008	62,708	61,568	-2%	Compensation for the Mayor and (4) Council Members
6030 · FICA	4,591	4,797	4,710	-2%	7.65% employer tax on total pay
6040 · Health Insurance	40,468	45,651	48,626	7%	Health, Dental, Vision insurance based upon enrollment in plans
6050 · Pension	6,559	6,854	5,384	-21%	Contribution to MD State Retirement System
6060 · Workers Comp	2,000	500	500	0%	Required liability insurance
Total 6000 · Compensation	113,626	120,510	120,788	0%	
6145 · Council Business Development	22,000	26,000	30,000	15%	Attendance for meetings and conferences to MML, NLC, PGCMA, AAMA
6160 · Employee Recognition	8,000	15,000	15,000	0%	Staff recognitions, lunches, awards, and Christmas.
6210 · Council Projects	2,500	2,500	2,500	0%	Discretionary funding for local organizations and projects
6225 · Community Grants					
6226 · Fire Department Donation	30,000	30,000	30,000	0%	Annual donation to Bladensburg VFD
6227 · Scholarships	5,000	5,000	5,000	0%	New - for Bladensburg students to attend college or vocational school/studies
6225 · Community Grants - Other	12,000	12,000	12,000	0%	\$2,000 grants given on an application basis
Total 6225 · Community Grants	47,000	47,000	47,000	0%	
6230 · Community Events	66,000	66,000	70,000	6%	Events such as Fireworks, Yule Log, Black History Month Celebration, Food asst., etc.
6235 · Senior Citizen Projects	4,500	4,500	4,500	0%	\$1,500 donation given to the three Senior Housing Communities to fund events
6255 · Town Meetings	5,000	6,000	6,000	0%	Video production and recording of Town meetings and refreshments
6320 · Wireless Communications	4,800	0	-		\$80 monthly cell phone allotment - ceased during FY24
6420 · Computer Expense	-	-	-		
6550 · Insurance - Liability	3,000	2,000	4,000	100%	Elected official liability insurance through LGIT
6825 · Membership	13,000	20,000	20,000	0%	MML, National League of Cities, PGCMA, Metro Washington Council of Govts., etc.
6835 · Travel		14,000	14,000	0%	Travel and accommodations associated with meetings and conferences
Total Expense	289,426	323,510	333,788	3%	

Town of Bladensburg
Town Administrator FY26 Draft Budget

	FY24 Budget	FY25 Budget	FY26 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	150,613	156,760	147,050	-6%	(1) Town Administrator reduced
6030 · FICA	11,522	11,992	11,249	-6%	7.65% employer tax on total pay
6040 · Health Insurance	14,686	24,557	26,479	8%	Health, Dental, and Vision insurance based upon enrollment
6050 · Pension	16,462	17,134	16,073	-6%	Contribution to MD State Retirement System
6060 · Workers Comp	500	500	500	0%	Required liability insurance
Total 6000 · Compensation	193,783	210,943	201,351	-5%	
6110 · Tuition Reimbursement	1,000	1,000	-	-100%	Continuing Education courses
6140 · Professional Development	4,000	4,000	3,000	-25%	Training and leadership conferences (MML, ICMA, etc.)
6255 · Town Meetings	-	5,000	5,000		Reclassified to Mayor and Council budget
6260 · Transportation	60,000	60,000	60,000	0%	Port Towns Call-a- Bus local transportation service
6320 · Wireless Communications	960	-	-		
6400 · Computer	-	-	-		
6560 · Legal	40,000	40,000	40,000	0%	Town Attorney fees and specialized legal counsel as/if needed
6580 · Contractual Services	100,000	125,000	125,000	0%	Lobbyist, Economic Development, HR Consultant, Grant writer, etc.
6810 · Advertising	30,000	30,000	30,000	0%	Quarterly newsletters and promotions
6820 · Website	4,000	4,000	4,000	0%	Website hosting and platform services
6825 · Membership	1,000	1,000	1,000	0%	Annual memberships for professional and trade organizations
6835 · Travel	3,000	5,000	4,000	-20%	Per diem and travel costs for attendance to seminars and conferences
Total Expense	437,743	485,943	473,351	-3%	

Town of Bladensburg Town Clerk FY26 Draft Budget

	FY24 Budget	FY25 Budget	FY26 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	203,803	255,963	247,670	-3%	Hours Reduced (1) Clerk (1) Deputy Clerk (1) Marketing Coordinator
6020 · Overtime	3,000	10,000	10,000	0%	
6030 · FICA	15,820	20,346	19,712	-3%	
6040 · Health Insurance	22,574	29,078	51,938	79%	
6050 · Pension	24,728	27,977	27,070	-3%	
6060 · Workers Comp	500	500	500	0%	
ARPA Funded	24,156				
Total 6000 · Compensation	294,581	343,864	356,890	4%	
6110 · Tuition Reimbursement	2,000	2,000	2,000	0%	Continuing Education courses
6140 · Professional Development	3,000	3,000	2,000	-33%	Training and leadership conferences
6240 · Memorials	2,000	2,000	2,000	0%	Condolence gifts
6270 · Historic Promotion	2,402	2,402	2,402	0%	Annual dues to Anacostia Trails Heritage Area
6320 · Wireless Communications	1,920	-	-		
6400 · Computer	-	-	-	0%	
6460 · Software Contract	10,000	15,000	15,000	0%	Annual licensing meeting, PIA, and scanning software
6570 · Equipment Lease	5,000	8,000	8,000	0%	Copier lease and usage costs and postage machine lease
6825 · Membership	500	500	500	0%	Annual memberships for professional and trade organizations
6835 · Travel	1,500	1,500	1,000	-33%	Per diem and travel costs for attendance to seminars and conferences
6850 · Office Supplies	8,000	8,000	10,000	25%	Office consumables
6855 · Postage	2,000	3,000	2,000	-33%	Town mailings
6880 · Election Costs	8,000	8,000	8,000	0%	Costs for machines and ballots in case of vacancy
6890 · Utilities	7,000	7,000	7,000	0%	30% of electric, water, gas, and sewer for Town Hall, balance to Public Safety
Total Expense	347,903	404,266	416,792	3%	

Town of Bladensburg Finance FY26 Draft Budget

	FY24 Budget	FY25 Budget	FY26 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	198,467	237,792	223,119	-6%	<div> <div>Hours reduced</div> <div>(1) Treasurer</div> <div>(1) Accounting Assistant</div> <div>Pension contribution + annual admin fee for all employees of \$7,800</div> </div>
6020 · Overtime	1,000	1,000	1,000	0%	
6030 · FICA	15,259	18,191	17,069	-6%	
6040 · Health Insurance	10,067	10,821	9,933	-8%	
6050 · Pension	24,871	25,991	24,387	-6%	
6060 · Workers Comp	500	500	500	0%	
ARPA Funded	31,310				
Total 6000 · Compensation	281,474	294,295	276,008	-6%	
6110 · Tuition Reimbursement	2,000	4,000	-	-100%	Continuing Education courses
6140 · Professional Development	2,000	2,000	2,000	0%	Training and leadership conferences to MDGFAO, MML, and MACO
6150 · Payroll Service	6,000	8,000	10,000	25%	Fees for payroll service, quarterly and annual tax filings, W-2's, and 1099's
6320 · Wireless Communications	960	-	-		
6400 · Computer	-	-	-	0%	
6460 · Software Contract	2,000	2,500	12,000	380%	Annual finance software licensing
6510 · Audit	17,000	15,000	15,000	0%	Annual audit plus single audit for ARPA funds - 4th year of 4 year contract
6520 · Bank Charges	5,000	5,000	5,000	0%	Banking fees
6530 · Bad Debts	6,000	8,000	8,000	0%	Write-off of uncollectable Personal Property taxes for businesses which closed
6550 · Insurance - Liability	10,000	10,000	15,000	50%	Liability and Umbrella Policies for Town, along with Fidelity and Crimes Coverage
6825 · Membership	500	500	500	0%	Annual memberships for professional and trade organizations
6835 · Travel	1,000	1,000	500	-50%	Per diem and travel costs for attendance to seminars and conferences
Subtotal	333,934	350,295	344,008	-2%	
6950 · Debt Service	87,000	47,000	18,000	-62%	Principal and interest payments for leased body cameras and tasers
Total Expense	420,934	397,295	362,008	-9%	

Town of Bladensburg
Administration Combined (Town Admin., Clerk, Finance)
FY26 Draft Budget

	FY24 Budget	FY25 Budget	FY26 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	552,883	650,515	617,839	-5%	Town Administrator, Clerk, Treasurer, and admin staff reduced hours
6020 · Overtime	4,000	11,000	11,000	0%	Overtime incurred for clerical staff
6030 · FICA	42,601	50,529	48,030	-5%	7.65% employer tax on total pay
6040 · Health Insurance	47,327	64,456	88,350	37%	Health, Dental, Vision insurance based upon enrollment in plans
6050 · Pension	66,061	71,102	67,530	-5%	Contribution to MD State Retirement System
6060 · Workers Comp	1,500	1,500	1,500	0%	Required liability insurance
ARPA Funded	55,466				
Total 6000 · Compensation	769,838	849,102	834,249	-2%	
6110 · Tuition Reimbursement	5,000	7,000	2,000	-71%	Continuing Education courses
6140 · Professional Development	9,000	9,000	7,000	-22%	Training and leadership conferences
6150 · Payroll Service	6,000	8,000	10,000	25%	Payroll service, tax filings, W-2's, and 1099's
6240 · Memorials	2,000	2,000	2,000	0%	Condolence gifts
6255 · Town Meetings	-	-	5,000		Refreshments for meetings
6260 · Transportation	60,000	60,000	60,000	0%	Transportation Service
6270 · Historic Promotion	2,402	2,402	2,402	0%	Annual dues to Anacostia Trails Heritage Area
6320 · Wireless Communications	3,840	-	-		Cell phone reimbursement ceased FY24
6400 · Computer	-	-	-		Replacement costs of workstation and peripherals for office
6460 · Software Contract	12,000	17,500	27,000	54%	Licensing costs for meeting, PIA, and accounting software and shredding svc.
6510 · Audit	17,000	15,000	15,000	0%	Annual audit expenses
6520 · Bank Charges	5,000	5,000	5,000	0%	Banking fees
6530 · Bad Debts	6,000	8,000	8,000	0%	Write-offs of uncollectable Personal Property taxes for businesses which have closed
6550 · Insurance - Liability	10,000	10,000	15,000	50%	Liability and Umbrella Policies for Town, along with Treasurer Bonds
6560 · Legal	40,000	40,000	40,000	0%	Town Attorney fees and Franchise Fee negotiations billed by County
6570 · Equipment Lease	5,000	8,000	8,000	0%	Copier lease and usage costs and postage machine lease
6580 · Contractual Services	100,000	125,000	125,000	0%	Lobbyist fees, HR Consultant, Annexation consultation
6810 · Advertising	30,000	30,000	30,000	0%	Quarterly newsletters and promotions
6820 · Website	4,000	4,000	4,000	0%	Website hosting and platform services
6825 · Membership	2,000	2,000	2,000	0%	Annual memberships for professional and trade organizations
6835 · Travel	5,500	7,500	5,500	-27%	Per diem and travel costs for attendance to seminars and conferences
6850 · Office Supplies	8,000	8,000	10,000	25%	Office consumables
6855 · Postage	2,000	3,000	2,000	-33%	Town mailings
6880 · Election Costs	8,000	8,000	8,000	0%	Costs for machines and ballots in case of need for special election
6890 · Utilities	7,000	7,000	7,000	0%	30% of electric, water, gas, and sewer for Town Hall, balance to Public Safety
Subtotal	1,119,580	1,235,504	1,234,151	0%	since not metered separately
6950 · Debt Service	87,000	47,000	18,000	-62%	Principal and interest payments for leased body cameras and tasers
Total Expense	1,206,580	1,282,504	1,252,151	-2%	
	10%	10%	10%		Percent of total budgeted expenditures

**Town of Bladensburg
Public Safety FY26 Draft Budget**

	FY25 Total	FY26 Operating	FY26 Traffic	FY26 Total	% inc.	Notes to Line Items
6000 · Compensation						
6010 · Regular Pay	3,804,792	3,428,874	-	3,428,874	-10%	Funding for: Chief of Police and (28) Law Enforcement Officers (6) Communications/PIO (3) Code Enforcement (1) Cadet part-time (2) Community Coord. and Executive Asst. (40) Total employees to Public Safety
6020 · Overtime	350,000	400,000	-	400,000	14%	
6030 · FICA	317,842	292,879	-	292,879	-8%	
6040 · Health Insurance	708,706	703,373	-	703,373	-1%	
6050 · Pension	415,864	374,733	-	374,733	-10%	
6060 · Workers Comp	250,000	250,000	-	250,000	0%	
ARPA Funded	-			-		
Total 6000 · Compensation	5,847,204	5,449,859	-	5,449,859	-7%	
6110 · Tuition Reimbursement	20,000	10,000	10,000	20,000	0%	Reimbursement for new officers to attend training academy.
6120 · Uniforms	80,000	80,000	-	80,000	0%	Uniforms, new officer bullet proof vests and outer carry vests
6130 · Recruitment	16,000	16,000		16,000	0%	Background checks, investigations, and psychological evaluations for new hires
6140 · Professional Development	50,000	35,000	15,000	50,000	0%	Training and leadership opportunities
6160 · Employee Recognition	14,000	4,000	6,000	10,000	-29%	Commendations and recognitions
6230 · Community Events	20,000	20,000		20,000	0%	NNO, Movie in the Park, Shop w/Cop, Citizens Police Academy, Safe Streets, etc.
6310 · Telephone	32,000	32,000		32,000	0%	All Town phone services run through Communications
6320 · Wireless Communications	60,000	60,000		60,000	0%	Mobile Data Terminals on cruisers, T-Mobile hotspots, wireless phones
6330 · Communications Contracts	40,000	-	40,000	40,000	0%	Licensing and upkeep of mobile radios radio tower
6340 · Interoperability	-	-		-		Reclassified to Software Contracts
6350 · Internet Access	7,000	7,000		7,000	0%	Broadband access for Town Hall and for COPS office
6360 · Data Fees	-	-		-		Reclassified to Contractual Services
6420 · Computer Expense	40,000	20,000	20,000	40,000	0%	Hardware purchases and upgrades
6440 · IT Support	142,500	-	100,000	100,000	-30%	Contractual services to manage computers, servers, hardware, and software
6460 · Software Contract	60,000	35,000	25,000	60,000	0%	Barracuda backup, Trend Micro, SonicWall, LIPDR, Records Management, etc.
6545 · Insurance - Auto	50,000	60,000		70,000	40%	Insurance on Town vehicles
6550 · Insurance - Liability	50,000	50,000		60,000	20%	Police liability
6570 · Equipment Lease	10,000	10,000	-	10,000	0%	Monthly copier lease and usage charges for (2) copiers and postage meter
6580 · Contractual Services	120,000	20,000	100,000	120,000	0%	Equifax, Lexis Nexus, storage. Shot Spotter and Grants Mgr. under Speed Camera
6590 · Automated Traffic Enforcement	125,000	-	125,000	125,000	0%	Automated traffic enforcement service
6620 · Fuel	115,000	115,000		115,000	0%	Fuel for all Public Safety vehicles
6640 · Vehicle Repairs and Maintenance	40,000	40,000		40,000	0%	Maintenance and repairs to Public Safety vehicles
6650 · Vehicle Body Repairs	25,000	25,000		25,000	0%	Repairs paid for damage to vehicles, less deductible if applicable
6670 · Equipment Maintenance	-	-		-		Radar certification, reclassified to Contractual Services
6680 · Weapon Repairs and Supplies	15,000	15,000		15,000	0%	Firearm purchases and ammo for range
6825 · Membership	10,000	10,000		10,000	0%	Memberships to professional and trade organizations
6835 · Travel	8,000	8,000		8,000	0%	Lodging and per diem for conferences, trainings, and seminars
6850 · Office Supplies	15,000	15,000		15,000	0%	Office consumables for Public Safety
6855 · Postage	3,000	3,000		5,000	67%	Mailings for investigations, complaints, and tickets
6865 · Supplies	20,000	20,000		20,000	0%	Vehicle and safety supplies and investigation kits
6870 · K9 Supplies	15,000	15,000		15,000	0%	Supplies and veterinarian care
6885 · Finger Printing	1,000	1,000		1,000	0%	Charges by CJS to perform finger print scans
6890 · Utilities	20,000	20,000		20,000	0%	Utilities for Public Safety Office and Police Annex
Subtotal	7,070,704	6,195,859	441,000	6,658,859	-6%	
6970 · Capital Outlay						
6975 · Capital Outlay - Speed Camera						
6970 · Capital Outlay - Other	300,000		-	-		
Total 6970 · Capital Outlay	300,000	-	-	-	-100%	
Total Expense	7,370,704	6,195,859	441,000	6,658,859	-10%	
	TOTAL	Operations	Traffic Enf.	TOTAL		

**Town of Bladensburg
Public Works FY26 Draft Budget**

	FY24 Budget	FY25 Budget	FY26 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	318,158	410,908	421,450	3%	(1) Supervisor (5) F/T Workers
6020 · Overtime	10,000	10,000	15,000	50%	
6030 · FICA	25,104	32,199	33,388	4%	
6040 · Health Insurance	69,282	86,499	107,361	24%	
6050 · Pension	39,224	44,912	46,054	3%	
6060 · Workers Comp	35,000	40,000	40,000	0%	
ARPA Funded	44,974				No ARPA funding for FY25 and Town Beautification teams
Total 6000 · Compensation	541,742	624,518	663,253	6%	
6110 · Tuition Reimbursement	3,500	3,500	1,000	-71%	Education opportunities
6120 · Uniforms	3,000	4,000	5,000	25%	Work and safety gear
6140 · Professional Development	2,000	2,000	2,000	0%	Training and leadership opportunities
6350 · Internet Access	3,000	3,000	3,000	0%	Internet access
6420 · Computer Expense	-	-	-		
6620 · Fuel	20,000	20,000	20,000	0%	Fuel for equipment and Public Safety trucks
6640 · Vehicle Repairs and Maint.	20,000	20,000	20,000	0%	Repairs and upkeep of trucks and attached equipment
6670 · Equipment Maintenance	10,000	10,000	10,000	0%	Repairs and upkeep of mowers and heavy equipment
6710 · Building Maintenance	50,000	50,000	50,000	0%	Repairs and upkeep of all Town facilities
6720 · Grounds Maintenance	30,000	30,000	30,000	0%	Upkeep of grounds around Town buildings, roads, parks, and right of ways
6740 · Street Lights	50,000	50,000	50,000	0%	Lighting costs for Town roads and paths
6750 · Sanitation Contract	300,000	250,000	300,000	20%	Contracted 2x weekly trash pickup and 1x weekly bulk trash and yard waste
6760 · Landfill Fees	16,000	15,000	15,000	0%	Disposal costs of street and roadway debris
6770 · Building Supplies	10,000	12,000	12,000	0%	Building consumables - paper towels, water, cleaning supplies, etc.
6790 · Janitorial Services	30,000	36,000	25,000	-31%	Contracted service for daily cleaning of Town buildings
6835 · Travel	500	500	1,500	200%	Costs associated with attending conferences and seminars
6860 · Shop Supplies	3,000	2,000	2,000	0%	Shop consumables
6890 · Utilities	28,000	28,000	28,000	0%	Electric, water, sewer, and gas for Public Works building and Bostwick
Subtotal	1,120,742	1,160,518	1,237,753	7%	
6970 · Capital Outlay					
6979 · Highway User Projects	150,000	150,000	150,000		Street repairs funded through Highway User Revenues
6970 · Capital Outlay - Other	58,000	-	-		
Total 6970 · Capital Outlay	208,000	150,000	150,000	0%	
Total Expense	1,328,742	1,310,518	1,387,753	6%	

Town of Bladensburg
Budget Summary
July 2025 through June 2026

	Jul '25 - Jun 26
Ordinary Income/Expense	
Income	
4000 · Property Taxes	
4020 · Real Estate Taxes	5,034,415
4040 · Business Personal Property Tax	950,000
4060 · Personal Property Tax - Other	390,000
Total 4000 · Property Taxes	6,374,415
4100 · Income Tax	650,000
4200 · Other Local Taxes	
4220 · Admissions and Amusement Tax	20,000
Total 4200 · Other Local Taxes	20,000
4300 · Licenses and Permits	
4310 · Local Business Licenses	110,000
4320 · County Traders License	15,000
4370 · Cable Franchise Fees	80,000
Total 4300 · Licenses and Permits	205,000
4400 · Federal Funding	
4410 · Federal Earmark	1,000,000
4400 · Federal Funding - Other	500,000
Total 4400 · Federal Funding	1,500,000
4500 · State Funding	
4510 · Highway User Revenues	327,766
4520 · Police Aid	300,000
4550 · Bond Bill	1,200,000
Total 4500 · State Funding	1,827,766
4600 · County Funding	
4620 · County Disposal Fee Rebate	22,484
4640 · Bank Stock	2,372
Total 4600 · County Funding	24,856
4700 · Service Charges	
4720 · Local Fines/Fees	40,000
4730 · Copier Fees	3,000
4740 · Fingerprinting	1,000
4760 · Reimbursements	
4770 · Automated Traffic Enforcement	1,000,000
Total 4700 · Service Charges	1,044,000
4800 · Other Revenues	
4810 · Insurance Reimbursement	50,000
4830 · Property Rental	42,000
4840 · Vehicle Deployment	28,200
4870 · Misc. Revenues	2,000
4880 · Interest Earned	250,000
Total 4800 · Other Revenues	372,200
4900 · Restricted Revenues	
4997 · Transfer from HUR Fund Balance	
4998 · Transfer from Speed Camera Fund	
4999 · Transfer from Fund Balance	
Total Income	12,018,237
Gross Profit	12,018,237
Expense	
6000 · Compensation	
6010 · Regular Pay	4,529,731
6020 · Overtime	426,000
6030 · FICA	379,007
6040 · Health Insurance	947,710
6050 · Pension	493,701
6060 · Workers Comp	292,000
Total 6000 · Compensation	7,068,149
6110 · Tuition Reimbursement	23,000
6120 · Uniforms	85,000
6130 · Recruitment	16,000
6140 · Professional Development	
6145 · Council Business Development	30,000
6140 · Professional Development - Other	59,000
Total 6140 · Professional Development	89,000

Town of Bladensburg
Budget Summary
July 2025 through June 2026

	Jul '25 - Jun 26
6150 · Payroll Service	10,000
6160 · Employee Recognition	25,000
6210 · Council Projects	2,500
6220 · Community Initiatives	
6225 · Community Grants	
6226 · Fire Department Donation	30,000
6227 · Scholarships	5,000
6225 · Community Grants - Other	12,000
Total 6225 · Community Grants	47,000
6230 · Community Events	90,000
6235 · Senior Citizen Projects	4,500
6240 · Memorials	2,000
6255 · Town Meetings	11,000
6260 · Transportation	60,000
6270 · Historic Promotion	2,402
6310 · Telephone	32,000
6320 · Wireless Communications	60,000
6330 · Communications Contracts	40,000
6350 · Internet Access	10,000
6360 · Data Fees	
6420 · Computer Expense	40,000
6440 · IT Support	100,000
6460 · Software Contract	87,000
6510 · Audit	15,000
6520 · Bank Charges	5,000
6530 · Bad Debts	8,000
6545 · Insurance - Auto	70,000
6550 · Insurance - Liability	79,000
6560 · Legal	40,000
6570 · Equipment Lease	18,000
6580 · Contractual Services	245,000
6590 · Automated Traffic Enforcement	125,000
6620 · Fuel	135,000
6640 · Vehicle Repairs and Maintenance	60,000
6650 · Vehicle Body Repairs	25,000
6670 · Equipment Maintenance	10,000
6680 · Weapon Repairs and Supplies	15,000
6710 · Building Maintenance	50,000
6720 · Grounds Maintenance	30,000
6740 · Street Lights	50,000
6750 · Sanitation Contract	300,000
6760 · Landfill Fees	15,000
6770 · Building Supplies	12,000
6790 · Janitorial Services	25,000
6810 · Advertising	30,000
6820 · Website	4,000
6825 · Membership	32,000
6835 · Travel	29,000
6850 · Office Supplies	25,000
6855 · Postage	7,000
6860 · Shop Supplies	2,000
6865 · Supplies	20,000
6870 · K9 Supplies	15,000
6880 · Election Costs	8,000
6885 · Finger Printing	1,000
6890 · Utilities	55,000
6900 · Grants - Restricted	
Total Expense	9,464,551
Net Ordinary Income	2,553,686
Other Income/Expense	
Other Income	
Other Expense	
6950 · Debt Service	18,000
6970 · Capital Outlay	
6972 · Long Term Capital Projects	2,200,000
6979 · Highway User Projects	150,000
6970 · Capital Outlay - Other	500,000
Total 6970 · Capital Outlay	2,850,000
Total Other Expense	2,868,000
Net Other Income	-2,868,000
Net Income	-314,314

TOWN OF BLADENSBURG

4229 Edmonston Road
Bladensburg, Maryland



First Reading: May 12, 2025

Second Reading: June 9, 2025

PROPOSED FY 2026 | BUDGET ORDINANCE NO: 01 – 2026

AN ORDINANCE TO LEVY THE REAL PROPERTY AND PERSONAL PROPERTY TAX RATES AND APPROPRIATE AND ADOPT THE OPERATING BUDGET OF THE MAYOR AND TOWN COUNCIL OF BLADENSBURG, MARYLAND, FOR THE 2026 FISCAL YEAR OF JULY 1, 2025, THROUGH JUNE 30, 2026.

BE IT ENACTED AND ORDAINED by the Mayor and Town Council of Bladensburg that pursuant to the authority contained in Article 501 of the Charter of the Town of Bladensburg, the Town Budget for the Fiscal Year 2026 is attached hereto and;

BE IT FURTHER ENACTED AND ORDAINED by the Mayor and Town Council of Bladensburg that the **Residential Single Family property tax levy** for the fiscal year commencing July 1, 2025, be, and the same is hereby set, at \$0.74 per \$100 of full value assessment on all taxable real property located within the corporate limits of the Town of Bladensburg; and

BE IT FURTHER ENACTED AND ORDAINED by the Mayor and Town Council of Bladensburg that the **Commercial property tax levy** for the fiscal year commencing July 1, 2025, be, and the same is hereby set, at \$0.82 per \$100 of full value assessment on all taxable real property located within the corporate limits of the Town of Bladensburg; and

BE IT FURTHER ENACTED AND ORDAINED by the Mayor and Town Council of Bladensburg that the **Industrial property tax levy** for the fiscal year commencing July 1, 2025, be, and the same is hereby set, at \$0.82 per \$100 of full value assessment on all taxable real property located within the corporate limits of the Town of Bladensburg; and

BE IT FURTHER ENACTED AND ORDAINED by the Mayor and Town Council of Bladensburg that the **Apartments property tax levy** for the fiscal year commencing July 1, 2025, be, and the same is hereby set, at \$0.85 per \$100 of full value assessment on all taxable real property located within the corporate limits of the Town of Bladensburg; and

BE IT FURTHER ENACTED AND ORDAINED by the Mayor and Town Council of Bladensburg that the **Business Personal Property tax levy** for the fiscal year commencing July 1, 2025, be, and the same is hereby set, at \$2.50 per \$100 of full value assessment on all taxable business personal property within the corporate limits of the Town of Bladensburg, besides Public Utilities and Railroads; and

BE IT FURTHER ENACTED AND ORDAINED by the Mayor and Town Council of Bladensburg that the **Business Personal Property tax levy for Public Utilities and Railroads** for the fiscal year commencing July 1, 2025, be, and the same is hereby set, at **\$3.25** per \$100 of full value assessment on all taxable business personal property within the corporate limits of the Town of Bladensburg; and

BE IT FURTHER ENACTED AND ORDAINED by the Mayor and Town Council of Bladensburg that the general operating budget for Fiscal Year 2026 is attached and will be and is hereby adopted; and

BE IT FURTHER ENACTED AND ORDAINED that upon adoption of this Ordinance, the same shall be authenticated by the signature of the Mayor and Town Clerk to be recorded among the Town books and kept for that purpose, and that a certified copy of the Ordinance shall be posted in the Town Hall in public view for a period of not less than ten (10) days after its passage; and

BE IT FURTHER ENACTED AND ORDAINED that this Ordinance shall be effective on the first day of July 2025. The requirement for reading this Ordinance at two (2) separate meetings was fulfilled on May 12, 2025, and June 9, 2025.

INTRODUCED by the Mayor and Council of the Town of Bladensburg at a Town Council meeting on May 12, 2025, and thereafter, this Ordinance was prominently posted in the Town Hall and available for inspection by the public.

By Order of the Mayor and Town Council

Attest:

Regine Watson, Town Clerk

Takisha James, Mayor



Agenda Item Summary Report

Meeting Date: April 14, 2025 April 29, 2025	Submitted by: Regine Watson, Town Clerk
Item Title: RESOLUTION 18-2025 A RESOLUTION OF THE TOWN COUNCIL OF BLADENSBURG APPOINTING MEMBERS TO THE BOARD OF SUPERVISORS OF ELECTION FOR A TERM BEGINNING April 29, 2025 AND ENDING FEBRUARY 28, 2027	
Appointments and Updates BOSOE Appointment Resolution.	
Work Session Item [X] Council Meeting Item [X]	Documentation Attached: BOSOE Recommendation 18-2025 Resolution to Appoint
Recommended Action:	
The Town Clerk recommends appointing additional members to the Boards, if desired.	
Summary: BOSOE Appointments for 2025 – Continued from April 14, 2025 This presentation outlines the proposed appointments to the Board of Supervisors of Elections (BOSOE). In March and April 2025, the Town Clerk interviewed applicants using the newly implemented interview process and provided recommendations for each position. This item was presented at the April 14, 2025, Meeting, and the Council continued the item to April 29, 2025.	
BOSOE Appointments: Three additional residents have expressed interest in serving on the BOSOE. Given the importance of the upcoming town election, it is critical to ensure the board is fully staffed to uphold the integrity of the election process. The Town Attorney has confirmed that additional members can be appointed to the BOSOE after March 1, 2025.	
While the Council has already appointed three members, the Town Clerk recommends adding two new members and one alternate, bringing the total number of members to five. This will ensure adequate oversight and a range of perspectives for the 2025 election.	
Attached are the recommendations for the two new members and the alternate position for your review and consideration.	
The Town Clerk is available to provide further details or clarification regarding these recommendations.	
Budgeted Item: Yes [X] No [] Budgeted Amount: \$ NA One-Time Cost: NA Ongoing Cost:	Continued Date:
Council Priority: Yes [] No []	Approved Date:



Town of Bladensburg, Maryland
RESOLUTION NO. 18-2025

Date Introduced: April 29, 2025
Date Adopted: April 29, 2025
Date Effective: April 29, 2025

A RESOLUTION OF THE TOWN COUNCIL OF BLADENSBURG APPOINTING MEMBERS TO THE BOARD OF SUPERVISORS OF ELECTION FOR A TERM BEGINNING April 29, 2025, AND ENDING FEBRUARY 28, 2027

WHEREAS, the Town of Bladensburg is committed to maintaining free and fair elections to ensure the integrity of the electoral process; and

WHEREAS, the Board of Supervisors of Election (BOSOE) serves as the official election body for the Town, offering their time and talents to oversee the administration of municipal elections; and

WHEREAS, the BOSOE is responsible for evaluating and developing election-related materials, meeting monthly as needed, and working collaboratively with the Town Clerk and Town staff to ensure the proper administration of elections; and

WHEREAS, the BOSOE will oversee the next municipal election, scheduled to occur on Monday, October 6, 2025; and

WHEREAS, the Town Council recognizes the dedication and contributions of the Town’s residents who serve on this important board.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Bladensburg that the following residents are hereby appointed to serve on the Board of Supervisors of Election for a term beginning April 29, 2025, and ending February 28, 2027:

1.
2.
3. Alternate :

BE IT FURTHER RESOLVED that the Town Council expresses its gratitude to these individuals for their commitment to ensuring the integrity and transparency of the electoral process in the Town of Bladensburg.

BE IT FURTHER RESOLVED that this Resolution be and is hereby adopted this 29th Day of April 2025 and shall take effect immediately upon its adoption.

Attest:

Regine Watson, Town Clerk

Takisha D. James, Mayor



MEMORANDUM

To: Mayor and Council

From: Regine Watson, Town Clerk

Date: April 14, 2025

Subject: Summary of Interview Responses and Recommendations for BOSOE Appointments

Purpose:

I am submitting the second set of appointments for the Board of Supervisors of Election (BOSOE) for your consideration. After conducting interviews with the applicants using the newly implemented interview process, I have provided my recommendations for each appointee.

BOSOE Appointee Recommendations

2. Ms. Iris Mejia

- **Residency:** 50 years in Bladensburg
- **Interest in BOSOE:** Ms. Mejia has expressed an interest in serving on the BOSOE, believing her experience in community service and understanding of election transparency would allow her to contribute effectively.
- **Experience:** Ms. Mejia has been a judge for many elections at the Bladensburg Community Center, where she ensured elections were run transparently and properly. She works as a senior assistant, helping seniors with daily activities, and has over 30 years of experience in customer service, making her compassionate and empathetic.
- **Commitment:** Ms. Mejia is confident that she can serve the full term and handle ethical matters when required.
- **Recommendation:** Given Ms. Mejia's extensive experience with election transparency and her strong community involvement, I recommend adding her as a member to the BOSOE. As the BOSOE is crucial for the integrity of the 2025

election, I believe it would be beneficial to have a full complement of five members to ensure proper oversight and decision-making.

3. Mr. Owen Clarke

- **Residency:** 30 years in Bladensburg
 - **Interest in BOSOE:** Mr. Clarke is interested in continuing his service to the community through the BOSOE, given his deep commitment to Bladensburg's activities and residents.
 - **Experience:** Mr. Clarke has served two previous terms on the BOSOE, including one term as chair. His experience on the board, combined with his involvement in efforts to help residents stay safe in their homes, provides him with a solid foundation for making impartial ethical decisions.
 - **Commitment:** Mr. Clarke is confident in his ability to make the right decisions when needed and is available to serve the full term.
 - **Recommendation:** Given Mr. Clarke's extensive experience on the BOSOE and his commitment to the community, I recommend adding him as a member to the BOSOE. Considering the critical role the BOSOE will play in the 2025 election, I believe it is in the best interest of the town to have a full board of five members to ensure thorough oversight and decision-making.
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4. Ms. Colette Chery

- **Residency:** 7 years in Bladensburg
- **Interest in BOSOE:** Ms. Chery is interested in serving on the Board of Supervisors of Elections (BOSOE), bringing her experience as the chairperson of the board of elections in her building and her dedication to enhancing the quality of life for seniors.
- **Experience:** Ms. Chery has served as the chairperson of her building's board of elections, where she played a key role in maintaining the integrity and transparency of elections. Additionally, she has been an active member of the building's hospitality committee, working to ensure a welcoming environment for all residents, particularly seniors. Her experience in these roles demonstrates her ability to make ethical decisions and handle the responsibilities required for service on the BOSOE.
- **Commitment:** Ms. Chery is confident that she can serve the full term and is committed to making tough, unbiased decisions when necessary, ensuring that all actions are fair and ethical.
- **Recommendation:** Given Ms. Chery's extensive experience in election oversight and her strong community involvement, I recommend her as a valuable addition to the BOSOE. With her dedication to transparency and ethical decision-making,

she would be a strong asset to the board as it plays a critical role in overseeing the 2025 election.

Please let me know if you require further details or clarification regarding these recommendations.