



TOWN COUNCIL MEETING | JULY 14, 2025

July 14, 2025 at 7:15 PM

4229 Edmonston RD, Bladensburg, MD 20710

AGENDA

Public Access Virtual via live stream of the Town's Facebook and YouTube pages:

<https://www.youtube.com/channel/UCoflhVTBeID3c9oH8GYSW0g>

<https://www.facebook.com/Bladensburgmd>

1. Call to Order – 1 min
2. Opening Prayer – 2 min
3. Pledge of Allegiance – 1 min
4. Approval of Agenda – 1 min
5. Presentations
 - A. Patriotic Committee | Renee Green (3 minutes)
6. Approval of Minutes
 - A. Approval of Regular Council Meeting June 9, 2025
 - B. Approval of Special Town Council Meeting June 9, 2025
7. Public Comments
8. Financial Business
9. New Business
 - A. **Ordinance 01-2026** | A budget ordinance to amend the FY 2026 for the acceptance of the Chesapeake Bay Trust's Green Streets, Green Jobs, Green Towns (G3) Program (Award #26132) for \$35,000 (3 minutes)
 - B. **Ordinance 02-2026** | A budget ordinance to amend the FY 2026 for the acceptance of the FY25 Community Electric Vehicle Supply Equipment Grant Program Grant No. 2025-04-518S5 in an amount not to exceed: \$50,000 (3 minutes)

- C. Emergency Ordinance 03-2026** | Approval of a budget adjustment and ratification of the Administrator's purchase of a Commercial Paint Sprayer for curb maintenance to come from Highway User Funds proceeds in an amount not to exceed \$10,500. (5 minutes)
- D. Ordinance 04-2026** | A budget ordinance to amend the FY 2026 for the acceptance of the US Department of Justice Bladensburg Warrant Reduction Program for \$30,000 (3 minutes)
- E. Resolution 01-2026** | A Resolution authorizing staff to seek technical assistance from the Maryland Department of Housing and Community Development (DCHD) for potential financing and development of a new Town Hall Facility. (5 minutes)
- F. Contract Approval** | Approval of an agreement with Osprey Development, LLC, as approved by the Town Attorney in its final form. (Development: Hamlet Woods II) (5 minutes)
- G. Contract Approval** | Approval of a software agreement with Martus Software for Budgeting Software in an amount not to exceed \$11,240.00 (3 minutes)
- H. State and Local Legislative Update** | Legislative Summary Report from LA Perez Consulting for Session 2025 and Discussion on Legislative Priorities for FY 2026 (5 minutes)
- I. Sponsorship of Events** | July 2025 Update and Report (Information Only) (5 minutes)
- J. America in Bloom Update** | July 2025 (Information Only) (5 minutes)
- K. United States 250th Anniversary Update** | July 2025 (Information Only) (3 minutes)
- L. Council Action** | Approval of August 2025 Council Recess – Cancellation of Town Meetings on August 11, 2025 (2 minutes)

10. Staff Reports (3 minutes each)

Treasurer; Public Safety and Code Enforcement; Town Clerk; Public Works; Town Administrator

- A.** A. Town Treasurer | July 2025
- B. Public Safety and Code Enforcement | July 2025
- C. Town Clerk | July 2025
- D. Public Works | July 2025
- E. Town Administrator | July 2025

11. Mayor and Council Reports (3 minutes each)

Council Member Kalisha Dixon – Ward 1

Council Member Trina Brown – Ward 1

Council Member Carrol McBryde – Ward 2

Council Member Marilyn Blount – Ward 2

Mayor Takisha James

12. Adjournment



TOWN COUNCIL MEETING | JUNE 9, 2025

June 09, 2025 at 7:15 PM

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MINUTES

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<https://www.facebook.com/Bladensburgmd>

1. Call to Order

Mayor James called the meeting to order at 7:11 p.m.

2. Opening Prayer

Council Member McBryde led the opening prayer.

3. Pledge of Allegiance

Ethan Mendoza led the Pledge of Allegiance.

4. Approval of Agenda

Mayor James called for a motion to approve the agenda. Council Member Brown made the motion, and Council Member Blount seconded it. The motion passed unanimously with a vote of 4–0.

A. APPROVAL OF EXCUSED ABSENCES

Mayor James noted that Council Member Dixon was unable to attend the current meeting due to a flight delay. She also provided attendance updates from recent meetings as follows:

- **March 10:** Council Member Blount and Mayor James were absent.
- **March 8:** Council Member Blount departed early.
- **April 1:** Council Member Blount was absent.
- **April 14:** Mayor James attended only the work session.

- **April 29:** Council Member Dixon was absent.
- **May 9:** Mayor James was absent.
- **May 12:** Council Member Brown was absent.

Mayor James called for a motion to approve these absences as excused. CM Brown moved, CM Blount seconded. The motion passed unanimously, 4-0.

5. Presentations

Gloria, representing Delegate Diana Fennell's office, announced several upcoming events.

A. Patriotic Committee Update | Renee Green

Renee Greene provided an update on the Memorial Day celebration as well as information on additional upcoming events.

B. Eagle Scout Recognition | Ethan Mendoza

The Council presented a Certificate of Appreciation to Ethan Mendoza for creating the Pearl Harbor Memorial at Bladensburg Memorial Grove Park.

C. Eagle Scholarship | Presentations

Mayor James presented Soaring Eagle Scholarships in the amount of \$1,000 each to five recipients: Brianna Delsid, Rosa Cienfuegos, Gianna Burns Ferguson, Fadil Ojuola, and Gianna Parrish.

6. Approval of Minutes

A. Town Council Meeting Minutes | April 14, 2025

Mayor James called for a motion to approve the minutes from the April 14th Town Council session. Council Member McBryde made the motion, and Council Member Blount seconded it. The motion passed unanimously with a vote of 4-0.

B. Special Council Meeting Minutes | April 14, 2025

Mayor James called for a motion to approve the minutes from the April 14th Special Council session. Council Member Brown made the motion, and Council Member McBryde seconded it. The motion passed unanimously with a vote of 4-0.

C. Special Council Meeting Minutes | May 12, 2025

Mayor James called for a motion to approve the minutes from the May 12th Special Council session. Council Member Blount made the motion, and Council Member McBryde seconded it. The motion passed unanimously with a vote of 4–0.

D. Town Council Meeting Minutes | May 12, 2025

Mayor James called for a motion to approve the minutes from the May 12th Town Council session. Council Member Blount made the motion, and Council Member Brown seconded it. The motion passed unanimously with a vote of 4–0.

7. Public Comments

- A. Susan McCutcheon provided an update on the Maglev project and expressed concerns regarding related political issues.
- B. Residents from the Bladen Wood community requested assistance after being displaced by a recent fire.
- C. Ms. Terry McLoy and Ms. Mary, residents of Parkview, inquired about the funds allocated for senior activities.
- D. Lennox Bart requested the installation of a shelter at the park located at Barnum Street and 54th Place.

8. Unfinished Business

9. Financial Business

- A. **BUDGET ORDINANCE NO: 01 – 2026 | AN ORDINANCE TO LEVY THE REAL PROPERTY AND PERSONAL PROPERTY TAX RATES AND APPROPRIATE AND ADOPT THE OPERATING BUDGET OF THE MAYOR AND TOWN COUNCIL OF BLADENSBURG, MARYLAND, FOR THE 2026 FISCAL YEAR OF JULY 1, 2025, THROUGH JUNE 30, 2026. SECOND READING**

Town Administrator Bailey Hedgepeth presented the FY2026 budget, highlighting how staff successfully reduced a \$1.5 million deficit to create a balanced budget. Key adjustments included: no cost-of-living adjustment (COLA) or merit increases for employees; increased employee contributions toward vehicle use and health insurance; significant cuts to the police department

budget made by Chief Collington; and increases to business personal property and public utility tax rates.

Residential property tax rates remain unchanged at 74 cents per \$100 of assessed value.

Commercial and industrial property tax rates are set at 82 cents per \$100, and apartment property tax rates at 85 cents per \$100. The business personal property tax rate increased from \$2.09 to \$2.50 per \$100, and the public utility tax rate increased from \$2.50 to \$3.25 per \$100.

Town Clerk Watson read the second reading of Budget Ordinance 01-2026. Mayor James called for a motion to adopt the budget ordinance. Council Member Blount made the motion, and Council Member McBryde seconded it. The motion passed unanimously with a vote of 4–0.

10. New Business

- A. RESOLUTION 30-2025** | A resolution of support for the Town of Bladensburg and port towns' applications for DCHD funding to the National Capital Strategic Economic Development Fund (NED) for business assistance through a façade improvement grant program and wayfinding and branding with the State Revitalization Fund Grants.

Town Administrator Bailey Hedgepeth shared details regarding Eco City Farms' FY2025 Green Equity Grant from the Maryland Department of Natural Resources (DNR). Following the presentation, Mayor James called for a motion to approve the resolution in support of the grant. Council Member Brown made the motion, and Council Member McBryde seconded it. The motion passed unanimously with a vote of 4–0.

- B. RESOLUTION 31-2025** | A Resolution authorizing the declaration of items surplus and the disposition of these items by the Police Department

Town Administrator Bailey Hedgepeth and Deputy Chief Dickerson presented details regarding Resolution 31-2025, which declares certain items as surplus. Mayor James called for a motion to approve the resolution. Council Member Blount made the motion, and Council Member Brown seconded it. The motion passed unanimously with a vote of 4–0.

- C. Community Presentation** | Introducing the Bladensburg Community Garden: A Project of ECO City Farms

Town Administrator Bailey Hedgepeth provided information on the Bladensburg Community Garden project. Eco City Farms was awarded the FY2025 Green Equity Grant from the Maryland Department of Natural Resources. The project will develop a 10,000-square-foot community garden at 5801 Emerson Street, featuring 8 to 10 large garden plots and 5 to 6 smaller plots. A community engagement process is scheduled to begin this spring and summer, with construction planned for the fall and spring, and the official launch targeted for next summer.

- D. CONTRACT APPROVAL** | Approval for a Contract with Calvert Ready Mix, an amount not to exceed \$65,115.80 for Sidewalk and Curb Repairs using CDBG PY 50 Funds on Taussig Road.

Public Works Supervisor Hall and Town Clerk Watson explained the process used to select the company awarded the contract for sidewalk and curb repairs. Mayor James called for a motion to approve the contract. Council Member Blount made the motion, and Council Member McBryde seconded it. The motion passed unanimously with a vote of 4–0.

- E. CONTRACT APPROVAL** | Approval of a contract for repairs to Bostwick House with Colossal Contractors, Inc.- Wash House Stabilization, using MNCPPC Historic Preservation funds.

Town Administrator Bailey Hedgepeth shared details regarding the Bostwick House wash house stabilization contract, which is to be awarded to Colossal Contractors for \$49,500. Mayor James called for a motion to approve the contract. Council Member Brown made the motion, and Council Member Blount seconded it. The motion passed unanimously with a vote of 4–0.

- F. CONTRACT APPROVAL** | Approval to enter an agreement for Phase 2 of the 57th Avenue Lighting Project using CDBG PY 49 R Funds, Lighting Maintenance, Inc., in the amount of \$107,950.91.

Town Administrator Bailey Hedgepeth shared details regarding the Phase Two street lighting project contract, which was awarded for \$107,950.91. Mayor James called for a motion to approve the contract. Council Member Blount made the motion, and Council Member McBryde seconded it. The motion passed unanimously with a vote of 4–0.

- G. CONTRACT APPROVAL** | Approval to enter into an agreement for Green Mechanics Benefit LLC to construct two green bus shelters using Maryland Energy Administration Funds for up to \$60,000.

Town Administrator Bailey Hedgepeth shared details regarding an agreement with Green Mechanics Benefit LLC for the installation of two green bus shelters. Mayor James called for a motion to approve the contract. Council Member Brown made the motion, and Council Member McBryde seconded it. The motion passed unanimously with a vote of 4–0.

H. Award of Funds | Council approval of FY 2025 Community grants for \$2,000 to non-profit organizations serving Bladensburg residents.

The Council approved six community grants in the amount of \$2,000 each to the following organizations: CARECEN (Central American Resource Center), Eco City Farms, We Lead by Example (youth taekwondo program), Global Health and Education Project (diaper program), Good Intentions (youth mentorship), and This Goes Boom (July events). Mayor James called for a motion to approve the grants. Council Member Brown made the motion, and Council Member McBryde seconded it. The motion passed unanimously with a vote of 4–0.

I. DISCRETIONARY FUNDS FY 2025 | Town Council Awards – June 2025

The Council approved discretionary awards to Bladensburg Elementary School, Chloe's Room, and the NOW Foundation. Mayor James called for a motion to approve the awards. Council Member Blount made the motion, and Council Member Brown seconded it. The motion passed unanimously with a vote of 4–0.

11. Staff Reports (3 minutes each)

Treasurer; Public Safety and Code Enforcement; Town Clerk; Public Works; Town Administrator

- **Town Treasurer:** Reported that revenue is falling short of the budget, particularly in the area of automated traffic enforcement. The full financial report is available online.
- **Public Safety:** A community walk is planned for June 12, and the Citizens Police Academy graduation will take place on June 18.
- **Code Enforcement:** Issued 76 grass violation notices and is currently delivering updated business licenses.
- **Town Clerk:** Reported attending the 79th Annual IIMC Conference with the Deputy Clerk, describing it as very informative and beneficial. Election packets are ready for distribution. The full report is available online. Additionally, the Juneteenth celebration will be held at the park on June 20.

- **Public Works:** Building repairs have been completed, and staff attended a sustainable stormwater maintenance class.
- **Town Administrator:** Expressed appreciation to staff for their dedication and efforts in beautification initiatives. The full report is available online.

12. Mayor and Council Reports (3 minutes each)

- **Council Member Brown** announced the next community meeting, scheduled for July 19 from 10:00 to 11:00 a.m., and noted participation in several recent events.
- **Council Member McBryde** expressed gratitude for the Town's ongoing beautification efforts and also attended multiple events.
- **Council Member Blount** announced a health fair for seniors to be held on June 17 at Emerson House and offered to collaborate with Parkview residents.
- **Mayor James** highlighted attending the Maryland Municipal League (MML) Board Meeting in Frederick and the recent Bostwick community event.

13. Adjournment

Mayor James called for a motion to adjourn the meeting. Council Member Brown made the motion, and Council Member McBryde seconded it. The motion passed, and the meeting was adjourned at 8:54 p.m.



SPECIAL TOWN COUNCIL MEETING | JUNE 9, 2025

June 09, 2025 at 7:00 PM

4229 Edmonston RD, Bladensburg, MD 20710

MINUTES

Public Access Virtual via live stream of the Town's Facebook and YouTube pages:

<https://www.youtube.com/channel/UCoflhVTBelD3c9oH8GYSW0g>

<https://www.facebook.com/Bladensburgmd>

1. Call to Order

Mayor James called the meeting to order at 7:02 pm.

2. Approval of Agenda

Mayor James called for a motion to approve the agenda. Council Member Blount made the motion, which was seconded by Council Member Brown. The motion was approved unanimously with a vote of 5–0.

3. Public Comments

4. Unfinished Business

A. ANNEXATION RESOLUTION NO. 01-2025A | A RESOLUTION BY THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG TO AMEND ANNEXATION RESOLUTION 01-2025 TO EXCISE CERTAIN PROPERTIES AND ENLARGE THE CORPORATE BOUNDARIES OF THE TOWN BY ANNEXATION OF 26 ACRES OF LAND MORE OR LESS IN LIEU OF APPROXIMATELY 113 ACRES AS ORIGINALLY PROPOSED - PUBLIC HEARING

Mayor James read the Public Hearing for Annexation Resolution 01-2025a to amend the original resolution. This resolution proposes to excise certain properties and instead enlarge the town boundaries by annexing 26 acres, rather than the originally proposed 113 acres. Mayor James then called for a motion to approve the amended resolution. Council Member McBryde made the motion, and Council Member Brown seconded it. Town Clerk Watson conducted a roll call vote, and the motion passed unanimously, 5–0. No public comments were received during the hearing.

5. Adjournment

Mayor James called for a motion to adjourn the meeting. Council Member Brown made the motion, and Council Member Blount seconded it. The motion passed, and the meeting was adjourned at 7:08 p.m.



Agenda Item Summary Report

Meeting Date: July 14, 2025		Submitted by: Michelle Bailey Hedgepeth, Town Administrator	
Item Title: Ordinance 01-2026 A budget ordinance to amend the FY 2026 for the acceptance of the Chesapeake Bay Trust's Green Streets, Green Jobs, Green Towns (G3) Program (Award #26132) for \$35,000			
Ordinance 01-2026 A budget ordinance to amend the FY 2026 for the acceptance of the Chesapeake Bay Trust's Green Streets, Green Jobs, Green Towns (G3) Program (Award #26132) for \$35,000			
Work Session Item [X] Council Meeting Item [X]		Documentation Attached: Budget Ordinance 0X-2026 Signed Grant Agreement	
Recommended Action:			
Town staff recommends approval of the budget amendment to incorporate this grant into the Town's operating budget for engineering and other expenses with EcoSite.			
<p>Summary: The Town of Bladensburg has been awarded \$35,000 through the Chesapeake Bay Trust's Green Streets, Green Jobs, Green Towns (G3) Program (Award #26132). This funding will support engineering design services for a rain garden to enhance roadside stormwater management within the Town.</p> <p>The performance period for this grant is from May 21, 2025, to June 30, 2026. A budget amendment is required to formally accept and recognize these funds.</p> <p>Town staff recommends approval of the budget amendment to incorporate this grant into the Town's operating budget. These funds will be spent with EcoSite, which will complete the engineering and planning work related to this grant.</p> <p>The Council approved the application for this grant in the Spring of 2025.</p> <p>The Town Administrator will be available to answer questions about this item.</p>			
Budgeted Item: Yes [] No [X] Budgeted Amount: \$ 35,000 One-Time Cost: Yes Ongoing Cost:		Continued Date:	
Council Priority: Yes [] No []		Approved Date:	

TOWN OF BLADENSBURG
4229 Edmonston Road
Bladensburg, Maryland

ORDINANCE NO. 01-2026: FISCAL YEAR 2026 BUDGET AMENDMENT FOR THE ACCEPTANCE OF THE CHESAPEAKE BAY TRUST’S GREEN STREETS, GREEN JOBS, GREEN TOWNS (G3) PROGRAM (AWARD #26132) FOR \$35,000

AN EMERGENCY ORDINANCE TO AMEND THE OPERATING BUDGET OF THE TOWN OF BLADENSBURG, MARYLAND, FOR THE 2026 FISCAL YEAR (JULY 1, 2025, THROUGH JUNE 30, 2026).

WHEREAS, the Town Administrator of the Town of Bladensburg has made a recommendation to the Mayor and Town Council to amend the FY 2026 Budget to reallocate funds as part of this Fiscal Year and;

WHEREAS, the Town has received the Chesapeake Bay Trust’s Green Streets, Green Jobs, Green Towns (G3) Program (Award #26132) for \$35,000 and;

WHEREAS, the Mayor and Town Council of the Town of Bladensburg have determined that it is in the best interest of the Town to pass this as a Budget Amendment Ordinance at the July 14, 2025 Town Council meeting.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Mayor and Town Council of the Town of Bladensburg that the following amendments are made to the general operating budget for Fiscal Year 2026 design and engineering of Rain Gardens in the Town.

1. Increase Consultant Services expenses for the Administration by **\$35,000** for the engineering and design services for the Town; and
2. Increase revenues for Grants **\$35,000** to offset expenses related to engineering and design services for the Town.

Overall Budget Impact: **\$35,000**

AND BE FURTHER ENACTED AND ORDAINED that upon passage, this Ordinance shall be authenticated by the signature of the Mayor and Town Clerk and shall be recorded in a book kept for that purpose. In addition, this Ordinance shall be published by posting a certified copy of it in the Town Hall for ten (10) days following its adoption pursuant to Article II, Section 209 of the Charter of the Town of Bladensburg, Maryland, and will be effective the 14th day of July 2025.

ATTEST:

By Order of the Mayor and Town Council

Regine Watson, Town Clerk

Takisha James, Mayor

First Reading: July 14, 2025
Second Reading: -

Adopted: July 14, 2025
Effective: July 14, 2025



June 17, 2025

Mrs. Takisha James
Town Administrator
Town of Bladensburg
4229 Edmonston Road
Bladensburg, MD 20710

Dear Mrs. James:

The Chesapeake Bay Trust (the Trust) thanks the Town of Bladensburg for your proposal to the Green Streets, Green Jobs, Green Towns Award Program. The Trust received a high level of requests, over \$4.9 million in requests for \$1.7 million available in this round of the program. I am pleased to report approval of \$35,000 for a raingarden engineering design to improve roadside stormwater management in Bladensburg, Maryland.

Your award will be distributed as detailed in the award agreement attached. The payment(s) are contingent on key elements that are required prior to the release of each payment as described in your award agreement. **Please carefully read your award agreement** and contact the Trust if you have questions.

The signed award agreement, and any other contingencies, and status and final reports must be submitted by logging into the Chesapeake Bay Trust Online System accessed through the link https://www.grantrequest.com/SID_1520 with the same username and password used when you applied. The Trust reserves the right to cancel the award and apply funds to other projects if the requirements of the award agreement are not met by the due dates.

If you should have any questions regarding our decision, please feel free to contact the Program Coordinator Kayleigh Katzenberger at (410) 974-2941 ext. 127. For questions regarding payment status, please contact finance@cbtrust.org. The Chesapeake Bay Trust greatly appreciates the time you invested in the proposal development and looks forward to working with you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Jana Davis".

Jana Davis, Ph.D.
President

Award #: 26132
Project Leader: Ms. Michelle Bailey Hedgepeth



108 Severn Avenue, Annapolis, MD 21403 ♦ (410) 974-2941 ♦ www.cbtrust.org



Award Agreement between the Chesapeake Bay Trust
And the Town of Bladensburg

June 17, 2025

This agreement is between the Chesapeake Bay Trust (the Trust) and the Town of Bladensburg (the “awardee”) (Unique Entity Identifier#: CNH5KKMTX9C6). The total amount of the award for award number 26132 is \$35,000. Delivery of this award is made through the Green Streets, Green Jobs, Green Towns Award Program and is subject to receipt by the Trust of a signed copy of this agreement which confirms that:

Award Amount and Description

The award is in the amount of \$35,000 for a raingarden engineering design to improve roadside stormwater management in Bladensburg, Maryland. By accepting this award, awardee agrees that said monies will be used to accomplish deliverables with budgeted items as proposed in your application received on 3/9/2025, modified through any contingencies below, and approved in this agreement.

Period of Performance

The period of performance for this award is from 5/21/2025 to 6/30/2026.

Changes in Scope and Budget

Up to 10% of total project funds may be shifted from one of the high level budget categories (e.g., supplies, travel, etc.) to another, as long as the shift does not substantively modify the project’s goals, objectives, milestones, or deliverables. Significant changes to project budget and/or scope must be approved by the Trust in advance of the change. Requests for approval of changes must be made by completing the Award Revision Request Requirement available in your online award portal. The following types of changes should trigger an Award Revision Request:

- Scope Changes:
 - An alteration of the intent, goals, objectives, milestones, and/or deliverables of the project
 - A change in the physical location of a project
 - Changes in key personnel or key project partners
 - Changes in project deliverables are proposed in your original application and modified though any contingencies in this award agreement
 - Changes in timeline in your original application or as any subsequently amended, including requests for no-cost extensions
- Budgetary Changes:
 - Changes in budget that result in a greater than 10% shift in funds across high level budget categories (personnel, supplies, contractual, travel, field trip fees, other, and indirect costs)


Executive Officer Initials


Project Leader Initials

- Addition of a line item to the budget that falls under one of the seven high level budget categories that had not yet appeared in your budget (e.g., adding personnel when none had been approved previously or adding contractual services to the budget)
- Budget changes that reflect an alteration of the intent of the project
- Budget changes that reflect a change in the environmental benefit or impact of a project

Start of Planning/Design: Planning/design must be initiated by 9/1/2025; otherwise, the award may be terminated by the Trust.

Distribution of Funding

Funding will be contingent upon availability and distributed as follows:

Phase 1 payment of \$15,750. This payment is contingent upon:

- Submission by 9/1/2025 to the Trust of the signed award agreement;
- Submission of an updated project budget that reflects the approved funding amount of \$35,000 for the design phase only. The revised budget must exclude installation costs and clearly outline all anticipated expenses associated with the design portion of the project.
- Submission by 9/1/2025 to and approval by the Trust of
 - the Audit Verification Requirement required for all awards involving federal funds (accessible via your online portal; see the “Submitting Documents” section below);
 - the Whistleblower Federal Compliance Affirmation Requirement required for all awards involving federal funds (accessible via your online portal; see the “Submitting Documents” section below);
 - the Finance & Internal Controls Federal Compliance Affirmation Requirement required for all awards involving federal funds (accessible via your online portal; see the “Submitting Documents” section below);
 - the Debarment, Suspension Federal Compliance Affirmation Requirement required for all awards involving federal funds (accessible via your online portal; see the “Submitting Documents” section below).

Contact the Trust for assistance with these contingencies. Funds will not be released until these contingencies are met.

Final Payment of \$3,500 will be distributed upon submission to and approval by the Trust of your final report due on or before 6/30/2026. The final report shall include:

- **Programmatic Report:** A narrative report using the Trust’s final report form accessed through http://www.GrantRequest.com/SID_1520. Included in the final report will be a deliverables section that should match the deliverables you proposed in your approved application, as modified by any contingencies or budget adjustments. In the final report form, report on Minority-owned Business Enterprise (MBE) and Women-owned Business Enterprise (WBE) procurements made during the reporting period.


Executive Officer Initials


Project Leader Initials

- **Financial Report – FMS “Expenses” worksheet:** Information must be entered in the appropriate columns (see the “Expenses Instructions” worksheet) describing how the previous phase funds were spent plus the final 10% such that the full award amount, less any award monies not to be used, is reported. If unauthorized changes were made to the budget or deliverables without Trust approval you will be required to refund the award.
- **Financial Documentation – Submission of invoices/receipts and an accounting of personnel costs:** Invoices/receipts and documentation of personnel expenses must be included in ONE PDF or other file. Each row entered into the FMS’s “Expenses” worksheet must include a corresponding invoice/receipt/piece of documentation. Each individual invoice/receipt/piece of documentation must be numbered with the corresponding backup document numbers (Column A) in the FMS’s “Expenses” worksheet and submitted in numerical order. Copies of timesheets associated with any personnel time supported by the award must be included. Institutions of Higher Education may provide, in lieu of timesheets, time and effort reporting documentation that complies with 2 CFR 200.430. Any invoices/receipts/pieces of documentation already submitted in reporting on a previous phase, if applicable, need not be resubmitted.
- **Final Products:** Final products that include **engineered design plans for green street improvements at the intersection of 57th Avenue and Emerson Road; written statement (< 1 page) detailing a plan for implementation and the estimated cost (considering this program’s target of \$100,000 per impervious cover acre; estimated stormwater treatment area calculations and nutrient reductions (Total Nitrogen, Total Phosphorus, and Total Suspended Solids); a final planting plan** and additional deliverables as outlined in your award application and as modified through any contingencies.
- **Photos of the Project:** For all projects that involve a construction element, submit before, during, and after construction photos. For all projects that involve an outreach or community engagement element, submit photos of engagement events.
- Submission by 6/30/2026 to the Trust of the Audit Verification Requirement required for all awards involving federal funds (accessible via your online portal; see the “Submitting Documents” section);

Progress Report(s)

Progress report(s) on this project including a description of permit status and construction bid process, if applicable, progress in scheduling construction, project status, and an accounting of expenditures to date is due to the Trust on or before 12/1/2025 and 3/1/2026.

Submitting Documents/Requirements

The signed award agreement; other contingencies; record of attendances; and status, progress, and final reports are required to be submitted by logging into the Chesapeake Bay Trust Online System account accessed through the link https://www.grantrequest.com/SID_1520 with the same username and password used when you applied. Status, progress, and final report extension requests must be made using the Award Revision Request Requirement prior to the report due date. Depending on the circumstances, the Trust may or may not grant an extension. In cases where the Awardee fails to submit a status report,


Executive Officer Initials


Project Leader Initials

progress report, final report, or other requirement by the due date, the Trust reserves the right to terminate the award agreement and require a refund of funds already transferred to the Awardee.

Acknowledgement of Funder(s)

All public communications and promotion including press releases, print publications, signage, online messaging, etc. must acknowledge the Chesapeake Bay Trust and include the Trust's logo (available at www.cbtrust.org/logo). Funding/program partner(s) who appear at the top of the cover letter to this Agreement must also be acknowledged using both organization names and logos.

Awardee is required to comply with the sign specifications provided by the EPA Office of Public Affairs (OPA) available at: <https://www.epa.gov/grants/epa-logo-seal-specifications-signage-produced-epa-assistance-agreement-recipients>.

If the EPA logo is appearing along with logos from other participating entities on websites, outreach materials, or reports, it must not be prominently displayed to imply that any of the recipient or subrecipient's activities are being conducted by the EPA. Instead, the EPA logo should be accompanied with a statement indicating that the grantee received financial support from the EPA under an Assistance Agreement. More information is available at: <https://www.epa.gov/stylebook/using-epa-seal-and-logo#policy>.

Any reports, documents, publications or other materials developed for public distribution supported by this assistance agreement shall contain the statement: "This project has been funded wholly or in part by the United States Environmental Protection Agency under assistance agreement 4I-95300101-3 and C2-953A0003 to the Maryland Department of Natural Resources (MDNR). The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does the Environmental Protection Agency endorse trade names or recommend the use of commercial products mentioned in this document, as well as any images, video, text, or other content created by generative artificial intelligence tools, nor does any such content necessarily reflect the views and policies of the Environmental Protection Agency."

Indemnification

To the extent allowed by law, the Awardee agrees to indemnify and save harmless the Trust, its officers, employees, agents and representatives from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which are made against or incurred by the Trust arising from the Awardee's negligence, negligent performance of, failure to perform its obligations, or otherwise caused by the Awardee's performance of the project under the terms of this agreement. If the Awardee uses contractors and subcontractors, the Awardee must require its contractors and subcontractors to indemnify and save harmless the Trust and its officers, employees, agents and representatives from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which are made against or incurred by the Trust arising from the contractor's or subcontractor's negligence or performance of the project.


Executive Officer Initials


Project Leader Initials

Federal Funding Requirements

This program is a partnership of the Trust and the United States Environmental Protection Agency (EPA), with EPA funding coming through CFDA# 66.964 Chesapeake Bay Program through Federal Award Identification Number (FAIN) 4I-95300101-3 and C2-953A0003 (MDNR). **For purposes of accounting, you may consider your award (\$35,000) to be composed of 100% federal funding as a sub-award.** Neither the non-federal nor the federal component of the award, if any, may be used to match funds from other federal programs. If you are receiving federal funds as a sub-recipient:

- Awardees must comply with federal requirements governing the use of those funds, specifically Title 2 CFR 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), including but not limited to the sub-sections outlined below. Please note that Awardees receiving federal funds are obligated to follow all of the 2 CFR 200 regulations, including but not limited to the section below. Please direct compliance questions to your award manager.
- Awardees receiving more than \$250,000 in federal funding in a year must maintain any advance payments the Trust makes to you in an interest-bearing account and if you earn more than \$500 in interest on those funds, you must return the excess beyond \$500 to the Trust. The Trust, in turn, will return that amount to the federal government. See 2 CFR 200.305
- You must inform your employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712. See 2 CFR 200.217
- Consistent with federal procurement guidelines, you must obtain or have obtained at least three estimates for any work to be performed by subcontractors greater than \$10,000 and less than \$250,000, must keep documentation on the estimates, and must use good faith efforts to engage disadvantaged/minority/women business enterprises (DBE) by reaching out to DBE/MBE/WBE firms to submit estimates/bids (the following website may be helpful in identifying firms:
DC: <https://dslbd.secure.force.com/public/>,
DE: <https://deldotcivilrights.dbesystem.com/FrontEnd/searchcertifieddirectory.asp>,
MD: <https://marylandmdbe.mdbecert.com/>,
PA: <http://www.dgs.internet.state.pa.us/suppliersearch>,
VA: <https://directory.sbsd.virginia.gov/#/executiveExport>,
WV: <http://apps.sos.wv.gov/business/corporations/searchadvanced.aspx>).
- You must verify by checking at <http://www.sam.gov/SAM/> that any subcontractor or supplier has not been suspended, debarred, excluded, or disqualified by the federal government, and pass this requirement on to your subcontractors who, in turn, use subcontractors or suppliers.
- Awardee must confirm that it is not prohibited by the federal government from receiving federal funds.
- If your total Federal annual expenditures exceeded \$750,000, Awardees are required to obtain a Single Audit and to furnish the Trust and our auditors with the Single Audit financial statement for each year covered by the award and allow access to your records.



Executive Officer Initials



Project Leader Initials

Availability of Federal Funds

From time to time, the federal government updates guidance for spending federal money that will be applicable to any future expenditures of federal funds. The Trust will pass on that guidance to you, the Awardee. You will be responsible for compliance with these terms. In the unlikely event that this affects your budget, please submit an award revision request including a proposed revised budget to the Trust.

The availability of federal funds may change, as well. If you are notified that the award amount will be reduced, the Awardee will need to submit an award revision request providing an updated workplan and budget information, as needed, to amend the award agreement. The Trust may suspend the award based on the availability of federal funds. If this happens, the Trust will provide the reason and duration of the suspension. The Trust will make every effort to avoid suspending awards and communicate with awardees throughout the process.

Accidents or Emergencies

The Awardee must immediately report any accident/emergency to the Trust.

Termination

The Trust may terminate this award, in whole or in part, if you fail to comply with the terms and conditions of the award including statutory or regulatory requirements or if the award no longer accomplishes the program goals or aligns with funding entity priorities. In the event of termination of this award prior to completion, you shall immediately (unless otherwise directed by the Trust in its notice of termination) undertake all reasonable steps to wind down the project collaboratively with the Trust. Should suspension or termination of federal funding occur, you will be given as much time as possible to amass documentation of costs incurred and a properly prepared and substantiated invoice up to the date of termination; however, you must be ready to submit those costs within 7 days of notification by the Trust.



 Executive Officer Initials








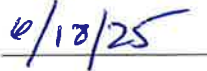


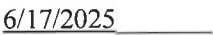
 Project Leader Initials

By signing this award agreement, The Awardee agrees to comply with the terms and conditions of this agreement including status and progress report date(s), if applicable, and the final report date listed above and agrees to return funds if a complete report is not submitted by the deadline. Awardee also agrees to comply with terms and conditions included in the proposal submission and that all work will be conducted in accordance with appropriate Federal, state and local laws.

Failure to submit report(s)/requirement(s) by the deadline may affect continuance of this award and will affect eligibility of future awards.

The undersigned who is (are) fully authorized in the premises of the awardee accepts, subject to the terms and conditions in the above award agreement.

Return signed copied of the full award agreement, with each page initialed and full signatures on the last page*, by uploading a scanned copy to your Chesapeake Bay Trust Online System account accessed through the link https://www.GrantRequest.com/SID_1520 with the same username and password used when you applied. Please keep a copy for your records.

		
Signature of Executive Officer*	Title	Date
		
Signature of Project Leader*	Title	Date
		
Signature of Jana Davis, Ph.D., President; Chesapeake Bay Trust		Date
Award #: 26132	Award Program: Green Streets, Green Jobs, Green Towns	



Agenda Item Summary Report

Meeting Date: July 14, 2025	Submitted by: Michelle Bailey Hedgepeth, Town Administrator
Item Title: Ordinance 02-2026 A budget ordinance to amend the FY 2026 for the acceptance of the FY25 Community Electric Vehicle Supply Equipment Grant Program Grant No. 2025-04-518S5 in an amount not to exceed: \$50,000.00	
Ordinance 02-2026 A budget ordinance to amend the FY 2026 for the acceptance of the FY25 Community Electric Vehicle Supply Equipment Grant Program Grant No. 2025-04-518S5 in an amount not to exceed: \$50,000.00	
Work Session Item [X] Council Meeting Item [X]	Documentation Attached: Budget Ordinance 02-2026 Signed Grant Agreement Grant Documents
Recommended Action:	
Town staff recommends approval of the budget amendment to incorporate this grant into the Town's operating budget for the installation of charging stations in the Town of Bladensburg.	
<p>Summary: The Town of Bladensburg has been awarded funding under the FY25 Community Electric Vehicle Supply Equipment (EVSE) Grant Program, administered by the Maryland Energy Administration.</p> <ul style="list-style-type: none"> • Grant Number: 2025-04-518S5 • Award Amount: Not to exceed \$50,000 • Grant Purpose: To support planning for electric vehicle (EV) infrastructure within the Town • Anticipated End Date: June 2027 <p>This planning grant will help the Town develop a strategic approach for EV charging infrastructure to support sustainability and future mobility needs.</p> <p>Town staff will coordinate grant implementation and provide updates as the project progresses. he Council approved the application for this grant in the Spring of 2025.</p> <p>The Town Administrator will be available to answer questions about this item.</p>	
Budgeted Item: Yes [] No [X] Budgeted Amount: \$ 35,000 One-Time Cost: Yes Ongoing Cost:	Continued Date:
Council Priority: Yes [] No []	Approved Date:

TOWN OF BLADENSBURG
4229 Edmonston Road
Bladensburg, Maryland

ORDINANCE NO. 02-2026: FISCAL YEAR 2026 BUDGET AMENDMENT FOR THE ACCEPTANCE OF THE FY25 COMMUNITY ELECTRIC VEHICLE SUPPLY EQUIPMENT GRANT PROGRAM GRANT NO. 2025-04-518S5 IN AN AMOUNT NOT TO EXCEED: \$50,000.00

AN EMERGENCY ORDINANCE TO AMEND THE OPERATING BUDGET OF THE TOWN OF BLADENSBURG, MARYLAND, FOR THE 2026 FISCAL YEAR (JULY 1, 2025, THROUGH JUNE 30, 2026).

WHEREAS, the Town Administrator of the Town of Bladensburg has made a recommendation to the Mayor and Town Council to amend the FY 2026 Budget to reallocate funds as part of this Fiscal Year and;

WHEREAS, the Town has received the FY25 Community Electric Vehicle Supply Equipment Grant Program Grant No. 2025-04-518S5 in an amount not to exceed: \$50,000.0000 and;

WHEREAS, the Mayor and Town Council of the Town of Bladensburg have determined that it is in the best interest of the Town to pass this as a Budget Amendment Ordinance at the July 14, 2025, Town Council meeting.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Mayor and Town Council of the Town of Bladensburg that the following amendments are made to the general operating budget for Fiscal Year 2026 Electric Vehicle Charging in the Town.

- 1. Increase Consultant Services expenses for the Administration by \$50,000 for the Electric Vehicle Charging for the Town; and
- 2. Increase revenues for Grants \$50,000 to offset expenses related to Electric vehicle Charging services for the Town.

Overall Budget Impact: \$50,000

AND BE FURTHER ENACTED AND ORDAINED that upon passage, this Ordinance shall be authenticated by the signature of the Mayor and Town Clerk and shall be recorded in a book kept for that purpose. In addition, this Ordinance shall be published by posting a certified copy of it in the Town Hall for ten (10) days following its adoption pursuant to Article II, Section 209 of the Charter of the Town of Bladensburg, Maryland and will be effective the 14th day of July 2025.

ATTEST:

By Order of the Mayor and Town Council

Regine Watson, Town Clerk

Takisha James, Mayor

First Reading: July 14, 2025
Second Reading: -

Adopted: July 14, 2025
Effective: July 14, 2025



Wes Moore, Governor
Aruna Miller, Lt. Governor
Paul G. Pinsky, Director

Program Overview Document

Community Electric Vehicle Supply Equipment Grant Program

Fiscal Year 2025

1) Program Description: The Maryland Energy Administration (MEA) is pleased to announce the Community Electric Vehicle Supply Equipment (EVSE) Grant Program (Community EVSE Program or the Program) for Fiscal Year (FY) 2025. The purpose of the Program is to increase access to affordable and reliable electric vehicle (EV) charging networks and reduce transportation greenhouse gas emissions in low and moderate income, overburdened, and underserved communities in Maryland. The Program accomplishes this by providing grant funding through three Areas of Interest (AOI).

1. EV Infrastructure Planning
2. EV Make-Ready
3. EVSE Installations

Please review the Funding Opportunity Announcement (FOA) documents for each individual AOI for more information regarding applicant eligibility, project requirements, incentive amounts, and evaluation criteria. Applicants may apply to multiple or all of the Community EVSE Program AOIs offered in FY 2025.

2) Program Type: The Program is non-competitive and grants will be issued on a first come-first served basis while funding is available.

3) Application Deadline: Applications will be accepted on a rolling basis (first come-first served) until Friday, March 28, 2025, at 5:00 PM Eastern Time Zone or until all program funding has been awarded, whichever occurs first.

4) Areas of Interest: The FY 2025 Community EVSE Program is split into three AOIs described in Figure 1 below. Each individual AOI will have specific requirements regarding applicant eligibility, project requirements, incentive amounts, and evaluation criteria. Please review the FOA documents for each individual AOI for more information.

Figure 1: Community EVSE Program AOI Descriptions

Area of Interest	Description
1: EV Infrastructure Planning	Funds are provided to help applicants offset the cost of retaining a consultant to develop a feasibility analysis for the planning and development of EVSE installations. Feasibility studies should help applicants conceptualize the EVSE and associated infrastructure to make informed decisions on mobilizing the project for construction.
2: EV Make-Ready	Funds are provided to help applicants offset construction costs of converting existing parking spaces to EV-Capable or EV-Ready parking spaces at multifamily housing (MFH) properties. Parking space conversions should enable residents to install EVSE in the future.
3: EVSE Installations	Funds are provided to help applicants offset costs of EVSE installations for Level 2 or Level 3 (including Direct Current Fast Charging systems) equipment for EVs. Funds may also be used to offset the costs of installing storage with Level 1 charging for electric-bikes or electric scooters (e.g. bike racks or lockers with integrated charging equipment).

5) Applicant Eligibility: Applicant eligibility is determined by the type of the organization applying. Eligible and ineligible applicants are specified below.

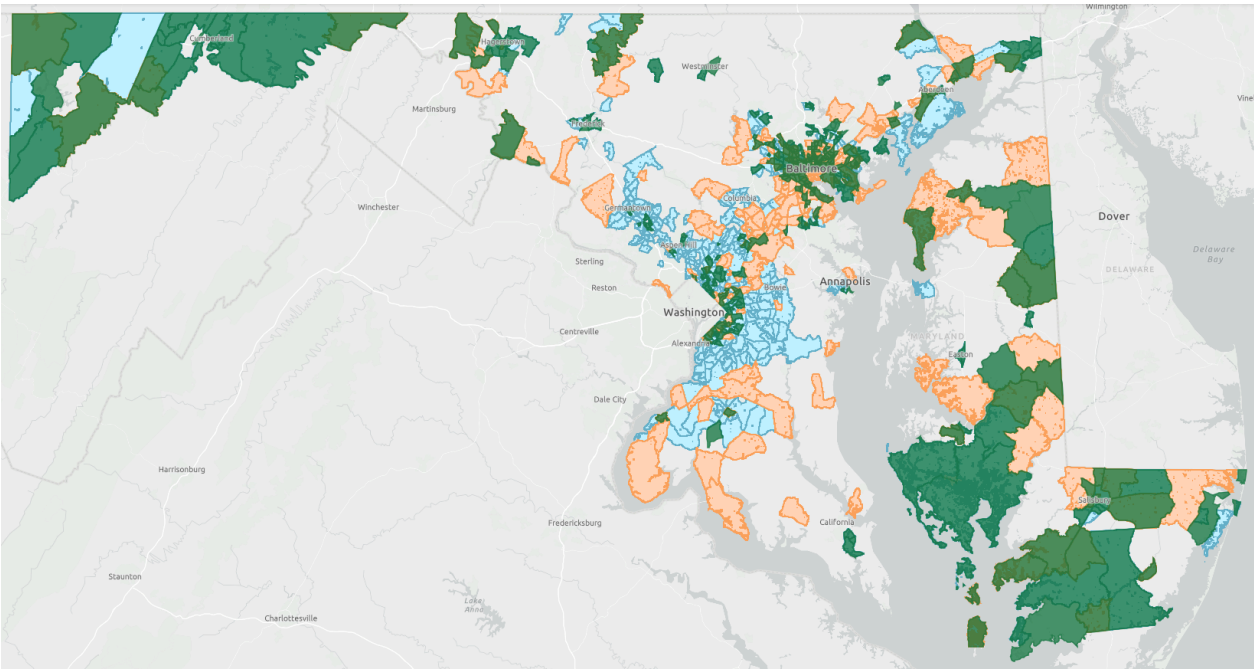
Eligible Applicants:

1. Businesses and limited liability companies registered and in good standing with the Maryland State Department of Assessments and Taxation (SDAT),
2. Incorporated Non-profit entities that are in good standing with SDAT; and,
3. Units of state, local, municipal, and Maryland recognized tribal governments.

Ineligible Applicants:

1. Residential homeowners including single family homes, rowhomes, townhomes, duplexes, or condominiums,
2. Regulated Energy Utility Companies,
3. Units of federal or foreign governments (even if the property is located in Maryland).

6) Project Location Eligibility: All projects, regardless of AOI, must be located on a property in a low and moderate income,¹ overburdened,² or underserved community³ in Maryland. The applicant organization is not required to be located in one of these communities, only the property where the project is located does. Applicants may determine a project’s eligibility by following the instructions on MEA’s [Census Tracts and Renewable Portfolio Standard \(RPS\) Alternative Compliance Payments webpage](#). The map below shows communities in low and moderate income (green), overburdened (orange), and underserved (blue) census tracts in Maryland.



7) Program Funding: MEA anticipates a total of \$10 million will be available for Community EVSE Grants in FY 2025. The total program funding is further split between the three AOIs as denoted in *Figure 2: Community EVSE AOI Funding*. MEA may, at its sole discretion and without advance notice, reallocate funding between the AOIs as needed.

Figure 2: Community EVSE AOI Funding		
Area of Interest	Program Budget Amount	Program Budget Percentage
1: EV Infrastructure Planning	\$1 million	10 percent
2: EV Make-Ready	\$2 million	20 percent
3: EVSE Installations	\$7 million	70 percent

¹ “Low and Moderate Income Community” is defined in the [State Government Article §9–20B–05\(i\)\(2\)\(i\)](#)
² “Overburdened Community” is defined in the [Environment Article §1–701\(7\)](#)
³ “Underserved Community” is defined in the [Environment Article §1–701\(8\)](#)

8) Eligibility Requirements: Eligibility requirements are specific to each AOI and are explained in each AOI’s respective FOA. All applications must meet the minimum eligibility requirements for the specific AOI to be considered for funding.

9) Eligibility Review: Applications will be reviewed to ensure they meet the eligibility requirements for the specific AOI. Applications that meet the eligibility requirements will be considered for funding on a first-come, first-served basis until available funding is exhausted for that AOI.

10) Application Documents: Documents required to complete an application package are specific to each AOI, and information on how to prepare an application can be found in each AOI’s respective FOA.

11) Grant Awards and Invoicing All grants awarded through the Community EVSE Program will be distributed solely as cost-reimbursement. Applicants selected for an award must have the financial capability to cover expenses upfront and then seek reimbursement from MEA. Reimbursement for project expenses will occur on a quarterly basis specified in greater detail in the “Reporting and Invoicing” section below. Please note that payment for all awards is issued by the Comptroller of Maryland, and payment is anticipated to take 8 - 12 weeks. MEA requires all program participants to enroll in the Comptroller’s Electronic Fund Transfer (ETF) Program. Applicants must contact the Comptroller with questions regarding the ETF program or if there is any issue with an award payment.

12) Reporting and Invoicing: Applicants selected for a grant award from the Community EVSE Program (all AOIs) will be required to submit quarterly progress reports to MEA. Applicants will also submit quarterly invoices (reimbursement requests) to MEA for eligible project costs incurred during that quarter. Quarterly progress reports and invoices must be submitted within 30 days after the end of the preceding quarter according to the schedule in *Figure 3: Grant Reporting and Invoicing Schedule* below. All expenditures must meet MEA’s standards of being reasonable, necessary, and approved for the completion of approved grant activities. Additionally, expenses must comply with the fiscal rules of the State of Maryland. It’s important to note that MEA will not reimburse any costs incurred by selected applicants prior to the issuance of a legally executed grant agreement. All quarterly progress reports and invoices must be submitted to MEA through the online application portal, Jotform, which will be available on MEA’s [Community EVSE Grant Program webpage](#).

Figure 3: Grant Reporting and Invoicing Schedule		
Reporting Period	Time Period	Submission Deadline
First Quarter	January 1 - March 31	April 30
Second Quarter	April 1 - June 30	July 30
Third Quarter	July 1 - September 30	October 30
Fourth Quarter	October 1 - December 31	January 30

13) Grant Program General Provisions: MEA grant programs are covered by general requirements that will be made part of the grant agreement between MEA and a grantee. A copy of the General Provisions document is available on MEA’s website; this document will be incorporated into all MEA Fiscal Year 2025 grant agreements.

14) Application Submission Instructions: The Program utilizes an online application portal, Jotform, that all applicants are required to use when submitting Community EVSE grant applications. The online application portal is accessible through MEA’s [Community EVSE Grant Program webpage](#). Applications must include all of the materials provided within the “Required Application Documents” section of each AOI’s FOA. An incomplete application package is deemed ineligible until all necessary supporting documents and information are provided to MEA. As grants are awarded on a first-come, first-served basis, applications will not be processed until the date that MEA receives all necessary application documents and information, rather than the initial application date. Submission of an application does not guarantee an applicant will receive a grant award.

15) Contact Information: Please contact the following MEA staff members if you have any questions about the Community EVSE Program or this Program Overview Document.

Primary Contact
Diego Lopez
Section Chief
Clean Transportation Program
Maryland Energy Administration
transportation.mea@maryland.gov
667-401-4827

Alternate Contact
Natalie Buscemi
Transportation Program Manager
Clean Transportation Program
Maryland Energy Administration
transportation.mea@maryland.gov
410-537-4071



Wes Moore, Governor
Aruna Miller, Lt. Governor
Paul G. Pinsky, Director

05/29/2025

Town of Bladensburg
4229 Edmonston Road Bladensburg, MD 20710
52-6000777
Michelle Bailey - Hedgepeth, Town Administrator

FY25 Community Electric Vehicle Supply Equipment Grant Program
Grant No. 2025-04-518S5
Grant amount not to exceed: \$50,000.00
Anticipated Grant End Date: June, 2027
Grant Award Description: Electric Vehicle Infrastructure Planning

Re: Award Notification and Commitment of Funds for Fiscal Year 2025

Dear Michelle Bailey - Hedgepeth,

The Maryland Energy Administration (“MEA”) through this letter (“Award Letter”) notifies you that Town of Bladensburg (“Applicant”) has been awarded a grant in the amount not to exceed \$50,000.00 (“Award”) for the proposal submitted in the application dated 3/25/2025 to the Community Electric Vehicle Supply Equipment Grant Program, (“Program”), under Area of Interest 1: Electric Vehicle Infrastructure Planning (“AOI 1”), subject to the conditions described below.

MEA may rescind this Award if the Applicant does not agree to comply with all Program requirements set forth in the Funding Opportunity Announcement (FOA), the Grant Agreement General Provisions, and the Additional Terms and Conditions stated below. In addition, the Award is conditioned on the execution of a Grant Agreement between MEA and the Applicant within the time frame MEA will specify.

Prior to execution of the Grant Agreement, grant funds are subject to change in amount and availability. Additionally, for situations where the scope of work is not part of the Funding Opportunity Announcement, the Applicant and MEA must develop a scope of work, which will be incorporated into the Grant Agreement. Unless MEA agrees otherwise in writing, MEA will not reimburse the Applicant for any costs incurred prior to execution of the Grant Agreement.

The following constitute Additional Terms and Conditions of this Award:

1. Deadline for Execution of Award Letter

The Applicant shall return this fully executed Award Letter to MEA within 10 days after the date of this Award Letter, unless MEA extends this deadline.

2. Assignment

This Award is not assignable or transferable. Any change to the Applicant's name, federal tax identification number, or mailing address may invalidate this Award.

3. Merger

No statements, agreements, or representations, oral or written, that have been made to the Applicant or to any employee or agent of the Applicant, either by MEA or by an employee or agent acting on behalf of MEA, with respect to the Program or this Award, shall be of any force or effect, except to the extent stated in this Award Letter. This Award may not be changed except by written agreement signed by MEA.

4. Governing Law

- (a) This Award shall be governed by and construed under the laws of the State of Maryland.
- (b) If any term, covenant, or condition of this Award is held to be invalid, illegal, or unenforceable in any respect, this Award shall be construed without such provision to the fullest extent possible and shall remain in full force and effect.

5. Survival of obligations

The obligations the Applicant agrees to in executing this Award Letter shall survive the execution of the Grant Agreement. In the event of any conflict between this Award Letter and the Grant Agreement, the Grant Agreement shall prevail.

Jameka Miller serves as the grant manager for this Program and will contact you soon to execute the Grant Agreement. Jameka Miller can be reached via email at transportation.mea@maryland.gov.

Congratulations to your organization on its successful proposal.

NOTE: THIS IS A BINDING LEGAL DOCUMENT. IF YOU HAVE QUESTIONS CONCERNING ANY OF ITS PROVISIONS, YOU SHOULD CONSULT YOUR LEGAL COUNSEL BEFORE EXECUTING THIS DOCUMENT.

(Signature Page to Follow)

Sincerely,

DocuSigned by:

Paul G. Pinsky

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Paul G. Pinsky

Director

MARYLAND ENERGY ADMINISTRATION

6/9/2025

Date

ACCEPTED:

Signed by:

Michelle Bailey-Hedgepeth

BA3964ECA01C4EF...

Name: Michelle Bailey - Hedgepeth

Position: Town Administrator

Town of Bladensburg

6/11/2025

Date

Attachments:

1. Attachment A: Grant Agreement General Provisions Version 3 for Fiscal Year 2025
2. Attachment B: FY 2025 Community Electric Vehicle Supply Equipment Grant Program - Overview Funding Opportunity Announcement (FOA)
3. Attachment C: FY 2025 Community EVSE Grant Program - AOI 1 FOA

cc: Jameka Miller, Program Manager
Diego Lopez, Section Chief, Clean Transportation and Innovation



Wes Moore, Governor
Aruna Miller, Lt. Governor
Paul G. Pinsky, Director

Funding Opportunity Announcement

Community Electric Vehicle Supply Equipment Grant Program

Area of Interest 1: Electric Vehicle Infrastructure Planning

Fiscal Year 2025

1) Area of Interest Description: The Maryland Energy Administration (MEA) is pleased to announce Area of Interest (AOI) 1: Electric Vehicle (EV) Infrastructure Planning of the Community Electric Vehicle Supply Equipment (EVSE) Grant Program (Community EVSE Program or the Program) for Fiscal Year (FY) 2025. The purpose of the Program is to increase community access to affordable and reliable EV charging networks and reduce transportation greenhouse gas emissions in low and moderate income, overburdened, and underserved communities in Maryland. The Program accomplishes this by providing grant funding to help offset the cost of retaining a consultant to help develop an EV infrastructure project plan. All EV infrastructure planning projects must be located on a property that is in a low and moderate income, overburdened, or underserved community in Maryland.

2) Program Type: The Program is non-competitive and grants will be issued on a first come-first served basis while funding is available.

3) Application Deadline: Applications will be accepted on a rolling basis (first come-first served) until Friday March 28, 2025, at 5:00 PM Eastern Time Zone or until all program funding has been awarded, whichever occurs first.

4) Applicant Eligibility: Applications may be submitted by property owners where the EV Infrastructure Planning Projects will be located or by a third party organization (e.g. EV consultant or engineer) completing the work on behalf of the property owner. Units of state, local, municipal, and Maryland recognized tribal governments may apply for large projects across multiple properties, property types, and property owners, within their jurisdiction. Eligible and ineligible applicants by organizational type are specified below.

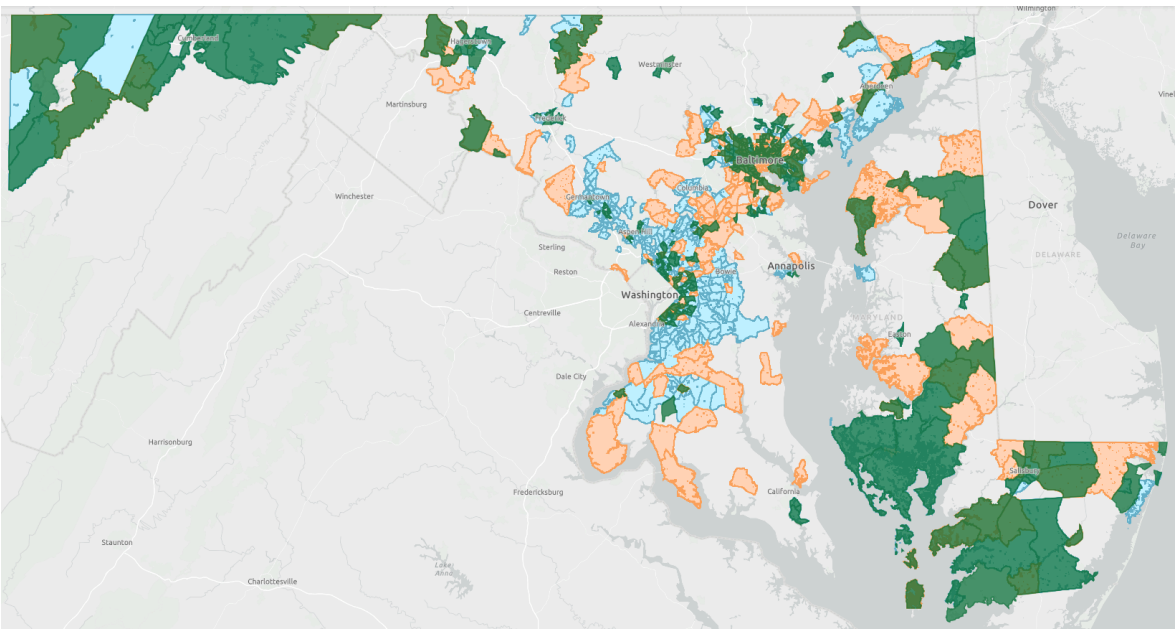
Eligible Applicants:

1. Businesses and limited liability companies registered and in good standing with the Maryland State Department of Assessments and Taxation (SDAT),
2. Incorporated Non-profit entities that are in good standing with SDAT; and,
3. Units of state, local, municipal, and Maryland recognized tribal governments.

Ineligible Applicants:

1. Residential Homeowners (single family, rowhomes, townhomes, duplexes, and condominiums),
2. Regulated Utilities,
3. Units of federal or foreign governments (even if the property is located in Maryland).

5) Project Location Eligibility: All EV Infrastructure Planning Projects must be located in a low and moderate income, overburdened, or underserved community in Maryland. The applicant organization is not required to be located in one of these communities, only the property where the project is located does. Applicants may determine a project’s eligibility by following the instructions on MEAs [Census Tracts and Renewable Portfolio Standard \(RPS\) Alternative Compliance Payments webpage](#). The map below shows communities in low and moderate income (green), overburdened (orange), and underserved (blue) census tracts in Maryland.



6) Eligible Activities: Grant funds under AOI 1: EV Infrastructure Planning are provided to awardees to offset the costs of retaining technical assistance from a third party consultant or engineer to

develop an EV Infrastructure Plan to inform decision making of EVSE projects and design parameters. All projects must be located in a low and moderate income, overburdened, or underserved community in Maryland. The EV Infrastructure Plan should address, at a minimum, the following considerations.

1. Property Location(s)
2. EVSE Location
3. EVSE Manufacturer, Equipment, and Warranty
4. Budget
5. Timeline
6. Construction Contractor(s)
7. Parking and Traffic Patterns
8. Existing Electrical Service and Potential Upgrades
9. Site Preparation and Construction
10. Permits and Inspections
11. Utility Coordination/Service Request
12. Equipment Installation
13. Americans with Disabilities (ADA) Compliance
14. Networked vs Non-Networked EVSE Systems
15. EV Charging Pricing
16. Payment Methods
17. EVSE Maintenance and Uptime
18. Security
19. Insurance
20. Signage
21. Community Outreach and Marketing

7) Eligible Project Costs: The following project costs are eligible for AOI 1: EV Infrastructure Planning.

1. Contractor/Consultant Procurement
2. Project Design, Engineering, and Utility Coordination; and,
3. Community Outreach.

8) Program Funding: MEA anticipates a total of \$1 million will be available for AOI 1: EV Infrastructure Planning of the Program in FY 2025.

9) Incentive Structure: Grant awards for AOI 1: EV Infrastructure Planning are calculated as 80 percent of the total project costs up to \$50,000.

10) Partial Award: Partial awards are possible under the Program. If insufficient funds are available to fully fund an award, the applicant will be given the opportunity to fulfill the Program obligations with the remaining available funding. If the applicant agrees, then the project will be funded with the remaining funds. If the applicant declines the partial award, then the offer is made to the next approved application.

MEA will repeat this process until all funding has been expended or all remaining applicants have declined the offer for a partial award.

11) Required Application Documents and Minimum Requirements: Applicants must complete a Community EVSE Application Form via the online application portal JotForm. The application package must include the following components:

1. **Project Narrative:** Applicants must provide a comprehensive overview of the proposed project. The Project Narrative should not exceed three (3) pages long and should include the following:
 - a. **Applicant Overview:** Applicants must provide an overview of the applicant organization, property and location, personnel involved in the project, and interest in EV charging.
 - b. **Project Overview:** Applicants must provide a project scope statement that provides the project purpose, goals and objectives, and strategies for achieving those goals and objectives. The project scope should align with the Program's goals of increasing community access to affordable and reliable EV charging networks and reducing transportation greenhouse gas emissions in low and moderate income, overburdened, and underserved communities in Maryland. Applicants should include information such as how they intend to secure a third party consultant or engineering services to prepare the EV Infrastructure Planning Report.
 - c. **Project Timeline:** Applicants must include a realistic and feasible timeline of all milestones from soliciting and securing a consultant to when the EV Infrastructure Planning Report should be completed. Applicants should include a discussion of potential timeline challenges or constraints and mitigation strategies. The application should include a visual aid (e.g. Gantt Chart) helping to depict the timeline.
 - d. **Project Partners:** Applicants must provide a list of project partners along with their defined roles and responsibilities, if applicable, including the intended contractor and subcontractors that are expected to complete EVSE installations should the applicant receive funding. Applicants should provide letters of support describing partnerships or contracts (draft or final) outlining roles and responsibilities of participating partners. Letters of support should be signed by an individual with the authority to enter into agreements on behalf of the partner organization.
2. **Budget Narrative:** Applicants must include details on total anticipated project costs and how the applicant intends to use grant funds. It must include the following:

- a. **Total Budget Breakdown:** The total project budget must be a breakdown of intended use of grant funds, including, but not limited to the costs to retain technical assistance from a third party consultant for the purpose of preparing an EV Infrastructure Planning Report. Applicants must utilize the FY 2025 Community EVSE Budget Workbook available on the Community EVSE Grant Program [webpage](#).
 - b. **Proof of Funds:** Applicants must provide proof of funds to show they are able to supply the required cost share. Proof of funds may include but are not limited to line of credit, cash on hand, other grant funding, or financial commitments from project partners. Governmental and non-profit applicants may include “in-kind services” (e.g. staff time to administer the grant and project) as eligible cost share.
3. **Certificate of Status from SDAT:** Applicants must provide a certificate of status from SDAT showing the applicant is in good standing with the State of Maryland. Certificates of status can be ordered online from SDAT.
 4. **Internal Revenue Service (IRS) Form W-9:** Applicants must provide an IRS Form W-9 for the Applicant Organization. The Applicant Organization name and address provided on the IRS Form W-9 must match the Applicant Organization name and address provided in the Application Form submitted through the online application portal. An IRS Form W-9 can be requested from the IRS.

12) Evaluation Criteria: In accordance with the information in this FOA, applications and supporting information will be used to determine applicants’ qualifications for available Program funds. All complete applications will be graded based on whether they met the required criteria. Applications that comply with all rules, restrictions, and requirements described in this FOA will be evaluated, and those deemed eligible will be awarded funding until the Program budget is exhausted. Applications will be evaluated according to the criteria specified below in *Figure 1: Community EVSE Program AOI 1 Evaluation Criteria*. Applications will be evaluated on the quality of the response to the prompts in this FOA. Applications will not be competitively evaluated against other applications. Strong applications will provide MEA’s review panel with sufficient information to make an informed decision on the proposed project.

13) Eligibility Review: In accordance with this Funding Opportunity Announcement (FOA), all submitted applications will be reviewed to determine their eligibility for available Program funds. Eligibility will be determined based on whether the application is submitted by an eligible applicant, proposes a project located at an eligible property, proposes eligible activities, and includes all required application documents. All complete applications that meet the eligibility criteria and program requirements will be considered for funding on a first-come, first-served basis until available funding is exhausted. The goal of this program is to support as many eligible projects as possible within the available funding.

14) Application Review Process: Applications for Program funding will be accepted and reviewed on a rolling basis. Applications will be reviewed for administrative completeness to ensure they include all required information and documentation.

1. *Incomplete Applications:* Applicants will be notified within 10 calendar days of submission if their application is complete or if any information is missing. Applicants will have 15 calendar days to submit any missing information.
2. *Complete Applications:* Upon receipt of all required materials, applications will be reviewed to determine if they meet the eligibility criteria outlined in Section 13. Applications that meet the eligibility criteria will be considered for funding on a first-come, first-served basis until available funding is exhausted. Applicants will be notified of their application status within 90 days of the date all required application materials are received by MEA.

15) Contact Information: Please contact the following MEA staff members if you have any questions about the Community EVSE Grant Program or this Funding Opportunity Announcement document.

Primary Contact
Diego Lopez
Section Chief
Clean Transportation Program
Maryland Energy Administration
transportation.mea@maryland.gov
667-401-4827

Alternate Contact
Natalie Buscemi
Energy Program Manager
Clean Transportation Program
Maryland Energy Administration
transportation.mea@maryland.gov
410-537-4071

ATTACHMENT A

General Provisions

1. Definitions

- A. “Grant Agreement” means a written agreement between MEA and a grantee with respect to a grant.
- B. “Grantee” means a recipient of a grant under an MEA grant program.
- C. “Environmental Standards” means all applicable environmental laws, rules, or regulations set by federal, state, or local jurisdictions that are applicable to a Project and related directly to the performance of the Grantee’s obligations pursuant to a Grant Agreement.
- D. “MEA Program Manager” means the individual specified in writing as the MEA representative for a Program or other person designated in writing by MEA to act on behalf of MEA regarding the Grant Agreement.
- E. “Program” means an MEA grant program identified and detailed on the MEA website.
- F. “Project” means an activity or undertaking that is consistent with the requirements of an MEA Program and for which a Grant has been awarded. A project includes all activities specified in the Scope of Work and all reporting required in the Grant Agreement except for submitting invoices.
- G. “Project Site” means the location of a Project or a portion of a Project.

2. MEA Grant Timeframes

- A. Unless the MEA Program Manager approves an extension in writing, a Grant Agreement executed by the Grantee(s) shall be received by MEA no later than ten business days from the date MEA electronically transmits the Grant Agreement to the Grantee for execution. If the properly executed Grant Agreement is not received by MEA within the required time as indicated above, the Grant Award will automatically be revoked.
- B. The Effective Date of a Grant Agreement is the date that the fully executed Grant Agreement is received by MEA, as determined by the official MEA date stamp on the first page of the Grant Agreement.
- C. To be eligible for reimbursement, all reimbursement requests for Project costs pursuant to a Grant Agreement must be received no later than 60 days after the completion of the Project, unless the MEA Program Manager approves an extension in writing.

3. Extensions

An extension may be requested in writing by the Grantee in advance of a deadline but is not guaranteed. The MEA Program Manager may extend a deadline in writing up to 60 days, for good cause shown, such as circumstances outside of the Grantee's control.

4. Retention of documents

The Grantee shall retain bills of sale or other satisfactory evidence of the acquisition of any real or personal property, as well as reports, activity logs, timelines, estimated energy savings and/or generation, supporting documentation for any other expenses that are covered in whole or in part by any Grant funds, and any other information related to Grant activities for at least three years from the date that the Grantee receives final reimbursement from MEA. MEA, MEA's representatives, the Department of Budget and Management, the State Comptroller, and the Legislative Auditor may examine and audit this evidence on request, at any reasonable time within the retention period. In addition, the Grantee shall also make the worksite available to MEA or its representatives, upon request at any reasonable time, for at least three years from the date that the Grantee receives final reimbursement from MEA.

5. Communications with MEA; Updating IRS W-9 form

A. The Grantee shall submit to MEA all reimbursement requests and other documentation required under the Grant Agreement at the MEA email address specified in the Grant Agreement, unless MEA has received as part of the application process notification that the Grantee has opted out of electronic communications. If the Grantee has opted out of electronic communications, the Grantee shall submit all reimbursement requests and other documentation required under the Grant Agreement by mail or hand-delivery to the applicable program at MEA.

B. The Grantee shall promptly provide MEA with an updated IRS W-9 form when information on a prior IRS W-9 form has changed.

6. Subject to Funding Availability

Prior to execution of the Grant Agreement, Grant funds are subject to change in amount and availability.

7. Location within Maryland

A Project must be located in Maryland or undertaken for the direct benefit of a Maryland resident, business, community, campus, or facility located entirely within the State of Maryland.

8. Payment of Grant Funds

A. After review of the reports, requests for reimbursement, and any supporting documents or information requested by MEA, MEA shall make a final determination whether the Grantee has

met all Program requirements, terms, and conditions, and shall process the Grant Award for payment as promptly as possible, if warranted.

B. MEA payments to Grantee are not assignable and all grant funds will be disbursed to the Grantee consistent with the Grant Agreement.

9. Non-payment of Grant Funds; Disallowance of Grant Funds for Violation of Grant Agreement; Reconsideration of Non-payment or Disallowance of Grant Funds

A. Unless otherwise specified in the Grant Agreement, MEA will not disburse grant funds for work that has yet to be performed; costs that have yet to be incurred or are not sufficiently documented; or costs that are inconsistent with the purpose, terms, and conditions of the Grant, as determined by MEA.

B. Any expenditure of Grant funds that is not consistent with the purposes of the Program, or that violates any requirement, term, or condition of a Program or the Grant Agreement, may, in the sole judgment of MEA, be disallowed. If MEA determines any expenditure to be ineligible after MEA has disbursed funds to the Grantee, the State may require repayment to MEA for reimbursement of the Strategic Energy Investment Fund, an offset from any State grant to the Grantee in the current or succeeding fiscal year, or other appropriate action. The Grantee shall immediately repay to the State any part of the Grant that is not used for the purposes of the Program.

C. If MEA withholds or disallows payment of Grant funds, MEA shall provide Grantee with its determination in writing and set forth a summary of the reasons for its determination. A Grantee may request reconsideration of a determination by MEA to withhold or disallow payment of Grant funds within 15 business days of the date of the written determination notifying the Grantee of the decision.

10. Nondiscrimination Provision

The Grantee may not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or any other characteristic forbidden as a basis for discrimination by applicable laws, and certifies that its Constitution, by-laws, or policies prohibit discrimination consistent with the Governor's Code of Fair Employment Practices.

11. Compliance with Relevant Certifications, Licenses, And Requirements

A. The Grantee shall be responsible for compliance with the following:

(1) All work performed on behalf of the Grantee pursuant to a Grant Agreement shall be carried out by the Grantee's staff and contractors holding all necessary Maryland certifications and licenses.

- (2) Any business or non-profit organization operating in Maryland with which the Grantee contracts or partners to carry out the purposes of the Grant shall be registered and in good standing with the Maryland State Department of Assessments and Taxation, if applicable.
- (3) All work performed pursuant to a Grant shall comply with all applicable local, State, and federal building codes and other applicable laws and regulations.
- B. If MEA determines that any activity undertaken under the Grant Agreement is inconsistent with subsection A of this section, MEA may rescind the Grant or take any other appropriate action, as determined by MEA.

12. False Statement or Report

A person may not knowingly make or cause to be made any false statement or report in any document required to be furnished by MEA in relation to the Program. For a SEIF-funded Grant, any violation of this provision is a misdemeanor and on conviction is subject to a fine not exceeding \$50,000.00 or imprisonment not exceeding 1 year or both, as specified in State Government Article §9-20B-11 of the Annotated Code of Maryland.

13. Historic Preservation Review

For each project being funded in whole or in part through a Grant Agreement, a historic preservation review must first be completed by the Maryland Historical Trust (MHT) or MEA's historic preservation expert. This review ensures that no historic property is "adversely affected" through building improvements, equipment installations, and related property modifications proposed for Projects funded wholly or in-part by a Program. Prior to starting construction, the Grantee shall ensure that MEA has received documentation from MHT or MEA's historic preservation expert indicating that the Project will have no adverse effect on a historic property.

14. Maryland Saved Harmless

To the extent allowed by Maryland law, and subject to appropriations if applicable, the Grantee agrees to defend, indemnify, and hold MEA harmless from and against any and all damages, claims, lawsuits, actions, and reasonable out-of-pocket costs and expenses, in whatever form, arising from or related to the Grant. MEA expressly reserves the right of any immunity MEA or its employees may possess under State or federal law. If the Grantee is a Maryland State agency or local government, then each party shall be responsible for its own liability associated with the Grant, and neither party waives any applicable immunities.

15. Environmental Standards and Liability

A. As relevant to the Project, the Grantee shall ascertain and comply with all applicable Environmental Standards, monitor compliance, and immediately halt and correct any incident of non-compliance. The Grantee is solely responsible for all steps in obtaining any required permits including, but not limited to, those related to air quality requirements, as applicable.

B. In the event of any incident of non-compliance with Environmental Standards, the Grantee shall:

- (1) Immediately notify the MEA Program Manager or designee of the incident, providing as much detail as possible;
- (2) If requested by MEA, submit a written report to MEA, identifying the source or cause of the non-compliance and the method or action required to correct the problem; and
- (3) Cooperate with MEA and its designated representatives or contractors with respect to investigation of the incident.

C. Subject to Section 14 and to the limits allowed by Maryland law, the Grantee shall be liable for:

- (1) All environmental losses, including but not limited to, costs, expenses, losses, damages, actions, claims, penalties, fines and remedial or cleanup obligations arising from its failure to comply with Environmental Standards; and
- (2) Any hazardous material located or placed in the Project and any requirements imposed by any governmental authority with respect to hazardous materials, arising in connection with the Grant or the Project.

16. Liability Insurance

A. For all work performed by the Grantee that is to be funded in whole or in part with grant funds provided by MEA, the Grantee shall purchase and maintain comprehensive third-party legal liability insurance or its equivalent, with minimum coverage of \$1,000,000 per occurrence. The Grantee shall also maintain other such insurance as is appropriate for the work to be performed. For a self-insured entity, such as a Maryland State or local government entity, a document detailing the basis for self-insurance, including when applicable, the statutory basis, may be accepted by MEA as an equivalent form of insurance under this paragraph.

B. The State shall be listed as an additional insured on the faces of the certificates associated with the coverages listed above, including umbrella policies, excluding Workers' Compensation Insurance and professional liability. The Grantee shall maintain insurance documentation in a Grantee-owned facility and shall provide to MEA, upon demand, a certificate or other documentation deemed appropriate by MEA, evidencing MEA's status as an additional insured.

(1) Insurance requirements may be waived or modified by MEA in writing, for good cause shown. Any such written waiver or modification shall be signed by the parties and incorporated as part of the Grant Agreement.

(2) The Grantee shall include in all of its contracts for work that is to be funded in whole or in part with grant funds provided by MEA a provision or provisions requiring all contractors to

purchase and maintain comprehensive third-party legal liability insurance and other such insurance as is appropriate for the work to be performed, with minimum coverage of \$1,000,000 per occurrence. All insurance provided by the contractor must name MEA as an additional insured.

(3) The Grantee shall maintain insurance documentation in a Grantee-owned facility and shall provide to MEA, upon demand, a certificate or other documentation deemed appropriate by MEA, evidencing MEA's status as an additional insured. Insurance requirements may be waived by MEA in writing, for good cause shown. Any such written waiver or modification shall be signed by the parties and incorporated into the Grant Agreement.

17. Monitoring and Evaluation

For monitoring and evaluation purposes, the Grantee shall make available to MEA or its representatives, during regular business hours, all applicable reports, activities logs, timelines, estimated energy savings and generated energy, operating hours, projected system efficiencies and other technical and engineering specifications, and other information related to the Grant.

18. MEA Access to Project Site

A. If a Project Site is controlled by the Grantee:

(1) Upon reasonable notice, the Grantee shall allow MEA employees or representatives access to the Project Site to monitor the Project and provide technical assistance to verify that Project requirements are fully satisfied.

(2) Except as provided in paragraph (5) of this subsection, the Grantee shall allow MEA employees or representatives access to the Project Site to take photographs or video of the Project for MEA use, upon request by MEA.

(3) Upon reasonable notice from MEA, the Grantee shall assist MEA in any efforts to remotely monitor and inspect the Project, including but not limited to supplying MEA with any relevant photograph or document.

(4) Except as provided in paragraph (5) of this subsection, the Grantee shall participate in recorded remote monitoring of the Project to verify that Project requirements are fully satisfied, upon request by MEA.

(5) MEA may in its sole discretion modify the requirements in paragraphs (2) and (4) of this subsection if the Grantee provides a written request due to concerns, including but not limited to security concerns.

B. If a Project Site is controlled by a third party at any time during the Grant period:

The Grantee shall be responsible for obtaining written permission from the third party to allow MEA access to the Project Site for all purposes described in the Grant Agreement. Unless the Grantee provides good cause, to be determined solely by MEA, MEA shall not provide any further reimbursement of funds under the Grant Agreement until the Grantee provides the required written permission.

19. Participation in Marketing and Public Events; Signage

A. To the extent possible, and as requested by MEA, the Grantee shall participate in MEA-organized press events and host State government officials for visits and tours of the Project Site. MEA shall provide reasonable notice to the Grantee and coordinate with the Grantee prior to scheduling a press event or official visit.

B. The Grantee shall invite MEA in writing, which can include email, to any Grantee-organized media event regarding the Project.

C. The Grantee shall notify MEA prior to any media coverage regarding the Project including but not limited to press releases and announcements; and, unless otherwise specified in the Grant Agreement, shall reference MEA grant funds under the Grant Agreement in any such media coverage.

D. Within 90 days following the effective date of the Grant Agreement, the Grantee shall consult with MEA regarding the feasibility of displaying signage indicating MEA sponsorship of the Project. Based upon this consultation, MEA may require the Grantee to place signage indicating MEA's role in the Project in a prominent location and, if applicable, near the Project. If applicable, MEA may provide the official MEA logo for incorporation on existing Grantee-produced project signage and may elect to provide any required signage.

20. Maryland Public Information Act; Use of Project Information

A. All information submitted to MEA is subject to the Maryland Public Information Act, Md. Code Ann., General Provisions §§ 4-101 to 4-601, ("PIA"). If a grantee believes information is confidential and therefore should be exempt from disclosure under the PIA, the grantee should clearly mark this information and identify it by page and section or line number. Upon request for information from a third party, MEA is required to make an independent determination whether the information must be disclosed under the PIA. Designating information as confidential does not guarantee that it will be exempt from disclosure.

B. The Grantee understands and agrees that MEA may use information about the Project for reporting and marketing purposes, including but not limited to the project description, building type, energy measures, project costs, leveraged funds, energy and financial savings, and pictures and videos of the premises. MEA shall provide the Grantee an opportunity to review and consult

with MEA to ensure that a written case study, photo, or video taken of its facility will not disclose confidential personal and/or business information.

21. Project Location Workforce Requirement

The Grant shall comply with State Government Article § 9-20B-05, Annotated of Maryland, which requires that at least 80 percent of workers participating in a project or program that receives money from the SEIF must reside within 50 miles of the project or program. As the Program is a statewide program, MEA will determine compliance based on whether at least 80 percent of worksite workers reside in Maryland, or within 50 miles of Maryland's borders.

22. American Manufactured Goods

If the Grantee is a unit of State or local government, the Grant must comply with State Finance and Procurement Article §§ 14-416 and 17-303, Annotated Code of Maryland.

23. Maryland Law Prevails

The internal laws of Maryland shall govern the interpretation and enforcement of the Grant Agreement, except for any choice of law provisions utilized by Maryland.

24. Grant Agreement Binding on Successors and Assigns

The Grant Agreement shall bind the respective successors and assigns of the parties.

25. Transfer of Grant Agreement

The Grantee may not sell, transfer, or delegate any of its obligations under the Grant Agreement to another entity without prior written consent of MEA. Consent is not guaranteed and is at the sole discretion of MEA. Examples of factors that might lead to a denial of consent include a change in the Grantee's federal tax identification number, or a requested modification that is inconsistent with the requirements of the Program.

26. Amendments to the Grant Agreement

Other than an extension of up to 60 days approved pursuant to Section 3 of these General Provisions, no amendment to the Grant Agreement is binding unless it is in writing and signed by both parties.

27. Merger

The Grant Agreement and any terms and conditions expressly incorporated by reference herein embodies the whole agreement of the parties. There are no promises, terms, conditions, or

obligations referring to the subject matter, other than those contained herein or incorporated herein by reference.

28. Non-waiver of Rights; Remedies

No failure on the part of the State or MEA to exercise, and no delay in exercising, any right under the Grant Agreement shall operate as a waiver thereof; nor shall any single or partial exercise of any such right preclude the State or MEA from further exercising that or any other right. The remedies provided under the Grant Agreement are cumulative and not exclusive of any remedies provided by law.

29. Attestations

A person executing an Agreement on behalf of the Grantee certifies, to the best of that person's knowledge and belief, that:

- A. The person is authorized to sign the Agreement on behalf of the Grantee and to commit the Grantee to the obligations set forth in the Agreement;
- B. Neither the Grantee, nor any of its officers or directors, nor any employee of the Grantee involved in obtaining contracts with or grants from the State or any subdivision of the State, has engaged in collusion with respect to the Grantee's application for the Grant or this Agreement or has been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or the United States;
- C. Neither the Grantee, nor any of its officers or directors, nor any employee of the Grantee has engaged in any practice regarding this Grant that is inconsistent with General Provisions Article § 5-502, Annotated Code of Maryland;
- D. The Grantee has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee or agent working for the Grantee, to solicit or secure the Grant or the Agreement, and the Grantee has not paid or agreed to pay any such entity any fee or other consideration contingent on the making of the Grant or the Agreement;
- E. The Grantee, if a health or social welfare organization as defined by State Finance and Procurement Article § 7-403, Annotated Code of Maryland, shall keep financial records in accordance with uniform accounting standards, as more fully described in Section 7-403;
- F. Neither the Grantee, nor any of its officers or directors, nor any person substantially involved in the contracting or fund-raising activities of the Grantee, is currently suspended or debarred from contracting with the State or any other public entity or subject to debarment under Regulation 21.08.04.04 of the Code of Maryland Regulations; and
- G. The Grantee is not in default on any financial obligation to the State or MEA.



Agenda Item Summary Report

Meeting Date: July 14, 2025

Submitted by:

 Purnell Hall, Public Works Supervisor
 Michelle Bailey Hedgepeth, Town Administrator

Item Title: Emergency Ordinance 03-2026: Approval of a budget adjustment and ratification of the Administrator's purchase of a Commercial Paint Sprayer for curb maintenance to come from Highway User Funds proceeds in an amount not to exceed \$10,500.

Emergency Ordinance 03-2026: Approval of a budget adjustment and ratification of the Administrator's purchase of a Commercial Paint Sprayer for curb maintenance to come from Highway User Funds proceeds in an amount not to exceed \$10,500.

**Work Session Item [X] Council
Meeting Item [X]**
Documentation Attached:

 Ordinance
 Quotations

Recommended Action:

Council Approval is required for the town administrator to make this purchase using Highway User Funds.

Item Summary: This equipment will enable the Town to enhance its internal road curb maintenance. The Town is purchasing a commercial paint sprayer used by medium-sized contractors or small municipalities for these types of projects. The item is a LineLazer V 5900 Standard Series Gas Airless Line Striper, 2 Manual Guns.

In evaluating this purchase, the town contacted the following vendors for pricing on the unit:

Company	Product	Total Price
Portland Compressor	LineLazer V 5900 Standard Series Gas Airless Line Striper, 2 Manual Guns.	\$13,629
Paint Supply	LineLazer V 5900 Standard Series Gas Airless Line Striper, 2 Manual Guns.	\$13,629
The Sherwin-Williams Company 6401-2 Virginia Manor Rd, Beltsville MD 20705	LineLazer V 5900 Standard Series Gas Airless Line Striper, 2 Manual Guns.650	\$10,500

Recommended Vendor: The Sherwin-Williams Company

Staff will be available to answer any questions about this matter.

Budgeted Item: Yes [] No [X]

Budgeted Amount: \$ 10,500 – Highway User

One-Time Cost: Yes

Ongoing Cost:
Council Priority: Yes [] No []

Continued Date:
Approved Date:

TOWN OF BLADENSBURG
4229 Edmonston Road
Bladensburg, Maryland

ORDINANCE NO. 03-2026: FISCAL YEAR 2026 BUDGET AMENDMENT

AN EMERGENCY ORDINANCE TO AMEND THE OPERATING BUDGET OF THE TOWN OF BLADENSBURG, MARYLAND FOR THE 2026 FISCAL YEAR (JULY 1, 2025 THROUGH JUNE 30, 2026).

WHEREAS, the Town Administrator of the Town of Bladensburg has made a recommendation to the Mayor and Town Council to amend the FY 2026. Budget to reallocate funds as part of this Fiscal Year and

WHEREAS, the Mayor and Town Council of the Town of Bladensburg have determined that it is in the best interest of the Town to pass this as a Budget Amendment Ordinance at the July 14, 2025, Town Council meeting.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Mayor and Town Council of the Town of Bladensburg that the following amendments are made to the general operating budget for Fiscal Year 2024 for the purchase of Roadway equipment using Highway User Funds:

1. Highway User Funds expenses by **\$10,500.00** for the expenses associated with purchasing Roadway equipment for the stripping of intersections and authorize the Town Administrator to make this purchase.

Overall Budget Impact: \$10,500.00

AND BE FURTHER ENACTED AND ORDAINED that upon passage, this Ordinance shall be authenticated by the signature of the Mayor and Town Clerk and shall be recorded in a book kept for that purpose. In addition, this Ordinance shall be published by posting a certified copy of it in the Town Hall for ten (10) days following its adoption pursuant to Article II, Section 209 of the Charter of Town of Bladensburg, Maryland, and will be effective the 14th day of July 2025.

ATTEST: By Order of the Mayor and Town Council

Regine Watson, Town Clerk
 First Reading: July 14, 2025
 Second Reading: -
 Adopted: July 14, 2025
 Effective: July 14, 2025

Takisha James, Mayor

Backup Materials- Paint Sprayer – July 2025

From: Purnell Hall <phall@bladensburgmd.gov>
Sent: Monday, June 30, 2025 2:20 PM
To: Michelle Bailey-Hedgepeth <mbaileyhedgepeth@bladensburgmd.gov>
Cc: Purnell Hall <phall@bladensburgmd.gov>
Subject: FW: Spray Machine Quote

Top



Compatible Surface Material	Number of Guns Supported	Line Width - Minimum	Line Width - Maximum	Operating Pressure - Maximum	Flow Rate
<ul style="list-style-type: none">PavementTurf	2	2 in	12 in	3,300 psi	1.3



GRACO Stripping Machine: Gas, Paints, 4 hp Horsepower, 2 in Line Wd - Min, 12 in Line Wd - Max, Auto
Item
48YD43
Mfr. Model
17H453
[View Product Details](#)
Compare
Web Price
\$16,456.87/ each
This item requires special shipping, additional charges may apply.
Expected to arrive Thu. Jul 03.
Ship to 21201

of Form

Bottom of Form

Questions? We love to chat!
(866) 400-0424
Mon-Sat: 7am-6pm PST

- BASEBALL & SOFTBALL
- BASKETBALL
- FOOTBALL

- [VOLLEYBALL](#)
- [TRACK & FIELD](#)
- [FIELD SPORTS](#)
- [COURT SPORTS](#)
- [STRENGTH & SPEED](#)



[Home](#) [Athletic Field Line Striping Machines](#) Graco LineLazer V 5900
Standard Series Gas Airless Line Striper, 2 Man

•



[Share](#) [Tweet](#) [Pin it](#)

Graco LineLazer V 5900 Standard Series Gas Airless Line Striper, 2 Manual Guns

Sale Price:

Top of Form

\$13,629.00

From \$660.82/mo or 0% APR with

Check your purchasing power

Your purchasing power is.

See plans

- Financing Available
- Questions? We Love To Chat (866) 400-0424
- We Accept Purchase Orders

Default Title - \$13,629.00

Quantity

Finance for as low as \$ 312 /mo

Business Financing Powered By

From: sw703850 Beltsville Commercial <sw703850@sherwin.com>
Sent: Wednesday, June 25, 2025 3:25 PM
To: Purnell Hall <phall@bladensburgmd.gov>
Cc: phall@bladensburg.net
Subject: Spray Machine Quote

Mr. Hall,

Ramchand asked me to send you pricing on two line striper units:

100664846-LLV5900STRD 2MECHGUN_ \$10,500.00

- 2 Guns, both mechanical, walk behind unit
- Can attach to a rider

<https://www.graco.com/us/en/contractor/product/17h455-linelazer-v-5900.html>

100664911-LLV250SPSHPAS2SAUTGUN- \$25,352.20

- 2 Guns both automatic HP series
- Ride-on unit
- Hydraulic, airless system
- 25 gal hopper


<https://www.graco.com/us/en/contractor/product/17h467-linelazer-v-250sps.html>

Dominique Rodgers | Branch Manager
The Sherwin-Williams Company
6401-2 Virginia Manor Rd, Beltsville MD 20705
Cell | 330.714.0869

Store | 301.902.3090
Store Fax| 301.595.0430


Details

Stores



Typically \$12,733–\$13,629

Best price


 Portland Compressor

\$13,629.00

Graco LineLazer V 5900 Standard Airless Line...

In stock online

★ 4.8/5 · 30-day returns


 FastoolNow

\$13,629.00

GRACO 17H455 - LineLazer V 5900 Standard Seri...

In stock online

★ 4.9/5 · Free delivery Jul 9 – 14 · 30-day returns

 Paint Supply

\$13,629.48

Graco 17H455 LineLazer V 5900 Standard Series...

In stock online

★ 4.9/5 · Free delivery · 30-day returns

→ Compare prices

Feedback



Agenda Item Summary Report

Meeting Date: July 14, 2025	Submitted by: Tyrone Collington, Chief of Police Michelle Bailey Hedgepeth, Town Administrator
Item Title: Ordinance 04-2026 A budget ordinance to amend the FY 2026 for the acceptance of the US Department of Justice Bladensburg Warrant Reduction Program for \$30,000	
Ordinance 04-2026 A budget ordinance to amend the FY 2026 for the acceptance of the US Department of Justice Bladensburg Warrant Reduction Program for \$30,000.	
Work Session Item <input checked="" type="checkbox"/> Council Meeting Item <input checked="" type="checkbox"/>	Documentation Attached: Budget Ordinance 04-2026 Signed Grant Agreement
Recommended Action:	
Town staff recommends approval of the budget amendment to incorporate this grant into the Town's operating budget to offset expenses related to funding officer overtime for the Town.	
<p>Summary: The Town of Bladensburg has been awarded \$30,000 through the US Department of Justice. This funding will offset expenses related to funding officer overtime for the Town.</p> <p>The performance period for this grant is from July 1, 2025, to June 30, 2026. A budget amendment is required to formally accept and recognize these funds.</p> <p>Town staff recommends approval of the budget amendment to incorporate this grant into the Town's operating budget. These funds will be spent to offset overtime in the police department.</p> <p>The Deputy Chief and Town Administrator will be available to answer questions about this item.</p>	
Budgeted Item: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Budgeted Amount: \$ 30,000 One-Time Cost: Yes Ongoing Cost:	Continued Date:
Council Priority: Yes <input type="checkbox"/> No <input type="checkbox"/>	Approved Date:

TOWN OF BLADENSBURG
4229 Edmonston Road
Bladensburg, Maryland

ORDINANCE NO. 04-2026: FISCAL YEAR 2026 BUDGET AMENDMENT FOR THE ACCEPTANCE OF THE US DEPARTMENT OF JUSTICE BLADENSBURG WARRANT REDUCTION PROGRAM FUNDING FOR \$30,000.

AN EMERGENCY ORDINANCE TO AMEND THE OPERATING BUDGET OF THE TOWN OF BLADENSBURG, MARYLAND, FOR THE 2026 FISCAL YEAR (JULY 1, 2025, THROUGH JUNE 30, 2026).

WHEREAS, the Town Administrator of the Town of Bladensburg has made a recommendation to the Mayor and Town Council to amend the FY 2026 Budget to reallocate funds as part of this Fiscal Year and;

WHEREAS, the Town has received the US Department of Justice Bladensburg Warrant Reduction Program for \$30,000 and;

WHEREAS, the Mayor and Town Council of the Town of Bladensburg have determined that it is in the best interest of the Town to pass this as a Budget Amendment Ordinance at the July 14, 2025, Town Council meeting.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Mayor and Town Council of the Town of Bladensburg that the following amendments are made to the general operating budget for Fiscal Year 2026 for funding officer overtime to support monthly warrant enforcement operations, to start expenditures related to grant requirements:

1. Increase Compensation expenses for the Police Department by **\$30,000** for the funding officer overtime to support monthly warrant enforcement operations; and
2. Increase revenues for Grants **\$30,000** to offset expenses related to funding officer overtime for the Town.

Overall Budget Impact: **\$30,000**

AND BE FURTHER ENACTED AND ORDAINED that upon passage, this Ordinance shall be authenticated by the signature of the Mayor and Town Clerk and shall be recorded in a book kept for that purpose. In addition, this Ordinance shall be published by posting a certified copy of it in the Town Hall for ten (10) days following its adoption pursuant to Article II, Section 209 of the Charter of the Town of Bladensburg, Maryland, and will be effective on the 14th day of July 2025.

ATTEST:

By Order of the Mayor and Town Council

Regine Watson, Town Clerk

Takisha James, Mayor

First Reading: July 14, 2025
Second Reading: -

Adopted: July 14, 2025
Effective: July 14, 2025



WES MOORE
Governor

ARUNA MILLER
Lieutenant Governor

DOROTHY LENNIG
Executive Director

6/30/2025

Chief Tyrone Collington, Sr.
Chief of Police
Bladensburg Police Department
4910 Tilden Road
Bladensburg, MD 20710-1247

RE: 2025-WA-0004

Dear Chief Tyrone Collington, Sr.:

The Governor's Office of Crime Prevention and Policy (GOCPP) recently reviewed your SFY26 Warrant Apprehension and Absconding Grant (WAAG) grant application request for funding in FY2026. It gives me great pleasure to inform you that your request for FY26 Bladensburg Warrant Reduction Program will be funded in the amount of \$30,000. We anticipate that the award packages will be mailed no later than 7/4/2025. In the meantime, please accept this letter as notice of our intent to fund your program for the award period of 7/1/2025-6/30/2026.

Should you have any questions relating to the information provided, please contact Tabitha Wilson at 410-697-9344 or via email at Tabitha.Wilson@maryland.gov.

Thank you for your continued efforts and commitment on behalf of safer communities.

Sincerely,

Tabitha Wilson
Program Funding Manager

cc: John O'Connor Vito Tinelli
Matika Palmer

100 Community Pl. · Crownsville, MD 21032

Tel: 410-697-9338 · Fax: 410-558-6697 · Toll Free: 1-877-687-9004 · TTY Users: Call via Maryland Relay

<http://goccp.maryland.gov/>



Agenda Item Summary Report

Meeting Date: July 14, 2025	Submitted by: Michelle Bailey Hedgepeth, Town Administrator Vito Tinelli, Town Treasurer
Item Title: Resolution 01-2026 A RESOLUTION AUTHORIZING STAFF TO SEEK TECHNICAL ASSISTANCE FROM THE MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DCHD) FOR POTENTIAL FINANCING AND DEVELOPMENT OF A NEW TOWN HALL FACILITY	
<p>Town Hall Update Building Cost Estimate July 2025 and Resolution for Staff Authorizing Exploration of Financing Options and Alternatives for the Town Hall Project.</p> <p>Resolution 01-2026 A RESOLUTION AUTHORIZING STAFF TO SEEK TECHNICAL ASSISTANCE FROM THE MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DCHD) FOR POTENTIAL FINANCING AND DEVELOPMENT OF A NEW TOWN HALL FACILITY</p>	
Work Session Item [X] Council Meeting Item [X]	Documentation Attached: NDC Update – June 2025
Recommended Action:	
<p>Approve the resolution, and that will authorize staff to begin the process to explore financing options and alternatives for the Town Hall so that funding estimates and decisions can be made in FY 2026 and FY 2027.</p>	
<p>Item Summary: The Town continues to make meaningful progress in partnership with the Neighborhood Design Center (NDC) on the conceptual design process for a future Town Hall facility that supports our current operations and anticipated community growth. The Town is at a crossroads, and a series of actions must occur for the project to move forward and for the Town to be in a position to seek additional funding from the legislature and the State of Maryland for Bonding.</p> <p>During the past few months, staff met with NDC’s design consultants to conduct a detailed review and revision of the space needs inventory. This assessment focused on aligning the layout and location of a new Town Hall with the Town’s future direction, functional demands, and the evolving needs of residents and staff. The overall size is estimated at 27,483 square feet. The cost estimate report was prepared to provide some initial information on the project. The updated cost estimate ranges from \$15.5 million to \$19 million, with an average projected cost of \$17.25 million.</p> <p>The estimate includes both hard and soft costs. It assumes that portions of the existing site infrastructure—such as utilities, foundation elements, and site preparation—can be reused, which may help keep final costs toward the lower end of the range. A working figure of approximately \$19 million (or ~\$690/sqft.) is recommended for ongoing project discussions and early-stage planning.</p> <p>With these costs in mind, the project will exceed what we anticipated in earlier discussions. Therefore, a move to more formal funding and modeling is necessary to better prepare the Council and Town for the true cost of the Town Hall project, including future bond payments and debt.</p> <p>Information on Financing Process:</p> <p>Purpose The purpose of this Council Item is to provide an overview of the State bonding process through the Maryland Department of Housing and Community Development (DCHD) and to outline potential next steps for the Town Council as it considers financing options for the proposed Town Hall project.</p>	

Background

Over the past year, the Town has been working with the Neighborhood Design Center (NDC) to evaluate space needs and develop cost estimates for a new municipal facility. Based on preliminary analysis, the estimated cost for a new Town Hall is between \$15 million and \$19 million.

In support of this effort, the Town has secured two bond bill awards from the State to advance the project. As the Town prepares to evaluate financing mechanisms and develop a legislative request for FY 2026, a resolution is being introduced to initiate formal discussions and seek technical support from DCHD’s Community Development Administration (CDA).

This resolution does not commit the Town to final design or financing at this stage, but serves as the first formal step in exploring the feasibility of phased construction, debt financing, and partnership opportunities with the State.

State Bonding Overview – Maryland DCHD

The Maryland Community Development Administration (CDA) offers bond issuance services to municipalities and counties to fund public infrastructure projects. CDA issues tax-exempt bonds and provides loan proceeds to local governments with favorable interest rates based on pooled bond sales. Eligible projects can include:

- Government facilities
- Streetscape improvements
- Transportation enhancements
- Water and sewer infrastructure

Key Features of the State Bonding Program:

Access to Expertise: CDA provides bond counsel and financial advisors to support local governments throughout the financing process.

Reduced Costs: By pooling multiple projects, issuance costs are reduced through economies of scale.

Flexible Terms: Loan terms are determined by the local government (up to 30 years or the useful life of the project).

Full Faith and Credit Pledge: Participating municipalities must pledge their full faith and credit and meet creditworthiness criteria.

To proceed, municipalities must:

- Secure legislative authorization to incur debt | *This is an additional ordinance that must be passed at a later date.*
- Certify construction inspection and reporting capacity
- Demonstrate sufficient project design, scope, and fiscal planning
- Maintain compliance with CDA requirements throughout the financing term

Council Discussion – Proposed Next Steps

At this stage, staff is requesting input from the Council on how to proceed. The following options are presented for consideration:

1. **Authorize a Resolution** to allow staff and the Mayor to seek technical assistance from DCHD to evaluate financing options and prepare for formal participation in the bond program.
2. **Authorize staff to collaborate with NDC** on a phased project approach (e.g., separate or all-inclusive Town Hall design) and return to Council with alternatives for review.

3. **Provide staff with alternative** direction, such as:

a. Reducing the size, scale, or scope of the Town Hall project

b. Exploring alternative options to house staff without full construction of a new facility

c. Considering leasing, modular, or other cost-effective options
4. **Delay State Bond Program engagement**, and continue planning efforts with NDC while exploring alternate funding or grant mechanisms.

Conclusion

This item is intended to initiate Council dialogue and gather feedback as the Town evaluates the scope and financing of the proposed Town Hall. The resolution will allow the Town to gather expert input and prepare for potential legislative and financial milestones in FY 2026 and beyond.

Staff recommends moving forward with the resolution to preserve flexibility while continuing to assess the most cost-effective and community-centered path forward.

Budgeted Item: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Continued Date:
Budgeted Amount:	
One-Time Cost:	
Ongoing Cost: Annual Cost	Approved Date:
Council Priority: Yes <input type="checkbox"/> No <input type="checkbox"/>	



Town of Bladensburg, Maryland

RESOLUTION NO. 01-2026

Date Introduced: July 14, 2025

Date Adopted: July 14, 2025

Date Effective: July 14, 2025

A RESOLUTION AUTHORIZING STAFF TO SEEK TECHNICAL ASSISTANCE FROM THE MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DCHD) FOR POTENTIAL FINANCING AND DEVELOPMENT OF A NEW TOWN HALL FACILITY

WHEREAS, the Town of Bladensburg has received two State bond bill awards in support of the planning and design of a new municipal Town Hall facility; and

WHEREAS, preliminary design and construction estimates for a new Town Hall range between \$15 million and \$19 million, necessitating a comprehensive review of financing options and long-term fiscal impact; and

WHEREAS, the Maryland Department of Housing and Community Development (DCHD), through its Community Development Administration (CDA), offers technical assistance and financing tools for local governments undertaking capital improvement projects; and

WHEREAS, the Town of Bladensburg seeks to responsibly evaluate financing strategies, including the use of DCHD's bond programs, without binding itself to any current or future financial obligation at this stage; and

WHEREAS, the Town Council wishes to authorize staff to take exploratory steps while maintaining transparency, fiscal prudence, and community input throughout the process;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF BLADENSBURG, MARYLAND that:

1. The Mayor, Town Administrator, and Town Treasurer are hereby authorized to engage the Maryland Department of Housing and Community Development (DCHD) and its Community Development Administration (CDA) to seek technical assistance and guidance on the financing and development process for a new Town Hall facility.

- 2. Town staff is authorized to explore and develop phased or alternative project options in collaboration with the Neighborhood Design Center (NDC), particularly if financing needs exceed the Town’s reasonable capacity to absorb long-term liabilities.
- 3. This resolution does not authorize or commit the Town to enter into any loan, issue bonds, or engage credit rating agencies. Any such future actions shall be brought back to the Town Council for formal consideration and approval.
- 4. The Town Administrator and designated staff shall keep the Council regularly informed of progress, provide opportunities for Council and public input, and prepare a recommended course of action based on findings from the technical assistance engagement.
- 5. The Town acknowledges that should it move forward with State financing in the future, it will assume responsibilities and liabilities associated with such funding, subject to future formal Council action.

BE IT FURTHER RESOLVED that this Resolution be and is hereby adopted this 14th Day of July 2025 and shall take effect immediately upon its adoption.

Attest:

Regine R. Watson, Town Clerk

Takisha D. James, Mayor

Bladensburg Town Hall and Police Station Cost Analysis

the
Neighborhood
DesignCenter

June 2025

Summary of Method : Comparable Projects Cost Estimate

This table below presents a cost estimation approach for the proposed Bladensburg Town Hall and Police Station, which analyzed five similar precedent projects, adjusting their original costs for inflation and local construction conditions to calculate a projected 2027 cost per square foot. The updated cost estimate ranges from **\$15.5 million to \$19 million**, with an average projected cost of **\$17.25 million**.

Comparables	Year of Cost Basis	Published Total Cost	Building Size (sq. ft.)	Cost / sq. ft.	Consumer Price Index (CPI - U) Inflation factor to bring to 2027 \$	City Cost Index (CCI)	Cost/sq. ft. adjusted for MD - 2027	Cost of 27,483 sq. ft. Bladensburg Municipal Center at comparable rates
Robert Libke Public Safety Bldg. (Oregon City, OR)	2020	\$16,000,000	34,000.	\$471/sq. ft.	x 1.275	0.973	\$584.00	\$16,050,072
Village of Cary Municipal Center (IL)	2021	\$11,400,000	21,000.	\$543/sq. ft.	x 1.250	0.975	\$807.00	\$22,178,781
Gladstone Civic Center & Police (OR)	2020	\$13,500,000	20,700	\$652/sq. ft.	x 1.275	0.973	\$663.00	\$18,221,229
Frederick Police HQ	2025	\$33,500,000	65,000	\$515/sq. ft.	x 1.125	1	\$579.00	\$15,912,657
Hyattsville Police and Public Safety HQ	2024	\$26,200,000	35,000.	\$749/sq. ft.	x 1.115	1	\$835.00	\$22,948,305
							Average = \$693 / sq. ft.	\$19,045,719.00

The estimate includes both hard and soft costs and assumes that portions of the existing site infrastructure—such as utilities, foundation elements, and site preparation—can be reused, which may help keep final costs toward the lower end of the range. A working figure of **approximately \$19 million (or ~\$690/sq. ft.)** is recommended for ongoing project discussions and early-stage planning.

Summary of Method 2: Escalated Prior Estimate

A 2022 estimate of **\$8.2 million** for a 16,326 sq. ft. building ([based on Bond Initiative figures](#)) was escalated at **5% annually over five years**, resulting in a **2027 cost of approximately \$10.5 million**, or **\$643 per square foot**.

Applying this updated cost per square foot to the revised program size of **27,483 sq. ft.** results in a new project estimate of approximately **\$17.67 million**. This figure includes design, construction, and equipment costs, assuming proportional increases in equipment with building size.

Conclusion

Both cost estimation methods—one based on comparable precedent projects and the other on an escalated prior estimate—arrive at a consistent projected cost range for the Bladensburg Town Hall and Police Station. Together, they suggest a **total project cost between \$15 million and \$19 million**, with an average estimate of **approximately \$17 million**. These figures include both hard and soft costs and assume some reuse of existing site infrastructure, which could help reduce overall expenses.

It is important to note that this estimate is **preliminary** and intended to support early-stage planning. Actual costs will be influenced by a range of factors including final square footage, site conditions, market fluctuations, design decisions, permitting requirements, and construction timelines. As the project advances and more information becomes available, cost projections should be refined through detailed design and professional cost estimation.

Appendix:

Program Summary

PROGRAM	SQ. FT.
Police	14,800
Town Hall (Council + Town Admin)	8,690
Total Net Program	23,490
Circulation - hallways, lobbies, vestibule, stairwell (15% of total)	3,524
Mech (2 % of total)	470
Total Gross Program (New Construction)	27,483

Program Square Footage Summary

TOWN HALL PROGRAM		
	SPACE/ROOM TYPE	SQ. FT.
	Council Chambers Flex	2,000
	Council Recess Space - Adj	400
	Council Office Space (3)	250
	Cable/AV Room	100
		2,750
COMMUNITY - SHARED		
	SPACE/ROOM TYPE	SQ. FT.
	Training Room	500
	Phone Booth Space (2)	100
	Huddle Room (2)	200
	Public Kitchen	400
	Lactation Room	80
	Server Room (IT - Phone)	150
	Vestibule	250
	Restrooms	750
	Janitorial Closet	75
	Storage - Building	400
		2,905
TOWN STAFF - ADMIN		
	SPACE/ROOM TYPE	
Offices		
	Town Administrator - Huddle	225
	Assistant TA (Clerk)	180
	Treasurer	180
	Financial Analyst	100
	Deputy Clerk	100
	Events	100
	Growth Financial /Analyst	100
	Growth Manager (HR)	100
Shared Space		
	Open Workstation(s) - Cubes	300

	Conference Room- Shared	400
	Phone Booth Space 1	50
	Open Huddle Area (2)	140
	Huddle Room (1)	100
	Mini/Coffee Area	80
	Huddle Room Reception	130
	Reception Area - Shared	180
	Copy/Printer	
Common Areas/Storage		
	Clerk Storage Room	200
	Supply Storage	120
	Events Storage Room	150
	Finance Storage	100
		3,035
	Total	8,690

POLICE		
SHARED		
	SPACE/ROOM TYPE	SQ.FT.
	PD Information Desk/waiting	150
	PD Roll Call Area	700
	PD Training Room	800
	Huddle Rooms (2)	200
	Phone Booth (1)	50
	Interview Rooms (2)	200
	Hotel Workstations (4)	200
	PD Kitchen	500
	PD Locker Rooms	1,500
	PD GYM	800
	Restrooms	750
	Lactation Room	80
	Copy/Printer	100
		6,030
DISPATCH		
	SPACE/ROOM TYPE	SQ. FT.
	Records Management - Supervisor	120
	Dispatch Center - Open	1,000
	Huddle Room	120

	Mini/Coffee	50
	Printer/Copier	80
	Storage	150
		1,400
POLICE - PATROL		
	SPACE/ROOM TYPE	SQ. FT.
	LT	150
	LT	150
	SGT	100
	SGT	100
	Open Workspace- Cubes	400
	Phone Booth (2)	100
	Printer/Copier	80
	Mini/Coffee	50
		1,130
POLICE LEADERSHIP		
	SPACE/ROOM TYPE	SQ. FT.
	Chief of Police + Huddle	250
	Deputy Chief	175
	Major	140
	Captain	140
	LT	140
	Communications Manager	140
	Executive Assistant	140
	Growth PD - Analyst	140
	Growth PD	140
	Growth - extra	140
	Open Workstation(s) - Cubes	150
	Huddle Room (2)	150
	PD Lead Conference Room	240
	Reception Area	175
	Deluxe/Coffee Area	120
	Records Storage Room	400
	Supply Storage	100
		2,880
CODE ENFORCEMENT		
	SPACE/ROOM TYPE	SQ. FT.
	Supervisor	150
	Officer	100
	Officer	100
	Open Workstations	150

	Storage	150
	Printer/Copier	80
		730
CID + SAT		
	SPACE/ROOM TYPE	SQ. FT.
	LT	150
	SGT	100
	SGT	100
	Open Workspace - Cube	200
	Copy/Printer	80
	Records Storage	150
		780
Special Areas		
	SPACE/ROOM TYPE	SQ. FT.
	K-9	200
	Booking	400
	Cells	280
	Quartermaster	100
	Evidence Room	200
	Safes	150
	Fire Arm Storage	200
	Uniforms	320
		1,850

Program Recommended for Annex: This sqft is not included in the total sqft below.

Community Action Team (Annex)		
	SPACE/ROOM TYPE	
	SGT	120
	Admin	120
	Open Workspace - Cube	300
	Copy/Printer	80
	Records Storage	150
	Storage	150
		920



Agenda Item Summary Report

Meeting Date: July 14, 2024	Submitted by: Michelle Bailey Hedgepeth, Town Administrator Vito Tinelli, Town Treasurer
Item Title: CONTRACT APPROVAL: Approval of an agreement with Osprey Development, LLC, as approved by the Town Attorney in its final form. (Development: Hamlet Woods II)	
CONTRACT APPROVAL: Approval of an agreement with Osprey Development, LLC, as approved by the Town Attorney in its final form. (Development: Hamlet Woods II)	
Work Session Item [X] Council Meeting Item [X]	Documentation Attached: Information on Hamlet Woods OPC Projects
Recommended Action:	
Staff recommends that the Council approve an agreement with Osprey Development, LLC, in the final form negotiated by the Town attorney. The Mayor and Town Administrator will execute this agreement.	
<p>Purpose & Summary: Osprey Development is building 59 affordable housing units adjacent to Hamlet Woods. This agreement would reduce the taxable rate by the Council's approval of a PILOT, which would have the following provisions:</p> <ul style="list-style-type: none"> - Reduced Taxes at a per-unit rate with increases over an extended period up to 30 years (\$600 per unit per year with increases over the life of the 30-year term). - Agreement that the units will be maintained and kept as affordable housing. - The Town will not provide trash or recycling services to this property. <p>Impact</p> <ul style="list-style-type: none"> • This would create 59 quality units that would serve individuals at 60-80 percent of the AMI. • The project would redevelop a parcel that has been designated for housing but has not been completed for several years. • Currently, the land is unimproved, and the Town receives around \$3000.00 yearly in property taxes. The proposed agreement reduced the taxable amount due to using tax credits and DCHD funding at the site. • The county has a similar agreement with the developer, and State funds have been provided to support this project. • The developer will be hiring people locally for construction opportunities. <p>If you have any questions regarding this matter, the Town Administrator or Mr. Tinelli can answer them.</p>	
Budgeted Item: Yes [] No [X] Budgeted Amount: \$ One-Time Cost: NA Ongoing Cost:	Continued Date:
Council Priority: Yes [] No []	Approved Date:

Osprey Property Company

Previous Experience

Towns at Padonia – Lutherville, MD





Hamlet Woods

Flamingo Place – Baltimore, MD



Hamlet Woods



Woodyard Station – Clinton, MD





Hamlet Woods

Riverwatch II – Elkridge, MD (Studio K Architecture Project)





The Towns at Hamlet Woods

5200 Egret
Bladensburg, MD

Section 9, Item F.



Project Description

DESCRIPTION

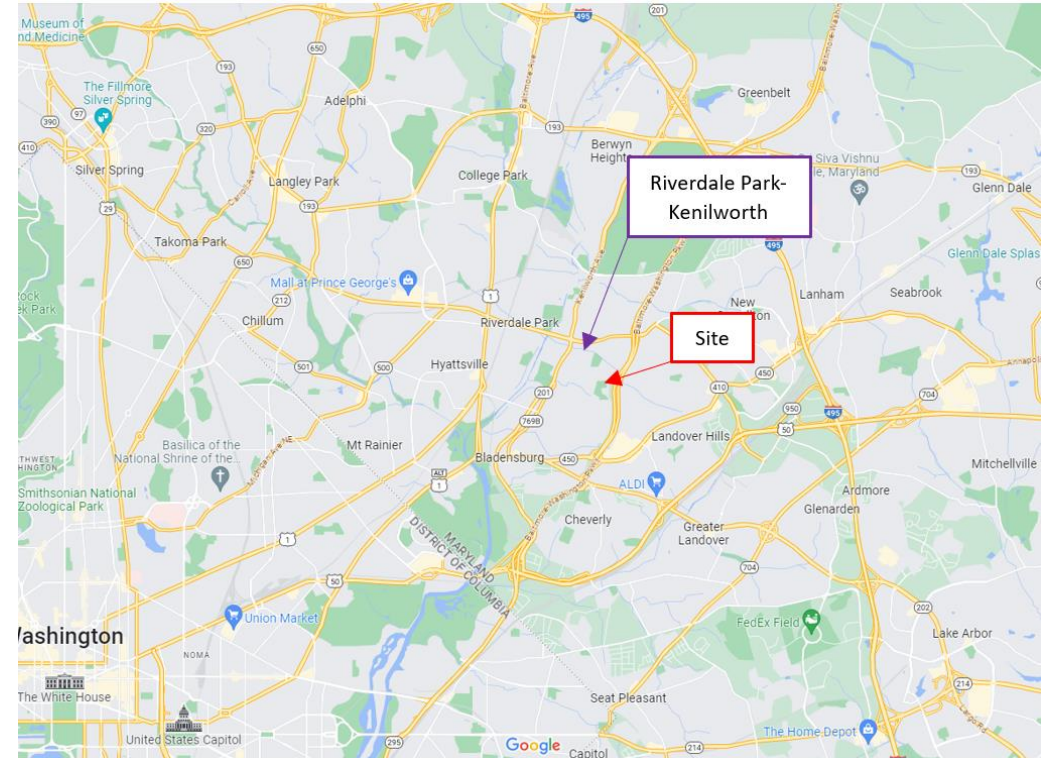
- 59-unit workforce housing rental project
- Spacious 3- and 4-bedroom townhouse-style units for families
- Professionally managed with part-time onsite staff
- 24/7 maintenance

LOCATION – end of 57th Avenue in Bladensburg, MD

- Qualified Census Tract (QCT)
- Under 1.0 mile from Riverdale Park-Kenilworth Purple Line Stop
- TheBus Route 18 and DC Metro Bus Line T18 stops within 0.5 miles
- Close proximity to MD-295, MD-410, MD-450, Rt. 1 and Rt 50
- Retailers: Giant Foods, CVS Pharmacy, Walgreens, Costco, Home Depot, Target
- Large Employers: UMD College Park, UM Prince George's Hospital Center, IRS, MD DHCD

TENANT SERVICES

- Coordinate services to enhance the quality of life and self-sufficiency for residents
 - Financial Literacy
 - Job Fairs
 - Wellness Seminars
 - Social Events





VICINITY MAP
SCALE: 1" = 200'
WSSC GRID: 206 NE 05

LEGEND

- EXISTING CONTOUR
- PROPOSED CONTOUR
- EXISTING SPOT ELEVATION
- PROPOSED SPOT ELEVATION
- LIMIT OF DISTURBANCE
- PROPOSED FLOW ARROW
- PROPOSED CLASS 1 FILL
- PROPOSED CONCRETE PAVING
- PROPOSED HEAVY DUTY CONCRETE PAVING
- PROPOSED HEAVY DUTY ASPHALT PAVING
- PROPOSED DOOR LOCATIONS
- PROPOSED FIRE HYDRANT
- EXISTING SEWER
- PROPOSED SEWER
- EXISTING WATER
- PROPOSED WATER
- EXISTING STORM DRAIN
- PROPOSED STORM DRAIN
- EXISTING TREE LINE
- PROPOSED TREE LINE
- STANDARD PARKING SPACES
- COMPACT PARKING SPACES
- HANDICAPPED PARKING SPACES
- EXISTING CURB & GUTTER
- PROPOSED CURB & GUTTER
- PROPOSED CHAIN LINK FENCE
- PROPOSED WOOD SCREEN FENCE

THE CONTRACTOR SHALL NOTIFY MISS UTILITY 1-800-257-7777, FORTY EIGHT (48) HOURS BEFORE STARTING WORK SHOWN ON THESE DRAWINGS.



DSP-90025-04
DETAILED SITE PLAN
PART OF PARCEL A
HAMLET WOODS
BLADENBURG DISTRICT No. 2
PRINCE GEORGE'S COUNTY, MARYLAND

GRAPHIC SCALE 1"=30'

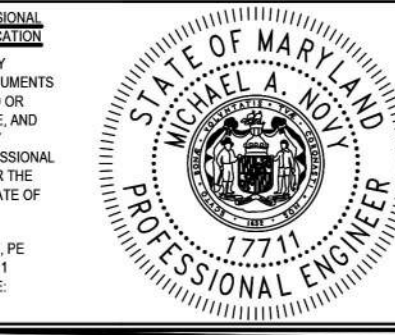
SUBTITLE 32, DIVISION 2 CERTIFICATION
I HEREBY CERTIFY THAT THIS PLAN CONFORMS TO THE REQUIREMENTS OF SUBTITLE 32, DIVISION 2 OF THE PRINCE GEORGE'S COUNTY CODE AND THAT I HAVE INSPECTED THIS SITE AND THAT DRAINAGE ONTO THIS SITE FROM UPHILL PROPERTIES, AND FROM THIS SITE ONTO OTHER DOWNGRADE PROPERTIES, HAS BEEN ADDRESSED IN SUBSTANTIAL ACCORDANCE WITH APPLICABLE CODES.

CALL MISS UTILITY
1-800-257-7777
48 hrs Before Excavation

OWNER / APPLICANT
OWNER: DELLA RATTI, INC.
1370 LAMBERTON DR. BLOCK A
SILVER SPRING, MD 20902
ATTN: RAPHAEL DELLA RATTI
PHONE: (301) 649-5500

APPLICANT: OSPREY PROPERTY COMPANY II LLC
16 GREENMEADOW DRIVE, SUITE G107
TIMONIUM, MARYLAND 21093
PHONE: 410-707-1643

C-1



DATE	DESCRIPTION	BY	DATE	DESCRIPTION	BY
	REVISIONS				

11721 WOODMOORE ROAD, SUITE 200 MITCHELLVILLE, MARYLAND 20721
BEN DYER ASSOCIATES, INC.
Engineers / Surveyors / Planners
TELEPHONE (201) 430-2000
COPYRIGHT © 2022 BEN DYER ASSOCIATES, INC.

DATE: MARCH 2023

Prior Experience – Towns at Woodfield, Windsor Mill, MD (Osprey)

Section 9, Item F.



Prior Experience – Riverwatch II, Elkridge, MD (Studio K)

Section 9, Item F.



BUILDING DATA:
Construction Type: VA
Use Group: TOWNHOUSE,
TWO-FAMILY

UNIT FLOOR PLANS

DATE		
#5		
#4		
#3		
#2		
#1	CDA SCHEMATIC SET	02/02/22
NO.	REVISION	DATE



PRINCE GEORGES COUNTY

PROJECT	SHEET
HAMLET WOODS	A-19
DATE	
SCALE	

1. Project will be designed to comply with currently adopted State and local building codes, which includes the 2018 International Energy Conservation Code (IECC), MD COMAR 05.02.02, and the Uniform Federal Accessibility Standards (UFAS).
2. 5% of the dwelling units being constructed to accessibility standards, and an additional 2% being constructed for Visual and Hearing Impaired residents. Public areas will comply with both UFAS and 2010 ADA guidelines.
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4. The design documents will include pest and rodent preventative measures. In addition, a pest management program will be implemented by the management company.
5. The project will be constructed with Architectural grade asphalt shingle roofing that provides a minimum of 30 year warranty.
6. Each apartment will be constructed with a laundry closet that includes connections for washer and dryer.
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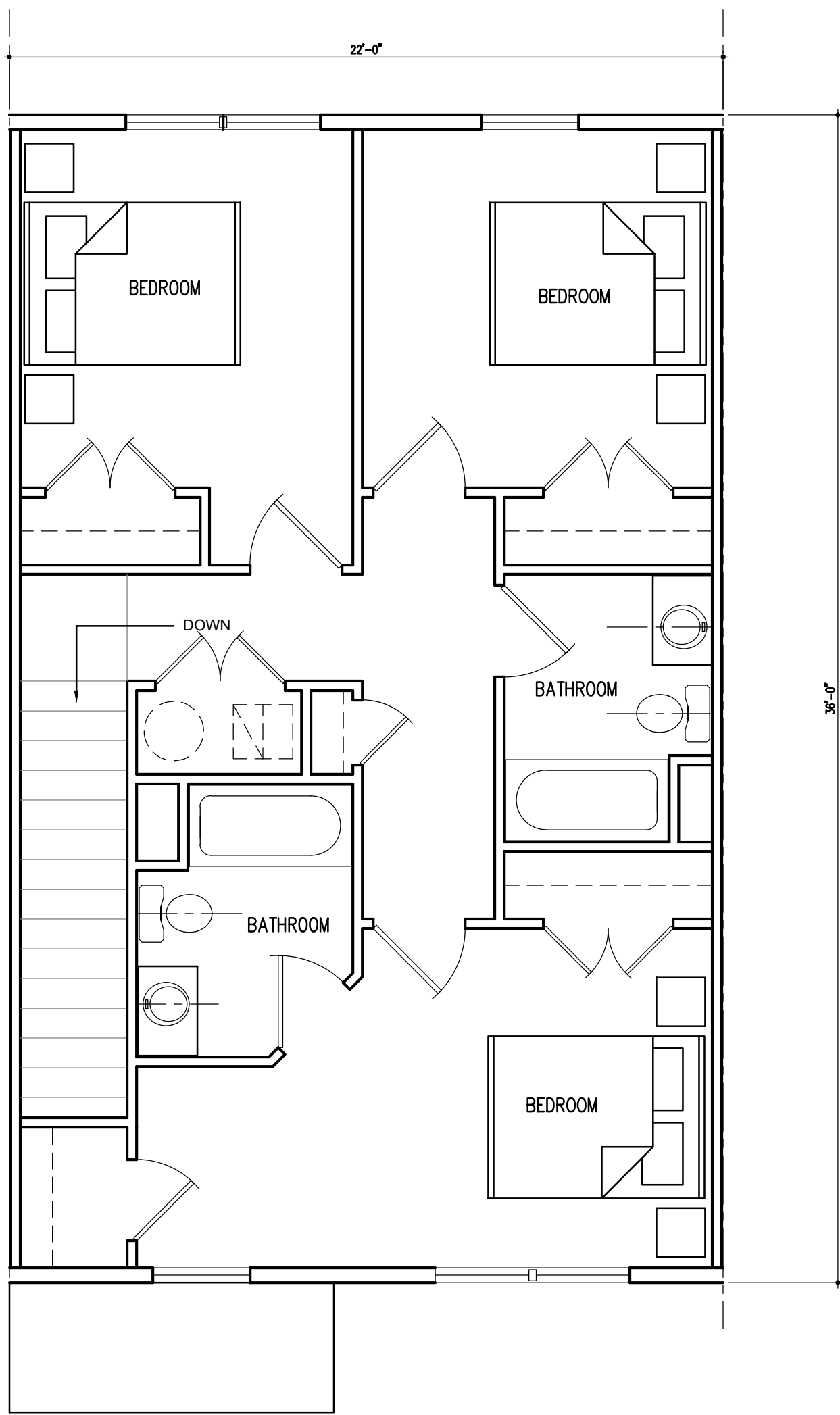
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STRUCTURAL SUMMARY:

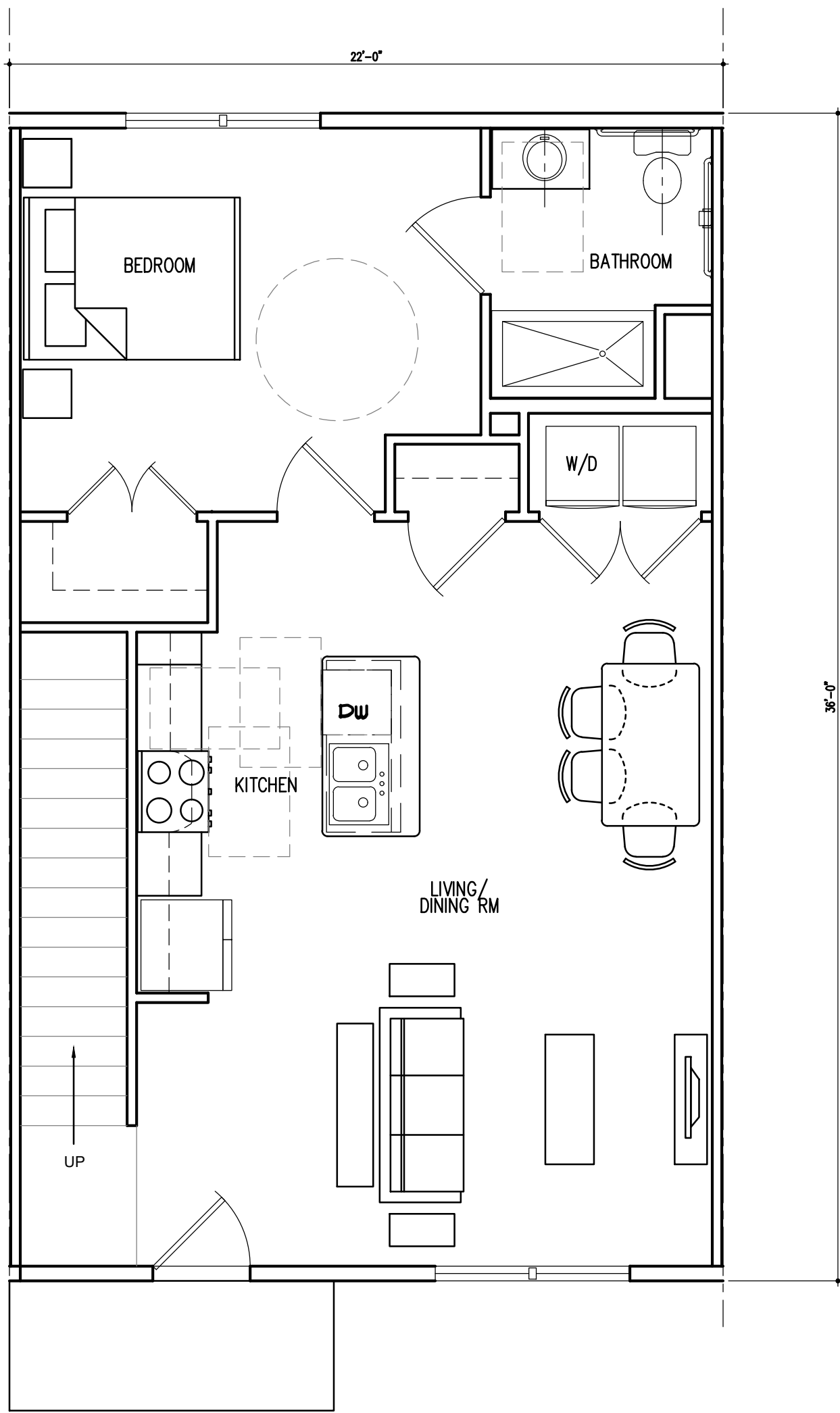
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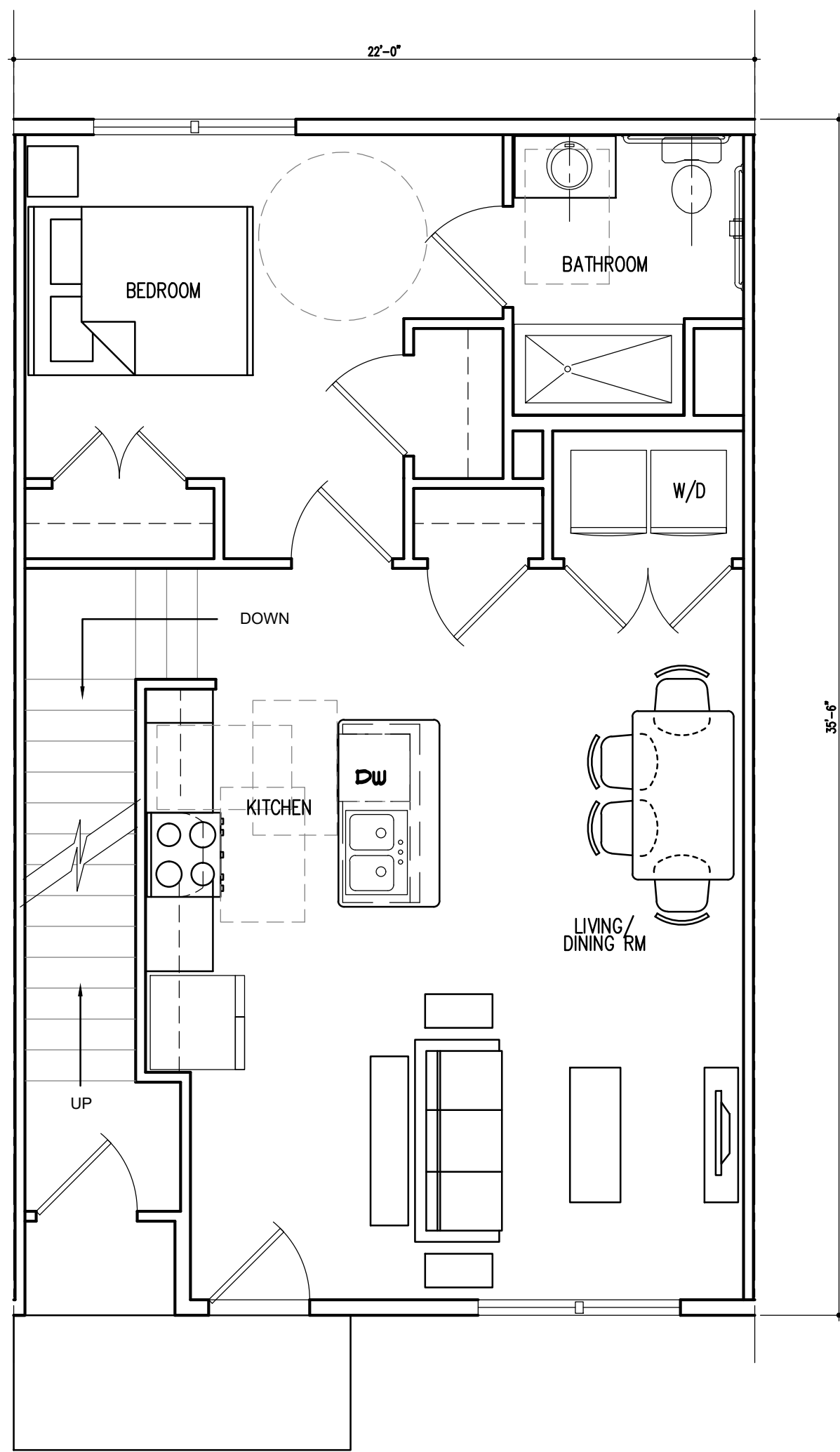
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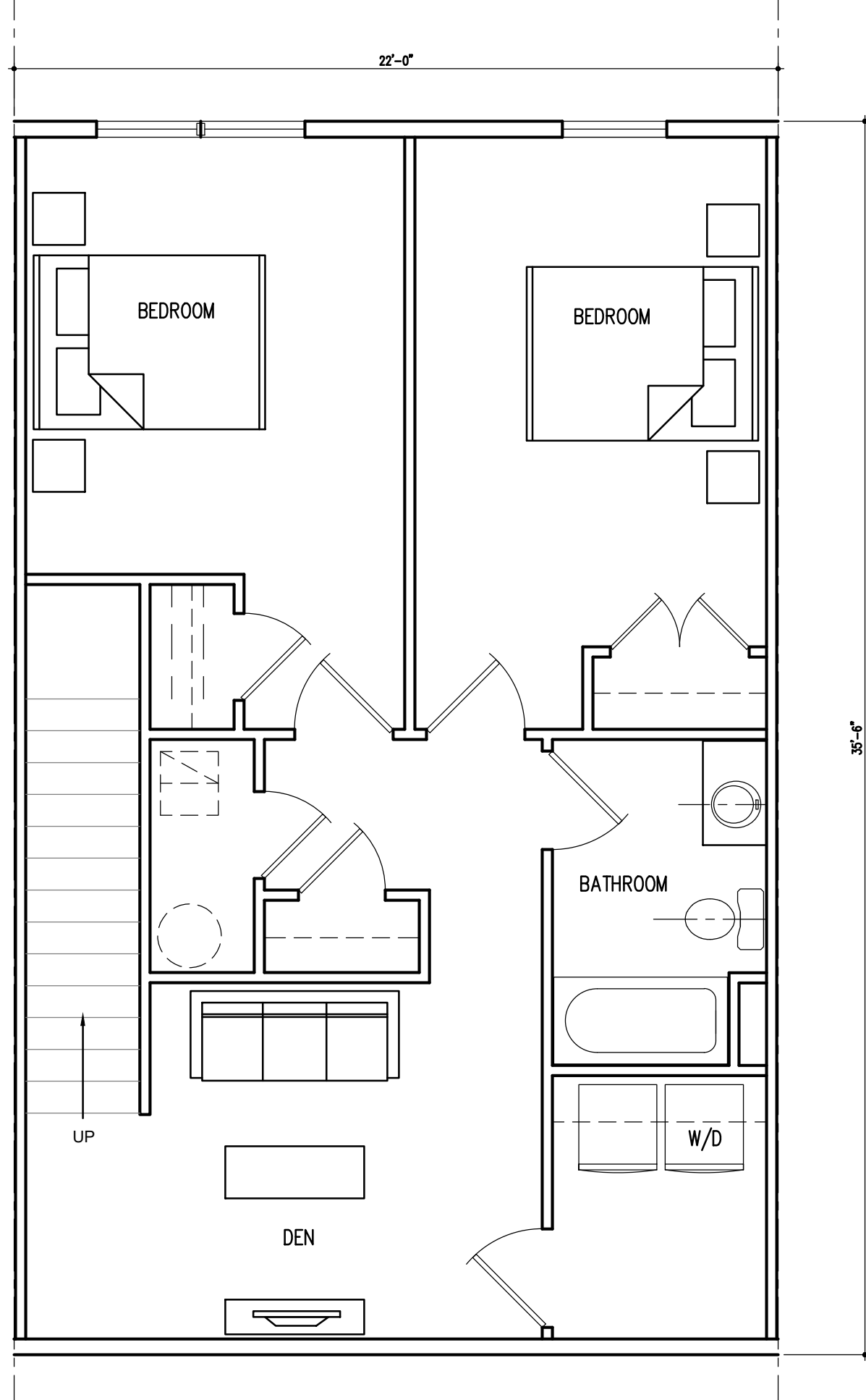
E1 UNIT D SECOND FLOOR UFAS
Scale: 1/4" = 1'



A1 UNIT D FIRST FLOOR UFAS
Scale: 1/4" = 1'



E4 UNIT E FIRST FLOOR UFAS
Scale: 1/4" = 1'



A4 UNIT E BASEMENT UFAS
Scale: 1/4" = 1'

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3.13.2 BASE LEVEL GREEN STANDARDS FOR ALL PROJECTS

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5. Cabinetry is plywood box construction, plywood or solid wood doors and durable finishes and hardware.
6. Bathroom floors are sheet goods with a ten (10) year minimum warranty or ceramic tile with sealed grout.
7. Tub/shower surrounds are ceramic tile with cementitious backer board or backer board supported by the Tile Council of North America.

STRUCTURAL, MECHANICAL + ELECTRICAL SUMMARY

STRUCTURAL SUMMARY:
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Professional Certification: I hereby certify that these documents were prepared or approved by me, and that I am a duly registered Architect under the laws of the state of Maryland.
Registration No. 16763
Expiration Date: November 30, 2023

BUILDING DATA:

Construction Type: VA
Use Group: TOWNHOUSE,
TWO-FAMILY

UNIT FLOOR PLANS

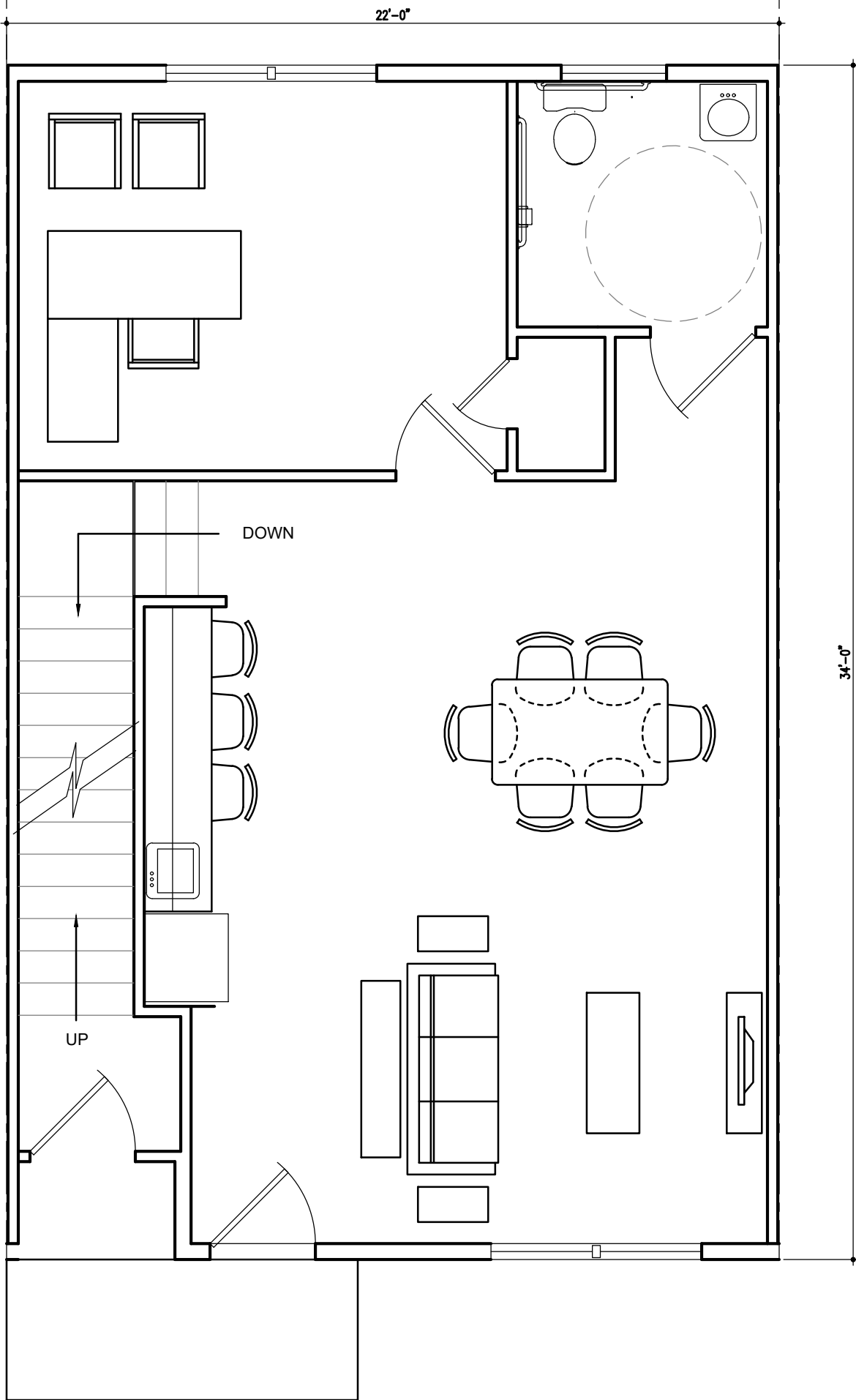
DRAWING NAME		
#5		
#4		
#3		
#2		
#1	CDA SCHEMATIC SET	02/02/22
NO.	REVISION	DATE

STUDIO K
ARCHITECTURE

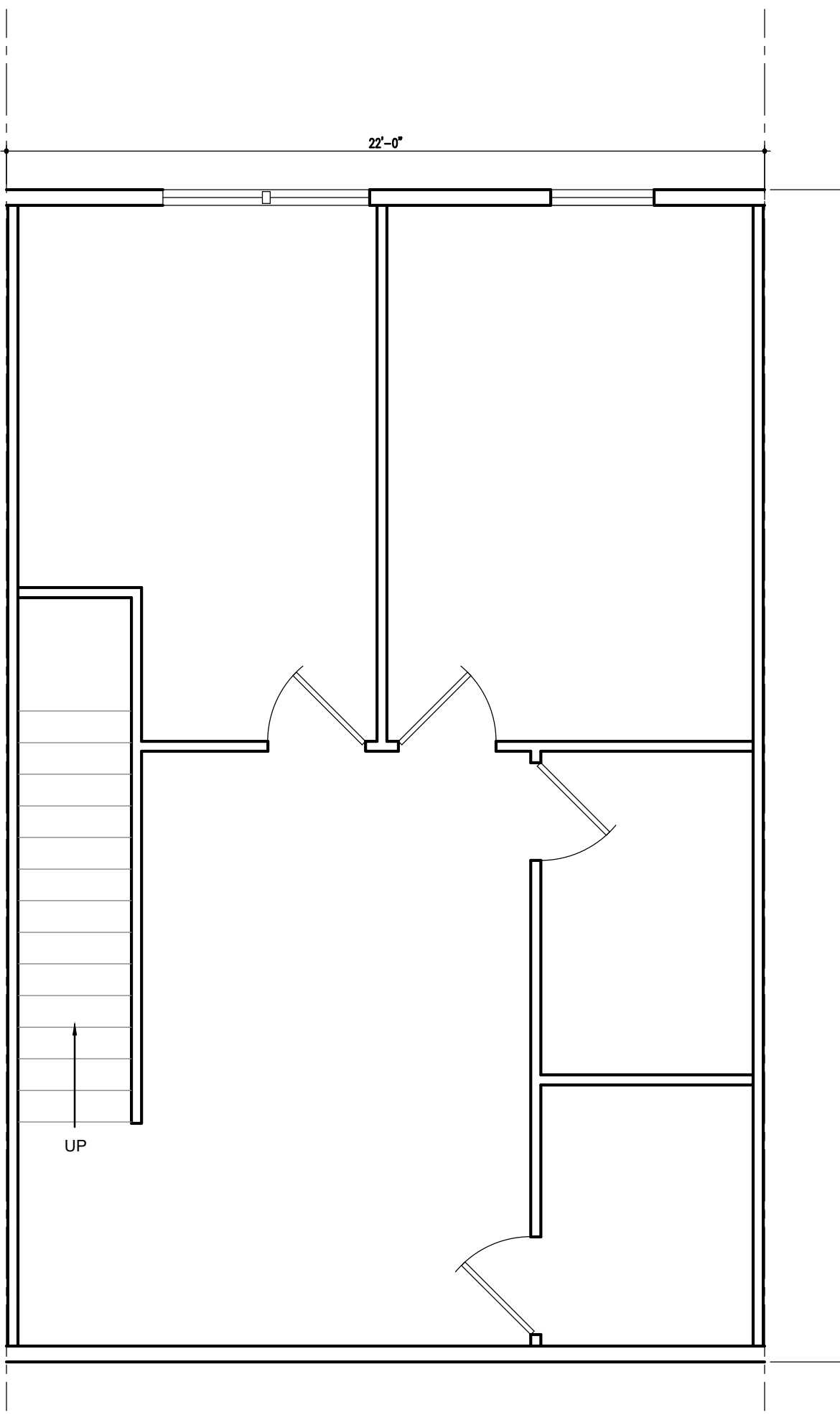
7806 JAKI TER
GLEN BURNIE, MD 21060
301.938.5195
STUDIOKARCH.NET

PROJECT NAME AND ADDRESS
HAMLET WOODS TOWNHOMES
57TH AVENUE
BLADENSBURG, MD 20710
PRINCE GEORGES COUNTY

PROJECT	SHEET
HAMLET WOODS	A-20
DATE	
SCALE	



E2 LEASING OFFICE FIRST FLOOR
Scale: 1/4" = 1'



A2 LEASING OFFICE BASEMENT
Scale: 1/4" = 1'

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Registration No. 16763
Expiration Date: November 30, 2023

BUILDING DATA:
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Use Group: TOWNHOUSE,
TWO-FAMILY

LEASING OFFICE FLOOR PLANS

DRAWING NAME		
#5		
#4		
#3		
#2		
#1	CDA SCHEMATIC SET	02/02/22
NO.	REVISION	DATE

STUDIO K
ARCHITECTURE

7806 JAKI TER
GLEN BURNIE, MD 21060
301.938.5195
STUDIOKARCH.NET

PROJECT NAME AND ADDRESS
HAMLET WOODS TOWNHOMES
57TH AVENUE
BLADENSBURG, MD 20710

PRINCE GEORGES COUNTY

PROJECT	HAMLET WOODS	SHEET
DATE		A-21
SCALE		



Agenda Item Summary Report

Meeting Date:
July 14, 2024

Submitted by:
Michelle Bailey Hedgepeth, Town Administrator
Vito Tinelli, Town Treasurer

Item Title: **Contract Approval** | Approval of a software agreement with Martus Software for Budgeting Software in an amount not to exceed \$11,240.00

Contract Approval | Approval of a software agreement with Martus Software for Budgeting Software in an amount not to exceed \$11,240.00

Work Session Item [X]
Council Meeting Item [X]

Documentation Attached:

Recommended Action:

Staff recommends that the Council approve this agreement with Martus Solutions.

Summary: Staff recommends entering into a service contract with Martus Solutions for the implementation and annual subscription of cloud-based budgeting software. This software will enhance the Town's financial planning, reporting, and personnel budgeting capabilities. The annual cost shall not exceed \$11,240, and includes both implementation services and ongoing support.

This recommendation follows an informal bidding process, during which presentations and cost proposals were reviewed from three other vendors, with pricing ranging from \$7,500 to \$25,500 annually. Martus was selected due to its comprehensive features, integration with the Town's existing QuickBooks accounting system, and robust reporting and forecasting capabilities.

Key Contract Terms: Implementation Services provided by Martus

- Creation of a dedicated Martus instance tailored to the Town's financial structure.
- Integration with the Town's QuickBooks system.
- "Train-the-Trainer" style training for designated staff, including:
- Reports & Setup
- Budgeting & Reforecasting
- Personnel Budgeting
- Report Builder
- Advanced Plus Features (as applicable)
- All sessions are live and recorded for future reference.

Annual Subscription Includes:

- Cloud hosting of Martus software.
- Email and telephone support.
- Regular updates and enhancements.
- Guaranteed system uptime of 99% or higher.

Software Features:

Interactive Dashboard for high-level financial visualization.

Financial Reporting:

- Monthly results, budget-to-actuals, prior year comparisons.
- Drill-down Profit & Loss reports and rolling forecasts.
- Dimension and sub-dimension level reporting.

Budgeting Tools:

- Line-item budgeting with historical reference.
- Budget Wizards for spreading numbers across time periods.
- Gain/Loss target tracking with real-time alerts.
- Excel import capability.
- Ability to assign approvers and budget owners.

Personnel Budgeting:

- Position-based salary planning.
- Employee-level cost projections (Advanced Package only).

Fiscal Impact: **Annual Cost: Not to exceed \$11,240**

Funding is available in the approved FY26 operating budget.

If you have any questions regarding this matter, the Town Administrator or Mr. Tinelli can answer them.

Budgeted Item: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Budgeted Amount: \$ 11,240 One-Time Cost: Recurring Ongoing Cost:	Continued Date:
Council Priority: Yes <input type="checkbox"/> No <input type="checkbox"/>	Approved Date:



Agenda Item Summary Report

Meeting Date:
July 14, 2025

Submitted by:
Tony Perez, LA Perez
Jonathan Brown, LA Perez
Michelle Bailey Hedgepeth, Town Administrator

Item Title: State and Local Legislative Update | Legislative Summary Report from LA Perez Consulting for Session 2025 and Discussion on Legislative Priorities for FY 2026

Legislative Summary Report from LA Perez Consulting – Session 2025 and Discussion on Legislative Priorities for FY 2026.

Work Session Item [X]
Council Meeting Item [X]

Documentation Attached:
2025 Session Report
Draft Legislative Priorities

Recommended Action:

Information Only—This is the annual report and update from the Town’s Legislative Consulting Team. It has been provided to inform the council and solicit input on future items.

The Town has worked collaboratively on legislative items with Tony Perez and his associate, Jonathan Brown, over the last session. This item presents a final summary of the activities over the last session. Town staff frequently interacts with Mr. Perez and Mr. Brown on state and local legislative items, and the Firm has been helpful on various issues.

This will be the second year of the Town’s Legislative Priorities Report. Attached to this is a draft for the Town Council to review.

Mr. Perez and Mr. Brown will be able to answer any questions at the Council Work Session meeting. The Town Administrator will provide an overview at the Council meeting, scheduled for 7:00 PM.

Budgeted Item: Yes [X] No []

Budgeted Amount: \$ NA

One-Time Cost: NA

Ongoing Cost: Monthly Cost

Council Priority: Yes [] No []

Continued Date:

Approved Date:

2025 End-of-Year Legislative Report

Town of Bladensburg, Maryland

Prepared by: LA Perez & Associates | July 14,

2025 Legislative Session Overview

Key Session Statistics

- 3,075 bills introduced

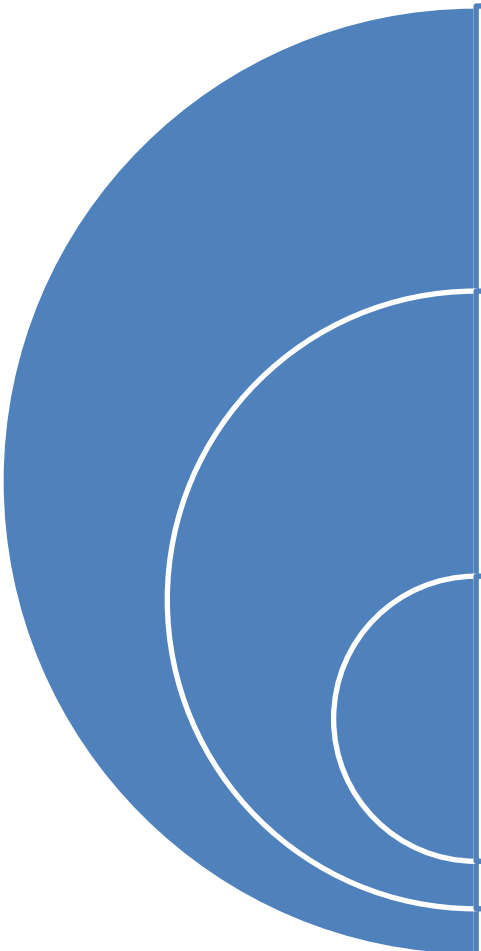
- 805 bills passed

- 25 bills vetoed by Governor Moore

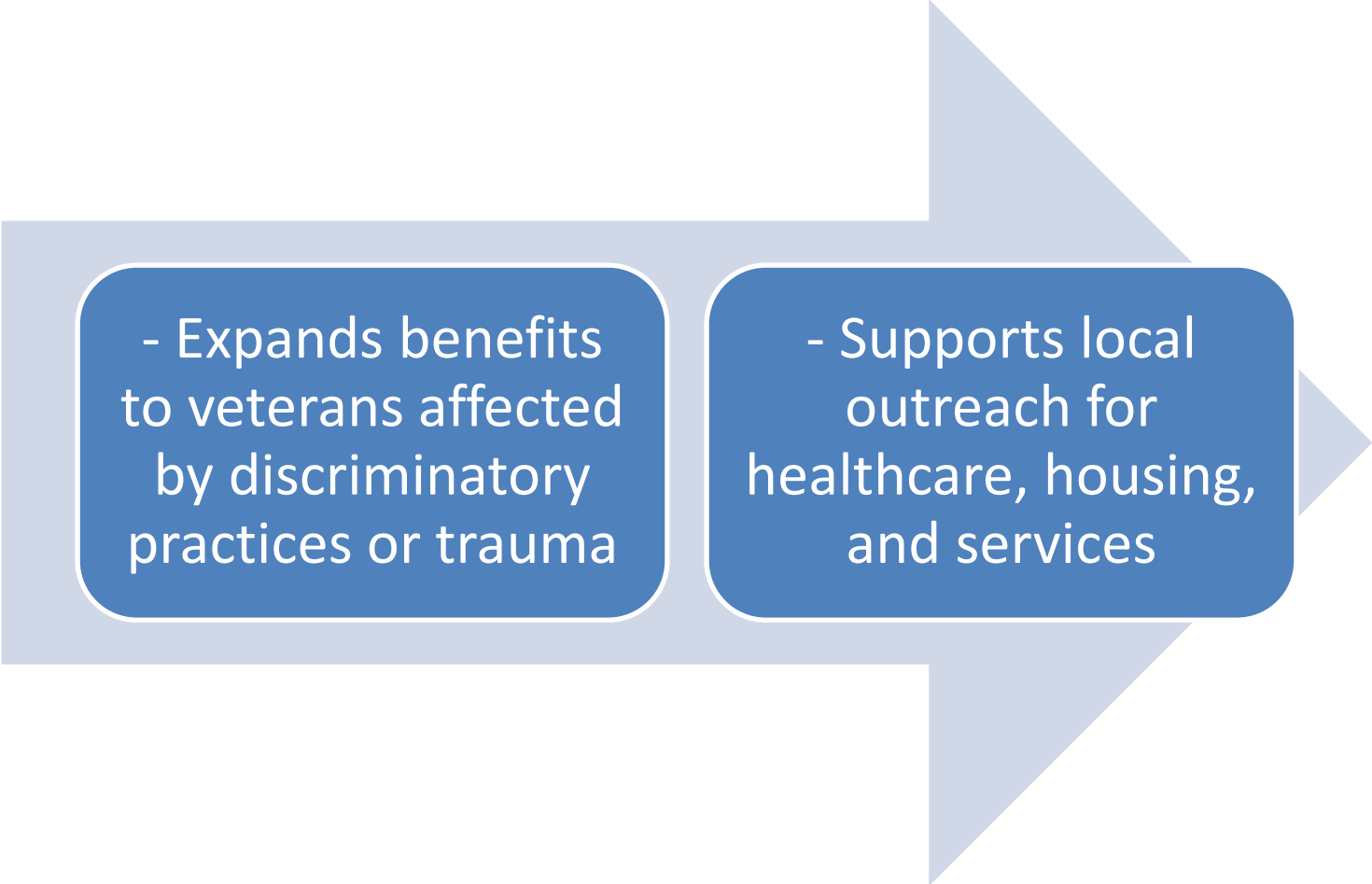
- Key focus: Public safety, housing, veterans' services, infrastructure

Priority Legislation Highlights

HB 322 – Municipal Election Support

- 
- Equipment leasing & MOUs with State Board of Elections
 - Estimated \$23,400/election
 - Opportunity for improved infrastructure and support

HB 699 – Veteran Discharge Equity

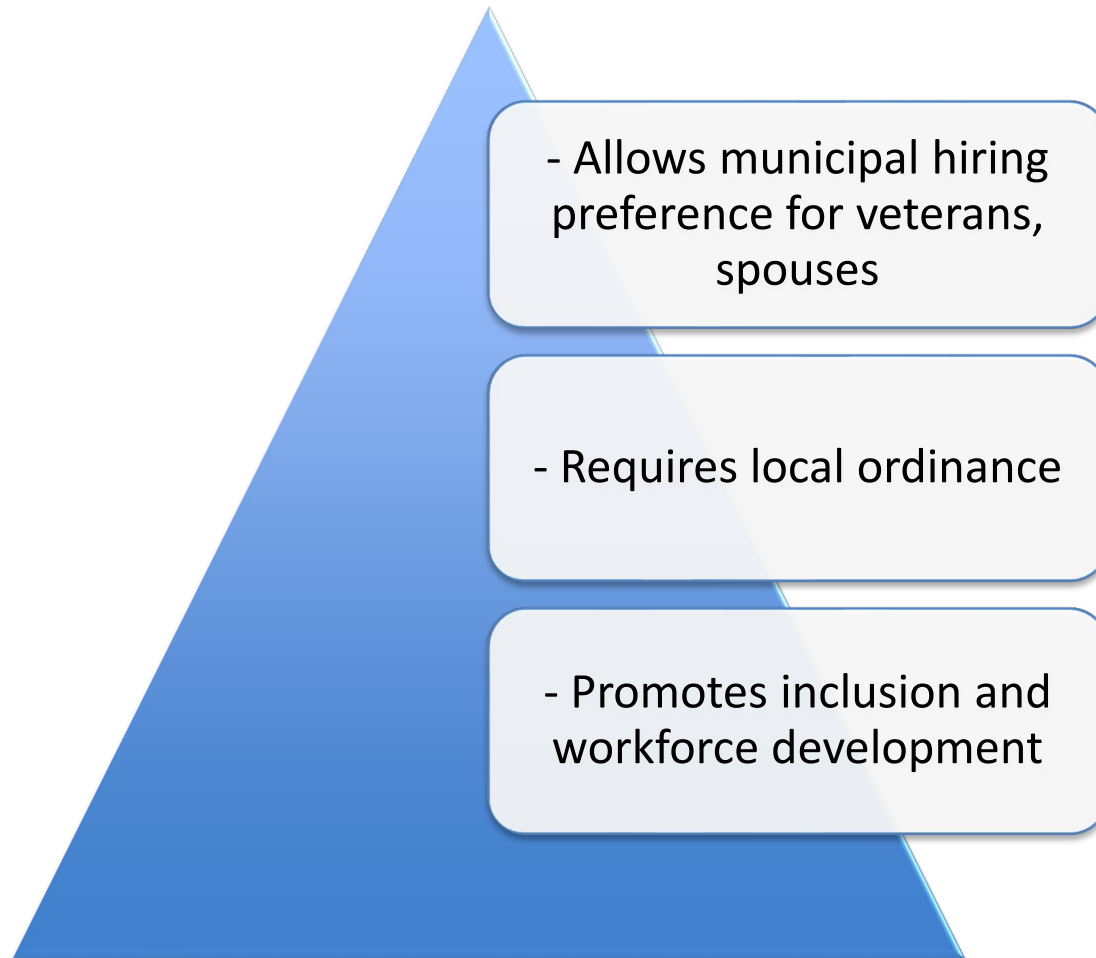


- Expands benefits to veterans affected by discriminatory practices or trauma

- Supports local outreach for healthcare, housing, and services

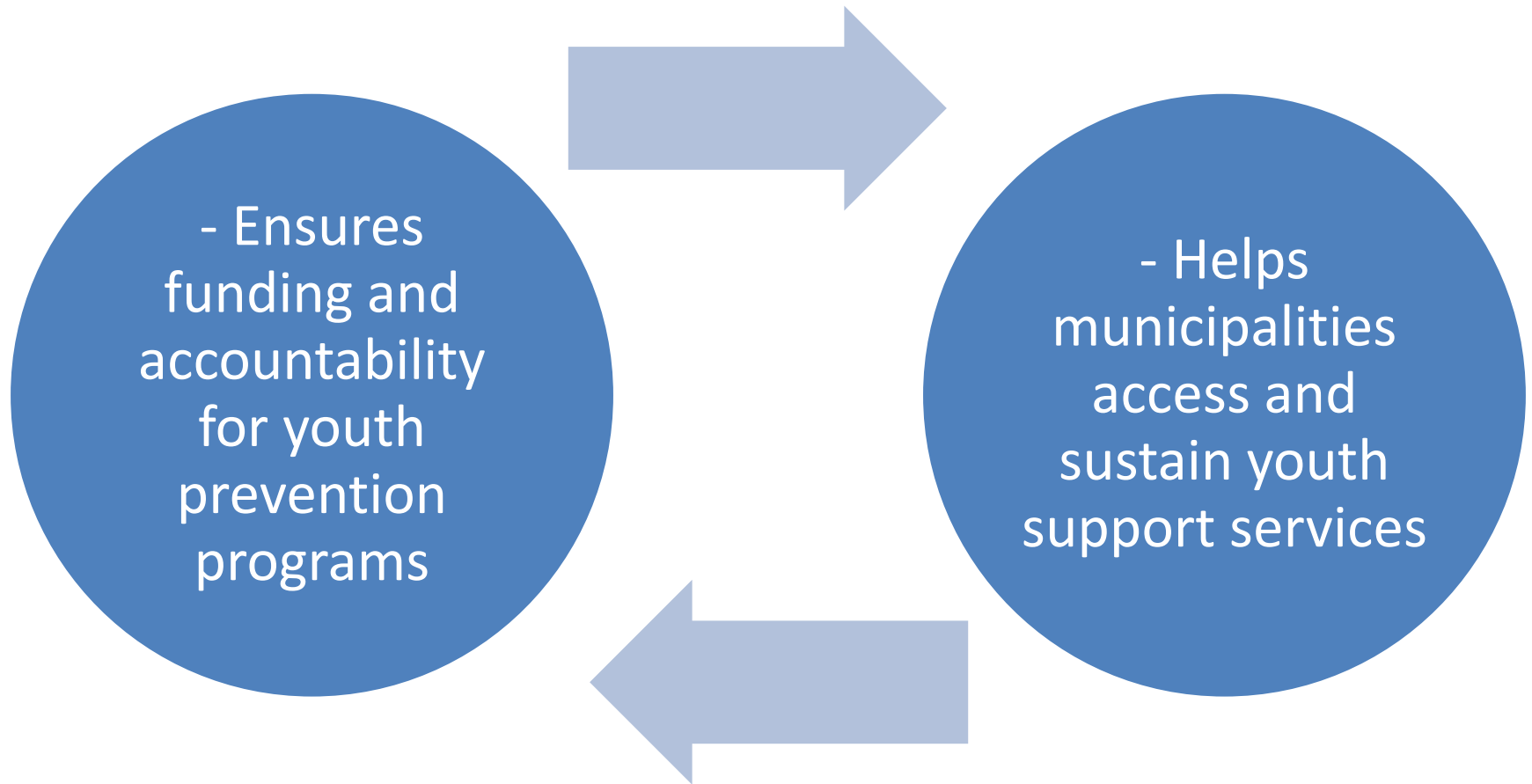
HB 1443 – Local Veteran Hiring Preferences

Section 9, Item H.



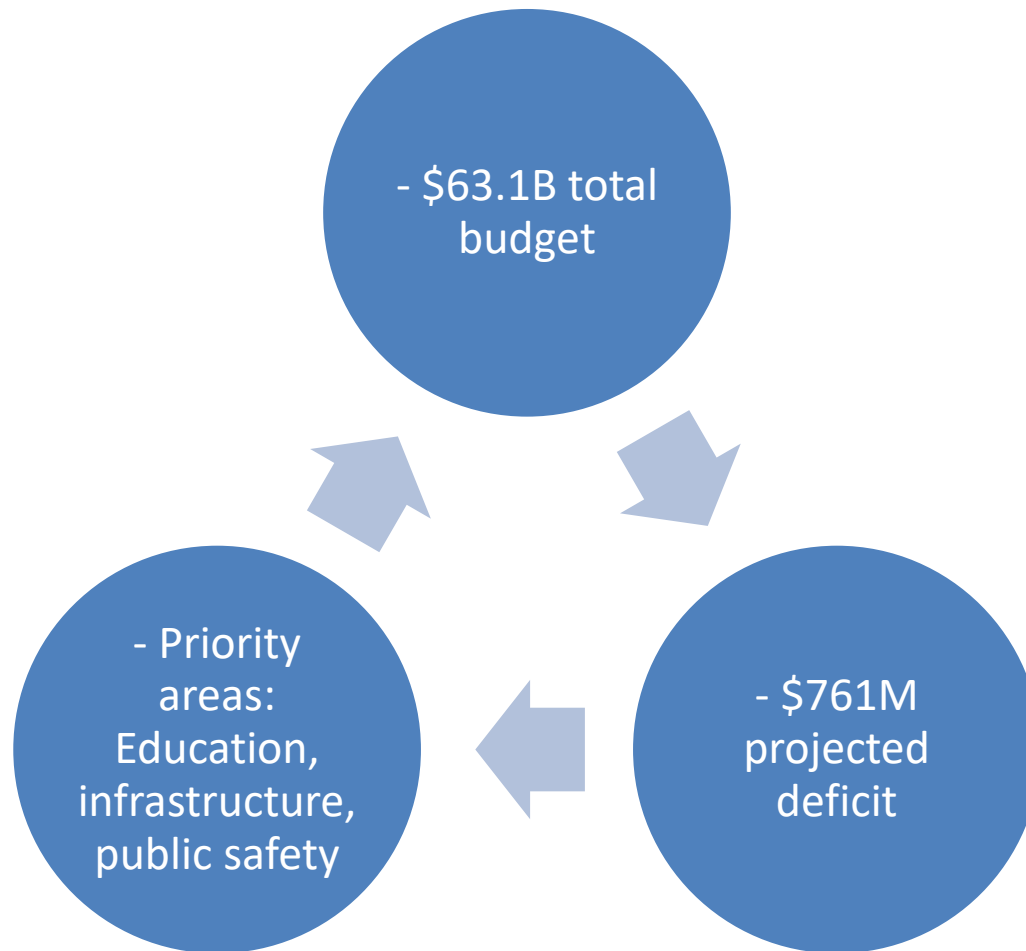
HB 814 – Youth Services Bureau Reporting

Section 9, Item H.

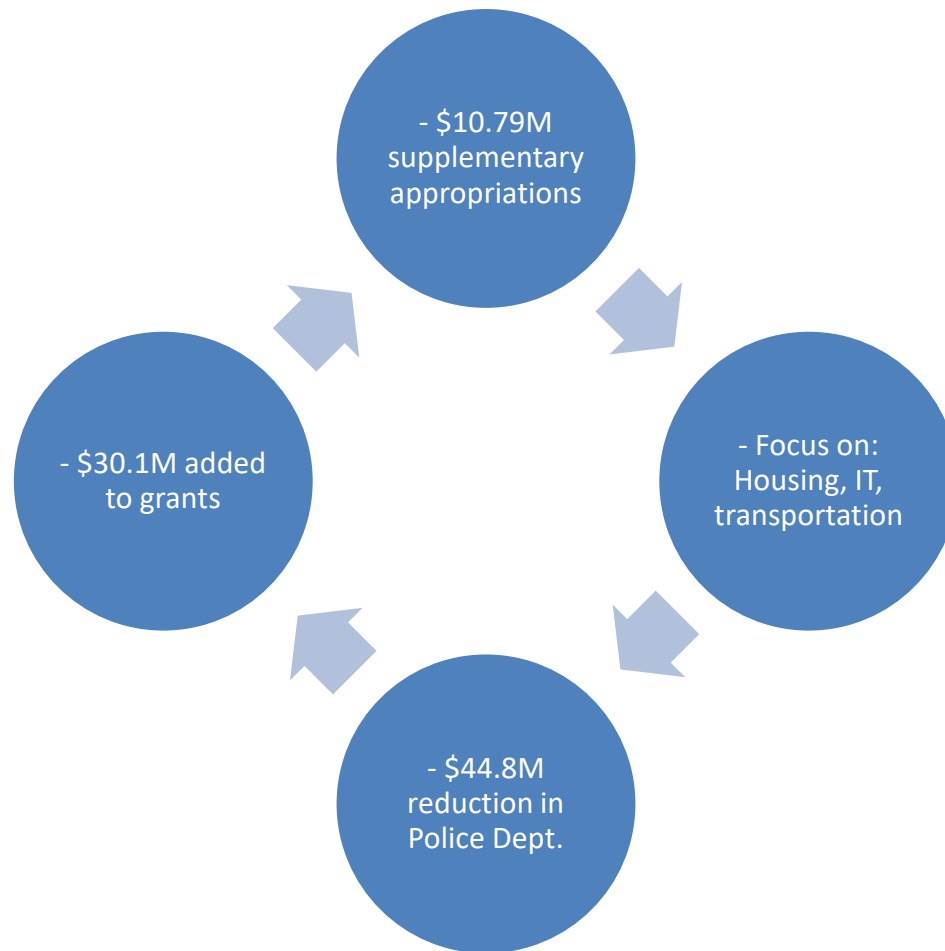


MARYLAND & PRINCE GEORGE'S COUNTY BUDGET UPDATES

State of Maryland Budget (FY26)

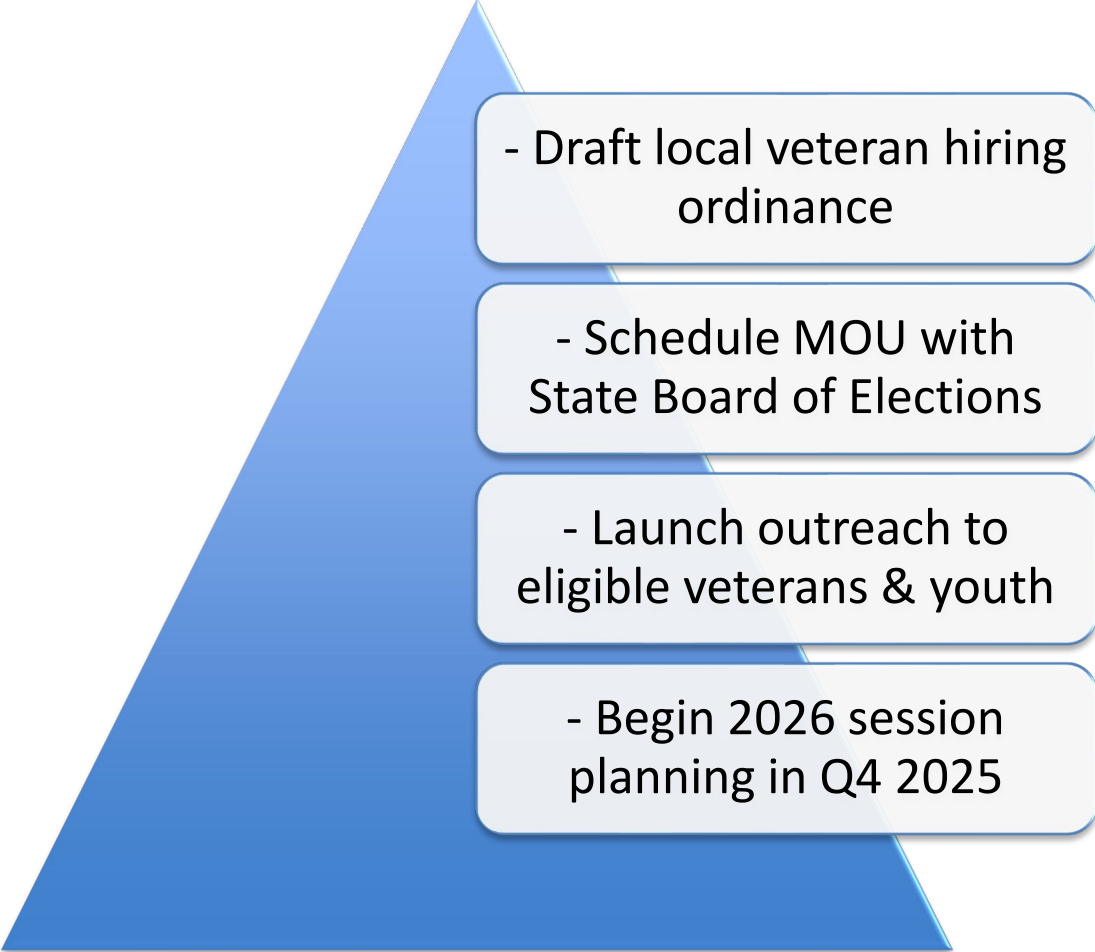


Prince George's County Budget Highlights



Strategic Recommendations for 2026

Top Recommendations for Bladensburg



- Draft local veteran hiring ordinance

- Schedule MOU with State Board of Elections

- Launch outreach to eligible veterans & youth

- Begin 2026 session planning in Q4 2025

Conclusion

- 
- 2025 session brought tangible wins for Bladensburg
 - Align early with State priorities
 - Prepare legislative agenda for 2026 session

Town of Bladensburg, Maryland
2025 End-of-Year Legislative Report & Recommendations for 2026 Session Planning
Prepared by: LA Perez & Associates
Date: July 14, 2025

Executive Summary

The 2025 Maryland General Assembly concluded with significant legislative action aligned with local municipal priorities, including election modernization, veterans' support, youth prevention services, and tenant protections. Governor Wes Moore signed **805 bills** into law, while **25 were vetoed**, reflecting a generally cooperative legislative session between the General Assembly and the Executive Branch.

This year, the **State of Maryland** also confronted a budget deficit projected at **\$761 million** for FY26. Despite this fiscal pressure, the Governor's budget preserved key funding streams for education, public safety, and community redevelopment. Meanwhile, **Prince George's County** advanced legislation focused on tenant rights, senior affordability, and public infrastructure, reinforcing the County's strategic emphasis on equity and long-term livability.

Bladensburg stands to benefit from many of these statewide measures and should act now to align its local policies, fiscal priorities, and legislative agenda for 2026.

2025 Maryland Legislative Session Overview

Key Session Stats:

- 3,075 bills introduced
 - 805 bills passed and signed by Governor Moore
 - 25 bills vetoed
 - Session Focus Areas: Youth crime prevention, housing stability, public safety, workforce development, and environmental protections.
-

Priority Legislation Affecting Municipalities

HB 322 – Enhanced State Support for Municipal Elections

- **Summary:** Enables municipalities to lease voting equipment and enter MOUs with the State Board of Elections.
- **Bladensburg Impact:**

- Greater professionalism and security in election administration.
- Estimated cost for equipment leasing: ~\$23,400/election.
- Recommendation: Begin MOU discussions with the State in advance of the 2026 election cycle.

HB 699 – Expansion of “Honorable Discharge” Definition for Veterans

- **Summary:** Broadens eligibility for Maryland veterans’ benefits to include those discharged due to sexual orientation, PTSD, or related trauma.
- **Bladensburg Impact:**
 - Potential outreach to underserved veteran populations.
 - Enhances access to housing, job training, and mental health support.

HB 1443 – Families Serve Act

- **Summary:** Authorizes municipalities to adopt local hiring preferences for veterans and their families.
- **Bladensburg Recommendation:**
 - Draft and pass a local ordinance implementing hiring preferences for eligible groups.
 - Aligns with equity-based workforce development and Governor Moore’s “Leave No One Behind” platform.

HB 814 – Youth Services Bureau Reporting

- **Summary:** Requires the Department of Juvenile Services to produce an annual report on Youth Services Bureaus (YSBs), increasing accountability and access to funding.
- **Bladensburg Advocacy Talking Points:**
 - Prevention-oriented approach to youth crime.
 - Critical pathway for securing sustainable funding for local youth programs.
 - Opportunities for collaboration with other Prince George’s County municipalities and school partners.

Prince George’s County Legislative and Budget Highlights

County Budget Overview (CB-022-2025):

- **\$10.79M** in supplementary appropriations passed.
- Key adjustments:
 - **\$44.8M reduction** in Police Department budget.
 - **\$12.3M increase** to Health Department.
 - **\$4.1M** more for Housing & Community Development.
 - **\$30.1M** added to non-departmental grants (possible funding source for local initiatives).

Key Bills Passed:

- **CB-006-2025:** Permanent Rent Stabilization for Senior Housing.
- **CB-009-2025:** Expansion of Elderly Property Tax Credit.
- **CB-005-2025:** Minimum Wage Indexing (max 5% increase tied to CPI).
- **CB-003-2025:** Creation of Permitting Ombudsman Office.
- **CB-019-2025:** Neighborhood Traffic Management Program.

Maryland State Budget & Fiscal Outlook

Governor Moore's FY26 Budget:

- Total Budget: **\$63.1 billion**
- Structural Deficit: **\$761 million**, expected to increase in FY27 without revenue changes.
- Prioritized Spending:
 - K-12 Education and Blueprint for Maryland's Future
 - Public Transit and Infrastructure Investment
 - Housing and Community Development
 - Public Safety and Gun Violence Prevention

Impact on Municipalities:

- Increased competition for state grant dollars.
- Pressure to demonstrate program performance and regional collaboration.
- Likely legislative action in 2026 to address revenue shortfalls or modify spending formulas.

Strategic Recommendations for Bladensburg

1. Prepare a Local Ordinance on Veteran Hiring (HB 1443 Implementation)

- Engage legal counsel to draft ordinance language.
- Include preference language, points system, and procedural safeguards.

2. Initiate MOU with the State Board of Elections (HB 322)

- Begin coordination with the State Administrator to determine election equipment, cost-sharing, and staffing needs.

3. Develop a Veteran & Youth Services Communication Campaign

- Partner with the Maryland Department of Veterans and Military Families and Juvenile Services.
- Ensure newly eligible residents are aware of their benefits and how to access services.

4. Advocate for Continued Youth Program Investment (HB 814)

- Use upcoming DJS reports to demonstrate the need and position Bladensburg for pilot funds or new programming support.

5. Prepare for 2026 Legislative Session

- Launch a Legislative Working Group (Q4 2025) to:
 - Draft Bladensburg's legislative priorities.
 - Engage Prince George's County Delegation members early.
 - Consider legislation focused on affordable housing, broadband, pedestrian safety, and stormwater infrastructure.

Conclusion

The 2025 General Assembly delivered actionable wins for Bladensburg, especially in veterans' services, election support, and youth prevention. While state and county budgets will face growing fiscal challenges in 2026, Bladensburg should align early with state priorities and prepare its advocacy strategies so that it will be best positioned to compete for limited resources.

By beginning implementation planning now, Bladensburg can turn legislative victories into visible community improvements and prepare to lead on local innovation and state partnership.

LEGISLATIVE PRIORITIES 2026



Town of Bladensburg Legislative Priorities Outline

Mayor Takisha James and the Town Council

Town of Bladensburg

July 14, 2025 – Draft Document

Dear Partners and Legislative Colleagues,

As we prepare for the upcoming legislative session, the Town of Bladensburg stands as a **Town with Momentum**—a community determined to move forward, even amid broader economic uncertainty. Guided by a shared commitment to progress, equity, and regional cooperation, our Mayor and Town Council remain focused on delivering meaningful results for our residents while continuing to build strong partnerships across the Port Towns. We can not be stopped and we have continued to provide and increase services to our residents.

We believe that optimism paired with strategic action is essential to resolving long-standing issues and positioning our Town—and our region—for long-term success. In this report, we have outlined our key priorities, which reflect the bold direction we are pursuing in FY 2026:

Advancing Growth, Annexation, and Regional Collaboration

We are actively working to expand our municipal boundaries, invite new business opportunities, and ensure residents and businesses in unincorporated areas have access to high-quality services and representation. Regional coordination with our fellow Port Towns is central to this effort.

We are also thrilled to be a part of the Prince George's Gateway Arts District with the municipalities of Brentwood, Colmar Manor, Cottage City, Mount Rainer, and North Brentwood. This group has made great strides over the last year in developing a vision and gathering economic data. These collaborative efforts have greatly encouraged us and provided additional momentum in our forward progression.

Pushing for Greater Influence in Land Use and Zoning

Local voices must have a stronger role in the decisions that shape our built environment. We are advocating for legislative changes to increase municipal input into planning and zoning, particularly in areas where redevelopment is most needed.

Launching the BCCE Port Towns Community Development Corporation

This transformative initiative will unite Bladensburg, Colmar Manor, Cottage City, and Edmonston in a shared economic development vision. This project has been underway for the last few years, but this year is different we have formed a new entities and appointments will be

taking place in each entity. Together, we have applied for funding and started to develop the first-year goals. Key projects include:

- Board Formation and Kick off will be in Fall 2025.
- A branding and wayfinding strategy to strengthen regional identity
- Façade improvement programs to support small and mid-sized businesses
- Strategic initiatives to spur development and redevelopment in key corridors
- A comprehensive approach to flooding and infrastructure planning, especially in our industrial zones
- Programs to honor our rich history and culture through community events and public art

Continuing Capital Investments

We are committed to completing and advancing major capital projects that enhance our Town's infrastructure and cultural assets, including:

- Stabilizing and preparing Bostwick House for future use
- Planning for a new Town Hall and updated Police Department facilities

Addressing Long-Term Challenges

Bladensburg is actively working on long-term priorities that require sustained advocacy and funding:

- Solutions for the Peace Cross intersection
- Monitoring the potential impacts of the proposed MAGLEV project
- Expanding senior transportation services (Call A Bus)
- Supporting affordability through homeowner and renter assistance, including energy efficiency programs
- Encouraging changes to laws that support HOA Groups and renters
- Coordination with MNCPPC on the Upcoming Projects
 - Publick Playhouse
 - Bladensburg Community Center

Enhancing Public Safety

We are prioritizing a safe, walkable, and resilient community through:

- Pedestrian safety improvements and green infrastructure investments
- Legislative advocacy on juvenile crime and recent changes to Maryland law
- Strategies to address organized retail theft
- Continued support for automated traffic enforcement to improve safety and accountability

We are deeply grateful for the continued support of our County and State partners, and for the collaboration of our fellow Port Towns. This report is designed to elevate the priorities of the

Town of Bladensburg and provide a clear roadmap for how we can work together to meet the evolving needs of our residents and businesses.

We look forward to a productive session and thank you for your partnership in building a brighter future for Bladensburg and the region.

**Sincerely,
Mayor Takisha James
And the Bladensburg Town Council**

DRAFT

Town of Bladensburg Legislative Priorities

Growth, Annexation, and Regional Cooperation

Building on momentum from last year's high-profile annexation efforts at Hospital Hill, the Town of Bladensburg is preparing for the next phase of **smart, cooperative growth**. In FY 2026, we are renewing our focus on annexation in partnership with our neighboring jurisdictions, with the shared goal of promoting stability, equity, and economic opportunity for the Port Towns region.

Our annexation plan is both **strategic and community-centered**, and we are developing educational materials and outreach tools to show **why businesses and residents should choose Bladensburg**. We believe joining the Town offers distinct advantages, including:

- 24/7 Dedicated Police Coverage
- Responsive Public Works Services (e.g., Enhanced Snow Removal)
- Improved Code Enforcement and Infrastructure Maintenance
- Easier Access to Local Elected Officials and Services
- Support for Local Businesses through Grants and Incentives
- Increased Representation in Local Planning and Decision-Making

We look forward to collaborating with residents, county leaders, and property owners to ensure this process is inclusive, transparent, and forward-thinking. The Town is supportive of legislation that protect the rights of municipal entities and does not curtail annexation by municipalities.

Land Use and Zoning Authority for Bladensburg

As we look ahead to FY 2026, the Town of Bladensburg remains steadfast in its commitment to equitable growth and inclusive planning. One of our top priorities continues to be securing a more meaningful role for municipalities in land use and zoning decisions that directly impact our communities.

Currently, municipalities have limited participation in county-level planning and zoning processes. In 2024, the Town passed a resolution in support of legislation that would provide greater municipal input in land use decision-making. Since then, we have engaged actively with other like-minded municipalities to build a coalition of support that advocates for more local authority and collaboration with state and county partners.

We have also maintained a productive partnership with the Maryland-National Capital Park and Planning Commission (MNCPPC) and were proud to participate in the development of the Port Towns Sector Plan. While we are encouraged by this collaboration, zoning control remains a fundamental issue, and we continue to seek legislative remedies that will help us shape development that reflects the needs and values of our residents.

Formation of the BCCE Port Towns Community Development Corporation (CDC)

A major highlight for FY 2026 is the official formation of the BCCE Port Towns CDC—a collaborative initiative uniting Bladensburg, Colmar Manor, Cottage City, and Edmonston under one visionary platform for shared progress.

This CDC represents a transformational step for the region. With support from state and county partners, the BCCE Port Towns CDC will serve as a centralized engine for revitalization, branding, and economic development, helping our communities attract investment, improve quality of life, and create a cohesive identity for the Port Towns corridor.

Planned initiatives for FY 2026 include:

- Obtaining funding for branding, signage, and wayfinding program to unify the four towns
- Supporting local entrepreneurs through technical assistance and façade improvement grants
- Advocating for infrastructure and transit improvements to support residents and businesses
- Coordinating workforce development programs and promoting local hiring and training for local residents.
- Pursuing public-private partnerships to strengthen commercial corridors and mixed-use development

We are optimistic that this new structure will not only **amplify each town's strengths**, but also **provide a strong, united voice** for the region's future.

State Legislation and Capital Funding Priorities

Bostwick House Preservation and Activation

The **Bostwick House**, one of the most historically significant sites in Bladensburg, continues to be a focus of preservation and revitalization efforts. Over the years, the Town has successfully secured grant funding for **exterior and structural stabilization**. However, **interior restoration** is urgently needed to make the home usable for events, tours, and civic engagement.

We are actively pursuing **additional capital investments** and bond bill funding to bring Bostwick House to full functionality. Once restored, the site will become a vital part of the Town's cultural and tourism strategy—a **community anchor that bridges our past and our future**.

New Town Hall and Municipal Facilities

The Town of Bladensburg does not meet the community's needs and staffing of our essential functions. A new Town Hall facility is needed to encompass more space for resident use,

featuring a visitor's center, emergency response and preparedness, job training center, the Town's police department, administrative staff, council, and possibly the Fire Department.

The Town has limited community space for resident functions, meetings, job training, computer lab, etc. In addition, we have very little room for growth as it relates to our administrative staff. Our facilities are dated and would benefit from more energy-efficient and sustainable construction.

We currently do not have sufficient space to house our growing public safety and public works functions. The Town's facilities are outdated and do not match the modern needs of the community.

Bladensburg Community Center:

MNCPPC has begun evaluating the current site and building a new center, and the town has participated in this process. However, the current designs show a slightly larger building, but the community's needs are great. We are being told that there are site constraints, but we would like more opportunities for public input.

The Bladensburg Community Center is an essential recreational asset for local communities. The Center offers multiple fitness and sports programs, summer camps, after-school activities, and classes designed to improve the quality of life for residents of all ages. The Center also serves as a community gathering location for social interaction and educational opportunities.

Due to limited space, the Bladensburg Community Center cannot currently expand its programming and meet the area's growing needs. Expanding or building a new facility will improve the overall quality of life and provide essential programs and services needed in Port Towns. However, we do not want to continue to have an undersized facility.

Peace Cross Traffic Management Plan

This is a longstanding issue and priority not only of Bladensburg but of all of the Port Towns. The Town has worked with SHA and other State and Federal officials to improve pedestrian and bicycle infrastructure at the Peace Cross Intersection. This intersection is where three major roads converge, and both pedestrian and vehicle traffic are subject to potentially life-threatening situations daily.

This area is adjacent to the Bladensburg Waterfront Park, a major recreational asset of the Port Towns. A study is needed at this intersection to help identify alternatives that will allow pedestrians, bicyclists, and vehicles to move safely. This is a significant intersection of the Port Towns has an effect on the overall area traffic flow.

Condominium and Homeowners Association – Repair and Rehabilitation Funding

The town supports legislation introduced during the last session by Delegate Marvin Holmes to secure funding from the county or state to support this fund. The previous bill called for

authorizing a county or a municipality to establish a specific fund to support infrastructure repair in a community subject to a condominium association or a homeowner's association and requiring that certain property tax revenues be assigned to a fund created under the Act. In Bladensburg, we have this issue and need legislation to address the needs of our residents.

Homeowner Assistance

With the end of APRA funding, the town needs assistance in identifying rehabilitation programs for homeowners. Identifying potential incentives for first-time homeowners will increase homeownership and result in more families relocating to the Port Towns. Equally important is matching affordable housing programs and services to help existing homeowners stay in their homes longer and age in place.

Tenant Rights - Failure to Repair Serious and Dangerous Defects - Tenant Remedies Tenant Safety Act:

With several multi-family and rental units in the Town of Bladensburg, we support legislation that establishes tenant remedies. The bill last session that Senator Washington authored established that a landlord that offers a dwelling for rent is deemed to warrant the dwelling fit for human habitation, authorizing a single tenant or tenants' organization to seek remedies on behalf of a group of tenants for a landlord's failure to repair serious and dangerous defects on the leased premises; authorizing a tenant, a group of tenants, or a tenants' organization to bring a civil action for money damages if a landlord fails to repair certain defects within 90 days of the court finding the conditions complained of exist; etc.

Bladensburg Internal Operations:

water Assist with identifying funding to facilitate a branding/marketing campaign to help define the Port Towns' identities and to promote the benefits of living, working, and visiting the area. Better defining the identity of the Port Towns will lead to increased awareness of the benefits of living, working, and visiting the area. A strong identity will also strengthen the ability of our partners to attract resources, resulting in better and improved services and programs for our residents.

PUBLIC SAFETY

Pedestrian Safety

Over the past few years, we have had three tragic incidents within the town border and one adjacent to the Town where pedestrians have been struck and resulted in fatalities. The Town has recently adopted the Vision Zero pledge, and we need legislative support to hold individuals

accountable and ensure the infrastructure is in place to keep Bladensburg and Port Town residents safe. We also need more safe routes for children and families.

Organized Retail Theft Assistance

We have started to work with the County on this emerging issue, but this requires a multi-phased approach to enforcement and interventions. Major retailers are leaving urban areas due to high rates of retail shrinkage. On the ground, we have partnered with our shopping centers by installing mobile cameras in parking lots and obtaining “No Trespassing” agreements, which enable better enforcement outcomes.

We are asking state legislators for more substantial penalties for repeat offenders and mandatory rehabilitative measures to deter the behavior in the future.

Juvenile Crime – Child Interrogation Act

This issue was not resolved in the last session, and we would like to see some action. In Maryland, violent crimes have spiked and are associated with juvenile involvement, including armed carjackings, assaults, homicides, car thefts, and more. The Child Interrogation Act impedes law enforcement officers from removing violent juveniles from communities such as Prince George’s County, MD. Law Enforcement Officers would like to see violent criminals held accountable. We recognize that 98% of juveniles are law-abiding citizens working hard in schools to become productive citizens. They are our future leaders, but those committing murder, carjackings, shootings, robberies, assaults, and other heinous crimes should be held accountable.

A bill was passed in the General Assembly in 2022, which prohibits law enforcement officers from interrogating juveniles without allowing them to consult with an attorney and requires that parents be notified before questioning anyone under the age of 17. This bill restricts officers from interrogating suspects who typically cooperate with police officers during interrogations. They will freely consent to speak with officers or interrogators who ensure their rights are read to them, and the juveniles acknowledge that they understood their Miranda Rights.

These interviews/interrogations are recorded and screened intensely by prosecutors, judges, and defense attorneys before they are admitted into court as evidence in criminal cases. These interactions also provide law enforcement with crucial information that could lead to the identification, arrest, and prosecution of suspects involved in committing dangerous, violent crimes within communities, victims and evidence, such as firearms and other dangerous and deadly weapons, stolen property, and illegal CDS Activities; and facts that could assist in the investigation of additional alleged criminal activity which ultimately could bring criminals to justice and provide closure to families.



Agenda Item Summary Report

Meeting Date:
July 14, 2025

Submitted by:
Michelle Bailey Hedgepeth, Town Administrator
Regine Watson, Town Clerk

Item Title: Sponsorship of Events | July 2025 Update and Report (Information Only)

Sponsorship of Events– Overview (Information Only):

Work Session Item [X]
Council Meeting Item [X]

Documentation Attached:
Sponsorship Brochure

Recommended Action:

Report to the Council on the sponsorship material for future community events, and the Council may provide comments and feedback to staff on this matter.

Item Summary: Town staff has developed a sponsorship brochure to support funding opportunities for large-scale community events. The goal is to expand event offerings while reducing the Town's financial burden.

In preparing the materials, staff reviewed sponsorship models and collateral from the following municipalities:

- Rockville, MD
- Gaithersburg, MD
- Frederick, MD
- Fairfax, VA

Key considerations addressed during development included:

- **Purpose of Sponsorship:** To reduce the Town's reliance on general funds by offsetting event costs through external support.
- **Use of Sponsorship Funds:** Sponsorships will directly support event expenses, allowing the Town to broaden programming and engagement.
- **Review Process:** Town staff will evaluate all potential sponsors to ensure alignment with community standards and Town values.
- **Right to Decline:** The Town reserves the right to decline sponsorships that do not reflect the values or mission of the organization.

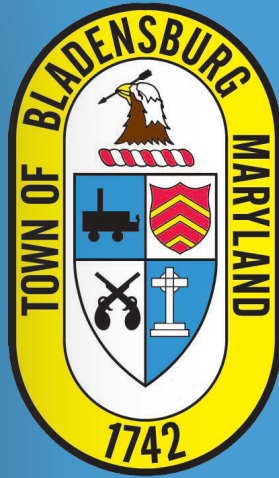
The Town Administrator is available to address any questions you may have regarding this initiative.

Budgeted Item: Yes [X] No [] NA
Budgeted Amount:
One-Time Cost:
Ongoing Cost: NA

Continued Date:

Council Priority: Yes [X] No []

Approved Date:



Sponsorship Opportunity Packet

The Town of Bladensburg is seeking partnerships with businesses and individuals to sponsor special events year round. Town Sponsor Opportunities help to build your brand and increase name recognition, while showcasing your community support.



Mayor Takisha James and the Bladensburg Town Council Town of Bladensburg | Sponsorship Invitation Letter

Section 9, Item I.

DISCOVERY STARTS HERE - YOUR OPPORTUNITY AWAITS

Dear Valued Partner,

On behalf of Mayor Takisha James and the Bladensburg Town Council, we are excited to extend a special invitation to you and your business to join us as a sponsor for our upcoming community events and activities.

The Town of Bladensburg may be just over one square mile in size, but we are a mighty hub of history, culture, and opportunity—positioned at the gateway to our nation's capital and the heart of Prince George's County. With a legacy spanning over 280 years, our community thrives through inclusive engagement, strategic partnerships, and shared celebration.

Bladensburg is proud to be part of the Port Towns collaborative, where we foster unity through events that bring residents, families, and businesses together. Our annual calendar is filled with well-attended events that are professionally organized, widely advertised, and met with enthusiastic community participation. The result? Positive feedback, high visibility, and memorable experiences.

As a sponsor, your business will not only gain exposure and recognition—it will also be aligned with a trusted municipal brand committed to progress, equity, and connection. We offer a variety of sponsorship levels to suit your business goals and marketing strategy, and we're confident that partnering with us will provide you with meaningful return on investment and community goodwill.

We invite you to review the enclosed sponsorship opportunities and consider how you can grow your brand while supporting the vibrant community of Bladensburg. Your partnership will help make our events even more impactful, and our residents and visitors will warmly welcome your partnership and support.

Thank you for considering this opportunity to partner with the Town of Bladensburg. We look forward to building a successful collaboration with you.

With appreciation and best regards,

Mayor Takisha James
& The Bladensburg Town Council

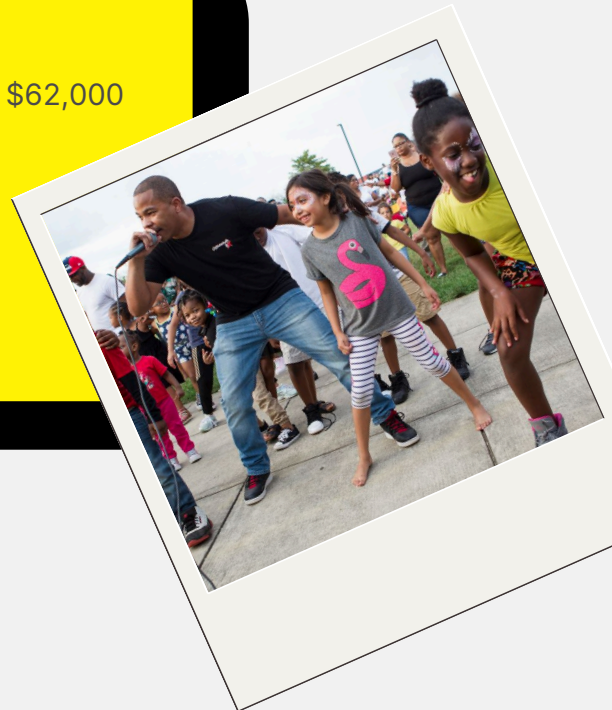
WHY BLADENSBURG?

Located just minutes from Washington, D.C., Bladensburg is a vibrant, historic town and a cornerstone of the Port Towns—a regional partnership of four municipalities (Bladensburg, Colmar Manor, Cottage City, and Edmonston) committed to inclusive economic growth, sustainability, and community engagement.

With over 280 years of rich heritage, Bladensburg is a thriving community with deep roots and forward momentum. Our well-attended community events, diverse population, and strong civic pride make the Town a strategic and rewarding investment for sponsors who want to connect with residents, grow their brand, and make a difference. Partnering with Bladensburg means aligning your business with a trusted local government that values collaboration, visibility, and shared success.

Community Snapshot

- Number of Bladensburg Residents: 9,660
- Combined Port Towns Population: 17,000
- Average Median Household Income (Port Towns): \$62,000
- Average Age of Bladensburg Residents: 34
- Racial Demographics:
 - Black or African American: 65%
 - Hispanic or Latino: 25%
 - Other / Mixed: 10%



ANNUAL MARQUEE EVENTS

Annual Marquee Events

Your sponsorship ensures high visibility at well-promoted and widely attended events:

- **Independence Day Celebration** – July | Independence Day Celebration attracts family-oriented audiences and young adults. Due to the great variety of activities and entertainment, age groups of attendees vary throughout the event day. Geographically, the celebration draws an audience from Port Towns and Prince George’s County residents, as well as the region, including Washington D.C.
 - Attendance: ~3,500
 - Location: Bladensburg Waterfront Park
- **Bladensburg Day Festival** – October
 - Attendance: ~1,000
 - Location: Town Hall
- **National Night Out** – August
 - Attendance: ~1,000
 - Location: Town Hall



Additional Community Impact Opportunities

- **Shop with a Cop** | December
 - Benefits over 100 local children with a holiday shopping experience in partnership with law enforcement
- **Holiday Food Assistance** | November & December
 - Provides meals and essential food baskets to families in need—support through in-kind or monetary donations is welcomed

Partner With Us

We invite you to become part of Bladensburg’s growing story. Sponsorship is more than visibility—it’s a partnership with a passionate, engaged community on the rise.

Discover the benefits. Connect with residents. Make a lasting impact.

Town of Bladensburg Events

SPONSORSHIP LEVELS

Town of Bladensburg | Community Event Sponsorship Opportunities
Invest in Community. Amplify Your Brand.

Please note: Contributions are considered sponsorships and are not tax-deductible as charitable donations. However, your support is invaluable in bringing our events to life and connecting with thousands of local residents.

Platinum Sponsor – \$10,000+

Ideal for Title/Presenting Sponsors of Marquee Events

Benefits Include:

- “Presented by [Your Business]” recognition on select event branding
- Top-tier logo placement on all printed and digital event materials
- Prominent on-site signage/banner placement at all major events
- Recognition in Town newsletter, website, and social media promotions
- Opportunity to speak or be introduced during event programs
- Exclusive thank-you recognition from the Mayor and Town Council
- Sponsor spotlight post on social media
- Reserved vendor space at marquee events (if applicable)



Gold Sponsor – \$5,000

Benefits Include:

- Large logo on event flyers, posters, and select online materials
- Signage/banner display at 2 marquee events
- Recognition in event press releases and newsletters
- Social media mentions leading up to and during events
- Public thank-you announcement at events
- Vendor space opportunity (if applicable)



Town of Bladensburg Events

SPONSORSHIP LEVELS

Silver Sponsor – \$2,500

Benefits Include:

- Medium logo on event materials (select events)
- Shared banner space with other Silver-level sponsors
- Mention in Town website event listing and social media
- Verbal recognition during at least one event
- Option for vendor or resource table space

**Bronze Sponsor – \$1,000**

Benefits Include:

- Name listed on event signage and digital materials
- Recognition on the Town's website and event program
- Group thank-you from the Town Council during event remarks
- Opportunity to distribute branded items or materials (upon approval)

**Community Supporter – <\$1,000 or In-Kind Donations**

Benefits Include:

- Recognition on the Town website and at selected event tables
- Certificate of appreciation
- Great option for small businesses, civic groups, or individuals

**Let's Build Something Together**

Sponsoring a Town of Bladensburg event is more than marketing—it's a commitment to the future of our community. Together with our Port Towns partners, we are building events that are engaging, inclusive, and full of opportunity.

Questions? Contact the Community Events events@bladensburgmd.gov at (301) 927-7048 or visit www.bladensburgmd.gov

SPONSORSHIP CONTRIBUTION FORM

Date:

Name:

Title:

Company:

Address:

City:

State:

ZIP:

Telephone:

Email:

Event Name:

Sponsorship Options

Amount

Platinum Sponsor

\$10,000

Gold Sponsor

\$5,000

Silver Sponsor

\$2,500

Bronze Sponsor

\$1,000

Community Supporter

<\$1,000 or In-Kind Donations

Payment

Enclosed check in the full amount of _____

Please make checks payable to "Town of Bladensburg"



Stay Connected

For more information, please contact the Town of Bladensburg at (301) 927-7048 or email events@bladensburgmd.gov.

Return contribution forms via email or deliver to Bladensburg Town Hall.

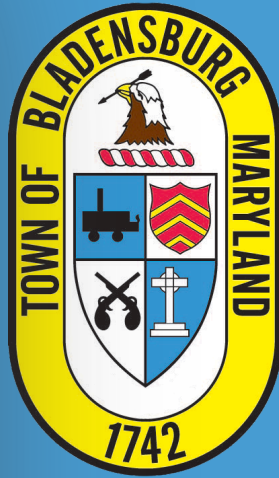
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Town of Bladensburg

4229 Edmonston Road
Bladensburg, MD 20710

Admin@BladensburgMD.gov
www.BladensburgMD.gov
(301) 927-7048



Sponsorship Opportunity

The Town of Bladensburg is seeking partnerships with businesses and individuals to sponsor special events year round. Town Sponsor Opportunities help to build your brand and increase name recognition, while showcasing your community support.



Town of Bladensburg Events

SPONSORSHIP LEVELS

Sponsoring a Bladensburg event is more than marketing, it's joining a movement that brings people together through culture, celebration, and community pride. Our events are true experiences that draw thousands and reflect the unique spirit of our historic town. From Bladensburg Day to our Fireworks Celebration, each gathering offers a vibrant opportunity to connect with families, leaders, and residents from all walks of life. Sponsors receive high-visibility recognition both in-person and across our digital platforms, including social media, email, and the town website. These events provide a chance to align your brand with values of unity, heritage, and inclusivity. It's an opportunity to be seen as a community partner, not just a business. With strong attendance and growing engagement, your support goes far and makes a lasting impact.



Community Sponsor
\$500+



Discovery Sponsor
\$1,000+



Yellow and Blue Sponsor
\$3,000+



1742 Sponsor
\$5,000+

SPONSORSHIP BENEFITS

Benefits	Community Sponsor	Discovery Sponsor	Yellow & Blue Sponsor	1742 Sponsor
Logo & name on Town website	★	★	★	★
Recognition at event	★	★	★	★
Logo & name on promotional flyer & Town newsletter		★	★	★
Logo & name on street banners			★	★
Company banner at event			★	★
Booth at event				★

SPONSORSHIP CONTRIBUTION FORM

Date:

Name:

Title:

Company:

Address:

City:

State:

ZIP:

Telephone:

Email:

Event Name:

SPONSORSHIP OPTIONS

AMOUNT

Community Sponsor	\$500+
Discovery Sponsor	\$1,000+
Yellow and Blue Sponsor	\$3,000+
1742 Sponsor	\$5,000+

Payment

Enclosed check in the full amount of _____

Please make checks payable to "Town of Bladensburg"



Stay Connected

For more information, please contact the Town of Bladensburg Marketing Specialist at (301) 927-7048 ext. 106 or via email at rjefferies@bladensburgmd.gov.

Return contribution forms via email at rjefferies@bladensburgmd.gov or to Bladensburg Town Hall

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Town of Bladensburg

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Agenda Item Summary Report

Meeting Date:
July 14, 2025

Submitted by:
Michelle Bailey Hedgepeth, Town Administrator
Purnell Hall, Public Works Supervisor
Regine Watson, Town Clerk

Item Title: America in Bloom Update | July 2025 (Information Only)

America in Bloom – Overview (Information Only):

Work Session Item [X]
Council Meeting Item [X]

Documentation Attached:

Recommended Action:

Report for Council on the America in Bloom Process that will begin on July 17 & 18, 2025

Item Summary: America in Bloom (AIB) is a nationwide initiative that promotes beautification, community involvement, and environmental enhancement by using flowers, plants, trees, and various lifestyle improvements.

Founded in 2001 by horticulture industry professionals, AIB initially focused on connecting people with the benefits of plants and flowers. However, it expanded its scope to encompass broader community development aspects such as heritage preservation, environmental efforts, and overall community vitality.

Key Points of the AIB Program:

- **Community Enhancement:** AIB aims to create welcoming and vibrant communities where residents can live, work, and play amidst colorful plants and trees, clean environments, and celebrated heritage.
- **Founding Values:** AIB was founded on promoting horticulture benefits, but it evolved to address quality-of-life issues and economic drivers for communities, recognizing that real community development extends beyond beautification efforts.
- **Diversity, Equity, and Inclusion:** AIB is committed to fostering a diverse, inclusive, and equitable environment where all board members, staff, volunteers, and stakeholders are respected and valued regardless of demographic characteristics or backgrounds.
- **Nondiscriminatory Practices:** AIB upholds nondiscriminatory and equal opportunity practices across all aspects of its work.
- **Inclusive Practices:** AIB actively seeks to include divergent views and experiences, respecting its members' diverse life experiences.
- **Encouragement of Differing Viewpoints:** AIB encourages consideration of differing viewpoints and welcomes input for improvement.
- **Striving for Inclusivity:** AIB continually strives to be as inclusive as possible, welcoming new ideas and perspectives to enhance its mission.

By participating in the America in Bloom program, our town can enhance its physical beauty and foster a sense of community pride, environmental stewardship, and inclusivity.

This year, we will be highlighting some of the new improvements that were made by the Town, including the following items of note:

- 1. Tree City Designation
- 2. New Banners and Hanging Baskets
- 3. Enhanced Flower bed throughout the Town
- 4. Beautification Contests for residents
- 5. And many other minor improvements throughout the Town

We are excited about the visit later this week, and this was provided to give the public and the Town Council an overview of the

Overall, AIB contributes to the Town’s approach to sustainability and enhancing the quality of life for its residents.

The Town Administrator, Public Works Supervisor, or Town Clerk will answer any questions.

Budgeted Item: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA Budgeted Amount: Part of PW Budget One-Time Cost: Ongoing Cost: NA	Continued Date:
Council Priority: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Approved Date:



Town of Bladensburg, Maryland
2025 Community Profile



Contact Information

Section 9, Item J.

Contact person: Michelle Bailey Hedgepeth, Town Administrator

Email: mbaileyhedgepeth@bladensburgmd.gov

Phone (primary): (667) 391-7642

Phone (secondary): (702) 510-3683

AIB committee chair contact and/or volunteer coordinator (if different from name listed above). Please include name, email, and phone number(s):

Other Contacts: Regine Watson, Assistant Town Administrator rwatson@bladensburgmd.gov

Ray Jefferies, Marketing Specialist rjefferies@bladensburgmd.gov

Community Information

Population: The population of Bladensburg, Maryland, is approximately 9,660 residents.

County/Township: Bladensburg is in Prince George's County, Maryland.

Municipal Website: The official website for the Town of Bladensburg is bladensburgmd.gov.

Municipal Facebook Page: The official Facebook page for the Town of Bladensburg can be found at facebook.com/BladensburgMD.

Area in Square Miles: The total area of Bladensburg is 1.0 square mile.

Acres of Active Recreation: Bladensburg has approximately 25 acres dedicated to active recreation, which includes sports fields, playgrounds, and other recreational facilities.

Acres of Passive Recreation: The town has about 30 acres designated for passive recreation, including parks, natural areas, and walking trails.

Form of government (mayor, council, manager, etc.): Council– Town Administrator

Jurisdiction(s) operates the public-school system: No

Jurisdiction operates the utilities (water, sewer, electrical, trash, recycling, etc.): No - Contracted

Volunteer coordinator name if position exists: NA

Any challenges this year weather-related or otherwise the Advisors should know about: None

Years participated in America in Bloom Program: 2024

Previous America in Bloom Awards and Recognitions: Community Vitality Award (2024)



Welcome to the Town of Bladensburg! Nestled along the historic Anacostia River in Prince George's County, Maryland, the Town of Bladensburg is a proud, resilient, and forward-looking community—rich in history, culture, and natural beauty. Our motto, “*Discovery Starts Here*,” isn’t just a phrase—it’s a reflection of who we are and the journey we invite others to take with us.

Established in 1742 and incorporated in 1854 as Prince George’s County’s first municipality, Bladensburg has played a meaningful role in the American story. From serving as the site of the Battle of Bladensburg during the War of 1812 to hosting the nation’s first unmanned balloon ascension, our town holds a legacy of courage, innovation, and perseverance. Four preserved 18th-century structures stand today as reminders of our roots, while our community continues to write new chapters grounded in that heritage.

Bladensburg is not only historic—it is alive with culture and driven by the people who call it home. We are a vibrant, multicultural town powered by hardworking residents from diverse backgrounds: blue-collar workers, office professionals, entrepreneurs, service providers, and creatives alike. Our diversity is one of our greatest strengths, creating a rich tapestry of traditions, languages, cuisines, and shared experiences. It is through this cultural vibrancy that we celebrate unity and a sense of belonging.

Nature is also at the heart of Bladensburg’s identity. The Anacostia River runs through our town, and the scenic Bladensburg Waterfront Park provides a peaceful retreat for residents and visitors, while supporting local wildlife and promoting ecological learning. Whether it’s the sight of bald eagles in flight or the gentle flow of the river, the natural beauty of our surroundings invites reflection, recreation, and discovery.

We are proud to participate in our second year of *America in Bloom*, a nationwide program that inspires community enhancement through environmental stewardship, floral displays, and civic engagement. Through this initiative, we are beautifying our public spaces, encouraging sustainability, and fostering deeper community pride—from colorful plantings and cleaner streets to collaborative projects and active resident involvement. Bladensburg is quite literally blooming—and thriving.

Our efforts are also strengthened by regional collaboration. As part of the Port Towns, alongside Colmar Manor, Cottage City, and Edmonston, Bladensburg embraces a spirit of unity and shared purpose. Together, we pursue initiatives that cross municipal borders to improve the quality of life for all our residents.

Discovery Starts Here is not just a slogan—it’s a way of life. In Bladensburg, discovery means exploring our history, engaging with our culture, and connecting to the land. It means growing as individuals and as a community. We invite everyone to walk along our trails, attend our events, check out our historic sites, or simply share a conversation with a neighbor.



Bladensburg is more than a town—it’s a community in full bloom, where the past and present meet to shape a bright and promising future.

Community Vitality in Bladensburg

Bladensburg is a town full of heart, resilience, and shared purpose. Over the past year, we've worked hard to strengthen community bonds through programs that inspire, uplift, and bring neighbors together. We believe that a strong community is built on connection—and our recent efforts reflect that belief in action.

In October 2024, we observed **Domestic Violence Awareness Month** with compassion and intention. Our health fair and speaker series supported, informed, and empowered those impacted by this critical issue. It was a time for healing, education, and solidarity.

Each year, we proudly celebrate **Black History Month**, and in 2025 we hosted a special event highlighting Bladensburg's own Black history. This powerful gathering honored our community's legacy and emphasized the importance of learning from the past to build a more inclusive future.

In May 2025, we welcomed the public to a treasured landmark during the **Discover Bostwick Community Event**. This long-anticipated opening of the historic house grounds offered a glimpse into Bladensburg's rich past and laid the groundwork for future engagement, as recommended in the Town's ULI Report.

As part of **Mental Health Awareness Month**, we held our third annual community forum at the Public Playhouse, continuing our commitment to normalize conversations around emotional well-being. This year, we proudly recognized a local taekwondo organization and its founder for promoting both mental and physical wellness.

Our **Juneteenth Paint and Unity** event returned for its second year—this time with a creative twist. Moving from canvas painting to designing five community-painted benches, residents came together to celebrate freedom, culture, and artistic expression in a meaningful and lasting way.

In **September and December 2024**, we continued a cherished tradition with our annual **Senior Gala** and **Senior Holiday Gala**, events our senior residents look forward to every year with joy and excitement.

Bladensburg is also home to the beautiful **Bladensburg Waterfront Park**, where nature and community flourish. From canoeing, fishing, and biking along the Anacostia Riverwalk Trail to spotting blue herons and bald eagles, the park has become a gathering place for all. Families frequently use the pavilion for cookouts, reunions, and celebrations.

Our **Bladensburg Community Center** continues to offer enriching programs in art, basketball, dance, taekwon do, and more—bringing youth and families together year-round.

In **November 2023**, the stunning **new Bladensburg Branch Library** opened its doors to the public. Its unique, curved, pub-shaped architecture, nautical theme, and iconic boat with a mermaid unicorn on the bow have become a beloved landmark. The design reflects Bladensburg's roots as a historic port town and has brought new energy to the community.

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David C. Harrington Park, located beside Town Hall, remains a treasured space. Renamed in 2017 to honor Bladensburg's first Black mayor, the late David Harrington, the park features a playground, gazebo, shaded walking track, and exercise stations—offering a welcoming place for wellness and remembrance.

Every year, we join forces with the **No Opportunity Wasted Foundation** and **Victory Grace Center** to host our **Thanksgiving and Holiday Meal Distribution** at Bladensburg High School. In one remarkable year, over 90 students volunteered to give back, exemplifying the spirit of community service that defines our town.

From cultural celebrations to essential services, Bladensburg continues to grow stronger through shared experiences, meaningful connections, and a vibrant sense of belonging—one event, one conversation, and one moment at a time.



Bladensburg continues to make great strides in enhancing its floral appeal and promoting sustainable beautification throughout the town. Guided by community pride and previous Advisor feedback, several new floral initiatives were launched this year alongside the continuation of long-standing efforts.

What's New This Year

- **Hanging Baskets on 57th Avenue**

Bright, seasonal hanging baskets were added along 57th Avenue, bringing vibrant color and charm to one of the town's main corridors. These baskets contribute to walkability and visual appeal, especially near residential and commercial areas.



- **Rose Bushes at the Post Office**

New rose bushes were planted at the Bladensburg Post Office, enhancing a frequently visited public space with classic beauty and fragrance. This area is now a welcoming spot for residents and visitors alike.



- **Enhanced Floral Displays at Town Hall and Gateway Signs**

Town Hall received upgraded flower beds with layered plantings for year-round interest. The gateway signs also received attention with refreshed flower installations, showcasing seasonal blooms that greet everyone entering Bladensburg.

Community Engagement in Action

Our commitment to beautification continues to be a community-driven effort:

- **Growing Green with Pride / Earth Day / Arbor Day – April 26**

On April 26, residents joined town leaders and staff for a combined Growing Green with Pride, Earth Day, and Arbor Day event. Volunteers planted flowers and trees, mulched, and helped prepare garden spaces for spring and summer growth. These efforts not only beautify public spaces but also foster civic pride and environmental stewardship.

Landscaped Areas in Bladensburg



Bladensburg continues to invest in thoughtful landscape design and sustainable green infrastructure that enhances public spaces and supports environmental health. The Town remains committed to the strategic use and ongoing care of its managed landscapes, blending beauty, function, and ecological responsibility.

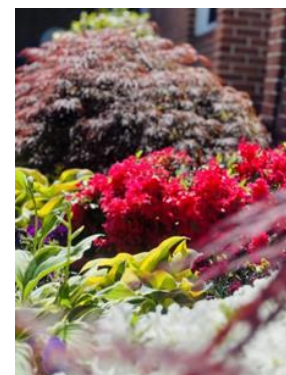
Greener Growth, Smarter Design

- **Tree Plantings for a Resilient Future**

Building on previous Advisor recommendations, the Town planted more native and ornamental trees throughout public spaces. These additions not only provide shade and improve air quality but also contribute to stormwater control and urban cooling.

- **Enhanced Landscaping at Town Hall**

Town Hall received a landscaping refresh with the addition of new shrubs, groundcovers, and pollinator-friendly plantings. The improved design balances evergreen structure with seasonal interest, making this civic space more inviting year-round.



Native and Pollinator-Friendly Focus

With a strong emphasis on sustainability, many of Bladensburg's planted areas now include native perennials, ornamental grasses, and pollinator-attracting species. These low-maintenance plantings are not only beautiful but vital to supporting local biodiversity.

Bladensburg continues to expand and sustain its urban tree canopy with strategic plantings and ongoing care of trees on both public and private lands. Guided by community input and previous Advisor recommendations, the Town has taken major steps to grow a healthier, greener environment for all.

New Growth, Community-Wide Impact

- **Over 50 New Trees Planted for Arbor Day 2025**

In celebration of Arbor Day, more than 50 new trees were planted across the community. This effort was part of a larger initiative that has brought over **200 new trees to Bladensburg since 2024**, reinforcing the Town's commitment to environmental stewardship.

[Insert photo of Arbor Day volunteers planting trees]

- **Tree Planting Locations Include:**

- Residential streets and neighborhoods
- Local churches
- Town Hall grounds
- Commercial areas and shopping centers

These targeted plantings help reduce heat islands, improve stormwater management, and enhance the visual character of key community spaces.

Building on Advisor Recommendations

Following input from previous evaluations by our advisor team, the Town prioritized tree diversity, native species selection, and planting in under-canopied areas. Trees are now being more evenly distributed across neighborhoods and key corridors, improving both equity and ecological value.

Sustaining the Urban Forest

Maintenance is just as essential as planting. Bladensburg continues to monitor tree health and growth, with support from public works staff and community volunteers who participate in care and watering efforts, especially during the critical establishment period.



Environmental Initiatives in Bladensburg: Leading by Green Example

Bladensburg continues to strengthen its commitment to sustainability through a series of bold and community-centered environmental initiatives. With a focus on conservation, education, and innovation, the Town is actively working to protect natural resources and promote eco-friendly practices for current and future generations.

Community-Led Clean and Green Programs

- **Keep Bladensburg Beautiful Campaign**

A cornerstone of the Town’s environmental outreach, this campaign empowers residents to take ownership of their surroundings through clean-up days, educational messaging, and community pride.

- **No Mow April**

Residents were encouraged to delay lawn mowing during April to support early pollinators and improve biodiversity. This initiative, aligned with best practices in sustainable lawn care, received strong community participation and positive feedback.

Sustainable Waste Solutions

- **Big Belly Trash Cans**

Installed across key public spaces, these solar-powered compacting bins reduce waste overflow and collection frequency. They also carry eye-catching public awareness messages like “Don’t Be Bitter, Pick Up Your Litter” and “Keep Bladensburg Beautiful,” reinforcing a culture of accountability and cleanliness.

Green Infrastructure Investments

- **Rain Barrels for Residents**

Distributed through the Walkable Watershed initiative, these rain barrels promote stormwater management and water reuse, reducing runoff and helping residents conserve water.

- **Green Roof Bus Shelters – Coming Late Summer 2025**

A major new investment in climate resilience and innovation, green roof bus shelters will provide shade, reduce urban heat, and absorb rainwater—all while improving the rider experience.

- **Coming Soon: Rain Garden at Bladensburg Volunteer Fire Department**

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Scheduled for installation later this year, this rain garden will filter runoff, prevent erosion, and create a habitat for pollinators—right at the heart of civic service.



Celebrating Heritage in Bladensburg: Honoring Our Past, Inspiring Our Future

Bladensburg proudly preserves and celebrates its rich history, cultural landmarks, and natural heritage through dedicated recognition, protection, and community events. These efforts foster a deep sense of place and pride among residents and visitors alike.

Key Heritage Highlights and Initiatives

Cultural Events That Bring History and Diversity

The Town actively participates in a variety of cultural celebrations that reflect the rich diversity of the Bladensburg community. This includes involvement in **Cinco de Mayo** and **Mexican Independence Day** events, both hosted by local business owner Eloisa Guzman, which bring vibrant traditions and festive spirit to the town.

Additionally, the **Bladensburg Waterfront Park** serves as a lively venue for cultural celebrations throughout the year, including **Caribbean Heritage Month** festivities and the annual **Festival Del Río**. Festival Del Río celebrates the rich cultural heritage of the community through music, dance, art, and food, drawing residents and visitors together for an inclusive and joyful experience.

Battle of Bladensburg Historic District Designation

The **Battle of Bladensburg** site is now officially recognized as a **Historic District on the National Register of Historic Places** as of **February 3, 2025**. This prestigious designation acknowledges the entire area where the pivotal battle took place during the War of 1812, preserving it for future generations.

The battle occurred on **August 24, 1814**, and Bladensburg commemorated the **210th anniversary** with a special ceremony on **August 24, 2024** to honor this significant event in American history.

The extensive research and nomination process was expertly led by **Richard Ervin**, Senior Archaeologist at the Maryland Department of Transportation’s State Highway Administration, ensuring thorough documentation and protection of this historic site.

Peace Cross 100th Anniversary Ceremony

In 2025, the Town of Bladensburg proudly commemorates the **100th anniversary of the Peace Cross**, a nationally recognized World War I memorial and enduring symbol of honor, sacrifice, and remembrance. Erected in **1925** by the American Legion and local Gold Star families, the 40-foot tall Peace Cross was built

to honor the memory of **49 servicemen from Prince George’s County** who gave their lives during World War.

Strategically placed at the intersection of major routes in Bladensburg, the Peace Cross has long served as a visual anchor for the community—a beacon of peace and reflection amid the currents of daily life. Its Latin cross design, surrounded by landscaped grounds and flags, stands not only as a military tribute but also as a symbol of the town’s commitment to preserving history and honoring those who served.

As part of the **centennial celebration**, the Town will host a **special ceremony on Saturday, July 12, 2025**, inviting residents, descendants, veterans, civic leaders, and national representatives to come together in reflection and gratitude. The event will include a wreath-laying, live performances, historical interpretation, and the unveiling of centennial materials that explore the monument’s lasting legacy.

The Peace Cross Centennial is not just a remembrance of the past—it’s a reaffirmation of the values that define Bladensburg: **honor, service, and unity**. The town’s active stewardship of this iconic landmark exemplifies how our community honors its heritage while fostering civic pride and collective memory.



Discover Bostwick: Community Event and Revitalization Mission

At the heart of Bladensburg’s rich historical tapestry stands the **Bostwick House**, the town’s oldest surviving structure and a powerful symbol of our community’s commitment to honoring and preserving its layered past. Built in **1746** by **Christopher Lowndes**, a prominent English-born merchant, Bostwick reflects the architectural elegance and economic prominence of colonial Maryland. The site features an exquisite **Georgian-style main house**,

multiple historic outbuildings, and landscaped grounds that once overlooked one of the region’s busiest early ports along the Anacostia River.

Strategically located in what was then a vital commercial hub, **Bladensburg played a key role in the economic development of early Prince George’s County**. Lowndes’ ventures—including dry goods, shipbuilding, and rope making—demonstrate the breadth of Mid-Atlantic trade and craftsmanship in the 18th century. However, Bostwick’s story is also deeply entwined with the African American experience: Lowndes **enslaved people who lived and labored on the site**, making Bostwick a critical location for reflecting on Maryland’s early social and economic systems, including the legacy of slavery.

The home later became the residence of **Benjamin Stoddert**, the first Secretary of the U.S. Navy. Recognizing its value, the Town of Bladensburg acquired the site in **1997** and placed it under a **perpetual preservation easement** held by the **Maryland Historical Trust (MHT)** and **MNCPPC Historic Preservation Commission**, ensuring its protection for generations to come.

Today, Bostwick serves not only as a historic landmark but also as a community resource. It has hosted academic research through the **University of Maryland's Graduate Program in Historic Preservation**, environmental programs with the **Anacostia Watershed Society**, and various Town-sponsored cultural events. Bostwick is listed on the **National Register of Historic Places** and stands as a site of both educational and commemorative importance.

A major preservation effort is now underway through a partnership between the **Town of Bladensburg** and the **Aman Memorial Trust**, a nonprofit committed to safeguarding the town's historic properties. This includes extensive **rehabilitation of the west façade**, windows, woodwork, masonry, and the kitchen chimney—using historically accurate materials and methods. Wherever possible, **original bricks, trim, and glass are being carefully salvaged and restored**, ensuring the integrity of this irreplaceable structure.

Looking to the future, the Town and the Aman Trust are working together on plans to **adaptively reuse Bostwick as a Community Events Center**—a space that can host local meetings, cultural programming, heritage tourism, and special events like weddings and receptions. The vision is to make Bostwick a vibrant hub for gathering, storytelling, and honoring Bladensburg's full and complex past.

This May, the Town hosted a **Discover Bostwick** event aimed at engaging the community in shaping the future of the historic Bostwick House site. Our main goal was to gather valuable community feedback and foster a strong connection between the House and local residents. We are deeply grateful for the energy, ideas, and enthusiasm shared by all participants.

Pearl Harbor Memorial Dedication

On Memorial Day under clear skies, the Town of Bladensburg, in partnership with American Legion Colmar Manor Post 131, held a heartfelt ceremony at Bladensburg Memorial Park to unveil a new **Pearl Harbor Memorial**. This powerful new tribute, featuring an anchor symbolizing strength and sacrifice, honors the Americans who gave their lives on December 7, 1941.

The memorial stands in Bladensburg Memorial Grove Park alongside other war tributes and was brought to life by the vision and dedication of Ethan Mendoza, a lifelong Bladensburg resident and member of Boy Scout Troop 257. Inspired by his visit to the Pearl Harbor Memorial in Hawaii, Ethan led the effort to replace the old plaque with a more fitting tribute, securing funding and community support to realize this meaningful project.



The ceremony featured moving remarks from Renee Green of the Bladensburg Patriotic Committee, Commander Cynthia De Leon, the Bladensburg Police Department Honor Guard, Town Council members, Maryland State Senator Malcolm Augustine, and Delegate Diana Fennell, all honoring the fallen and supporting veterans.

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This rededication renews Bladensburg's commitment to remembering the courage and sacrifice of servicemembers and stands as a testament to the power of community and individual determination to honor history.

Looking Ahead: Celebrations and New Initiatives for 2025 and 2026

In 2025, the Town will hold its annual **Bladensburg Fireworks Independence Day Celebration** on **July 2**, featuring community festivities and patriotic entertainment.

Looking forward to **2026**, in honor of America's **250th anniversary**, Bladensburg plans to make the Independence Day celebration even more special as a town-wide commemoration of this historic milestone.

Additionally, in 2026, the Town will launch a **Black History in Bladensburg tour**, offered as both a **walking and virtual experience**, designed to educate and celebrate the significant contributions and stories of the African American community throughout Bladensburg's history.

Bladensburg continues to foster a positive and inviting atmosphere through thoughtful investments in amenities and visual enhancements that celebrate the town's unique character. The community is not only well-maintained but also warmly welcoming, leaving visitors and residents alike with a lasting positive impression.

Key Efforts and Improvements



New Community Lifestyle Banners on 57th Avenue

To showcase the vibrant spirit of the neighborhood, the Town installed a series of colorful lifestyle banners along 57th Avenue. Each banner features inspiring phrases such as "**Discover**," "**Explore**," "**Play**," "**Grow**," "**Achieve**," and more, **accompanied by images that reflect** the diverse character of Bladensburg.

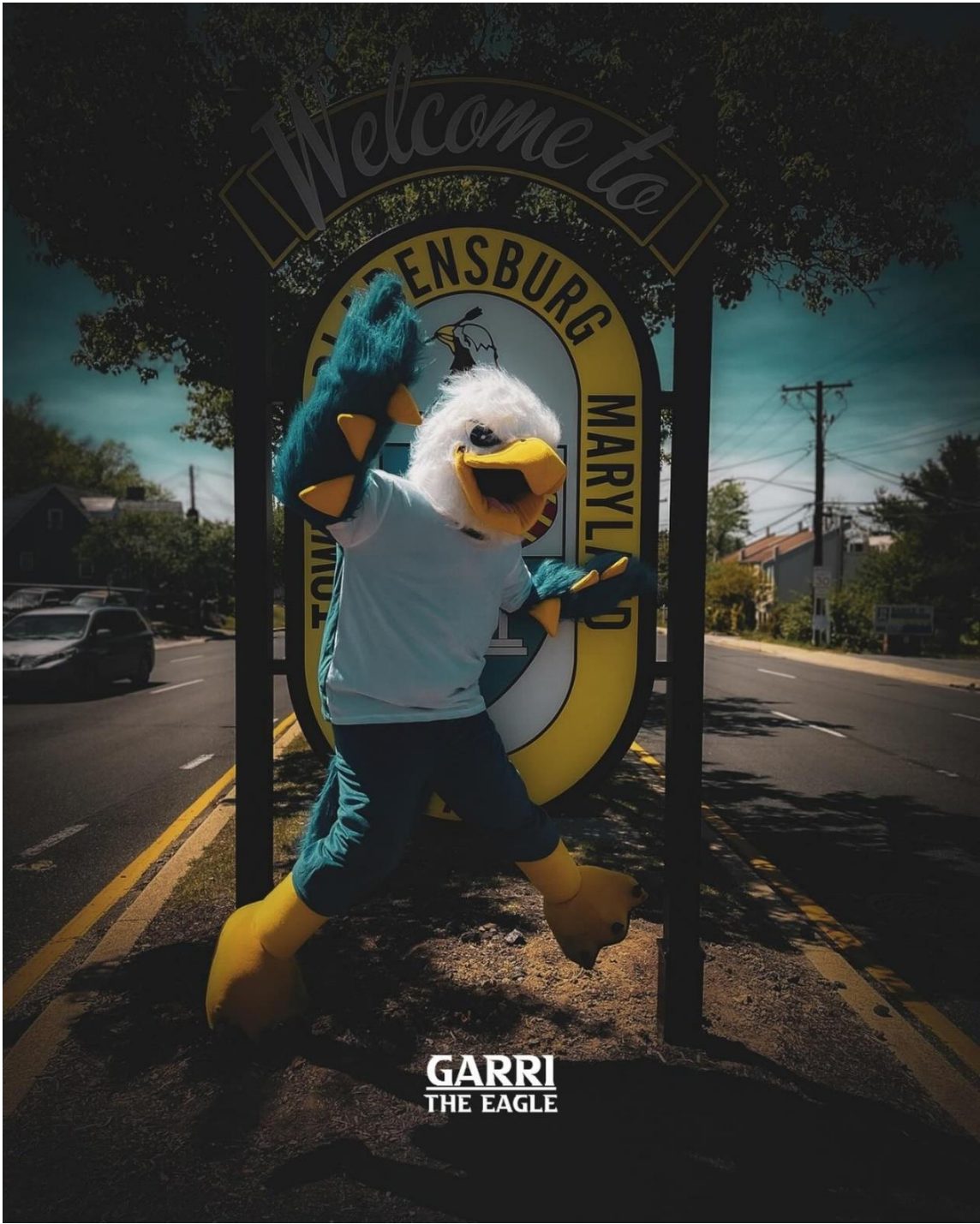
57th Avenue serves as a lively community row that connects important town landmarks, including the **Bladensburg Community Center**, apartment housing, townhouses, and two local high schools. These banners not only enhance the street's appearance but also foster community pride and identity.

New Reflective Welcome Signs for Sunnybrook and the Industrial Park

Bladensburg has enhanced its gateways with newly installed reflective welcome signs at **Sunnybrook** and the **Industrial Park** entrances.

- **Sunnybrook** is a vibrant residential neighborhood known for its friendly community atmosphere and convenient location near schools and parks.
- The **Industrial Park** is a key commercial and employment hub in Bladensburg, home to various businesses that contribute to the town's economic vitality.

These signs create a strong first impression, welcoming visitors and signaling the town's pride in its residential and economic assets. In the near future, the town is excited to collaborate with the Port Towns (Colmar Manor, Cottage City, and Edmonston) to bring a facade improvement program to our communities.



Fostering Unity and Beautification Through Art and Community Engagement

This year, Bladensburg’s best idea focuses on strengthening community pride, enhancing public spaces, and promoting environmental stewardship through creative and inclusive projects—all aligned with the America in Bloom principles of community involvement, beautification, and sustainability.

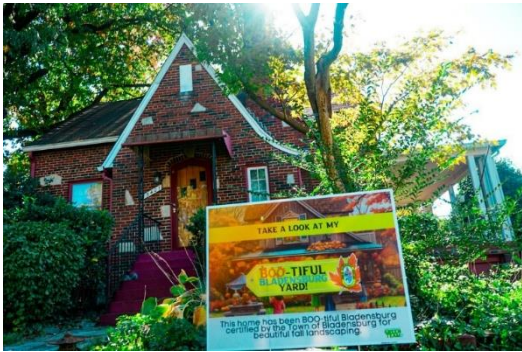
Juneteenth: Paint and Unity – Custom Community Benches

For our annual **Juneteenth: Paint and Unity** event, the Town’s Public Works Department crafted five custom wooden benches specifically designed for community painting. This initiative invited residents of all ages and backgrounds to come together and contribute to the beautification of Bladensburg in a meaningful, hands-on way.

The benches were strategically placed in key public locations around town, including bus stops that previously lacked seating. This not only improved comfort and accessibility for residents using public transit but also transformed ordinary spaces into colorful, artistic focal points that celebrate unity and cultural heritage.

By directly involving the community in the design and creation process, the project fostered a strong sense of ownership and pride, while also enhancing the streetscape with vibrant, personalized artwork. The benches stand as lasting symbols of togetherness, creativity, and the town’s commitment to honoring Juneteenth’s significance.





Complementing this art initiative are our biannual **Beautiful Bladensburg Yard Contests**, held in both spring and fall. These contests encourage homeowners to enhance their outdoor spaces through creative landscaping, native planting, and thoughtful design.

By celebrating exemplary yards, the contests promote sustainable gardening practices and foster neighborhood pride.

The positive ripple effect helps improve overall community aesthetics and environmental quality, creating inviting streetscapes for residents and visitors alike.

[Insert photo of a winning yard or a vibrant garden from a past contest]

Youth Art Contest and Port Towns Graduation Signs

Bladensburg is equally committed to engaging its youth through creative opportunities and community recognition. The **Youth Art Contest** invites young artists to express their talents while connecting with local themes of heritage, nature, and community spirit.

In addition, the Town proudly supports academic achievement through the **Port Towns Graduation Signs**, which celebrate graduating seniors with banners displayed throughout Bladensburg. These signs foster a sense of accomplishment and community support for our young people as they reach important milestones.



Takisha James	Mayor	240-579-7527 (cell) tjames@bladensburgmd.gov	
Carrol McBryde	Council Member Ward II	240-606-3149(cell) cmcbryde@bladensburgmd.gov	
Kalisha Dixon	Council Member Ward I	667-392-9409 (cell) kdixon@bladensburgmd.gov	
Marilyn Blount	Council Member Ward II	202-277-6339 (cell) mblount@bladensburgmd.gov	
Trina Brown	Council Member Ward I	240-606-0285 (cell) tbrown@bladensburgmd.gov	
ADMINISTRATION		301-927-7048	
Michelle Bailey-Hedgepeth	Town Administrator	667-392-7642 (wk) 702-510-3683 (cell) Mbaileyhedgepeth@bladensburgmd.gov	
Jessica Amaya	Administrative Assistant	301-927-7048 Jamaya@bladensburgmd.gov	
Regine Watson	Town Clerk/Asst. TA	(301) 927-7048 Rwatson@bladensburgmd.gov	
Ray Jefferies	Marketing Specialist	667-392-8435 Rjefferies@bladensburgmd.gov	
POLICE		301-864-6080	
Tyrone Collington, Sr.	Chief of Police	tcollington@bladensburgmd.gov	Ext. 122
Kimberly Greene	Public Information Officer	kgreene@bladensburgmd.gov	Ext. 135
Maria Ramirez	Chief of staff	mm Ramirez@bladensburgmd.gov	Ext. 123
Code		301-927-0330	
Shaun Rinehart	Code Enforcement	rrinehart@bladensburgmd.gov	130 129/131
PUBLIC WORKS		301-927-1452	133
Purnell Hall	Supervisor	phall@bladensburgmd.gov	133
Fire Department (BFVD)	4213 Edmonston Road	301-883-7709	
Dave Sumner	Chief	301-883-7709	
Emergencies Fire & Ambulance Police		911 301-864-4415	

Post Office	4921 Tilden Road	301-864-5985	Section 9, Item J.
Layla Adelmagid	Postmaster		
Bostwick House	3901 48 th Street	Don Linbaugh 240-461-8936 (cell)	
Schools Bladensburg E.S./Judith Williams Elizabeth Seaton/Lisa Grillo Rogers Heights/ Duane Edwards Bladensburg H.S./ Lisa Faulkner-Jones Templeton Elem/ Amy Robinson Port Towns Elementary/Michelle Marek W. Wirt Middle/ Rhonda Simley	4915 Annapolis Road 5715 Emerson Street 4301 58 th Avenue 4200 57th Avenue 6010 Carters Lane 5351 58 th Avenue 4351 58 th Avenue 6200 Tuckerman Street 5150 Annapolis Road	301-985-1450 301-864-4532 301-985-1860 301-887-6700 301-985-1880 301-985-1480 301-985-1720 301-209-3580	
Recreation			
Community Center	4500 57 th Avenue	301-277-2124	
Bladensburg Branch Library	4820 Annapolis Road	301-927-4916	
Bladensburg Waterfront Park	4601 Annapolis Road	301-779-0371	
Community Groups Aman Trust ATHA Anacostia Watershed Patriotic Committee Green Team	Contact Dick Charlton Meagan Baco Chris Williams Renee Green Steve Weitz Lois Kenkel	301-927-7150 301-887-0777 301-699-6204 443-905-6681 Dot2steve@aol.com josnlos@verizon.net	

ADVISOR VISIT ITINERARY

Section 9, Item J.

July 16, 2025

Arrival to Town – Abe’s Transportation – Car Service TBD Pick up DCA

- Hospitality at Hotel for the Evaluators

Time TBD: Advisors for dinner – Burton’s Grill

July 17, 2025

9:00 AM - Pick from Hotel (Shaun)– Tour of Bladensburg with Shaun Rinehart

9:15 AM - Town Hall – Pick up – Meet Town and Police staff – Light Refreshments

9:30 AM - Ward 2 Community Tour – Schools/Community Center and Walking Tour through Neighborhood - 57th avenue

10:30 AM - Eco City Farms – Bladensburg Farm Tour (*tenative*)

12:00 PM - Lunch with Public Safety, Code and Town Staff at Bladensburg Town Hall - Costa Del Sol

1:15 PM Library Tour – Ms. Capponi

1:30 PM to 3:30 PM - Break – Library Study Room or Hotel– for writing for AIB

3:45 PM Library Pick-up to Bladensburg Waterfront Park

4:00 PM to 6:00 PM Anacostia Watershed Society Boat Tour – Sunscreen/Hats (Friends of Quincy Run, Town Council, Green Team, Susan McCutchen)

6:30PM - Dinner at Franklins Restaurant (invite Mayor/Council/Jarryd)

July 18, 2025

9:15 AM - Pick up from hotel for the day – Michelle

9:30 AM - Public Works Beautification and Economic Development Overview – Town Hall

10:30 AM to 11:00 PM – Publick Playhouse

11:30 AM - Lunch at Three Brothers with Michelle and Aman Trust

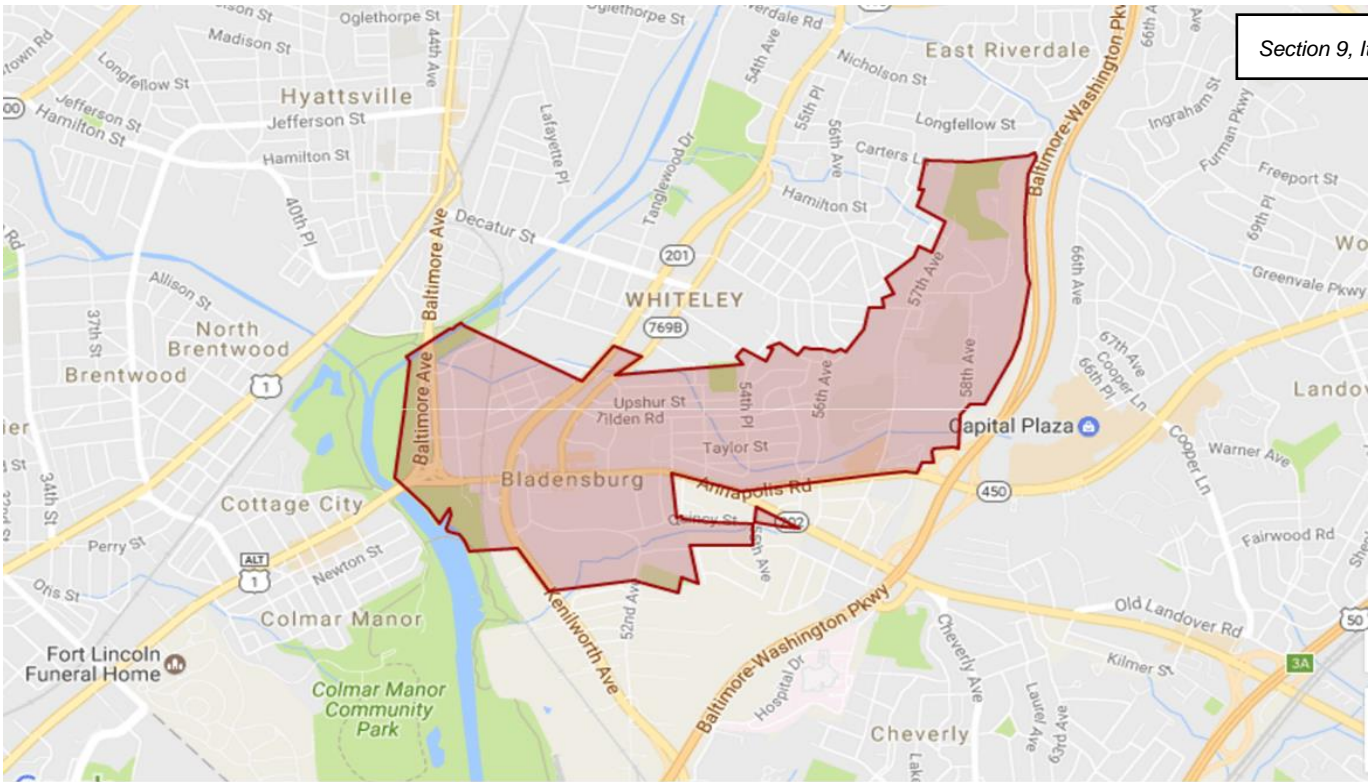
12:30 PM to 2:00 PM – Bostwick, Historical Sites and Bladensburg Memorial Grove Park Tour (Invite Mayor/Council)

2:00 PM to 5:00 PM – Break

5:30 PM – Closing Dinner at Station 202 Restaurant with Mayor & Council (pick up Regine/Michelle)

July 19, 2025

- Depart – Provide a ride to the Airport from staff – Abe’s transportation





Agenda Item Summary Report

Meeting Date: July 14, 2025	Submitted by: Michelle Bailey Hedgepeth, Town Administrator
Item Title: United States 250 th Anniversary Update July 2025 (Information Only)	
A Report on the United States 250th Anniversary items and the State and the Town actions.	
Work Session Item [X] Council Meeting Item [X]	Documentation Attached:
Recommended Action:	
Information Only	
<p>Item Summary: The Town will recognize the 250th Anniversary of the United States in 2026 and the importance of engaging its citizens, businesses, educational institutions, and various organizations in celebrating the U.S. Semiquincentennial and fostering a greater understanding and appreciation of American history, culture, and achievements.</p> <p>Here are some updates:</p> <p>GRANT FUNDING: The Town has received \$500 in state grant funding for educational programming and has applied for an additional \$4,000 for a special event in 2026; however, we have not yet received notification regarding this grant. We are seeking further funding and opportunities in the Port Towns.</p> <p>PARTICIPATION ON REGIONAL AND STATE TASK FORCES: Mayor James has been active on the State Commission, and the Town Administrator has attended Prince George's County meetings sponsored by ATHA over the last several months. Several events and activities are being planned throughout Prince George's County, and the Town will host the ATHA group in December 2025.</p> <p>Appointments to the steering committee will be announced in Fall 2025.</p> <p>If there are any questions, the Town administrator or Mayor can answer them.</p>	
Budgeted Item: Yes [] No [] NA Budgeted Amount: One-Time Cost: NA Ongoing Cost: NA	Continued Date:
Council Priority: Yes [] No []	Approved Date:



Agenda Item Summary Report

Meeting Date: July 14, 2025	Submitted by: Michelle Bailey Hedgepeth, Town Administrator Regine Watson, Town Clerk
Item Title: Council Action Approval of August 2025 Council Recess – Cancelation of Town Meetings on August 11, 2025	
Council Action Approval of August 2025 Council Recess – Cancelation of Town Meetings on August 11, 2025	
Work Session Item [X] Council Meeting Item [X]	Documentation Attached:
Recommended Action:	
Council Approval to declare August Recess (no Meetings)	
<p>Item Summary: The Town Council usually does not meet in August. This item will allow the Council to declare an August recess. The Council will formally cancel the August 11, 2025, Town Council meeting with this item.</p> <p>If you have any questions, the Town Administrator and Town Clerk can answer them.</p>	
Budgeted Item: Yes [] No [] NA Budgeted Amount: One-Time Cost: Ongoing Cost: NA	Continued Date:
Council Priority: Yes [X] No []	Approved Date:

Town Treasurer’s Report – June/July FY25/6

Overview

July and August mark a busy transitional period as we simultaneously close out the prior fiscal year (FY25), prepare for the annual audit, and implement the FY26 budget. This report provides updates on each of these areas, along with summaries of key conferences and upcoming events.

FY26 Budget Implementation

The FY26 budget has been finalized and is now in effect. We have introduced a new budget tracking and reporting software platform, which will be used to support monthly financial reporting throughout the fiscal year. This system is expected to enhance our transparency and efficiency in financial oversight.

FY25 Year-End Closeout

The closeout process for FY25 remains ongoing, with the fiscal year held open through August to ensure that all transactions through June 30 are accurately captured. Key revenue items, such as the remaining disbursement of Highway User Revenues and cable franchise fees, are typically not confirmed until late August or early September.

Annual Audit Planning

We are targeting a September 2025 start for the FY25 audit, with an expected completion date in November. Preparatory work is already underway to ensure a smooth and timely audit process.

Other Activities

MDGFOA Annual Conference

I attended the Maryland Government Finance Officers Association (MDGFOA) Annual Conference, held in Ocean City. This three-day event featured a series of seminars on topics such as:

- Emerging accounting trends and financial reporting issues
- Social Security planning for retirement
- Other Post-Employment Benefits (OPEB) liabilities

- The adoption of AI-enhanced accounting software by government entities
- Recent fraud cases in the public sector

While the content was informative, overall engagement was lower than in past years. I will reassess the value of attending future MDGFOA conferences.

Note: The National GFOA Conference was held in Washington, D.C. from June 29–July 2. Due to my full schedule in June, I did not attend this year.

Maryland Municipal League (MML) Summer Conference

I participated in part of the MML Summer Conference to assist Ray Jefferies at the Bladensburg booth in promoting the Town. Highlights included:

- Networking on the vendor fair floor with industry vendors and fellow municipal representatives; and
- A notable visit from Governor Wes Moore, who posed for a photo at our booth while modeling a Town of Bladensburg gear:



These events continue to offer strong relationship-building opportunities for the Town.

Upcoming Event(s)

- **Maryland Association of Counties (MACo) Summer Conference – August**
I will be attending this year’s MACo conference as a guest of the host county. A report will follow in the next update.

Looking Ahead

A full update on the FY25 audit process and FY26 financial reporting will be provided at the next meeting. As always, feel free to reach out with any questions or requests for additional information.

Respectfully submitted,

Vito Tinelli
Treasurer, Town of Bladensburg
vtinelli@bladensburgmd.gov

Bladensburg Police

Department Monthly Report



*“Building Leadership and Partnerships
through the lenses of 21st Century
Community Policing and Engagement”*

June 2025

Find us on-line at

www.BladensburgMD.gov



Submitted by:

Tyrone Collington, Sr.
Chief of Police

Community Action Team’s Outreach, Announcements, and Upcoming Events

Our Community Action Team’s Mission is to stay connected to the community as a conduit to provide residents with the best resources to meet their needs. Especially during these tough Covid-19 pandemic challenges that are affecting families socially, economically, and financially. They do an impeccable job for our community and for the Town of Bladensburg!

Wednesday, June 4, 2025 – Farewell celebration for Director Eunisha Davis

On Wednesday, June 4, 2025, several Law Enforcement agencies had the honor of attending a farewell celebration for Director Eunisha Davis of the Prince George’s County Office of Community Relations.



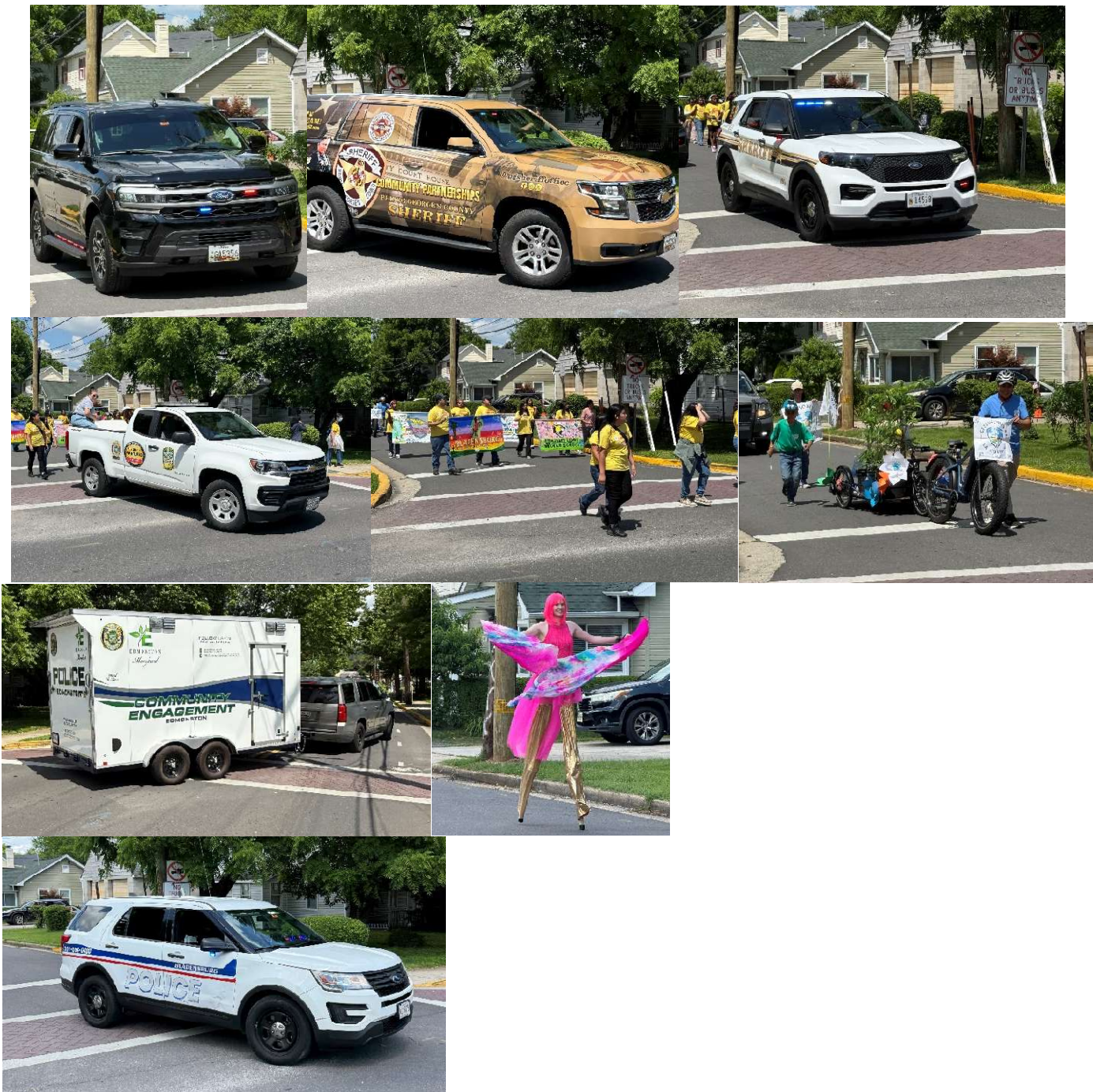
Thursday, June 5, 2025 – Roger Heights Elementary School – Career Day

Officers of the Bladensburg Police Department had an incredible time at Rogers Heights Elementary School for Career Day! A huge shoutout to Mr. Edwards and the fantastic staff at Rogers Heights Elementary School for inviting us to be part of such an amazing day!



Saturday, June 7, 2025 – Capital Heights & Edmonston Day

The City of Capital Heights and the Town of Edmonston celebrated with their annual festival and parade on Saturday, June 2, 2025. Our officers had great pleasure riding in the parade and engaging with the community.



Wednesday, June 11, 2025 – District III Station – Citizens’ Police Academy Trip

On Wednesday, June 11, 2025, our Citizens’ Police Academy learned about Community Engagement with Law Enforcement. They learned about the various departments, including the CAT Team, Police Explorers, and the Cadet Program. We ended the evening with a trip to District III to visit their station and tour to see all of the community programs they offer.



Thursday, June 12, 2025 – Blue Heron Way – Chief’s Community Walk

It was a genuine pleasure to connect with our community during the Community Walk with the Chief. Your continued support and participation truly mean the world to us!



Saturday, June 14, 2025 – Brentwood MD - Brentwood Day

The Town of Brentwood celebrated with its annual festival and parade on Saturday, June 14, 2025. Our Honor Guard and Officers were happy to be a part of such a great celebration.





Tuesday, June 17, 2025 – Hyattsville, MD - Torch Run

The Bladensburg Police Department took part in the Law Enforcement Torch Run for Special Olympics Maryland. This fantastic event happens every year to raise funds and spread awareness for the incredible Special Olympics Maryland! We had a great time running for such a meaningful cause.



Tuesday, June 17, 2025 – Emerson House Apartments – Health Fair

Emerson House Apartments hosted an amazing Health Fair on Tuesday, June 17, 2025, for their residents. It was great seeing all the vendors who are working together to support our community.





Wednesday, June 18, 2025 – Bladensburg Volunteer Firehouse Training Room – Citizens’ Police Academy Graduation.

Congratulations to the Bladensburg Police Department Citizens Police Academy Session 6 on their graduation today! A huge thank you to all the incredible students, dedicated instructors, and supportive staff who made this year a success! Don't miss out on being a part of Session 7 next year!



Monday, June 23, 2025 - Elizabeth Seton High School – Police Explorers Award & Promotion Ceremony

On Monday, June 23rd, the Bladensburg Police Explorer Post 1745 hosted an Award and Promotion Ceremony. Year-round, our explorers have dedicated countless hours to assisting with festivals, events, graduations, parades, and even other duties when they are called upon. They do it with their hearts and a smile; our events would not be a success without them. Congratulations also to those who have been promoted to Private First Class, Corporal, Sergeant, Lieutenant, and Captain.





Bladensburg Police Department
CALLS FOR SERVICE TOTALS

6/1/2025 To 6/30/2025

Incident Type	Total
911 DISCONNECT	34
ACCIDENT	32
ADDED INFORMATION	18
ANIMAL COMPLAINT	4
ANIMAL COMPLAINT COMBINED	2
ARMED PERSON	2
ASSAULT	1
ASSAULT COMBINED	1
ASSAULT REPORT	1
ASSIST	23
ASSIST FIRE EMS	3
BLS COMBINED	9
BREAK IN IN PROGRESS	2
CHECK WELFARE	21
CHECK WELFARE COMBINED	8
CHECK WELFARE MENTAL	1
CHILD CUSTODY	3
CODE ENFORCEMENT	1
DISORDERLY	30
DOMESTIC	15
DOMESTIC COMBINED	2
DOMESTIC STANDBY	4
DROWNING COMBINED	1
FAMILY DISPUTE	14
FIELD OPS	2
FIGHT	7
FOOT PATROL	9
FOUND	1
FRAUD	3
GUNSHOTS	9
HIT AND RUN	8
HIT AND RUN W/INJURY COMBINED	2
IMPOUND	5

INVESTIGATION PSC	1
JUVENILE COMPLAINT	4
LOCK OUT IN	1
LOITERING COMPLAINT	1
LOST PROPERTY	1
LOUD MUSIC COMPLAINT	7
MISC CALLS	5
MISC POLICE INCIDENT	27
MISSING PERSON	5
MOTOROCYCLE ACCIDENT	1
NEIGHBOR COMPLAINT	4
NOISE COMPLAINT	9
NOTIFICATION	2
PARK CALLOUT	13
PARKING ENFORCMENT	22
PREMISE CHECK	689
PROPERTY ALARM	2
PROPERTY ALARM COMMERCIAL	10
PROPERTY DAMAGE	9
RESIDENTIAL ALARM	4
RESIDENTIAL PANIC ALARM	1
SCHOOL RESOURCE	4
SHOPLIFTING	4
SPECIAL ASSIGNMENT	2
STOLEN VEH	13
SUSPICIOUS AUTO	32
SUSPICIOUS OCC AUTO	4
SUSPICIOUS PERSON	22
TEXT REQUEST FOR EMER SERV	1
THEFT FROM AUTO	12
THEFT REPORT	10
THREATS COMPLAINT	2
TRAFFIC ASSIGNMENT	5
TRAFFIC COMPLAINT	2
TRAFFIC HAZARD	2
TRANSFER TO BLADENSBURG CITY	32
TRESPASSING COMPL	14
UNKNOWN TROUBLE	22
VANDALISM	7

VEHICLE ACCIDENT COMBINED	3
WARRANT SERVICE	2
Total Calls -->	1291

Bladensburg Police
REPORT OF UCR PART 1 OFFENSES

6/1/2025 To 6/30/2025

UCR Offense Type	Total
Assault (Aggravated)	2
Burglary/Breaking and Entering	2
Motor Vehicle Theft	8
Theft (From Motor Vehicle)	9
Theft (Parts/Accessories From Motor Vehicle)	6
Theft (Purse-snatching)	1
Theft (Shoplifting)	3
Total Part 1 Offenses >>	31

Bladensburg Police
REPORT OF UCR PART 1 OFFENSES

5/1/2025 To 5/31/2025

UCR Offense Type	Total
Assault (Aggravated)	9
Burglary/Breaking and Entering	8
Carjacking	1
Motor Vehicle Theft	9
Robbery	2
Theft (From Building)	1
Theft (From Motor Vehicle)	3
Theft (Other)	1
Theft (Parts/Accessories From Motor Vehicle)	6
Theft (Shoplifting)	3
Total Part 1 Offenses >>	43



NEWS AND INFORMATION

Get ready for an unforgettable adventure at our annual Junior Police Academy, specially designed for kids ages 6 to 13! Join us from July 28 to July 31, 2025, from 9:30 AM to 3:00 PM, for a amazing camp experience. Your child will have the chance to explore the exciting world of police work while making new friends and having a blast! Don't wait—spots are limited and it's first come, first serve. Sign up your Jr. Police Officer by using the link below and secure their place in this amazing, free camp! Don't miss out on the fun!



FREE

AGES 6 - 13



**BLADENSBURG
POLICE DEPT**

JUNIOR POLICE ACADEMY

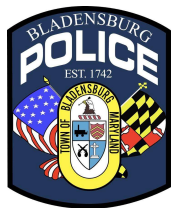
4-Day Summer Camp
July 28 - July 31, 2025
9:30 am - 3pm
4909 Tilden Rd
Bladensburg, MD 20710



Join us and be part of a **FREE** fun-filled, action packed 4 days of the Junior Police Academy. Campers will be introduced to law enforcement, patrol procedures, criminal investigations, meet the canine officer(s) and learn tips on how to prevent crime and bullying. Lunch will be provided. All participants must wear sneakers and dress appropriately.

 Register at: <https://bit.ly/BPDJPA2025>
Registration limited to 10 participants.

 301-864-6080  communityservices@bladensburgmd.gov



MESSAGE FROM THE CHIEF



Strengthening Public Relations for a Safer, Vibrant Community

I would like to extend my deepest appreciation to the dedicated men and women of the Bladensburg Police Department for their unwavering commitment to delivering 21st Century police services to the residents of Bladensburg and the surrounding communities.

Our success in maintaining a safe and vibrant community is a direct result of the strong partnerships and lasting friendships we have built. These connections allow us to work together for the betterment of our town, and for that, I am profoundly grateful.

Serving as your Chief of Police is both a privilege and an honor. I am humbled by the opportunity to work in such a wonderful town—a place that embodies community spirit, where people live, work, and visit with pride. I look forward to continuing our collaborative efforts with the Town of Bladensburg Council, enhancing safety and fostering growth.

Since 2020, we have faced unprecedented challenges—first with the Covid-19 pandemic, and then with the economic, social, and financial hardships that affected both our department and the broader community. Many of us have experienced personal losses, and we continue to keep those who have lost loved ones in our thoughts and prayers.

In 2021, we also witnessed the shocking events at the U.S. Capitol, where an attack on democracy struck at the heart of our nation and our law enforcement community. We are forever grateful to the brave first responders who acted swiftly to protect lawmakers and staff during such a critical moment in our history.

As we look toward the future, our focus remains on strengthening our relationships with the community, our staff, and our law enforcement partners. The safety and well-being of our residents will always be our top priority, and we are committed to upholding the trust you have placed in us.

On behalf of the entire Bladensburg Police Department, I wish you and your family a safe, remaining year ahead. Together, we will continue building a stronger, safer, and more united community.

“Change is not for the faint of heart. Change requires tenacity, respect, trust, and a willingness to learn. Respect for those impacted by the change and trust that both the leader and the led are working together for the good of the organization.” (Author unknown)

Bladensburg Police Department's Internal Affairs Division Investigations and Patrol Statistics

It is the policy of the Bladensburg Police Department to deliver effective law enforcement services to the community, that fosters a relationship of mutual trust and confidence which must exist between the Police Department and the community. Actions of Departmental employees that conflict with the mission of the Department can erode trust and have a negative impact on the Department's standing in the community. The review or investigation of all public complaints of employee misconduct is vital to maintaining the relationship between the Department and the community. The Department recognizes its obligation to inform the public about its complaint filing procedures and acknowledges each individual's right to file a complaint against an employee. It is the policy of the Bladensburg Police Department to accept all complaints of employee misconduct at all levels of the Department, determine the validity of the allegation(s), investigate complaints in a fair and impartial manner, and to impose disciplinary action, if necessary, in a uniformed and timely fashion.

As Chief of Police, I want to remind our residents they can report their complaints or compliments to the Bladensburg Police Department several ways; email at: **BladensburgPolice@bladensburgmd.gov**, in-person at **4910 Tilden Rd. Bladensburg, MD. 20710**, My Bladensburg free app, or by telephone at **(301) 864-6080**.

Our Internal Affairs Commander will contact you in a timely manner and keep residents abreast of the process. We remind our residents that if you see something, say something!

Bladensburg Police Departmental Organization Structure

Office of the Chief

- Executive Assistant – **Vacant at this time**
- Custodian of Records / P.I.O. - **Ms. Kimberly Greene**
- Training Coordinator/Property and Evidence Custodian- **Commander-Lt. D. Frishkorn**
- Logistics
- Administrative Duties
- Payroll

Deputy Chief

Major C. Dickerson

- Manages the daily operations of the Police Department
- C.E.R.T. Coordinator

Operations Division / Internal Affairs

Lt. R. Poole

- Four Patrol Teams
- Traffic Officer – **Sgt. R. Harris** - Responsible for managing our Speed Camera Program
- Code Enforcement
- Canine **Officer C. Burnett** and Blood Hound Officer **T. Merrit**
- Bicycle Patrols
- Traffic Safety Program **Sgt. R. Harris**
- Fleet Management -**Shaun Rinehart**

Four Teams are supervised by four Sergeants.

- Shifts are 12 hours in duration.
- Daywork/Night rotation occurs every 8 weeks.
- Currently there is one opening for one Lieutenant
- Our Emergency Communications Center is currently fully staffed.

Support Services / Criminal Investigations Division Commander

Lt. B. Goins

- Criminal Investigator
- Property/Evidence
- Communications
- Community Action Team Coordinator – **Ms. L. Monfort**
- Special Assignment Team Coordinator – **A/Cpl. A. Thornton**
- Records
- Validations
- Vice/Narcotics Investigations
- Criminal Investigations



Highlights for Code Enforcement June 2025



There were **10** bulk trash reminder notices issued to residents for heavy trash at the curb.

1. Code Enforcement removed **-30** signs from poles, **11** from right of ways; total signs Removed year –to- date is **282**
2. There were **2** abandoned vehicles in the residential area, **1** in the business area, **1** in the apartment areas and **0** vehicles were impounded. Year –to- date we have had **84** abandoned vehicles and **3** vehicles has been impounded.
4. There were **7** grass violation notices issued
5. Code Enforcement received **2** Graffiti complaints.

Other Code Enforcement Activities:

- Code Enforcement received 1 citizen concerns from the GO Gov. App.
- Code Officers assisted with school escorts of Public Playhouse.
- Code Officers responded to several tree-down calls throughout town from storms.
- Code Officers delivered new Business license permits to businesses.
- Code Officers attended the Chief's Community Walk.
- Code Supervisor Rinehart and Staff attended the following meetings / training:
 - Senior Staff Meeting's
 - Mayor and Council Meeting
 - Code Software
 - IPMC training (International Property Maintenance Code)
 - Budget Meeting's

If you have a question or concern, please feel free to contact our office at 301-927-0330



Town of Bladensburg
Town Clerk Report

Town Meetings & Town Community Events

Date Range: 7/1/2025 to 7/31/2025

Meeting / Event	Location / Date / Time
Work Session	July 14, 2025, at 5:30 pm
Town Council Meeting	July 14, 2025, at 7:00 pm
Reimagine Recreation at Bladensburg Branch Library	July 15, 2025, at 6:00 pm
Community Meeting	July 19, 2025, at 10:00 am
Reimagine Recreation at Bladensburg Community Center	July 22, 2025, at 5:30 pm

Clerk’s Department:

Public Information Act (PIA) Requests

The new CivicPlus online platform for managing PIA requests is up and we have been accepting requests. We processed 3 PIA this month and worked on a few others.

General Code Project

We are working with the Town Attorney and Shuan to finalize the project, ensuring all editorial changes are approved. The goal is to have the updated software fully operational by August.

Procurement:

RFQ / RFP #	Description	Important Dates / Notes
RFP- 10-2025	CDBG PY 50 Sidewalk Project	We have officially advertised the second phase of the Sidewalk Project RFP. Submissions are due by Thursday, August 7, 2025, at 3:00 PM.

Grants:

Grant #	Description	Important Dates / Notes
---------	-------------	-------------------------

Marketing Department:



Town of Bladensburg
Town Clerk Report

Reimagine Recreation: We Want to Hear From You!

Help shape the future of recreation in Bladensburg! Join a **Community Feedback Session** to share your ideas:

- *Tuesday, July 15 | 6:00-7:30 PM* - Bladensburg Branch Library
 - *Tuesday, July 22 | 5:30-7:00 PM* - Bladensburg Community Center
- Surveys, suggestions, and creative input welcome!

Concerts at Bladensburg Waterfront Park

This Summer, check out the **Bladensburg Waterfront Park** for free live music, community vibes, and sunset views. Don't forget your chair and picnic blanket!

Summer Lineup:

- *July 12* - The Love Station
 - *July 20* - The Exclusives
 - *August 3* - Ocho de Bastos
- All performances are from 6:30pm to 8:00pm.

This Could Go Boom Festival

A FREE celebration of gender diversity in music & art

Saturday, July 27, 2025

Bladensburg Waterfront Park

11:00am - 6:00pm

Get ready for an all-day outdoor experience featuring: Music stages | Art installations | Food trucks | Vendors

Headliners: Speedy Ortiz, River Shook, & Crys Matthews

Powered by This Could Go Boom!, a nonprofit record label amplifying gender-diverse voices in the arts.

Let the music move you all summer long in Bladensburg!

Bladensburg at MML 2025



Town of Bladensburg
Town Clerk Report

Team Bladensburg had a fantastic time at the **Maryland Municipal League Summer Conference!** We returned with fresh ideas to keep enhancing life in our town. Special congratulations to Mayor James, named President-Elect of the 2025-2026 MML Board of Directors!

2025 Bladensburg Fireworks

Thank you for making the **2025 Bladensburg Fireworks** an unforgettable celebration! From music to memories, we're grateful for everyone who joined us and to all the teams who made it possible. We're already looking ahead to the *250th Anniversary of America* next year—stay tuned!

ECO City Farms Summer Open House

Friday, July 18 | 6:00-8:00 PM

Enjoy fresh food, chef demos, farm tours, kids' activities, giveaways, and more! SNAP/EBT accepted. Join us at **ECO City Farms Bladensburg** for a community celebration of local food and sustainability.

America in Bloom Evaluation - July 17 & 18

Bladensburg will welcome **America in Bloom** advisors to assess our town's vitality, floral impact, green spaces, and more. Let's show off our community pride!

Save the Date: Bladensburg Day - Saturday, October 18

Celebrate our town's rich history and vibrant future with a parade at 10:00am and a festival from 11:00am-3:00pm at David C. Harrington Park!

Peace Cross 100th Anniversary Ceremony

Held on *July 12*, this meaningful event honored one of Bladensburg's most iconic landmarks -the Peace Cross Memorial that honors the brave 49 fallen servicemen of World War 1 from Prince George's County.

More Upcoming Events to Watch For

- *Movie on the Lawn* at Bostwick House - Friday, September 5 - 7:30pm to 9:30pm
- *Senior Gathering* - Tuesday, September 9 - 10:00am to 2:00pm



Town of Bladensburg
Town Clerk Report

- *Election Day* - Monday, October 6 | 7:00am - 7:00pm at Bladensburg Town Hall

Have a Wonderful Summer, Bladensburg!

We’ve had an incredible season of connection, creativity, and celebration. Thank you for being a part of it. We can’t wait to welcome the fall together—stay tuned for even more exciting events and community moments!

General Items:

We attended the 2025-2026 Maryland Municipal League (MML) Summer Conference in June, and it was an incredible experience. I had the opportunity to participate in several informative sessions, including the Public Information Act and Open Meetings classes, which offered valuable insights into transparency and governance.

The conference also provided excellent networking opportunities with colleagues from across the state. I attended the Municipal Clerks Luncheon, where we discussed the latest updates from the association for 2025-2026, including the introduction of the new President and Vice President.

A special congratulations to our Mayor, who was named President-Elect of the 2025-2026 MML Board of Directors—a well-deserved honor!

I’m excited to apply the knowledge and connections gained during the conference to help strengthen our internal operations and enhance our engagement with residents.

Regine R. Watson

Department of Public Works
Report for June, 2025



Submitted by
Purnell Hall

Public Works activities for June, 2025:

During the month of June, Public Works worked on the following activities:

- 1. Public Works installed new motion light at the Public Works building.
- 2. Due to the high temperatures. Public Works planted more flowers around Town.
- 3. Assisted Mr. Jefferies with installing banner at Town Hall and in the 4800 block of Annapolis Road.
- 4. Public Works trimmed low hanging tree limbs at the David C. Harrington Park.
- 5. We had several rain storms in June. Public Works made sure all drains/catch basins were free of any debris.
- 6. Repaired street sign in the 4000 block of 56th Avenue and Spring Road.
- 7. Public Works corrected some items that Mosh thought would help as a safety tip.



- 8. Public Works made sure janitor had all supplies as needed.

Measured in tons

Brush	1.12
Building material	1.45
Condominium bulk pick up	1.08

Ground Maintenance:

The Public Works crew is committed to keeping the Town clean and beautiful and as a result we have picked up litter in the following areas of the Town.

- a. Annapolis Road Pedestrian Tunnel
- b. The Industrial Area
- c. The alley-way in between 55th Ave. and 56th Ave.

Meetings:

- 1. Department Head meeting
- 2. Firework meeting

Please Help Keep Bladensburg Clean we CARE!

- In order for the Department of Public Works to keep the Town clean and litter free, we need a little help from our residents as well.
1. Pick up litter in front of your property. (Curb line as well)
 2. Please put trash/recycling in the proper container with the lid closed. It helps keep the Town neat and clean.



If you have leaves for pick up, please place them in paper yard waste bags or trash cans marked with and X for pick up on **MONDAYS.**



Resident's Please Don't Litter in your community...

Notice: Styrofoam is not recyclable. Please put Styrofoam out on the trash collection day. (Tuesday and Friday)



Reminder: Recycling is collected on Mondays with Yard Waste.



Please make sure you put your trash and recycling out the night before the collection day.

Bulk Trash collection: **Every Friday** you must call **301-773-2069** Thursday before **2pm** to be added to the list for Friday pick up. Remember mattresses/box spring must be covered.





TOWN ADMINISTRATOR MONTHLY MEMO

July 2025

Dear Town Council, Residents, Business owners, and Employees of the Town of Bladensburg;

Happy July! I am proud to have served as your Town Administrator for the past two years. Unlike most toddlers, I'm taking the approach of making this year my terrific twos. I hope to continue moving this Town forward on several key initiatives.



I. ADMINISTRATIVE OPERATIONS & LEADERSHIP

Budget Finalization for FY 2026:

Completed final steps in the FY 2026 budget process, including Council adoption, coordination with the Town Treasurer, and development of internal budget guidance for department heads.

Policy and Legal Coordination:

- Supported the review and preparation of a resolution for the DCHD Bond Financing Process for Town Hall.
- Completed additional information needed for the Bond Bill, funded for several projects.

II. CAPITAL PROJECTS & GRANTS MANAGEMENT

Town Hall Capital Planning:

- Continued work with the Neighborhood Design Center (NDC) on Town Hall planning.
- Prepared materials and resolution for the Council to explore Maryland DCHD bond financing and phased construction alternatives.
- Initiated legislative planning discussions for FY 2026 funding strategy.



Green Infrastructure Projects:

- Confirmed acceptance of a \$35,000 award from the Chesapeake Bay Trust for rain garden engineering design.
- Confirmed acceptance of a \$50,000 award for the Maryland Department of Energy for new Vehicle Charging Stations.
- Prepared budget amendment for Council consideration to recognize new grant revenue.
- Reviewed preliminary work plan and deliverables for multi-year infrastructure assessment.

New Grant Applications:

- Managed coordination and resolutions/letters of support for additional funding for Port Towns CDC Projects.

III. COMMUNITY & SPECIAL INITIATIVES

Community Events & Engagement:

- Supported the Juneteenth Paint & Celebrate event, including coordination with Council and Public Works on creative displays.
- Provided administrative oversight and communications support for ongoing summer programming and Independence Day Celebration.

America in Bloom & Sustainable Maryland:

- Finalized materials and documentation for upcoming review cycles.
- Supported report preparation and submission efforts with Communications and Public Works staff.

IV. COUNCIL SUPPORT & INTERNAL COMMUNICATION

Meeting Preparation:

- Maintained regular preparation of Council packets and coordination with staff.
- Supported Council with legislative memos, grant updates, and resolution drafts.
- Managed timely delivery of follow-up items and documentation.

Staff Recognition & Coordination:

- Issued administrative updates to keep staff and elected officials informed of Town activities.
- Recognized contributions of staff involved in packet production, project reporting, and operational continuity.

V. UPCOMING PRIORITIES – JULY 2025

- Welcoming America In Bloom to Bladensburg – July 16-18
- DCHD bond financing exploration and resolution presentation to the Council
- Legislative agenda development for FY 2026 capital priorities
- Mid-year review of departmental progress toward annual goals
- Continuing the Town Hall Project
- Revising the Town’s Strategic Plan
- Updating the Town’s Legislative Priorities with the Town Council



Green Team Update | The Town continues work on several green initiatives and projects that support our Sustainable Maryland agenda. We have entered into a Contract with Green Mechanics for the construction of 2 Green Bus Shelters that will be constructed this Summer!

We’re grateful for the growing support from residents and community partners and look forward to continuing our sustainability work together throughout the year.

Business Roundtable: The Town will postpone the Business Roundtable, originally scheduled for late July 2025, until September. This will give us more time to provide additional Updates on the Port Town CDC and other items that we have been working on to enhance economic development activities. This group promotes the support and sustainability of Local Businesses, which support the Town’s Sustainable Maryland Plan.



Items in Process for FY 2026: As we begin the new fiscal year in July 1, 2025, the Town is gearing up to start some key projects and make improvements:

1. CDBG Funding: On the June agenda, the Council will approve two contracts for Community Block Grant improvements that were approved by the County last year.
 - a. 57th Avenue Lighting: We are continuing to add lights on 57th Avenue to create a safer environment in the area. **This bid was issued in June, and the work will begin this summer**
 - b. Curb and Gutter project on Taussig: This bid came in lower than expected, and we will be releasing additional funds to cover more streets. **This bid was issued in June, and the work will begin this summer**
 - c.
2. America In Bloom (AIB) : Have you noticed the flowers around Town? Our Public Works team has been sprucing up the town with new and improved public right-of-way landscaping and our banner program. **We will welcome our AIB review team on July 16-18, 2025**

I am excited to have served as your Town Administrator for the last two years, and I look forward to continuing to do so over the next year.

If you have any questions, I am here to answer them!

Best Regards,

Michelle Bailey Hedgepeth.

Michelle Bailey-Hedgepeth, Town Administrator