



# TOWN OF BLADENSBURG WORK SESSION | OCTOBER 14, 2024

October 14, 2024, at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

## MINUTES

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**Attendance:** Mayor James, CM Brown, CM Blount, CM McBryde, CM Dixon, TA Bailey Hedgepeth, TC Watson, Treasurer Tinelli, Chief Collington, PW Supervisor Hall and CE Supervisor Rinehart.

### 1. Call to Order

Mayor James called the meeting to order at 5:32 PM.

### 2. Approval of Agenda

Mayor James called for a motion to approve the agenda. CM Brown moved the motion and CM Dixon seconded the motion. This motion passed 5-0.

### 3. Approval of Minutes

#### A. Town Council Work Session Minutes | September 9, 2024

Mayor James requested a motion to approve September 9, 2024, council work session minutes; CM Dixon moved the motion, CM Blount seconded the motion. The motion passed 5-0.

### 4. Unfinished Business

N/A

### 5. Financial Business

#### A. **Ordinance 04-2025** | An Ordinance to enact the Fiscal Year 2025-2026 Budget Process.

Town administrator Bailey-Hedgepeth and Treasurer Tinelli discussed the budget schedule with dates for budget sessions and hearings.

### 6. New Business

- A. **Ordinance 03-2025** | An Emergency Ordinance of the Council of the Town of Bladensburg Granting a renewal of the cable franchise to comcast of Maryland, LLC, and authorizing a franchise agreement.

Town Administrator Bailey-Hedgepeth gave a brief explanation of the recommendation from Town Attorney Ferguson to authorize a franchise agreement.

- B. **Resolution 03-2025** | A Resolution authorizing the Town Administrator to apply to Prince George's County Department of Housing and Community Development on behalf of the Town of Bladensburg for Community Development Block Grant (CDBG) funding for PY 51 for Infrastructure Projects.

Town Administrator Bailey-Hedgepeth provided details about the grants that have been completed, as well as which ones are in the process. Town Administrator Bailey-Hedgepeth also advised Council which grants the town wishes to apply for in the future.

- C. **Resolution 04-2025** | A Resolution authorizing the Town Administrator to apply to Chesapeake Bay Trust (CBT) on behalf of the Town of Bladensburg for the Prince George's County Stormwater Stewardship Grant Program is funding for Town Projects.

Town Administrator Bailey-Hedgepeth provided details regarding the grant process and advised the Council the grant is due in December 2024.

- D. **Resolution 05-2025** | A Resolution authorizing the disposition of surplus vehicles.

Town Administrator Bailey-Hedgepeth requested permission from Council to obtain one or two vendors to dispose of the surplus vehicles.

- E. **Contract Approval** | Approval of a contract with CRS Roofing Services for roof repairs to Town Hall and the Code Enforcement Building –in an amount not to exceed \$48,650.00.

Town Administrator Bailey-Hedgepeth and Public Works Supervisor Hall provided details regarding the contract and the repairs. They advised the Council there were three bids for this project and made a recommendation to the Council.

- F. **Board of Supervisors of Elections (BOSOE) Update** | Election 2025

Town Administrator Bailey-Hedgepeth shared a power point focusing on three main points; addressing the issues in the 2023 Town Election, what the Board of Election staff are currently working on, and the on-going actions and tasks of the Town Clerk.

**G. America in Bloom | 2024 Evaluation Report**

Public Works Supervisor Hall provided an overview of the America in Bloom Conference that he and Marketing Specialist Jefferies attended. He advised the Council on the different ideas given at the conference and how they could be implemented in the town.

**H. Bostwick House Update | October 2024**

Mayor James asked the Council to table this item to review in the 7:00 pm council meeting. CM Dixon moved the motion, CM McBryde seconded the motion. The motion passed unanimously.

**I. COG Update | October 2024**

Mayor James asked the council to table this item to review in the 7:00 pm council meeting. CM Dixon moved the motion, CM McBryde seconded the motion. The motion passed unanimously.

**J. Legislative Priorities 2025 Update | October 2024**

Mayor James asked the council to table this item to review in the 7:00 pm council meeting. CM Dixon moved the motion, CM McBryde seconded the motion. The motion passed unanimously.

**7. Adjournment**

Mayor James called for a motion to adjourn the meeting. CM Dixon moved the motion, CM McBryde seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:45PM.