



TOWN OF BLADENSBURG WORK SESSION | SEPTEMBER 8, 2025

September 08, 2025, at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

MINUTES

Public Access Virtual via live stream of the Town's Facebook and YouTube pages:

<https://www.youtube.com/channel/UCoflhVTBeID3c9oH8GYSW0g>

<https://www.facebook.com/Bladensburgmd>

1. Call to Order

Mayor James called the meeting to order at 5:30 PM.

2. Approval of Agenda

Mayor James called for a motion to approve the agenda. Council Member Brown made a motion to approve the agenda, which was seconded by Council Member Blount. The motion passed unanimously with a vote of 5–0.

3. Approval of Minutes

A. Approval of Work Session Minutes – July 14, 2025

Mayor James called for a motion to approve the minutes from the July 14th Session. Council Member Blount moved to approve the minutes, and Council Member McBryde seconded the motion. The motion passed unanimously with a vote of 5–0.

4. New Business

A. INFORMATION MEMO | United States 250th Anniversary | Update September 2025

Town Administrator Bailey-Hedgepeth shared a brief update regarding the 250th U.S. Anniversary event. Mayor James shared a draft of the facilitator's guide.

B. INFORMATION MEMO | Town Hall Update | Neighborhood Design Center | September 2025

Town Administrator Bailey-Hedgepeth provided a brief update on the Town Hall project. She noted that the Neighborhood Design Center condensed the project, and the next step is obtaining an RFP/RFQ.

C. INFORMATION MEMO | 2025 Election Update | September 2025

Town Clerk Watson reported that there are five candidates this year. She also shared the locations of the ballot boxes: one outside Town Hall and another in front of the Community Center. Ballots will be mailed, and voters have until September 22 to return them. After that date, in-person voting will be required. The Board of Elections Supervisors (BOES) will conduct a training session on October 1 regarding the election process.

D. INFORMATION MEMO | Residential Parking in the Town of Bladensburg | September 2025

Town Administrator Bailey-Hedgepeth requested for Council's recommendations regarding residential parking concerns. Chief Collington shared that the Town continues to receive a high volume of calls due to limited parking availability. He recommended the formation of a committee to collaborate on potential solutions.

E. INFORMATION MEMO | Strategic Plan Update | September 2025

Town Administrator Bailey-Hedgepeth outlined the five main goals of the Strategic Plan. She explained that the next step involves closing out completed tasks and making recommendations for additions or changes. She also shared cost estimates for a new strategic plan and suggested waiting a few years before bringing in an external consultant.

F. COUNCIL ACTION | Approval of the Change of Meeting Date from Monday, October 13, 2025, to Monday, October 20, 2025

Mayor James proposed changing the Council meeting date from Monday, October 13, 2025, to Monday, October 20, 2025. This item is scheduled for a vote at the 7:00 PM session.

G. COUNCIL ACTION | Review and Approval of Draft Legislative Priorities for Session 2026 (5 minutes)

Town Administrator Bailey-Hedgepeth presented the draft 2026 Legislative Priorities and requested Council review and input.

H. ORDINANCE 05-2026 | FISCAL YEAR 2026 BUDGET AMENDMENT FOR PY 51 CDBG FUNDS IN THE AMOUNT OF \$188,750.

Town Administrator Bailey-Hedgepeth shared that the Town was awarded \$188,750 in CDBG PY 51 funding, which will be added to the FY 2026 budget. The ordinance is scheduled for a vote at the 7:00 PM meeting.

I. ORDINANCE 06-2026 | FISCAL YEAR 2026 BUDGET AMENDMENT FOR THE ACCEPTANCE OF THE GOVERNOR’S OFFICE OF CRIME PREVENTION AND POLICY (GOCPP) GRANT, “BLADENSBURG POLICE ACCOUNTABILITY SUPPORT PROGRAM” FOR THE SFY26 POLICE ACCOUNTABILITY, COMMUNITY, AND TRANSPARENCY GRANT (PACT) PROGRAM FOR \$65,000.

Chief Collington announced that the Town was awarded \$65,000 under the Governor’s Office of Crime Prevention and Policy (GOCCP) grant. The funds will support translation services and technology enhancements for police body camera transparency. The ordinance is scheduled for a vote at the 7:00 PM meeting.

J. ORDINANCE 07-2026 | An Ordinance of the Mayor and Council of the Town of Bladensburg to amend penalties, remedies, and fees to change or establish certain fines or fees; and generally relating to automated traffic enforcement systems.

Chief Collington discussed the proposed increases to traffic enforcement fines. This was first reading of the ordinance.

K. Resolution 02-2026 | A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF BLADENSBURG APPOINTING MEMBERS TO THE BOARD OF DIRECTORS OF THE BCCE PORT TOWNS COMMUNITY DEVELOPMENT CORPORATION.

Town Administrator Bailey-Hedgepeth asked the Council to submit appointees for the Board of Directors: one community member and one Council Member. The resolution is scheduled for a vote at the 7:00 PM meeting.

L. CONTRACT APPROVAL | Approval for a Contract with Calvert Ready Mix, an amount not to exceed \$50,560.14 for Sidewalk and Curb Repairs using CDBG PY 50 Funds on Upshur Street.

Town Clerk Watson stated that this is the second phase of CDBG PY 50 funding for additional sidewalk and curb repairs on Upshur Street. The contract is scheduled for a vote at the 7:00 PM meeting.

M. CONTRACT APPROVAL | Right of Way Memorandum of Understanding (MOU) – State Highway Administration for US1, Annapolis Rd, and Kenilworth Ramps and adjacent areas.

Town Administrator Bailey-Hedgepeth discussed the draft MOU process with the State Highway Administration for maintenance responsibilities in specified areas. The contract is scheduled for a vote at the 7:00 PM meeting.

5. Adjournment

Mayor James called for a motion to adjourn the meeting. Council Member Blount moved to adjourn, and Council Member Brown seconded the motion. The meeting was adjourned at 6:53 pm.