



## CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Held in City Hall Chambers, 1600 Nela Ave, Belle Isle FL

Held the 1st and 3rd Tuesday of Every Month

Tuesday, July 01, 2025 \* 6:30 PM

### AGENDA

#### City Council

Mayor Jason Carson

Vice-Mayor – Commissioner Jim Partin, District 7

District 1 Commissioner – Frank Vertolli | District 2 Commissioner – Holly Bobrowski |

District 3 Commissioner – Karl Shuck | District 4 Commissioner – Bobby Lance |

District 5 Commissioner – Beth Lowell | District 6 Commissioner – Stan Smith

Welcome to the City of Belle Isle City Council meeting. Please silence all technology during the session. Thank you for participating in your City Government.

1. **Call to Order and Confirmation of Quorum**
2. **Invocation and Pledge to Flag** - Comm Beth Lowell, District 5
3. **Public Comments & Announcements** - Persons desiring to address the Council must complete and provide the City Clerk a yellow "Request to Speak" form, limited to three (3) minutes, with no discussion. When the Mayor recognizes you, state your name and address and direct all remarks to the Council as a body.
4. **Presentations**
  - a. Appeal of Citation P0002045 - Violation of Park/Ramp Rules
5. **Consent Items** - These items are considered routine, and one motion will adopt them unless a Council member requests before the vote on the motion that an item be removed from the consent agenda and considered separately.
  - a. Approval of City Council Meeting Minutes - June 17, 2025
6. **Unfinished Business**
7. **New Business**
  - a. 2025 Annual Conference Voting Delegate
  - b. Budget Calendar FY 25/26 Options
  - c. Schedule Special Called Session July 29th at 6:30 pm to Establish Max. Millage Rate 2025/26
  - d. Statutory Amendment on Final Platting/Replatting Process - Effective July 1, 2025
8. **Attorney's Report**
9. **City Manager's Report**
  - a. City Manager's Report and Work Plan
  - b. Chief's Report
  - c. Public Works Report
10. **Mayor's Report**
11. **Commissioners Report**
12. **Adjournment**



LOCAL ORDINANCE

VIOLATOR INSTRUCTIONS

FINES MUST BE PAID WITHIN 30 DAYS OF ISSUE. PAYMENT WITH CASHIER CHECK OR MONEY ORDER, MADE PAYABLE TO: CITY OF BELLE ISLE. YOU MUST PAY WITH CASH IN PERSON.

YOU MAY REQUEST A HEARING WITHIN FIVE(5) DAYS OF ISSUE. FAILURE TO DO SO MEANS YOU HAVE WAIVED YOUR RIGHT TO CONTEST THE MERIT OF THIS CITY ORDINANCE VIOLATION. AN APPEAL FEE MUST BE PAID AT THE TIME OF THE HEARING REQUEST. IF YOU ARE FOUND NOT GUILTY, THE APPEAL FEE WILL BE RETURNED.

FAILURE TO COMPLY WILL RESULT IN A COLLECTION REFERRAL ACTION.

John-Paul Garcano

AGENCY CASE #		CITATION # P0002045		DATE 06/08/2025		TIME 9:45 PM	
AGENCY NAME BELLE ISLE POLICE DEPT.				TYPE OF DEPARTMENT 2-PD			
COUNTY OF CITATION ORANGE				PLACE OR CITY OF CITATION BELLE ISLE			
VIOLATOR INFORMATION							
CHECK IF OWNER IS BUSINESS OR THE GOVERNMENT <input type="checkbox"/>		BUSINESS NAME					
FIRST JOSEPH		MIDDLE ALLEN		LAST CONVILLE		SUFFIX	
STREET 5309 HAWFORD CIR				CITY BELLE ISLE		STATE ZIP FL 32812	
DOB # C51-181652060		STATE FL		BIRTH DATE 06/06/1965		RACE GENDER W M	
YR VEHICLE 2002		TAG # 2386UH		TRAILER TAG #		TAG EXP DATE 06/06/2026	
COLOR BRZ		STYLE TRUCK		MAKE GMC		MODEL VIN OR MOTOR # SIERRA 2GTFK69U221303799	
ROADWAY INFORMATION							
BUSINESS NAME							
ADDRESS # 1609		OCCURRED ON STREET, ROAD, HIGHWAY PERKINS RD					
FEET		MILES		DIRECTION		AT/FROM STREET, ROAD, HIGHWAY	
LATITUDE		LONGITUDE				ZONE BI409	
VIOLATION							
CODE # 18-17		CHARGE DESCRIPTION VIOLATION OF PARK/RAMP RULES					
OTHER VIOLATION COMMENTS IN RAMP AFTER DUSK							
PAYMENT INFORMATION							
NAME CITY OF BELLE ISLE							
ADDRESS 1600 NELA AVENUE							
CITY BELLE ISLE		ZIP 32809		PHONE # (407) 240-2473			
MAIL ADDRESS		WEB SITE PAGE CITYOFBELLEISLEFL.COM					
PAID WITHIN DAYS		FINE \$150.00		IF PAID AFTER DAYS		FILING FEE	
COURT INFORMATION (if applicable)							

REPORTING OFFICER			
OFFICER SIGNATURE [Signature]	BADGE # 11386	ID # BI7	TROOP UNIT PATROL
RANK OFFICER	FIRST NICHOLAS	MIDDLE	LAST TRENDAFILOV



## CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Tuesday, June 17, 2025 \* 6:30 PM  
**MINUTES**

a.

**Present was:**

Mayor – Jason Carson  
District 1 Commissioner – Frank Vertolli  
District 2 – Holly Bobrowski  
District 3 – Karl Shuck  
District 4 – Bobby Lance  
District 5 Commissioner – Beth Lowell  
District 6 Commissioner – Stan Smith  
District 7 Commissioner – Jim Partin

**Absent was:**

**1. Call to Order and Confirmation of Quorum**

Mayor Carson called the meeting to order at 6:30 pm, and the Clerk confirmed quorum.  
City Manager Rick Rudometkin, Attorney Langley, Chief Grimm, Public Works Director Phil Price, and City Clerk Yolanda Quiceno were also present.

**2. Invocation and Pledge to Flag**

Comm Lance gave the Invocation and led the Pledge to the Flag.

**3. Public Comments & Announcements**

Mayor Carson opened public comments.  
There being no comments, Mayor Carson closed the public comment section.

**4. Presentations – n/a**

**5. Consent Items**

- A. Approval of City Council Meeting Minutes – May 20, 2025
- B. Approval of City Council Meeting Minutes – June 3, 2025
- C. May 2025 Monthly Reports

**Mayor Carson called for a motion to approve the consent items  
Comm Vertolli requested to remove item A for discussion.**

**Comm Shuck moved to approve items B & C  
Comm Lance seconded the motion, which passed unanimously 7:0.**

Comm Vertolli requested a correction to the May 20, 2025 minutes as follows,  
Page 1, Item 4B reads, "... The current ordinance also does not allow the width of the lot to be greater than the minimum lot size, with more than 20 feet from the right-of-way, unless the Council agrees to a deed restriction. Since the Council is the reviewing authority, it allows the resident the opportunity for a public hearing".

Should read, "...The current ordinance also does not allow the width of the lot to be ~~greater~~ less than the minimum lot size, with more than 20 feet from the right-of-way, unless the Council agrees to a deed restriction. Since the Council is the reviewing authority, it allows the resident the opportunity for a public hearing".

**Comm Bobrowski moved to approve item A with the proposed changes.  
Comm Lowell seconded the motion, which passed unanimously 7:0.**

## 6. Unfinished Business

### a. 3904 Arajo Court Condemnation Update

City Manager Rudometkin reported that staff have been visiting the home to view the progress. The staff had noticed that the lawn had not been mowed. The contractor stated that they had some issues; however, the grass will be mowed on Thursday. CM Rudometkin noted that he was further informed that the homeowner is having trouble with funding for remodeling the home. In light of this, the contractor stated that they will have volunteers ready to paint the outside of the house and repair the eaves. CM Rudometkin said he will continue to provide monthly updates.

Comm Lowell shared her concern that the Council had not placed a finite date for repairs and maintenance. CM Rudometkin stated that the contractor did provide a schedule; however, he will contact the homeowner directly to confirm the scheduled dates for repair. Council consensus to have the City Manager contact the homeowner for schedule confirmation.

## 7. New Business

### Budget Calendar Fiscal Year 2025-2026

City Manager Rudometkin provided the Budget calendar for FY 2025/26.

Comm Smith asked if the staff is pushing the dates too close to the public hearing dates. Comm Smith, what was the drop date to report to the Property Appraiser's office? CM Rudometkin said we have scheduled August 1<sup>st</sup>; however, he will confirm with the Finance Director.

Comm Lowell said she will not attend the July 29th Special meeting; however, she will be available via conference.

Comm Bobrowski said she will not be out of pocket for September and will not be in attendance for the two Council meetings. Comm Partin said he will not be in attendance for the meetings in July.

### Adopt non-ad valorem assessment rates for stormwater – RESOLUTION NO. 25-05 - A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AUTHORIZING THE ANNUAL NON-AD VALOREM STORMWATER ASSESSMENT AND PROVIDING AN EFFECTIVE DATE.

CM Rudometkin said there will not be a rate increase this year until the final stormwater study is completed. A five-year plan will be presented for approval during next year's budget; ERU will remain the same for this budget year.

**Comm Smith moved to adopt Resolution 25-05 - A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AUTHORIZING THE ANNUAL NON-AD VALOREM STORMWATER ASSESSMENT AND PROVIDING AN EFFECTIVE DATE of June 17, 2025. The annual non-ad valorem stormwater assessment for each applicable property is \$140.00 per ERU, to be effective beginning with and included on the 2025 property tax bills.**

**Comm Lowell seconded the motion, which passed unanimously upon roll call 7:0.**

### Adopt non-ad valorem assessment rates for solid waste - RESOLUTION NO. 25-06 - A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AUTHORIZING THE ANNUAL NON-AD VALOREM SOLID WASTE COLLECTION ASSESSMENT; AND PROVIDING AN EFFECTIVE DATE.

**Comm Lowell moved to adopt Resolution 25-06 - A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AUTHORIZING THE ANNUAL NON-AD VALOREM SOLID WASTE COLLECTION ASSESSMENT; AND PROVIDING AN EFFECTIVE DATE of June 17, 2025. The annual non-ad valorem solid waste collection assessment for each developed residential property is \$305.40 per residence, to be effective beginning with and included on the 2025 property tax bills.**

**Comm Partin seconded the motion, which passed unanimously upon roll call 7:0.**

## 8. Attorney's Report - na

## 9. City Manager's Report

### a. City Manager's Report

The City Manager presented the Task List for review. He reported on the following,

- Billy Morgan will be meeting with staff for an initial assessment of the Lancaster House. Comm Bobrowski said she would like to be present for the initial walk-through. CM Rudometkin stated that he would be able to schedule walk-throughs with all commissioners (individually) at a later date and record a video of the first walk-through for Council review. A discussion ensued regarding the use of property and repairs.
- Hurricane Ian – Staff has uploaded a new outline totaling approximately \$770,000 based on the information available in response to the agency's reporting questions, KPMG. Once he receives confirmation on the total that will be reimbursed, he will report back to the Council.

b. Chief's Report

DC Millis presented the Chief's report in the packet. He reported the following,

- He highlighted: 79-Boating citations, 54-new Code Enforcement citations, and spoke briefly on some arrests for May.
- The Agency thanked the Partin Family for hosting the PD at their boat dock.

c. Public Works Report

Phil Price reported the following,

- Mr. Price said the PD Boat Dock has received its final inspection and is in use. Staff will schedule a grand opening ceremony to get everyone together.
- Status quo on open projects, hurricane preparedness, and maintenance

**10. Mayor's Report**

Mayor Carson thanked the staff and the PD for all their efforts for the city and its residents.

**11. Commissioners' Report**

- Council thanked staff, PD, and its officers.
- Comm Shuck said there are numerous calls for service at the Hotels in McCoy and was wondering if an additional fee could be charged for those areas. DC said that it would be a Council decision. There are hotels and apartment complexes on McCoy that draw more attention than others.
- Comm Lance asked if the City would place a driveway and a fence on both sides of the boat dock area. Mr. Price said he will speak with the neighboring residents; however, there is no plan scheduled at this time. Funding options need to be discussed.
- Comm Smith gave a summary of the PRM Conference.
- Comm Lowell said she would like to make sure staff continue to work with Orange County on the weir. Mr. Price gave a brief update on Orange County's reporting to St John. At this time, there is no approved operation plan to lift the boards. Comm Lowell asked if the Council agrees to have the Mayor reach out to Comm Uribe to discuss this further.
- Comm Bobrowski reported that she attended the Budget Committee and said it was enlightening. Comm Bobrowski asked if the City can schedule a sandbag event before hurricane season starts. She attended the NAV Board meeting and reported that they had sent a letter to the County regarding the issues surrounding the Randolph ramp, along with the closing times. She asked if the City could send a letter to the County in support of the NAV Board's concerns. Comm Bobrowski said she would like to open discussions on the resident-to-commissioner ratio and bring the Council down from 7 to 5 districts. Council consensus was to have the City Manager and Attorney bring some information forward for discussion on a possible charter amendment.

**Comm Bobrowski moved to set an agenda item for a meeting in August to bring information forward for discussion on a possible charter amendment and elections by district.**

**Comm Shuck seconded the motion, which passed unanimously.**

**12. Adjournment**

There being no further business, Mayor Carson called for a motion to adjourn the meeting, which passed unanimously at 7:45 pm.

**CITY OF BELLE SLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: July 1, 2025

To: Honorable Mayor and City Council Members

From: Rick J. Rudometkin, City Manager

Subject: 2025 FLC Annual Conference Voting Delegate

Background:

The Florida League of Cities Annual Conference will be held at the Signia by Hilton Orlando Bonnet Creek in Orlando, Florida, from August 14-16, 2025. We ask that each member municipality sending delegates to the Annual Conference designate one elected official to serve as its Voting Delegate and cast the municipality's votes at the Annual Business Meeting which will be held on Saturday, August 16, 2025.

The Voting Delegate designated by each municipality will vote on all official business matters brought before the League membership and requiring a vote during the Business Meeting. Matters such as the election of League leadership, adoption of resolutions and any other official business matters affecting the League may be voted on during the Business Meeting.

Staff Recommendation:

Appoint a voting delegate who will attend the conference

Suggested Motion:

**I move to appoint ----- to serve as the Belle Isle Voting Delegate and cast the municipality's votes at the Annual FLC Business Meeting which will be held on Saturday, August 16, 2025.**

Alternatives: None at this time

Fiscal Impact: N/A at this time

Attachments:

2025 Voting Delegate Memo and Form

To: Key Official

From: Eryn Russell, Florida League of Cities

Date: June 17, 2025

Subject: 2025 Annual Conference Voting Delegate Information

The Florida League of Cities Annual Conference will be held at the Signia by Hilton Orlando Bonnet Creek in Orlando, Florida, from August 14-16, 2025. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

We ask that each member municipality sending delegates to the Annual Conference **designate one elected official to serve as its Voting Delegate** and cast the municipality's votes at the Annual Business Meeting which will be held on **Saturday, August 16, 2025**. The Voting Delegate designated by each municipality will vote on all official business matters brought before the League membership and requiring a vote during the Business Meeting. Matters such as the election of League leadership, adoption of resolutions and any other official business matters affecting the League may be voted on during the Business Meeting.

In accordance with the League's by-laws, the number of votes allocated to each municipality is determined based upon population. The League will use the latest Florida Estimates of Population as published by the University of Florida, Bureau of Economic and Business Research.

Annual Conference registration materials were sent to each municipality via the League's e-newsletter and are available online at [flcities.com](http://flcities.com).

If you have any questions about voting delegates, please email [erussell@flcities.com](mailto:erussell@flcities.com).  
**Voting delegate forms must be received by the League no later than July 31, 2025.**

Attachments: Form Designating Voting Delegate

**2025 Annual Conference**  
**Florida League of Cities, Inc.**  
**August 14-16, 2025**  
**Orlando, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities designate one of its elected officials to cast the municipality's votes at the Annual Business Meeting. League By-Laws require each municipality to select one person to serve as the municipality's Voting Delegate.

*Municipalities do not need to adopt a resolution to designate a voting delegate.* Instead, please fill out this form and return it to the League office so that your voting delegate may be properly identified. **Voting delegate forms must be received by the League no later than July 31, 2025.**

Designation of Voting Delegate

Name of Voting Delegate: \_\_\_\_\_

Title: \_\_\_\_\_

Delegate Email: \_\_\_\_\_

Municipality of: \_\_\_\_\_

AUTHORIZED BY:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

*Return this form to:*  
Eryn Russell  
Florida League of Cities, Inc.  
Post Office Box 1757  
Tallahassee, FL 32302-1757  
Email: [erussell@flcities.com](mailto:erussell@flcities.com)



**CITY OF BELLE SLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: July 1, 2025

To: Honorable Mayor and City Council Members

From: Rick J. Rudometkin, City Manager

Subject: Budget Calendar FY 25/26 Options

Background:

Every year during budget time, there is a calendar to follow to make sure dates are met. These dates are subject to change and certain milestones need to be followed as well.

This calendar provides the council with a snapshot of the budget process. We were asked to bring options on some dates.

Staff Recommendation:

Leave the calendar dates as is

Suggested Motion: N/A

Alternatives: N/A

Fiscal Impact: N/A

Attachments:

Budget Calendar FY 25/26

**CITY OF BELLE ISLE, FLORIDA**  
**BUDGET CALENDAR**  
**FISCAL YEAR 2025-2026**

b.

JUNE 2025		
Date	Responsible Party	Activity
On or before June 1, 2025	Orange County Property Appraiser	City receives Best Estimate of Taxable Value from OCPA
June 3, 2025	City Council	City Council adopts Budget Calendar and provides guidance/goals for FY 2025-2026 Budget ( <i>Regular Meeting</i> )
June 9, 2025	Department Directors	Department Budgets submitted to City Manager / Finance Director
June 9-13, 2025	City Manager / Finance Director / Department Directors	City Manager / Finance Director meet with Department Directors to review budget requests
June 13, 2025	Budget Committee	Budget Committee Meeting - Discuss budget goals and non-ad valorem rates ( <i>Regular Meeting</i> )
June 16-19, 2025	City Manager / Finance Director	City Manager / Finance Director prepare Draft Budget
June 17, 2025	City Council	Adopt non-ad valorem assessment rates for Stormwater and Solid Waste if rates are changing ( <i>Regular Meeting</i> )
June 20, 2025	City Manager / Finance Director	Draft Budget sent to Budget Committee
June 27, 2025	Budget Committee	Budget Committee Meeting to review Draft Budget ( <i>Special Meeting</i> )
JULY 2025		
Date	Responsible Party	Activity
On or before July 1, 2025	Orange County Property Appraiser	City receives Certified Taxable Values from OCPA
July 1, 2025	City Manager / Finance Director	Certify Non-Ad Valorem Assessments to OCPA for TRIMs
July 11, 2025	Budget Committee	Budget Committee Meeting - Final review of Draft Budget ( <i>Regular Meeting</i> )
July 15, 2025	City Manager	Draft Budget given to City Council for review
July 29, 2025	City Council	Establish the maximum millage rate for FY 2025-2026 ( <i>Special Meeting</i> )
AUGUST 2025		
Date	Responsible Party	Activity
August 1, 2025	City Manager / Finance Director	Proposed millage rate and date/time of first budget hearing sent to OCPA
August 5, 2025	City Council	City Council Budget Workshop ( <i>Before Regular Meeting</i> )
August 5, 2025	City Manager	Budget Message given to City Council
August 15, 2025	Budget Committee	Budget Committee Meeting - Discuss any changes to Draft Budget ( <i>Regular Meeting</i> )
August 19, 2025	City Council	City Council Budget Workshop ( <i>Before Regular Meeting</i> )
On or before August 24, 2025	Orange County Property Appraiser	TRIM Notices mailed to each taxpayer
SEPTEMBER 2025		
Date	Responsible Party	Activity
September 15, 2025	City Manager / Finance Director	Certify Non-Ad Valorem Assessments to OCPA for tax bills
September 16, 2025	City Council	First Public Budget Hearing to adopt tentative millage rate and tentative budget ( <i>Before Regular Meeting</i> )
September 28, 2025	City Manager / Finance Director	Advertise intent to adopt a final millage and budget in newspaper
September 30, 2025	City Council	Second Public Budget Hearing to adopt final millage rate, final budget, and 5 Year CIP ( <i>Special Meeting</i> )
OCTOBER 2025		
Date	Responsible Party	Activity
October 1, 2025		Fiscal Year 2025-2026 begins

**CITY OF BELLE SLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: July 1, 2025

To: Honorable Mayor and City Council Members

From: Rick J. Rudometkin, City Manager

Subject: Schedule Special Meeting on July 29<sup>th</sup> @ 630 pm to Establish the max millage rate for FY 25/26

Background:  
Every year we schedule a special meeting to establish the max millage rate for the upcoming FY. This needs to be done prior to August 1<sup>st</sup> of the current year.

Staff Recommendation:  
Schedule the special meeting

Suggested Motion:  
**I move to schedule a special meeting on July 29<sup>th</sup> @ 630 pm to establish the max millage rate for FY 25/26**

Alternatives: N/A

Fiscal Impact: N/A

Attachments:

CITY OF BELLE SLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: July 1, 2025

To: Honorable Mayor and City Council Members

From: Rick J. Rudometkin, City Manager

Subject: Statutory Amendment on Final Platting/Replatting Process - Effective July 1<sup>st</sup>, 2025

Background:  
There has been a major change in the final plat approval process adopted by the Legislature. Starting July 1<sup>st</sup>, the City Council is no longer allowed to approve final plats and the City must designate an administrative authority (city manager, department director, etc.) to approve final plats. There is also an extremely expedited schedule for plat sufficiency reviews and approvals.

Staff Recommendation:  
Designate the City Manager as the administrative authority to approve final plats.

Suggested Motion: **I move to approve and designate the City Manager as the administrative authority to approve final plats.**

Alternatives: N/A

Fiscal Impact: N/A

Attachments:  
Resolution  
Chapter 2025-164 Senate Bill No.784

## CHAPTER 2025-164

Committee Substitute for Committee Substitute for  
Committee Substitute for Senate Bill No. 784

An act relating to platting; amending s. 177.071, F.S.; requiring that certain plat or replat submittals be administratively approved with no further action by certain entities under certain circumstances; requiring the governing body of such county or municipality to designate an administrative authority to receive, review, and process plat or replat submittals; providing requirements for such designation; defining the term “administrative authority”; requiring the administrative authority to submit a certain notice to an applicant; providing requirements for such notice; requiring the administrative authority to approve, approve with conditions, or deny a plat or replat submittal in accordance with the timeframe in the initial written notice to the applicant; requiring the administrative authority to notify the applicant in writing if it declines to approve a plat or replat submittal; requiring that the written notification contain the reasons for denial and other information; prohibiting the administrative authority or other official, employee, agent, or designee from requesting or requiring that the applicant request an extension of time; amending s. 177.111, F.S.; conforming provisions to changes made by the act; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Section 177.071, Florida Statutes, is amended to read:

177.071 Administrative approval of plats plat by designated county or municipal official governing bodies.—

(1)(a) A plat or replat submitted under this part must be administratively approved and no further action or approval by the governing body of a county or municipality is required if the plat or replat complies with the requirements of s. 177.091. The governing body of the county or municipality shall designate, by ordinance or resolution, an administrative authority to receive, review, and process the plat or replat submittal, including designating an administrative official responsible for approving, approving with conditions, or denying the proposed plat or replat.

(b) As used in this section, the term “administrative authority” means a department, division, or other agency of the county or municipality. For purposes of issuing a final administrative approval of a plat or replat submittal, the term also includes an administrative officer or employee designated by the governing body of a county or municipality, including but not limited to, a county administrator or manager, a city manager, a deputy county administrator or manager, a deputy city manager, an assistant county administrator or manager, an assistant city manager, or other high-ranking county or city department or division director with direct or indirect

oversight responsibility for the county's or municipality's land development, housing, utilities, or public works programs.

(2) Within 7 business days after receipt of a plat or replat submittal, the administrative authority shall provide written notice to the applicant acknowledging receipt of the plat or replat submittal and identifying any missing documents or information necessary to process the plat or replat submittal for compliance with s. 177.091. The written notice must also provide information regarding the plat or replat approval process, including requirements regarding the completeness of the process and applicable timeframes for reviewing, approving, and otherwise processing the plat or replat submittal.

(3) Unless the applicant requests an extension of time, the administrative authority shall approve, approve with conditions, or deny the plat or replat submittal within the timeframe identified in the written notice provided to the applicant under subsection (2). If the administrative authority does not approve the plat or replat, it must notify the applicant in writing of the reasons for declining to approve the submittal. The written notice must identify all areas of noncompliance and include specific citations to each requirement the plat or replat submittal fails to meet. The administrative authority, or an official, an employee, an agent, or a designee of the governing body, may not request or require the applicant to file a written extension of time.

(4)(1) Before a plat or replat is offered for recording, it must be administratively approved as required by this section by the appropriate governing body, and evidence of such approval must be placed on the plat or replat. If not approved, the governing body must return the plat or replat to the professional surveyor and mapper or the legal entity offering the plat or replat for recordation. For the purposes of this part:

(a) When the plat or replat to be submitted for approval is located wholly within the boundaries of a municipality, the governing body of the municipality has exclusive jurisdiction to approve the plat or replat.

(b) When a plat or replat lies wholly within the unincorporated areas of a county, the governing body of the county has exclusive jurisdiction to approve the plat or replat.

(c) When a plat or replat lies within the boundaries of more than one county, municipality, or both governing body, two plats or replats must be prepared and each county or municipality governing body has exclusive jurisdiction to approve the plat or replat within its boundaries, unless each county or municipality with jurisdiction over the plat or replat agrees the governing bodies having said jurisdiction agree that one plat is mutually acceptable.

(5)(2) Any provision in a county charter, or in an ordinance of any charter county or consolidated government chartered under s. 6(e), Art. VIII of the

State Constitution, which provision is inconsistent with anything contained in this section shall prevail in such charter county or consolidated government to the extent of any such inconsistency.

Section 2. Section 177.111, Florida Statutes, is amended to read:

177.111 Instructions for filing ~~plats~~ plat.—After the approval by the appropriate administrative authority governing body required by s. 177.071, the plat or replat must ~~shall~~ be recorded by the circuit court clerk or other recording officer upon submission thereto of such approved plat or replat. The circuit court clerk or other recording officer shall maintain in his or her office a book of the proper size for such papers so that they ~~will~~ shall not be folded, to be kept in the vault. A print or photographic copy must be filed in a similar book and kept in his or her office for the use of the public. The clerk shall make available to the public a full size copy of the record plat or replat at a reasonable fee.

Section 3. This act shall take effect July 1, 2025.

Approved by the Governor June 20, 2025.

Filed in Office Secretary of State June 20, 2025.

### **City Manager Work Plan:**

- Lancaster House Carve Out:

We have met with the historical district at the house. They are eager to renovate this building and the surrounding area. We are working on a lease agreement with them and it looks like that finally the renovation will begin.

- 3904 Arajo condemnation:

The delay of the approved demolition is still in place. The owner has a plan and schedule to renovate the home. It will be back to council every month for updates. There has been no activity lately.

- Hurricane Ian:

We continue meeting with KPMG and Florida DEP on what is required for our possible reimbursement that has been ongoing now for almost 2 1/2 years. We have uploaded new and additional documents from our internal investigation. We will not receive all reimbursement due to a lack of previous documentation and load ticket discrepancies.

- Revenue stream needs:

The Budget Committee has agreed that we need to install revenue for the increased expenditures from the OCFD millage increase at 0.6. Also, we received the draft rate study, and it shows discrepancies. Stormwater increase will not happen this year. We will look at a fee increase for the following FY.

- Annexation:

We are working with Orange County to possibly put in place an agreement to help with future annexation possibilities to grow the footprint of Belle Isle. We have submitted a new annexation map to the county showing our wish list for annexation. We might have to go with involuntary annexation.

- RFP's:

- Lobbying Services – out for request – end of July
- IT Services – out for request – end of July

- Property Acquisition/Municipal Complex

Some of the council has decided to walk away from the property and some have asked the CM to find out from Orlando and Bio-Tech some questions about the property. Can we lot split? Can we mitigate the wetlands a section at a time? What is the bottom-line price? We will come back with the answers.

- Stormwater Grant:

We have been confirmed for this appropriation from Congressman Soto's office. The amount currently confirmed is \$850k. This amount could go up as this moves forward



through the process in the state's budget process. We have applied for this same appropriation for FY 25/26.

- Judge/Daetwyler Dr. Transportation Grant:

This grant is moving through the application period. We are currently filling out the requirements as this is an involved process.

- Updating and closing previous grants and reimbursements from FEMA, Florida PA, and Florida DEP:

SOL Ave grant will be reimbursed hopefully by July of this year. We are providing the last payment request and docs.

- Hoffner Ave Traffic Improvements Grant:

The city has the fully executed State Funded Grant Agreement, (SFGA agreement) between the city and the Florida Department of Transportation (FDOT) for **453225-1-54-01 (FY24) SFGA, Hoffner Ave Traffic Improvements, \$1.5M**. We are trying to talk with the county about a financial partnership to make these improvements on Hoffner. The city has no match money for this project. To move forward, a revenue stream will have to be recognized and approved. We are also looking at other state grant funding for this.