



CITY OF BELLE ISLE, FL
BUDGET COMMITTEE MEETING

Held in City Hall Chambers, 1600 Nela Avenue, Belle Isle, FL
Held the Friday before the 3rd Tuesday of Every Month
Friday, February 12, 2021 * 3:00 PM

AGENDA

1. **Call to Order and Confirmation of Quorum - Meeting canceled due to no quorum being present.**
2. **Citizen Comments**
3. **Approval of Minutes**
 - a. Approval of the January 15, 2021 minutes
4. **Review of Revenue and Expenses**
 - a. January Finance Reports
5. **Agenda Items**
 - a. Review of RFP Impact Fee Study Submittal – Duncan Associates
 - b. Update on Police Vehicles
6. **Agenda Items**
7. **Adjournment**



CITY OF BELLE ISLE, FL **Budget Advisory Committee Minutes**

January 15, 2021 3:00 PM

1600 Nela Avenue, Belle Isle, Florida 32809

(407) 851-7730 • FAX (407) 240-2222

www.cityofbelleislefl.org

The Belle Isle Budget Committee met in person January 15, 2021 at 3:00 PM.

Members present were: Rick Miller, Clayton Van Camp, Charlotte Brown, and Nash Shook. Rick Wilson joined via (Virtual Webinar zoom.us/j/84231623220). Also present were City Manager Francis, Finance Manager Richardson, Chief Houston, and City Clerk Quiceno.

Absent: City Clerk Quiceno informed committee that Board Member Yarbrough called to request an Excused Absence due to illness. Motion to approve absence by Board Member Shook, Board Member VanCamp seconded the motion, which passed unanimously.

Call to Order

The meeting was called to order by Chairman Miller at 3:02PM. City Clerk Quiceno confirmed quorum.

Approval Minutes:

Chairman Miller called for approval of minutes from December 18, 2020. Board Member Van Camp moved to approve the minutes. Board Member Shook seconded the motion, which passed unanimously.

Update on Red Light Camera Program

Chief Houston provided an update on the installation of Red Light Cameras from January 1, 2021 through January 13, 2021. During these dates—124 “Warnings” were issued with very strong violations which indicates the “cameras are working”. Beginning February 1, 2021 “Citations” will be issued.

The locations for the Red Light Cameras are: Hansel & Oak Ridge Rd. both Eastbound & Northbound—Hansel & Fairlane—Conway & Hoffner---

Nomination of Chair – Vice-Chair—Recording Secretary

Current Chair---Mr. Miller -discussed he would be taking the position as Commissioner of District 5 – City of Belle Isle--later this year and would relinquish the “seat” on the Budget Committee if another resident is interested in serving as “Chair person”.

Board Member Shook made the motion to retain current leadership positions until such time any changes need to be made.

Board Member VanCamp asked if there was any conflict issue with Chairman Miller serving as the “Chair” of the Budget Committee as well as serving as a Commissioner for City of Belle Isle. City Manager Francis stated that the Municipal Code allows Mr. Miller to serve both positions.

Board Member VanCamp seconded the motion to retain current leadership positions which passed unanimously.

Review of December Expenses/Revenues—End of year Financial Overview

Finance Manager Richardson stated “not much to report”—December 2020 Franchise Fee for Electricity was approximately 89K-- Utility Tax had increased by 25K.

Budget amendments will be put together—adjustments will be made for storm water--

Board Member VanCamp voiced concerns with Urban Forestry fees which are at 100K—would like to see more “checks & balances” in this area.

City Manager Francis stated – one of the big factors was due to the tornado that hit Hoffner Ave. and “old growth trees” that must be maintained. He also discussed trees falling on public roads—must send Public Works Crew or call out for Tree Company to respond—also discussed how the City is divided into 4 quadrants--and each quadrant is reviewed in order to focus on clean-up in that target area—other quadrants are addressed only in emergency--

Chairman Miller requested that “tree trimming invoices” show specific districts and addresses.

Board Member VanCamp questioned the terms for Solid Waste payments--are they pre-paid?

Finance Manager Richardson stated Invoices are paid at the end of each month not in advance.

Board Member Shook asked if the City pays anything electronic? Finance Manager Richardson stated that invoices with strict deadlines such as: Electric and Insurance payments are made electronic, however; not standard bills.

Set time/date/location for next meeting

Next meeting will be in person, Friday, February 12, 2021 at 3:00 PM.

Chairman Miller asked if there were any other discussions--

Board Member Shook stated that he viewed the Council Meeting on line--which helps to evaluate if any issues should be discussed by the Budget Committee--

City Manager Francis stated he would inform the Budget Committee on the Wallace Field issues for “Public Restrooms”--and that the Council had postponed the issue not “tabled the issue” which will require re-advertisement for proposals.

Board Member Shook asked if the City was looking at requisition for Audit Committee for Annual Audit—have not heard back yet—also—what are we looking at—next audit cycle has not come up yet—then Budget Committee interviews and recommendations go to Council—

Board Member VanCamp asked if there was any word if Corner Stone Charter School had plans on using the Bank of America building?—City Manager Francis stated no information yet—the Lease agreement is not ready to be presented to Corner Stone Charter School—
City Manager Francis also discussed reviewing with Chief Houston another company for “lease of Police vehicles” as the prior Lease agreement option had expired.

Chairman Miller asked if there was a format for the “Mid-Year Report” put into place yet—and/or the Budget Committee could assist with such a format.
Finance Manager Richardson stated she has a “sample” to present to the Committee hopefully at the next scheduled meeting.

There being no further business, the meeting adjourned at 3:37 PM.

Range of Checking Accts: First to Last Range of Check Dates: 01/01/21 to 01/31/21
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CHARTER		FSB CHARTER SCHOOL RENTAL ACCT					
2125	01/14/21	EDLGLAZI E.D.L. GLAZING INC.				01/31/21	944
21000368	1	NEW WINDOWS CHARTER VILLAGES	1,970.00	201-569-00-4600	Expenditure		2 1
				MAINTENANCE - CHARTER SCHOOL			
2126	01/14/21	SOUTHERN SOUTHERN FIRE PROTECTION OF OR				01/31/21	944
21000367	1	CHARTER FIRE SPRINKLER INSPECT	321.00	201-569-00-4600	Expenditure		1 1
				MAINTENANCE - CHARTER SCHOOL			
2127	01/29/21	EDGEREAL EDGE REALTY ADVISORS, LLC.					947
21000373	1	RETAINER FOR BOA RENT APPRAISA	1,275.00	201-569-00-3100	Expenditure		1 1
				PROFESSIONAL SERVICES - CHARTER			
2128	01/29/21	INTEGRAR INTEGRA REALTY RESOURCES					947
21000374	1	RETAINER-CHARTER RENT APPRAISA	1,500.00	201-569-00-3100	Expenditure		2 1
				PROFESSIONAL SERVICES - CHARTER			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	5,066.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	5,066.00	0.00

OPERATING	Operating Account	Check Date	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
10824	01/04/21	CARDSERV CARD SERVICES CENTER				01/31/21	946
21000372	1	MAGNET PICKUP PEN	2.99	001-541-00-5200	Expenditure		1 1
				OPERATING SUPPLIES			
21000372	2	SNAP RING PLIERS	14.99	001-541-00-5200	Expenditure		2 1
				OPERATING SUPPLIES			
21000372	3	CONCRETE FINES	76.50	001-541-00-4680	Expenditure		3 1
				REPAIRS & MAINTENANCE - ROADS			
21000372	4	CEMENT MIXER REPAIR	207.54	001-541-00-4610	Expenditure		4 1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP			
21000372	5	GREEN MACHINE RADIATOR FLUSH/S	188.00	001-541-00-4610	Expenditure		5 1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP			
21000372	6	US FLAG FOR CITY HALL	52.00	001-519-00-4600	Expenditure		6 1
				REPAIRS & MAINTENANCE - GENERAL			
21000372	7	WOOD SEALANT/WEATHER STRIPPING	37.82	001-541-00-4670	Expenditure		7 1
				REPAIRS & MAINTENANCE - PARKS			
21000372	8	PROPANE TANK HIGHLANDS CROSSWA	40.00	001-541-00-4680	Expenditure		8 1
				REPAIRS & MAINTENANCE - ROADS			
21000372	9	TASER INSTRUCTOR TRAINING	375.00	001-521-00-5500	Expenditure		9 1
				TRAINING - POLICE			
21000372	10	COVID19 TEST FOR OFFICER	50.00	001-521-00-4900	Expenditure		10 1
				OTHER CURRENT CHARGES			
21000372	11	POSTAGE TO RETURN TASER	42.75	001-521-00-4200	Expenditure		11 1
				POSTAGE & FREIGHT			
21000372	12	NOV2020 MICROSOFT OFFICE SUITE	16.50	001-521-00-3100	Expenditure		12 1
				TECHNOLOGY SUPPORT/SERVICES			
21000372	13	NOV2020 GMAIL	360.00	001-521-00-3100	Expenditure		13 1
				TECHNOLOGY SUPPORT/SERVICES			

Item a.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING									
Operating Account			Continued						
10824 CARD SERVICES CENTER			Continued						
21000372	14	WIFI SVC CH GENERATOR 1 YEAR	49.99	001-519-00-4100	Expenditure		14	1	
				COMMUNICATIONS SERVICES					
21000372	15	NOV2020 GMAIL	204.00	001-519-00-4100	Expenditure		15	1	
				COMMUNICATIONS SERVICES					
21000372	16	ACRYLIC BARRIERS COUNCIL CHAMB	3,478.08	001-519-00-4600	Expenditure		16	1	
				REPAIRS & MAINTENANCE - GENERAL					
21000372	17	GLADE/SANITIZER/DISINFECTANT	32.92	001-519-00-5100	Expenditure		17	1	
				OFFICE SUPPLIES					
21000372	18	CANDY FOR CHRISTMAS EVENT	398.18	001-519-00-4800	Expenditure		18	1	
				SPECIAL EVENTS					
21000372	19	CANDY FOR CHRISTMAS EVENT	60.00	001-519-00-4800	Expenditure		19	1	
				SPECIAL EVENTS					
21000372	20	CANDY FOR CHRISTMAS EVENT	158.64	001-519-00-4800	Expenditure		20	1	
				SPECIAL EVENTS					
21000372	21	DEC2020 ZOOM MEETING SVC	140.00	001-519-00-4100	Expenditure		21	1	
				COMMUNICATIONS SERVICES					
21000372	22	PUBLIC WORKS I CLOUD STORAGE	0.99	001-541-00-4100	Expenditure		22	1	
				COMMUNICATIONS					
21000372	23	NELA BRIDGE BRICK-BARKEVICHS	34.00	001-519-00-4900	Expenditure		23	1	
				OTHER CURRENT CHARGES					
21000372	24	COFFEE/PAPER TOWELS/TP/GLADE	106.14	001-519-00-5100	Expenditure		24	1	
				OFFICE SUPPLIES					
21000372	25	REPLACEMENT TIRE CAPS VEH 704	107.80	001-521-00-4610	Expenditure		25	1	
				REPAIRS AND MAINTENANCE - VEHICLES					
21000372	26	REPLACEMENT FLASHLIGHT	135.30	001-521-00-4900	Expenditure		26	1	
				OTHER CURRENT CHARGES					
21000372	27	TASER BATTERIES	122.40	001-521-00-5200	Expenditure		27	1	
				OPERATING SUPPLIES					
			6,492.53						
10763	01/08/21	FLMUNPEN FL MUNICIPAL PENSION TRUST FND				01/31/21		938	
21000288	1	PAYROLL 1/08/21	13,085.25	001-900-00-0004	Expenditure		1	1	
				RETIREMENT CONTRIBUTIONS PAYABLE					
21000288	2	PAYROLL 1/08/21	1,808.95	001-900-00-0005	Expenditure		2	1	
				457B DEFERRED COMP PAYABLE					
21000288	3	PAYROLL 1/08/21	517.24	001-900-00-0010	Expenditure		3	1	
				401A/457B RETIREMENT LOAN PAYABLE					
			15,411.44						
10764	01/08/21	FLSTDISB FL STATE DISBURSEMENT UNIT				01/31/21		938	
21000289	1	PAYROLL 1/08/21	398.86	001-900-00-0008	Expenditure		4	1	
				CHILD SUPPORT PAYABLE					
10783	01/14/21	ADVANCEA ADVANCE AUTO PARTS				01/31/21		943	
21000346	1	WI PERBLADES PD VEH 501	29.98	001-521-00-4610	Expenditure		65	1	
				REPAIRS AND MAINTENANCE - VEHICLES					
10784	01/14/21	AMAZON AMAZON HOSE & RUBBER COMPANY				01/31/21		943	
21000332	1	PIPE ADAPTERS GREEN GOBBLER TA	56.30	001-541-00-5200	Expenditure		37	1	
				OPERATING SUPPLIES					

Item a.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING									
Operating Account			Continued						
10785	01/14/21	AQUATIC AQUATIC WEED CONTROL, INC.				01/31/21	943		
21000336	1	JAN2021 WATERWAY SVC OUTFALL	45.00	103-541-00-3450	Expenditure			42	1
				LAKE CONSERVATION					
21000337	1	JAN2021 BI/M WATERWAY SVC	55.00	103-541-00-3450	Expenditure			43	1
				LAKE CONSERVATION					
21000338	1	JAN2021 WATERWAY SVC	418.00	103-541-00-3450	Expenditure			44	1
				LAKE CONSERVATION					
			518.00						
10786	01/14/21	B HPOL B&H POLICE SUPPLY LLC				01/31/21	943		
21000348	1	AMMUNITION FOR TRAINING	2,800.00	104-521-00-5500	Expenditure			67	1
				TRAINING					
10787	01/14/21	BOULEVAR BOULEVARD TIRE CENTER				01/31/21	943		
21000317	1	TIRE REPLACEMENT PW TRUCK	260.64	001-541-00-4610	Expenditure			5	1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP					
10788	01/14/21	CANON FI CANON FINANCIAL SERVICES, INC.				01/31/21	943		
21000319	1	DEC2020 COPIER USAGE	32.57	001-521-00-4700	Expenditure			7	1
				PRINTING & BINDING					
21000319	2	DEC2020 COPIER USAGE	81.13	001-519-00-4700	Expenditure			8	1
				PRINTING & BINDING					
			113.70						
10789	01/14/21	CFPROPAN CENTRAL FLORIDA PROPANE, INC.				01/31/21	943		
21000342	1	PROPANE TANK REFILL	186.20	001-541-00-5200	Expenditure			56	1
				OPERATING SUPPLIES					
10790	01/14/21	CHOW ALLAN CHOW - EXETER SYSTEM LLC				01/31/21	943		
21000318	1	IT SUPPORT/NETWORK MAINT	255.00	001-519-00-3400	Expenditure			6	1
				CONTRACTUAL SERVICES					
10791	01/14/21	CONTROLS CONTROL SPECIALISTS				01/31/21	943		
21000334	1	JAN2021 TRAFFIC SIGNAL MAINT	368.00	001-541-00-3400	Expenditure			40	1
				CONTRACTUAL SERVICES					
10792	01/14/21	EMHYDRAU E&M HYDRAULIC EQUIPMENT INC				01/31/21	943		
21000347	1	SPARK PLUG/EVAL PRESSURE WASHE	65.45	001-541-00-4610	Expenditure			66	1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP					
10793	01/14/21	EVERGLAD EVERGLADES EQUIPMENT GROUP				01/31/21	943		
21000364	1	SERVICE ON PW GATOR	581.07	001-541-00-4610	Expenditure			84	1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP					
10794	01/14/21	FISH FISHBACK, DOMINICK, BENNETT,					943		
21000343	1	DEC2020 LEGAL SVC RETAINER	3,800.00	001-519-00-3110	Expenditure			57	1
				LEGAL SERVICES					
21000344	1	DEC2020 LEGAL SVC AG	1,927.50	001-519-00-3110	Expenditure			58	1
				LEGAL SERVICES					
21000344	2	DEC2020 LEGAL SVC ANNEXATION	1,445.00	001-519-00-3110	Expenditure			59	1
				LEGAL SERVICES					

Item a.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING									
Operating Account			Continued						
10794	FISHBACK, DOMINICK, BENNETT,	Continued							
21000344	3	DEC2020 LEGAL SVC P&Z	180.00	001-519-00-3110	Expenditure		60	1	
				LEGAL SERVICES					
21000344	4	DEC2020 LEGAL SVC CODE ENF	682.50	001-519-00-3110	Expenditure		61	1	
				LEGAL SERVICES					
21000344	5	DEC2020 LEGAL SVC STATE REQ	135.00	001-519-00-3110	Expenditure		62	1	
				LEGAL SERVICES					
21000344	6	DEC2020 LEGAL SVC POSTAGE	0.65	001-519-00-3110	Expenditure		63	1	
				LEGAL SERVICES					
			8,170.65						
10795	01/14/21	FISHER FISHER PLANNING & DEVELOPMENT				01/31/21		943	
21000339	1	JAN2021 PLANNING SVC	6,250.00	001-519-00-3400	Expenditure		45	1	
				CONTRACTUAL SERVICES					
10796	01/14/21	FLAMUN FLORIDA MUNICIPAL INS. TRUST				01/31/21		943	
21000327	1	JAN2021 HEALTH/DENTAL/VIS/LIFE	8,092.44	001-900-00-0006	Expenditure		17	1	
				INSURANCE PAYABLE					
21000327	2	JAN2021 HEALTH/DENTAL/VIS/LIFE	39.26	001-511-00-2312	Expenditure		18	1	
				DENTAL & VISION INSURANCE - DISTRICT 2					
21000327	3	JAN2021 HEALTH/DENTAL/VIS/LIFE	39.26	001-511-00-2313	Expenditure		19	1	
				DENTAL & VISION INSURANCE - DISTRICT 3					
21000327	4	JAN2021 HEALTH/DENTAL/VIS/LIFE	39.26	001-511-00-2315	Expenditure		20	1	
				DENTAL & VISION INSURANCE - DISTRICT 5					
21000327	5	JAN2021 HEALTH/DENTAL/VIS/LIFE	39.26	001-511-00-2316	Expenditure		21	1	
				DENTAL & VISION INSURANCE - DISTRICT 6					
21000327	6	JAN2021 HEALTH/DENTAL/VIS/LIFE	39.26	001-511-00-2317	Expenditure		22	1	
				DENTAL & VISION INSURANCE - DISTRICT 7					
21000327	7	JAN2021 HEALTH/DENTAL/VIS/LIFE	33.32	001-512-00-2310	Expenditure		23	1	
				DENTAL & VISION INSURANCE					
21000327	8	JAN2021 HEALTH/DENTAL/VIS/LIFE	6,364.92	001-513-00-2300	Expenditure		24	1	
				HEALTH INSURANCE					
21000327	9	JAN2021 HEALTH/DENTAL/VIS/LIFE	273.22	001-513-00-2310	Expenditure		25	1	
				DENTAL & VISION INSURANCE					
21000327	10	JAN2021 HEALTH/DENTAL/VIS/LIFE	158.73	001-513-00-2320	Expenditure		26	1	
				LIFE INSURANCE					
21000327	11	JAN2021 HEALTH/DENTAL/VIS/LIFE	18,856.05	001-521-00-2300	Expenditure		27	1	
				HEALTH INSURANCE					
21000327	12	JAN2021 HEALTH/DENTAL/VIS/LIFE	615.56	001-521-00-2310	Expenditure		28	1	
				DENTAL & VISION INSURANCE					
21000327	13	JAN2021 HEALTH/DENTAL/VIS/LIFE	483.61	001-521-00-2320	Expenditure		29	1	
				LIFE INSURANCE					
21000327	14	JAN2021 HEALTH/DENTAL/VIS/LIFE	2,386.83	001-541-00-2300	Expenditure		30	1	
				HEALTH INSURANCE					
21000327	15	JAN2021 HEALTH/DENTAL/VIS/LIFE	78.03	001-541-00-2310	Expenditure		31	1	
				DENTAL & VISION INSURANCE					
21000327	16	JAN2021 HEALTH/DENTAL/VIS/LIFE	45.63	001-541-00-2320	Expenditure		32	1	
				LIFE INSURANCE					
			37,584.64						

Item a.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING Operating Account			Continued						
10797	01/14/21	GALLS GALLS, LLC.				01/31/21	943		
21000349	1	UNI FORMS FOR PUBLIC WORKS	67.20	001-541-00-5210	Expendi ture		68		1
				UNI FORMS					
21000350	1	UNI FORMS FOR PUBLIC WORKS	134.40	001-541-00-5210	Expendi ture		69		1
				UNI FORMS					
			201.60						
10798	01/14/21	GEMSEAL2 GEMSEAL					943		
21000320	1	DIP IN ROAD/CROSSWALK SIGNS	2,379.50	001-541-00-4680	Expendi ture		9		1
				REPAIRS & MAINTENANCE - ROADS					
10799	01/14/21	GOLDNUGG GOLD NUGGET UNI FORM				01/31/21	943		
21000316	1	PD UNI FORMS	88.08	001-521-00-5210	Expendi ture		4		1
				UNI FORMS					
10800	01/14/21	GRANITE GRANITE INLINER, LLC.				01/31/21	943		
21000366	1	CIPP LINING 3509 ST MORITZ	29,430.00	103-541-00-4600	Expendi ture		86		1
				REPAIRS & MAINTENANCE					
10801	01/14/21	GROUNDWE GROUNDWERKS					943		
21000330	1	PUMP SERVICE TRIMBLE PARK	1,585.15	001-541-00-4670	Expendi ture		35		1
				REPAIRS & MAINTENANCE - PARKS					
10802	01/14/21	HRDIRECT HRdirect				01/31/21	943		
21000328	1	PD POSTERGUARD RENEWAL	79.99	001-521-00-5200	Expendi ture		33		1
				OPERATING SUPPLIES					
10803	01/14/21	JJSWASTE JJ'S WASTE & RECYCLING LLC.				01/31/21	943		
21000335	1	JAN2021 SOLID WASTE SVC	55,414.10	001-519-00-4310	Expendi ture		41		1
				SOLID WASTE DISPOSAL/YARDWASTE					
10804	01/14/21	MERCURY MERCURY PLUMBING, INC.				01/31/21	943		
21000352	1	PLUMBING REPAIR AT PD	185.00	001-521-00-4600	Expendi ture		71		1
				REPAIRS & MAINTENANCE - GENERAL					
10805	01/14/21	MUNICIP MUNICIPAL CODE CORPORATION					943		
21000324	1	DEC2020 AGENDA MANAGEMENT	300.00	001-519-00-3400	Expendi ture		13		1
				CONTRACTUAL SERVICES					
10806	01/14/21	NATIONAL NATIONAL LEAGUE OF CITIES					943		
21000341	1	DIRECT MEMBER DUES #9370	130.23	001-511-00-5401	Expendi ture		47		1
				BOOKS, SUBSCRIPTIONS & MEMBERSHIP- DIS 1					
21000341	2	DIRECT MEMBER DUES #9370	130.23	001-511-00-5402	Expendi ture		48		1
				BOOKS, SUBSCRIPTIONS & MEMBERSHIP- DIS 2					
21000341	3	DIRECT MEMBER DUES #9370	130.22	001-511-00-5403	Expendi ture		49		1
				BOOKS, SUBSCRIPTIONS & MEMBERSHIP- DIS 3					
21000341	4	DIRECT MEMBER DUES #9370	130.22	001-511-00-5404	Expendi ture		50		1
				BOOKS, SUBSCRIPTIONS & MEMBERSHIP- DIS 4					
21000341	5	DIRECT MEMBER DUES #9370	130.22	001-511-00-5405	Expendi ture		51		1
				BOOKS, SUBSCRIPTIONS & MEMBERSHIP- DIS 5					
21000341	6	DIRECT MEMBER DUES #9370	130.22	001-511-00-5406	Expendi ture		52		1
				BOOKS, SUBSCRIPTIONS & MEMBERSHIP- DIS 6					

Item a.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING									
Operating Account			Continued						
10806 NATIONAL LEAGUE OF CITIES			Continued						
21000341	7	DIRECT MEMBER DUES #9370	130.22	001-511-00-5407	Expenditure		53	1	
					BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 7				
21000341	8	DIRECT MEMBER DUES #9370	130.22	001-512-00-5400	Expenditure		54	1	
					BOOKS, SUBSCRIPTIONS & MEMBERSHIPS				
21000341	9	DIRECT MEMBER DUES #9370	130.22	001-513-00-5400	Expenditure		55	1	
					BOOKS, SUBSCRIPTIONS & MEMBERSHIPS				
			1,172.00						
10807	01/14/21	OCPROP ORANGE COUNTY PROPERTY APPRAIS							943
21000345	1	FY2021 NON-AD VALOREM ADMIN FEE	526.00	001-519-00-4905	Expenditure		64	1	
					NON AD VALOREM ASSESSMENT FEE				
10808	01/14/21	OCUSW ORANGE COUNTY SOLID WASTE				01/31/21			943
21000321	1	DEC2020 YARDWASTE	101.02	001-519-00-4310	Expenditure		10	1	
					SOLID WASTE DISPOSAL/YARDWASTE				
10809	01/14/21	ORLSENT ORLANDO SENTINEL				01/31/21			943
21000354	1	NOV2020 NEWSPAPER ADVERTISEMEN	512.50	001-519-00-4910	Expenditure		74	1	
					LEGAL ADVERTISING				
21000355	1	DEC2020 NEWSPAPER ADVERTISEMEN	490.00	001-519-00-4910	Expenditure		75	1	
					LEGAL ADVERTISING				
			1,002.50						
10810	01/14/21	ORLUTIL ORLANDO UTILITIES COMMISSION				01/31/21			943
21000326	1	WATER SVC 11/20-12/21/20	25.09	001-521-00-4300	Expenditure		15	1	
					UTILITY/ELECTRIC/WATER				
21000326	2	WATER SVC 11/20-12/21/20	828.36	001-519-00-4300	Expenditure		16	1	
					UTILITY/ELECTRIC/WATER				
			853.45						
10811	01/14/21	PACE PACE ELECTRIC, INC.							943
21000325	1	ELECTRICAL SVC-REGAL/HOLLOWAY/	698.45	001-541-00-4670	Expenditure		14	1	
					REPAIRS & MAINTENANCE - PARKS				
10812	01/14/21	PRM PUBLIC RISK MANAGEMENT OF FL							943
21000333	1	20/21 Q2 PROP/LIAB/WC/AUTO INS	14,995.75	001-900-00-0012	Expenditure		38	1	
					DUE TO/FROM CORNERSTONE CHARTER				
21000333	2	20/21 Q2 PROP/LIAB/WC/AUTO INS	17,669.25	001-519-00-4500	Expenditure		39	1	
					INSURANCE				
			32,665.00						
10813	01/14/21	RBT RELIABLE BUSINESS TECHNOLOGIES							943
21000315	1	DEC2020 IT SUPPORT PD	950.00	001-521-00-3100	Expenditure		3	1	
					TECHNOLOGY SUPPORT/SERVICES				
10814	01/14/21	READEY HARVEY READEY							943
21000340	1	REFUND OVERPYMT DENTAL INS	30.37	001-900-00-0006	Expenditure		46	1	
					INSURANCE PAYABLE				

Item a.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING									
10815	01/14/21	Operating Account		Continued					
21000322	1	RIKERSAU RIKERS AUTOMOTIVE & TIRE, LLC.		(Void Reason: INV PAID BY CREDIT C)		01/14/21 VOID	943		
		TIRE PATCH PW TRUCK	28.52	001-541-00-4610	Expenditure			11	1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP					
21000323	1	NEW TIRES PW GREEN MACHINE	151.34	001-541-00-4610	Expenditure			12	1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP					
21000365	1	DIPSTICK TUBE DUMP TRUCK	245.51	001-541-00-4610	Expenditure			85	1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP					
			425.37						
10816	01/14/21	SLOANSAU SLOAN'S AUTOMOTIVE					943		
21000356	1	TIRES AND TIRE SVC PD VEH 706	410.72	001-521-00-4610	Expenditure			76	1
				REPAIRS AND MAINTENANCE - VEHICLES					
21000357	1	REPAIRS PD VEH 407	374.10	001-521-00-4610	Expenditure			77	1
				REPAIRS AND MAINTENANCE - VEHICLES					
21000358	1	OIL CHG/REPAIRS PD VEH 406	348.07	001-521-00-4610	Expenditure			78	1
				REPAIRS AND MAINTENANCE - VEHICLES					
21000359	1	REPAIRS PD VEH 708	1,247.06	001-521-00-4610	Expenditure			79	1
				REPAIRS AND MAINTENANCE - VEHICLES					
21000360	1	CREDIT FOR OVERCHRG SPARK PLUG	102.02	001-521-00-4610	Expenditure			80	1
				REPAIRS AND MAINTENANCE - VEHICLES					
21000361	1	OIL CHANGE PD VEH 403	76.08	001-521-00-4610	Expenditure			81	1
				REPAIRS AND MAINTENANCE - VEHICLES					
21000362	1	OIL CHANGE PD VEH 705	73.89	001-521-00-4610	Expenditure			82	1
				REPAIRS AND MAINTENANCE - VEHICLES					
21000363	1	OIL CHANGE/TIRE PATCH PDVEH704	117.61	001-521-00-4610	Expenditure			83	1
				REPAIRS AND MAINTENANCE - VEHICLES					
			2,545.51						
10817	01/14/21	SOUTH PI SOUTH PINECastle MINI-WAREHOUSE				01/31/21	943		
21000329	1	JAN2021 STORAGE UNIT #27	130.00	001-513-00-4900	Expenditure			34	1
				OTHER CURRENT CHARGES					
10818	01/14/21	SUNBELT SUNBELT RENTALS				01/31/21	943		
21000353	1	SOD CUTTER RENTAL ST PARTIN SW	996.93	001-541-00-4680	Expenditure			72	1
				REPAIRS & MAINTENANCE - ROADS					
21000353	2	SOD CUTTER RENTAL ST PARTIN SW	857.01	001-541-00-4680	Expenditure			73	1
				REPAIRS & MAINTENANCE - ROADS					
			139.92						
10819	01/14/21	TREETOP TREETOP PRODUCTS, INC.				01/31/21	943		
21000351	1	3 BENCHES	1,295.79	001-541-00-4670	Expenditure			70	1
				REPAIRS & MAINTENANCE - PARKS					
10820	01/14/21	TRIMACOU TRIMAC OUTDOOR					943		
21000331	1	DEC2020 LAWN MAINTENANCE	2,400.00	001-541-00-3420	Expenditure			36	1
				LANDSCAPING SERVICES					
10821	01/14/21	UNI VERSA UNIVERSAL ENGINEERING SCIENCE				01/31/21	943		
21000313	1	NOV2020 BUILDING PERMITS	7,325.60	001-519-00-3405	Expenditure			1	1
				BUILDING PERMITS					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
OPERATING									
10821	UNI VERSAL	Operating Account		Continued					
21000314	1	ENGINEERING SCIENCE CONTINUED DEC2020 BUILDING PERMITS	7,889.60	001-519-00-3405 BUILDING PERMITS	Expenditure			2	1
			<u>15,215.20</u>						
10765	01/18/21	VOYAGER VOYAGER FLEET SYSTEMS, INC.				01/31/21			939
21000290	1	FUEL PURCHASES P/E 12/24/20	3,713.74	001-521-00-5230 FUEL EXPENSE	Expenditure			1	1
21000290	2	FUEL PURCHASES P/E 12/24/20	27.51	001-519-00-5230 FUEL EXPENSE	Expenditure			2	1
21000290	3	FUEL PURCHASES P/E 12/24/20	343.20	001-541-00-5230 FUEL EXPENSE	Expenditure			3	1
			<u>4,084.45</u>						
10822	01/22/21	FLMUNPEN FL MUNICIPAL PENSION TRUST FND				01/31/21			945
21000370	1	PAYROLL 1/22/2021	11,595.29	001-900-00-0004 RETIREMENT CONTRIBUTIONS PAYABLE	Expenditure			1	1
21000370	2	PAYROLL 1/22/2021	1,573.71	001-900-00-0005 457B DEFERRED COMP PAYABLE	Expenditure			2	1
21000370	3	PAYROLL 1/22/2021	601.52	001-900-00-0010 401A/457B RETIREMENT LOAN PAYABLE	Expenditure			3	1
			<u>13,770.52</u>						
10823	01/22/21	FLSTDISB FL STATE DISBURSEMENT UNIT				01/31/21			945
21000371	1	PAYROLL 1/22/2021	398.86	001-900-00-0008 CHILD SUPPORT PAYABLE	Expenditure			4	1
10827	01/31/21	BRIGHTHO SPECTRUM				01/31/21			949
21000387	1	CITY HALL CABLE SVC 1/3-2/2/21	24.00	001-519-00-4100 COMMUNICATIONS SERVICES	Expenditure			14	1
21000388	1	PD PHONE SVC 12/16-1/15/21	593.42	001-521-00-4100 COMMUNICATIONS SERVICES	Expenditure			15	1
21000389	1	PW INTERNET SVC 1/16-2/15/21	74.98	001-541-00-4100 COMMUNICATIONS	Expenditure			16	1
21000391	1	CITY HALL PHONE SVC 1/18-2/17/	567.38	001-519-00-4100 COMMUNICATIONS SERVICES	Expenditure			22	1
21000392	1	CITY HALL PHONE SVC 12/18-1/17	564.83	001-519-00-4100 COMMUNICATIONS SERVICES	Expenditure			23	1
			<u>1,824.61</u>						
10828	01/31/21	COLONIAL COLONIAL LIFE INSURANCE				01/31/21			949
21000381	1	DEC2020 OPTIONAL INS	695.64	001-900-00-0006 INSURANCE PAYABLE	Expenditure			6	1
10829	01/31/21	DUKEENER DUKE ENERGY				01/31/21			949
21000384	1	DEC2020 ELECTRIC SVC	288.69	001-519-00-4300 UTILITY/ELECTRIC/WATER	Expenditure			9	1
21000384	2	DEC2020 ELECTRIC SVC	214.02	001-521-00-4300 UTILITY/ELECTRIC/WATER	Expenditure			10	1
21000384	3	DEC2020 ELECTRIC SVC	7,435.34	001-541-00-4300 UTILITY/ELECTRIC/WATER	Expenditure			11	1

Item a.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING									
Operating Account									
Continued									
10829	DUKE ENERGY	Continued							
21000385	1	DEC2020 ELECTRIC SVC BOA	64.82	001-541-00-4300	Expenditure		12	1	
				UTILITY/ELECTRIC/WATER					
			8,002.87						
10830	01/31/21	FEDEX FEDERAL EXPRESS				01/31/21		949	
21000379	1	SHIPPING	11.73	001-519-00-4200	Expenditure		2	1	
				FREIGHT & POSTAGE					
21000397	1	SHIPPING	13.16	001-519-00-4200	Expenditure		41	1	
				FREIGHT & POSTAGE					
			24.89						
10831	01/31/21	GUARDIA GUARDIAN INSURANCE				01/31/21		949	
21000380	1	JAN2021 DISABILITY INS	432.28	001-513-00-2330	Expenditure		3	1	
				DISABILITY INSURANCE					
21000380	2	JAN2021 DISABILITY INS	160.07	001-541-00-2330	Expenditure		4	1	
				DISABILITY INSURANCE					
21000380	3	JAN2021 DISABILITY INS	1,536.58	001-521-00-2330	Expenditure		5	1	
				DISABILITY INSURANCE					
			2,128.93						
10832	01/31/21	HOME HOME DEPOT CREDIT SERVICES				01/31/21		949	
21000396	1	CONCRETE/PAPER TOWELS/SPRAY NO	242.58	001-541-00-5200	Expenditure		38	1	
				OPERATING SUPPLIES					
21000396	2	RETURN SPRAY NOZZLE	4.97	001-541-00-5200	Expenditure		39	1	
				OPERATING SUPPLIES					
21000396	3	FIRE ANT KILLER/RUB BRICK	41.43	001-541-00-5200	Expenditure		40	1	
				OPERATING SUPPLIES					
			279.04						
10833	01/31/21	OCUWATER ORANGE COUNTY UTILITIES - WATE				01/31/21		949	
21000382	1	WATER SVC MONTMART 12/12-1/14/	25.07	001-541-00-4300	Expenditure		7	1	
				UTILITY/ELECTRIC/WATER					
10834	01/31/21	OFFDEP OFFICE DEPOT CREDIT PLAN				01/31/21		949	
21000394	1	ADDRESS LABELS/BATTERIES	72.97	001-513-00-5200	Expenditure		29	1	
				OPERATING SUPPLIES					
21000395	1	MONITOR	169.99	001-519-00-5100	Expenditure		30	1	
				OFFICE SUPPLIES					
21000395	2	METAL DESK SIGN FOR ATTORNEY	16.99	001-519-00-5100	Expenditure		31	1	
				OFFICE SUPPLIES					
21000395	3	TONER/PAPER	155.41	001-519-00-5100	Expenditure		32	1	
				OFFICE SUPPLIES					
21000395	4	DESK CALENDARS	28.77	001-519-00-5100	Expenditure		33	1	
				OFFICE SUPPLIES					
21000395	5	STAMP/TONER	169.07	001-519-00-5100	Expenditure		34	1	
				OFFICE SUPPLIES					
21000395	6	SPACE HEATER	15.37	001-519-00-5100	Expenditure		35	1	
				OFFICE SUPPLIES					
21000395	7	TONER	75.89	001-519-00-5100	Expenditure		36	1	
				OFFICE SUPPLIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING Operating Account Continued									
10834	OFFICE DEPOT	CREDIT PLAN							
21000395	8	POCKET FILES/FILE BOXES	71.50	001-519-00-5100	Expenditure		37	1	
				OFFICE SUPPLIES					
			775.96						
10835	01/31/21	PREPAID LEGALSHIELD				01/31/21		949	
21000386	1	JAN2021 PREPAID LEGAL SVC	51.80	001-900-00-0007	Expenditure		13	1	
				PRE-PAID LEGAL PAYABLE					
10836	01/31/21	PURCHAS PITNEY BOWES PURCHASE POWER				01/31/21		949	
21000378	1	REPLENISH POSTAGE 12/08/20	500.00	001-519-00-4200	Expenditure		1	1	
				FREIGHT & POSTAGE					
10837	01/31/21	SHREDIT SHRED-IT USA LLC				01/31/21		949	
21000383	1	SHREDDING SVC 1/04/21	80.42	001-519-00-4700	Expenditure		8	1	
				PRINTING & BINDING					
10838	01/31/21	VERIZON VERIZON WIRELESS				01/31/21		949	
21000390	1	CELLPHONES/AIRCARDS 11/11-12/1	612.99	001-511-00-4100	Expenditure		17	1	
				COMMUNICATIONS - TELEPHONE					
21000390	2	CELLPHONES/AIRCARDS 11/11-12/1	87.57	001-512-00-4100	Expenditure		18	1	
				COMMUNICATIONS - TELEPHONE					
21000390	3	CELLPHONES/AIRCARDS 11/11-12/1	190.57	001-519-00-4100	Expenditure		19	1	
				COMMUNICATIONS SERVICES					
21000390	4	CELLPHONES/AIRCARDS 11/11-12/1	1,507.72	001-521-00-4100	Expenditure		20	1	
				COMMUNICATIONS SERVICES					
21000390	5	CELLPHONES/AIRCARDS 11/11-12/1	154.50	001-541-00-4100	Expenditure		21	1	
				COMMUNICATIONS					
21000393	1	CELLPHONES/AIRCARDS 12/11-1/10	613.41	001-511-00-4100	Expenditure		24	1	
				COMMUNICATIONS - TELEPHONE					
21000393	2	CELLPHONES/AIRCARDS 12/11-1/10	87.63	001-512-00-4100	Expenditure		25	1	
				COMMUNICATIONS - TELEPHONE					
21000393	3	CELLPHONES/AIRCARDS 12/11-1/10	190.75	001-519-00-4100	Expenditure		26	1	
				COMMUNICATIONS SERVICES					
21000393	4	CELLPHONES/AIRCARDS 12/11-1/10	1,488.81	001-521-00-4100	Expenditure		27	1	
				COMMUNICATIONS SERVICES					
21000393	5	CELLPHONES/AIRCARDS 12/11-1/10	154.68	001-541-00-4100	Expenditure		28	1	
				COMMUNICATIONS					
			5,088.63						

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	56	1	266,662.78	425.37
Direct Deposit:	0	0	0.00	0.00
Total:	56	1	266,662.78	425.37

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	60	1	271,728.78	425.37
Direct Deposit:	0	0	0.00	0.00
Total:	60	1	271,728.78	425.37

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	1-001	233,914.78	0.00	0.00	233,914.78
STORMWATER FUND	1-103	29,948.00	0.00	0.00	29,948.00
LAW ENFORCEMENT EDUCATION FUND	1-104	2,800.00	0.00	0.00	2,800.00
CHARTER SCHOOL DEBT SERVICE FUND	1-201	5,066.00	0.00	0.00	5,066.00
Total Of All Funds:		<u>271,728.78</u>	<u>0.00</u>	<u>0.00</u>	<u>271,728.78</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	233,914.78	0.00	0.00	233,914.78
STORMWATER FUND	103	29,948.00	0.00	0.00	29,948.00
LAW ENFORCEMENT EDUCATION FUND	104	2,800.00	0.00	0.00	2,800.00
CHARTER SCHOOL DEBT SERVICE FUND	201	5,066.00	0.00	0.00	5,066.00
Total Of All Funds:		<u>271,728.78</u>	<u>0.00</u>	<u>0.00</u>	<u>271,728.78</u>

Item a.

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	1-001	233,914.78	0.00	0.00	0.00	233,914.78
STORMWATER FUND	1-103	29,948.00	0.00	0.00	0.00	29,948.00
LAW ENFORCEMENT EDUCATION FUND	1-104	2,800.00	0.00	0.00	0.00	2,800.00
CHARTER SCHOOL DEBT SERVICE FUND	1-201	5,066.00	0.00	0.00	0.00	5,066.00
Total Of All Funds:		271,728.78	0.00	0.00	0.00	271,728.78

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Item a.

Revenue Account Range: First to Last
Expend Account Range: First to Last
Print Zero YTD Activity: No

Include Non-Anticipated: Yes
Include Non-Budget: No

Year To Date As Of: 01/31/21
Current Period: 01/01/21 to 01/31/21
Prior Year: 01/01/20 to 01/31/20

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
001-311-100	AD VALOREM TAX	\$835,195.72	\$3,524,598.00	\$920,561.32	\$2,189,025.73	\$0.00	-\$1,335,572.27	62%
001-312-410	LOCAL OPTION GAS TAX	\$0.00	\$209,000.00	\$16,917.18	\$52,467.09	\$0.00	-\$156,532.91	25%
001-314-100	UTILITY SERVICE TAX - ELECTRICITY	\$12,017.41	\$0.00	\$0.00	\$20,454.67	\$0.00	\$20,454.67	0%
001-314-800	UTILITY SERVICE TAX - PROPANE	\$698.55	\$5,000.00	\$1,226.44	\$1,988.33	\$0.00	-\$3,011.67	40%
001-315-000	COMMUNICATIONS SERVICES TAXES	\$15,837.33	\$191,000.00	\$16,538.83	\$49,783.40	\$0.00	-\$141,216.60	26%
001-316-000	LOCAL BUSINESS TAX - OCCUPATIONAL LICEN	\$672.00	\$12,000.00	\$560.31	\$4,223.95	\$0.00	-\$7,776.05	35%
001-322-000	BUILDING PERMITS	\$7,518.27	\$125,000.00	\$12,445.66	\$44,531.59	\$0.00	-\$80,468.41	36%
001-323-100	FRANCHISE FEES - ELECTRICITY	\$0.00	\$200,000.00	\$18,008.88	\$89,174.96	\$0.00	-\$110,825.04	45%
001-323-700	FRANCHISE FEE - SOLID WASTE	\$0.00	\$50,000.00	\$5,846.69	\$22,763.01	\$0.00	-\$27,236.99	46%
001-329-000	ZONING FEES	\$1,620.00	\$20,000.00	\$2,066.00	\$9,345.95	\$0.00	-\$10,654.05	47%
001-329-100	PERMITS - GARAGE SALE	\$22.00	\$200.00	\$1.00	\$21.00	\$0.00	-\$179.00	10%
001-329-130	BOAT RAMPS - DECAL AND REG	\$30.00	\$1,800.00	\$15.00	\$180.00	\$0.00	-\$1,620.00	10%
001-329-900	TREE REMOVAL	\$0.00	\$3,000.00	\$0.00	\$25.00	\$0.00	-\$2,975.00	1%
001-331-100	FEMA REIMBURSEMENT - FEDERAL	\$26,201.38	\$0.00	\$0.00	\$5,396.38	\$0.00	\$5,396.38	0%
001-331-110	FEMA REIMBURSEMENT - STATE	-\$10,303.60	\$0.00	\$0.00	\$299.80	\$0.00	\$299.80	0%
001-331-130	CARES ACT REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$19,208.36	\$0.00	\$19,208.36	0%
001-335-120	STATE SHARED REVENUE	\$27,957.53	\$335,000.00	\$26,502.43	\$106,009.72	\$0.00	-\$228,990.28	32%
001-335-150	ALCOHOLIC BEVERAGE LICENSE TAX	\$0.00	\$0.00	\$0.00	\$97.89	\$0.00	\$97.89	0%
001-335-180	HALF-CENT SALES TAX	\$100,262.41	\$1,050,000.00	\$73,655.78	\$215,851.30	\$0.00	-\$834,148.70	21%
001-337-200	SRO - CHARTER CONTRIBUTION	\$0.00	\$69,460.00	\$0.00	\$0.00	\$0.00	-\$69,460.00	0%
001-341-900	QUALIFYING FEES	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00	\$70.00	0%
001-343-410	SOLID WASTE FEES - RESIDENTIAL	\$199,672.71	\$666,486.00	\$219,670.65	\$445,671.25	\$0.00	-\$220,814.75	67%
001-347-400	SPECIAL EVENTS	\$250.00	\$5,000.00	\$0.00	\$128.00	\$0.00	-\$4,872.00	3%
001-351-100	JUDGEMENT & FINES - MOVING VIOLATIONS	\$1,133.22	\$20,000.00	\$1,145.28	\$4,607.93	\$0.00	-\$15,392.07	23%
001-351-110	RED LIGHT CAMERAS	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	-\$350,000.00	0%
001-354-000	JUDGEMENT & FINES - LOCAL ORDINANCE VIC	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	-\$5,000.00	0%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

2/4/2021

PM

Item a.

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
001-359-000	JUDGEMENT & FINES - PARKING VIOLATIONS	\$8,010.00	\$7,500.00	\$450.00	\$2,175.00	\$0.00	-\$5,325.00	29%
001-359-200	INVESTIGATIVE COST REIMBURSEMENT	\$297.51	\$0.00	\$414.34	\$917.39	\$0.00	\$917.39	0%
001-361-100	INTEREST - GENERAL FUND	\$195.47	\$3,000.00	\$98.72	\$435.09	\$0.00	-\$2,564.91	15%
001-362-000	RENTAL LICENSES	\$100.00	\$18,000.00	\$50.00	\$200.00	\$0.00	-\$17,800.00	1%
001-369-900	OTHER MISCELLANEOUS REVENUE	\$6,542.42	\$10,000.00	\$2,527.66	\$8,827.76	\$0.00	-\$1,172.24	88%
001-369-905	POLICE OFF-DUTY DETAIL REIMBURSEMENTS	\$6,833.89	\$0.00	\$2,136.39	\$5,091.39	\$0.00	\$5,091.39	0%
001-369-906	POLICE MARINE PATROL REIMBURSEMENTS	\$0.00	\$20,000.00	\$0.00	\$6,640.57	\$0.00	-\$13,359.43	33%
001-389-200	UNDESIGNATED RESERVE	\$0.00	\$2,376,482.00	\$0.00	\$0.00	\$0.00	-\$2,376,482.00	0%
GENERAL FUND Revenue Total		\$1,240,764.22	\$9,277,526.00	\$1,320,838.56	\$3,305,612.51	\$0.00	-\$5,971,913.49	36%

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
001-511-00-0000	LEGISLATIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-511-00-2311	DENTAL & VISION INSURANCE - DISTRICT 1	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
001-511-00-2312	DENTAL & VISION INSURANCE - DISTRICT 2	\$78.12	\$500.00	\$39.26	\$157.04	\$0.00	\$342.96	31%
001-511-00-2313	DENTAL & VISION INSURANCE - DISTRICT 3	\$78.12	\$500.00	\$39.26	\$157.04	\$0.00	\$342.96	31%
001-511-00-2314	DENTAL & VISION INSURANCE - DISTRICT 4	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
001-511-00-2315	DENTAL & VISION INSURANCE - DISTRICT 5	\$78.12	\$500.00	\$39.26	\$157.04	\$0.00	\$342.96	31%
001-511-00-2316	DENTAL & VISION INSURANCE - DISTRICT 6	\$78.12	\$500.00	\$39.26	\$157.04	\$0.00	\$342.96	31%
001-511-00-2317	DENTAL & VISION INSURANCE - DISTRICT 7	\$78.12	\$500.00	\$39.26	\$157.04	\$0.00	\$342.96	31%
001-511-00-3150	ELECTION EXPENSE	\$0.00	\$1,500.00	\$0.00	\$1,541.16	\$0.00	-\$41.16	103%
001-511-00-3200	AUDITING & ACCOUNTING	\$0.00	\$24,000.00	\$0.00	\$15,000.00	\$0.00	\$9,000.00	62%
001-511-00-4001	TRAVEL & PER DIEM - DISTRICT 1	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-511-00-4002	TRAVEL & PER DIEM - DISTRICT 2	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-511-00-4003	TRAVEL & PER DIEM - DISTRICT 3	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-511-00-4004	TRAVEL & PER DIEM - DISTRICT 4	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-511-00-4005	TRAVEL & PER DIEM - DISTRICT 5	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-511-00-4006	TRAVEL & PER DIEM - DISTRICT 6	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-511-00-4007	TRAVEL & PER DIEM - DISTRICT 7	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-511-00-4100	COMMUNICATIONS - TELEPHONE	\$620.06	\$7,500.00	\$613.41	\$2,452.38	\$0.00	\$5,047.62	8%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

2/4/2021

PM

Item a.

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
001-511-00-4900	OTHER CURRENT CHARGES	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-511-00-5100	OFFICE SUPPLIES	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
001-511-00-5200	OPERATING SUPPLIES	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0%
001-511-00-5401	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS	\$0.00	\$200.00	\$0.00	\$190.23	\$0.00	\$9.77	95%
001-511-00-5402	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS	\$0.00	\$200.00	\$0.00	\$190.23	\$0.00	\$9.77	95%
001-511-00-5403	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS	\$0.00	\$200.00	\$0.00	\$190.22	\$0.00	\$9.78	95%
001-511-00-5404	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS	\$0.00	\$200.00	\$0.00	\$190.22	\$0.00	\$9.78	95%
001-511-00-5405	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS	\$0.00	\$200.00	\$0.00	\$190.22	\$0.00	\$9.78	95%
001-511-00-5406	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS	\$0.00	\$200.00	\$0.00	\$190.22	\$0.00	\$9.78	95%
001-511-00-5407	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS	\$0.00	\$200.00	\$0.00	\$190.22	\$0.00	\$9.78	95%
	Dept 511 Total	\$1,010.66	\$40,500.00	\$809.71	\$21,110.30	\$0.00	\$19,389.70	95%
001-512-00-0000	EXECUTIVE MAYOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-512-00-2310	DENTAL & VISION INSURANCE	\$66.24	\$500.00	\$33.32	\$133.28	\$0.00	\$366.72	27%
001-512-00-4000	TRAVEL & PER DIEM	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-512-00-4100	COMMUNICATIONS - TELEPHONE	\$88.58	\$1,100.00	\$87.63	\$350.34	\$0.00	\$749.66	32%
001-512-00-4900	OTHER CURRENT CHARGES	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%
001-512-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$0.00	\$500.00	\$0.00	\$540.22	\$0.00	-\$40.22	108%
	Dept 512 Total	\$154.82	\$2,550.00	\$120.95	\$1,023.84	\$0.00	\$1,526.16	108%
001-513-00-0000	FINANCE ADMIN & PLANNING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-513-00-1200	REGULAR SALARIES & WAGES	\$29,614.80	\$309,000.00	\$31,158.86	\$131,330.67	\$0.00	\$177,669.33	43%
001-513-00-1220	LONGEVITY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-513-00-1250	VEHICLE ALLOWANCE - CITY MANAGER	\$584.52	\$8,400.00	\$646.16	\$2,876.90	\$0.00	\$5,523.10	34%
001-513-00-1400	OVERTIME PAY	\$97.43	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
001-513-00-2100	FICA/MEDICARE TAXES	\$2,142.07	\$24,320.00	\$2,239.01	\$8,710.13	\$0.00	\$15,609.87	36%
001-513-00-2200	RETIREMENT CONTRIBUTIONS	\$3,849.92	\$40,170.00	\$4,362.25	\$20,242.43	\$0.00	\$19,927.57	50%
001-513-00-2300	HEALTH INSURANCE	\$11,345.66	\$70,000.00	\$6,364.92	\$25,459.68	\$0.00	\$44,540.32	36%
001-513-00-2310	DENTAL & VISION INSURANCE	\$543.02	\$3,500.00	\$273.22	\$1,092.88	\$0.00	\$2,407.12	31%
001-513-00-2320	LIFE INSURANCE	\$302.64	\$1,500.00	\$158.73	\$634.92	\$0.00	\$865.08	42%
001-513-00-2330	DISABILITY INSURANCE	\$442.69	\$4,500.00	\$432.28	\$1,729.12	\$0.00	\$2,770.88	38%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Item a.

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
001-513-00-3100	PROFESSIONAL SERVICES	\$0.00	\$15,000.00	\$0.00	\$11,553.65	\$0.00	\$3,446.35	77%
001-513-00-4000	TRAVEL & PER DIEM	\$93.22	\$500.00	\$0.00	\$300.00	\$0.00	\$200.00	60%
001-513-00-4600	REPAIRS & MAINTENANCE - GENERAL	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
001-513-00-4610	REPAIRS & MAINTENANCE - VEHICLES	\$43.68	\$500.00	\$0.00	\$2,122.69	\$0.00	-\$1,622.69	425%
001-513-00-4700	PRINTING & BINDING	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
001-513-00-4710	CODIFICATION EXPENSES	\$0.00	\$3,500.00	\$0.00	\$1,175.00	\$0.00	\$2,325.00	34%
001-513-00-4900	OTHER CURRENT CHARGES	\$387.81	\$2,000.00	\$130.00	\$520.00	\$0.00	\$1,480.00	26%
001-513-00-4910	LEGAL ADVERTISING	\$383.76	\$2,000.00	\$0.00	\$293.75	\$0.00	\$1,706.25	15%
001-513-00-5200	OPERATING SUPPLIES	\$0.00	\$500.00	\$72.97	\$72.97	\$0.00	\$427.03	15%
001-513-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$1,062.67	\$4,200.00	\$0.00	\$2,289.42	\$0.00	\$1,910.58	55%
001-513-00-6425	EQUIPMENT - CITY HALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Dept 513 Total	\$50,893.89	\$491,090.00	\$45,838.40	\$210,404.21	\$0.00	\$280,685.79	NaN
001-519-00-0000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-519-00-3100	OTHER PROFESSIONAL SERVICES	\$0.00	\$5,500.00	\$0.00	\$4,500.00	\$0.00	\$1,000.00	82%
001-519-00-3110	LEGAL SERVICES	\$7,416.75	\$115,000.00	\$0.00	\$41,420.15	\$0.00	\$73,579.85	36%
001-519-00-3120	ENGINEERING FEES	\$3,672.59	\$45,000.00	\$0.00	\$6,795.00	\$0.00	\$38,205.00	15%
001-519-00-3130	ANNEXATION FEES	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
001-519-00-3400	CONTRACTUAL SERVICES	\$5,334.95	\$75,000.00	\$6,250.00	\$26,155.00	\$0.00	\$48,845.00	35%
001-519-00-3405	BUILDING PERMITS	\$6,697.20	\$100,000.00	\$0.00	\$22,439.20	\$0.00	\$77,560.80	22%
001-519-00-3410	JANITORIAL SERVICES	\$234.00	\$3,000.00	\$0.00	\$433.00	\$0.00	\$2,567.00	14%
001-519-00-3415	WEBSITE/SOCIAL MEDIA	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%
001-519-00-3440	FIRE PROTECTION	\$0.00	\$1,681,919.00	\$0.00	\$837,839.31	\$0.00	\$844,079.69	50%
001-519-00-4100	COMMUNICATIONS SERVICES	\$945.03	\$12,500.00	\$782.13	\$4,370.16	\$0.00	\$8,129.84	35%
001-519-00-4200	FREIGHT & POSTAGE	\$980.86	\$7,000.00	\$0.00	\$885.24	\$0.00	\$6,114.76	13%
001-519-00-4300	UTILITY/ELECTRIC/WATER	\$813.22	\$10,000.00	\$0.00	\$4,375.33	\$0.00	\$5,624.67	44%
001-519-00-4310	SOLID WASTE DISPOSAL/YARDWASTE	\$52,311.45	\$666,486.00	\$55,515.12	\$221,934.89	\$0.00	\$444,551.11	33%
001-519-00-4500	INSURANCE	\$13,434.25	\$120,000.00	\$17,669.25	\$35,338.50	\$0.00	\$84,661.50	29%
001-519-00-4600	REPAIRS & MAINTENANCE - GENERAL	\$0.00	\$5,000.00	\$0.00	\$4,531.58	\$0.00	\$468.42	9%
001-519-00-4700	PRINTING & BINDING	\$2,385.34	\$7,500.00	\$80.42	\$690.14	\$0.00	\$6,809.86	9%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
001-519-00-4800	SPECIAL EVENTS	\$486.49	\$12,000.00	\$0.00	\$2,485.46	\$0.00	\$9,514.54	21%
001-519-00-4900	OTHER CURRENT CHARGES	\$134.62	\$2,500.00	\$0.00	\$4,485.06	\$0.00	-\$1,985.06	179%
001-519-00-4905	NON AD VALOREM ASSESSMENT FEE	\$0.00	\$3,000.00	\$0.00	\$3,430.00	\$0.00	-\$430.00	114%
001-519-00-4906	GEOGRAPHIC INFORMATION SYSTEM INTERLC	\$0.00	\$2,300.00	\$0.00	\$2,240.00	\$0.00	\$60.00	97%
001-519-00-4910	LEGAL ADVERTISING	\$453.17	\$5,000.00	\$0.00	\$1,002.50	\$0.00	\$3,997.50	20%
001-519-00-5100	OFFICE SUPPLIES	\$301.85	\$8,000.00	\$0.00	\$1,557.66	\$0.00	\$6,442.34	19%
001-519-00-5200	OPERATING SUPPLIES	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%
001-519-00-5230	FUEL EXPENSE	\$29.61	\$500.00	\$0.00	\$78.01	\$0.00	\$421.99	16%
001-519-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$0.00	\$1,100.00	\$0.00	\$519.00	\$0.00	\$581.00	47%
001-519-00-6491	CITY HALL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-519-00-8300	CONTRIBUTIONS & DONATIONS	\$750.00	\$0.00	\$0.00	\$600.00	\$0.00	-\$600.00	0%
001-519-00-8310	NEIGHBORHOOD GRANT PROGRAM	\$0.00	\$35,000.00	\$0.00	\$10,000.00	\$0.00	\$25,000.00	29%
	Dept 519 Total	\$96,381.38	\$2,934,805.00	\$80,296.92	\$1,238,105.19	\$0.00	\$1,696,699.81	29%
001-521-00-0000	POLICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-521-00-1200	REGULAR SALARIES & WAGES	\$84,669.08	\$1,201,000.00	\$102,573.89	\$394,049.41	\$0.00	\$806,950.59	33%
001-521-00-1210	REGULAR SALARIES & WAGES - CROSSING GL	\$2,709.38	\$47,000.00	\$1,906.25	\$11,846.77	\$0.00	\$35,153.23	25%
001-521-00-1215	HOLIDAY PAY	\$2,878.16	\$20,000.00	\$7,647.70	\$13,022.68	\$0.00	\$6,977.32	65%
001-521-00-1220	LONGEVITY PAY	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%
001-521-00-1400	OVERTIME PAY	\$258.86	\$15,000.00	\$710.34	\$5,873.63	\$0.00	\$9,126.37	39%
001-521-00-1500	INCENTIVE PAY	\$1,006.10	\$15,000.00	\$941.50	\$4,236.75	\$0.00	\$10,763.25	28%
001-521-00-1505	POLICE OFF-DUTY DETAIL PAY	\$9,661.60	\$0.00	\$1,935.00	\$5,040.00	\$0.00	-\$5,040.00	0%
001-521-00-1506	POLICE LAKE CONWAY MARINE PATROL PAY	\$0.00	\$15,000.00	\$250.00	\$2,250.00	\$0.00	\$12,750.00	15%
001-521-00-1519	HAZARD PAY - COVID19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-521-00-1520	SPECIAL ASSIGNMENT PAY	\$466.66	\$11,000.00	\$210.00	\$1,799.00	\$0.00	\$9,201.00	16%
001-521-00-2100	FICA/MEDICARE TAXES	\$7,405.79	\$101,630.00	\$8,511.73	\$31,788.75	\$0.00	\$69,841.25	31%
001-521-00-2200	RETIREMENT CONTRIBUTIONS	\$14,546.63	\$207,000.00	\$19,079.66	\$76,323.37	\$0.00	\$130,676.63	37%
001-521-00-2300	HEALTH INSURANCE	\$34,426.92	\$242,000.00	\$18,856.05	\$75,424.20	\$0.00	\$166,575.80	31%
001-521-00-2310	DENTAL & VISION INSURANCE	\$1,291.64	\$7,700.00	\$615.56	\$2,462.24	\$0.00	\$5,237.76	33%
001-521-00-2320	LIFE INSURANCE	\$833.70	\$5,850.00	\$483.61	\$1,934.44	\$0.00	\$3,915.56	33%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

2/4/2021

PM

Item a.

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
001-521-00-2330	DISABILITY INSURANCE	\$1,377.47	\$21,000.00	\$1,536.58	\$6,146.32	\$0.00	\$14,853.68	29%
001-521-00-3100	TECHNOLOGY SUPPORT/SERVICES	\$1,425.50	\$24,000.00	\$950.00	\$4,677.97	\$0.00	\$19,322.03	19%
001-521-00-3110	LEGAL SERVICES	\$202.50	\$8,000.00	\$0.00	\$980.00	\$0.00	\$7,020.00	12%
001-521-00-3120	PRE-EMPLOYMENT EXPENSE	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
001-521-00-3410	JANITORIAL SERVICES	\$126.00	\$1,600.00	\$0.00	\$482.00	\$0.00	\$1,118.00	30%
001-521-00-4000	TRAVEL & PER DIEM	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%
001-521-00-4100	COMMUNICATIONS SERVICES	\$1,857.58	\$20,000.00	\$1,488.81	\$7,503.08	\$0.00	\$12,496.92	38%
001-521-00-4110	DISPATCH SERVICE	\$0.00	\$73,000.00	\$0.00	\$0.00	\$0.00	\$73,000.00	0%
001-521-00-4200	POSTAGE & FREIGHT	\$0.00	\$500.00	\$0.00	\$56.90	\$0.00	\$443.10	11%
001-521-00-4300	UTILITY/ELECTRIC/WATER	\$262.43	\$3,500.00	\$0.00	\$862.45	\$0.00	\$2,637.55	25%
001-521-00-4600	REPAIRS & MAINTENANCE - GENERAL	\$158.47	\$2,000.00	\$0.00	\$223.36	\$0.00	\$1,776.64	11%
001-521-00-4610	REPAIRS AND MAINTENANCE - VEHICLES	\$2,140.03	\$25,000.00	-\$1,590.99	\$9,840.36	\$0.00	\$15,159.64	39%
001-521-00-4620	REPAIRS & MAINTENANCE - RADAR GUNS	\$0.00	\$3,000.00	\$0.00	\$725.00	\$0.00	\$2,275.00	24%
001-521-00-4700	PRINTING & BINDING	\$223.74	\$2,000.00	\$0.00	\$776.51	\$0.00	\$1,223.49	39%
001-521-00-4800	COMMUNITY PROMOTIONS	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
001-521-00-4900	OTHER CURRENT CHARGES	\$0.00	\$3,000.00	\$0.00	\$210.84	\$0.00	\$2,789.16	7%
001-521-00-4910	LEGAL ADVERTISING	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-521-00-4920	MARINE EXPENSES	\$0.00	\$3,000.00	\$0.00	\$1,606.69	\$0.00	\$1,393.31	54%
001-521-00-5100	OFFICE SUPPLIES	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%
001-521-00-5200	OPERATING SUPPLIES	\$5,884.99	\$5,000.00	\$0.00	\$683.61	\$0.00	\$4,316.39	14%
001-521-00-5205	COMPUTER AND SOFTWARE	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
001-521-00-5210	UNIFORMS	\$681.83	\$6,000.00	\$0.00	\$630.25	\$0.00	\$5,369.75	11%
001-521-00-5230	FUEL EXPENSE	\$3,236.47	\$40,000.00	-\$760.00	\$7,737.79	\$0.00	\$32,262.21	19%
001-521-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0%
001-521-00-5500	TRAINING - POLICE	\$38.50	\$1,500.00	\$0.00	\$474.00	\$0.00	\$1,026.00	32%
001-521-00-6400	CIP - EQUIPMENT	\$0.00	\$0.00	\$0.00	\$950.00	\$0.00	-\$950.00	0%
001-521-00-6415	CIP - EQUIPMENT - RED LIGHT CAMERAS/LPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-521-00-6417	VEHICLES - LEASE PURCHASE & REG	\$63,249.20	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%
001-521-00-6418	CIP - EQUIPMENT - VESSELS	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Item a.

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
001-521-00-8200	COMMUNITY PROMOTIONS	\$138.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Dept 521 Total	\$241,157.24	\$2,293,830.00	\$165,345.69	\$670,618.37	\$0.00	\$1,623,211.63	NaN
001-541-00-0000	PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-541-00-1200	REGULAR SALARIES & WAGES	\$8,426.11	\$69,050.00	\$8,847.44	\$37,652.41	\$0.00	\$31,397.59	55%
001-541-00-1220	LONGEVITY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-541-00-1400	OVERTIME PAY	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
001-541-00-2100	FICA/MEDICARE TAXES	\$636.15	\$5,321.00	\$668.36	\$2,778.86	\$0.00	\$2,542.14	52%
001-541-00-2200	RETIREMENT CONTRIBUTIONS	\$1,095.38	\$9,000.00	\$1,238.63	\$5,688.51	\$0.00	\$3,311.49	63%
001-541-00-2300	HEALTH INSURANCE	\$4,254.60	\$21,000.00	\$2,386.83	\$9,547.32	\$0.00	\$11,452.68	45%
001-541-00-2310	DENTAL & VISION INSURANCE	\$155.24	\$650.00	\$78.03	\$312.12	\$0.00	\$337.88	48%
001-541-00-2320	LIFE INSURANCE	\$86.58	\$400.00	\$45.63	\$182.52	\$0.00	\$217.48	46%
001-541-00-2330	DISABILITY INSURANCE	\$164.04	\$1,400.00	\$160.07	\$640.28	\$0.00	\$759.72	46%
001-541-00-3100	PROFESSIONAL SERVICES	\$0.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0%
001-541-00-3140	TEMPORARY LABOR	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%
001-541-00-3400	CONTRACTUAL SERVICES	\$368.00	\$7,500.00	\$368.00	\$2,538.58	\$0.00	\$4,961.42	34%
001-541-00-3420	LANDSCAPING SERVICES	\$2,984.37	\$45,000.00	\$0.00	\$12,000.00	\$0.00	\$33,000.00	27%
001-541-00-4100	COMMUNICATIONS	\$233.50	\$2,500.00	\$229.66	\$920.08	\$0.00	\$1,579.92	37%
001-541-00-4300	UTILITY/ELECTRIC/WATER	\$7,631.63	\$110,000.00	\$25.07	\$22,877.53	\$0.00	\$87,122.47	21%
001-541-00-4600	REPAIRS & MAINTENANCE - GENERAL	\$244.26	\$10,000.00	\$0.00	\$419.91	\$0.00	\$9,580.09	4%
001-541-00-4610	REPAIRS & MAINTENANCE - VEHICLES & EQUIP	\$948.59	\$10,000.00	-\$666.22	\$5,390.64	\$0.00	\$4,609.36	54%
001-541-00-4670	REPAIRS & MAINTENANCE - PARKS	\$101.81	\$25,000.00	\$1,585.15	\$18,633.82	\$0.00	\$6,366.18	75%
001-541-00-4675	REPAIRS & MAINTENANCE - BOAT RAMPS	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%
001-541-00-4680	REPAIRS & MAINTENANCE - ROADS	\$3,394.00	\$30,000.00	\$0.00	\$5,644.34	\$0.00	\$24,355.66	19%
001-541-00-4690	URBAN FORESTRY	\$872.00	\$60,000.00	\$0.00	\$104,712.00	\$0.00	-\$44,712.00	175%
001-541-00-5200	OPERATING SUPPLIES	\$1,246.96	\$5,000.00	\$0.00	\$1,039.11	\$0.00	\$3,960.89	21%
001-541-00-5210	UNIFORMS	\$0.00	\$1,000.00	\$0.00	\$201.60	\$0.00	\$798.40	20%
001-541-00-5220	PROTECTIVE CLOTHING	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
001-541-00-5230	FUEL EXPENSE	\$204.53	\$6,000.00	\$0.00	\$873.98	\$0.00	\$5,126.02	0%
001-541-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Item a.

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
001-541-00-5500	TRAINING	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
001-541-00-6320	CIP - RESURFACING & CURBING	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0%
001-541-00-6330	CIP - SIDEWALKS	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%
001-541-00-6335	CIP - NELA BRIDGE REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-541-00-6365	CIP - ELECTRIC POLE HOLIDAY DECORATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-541-00-6380	CIP - PARK IMPROVEMENTS	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0%
001-541-00-6420	CIP - TRAFFIC CALMING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-541-00-6430	CIP - EQUIPMENT	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
Dept 541 Total		\$33,047.75	\$678,771.00	\$14,966.65	\$232,053.61	\$0.00	\$446,717.39	0%
001-584-00-0000	NON-OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-584-00-7100	PAYMENT ON BOND - PRINCIPAL	\$0.00	\$177,670.00	\$0.00	\$0.00	\$0.00	\$177,670.00	0%
001-584-00-7200	BOND DEBT - INTEREST	\$0.00	\$61,182.00	\$0.00	\$0.00	\$0.00	\$61,182.00	0%
Dept 584 Total		\$0.00	\$238,852.00	\$0.00	\$0.00	\$0.00	\$238,852.00	0%
001-590-00-0000	RESERVES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
001-590-00-2710	UNDESIGNATED RESERVE	\$0.00	\$2,597,128.00	\$0.00	\$0.00	\$0.00	\$2,597,128.00	0%
Dept 590 Total		\$0.00	\$2,597,128.00	\$0.00	\$0.00	\$0.00	\$2,597,128.00	0%
GENERAL FUND Expend Total		\$422,645.74	\$9,277,526.00	\$307,378.32	\$2,373,315.52	\$0.00	\$6,904,210.48	26%

001 GENERAL FUND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$1,240,764.22	\$1,320,838.56	\$3,305,612.51
Expended:	\$422,645.74	\$307,378.32	\$2,373,315.52
Net Income:	\$818,118.48	\$1,013,460.24	\$932,296.99

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
102-324-310	IMPACT FEES - RESIDENTIAL - TRANSPORTATI	\$0.00	\$3,000.00	\$1,430.00	\$1,430.00	\$0.00	-\$1,570.00	48%
102-361-100	INTEREST - TRANSPORTATION IMPACT	\$195.47	\$2,300.00	\$98.70	\$435.06	\$0.00	-\$1,864.94	19%
102-389-200	UNDESIGNATED RESERVE - TRANSPORTATION	\$0.00	\$146,874.00	\$0.00	\$0.00	\$0.00	-\$146,874.00	0%
TRANSPORTATION IMPACT FEE FUND Revenue Total		\$195.47	\$152,174.00	\$1,528.70	\$1,865.06	\$0.00	-\$150,308.94	%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
102-541-00-6425	ROADWAY IMPROVEMENTS	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0%
102-590-00-2710	UNDESIGNATED RESERVE - TRANSPORTATION	\$0.00	\$117,174.00	\$0.00	\$0.00	\$0.00	\$117,174.00	0%
TRANSPORTATION IMPACT FEE FUND Expend Total		\$0.00	\$152,174.00	\$0.00	\$0.00	\$0.00	\$152,174.00	0%

102 TRANSPORTATION IMPACT FEE FUND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$195.47	\$1,528.70	\$1,865.06
Expended:	\$0.00	\$0.00	\$0.00
Net Income:	\$195.47	\$1,528.70	\$1,865.06

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
103-331-100	FEMA REIMBURSEMENT - FEDERAL - FUND 103	\$15,262.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
103-331-110	FEMA REIMBURSEMENT - STATE - FUND 103	-\$7,631.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
103-343-900	SERVICE CHARGE - STORMWATER	\$90,473.06	\$411,671.00	\$105,408.00	\$244,733.16	\$0.00	-\$166,937.84	59%
103-361-100	INTEREST - STORMWATER	\$195.47	\$2,300.00	\$98.70	\$435.06	\$0.00	-\$1,864.94	19%
103-389-200	UNDESIGNATED RESERVE - STORMWATER	\$0.00	\$59,268.00	\$0.00	\$0.00	\$0.00	-\$59,268.00	0%
STORMWATER FUND Revenue Total		\$98,299.78	\$473,239.00	\$105,506.70	\$245,168.22	\$0.00	-\$228,070.78	52%

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
103-541-00-1200	REGULAR SALARIES & WAGES	\$0.00	\$94,500.00	\$0.00	\$0.00	\$0.00	\$94,500.00	0%
103-541-00-2100	FICA/MEDICARE TAXES	\$0.00	\$7,230.00	\$0.00	\$0.00	\$0.00	\$7,230.00	0%
103-541-00-2200	RETIREMENT CONTRIBUTIONS	\$0.00	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00	0%
103-541-00-2300	HEALTH INSURANCE	\$0.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0%
103-541-00-2310	DENTAL & VISION INSURANCE	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
103-541-00-2320	LIFE INSURANCE	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
103-541-00-2330	DISABILITY INSURANCE	\$0.00	\$1,350.00	\$0.00	\$0.00	\$0.00	\$1,350.00	0%
103-541-00-3100	PROFESSIONAL SERVICES	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%
103-541-00-3110	LEGAL SERVICES - STORMWATER FUND	\$392.50	\$3,000.00	\$0.00	\$292.50	\$0.00	\$2,707.50	10%
103-541-00-3120	ENGINEERING FEES	\$3,161.50	\$50,000.00	\$0.00	\$13,108.96	\$0.00	\$36,891.04	0%
103-541-00-3430	NPDES	\$0.00	\$15,000.00	\$0.00	\$244.00	\$0.00	\$14,756.00	0%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
103-541-00-3450	LAKE CONSERVATION	\$638.00	\$15,000.00	\$518.00	\$3,162.00	\$0.00	\$11,838.00	21%
103-541-00-4600	REPAIRS & MAINTENANCE	\$63.75	\$75,000.00	\$29,430.00	\$34,546.00	\$0.00	\$40,454.00	46%
103-541-00-4900	OTHER CURRENT CHARGES	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
103-541-00-6300	CIP - CAPITAL IMPROVEMENTS	\$0.00	\$110,600.00	\$0.00	\$14,431.00	\$0.00	\$96,169.00	13%
103-541-00-7100	PRINCIPAL	\$0.00	\$20,668.00	\$0.00	\$0.00	\$0.00	\$20,668.00	0%
103-541-00-7200	INTEREST	\$0.00	\$10,795.00	\$0.00	\$0.00	\$0.00	\$10,795.00	0%
	Dept 541 Total	\$4,255.75	\$436,643.00	\$29,948.00	\$65,784.46	\$0.00	\$370,858.54	0%
103-590-00-2710	UNDESIGNATED RESERVE - STORMWATER	\$0.00	\$36,596.00	\$0.00	\$0.00	\$0.00	\$36,596.00	0%
	STORMWATER FUND Expend Total	\$4,255.75	\$473,239.00	\$29,948.00	\$65,784.46	\$0.00	\$407,454.54	14%

103 STORMWATER FUND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$98,299.78	\$105,506.70	\$245,168.22
Expended:	\$4,255.75	\$29,948.00	\$65,784.46
Net Income:	\$94,044.03	\$75,558.70	\$179,383.76

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
104-351-200	JUDGEMENT & FINES - LE EDUCATION FUND	\$140.56	\$1,500.00	\$153.63	\$566.98	\$0.00	-\$933.02	38%
104-361-100	INTEREST - EDUCATION FUND	\$195.47	\$2,300.00	\$98.70	\$531.89	\$0.00	-\$1,768.11	23%
104-389-200	UNDESIGNATED RESERVE - LE EDUCATION FU	\$0.00	\$11,000.00	\$0.00	\$0.00	\$0.00	-\$11,000.00	0%
	LAW ENFORCEMENT EDUCATION FUND Revenue Total	\$336.03	\$14,800.00	\$252.33	\$1,098.87	\$0.00	-\$13,701.13	7%

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
104-521-00-5500	TRAINING	\$0.00	\$6,000.00	\$0.00	\$4,514.73	\$0.00	\$1,485.27	75%
104-541-00-4900	OTHER CURRENT CHARGES	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%
104-590-00-2710	UNDESIGNATED RESERVE - LE EDUCATION	\$0.00	\$8,600.00	\$0.00	\$0.00	\$0.00	\$8,600.00	0%
	LAW ENFORCEMENT EDUCATION FUND Expend Total	\$0.00	\$14,800.00	\$0.00	\$4,514.73	\$0.00	\$10,285.27	31%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
104	LAW ENFORCEMENT EDUCATION FUND							
			<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:		\$336.03	\$252.33	\$1,098.87			
	Expended:		\$0.00	\$0.00	\$4,514.73			
	Net Income:		\$336.03	\$252.33	-\$3,415.86			

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
201-361-100	INTEREST - CHARTER FUND	\$1,237.64	\$10,000.00	\$0.00	\$0.00	\$0.00	-\$10,000.00	0%
201-362-000	RENT REVENUE	\$85,803.43	\$1,040,141.00	\$86,678.38	\$346,713.52	\$0.00	-\$693,427.48	33%
201-389-200	UNDESIGNATED RESERVE - CHARTER FUND	\$0.00	\$974,271.00	\$0.00	\$0.00	\$0.00	-\$974,271.00	0%
CHARTER SCHOOL DEBT SERVICE FUND Revenue Total		\$87,041.07	\$2,024,412.00	\$86,678.38	\$346,713.52	\$0.00	-\$1,677,698.48	17%

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
201-569-00-1200	REGULAR SALARIES & WAGES	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0%
201-569-00-2100	FICA/MEDICARE TAXES	\$0.00	\$5,738.00	\$0.00	\$0.00	\$0.00	\$5,738.00	0%
201-569-00-2200	RETIREMENT CONTRIBUTIONS	\$0.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0%
201-569-00-2300	HEALTH INSURANCE	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
201-569-00-2310	DENTAL & VISION INSURANCE	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0%
201-569-00-2320	LIFE INSURANCE	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0%
201-569-00-2330	DISABILITY INSURANCE	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0%
201-569-00-3100	PROFESSIONAL SERVICES - CHARTER	\$0.00	\$5,500.00	\$2,775.00	\$9,525.00	\$0.00	-\$4,025.00	173%
201-569-00-3110	LEGAL SERVICES - CHARTER	\$445.00	\$8,000.00	\$0.00	\$1,100.00	\$0.00	\$6,900.00	14%
201-569-00-4600	MAINTENANCE - CHARTER SCHOOL	\$0.00	\$20,000.00	\$0.00	\$9,291.00	\$0.00	\$10,709.00	46%
201-569-00-6210	CIP - CHARTER ROOF	\$0.00	\$114,000.00	\$0.00	\$0.00	\$0.00	\$114,000.00	0%
201-569-00-6320	CIP - HVAC REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
201-569-00-6410	CHARTER SCHOOL BUILDING REPAIRS	\$4,538.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
201-569-00-7100	PRINCIPAL	\$0.00	\$185,000.00	\$0.00	\$0.00	\$0.00	\$185,000.00	0%
201-569-00-7200	INTEREST	\$0.00	\$515,000.00	\$0.00	\$0.00	\$0.00	\$515,000.00	0%
	Dept 569 Total	\$4,983.60	\$951,138.00	\$2,775.00	\$19,916.00	\$0.00	\$931,222.00	%
201-590-00-2710	UNDESIGNATED RESERVE - CHARTER FUND	\$0.00	\$1,073,274.00	\$0.00	\$0.00	\$0.00	\$1,073,274.00	%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Item a. PM

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
CHARTER SCHOOL DEBT SERVICE FUND	Expend Total	\$4,983.60	\$2,024,412.00	\$2,775.00	\$19,916.00	\$0.00	\$2,004,496.00	1%

201 CHARTER SCHOOL DEBT SERVICE FUND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$87,041.07	\$86,678.38	\$346,713.52
Expended:	\$4,983.60	\$2,775.00	\$19,916.00
Net Income:	\$82,057.47	\$83,903.38	\$326,797.52

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
301-361-100	INTEREST - CAP EQUIP REPL FUND	\$0.00	\$0.00	\$98.70	\$338.23	\$0.00	\$338.23	0%
301-389-200	UNDESIGNATED RESERVE - CAP EQUIP REPL F	\$0.00	\$17,023.00	\$0.00	\$0.00	\$0.00	-\$17,023.00	0%
CAPITAL EQUIPMENT REPLACEMENT FUND	Revenue Total	\$0.00	\$17,023.00	\$98.70	\$338.23	\$0.00	-\$16,684.77	2%

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
301-521-00-6410	CIP - POLICE COMMUNICATIONS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
301-590-00-2710	UNDESIGNATED RESERVE - CAP EQUIP REPL F	\$0.00	\$17,023.00	\$0.00	\$0.00	\$0.00	\$17,023.00	0%
CAPITAL EQUIPMENT REPLACEMENT FUND	Expend Total	\$0.00	\$17,023.00	\$0.00	\$0.00	\$0.00	\$17,023.00	0%

301 APITAL EQUIPMENT REPLACEMENT FUND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$0.00	\$98.70	\$338.23
Expended:	\$0.00	\$0.00	\$0.00
Net Income:	\$0.00	\$98.70	\$338.23

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
303-517-00-6200	BUILDINGS - BANK OF AMERICA PURCHASE	\$0.00	\$0.00	\$0.00	\$2,057,899.28	\$0.00	-\$2,057,899.28	0%
303-517-00-7300	BOND ISSUANCE COSTS - CAPITAL IMPROVEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Dept 517 Total	\$0.00	\$0.00	\$0.00	\$2,057,899.28	\$0.00	-\$2,057,899.28	0%
303-590-00-2710	UNDESIGNATED RESERVE - CAPITAL IMPROVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
CAPITAL IMPRV REVENUE NOTE 2020 PRO	Expend Total	\$0.00	\$0.00	\$0.00	\$2,057,899.28	\$0.00	-\$2,057,899.28	0%

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
303	CAPITAL IMPRV REVENUE NOTE 2020 PRO		<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:		\$0.00	\$0.00	\$0.00			
	Expended:		\$0.00	\$0.00	\$2,057,899.28			
	Net Income:		\$0.00	\$0.00	-\$2,057,899.28			

Grand Totals

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$1,426,636.57	\$1,514,903.37	\$3,900,796.41
Expended:	\$431,885.09	\$340,101.32	\$4,521,429.99
Net Income:	\$994,751.48	\$1,174,802.05	-\$620,633.58

Item a.



Proposal for

Impact Fee Study

**RFP # 2021-01
City of Belle Isle, Florida**

Due February 9, 2021

Submitted by

Duncan Associates

**14709 Rush Pea Circle
Austin, TX 78703**

**Clancy Mullen, President
clancy@duncanassociates.com
(512) 423-0480**

Tab 1. Table of Contents

Contents

TAB 1. TABLE OF CONTENTS..... 1

TAB 2. LETTER OF TRANSMITTAL..... 2

TAB 3. GENERAL INFORMATION 3

TAB 4. PROJECT APPROACH 4

 UNDERSTANDING AND APPROACH4

 SCOPE OF SERVICES6

 PROJECT SCHEDULE.....7

TAB 5. EXPERIENCE AND QUALIFICATIONS..... 8

 NATIONAL EXPERIENCE8

 FLORIDA EXPERIENCE.....8

 PERSONNEL/RESUMES.....10

 REFERENCES12

TAB 6. PRICING AND PAYMENT TERMS..... 15

REQUIRED FORMS 16

Tab 2. Letter of Transmittal



February 5, 2021

Yolanda Quiceno, City Clerk
City of Belle Isle
1600 Nela Avenue
Belle Isle, FL 32809

RE: Impact Fee Study, RFQ # 2021-01

On behalf of **Duncan Associates**, I am pleased to submit our proposal to update the City's transportation impact fee and develop additional impact fees for parks, public safety, and general government facilities.

We have extensive experience with impact fees in Florida, having prepared impact fee studies for 35 local governments in the state over the past 30 years. We are willing and able to complete the work requested in this RFP.

The authorized representative for this project is:

Clancy Mullen, President
Duncan Associates
17409 Rush Pea Circle
Austin, TX 78738
(512) 423-0480 (cell)
clancy@duncanassociates.com

We look forward to your review of our proposal. Please let me know if you have any questions.

Sincerely,
DUNCAN ASSOCIATES

A handwritten signature in black ink that reads "Clancy Mullen".

Clancy Mullen
President

Tab 3. General Information

1. Name of Business. The firm's corporate name is James Duncan and Associates, Inc. We do business as Duncan Associates.
2. Mailing Address/Phone. Our main office is at 17409 Rush Pea Circle, Austin, TX 78738. Our phone number is (512) 423-0480.
3. Contact Person. Clancy Mullen, 17409 Rush Pea Circle, Austin, TX 78738, (512) 423-0480, clancy@duncanassociates.com.
4. Normal Business Hours. 8 am – 6 pm, Monday – Friday.
5. Legal Status. The firm has a national practice in the areas of impact fees and land development codes. It is incorporated as an S Corporation in Texas as James Duncan and Associates, Inc., doing business as Duncan Associates.
6. Date of Organization. The company was established as a sole proprietorship by James Duncan in 1987. It was incorporated in 1997.
7. Office Location/Staffing. The work will be led by our Austin, Texas office, and supported by our Chicago office. It will be staffed by two professionals in Austin and one in Chicago.
8. Parent/Subsidiary. The firm is not a subsidiary or division of a parent firm.
9. Authorization. James Duncan and Associates, Inc. is authorized to conduct business in Florida.
10. Licenses. All employees are professional planners or financial analysts with higher education degrees. No certification is required for impact fee analysis.
11. RFP Notification. We were sent the RFP by the City Manager.

Tab 4. Project Approach

Understanding and Approach

The requested scope of services is generally a very reasonable one, although we would suggest approaching some of them a little differently. Our proposed approach is detailed below.

Types of Facilities

Transportation. The RFP requests an update of the current transportation impact fee. The current fees are assessed only on residential uses, and the City desires that the updated fees apply to nonresidential development as well. We believe this is appropriate, and in fact have never calculated transportation fees for residential uses only (although some clients have chosen to assess them only on new residential uses).

Other Facilities. The RFP also requests that the consultant develop impact fees for other types of facilities that might be appropriate. Potential additional facilities for which impact fees could be developed include parks, fire, police, general government, storm sewer, and affordable housing.

As part of our fixed-fee price, we propose to develop potential impact fees for parks, police, and general government facilities. We could also develop some additional fee types, as discussed below, but have not included them in our fixed-fee proposal.

Affordable housing. An impact fee for affordable housing would be the most difficult to develop. Impact fees are generally designed to fund the improvement or expansions of government-owned facilities or major equipment to ensure that new development does not reduce the level of service currently enjoyed by existing development. Affordable housing does not neatly fit into this framework, and developing impact fees to fund affordable housing initiatives raises complex legal issues. Another approach to developing more affordable housing would be to modify zoning and other development regulations to allow or encourage more housing options, such as accessory dwelling units and apartments.

Fire protection. It is our understanding that the City does not currently have its own fire department, and is presumably served by Orange County or a fire rescue district, both of which have the ability to assess impact fees on new development in Belle Isle. If the City desires to form its own fire department, it would start out with a very large capacity deficiency (the cost of the facilities and equipment to serve all existing development). Consequently, the City would need to use other funds to create a level of service for existing development before it would have a basis to assess fire impact fees on new development to maintain that level of service.

Stormwater. Impact fees could be developed for stormwater drainage, but we don't know enough now about the City's existing facilities or needs to include it in our fixed-fee proposal.

Methodology

There are two basic impact fee methodologies:

The demand-driven methodology calculates fees based on the average cost to accommodate an additional unit of demand (population, equivalent dwelling unit, vehicle-mile of traffic, etc.) at the existing level of service.

The alternative plan-based methodology is based on a long-range master plan. It calculates fees based on growth projections (new units of demand such as population, trips, etc.) over a time horizon and the cost of the planned improvements that would be necessary over that time period to maintain the current level of service.

We do not know if the City has recent long-range master plans for any of the facilities under impact fee consideration. The demand-driven methodology does not require such plans. Even if a master plan is available, the plan-based approach may still not be feasible unless the plan includes sufficient information about the existing level of service and existing capacity deficiencies. In addition, the plan-based approach would require the master plan to be updated to add or change planned improvements, as well as every time the impact fees are updated. It is for these reasons that the plan-based methodology is rarely used in Florida. We propose to use the demand-driven methodology for all the impact fee facility type.

Land Use Categories. The RFQ asks that the consultant address how multiple-bedroom and accessory dwelling units can be more equitably be assessed impact fees. Residential units can be assessed based on size, measured in terms of either number of bedrooms or square fee of floor area. There is little data on average household size or trip generation for accessory dwelling units, and they are often assessed the same as a multi-family unit, sometimes adjusted based on average unit size or occupancy limitations. We will discuss such options with the City if selected.

Draft Reports

The RFP requests three drafts of the impact fee study. We have included three drafts in the proposed scope: an initial staff review draft, a public review draft that responds to staff comments, and a final draft that responds to input from advisory committees, community groups, the public, and the governing body. We would also provide at least two status reports, whether in writing or orally.

Legal Support

We would not produce an impact fee study that we were not willing to defend in court if necessary. Of the more than 100 impact fee studies we have prepared in Florida, only one has been challenged in court. We assisted Lee County in the successful defense of the school impact fee study we had prepared for the county, which was challenged by the home builders association following adoption of the school fees in 2001. Clancy Mullen served as an expert witness at the trial court, which upheld the study and the fees.

Scope of Services

The following scope of services and timeline is suggested to implement the project approach described above.

Task 1: Project Organization/Data Collection

This task will involve data collection and project organization for the impact fee study update. Upon notice to proceed, the consultant will provide an initial data needs list and work with the City's project manager to schedule a meeting with key members of City staff. Due to the pandemic, this meeting would be attended by the consultant remotely via teleconference or webinar. During the organizational meeting, the consultant will solicit direction on issues identified in the previous section. The City should provide the consultant, without charge, copies of all relevant plans, studies and documents needed to perform the scope of work. At the end of the task, the consultant will prepare a memorandum summarizing the organizational framework for the project and listing additional data needs

Deliverables: *Project Organization Meeting*
 Project Organization Memorandum

Task 2: Staff Review Draft

This task entails working with staff to acquire required local data and preparing an initial draft of the impact fee study for City staff review. The study will be based on review of levels of service, land use trends and policies, master plans, planned capital improvements, growth projections, financial data, and other relevant information. It will include all the elements mandated by impact fee case law, including compliance with the dual rational nexus test. These elements will include an inventory of existing facilities; the cost of improvements required to remedy any existing service deficiencies; the proportionate share of the cost of improvements required to accommodate increased service demands; and appropriate revenue credits to ensure that new development is not charged more than its proportionate share of the cost of new facilities. It will include tables that identify the demand associated with different land use types. The study will culminate with a net cost schedule by land use for each fee type, which represents the maximum impact fees that could be charged based on the data, methodology, and analysis used in the study. It will also include growth projections and a comparison of the updated fees with those charged by surrounding jurisdictions, as requested in the RFP.

Deliverable: *Staff Review Draft*

Task 3: Public Review Draft/Ordinance

Following receipt of comments on the staff review draft, the consultant will make appropriate modifications to the impact fee study and provide a draft for public review. Concurrent with the public review draft, the consultant could provide draft ordinance amendments to implement the study findings. These amendments could include consolidating the four separate ordinances into a single ordinance if desired by the City.

Deliverables: *Public Review Draft*

Final Study (if required)
Calculation Spreadsheet

Task 4: Public Meetings

The consultant will attend public meetings to discuss the project and present the findings of the study as requested by the City. Given the current state of the pandemic, the consultant would need to attend remotely by audio/video link. If in-person consultant attendance becomes possible and is desired, it would be provided for additional compensation to cover travel time and expense. For the purposes of the fixed-fee proposal, attendance at three meetings is assumed.

Deliverable: Consultant Participation in up to Three (3) Meetings

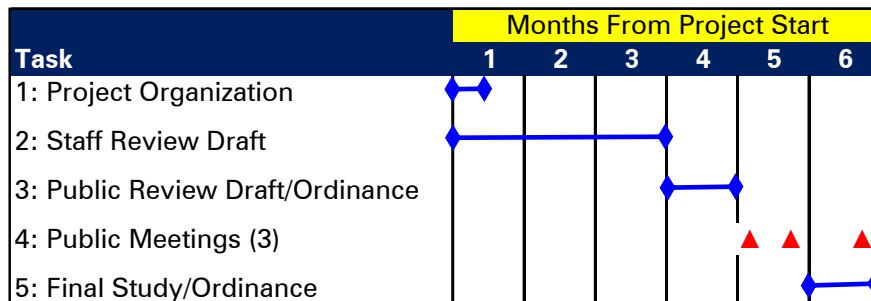
Task 5: Final Study/Ordinance

Following comments and guidance received during the review process, the public review draft and draft ordinance amendment would be revised as necessary. At the conclusion of the project, consultant will provide the City with the Excel spreadsheet used for the fee calculations.

Deliverables: Final Study
Final Ordinance Amendments
Calculation Spreadsheet

Project Schedule

The project is anticipated to take at least six months from project initiation to adoption. The consultant will complete the staff review draft within three months from the organizational meeting. The remainder of the schedule will be largely dependent on the City to review drafts, provide comments and schedule meetings.

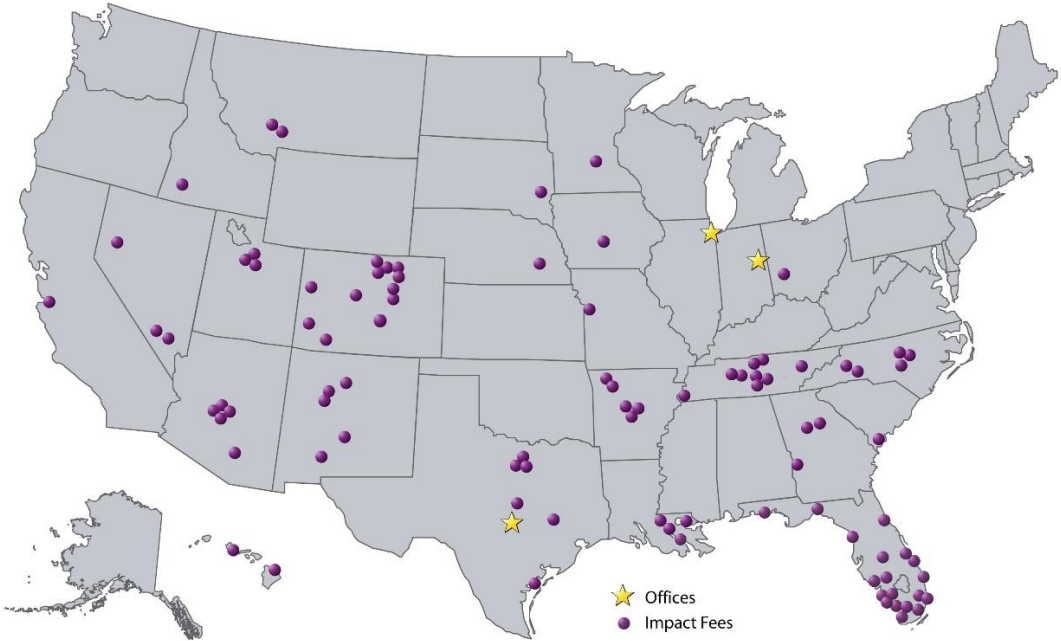


Tab 5. Experience and Qualifications

National Experience

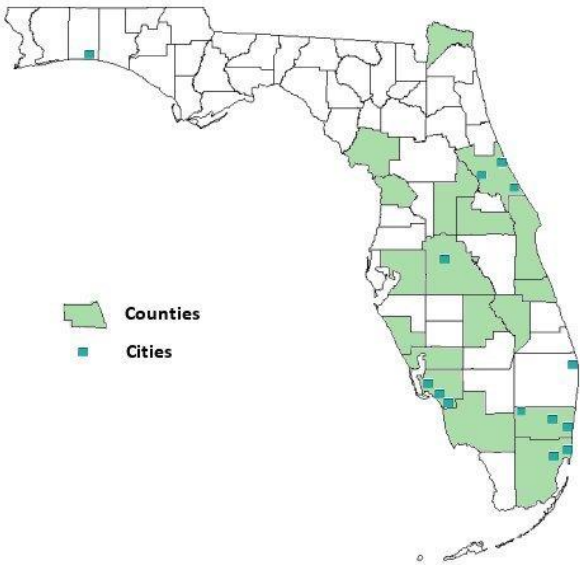
Duncan Associates has drafted over 400 impact fee studies for over 100 clients in 25 states (illustrated in the map below). These studies have covered the full range of impact fee facilities, using a variety of methodologies. About one-fourth of our clients have been Florida jurisdictions.

Duncan Associates Impact Fee Client Map



Florida Experience

Duncan Associates has prepared impact fee studies for 35 jurisdictions in Florida. The location of the local governments that are current or previous clients are illustrated in the map to the right. The types of facilities addressed in our Florida impact fee studies are summarized in the matrix below.



Duncan Associates Florida Impact Fee Client Matrix

Client	Road	School	Parks	Library	Fire	EMS	Law	Jail	Ggov't
Bonita Springs	•		•						
Brevard County			•		•		•		
Broward County		•							
Cape Coral	•								
Charlotte County	•		•	•	•	•	•	•	•
Citrus County	•	•	•	•	•	•	•		
Collier County			•					•	•
Daytona Beach	•		•		•		•		
DeLand			•		•		•		•
Destin	•		•	•			•		•
Fort Lauderdale			•						
Highlands County	•	•	•	•	•	•	•	•	
Hillsborough County	•	•	•		•				
Indian River County	•	•	•	•	•		•	•	•
Lake County	•		•	•	•				
Lee County	•	•	•		•	•			
Levy County	•				•				
Martin County			•	•					•
Miami/Dade County		•	•						
Nassau County			•		•		•		•
New Smyrna Beach	•								
North Bay Village							•		
North Port	•		•		•		•		•
Okeechobee County	•	•			•	•	•		
Orange County	•	•	•		•		•		
Osceola County					•				
Palm Beach Gardens	•		•		•		•		
Plantation			•	•	•		•		•
Polk County	•	•	•	•	•	•	•	•	
Sarasota County	•		•	•	•	•	•	•	•
St. Johns County									
Sweetwater	•		•				•		•
Volusia County	•								
Weston			•		•		•		•
Winter Haven	•		•		•		•		
Total	22	10	26	10	22	7	20	6	12

Personnel/Resumes

The three current principals of Duncan Associates, who will also be the key personnel involved in this project, have been with the firm since the beginning of our impact fee practice. Clancy Mullen has been the project manager and primary author of most of the firm's impact fee studies. Kirk Bishop and Jody Maas have provided planning, financial, and quality assurance assistance on most of the firm's impact fee projects.

Clancy J. Mullen, Project Manager

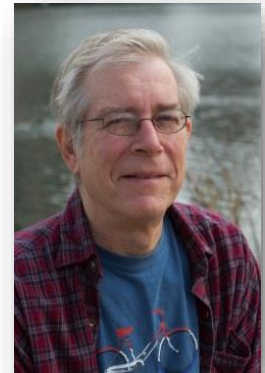
Clancy Mullen is a principal of Duncan Associates and currently serves as president. He is one of the nation's most experienced impact fee specialists. Since joining Duncan Associates over 30 years ago, Clancy has managed most of the firm's impact fee studies, including all but one of the firm's projects in Florida. In addition to over 400 studies for cities and counties from coast to coast, he has also prepared impact fee studies for the Florida Department of Community Affairs, the Hawaii Department of Education, the Louisiana Department of Transportation, the Maryland-National Capitol Park and Planning Commission, and the Minnesota Department of Agriculture.

Impact fees must meet strict legal requirements, which in Florida is mostly case law. Clancy learned the Florida and national impact fee case law early in his career, through association with people like Dr. James C. Nicholas and professor Julian Juergensmeyer. He also served as an expert witness in the successful defense of a school impact fee imposed by Lee County, Florida in 2002.

The methodology used to calculate impact fees must meet these legal requirements, and state enabling acts seldom provide much guidance. By necessity, Clancy has explored issues related to impact fee methodology extensively and frequently lectures on impact fee methodology at professional conferences. He understands the fundamental requirements that a defensible methodology must meet. He has experience using a broad range of methodologies, including both standards-based (incremental expansion, buy-in, consumption-based, or demand-driven) and plan-based (improvements-driven).

Prior to joining Duncan Associates, Clancy served as a zoning planner for the City of Austin, Texas. He is a contributing author to two American Planning Association publications, *Impact Fees: Principles and Practice of Proportionate-Share Development Fees*, 2009 and *Growth Management Principles and Practices*, 1995, as well as the Island Press book *A Guide to Impact Fees and Housing Affordability*, 2008.

Clancy is a founding member of the Board of Directors of the Growth & Infrastructure Consortium (formerly National Impact Fee Roundtable). He was a National Merit Scholar at Rice University and has a master's degree in community and regional planning from the University of Texas at Austin.



CLANCY MULLEN

Education

M.S. in Community and
Regional Planning
University of Texas at Austin

Kirk Bishop, Planner

Kirk has been with Duncan Associates since 1987. Kirk is in charge of the firm's regulatory review and revision services. In addition to his regulatory work, Kirk has provided planning and quality control assistance in numerous Florida impact fee projects, including projects for Citrus, Lee, Sarasota and Polk Counties, and has managed impact fee projects for the County of Hilton Head Island, South Carolina, the Telluride R-1 School District in La Plata County, Colorado, and the Miami-Dade School Board. Before joining Duncan Associates, Kirk was a senior planner with the city of Austin, where he was responsible for zoning and subdivision case review, and staff support for a citizen's code update panel. Earlier in his career, he was a senior associate with the American Planning Association, where he served as principal researcher for numerous studies and authored the Planning Advisory Services report, "Designing Urban Corridors." Kirk is a frequent speaker at conferences and a regular guest lecturer in the University of Illinois at Chicago's Urban Planning and Public Affairs program. He holds a master's degree in urban and regional planning and a bachelor's degree in political science from the University of Iowa.



KIRK BISHOP

Education

M.A. in Urban and Regional Planning, University of Iowa

Jody Maas, Financial Analyst

Jody Maas is a financial analyst who has worked on many impact fee projects since joining Duncan Associate in 1990, including the Florida counties of Citrus, Lake, Lee, Polk, Orange, Sarasota and Volusia. Her work on impact fee projects includes review of budgets and comprehensive financial reports, analysis of debt obligations, cash flow analysis, document editing and quality control. She also has 23 years' experience managing the business aspects of the firm. Jody's accountability extends to financial activities of the firm as well as human resources and managing the day to day office operations. Her responsibilities include payroll oversight, including federal and state payroll reporting, multi-faceted state compliance reporting, 401k reporting, accounts payable, accounts receivable, liaison with health/professional liability/commercial liability insurance companies, human resources management, tax planning, cash management, expense forecasting, and internal/external financial reporting. She has a degree in business with an emphasis in accounting from Nebraska Wesleyan University.



JODY MAAS

Education

B.S. in Business Administration
Nebraska Wesleyan University

References

Descriptions and references for recent projects are provided below. All these projects involved the same Duncan Associates' personnel in the same roles: Clancy Mullen, project manager; Jody Mass, financial analyst; and Kirk Bishop, planner.

Polk County, FL. Duncan Associates recently completed its third project for Polk County. The County assesses impact fees for transportation, school, park, library, law enforcement, fire rescue, EMS, and correctional facilities. In 2010, Duncan Associates, in association with Dr. James C. Nicholas, prepared a study updating Polk County's impact fees for all fee types except transportation and schools. The second update, completed in 2015, updated all the fees, including transportation and schools. The updated transportation fee provided greater flexibility to fund multi-modal transportation facilities. The County Commission adopted the updated fees. The third update was completed in 2019.

Contact: Todd Bond, Director, Budget and Management Services
330 West Church Street, Bartow, FL 33831-9005
863-534-6576
toddbond@polk-county.net

Hillsborough County, FL. Duncan Associates first impact fee project for Hillsborough County was completed in 2004. This study updated fees for roads, right-of-way, parks, and fire facilities, updated school fees in lieu of land dedication, and calculated alternative school impact fees. The County did not take action on the report at the time, but did adopt school impact fees based on the study in 2006. We are recently completed separate studies for fire and school facilities. The updated study for fire incorporated EMS costs, while the school update included the options for assessing fees by either a flat rate per dwelling unit or by dwelling unit size. The updated fire impact fees were adopted in 2019, and school impact fees were adopted in 2020.

<u>Contacts:</u>	<u>Fire Fee Update</u>	<u>School Fee Update</u>
	Thomas Fass, PE	Richard Ranck, PE
	Assistant County Administrator	Principal Planner, Public Works Dept.
	601 E. Kennedy Blvd.	601 E. Kennedy Blvd.
	Tampa, FL 33602	Tampa, FL 33602
	(813) 614-2196	(813) 635-1625
	fasst@HCFLgov.net	RanckR@HillsboroughCounty.org

DeLand, FL. Duncan Associates recently completed its first impact fee assignment for the City of DeLand in 2019. It updated the City's four impact fee types: parks, fire, police and general government. The fees were based on studies prepared in 2002 and 2004. The updated study proposed to simplify land use categories (the general government fee schedule had 42 nonresidential land uses) and changed the service unit for fire and police fees to functional population, which results in fees that are similar to but more stable over time than the current calls-per-service-unit approach. The City Commission accepted the study and adopted the update fees in 2019.

Contact: Mike Grebosz, Assistant City Manger
 City of DeLand
 120 S. Florida Ave.
 DeLand, FL 32720
 (386) 626-7110
 Greboszm@deland.org

Volusia County, FL. Duncan Associates recently completed an update of Volusia County's thoroughfare road impact fees. The previous fees were based on studies prepared in 1999 (trip data) and 2003 (cost and revenue data). The fees were 79% of the maximum amounts calculated in the 2003 study. The thoroughfare road fees are county-wide. They are collected by the County in the unincorporated area and by all the municipalities. The County was not interested in exploring geographic fee differentials or funding stand-alone multi-modal improvements. Three modifications were made to the previous methodology: (1) exclude municipal roads and collectors that do not provide regional connectivity; (2) calibrate travel demand to current observable traffic; and (3) provide a credit for outstanding road debt. A draft was prepared for staff review in 2016, but the project was put on indefinite hold due to the magnitude of the potential fee increases. The project came back to life when the County proposed a sales tax referendum to fund transportation improvements. Given the time that had elapsed since the original draft, the study was updated to incorporate the most current data, including current cost/revenue data as well as new trip generation data from the 2017 10th edition of the ITE manual. The project included an evaluation of the current impact fee system, which resulted in consultant recommendations for simplification of land use categories in the fee schedule, consolidation of the four benefit districts from four to two, and potential ordinance amendments relating to eligibility for developer credits. The update study was presented at numerous community meetings throughout the County. The recommended fees were adopted at 100% in March 2019.

Contact: Clay Ervin, Director
 Volusia County Growth & Resource Management
 123 West Indiana Ave., Room 200
 DeLand, Florida 32720
 (386) 822-5013 ext. 12000
 cervin@volusia.org

Sarasota County, FL. In 2016, Duncan Associates completed an update of Sarasota County’s impact fees for parks, library, fire, EMS, law enforcement, justice, and general government facilities. The most recent studies for these fees had been prepared by our firm in 2006 and 2007, so it had been about ten years since the last updates for these seven fees. The studies for transportation fees (mobility fees) and school fees were prepared by other consultants and were not part of our work for the County. Due to the recent recession, time limits for fee expenditures had become an issue. The County had gone through a period of scarce revenues (including impact fees) and had not been able to fund any but the most critical capital improvements. The mobility fee ordinance that had recently been adopted provided for refunds if the revenues were not expended within ten years, but for other fees it was five years. The study recommended that the time limit for expenditures be extended to seven years, with the possibility of an additional three-year extension. The County Commission adopted the recommendations in November 2016, and the updated fees went into effect in April 2017.

Contact: Tom Polk, Impact Fee Coordinator
1001 Sarasota Center Boulevard
Sarasota, Florida 34240
(941) 650-78966613
tpolk@scgov.net

Lee County, FL. Duncan Associates has been Lee County’s impact fee consultant since 1998. In 2001, Clancy Mullen served as an expert witness in the County’s successful legal defense of its new school impact fee. We were last retained in 2017 to update all the County’s fees, including roads, fire, EMS, community parks, regional parks and schools. Four separate reports were prepared, covering roads, schools, parks, and fire/EMS facilities. The County Commission adopted the updated fees as the new base rate. The adopted collection rate phases in the updated fees over four years, starting at 45% and increasing to 55% in 2022.

Contact: David Loveland, Director
Lee County Community Development
1500 Monroe St., 2nd Floor
Fort Myers, FL 33901
(239) 533-8509
dloveland@leegov.com

Tab 6. Pricing and Payment Terms

The fixed-fee costs for each task described in the scope of service total \$49,525, as shown in the following budget. The City would be billed monthly, based on the percentage completion of individual tasks.

Task	Budget
1: Project Organization	\$1,400
2: Staff Review Draft	\$26,250
3. Public Review Draft/Ordinance	\$10,500
4: Public Meetings (3)	\$5,250
5: Final Study/Ordinance	\$6,125
Total Fixed Fee	\$49,525

Additional meeting attendance would be billed at a flat rate of \$1,750 per meeting for remote attendance. If in-person meetings become possible during the course of the project, in-person attendance could be provided at a cost of \$3,750 per meeting. Other additional services could be provided on a time-and-expense basis or for a fixed-fee, as may be negotiated with the City. Duncan Associates' hourly rate is \$175.

Required Forms

NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization or business entity represented herein shall not discriminate against any person in its operations, activities or delivery of services under any agreement it enters into with the City of Belle Isle. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

It is the policy of the City of Belle Isle that Minority/Women- Owned Business Enterprises (MWBE) shall have the maximum opportunity to participate in all contracts. The City of Belle Isle will accept MWBE certifications from Orange County and any State of Florida certification.

Further, the City of Belle Isle requires that all contracting agencies of the City, or any department thereof, acting for or on behalf of the City, shall include in all contracts and property contracts hereinafter executed or amended in any manner or as to any portion thereof, a provision obligating the contractor not to unlawfully discriminate (as proscribed by federal, state, county, or other local law) on the basis of the fact or perception of a person's race, color, creed, religion, national origin, ancestry, age above the age of 21, sexual orientation, gender identity or expression, marital status, pregnancy, familial status, veterans status, political affiliation, or physical or mental disability and such person's association with members of classes protected under this chapter or in retaliation for or opposition to any practices forbidden under this chapter against any employee of, any City employee working with, or applicant for employment with such contractor and shall require such contractor to include a similar provision in all subcontracts executed or amended there under.

By: 

Title: President, James Duncan and Associates, Inc., dba Duncan Associates

[Notary requirement waived per City Manager, 1/15/2021 email]

NON-DEBARMENT AFFIDAVIT

Clancy Mullen, Being first duly sworn, deposes and says that:

He is President of the Proposer (“Respondent”) that has submitted the attached Proposal. By offering a submission to this RFP, the Respondent certifies and affirms that to the best of his/her knowledge and belief, that:

1. The Respondent is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any transaction of any Federal, state or local agency; and
2. The Respondent has not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property; and
3. The Respondent is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2 of this affidavit; and
4. The Respondent has not within a three-year period preceding this proposal had one or more public transactions (Federal, State or local) terminated for cause or default; and
5. The Respondent will submit a revised Debarment Affidavit immediately if the status changes.

By: 

Print Name: Clancy Mullen

Title: President, Duncan Associates

Date: February 5, 2021

[Notary requirement waived per City Manager, 1/15/2021 email]

DRUG-FREE WORKPLACE CERTIFICATION

Preference must be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

James Duncan and Associates, Inc, dba Duncan Associates
COMPANY NAME



VENDOR'S SIGNATURE

Must be executed and returned with attached proposal to be considered.

NON-COLLUSIVE AFFIDAVIT

Clancy Mullen, being first duly sworn deposes and says that:

- (1) He/she is the president (Owner, Partner, Officer, Representative or Agent) of James Duncan and Associates, Inc., the Proposer that has submitted the attached Proposal;
- (2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from proposing in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix the price or prices in the attached proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

By: 

Title: President

Company: James Duncan and Associates, Inc., dba Duncan Associates

[Notary requirement waived per City Manager, 1/15/2021 email]