



CITY OF BELLE ISLE, FL
REDISTRICTING COMMITTEE
Held in City Hall Chambers 1600 Nela Avenue

Wednesday, August 11, 2021 * 6:00 PM

AGENDA

Redistricting Committee

Randy Holihan, Chairman

Emily DeLozier, Vice-Chair

Brandon Shaw | Charlotte Brown | David Evertsen | Jackie Hoevenaar | Alexa Dowlen | Meg Sharf

1. **Call to Order and Confirmation of Quorum**
2. **Consent Items**
 - a. Approval of the July 28, 2021 minutes
3. **Citizen's Comments**
4. **New Business**
 - a. Parameters for Redistricting
 - b. Next Meeting Date
5. **Adjournment**



CITY OF BELLE ISLE, FL REDISTRICTING COMMITTEE

Wednesday, July 28, 2021, * 6:00 pm

MINUTES

Present

Brandon Shaw
Randy Holihan
Charlotte Brown
Emily Wakely DeLozier
David Evertsen
Jackie Hoevanaar

Absent

Meg Scharf
Alexa Dowlen

Also present were City Manager Bob Francis and City Clerk Yolanda Quiceno

1. Call to Order and Confirmation of Quorum

City Manager Francis opened the meeting at 6:00 pm. City Clerk confirmed quorum.

2. Welcome and Introductions

City Manager Francis welcomed the Committee members.

3. Duties of the Committee

City Manager Francis opened for Committee member introductions. He said the Redistricting Committee consists of eight members. There have been new buildings established in the City since the 2010 Census, which include Brighton Park and Palm Square Condos. He said there are two acceptable ways a committee can perform a count, (1) Count the number of homes with the information from the Orange County Appraisers office, or (2) take the total count of the population from the Census and multiple by the number of districts.

The Committee is bound by the Sunshine Law Fl S.S. 119. If a member receives any information (verbal/written) regarding an agenda item, please do not respond to the group with a response. Limit the response to the individual only. He further added that a Committee member is allowed to talk directly to their City Council member without violating sunshine laws. At the next meeting, the staff will have a more detailed list of duties.

4. Election of Officers: Chair, Vice-Chair, and Secretary

As the first order of business, City Manager Francis called for an election of officers.

Board member Emily DeLozier volunteered and moved to nominate herself as the Vice-Chair.

The motion passed unanimously.

Board member Holihan volunteered and moved to nominate himself as the Chair.

The motion passed unanimously.

Board member DeLozier moved to nominate Brandon Shaw as Secretary.

The motion passed unanimously.

5. Establish regular meeting time/day

The Committee discussed the meeting schedule. The Committee will be allowed 120 days from today to render a redistricting report to the City Council for approval. The Committee agreed to meet in two weeks, then monthly moving forward.

6. Wrap Up: Next meeting date/agenda

Board member Shaw moved to schedule the next meeting for August 11, 2021, at 6:00 pm.

Board member Hoevanaar seconded the motion, which passed unanimously.

7. Adjournment - The Chairman called for a motion to adjourn. The motion was unanimously approved, and the meeting adjourned at 6:20 pm.



CITY OF BELLE ISLE, FL

1600 NELA AVENUE, BELLE ISLE, FL 32809 * TEL 407-851-7730

MEMORANDUM

From the Desk of Bob Francis, City Manager

To: Redistricting Committee
Date: August 11, 2021
Re: Parameters for Redistricting

The Belle Isle City Charter, Section 6.06, directs that the Redistricting Committee shall, within 120 days of appointment, file a report with the City containing a recommended plan for adjustment of the council district boundaries. The report shall include a map and description of the districts recommended and shall be drafted as a proposed ordinance. The City staff will draft the ordinance for the committee to review and once approved by the committee, it will go to the Council for approval. Once approved by the Council, your duties will official end.

Each district is to be compact, contiguous, territory and its boundary lines shall follow the centerlines of streets whenever possible. Each district shall be based upon equal and effective representation as required by the US Constitution, and as represented in the mathematical preciseness reached in the legislative apportionment of the state.

The mathematical preciseness reached in the legislative apportionment of the state is 2% between the smallest and largest districts. Vacant lots are not considered.

To determine population estimates for districts the committee may use the 2019 population estimate (estimate for the American Recovery Plan Act) is 7,240. This number will be divided by the number of households to determine the number of residents/household. The total number of households will be divided by 7 to determine the number of households per district, then work from there to determine the adjustment of the district boundaries.

According to the timeline of the US Census, due to COVID, the official census numbers will not be released to the states until August 16, 2021. The Committee should use the most accurate numbers. If that is from house count then the committee can use house count rather than the census numbers (not everyone may have participated in the census). For example, the census numbers may not include the households in Royal Palm Condos or Brighton Park whereas the house count does. Each unit in a multifamily property is counted as a household.

After the count is determine per district, then the more time consuming part of this exercise will be to put the numbers on the map for each district and then try to adjust the boundaries as close as possible to an

equal number of residents. They do not have to be perfectly equal however they should be as equal as possible.