



CITY OF BELLE ISLE, FL

CITY COUNCIL MEETING & BUDGET HEARING

Held in City Hall Chambers 1660 Nela Ave, Belle Isle, FL

Held the 1st and 3rd Tuesday of Every Month

Tuesday, August 03, 2021 * 6:30 PM

AGENDA

City Council Commissioners

Nicholas Fouraker, Mayor

Vice-Mayor, District 6 Commissioner – Jim Partin

District 1 Commissioner – Ed Gold | District 2 Commissioner – Anthony Carugno | District 3 Commissioner – Karl Shuck

District 4 Commissioner – Randy Holihan | District 5 Commissioner – Rick Miller | District 7 Commissioner – Sue Nielsen

Welcome - Welcome to the City of Belle Isle City Council meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or website at www.belleislefl.gov. If you are not on the agenda, please complete the yellow "Request to Speak" form to be handed to the City Clerk. When the Mayor recognizes you, state your name and address and direct all remarks to the Council as a body and not to individual council members, staff, or audience. The Council is pleased to hear relevant comments and has set a three-minute limit. Rosenberg's Rules of Order guide the conduct of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent, or slanderous remarks are not permitted. Please silence all technology during the session. Thank you for participating in your City Government.

1. **Call to Order and Confirmation of Quorum**
2. **Invocation and Pledge to Flag - Comm Gold, District 1**
3. **Budget Presentation**
 - a. Presentation of the Annual Budget for the Fiscal Year 2021-2022.
4. **Consent Items** - These items are considered routine and have been previously discussed by the Council. They will be adopted by one motion unless a Council member requests before the vote on the motion to have an item removed from the consent agenda and considered separately. Any item removed from the Consent Agenda would be considered for consideration following the remainder of the Consent Agenda.
 - a. Proclamation - Election 2022
 - b. Approval of City Council minutes - July 20, 2021
5. **Citizen's Comments** - Persons desiring to address the Council MUST complete and provide the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward, state their name and address, and direct all remarks to the Council as a body and not to individual members of the Council, staff, or audience. Citizen comments and each section of the agenda where public comment is allowed are limited to three (3) minutes. Questions will be referred to staff and should be answered by staff within a reasonable period following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent, or slanderous remarks are not permitted. Thank you.
6. **Unfinished Business**
 - a. Resolution for Bank Signatures
 - b. Resolution for Employee Bonus Program
7. **New Business**
 - a. Ordinance on Business License Change Due to New State Law
 - b. Discussion on Zip Code Change
8. **Attorney's Report**
9. **City Manager's Report**
 - a. Issues Log
 - b. Chief's Report
10. **Mayor's Report**
11. **Council Reports**
12. **Adjournment**



CITY OF BELLE ISLE, FLORIDA

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August 3, 2021

Honorable Mayor, Members of the City Council, and Citizens of Belle Isle:

I am pleased to submit the Fiscal Year 2021-2022 Preliminary Operating and Capital Budget in accordance with the City Charter.

We are in unprecedented times. It is important to note the FY21-22 proposed budget still includes financial impacts as a result of the ongoing COVID-19 Pandemic. In fact, it is likely we will not know the full financial impact of COVID-19 in time to alter the budget prior to the legally required deadline of September 30, 2021 especially if we are to receive funds from the State under the American Recovery Plan Act (ARPA).

Before I go into more detail about the budget this year, I want to recognize and commend all of our City staff; Administration, Public Works and Police for their commitment and dedication to the residents of Belle Isle during this past year. Working under strict COVID protocols and guidelines and by taking the necessary steps to keep themselves, their families, and our residents safe from COVID 19, their commitment to the City is truly commendable. They worked long hours under very strenuous conditions to keep the City safe and operational.

The staff did put together a “needs” list that is submitted to the Council as part of the FY21-22 Budget. It consists of personnel, equipment, and projects that would meet the Council goals if the resources are available to fund them. These are needs that the City staff requires to provide the level of service to the City that the Council wants to see and what residents have come to expect.

Using the assumptions that are presented below, this budget represents a balanced budget for the upcoming fiscal year without raising property taxes; however, the City will have to use \$160,514 from reserves unless additional funds are received. The initial deficit was approximately \$376,100, but the Budget Committee deferred paving projects (\$150,585) and traffic calming projects (\$65,000) by moving them to the “Needs” List. The Committee decided that it would be the Council’s decision to use reserves for these projects. Although there was discussion at the Budget Committee meetings regarding raising the millage rate this year, the

discussions were too late in the process for the City to certify the taxable value and proposed millage rate to the County by July 30th. This prevented the City from increasing the rate for this year.

Notable Financial Assumptions:

- No tax millage increase for the 13th year
- maintaining current excellent levels of service to the community
- salaries for BIPD are in accordance with the Police Pay Plan (approximately 4% increase)
- 3% COLA is programmed for Non-uniform Employees
- hiring for new positions will not occur unless additional funding is received
- proposed expenditures will exceed proposed revenues by approximately \$160,514 in the General Fund thereby needing to use reserves for General Fund operations
- prioritized needs list is included for review in the event additional funding is received
- The City expects ARPA Funds and possibly rent received from Cornerstone Charter Academy (CCA) to replenish reserves prior to the end of the fiscal year
- The City anticipates receiving approximately \$3.6 million from the ARPA Program over 2 years. We received guidance from the federal government and state that half will be received in FY21-22 and the other half will be received in FY22-23.
- A prioritized “needs” list was created to determine what may be added to the budget if additional revenues were received or to use reserves for certain projects

The budget process started in May with the city staff receiving guidance from the City Council on goals for next year. These goals included more enforcement of traffic especially on the major roads in the City (Hoffner, Judge, Daetwyler and McCoy) and also increased enforcement by the BIPD Marine Patrol. The Council also discussed using the vacant Bank of America property for either a new police station or part of the CCA expansion. Traffic calming was also a goal of the Council.

Departments submitted their budgets to the Finance Director in June and the budget was presented to the Budget Committee for review in July. The Budget Committee, made up of citizens from each of the City’s seven voting districts, is responsible to review and make recommendations on the annual operating budget as proposed by the city manager and to review and make recommendations on annual capital expenditures as proposed by the city manager.

The Committee held four workshops in July to review each fund. City staff attended the workshops to answer questions. The Committee worked at a disadvantage in that they did not have a quorum for one of the meetings and there has not been a full committee for some time. Most meetings have been with a minimum needed for an in-person quorum (4) with one member attending remotely.

With the direction from the Council and other needs of the City as determined by the City Manager and key staff members, the proposed budget could not provide the necessary resources to achieve the direction and goals set by the Council. The staff did put together a

“needs” list consisting of personnel, equipment, and projects that would meet the Council goals if the resources are available to fund them. This list prioritizes the needs that the City staff requires to continue to provide the exceptional level of service to the City that the residents have come to expect. At the final workshop held on July 23, 2021, the Committee made final recommendations to be sent to the Council along with the prioritized needs list. The Committee believed that the Council should decide what items to include from the needs list in the budget and where those funds will come from.

This budget calls for no new revenues in the General Fund and an increase of the non-ad valorem stormwater rate by \$5 per residence. The Committee also recommended that the City Manager investigate the possibility of adding a fee to businesses; however this was preempted by the recent bill that the Governor signed into law this past year.

The City continues to repair and replace much needed infrastructure and equipment that was in very poor shape; we completed projects that will benefit the citizens for years to come; we continued to fund many one-time projects. This past year, the City completed the stormwater projects at Delia Beach and we resolved a flooding issue on Stafford Avenue, Colleen Avenue, and at the corner of Seminole and Daetwyler that was a problem for residents for many years. This year, when the City receives ARPA funding, we have a list of stormwater projects that are ready to go. At the top of this list is the stormwater project on Sol Avenue. The City is also partnering with Orange County EPD and the Lake Conway Navigation Advisory Board to move other stormwater projects to the front of the priority list. Those will include Barby Lane, East Wallace Street, and other smaller projects.

Flooding problems, renovating the Bank of America property, annexation, working on Wallace Field, and continuing to work with Cornerstone Charter Academy on its expansion will be the focus for this fiscal year. The City has identified many places in the City where flooding continues due to inoperable grass swales or corroding pipes. This next year, the City’s Public Works Department will focus on reconditioning the grass swales and replacing pipes. The City will look to install Rectangular Rapid Flashing Beacons (RRFB) on Hoffner Avenue this year in the vicinity of Pleasure Island Road and Peninsular. The City also has scheduled to install permanent speed humps on Seminole Drive, Barby Lane and Indian Drive. This project was requested by the residents as a way to stop cut through traffic and reduce speeding in this area.

This budget maintains the current level of service from FY19-20 and FY20-21. We are concentrating our resources on maintaining our current level of service, safety of our employees (from the Delta variant), and completing some smaller projects that may have been delayed from last year. For this budget, as in past budgets, the City continues to account for expenses in the fund in which they occur. This provides a more accurate accounting of expenses in the fund. For example, the City Manager, Finance Director, and Public Works provide services to stormwater and the charter school, and this budget distributes those costs to the other funds based on a percentage of time spent in those funds.

The budget is balanced with revenue from ad valorem and non-ad valorem taxes (franchise fees, state shared tax receipts; solid waste collection fees; fees for stormwater management; reimbursements for law enforcement; and development and review fees) and reserves.

As a quick overview, here is the preliminary budget for FY21-22 for all funds compared to the FY20-21 amended budget:

| FUNDS | REVENUES | | EXPENDITURES | |
|---------------------------------------|------------------|-------------------|-------------------|-------------------|
| | FY 20/21 AMENDED | FY 21/22 PROPOSED | FY 20/21 AMENDED | FY 21/22 PROPOSED |
| General Fund | 6,791,149 | 7,253,309 | 6,870,513 | 7,413,823 |
| Transportation Impact Fee Fund | 4,000 | 500 | 64,500 | 55,100 |
| Stormwater Fund | 392,087 | 405,841 | 560,155 | 350,600 |
| LE Education Fund | 2,500 | 2,000 | 6,200 | 6,000 |
| Charter Debt Service Fund | 1,050,141 | 1,037,341 | 958,588 | 1,419,173 |
| Equipment Replacement Fund | 1,000 | 500 | 0 | 0 |
| 2020 Bond Fund | 0 | 0 | 2,057,900 | 442,100 |
| TOTALS | 8,240,877 | 8,699,491 | 10,517,856 | 9,686,796 |

GENERAL FUND PRELIMINARY BUDGET

The General Fund provides approximately 75% of the total operating budget for all governmental funds. The total preliminary General Fund budget, including reserves, is \$10,253,309, an increase of \$925,256 (10%) from the FY20-21 amended budget.

FINANCIAL OUTLOOK

The City does not have many funds. The two main funds are the General Fund and the Stormwater Fund.

General Fund revenues will increase from the amended FY20-21 budget. This is mostly due to an increase in the projection of an increase in the Beginning Fund Balance, Orange County Property Appraiser Assessments, Local Options Gas Tax, Electric Franchise Fees, and Fines and Forfeitures. We did not budget an increase in Communication Tax because the revenue estimate is not available yet from the Department of Revenue; however hopefully it will increase with all of the on-line and remote work done during the pandemic. We also did not budget an increase in State Shared Revenues, or the Half-Cent Sales Tax. We still expect that property values will increase, therefore increasing the Ad Valorem (property tax) by approximately 5% due to the property appraiser assessments; not a millage rate increase.

For General Fund Revenues, all major categories except Intergovernmental Revenues have increased but not very much. Last year, the Council rescinded the Electrical Utility Tax of 3% and replaced it with an Electrical Franchise Fee of 3% and we project an increase of 25% in electric franchise fees. Building permit fees may also increase by 20% due to a strong real estate market and should CCA start their expansion, building permit fees will increase. The City

approved a 3% increase for the solid waste and recycling company which is a contractual increase. Therefore, the residential rate will go from \$21.07 (\$252.84 annually) to \$21.70 (\$260.40).

The **Stormwater Fund** does not have the stability that is in the General Fund, but with the adoption of the CIP, this fund, over the next few years will become more stable. Charges for services will increase by 3.6%. The City continues to repair and replace stormwater infrastructure to reduce or correct areas that flood during periods of high rain. The City is making progress in this area with the completion of the system at Delia Beach and work at Stafford and Colleen, but we still have 3-5 years of repairs to get ahead of the problem. Much of the ARPA funds should go toward stormwater infrastructure this year and next year. This funding should take care of most of the projects on the City’s Stormwater CIP list. Also, the City is partnering with Orange County on several important projects in the City that were identified in the County’s Lake Conway Stormwater Quality Master Plan. The City will also look into the state’s “septic to sewer” program. If so, the City can start the process to acquire state and federal funding for the program.

HIGHLIGHTS OF THE PRELIMINARY BUDGET

The FY21-22 preliminary budget contains funding for on-going services to the community.

The following reflect some of the highlights and assumptions regarding the budget:

General Fund

- Millage to remain at 4.4018
- Revenues remain close to previous years
- Use of Reserves to fund operations
- Code Enforcement will be transferred to the Police Department
- Increase in non-ad valorem assessments, garbage will increase to \$260.40
- Establish 3% COLA for Non-uniform Employees and 4% for Police Officers
- No new employees added
- Expectation of ARPA funding during the budget year
- No transfers to Equipment Replacement Fund
- No funds allocated for BING grants

Transportation Impact Fees

- Speed humps on Seminole Drive, Barby Lane and Indian Drive.
- Rectangular Rapid Flashing Beacon (RRFB) on Hoffner at Pleasure Island and Peninsular intersections

Stormwater Fund

- Stormwater assessments increase from \$120/EDU to \$125/EDU
- Revenues increase from \$392,087 to \$405,841
- Stormwater CIP may be funded by ARPA funds

- Sol Avenue Project to be done this budget year
- City to partner with Orange County EPD to complete Barby Lane Project

Charter School

- Partial funding of HS HVAC replacement
- Roof Repairs to HS and Field House

Capital Improvement Plan

- General Fund - Equipment
 - Police Department \$16,500 (New Radios)
 - Public Works \$34,000 (New Mowers)
 - Public Works \$25,000 (Bucket Truck)

- General Fund – Projects
 - Paving \$200,000 (Finish District 3 area)
 - Paving \$150,585 (District 2 & 5 area)¹
 - Swann Beach \$25,000 (Deck- ADA)
 - Nela Bridge Repairs \$47,000 (Decking, fencing, paint)
 - Sidewalks \$25,000 (Various city-wide locations)
 - Traffic Calming \$65,000 (Design & Engineering for traffic signal on Hoffner at St. Germaine and roundabout at Via Flora and Flowertree)¹

- ¹ – Project moved to Needs List

 - Transportation Impact Fee Fund – Projects
 - Traffic Calming 12,000 (Speed Humps)
 - Pedestrian Crossings \$43,100 (Hoffner at Pleasure Island and Peninsular)

 - Stormwater Fund – Projects
 - Sol Avenue Drainage \$490,000 (new infrastructure)
 - Barby Lane \$196,250 (Upgrade system)
 - E. Wallace Drainage \$1.2 million (reclaimed water project)

 - Charter School – Projects
 - HS HVAC \$425,000
 - HS Roof \$13,000
 - Field House Roof \$104,000

REVENUES

General Fund

Taxes and Fees

Revenue projections are based on historical data and financial forecasts provided by City staff, Orange County and the Florida League of Cities for state shared revenues.

Ad Valorem Taxes

The proposed property tax rate for FY21-22 remains unchanged at \$4.4018 per one thousand dollars (\$1,000) of assessed value. The current year taxable value for property in Belle Isle is \$881,194,409 (4.5% increase from \$842,860,574). The total budgeted ad valorem revenue, \$3,684,899 increased \$160,301 (4.54%) from last year (\$3,524,598). The current year’s budgeted tax receipts is based on the total valuation of property for purposes of taxation, the general economic environment, and a collection rate of 95%.

Non-Ad Valorem Taxes

A non-ad valorem assessment is a **special assessment or service charge which is not based on the value of the property**. Non-ad valorem assessments are assessed to provide certain benefits to your property including services such as landscaping, security, lighting, and trash disposal. Currently the City only has a solid waste non-as valorem tax that is in the General Fund. As stated above, the City approved a 3% increase for the solid waste and recycling company which is a contractual increase. Therefore, the residential rate will go from \$21.07 (\$252.84 annually) to \$21.70 (\$260.40). Expected revenues from Solid Waste assessments is \$652,836.

Other Revenue Sources (Combined)

Other revenue sources that the City collects are the gas tax, utility tax (collected only on propane), permit fees, franchise fees (electric and solid waste), state shared revenues, charges for services (special events), fines, and other miscellaneous revenues. Combined, these revenues make up \$3,568,410 or 49% of the General Fund Revenues. This number is up by 9.24% from last year’s combined revenues.

Fund Balance Appropriated

There is a delicate balance between maintaining a healthy reserve and allocating the necessary funds to maintain systems; however a normal fund balance should range between 15-20% of the operating budget. The Budget Committee is recommending a minimum fund balance of 25% of revenues. We expect that this budget will end the year with a fund balance in the general fund of \$2,839,486 (39%) which is up from \$2,457,540 in FY20-21.

General Fund revenue breakdown

The Chart below depicts the breakdown of various revenue types and compares FY20-21 to the FY21-22 budget (minus reserves).

| Revenue | FY 20/21 AMENDED | FY 21/22 PROPOSED |
|-----------------------|---------------------|----------------------|
| Ad Valorem Taxes | 3,524,598 | 3,684,899 |
| Other Taxes | 417,000 | 436,500 |
| Licenses and Permits | 418,000 | 504,900 |
| Intergovernmental | 1,533,668 | 1,504,279 |
| Charges for Services | 638,161 | 658,836 |
| Fines and Forfeitures | 182,500 | 417,500 |
| Miscellaneous Revenue | 77,222 | 46,395 |
| TOTAL REVENUES | 6,791,149 | 7,253,309 |

TRANSPORTATION IMPACT FEE FUND

Traffic Impact fees are charged for new development, currently limited to only new residential development. Funds are used for the cost of expanding traffic facilities demanded by new development. Currently, the City hired a consultant to update the current development impact fees as well as provide a new study that will include a general government, transportation, park, police and fire impact fees for residential, commercial, and industrial development, and any other impact fee that may be recommended consistent and pursuant to the Florida Impact Fee Act.

Although the City has not projected any impact fees being collected this fiscal year, the beginning fund balance is \$126,126 and can be used for traffic facilities due to an increase in traffic in the city.

STORMWATER FUND

Stormwater Fund

Charges for Stormwater fees are assessed by units by the appraiser at Orange County as a non-ad valorem assessment and applied at \$125/unit. This assessment is the only source of revenue for fund with the exception of interest. The total charge for services for the fund is \$405,341 which is 3.6% over the previous year. If funds are received from the federal ARPA Program, much of our stormwater projects can be completed over the next two years.

CHARTER SCHOOL DEBT SERVICE FUND

Charter School Debt Service Fund

Revenue for this fund is derived from rent revenue received from Cornerstone Charter Academy and is based on the student enrollment count. The student count is estimated in October and then finalized in February. This year, the count is anticipated to be 1,482. Each student is assessed \$700 which brings the total rent to \$1,037,341.

CAPTIAL EQUIPMENT REPLACEMENT FUND

Capital Equipment Replacement Fund

This fund was established by the Council in 2019. The purpose of the fund is to provide the funds necessary to purchase capital equipment. The only sources of funds come from transfers from the General Fund and Stormwater Fund. Due to revenue shortfalls in both funds, this fund will not receive any funding this fiscal year. There is currently \$19,131 in this fund.

CAPTIAL IMPROVEMENT FUND (2020 BOND NOTE)

In 2020, the City issued \$2.6 million in bonds. The proceeds from these bonds were to purchase the Bank of America property and to either purchase additional property or to use for stormwater projects. The proceeds are required to be spent within 3 years. There is currently \$442,100 remaining in this fund.

EXPENDITURES

General Fund

The General Fund is used to account for all expenditures that are not restricted to specific purposes or otherwise required to be accounted for in another fund. General fund dollars are used to support such City services as police, public works, as well as planning, and administrative support services. Services and programs currently budgeted have been maintained. Total General Fund expenditures are projected to be \$7,413,823 (8%) above the amended FY20-21 budget of \$6,870,513.

POLICE

The Belle Isle Police Department promotes public safety through service, integrity and professionalism and in partnership with the community and other governmental agencies to:

- Prevent and deter crime
- Enhance the safety of the traveling public through education and enforcement
- Safeguard property and protect individual rights
- Improve the quality of life of those the department is entrusted to serve.

The department consists of eighteen full-time certified police officers who are dedicated to keeping the citizens of Belle Isle safe. The force is comprised of one Police Chief, one Deputy Chief, two Patrol Sergeants, one Detective Sergeant, two Corporals, twelve Patrol Officers (three of which are marine patrol), one School Resource Officer, one Community Service Officer, one Administrative Assistant and five Crossing Guards. The School Resource Officer is primarily funded by the Cornerstone Charter Academy. The Code Enforcement Officer will be transferred to the Police Department. The Code Enforcement Officer and the Community Services Officer will combine duties to provide weekend coverage for the City.

The Belle Isle Police Department contracts with the Orange County Sheriff’s Office Communications Division to provide dispatching services for our officers. Our Department works closely with the all law enforcement agencies in Central Florida and has current

Memorandums of Understanding (MOU) with all agencies in Orange County and the Florida Department of Law Enforcement.

Belle Isle patrol officers are also certified Marine Patrol Officers. They work part-time in partnership with the Orange County Sheriff's Office Marine Patrol Unit and the Florida Wildlife Commission to patrol the Conway Chain of Lakes and enhance the safety of all residents and visitors through education and enforcement. The Department participates in and/or sponsors numerous community events and safety campaigns including: Boater Safety Courses, Life Saver AED classes, national traffic safety campaigns, annual DEA Drug Take Back Program, Senior Car Fit and Child Safety Car Seat services, Senior Watch Program, golf cart safety inspections, Vacation House Check services as well as providing security services for a variety of businesses and events throughout the year.

Expenditures in Police

Projected total operating expenditures for the Belle Isle Police Department is \$2,689,476 which is \$240,091 above the FY20-21 amended budget. Most of the increase is wages and benefits according to the approved Police Pay Plan and the transfer of expenses with the Code Enforcement Officer, vehicles, and red light camera fees.

PUBLIC WORKS

The Public Works Department ensures the health, safety and public welfare of the community by managing and maintaining infrastructure and coordination of the maintenance of other infrastructure in the City. Services also include maintaining streets, tree care, government facilities and public lands including the city's park and greenway system, right-of-way maintenance, performing safety inspections, emergency response, and staffing public events. The Department consists of 3 employees: 1 public works director, and 2 public works technicians. In partnership with other agencies and through contracts, services also include solid waste management including trash and recycling collection, tree debris and limb collection, street sweeping and streetlights. Public Works expenses are also included in the Stormwater Fund as the public works department maintains the stormwater system.

Expenditures in Public Works

Projected total operating expenditures for the Public Works \$939,440 which is \$230,669 increase from the FY20-21 amended budget. Most of the increase is wages and benefits for the staff, an increase in right-of way maintenance from the City annexing three County roads into the City, and increases to capital improvement projects and equipment. Capital outlay for equipment is for the purchase of a bucket truck which will reduce the dependence on contractors for tree work, and for the purchase of new mowers. Orange County continues to provide the majority of street sweeping services to the City as part of the Lake Conway Navigation Advisory Board budget. Capital projects scheduled for this year are to mill and pave certain streets in District 3 that were not done two years ago. District 2 and 5 projects were moved to the Needs List. The City also has programmed to build an ADA-deck in Swann Park.

ADMINISTRATIVE, LEGISLATIVE AND GENERAL GOVERNMENT

The City’s administrative, legislative, and general government departments are responsible for all administrative functions and financial operations in the City. Included under these departments are the Offices of the Mayor and Council, City Manager, City Clerk, City Attorney, City Planner, and Finance.

Expenditures in Administrative, Legislative, and General Government

Governing Board: This is the Office of the Mayor and Council. Most of the expenditure categories remain the same as last year. The only significant change made to the Legislative and Executive accounts was a \$8,500 increase in the election expense. Most years, the City is able to piggyback off other elections (state or federal). This year’s election does not fall under one of these so the City has to pay the expense of the election.

Administration: This department includes the City Manager, City Clerk, City Planner, Administrative Assistant, and Finance Director. Last year, the City Planner, a contracted position was accounted for under General Government. This position was moved to this fund account as that where it belongs. At the same time, the Code Enforcement Office was transferred to the Police Department and expenses for this position were also transferred to the Police Department. The net result was an increase in expenditures of \$21,841 from last year’s budget.

General Government: This department accounts for all other administrative and government expenditures including the contracted services for the City Attorney, Lobbyist, Fire Department contract, Engineering, Solid Waste, Information Technology and the BING Program. This department’s expenses are \$2,977,554, an increase of over the last fiscal year. Changes to this account are an increase in the Orange County Fire contract of \$84,375; an increase of \$23,514 in solid waste fees; an increase of \$20,000 in building permits; a decrease of \$30,000 in insurance; and most notably, no grant funds for the BING Program.

Debt Service: This account is for all debt service on the 2016 bond issue for the Nela Bridge renovation which will be paid in 2026 and the debt service on the 2020 bond issue for the Bank of America building purchase.

General Fund Ending Fund Balance (Reserves): It is projected for the end of FY20-21 the City will have an unrestricted ending fund balance in the General Fund of approximately \$2,839,486 (39% reserve). This is \$381,946 more than the amended FY20-21 budget. This more than achieves the Budget Committee’s recommendation to have a 25% reserve.

General Fund expense breakdown

The Chart below depicts the breakdown of various revenue types and compares FY20-21 to the FY21-22 budget

| Expense | FY 20/21 | FY 21/22 |
|---------|----------|----------|
|---------|----------|----------|

| | AMENDED | PROPOSED |
|--|------------------|------------------|
| Governing Board (Executive and Legislative) | 43,050 | 54,300 |
| Administration (Administration, Finance, Planning) | 493,212 | 515,053 |
| General Government | 2,932,095 | 2,977,554 |
| Police | 2,449,385 | 2,689,476 |
| Public Works | 708,771 | 939,440 |
| Debt Service | 244,000 | 238,000 |
| Transfers | 0 | 0 |
| TOTAL EXPENSES | 6,870,513 | 7,413,823 |

TRANSPORTATION IMPACT FEE FUND

The Transportation Impact Fee Fund receives revenue from development as development puts a strain on existing levels of service. An impact fee is a form of user fee for raising capital for future outlay of the cost of expanding facilities demanded by new development. In order to determine the future needs, a traffic study was done city-wide to determine where the City will need to expand its infrastructure and roadways in the future.

Expenditures

This year, the City will install a RRFB on Hoffner at Pleasure Island; a RRFB at Peninsular; and speed humps on Seminole Drive, Indian Drive and Barby Lane. The total expenses will be \$55,100.

STORMWATER FUND

Belle Isle’s Stormwater Fund consists of the equipment and projects necessary to maintain the City’s stormwater systems. This includes all conveyance systems, outfalls, basins, swales, engineering, and NPDES reporting. The Public Works Department is responsible for the maintenance and operation of the stormwater system.

Expenditures

The proposed budget for this fund is \$350,600 but does not include the Capital Improvement Program projects for this year as the City expects to receive ARPA funding to use for stormwater projects. The operating expenses are \$209,555 less than last year’s budget. The City is having issues with the drainage swales that will be looked at this year with in-house forces. The projects scheduled for this year are listed above; however if any emergencies arise, then these projects may be delayed as funding will be used for the emergency. The fund’s reserve is still at a low level due to the number of projects that the City completed over the last three years which significantly reduced street flooding in area that had problems for many years.

LAW ENFORCEMENT EDUCATION FUND

The Law Enforcement Education fund receives revenue from traffic violations. The fund can only be used for Police officer training for criminal justice education degree programs and training courses, including basic recruit training.

Expenditures

It is expected that \$6,000 will be used for this continuing education.

CHARTER SCHOOL DEBT SERVICE FUND

The Charter School Debt Service Fund pays for the debt on the Cornerstone Charter Property and for major equipment repair and replacement. Revenue is received based on student count. The City developed a capital facilities plan and restricted use of funds to that plan.

Expenditures

The City anticipates work on the Field House roof and the High School roof this year with a cost of \$104,000 and \$13,000 respectively. The High School HVAC system will also be replaced. This will occur over a two-year period with \$425,000 budgeted for each year.

CAPITAL IMPROVEMENT FUND (2020 BOND)

The City issued \$2.6 million of revenue bonds to purchase the Bank of America property and to make improvements to the stormwater system or to purchase additional property. The City purchased the BoA property for \$2,000,000 and had administrative expenses of \$57,900. The proceeds remaining have to be spent within 3 years.

Expenditures

The City will use the remaining funds (\$442,100) for Sol Avenue Drainage Project if ARPA funds are not available for this project.

FIVE YEAR CAPITAL IMPROVEMENT PLAN

The capital program consists of a clear general summary of its contents; a list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements; cost estimates, method of financing and recommended time schedules for each such improvement; and the estimated annual cost of operating and maintaining the facilities to be constructed or acquired. The plan may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

Expenditures

For this fiscal year, the following projects are included in the CIP:

General Fund

- Paving in District 3: \$200,000

- Swann Beach ADA Deck: \$25,000
- Sidewalk Replacement (City-Wide) \$25,000
- Nela Bridge Repair \$47,000

Transportation Impact

- RRFB (Hoffner/Pleasure Island) \$20,600
- RRFB (Hoffner/Peninsular) \$22,500
- Speed Humps (Seminole/Barby/Indian) \$12,000

Stormwater*

- Sol Avenue Drainage: \$490,000
- Seminole/Daetwyler Drainage \$20,000
- Barby Lane Upgrade \$196,250
- Wallace Drainage \$1,250,000

*These projects qualify for APRA funds.

Charter Debt Service

- Roof – Field House \$104,000
- Roof – High School \$13,000
- HVAC – High School (Phase 1) \$425,000

CONCLUSION

This budget has been prepared in accordance with the provisions of the City Charter, Section 5.02. It includes details and explanations of proposed budget items as well as a line by line comparison of the proposed budget and current budget.

I would like to again thank the Council for all of your efforts and leadership during this continuing pandemic and the resurgence of the Delta variant. Your commitment to our employees has been exceptional and the response of the community as a whole to the COVID-19 pandemic has been truly amazing. I want to thank a great city team (administrative staff, Police and Public Works) for all the hard work during this pandemic to keep the City safe and operating. We all hope for an end soon.

The City is very fortunate to have a healthy reserve in the General Fund but this reserve will not last without additional sustaining revenues added to the General Fund. Although the City may be able to restore some of its lost revenues due to the pandemic, these will be a one-time restoration that will not sustain the City in future years. We also cannot depend on assessed values on property to continue to rise. Using reserves to fund operations is not what the City should be doing, yet this year we will use \$160,514 of reserves to fund our operations.

There has been little discussion about sustaining revenues at the Budget Committee level over the past year until the final Budget Committee Meeting on July 23, 2021 which is too late for the City to enact any tax increase or to establish any non-ad valorem assessments. In order for

these to move forward, the Budget Committee or Council has to start now for next year. The annexation of commercial property will not be enough to sustain the City. The Council discussed many goals that they want to accomplish to provide the high level of service that the residents of Belle Isle have come to expect. As of this budget, we can provide basic services to the community as we do not have the resources to do more.

A copy of this budget has been filed with the City Clerk and is available for inspection at City Hall. Notice of submission of this budget and the public hearing will be provided to the media as required by law. A copy of this budget will also be available on the City's website to facilitate its examination by our citizens.

In closing, I would like to express my sincere thanks to Finance Director Tracey Richardson for her exceptional institutional and financial knowledge, and to the department heads for their efforts in preparing this budget.

Respectfully Submitted,

Bob Francis
City Manager

CITY OF BELLE ISLE, FLORIDA

FY 21-22 PROPOSED BUDGET DRAFT



VERSION / DATE

V3.72821

| Priority # | Needs List Budget Item | Total Cost | Fund Allocations | |
|---------------------------------------|--|---------------------|---------------------|-----------------------|
| | | | General Fund (001) | Stormwater Fund (103) |
| 1 | Unfreeze Position: Police Officer | \$ 90,994 | \$ 90,994 | |
| 2 | Cay/Stockbridge/Delia Resurfacing | \$ 150,585 | \$ 150,585 | |
| 3 | Traffic Signal at Hoffner/St. Germaine*** | \$ 65,000 | \$ 65,000 | |
| 4 | New Position: Public Works Technician | \$ 66,784 | \$ 46,748 | \$ 20,035 |
| 5 | New Position: Public Works Technician | \$ 66,784 | \$ 46,748 | \$ 20,035 |
| 6 | New Position: Police Officer | \$ 112,269 | \$ 112,269 | |
| 7 | New Position: Police Officer | \$ 112,269 | \$ 112,269 | |
| 8 | New Position: Police Officer | \$ 112,269 | \$ 112,269 | |
| 9 | New Position: Part-Time Administrative Assistant | \$ 28,651 | \$ 28,651 | |
| 10 | New Police Vessel | \$ 50,000 | \$ 50,000 | |
| * | PD Renovation of BOA | \$ 100,000 | \$ 100,000 | |
| Unprioritized | New Position: Assistant City Manager | \$ 141,439 | \$ 84,863 | \$ 56,575 |
| Unprioritized | Landscaping at City Hall | \$ 30,000 | \$ 30,000 | |
| Unprioritized | Police Boat Dock** | \$ 25,000 | \$ 25,000 | |
| Unprioritized | 2 Marine Power Poles | \$ 7,000 | \$ 7,000 | |
| Unprioritized | Electric Pole Holiday Decorations | \$ 10,000 | \$ 10,000 | |
| Unprioritized | Excavator | \$ 35,000 | \$ 35,000 | |
| Unprioritized | Street Sweeper | \$ 175,000 | \$ 175,000 | |
| Unprioritized | Dump Truck | \$ 60,000 | \$ 60,000 | |
| Total Cost of Needs List Items | | \$ 1,439,044 | \$ 1,342,396 | \$ 96,645 |

* PD Renovation of BOA - Total Cost \$500,000 / \$100,000 for FY 21/22 for design/eng. Budget Committee interested in possibly using 2020 bond proceeds.

** Police Boat Dock - Total Cost \$100,000 / \$25,000 for FY 21/22 for design/eng.

*** Traffic Signal at Hoffner/St. Germaine - Total Cost \$325,000 / \$65,000 for FY 21/22 for design/eng.

NEEDS LIST ITEM DETAIL
 IN DEPARTMENT ORDER

| Needs List # | Needs List Budget Item | Fund(s) | Dept(s) | Total Cost | Cost by Line | Expense Line Description | Budget Line(s) | Cost by Line | Budget Line(s) | Cost by Line |
|--------------|---|----------------|----------------|-------------------|----------------|-------------------------------|-----------------|----------------|-----------------|---------------|
| 1 | New Position: Part-Time Administrative Assistant | 001 | 513 | \$ 28,651 | | | | | | |
| | | | | | 26,615 | Regular Salaries & Wages | 001-513-00-1200 | 26,615 | | |
| | | | | | 2,036 | FICA/Medicare Taxes | 001-513-00-2100 | 2,036 | | |
| | | | | | <u>28,651</u> | | | <u>28,651</u> | | |
| 2 | New Position: Assistant City Manager | 001/103 | 513/541 | \$ 141,439 | | | | | | |
| | *Cost allocated 60% General Fund/40% Stormwater | | | | | | | | | |
| | | | | | 95,000 | Regular Salaries & Wages | 001-513-00-1200 | 57,000 | 103-541-00-1200 | 38,000 |
| | | | | | 7,268 | FICA/Medicare Taxes | 001-513-00-2100 | 4,361 | 103-541-00-2100 | 2,907 |
| | | | | | 14,250 | Retirement | 001-513-00-2200 | 8,550 | 103-541-00-2200 | 5,700 |
| | | | | | 22,384 | Health Insurance | 001-513-00-2300 | 13,430 | 103-541-00-2300 | 8,954 |
| | | | | | 792 | Dental & Vision Insurance | 001-513-00-2310 | 475 | 103-541-00-2310 | 317 |
| | | | | | 445 | Life Insurance | 001-513-00-2320 | 267 | 103-541-00-2320 | 178 |
| | | | | | 1,300 | Disability Insurance | 001-513-00-2330 | 780 | 103-541-00-2330 | 520 |
| | | | | | <u>141,439</u> | | | <u>84,863</u> | | <u>56,575</u> |
| 3 | Landscaping at City Hall | 001 | 519 | \$ 30,000 | | | | | | |
| | | | | | 30,000 | City Hall Infrastructure Impr | 001-519-00-6310 | 30,000 | | |
| | | | | | <u>30,000</u> | | | <u>30,000</u> | | |
| 4 | Unfreeze Position: Police Officer | 001 | 521 | \$ 90,994 | | | | | | |
| | | | | | 50,423 | Regular Salaries & Wages | 001-521-00-1200 | 50,423 | | |
| | | | | | 500 | Holiday Pay | 001-521-00-1215 | 500 | | |
| | | | | | 1,560 | Incentive Pay | 001-521-00-1500 | 1,560 | | |
| | | | | | 4,015 | FICA/Medicare Taxes | 001-521-00-2100 | 4,015 | | |
| | | | | | 8,824 | Retirement | 001-521-00-2200 | 8,824 | | |
| | | | | | 22,384 | Health Insurance | 001-521-00-2300 | 22,384 | | |
| | | | | | 792 | Dental & Vision Insurance | 001-521-00-2310 | 792 | | |
| | | | | | 245 | Life Insurance | 001-521-00-2320 | 245 | | |
| | | | | | 800 | Disability Insurance | 001-521-00-2330 | 800 | | |
| | | | | | 750 | Uniforms | 001-521-00-5210 | 750 | | |
| | | | | | 700 | Capital - Equipment | 001-521-00-6400 | 700 | | |
| | | | | | <u>90,994</u> | | | <u>90,994</u> | | |
| 5 | New Position: Police Officer | 001 | 521 | \$ 112,269 | | | | | | |
| | | | | | 50,423 | Regular Salaries & Wages | 001-521-00-1200 | 50,423 | | |
| | | | | | 500 | Holiday Pay | 001-521-00-1215 | 500 | | |
| | | | | | 1,560 | Incentive Pay | 001-521-00-1500 | 1,560 | | |
| | | | | | 2,340 | Special Assignment Pay | 001-521-00-1520 | 2,340 | | |
| | | | | | 4,194 | FICA/Medicare Taxes | 001-521-00-2100 | 4,194 | | |
| | | | | | 8,824 | Retirement | 001-521-00-2200 | 8,824 | | |
| | | | | | 22,384 | Health Insurance | 001-521-00-2300 | 22,384 | | |
| | | | | | 792 | Dental & Vision Insurance | 001-521-00-2310 | 792 | | |
| | | | | | 245 | Life Insurance | 001-521-00-2320 | 245 | | |
| | | | | | 800 | Disability Insurance | 001-521-00-2330 | 800 | | |
| | | | | | 600 | Technology Support/Services | 001-521-00-3100 | 600 | | |
| | | | | | 7,656 | Rentals & Leases - Vehicles | 001-521-00-4410 | 7,656 | | |
| | | | | | 2,500 | Computer and Software | 001-521-00-5205 | 2,500 | | |
| | | | | | 750 | Uniforms | 001-521-00-5210 | 750 | | |
| | | | | | 3,200 | Capital - Equipment | 001-521-00-6400 | 3,200 | | |
| | | | | | 5,500 | Capital - Radios | 001-521-00-6410 | 5,500 | | |
| | | | | | <u>112,269</u> | | | <u>112,269</u> | | |
| 6 | New Position: Police Officer | 001 | 521 | \$ 112,269 | | | | | | |
| | | | | | 50,423 | Regular Salaries & Wages | 001-521-00-1200 | 50,423 | | |
| | | | | | 500 | Holiday Pay | 001-521-00-1215 | 500 | | |
| | | | | | 1,560 | Incentive Pay | 001-521-00-1500 | 1,560 | | |
| | | | | | 2,340 | Special Assignment Pay | 001-521-00-1520 | 2,340 | | |
| | | | | | 4,194 | FICA/Medicare Taxes | 001-521-00-2100 | 4,194 | | |
| | | | | | 8,824 | Retirement | 001-521-00-2200 | 8,824 | | |
| | | | | | 22,384 | Health Insurance | 001-521-00-2300 | 22,384 | | |
| | | | | | 792 | Dental & Vision Insurance | 001-521-00-2310 | 792 | | |
| | | | | | 245 | Life Insurance | 001-521-00-2320 | 245 | | |
| | | | | | 800 | Disability Insurance | 001-521-00-2330 | 800 | | |
| | | | | | 600 | Technology Support/Services | 001-521-00-3100 | 600 | | |
| | | | | | 7,656 | Rentals & Leases - Vehicles | 001-521-00-4410 | 7,656 | | |
| | | | | | 2,500 | Computer and Software | 001-521-00-5205 | 2,500 | | |
| | | | | | 750 | Uniforms | 001-521-00-5210 | 750 | | |
| | | | | | 3,200 | Capital - Equipment | 001-521-00-6400 | 3,200 | | |
| | | | | | 5,500 | Capital - Radios | 001-521-00-6410 | 5,500 | | |
| | | | | | <u>112,269</u> | | | <u>112,269</u> | | |

NEEDS LIST ITEM DETAIL
 IN DEPARTMENT ORDER

| Needs List # | Needs List Budget Item | Fund(s) | Dept(s) | Total Cost | Cost by Line | Expense Line Description | Budget Line(s) | Cost by Line | Budget Line(s) | Cost by Line |
|--------------|--|----------------|------------|-------------------|----------------|----------------------------------|-----------------|----------------|-----------------|---------------|
| 7 | New Position: Police Officer | 001 | 521 | \$ 112,269 | | | | | | |
| | | | | | 50,423 | Regular Salaries & Wages | 001-521-00-1200 | 50,423 | | |
| | | | | | 500 | Holiday Pay | 001-521-00-1215 | 500 | | |
| | | | | | 1,560 | Incentive Pay | 001-521-00-1500 | 1,560 | | |
| | | | | | 2,340 | Special Assignment Pay | 001-521-00-1520 | 2,340 | | |
| | | | | | 4,194 | FICA/Medicare Taxes | 001-521-00-2100 | 4,194 | | |
| | | | | | 8,824 | Retirement | 001-521-00-2200 | 8,824 | | |
| | | | | | 22,384 | Health Insurance | 001-521-00-2300 | 22,384 | | |
| | | | | | 792 | Dental & Vision Insurance | 001-521-00-2310 | 792 | | |
| | | | | | 245 | Life Insurance | 001-521-00-2320 | 245 | | |
| | | | | | 800 | Disability Insurance | 001-521-00-2330 | 800 | | |
| | | | | | 600 | Technology Support/Services | 001-521-00-3100 | 600 | | |
| | | | | | 7,656 | Rentals & Leases - Vehicles | 001-521-00-4410 | 7,656 | | |
| | | | | | 2,500 | Computer and Software | 001-521-00-5205 | 2,500 | | |
| | | | | | 750 | Uniforms | 001-521-00-5210 | 750 | | |
| | | | | | 3,200 | Capital - Equipment | 001-521-00-6400 | 3,200 | | |
| | | | | | 5,500 | Capital - Radios | 001-521-00-6410 | 5,500 | | |
| | | | | | <u>112,269</u> | | | <u>112,269</u> | | |
| 8 | New Police Vessel | 001 | 521 | \$ 50,000 | | | | | | |
| | | | | | 50,000 | Capital - Vessels | 001-521-00-6418 | 50,000 | | |
| | | | | | <u>50,000</u> | | | <u>50,000</u> | | |
| 9 | Police Boat Dock | 001 | 521 | \$ 25,000 | | | | | | |
| | (Total Cost \$100,000 - FY 21/22 \$25,000 for design/eng) | | | | 25,000 | CIP - Infrastructure | 001-521-00-63xx | 25,000 | | |
| | | | | | <u>25,000</u> | | | <u>25,000</u> | | |
| 10 | 2 Marine Power Poles | 001 | 521 | \$ 7,000 | | | | | | |
| | | | | | 7,000 | | 001-521-00- | 7,000 | | |
| | | | | | <u>7,000</u> | | | <u>7,000</u> | | |
| 11 | PD Renovation of BOA | 001 | 521 | \$ 100,000 | | | | | | |
| | (Total Cost \$500,000 - FY 21/22 \$100,000 for design/eng) | | | | 100,000 | PD Building Imprv/Repair | 001-521-00-6200 | 100,000 | | |
| | | | | | <u>100,000</u> | | | <u>100,000</u> | | |
| 12 | New Position: Public Works Technician | 001/103 | 541 | \$ 66,784 | | | | | | |
| | *Cost allocated 70% General Fund/30% Stormwater | | | | 35,000 | Regular Salaries & Wages | 001-541-00-1200 | 24,500 | 103-541-00-1200 | 10,500 |
| | | | | | 2,678 | FICA/Medicare Taxes | 001-541-00-2100 | 1,874 | 103-541-00-2100 | 803 |
| | | | | | 5,250 | Retirement | 001-541-00-2200 | 3,675 | 103-541-00-2200 | 1,575 |
| | | | | | 22,384 | Health Insurance | 001-541-00-2300 | 15,669 | 103-541-00-2300 | 6,715 |
| | | | | | 792 | Dental & Vision Insurance | 001-541-00-2310 | 554 | 103-541-00-2310 | 238 |
| | | | | | 164 | Life Insurance | 001-541-00-2320 | 115 | 103-541-00-2320 | 49 |
| | | | | | 516 | Disability Insurance | 001-541-00-2330 | 361 | 103-541-00-2330 | 155 |
| | | | | | <u>66,784</u> | | | <u>46,748</u> | | <u>20,035</u> |
| 13 | New Position: Public Works Technician | 001/103 | 541 | \$ 66,784 | | | | | | |
| | *Cost allocated 70% General Fund/30% Stormwater | | | | 35,000 | Regular Salaries & Wages | 001-541-00-1200 | 24,500 | 103-541-00-1200 | 10,500 |
| | | | | | 2,678 | FICA/Medicare Taxes | 001-541-00-2100 | 1,874 | 103-541-00-2100 | 803 |
| | | | | | 5,250 | Retirement | 001-541-00-2200 | 3,675 | 103-541-00-2200 | 1,575 |
| | | | | | 22,384 | Health Insurance | 001-541-00-2300 | 15,669 | 103-541-00-2300 | 6,715 |
| | | | | | 792 | Dental & Vision Insurance | 001-541-00-2310 | 554 | 103-541-00-2310 | 238 |
| | | | | | 164 | Life Insurance | 001-541-00-2320 | 115 | 103-541-00-2320 | 49 |
| | | | | | 516 | Disability Insurance | 001-541-00-2330 | 361 | 103-541-00-2330 | 155 |
| | | | | | <u>66,784</u> | | | <u>46,748</u> | | <u>20,035</u> |
| 14 | Electric Pole Holiday Decorations | 001 | 541 | \$ 10,000 | | | | | | |
| | | | | | 10,000 | Electric Pole Holiday Decoration | 001-541-00-6365 | 10,000 | | |
| | | | | | <u>10,000</u> | | | <u>10,000</u> | | |

NEEDS LIST ITEM DETAIL
 IN DEPARTMENT ORDER

| Needs List # | Needs List Budget Item | Fund(s) | Dept(s) | Total Cost | Cost by Line | Expense Line Description | Budget Line(s) | Cost by Line | Budget Line(s) | Cost by Line |
|--------------|--|---------|---------|-------------------|----------------|-----------------------------|-----------------|----------------|----------------|--------------|
| 15 | Excavator | 001 | 541 | <u>\$ 35,000</u> | | | | | | |
| | | | | | 35,000 | Capital - Equipment | 001-541-00-6430 | 35,000 | | |
| | | | | | <u>35,000</u> | | | <u>35,000</u> | | |
| 16 | Street Sweeper | 001 | 541 | <u>\$ 175,000</u> | | | | | | |
| | | | | | 175,000 | Capital - Vehicles | 001-541-00-6417 | 175,000 | | |
| | | | | | <u>175,000</u> | | | <u>175,000</u> | | |
| 17 | Dump Truck | 001 | 541 | <u>\$ 60,000</u> | | | | | | |
| | | | | | 60,000 | Capital - Vehicles | 001-541-00-6417 | 60,000 | | |
| | | | | | <u>60,000</u> | | | <u>60,000</u> | | |
| 18 | Cay/Stockbridge/Delia Resurfacing | 001 | 541 | <u>\$ 150,585</u> | | | | | | |
| | | | | | 150,585 | CIP - Resurfacing & Curbing | 001-541-00-6320 | 150,585 | | |
| | | | | | <u>150,585</u> | | | <u>150,585</u> | | |
| 19 | Traffic Signal at Hoffner/St. Germaine | 001 | 541 | <u>\$ 65,000</u> | | | | | | |
| | | | | | 65,000 | CIP - Traffic Calming | 001-541-00-6420 | 65,000 | | |
| | | | | | <u>65,000</u> | | | <u>65,000</u> | | |

**CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET**

CHANGE IN FUND BALANCE

ALL FUNDS a.

| FUND | General Fund (001) | Transportation Impact Fund (102) | Stormwater Fund (103) | Law Enforcement Education Fund (104) | Charter School Debt Service Fund (201) | Capital Equipment Replacement Fund (301) | Capital Improvement Revenue Note 2020 Project Fund (303) | Grand Total |
|---------------------------------|-----------------------|--|-----------------------------|--|--|--|--|------------------|
| <u>Projected Beginning Fund</u> | | | | | | | | |
| Balance October 1, 2021 | 3,000,000 | 126,126 | 8,224 | 15,263 | 1,363,111 | 19,131 | 442,100 | 4,973,955 |
| <u>Appropriation TO (FROM)</u> | | | | | | | | |
| Fund Balance | (160,514) | (54,600) | 55,242 | (4,000) | (381,832) | 500 | (442,100) | (987,305) |
| <u>Projected Ending Fund</u> | | | | | | | | |
| Balance September 30, 2022 | 2,839,486 | 71,526 | 63,466 | 11,263 | 981,279 | 19,631 | 0 | 3,986,650 |

WITH NEEDS LIST ITEMS:

| FUND | General Fund (001) | Transportation Impact Fund (102) | Stormwater Fund (103) | Law Enforcement Education Fund (104) | Charter School Debt Service Fund (201) | Capital Equipment Replacement Fund (301) | Capital Improvement Revenue Note 2020 Project Fund (303) | Grand Total |
|---------------------------------|-----------------------|--|-----------------------------|--|--|--|--|------------------|
| <u>Projected Beginning Fund</u> | | | | | | | | |
| Balance October 1, 2021 | 3,000,000 | 126,126 | 8,224 | 15,263 | 1,363,111 | 19,131 | 442,100 | 4,973,955 |
| <u>Appropriation TO (FROM)</u> | | | | | | | | |
| Fund Balance | (1,502,906) | (54,600) | (41,405) | (4,000) | (381,832) | 500 | (442,100) | (2,426,343) |
| <u>Projected Ending Fund</u> | | | | | | | | |
| Balance September 30, 2022 | 1,497,094 | 71,526 | (33,181) | 11,263 | 981,279 | 19,631 | 0 | 2,547,612 |

Fund Balance Guidelines for the General Fund

The Government Finance Officer's Association (GFOA) recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular fund operating revenues or regular general fund operating expenditures. This equates to approximately 17%.

The City of Belle Isle Budget Committee recommended maintaining a general fund balance reserve of 25% of revenue.

| | |
|---|--------------|
| FY 21/22 General Fund Budgeted Revenue: | \$ 7,253,309 |
| 17% Reserves | \$ 1,233,063 |
| 20% Reserves | \$ 1,450,662 |
| 25% Reserves | \$ 1,813,327 |

Fund Balance History (General Fund)

| FYE | Total Revenue | Ending Fund Balance | % of Revenue in Reserves |
|-----------|---------------|---------------------|--------------------------|
| 9/30/2020 | 6,579,596 | 2,536,904 | 39% |
| 9/30/2019 | 7,410,022 | 2,371,023 | 32% |
| 9/30/2018 | 5,941,031 | 1,473,141 | 25% |
| 9/30/2017 | 5,692,515 | 2,487,117 | 44% |

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

REVENUE
LINE ITEM DETAIL

FUND 0
GENERAL FUND a.

| Account Id | Account Description | ACTUALS 2019/2020 | ORIGINAL BUDGET 2020/2021 | AMENDED BUDGET 2020/2021 | BUDGET 2021/2022 | % CHG |
|------------------------------------|--|----------------------|---------------------------------|--------------------------------|---------------------|-------|
| Beginning Fund Balance | | 2,371,023 | 2,376,482 | 2,536,904 | 3,000,000 | 18% |
| REVENUES | | | | | | |
| Ad Valorem Taxes | | | | | | |
| 001-311-100 | AD VALOREM TAX | 3,370,684.89 | 3,524,598 | 3,524,598 | 3,684,899 | 5% |
| Total Ad Valorem Taxes | | 3,370,684.89 | 3,524,598 | 3,524,598 | 3,684,899 | 5% |
| Other Taxes | | | | | | |
| 001-312-410 | LOCAL OPTION GAS TAX | 207,159.95 | 209,000 | 209,000 | 226,000 | 8% |
| 001-314-100 | UTILITY SERVICE TAX - ELECTRICITY | 200,605.83 | 0 | 0 | 0 | 0 |
| 001-314-800 | UTILITY SERVICE TAX - PROPANE | 5,831.74 | 5,000 | 5,000 | 5,500 | 10% |
| 001-315-000 | COMMUNICATIONS SERVICES TAXES | 190,573.01 | 191,000 | 191,000 | 193,000 | 1% |
| 001-316-000 | LOCAL BUSINESS TAX - OCCUPATIONAL LIC. | 17,142.79 | 12,000 | 12,000 | 12,000 | 0% |
| Total Other Taxes | | 621,313.32 | 417,000 | 417,000 | 436,500 | 5% |
| Licenses and Permits | | | | | | |
| 001-322-000 | BUILDING PERMITS | 213,034.13 | 125,000 | 125,000 | 150,000 | 20% |
| 001-323-100 | FRANCHISE FEE - ELECTRICITY | 0.00 | 200,000 | 200,000 | 250,000 | 25% |
| 001-323-700 | FRANCHISE FEE - SOLID WASTE | 57,577.24 | 50,000 | 50,000 | 60,000 | 20% |
| 001-329-000 | ZONING FEES | 33,473.93 | 20,000 | 20,000 | 25,000 | 25% |
| 001-329-100 | PERMITS - GARAGE SALE | 118.00 | 200 | 200 | 100 | -50% |
| 001-329-130 | BOAT RAMPS - DECAL AND REG | 1,290.00 | 1,800 | 1,800 | 1,800 | 0% |
| 001-329-900 | TREE REMOVAL | 380.00 | 3,000 | 3,000 | 0 | -100% |
| 001-362-000 | RENTAL LICENSES | 26,750.00 | 18,000 | 18,000 | 18,000 | 0% |
| Total Licenses and Permits | | 332,623.30 | 418,000 | 418,000 | 504,900 | 21% |
| Intergovernmental | | | | | | |
| 001-331-100 | FEMA REIMBURSEMENT - FEDERAL | 58,506.34 | 0 | 0 | 0 | 0 |
| 001-331-110 | FEMA REIMBURSEMENT - STATE | -10,303.60 | 0 | 0 | 0 | 0 |
| 001-331-120 | FDOT REIMBURSEMENT | 6,786.00 | 0 | 0 | 0 | 0 |
| 001-331-130 | CARES ACT REIMBURSEMENT | 67,602.79 | 0 | 19,208 | 0 | -100% |
| 001-334-396 | OJP BULLETPROOF VEST GRANT | 734.00 | 0 | 0 | 0 | 0 |
| 001-334-560 | FDLE JAG GRANT | 21,737.50 | 0 | 10,000 | 0 | -100% |
| 001-334-565 | FDLE CESF FUNDING | 0.00 | 0 | 50,000 | 0 | -100% |
| 001-335-120 | STATE SHARED REVENUE | 326,670.28 | 335,000 | 335,000 | 320,000 | -4% |
| 001-335-150 | ALCOHOLIC BEVERAGE LICENSE TAX | 97.89 | 0 | 0 | 0 | 0 |
| 001-335-180 | HALF-CENT SALES TAX | 930,137.08 | 1,050,000 | 1,050,000 | 1,050,000 | 0% |
| 001-337-200 | SRO - CHARTER CONTRIBUTION | 66,378.00 | 69,460 | 69,460 | 74,296 | 7% |
| 001-337-205 | CHARTER SCHOOL INSURANCE CONTRIBUTIONS | 0.00 | 0 | 0 | 59,983 | 0 |
| Total Intergovernmental | | 1,468,346.28 | 1,454,460 | 1,533,668 | 1,504,279 | -2% |
| Charges for Services | | | | | | |
| 001-341-900 | QUALIFYING FEES | 959.80 | 0 | 0 | 0 | 0 |
| 001-343-410 | SOLID WASTE FEES - RESIDENTIAL | 621,303.23 | 666,486 | 633,161 | 652,836 | 3% |
| 001-347-400 | SPECIAL EVENTS | 5,615.00 | 5,000 | 5,000 | 6,000 | 20% |
| Total Charges for Services | | 627,878.03 | 671,486 | 638,161 | 658,836 | 3% |
| Fines and Forfeitures | | | | | | |
| 001-351-100 | JUDGEMENT & FINES - MOVING VIOLATIONS | 15,398.16 | 20,000 | 20,000 | 20,000 | 0% |
| 001-351-110 | RED LIGHT CAMERAS | 0.00 | 350,000 | 150,000 | 390,000 | 160% |
| 001-354-000 | JUDGEMENT & FINES - LOCAL ORDINANCE VIOL | 5,000.00 | 5,000 | 5,000 | 0 | -100% |
| 001-359-000 | JUDGEMENT & FINES - PARKING VIOLATIONS | 15,165.00 | 7,500 | 7,500 | 7,500 | 0% |
| 001-359-200 | INVESTIGATIVE COST REIMBURSEMENT | 3,433.73 | 0 | 0 | 0 | 0 |
| Total Fines and Forfeitures | | 38,996.89 | 382,500 | 182,500 | 417,500 | 129% |
| Miscellaneous | | | | | | |
| 001-361-100 | INTEREST - GENERAL FUND | 2,261.47 | 3,000 | 1,000 | 500 | -50% |
| 001-361-200 | INTEREST - SBA | 419.44 | 0 | 0 | 0 | 0 |
| 001-364-000 | DISPOSITION OF FIXED ASSETS | 0.00 | 0 | 36,120 | 0 | -100% |

CITY OF BELLE ISLE
 FISCAL YEAR 2021/2022
 BUDGET

REVENUE
 LINE ITEM DETAIL

FUND 0
 GENERAL FUND a.

| Account Id | Account Description | ACTUALS | ORIGINAL | AMENDED | BUDGET | % CHG |
|---|---------------------------------------|---------------------|---------------------|---------------------|-------------------|-------------|
| | | 2019/2020 | BUDGET 2020/2021 | BUDGET 2020/2021 | 2021/2022 | |
| 001-366-000 | CONTRIBUTIONS & DONATIONS | 0.00 | 0 | 1,000 | 0 | -100% |
| 001-366-200 | GRANT- COMMITTEE OF 100 ORANGE COUNTY | 38,895.00 | 0 | 0 | 0 | 0 |
| 001-369-900 | OTHER MISCELLANEOUS REVENUE | 31,260.42 | 10,000 | 12,122 | 10,000 | -18% |
| 001-369-905 | POLICE OFF-DUTY DETAIL REIMBURSEMENTS | 35,988.13 | 0 | 6,980 | 0 | -100% |
| 001-369-906 | POLICE MARINE PATROL REIMBURSEMENTS | 10,529.20 | 20,000 | 20,000 | 35,895 | 79% |
| 001-369-910 | VACANT FORECLOSURE | 400.00 | 0 | 0 | 0 | 0 |
| | Total Miscellaneous | 119,753.66 | 33,000 | 77,222 | 46,395 | -40% |
| Total Revenues | | 6,579,596.37 | 6,901,044 | 6,791,149 | 7,253,309 | 7% |
| Transfers In | | 0.00 | 0 | 0 | 0 | 0 |
| Total Beginning Fund Balance, Revenues, & Transfers In | | 8,950,619.37 | 9,277,526 | 9,328,053 | 10,253,309 | |

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

EXPENDITURES
LINE ITEM DETAIL

FUND C
GENERAL FUND a.

| Account Id | Account Description | ACTUALS | ORIGINAL | AMENDED | BUDGET | % CHG | BUDGET |
|---------------------------------------|---|-------------------|---------------------|---------------------|----------------|------------|------------------------------|
| | | 2019/2020 | BUDGET 2020/2021 | BUDGET 2020/2021 | 2021/2022 | | WITH NEEDS LIST 2021/2022 |
| EXPENDITURES | | | | | | | |
| Legislative | | | | | | | |
| 001-511-00-2311 | DENTAL & VISION INSURANCE - DISTRICT 1 | 0.00 | 500 | 500 | 500 | 0% | 500 |
| 001-511-00-2312 | DENTAL & VISION INSURANCE - DISTRICT 2 | 468.72 | 500 | 500 | 500 | 0% | 500 |
| 001-511-00-2313 | DENTAL & VISION INSURANCE - DISTRICT 3 | 468.72 | 500 | 500 | 500 | 0% | 500 |
| 001-511-00-2314 | DENTAL & VISION INSURANCE - DISTRICT 4 | 0.00 | 500 | 500 | 500 | 0% | 500 |
| 001-511-00-2315 | DENTAL & VISION INSURANCE - DISTRICT 5 | 468.72 | 500 | 500 | 500 | 0% | 500 |
| 001-511-00-2316 | DENTAL & VISION INSURANCE - DISTRICT 6 | 468.72 | 500 | 500 | 500 | 0% | 500 |
| 001-511-00-2317 | DENTAL & VISION INSURANCE - DISTRICT 7 | 468.72 | 500 | 500 | 500 | 0% | 500 |
| 001-511-00-3150 | ELECTION EXPENSE | 1,542.95 | 1,500 | 1,500 | 10,000 | 567% | 10,000 |
| 001-511-00-3200 | AUDITING & ACCOUNTING | 28,460.00 | 24,000 | 24,000 | 26,000 | 8% | 26,000 |
| 001-511-00-4001 | TRAVEL & PER DIEM - DISTRICT 1 | 0.00 | 250 | 250 | 250 | 0% | 250 |
| 001-511-00-4002 | TRAVEL & PER DIEM - DISTRICT 2 | 0.00 | 250 | 250 | 250 | 0% | 250 |
| 001-511-00-4003 | TRAVEL & PER DIEM - DISTRICT 3 | 0.00 | 250 | 250 | 250 | 0% | 250 |
| 001-511-00-4004 | TRAVEL & PER DIEM - DISTRICT 4 | 0.00 | 250 | 250 | 250 | 0% | 250 |
| 001-511-00-4005 | TRAVEL & PER DIEM - DISTRICT 5 | 0.00 | 250 | 250 | 250 | 0% | 250 |
| 001-511-00-4006 | TRAVEL & PER DIEM - DISTRICT 6 | 0.00 | 250 | 250 | 250 | 0% | 250 |
| 001-511-00-4007 | TRAVEL & PER DIEM - DISTRICT 7 | 0.00 | 250 | 250 | 250 | 0% | 250 |
| 001-511-00-4100 | COMMUNICATIONS - TELEPHONE | 7,442.61 | 7,500 | 7,500 | 7,500 | 0% | 7,500 |
| 001-511-00-4900 | OTHER CURRENT CHARGES | 45.08 | 250 | 250 | 250 | 0% | 250 |
| 001-511-00-5100 | OFFICE SUPPLIES | 484.93 | 500 | 500 | 500 | 0% | 500 |
| 001-511-00-5200 | OPERATING SUPPLIES | 0.00 | 100 | 100 | 100 | 0% | 100 |
| 001-511-00-5401 | BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 1 | 176.37 | 200 | 200 | 200 | 0% | 200 |
| 001-511-00-5402 | BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 2 | 176.37 | 200 | 200 | 200 | 0% | 200 |
| 001-511-00-5403 | BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 3 | 176.36 | 200 | 200 | 200 | 0% | 200 |
| 001-511-00-5404 | BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 4 | 176.36 | 200 | 200 | 200 | 0% | 200 |
| 001-511-00-5405 | BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 5 | 176.36 | 200 | 200 | 200 | 0% | 200 |
| 001-511-00-5406 | BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 6 | 176.37 | 200 | 200 | 200 | 0% | 200 |
| 001-511-00-5407 | BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 7 | 176.37 | 200 | 200 | 200 | 0% | 200 |
| | Total Legislative | 41,553.73 | 40,500 | 40,500 | 51,000 | 26% | 51,000 |
| Executive Mayor | | | | | | | |
| 001-512-00-2310 | DENTAL & VISION INSURANCE | 397.44 | 500 | 500 | 500 | 0% | 500 |
| 001-512-00-4000 | TRAVEL & PER DIEM | 0.00 | 250 | 250 | 500 | 100% | 500 |
| 001-512-00-4100 | COMMUNICATIONS - TELEPHONE | 1,063.23 | 1,100 | 1,100 | 1,200 | 9% | 1,200 |
| 001-512-00-4900 | OTHER CURRENT CHARGES | 0.00 | 200 | 200 | 500 | 150% | 500 |
| 001-512-00-5400 | BOOKS, SUBSCRIPTIONS & MEMBERSHIPS | 490.22 | 500 | 500 | 600 | 20% | 600 |
| | Total Executive Mayor | 1,950.89 | 2,550 | 2,550 | 3,300 | 29% | 3,300 |
| Finance, Admin, & Planning | | | | | | | |
| 001-513-00-1200 | REGULAR SALARIES & WAGES | 298,027.58 | 309,000 | 309,000 | 265,000 | -14% | 348,615 |
| 001-513-00-1220 | LONGEVITY PAY | 1,750.00 | 0 | 0 | 0 | 0% | 0 |
| 001-513-00-1250 | VEHICLE ALLOWANCE - CITY MANAGER | 7,598.76 | 8,400 | 8,400 | 8,400 | 0% | 8,400 |
| 001-513-00-1400 | OVERTIME PAY | 306.21 | 500 | 500 | 500 | 0% | 500 |
| 001-513-00-2100 | FICA/MEDICARE TAXES | 20,650.35 | 24,320 | 24,320 | 20,953 | -14% | 27,350 |
| 001-513-00-2200 | RETIREMENT CONTRIBUTIONS | 36,358.89 | 40,170 | 40,170 | 40,000 | 0% | 48,550 |
| 001-513-00-2300 | HEALTH INSURANCE | 57,862.86 | 70,000 | 70,000 | 70,000 | 0% | 83,430 |
| 001-513-00-2310 | DENTAL & VISION INSURANCE | 2,877.90 | 3,500 | 3,500 | 2,400 | -31% | 2,875 |
| 001-513-00-2320 | LIFE INSURANCE | 1,387.14 | 1,500 | 1,500 | 1,300 | -13% | 1,567 |
| 001-513-00-2330 | DISABILITY INSURANCE | 4,257.12 | 4,500 | 4,500 | 3,500 | -22% | 4,280 |
| 001-513-00-3100 | PROFESSIONAL SERVICES | 14,051.26 | 15,000 | 15,000 | 13,000 | -13% | 13,000 |
| 001-513-00-3400 | PLANNING SERVICE | 0.00 | 0 | 0 | 75,000 | 100% | 75,000 |
| 001-513-00-4000 | TRAVEL & PER DIEM | 583.22 | 500 | 500 | 1,000 | 100% | 1,000 |
| 001-513-00-4600 | REPAIRS & MAINTENANCE - GENERAL | 0.00 | 500 | 500 | 0 | -100% | 0 |
| 001-513-00-4610 | REPAIRS & MAINTENANCE - VEHICLES | 966.16 | 500 | 2,622 | 0 | -100% | 0 |
| 001-513-00-4700 | PRINTING & BINDING | 162.60 | 500 | 500 | 500 | 0% | 500 |
| 001-513-00-4710 | CODIFICATION EXPENSES | 3,084.06 | 3,500 | 3,500 | 3,500 | 0% | 3,500 |
| 001-513-00-4900 | OTHER CURRENT CHARGES | 1,659.10 | 2,000 | 2,000 | 2,000 | 0% | 2,000 |
| 001-513-00-4910 | LEGAL ADVERTISING | 2,213.34 | 2,000 | 2,000 | 3,000 | 50% | 3,000 |
| 001-513-00-5200 | OPERATING SUPPLIES | 0.00 | 500 | 500 | 500 | 0% | 500 |
| 001-513-00-5400 | BOOKS, SUBSCRIPTIONS & MEMBERSHIPS | 4,288.00 | 4,200 | 4,200 | 4,500 | 7% | 4,500 |
| 001-513-00-6425 | CAPITAL - EQUIPMENT | 20,530.00 | 0 | 0 | 0 | 0% | 0 |
| | Total Finance, Admin, & Planning | 478,614.55 | 491,090 | 493,212 | 515,053 | 4% | 628,567 |
| General Government | | | | | | | |
| 001-519-00-3100 | OTHER PROFESSIONAL SERVICES | 0.00 | 5,500 | 5,500 | 0 | -100% | 0 |
| 001-519-00-3110 | LEGAL SERVICES | 116,775.65 | 115,000 | 115,000 | 160,000 | 39% | 160,000 |
| 001-519-00-3120 | ENGINEERING FEES | 38,148.21 | 45,000 | 45,000 | 30,000 | -33% | 30,000 |

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

EXPENDITURES
LINE ITEM DETAIL

FUND C
GENERAL FUND a.

| Account Id | Account Description | ACTUALS | ORIGINAL | AMENDED | BUDGET | % CHG | BUDGET |
|---------------------------------|---|---------------------|---------------------|---------------------|---------------------|-----------|------------------------------|
| | | 2019/2020 | BUDGET 2020/2021 | BUDGET 2020/2021 | BUDGET 2021/2022 | | WITH NEEDS LIST 2021/2022 |
| 001-519-00-3130 | ANNEXATION FEES | 0.00 | 5,000 | 5,000 | 0 | -100% | 0 |
| 001-519-00-3140 | INFORMATION TECHNOLOGY EXPENSE | 0.00 | 0 | 0 | 8,000 | 100% | 8,000 |
| 001-519-00-3400 | CONTRACTUAL SERVICES | 91,533.07 | 75,000 | 75,000 | 25,500 | -66% | 25,500 |
| 001-519-00-3405 | BUILDING PERMITS | 176,375.19 | 100,000 | 100,000 | 120,000 | 20% | 120,000 |
| 001-519-00-3410 | JANITORIAL SERVICES | 2,808.00 | 3,000 | 3,000 | 3,000 | 0% | 3,000 |
| 001-519-00-3415 | WEBSITE/SOCIAL MEDIA | 0.00 | 4,500 | 4,500 | 3,000 | -33% | 3,000 |
| 001-519-00-3440 | FIRE PROTECTION | 1,586,338.92 | 1,681,919 | 1,675,679 | 1,760,054 | 5% | 1,760,054 |
| 001-519-00-4100 | COMMUNICATIONS SERVICES | 13,954.26 | 12,500 | 12,500 | 15,000 | 20% | 15,000 |
| 001-519-00-4200 | FREIGHT & POSTAGE | 5,869.90 | 7,000 | 7,000 | 5,000 | -29% | 5,000 |
| 001-519-00-4300 | UTILITY/ELECTRIC/WATER | 13,803.09 | 10,000 | 10,000 | 19,000 | 90% | 19,000 |
| 001-519-00-4310 | SOLID WASTE DISPOSAL/YARDWASTE | 712,179.36 | 666,486 | 666,486 | 690,000 | 4% | 690,000 |
| 001-519-00-4500 | INSURANCE | 65,376.00 | 120,000 | 120,000 | 90,000 | -25% | 90,000 |
| 001-519-00-4600 | REPAIRS & MAINTENANCE - GENERAL | 2,531.60 | 5,000 | 5,000 | 5,000 | 0% | 5,000 |
| 001-519-00-4700 | PRINTING & BINDING | 10,012.95 | 7,500 | 7,500 | 6,000 | -20% | 6,000 |
| 001-519-00-4800 | SPECIAL EVENTS | 10,115.40 | 12,000 | 12,000 | 10,000 | -17% | 10,000 |
| 001-519-00-4900 | OTHER CURRENT CHARGES | 2,125.11 | 2,500 | 5,000 | 6,000 | 20% | 6,000 |
| 001-519-00-4905 | NON AD VALOREM ASSESSMENT FEE | 2,906.00 | 3,000 | 3,430 | 3,500 | 2% | 3,500 |
| 001-519-00-4906 | GEOGRAPHIC INFORMATION SYSTEM INTERLOC | 2,240.00 | 2,300 | 2,300 | 2,300 | 0% | 2,300 |
| 001-519-00-4910 | LEGAL ADVERTISING | 8,113.41 | 5,000 | 5,000 | 5,000 | 0% | 5,000 |
| 001-519-00-5100 | OFFICE SUPPLIES | 7,404.06 | 8,000 | 8,000 | 0 | -100% | 0 |
| 001-519-00-5200 | OFFICE & OPERATING SUPPLIES | 285.59 | 2,000 | 2,000 | 8,500 | 325% | 8,500 |
| 001-519-00-5230 | FUEL EXPENSE | 293.94 | 500 | 500 | 0 | -100% | 0 |
| 001-519-00-5400 | BOOKS, SUBSCRIPTIONS & MEMBERSHIPS | 884.35 | 1,100 | 1,100 | 1,200 | 9% | 1,200 |
| 001-519-00-6310 | CIP - CITY HALL INFRASTRUCTURE IMPRV | 0.00 | 0 | 0 | 0 | 0% | 30,000 |
| 001-519-00-6491 | CAPITAL - CITY HALL EQUIPMENT | 19,400.00 | 0 | 0 | 0 | 0% | 0 |
| 001-519-00-8300 | CONTRIBUTIONS & DONATIONS | 1,750.00 | 0 | 600 | 1,500 | 150% | 1,500 |
| 001-519-00-8310 | NEIGHBORHOOD GRANT PROGRAM | 0.00 | 35,000 | 35,000 | 0 | -100% | 0 |
| Total General Government | | 2,891,224.06 | 2,934,805 | 2,932,095 | 2,977,554 | 2% | 3,007,554 |
| Police | | | | | | | |
| 001-521-00-1200 | REGULAR SALARIES & WAGES | 1,018,582.47 | 1,201,000 | 1,201,000 | 1,288,000 | 7% | 1,489,692 |
| 001-521-00-1210 | REGULAR SALARIES & WAGES - CROSSING GUARD | 43,962.54 | 47,000 | 47,000 | 41,000 | -13% | 41,000 |
| 001-521-00-1215 | HOLIDAY PAY | 15,070.96 | 20,000 | 20,000 | 20,000 | 0% | 22,000 |
| 001-521-00-1220 | LONGEVITY PAY | 6,025.00 | 4,500 | 4,500 | 5,250 | 17% | 5,250 |
| 001-521-00-1400 | OVERTIME PAY | 17,299.50 | 15,000 | 15,000 | 20,000 | 33% | 20,000 |
| 001-521-00-1500 | INCENTIVE PAY | 12,424.02 | 15,000 | 15,000 | 15,000 | 0% | 21,240 |
| 001-521-00-1505 | POLICE OFF-DUTY DETAIL PAY | 33,992.65 | 0 | 6,435 | 0 | -100% | 0 |
| 001-521-00-1506 | POLICE LAKE CONWAY MARINE PATROL PAY | 10,200.00 | 15,000 | 15,000 | 35,000 | 133% | 35,000 |
| 001-521-00-1519 | HAZARD PAY - COVID19 | 26,100.00 | 0 | 0 | 0 | 0% | 0 |
| 001-521-00-1520 | SPECIAL ASSIGNMENT PAY | 10,831.59 | 11,000 | 11,000 | 6,370 | -42% | 13,390 |
| 001-521-00-2100 | FICA/MEDICARE TAXES | 86,948.55 | 101,630 | 101,630 | 109,442 | 8% | 126,039 |
| 001-521-00-2200 | RETIREMENT CONTRIBUTIONS | 161,579.37 | 207,000 | 207,000 | 222,000 | 7% | 257,296 |
| 001-521-00-2300 | HEALTH INSURANCE | 197,032.60 | 242,000 | 242,000 | 291,000 | 20% | 380,536 |
| 001-521-00-2310 | DENTAL & VISION INSURANCE | 7,081.79 | 7,700 | 7,700 | 8,500 | 10% | 11,668 |
| 001-521-00-2320 | LIFE INSURANCE | 4,706.60 | 5,850 | 5,850 | 6,300 | 8% | 7,280 |
| 001-521-00-2330 | DISABILITY INSURANCE | 17,101.88 | 21,000 | 21,000 | 20,000 | -5% | 23,200 |
| 001-521-00-3100 | TECHNOLOGY SUPPORT/SERVICES | 23,407.46 | 24,000 | 24,000 | 30,431 | 27% | 32,231 |
| 001-521-00-3110 | LEGAL SERVICES | 10,219.75 | 8,000 | 8,000 | 8,000 | 0% | 8,000 |
| 001-521-00-3120 | PRE-EMPLOYMENT EXPENSE | 1,669.00 | 1,000 | 1,000 | 2,000 | 100% | 2,000 |
| 001-521-00-3405 | RED LIGHT CAMERA FEES | 0.00 | 0 | 112,000 | 168,000 | 50% | 168,000 |
| 001-521-00-3410 | JANITORIAL SERVICES | 1,512.00 | 1,600 | 1,600 | 2,600 | 63% | 2,600 |
| 001-521-00-4000 | TRAVEL & PER DIEM | 0.00 | 2,000 | 2,000 | 3,000 | 50% | 3,000 |
| 001-521-00-4100 | COMMUNICATIONS SERVICES | 24,220.58 | 20,000 | 20,000 | 25,000 | 25% | 25,000 |
| 001-521-00-4110 | DISPATCH SERVICE | 72,125.99 | 73,000 | 73,000 | 73,000 | 0% | 73,000 |
| 001-521-00-4200 | POSTAGE & FREIGHT | 138.90 | 500 | 500 | 1,500 | 200% | 1,500 |
| 001-521-00-4300 | UTILITY/ELECTRIC/WATER | 3,627.98 | 3,500 | 3,500 | 3,500 | 0% | 3,500 |
| 001-521-00-4410 | RENTALS & LEASES - VEHICLES | 0.00 | 0 | 0 | 143,008 | 100% | 165,976 |
| 001-521-00-4600 | REPAIRS & MAINTENANCE - GENERAL | 1,695.24 | 2,000 | 2,000 | 2,000 | 0% | 2,000 |
| 001-521-00-4610 | REPAIRS AND MAINTENANCE - VEHICLES | 35,660.44 | 25,000 | 25,000 | 15,000 | -40% | 15,000 |
| 001-521-00-4620 | REPAIRS & MAINTENANCE - RADAR GUNS | 1,765.00 | 3,000 | 3,000 | 4,000 | 33% | 4,000 |
| 001-521-00-4700 | PRINTING & BINDING | 1,864.73 | 2,000 | 2,000 | 3,000 | 50% | 3,000 |
| 001-521-00-4800 | COMMUNITY PROMOTIONS | 963.70 | 1,000 | 2,000 | 3,000 | 50% | 3,000 |
| 001-521-00-4900 | OTHER CURRENT CHARGES | 3,670.00 | 3,000 | 3,000 | 3,000 | 0% | 3,000 |
| 001-521-00-4910 | LEGAL ADVERTISING | 0.00 | 250 | 250 | 1,000 | 300% | 1,000 |
| 001-521-00-4920 | MARINE EXPENSES | 2,550.52 | 3,000 | 3,000 | 8,000 | 167% | 8,000 |
| 001-521-00-5100 | OFFICE SUPPLIES | 2,901.38 | 3,000 | 3,000 | 3,000 | 0% | 3,000 |
| 001-521-00-5200 | OPERATING SUPPLIES | 9,643.17 | 5,000 | 5,000 | 5,000 | 0% | 5,000 |
| 001-521-00-5205 | COMPUTER AND SOFTWARE | 975.68 | 1,000 | 1,000 | 11,575 | 1058% | 19,075 |
| 001-521-00-5210 | UNIFORMS | 7,270.57 | 6,000 | 6,000 | 9,000 | 50% | 12,000 |

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

EXPENDITURES
LINE ITEM DETAIL

FUND C
GENERAL FUND a.

| Account Id | Account Description | ACTUALS | ORIGINAL | AMENDED | BUDGET | % CHG | BUDGET |
|---|--|---------------------|---------------------|---------------------|---------------------|------------|------------------------------|
| | | 2019/2020 | BUDGET 2020/2021 | BUDGET 2020/2021 | BUDGET 2021/2022 | | WITH NEEDS LIST 2021/2022 |
| 001-521-00-5230 | FUEL EXPENSE | 33,587.11 | 40,000 | 40,000 | 55,000 | 38% | 55,000 |
| 001-521-00-5400 | BOOKS, SUBSCRIPTIONS & MEMBERSHIPS | 784.00 | 800 | 800 | 1,000 | 25% | 1,000 |
| 001-521-00-5500 | TRAINING - POLICE | 1,262.50 | 1,500 | 1,500 | 1,500 | 0% | 1,500 |
| 001-521-00-6200 | CAPITAL - PD BUILDING IMPRV/REPAIRS | 0.00 | 0 | 0 | 0 | 0% | 100,000 |
| 001-521-00-63xx | CIP - INFRASTRUCTURE | 0.00 | 0 | 0 | 0 | 0% | 25,000 |
| 001-521-00-6400 | CAPITAL - EQUIPMENT | 60,462.35 | 0 | 0 | 0 | 0% | 17,300 |
| 001-521-00-6410 | CAPITAL - RADIOS | 0.00 | 0 | 0 | 16,500 | 100% | 33,000 |
| 001-521-00-6417 | CAPITAL - VEHICLES | 116,517.20 | 100,000 | 136,120 | 0 | -100% | 0 |
| 001-521-00-6418 | CAPITAL - VESSELS | 0.00 | 50,000 | 50,000 | 0 | -100% | 50,000 |
| | Total Police | 2,087,434.77 | 2,293,830 | 2,449,385 | 2,689,476 | 10% | 3,299,273 |
| | Public Works | | | | | | |
| 001-541-00-1200 | REGULAR SALARIES & WAGES | 67,930.29 | 69,050 | 69,050 | 101,000 | 46% | 150,000 |
| 001-541-00-1220 | LONGEVITY PAY | 950.00 | 0 | 0 | 0 | 0% | 0 |
| 001-541-00-1400 | OVERTIME PAY | 122.74 | 500 | 500 | 500 | 0% | 500 |
| 001-541-00-2100 | FICA/MEDICARE TAXES | 5,169.82 | 5,321 | 5,321 | 7,765 | 46% | 11,513 |
| 001-541-00-2200 | RETIREMENT CONTRIBUTIONS | 8,005.84 | 9,000 | 9,000 | 15,200 | 69% | 22,550 |
| 001-541-00-2300 | HEALTH INSURANCE | 15,316.56 | 21,000 | 21,000 | 23,000 | 10% | 54,338 |
| 001-541-00-2310 | DENTAL & VISION INSURANCE | 558.86 | 650 | 650 | 500 | -23% | 1,608 |
| 001-541-00-2320 | LIFE INSURANCE | 311.66 | 400 | 400 | 500 | 25% | 730 |
| 001-541-00-2330 | DISABILITY INSURANCE | 1,181.10 | 1,400 | 1,400 | 1,400 | 0% | 2,122 |
| 001-541-00-3100 | PROFESSIONAL SERVICES | 0.00 | 3,200 | 3,200 | 8,575 | 168% | 8,575 |
| 001-541-00-3140 | TEMPORARY LABOR | 1,252.08 | 2,000 | 2,000 | 0 | -100% | 0 |
| 001-541-00-3400 | CONTRACTUAL SERVICES | 5,764.35 | 7,500 | 7,500 | 8,000 | 7% | 8,000 |
| 001-541-00-3420 | LANDSCAPING SERVICES | 49,515.70 | 45,000 | 45,000 | 70,000 | 56% | 70,000 |
| 001-541-00-4100 | COMMUNICATIONS | 2,802.37 | 2,500 | 2,500 | 3,000 | 20% | 3,000 |
| 001-541-00-4300 | UTILITY/ELECTRIC/WATER | 94,799.07 | 110,000 | 110,000 | 115,000 | 5% | 115,000 |
| 001-541-00-4600 | REPAIRS & MAINTENANCE - GENERAL | 6,785.95 | 10,000 | 10,000 | 20,000 | 100% | 20,000 |
| 001-541-00-4610 | REPAIRS & MAINTENANCE - VEHICLES & EQUIP | 17,821.58 | 10,000 | 10,000 | 10,000 | 0% | 10,000 |
| 001-541-00-4670 | REPAIRS & MAINTENANCE - PARKS | 8,383.83 | 25,000 | 25,000 | 40,000 | 60% | 40,000 |
| 001-541-00-4675 | REPAIRS & MAINTENANCE - BOAT RAMPS | 986.73 | 2,500 | 2,500 | 3,500 | 40% | 3,500 |
| 001-541-00-4680 | REPAIRS & MAINTENANCE - ROADS | 28,238.59 | 30,000 | 30,000 | 30,000 | 0% | 30,000 |
| 001-541-00-4690 | URBAN FORESTRY | 124,229.00 | 60,000 | 105,000 | 100,000 | -5% | 100,000 |
| 001-541-00-5200 | OPERATING SUPPLIES | 5,166.23 | 5,000 | 5,000 | 7,500 | 50% | 7,500 |
| 001-541-00-5210 | UNIFORMS | 636.11 | 1,000 | 1,000 | 1,500 | 50% | 1,500 |
| 001-541-00-5220 | PROTECTIVE CLOTHING | 53.43 | 1,000 | 1,000 | 1,500 | 50% | 1,500 |
| 001-541-00-5230 | FUEL EXPENSE | 3,589.73 | 6,000 | 6,000 | 6,000 | 0% | 6,000 |
| 001-541-00-5240 | SMALL TOOLS & EQUIPMENT | 0.00 | 0 | 0 | 8,000 | | 8,000 |
| 001-541-00-5400 | BOOKS, SUBSCRIPTIONS & MEMBERSHIPS | 298.50 | 500 | 500 | 500 | 0% | 500 |
| 001-541-00-5500 | TRAINING | 0.00 | 250 | 250 | 500 | 100% | 500 |
| 001-541-00-6320 | CIP - RESURFACING & CURBING | 0.00 | 200,000 | 200,000 | 200,000 | 0% | 350,585 |
| 001-541-00-6330 | CIP - SIDEWALKS | 0.00 | 25,000 | 25,000 | 25,000 | 0% | 25,000 |
| 001-541-00-6335 | CIP - NELA BRIDGE REPAIRS | 40,380.00 | 0 | 0 | 47,000 | 100% | 47,000 |
| 001-541-00-6365 | CIP - ELECTRIC POLE HOLIDAY DECORATIONS | 9,531.07 | 0 | 0 | 0 | 0% | 10,000 |
| 001-541-00-6380 | CIP - PARK IMPROVEMENTS | 251,139.30 | 15,000 | 10,000 | 25,000 | 150% | 25,000 |
| 001-541-00-6417 | CAPITAL - VEHICLES | 0.00 | 0 | 0 | 0 | 0% | 235,000 |
| 001-541-00-6420 | CIP - TRAFFIC CALMING | 25,300.00 | 0 | 0 | 0 | 100% | 65,000 |
| 001-541-00-6430 | CAPITAL - EQUIPMENT | 28,819.59 | 10,000 | 0 | 59,000 | 100% | 94,000 |
| | Total Public Works | 805,040.08 | 678,771 | 708,771 | 939,440 | 33% | 1,528,521 |
| | Debt Service | | | | | | |
| 001-584-00-7100 | PAYMENT ON BOND - PRINCIPAL | 90,000.00 | 177,670 | 181,000 | 183,000 | 1% | 183,000 |
| 001-584-00-7200 | BOND DEBT - INTEREST | 17,897.71 | 61,182 | 63,000 | 55,000 | -13% | 55,000 |
| | Total Debt Service | 107,897.71 | 238,852 | 244,000 | 238,000 | -2% | 238,000 |
| | Total Expenditures | 6,413,715.79 | 6,680,398 | 6,870,513 | 7,413,823 | 8% | 8,756,215 |
| | Transfers | | | | | | |
| 001-581-00-9100 | TRANSFER TO CAPITAL EQUIP REPL FUND 301 | 0.00 | 0 | 0 | 0 | | 0 |
| 001-581-00-9110 | TRANSFER TO RIGHT OF WAY FUND 302 | 0.00 | 0 | 0 | 0 | | 0 |
| | Total Transfers Out | 0.00 | 0 | 0 | 0 | | 0 |
| | Ending Fund Balance | 2,536,903.58 | 2,597,128 | 2,457,540 | 2,839,486 | 16% | 1,497,094 |
| Total Expenditures, Transfers Out, & Ending Fund Balance | | 8,950,619.37 | 9,277,526 | 9,328,053 | 10,253,309 | | 10,253,309 |

| Account Id | Account Description | ACTUALS 2019/2020 | ORIGINAL BUDGET 2020/2021 | AMENDED BUDGET 2020/2021 | BUDGET 2021/2022 | % CHG |
|---|--|----------------------|---------------------------------|--------------------------------|---------------------|-------------|
| | Beginning Fund Balance | 204,574.00 | 146,874 | 186,766 | 126,126 | -32% |
| REVENUES | | | | | | |
| 102-324-310 | IMPACT FEES - RESIDENTIAL - TRANSPORTATION | 1,430.00 | 3,000 | 3,000 | 0 | -100% |
| 102-361-100 | INTEREST - TRANSPORTATION IMPACT | 2,261.41 | 2,300 | 1,000 | 500 | -50% |
| | Total Revenues | 3,691.41 | 5,300 | 4,000 | 500 | -88% |
| Total Beginning Fund Balance, Revenues, & Transfers In | | 208,265.41 | 152,174 | 190,766 | 126,626 | |
| EXPENDITURES | | | | | | |
| 102-541-00-3100 | PROFESSIONAL SERVICES | 0.00 | 0 | 50,000 | 0 | -100% |
| 102-541-00-6425 | ROADWAY IMPROVEMENTS | 21,500.00 | 35,000 | 14,500 | 55,100 | 280% |
| | Total Expenditures | 21,500.00 | 35,000 | 64,500 | 55,100 | -15% |
| | Ending Fund Balance | 186,765.41 | 117,174 | 126,266 | 71,526 | -43% |
| Total Expenditures, Transfers Out, & Ending Fund Balance | | 208,265.41 | 152,174 | 190,766 | 126,626 | |

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

BUDGET DETAIL

FUND 1
STORMWATER FUND a.

| Account Id | Account Description | ACTUALS | ORIGINAL | AMENDED | BUDGET | % CHG | BUDGET |
|---|---|-------------------|---------------------|---------------------|---------------------|-------|------------------------------|
| | | 2019/2020 | BUDGET 2020/2021 | BUDGET 2020/2021 | BUDGET 2021/2022 | | WITH NEEDS LIST 2021/2022 |
| | Beginning Fund Balance | 24,127.00 | 59,268 | -36,802 | 8,224 | 122% | 8,224 |
| REVENUES | | | | | | | |
| 103-331-100 | FEMA REIMBURSEMENT - FEDERAL - FUND 103 | 15,262.50 | 0 | 0 | 0 | 0 | 0 |
| 103-331-110 | FEMA REIMBURSEMENT - STATE - FUND 103 | -7,631.25 | 0 | 0 | 0 | 0 | 0 |
| 103-343-900 | SERVICE CHARGE - STORMWATER | 360,985.22 | 411,671 | 391,087 | 405,341 | 4% | 405,341 |
| 103-361-100 | INTEREST - STORMWATER | 2,261.40 | 2,300 | 1,000 | 500 | -50% | 500 |
| | Total Revenues | 370,877.87 | 413,971 | 392,087 | 405,841 | 4% | 405,841 |
| Total Beginning Fund Balance, Revenues, & Transfers In | | 395,004.87 | 473,239 | 355,285 | 414,065 | | 414,065 |
| EXPENDITURES | | | | | | | |
| 103-541-00-1200 | REGULAR SALARIES & WAGES | 88,062.34 | 94,500 | 94,500 | 112,022 | 19% | 171,022 |
| 103-541-00-2100 | FICA/MEDICARE TAXES | 6,736.77 | 7,230 | 7,230 | 8,570 | 19% | 13,083 |
| 103-541-00-2200 | RETIREMENT CONTRIBUTIONS | 11,324.60 | 12,500 | 12,500 | 16,803 | 34% | 25,653 |
| 103-541-00-2300 | HEALTH INSURANCE | 14,040.22 | 16,000 | 16,000 | 19,180 | 20% | 41,564 |
| 103-541-00-2310 | DENTAL & VISION INSURANCE | 517.06 | 500 | 500 | 535 | 7% | 1,328 |
| 103-541-00-2320 | LIFE INSURANCE | 423.80 | 500 | 500 | 528 | 6% | 804 |
| 103-541-00-2330 | DISABILITY INSURANCE | 1,250.02 | 1,350 | 1,350 | 1,362 | 1% | 2,192 |
| 103-541-00-3100 | PROFESSIONAL SERVICES | 0.00 | 3,000 | 3,000 | 0 | -100% | 0 |
| 103-541-00-3110 | LEGAL SERVICES - STORMWATER FUND | 3,487.50 | 3,000 | 3,000 | 3,000 | 0% | 3,000 |
| 103-541-00-3120 | ENGINEERING FEES | 76,764.89 | 50,000 | 50,000 | 50,000 | 0% | 50,000 |
| 103-541-00-3430 | NPDES | 14,376.25 | 15,000 | 15,000 | 15,000 | 0% | 15,000 |
| 103-541-00-3450 | LAKE CONSERVATION | 9,036.00 | 15,000 | 15,000 | 20,000 | 33% | 20,000 |
| 103-541-00-4600 | REPAIRS & MAINTENANCE | 28,062.58 | 75,000 | 75,000 | 75,000 | 0% | 75,000 |
| 103-541-00-4900 | OTHER CURRENT CHARGES | 0.00 | 1,000 | 1,000 | 500 | -50% | 500 |
| 103-541-00-6300 | CIP - CAPITAL IMPROVEMENTS* | 177,724.50 | 110,600 | 236,575 | 0 | -100% | 0 |
| 103-541-00-7100 | PRINCIPAL | 0.00 | 20,668 | 19,000 | 19,000 | 0% | 19,000 |
| 103-541-00-7200 | INTEREST | 0.00 | 10,795 | 10,000 | 9,100 | -9% | 9,100 |
| | Total Expenditures | 431,806.53 | 436,643 | 560,155 | 350,600 | -37% | 447,246 |
| Transfers | | | | | | | |
| 103-581-00-9100 | TRANSFER TO CAPITAL EQUP REPL FUND 301 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| | Total Transfers Out | 0.00 | 0 | 0 | 0 | 0 | 0 |
| | Ending Fund Balance | -36,801.66 | 36,596 | -204,870 | 63,466 | -131% | -33,181 |
| Total Expenditures, Transfers Out, & Ending Fund Balance | | 395,004.87 | 473,239 | 355,285 | 414,065 | | 414,065 |

* CIP - Capital Improvements are not budgeted for FY 21/22; however, CIP projects for FY 21/22 are listed on Five Year Capital Improvement plan pending funding such as ARPA funding or reimbursement from Orange County.

CITY OF BELLE ISLE
 FISCAL YEAR 2021/2022
 BUDGET

BUDGET DETAIL

FUND 1
 LAW ENFORCEMENT EDUCATION FUND a.

| Account Id | Account Description | ACTUALS 2019/2020 | ORIGINAL BUDGET 2020/2021 | AMENDED BUDGET 2020/2021 | BUDGET 2021/2022 | % CHG |
|---|---------------------------------------|----------------------|---------------------------------|--------------------------------|---------------------|-------------|
| | Beginning Fund Balance | 15,400.00 | 11,000 | 17,763 | 15,263 | -14% |
| REVENUES | | | | | | |
| 104-351-200 | JUDGEMENT & FINES - LE EDUCATION FUND | 1,891.29 | 1,500 | 1,500 | 1,500 | 0% |
| 104-361-100 | INTEREST - EDUCATION FUND | 2,261.37 | 2,300 | 1,000 | 500 | -50% |
| | Total Revenues | 4,152.66 | 3,800 | 2,500 | 2,000 | -20% |
| Total Beginning Fund Balance, Revenues, & Transfers In | | 19,552.66 | 14,800 | 20,263 | 17,263 | |
| EXPENDITURES | | | | | | |
| 104-521-00-5500 | TRAINING | 1,790.00 | 6,000 | 6,000 | 6,000 | 0% |
| 104-541-00-4900 | OTHER CURRENT CHARGES | 0.00 | 200 | 200 | 0 | -100% |
| | Total Expenditures | 1,790.00 | 6,200 | 6,200 | 6,000 | -3% |
| | Ending Fund Balance | 17,762.66 | 8,600 | 14,063 | 11,263 | -20% |
| Total Expenditures, Transfers Out, & Ending Fund Balance | | 19,552.66 | 14,800 | 20,263 | 17,263 | |

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

BUDGET DETAIL

FUND 2
CHARTER DEBT SERVICE FUND a.

| Account Id | Account Description | ACTUALS 2019/2020 | ORIGINAL BUDGET 2020/2021 | AMENDED BUDGET 2020/2021 | BUDGET 2021/2022 | % CHG |
|---|---|----------------------|---------------------------------|--------------------------------|---------------------|-------|
| | Beginning Fund Balance | 1,179,291.00 | 974,271 | 1,340,994 | 1,363,111 | 2% |
| REVENUES | | | | | | |
| 201-331-100 | FEMA REIMBURSEMENT - FEDERAL - FUND 201 | 2,147.18 | 0 | 0 | 0 | 0 |
| 201-331-110 | FEMA REIMBURSEMENT - STATE - FUND 201 | -4,104.91 | 0 | 0 | 0 | 0 |
| 201-361-100 | INTEREST - CHARTER FUND | 9,623.88 | 10,000 | 10,000 | 0 | -100% |
| 201-362-000 | RENT REVENUE | 1,036,640.76 | 1,040,141 | 1,040,141 | 1,037,341 | 0% |
| | Total Revenues | 1,044,306.91 | 1,050,141 | 1,050,141 | 1,037,341 | -1% |
| Transfers | | | | | | |
| 201-381-000 | TRANSFERS IN FROM GENERAL FUND 001 | 0.00 | 0 | 0 | 0 | 0 |
| | Total Transfers In | 0.00 | 0 | 0 | 0 | 0 |
| Total Beginning Fund Balance, Revenues, & Transfers In | | 2,223,597.91 | 2,024,412 | 2,391,135 | 2,400,452 | |
| EXPENDITURES | | | | | | |
| 201-569-00-1200 | REGULAR SALARIES & WAGES | 69,328.50 | 75,000 | 75,000 | 82,000 | 9% |
| 201-569-00-2100 | FICA/MEDICARE TAXES | 5,303.64 | 5,738 | 5,738 | 6,273 | 9% |
| 201-569-00-2200 | RETIREMENT CONTRIBUTIONS | 9,684.12 | 11,000 | 11,000 | 13,000 | 18% |
| 201-569-00-2300 | HEALTH INSURANCE | 8,807.04 | 10,000 | 10,000 | 12,000 | 20% |
| 201-569-00-2310 | DENTAL & VISION INSURANCE | 382.08 | 400 | 400 | 400 | 0% |
| 201-569-00-2320 | LIFE INSURANCE | 323.12 | 400 | 400 | 400 | 0% |
| 201-569-00-2330 | DISABILITY INSURANCE | 946.80 | 1,100 | 1,100 | 1,100 | 0% |
| 201-569-00-3100 | PROFESSIONAL SERVICES - CHARTER | 5,500.00 | 5,500 | 12,950 | 27,000 | 108% |
| 201-569-00-3110 | LEGAL SERVICES - CHARTER | 7,963.00 | 8,000 | 8,000 | 15,000 | 88% |
| 201-569-00-4600 | MAINTENANCE - CHARTER SCHOOL | 19,751.92 | 20,000 | 20,000 | 20,000 | 0% |
| 201-569-00-6210 | CIP - CHARTER ROOF | 35,597.00 | 114,000 | 114,000 | 117,000 | 3% |
| 201-569-00-6320 | CIP - HVAC REPLACEMENT | 13,894.64 | 0 | 0 | 425,000 | 0 |
| 201-569-00-6410 | CHARTER SCHOOL BUILDING REPAIRS | 5,738.60 | 0 | 0 | 0 | 0 |
| 201-569-00-7100 | PRINCIPAL | 175,000.00 | 185,000 | 185,000 | 185,000 | 0% |
| 201-569-00-7200 | INTEREST | 524,384.02 | 515,000 | 515,000 | 515,000 | 0% |
| | Total Expenditures | 882,604.48 | 951,138 | 958,588 | 1,419,173 | 48% |
| | Ending Fund Balance | 1,340,993.43 | 1,073,274 | 1,432,547 | 981,279 | -32% |
| Total Expenditures, Transfers Out, & Ending Fund Balance | | 2,223,597.91 | 2,024,412 | 2,391,135 | 2,400,452 | |

*\$966,945 in the Fund Balance is restricted in the Reserve and Renewal & Replacement accounts

| Account Id | Account Description | ACTUALS 2019/2020 | ORIGINAL BUDGET 2020/2021 | AMENDED BUDGET 2020/2021 | BUDGET 2021/2022 | % CHG |
|---|---------------------------------------|----------------------|---------------------------------|--------------------------------|---------------------|-------|
| | Beginning Fund Balance | 27,000.00 | 17,023 | 18,131 | 19,131 | 6% |
| REVENUES | | | | | | |
| 301-361-100 | INTEREST - CAP EQUIP REPL FUND | 1,107.79 | 0 | 1,000 | 500 | -50% |
| | Total Revenues | 1,107.79 | 0 | 1,000 | 500 | -50% |
| | Transfers | | | | | |
| 301-381-000 | TRANSFER FROM GENERAL FUND 001 | 0.00 | 0 | 0 | 0 | 0 |
| 301-381-103 | TRANSFER FROM STORMWATER FUND 103 | 0.00 | 0 | 0 | 0 | 0 |
| | Total Transfers In | 0.00 | 0 | 0 | 0 | 0 |
| Total Beginning Fund Balance, Revenues, & Transfers In | | 28,107.79 | 17,023 | 19,131 | 19,631 | |
| EXPENDITURES | | | | | | |
| 301-521-00-6410 | CIP - POLICE COMMUNICATIONS EQUIPMENT | 9,976.52 | 0 | 0 | 0 | 0 |
| | Total Expenditures | 9,976.52 | 0 | 0 | 0 | 0 |
| | Ending Fund Balance | 18,131.27 | 17,023 | 19,131 | 19,631 | 3% |
| Total Expenditures, Transfers Out, & Ending Fund Balance | | 28,107.79 | 17,023 | 19,131 | 19,631 | |

| Account Id | Account Description | ACTUALS 2019/2020 | ORIGINAL BUDGET 2020/2021 | AMENDED BUDGET 2020/2021 | BUDGET 2021/2022 | % CHG |
|---|--------------------------------------|----------------------|---------------------------------|--------------------------------|---------------------|--------------|
| | Beginning Fund Balance | 0.00 | 0 | 2,500,000 | 442,100 | -82% |
| REVENUES | | | | | | |
| 303-384-100 | REVENUE BOND PROCEEDS | 2,551,281.41 | 0 | 0 | 0 | 0 |
| | Total Revenues | 2,551,281.41 | 0 | 0 | 0 | 0 |
| | Transfers | | | | | |
| | Total Transfers In | 0.00 | 0 | 0 | 0 | 0 |
| | Total Transfers In | 0.00 | 0 | 0 | 0 | 0 |
| Total Beginning Fund Balance, Revenues, & Transfers In | | 2,551,281.41 | 0 | 2,500,000 | 442,100 | |
| EXPENDITURES | | | | | | |
| 303-517-00-6200 | BUILDINGS - BANK OF AMERICA PURCHASE | 0.00 | 0 | 2,057,900 | 0 | -100% |
| 303-517-00-6300 | CIP - STORMWATER PROJECTS | 0.00 | 0 | 0 | 442,100 | |
| 303-517-00-7300 | BOND ISSUANCE COSTS | 51,281.41 | 0 | 0 | 0 | 0 |
| | Total Expenditures | 51,281.41 | 0 | 2,057,900 | 442,100 | -79% |
| | Ending Fund Balance | 2,500,000.00 | 0 | 442,100 | 0 | -100% |
| Total Expenditures, Transfers Out, & Ending Fund Balance | | 2,551,281.41 | 0 | 2,500,000 | 442,100 | |

FUND 001 GENERAL FUND

| Category | Project | Anticipated Funding Source | Estimated 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|---------------------------|--|----------------------------|-----------------------|----------------|------------------|------------------|----------------|----------------|
| City Hall | City Hall HVAC Replacement | General Fund | 25,000 | - | - | - | - | 25,000 |
| City Hall | City Hall Landscaping Project | Unfunded | 30,000 | 30,000 | - | - | - | - |
| Equipment | Electric Pole Holiday Decorations | Unfunded | 20,000 | 10,000 | - | 10,000 | - | - |
| Police Department | Police Boat Dock for Marine Patrol | Unfunded | 100,000 | 25,000 | 75,000 | - | - | - |
| Police Department | PD Renovation of Bank of America | Unfunded | 500,000 | 100,000 | 400,000 | - | - | - |
| Streets | Resurfacing - Gondola/Lake/Swann/Idaho/Nevada/Perkins | General Fund | 200,000 | 200,000 | - | - | - | - |
| Streets | Resurfacing - Cay/Stockbridge/Delia | Unfunded | 150,585 | 150,585 | - | - | - | - |
| Streets | Cross Lake Rebuild | Unfunded | 350,000 | - | 100,000 | 250,000 | - | - |
| Traffic Calming | Via Flora/Flowertree Roundabout | General Fund | 250,000 | - | 150,000 | 100,000 | - | - |
| Traffic Calming | Traffic Signal at Hoffner/St. Germaine | Unfunded | 325,000 | 65,000 | 260,000 | - | - | - |
| Traffic Calming | Hoffner Roundabout w/Ped Crossing @ St. Denis (District 1) | Unfunded | 634,000 | - | 334,000 | 300,000 | - | - |
| Sidewalks | Sidewalk Replacements | General Fund | 125,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Sidewalks | Judge/Daetwyler Sidewalk Widening | Unfunded | 690,000 | - | - | 345,000 | 200,000 | 145,000 |
| Bridges | Nela Bridge Resurfacing/Repairs/Fence | General Fund | 47,000 | 47,000 | - | - | - | - |
| Bridges | Hoffner Bridge Lights | General Fund | 30,000 | - | 15,000 | 15,000 | - | - |
| Parks | Labelle Beach Fence | General Fund | - | - | - | - | - | - |
| Parks | Wallace Field | General Fund | 250,000 | - | 150,000 | 100,000 | - | - |
| Parks | Canoe Trail | General Fund | 50,000 | - | 50,000 | - | - | - |
| Parks | Swann Beach ADA Deck | General Fund | 25,000 | 25,000 | - | - | - | - |
| Parks | Dog Park | Unfunded | 50,000 | - | - | 20,000 | 15,000 | 15,000 |
| Total General Fund | | | 3,851,585 | 677,585 | 1,559,000 | 1,165,000 | 240,000 | 210,000 |

| Totals by Funding Source: | 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|---------------------------|------------------|----------------|------------------|------------------|----------------|----------------|
| General Fund | 1,002,000 | 297,000 | 390,000 | 240,000 | 25,000 | 50,000 |
| Unfunded | 2,849,585 | 380,585 | 1,169,000 | 925,000 | 215,000 | 160,000 |
| | 3,851,585 | 677,585 | 1,559,000 | 1,165,000 | 240,000 | 210,000 |

FUND 102 TRANSPORTATION IMPACT FEE FUND

| Category | Project | Anticipated Funding Source | Estimated 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|---|---|----------------------------|-----------------------|---------------|----------|----------|----------|----------|
| Crosswalks | Pedestrian Crossing @ Hoffner/Pleasure Island | Traffic Impact Fees | 20,600 | 20,600 | - | - | - | - |
| Crosswalks | Pedestrian Crossing @ Hoffner/Peninsular | Traffic Impact Fees | 22,500 | 22,500 | - | - | - | - |
| Traffic Calming | Seminole Traffic Calming (Speedhumps - Seminole/Barby/Indian) | Traffic Impact Fees | 12,000 | 12,000 | - | - | - | - |
| Total Transportation Impact Fund | | | 55,100 | 55,100 | - | - | - | - |

| Totals by Funding Source: | 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|---------------------------|---------------|---------------|----------|----------|----------|----------|
| Traffic Impact Fees | 55,100 | 55,100 | - | - | - | - |
| Unfunded | - | - | - | - | - | - |
| | 55,100 | 55,100 | - | - | - | - |

FUND 103 STORMWATER FUND

| Category | Project | Anticipated Funding Source | Estimated 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|------------------------------|--|---------------------------------|-----------------------|------------------|------------------|----------------|----------------|----------------|
| Drainage Improvement | Seminole/Daetwyler Intersection Drainage Improvements (District 4) | Stormwater Fund / ARPA | 20,000 | 20,000 | - | - | - | - |
| Drainage Improvement | 6504 St. Partin Place Pipe Replacement (District 5) | Stormwater Fund | 20,000 | - | 20,000 | - | - | - |
| Drainage Improvement | Nela Ave. Conveyance system (if swale reconditioning fails) (District 5) | Stormwater Fund | 345,000 | - | - | - | 150,000 | 195,000 |
| Drainage Improvement | Sol Rebuild (District 6) | 2020 Bond / ARPA | 490,000 | 490,000 | - | - | - | - |
| Drainage Improvement | 3101 Trentwood Blvd. Inlets U433/434 (District 4) | Stormwater Fund | 23,435 | - | - | - | 23,435 | - |
| Drainage Improvement | 2622 Trentwood Blvd. T437/T438 - Conveyance (District 4) | ARPA | 46,460 | - | 23,230 | 23,230 | - | - |
| Drainage Improvement | Trimble Park T561/T562 - Conveyance (District 4) | ARPA | 13,685 | - | - | 13,685 | - | - |
| Drainage Improvement | 1849 Wind Willow Rd. T488-T490, T492, T496 - Conveyance (District 3) | ARPA | 80,270 | - | - | 40,135 | 40,135 | - |
| Drainage Improvement | 1600 Colleen Dr. R473 - Conveyance (District 3) | ARPA | 15,830 | - | 15,830 | - | - | - |
| Drainage Improvement | 3614 Waters Edge Dr. L125 - Conveyance (District 5) | ARPA | 12,535 | - | 12,535 | - | - | - |
| Drainage Improvement | 3519 Cullen Lake Shore Dr. G202 - Conveyance (District 7) | ARPA | 47,955 | - | 47,955 | - | - | - |
| Drainage Improvement | 5240 Driscoll Ct. H260/H261 - Conveyance (District 1) | ARPA | 53,880 | - | - | - | 53,880 | - |
| Drainage Improvement | 3013 Cullen Lake Shore Dr. F161/F162 - Conveyance (District 1) | ARPA | 43,930 | - | - | - | - | 43,930 |
| Drainage Improvement | 2807 Hoffner Ave. F252 - Conveyance (District 1) | ARPA | 28,670 | - | - | 28,670 | - | - |
| Drainage Improvement | 5275 Jade Cir. H270/H271/H273 - Conveyance (District 1) | ARPA | 70,000 | - | 70,000 | - | - | - |
| Drainage Improvement | Swann Beach Q552/Q553 - Conveyance (District 3) | ARPA | 38,355 | - | - | - | - | 38,355 |
| Drainage Improvement | 2211 Cross Lake Rd. E-001 - Conveyance (District 2) | ARPA | 188,355 | - | 150,000 | - | - | 38,355 |
| Drainage Improvement | Barby Lane Upgrade with Baffle System (District 4) | OC Cost Share / ARPA | 196,250 | 196,250 | - | - | - | - |
| Drainage Improvement | E. Wallace Drainage Project (District 2) | OC Cost Share / ARPA | 1,250,000 | 1,250,000 | - | - | - | - |
| Drainage Improvement | Alsace Court Baffle System (District 1) | Stormwater Fund / OC Cost Share | 314,175 | - | - | 314,175 | - | - |
| Drainage Improvement | Cullen Lakeshore/St. Moritz Pipe Lining (District 7) | Stormwater Fund | 50,000 | - | 25,000 | 25,000 | - | - |
| Drainage Improvement | Franconia Drive Baffle System (District 6) | Stormwater Fund / OC Cost Share | 1,256,000 | - | - | - | 628,000 | 628,000 |
| Drainage Improvement | 2499 Trentwood Blvd Baffle System | Stormwater Fund / OC Cost Share | 909,688 | - | 909,688 | - | - | - |
| Total Stormwater Fund | | | 5,514,473 | 1,956,250 | 1,274,238 | 444,895 | 895,450 | 943,640 |

| Totals by Funding Source: | 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|--|------------------|------------------|------------------|----------------|----------------|----------------|
| <i>Stormwater Fund</i> | 438,435 | - | 45,000 | 25,000 | 173,435 | 195,000 |
| <i>Stormwater Fund / ARPA</i> | 20,000 | 20,000 | - | - | - | - |
| <i>Stormwater Fund / OC Cost Share</i> | 2,479,863 | - | 909,688 | 314,175 | 628,000 | 628,000 |
| <i>2020 Bond / ARPA</i> | 490,000 | 490,000 | - | - | - | - |
| <i>OC Cost Share / ARPA</i> | 1,446,250 | 1,446,250 | - | - | - | - |
| <i>ARPA</i> | 639,925 | - | 319,550 | 105,720 | 94,015 | 120,640 |
| | 5,514,473 | 1,956,250 | 1,274,238 | 444,895 | 895,450 | 943,640 |

FUND 201 CHARTER DEBT SERVICE FUND

| Category | Project | Anticipated Funding Source | Estimated 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|---|--------------------------------------|----------------------------|-----------------------|----------------|----------------|----------------|----------|----------|
| Charter School | Roof Repair - Field House | Rent Revenue | 104,000 | 104,000 | - | - | - | - |
| Charter School | Roof Repair - High School | Rent Revenue | 13,000 | 13,000 | - | - | - | - |
| Charter School | AC - Villages | Rent Revenue | 22,000 | - | 22,000 | - | - | - |
| Charter School | HVAC Repair - High School | Rent Revenue | 850,000 | 425,000 | 425,000 | - | - | - |
| Charter School | Lightning Protection - Middle School | Rent Revenue | 21,000 | - | 21,000 | - | - | - |
| Charter School | Water Heater Replacement (7) | Rent Revenue | 23,800 | - | 23,800 | - | - | - |
| Charter School | Electrical Distribution Panel (14) | Rent Revenue | 67,550 | - | - | 67,550 | - | - |
| Charter School | Kitchen Exhaust - Middle School | Rent Revenue | 68,000 | - | - | 68,000 | - | - |
| Charter School | Distribution Panel - Middle School | Rent Revenue | 68,000 | - | - | 68,000 | - | - |
| Total Charter School Debt Service Fund | | | 1,237,350 | 542,000 | 491,800 | 203,550 | - | - |

| Totals by Funding Source: | 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|---------------------------|------------------|----------------|----------------|----------------|----------|----------|
| <i>Rent Revenue</i> | 1,237,350 | 542,000 | 491,800 | 203,550 | - | - |
| <i>Unfunded</i> | - | - | - | - | - | - |
| | 1,237,350 | 542,000 | 491,800 | 203,550 | - | - |

ALL FUNDS

| | Estimated 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|--------------------------------|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund | 3,851,585 | 677,585 | 1,559,000 | 1,165,000 | 240,000 | 210,000 |
| Transportation Impact Fee Fund | 55,100 | 55,100 | - | - | - | - |
| Stormwater Fund | 5,514,473 | 1,956,250 | 1,274,238 | 444,895 | 895,450 | 943,640 |
| Charter Debt Service Fund | 1,237,350 | 542,000 | 491,800 | 203,550 | - | - |
| Totals | \$ 10,658,508 | \$ 3,230,935 | \$ 3,325,038 | \$ 1,813,445 | \$ 1,135,450 | \$ 1,153,640 |

| <i>Totals by Funding Source:</i> | 5 Year Cost | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
|--|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <i>General Fund</i> | 1,002,000 | 297,000 | 390,000 | 240,000 | 25,000 | 50,000 |
| <i>Traffic Impact Fees</i> | 55,100 | 55,100 | - | - | - | - |
| <i>Stormwater Fund</i> | 438,435 | - | 45,000 | 25,000 | 173,435 | 195,000 |
| <i>Stormwater Fund / ARPA</i> | 20,000 | 20,000 | - | - | - | - |
| <i>Stormwater Fund / OC Cost Share</i> | 2,479,863 | - | 909,688 | 314,175 | 628,000 | 628,000 |
| <i>2020 Bond / ARPA</i> | 490,000 | 490,000 | - | - | - | - |
| <i>OC Cost Share / ARPA</i> | 1,446,250 | 1,446,250 | - | - | - | - |
| <i>ARPA</i> | 639,925 | - | 319,550 | 105,720 | 94,015 | 120,640 |
| <i>Rent Revenue</i> | 1,237,350 | 542,000 | 491,800 | 203,550 | - | - |
| <i>Unfunded</i> | 2,849,585 | 380,585 | 1,169,000 | 925,000 | 215,000 | 160,000 |
| | \$ 10,658,508 | \$ 3,230,935 | \$ 3,325,038 | \$ 1,813,445 | \$ 1,135,450 | \$ 1,153,640 |

City of Belle Isle 2022 Election Proclamation



By the authority vested in me, Nicholas Fouraker, as Mayor of the City of Belle Isle, Florida, do hereby proclaim and pronounce, as required by Ordinance No. 13-07, that a Municipal Election of the City of Belle Isle, Florida will be held Tuesday, March 8, 2022; said election to be held between the hours of 7:00 a.m. and 7:00 p.m., for the purpose of electing individuals to represent Districts 2, 3, 4 and the Mayor’s Office, each to serve a term of three years beginning April 5, 2022.

Each candidate for such office shall file qualification papers and pay a qualifying fee to the City Clerk of the City of Belle Isle at City Hall, located at 1600 Nela Avenue, Belle Isle, Florida, at any time after 12:00 noon on Monday, November 8th, 2021 and before 12:00 noon on Friday, November 12th, 2021.

Candidates wishing to qualify for any office of Council must do so in compliance with the City Charter.

This election will be held at the following locations, respectively:

- Polling Place #9213 located at Belle Isle City Hall, 1600 Nela Avenue, Belle Isle, FL 32809
- Polling Place #9113 located at Pine Castle Lodge #368 F&M, 1216 Hoffner Avenue, Belle Isle, FL 32809.

So be it proclaimed this 3rd day of August, 2021.

Mayor Nicholas Fouraker

ATTEST: _____
Yolanda Quiceno, CMC-City Clerk



CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Tuesday, July 20, 2021, * 6:30 pm
MINUTES

Present was:

- Nicholas Fouraker, Mayor
- District 1 Commissioner – Ed Gold
- District 2 Commissioner – Anthony Carugno
- District 3 Commissioner – Karl Shuck
- District 4 Commissioner – OPEN
- District 5 Commissioner – Rick Miller
- District 6 Commissioner – Jim Partin
- District 7 Commissioner – Sue Nielsen

Absent was:

1. Call to Order and Confirmation of Quorum

Mayor Fouraker called the meeting to order at 6:30 pm, and the City Clerk confirmed quorum. Also present were Attorney Ardaman, City Manager Francis, Deputy Chief Grimm, and City Clerk Quiceno. Comm Partin's participation was remote via zoom.

2. Invocation and Pledge to Flag - Commissioner Shuck, District 3

Comm Nielsen gave the invocation and led the Pledge to the Flag.

3. Appointment of District 4 Commissioner

City Manager Francis said the City followed procedures outlined in the City Charter after Comm Sims' resignation. The City received three applications for the position, Randy Holihan, Daniel Barnes, and John Evertsen. Of the three candidates, two met the qualifications, Mr. Holihan and Mr. Barnes. On July 13, Mr. Barnes withdrew his candidacy due to possible conflict with a new appointment in Orange County. Therefore, Mr. Holihan is the one candidate for the position. He said Mr. Holihan currently serves on a few City boards and frequently attended the NAV Board meetings.

For clarification, Comm Miller asked why Mr. Evertsen was disqualified as a candidate. Mr. Francis said the staff received the application; however, the Election Officer, following Section 3.02 of the City Charter, disqualified the applicant because he is not a resident of District 4, therefore, does not meet the qualification.

Comm Miller said, to be fair to all applicants, we have a Mayor who does not live in the City and continues to be in that capacity because of a special exception from the Council. He asked why that courtesy was not extended to the applicant. Mr. Francis said the Mayor qualified and was already elected when Council extended the courtesy; the applicant was not.

Attorney Langley explained that under the Charter's laws, the Mayor was elected to the position. The only way to forfeit the position is to resign, die, or the person is declared to have lost the seat by Council. The Council determined that the Mayor still possesses qualifications to be the Mayor. The Charter provides a bonafide residence in the City if they hold a valid exemption in the records of Orange County. The Council has not voted to have the Mayor's office forfeited and continues to serve. A person who is not an existing council member and serves in any district seat must be a resident of the District one year before qualifying. If the Council disagrees with that position, the Council can change the Charter and the requirements for candidacy moving forward.

Mayor Fouraker asked how that would work in November during the upcoming qualifying period. While he has had continuity and ownership in the City and despite COVID19, he has not lived in his home for 12 months due to the ongoing construction. Attorney Langley said, without having all the particulars, he asked the Mayor if he intends to live in the City and has homestead exemption for a residence in the City at the time of qualifying. Mayor Fouraker said he was denied the exemption. Still, he asked the Orange County Appraisers office if he would qualify for homestead exemption and appeal the decision since he has lived on the property before tarring it down. The Appraisers Office said yes, he would be eligible and should re-apply. Mayor Fouraker said he did not appeal the decision because he said it would just be a technicality because he has performed his job dutifully.

Attorney Langley said the position of Mayor does not require the elected position to reside in a particular district in the City. There are more factors to homestead exemption to determine if a person lives in the City. The Charter elevates homesteaded status as a pre-empted case of residency. If that is one factor and the person can prove other factors that they were a resident for one year before qualifying, the Clerk can determine the qualification.

Comm Miller asked if there is an appeal process available above the Clerk level. Attorney Langley said there is no appeal process outlined in the Charter; however, there is a provision that the Council is the judge and qualification of its members. Comm Miller asked why the applicant would be excluded from due process, set precedence, and open ourselves to potential legal action. Attorney Langley said the Charter does lay out the procedure where a person is applying for the position that they satisfy the residency and qualification requirements. The Clerk did exercise the proper duty to make that determination. He did not see the appropriate mechanism to challenge the decision.

Comm Gold said if the applicant was present to speak on an appeal, maybe Council can consider and override the decision. However, without him being present, the decision should stand.

Comm Gold moved to appoint Randy Holihan as the District 4 Commissioner for the remainder of the term, effective immediately.

Comm Miller seconded the motion, which passed unanimously 6:0 upon roll call. Comm Partin was not eligible to vote due to remote (zoom) participation.

Mayor Fouraker swore in Randy Holihan as Commissioner for District 4.

4. Consent Items

- a. Approval of the July 6, 2021 meeting minutes
- b. June Reports: Code Enforcement, BIPD UCR Report 2020, Marine Stats, NAV Board, and OC Fire Unit Responses

Comm Nielsen moved to approve the Consent Items as presented.

Comm Carugno seconded the motion, which passed 6:0. Comm Partin was not eligible to vote due to remote (zoom) participation.

5. Citizen's Comments

Mayor Fouraker called for citizen comments.

Glen Harris residing at 2100 Nela Avenue spoke on a couple of landscaping issues on his property and asked the staff for some assistance with the City Code and requirements. Mr. Harris further asked for clarification of employment and the resignation of Dwayne Bennett. He shared his concerns with the information he received and asked if there was potential legal action to the City, and asked if there was any public information that can be shared. Mayor Fouraker said there is pending litigation, and the staff will contact him regarding the landscaping concerns.

There being no further comments, he closed citizen comments.

6. Unfinished Business

- a. Discussion regarding bank signatures

Mr. Francis said the concern was discussed previously of the City banking services only verifying one of the two signatures on City checks. City Council asked City staff to draft an RFP for banking services. After some further research, he found that very few banks perform a dual signature certification, and if they perform this function, it may be an extra charge. The double signature is an internal City policy to prevent fraud. City Manager Francis shared some of the concerns of the Council and welcomed and introduced South State Bank representatives John Wayne, Kim Henschhold, and Jeff Braumal to answer any questions.

Ms. Kim Henschhold, Treasury Manager, stated that the City's internal controls are solid. The dual control requirement and verification of checks are typical with small municipalities and are considered best practices.

Comm Miller shared a scenario of an authorized signer having the ability to go to the bank and deposit/wire or cash a signed check that does not require dual signature verification. Mr. Braumal said it is highly unlikely and unusual to occur; however, the staff would call City for verification if such would happen. Due to the sheer volume of dual check verification, it would be costly and sent to the central office for review; it would not be verified at the local bank.

Mr. Braumal said the City opts to participate in the Positive Pay Program, which provides additional external controls. Comm Miller stated that he could not sign the Resolution and the bank documents in good conscience because they are contradictory. After further Discussion, Comm Miller shared his concerns and said there might be other opportunities to make additional interest revenue and offer higher protection on resident dollars.

Mr. Francis said after researching the Positive Pay Program, he found that it may add additional internal control processes that may be hard to manage with a Department of one staff. Mr. Francis stated that the City is bonded and has Errors & Omissions insurance. Discussion ensued. John Wayne spoke on the City and Bank's long-term relationship.

After further Discussion, Comm Shuck moved to continue with the current bank relationship. Comm Carugno seconded the motion, which passed 5:1 with Comm Miller, nay. Comm Partin was not eligible to vote due to remote (zoom) participation.

Comm Miller stated that the Resolution and bank documents should acknowledge one-signature verification. Attorney Langley recommended that the Resolution be placed on the agenda at the next meeting for Discussion and approval.

Mayor Fouraker called for a five-minute recess.

Attorney Langley said Resolution 21-05 authorizes a member of Council and Mayor to sign checks. It requires two signatures on all payments, and it does not require any verification of the bank. The bank signature card document states that the bank will verify only the required two internal control signatures.

Attorney Langley suggested a motion to have Resolution 21-05 revised to remove Comm Sims and add Comm Holihan as a signatory.

Comm Shuck moved to bring forward Resolution 21-05 to remove Comm Sims and add Comm Holihan as a signatory. Comm Gold seconded the motion which passed unanimously 6:0. Comm Partin was not eligible to vote due to remote (zoom) participation.

7. New Business

a. Ordinance 21-09 - AN ORDINANCE OF THE CITY OF BELLE, FLORIDA, AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF BELLE ISLE TO ADOPT A PRIVATE PROPERTY RIGHTS ELEMENT TO COMPLY WITH SECTION 163.3177, FLORIDA STATUTES; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND EFFECTIVE DATE.

City Clerk read Ordinance 21-09 by title.

Attorney Langley stated that the Legislature passed a bill that is effective as of July 1, requiring all cities and counties to have a Private Property Rights Element in their Comprehensive Plan. The City will not be able to process any Comp Plan amendments through DEO without adopting the required element.

Comm Nielsen moved to read Ordinance 21-09 for a second reading and adoption at the next Council meeting of August 3, 2021.

Comm Holihan seconded the motion, which passed unanimously upon roll call 6:0. Comm Partin was not eligible to vote due to remote (zoom) participation.

b. Resolution 21-15 - A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, APPROVING A POLICY TO PROVIDE AN EMPLOYEE BONUS PROGRAM; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

City Manager Francis said on June 15th City Council discussed the Governor's order to allow public safety officers a \$1000 one-time bonus payment. A few years ago, the City Attorney's office stated that employee bonuses are not allowed under State Statute, and therefore, the bonus policy was rescinded from the personnel manual. Since that time, the City Attorney reviewed the Statutes and determined if bonuses are authorized, it will not be retroactive; but for those bonuses moving forward and adopted by Resolution.

Comm Nielsen shared her concerns with performance bonuses. She said it was discussed a few years back by Council, and it was determined that it was a bad way to award employees towards merit. She believes bonuses are terrible for morale and are open to charges of favoritism. Mayor Fouraker shared his opinion on the benefit of staff bonuses.

City Manager Francis said one-time bonuses for uniformed and non-uniformed staff are awarded to employees who have worked above and beyond at that time. A merit raise will carry over regardless of the work performed. The Policy will also outline clear standards and criteria. He believes it is a good tool for morale as long as there is a clear criterion in place. In addition, the City Council will have budgetary controls and will depend on the availability of funds.

Comm Miller said the federal funds be paid through the ARPA Funds to award uniformed/first responder staff who worked through COVID. The internal bonuses would be given to those employees not covered under the government order. Discussion ensued.

Attorney Langley said approval of the Resolution depends on whether the majority of the Council supports both concepts to allow the Governor's Order and allow for Employee Bonuses. Suppose the majority of the Council does not agree with both concepts. In that case, the motion will need to be separated. The Resolution should be amended to add a contingency to have the City match the State bonuses to non-uniformed employees.

**Comm Carugno moved to approve Resolution 21-15 adopting an employee bonus policy and providing a one-time \$1000 bonus to employees.
Comm Holihan seconded the motion.**

Mayor Fouraker said the motion should be clarified to prove they receive State funds to avoid double compensation. Comm Carugno said no; his motion is to adopt the Resolution as written. Discussion ensued.

Comm Miller said the policy doesn't allow for the payments to be described because some Department totals are capped at \$10,000 and have more than ten employees.

Attorney Langley asked for clarification if Council's intent to amend the Resolution was not to allow a double bonus. Discussion ensued on Sections 3 and 4H.

The motion failed 1:5 with Comm Gold, Comm Shuck, Comm Holihan, Comm Miller, and Comm Nielsen, nay. Comm Partin was not eligible to vote due to remote (zoom) participation.

Comm Nielsen moved to approve the one-time \$1,000 from the State to every employee who came to work during COVID.

Discussion ensued. City Manager Francis said the State Funds are for first responders/uniformed employees and not for non-uniformed employees. He may be able to submit a request for ARPA funding for non-uniformed employees. The State funding will be sent directly to the staff; the funding will not be issued to the City. Comm Nielsen said she does not support a Bonus Policy as a routine matter.

Comm Holihan said regardless of where the money is coming from why the Council would penalize the employees. A couple of employees will not receive State Funds and have worked hard, and the City should fund the bonus.

**Comm Nielsen clarified her motion to approve State bonuses to uniformed employees and, if applicable, to give non-uniformed employees out of ARPA funding.
Comm Gold seconded the motion.
After Discussion, Comm Nielsen withdrew her motion.**

Mayor Fouraker recommended a motion that would oblige Comm Carugno's original request. Approve the Resolution, as it relates to the bonus policy, per the line item that needs to be incorporated.

Comm Partin said he would like to have the motion include funding from the State or ARPA for those non-uniformed employees who came to work during COVID. The bonus policy can be handled separately.

**Comm Nielsen moved to approve State and ARPA funding to give all employees a \$1,000 bonus.
Comm Gold seconded the motion.
The motion did not pass.
Discussion ensued.**

**Comm Carugno moved to table the item for further research.
Comm Nielsen seconded the motion, which passed unanimously 6:0. Comm Partin was not eligible to vote due to remote (zoom) participation.**

c. Approval of Strategic Planning
The City Manager said the last Strategic Planning Session held in 2019, the Mission and Vision were updated, and some objectives were created. At that time, there was not much community input. He has received two proposals for consideration that will incorporate community open house and information.

**Comm Nielsen moved to approve the Florida Institute of Government proposal at the University of Central Florida for strategic planning services.
Comm Shuck seconded the motion, which passed 6:0. Comm Partin was not eligible to vote due to remote (zoom) participation.**

8. Attorney's Report – No report.

9. City Manager's Report

- a. Issues Log
 - City Manager Mr. Francis (CM) gave an overview of the July 20, 2021 issues log; he noted the following
 - Two grants were submitted to FDEP for Wallace and harmful algae
 - Preparing to bid Sol project
 - 1st draft of Impact Fees should be received next week
 - CCA will start the first element development stage for Wallace field – Parking and Artificial Turf
 - Charter School Lease to be scheduled for discussion
 - Municipal updated – Accessory Dwelling Units and Comp Plan updates
 - Lake Conway - Discussed issues with Lobbyist to meet with FWC
 - Chambers Audio system completion date September 30
 - Based on complaints, City contacted Orange County (OC) on poles on Hoffner. The City has total jurisdiction on the ROW on Hoffner (Embassy east to the back of Shopping Center). OC has responsibility between the white lines on Hoffner (Embassy west towards Hansel – from the back of the Belle Isle Commons plaza back to Hoffner).
 - CM added (1) Process of ARPA Funding, (2) Redistricting, and (3) Palm Square Condo Issues on the issues log. CM gave a summary on the current Palm Square Condo issues as aired on Channel 9 News.
 - Ethics Training will be available again sometime in August.

Mayor called for a five-minute break. The meeting resumed at 8:50 pm.

**Comm Nielsen moved to extend the meeting by 15 minutes.
Comm Miller seconded the motion, which passed unanimously 6:0. Comm Partin was not eligible to vote due to remote (zoom) participation.**

c. Chief's Report
Deputy Chief Grimm said the agency has been proactive throughout the City and has no report.

10. Mayor's Report

Mayor Fouraker reminded residents of the Back to School Vaccine Event to be held at the BOA Building on August 2 from 3-7 pm.

11. Items from Council

- Comm Nielsen said the CM Evaluation is due and may need to schedule a date for review. CM Francis said he would provide an updated Evaluation packet to the Mayor and City Clerk for distribution.
- Comm Miller gave an overview of the Florida League of City Legislative updates. Comm Miller also noted that former staff Dwayne Bennett had contacted him in the past. City Manager Francis said the City is not in litigation now; however, the City has received information from Mr. Bennett's attorney for payment. The request has been forwarded to the Insurance company for review.

12. Adjournment

There being no further business, Mayor Fouraker called for a motion to adjourn. The meeting adjourned at 9:15 pm.

b.



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: July 20, 2021

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Resolution 21-16, Signatories for Checking Accounts

Background: With the District 4 vacancy filled, the signatories on the City’s checking accounts need to be changed. The City Attorney’s Office drafted a new resolution for this purpose. This resolution also creates an internal policy for preparation and issuance of City check and provides for a prohibition of signatories to draft any City or bank counter check.

Staff Recommendation: Approve Resolution 21-16

Suggested Motion: I move that we approve Resolution 21-16.

Alternatives: None

Fiscal Impact: None

Attachments: Resolution 21-16

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RESOLUTION NO. 21-16

A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA AUTHORIZING COUNCIL MEMBERS AND THE MAYOR AS SIGNATORIES ON THE CITY CHECKING ACCOUNTS AND CREATING AN INTERNAL POLICY CONCERNING PREPARATION AND ISSUANCE OF CITY CHECKS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager is the Chief Administrative Officer of the City and responsible for the financial administration of all city funds and is the purchasing agent of the City with the responsibility of authorizing all expenditures of city monies; and

WHEREAS, the City Manager is hired by and works under the direction of the City Council; and

WHEREAS, the City Council has determined it is in the best interest of the citizens of Belle Isle to amend the authorized representatives on the City bank account; removing the City Manager and adding the Mayor as an additional designated signatory for all bank accounts;

WHEREAS, the City Council has determined to provide additional signatories on the City checking accounts to protect the assets of the City, segregation of duties, and the integrity of the City Manager by having no less than two signatures on all checks issued by the City; and

WHEREAS, for the convenience of the City Council members appointed as signatories and as a matter of practicality, no less than two Commissioners shall be appointed by the Council as authorized signatories on the City checking accounts; and

1 WHEREAS, the City Council desires to adopt an internal policy requiring
2 at least two signatures by authorized individuals on each check prepared and
3 issued by the City at the direction of the City Manager or Finance Director.

4 THEREFORE, the City Council of the City of Belle Isle, Florida hereby
5 resolves:

6 Section 1. Recitals. That the findings and premises contained in the
7 above preamble are hereby deemed to be true and correct.

8 Section 2. Authorized Signatories. The City Council hereby authorizes
9 the following individuals as authorized signatories on the City checking
10 accounts while such persons hold their respective term of office on the City
11 Council:

- | | | |
|----|------------------------------|-----------------------------|
| 12 | Commissioner Ed Gold | Commissioner Richard Miller |
| 13 | Commissioner Anthony Carugno | Commissioner James Partin |
| 14 | Commissioner Karl Shuck | Commissioner Sue Nielsen |
| 15 | Mayor Nicholas Fouraker | Commissioner Randy Holihan |

16 If and when an individual member of the City Council listed above is no
17 longer on the City Council, such member shall no longer be an authorized
18 signatory for City checks and the City Manager and Finance Director shall not
19 accept such former member's signature on any City check.

20 Section 3. Check Preparation. The City Manager, Finance Director or
21 their respective City employee designee are responsible for preparing or
22 directing the preparation of all checks to be issued by the City for signature
23 by at least two of the authorized signatories set forth in Section 2 of this
24 Resolution. Without requirement upon the City's bank(s) to verify both
25 signatures, each check issued by the City must bear the signature of at least
two authorized signatories as confirmed by the City Manager, Finance Director

1 or their respective City employee designee. No individual listed in Section 2
2 of this Resolution: (i) shall draft or direct the drafting or issuance of any
3 City check, or (ii) has the authority to draft or issue a counter check from
4 any City bank account.

5 Section 4. Effective Date. This Resolution shall take effect upon its
6 adoption.

7 Section 5. Conflicts. This Resolution supercedes and replaces Resolution
8 21-05. Further, this Resolution shall supersede and replace any other
9 conflicting resolutions to the extent of the conflict.

10 Adopted by the City Council on this ____ day of _____ 2021.

11
12 _____
13 NICHOLAS FOURAKER, MAYOR

14 Attest: _____
15 Yolanda Quiceno, CMC-City Clerk

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17 _____
18 Approved as to form and legality
19 City Attorney

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STATE OF FLORIDA

COUNTY OF ORANGE

I, YOLANDA QUICENO, CITY CLERK OF BELLE ISLE, FLORIDA, do hereby certify that the above and foregoing Resolution 21-16 was duly and legally passed and adopted by the Belle Isle City Council in session assembled. At this session, a quorum of its members was present on the _____ day of _____ 2021.

Yolanda Quiceno, City Clerk



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: August 3, 2021

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Resolution 21-15, Employee Bonus Program

Background: This issue was tabled from the July 20th Council meeting. The Council discussed that pros and cons of a bonus program. Well managed bonus programs are designed to positively affect employee's behavior, improve productivity by increasing motivation and help the City meet its overall objectives. Through the use of bonus programs employees are rewarded for good behavior and exceeding goals. Conversely, if not implemented correctly and fairly, there can be negative behavior from those who may not receive a bonus. When weighing the pros and cons of a bonus program, I believe the pros outweigh the cons and the Council should consider adopting the bonus policy.

This Resolution and the policy, if adopted, does not automatically provide for employee bonuses; the Council is only considering whether or not to adopt the policy and incorporate this policy in the personnel manual.

The City did provide a bonus and longevity pay for its employees for years prior to FY19-20 when they were cut from the budget because of revenue shortfalls due to COVID-19 and an opinion by the City Attorney that the City cannot provide bonuses without an adopted plan or policy.

Staff Recommendation: Approve Resolution 21-15 to adopt the employee bonus policy.

Suggested Motion: I move that we approve Resolution 21-15.

Alternatives: Do not adopt the policy and continue not to provide bonuses.

Fiscal Impact: TBD

Attachments: Resolution 21-15
Bonus Policy

Bonus Policy.

| | |
|----------------------|----------------------------------|
| Applicability | All City of Belle Isle Employees |
| Policy Administrator | Director of Finance |

(A) Policy Statement and Purpose

Exemplary job performance that well exceeds the usual expectations for the position should be encouraged, recognized and rewarded. The City adopts this policy to govern the awarding of one-time, lump-sum compensation that is outside of base salary or wages to reward exemplary performance.

(B) Policy

(1) Eligibility

To be eligible for a bonus under this policy a recipient must:

- (a) Be an active, full-time or permanent part-time employee of the City.
- (b) Not have received any disciplinary action for the previous year.
- (c) Completed the probationary period, if new employee.

(2) Consideration for a bonus shall be based on factors that include, but are not limited to:

- (a) Exemplary work on a special project
- (b) Achievement of significant departmental/project goals
- (c) Development of or assistance with implementation of an idea or an initiative which improves a process, results in cost-savings, improves safety, or supports a City strategic goal
- (d) Consistent exemplary performance in all areas, going well above and beyond the normal expectations

- (3) Bonus consideration shall not include consideration of the following factors:
 - (a) Holidays, length of service, or work anniversaries
 - (b) Consistently meeting expectations of the full performance standards as assigned by the position
 - (c) Situations to which the provisions of other rules and/or agreements are applicable salary increases
 - (d) Changes in duties or responsibilities that result from transfer or reassigning responsibilities to another person
 - (e) Perfect attendance record

- (4) Other considerations
 - (a) This bonus program shall not apply to employees who are represented by an employment agreement if a bonus provision is stated in the agreement or to employees whose positions are funded, in whole or in part, on external grant funds unless the grant agreement allows for the use of grant funds for payment of bonuses.
 - (b) Bonuses are discretionary. This policy creates no enforceable contract right.
 - (c) Bonuses are dependent on the availability of funds as determined by the City Manager and approved by City Council in the annual operating budget for the next fiscal year.
 - (d) A bonus will be a one-time payment. Bonuses are not added to base salary.
 - (e) Funding of bonuses will be the responsibility of the employing department.
 - (f) Bonuses will be processed through the City's payroll system. The applicable deductions and taxes will be withheld.
 - (g) The minimum bonus that may be paid under this policy is two hundred fifty dollars (\$250). The maximum bonus amount that may be paid under this policy is two thousand dollars (\$2,000), but at no time shall the total bonus amount per Department exceed ten thousand dollars (\$10,000).

- (h) Bonus payments below the minimum amount or above the maximum amount or under circumstances not provided for by this policy shall require the prior approval of the City Council.
 - (i) Bonus payments must comply with all state and federal laws and regulations.
 - (j) This policy is subject to revocation or modification at the City Manager's sole discretion.
- (5) Procedure
- (a) Recommendation and approval for any bonus shall be made at the discretion of the Departmental Manager or City Manager. The Departmental Manager will forward a request to the City Manager for review and approval. The request will state the reason(s) for the bonus and the amount of the bonus.
 - (b) If approved, the City Manager will forward to the request to the Director of Finance for processing. For Departmental Manager bonuses, the City Manager will forward a written request to the Director of Finance with the reason(s) and amount of the bonus as part of the Department Manager's annual evaluation.
 - (c) The City Manager may adjust the amount of the bonus based on available funds and reason(s) stated in the request. The decision of the City Manager is final and shall not be subject to appeal or further review.
 - (d) The City Council will determine and approve any bonus for the City Manager as part of the City Manager's annual evaluation.
 - (e) The City Manager shall provide final approval, or not, in consultation with the Director of Finance to ensure the request meets the required criteria.
 - (f) Approved bonus payments will be processed the first payroll in May.

RESOLUTION NO. 21-15

A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, APPROVING A POLICY TO PROVIDE AN EMPLOYEE BONUS PROGRAM; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Florida State Statute 215.425 authorizes the City to award bonuses pursuant to a formally adopted bonus policy that meets the requirements of Fla. Stat. 215.425(3); and

WHEREAS, Section 4.09 of the Belle Isle Charter allows the City Manager to establish personnel policies subject to approval by the city council by resolution; and

WHEREAS, the City Council of the City of Belle Isle is desirous of enacting such a policy to provide for payment of monetary bonuses to its officers and employees:

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL FOR THE CITY OF BELLE ISLE:

SECTION 1. *Recitals.* The foregoing recitals are incorporated herein and found by the City Council to be true and correct statements as to the legislative findings of the City Council.

SECTION 2. The Employee Bonus policy, attached as Exhibit A, is approved and will be incorporated in the Employee Personnel Manual.

SECTION 3. *Severability.* If any section, subsection, sentence, clause, or phrase of this Resolution is, for any reason, held to be unconstitutional by a court of competent jurisdiction, such holding will not affect the validity of the remaining portions of this Resolution.

SECTION 4. *Effective Date.* This Resolution will take effect immediately upon adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BELLE ISLE THIS _____ DAY OF _____, 2021.

Nicholas Fouraker, Mayor

Attest: _____
Yolanda Quiceno, CMC City Clerk

Approved as to form and legality
City Attorney



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: August 3, 2021

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: First Reading – Ordinance 21-08 Update BIMC regarding Business Tax Receipt

Background: The Legislature passed a bill that is effective as of July 1st that will change how the City issues occupational licenses and business tax receipts and other changes related to these licenses to conform to the new laws enacted un Florida Statute 205. The City currently has 81 commercial and 125 residential licenses. These licenses are due to renew on October 1st of each year.

Staff Recommendation: Move Ordinance 21-08 to a second reading and action at the August 17 Council Meeting

Suggested Motion: I move that we read Ordinance 21-08 for a second time and adopt Ordinance 21-08 at the August 10, 2021 Meeting.

Alternatives: None

Fiscal Impact: For FY20-21, the City has budgeted \$12,000

Attachments: Ordinance 21-08

ORDINANCE NO. 21-08

AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA; AMENDING SECTIONS 28-91 THROUGH 28-100 AND CREATING NEW SECTIONS 28-101 AND 28-102 OF CHAPTER 28, ARTICLE IV OF THE CITY CODE; UPDATING AND MODERNIZING CITY CODE PROVISIONS GOVERNING OCCUPATIONAL LICENSES/BUSINESS TAX RECEIPTS AND RELATED MATTERS, INCLUDING CHANGES NECESSARY FOR CONSISTENCY WITH THE CURRENT STATUTES UNDER CHAPTER 205, FLORIDA STATUTES, WITH RESPECT TO TERMINOLOGY, RULES, REGULATIONS, PROCEDURES, AND OTHER MATTERS; PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION, AND THE EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, current provisions within the City of Belle Isle (“City”) Code of Ordinances utilize outdated terminology when referring to occupational licenses as opposed to business tax receipts and local business taxes; and

WHEREAS, the City desires to update the Code of Ordinances to accurately reflect the statutory provisions, terminology, rules, regulations, and procedures set forth in Chapter 205, Florida Statutes, relating to local business taxes and business tax receipts, formerly known as occupational licenses, and to make other appropriate changes and additions; and

WHEREAS, the City has authority to enact business tax ordinances and resolutions pursuant to Section 205.0315, Florida Statutes and other law; and

WHEREAS, the City recognizes that, pursuant to Section 205.0535, Florida Statutes, under certain circumstances the City would need to establish an equity study commission and appoint members thereon prior to adopting a local business tax reclassification and revision ordinance that reclassifies businesses, professions, or occupations or otherwise establishes new rate structures pursuant to Section 205.0535; and

WHEREAS, the City Code amendments effected by this Ordinance do not reclassify any businesses, professions, or occupations, nor establish new rate structures, and therefore no equity study commission is required pursuant to Section 205.0535, Florida Statutes.

NOW, THEREFORE, be it ordained by the City Council of the City of Belle Isle, Florida, as follows:

SECTION 1. Recitals. The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance.

SECTION 2. City Code Amendment. Sections 28-91 through 28-100 of the City Code of Ordinances are hereby amended, and new Sections 28-101 and 28-102 are hereby created within Chapter 28, Article IV of the City Code of Ordinances, all as follows (words that are stricken out are deletions; words that are underlined are additions):

ARTICLE IV. - LOCAL ~~OCCUPATION LICENSE~~ BUSINESS TAX

Sec. 28-91. ~~Occupational license~~ Local business tax receipt required.

~~(a) An occupational license~~ A local business tax for the privilege of engaging in or managing any business, profession or occupation within the corporate limits of the city is required to be paid and shall be levied on:

(1) Any person who maintains a permanent business location or branch office within the city, for the privilege of engaging in or managing any business within ~~it's~~ the city's jurisdiction.

(2) Any person who maintains a permanent business location or branch office within the city, for the privilege of engaging in or managing any profession or occupation within ~~it's~~ the city's jurisdiction.

(3) Any person who does not qualify under subsection (1) or subsection (2) of this section and who transacts any business or engages in any occupation or profession in interstate commerce, if the ~~license~~ local business tax is not prohibited by US Const. art. I, § 8.

(4) Any person engaged in a home occupation within the city's jurisdiction, ~~home occupation shall be licenses under section 50-103(a).~~

(b) No person shall engage in or manage any business, occupation or profession for which there is a local business tax required by this chapter or any other ordinance of the city, unless such person shall first procure a local business tax receipt to conduct the same from the city.

(c) Any sign, advertisement, social media post, building occupancy, directory listing, or activity, or activity indicating that a business, calling, profession, or occupation is being conducted at a location within the city limits shall be prima facie evidence that the person or entity is liable for paying a local business tax.

Sec. 28-92. Dates due and delinquent; penalties.

(a) The payment of the local business tax is evidenced by the city's issuance of a local business tax receipt. All ~~occupational licenses~~ local business tax receipts shall be sold by the city clerk beginning August 1 of each year, are due and payable on or before September 30 of each year, and expire on September 30 of the succeeding year. If September 30 falls on a weekend or holiday, the tax is due and payable on or before the first working day following September 30. Licenses Local business tax receipts that are not renewed when due and payable are delinquent and subject to a delinquency penalty of ten percent for the month of October, plus an additional five percent penalty for each subsequent month of delinquency until paid. However, the total delinquency penalty shall not exceed 25 percent of the ~~occupational license~~ local business tax for the delinquent establishment.

(b) Any person who engages in or manages any business, occupation, or profession without first obtaining ~~an occupational license~~ a local business tax receipt, if required, is subject to a penalty of 25 percent of the license due, in addition to any other penalty provided by law or ordinance.

(c) Any person who engages in any business, occupation, or profession covered by this article, who does not pay the required ~~occupational license~~ local business tax within 150 days

after the initial notice of tax due, and who does not obtain the required ~~occupational license~~ local business tax receipt is subject to civil actions and penalties, including court costs, reasonable attorneys' fees, additional administrative costs incurred as a result of collection efforts, and a penalty of up to \$250.00.

(d) Any person owing delinquent local business taxes shall be required to pay such delinquent taxes before being issued a new local business tax receipt.

Sec. 28-93. Requirement to report status of fictitious name registration and identification numbers.

(a) As a prerequisite to receiving ~~an occupational license~~ a local business tax receipt under this article or transferring a local business license tax receipt under section 28-94, the applicant or new owner must present to the city either:

- (1) A copy of the applicant's or new owner's current fictitious name registration, issued by the division of corporations of the department of state; or
- (2) A written statement, signed by the applicant or new owner, which sets forth the reason that the applicant or new owner need not comply with the Fictitious Name Act, F.S. § 865.09.

(b) No ~~license~~ local business tax receipt shall be issued unless the federal employer identification number or social security number is provided by the person ~~to be licensed~~ requesting a local business tax receipt.

Sec. 28-94. Issuance; transferability.

(a) ~~An occupational license~~ A local business tax receipt is not valid for more than one year and all ~~licenses~~ local business tax receipts expire on September 30 of each year, except as otherwise provided by law. No ~~license~~ local business tax receipt shall be issued for any fractional portion of any year, however, the rate charged for the initial ~~license~~ local business tax receipt issued to a business new to the city after December 31 shall be prorated on a quarterly basis, i.e., a fee of three-quarters the annual rate will be assessed from January 1 through March 31, one-half the annual rate from April 1 through June 30 and one-fourth the annual rate thereafter for the remainder of the license term.

(b) Any ~~occupational license~~ local business tax receipt may be transferred to a new owner, when there is a bona fide sale of the business, upon payment of a transfer fee of \$3.00 or ten percent of the annual ~~license~~ local business tax, whichever is greater, up to \$25.00, and presentation of the original ~~license~~ local business tax receipt and evidence of the sale.

(c) Upon written request and presentation of the original ~~license~~ local business tax receipt, any ~~license~~ local business tax receipt may be transferred from one location to another location within the city upon payment of a transfer fee of \$3.00 or ten percent of the annual ~~license~~ local business tax, whichever is greater, up to \$25.00.

(d) ~~Local business tax receipts for h~~Home occupations licenses are non-transferable and cannot be used by the ~~applicant~~ taxpayer for any premises other than that premises for which it was originally granted. If a home occupation ~~business license~~ is to be transferred to a new owner and/or new location, a new ~~license~~ local business tax receipt needs to be applied for and obtained according to section 50-103 of this Code.

Sec. 28-95. Exhibit and display.

All ~~occupational licenses~~ local business tax receipts shall be conspicuously displayed at the place of business, at all times. ~~An occupational license~~ A local business tax receipt issued for coin-operated devices shall be posted permanently and conspicuously on the coin-operated device for which the ~~occupational license~~ local business tax receipt was issued.

Sec. 28-96. Exemptions.

The following exemptions apply to the provisions of this article:

(1) Vehicles used by any person issued ~~an occupational license~~ a local business tax receipt under this article for the sale and delivery of tangible personal property at either wholesale or retail from such person's place of business on which the ~~license~~ local business tax is paid shall not be construed to be separate places of business, and no ~~license~~ local business tax shall be levied on such vehicles or the operators thereof as salespersons or otherwise.

(2) No ~~occupational license~~ local business tax receipt shall be required of any natural person for the privilege of engaging in the selling of farm, aquacultural, grove, horticultural, floricultural, tropical piscicultural, or tropical fish farm products, or products manufactured therefrom, except intoxicating liquors, wine, or beer, when such products were grown or produced by such natural person in the state.

(3) All disabled persons physically incapable of manual labor, widows with minor dependents, and persons 65 years of age or older, with not more than one employee or helper, and who use their own capital only, not in excess of \$1,000.00, shall be allowed to engage in any business or occupation without being required to pay for local business tax receipt~~an occupational license~~. The exemption provided by this subsection shall be allowed only upon the certificate of a reputable physician that the applicant claiming the exemption is disabled, the nature and extent of the disability being specified therein, and in case the exemption is claimed by a widow with minor dependents, or a person over 65 years of age, proof of the right to the exemption shall be made. Any person entitled to the exemption provided by this subsection shall, upon application and furnishing of the necessary proof as aforesaid, be issued a ~~license~~ local business tax receipt which shall have plainly stamped or written across the face thereof the fact that it is issued under this subsection and the reason for the exemption shall be written thereon. In no event under this or any other law shall any person, veteran or otherwise, be allowed any exemption whatsoever from the payment of any amount due for the issuance of a ~~license~~ local business tax receipt to sell intoxicating liquors or malt and vinous beverages.

(4) No ~~occupational license~~ local business tax receipt shall be required of any charitable, religious, fraternal, youth, civic, service, or other such organization when the organization makes occasional sales or engages in fundraising projects when the projects are performed

exclusively by the members thereof and when the proceeds derived from the activities are used exclusively in the charitable, religious, fraternal, youth, civic, and service activities of the organization.

(5) ~~An occupational license~~ A local business tax receipt shall not be required of a duly licensed mobile home dealer or a duly licensed mobile home manufacturer, or an employee of such dealer or manufacturer who performs set up operations as defined in F.S. § 320.822 to engage in such operations. However, such dealer or manufacturer shall be required to obtain ~~an occupational license~~ a local business tax receipt for such dealer's or manufacturer's permanent business location or branch office, which ~~license~~ local business tax receipt shall not require for its issuance any conditions other than those required by F.S. ch. 320.

(6) Nothing in this article shall be construed to require a ~~license~~ local business tax receipt for practicing the religious tenets of any church.

(7) The mandatory exemptions from the payment of local business taxes set forth in F.S. ch. 205, are incorporated herein.

Sec. 28-97. Exemptions allowed disabled veterans of any war or their married spouses.

(a) Any bona fide, permanent resident elector of the state who served as an officer or enlisted person during any of the periods specified in F.S. § 1.01(14) in the Armed Forces of the United States, National Guard, or United States Coast Guard or Coast Guard Reserve or any temporary member thereof, who has actually been or may hereafter be, reassigned by the air force, army, navy, coast guard, or marines to active duty during any war declared or undeclared, armed conflicts, crisis, etc., who was honorably discharged from the service of the United States, and who at the time of such person's application for a ~~license~~ local business tax receipt as hereunder mentioned shall be disabled from performing manual labor shall upon sufficient identification, proof of being a permanent resident elector in the state, and production of an honorable discharge from the service of the United States:

(1) Be granted a ~~license~~ local business tax receipt to engage in any business or occupation in the state which may be carried on mainly through the personal efforts of the ~~licensee~~ taxpayer as a means of livelihood and for which the license does not exceed the sum of \$50.00 for each without payment of any ~~license~~ local business tax otherwise provided for by law; or

(2) Be entitled to an exemption to the extent of \$50.00 on any ~~license~~ local business tax receipt to engage in any business or occupation in the state which may be carried on mainly through the personal efforts of the ~~licensee~~ taxpayer as a means of livelihood when the ~~license~~ local business tax for such business or occupation shall be more than \$50.00. The exemption heretofore referred to shall extend to and include the right of ~~licensee~~ taxpayer to operate an automobile-for-hire of not exceeding five-passenger capacity, including the driver, when it shall be made to appear that such automobile is bona fide owned or contracted to be purchased by the ~~licensee~~ taxpayer and is being operated by such ~~licensee~~ taxpayer as a means of livelihood and that the proper ~~license~~ local business tax for the operation of such motor vehicle for private use has been applied for and attached to said motor vehicle and the proper fees therefore paid by the ~~licensee~~ taxpayer.

(b) When any such person shall apply for a ~~license~~ local business tax receipt to conduct any business or occupation for which an ~~occupational license~~ local business tax shall exceed the sum of \$50.00, the remainder of such ~~license~~ local business tax in excess of \$50.00 shall be paid.

(c) The city shall issue to such persons as may be entitled hereunder a ~~license~~ local business tax receipt to the foregoing provision and subject to the conditions thereof. Such ~~license~~ local business tax receipt when issued shall be marked across the face thereof "Veterans Exempt Business Tax Receipt License—Not Transferable." Before issuing the same, proof shall be duly made in each case that the applicant is entitled under the conditions of this section to receive the exemption herein provided for. The proof may be made by establishing to the satisfaction of the city clerk by means of certificate of honorable discharge or certified copy thereof that the applicant is a veteran within the purview of this section and by exhibiting:

(1) A certificate of government rated disability to an extent of ten percent or more;

(2) The affidavit or testimony of a reputable physician who personally knows the applicant and who makes oath that the applicant is disabled from performing manual labor as a means of livelihood;

(3) The certificate of the veteran's service officer of the county in which the applicant lives, duly executed under the hand and seal of the chief officer and secretary thereof, attesting the fact that the applicant is disabled and entitled to receive a ~~license~~ local business tax receipt within the meaning and intent of this section;

(4) A pension certificate issued to such person by the United States by reason of such disability; or

(5) Such other reasonable proof as may be required by the city clerk to establish the fact that the applicant is so disabled.

All ~~licenses~~ local business tax receipts issued under this section shall be in the same general form as other occupational licenses and shall expire at the same time as such other ~~licenses~~ local business tax receipts.

(d) All ~~licenses~~ local business tax receipts obtained under the provision of this section by the commission of fraud upon the city shall be deemed null and void. Any person who has fraudulently obtained any such ~~license~~, or who has fraudulently received any transfer of a ~~license~~ local business tax receipt issued to another, and has thereafter engaged in any business or occupation requiring a ~~license~~ local business tax receipt under color thereof shall be subject to prosecution as for engaging in a business or occupation without having the required ~~license~~ local business tax receipt under the laws of the state.

(e) In no event shall any person, veteran or otherwise, be allowed any exemption whatsoever from the payment of any amount required for the issuance of the ~~license~~ local business tax receipt to sell intoxicating liquors or malt and vinous beverages.

(f) The unremarried spouse of the deceased disabled veteran of any war in which the United States Armed Forces participated will be entitled to the same exemptions as the disabled veteran.

Sec. 28-98. Provisions regarding professions regulated by the state department of business and professional regulation and other state boards or agencies.

~~Any person applying for an occupational license local business tax receipt pursuant to this article must exhibit an active state certificate, registration, license, permit as required pursuant to applicable state law, prior to being issued an occupational license.~~

(a) Any person applying for or renewing a local business tax receipt to practice any profession or engage in or manage any business or occupation regulated by the Department of Business and Professional Regulation, the Florida Supreme Court, or any other state regulatory agency, including any board or commission thereof, must exhibit an active state certificate, registration, or license, or proof of copy of the same, before such local business tax receipt may be issued. Online renewals may provide for electronic certification by an applicant to meet this requirement. This subsection shall not apply to professions or businesses having a license or registration under F.S. § 489.113, § 489.117, § 489.119, § 489.131, § 489.511, § 489.513, § 489.521, or § 489.537.

(b) In accordance with F.S. ch. 205, certain types of businesses and professions must meet certain licensing, certification, registration or other requirements prior to the city issuing or renewing a local business tax receipt. No local business tax receipt will be issued or renewed until the applicable requirements of F.S. ch. 205, are met.

(c) In the event the city is unsure of a proposed local business tax payer's legal requirements under law for having an active state certificate, registration, or license, the city shall have the right to require a proposed tax payer to present documentation and sign sworn written statements regarding such matters.

Sec. 28-99. Revocation.

The city council shall have the right and authority to revoke, after legal notice and public hearing, any ~~occupational license~~ local business tax receipt granted under this article whenever it is shown that the business is being conducted in such a manner as to be detrimental to the public health, safety or welfare or to the customers and patrons of the ~~licensee-taxpayer~~. Local business tax receipts for Hhome occupations licenses shall be revoked according to chapter 50, section 50-103 of this Code.

Sec. 28-100. Rate schedule.

The schedule of ~~fees tax amounts imposed for occupational licenses~~ local business tax receipts issued by the city shall be kept on file in the office of the city clerk. The schedule of local business taxes imposed may be amended from time to time by resolution of the city council.

Sec. 28-101. Compliance with ordinances required.

The issuance by the city and receipt by the applicant of a local business tax receipt shall in no case be deemed authority to conduct an occupation, business or profession in contravention of any ordinance of the city now existing or hereafter enacted, or to establish or maintain any nuisance. In addition to the payment of the local business tax and obtaining of a local business tax receipt pursuant to this article, any owner of a local business tax receipt must comply with all applicable ordinances and regulations of the city. The issuance or transfer of a local business tax receipt pursuant to this article shall not evidence, verify, or otherwise be interpreted as a statement by the city that the owner of a local business tax receipt or the location listed therein complies with state laws and city building codes, zoning laws, or other ordinances and regulations not set forth in this article. The issuance of a local business tax receipt shall not serve as a basis for equitable estoppel against the city to prevent the enforcement of state laws and city building codes, zoning laws and other ordinances and regulations not set forth in this article.

Sec. 28-102. Ordinance enforcement.

The city shall have the right, but not the obligation, pursuant to its zoning and home rule authority to evaluate the legality of any proposed or operating business and business location and, if applicable, to issue a notice to any person or entity applying for or who receives a local business tax receipt that a proposed or operating business or business location does not comply with the applicable laws, ordinances and regulations, and to take enforcement measures to ensure compliance with such laws, ordinances and regulations.

SECTION 3. Codification. Section 2 of this Ordinance shall be incorporated into the Belle Isle City Code. Any section, paragraph number, letter and/or any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical and similar or like errors may be corrected, and additions, alterations, and omissions not affecting the construction or meaning of this ordinance and the City Code may be freely made. In addition, to the changes made by this Ordinance, any and all references to “occupational license” and “occupational license tax” in the City Code of Ordinances shall be changed to read “local business tax receipt” and “local business tax,” respectively.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase, word or provision of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. Conflicts. In the event of a conflict or conflicts between this Ordinance and any other ordinance or provision of law, this Ordinance controls to the extent of the conflict, as allowable under the law.

SECTION 7. Effective date. This Ordinance shall become effective immediately upon adoption by the City Council of the City of Belle Isle, Florida.

FIRST READING: _____, 2021

SECOND READING: _____, 2021

ADOPTED this ____ day of _____, 2021, by the City Council of the City of Belle Isle, Florida.

| | YES | NO | ABSENT |
|-----------------|-------|-------|--------|
| Ed Gold | _____ | _____ | _____ |
| Anthony Carugno | _____ | _____ | _____ |
| Karl Shuck | _____ | _____ | _____ |
| OPEN | _____ | _____ | _____ |
| Rick Miller | _____ | _____ | _____ |
| Jim Partin | _____ | _____ | _____ |
| Sue Nielsen | _____ | _____ | _____ |

City of Belle Isle

Nicholas Fouraker, Mayor

Attest: _____

Yolanda Quiceno, CMC City Clerk

Kurt Ardaman, City Attorney

Approved as to form and legality for the use and reliance of the City of Belle Isle, FL, only.

STATE OF FLORIDA

COUNTY OF ORANGE

I, Yolanda Quiceno, City Clerk of the City of Belle Isle, do hereby certify that the above and foregoing document ORDINANCE 21-08 was duly and legally passed by the Belle Isle City Council, in session assembled on the ____ day of _____, 20____, at which session a quorum of its members were present.

Yolanda Quiceno, CMC-City Clerk



CITY OF BELLE ISLE, FLORIDA CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: August 3, 2021

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Zip Code Change

Background: The City Council directed that the City staff look into changing zip codes to try to get a zip code that is unique to the City. Currently the City has two zip codes (32809 and 32812). The areas assigned these zip codes are large and could be affecting several issues that may be affecting some finances of our residents such as auto insurance, home insurance, and Medicare. The process is for the City to write to the District Manager of the Post Office and ask to have a study done to see if a zip code change is warranted. This is a fairly long process and although it could have advantages for Belle Isle residents, it can also have disadvantages for them.

It is recommended by the USPS that if a municipality wants to consider a zip code change, that a public meeting(s) be held prior to submitting the request. It was also suggested that since this would affect every household in Belle Isle, that the Council consider placing a question on the next election ballot asking if residents want the City to pursue a zip code change.

Staff Recommendation: Consider holding one or two public meetings to explain the advantages and disadvantages to residents. Council may also want to consider sending out a survey to determine what residents may want to do.

Suggested Motion: There is no suggested motion for this issue.

Alternatives: Leave the same zip codes in place.

Fiscal Impact: TBD

Attachments: Draft Resolution
Draft Letter

RESOLUTION NO. 21-XX

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE CITY OF BELLE ISLE, FLORIDA, DECLARING THE NECESSITY FOR MODIFICATION OF THE ZIP CODE DESIGNATION BOUNDARY ASSIGNED FOR THE CITY OF BELLE ISLE AND AUTHORIZING THE CITY MANAGER TO PROCEED WITH THE PROCESS OF CHANGING THE UNITED STATES POSTAL SERVICE ("USPS") ZIP CODE BOUNDARIES AFFECTING THE CITY OF BELLE ISLE.

WHEREAS, the City of Belle Isle (the "City"), along with its residents and businesses, suffers from multiple detrimental consequences connected to the existing USPS ZIP Code Designations for the City; and

WHEREAS, the City, as has previously discussed by the City Council and been explained to the USPS, suffers multiple consequences for the inaccurate USPS ZIP Code designations for the City, including, but not limited to: 1) Threats to public safety; 2) Direct Financial Impacts; 3) Misleading Information; and 4) Degradation of Community Identity; and

WHEREAS, the current USPS ZIP Code Designations fail to recognize and support the reality of the City's operations and the needs of the City's residents and businesses; and

WHEREAS, the Mayor and City Council desire to officially request a modification of the boundaries for the City's ZIP Code Designations and desire to initiate the USPS ZIP Code Boundary Review Process by filing with the USPS Florida District Manager the "Request for Zip Code and Boundary Review Process" attached hereto and incorporated herein as **Exhibit A** .

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE ISLE, FLORIDA:

1. That the City of Belle Isle hereby declares that it is necessary for the USPS to modify the inaccurate ZIP Code Designation boundary currently assigned for the City of Belle Isle.
2. That the Mayor and City Manager may proceed with the process of changing the USPS Zip Code boundaries affecting the City of Belle Isle by pursuing the USPS ZIP Code Boundary Review Process by filing with the USPS Florida District Manager the "Request for Zip Code and Boundary Review Process" attached hereto and incorporated herein as **Exhibit A**, and by pursuing any administrative processes and remedies connected thereto.

3. That the City Manager, City Clerk and City Attorney are hereby authorized and directed to do all acts necessary for initiating and proceeding with the administrative ZIP Code Boundary Review Process of the United States Postal Service.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BELLE ISLE, FLORIDA

Florida District Manager
United States Postal Service
ADDRESS

b.

Subject: Request for Zip Code and Boundary Review Process

Dear District Manager (Name):

As the Mayor of the City of Belle Isle, Florida, I request that you, as the Florida District Manager of the USPS conduct a "ZIP CODE BOUNDARY REVIEW PROCESS" for the purpose of determining if the City of Belle Isle, Florida can be given its own Zip Code, separate from Orlando's Zip Codes of 32809 and 32812, to all property within the municipal limits of the City of Belle Isle.

It is our goal to solve the following non postal problems:

- Automotive, Homeowners Insurance rate, and Fire rating problems. We are not part of Orlando but because the Orlando zip codes of 32809 and 32812 are used, we may be being penalized.
- Medicare determinations for eligible residents.
- Crime Statics. (We are included in 32809 and 32812 Zip Code which covers Orlando. Statistics for Orlando for violent, property and drug related crimes committed in these zip codes are far more in Orlando than in Belle Isle.
- Housing values are not truly representing the City of Belle isle due to inclusion with Orlando. (Our housings values are being affected by the Banks not hiring licensed Appraisers to establish a home value but using their "VMS" program which uses their 32809 or 32812 foreclosure database and does not take in to account lot size or other important variables that set Belle Isle apart from the Orlando portion of these zip codes.)
- Sales tax revenues, communications services taxes, and other state shared revenues collected at the state level and rebated by states to the cities and towns where they are being collected being misdirected due to the ZIP Code with the City of Orlando receiving a portion of revenues that should come to Belle Isle.
- Other statistics that are collected by ZIP CODE that may skew the data for Belle Isle which is important when applying for state and federal funding.

To compound these problems and cause further confusion, many of the Realtors, who are not residents of the City of Belle Isle and Homeowners that have an Orlando Zip Code see that the Orange County Property Appraiser lists Orlando as the Postal City.

The solution to these issues is in the hands of the United States Postal Service through their control of Zip Code Boundaries. We will be following the USPS guidelines for requesting a Change in Postal Zip Code Boundaries and hope we can arrive at a WIN-WIN solution that meets the needs of the USPS and the Citizens of the City of Belle Isle, Florida.

It is not our intention to cause the USPS to expend funds in these hard economic times and we believe Belle Isle should have its own zip code.

We thank you for your time and consideration and look forward to receiving your written response within the required time period. If you see or have other options that benefit the citizens of the City of Belle Isle, please let us know.

Mayor Signature

CC: Belle Isle's Senate and Congressional Officials

Belle Isle Issues Log
8/3/21

a.

| Issue | Description | Start Date | POC | Last Completed Action | Next steps |
|------------------------------|--|------------|--------------------|--|--|
| Street Paving | The City staff will conduct a street assessment to determine the pavement conditions and determine if the prior assessment is still valid. When complete, the staff will set-up a Capital Improvement Program for street paving. Program | 7/1/2020 | PW/CM | The City has been successful in paving several streets over the past few years; most recently the area around City Hall. | 2021 Goal: City to conduct Pavement Assessment and develop CIP for paving (next Fiscal Year). Assessment complete. CM working with PW Director on CIP for streets. District 3 Streets included in FY21-22 Budget. Streets in District 2 and 5 (Delia Beach area) are on "needs" list. |
| Storm Drainage | The City Engineer recently completed an assessment of the storm system. Some trouble spots have been corrected (Wind Drift, Derine, Chiswick) CM and Finance Director developed Storm Water CIP | 4/3/2017 | ENG/CM | Stormwater CIP was developed and reviewed by Budget Committee, who recommend approval. City staff to start reconditioning swales in trouble areas. Work at Jade Circle Swales done. 1631 Wind Willow (completed). Pipe lining on St. Moritz and Jade completed. | Plan done for Sol avenue (Agenda Item). St. Partin Outfall waiting on Orange County bid for lift station (Lift Station will be rebid so City may consider moving forward). Meeting with new contractors for Stafford/Pam for new estimates. Working with OCEPD on Barby Lane drainage. OC Nav Advisory Board approved \$3,500 for pet waste stations and \$94,020 reimbursement for Delia Beach Project. City received reimbursements from OC Nav Board. Preparing to bid Sol Ave. Project. Close Stafford/Pam Project. Grant submitted to FDEP for Wallace Project and HAB Project. No Update |
| Traffic Studies | Increased traffic in and through Belle Isle prompted the Council to allocate funds for city-wide traffic study to improve traffic flow. Study was done and resulting Traffic Master Plan was adopted by Council. Due to the City's membership in Metroplan Orlando, they are conducting additional studies focusing on Hoffner Ave. | 4/3/2017 | CM/Eng. | City's TMP completed and adopted. Metroplan study is nearing completion. Hoffner median constructed but still needs additional work. WaWa to reconfigure entrance (Working on permit with OC). Citizen feedback sent back to MetroPlan. Metroplan Consultant to work toward finalizing report. RRFB installed and is functional at Monet/Hoffner crosswalk. Staff incorporated comments from open house in TMP. Next step is to plan for improvements and funding through long term budgeting. Staff considers this issue closed. | Impact Fee Study is continuing to move forward. Staff sent information to consultant for review. First draft of study received. Being reviewed by staff. |
| Wallace Field | City purchased large area at Wallace/Matchett for open space. Issues with Wallace Street Plat in this area with people trespassing on private property. District 2 Comm. And CM met with residents to discuss solutions. Council met on June 14 and issues was discussed. Council directed that a fence would be erected around property. Dist. 2 Comm. and CM to meet with residents to discuss options for Wallace Street plat. Area is still zoned R-2. | 6/14/2017 | Dist.2 Comm and CM | Use Agreement adopted. CCA planning park site plan. CCA/City staff met to go over site plan requirements. CCA working with City Planner for site plan submission. CCA completed site plan. Council approved site plan concepts. P&Z decision granting special exception was approved by City Council. The site plan was approved with conditions. Staff is preparing documents to address the conditions. P&Z decision is being appealed to Council. Council approved Wallace Field Site Plan with conditions. | Continuing to plan for drainage project with OC. Discuss grading of site with CCA. CCA to start development of Wallace Field. First elements will be artificial turf and parking. |
| City acquisition of Property | Council discussed possibility of acquiring parcels within the City and directed City staff look at options on how to acquire property. | 3/20/2018 | CM | Cross lake purchase is on hold until County reschedules PH. Mayor/CM to meet with Commissioner Uribe and Adjacent property owner on Cross Lake on March 4. CM/Comm. Cross Lake Property deed recorded and improvements made (closed). BoA agreement finalized. | Financing complete. PSA executed by Mayor and BoA. BoA is now owned by the City. No Updates |
| Charter School (CCA) | There has been infrastructure issues at Cornerstone for some time. The City owns the property and leases it to CCA. The City is responsible for replacing major systems at CCA according to the lease. | 4/3/2017 | CM | Capital Facility Plan complete. CCA considering purchase of property. Roofs are being patched, not replaced at this time. Letter was sent to CCA Board asking for joint meeting and other Board issues. CM sent memorandum to CCA outlining conditions for refinancing. CCA discussed and rejected all the conditions sent by Council. | New Lease draft sent to Budget Committee for review. Budget Committee reviewed draft lease. Market Rent Study completed. Being reviewed by Budget Committee. Subcommittee of Council revising the new lease. CCA, at their June 30 meeting, would like to work with the City to continue working with the City on the lease agreement. Meeting between City and CCA to be set up to continue negotiations on lease. |

**Belle Isle Issues Log
8/3/21**

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| Municipal Code Update | The City Council contracted with a planner to update the municipal code. This process was not completed and needs to be completed. There have been significant code changes in the past few years that need to be in the code. | 4/3/2017 | CM/CC | Meet with consultant to determine what was done and what is left to do. P&Z Board looking at possible changes to fence/wall requirements. Discussion of sidewalk maintenance. Ordinance adoption for Home Occupation and Golf Carts. New Sign Ordinance (adopted and closed). Ordinance on at-large appointments (adopted and will advertise vacancies). | Changes to Impervious surface ratio were discussed and will remain unchanged. P&Z discussions on definition of "kitchen" and look at possible ordinance for installation of artificial turf on residential property. P&Z discussing Accessory Dwelling Units. |
| Comp Plan Updates | The comp plan is reviewed every 7 years to see if it needs to be updated. The City Council contracted with a planner to update the comprehensive plan. | 3/1/2017 | Council Planner CM | Meet with consultant to determine what was done and what is left to do. | City Manager and Planner to review 2009 Comp Plan for errors discovered in Zoning Map. Ordinance passed 1st Reading to include Private Property Rights in Comprehensive Plan. Second Reading/Adoption on August 17. . |
| Annexation | Council discussed the desire to annex contiguous property in order to build the tax base and possibly provide more commercial development in Belle Isle. | 4/3/2017 | Council CM | Council determined the priority to annex. Planner completed 1st report. City Staff reviewing. CM and Mayor met with Management Company for Publix Shopping Center (another meeting is set for 5/19/21). CM to meet with private owner for annexation of 5 acres. Sienna place signed consents for annexation about 35% done. | Sienna condo about 70% complete. Discussion with Brixmor going well. Brixmor asked for additional information. Sienna may be an involuntary annexation. Information supplied to Brixmor for their review. No update |
| Lake Conway Issues | Residents have complained that Lake Conway is unsafe due to speeding of PWCs and issues with wake boats. Council would like more local control over the lake. | 6/1/2019 | CM, CA, Chief | City Attorney looking at how other communities have control of lakes. Staff drafting an ordinance for No Wake Zones. City waiting for County to meet with stakeholders. Draft ordinance is put on hold for now. City/OCSCO looking at other avenues to allow enforcement. Lobbyist Presentations to BC on April 8. CM received information from FWC on Canoe Trail & Swim Areas. City staff to get public input on both. | Discuss control issues with lobbyist and determine direction. |
| IT Issues | City Council wants Staff to research changes in IT from Gmail back to Outlook | 8/6/2019 | City Clerk Chief | City staying with Gmail. City has new pages on website for financial transparency and new work order tracking program. City doing ADA conversion. City Clerk working with ADA compliance company. New website developed & ADA compliant Issue Closed). Bids received on RFP for Chambers A/V. Council approved bid. | Contract executed. Looking at a completion date of September 30. No update |
| Grady (Lancaster) House | PCHS requested the Council not demolish Grady House and give up to a year to have it moved. | 2/5/2019 | CM | Discussion at PCHS. CM contacted State Historic Office on house and homestead and getting it registered on National Registry. Council directed PCHS top provide dates for moving the house and for renovations. PCHS responded to council stating they will not be moving or taking the house. Council set deadline of July 1, 2020 to have the house removed. Neighbor is working to get approvals to move the House to 5817 Randolph so it can be donated to her. Council extended deadline until September 1. Duke contacted for moving wires; quotes received for moving house; met with possible new owner; National Registry Application moving forward. Need cooperation of County to annex property across Waltham. Comm. Uribe will work with property owner to get OC variances. Private property owner was contacted by OC District 3 Office. City will assist where possible. Private property owner applied to County for variances to relocate the house. | County needs additional information from private property owner with a deadline is June 9, 2021 for a hearing on August 5, 2021. Letters of Support provided to property owner from City and PCHS. CCA will also write a Letter of Support. Update after August 5 OC hearing. |

**Belle Isle Issues Log
8/3/21**

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| New City Zip Code | Council directed that the City Manager research the possibility of applying to the USPS for a new zip code. Realtors state that property values may increase if the City has its own zip code and possibility insurance rates may also change. | 3/16/2021 | CM and Comm. Shuck | CM and Comm. Reviewed USPS information necessary for changing zip code. CM reached out to OCPA to see if Belle Isle could substitute for Orlando on property page which may lessen confusion. | Discuss response from OCPA. Develop "pro/con" list for Council review. Check with service providers to see if utility taxes are being sent to Orlando for homes in BI. Agenda Item |
| Traffic Calming Requests/Projects | With the completion of the TMP as well as other traffic requests, the staff will track them here for Council information. | 4/6/2021 | CM, CE, PW, BIPD | Speed Humps Requested: Seminole, Cullen Lake Shore Drive, Oak Island Road, LCS, Daetwyler Shores. Speed Limit Reduction: Judge Rd, Daetwyler Shores All-Way Stop on Via Flora. Seminole in data gathering (temp. speed humps in place). Indian Drive and Barby Lane demand on Seminole decision. Daetwyler Shores scheduled for next budget year; CLSD and OIR were sent application packets. Speed reduction on Judge started (35 MPH). All-Way stop at Via Flora and Flowertree completed. Last traffic count on Seminole started. | Seminole data complete and justifies installation of speed humps. OCFD has no issues with speed humps. Discussion with BIPD on active enforcement for next 4 months on Seminole. If placed on Seminole, then speed humps should be placed on Barby and Indian. City to start planning for RRFB on Hoffner and Pleasure Island and Hoffner and Peninsular. City to start discussion with OC on TSP projects developed by Traffic Consultant. Projects placed on City CIP. City Manager to meet with Orange County Engineering and Commissioner Uribe to discuss Hoffner Avenue Projects for support with projects on Hoffner. |