



CITY OF BELLE ISLE, FL

SPECIAL EVENTS COMMITTEE MEETING

Held in City Hall Chambers, 1600 Nela Avenue, Belle Isle, FL

Wednesday, August 31, 2022 * 6:00 PM

AGENDA

Special Events Committee Members

Betty Lynn DeJarnette | Craig Huff | Holly Bobrowski | Kathy McCoy

Lora Brannan | Maggie Buedette | Nicholas Fouraker

Welcome to the City of Belle Isle Special Events Committee meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofbelleislefl.org.

1. **Call to Order and Confirmation of Quorum**
2. **Public Comments**
3. **Approval of Minutes**
 - a. Approval of May 18, 2022 Minutes
4. **Unfinished Business**
5. **New Business**
 - a. Discuss Christmas Celebration 2022
 - b. Discuss and confirm upcoming event dates
6. **Next Meeting Schedule**
7. **Adjournment**

City of Belle Isle, FL
Special Events Committee Meeting Minutes
Held in City Hall Chambers, 1600 Nela Avenue, Belle Isle, FL
Held the 3rd Wednesday of Every Month
Wednesday, May 18, 2022; 6:00 PM

Members Present	Members Absent
Mayor Nicholas Fouraker Holly Bobrowski Lora Brannan Kathy McCoy Maggie Buedette	Betty Lynn DeJarnette Craig Huff

Call to Order

Meeting called to order by Holly at 6:24pm

Maggie made motion to approve April 20, 2022 minutes; Kathy agreed

After Action of Easter Egg Hunt

Positives: good event with no complaints; came in under budget at \$255.00

Consideration: big kid area needs to be inspected for pipes/holes and treated for ant piles; add a notes requiring all participants wear shoes

After Action Spring Fling

Positives: the event was well organized as far as set-up and including great vendors

Considerations: improve advertising by (possibly) using Conway News, Survey Monkey to gauge interest, send out a mailer/postcard with dates for all of the events during the year, encourage more people to sign up for e-lets, provide flyers for area establishments, create videos for community to see the vendors/ fun time; suggested improvements to the event included moving the time to later in the day, include beer but later in the day may be problem with food trucks

Future Events/Budget

Proposed budget for October 1, 2022 - September 30, 2023 is \$36,000.00; the breakdown is:

Event	Cost
Light the Way	\$25,000.00
Santa ride	5,000.00
Easter Egg Hunt / Spring Fling*	1,000.00
Reserves	5,000.00
Total	\$36,000.00

*Easter Egg Hunt and Spring Fling will be held on the same day, April 8, 2023

Adjournment

Motion to cancel Special Events Committee meetings in June and July, 2022 called by Kathy and unanimously approved.

Next meeting will be August 17, 2022 at 6:00pm. There being no further business, Chairman Bobrowski called for a motion to adjourn, unanimously approved at 7:12PM.

Lora Brannan

Special Events Secretary