



CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Held in City Hall Chambers, 1600 Nela Ave, Belle Isle FL

Held the 1st and 3rd Tuesday of Every Month

Tuesday, May 06, 2025 * 6:30 PM

AGENDA

City Council

Mayor Jason Carson

Vice-Mayor – Commissioner Jim Partin, District 7

District 1 Commissioner – Frank Vertolli | District 2 Commissioner – Holly Bobrowski

District 3 Commissioner – Karl Shuck | District 4 Commissioner – Bobby Lance

District 5 Commissioner – Beth Lowell | District 6 Commissioner – Stan Smith

Welcome to the City of Belle Isle City Council meeting. Please silence all technology during the session. Thank you for participating in your City Government.

1. Call to Order and Confirmation of Quorum

2. Invocation and Pledge to Flag - Comm Vertolli, District 1

3. Presentations

- [a.](#) Applicant Interview and Possible Appointment of District 1 Planning & Zoning Applicant - Joel Shear
- [b.](#) Applicant Interview and Possible Appointment of District 1 Planning & Zoning Applicant - Robert Agrusa
- [c.](#) Applicant Interview and Possible Appointment of District 2 Planning & Zoning Applicant - Todd Zimmerman
- [d.](#) Applicant Interview and Possible Appointment of Antonio DeViva to the Special Events Committee

4. Public Comments & Announcements - Persons desiring to address the Council must complete and provide the City Clerk a yellow "Request to Speak" form, limited to three (3) minutes, with no discussion. When the Mayor recognizes you, state your name and address and direct all remarks to the Council as a body.

- a. Meet the PD Canine

5. Consent Items - These items are considered routine, and one motion will adopt them unless a Council member requests before the vote on the motion that an item be removed from the consent agenda and considered separately.

- [a.](#) Approval of the City Council Meeting Minutes - April 1, 2025
- [b.](#) Approval of the City Council Workshop Minutes - April 1, 2025
- [c.](#) Approval of the City Council Meeting Minutes - April 15, 2025
- [d.](#) Surplus Request of Office Equipment

- [e.](#) **RESOLUTION NO. 25-04** - A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AUTHORIZING COUNCIL MEMBERS AND THE MAYOR AS SIGNATORIES ON THE CITY CHECKING ACCOUNTS, PROVIDING FOR SEVERABILITY, PROVIDING FOR AN EFFECTIVE DATE.

6. Unfinished Business

- [a.](#) ORDINANCE NO. 25-04: SECOND READING AND ADOPTION - AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING ARTICLE V OF CHAPTER 30 OF THE CITY CODE AUTHORIZING THE USE OF GOLF CARTS WITHIN CERTAIN COMMUNITIES AND ON STREETS DESIGNATED IN RESOLUTIONS ADOPTED BY THE CITY COMMISSION; PROVIDING FOR THE ESTABLISHMENT OF AN APPLICATION PROCESS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.
- b. 3904 Arajo Condemnation Update

7. New Business

- [a.](#) Approval of Second Amendment to Ground Werks Sidewalk Contract

8. Attorney's Report

9. City Manager's Report

- [a.](#) City Manager's Report and Task List
- b. Chief's Report
- c. Public Works Report

10. Mayor's Report

11. Commissioners Report

"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." –Page 1 of 2

12. Adjournment

"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." –Page 2 of 2

Joel W. Shear

(954) 303-3875 | Joelshear@gmail.com

Summary of Skills & Qualifications

Senior leader with over 18 years of established success in both tangible and intangible products. Proven ability to exceed quota, foster long-term relationships, and grow market share in a challenging environment.

- Driven personality with strong ownership traits and uncompromising work ethic
- Robust track record of sales leadership, account management, and territory growth demonstrated through numerous awards, expanded responsibilities, and increased sales quotas
- Enduring commitment to creating long-term relationships through unmatched client facing service
- Abundant energy, ability to prioritize tasks, and sell in a highly competitive environment

Professional Experience

Elite Flooring

2022-2023

Vice President of Sales | Multifamily and Single Family Rental

- Directly responsible for my division EBITDA moving from 14.4% to 19.6%
- Grew direct sales revenue from \$43 MM to \$56 MM year one in role
- Directly responsible for my division increasing average margin from 24.6% to 28.7%
- Oversaw a sales team of 27, all of whom exceeded their sales numbers for 2022 and 2023
- Launched and led new single family rental division; hiring new employees and wildly exceeding all sales goals and projections
- Directly responsible for a marketing budget in excess of \$400,000 annually

RM Flooring

Eastern United States

2020-2021

Vice President of Sales | Eastern United States

- Sourced, hired, and trained a first year national sales team
- Grew revenue from \$0 to \$6.4 MM in the first year
- In year one, personally closed 2, multi-million dollar contracts, while overseeing the sales team
- In year one, 100% of my sales team exceeded all quotas, targets, and metrics nationally
- Awarded winner of inaugural national executive sales team contest

Southeast Floors

Southeast United States

2015-2020

Director of Territory Development

- Grew a 30-year-old company from a relatively unknown brand, to the largest multi-family flooring company in Florida
- Grew organization from \$12.8 MM in revenue, to \$31 MM in four years
- Oversaw a sales team of 12 individuals and an operations team of 24 individuals
- Responsible for all growth initiatives, training, sourcing, and development of personnel

- Responsible for vision, strategy, budgeting, and direction of the organization
- Solely opened two new locations, Savannah and Jacksonville
- Oversaw a marketing budget of over \$200,000 per year
- Personally closed several multi-million dollar agreements

Arbor Contract Carpet

Southeast United States

2012-2015

Regional Sales Manager

- Awarded National Regional Sales Manager of the Year 2012
- Awarded National Revenue Growth Leader of the Year 2013
- Grew revenue in my direct territory from \$5.8 MM in 2012, to \$12.3 MM in 2014
- Opened a new Ft Lauderdale branch and achieved \$1.2 MM in sales year one
- Oversaw 9 sales staff and shared assistance operationally
- Secured an estimated \$3 MM annual agreement in March 2014, comprising of 32 assets

Apartments.Com

Fort Lauderdale, FL

2008-2012

Advertising Consultant

- Directly responsible for increasing territory revenue by 18% for the 2009 fiscal year, and 21% for the 2011 fiscal year
- Managed a portfolio billing in excess of \$67,000 monthly, comprised of 146 accounts, encompassing a 200 mile geographic territory
- Numerous time national, regional, and monthly sales leader
- Key advisor on product development advisory board after achieving top ancillary product sales
- Ended 2011 as the number 6 territory manager in the United States out of 123
- Ended 2011 at 133% to goal
- Personally responsible for signing numerous multi-state agreements with Fortune 1000 companies
- Was able to exceed company goals of both new unit sales and ancillary sales in 2009, 2010, and 2011's challenging market
- Maintained highest level of customer retention in the company for 2009 & 2010
- Sat on two committees for the South Florida Apartment Association representing over 145,000 apartment units
- Keynote speaker for several conferences in South Florida

Education

University of Central Florida

- Bachelor of Science in Business Administration: Emphasis in Marketing



The City of Belle Isle
Application for Planning & Zoning Board Position

First Name: Joel
 Last Name: Shear District 1
 Address: 5015 Gramont Ave Belle Isle 32817
 Contact Number: 954-303-3875 Email: JoelShear@gmail.com
 How many years have you lived in Belle Isle? 1.5

Have you previously served on any official City Boards, Commissions, or City Committees? If yes, please list Boards/Commissions/Committees & Years of Service:

No

Please list any additional Community/Civic Activities:

Multiple different association planning
boards for my industry.

Please submit this form, with a copy of your letter of interest and resume, and any other information you wish to share with the City Council to City Clerk Yolanda Quiceno, City of Belle Isle, 1600 Nela Avenue, Belle Isle, FL 32809, Or via email at yquiceno@belleislefl.gov. The City Clerk will contact applicants to schedule Mayor and City Council interviews.

Robert J. Agrusa
4915 Gran Lac Ave
Belle Isle, FL 32812

March 21, 2025

City of Belle Isle
Attn: Yolanda Quiceno, City Clerk
1600 Nela Avenue
Belle Isle, FL 32809

Subject: Letter of Interest – Planning and Zoning Board, District 1

Dear Mayor and City Council Members,

I am writing to express my interest in serving on the City of Belle Isle's Planning and Zoning Board for District 1. With a strong background in public policy, business and community engagement, I would be honored to help contribute to the Board's efforts in shaping land use decisions that align with the City of Belle Isle's long-term vision.

Throughout my career, I have worked closely with businesses, local leaders, and community stakeholders to support economic development and create welcoming environments. My experience as both the President/CEO of the Central Florida Hotel and Lodging Association and the Apopka Area Chamber of Commerce has given me valuable insight into how thoughtful planning and zoning decisions can positively impact both residents and local businesses. I am eager to contribute to the Board as it evaluates special exceptions, variances, and other land use policies.

Additionally, I am committed to transparent decision-making, active community engagement, and ensuring balanced development that aligns with Belle Isle's long-term vision. After moving to the city one year ago, my wife and I are excited about the opportunity to help serve this wonderful community that we call our home.

I appreciate your consideration and would welcome the opportunity to discuss how my background and perspective can benefit the Board. I look forward to your response.

Sincerely,



Robert J. Agrusa
Robertagrusa@gmail.com
(407) 907-8082



The City of Belle Isle
Application for Planning & Zoning Board Position

First Name: Robert

Last Name: Agrusa District 1

Address: 4915 Gran Lac Ave Belle Isle, FL 32812

Contact Number: 407-907-8082 Email: robertagrusa@gmail.com

How many years have you lived in Belle Isle? 1

list Boards/Commissions/Committees & Years of Service:

See attached resume.

Please list any additional Community/Civic Activities:

See attached resume.

Please submit this form, with a copy of your letter of interest and resume, and any other information you wish to share with the City Council to City Clerk Yolanda Quiceno, City of Belle Isle, 1600 Nela Avenue, Belle Isle, FL 32809, Or via email at yquiceno@belleislefl.gov. The City Clerk will contact applicants to schedule Mayor and City Council interviews.

Education

Bachelor of Arts, Liberal Arts and Sciences, *Graduated December 2007*
University of Florida, Gainesville, FL

- Major: Political Science
- Minors: History and Leadership

Professional Work Experience

President & CEO, Central Florida Hotel and Lodging Association (*February 2021 – Present*)

- Responsible for all aspects of the largest regional hospitality association in the United States. This includes the supervision of eight other full-time employees, along with seasonal interns and several vendors, while managing an annual budget of over \$2.5 million.
- CFHLA is dedicated to supporting the industry across the region and represents nearly 80% of the more than 129,500 hotel rooms in Central Florida (including but not limited to Lake, Polk, Orange, Osceola, and Seminole counties) and nearly 500 "supplier" organizations that do business with the hospitality and tourism industries.

President & CEO, Apopka Area Chamber of Commerce (*September 2017 – February 2021*)

- Responsible for all aspects of the chamber of commerce for the second largest city in Orange County. This includes the supervision of two other full-time employees, along with seasonal interns and several vendors, while managing an annual budget of over \$320,000.
- Oversaw the creation and implementation of a brand-new public-private partnership with the City of Apopka, in order to lead and promote the economic development opportunities showcased by Apopka's unique community and culture, beginning January 2020. This is the first time in the 100-year history of the Chamber, that a partnership of this type has been approved.
- Managed an increase of 264 new members since 2017 (29 – 2017, 74 – 2018, 98 – 2019, and 63 – 2020), while boosting our membership retention rate to 96.8% in 2020 (it was in the low 70's from 2015-2017 and it grew to over 80% in 2019).
- Lead spokesman and directly responsible for the maintenance of all social media platforms, membership newsletters, website content, press releases, news stories, etc.
- Oversaw the creation and implementation of two brand-new organizational committees – Diversity and Inclusion and Economic Development – along with a significantly revamped and focused Government Affairs and Issues Committee.
- Directed the successful completion of 20 short and long-term goals and initiatives (out of 22 total or 90%) that were included within the FY 2019 organizational strategic plan. This organizational strategic plan was created and approved by the Board of Directors.
- Led community conversations, built coalitions, and successfully advanced the Apopka Area's business agenda by advocating for the successful passage of 5 of 6 (83%) local initiatives during the 2019 Florida Legislative Session, the passage of Amendments Two, Three and 10 on the 2018 General Election, and the defeat of Amendment One during the 2018 General Election. We also met, engaged, and educated federal, state and locally elected officials, civic, business and non-profit leaders from all across Northwest Orange County to reinforce other important initiatives including, but not limited to, workforce development, Visit Florida, Enterprise Florida, minimum wage, business rent tax, economic development, workforce housing, etc.

Executive Director of BusinessForce, Orlando Economic Partnership (*October 2015 – September 2017*)

- Lead administrator responsible for the entire operation of the political action arm of the Orlando Economic Partnership (formerly Central Florida Partnership). Our main goal was to affect positive change in Central Florida through regional public policy advocacy.
- Managed all fundraising activities for Florida's largest regional PAC, while overseeing a nearly \$300,000 annual budget.
- Led community conversations, built coalitions and advocated for a variety of public policy issues important to the business community, including the NFL Pro-Bowl, Charter Review Commission, Tourist Development Tax, minimum wage, business rent tax, economic development, etc.
- Advanced Central Florida's business agenda by supporting business-friendly candidates and assisting these pro-business candidates in successful state and local races, including 11 of 14 victories in the 2016 Primary Election and 18 of 23 victories in the 2016 General Election along with the successful passage of "Yes" on all three Orange County Charter Amendment Questions.
- Lead spokesman and directly responsible for the creation and maintenance of all social media platforms, weekly newsletters, and over 100 published news stories and articles, press releases, and commentary on behalf of BusinessForce, creating a more balanced media coverage.
- Met, engaged, and educated federal, state and locally elected officials, civic, business and non-profit leaders from all across the seven-county Central Florida region to reinforce BusinessForce's initiatives, which included free enterprise and sound business principles.
- Organized and oversaw (6) BusinessForce Insider's Briefings including two candidate debates, attended city council and county commission meetings regularly, and attended numerous community and business events all across the region and the State of Florida.
- Oversaw the 2016 and 2017 Central Florida Political Leadership Institute and its eighteen graduates (2016) with an entirely new direction and purpose. This was the first time in its eight-year history that it was completely planned and executed in-house, with no contract labor or outside consulting help, and the program became much more efficient and costs were reduced by over 50%.

Director of Candidate Fundraising & Political Director, Florida Republican Senatorial Campaign Committee (*Dec. 2014 - Oct. 2015*)

- Responsible for planning, coordinating, and executing all hard dollar fundraising and grassroots efforts on behalf of Senate Campaigns for 10 incumbent Republican members of the Florida Senate.
- Successfully raised nearly \$1 Million in campaign contributions within a 60-day period for the 10 incumbent Republican members of the Florida Senate.
- Administered all political operations on behalf of the Committee including campaign strategy, targeting constituency groups, gathering new voter data, community outreach, and communications.

- Political Director & Special Assistant to Senator Andy Gardiner**, Republican Party of Florida-Senate Campaigns (*June 2013 - Dec. 2014*)
- Serve as chief political liaison between Senator Gardiner's legislative office and his responsibilities as President Designate, including all of his political and campaign-related activities and maintaining relationships between members of the Central Florida community and across the State of Florida.
 - Responsible for planning, executing, and coordinating all hard dollar fundraising and grassroots efforts on behalf of Senate Campaigns for 16 incumbent Republican members of the Florida Senate.
 - Oversee the advance for Senate Campaigns, including all travel and responsible for maintaining Senator Gardiner's daily calendar.
 - Administered all community and Senate Campaigns outreach objectives and assisted and supported the Senate Finance Director in the planning and execution of various Senate Majority events across the State of Florida.
- Campaign Manager, Finance Director, and Special Assistant**, Andy Gardiner for State Senate, District 13 (*July 2011- May 2013*)
- Successfully managed Senator Gardiner's re-election to the Florida Senate in a newly redrawn Senate district.
 - Raised almost \$1.3 million into Senator Gardiner's Leadership CCE, Protect Our Liberty, and served as political liaison between Senator Gardiner's legislative office and his political-related activities as part of campaign across the state to become Senate President Designate.
 - Responsible for planning, executing, and coordinating hard dollar fundraising and grassroots efforts on behalf of Senator Gardiner for all of the incumbent Republican members of the Florida Senate.
 - Oversaw every aspect of the re-election campaign, including communications, new media, volunteers, fundraising, grassroots efforts, travel, maintaining Senator Gardiner's daily calendar and the Election Day GOTV plan.
- Legislative Analyst & Communications Specialist**, Florida Senate Majority Office (*January 2012 - April 2012*)
- Monitored, analyzed and coordinated the progress of Republican legislation through committees of reference, specifically Criminal Justice, Ethics & Elections, Banking & Insurance, General Government Appropriations to final passage on the floor.
 - Researched and drafted legislation and amendments at the direction of the Majority Leader.
 - Prepared letters, summaries, talk-sheets, reports, and other informational memoranda on committee/legislative issues to the Republican caucus.
 - Responsible for the creation and maintenance of new media opportunities for the Republican Caucus, including video production and other social media outlets.
- Whip Coordinator & Communications Specialist**, Florida Senate Majority Office (*December 2010 - January 2012*)
- Monitor, analyze and coordinate the progress of all priority Republican legislation through committees of reference at the direction of the Majority Leader and Majority Whips.
 - Prepare letters, summaries, talk-sheets or talking points, reports, and other informational memoranda on legislative issues to the Republican caucus.
 - Responsible for the creation and maintenance of new media opportunities for the Republican Caucus, including video production (including the "Majority Report"), the Senate Website, and other social media outlets.
- Grassroots Director for Senate Campaigns**, Republican Party of Florida (*July 2010 - November 2010*)
- Successfully managed all of the grassroots efforts for 3 FL State Senate races, including the planning and execution of door-to-door efforts, phone banking, sign waving, volunteer recruitment and coordination, and the Election Day GOTV plan.
 - Oversaw campaign communications including, video production, email updates, and social media outlets.
 - Administered all community outreach objectives.
- Legislative Analyst**, Florida Senate Majority Office (*January 2009 - June 2009 & January 2010 - June 2010*)
- Monitored, analyzed and coordinated the progress of Republican legislation through committees of reference, specifically Education PreK-12, Higher Education, Banking & Insurance, Reapportionment, Communications, Energy, and Public Utilities, Children, Families and Elder Affairs, Agriculture, Military Affairs & Domestic Security, Finance & Tax, and the K-12 & Higher Education Appropriations, to final passage on the floor.
 - Researched and drafted legislation and amendments at the direction of the Majority Leader; prepared letters, summaries, talk-sheets, reports, and other informational memoranda on committee/legislative issues to the Republican caucus.
 - Responsible for the creation and maintenance of new media opportunities for the Republican Caucus, including video production, the Senate Majority Office Website, and other social media outlets.
- Deputy Campaign Manager**, Jeff Atwater Campaign for Chief Financial Officer (*July 2009 - January 2010*)
- Assisted the Campaign Manager in every aspect of the campaign, including communications, fundraising, and technology.
 - Oversaw the advance for the campaign, including all travel.
 - Responsible for the creation and update of fundraising, volunteer, voter and endorsement databases.
 - Managed the grassroots efforts, including the creation and outreach to all universities and colleges throughout Florida.
 - Responsible for the creation and maintenance of new media opportunities, including video production, campaign website, and other social media outlets.
- Special Projects Coordinator**, Public Concepts, LLC (*March 2008 - December 2008*)
- Campaign manager/consultant for a State House race, a local Tax Collector race, and several other statewide House and Senate campaigns as well as organized, fundraised, and executed several grassroots issue campaigns statewide.
- Candidate**, City of Gainesville (FL) City Commission, At-Large District 2 Seat (*October 2007 - January 2008*)
- Ran for Gainesville City Commission, At-Large seat at the age of 22, and received over 6,500 votes which was the highest vote for a non-winner in the history of the City of Gainesville.

Activities/Organizations

Board of Directors, Valencia College Foundation *(March 2024 – Present)*

- The Valencia College Foundation seeks to provide the margin of excellence for which the college has long been known. The foundation is a separate, not-for-profit, IRS approved 501(c)(3) corporation chartered in 1974 to provide financially for the educational needs of Valencia College that cannot be met through state aid or student tuition income.

Board of Directors, Visit Orlando *(March 2021 – Present)*

- Visit Orlando is a not-for-profit trade association that brands, markets and sells the Orlando destination globally, representing more than 1,600 member companies comprising every segment of Central Florida's tourism community.

Board of Directors, Experience Kissimmee *(March 2021 – Present)*

- Experience Kissimmee is official tourism authority for Osceola County, Florida. This not-for-profit trade association represents more than 900+ local Industry Partners that tell the Kissimmee story and all there is to see and do in this destination.

Advisory Board Member, UCF Rosen College of Hospitality Management Dean's Advisory Board *(June 2021 – Present)*

- Advise the College Dean Cynthia Mejia on increasing industry partnerships that enhance the quality of students' experience both during and after graduation. This includes providing targeted expertise on curriculum and professional development, growth initiatives and partnership opportunities, preparing the future leaders of the hospitality industry, and helping to guide the future of Rosen College.

Member, Florida Society of Association Executives *(May 2023 – Present)*

- Attended regional and statewide meetings/conferences/professional development opportunities with hundreds of other association management professionals from across the state.
 - Also, serve as a member of the 2025 FSAE Government Affairs Committee.
-

Honors/Awards

NESA Outstanding Eagle Scout Award (May 2024)

2023 Greater Orlando Sports Commission's Sports Tourism Alliance Award Recipient (June 2023)

2023 Orlando Business Journal's Power Players in Central Florida (November 2023)

Florida Certified Chamber Professional (September 2020)

Leadership Orlando, Class 91 (October 2016)

Central Florida Political Leadership Institute (April 2014)

Florida Blue Key Honorary (March 2007)

Eagle Scout (January 2002)

April 30, 2025

City of Belle Isle, Florida
Commissioner, District 2
Planning & Zoning Board
1600 Nela Avenue
Belle Isle, Florida 32809

**RE: Planning & Zoning Board
Member Application – Todd Zimmerman**

To Whom It May Concern:

A long time Orlando area resident since 1983, my wife and I recently purchased a home in Belle Isle after having lived most recently in the Baldwin Park community for almost 10 years. My wife and I have 5 grown children combined, who love to spend time visiting whether from near or far. They always come running for anything smoked, chicken, ribs, whatever!

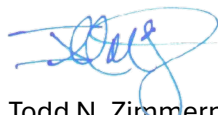
I'm a registered Professional Engineer (FL) and successful business owner, specializing in airport design and construction. Airports are small cities with many different tenants and businesses themselves - just fascinating. I've been blessed in so many ways enjoying a career I have so much passion for.

I've been a community professional having served the Florida Engineering Society (FES) in many capacities, the last being the Regional VP for the Central Florida Region. I'm also an active member of the Florida Airports Council (FAC).

I'm seeking approval to serve on the City's Planning and Zoning Board. It's an opportunity to give back to the community we've recently moved into (February 2025) and learn something new at the same time. I believe in strong and constructive community involvement.

Please see the attached Member Application for your consideration. Thanks in advance.

Sincerely,



Todd N. Zimmerman, P.E.
6517 Cay Circle
Belle Isle, FL 32809

Attachment: Member Application

CITY OF BELLE ISLE
PLANNING & ZONING BOARD MEMBER APPLICATION

The P&Z Board is responsible for conducting public hearings on all proposed regulations concerning land use in the City or amendments to existing land use regulations and requests for rezoning property, site plans, subdivisions plans, and variances to land use regulations. The P&Z Board is also responsible for making recommendations to the Belle Isle City Council regarding land use, changes in zoning, review of subdivision plans or plats, and changes to the City's comprehensive plan. The time commitment for this position (research, reading/reviewing information, meetings) could be about 4-6 hours per month.

Please email the City Clerk a completed application to yquiceno@belleislefl.gov.

Name: Todd N. Zimmerman

Home Address: 6517 Cay Circle, Belle Isle, FL 32809

Home Phone: _____ Cell Phone: 321-228-1067

Email: todd.zimmerman@amherst-consulting.com Fax: _____

1. Will you have time to fulfill the duties of this board? Yes ☒ No ☐
2. Are you able to attend the necessary meetings? Yes ☒ No ☐
3. Describe your community involvement experience and any particular expertise you have, which would apply to this board.

I'm a registered Professional Engineer (FL PE No. 46037); successful business owner;
design/build airports; community professional - Past Regional VP Florida Engineering Society;
expertise with codes, regulations, stormwater design/permitting, construction, environmental,
coordination with public agencies, planning and developments of capital projects,
cost estimating, budgeting, team building. Orlando resident since 1983, BSCE 1987, UCF

4. Describe why you are interested in serving on the Planning & Zoning Board:

This is an opportunity for me to give back to the new community we recently moved into (Cay Circle)
and learn something new at the same time. I have a desire to see how land use is being
implemented in Belle Isle, and how we can collectively work together to serve our residents.
I believe in strong community involvement and hopefully we can engage others into the fabric of
Belle Isle and the standards it sets forth for the community.

5. Please submit a letter of interest with your application.

By signing below, you are affirming to the best of your knowledge that the information you have provided on this form is true and complete.

Signature: _____

Date: April 30, 2025



special events committee

CITY OF BELLE ISLE SPECIAL EVENTS COMMITTEE MEMBERSHIP APPLICATION

The Special Events Committee's purpose is to organize, plan and prepare for "special events" that the City can either host or attend. If you are interested in becoming part of this committee, please email Yolanda Quiceno, City Clerk a completed application at yquiceno@belleislefl.gov.

Name: Antonio DeViva

Home Address: 7121 Conway Circle

Home Phone: _____ Cell Phone: 407-259-8900

Email: tony@imprintedowl.com Fax: _____

1. Will you have time to fulfill the duties of this committee? ☒ Yes ☐ No
2. Are you able to attend the necessary meetings? ☒ Yes ☐ No
3. Describe your community involvement experience and or any special expertise you have which would be applicable to this committee.

For the past 11 years, I have served as the Director of Marketing and Community Engagement for a large automotive group in Central Florida. In this role, I have managed large-scale event planning and execution, collaborating with local organizations and non-profits to develop strategic partnerships that enhance community engagement. My experience includes overseeing P&L statements to ensure budget alignment, managing COIs to meet compliance requirements, coordinating vendor management for seamless event execution, and leading sponsor acquisition efforts to secure funding and resources. I have organized and executed high-traffic events at venues such as Lake Eola, Cranes Roost Park, the Orlando Convention Center, and College Park Main Street. With a strong background in event logistics, marketing, and community outreach, I am eager to bring my expertise to the City of Belle Isle Special Events Committee to support and enhance the city's events.

4. Describe why you are interested in serving on the Special Events Committee:

I have been a Belle Isle resident since 2015 and have enjoyed many of the fantastic events the city organizes with my family. I would love the opportunity to contribute my experience to support and enhance these events, ensuring they continue to bring our community together.



CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Tuesday, April 1, 2025 * 6:30 PM
MINUTES

Present was:

Mayor – Jason Carson
District 1 Commissioner – Frank Vertolli
District 2 Commissioner – Holly Bobrowski
District 5 Commissioner – Beth Lowell
District 6 Commissioner – Stan Smith
District 7 Commissioner – Jim Partin

Absent was:

District 3 – OPEN
District 4 – OPEN

1. **Call to Order and Confirmation of Quorum**

Mayor Fouraker called the meeting to order at 6:30 pm, and the Clerk confirmed quorum. City Manager Rick Rudometkin, Attorney Pownall, Chief Grimm, Public Works Director Phil Price, and City Clerk Yolanda Quiceno were also present.

2. **Invocation and Pledge to Flag**

Comm Smith gave the Invocation and led the Pledge to the Flag.

City Manager Rudometkin announced that after the swearing-in ceremony, there will be a short break to celebrate Mayor Fouraker's six years of service. In addition, he is requesting to move up Public Comment to item 3, and Items 7a and 7b will be rescheduled for May 6, 2025. Council consensus was to move forward with the proposed agenda change.

3. **Public Comments & Announcements**

Mayor Fouraker opened public comments.

- Larry Miles, residing at 6110 Matchett Rd, shared his gratitude to Mayor Fouraker for his service and commitment to the City and its residents.
- Council Members, the City Manager, and staff thanked Mayor Fouraker for his passion and personal and professional growth throughout his two terms as Mayor.

There being no further comments, Mayor Fouraker thanked the City and residents for their support and welcomed the new Mayor.

The Council moved for a 20-minute recess. Meeting resumed at 7:13 pm.

4. **Presentations – N/A**

- a. Swear-In: Mayor Jason Carson
Mayor Fouraker swore in the incoming Mayor Jason Carson.
- b. Swear-In: Commissioner Holly Bobrowski
Chief Grimm swore in Holly Bobrowski as District 2 Commissioner.
- c. Appointment of Vice Mayor - BIMC Section 4.03
Commissioner Smith moved to appoint Jim Partin as Vice Mayor.
Commissioner Lowell seconded the motion, which passed unanimously 5:0
- d. Arbor Day Art Contest Winners: HS-1st Place Grace, Elem-1st Place-Simone, 2nd Place-Madison and 3rd Place Kylie
Mayor Carson recognized the winners of the Arbor Day Art Contest and awarded them a certificate of appreciation.

5. **Consent Items**

- a. Approval of the City Council Meeting Minutes - March 4, 2025
- b. Approval of City Council meeting minutes - March 18, 2025
Comm Lowell moved to approve the consent item as presented.
Comm Smith seconded the motion, which passed unanimously 5:0.

6. Unfinished Business

- a. ORDINANCE NO. 25-04: FIRST READING AND CONSIDERATION - AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING ARTICLE V OF CHAPTER 30 OF THE CITY CODE AUTHORIZING THE USE OF GOLF CARTS WITHIN CERTAIN COMMUNITIES AND ON STREETS DESIGNATED IN RESOLUTIONS ADOPTED BY THE CITY COMMISSION; PROVIDING FOR THE ESTABLISHMENT OF AN APPLICATION PROCESS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

City Manager Rudometkin read the Ordinance by Title.

Chief Grimm presented the ordinance and stated that the changes are being presented to align with State law and enhance safety regulations. The proposed changes will clarify the definitions of golf carts and low-speed vehicles, operation restrictions, enforcement, and liability. Chief Grimm added that the staff has created a brochure to hand out to residents registering their golf carts for reference.

Comm Bobrowski asked for golf carts that ride over 25 mph and drive on County Road to be allowed with the proposed changes. Chief Grimm said no, per the County. Golf carts on the sidewalk in Conway/Judge & Daetwyler do not fall under Belle Isle's jurisdiction. He encourages residents to contact their Orange County and Orlando Commissioners to share their support for jurisdiction or a dedicated path similar to what we have with Matchett Road. Comm Bobrowski also said the City should look into electric bikes and scooter safety.

Comm Smith stated that a resident in his neighborhood shared that he had to ride his golf cart to O'Reilly's to get a part for his car and was stopped by an Orange County Officer who cited him with a \$168 ticket. Chief Grimm noted that he and City Attorney reviewed the proposed changes for discrepancies.

Mayor Carson opened for public comment.

- Kyle Van Velzen, residing at 6606 Conway Lakes Drive, shared her concerns with riding their golf carts out of their community to Judge & Daetwyler to get on a golf-friendly street.
- Andy Pomeroy, who lives at 6521 St Partin Place, expressed concern about using Judge & Daetwyler. He would like those sidewalks to ensure a full circle path through the community.
- Chris Van Velzen, who resides at 6606 Conway Lakes Drive, said it may cost about \$1000 to get the carts up to speed. What are we currently looking at with the ordinance change? Chief Grimm said nothing has changed with the city's regulations for low-speed vehicles. If the golf cart goes over 35 mph, having it registered as street legal at the DMV doesn't hurt. Chief Grimm said if a resident is riding out of the City limits, they must follow State Law and City/County regulations.
- Ms. Springsteen, residing at 3564 Country Lakes Drive, asked for clarification on driving out of the City. Chief Grimm said that out riding out of the City limits, golf cart riders must follow the County/City regulations.

There being no further comment, Mayor Carson closed public comment.

**Comm Vertolli moved to advance Ordinance 25-04 for second reading and adoption.
Comm Smith seconded the motion, which passed unanimously upon roll call 5:0.**

7. New Business

- a. Appointment of District 1 Planning & Zoning Applicant - Robert Agrusa – moved to May 6, 2025.
b. Appointment of District 1 Planning & Zoning Applicant - Joel Shear – moved to May 6, 2025.
c. Amendment to City Manager Employment Agreement

City Manager Rudometkin addressed the three changes to his employment contract as noted in the workshop for discussion.

- Lift the requirement to pay back relocation
- Change the monthly \$700 car allowance to receive a city vehicle
- Remove the requirement for living in Belle Isle

Comm Smith asked which of the three items would benefit the City. Although there may not be a benefit to the City, CM Rudometkin said he did not have the opportunity to discuss these terms with the City, so he is bringing it up for discussion. Comm Smith said the \$700 is all-encompassing of his current vehicle costs. He asked if CM Rudometkin had an estimate on the price the city would pay for a vehicle, fuel, tolls, and insurance.

Comm Partin said that when we were reviewing the contract, we all agreed to have the Mayor negotiate on behalf of the Council. Comm Partin said Section 9 would go away after two years. As far as the vehicle, what would be the financial result?

If the city manager remains in the city, he will be compensated with an additional \$15,000; however, if he resides outside the city limits, there could be a decrease in salary.

Comm Bobrowski said she has never been a fan of the primary residency requirement. She would like to discuss adding a reasonable distance if moving out of the City.

Mayor Carson said he has seen contracts that call for living within a radius of the area. The council discussed the former Mayor's stance on the contract language.

Comm Lowell said she agrees with a reasonable radius as long as the accessibility and availability meet the requirements. She asked if there was an additional city vehicle available. Mr. Rudometkin said no, the city must budget for a vehicle or add it to the PD vehicle leasing plan.

Comm Vertolli said the requirement to pay back will go away after another year and is not against moving out of the city within a radius. The city vehicle, however, should be used only within the City. Council discussed the diminutive use of a city vehicle.

After the discussion, Commissioner Bobrowski moved to

- **Table the primary residency requirement and vehicle allowance until the City Manager provides further information**
- **Reject the change to the payback language in said contract.**

Commissioner Partin seconded the motion, which passed unanimously 5:0.

8. Attorney's Report – No report.

9. City Manager's Report

a. City Manager's Report

The City Manager presented,

- City Manager's Task List
 - Resident requests approval for a Lake Clean Up event with paddle boards. He will bring forward more information at a later date.
 - Committee and Council seats. Two candidates submitted for the P&Z Board, and one applicant for the Council seat in District 4
 - Arajo Condemnation will be on the agenda for April 15.
 - Meeting with one of the two vendors regarding Hurricane Ian. He is meeting with KPMG to discuss the next steps.
 - Started the road show – looking to see if other areas in the city will schedule an event.

b. Chief's Report

- Chief Grimm announced
 - K9 is ready to pick up and will bring forward more information.
 - PD created a page on the website to upload the PD Calls for Service and Code Enforcement Activity Reports.
 - PD Boat Dock is in its final stages of completion.
 - Will research and bring forward information on scooters and electric bicycles

c. Public Works Report

Phil Price reported that

- PD Boat Dock's final stages are awaiting power from Duke Energy.
- The Jade Pump station has been set up and is ready for the beginning of the storm season.
- Reported that the City of Orlando is paving from the 528 Northbound to Hoffner – Completion by April 3.
- Orange County project on Sol – the line going east on Arajo sewer issue; maybe 60-90 days before repair.

10. Mayor's Report—Mayor Carson thanked the Council and the residents for their support and challenged them to fill open committee and board seats.

11. Commissioners' Report

- Comm welcomed and congratulated Mayor Carson.
- Comm Smith reported that the next Metro Plan meeting is on April 9th. He spoke on the roadshow with his HOA and encouraged all Council members to schedule an event.
- Comm Lowell asked residents to donate water/soft drinks for staff and Marine Patrol. She would also like to see a ribbon cutting for the PD Boat Dock.
- Comm Bobrowski attended the last League of Cities meeting and gave a summary of the topics. She asked if the Council would consider revisiting a Chicken ordinance in the City. This may be a good time to review the Charter, go down to a Commission of five members, and serve at large. We have more Commissioners per Capita than Altamonte and Maitland, and very few people to fill the positions.
- Comm Vertolli spoke briefly on being part of the Canvassing Committee, which was very interesting, and encouraged all commissioners to participate. He and the City Manager spoke with the CCA principal about the Youth Council, who was very receptive to the idea. He also asked for Council consensus to host a Tri-County meeting on the third Thursday in October. Council discussed sponsorship and locations.

12. Adjournment

There being no further business, Mayor Carson called for a motion to adjourn the meeting, which passed unanimously at 8:40 pm.



CITY OF BELLE ISLE, FL CITY COUNCIL WORKSHOP

Tuesday, April 1, 2025 * 6:00 PM
MINUTES

Present was:

Mayor – Nicholas Fouraker
District 1 Commissioner – Frank Vertolli
District 2 Commissioner – Holly Bobrowski
District 5 Commissioner – Beth Lowell
District 6 Commissioner – Stan Smith
District 7 Commissioner – Jim Partin

Absent was:

District 3 – OPEN
District 4 – OPEN

1. **Call to Order and Confirmation of Quorum**

Mayor Fouraker called the meeting to order at 6:00 pm, and the Clerk confirmed quorum. City Manager Rick Rudometkin, Attorney Pownall, Chief Grimm, Public Works Director Phil Price, and City Clerk Yolanda Quiceno were also present.

2. **City Manager Evaluation**

Mayor Fouraker presented the City Manager's evaluation and summary and asked if the Clerk had received an evaluation from former Commissioner Otterbacher. The City Clerk said no; her office did not receive an assessment.

Mayor Fouraker opened discussion for the City Manager's response and summary of the self-evaluation. City Manager Rudometkin provided a copy of his self-evaluation and noted that he has learned a lot from the city's people, areas, and issues. His desire will continue to focus on the City and its residents. Regarding the evaluations, he will take the comments in stride and under advisement. He will move some of the remarks forward and improve in the mentioned areas.

CM Rudometkin said he never had the opportunity to negotiate his contract with the City Council. He believes that three items in the contract were misconstrued. He would like to revisit the negotiation on the following,

- Lift the requirement to pay back relocation money - He would like to clarify that he is not planning on leaving and does not like this stipulation hanging over his head. He has aging parents, and if something were to happen to them, he would not want to pay it back if he had to go help them. He further noted that he had to pay taxes on the total received.
- Change the monthly \$700 car allowance to receive a city vehicle (similar to Police Chief and Public Works)
- Remove the requirement for living in Belle Isle - Belle Isle is extremely expensive, and they would eventually like to purchase a home. They have been researching other areas.

Comm Partin asked when the self-evaluation was submitted to the Clerk. CM Rudometkin said it was completed this morning and sent to the City Clerk mid-afternoon. Comm Partin said he had put a lot of time into his evaluation, and having his self-evaluation ahead of time would have alleviated many questions. He doesn't believe having the Council's thoughts and evaluation in lieu of receiving the self-evaluation is institutionally normal. Having the Council's evaluation beforehand allows the City Manager an opportunity to see where weaknesses exist for improvement and respond accordingly. He would like the Council to agree to a different process moving forward at next year's cycle.

Comm Lowell said she could not review and absorb the self-evaluation due to the time it was received. Comm Lowell said she will commit to meeting with the City Manager on a one-on-one basis to build relationships.

Comm Smith said he has conducted many evaluations as an employee, supervisor, and manager, and not once has an employee been privy to what he had to say before receiving their self-evaluations. He agrees with Comm Partin.

Comm Bobrowski agrees that she is not crazy about the process. She does not have a copy of the employee handbook or job descriptions. CM Rudometkin stated that he and the staff are working on updating the job descriptions because the small staff of five have many different hats. Comm Bobrowski said meeting weekly with the City Clerk would benefit him because of her longevity and knowledge of some processes.

Comm Bobrowski asked what the City Council can do to assist him and the staff with moving items forward. The CM said he had addressed that in his self-evaluation. Comm Bobrowski asked if he feels like the City Council supports him. CM Rudometkin said no.

Comm Vertolli said the evaluation summary average is in line with the rest of the Council and is a good sounding board.

Mayor Fouraker said Mr. Rudometkin was not his choice; that is on record. His skill set lacked luster and was underwhelming compared to the other candidates. What he has seen this past year is that Mr. Rudometkin is trustworthy and has stood by his commitment. He has seen much growth, given some examples, and asked the Council to give him a chance.

3. Adjournment

There being no further business, Mayor Fouraker called for a motion to adjourn the meeting, which passed unanimously at 6:30 pm.



CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Tuesday, April 15, 2025 * 6:30 PM
MINUTES

Present was:

Mayor – Jason Carson
District 2 – Holly Bobrowski
District 5 Commissioner – Beth Lowell
District 6 Commissioner – Stan Smith
District 7 Commissioner – Jim Partin

Absent was:

District 1 Commissioner – Frank Vertolli
District 3 – OPEN
District 4 – OPEN

1. Call to Order and Confirmation of Quorum

Mayor Carson called the meeting to order at 6:30 pm, and the Clerk confirmed quorum.

City Manager Rick Rudometkin, Attorney Langley, Chief Grimm, DC Millis, Public Works Director Phil Price, and City Clerk Yolanda Quiceno were also present.

2. Invocation and Pledge to Flag

Comm Partin gave the Invocation and led the Pledge to the Flag.

Mayor Carson asked for a motion to excuse Comm Vertolli.

Comm Smith moved to excuse Comm Vertolli from tonight's meeting.

Comm Lowell seconded the motion, which passed unanimously 4:0.

3. Public Comments & Announcements

Mayor Carson opened public comments.

- Garrett Phillips, owner of 6001 S. Orange Avenue, shared his concerns about parents using his parking area as a cut-through during the pickup and drop-off of Cornerstone Charter Academy students. He is worried about the safety of the children and his clients. The Police Department said they cannot do anything other than place signs and cones. CCA stated that they have sent out notices in their newsletter. He is asking for the City Council's help in keeping everyone safe and stopping his business from being a cut-through option.
- In support of appointing Bobby Lance as District 4 Commissioner, the following individuals spoke in favor of the appointment,
 - Brian Pikalow, residing at 4809 Fayann Street
 - Drew Brown, residing at 6615 Matchett
 - Pete Clarke, residing at 7600 Daetwyler Drive
 - Jennifer Wright, residing at 6906 Daetwyler Drive
 - William Morgan, residing at 1916 Elizabeth Street
 - Rainey Conduff, residing at 6908 Willoughby Lane
 - Dan Drummond, residing at 540 Mandalay Road
 - Paul Lance, residing at 2806 Trentwood Blvd
 - Roy Rause, residing at 2423 Nela Avenue
 - James Lance, residing at 3333 Flowertree Road
 - Pete Madison, residing at 4908 Oak Island Rd

There being no further comments, Mayor Carson closed the public comment section.

4. Presentations – N/A

5. Consent Items

- a. March 2025 Monthly Reports: Finance, Code Enforcement, Fire, and PD
Comm Lowell moved to approve the consent item as presented.
Comm Bobrowski seconded the motion, which passed unanimously 4:0.

6. Unfinished Business

a. 3904 Arajo Court Condemnation Update

City Manager Rudometkin gave an update on the 3904-property condemnation. He stated that Mr. Giles said the owner is looking to contract with another company and will no longer be assisting with the construction and repair of the home. Ms. Lizar Armstead Stovall has contracted with a construction company to clean the property and vegetation and has rented a dumpster to start the cleanup. The City staff have not spoken with the contractor and cannot confirm the action plan to repair the home. CM Rudometkin asked for Council direction on moving forward with the condemnation or allowing the homeowner more time to gather the necessary contracted services.

Comm Smith said he favors allowing more time as long as the homeowner gives dates and guarantees for completion.

Comm Lowell shared her concerns about allowing more time due to a safety issue without finite completion dates. She further noted that this has been a discussion for the last three to four years.

Comm Partin said this has deviated from the last Council meeting discussion with Mr. Giles. He is in favor of allowing a couple of weeks. However, the Council will have to decide sooner rather than later. Comm Partin asked if the City could file an amendment to the lien to include reimbursement of the additional funds the City spent to date and the demolition cost.

Attorney Langley said there is a recorded lien for Code Enforcement funds. Once the City spends the money on demolition, a second lien will be recorded for reimbursement, along with the attorney's costs.

Comm Bobrowski said she is an advocate for Seniors. The house is a teardown. Could the City make a humanitarian gesture and provide an independent inspection of the home? CM Rudometkin said he had suggested to the homeowner that she should invest in an inspection report before she spends any more money.

After further discussion, the Council agreed to give the homeowner a couple more weeks to provide the contract and dates and guarantee a plan of action at the May 6th City Council meeting.

Comm Bobrowski moved to revisit the discussion at the next City Council meeting on May 6th to allow the City Manager to meet with the contractor and report back to the Council. Comm Smith seconded the motion, which passed unanimously 4:0.

7. New Business

a. Applicant Interviews and Possible Appointments of District 3 & 4 Commissioner

City Manager Rudometkin discussed the open City Council vacancies. He presented the applications for District 3 and District 4 candidates and provided a copy of the Charter language on appointing vacancies.

Attorney Langley said that per the Charter, once a quorum is established, the majority of the quorum present is necessary to move an item; it will take three affirmative votes to appoint a candidate. The Council is compelled to act within 90 days of the vacancy occurring to avoid any legal issues.

Comm Lowell shared the concerns of many residents about the many appointments on the Council. She asked if it would be possible for the City to process a special election as part of the process and within the 90 days. Attorney Langley said the Charter specifies a process, and there is only one method: the Council appointing a candidate. If the Council deviates from the process in the Charter, it can be seen as a violation of the Charter and not the process of the referendum passed by the citizens. If the Council would like to hold a special election for vacancies, the Council will have to submit an ordinance and a referendum for the residents' approval.

Comm Bobrowski has also received correspondence from residents on all the Council appointments, stating that the process has no integrity. She believes the system is broken, the Charter needs to evolve, and we have too many commissioners. She suggests reducing the number to five and extending the qualifying period. As a matter of principle, she stated that she would vote "no" to all the candidates until the system was fixed. Mayor Carson agreed that changes must be made to get more people involved.

The Council discussed and agreed to interview the candidates. During the interview, the other applicants will be asked to leave the room and call back in when it is their turn.

The Council interviewed the following candidates,

1. Karl Shuck – District 3
2. Danny Otterbacher – District 3
3. Bobby Lance – District 4

Comm Partin said he understands Comm Bobrowski's position that she wants to see change and that voting "no" to all candidates is a big statement. He asked that she consider voting on the applicants and move forward with necessary modifications at a later date. He stated that her vote is important and necessary. Comm Bobrowski said that over two years, she spoke about the size of the commission and does not know how to get across to the Council that they need to change the Charter and step up on their game; it is a way of having a silent protest. So far, it has been very frustrating, and I would like the Council to commit to making an effort and agree that a change needs to be made.

Mayor Carson said the Council should ask the City Attorney to present draft Charter changes for discussion. Comm Partin said discussing the changes with the full Council would be beneficial.

Comm Smith moved to appoint Karl Shuck for District 3.

Comm Lowell seconded the motion, which passed unanimously upon roll call 4:0.

Comm Partin moved to appoint Bobby Lance for District 4.

Comm Smith seconded the motion, which passed 3:1 upon roll call with Comm Bobrowski, nay.

Comm Lowell called a motion for a two-minute break. Comm Smith seconded the motion, which was unanimously approved. The meeting reconvened at 8:20 pm.

Chief Grimm swore in Comm Karl Shuck as District 3 Commissioner.

Mr. Pete Clarke swore in Comm Bobby Lance as District 4 Commissioner.

b. Applicant Interview and Possible Appointment of Chad Rocheford to the Budget Committee

For the record, Comm Partin shared a resident's concern that he and another applicant for the P&Z Board are on the PACK committee and may be used to influence the City. Mr. Rocheford said he doesn't believe a budget committee member will have enough influence. He would focus on bringing more tax revenue and annexing opportunities to offset the tax revenue.

Comm Smith moved to appoint Chad Rocheford for the District 3 Budget Committee seat.

Comm Partin seconded the motion, which passed unanimously upon roll call 6:0.

c. Approval to Host the October Tri-County League of Cities Board Meeting

CM Rudometkin called for a motion to approve Comm Vertolli to spearhead the City's sponsorship of the Tri-County Meeting. CM Rudometkin mentioned a few locations, such as Regal, Wyndham Hotel, and El Potro. He and Comm Vertolli will contact those businesses for more information. The meeting will be held on the third Thursday in October.

Comm Partin moved to appoint Comm Vertolli as the Belle Isle representative to facilitate the Tri-County Leagues of Cities Board meeting. Comm Lowell seconded the motion, which passed unanimously 6:0.

8. Attorney's Report – No report.

9. City Manager's Report

a. City Manager's Report

The City Manager presented,

- City Manager's Task List
 - CCA will discuss the carve-out contract for the Lancaster House at their April 23 meeting for approval.
 - Golf Cart Ordinance's second reading will be on the May 6th agenda.
 - The lot split/ flag lot discussion will be on the agenda later to allow the city staff to gather information, and will be presented at the second meeting in May. The applicant has been notified.
 - Staff is working on the credit card policy vs. procurement cards with rewards allocation.

Comm Smith moved to extend the meeting an additional 15 minutes. Comm Bobrowski seconded the motion, which passed unanimously 6:0.

b. Chief's Report

- Chief Grimm announced
 - He has attended the monthly Joint Terrorism Task Force and hosted the Chief's April meeting at the Wyndham hotel.
 - Scooter Flyer and Golf Cart Education Flyer to be posted on social media
 - Easter Egg Hunt update and street closing – April 19th from 9-10 am
 - Shout out to Danny and Jennifer Dell for their candy donations
 - Drug Take Back – April 26th from 10am-2pm
 - PD Canine will join the force on April 23rd (picture was provided)

c. Public Works Report

Phil Price reported that

- The Jade Pump Station generator has been installed and is awaiting final inspection.
- Completing painting at City Hall.
- OC project - three phases by St Partin Place/Judge/Conway and Gondola. Community meeting at Shenandoah Elementary on April 16, 2025.
- He attends the TSMO/TAC meeting and will provide updates.
- Currently, finishing Oak Island sidewalk repair.
- Council thanked staff for replacing the duck hunting signs

Comm Smith moved to extend the meeting an additional 15 minutes. Comm Lance seconded the motion, which passed 5:1 with Comm Bobrowski, nay.

10. Mayor's Report - na**11. Commissioners' Report**

- Comm Bobrowski said some crossing guards asked for consideration to add a traffic light at Wallace and Fairlane, and are not comfortable crossing where there is no light. Chief Grimm said he would review the request; however, they would have to wait for the new traffic pattern before making any decisions.
Comm Bobrowski said she had been speaking with a constituent about building a home on her lot. She noted that it has been going on for six years and will request to have it added to the agenda for discussion.
- Comm Lance said at the HOA meeting, they discussed placing a speed limit sign, possibly on the Stop sign pole off the stop sign coming into Daetwyler Shores from McCoy Road, or on its own pole in another location.
- Comm Lowell said, based on the completion of the sidewalks, she would like to send information to the communities to inform and educate the residents that they are responsible for the sidewalk update, clearing, upkeep, and repair.
- Comm Lance reported that the homeless are defecating and smoking marijuana at the back wall of Via Flora.
- Comm Smith noted that he cannot attend the May 6th meeting.
Comm Smith asked for the RFP implementation dates, Grant updates/startup, and to schedule a workshop to review the Biotech consultant report received in November.

12. Adjournment

There being no further business, Mayor Carson called for a motion to adjourn the meeting, which passed unanimously at 9:30 pm.

**CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: May 6, 2025
To: Honorable Mayor and City Council Members
From: Staff
Subject: Surplus Request of Office Equipment

Background:

The following equipment is either depreciated in use or not working due to updates.
We request authorization to sell the items at a minimum cost or surplus the following items:

- 1 HP Laserjet 4630
- 1 HP Officejet Pro 8100

In accordance with Section 2-223, If the property has been determined to be surplus to be of some commercial value, but such value does not exceed \$100, the city manager shall dispose of such property in any reasonable manner which the city manager, in the city manager's sole discretion, determines will bring the greatest price.

Staff Recommendation and Council Discussion Points:

Staff recommends approval to surplus the outdated equipment.

Suggested Motion:

"I move to approve the surplus of equipment in accordance with the recommendation and Section 2-223 BI City Code.

Alternatives: Council discussion.

Fiscal Impact: There will be no immediate fiscal impact. Any future financial considerations will be addressed as needed.

Attachments: N/A

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RESOLUTION NO. 25-04

A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AUTHORIZING COUNCIL MEMBERS AND THE MAYOR AS SIGNATORIES ON THE CITY CHECKING ACCOUNTS, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager is the Chief Administrative Officer of the City and is responsible for the financial administration of all city funds, and is the purchasing agent of the City with the responsibility of authorizing all expenditures of city monies; and

WHEREAS, the City Manager is hired by and works under the direction of the City Council; and

WHEREAS, the City Council determined it is in the best interest of the citizens of Belle Isle to require at least two signatures from authorized individuals on each check prepared and issued by the City at the direction of the City Manager or Finance Director; and

WHEREAS, the authorized signatories on the City's checking accounts require periodic updating; and

WHEREAS, the City desires to remove Daniel Otterbacher as a signatory for all bank accounts; and

WHEREAS, the City desires to add Paul Lance and Karl Shuck as signatories for all bank accounts.

THEREFORE, the City Council of the City of Belle Isle, Florida, hereby resolves:

Section 1. Recitals. That the findings and premises contained in the above preamble are hereby deemed to be true and correct.

Section 2. Authorized Signatories. The City Council hereby authorizes the following individuals as authorized signatories on the City's checking accounts while such persons hold their respective term of office on the City Council:

- | | |
|------------------------------|----------------------------|
| Commissioner Frank Vertolli | Commissioner Beth Lowell |
| Commissioner Holly Bobrowski | Commissioner James Partin |
| Commissioner Karl Shuck | Commissioner Stanley Smith |
| Mayor Jason Carson | Commissioner Paul Lance |

If and when an individual member of the City Council listed above is no longer on the City Council, such member shall no longer be an authorized signatory for City checks. The City Manager and Finance Director shall not accept such former member's signature on any City check.

Section 3. Check Preparation. The City Manager, Finance Director, or their respective City employee designee is responsible for preparing or directing the preparation of all checks to be issued by the City for signature by at least two of the authorized signatories set forth in Section 2 of this Resolution. Without requirement upon the City's bank(s) to verify both signatures, each check issued by the City must bear the signature of at least two authorized signatories as confirmed by the City Manager, Finance Director, or their respective City employee designee. No individual listed in Section 2 of this Resolution: (i) shall draft or direct the drafting or issuance of any City check, or (ii) has the authority to draft or issue a counter check from any City bank account.

Section 4. Effective Date. This Resolution shall take effect upon its adoption.

Section 5. Conflicts. This Resolution shall supersede and replace any conflicting resolutions to the extent of the conflict.

Adopted by the City Council on this 6th day of May 2025.

JASON CARSON, MAYOR

Attest: _____

Yolanda Quiceno, CMC-City Clerk

Approved as to form and legality

City Attorney

1 STATE OF FLORIDA

2 COUNTY OF ORANGE

3 I, YOLANDA QUICENO, CITY CLERK OF BELLE ISLE, FLORIDA, do hereby certify that the above and foregoing
4 Resolution 25-04 was duly and legally passed and adopted by the Belle Isle City Council in session
5 assembled. At this session, a quorum of its members was present on the _____ day of _____
6 2025.

7 _____
8

9 Yolanda Quiceno, CMC-City Clerk

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ORDINANCE NO. 25-04

AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING ARTICLE V OF CHAPTER 30 OF THE CITY CODE AUTHORIZING THE USE OF GOLF CARTS WITHIN CERTAIN COMMUNITIES AND ON STREETS DESIGNATED IN RESOLUTIONS ADOPTED BY THE CITY COMMISSION; PROVIDING FOR THE ESTABLISHMENT OF AN APPLICATION PROCESS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission has the authority to authorize the operation of golf carts and regulate such operation within its jurisdictional boundaries pursuant to Article VIII, § 2(b) of the Florida Constitution and Section 166.221 and Section 316.212, Florida Statutes; and

WHEREAS, to protect the health, safety, and welfare of its citizens, the City desires to prohibit the operation of golf carts along roads and thoroughfares incompatible with such operation and regulate the manner and times of the operation of golf carts upon streets subject to City jurisdiction where such operation is authorized; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of Belle Isle, Florida as follows:

SECTION 1. Recitals. The foregoing recitals are hereby ratified and confirmed as being true and correct, shall constitute the legislative findings of the City, and are hereby made a part of this ordinance.

1 SECTION 2. City Code Amendment. Section 30 - Article VI is hereby amended as
2 follows: words that are underlined are additions, and all other provisions shall
3 remain unchanged):

4
5 **Sec. 30-202. Definitions.**

6 The following words, terms and phrases, when used in this article, shall have the
7 meanings ascribed to them in this section, except where the context clearly
8 indicates a different meaning:

9 *Applicant* means a person or entity, including a homeowner's or community
10 association, that is requesting that the Belle Isle City Commission adopt a
11 resolution designating one or more golf cart communities and/or one or more golf
12 cart permitted streets.

13 *Golf cart* means a motor vehicle that is designed and manufactured for operation on
14 a golf course for sporting or recreational purposes and that is not capable of
15 exceeding speeds of 20 miles per hour. Golf carts operating within the city shall
16 meet minimum equipment standards set forth in controlling law and shall not be
17 modified to have increased power, wheelbase, or tire modifications from a standard
18 manufactured gas or electric golf cart.

19 Low-speed vehicle means any four-wheeled vehicle whose top speed is greater than
20 20 miles per hour but not greater than 25 miles per hour, including, but not
21 limited to, neighborhood electric vehicles. Low-speed vehicles must comply with
22 the safety standards in 49 C.F.R. and State Statutes.

23 *Golf cart community* means a subdivision or community within the corporate limits
24 of the city within which the Belle Isle City Commission has by resolution

1 authorized the operation of golf carts on designated municipal streets within such
2 subdivision or community.

3 *Golf cart permitted street* means a municipal street within the corporate limits of
4 the city which has been designated by resolution of the Belle Isle City Commission
5 for use by golf carts.

6
7 **Sec. 30-203. Golf cart operation.**

8 (a) It shall be unlawful to operate a golf cart on any street or sidewalk within
9 the corporate limits of the city (d) Golf carts may be operated upon the sidewalks
10 within the jurisdictional territory of the city subject to the following
11 restrictions and requirements:

12 (1) The maximum speed for golf carts on sidewalks is 15 miles per hour.

13 (2) Golf carts operated upon sidewalks must meet the equipment requirements of
14 section 30-203(e) (2) and (3).

15 (3) Golf carts may only be operated on sidewalks which are at least eight feet
16 wide and sidewalks or paths designated by the city

17 (h) The number of occupants in any golf cart operated on city roads and streets
18 shall be restricted to the number of seats on the golf cart. No occupants of a
19 golf cart shall stand at any time while the golf cart is in motion.

20 (j) It is prohibited for golf carts to tow any scooter, bicycle, skateboard, wagon
21 or other conveyance.

1 **Sec. 30-205. Age regulations.**

2 (4) An unlicensed driver shall not operate a golf cart between thirty minutes
3 before or after sunset and sunrise.

4
5 **Sec. 30-206. Signage.**

6 The city shall provide proper signage pursuant to F.S. § 316.212(1), within 30
7 days of approval of a resolution to allow golf carts to be operated within a golf
8 cart community or on a golf cart permitted street.

9 It shall not be a defense to any enforcement action under the provisions of this
10 article, in any forum or of any type or nature, that signage was not in place or
11 was not noticed or understood by an operator of a golf cart.

12 The posting or failure to post signage under the provisions of this article shall
13 not be the basis of any liability of any type or nature against the city or any of
14 its officials, officers or employees.

15
16 **Sec. 30-210. Violations; penalties.**

17 (e) The owner of a golf cart is responsible and liable for payment of any fine
18 unless the owner furnishes clear and convincing evidence that the golf cart
19 was, at the time of the violation, in the care, custody or control of another
20 person. In such instances, the owner of the golf cart is required to, within
21 a reasonable period of time as determined by the city, furnish the city with
22 an affidavit setting forth the name, address and driver's license number of
23 the person who leased, rented or otherwise had the care, custody or control
24 of the golf cart. The affidavit submitted shall be admissible in a proceeding

1 charging a violation and raises the rebuttable presumption that the person
2 identified in the affidavit is responsible for payment of the fine. The owner
3 of the golf cart is not responsible for a violation if the golf cart involved
4 was, at the time of the violation, stolen, but in all other cases a
5 rebuttable presumption shall exist that the owner is the violator and owes
6 the fine to the city.
7

8 SECTION 3. Codification. This Ordinance shall be codified into the Belle Isle
9 City Code. Any section, paragraph number, letter and/or any heading may be
10 changed or modified as necessary to effectuate the foregoing. Grammatical,
11 typographical and similar or like errors may be corrected, and additions,
12 alterations, and omissions not affecting the construction or meaning of this
13 ordinance or the Belle Isle City Code may be freely made.
14

15 SECTION 4. Severability. If any section, subsection, sentence, clause, phrase,
16 word or provision of this Ordinance is for any reason held invalid or
17 unconstitutional by any court of competent jurisdiction, whether for
18 substantive, procedural, or any other reason, such portion shall be deemed a
19 separate, distinct and independent provision, and such holding shall not affect
20 the validity of the remaining portions of this Ordinance.
21

22 SECTION 5. Conflicts. In the event of a conflict or conflicts between this
23 Ordinance and any other ordinance or provision of law, this Ordinance controls to
24 the extent of the conflict to the maximum extent allowable under the law.
25

SECTION 6. Effective Date. This Ordinance shall become effective immediately upon adoption by the City Council of the City of Belle Isle, Florida.

FIRST READING: April 1, 2025

SECOND READING: _____.

ADOPTED this ____ day of _____, 2025, by the City Council of the City of Belle Isle, Florida.

	YES	NO	ABSENT
Frank Vertolli	_____	_____	_____
Holly Bobrowski	_____	_____	_____
OPEN	_____	_____	_____
OPEN	_____	_____	_____
Beth Lowell	_____	_____	_____
Stan Smith	_____	_____	_____
Jim Partin	_____	_____	_____

ATTEST:	CITY OF BELLE ISLE
_____	_____
Yolanda Quiceno, City Clerk	Jason Carson, Mayor

1 STATE OF FLORIDA

2 COUNTY OF ORANGE

3 I, Yolanda Quiceno, City Clerk of the City of Belle Isle do hereby certify that
4 the above and foregoing document ORDINANCE 25-04 was duly and legally passed by
5 the Belle Isle City Council, in session assembled on the ____ day of _____,
6 20____, at which session a quorum of its members were present.

7 _____

8 Yolanda Quiceno, CMC-City Clerk

**CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: May 6, 2025

To: Honorable Mayor and City Council Members

From: Rick J. Rudometkin, City Manager

Subject: Second Amendment to Ground Werks Inc. Sidewalk Contract

Background:

On December 17th, 2024, the Council authorized and approved additional ARPA funds to be obligated and used for sidewalk repairs already authorized and approved under the current contract.

The city and contractor desire to amend the contract to increase the not-to-exceed amount to be paid for work performed by the contractor during the two-year extended term to reflect the additional obligated funds for sidewalk repairs previously authorized and approved by the city council. The term of the contract was extended to May 2, 2027, and this extension to continue with the contract was approved by the city council on July 16, 2024.

The new amount for all sidewalk work during the two-year extended term is: \$1,580,281.22, which includes ARPA and budgeted city funds.

Staff Recommendation:

Approve the 2nd amendment.

Suggested Motion: **I move to approve the second amendment with Ground Werks Inc. and increase the not-to-exceed amount to \$1,580,281.22 to be paid for work performed by the contractor during the two-year extended contract term to reflect the additional obligated ARPA funds and city funds for sidewalk repairs previously authorized and approved by the city council.**

Alternatives: Do not approve.

Fiscal Impact: N/A

Attachments:

Second Amendment to Contract

City of Belle Isle, Florida
Second Amendment to Contract

This Second Amendment to Contract (“Amendment”) is made

Between: **The City of Belle Isle**, a Florida municipal corporation with offices located at 1600 Nela Avenue, Belle Isle, Florida 32809 (**“City”**),

And: **Ground Werks Inc. (“Contractor”)**, a corporation organized and existing under the laws of the State of Florida, located at 5817 Beggs Road, Unit #7, Orlando, FL 32810, and holding a certificate of authority to do business in the State of Florida.

WHEREAS, the parties entered into that original Construction Services Agreement between the City of Belle Isle and Ground Werks Inc. on May 2, 2023, as extended and amended on July 16, 2024, by the Amendment to the Contract (hereinafter referred to as the “Contract”); and

WHEREAS, on December 17, 2024, the Belle Isle City Council authorized and approved additional ARPA funds to be obligated and used for sidewalk repairs already authorized under the Contract; and

WHEREAS, the City and Contractor desire to amend the Contract to increase the not-to-exceed amount to be paid for work performed by the Contractor during the two-year extended term to reflect the additional obligated funds for sidewalk repairs previously authorized and approved by the City Council.

In consideration of the mutual covenants contained in this Amendment, the City and Contractor (herein collectively sometimes referred to as the “parties”) agree as follows:

1. The Contract is hereby amended to increase the not-to-exceed amount to be paid by the City to the Contractor for work actually performed and requested by the City during the two-year extended term from \$1,252,483.49 to \$1,580,281.22.
2. This Amendment sets forth the entire modification to the Contract with respect to the services provided under the Contract unless the Contract is subsequently duly amended or extended by the parties pursuant to the terms of the Contract. This Amendment is incorporated by reference into the Contract as if fully set forth therein. Except as provided above, all other terms and conditions of the Contract will remain unchanged and in full force and effect and are hereby ratified and reaffirmed by the parties hereto. In the event of any conflict or inconsistency between the provisions set forth in this Amendment and the Contract, this Amendment will govern and control to the extent of any such conflict.

City of Belle Isle:

Contractor, Ground Werks Inc.:

Jason Carson, Mayor

Butch Chen, Owner

Date:_____

Date:_____

City Manager Work Plan:

- 3904 Arajo condemnation:

The delay of the demolition is still in place. The owner has a plan to renovate the home. It is back for May 6th for an update. The council has approved a contractor to demolish the area.

- Hurricane Ian:

We continue meeting with KPMG and Florida DEP on what is required to apply for our possible reimbursement that has been ongoing now for almost 2 1/2 years. We might not receive reimbursement due to a lack of documentation and load ticket discrepancies. The CM is conducting a preliminary investigation to inquire about the events that took place. The council also approved a forensic audit by a 3rd party contractor. We will have a workshop to discuss.

- Revenue stream needs:

We are now working with the Budget Committee to discuss options for the increased expenditures from the OCFD millage increase and our 5-year CIP project list. We are having roadshow meetings to explain to the residents the “why”. We also are completing a rate study to look at increasing stormwater fees for the next FY.

- City Planner Position:

April Fisher is the interim city planner. She is finishing and cleaning up the backlog of work.

- Annexation:

We are working with Orange County to put in place a planning agreement to help with future annexation possibilities to grow the footprint of Belle Isle. This agreement needs to be in place for us to have the ability to annex in the future. We have submitted a new annexation map showing our wish list and areas we would like to annex.

- RFP's:

- Lobbying Services – out for request – end of June
- IT Services – out for request – end of June
- Audit Services – out for request, early May

- Property Acquisition/Municipal Complex

We will have a workshop in May to discuss this property and the future of our municipal complex. The environmental study for the 20.5-acre property on Conway and Judge is completed by Bio-Tech. We have met with Bio-tech for the initial discussion of the report. The concept for our current location needs to be funded and a final location needs to be determined to save on cost. Also, deciding on whether to move forward on the Conway property or not, is essential to move forward.

- Stormwater Grant:

We have been confirmed for this appropriation from Congressman Soto's office. The amount currently confirmed is \$850k. This amount could go up as this moves forward through the process in the state's budget process. We have applied for this same appropriation for FY 25/26.

- Judge/Daetwyler Dr. Transportation Grant:

Congressman Soto's office presented us with a check for \$745k for street improvements to improve multi-use path(s), for pedestrians and bicyclists, road improvements, etc. We hope to start the project this year. This grant was programmed in the state's last year's budget, we are currently filling out the application as this is an involved process.

- Updating and closing previous grants and reimbursements from FEMA, Florida PA, and Florida DEP:

SOL Ave grant will be reimbursed hopefully by May of this year. We are waiting on a response from Florida DEP for the information we have provided.

- Lancaster House Update:

CCA went to its board on April 23rd. They have 51% of the bondholder's approval. They will send the final signed agreement to the city. We will look at the agreement to make sure it is the one we sent them from our attorney.

- Hoffner Ave Traffic Improvements Grant:

The city has the fully executed State Funded Grant Agreement, (SFGA agreement) between the city and the Florida Department of Transportation (FDOT) for **453225-1-54-01 (FY24) SFGA, Hoffner Ave Traffic Improvements, \$1.5M**. We are trying to talk with the county about a financial partnership to make these improvements on Hoffner. The city has no match money for this project. To move forward, a revenue stream will have to be recognized and approved. We are also looking at other state grant funding for this.