



city council agenda

Agenda
April 02, 2019 * 6:30 PM
City Council Meeting
City Hall Chambers 1600 Nela Avenue

Lydia Pisano Mayor	Kurt Ardaman City Attorney	Bob Francis City Manager	Ed Gold District 1	Anthony Carugno District 2	Jeremy Weinsier District 3	Mike Sims District 4	Harv Readey District 5	Jim Partin District 6	Sue Nielsen District 7
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Welcome

Welcome to the City of Belle Isle City Council meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofbelleislefl.org.

1. Call to Order and Confirmation of Quorum
2. Invocation and Pledge to Flag - Sue Nielsen, Commissioner District 7
3. Consent Items
 - [a.](#) Approval of the City Council meeting minutes - March 19, 2019
 - [b.](#) Approval of the City Council meeting minutes - March 27, 2019
 - [c.](#) Proclamation declaring May 2019 Neurofibromatosis (NF) Awareness Month
 - [d.](#) Proclamation declaring April 6, 2019 as Bohring-Opitz Day

4. Citizen's Comments

Persons desiring to address the Council MUST complete and provide to the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the lectern, state their name and address, and direct all remarks to the Council as a body and not to individual members of the Council, staff or audience. **Citizen comments and each section of the agenda where public comment is allowed are limited to three (3) minutes.** Questions will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you.

5. Unfinished Business

- [a.](#) Wallace Park Designs

6. New Business

7. Attorney Report

8. City Manager Report

- [a.](#) Issues Log
- [b.](#) Chief's Report

9. Mayor's Report

10. Council Reports

11. Swear-In of Mayor Nicholas Fouraker
12. Swear-In of Commissioner District 2 Anthony Carugno
13. Swear-In of Commissioner District 3 Karl Shuck
14. Swear-In of Commissioner District 4 Mike Sims
15. Adjournment

"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." --Page 1 of 22



city council minutes

MINUTES
March 19, 2019
Regular Session 6:30 pm

The Belle Isle City Council met in a regular session on March 19, 2019, at 6:49 p.m. at the City Hall Chambers located at 1600 Nela Avenue, Belle Isle, FL 32809.

Present was:

Mayor Lydia Pisano
Commissioner Gold
Commissioner Anthony Carugno
Commissioner Jeremy Weinsier
Commissioner Harv Readey
Commissioner Jim Partin
Commissioner Sue Nielsen

Absent was:

Commissioner Mike Sims

Also present were City Manager Bob Francis, Attorney Kurt Ardaman, Deputy Chief Grimm and City Clerk Yolanda Quiceno.

CALL TO ORDER

Mayor Pisano called the City Council Regular Session to order at 6:49 pm and the City Clerk confirmed quorum. Commissioner Readey gave the invocation and led the Pledge to the flag.

Mayor Pisano reported that Comm Sims would not be in attendance today and requested a motion for an excused absence.

Comm Gold motioned to excuse Comm Sims for tonight's meeting.

Comm Nielsen seconded the motion which was unanimously approved 6:0.

CONSENT ITEMS

- a. Approval of the City Council meeting minutes – March 5, 2019
- b. Proclamation declaring April 2019 as Water Conservation Month

Mayor Pisano read the proclamation and called for a motion to approve the consent items as presented.

Comm Weinsier motioned to approve the consent agenda items.

Comm Nielsen seconded the motion which passed unanimously.

CITIZEN COMMENT

Mayor Pisano opened for public comment.

- Emily Wakley residing at 3019 Indian Drive spoke on the lot split changes and said she is in support of the proposed changes presented by the City Manager and City Planner.

There being no further citizen comments Mayor Pisano closed public comment.

UNFINISHED BUSINESS

ORDINANCE 18-05 – FIRST READING AND CONSIDERATION - AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA; AMENDING THE BELLE ISLE CODE OF ORDINANCES CONCERNING PLANNED DEVELOPMENT DISTRICTS; BY AMENDING PART II, CODE OF ORDINANCES; BY AMENDING SUBPART B, LAND DEVELOPMENT CODE; BY AMENDING CHAPTER 54, ZONING DISTRICTS AND REGULATIONS, ARTICLE III, ZONING CLASSIFICATIONS; BY AMENDING SECTION 54-77, PLANNED DEVELOPMENT DISTRICT PD; PROVIDING FOR SEVERABILITY, REPEALER, CODIFICATION, AND AN EFFECTIVE DATE.

City Clerk read by title.

City Manager Francis said the ordinance creates planned development for a commercial district. With the possibility of the City annexing more commercial property, the ordinance is necessary.

Mayor Pisano called for Council Discussion. There being none she closed and allowed for citizen comments. There were no citizen comments she closed citizen comments and called for a motion.

Comm Nielsen moved to adopt Ordinance 18-05

Comm Weinsier seconded the motion which passed unanimously 6:0 upon roll call.

NEW BUSINESS

Approval of the Orange County Sheriff's Office Mutual Aid Agreement

City Manager Francis presented a mutual aid agreement. This agreement updates the previous agreement in place between the parties by including Sheriff John W Mina's signature.

Comm Gold moved to approve the mutual aid agreement.

Comm Carugno seconded the motion for discussion.

Council discussed mutual aid on the Lake and reviewing consistencies between the City's code and that of Orange County that govern the lakes.

After discussion, the motion was passed unanimously to approve the mutual aid agreement.

Mayor Pisano recognized and welcomed Mayor-Elect Nicholas Fouraker and Commissioner-Elect Karl Shuck.

Lot Split Changes

City Manager Francis gave an overview of the issues that are involved in lot splits. He said he met with the City Planner and provided different points for Council approval that included the following language,

- Sec. 50-33 Procedures (6) Lot split
No variance will be given for any lot split that results in a lot or parcel that does not conform in every respect of the Land Development Code's requirements for newly created lots or parcels. For example, no variance will be given to any lot split that results in a substandard lot.
- Sec 50-37 Variances, exceptions and appeals
, or will not result in any lot or parcel that does not conform in every respect to the Land Development Code's requirements for newly created lots or parcels. For example, no variance will be given to any lot split that results in a substandard lot or lots.
- Sec 54-2 Substantial lots of record
 - Lot Width: Lot width is the horizontal distance between the side lot lines, measured at right angles along a line drawn parallel to the front lot line at a distance from the lot line equal to the minimum front yard setback.
 - Lot Depth: Lot depth is measured along a straight line drawn from the midpoint of the front property line of the lot to the midpoint of the rear property line or to the most distant point on any other lines where there is no rear lot line.
- Diagram
Also, the staff recommended approval of a diagram on how to measure lot width, so there is no misinterpretation on how a lot width is to be measured.
- 50-33(6)(a) Application Process and Fee
Mr. Francis noted that the code currently does not require a fee for a lot of split application. After further research, he found that other municipalities charge a fee ranging from \$100-\$500 for an application. He is recommended a \$200 fee for a lot of application be adopted.

Comm Gold asked how these changes would affect the pending applications. Attorney Ardaman said if the Council wishes to move forward with an ordinance, he can add language that will allow the pending application to process under the old code.

Further, Comm Gold spoke on a companion piece that will allow an overlay for different areas. Mr. Francis said after review and discussion with the City Planner they found that the language expressed by Comm Gold already exists in the code.

Comm Weinsier said the ordinance applies equally to everyone and sets a baseline. The overlay process can be revisited at a later date because it is a separate issue.

Comm Nielsen motioned to develop an ordinance as discussed. She spoke on the overlay process and noted that the code is specific that aggregated plats cannot be split and will not make much of a difference.

Comm Carugno shared his concern with substandard lots and enforcing the code.

After discussion, Comm Nielsen moved to direct the City Manager to develop an ordinance based on the discussion. Comm Weinsier seconded the motion which passed unanimously 6:0.

ATTORNEY REPORT

Attorney Ardaman said he has not received the response from the Florida Attorney General's Office regarding vacation rentals but expects to receive a response shortly.

CITY MANAGER'S REPORT

Issues Log update

City Manager Francis provided the following updates,

- Gene Polk Park - No update on FEMA for the mitigation on Gene Polk Park.
- Street Paving – Paving will commence mid-April. The areas will be the City parking lot, Overlook, Lake Drive-Nela to Swann, Nela to the Bridge, Matchett to Gondola, Gondola– Nela to Perkins, Conway Circle and Jetport Drive.
- Wind Drift Project – The project is out for bid and due back on April 11th.
- Traffic Study – The consultant is finishing the plan for the TMP. We will place a draft on the website and open for public comment for two weeks. The consultant is requesting a Council workshop on April 9th at 5:30 pm. Council consensus was to schedule to meeting as requested.
- Wallace/Matchett – He received renderings from the school and will submit for review at the April 2nd Council meeting.
- Acquisition of Property – On the March 5th meeting, Mr. Francis reported that he and the Mayor did meet with Comm Uribe. The adjacent property owner has rejected the proposal and submitted a new proposal for review. Comm Uribe is reviewing the proposal submitted by the adjacent property owner and will present to the City Council at a future meeting. Mr. Francis said he recommends the acquisition of Cross Lake be placed on the Board of County Commissioners agenda as a public hearing for approval if Council rejects the new proposal submitted by the adjacent property owner. Proponents of the purchase can speak at that time.
- Bank of America (BOA) Building– Mr. Francis reported that their night might be new information on the sale of the BOA building. He was contacted today but was not able to take the call. He will provide an update once new information is received.
- Charter School – Mr. Francis reported that he communicated with the CCA consultant that the City was not interested in pursuing a land lease arrangement with the school.
- Strategic Plan – Schedule in May TBD.
- Municipal Codes and Comp Plan Updates – Ongoing.
- Annexation – Mr. Francis said he would wait on scheduling annexation discussions until after the Strategic Planning workshops.
- Solar – Waiting for quotes for the school.
- Parking – Revisit at the April 16th agenda.
- Alternative Revenue Sources – Mr. Francis asked if Council would be interested in scheduling a workshop sometime in April before the public process on Advalorum Taxes submittals. After discussion, Council consensus was to schedule a workshop on April 30th, 2019 at 6:30 pm.
- Code Enforcement Log – Mr. Francis said the Code Enforcement log would be added to the agenda moving forward.

Recorded Canvassing of Returns

City Manager Francis said per Section 8.11 of the City Code; Council is to certify the results of the Election. He asked for a motion of the March 12th, 2019 Election results.

Comm Gold moved to certify the results of the March 12, 2019 Election.

Comm Readey seconded the motion which passed unanimously 6:0.

Chief's Report

Deputy Chief Grimm reported the following,

- DC Grimm reported that the agency continues to see cross recovery on investigative cost.
- Retention of the officers has been very positive, and the Officers have been applying their training and experience to solve crimes.

Mayor's Report

Mayor Pisano asked if the Comm Nielsen will need to appoint a Planning & Zoning Board person to replace Mayor Elect Fouraker since he will not be able to continue to serve on the Board. Comm Nielsen said yes. However, she does not have a candidate at this time.

Flags – Mayor Bagshaw

Mayor Pisano reported that the City of Edgewood had had every flag in their City at half-staff. Tallahassee informed her that the City would need to submit an application and provide a service date before approval. If approved the flags in Belle Isle can be at half-staffed from sunrise to sunset. She reported that she has not received a confirmation and asked for Council motion to allow the flags at half-staff on March 20th from sunrise to sunset. Council consensus was to fly the flags in Belle Isle half staff as requested.

Mayor Pisano further added that she would like to present a proclamation for Mayor Bagshaw to have read on April 19th. Mr. Francis said there is a certain protocol that we must follow for flags which is why he requested that the Mayor follow the application process.

Comm Weinsier moved to approve the proclamation for Mayor Ray Bagshaw.

Comm Gold seconded the motion which passed unanimously 6:0.

House on Matchette

Mayor Pisano thanked Greg Gent, Cindy Wright, Vivian and Fred, Kaitlyn Peacock and all the volunteers for beautifying a home on Matchett.

Legislative Update

- Discussions on the open market for solid waste
- Energy Choice selection by the residents
- City and County Rent Control in Florida
- FLC in opposition of House Bill 829 that will impose legal fees to local government
- Mayor Pisano said she is honored to report that Mayor Deming's has appointed her to the Affordable Housing Task Force.

COUNCIL REPORT – no report.

ADJOURNMENT

There being no further business Mayor Pisano called for a motion to adjourn. The motion was passed unanimously at 7:30 p.m.

Yolanda Quiceno, CMC, City Clerk



city council minutes

MINUTES
March 27, 2019
Regular Session 6:30 pm

The Belle Isle City Council met in a Special Called session on March 27, 2019, at 6:30 p.m. at the City Hall Chambers located at 1600 Nela Avenue, Belle Isle, FL 32809.

Present was:

Mayor Lydia Pisano
Commissioner Gold
Commissioner Anthony Carugno
Commissioner Jeremy Weinsier
Commissioner Sims
Commissioner Harv Readey
Commissioner Jim Partin
Commissioner Sue Nielsen

Absent was:

Also present were City Manager Bob Francis and City Clerk Yolanda Quiceno.

CALL TO ORDER

Mayor Pisano called the Special Called Session to order at 6:30 pm and the City Clerk confirmed quorum. Commissioner Sims gave the invocation and led the Pledge to the flag.

The City Council met in Special Called session in accordance with the City's Personnel Manual and Sunshine Law to review and evaluate the employment-related performance of the City Manager.

Council's evaluation consisted of 10 categories of evaluation criteria that included,

1. Individual Characteristics
2. Professional Skills and Status
3. Relations with Elected Members of the Governing Body
4. Policy Execution
5. Reporting
6. Citizen Relations
7. Leadership
8. Supervision
9. Fiscal Management
10. Community

Council shared and provided narrative comments on the City Manager's strengths and weaknesses. Council discussed Section 8 – Automobile and Section 10 – Termination and Severance Pay in further detail. In addition, the Council discussed the steady cost of living increase (COL) he has received since his employment, per the prior contract.

Council discussed if the incoming Council should have the opportunity to voice their input on the City Manager's Contract. After discussion, Council consensus was to move forward with the approval of the City Manager's contract with the current council.

CITIZEN COMMENT

Mayor Pisano opened for public comment.

- Commissioner-Elect Shuck said he does not have any issue with the current Council's decision to move forward with contract negotiation.
- Nicholas Fouraker shared his concerns with the contract language contradicting itself referencing Section 10(E). Mr. Fouraker further shared his concern with Section 3-Term and the rolling 3-year extensions. Discussion ensued.

There being no further comment Mayor Pisano closed public comment.

The City Council concluded the City Manager evaluation and motioned as follows,

Commissioner Sims moved to retain Robert Francis as the City Manager and recommended the 9% increase as presented in the contract with the following change to Section 10 as follows,

Contract reads,

E. Except as provided otherwise in Section D above, during the 90-day period immediately preceding and 180-days following the date of a regular or special municipal election for City Council membership (including Mayor), City shall take no action, whether immediate or, to remove, suspend, terminate, or request the resignation of the City Manager.

Should be,

E. Except as provided otherwise in Section D above, during the 90-day period immediately preceding and ~~180~~90-days following the date of a regular or special municipal election for City Council membership (including Mayor), City shall take no action, whether immediate or prospective perspective, to remove, suspend, terminate, or request the resignation of the City Manager.

At the request of the Council, Mayor Pisano called for public comment. There being none she closed public comment. There being no citizen comments, Mayor Pisano closed for Council approval.

Commissioner Weinsier seconded the motion which passed unanimously.

ADJOURNMENT

There being no further business Mayor Pisano called for a motion to adjourn. The motion was passed unanimously at 7:27 p.m.

Yolanda Quiceno, CMC, City Clerk

CITY OF BELLE ISLE



Proclamation

Declaring May 2019 Neurofibromatosis (NF) Awareness Month

Whereas, The Children's Tumor Foundation is observing May 2019 as World Neurofibromatosis (NF) Awareness month to educate the public about this rare genetic disorder; and although over 2 million people around the world are living with NF and 1 in every 3,000 births is diagnosed with NF, it is still relatively unknown to the public; and Whereas, NF affects all populations equally, regardless of race, ethnicity or gender; and

Whereas, NF causes tumors to grow on nerves throughout the body and also can affect development of the brain, cardiovascular system, bones and skin; and the disorder can lead to blindness, deafness, bone abnormalities, disfigurement, learning disabilities, disabling pain, and cancer; and

Whereas, The Children's Tumor Foundation leads efforts to promote and financially sponsor world-class medical research aimed at finding effective treatments and, ultimately, a cure for NF; and

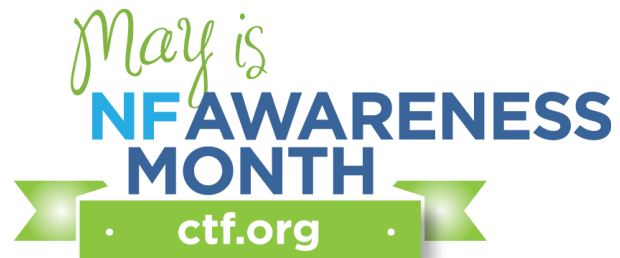
Whereas, The Children's Tumor Foundation is actively fostering collaborative partnerships in both science and industry to speed the drug research and development process through a number of consortia called Synodos; and

Whereas, The Children's Tumor Foundation works to improve access to quality patient healthcare through its national NF Clinic Network; and the Children's Tumor Foundation provides patient and family support through its information resources, youth programs, and local chapter activities; and

Whereas, the Children's Tumor Foundation proudly celebrates 40 years of driving research, expanding knowledge, and advancing care for the NF community, this year reflecting on the many key advancements in NF research that can be traced to the Foundation; and

Whereas, Much remains to be done in raising public awareness of NF to help promote early diagnosis, proper management and treatment, prevention of complications, and support for research;

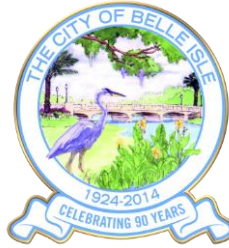
Now Therefore, I, Lydia Pisano, Mayor, in recognition of this important initiative, do hereby proclaim the month of May, 2019 as **"Neurofibromatosis Awareness Month"** In the City of Belle Isle, and urge our citizens to join the Children's Tumor Foundation's effort to increase awareness of the importance of finding a treatment and a cure to NF.



Mayor Lydia Pisano

Attest _____
Yolanda Quiceno, City Clerk

CITY OF BELLE ISLE



Proclamation

Declaring April 6, 2019 as National Bohring-Opitz Syndrome (BOS) Awareness Day

WHEREAS, the good health and general well-being of the people of Belle Isle, Florida is strengthened by our knowledge and understanding of a little-known genetic disorder known as Bohring-Opitz Syndrome (BOS); and

WHEREAS, children with BOS are usually born with a birthmark on their forehead, develop at a slower rate, both cognitively and physically, have postnatal growth delays, and experience many medical complications; and

WHEREAS, dedicated professionals are presently involved in valuable research to explore new therapies and diagnostic tools and to offer hope to children with BOS; and

WHEREAS, many adults and children in the United States may have BOS but remain undiagnosed or without support services; therefore, they miss out on critical medical services and support that can impact their quality of life; and

WHEREAS, Belle Isle, Florida is pleased to join people throughout our nation in promoting a special celebration which seeks to raise awareness of Bohring-Opitz Syndrome, designed to have a positive and productive impact on the lives of all people with BOS and their caregivers;

THEREFORE, I, Mayor Lydia Pisano, of the City of Belle Isle, Florida hereby proclaim the 6th day of April as

NATIONAL BOHRING-OPITZ SYNDROME AWARENESS DAY

Attest _____

Yolanda Quiceno, City Clerk



Mayor Lydia Pisano



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: April 2, 2019

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Wallace Field Design Elements

Background: The City Council determined, at a prior workshop, what design elements are to be added to Wallace Field. These elements will be required to be on the site plan developed by Cornerstone Charter Academy (CCA) as part of the Use Agreement. The design elements included:

1. Irrigation system
2. Drainage
3. Fitness Equipment around the track
4. Benches around the track
5. Bike Racks
6. Gate between CCA property and Wallace Field (in existing wall).
7. Community Garden

The City Manager and CCA representative worked on the design concept and produced several renderings for the Council to review. Some of the elements that were also put in the designs were public restrooms, storage space for maintenance equipment, parking area for 20 vehicles. Council also wanted to see bat houses which will be on the site plan, but were not included on the designs.

If the Council approves the concept design, the City will apply for special exceptions, if necessary, for the restrooms, maintenance storage, and parking through the special exception process outlined in BIMC Section 42-63.

Staff Recommendation: Approve the designs and request CCA move forward with the formal site plan.

Suggested Motion: I move we approve the design concepts for Wallace Field.

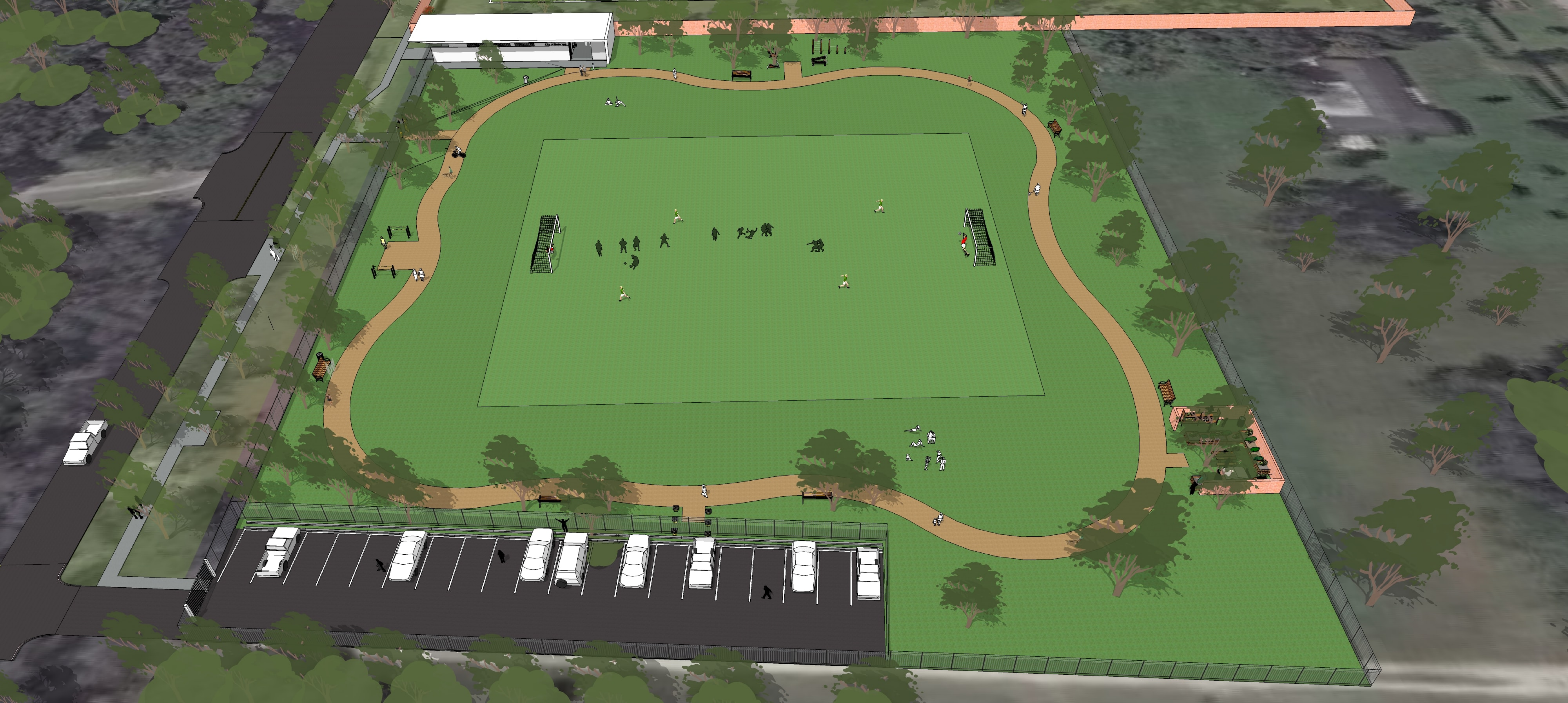
Alternatives: Do not approve, but provide further guidance to staff on design.

Fiscal Impact: TBD. Part of the agreement is for CCA to develop the field at their expense.

Attachments: Design concepts



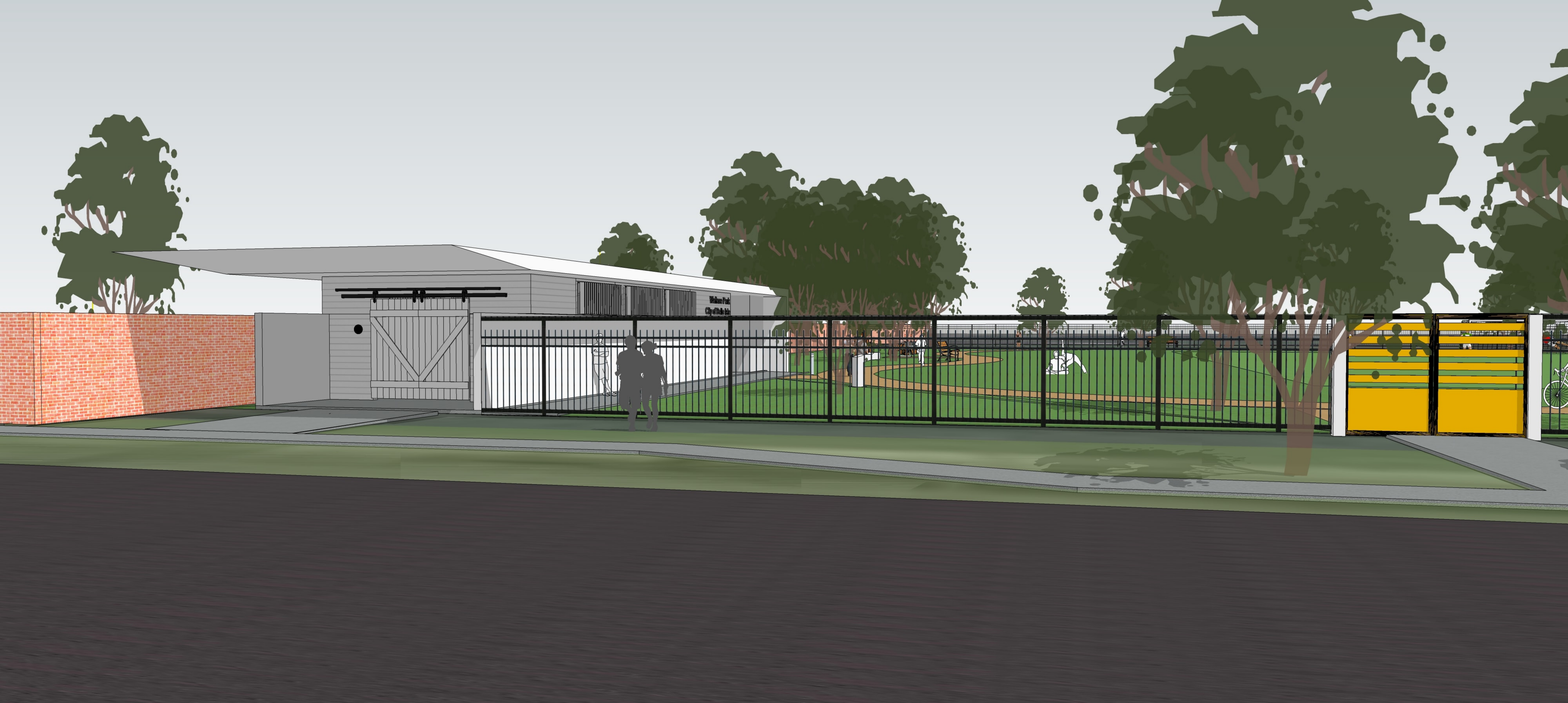


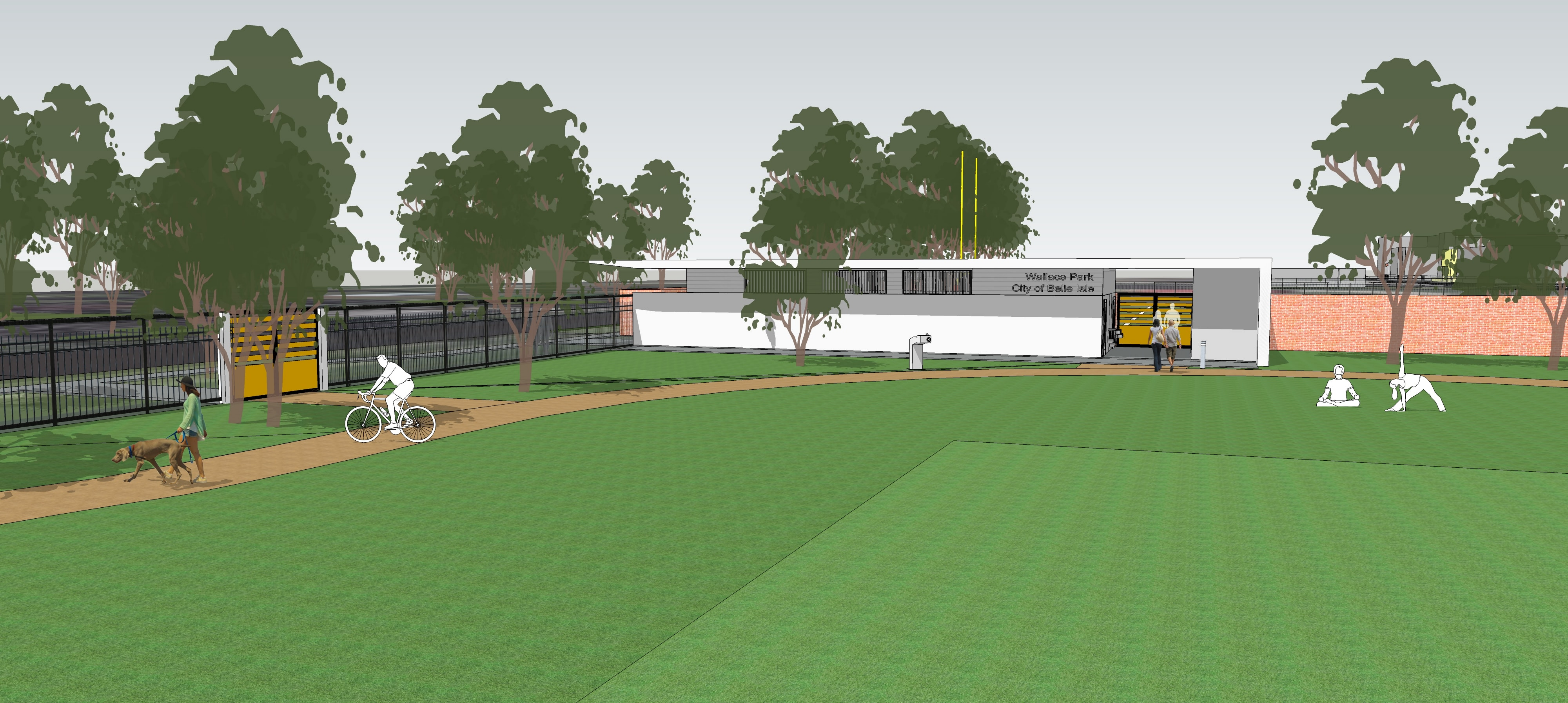




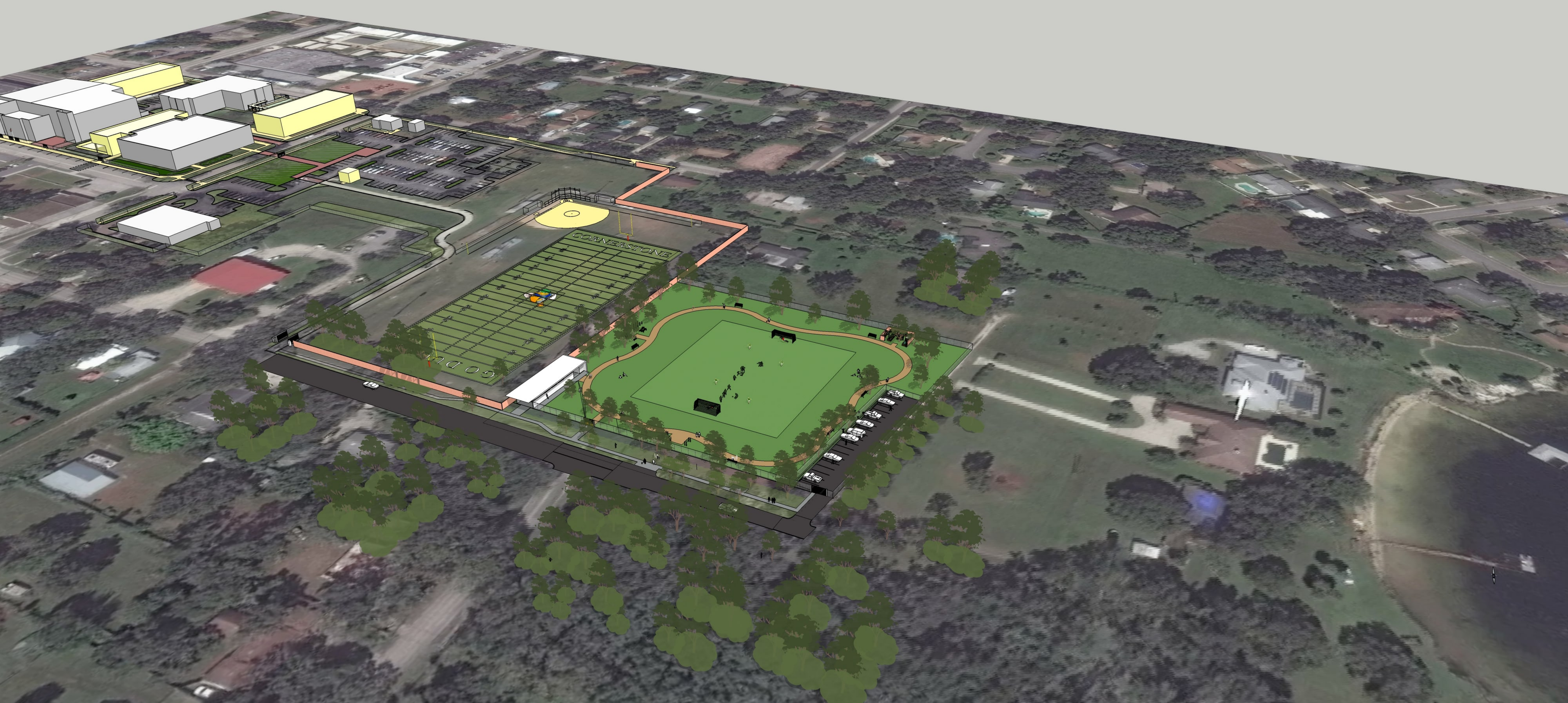


Wallace Park
City of Belle Isle









Belle Isle Issues Log
3/19/19

<u>Issue</u>	<u>Description</u>	<u>Start Date</u>	<u>POC</u>	<u>Expected Completion Date</u>	<u>Completed Action</u>	<u>Next steps</u>
Gene Polk Park (Delia Beach)	Drainage issue at Gene Polk Park caused erosion problems and makes the park unattractive. At least 3 plans have been developed for the drainage and Council allocated \$180,000 to correct the problem.	4/3/2017	CM/CE	9/30/2019	CM met with neighbors to go over plan. Neighbors will review plan as a group and then present their comments to City.	FEMA is reviewing the project damages with the City to determine what the final payment may be and if this project will be funded under a FEMA mitigation program. FEMA mitigation reviewing project. (No Update)
Street Paving	Council approved project for paving several streets in the City. Middlesex Paving is the contractor	8/12/2017	PW/CM	9/30/2017 Completed for 2017	CM to consider change in the Scope of the Project to look at curb replacement.	Paving to start mid-April. Area: City parking lot; Overlook, Lake Dr. (Nela - Swann), Nela to Bridage; Nela (Matchett - Gondola) Gondola (Nela - Perkins) Conway Cir, Jetport. Paving still on schedule; door hangers out for residents in the area; E-Alert and FB Posts made.
Storm Drainage	Several individual projects are being looked at to complete. St. Partens, Nela , Wind Drift, and Seminole/Daetwyler.	4/3/2017	PW/ENG	8/31/2018		Wind Drift Project out for bid. Due April 11. Contractor meeting held on 3/27
Traffic Studies	Council allocated funds for traffic study at Trentwood/Daetwyler Rd. Council directed city-wide traffic study to improve traffic flow.	4/3/2017	CM/Eng.	12/31/2018	Trentwood issues completed except for repair of chicane. Community Meeting on TMP held on June 21, 2018. 20 residents attended. Community Survey was put on line. Consultant created proposed of goals and objectives. CM, DC met with OCPW to discuss city taking jurisdiction of several roads	Traffic consultant finalizing plan; Council to hold workshop on transportation plan on April 9; scheduled for adoption at 4/16/19 meeting. Met with WaWa Rep regarding redesign of entrance.
Fountain at Nela/Overlook	Council approved funding to convert the planter at Nela/Overlook to a fountain.	4/3/2017	CM	8/31/2018	G'Werks to do fountain. Centerpiece is here. Should see demo of roundabout soon after Perkins Ramp is complete.	Waiting a power to be run to fountain (possibly mid-April)

Belle Isle Issues Log
3/19/19

Wallace/Matchett Area	City purchased large area at Wallace/Matchett for open space. Issues with Wallace Street Plat in this area with people trespassing on private property. District 2 Comm. And CM met with residents to discuss solutions. Council met on June 14 and issues was discussed. Council directed that a fence would be erected around property. Dist. 2 Comm. and CM to meet with residents to discuss options for Wallace Street plat. Area is still zoned R-2.	6/14/2017	Dist.2 Comm and CM	9/30/2018	Fence installed. Zoning changed to OS. Agreement for CCA use of the field being reviewed by school. Trees planted as part of Arbor Day Celebration. Workshop held on development. CCA and City to review CCA draft plan.	Waiting on plan from CCA. April 2 Agenda Item
City acquisition of Property	Council discussed possibility of acquiring parcels within the City and directed City staff look at	3/20/2018	CM	8/31/2018	Cross lake purchase is on hold until County reschedules PH. Mayor/CM to meet with Commissioner Uribe and Adjacent property owner on Cross Lake on March 4. CM/Comm. Gold met with Oak Island HOA for property off Kissam Court.	Comm. Uribe and CM reviewing other proposals submitted by adjacent property owner. City to get appraisal on BOA building
Charter School (CCA)	There has been infrastructure issues at Cornerstone for some time. The City owns the property and leases it to CCA. The City is responsible for replacing major systems at CCA according to the lease.	4/3/2017	CM	Ongoing	Capital Facility Plan complete. HVAC equipment to be here in July. CCA considering purchase of property. Roofs are being patched, not replaced at this time. Letter was sent to CCA Board asking for joint meeting and other Board issues.	CCA Board and City Council to hold joint meeting (TBD). CCA Consultant to meet with CM on a land lease idea week of March 11-15. CM communicated with Consultant that the City was not interested in pursuing a land lease arrangement
Strategic Plan	The City currently has no Strategic Plan. Strategic planning is the process to develop a vision of what the City would like in 10, 15, or 20 years, based on forecasted needs and conditions. It defines goals and objectives to achieve those goals. It is not the same as the Comp Plan	4/3/2017	Council/C M	Ongoing	Council to decide if it wants a Strategic Plan and then to set up a process for developing the plan. If Council moves forward, an outside consultant should be hired to contact the meetings, gather the information, conduct the surveys and develop the draft plan.	Strategic Planning Session tentatively scheduled for May
Municipal Code Update	The City Council contracted with a planner to update the municipal code. This process was not completed and needs to be completed. There have been significant code changes in the past few years that need to be in the code.	4/3/2017	CM/CC	Ongoing	Meet with consultant to determine what was done and what is left to do.	On-going

Belle Isle Issues Log
3/19/19

Comp Plan Updates	The comp plan is reviewed every 7 years to see if it needs to be updated. The City Council contracted with a planner to update the comprehensive plan.	3/1/2017	Council Planner CM	Ongoing	Meet with consultant to determine what was done and what is left to do.	On-going
Annexation	Council discussed the desire to annex contiguous property in order to build the tax base and possibly provide more commercial development in Belle Isle.	4/3/2017	Council CM	12/31/2017	Council determined the priority to annex.	CM to set up a series of community meetings to discuss annexations with residents.
Sustainability	Council discussed sustainability and energy initiatives.	4/3/2017	CM	12/31/2107	Look at LED lighting and Solar power for city facilities. Look at Community Garden (possibly at Wallace/Matchett)	Quotes received for solar on BIPD. Information requested from CCA.
Forensic Audit	Council directed a forensic audit be conducted	17-Oct	CM/FD	9/30/2018	Auditor has list of questions for staff to answer. Conducted interviews. Delay in getting information from old system.	Staff reviewing recommendations.
Parking	Council directed review and possible changes to parking ordinance. Focus on parking on grass and in front yards	6/19/2018	CM Code Enf Police	9/30/2018	Staff to review parking ordinances and BIMC.	Changes discussed at 2/5/19 meeting. Ordinance being drafted for 4/16/19 Agenda.