



CITY OF BELLE ISLE, FL

SPECIAL EVENTS COMMITTEE MEETING

Held in City Hall Chambers, 1600 Nela Avenue, Belle Isle, FL

Held the 3rd Wednesday of Every Month

Wednesday, July 17, 2024 * 6:00 PM

AGENDA

Special Events Committee Members

Kathy McCoy, Chair

OPEN - Vice Chair

Kyle Sue VanVelzen | Doug DeYoung | Lynne Voltaggio

OPEN | John Tremblay

Non-voting

Nicholas Fouraker

Welcome to the City of Belle Isle Special Events Committee meeting. Agendas and all backup material supporting each agenda item are available at the City Clerk's office or the city's website at www.belleislefl.gov.

- 1. Call to Order and Confirmation of Quorum**
- 2. Public Comment**
- 3. Approval of Minutes**
 - [a.](#) Approval of the June 19, 2024 meeting minutes
- 4. Unfinished Business**
 - a. Centennial Events: Tree Dedication, Parade, Merchandise, Festival and Yearly Schedule
- 5. New Business**
- 6. Next Meeting Schedule**
- 7. Adjournment**



**City of Belle Isle
Special Events Committee
June 19, 2024
Meeting Minutes**

Call to Order

The meeting was called to order by Chair Kathy McCoy at 6:00 p.m. and a quorum was confirmed.

Attendance

The secretary recorded attendance as follows:

Present: Kathy McCoy, John Tremblay, Lynne Voltaggio, and Betty Lynn DeJarnette.

Absent: Doug DeYoung, Kyle Sue Van Velden

Approval of Minutes

- The May committee meeting did not have a quorum, so no meeting was held. Minutes of the April 17, 2024, were read and approved with one amendment noted: Betty Lynn DeJarnette will remain on the committee until the end of the year.

Unfinished Business

- The tree planting was completed on May 4, 2024. Several residents attended the planting. The tree dedication plaques will be placed when the plaques have been completed.
- The Boogie on the Bridge event on May 18, 2024, was very successful. About 200 Belle Isle residents attended. Our new Centennial Celebration Poster was available for sale and a number of those were sold along with t shirts, ball caps, and bags. It has been suggested that this event should occur annually in future years.
- The purchase of bottles of alcohol for the Centennial Celebration has been canceled.

New Business

- The Centennial Celebration was discussed as follows:
 - Kyle Sue Van Velden will contact entertainers for the event to secure participation.,
 - Wallace Field will be available on Oct. 19. Event hours are 4:00 p.m. – 10:00 p.m.
 - Two bands should be scheduled: 5:00 – 6:45 p.m. And 7:00 – 8:45 pm.
 - Cornerstone Academy Ensemble will be invited to perform from 4:00 – 4:45 p.m.
 - The Carnival rides will be available from 4:00 – 800 p.m.
 - Doug DeYoung will secure vendors for the Beer Garden. Three vendors have been identified.
 - Vendors participating in the event will be charged \$50.00 per vendor.
 - Kathy McCoy will talk with the A/V person – Jesse Durlin – to identify set up, etc.
 - John Tremblay has someone who may be available to play acoustic guitar if needed.
 - Kathy McCoy stated we could secure trash cans for use at the event from Belle Isle City Hall.

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New Business (continued)

- Kathy McCoy discussed our payment to vendors such as the ice cream truck vendor and the total amount we can pay. No payment can be made over \$2,499 unless a bid process occurs before selecting vendors.
- John Tremblay suggested we secure pub style tables to be placed around the field so residents would have a place to eat, etc. Chairs were also discussed
- Parking will be handled by Belle Isle Police. Contact the City Manager and BI Police Chief to confirm their assistance.
- Kathy McCoy will secure Event Parking Signs from the City of Edgewood.
- A motion made by John Tremblay and seconded by Betty Lynn DeJarnette that the Centennial Magazine will be printed in a 10 up to 20 page format based on content. The motion passed unanimously.
- Events to follow the Centennial Celebration will be discussed at the July 17, 2024, Special Events Committee meeting.

Adjournment

- Lynne Voltaggio made a motion to adjourn the meeting at 7:00 p.m. Betty Lynn DeJarnette seconded the motion. The motion was approved, and Kathy McCoy adjourned the meeting.

Submission and Approval of Minutes

- Minutes submitted by: Lynne Voltaggio
- Minutes approved by: