



city council agenda

Agenda
September 05, 2017 * 6:30 PM
City Council Budget Hearing
City Hall Chambers 1600 Nela Avenue

Lydia Pisano Mayor	Frank Kruppenbacher City Attorney	Bob Francis City Manager	Ed Gold District 1	Anthony Carugno District 2	Jeremy Weinsier District 3	Bobby Lance District 4	Harv Readey District 5	Lenny Mosse District 6	Sue Nielsen District 7
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Welcome

Welcome to the City of Belle Isle City Council meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofbelleislefl.org.

Meeting Procedures

Workshops are a working session and do not allow for public comment. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

1. Call to Order and Confirmation of Quorum

2. Invocation and Pledge to Flag - Bobby Lance - Commissioner District 4

3. Consent Items

- a. Approval of the City Council Regular Session minutes for August 15, 2017

4. Citizen's Comments

Persons desiring to address the Council MUST complete and provide to the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the lectern, state their name and address, and direct all remarks to the Council as a body and not to individual members of the Council, staff or audience. **Citizen comments and each section of the agenda where public comment is allowed are limited to three (3) minutes.** Questions will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you.

5. First Public Budget Hearing

- a. First Public Budget Hearing
- b. Public Comment
- c. City Council budget discussion

6. Unfinished Business

- a. ORDINANCE 17-08 - FIRST READING AND CONSIDERATION
AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, CREATING A DEFINITION FOR "AUTOMATED EXTERNAL DEFIBRILLATORS"; CREATING CHAPTER ENTITLED "AUTOMATED EXTERNAL DEFIBRILLATORS" TO REQUIRE AUTOMATED EXTERNAL DEFIBRILLATORS AT CERTAIN BUILDINGS; PROVIDING FOR THE INSTALLATION AND OPERATION REQUIREMENTS TO MAINTAINING AN AUTOMATED EXTERNAL DEFIBRILLATOR; PROVIDING FOR FEES, PENALTIES AND APPLICABILITY; PROVIDING FOR SEVERABILITY, REPEALER, CODIFICATION AND AN EFFECTIVE DATE.
- b. ORDINANCE 17-07 - FIRST READING AND CONSIDERATION
AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA. DESIGNATING THE CITY OF BELLE ISLE AS A BIRD SANCTUARY: SPECIFYING UNLAWFUL ACTS: AMENDING CHAPTER 4, SECTION 4-1 OF THE BELLE ISLE MUNICIPAL CODE PROVIDING FOR

"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." --Page 1 of 96

PRESERVATION OF WETLANDS AND THE CONWAY CHAIN OF LAKES WITHIN THE CITY; ESTABLISHING RESPONSIBILITIES OF CERTAIN CITY DEPARTMENTS; PROHIBITIVE ACTIVITY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY; AND DECLARING AN EMERGENCY.

c. ORDINANCE No.: 17-10 – FIRST READING AND CONSIDERATION

AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA; AMENDING THE BELLE ISLE CODE OF ORDINANCES CONCERNING AIRPORT ZONING REGULATIONS; BY AMENDING PART II, CODE OF ORDINANCES; BY AMENDING SUBPART B, LAND DEVELOPMENT CODE; BY AMENDING CHAPTER 44, COMMUNICATION TOWERS, TO CREATE ARTICLE V, AIRPORT ZONING REGULATIONS; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

7. New Business

a. RESOLUTION NO. 17-19 - RESOLUTION OF THE CITY OF BELLE ISLE ESTABLISHING A POLICY FOR NAMING PUBLIC PARKS AND RECREATIONAL FACILITIES

b. City Attorney search

c. Parking Fines Ordinance review

d. Approval of Conway Isles Bing Grant application

8. Attorney's Report

9. City Manager's Report

a. Issues Log update

b. City Welcome Signs

c. Establish charter workshop date/time

d. Chief's Report

10. Mayor's Report

a. Legislative update

b. Florida League of Cities Conference update

11. Council Reports

a. Council position on communication from the City

b. Evaluation of the City Manager

c. Evaluation of the City Clerk

12. Adjournment



city council minutes

MINUTES
August 15, 2017 * 6:00 p.m.
City Council Regular Session

The Belle Isle City Council met in a City Council Regular Session on August 15, 2017 at 6:30 p.m. at the City Hall Chambers located at 1600 Nela Avenue, Belle Isle, FL 32809.

Present:

Mayor Pisano
Vice Mayor Readey
Commissioner Gold
Commissioner Carugno
Commissioner Weinsier
Commissioner Lance
Commissioner Mosse
Commissioner Nielsen

Absent:

Also present: Attorney Tom Lang, City Manager Bob Francis, Chief Houston, and City Clerk Yolanda Quiceno. Meeting audio is available on the City's website at www.cityofbelleislefl.org and at City Hall.

CALL TO ORDER

Mayor Pisano called the meeting to order at 6:30pm. Comm Weinsier gave the invocation and led the pledge to the flag.

Presentation to Molly Houston

Chris Martin from Millennium Fire and Security presented Molly Houston with a college scholarship for her submittal of a letter in response to the Pulse events.

CONSENT AGENDA

- a) Approval of the City Council Regular Session minutes for July 18, 2017.
- b) Approval of the City Council Budget Workshop and Regular Session minutes for August 1, 2017.

Comm Weinsier motioned to approve the consent agenda items as presented.

Comm Lance seconded the motion, which was unanimously approved.

CITIZEN'S COMMENTS

Mayor Pisano opened for Citizen Comments.

- Ed Purzinski residing at 5209 Pleasure Island spoke of the safety issues caused by the overgrown shrubbery and hedges on Hoffner. He asked if the City can trim down the bushes to allow for an easier view of oncoming traffic off of Orange Avenue. He further shared his concern on some of the newly paved driveways that extend past the sidewalk. He stated that some of the pavers that are placed beyond the sidewalk are not even and can cause a safety issue and a legal obligation from the City.
- Gayle Bouck residing at 2205 Cross Lake spoke on the Cross Lake Beach issue and asked that the City maintain the access of Cross Lake Beach as a community park.
- Georgette Pickarski residing at 5250 Pleasure Island shared her concerns with Cross Lake Beach and said it should remain as green space and not be allowed to go into private hands.

There being no further comment, Mayor Pisano closed the citizen comment section.

UNFINISHED BUSINESS

- a. ORDINANCE 17-05 SECOND READING AND ADOPTION - AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING THE BELLE ISLE CODE OF ORDINANCES CONCERNING SURPLUS OF CITY PROPERTY; BY AMENDING ARTICLE V., DIVISION 2. SURPLUS OF CITY PROPERTY SECTION 2.24 – DISPOSAL WHEN VALUE \$100.00 TO \$5,000.00; PROVIDED FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND [PROVIDING FOR AN EFFECTIVE DATE.

Comm Weinsier motioned to adopt Ordinance 17-05 as presented.

Comm Mosse seconded the motion, which was unanimously approved.

- b. ORDINANCE 17-06 SECOND READING AND ADOPTION - AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA; AMENDING CHAPTER 10, "ENVIRONMENT", ARTICLE II "PUBLIC NUISANCE" OF THE CODE OF THE CITY OF BELLE ISLE BY THE ADDITIONS OF SECTIONS 10-37, "PROHIBITION": 10-38, EXEMPTIONS"; 10-39, "DELIVERY TO PRIVATE RESIDENCES AFTER NOTICE OF OBJECTION"; AND 10-40, "VARIANCES", ALL REGARDING THE PLACING OF PAPER, MERCHANDISE OR DISCARDED MATERIAL ON RESIDENTIAL LAWNS AND DRIVEWAYS, MOTOR VEHICLES OR ON PUBLIC STREETS AND SIDEWALKS.

Comm Gold motioned to adopt Ordinance 17-06 as presented.

Comm Mosse seconded the motion, which was unanimously approved.

NEW BUSINESS

- a. Designate Council Member for Mediation Proceeding

City Manager Francis stated in response to the Request for Relief by Comins Development the City Attorney has requested City Council to appoint a City Council member to be present at the mediation proceedings.

Vice Mayor Readey motioned to appoint Comm Weinsier as the designated member.

Comm Lance seconded the motion, which was unanimously approved.

- b. AED Ordinance 17-07 review

City Manager Francis proposed a draft Ordinance to direct the placement of AED equipment in public places and gathering areas with over 100 capacities. The Belle Isle Police Department currently teaches AED classes and there are many other programs in place throughout the State and the County.

After Council discussion, Comm Lance motioned to refer proposed Ordinance 17-07 to the P&Z Board for review and comment at their September meeting.

Comm Nielsen seconded the motion, which was unanimously approved.

- c. Bird Sanctuary Ordinance 17-08

City Manager Francis said under Florida Administrative Law 68a-19.002, there are specific requirements needed to be considered as a Bird Sanctuary. Additionally, a new section SB130 pertaining to the discharge of firearms on public or residential property was adopted last year. The City's current code does not include these criteria therefore an updated ordinance needs to be adopted. Mr. Francis further noted that is seeking support of a bird sanctuary from the Orange County Audubon Society and an Attorney opinion on air rights. If City Council passes the Ordinance he will request that it be heard at the FWC meeting in January 2018.

Council requested a change to the ordinance that pertains to the definition of firearms that will be allowed. Council further discussed enforcement on the north side of the lake, legally posted signs and permits.

Comm Nielsen motioned to approve Ordinance 17-08 for first reading and consideration.

Comm Lance seconded the motion, which was unanimously approved.

- d. Cornerstone Charter Academy (CCA) use of Wallace field

Mr. Francis reported that there has been a standing request to use the Wallace Field for athletic activities specifically for football practice. He would support this request if CCA entered into an agreement with the City that provides certain items such as an engineered site plan, a maintenance commitment, a priority use clause and indemnification.

Council discussed the maintenance and fertilizing of the football field and open space. Mr. Francis the maintenance of the drainage issue can be added to the agreement.

Comm Mosse moved to direct the City Manager to draft an agreement, for review by Council, to allow Cornerstone Charter Academy to use the Wallace Field.

Comm Gold seconded the motion, which was unanimously approved.

e. Rezone of Wallace Field

City Manager Francis provided an application for a zoning classification change for the Wallace property as expressed by City Council.

After discussion, Comm Nielsen moved to direct the City Manager to start the process to change the zoning of the Wallace parcel from residential to pen space.

Comm Readey seconded the motion, which was unanimously approved.

f. BING Grant – Oak Island Point Road

Mr. Francis presented a BING grant application from the Oak Island Home Owners Association in the amount of \$6,000 for landscaping improvements of their entrance way; overall it looks like a very good project.

Comm Gold moved to approve the Oak Island Bing Grant as presented.

Comm Nielsen seconded the motion, which was unanimously approved.

g. RESOLUTION NO. 17-17 - A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, OPPOSING THE EROSION OF HOME RULE AUTHORITY EFFECTED BY THE ADVANCED WIRELESS INFRASTRUCTURE DEPLOYMENT ACT; SUPPORTING THE HOME RULE AUTHORITY GRANTED AND GUARANTEED LOCAL GOVERNMENTS BY THE FLORIDA CONSTITUTION; ENCOURAGING THE FLORIDA LEGISLATURE TO RETURN FULL HOME RULE AUTHORITY TO LOCAL GOVERNMENTS WITH RESPECT TO WIRELESS FACILITIES IN THE PUBLIC RIGHTS-OF-WAY; EXPRESSING SOLIDARITY WITH OTHER LOCAL GOVERNMENTS OF ORANGE COUNTY, FLORIDA, IN SUPPORTING TECHNOLOGICAL ADVANCEMENT WHILE PRESERVING THE AUTHORITY OF LOCAL GOVERNMENTS TO ENACT REGULATIONS THAT PRESERVE AND PROTECT LOCAL COMMUNITY VALUES AND INTERESTS; PROVIDING AN EFFECTIVE DATE.

Mayor Pisano gave a brief overview of the resolution requesting Governor Scott to uphold home rule in regulating the placement of unsightly and potentially unsafe wireless communications equipment on City property. The City currently does not have any open applications and are in a good position to pass Resolution 17-17 and a Moratorium to get our infrastructure in place.

Comm Nielsen moved to approve Resolution 17-17 as presented.

Comm Lance seconded the motion, which was unanimously approved.

h. RESOLUTION NO. 17-18 - RESOLUTION IMPOSING A TEMPORARY MORATORIUM OF ONE HUNDRED EIGHTY (180) DAYS UPON THE APPROVAL, ISSUANCE, AND/OR PROCESSING OF ANY PERMITS ALLOWING THE CONSTRUCTION, INSTALLATION, AND/OR MODIFICATION TO FACILITIES PERTAINING TO MINI CELL TOWERS WITHIN THE RIGHT-OF-WAYS AND/OR RESIDENTIAL AREAS OF BELLE ISLE, FLORIDA

Comm Gold moved to approve Resolution 17-18 as presented.

Comm Carugno seconded the motion, which was unanimously approved.

ATTORNEY REPORT – no report

CITY MANAGER REPORT

- Bob Francis reported that he has received three requests from residents to remove the black muck that has accumulated on their shoreline. He asked if it is the City's responsibility to remove the black muck that appears on residential homes shoreline. After discussion, Council consensus was that it is the responsibility of the homeowner to maintain their shoreline and obtain the necessary permits from Orange County EPD if necessary. Council discussed notifying and reminding residents on maintenance options for shoreline upkeep.

Attorney Lang stated, at this time, the City does not have any legal obligation to deal with the muck.

- Mr. Francis asked if Council would like to schedule for a 90-day City Manager evaluation or move forward with a 6-month review. Council consensus was to move forward with a 6-month review.
- Bob Francis reported that he met with Senator Stewart and others. He discussed the Gene Polk Park renovation and was told that the City may be eligible for a \$250,000 grant from the State. He further asked for funding for a citywide transportation study fee and a Marine Patrol Boat.
- After looking at the entrances and exits to Belle Isle, Mr. Francis provided a draft layout of new signs for discussion. Council agreed to have the sign shop design a few other layouts using different fonts before moving forward.
- Bob Francis opened discussion on boating on the lake and FWC regulation. He contacted the FWC boating division and asked how the City can obtain boat restriction zones on Lake Conway. He was advised that the City must complete the steps in Florida SS 327.46 which requires the City to pass an ordinance, complete a FWC uniform waterway permit and provide periodical data, videos or letters describing incidents. Mr. Francis further spoke on Florida SS 327.39(4), which refers to reckless boating, issuing citations and obtaining data for reporting purposes. Council shared their concerns with the reckless driving on the lake and the safety issue it is causing.

After discussion, Comm Lance moved to authorize the City Manager to complete the steps to obtain boat restriction zones on Lake Conway and prepare a draft for Council approval.

Comm Carugno seconded the motion, which passed unanimously.

Project Update

Bob Francis reported on the following updates,

- The City is in the process of finalizing a draft design for Gene Polk Park; once received they will schedule a neighborhood meeting.
- The City is going to meet with the Orange County Attorney to determine the correct level of the lake before completing the design of City park signs.
- The engineers have completed their inspection of the Cornerstone Charter School facilities and formalizing a capital facilities plan within 30-40 days.
- He has been requested by Attorney Kruppenbacher to schedule a charter review workshop. The proposed changes have been made. The City Clerk will send an email with some available dates.

CHIEF'S REPORT

Chief Houston reported on the following,

- Chief Houston reported on the improvement to the school traffic.
- Reported on two residential properties one on Flowertree and the other at Country Lakes.
- The agency has received numerous training documents and equipment on handling fentanyl.

MAYOR'S REPORT

- Mayor Pisano gave a brief overview of the meeting with the Governor regarding the narcan and heroin issues in local governments.
- Orange County delegation is meeting in October and she will bring forward the City's duck hunting issue and giving lake control back to the municipalities. In addition, the Charter Review Commission will be meeting in September where she will bring forward the same.
- She received a letter from the Florida League of Cities and the City was not chosen for the grant for the messaging board.
- Special Events Committee is scheduled to meet in September.
- Mayor Pisano spoke of organizing a time capsule for the City and a Meet & Greet with the District Commissioners.

COUNCIL REPORTS

Comm Gold –District 1

- Comm Gold said he is interested in having Cross Lake open to all Belle Isle residents.

Comm Carugno – District 2

- Comm Carugno shared his concerns with the trash left behind by those who use the Lake between 6-8am.
- Carugno addressed the rope swing property. He asked for the City to determine the property line and post private property signs. Bob Francis asked, since it is State land, would Council consider having him communicate with the State to have the property in the City's name. Council consensus was to have the City Manager send a letter to the State communicating the City's interest of ownership.
- Comm Carugno addressed the safety at the s-curve on Judge and Daetwyler Drive. After discussion, he asked the City to request placing a flashing speed sign going west on the road.

Comm Weinsier – District 3

- Comm Weinsier addressed the two way stop at Gondola and Perkins. Council discussed working with Orange County on some solutions before it becomes a safety issue.

Comm Lance – District 4

- Comm Lance reminded the City Manager of the flooding issues at the home on the southwest corner of Daetwyler Drive.
- Comm Lance reported on a noise complaint with Mattamy Homes working on the property at 1am-5am.
- Comm Lance addressed the possibility for the City to purchase the commercial property behind Trentwood on the south side as a City park.
- He further asked for approval to place on the next agenda a proclamation presented to Attorney John Bennett for his 30+ years of service and naming a park or street in the City for Commissioner Larry Ady.
Council consensus was to have the City Manager bring forward a draft resolution for guidelines on naming parks and streets.

Comm Mosse – District 6

- Comm Mosse spoke on the standardization of signs throughout the City, Bing Grants and the importance of strict procedures on handling Fentanyl.

Comm Nielsen – District 7

- Comm Nielsen spoke of the Ordinance on blowing grass clippings into the street. Mr. Frances said the Code Enforcement Officer is working towards citing violations and educating the contractors and residents on proper removal.
- Comm Nielsen said she would like to instruct the City Manager to investigate the possibility of annexation in the various bordering areas. She noted that the last City annexation did not seem to make any difference to the revenue. Bob Francis said he was looking at the code and researching how to square off the City and contiguous areas. After discussion, Council consensus was to have the City Manager report at a future meeting.

Other Business

Bob Frances asked if Council would like to schedule a workshop between City Council and the Charter School Board to talk about how to come together and move things along. The workshop will be opened to the public.

Council discussed the use of the field, hygiene concerns to be addressed by the Charter School Board and the selection process of the open Board seats. Discussion ensued.

There being no further business, Mayor Pisano called for a motion to adjourn, unanimously approved at 8:50p.m.

Yolanda Quiceno
CMC-City Clerk



CITY OF BELLE ISLE, FLORIDA

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September 5, 2017

Honorable Mayor, Members of the City Council, and Citizens of Belle Isle:

I am pleased to submit the Fiscal Year 2017-18 Preliminary Operating and Capital Budget in accordance with the City Charter.

The objectives used in developing this budget were to submit a balanced budget to the City Council; to do the best job possible of maintaining current excellent levels of service to the community in the most equitable and efficient manner possible; and to be prudent in our revenue estimates and cautiously optimistic overall. The City's management team has put together an operating and capital expenditure plan that addresses the City Council's priorities while fulfilling the service requirements of the people who live, work, and play in our community.

As presented, this represents a balanced budget for the upcoming fiscal year without raising property taxes; however, there is a modest use of General Fund reserves. This is a prudent use of reserves because it will complete projects that have been neglected over time; projects that were funded with a lack of proper purchasing procedures, and sat on the shelf waiting for a permanent City Manager to arrive. But, the use of some of the reserve provides the highest level of service to the community within existing financial resources.

This preliminary budget maintains and, in a few areas, enhances the current level of service from FY 16-17. Having already reduced operating expenditures to a minimum base level in prior years (for example, having only ONE public works employee for the past several years before hiring another last year), management decided to use the FY17-18 budget to allow Departments to make their requests known for new items that they believed meet the community and City Council needs (a wish list).

On June 1, 2017, the City Council and staff held a budget workshop to establish goals determine priorities for the next budget year. These include:

- Consistency with Council and City Manager priorities
- Balanced budgets with the exception of using some Fund balances for carry-over or one-time items
- Realistic assumptions for revenue forecasts
- A goal of 25% of expenditures budgeted in Reserves for contingencies
- Continue the provision for additional payments to employee retirement plans (401K)

Although the Council listed specific projects for FY2017-18, these are not considered goals, but specific projects that will be addressed in departmental and fund categories later in this message.

The proposed combined annual operating budget of \$11,392,608 is \$534,553 more than the current budget of \$10,510,333, an increase of about 8%. The budget is balanced with revenue from ad valorem and non-ad valorem taxes (franchise fees, state shared tax receipts; solid waste collection fees; fees for stormwater management; reimbursements for law enforcement; development and review fees; and an appropriation from the General Fund fund balance),

As a quick overview, here is the preliminary budget for FY 17-18 for all funds compared to the FY 16-17 amended budget:

FUNDS	REVENUES		EXPENDITURES	
	FY 16/17 AMENDED	FY 17/18 PROPOSED	FY 16/17 AMENDED	FY 17/18 PROPOSED
General Fund	5,403,298	5,563,375	6,057,921	5,765,769
Transportation Impact Fee Fund	10,150	10,150	0	50,000
Stormwater Fund	309,353	389,353	549,750	720,750
LE Education Fund	4,200	4,200	6,200	6,200
Charter Debt Service Fund	969,500	1,001,000	1,043,400	1,130,425
TOTALS	6,696,501	6,968,078	7,657,271	7,673,144

GENERAL FUND PRELIMINARY BUDGET

The General Fund provides 65.5% of the total operating budget for all governmental funds. The total preliminary General Fund budget is \$7,458,384, a decrease of \$85,730 from the current year amended budget.

FINANCIAL OUTLOOK

As a result of the continued improvement in the economy, most revenue sources are projected to continue to increase. The City experienced increases in Sales Tax, Property Tax, Franchise Fees and Building Permit Fees revenue last year and expects those to continue in FY 17-18. The City will evaluate revenues and continue to find ways to mitigate costs. Doing so will continue

to stabilize the City's budget, provide necessary services to the community and work towards re-building reserves.

The City remains careful about its cash position. With the buildup of reserves in previous years, it is very important for the City to maintain a balanced budget and stabilize cash; however, the City has to be cautious in the amount of reserves it has. According to the FY2015-16 Comprehensive Annual Financial Report (CAFR), the City has a 42% reserve. Having this large of a reserve in the General Fund could jeopardize future grant funding due to a high reserve.

During the next fiscal year, the Council should consider a resolution to set a more judicious reserve level. Based on the timing of the receipt of certain revenues, the City has periods of time when it uses more cash than it receives. That use of cash is replenished later in the fiscal year with the receipt of property tax revenue. The General Fund had operating surpluses at the end of both FY 14-15 and FY 15-16, which helped increase the overall cash position, however infrastructure and equipment deteriorated to where it may cost more to replace. The City plans for this trend of stabilizing reserves at a level to meet contingencies, but to also do the needed projects that strengthen the City infrastructure and services to the community.

HIGHLIGHTS OF THE PRELIMINARY BUDGET

The FY 17-18 preliminary budget contains funding for on-going services to the community.

The following reflect some of the highlights and assumptions regarding the budget:

General Fund

- Millage to remain at 4.4018
- Budgeted amounts for the City's share of employee retirement cost are affected by:
 - City increase 12.5% of Police employee retirement
 - City increase to 9.5% of non-uniform employee retirement
- Budgeted amount of 4% COLA for all employees
- \$30,000 for forensic audit
- Addition of following personnel:
 - PT social media/marketing
 - Public Works employee
 - Community Service Officer
- Decrease in Travel & Per Diem for Elected Officials
- BING Grants decreased to \$7,000/District
- Urban Forestry increase to \$20,000
- Road Operating supplies increase to \$12,500 for new signage
- Request to Lake Conway Navigation Board to contribute to Marine Patrol Boat (\$23,000)

Transportation Impact Fees

- \$50,000 for City-wide Traffic Analysis

Stormwater Fund

- Request to Lake Conway Navigation Board to contribute to Street Sweeper (\$75,000 for sweeper; \$5,000 for aquatic weed control)
- Engineering fees increase to \$40,000 for various projects
- Stormwater Maintenance decrease to \$125,000

Charter School

- Engineering Fees of \$40,000 for CIP Plan and Stormwater issue at field

Capital Improvement Plan

- General Fund - Equipment
 - Code Enforcement Vehicle \$25,000*
 - Police Vehicles \$67,500* (2 vehicles)
 - Police Radios \$30,000 (6 radios)
 - Marine Patrol Boat \$50,000*
 - Public Works Dump Truck \$35,000*
 - Public Works Wood Chipper \$7,500
 - *denotes option to lease
- General Fund – Projects
 - Swann Beach Beautification \$12,000
 - Street Resurfacing & Curbing \$250,000
 - LED Street Lighting \$10,000
 - Sidewalk Replacement \$20,000
- Stormwater Fund – Equipment
 - Public Works Street Sweeper \$175,000
- Stormwater Fund – Projects
 - St. Partin Drainage \$10,000
 - Belle Vista Drainage \$10,000
 - Gene Polk Park Project \$180,000
 - Perkins Boat Ramp \$38,000
 - Lake Conway Shores Drainage \$117,550
- Charter School – Projects
 - High School Roof Replacement \$170,000
 - HVAC Replacement \$150,000

REVENUES

Taxes and Fees

Revenue projections are based on historical data and financial forecasts provided by City staff, Orange County Tax Department staff and the Florida League of Cities for state shared revenues.

Ad Valorem Taxes

The proposed property tax rate for fiscal year 2017-18 remains unchanged at \$4.4018 per one thousand dollars (\$1,000) of assessed value. The current year taxable Value for property in Belle Isle is \$684,329,205. The total budgeted ad valorem revenue, \$2,861,666, is \$197,880 (7.4%) more than the current year's budgeted tax receipts and is based on the total valuation of property for purposes of taxation, the general economic environment, and a collection rate of 95%. The impact of the economic climate on the real estate market has resulted in a continued modest increase in property values. I am pleased to report the proposed millage rate for FY2017-18 will be 4.4018, the same rate as it was for the past 7 years.

Non-Ad Valorem Taxes

Other major source of General Fund revenues are in the form of non-ad valorem taxes including gas tax, utility tax (electric) permit fees, franchise fees, state shared revenues, charges for services (solid waste), fines, and other miscellaneous revenues. Combined, these revenues make up \$2,701,709 or 48% of the General Fund Revenues. Although the Police Department has done an outstanding job applying for, and receiving, grant funding, the City, as a whole, will do more in the next budget year to find, apply for, and hopefully receive grant funding. This past fiscal year has been characterized by cleaning up and catching up on delayed projects, extending deadlines for state requirements, and writing of internal policies and procedures that were not previously in place which cost the City time and money.

Fund Balance Appropriated

As stated previously, the City has a healthy unappropriated fund balance of approximately 42%. This was achieved by putting much needed infrastructure projects and equipment on hold for years. Now those projects and equipment have deteriorated to a point where they can no longer be sustained. There is a delicate balance between maintaining a healthy reserve and allocating the necessary funds to maintain systems. Through a set of fiscal policies that will be developed this year by staff and adopted by the City Council, this next budget year, we will achieve this balance.

General Fund

The proposed General Fund budget is \$7,458,384, a 1.14% decrease from the FY 2016-17 budget of \$7,544,114. The decrease is negligible. To provide better service to residents, the City Manager is proposing three new employees: a full-time Community Service Officer in the Police Department to assist in parking violations at boat ramps and parks and to assist in traffic control. This is not a sworn-in officer and is not armed. Also a full-time Public Works employee is proposed, bringing the Public Works staff to a total of 3 employees. Lastly, the City Manager

is proposing a part-time Social Media/Marketing person to launch the City's Facebook page and to update the website, including new videos for branding Belle Isle.

Other major sources of revenue are considered non ad valorem taxes and consist of State Revenue Sharing, Franchise Fees, Local option Gas Tax, and Utility service tax for Electricity, Permit and Special Assessments, grants, charges for services for solid waste, public safety, fines, and miscellaneous revenues.

The Chart below depicts the breakdown of various revenue types and compares FY 2016-17 to the FY2017-18 budget.

Revenue	FY 16/17 AMENDED	FY 17/18 PROPOSED
Ad Valorem Taxes	2,663,786	2,861,666
Local Option Taxes	230,367	229,507
Utility Service Taxes	135,000	135,000
Other General Taxes	12,000	12,000
Permits, Fees, and Special Assessments	248,220	128,650
Franchise Fees	232,715	250,257
Federal and State Grants	9,151	33,020
State Shared Revenue	1,334,470	1,375,555
Charges for Services	468,920	468,920
Public Safety	37,000	41,000
Judgements, Fines, and Forfeits	12,500	13,000
Miscellaneous Revenue	19,169	14,800
TOTAL REVENUES	5,403,298	5,563,375

Stormwater Fund

Charges for Stormwater fees are assessed by the appraiser at Orange County in units and applied at \$100/unit. This rate was increased from \$48 to \$100 in July 2015. Even though the rate was increase to more than double the previous rate, our stormwater infrastructure has not had the major repairs and replacement done for that increase. Although not proposed for FY2017-18, it may be necessary to incrementally raise Stormwater fees every year to offset the rising costs of construction and materials. Another revenue source that the City needs to continue to request is from the Lake Conway Navigation Board for street cleaning, aquatic plant mitigation, both that affect water quality of the Lakes and Marine Patrol for boating safety. Funding assistance from the Nav. Board will help keep charges for services down for our residents.

Charter School Debt Service Fund

Revenue for this fund is derived from rent revenue received from Cornerstone Charter Academy and is based on the student enrollment count. This year, the count is anticipated to be 1,430 as compared to the count received last year of 1,350. Each student is assessed \$700 which brings the total rent to \$1,001,000.

EXPENDITURES

GENERAL FUND

The General Fund is used to account for all expenditures that are not restricted to specific purposes or otherwise required to be accounted for in another fund. General fund dollars are used to support such City services as police, public works, as well as planning, and administrative support services. Services and programs currently budgeted have been maintained. In addition, funding is included for completion of the City-wide Traffic Circulation Study, continued updating and rewriting of the City Code of Ordinances, Land Development Codes, and Comprehensive Plan, and replacement of equipment in the Public Works Department.

Police

The Belle Isle Police Department promotes public safety through service, integrity and professionalism and in partnership with the community and other governmental agencies to:

- Prevent and deter crime
- Enhance the safety of the traveling public through education and enforcement
- Safeguard property and protect individual rights
- Improve the quality of life of those the department is entrusted to serve.

The department consists of seventeen full-time certified police officers and 3 part-time officers who are dedicated to keeping the citizens of Belle Isle safe. The force is comprised of one Police Chief, one Deputy Chief, two Patrol Sergeants, one Detective Sergeant, eleven Patrol Officers, one School Resource Officer and five Crossing Guards. The School Resource Officer is primarily funded by the Cornerstone Charter Academy and the Orange County Public School Board as the officer also provides services for Pine Castle Pershing Elementary.

Belle Isle police officers are on duty 24 hours per day, seven days a week, every day of the year. Officers participate in continuous training to maintain their law enforcement skills, Florida Department of Law Enforcement certifications and to ensure they are up to date on the ever-changing state, federal and local laws. The Belle Isle Police Department contracts with the Orange County Sheriff's Office Communications Division to provide dispatching services for our officers. Our Department works closely with the all law enforcement agencies in Central Florida and has current Memorandums of Understanding (MOU) with all agencies in Orange County and the Florida Department of Law Enforcement.

Over the past few years, the department has undertaken additional responsibilities without increasing staff. Four Belle Isle patrol officers are also certified Marine Patrol Officers. They work part-time in partnership with the Orange County Sheriff's Office Marine Patrol Unit and the Florida Wildlife Commission to patrol the Conway Chain of Lakes and enhance the safety of all residents and visitors through education and enforcement. The Department participates in and/or sponsors numerous community events and safety campaigns including: Boater Safety Courses, Life Saver AED classes, Lake Conway lake cleanups, national traffic safety campaigns, annual DEA Drug Take Back Program, Senior Car Fit and Child Safety Car Seat services, Senior Watch Program, Vacation House

Check services as well as providing security services for a variety of businesses and events throughout the year.

Expenditures in Police

Projected operating expenditures for the Belle Isle Police Department are approximately \$140,000 more than current year (8.5% increase) in part to provide a Community Service Officer, a non-sworn member of the police department who enforces traffic, parking, and boat ramp rules and CIP.

Public Works Services

The Public Works Department ensures the health, safety and public welfare of the community by managing and maintaining infrastructure and coordination of the maintenance of other infrastructure in the City. Services also include maintaining streets, government facilities and public lands including the city's park and greenway system, performing safety inspections, and staffing public events. The Department consists of 2 employees: 1 public works manager, and 1 public works technician. In partnership with other agencies, services also include solid waste management including trash and recycling collection, tree debris and limb collection, street sweeping and streetlights.

Expenditures in Public Works

The proposed Public Works Dept. budget increases \$10,500 (3%) primarily because of hiring a new employee. Capital outlay for equipment includes purchase of a wood chipper and new street sweeper. The City has requested partial funding for the sweeper from the Nav. Board.

Planning and Zoning

The City's 1-person Planning Department works with issues of public interest in Belle Isle and the surrounding area that relate to short term and long term land use, transportation, zoning, comprehensive plan, and environmental concerns. This is a contracted position. In addition, the Planner provides technical assistance to the City Manager, P & Z board, and the general public in matters relating to the physical and strategic growth of the City. The Planning Department is further involved in the development, administration and enforcement of a wide variety of development ordinances (zoning, signage, subdivisions, watershed protection, floodplain prevention, etc.).

Expenditures in Planning and Zoning

As this is a contracted position, the proposed budget for this department remains the same. The contract for the Planner is \$5,000/month.

Other Departments in General Fund

Governing Board

These departments are budgeted approximately \$22,760 over last year expense (31%) more than the current budget primarily due to the reduction in travel and per diem and the addition of \$30,000 for a Forensic Audit that was directed by Council.

Administration

This department is budgeted approximately \$18,320 below the current year (2%) due primarily to the P&Z position being removed from the budget (now contractual).

General Government

This department is budgeted approximately \$42,931 (1.6%) less than the current budget primarily due to a reduction in BING grant funding.

Capital Expenditures

Capital expenditures are budgeted reflecting a decrease of approximately \$400,000 which is due largely to the underestimated cost of paving for this current year. The budgeted estimate was \$320,000 but the cost of the project is \$670,971.

General Fund Ending Fund Balance (Reserves)

It is projected that at the end of FY 17-18 the City will have an unreserved ending fund balance of approximately \$1,692,615, subject to economic shifts during the year. This is approximately \$206,422 more than the current year due to increasing reserve.

STORMWATER FUND

Annual Operations

Belle Isle's Stormwater Fund consists of the equipment and projects necessary to maintain the City's stormwater systems. Personnel costs for this Fund are not charged to this fund, but are charged to the General Fund. The City Administration looks to change this policy next year. Despite an expected increase in the cost of stormwater maintenance and repairs, no stormwater rate increase is proposed.

Expenditures

The proposed budget for this fund is \$720,750, an increase of \$171,000 (31%) from the current budget. Expenditures in capital outlay include a new street sweeper and a carryover of projects such as Gene Polk Park (\$180,000), Lake Conway Shores Drainage (\$117,550) and Perkins Boat Ramp (\$38,000). Due to these long standing problems, it was necessary to use reserves to complete them. This will reduce the Stormwater reserve to an extremely low level; however, we expect the reserves over the next few years to increase because the major one-time projects should be completed. The repair and maintenance of stormwater is being decreased by \$25,000.

OTHER FUNDS

TRANSPORTATION IMPACT FEE FUND

The Transportation Impact Fee Fund receives revenue from development as development puts a strain on existing levels of service. An impact fee is a form of user fee for raising capital for future outlay of the cost of expanding facilities demanded by new development. In order to determine the future needs, a traffic study must be done city-wide to determine where the City will need to expand its infrastructure and roadways in the future. The City-wide Traffic Study is estimated to cost \$50,000.

LAW ENFORCEMENT EDUCATION FUND

The Law Enforcement Education fund receives revenue from traffic violations. The fund can only be used for Police officer training.

CHARTER SCHOOL DEBT SERVICE FUND

The Charter School Debt Service Fund pays for the debt on the Cornerstone Charter Property and for major equipment repair and replacement. Revenue is received based on student count. The City hired an engineer to analyze the life of major systems in order to develop a Capital Facility Plan for the school. The City Engineer is looking into the stormwater problem with the runoff from the athletic field. The City anticipates replacing the high school roof (\$170,000) and HVAC (\$150,000).

PERSONNEL & BENEFITS

Three new positions are proposed. Two percent (2%) cost of living and a two percent (2%) performance based salary increases are budgeted across all departments. The City's insurance carrier has advised that group medical insurance will not increase over this budget year because the City locked in the same rate for 18 months in May of this current year. Contribution to retirement increased 2.5% for uniform personnel and 2.5% for non-uniform personnel.

CONCLUSION

This budget has been prepared in accordance with the provisions of the City Charter, Section 5.02. It includes details and explanations of proposed budget items as well as a line by line comparison of the proposed budget and current budget.

The City is very fortunate to have a healthy reserve in the General Fund; however that reserve came at the cost of delaying much needed infrastructure projects. With little commercial property in the City, the City has to rely on residential property taxes to pay for these projects. Many cities have a downtown area or larger commercial or industrial areas that contribute to the tax base. During this next budget year, the City Council has to look at annexation of adjacent properties to bring in more commercial and industrial areas. This may be along McCoy and Jetport Drive, in the Conway/Hoffner area, or Orange Avenue where new urban zoning is going to occur. This would increase our tax revenue without raising our current millage rate. A comprehensive evaluation of the areas must be made to insure that any annexation will be

beneficial to the City and that the City will be able to provide the same services as residential properties, thus increasing our revenue with very little expense for waste removal, infrastructure improvements, fire and police protection and the like.

A copy of this budget has been filed with the City Clerk and is available for inspection at City Hall. Notice of submission of this budget and the public hearing will be provided to the media as required by law. A copy of this budget will be available on the City's website to facilitate its examination by our citizens. In closing, I would like to express my sincere thanks and appreciation to the Mayor and Council for their direction, to Finance Officer Tracey Richardson for her vast institutional and financial knowledge, and to the department heads for their efforts in preparing this budget.

Respectfully Submitted,

Bob Francis
City Manager



CITY OF BELLE ISLE, FLORIDA

Draft

Proposed Budget at a Glance Fiscal Year 2017-2018

(Revised 9/01/2017)

CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET

ALL FUNDS CHANGE IN FUND BALANCE

FUND	GENERAL FUND (001)	TRANSPORTATION IMPACT FUND (102)	STORMWATER FUND (103)	LE EDUCATION FUND (104)	CHARTER SCHOOL DEBT SERVICE FUND (201)	GRAND TOTAL
<u>Projected</u> Beginning Fund Balance at October 1, 2017	1,895,009	142,226	681,410	12,777	1,693,108	4,424,530
Appropriation TO (FROM) Fund Balance	(202,394)	(39,850)	(331,397)	(2,000)	(129,425)	(705,066)
<u>Projected</u> Ending Fund Balance at September 30, 2018	1,692,615	102,376	350,013	10,777	1,563,683	3,719,464

**CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET**

GENERAL FUND REVENUES AT-A-GLANCE

ACCOUNT NO.	DESCRIPTION	ORIGINAL FY 16/17 BUDGET	REVISED 16/17 BUDGET	FY FY 17/18 BUDGET
CARRYFORWARD FUND BALANCE		\$ 2,140,816	\$ 2,140,816	\$ 1,895,009
RECURRING REVENUES		Based on Millage Rate of 4.4018	Based on Millage Rate of 4.4018	Based on Millage Rate of 4.4018
001-311-100	Ad Valorem Tax	2,663,786	2,663,786	2,861,666
001-312-410	Local Option Gas Tax	230,367	230,367	229,507
001-314-100	Utility Service Tax - Electricity	135,000	135,000	135,000
001-323-200	Franchise Fees - Telecommunications	212,715	212,715	230,257
001-323-400	Franchise Fees - Gas	4,000	4,000	4,000
001-323-700	Franchise Fees - Solid Waste	16,000	16,000	16,000
001-343-410	Solid Waste Fees - Residential	468,920	468,920	468,920
		\$ 3,730,788	\$ 3,730,788	\$ 3,945,350
State Revenues				
001-335-120	State Shared Revenue	306,886	306,886	315,537
001-335-150	Alcoholic Beverage License Tax	1,000	1,000	1,000
001-335-180	Half-Cent Sales Tax	1,026,584	1,026,584	1,059,018
001-316-000	Local Business Tax - Occupational Licenses	12,000	12,000	12,000
		\$ 1,346,470	\$ 1,346,470	\$ 1,387,555
Community Development Revenues				
001-322-000	Building Permits ¹	100,000	220,000	100,000
001-329-000	Zoning Fees	15,000	15,000	15,000
001-329-100	Permits - Garage Sale	220	220	150
001-329-130	Boat Ramps - Decal and Reg	1,000	1,000	1,000
001-329-900	Tree Removal	2,000	2,000	2,500
001-362-000	Rental Property	10,000	10,000	10,000
		\$ 128,220	\$ 248,220	\$ 128,650
Public Safety Revenues				
001-337-200	SRO - Charter Contribution	37,000	37,000	41,000
001-351-100	Judgements & Fines - Moving Violations	12,000	12,000	12,000
001-359-000	Judgements & Fines - Parking Violations	500	500	1,000
		\$ 49,500	\$ 49,500	\$ 54,000
Miscellaneous Revenues				
001-347-400	Special Events	0	1,889	0
001-361-100	Interest - General Fund	3,000	3,000	3,000
001-366-000	Contributions & Donations	500	500	0
001-369-900	Other Miscellaneous Revenue	1,000	1,000	1,000
001-369-905	Police Off-Duty Detail Reimbursements	0	9,000	0
001-369-906	Police Marine Patrol Reimbursements	0	3,780	10,800
		\$ 4,500	\$ 19,169	\$ 14,800
TOTAL RECURRING REVENUES		\$ 5,259,478	\$ 5,394,147	\$ 5,530,355
NON-RECURRING REVENUES				
Grants				
001-334-400	OCPS - SRO Grant	9,151	9,151	10,020
001-337-100	NAV Board - Marine Boat Contribution	0	0	23,000
		\$ 9,151	\$ 9,151	\$ 33,020
TOTAL NON-RECURRING REVENUES		\$ 9,151	\$ 9,151	\$ 33,020
TOTAL REVENUES		\$ 5,268,629	\$ 5,403,298	\$ 5,563,375
TOTAL ESTIMATED REVENUES & BALANCES		\$ 7,409,445	\$ 7,544,114	\$ 7,458,384

¹ 80% of Building Permit Revenue is remitted back to Universal Engineering under Building Permit Expenditures.

**CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET**

GENERAL FUND EXPENDITURES AT-A-GLANCE

ACCOUNT NO.	DESCRIPTION	ORIGINAL FY 16/17 BUDGET	REVISED FY 16/17 BUDGET	FY 17/18 BUDGET
LEGISLATIVE DEPARTMENT				
001-511-00-2311	Dental & Vision Ins - District 1	500	500	500
001-511-00-2312	Dental & Vision Ins - District 2	500	500	500
001-511-00-2313	Dental & Vision Ins - District 3	500	500	500
001-511-00-2314	Dental & Vision Ins - District 4	500	500	500
001-511-00-2315	Dental & Vision Ins - District 5	500	500	500
001-511-00-2316	Dental & Vision Ins - District 6	500	500	500
001-511-00-2317	Dental & Vision Ins - District 7	500	500	500
	TOTAL PERSONAL SERVICES	\$ 3,500	\$ 3,500	\$ 3,500
001-511-00-3150	Elections	12,000	12,000	12,000
001-511-00-3200	Auditing and Accounting	22,675	22,675	53,135
001-511-00-4001	Travel & Per Diem - Dist1	2,000	2,000	1,500
001-511-00-4002	Travel & Per Diem - Dist2	2,000	2,000	1,500
001-511-00-4003	Travel & Per Diem - Dist3	2,000	2,000	1,500
001-511-00-4004	Travel & Per Diem - Dist4	2,000	2,000	1,500
001-511-00-4005	Travel & Per Diem - Dist5	2,000	2,000	1,500
001-511-00-4006	Travel & Per Diem - Dist6	2,000	2,000	1,500
001-511-00-4007	Travel & Per Diem - Dist7	2,000	2,000	1,500
001-511-00-4100	Communications - Telephone	8,000	8,000	8,000
001-511-00-4710	Printing & Binding - Elections	1,800	1,800	900
001-511-00-4900	Other Current Charges	500	500	1,000
001-511-00-4910	Other Current Charges - Elections	300	300	300
001-511-00-5100	Office Supplies	100	100	100
001-511-00-5200	Operating Supplies	100	100	100
001-511-00-5401	Books, Subscriptions & Memberships - Dist 1	100	100	200
001-511-00-5402	Books, Subscriptions & Memberships - Dist 2	100	100	200
001-511-00-5403	Books, Subscriptions & Memberships - Dist 3	100	100	200
001-511-00-5404	Books, Subscriptions & Memberships - Dist 4	100	100	200
001-511-00-5405	Books, Subscriptions & Memberships - Dist 5	100	100	200
001-511-00-5406	Books, Subscriptions & Memberships - Dist 6	100	100	200
001-511-00-5407	Books, Subscriptions & Memberships - Dist 7	100	100	200
	TOTAL OPERATING EXPENDITURES	\$ 60,175	\$ 60,175	\$ 87,435
	TOTAL LEGISLATIVE EXPENDITURES	\$ 63,675	\$ 63,675	\$ 90,935
EXECUTIVE MAYOR				
001-512-00-2310	Dental & Vision Insurance	500	500	500
	TOTAL PERSONAL SERVICES	\$ 500	\$ 500	\$ 500
001-512-00-4000	Travel & Per Diem	6,000	6,000	1,500
001-512-00-4100	Communications - Telephone	1,200	1,200	1,200
001-512-00-4900	Other Current Charges	500	500	500
001-512-00-5400	Books, Publications & Memberships	600	600	600
	TOTAL OPERATING EXPENDITURES	\$ 8,300	\$ 8,300	\$ 3,800
	TOTAL EXECUTIVE MAYOR EXPENDITURES	\$ 8,800	\$ 8,800	\$ 4,300
FINANCE AND ADMINISTRATION				
001-513-00-1200	Regular Salaries & Wages	395,000	395,000	370,000
001-513-00-1220	Longevity Pay	1,700	1,700	1,700
001-513-00-1250	Vehicle Allowance - City Manager	6,000	6,000	8,400
001-513-00-2100	FICA/Medicare Taxes - 7.65%	30,807	30,807	29,078
001-513-00-2200	Retirement Contributions	28,189	28,189	35,948
001-513-00-2300	Health Insurance	71,000	71,000	65,000
001-513-00-2310	Dental & Vision Insurance	3,200	3,200	3,000
001-513-00-2320	Life Insurance	2,000	2,000	1,700
001-513-00-2330	Disability Insurance	6,400	6,400	5,400
	TOTAL PERSONAL SERVICES	\$ 544,296	\$ 544,296	\$ 520,226
001-513-00-3100	Professional Services	20,000	20,000	15,000
001-513-00-4000	Travel & Per Diem	5,000	5,000	3,000

**CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET**

GENERAL FUND EXPENDITURES AT-A-GLANCE

ACCOUNT NO.	DESCRIPTION	ORIGINAL FY 16/17 BUDGET	REVISED FY 16/17 BUDGET	FY 17/18 BUDGET
001-513-00-4600	Repairs & Maintenance - General	1,000	1,000	1,000
001-513-00-4610	Repairs & Maintenance - Vehicles	1,000	1,000	500
001-513-00-4700	Printing & Binding	750	750	500
001-513-00-4710	Codification Expenses	2,000	2,000	2,000
001-513-00-4900	Other Current Charges	2,000	2,000	2,000
001-513-00-4910	Legal Advertising	5,000	5,000	2,500
001-513-00-5200	Operating Supplies	500	500	500
001-513-00-5400	Books, Subscriptions & Memberships	3,000	3,000	3,000
	TOTAL OPERATING EXPENDITURES	\$ 40,250	\$ 40,250	\$ 30,000
001-513-00-6417	Equipment - Vehicles	0	0	25,000
001-513-00-6425	Equipment	10,000	10,000	7,500
	TOTAL CAPITAL OUTLAY	\$ 10,000	\$ 10,000	\$ 32,500
	TOTAL FINANCE/ADMIN EXPENDITURES	\$ 594,546	\$ 594,546	\$ 582,726
GENERAL GOVERNMENT				
001-519-00-1530	Merit/Bonus Pay	10,000	10,000	10,000
001-519-00-2100	FICA/Medicare Taxes - 7.65%	765	765	765
	TOTAL PERSONAL SERVICES	\$ 10,765	\$ 10,765	\$ 10,765
001-519-00-3110	Legal Services	100,000	100,000	100,000
001-519-00-3120	Engineering Fees	40,000	40,000	50,000
001-519-00-3130	Annexation Fees	5,000	5,000	5,000
001-519-00-3400	Contractual Services	100,000	100,000	80,000
001-519-00-3405	Building Permits	80,000	200,000	80,000
001-519-00-3410	Janitorial Services	2,500	2,500	2,500
001-519-00-3420	Landscaping Services	85,000	85,000	87,000
001-519-00-3440	Fire Protection	1,287,011	1,287,011	1,371,713
001-519-00-4100	Communications Services	11,000	11,000	13,000
001-519-00-4200	Freight & Postage	6,400	6,400	8,000
001-519-00-4300	Utility/Electric/Water	10,000	10,000	10,000
001-519-00-4310	Solid Waste Disposal/Yardwaste	465,792	465,792	465,792
001-519-00-4500	Insurance	115,000	115,000	115,000
001-519-00-4600	Repairs & Maintenance - General	5,000	5,000	5,000
001-519-00-4700	Printing & Binding	12,000	12,000	12,000
001-519-00-4800	Special Events	8,000	9,889	8,000
001-519-00-4900	Other Current Charges	5,000	5,000	5,000
001-519-00-4905	Non Ad Valorem Assessment Fee	3,000	3,000	3,000
001-519-00-4910	Legal Advertising	3,000	3,000	3,000
001-519-00-5100	Office Supplies	8,000	8,000	8,000
001-519-00-5200	Operating Supplies	2,500	2,500	2,500
001-519-00-5230	Fuel Expense	1,000	1,000	1,000
001-519-00-5400	Books, Subscriptions & Memberships	1,000	1,000	1,000
001-519-00-6490	Urban Forestry	12,844	12,844	20,000
001-519-00-8300	Contributions & Donations	1,000	1,000	1,500
001-519-00-8310	Neighborhood Grant Program	70,000	70,000	49,000
	TOTAL OPERATING EXPENDITURES	\$ 2,440,047	\$ 2,561,936	\$ 2,507,005
001-519-00-6340	CIP - Swann Beach Beautification	0	0	12,000
001-519-00-6491	CIP - City Hall Improvements	5,000	5,000	5,000
	TOTAL CAPITAL OUTLAY	\$ 5,000	\$ 5,000	\$ 17,000
	TOTAL GENERAL GOVERNMENT EXPENDITURES	\$ 2,455,812	\$ 2,577,701	\$ 2,534,770
POLICE DEPARTMENT				
001-521-00-1200	Regular Salaries & Wages	850,000	850,000	907,000
001-521-00-1210	Regular Salaries & Wages - Crossing Guards	35,000	35,000	35,000
001-521-00-1215	Holiday Pay	25,000	25,000	30,000
001-521-00-1220	Longevity Pay	4,000	4,000	5,000
001-521-00-1300	Reserve Officer Pay	3,000	3,000	1,000
001-521-00-1400	Overtime Pay	20,000	20,000	10,000
001-521-00-1500	Incentive Pay	7,500	7,500	10,000

**CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET**

GENERAL FUND EXPENDITURES AT-A-GLANCE

ACCOUNT NO.	DESCRIPTION	ORIGINAL FY 16/17 BUDGET	REVISED FY 16/17 BUDGET	FY 17/18 BUDGET
001-521-00-1505	Police Off-Duty Detail Pay	0	9,000	0
001-521-00-1506	Police Lake Conway Marine Patrol Pay	0	3,780	9,600
001-521-00-1520	Special Assignment Pay	6,000	6,000	4,000
001-521-00-2100	FICA/Medicare Taxes - 7.65%	72,713	72,713	76,653
001-521-00-2200	Retirement Contributions	91,250	91,250	120,125
001-521-00-2300	Health Insurance	130,000	130,000	170,000
001-521-00-2310	Dental & Vision Insurance	8,000	8,000	7,100
001-521-00-2320	Life Insurance	4,500	4,500	4,500
001-521-00-2330	Disability Insurance	16,000	16,000	17,000
TOTAL PERSONAL SERVICES		\$ 1,272,963	\$ 1,285,743	\$ 1,406,978
001-521-00-3100	Technology Support/Services	15,000	15,000	20,000
001-521-00-3110	Legal Services	500	500	500
001-521-00-3120	New Hire Expenses	2,300	2,300	1,000
001-521-00-3410	Janitorial Services	1,200	1,200	1,200
001-521-00-4000	Travel & Per Diem	3,000	3,000	6,000
001-521-00-4100	Communications Services	75,000	75,000	19,000
001-521-00-4110	Dispatch Service	0	0	73,000
001-521-00-4200	Postage & Freight	750	750	750
001-521-00-4300	Utility/Electric/Water	4,000	4,000	3,500
001-521-00-4600	Repairs & Maintenance - General	5,000	5,000	2,500
001-521-00-4610	Repairs & Maintenance - Vehicles	20,000	20,000	25,000
001-521-00-4620	Repairs & Maintenance - Radar Guns	2,000	2,000	2,000
001-521-00-4700	Printing & Binding	1,500	1,500	3,500
001-521-00-4900	Other Current Charges	2,500	2,500	1,500
001-521-00-4910	Legal Advertising	500	500	500
001-521-00-4920	Marine Expenses	2,500	2,500	5,000
001-521-00-5100	Office Supplies	4,000	4,000	2,500
001-521-00-5200	Operating Supplies	5,000	5,000	3,000
001-521-00-5205	Computer and Software	5,000	5,000	5,000
001-521-00-5210	Uniforms	10,000	10,000	10,000
001-521-00-5230	Fuel Expense	45,000	45,000	40,000
001-521-00-5240	Training Supplies	5,000	5,000	0
001-521-00-5400	Books, Subscriptions & Memberships	1,000	1,000	1,000
001-521-00-5500	Training - Police	6,000	6,000	5,000
001-521-00-8200	Community Promotions	3,000	3,000	2,000
TOTAL OPERATING EXPENDITURES		\$ 219,750	\$ 219,750	\$ 233,450
001-521-00-6200	CIP - Police Department Building Repairs	80,000	27,350	0
001-521-00-6410	CIP - Equipment - Radios	0	0	30,000
001-521-00-6417	CIP - Equipment - Vehicles	63,326	115,976	68,180
001-521-00-6418	CIP - Equipment - Vessels	0	0	50,000
TOTAL CAPITAL OUTLAY		\$ 143,326	\$ 143,326	\$ 148,180
TOTAL POLICE EXPENDITURES		\$ 1,636,039	\$ 1,648,819	\$ 1,788,608
PUBLIC WORKS				
001-541-00-1200	Regular Salaries & Wages	90,000	90,000	105,000
001-541-00-1220	Longevity Pay	750	750	850
001-541-00-1400	Overtime Pay	500	500	1,500
001-541-00-2100	FICA/Medicare Taxes - 7.65%	6,981	6,981	8,212
001-541-00-2200	Retirement Contributions	6,388	6,388	10,118
001-541-00-2300	Health Insurance	8,600	8,600	23,000
001-541-00-2310	Dental & Vision Insurance	500	500	1,000
001-541-00-2320	Life Insurance	500	500	500
001-541-00-2330	Disability Insurance	1,700	1,700	2,000
TOTAL PERSONAL SERVICES		\$ 115,919	\$ 115,919	\$ 152,180
001-541-00-3100	Professional Services	1,000	1,000	0
001-541-00-3140	Temporary Labor	34,000	34,000	10,000
001-541-00-3400	Contractual Services	25,000	25,000	15,000
001-541-00-4100	Communications - Telephone	1,500	1,500	1,500
001-541-00-4300	Utility/Electric/Water	105,000	105,000	105,000
001-541-00-4600	Repairs & Maintenance - General	15,000	15,000	15,000

**CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET**

GENERAL FUND EXPENDITURES AT-A-GLANCE

ACCOUNT NO.	DESCRIPTION	ORIGINAL FY 16/17 BUDGET	REVISED FY 16/17 BUDGET	FY 17/18 BUDGET
001-541-00-4610	Repairs & Maintenance - Vehicles	5,000	5,000	5,000
001-541-00-5200	Operating Supplies	5,000	5,000	5,000
001-541-00-5210	Uniforms	1,000	1,000	1,500
001-541-00-5220	Protective Clothing	500	500	750
001-541-00-5230	Fuel Expense	5,000	5,000	5,000
001-541-00-5300	Road Operating Supplies	3,000	3,000	12,500
001-541-00-5500	Training	2,000	2,000	1,000
001-541-00-5400	Books, Subscriptions & Memberships	500	500	500
	TOTAL OPERATING EXPENDITURES	\$ 203,500	\$ 203,500	\$ 177,750
001-541-00-6320	CIP - Resurfacing & Curbing	320,000	670,961	250,000
001-541-00-6330	CIP - Sidewalks	30,000	30,000	20,000
001-541-00-6360	CIP - LED Street Lighting Hoffner Ave	0	0	10,000
001-541-00-6417	CIP - Vehicles	25,000	25,000	35,000
001-541-00-6430	CIP - Equipment	8,000	8,000	7,500
	TOTAL CAPITAL OUTLAY	\$ 383,000	\$ 733,961	\$ 322,500
	TOTAL PUBLIC WORKS EXPENDITURES	\$ 702,419	\$ 1,053,380	\$ 652,430
NON OPERATING				
001-584-00-7100	Payment on Bond - Principal	70,000	70,000	85,000
001-584-00-7200	Bond Debt - Interest	41,000	41,000	27,000
	TOTAL OTHER EXPENDITURES	\$ 111,000	\$ 111,000	\$ 112,000
	TOTAL NON-OPERATING EXPENDITURES	\$ 111,000	\$ 111,000	\$ 112,000
	TOTAL EXPENDITURES	\$ 5,572,291	\$ 6,057,921	\$ 5,765,769
RESERVES		\$ 1,837,154	\$ 1,486,193	\$ 1,692,615
TOTAL APPROPRIATED EXPENDITURES & RESERVES		\$ 7,409,445	\$ 7,544,114	\$ 7,458,384

FY 17/18 DEBT SERVICE REQUIREMENTS			
Maturity Date		Principal	Interest
10/1/2026	Revenue Bond Series 2016	85,000	27,000
		\$ 85,000	\$ 27,000

CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET

TRANSPORTATION IMPACT FUND - 102

ACCOUNT NO.	DESCRIPTION	ORIGINAL FY 16/17 BUDGET	REVISED FY 16/17 BUDGET	FY 17/18 BUDGET
CARRYFORWARD FUND BALANCE		\$ 130,524	\$ 130,524	\$ 142,226
REVENUES				
102-324-310	Impact Fees - Transportation	7,150	7,150	7,150
	TOTAL IMPACT FEES	\$ 7,150	\$ 7,150	\$ 7,150
102-361-100	Interest on Checking - Traffic Fund	3,000	3,000	3,000
	TOTAL MISCELLANEOUS REVENUE	\$ 3,000	\$ 3,000	\$ 3,000
	TOTAL REVENUES	\$ 10,150	\$ 10,150	\$ 10,150
TOTAL ESTIMATED REVENUES & BALANCES		\$ 140,674	\$ 140,674	\$ 152,376
EXPENDITURES				
102-541-00-3120	Engineering Fees	0	0	50,000
	TOTAL OPERATING EXPENDITURES	\$ -	\$ -	\$ 50,000
102-541-00-6425	Roadway Improvements	0	0	0
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	\$ -	\$ -	\$ 50,000
RESERVES		\$ 140,674	\$ 140,674	\$ 102,376
TOTAL APPROPRIATED EXPENDITURES & RESERVES		\$ 140,674	\$ 140,674	\$ 152,376

CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET

STORMWATER FUND - 103

ACCOUNT NO.	DESCRIPTION	ORIGINAL FY 16/17 BUDGET	REVISED FY 16/17 BUDGET	FY 17/18 BUDGET
CARRYFORWARD FUND BALANCE		\$ 596,816	\$ 596,816	\$ 681,410
REVENUES				
103-343-900	Service Charge - Stormwater	306,353	306,353	306,353
	TOTAL CHARGES FOR SERVICES	\$ 306,353	\$ 306,353	\$ 306,353
103-337-110	NAV Board Contribution - Street Sweeper	0	0	75,000
103-337-115	NAV Board Contribution - Aquatic Weed Control	0	0	5,000
103-361-100	Interest on Checking - Stormwater Fund	3,000	3,000	3,000
	TOTAL MISCELLANEOUS REVENUE	\$ 3,000	\$ 3,000	\$ 83,000
	TOTAL REVENUES	\$ 309,353	\$ 309,353	\$ 389,353
TOTAL ESTIMATED REVENUES & BALANCES		\$ 906,169	\$ 906,169	\$ 1,070,763
EXPENDITURES				
103-541-00-3120	Engineering Fees	25,000	25,000	40,000
103-541-00-3430	NPDES	15,000	15,000	15,000
103-541-00-3450	Lake Conservation	10,000	10,000	10,000
103-541-00-4600	Repairs & Maintenance - Stormwater	150,000	150,000	125,000
103-541-00-4900	Other Current Charges	200	200	200
	TOTAL OPERATING EXPENDITURES	\$ 200,200	\$ 200,200	\$ 190,200
103-541-00-6300	CIP - Capital Improvements	194,000	349,550	355,550
103-541-00-6417	CIP - Equipment - Street Sweeper	0	0	175,000
	TOTAL CAPITAL OUTLAY	\$ 194,000	\$ 349,550	\$ 530,550
	TOTAL EXPENDITURES	\$ 394,200	\$ 549,750	\$ 720,750
RESERVES		\$ 511,969	\$ 356,419	\$ 350,013
TOTAL APPROPRIATED EXPENDITURES & RESERVES		\$ 906,169	\$ 906,169	\$ 1,070,763

CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET

LAW ENFORCEMENT EDUCATION FUND - 104

ACCOUNT NO.	DESCRIPTION	ORIGINAL FY 16/17 BUDGET	REVISED FY 16/17 BUDGET	FY 17/18 BUDGET
CARRYFORWARD FUND BALANCE		\$ 11,222	\$ 11,222	\$ 12,777
REVENUES				
104-351-200	Judgements & Fines - LE Education Fund	1,200	1,200	1,200
	TOTAL JUDGEMENTS & FINES	\$ 1,200	\$ 1,200	\$ 1,200
104-361-100	Interest on Checking - LE Education Fund	3,000	3,000	3,000
	TOTAL MISCELLANEOUS REVENUE	\$ 3,000	\$ 3,000	\$ 3,000
	TOTAL REVENUES	\$ 4,200	\$ 4,200	\$ 4,200
TOTAL ESTIMATED REVENUES & BALANCES		\$ 15,422	\$ 15,422	\$ 16,977
EXPENDITURES				
104-521-00-5500	Training	6,000	6,000	6,000
104-521-00-4900	Other Current Charges	200	200	200
	TOTAL OPERATING EXPENDITURES	\$ 6,200	\$ 6,200	\$ 6,200
	TOTAL EXPENDITURES	\$ 6,200	\$ 6,200	\$ 6,200
RESERVES		\$ 9,222	\$ 9,222	\$ 10,777
TOTAL APPROPRIATED EXPENDITURES & RESERVES		\$ 15,422	\$ 15,422	\$ 16,977

CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET

CHARTER SCHOOL DEBT SERVICE FUND - 201

ACCOUNT NO.	DESCRIPTION	ORIGINAL FY 16/17 BUDGET	REVISED FY 16/17 BUDGET	FY 17/18 BUDGET
CARRYFORWARD FUND BALANCE		\$ 934,454	\$ 934,454	\$ 1,693,108
REVENUES				
201-362-000	Rent Revenue - Student Count: 1430	969,500	969,500	1,001,000
TOTAL MISCELLANEOUS REVENUES		\$ 969,500	\$ 969,500	\$ 1,001,000
TOTAL REVENUES		\$ 969,500	\$ 969,500	\$ 1,001,000
TOTAL ESTIMATED REVENUES & BALANCES		\$ 1,903,954	\$ 1,903,954	\$ 2,694,108
EXPENDITURES				
201-569-00-3120	Engineering Fees - Stormwater Mgmt	0	0	40,000
201-569-00-4600	Maintenance	100,000	100,000	75,000
TOTAL OPERATING EXPENDITURES		\$ 100,000	\$ 100,000	\$ 115,000
201-569-00-6210	CIP - Charter Roof Repair/Replacement	250,000	250,000	170,000
201-569-00-6320	HVAC Replacement	0	0	150,000
TOTAL CAPITAL OUTLAY		\$ 250,000	\$ 250,000	\$ 320,000
201-569-00-7100	Principal	145,000	145,000	155,000
201-569-00-7200	Interest	548,400	548,400	540,425
TOTAL DEBT SERVICE		\$ 693,400	\$ 693,400	\$ 695,425
TOTAL EXPENDITURES		\$ 1,043,400	\$ 1,043,400	\$ 1,130,425
RESERVES		\$ 860,554	\$ 860,554	\$ 1,563,683
TOTAL APPROPRIATED EXPENDITURES & RESERVES		\$ 1,903,954	\$ 1,903,954	\$ 2,694,108

**CITY OF BELLE ISLE
FISCAL YEAR 2017-2018
BUDGET**

**FIVE YEAR CAPITAL IMPROVEMENT PLAN
2017 - 2022**

Source		FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
GENERAL FUND						
FINANCE AND ADMINISTRATION						
Replace Code Enforcement Smart Car	General Fund	25,000	-	-	-	-
Misc. Equipment	General Fund	7,500	7,500	7,500	7,500	7,500
Total Finance and Administration		32,500	7,500	7,500	7,500	7,500
GENERAL GOVERNMENT						
Swann Beach Beautification	General Fund	12,000	-	-	-	-
City Hall Improvements	General Fund	5,000	5,000	5,000	5,000	5,000
Total General Government		17,000	5,000	5,000	5,000	5,000
POLICE DEPARTMENT						
Police Department Radios	General Fund	30,000	10,000	10,000	10,000	10,000
Police Department Vehicles	General Fund	68,160	50,000	50,000	50,000	50,000
Police Department Vessel	General Fund	50,000	-	-	-	-
Total Police Department		118,160	50,000	50,000	50,000	50,000
PUBLIC WORKS						
Street Resurfacing & Curbing - General	General Fund	250,000	250,000	250,000	250,000	250,000
Sidewalk Repair	General Fund	20,000	20,000	20,000	20,000	20,000
LED Street Lighting - Hoffner Ave	General Fund	10,000	-	-	-	-
Dump Truck	General Fund	35,000	-	-	-	-
Wood Chipper	General Fund	7,500	-	-	-	-
Total Public Works Department		322,500	270,000	270,000	270,000	270,000
Total General Fund		490,160	332,500	332,500	332,500	332,500
STORMWATER FUND						
STORMWATER						
Gene Polk Park Drainage Project	Stormwater Fund	180,000	-	-	-	-
Saint Partins Stormwater Project	Stormwater Fund	10,000	-	-	-	-
Belle Vista Stormwater Project	Stormwater Fund	10,000	-	-	-	-
Perkin's Boat Ramp Drainage	Stormwater Fund	38,000	-	-	-	-
Lake Conway Shores	Stormwater Fund	117,550	-	-	-	-
Street Sweeper	Stormwater Fund	175,000	-	-	-	-
Total Stormwater Fund		530,550	-	-	-	-
CHARTER SCHOOL DEBT SERVICE FUND						
CHARTER SCHOOL						
Roof Repair/Replacement	Debt Service Fund	170,000	-	-	-	-
HVAC Replacement	Debt Service Fund	150,000	-	-	-	-
Total Charter School Debt Service Fund		320,000	-	-	-	-
Total All Funds		\$ 1,340,710	\$ 332,500	\$ 332,500	\$ 332,500	\$ 332,500

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WHEREAS, the City of Belle Isle is an environmentally concerned city, sensitive and dedicated to the preservation of birds and wildlife; and

WHEREAS, habitat destruction is the greatest threat to birds and wildlife, and the City of Belle Isle is dedicated and committed to the protection of such habitat wherever reasonably possible; and

WHEREAS, the Orange County Audubon Society recognizes and accredits the City of Belle Isle's efforts to preserve and enhance bird and wildlife sanctuary programs, and the Society is prepared to assist in making the program successful; and

WHEREAS, the Cornerstone Charter Academy School believes that the key to understanding environmental concerns is education. Cornerstone Charter Academy commits to providing learning experiences for students to enhance their awareness of the environment and the role played by birds and wildlife in that environment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLE ISLE, FLORIDA:

SECTION 1. That all the land and airway area embraced within the city limits of Belle Isle, Florida is hereby declared to be and shall hereafter be designated as a "Bird Sanctuary".

SECTION 2. That all City owned property shall be managed in such a manner as to promote both human enjoyment and the development of bird and wildlife habitat.

1 SECTION 3. That wherever possible the City will leave the environment in its natural state. The City,
2 through its Public Works Department, will attempt to mitigate the effect of development of
3 roads, parking facilities, utilities and other necessary improvements through seasonal plantings
4 and feeding stations. Enhancement programs, such as bird houses for birds and private
5 preserves will be encouraged. The City will also provide relief from drought stress. The City
6 Public Works Department and private property owners will post the area boundary with signs
7 bearing the words "RESTRICTED HUNTING AREA, Hunting by Special Permit Only" or "BIRD
8 SANCTUARY, No Hunting" established by Rule 68A-19.002, F.A.C., which shall be placed at
9 intervals of no more than 500 feet, be easily visible from any point of ingress or egress and
10 provide other necessary notice of such area to the public. In addition, the City may protect
11 "wetlands" as they exist in the City. Wetlands which are prime habitat of birds and other
12 wildlife, may not be drained, filled, or destroyed in such a manner as to render them
13 unacceptable to birds and wildlife as temporary or permanent habitat.
14 The Belle Isle Police Department, including the Marine Patrol, shall be responsible for
15 enforcement of regulations of the Florida Fish and Wildlife Conservation Commission and this
16 ordinance.

17 SECTION 4. That it shall be unlawful to trap, hunt, shoot, or attempt to shoot or molest in any manner any
18 bird or wild fowl, or to rob bird nests or wild fowl nests within the City. No person shall take
19 any wildlife in any bird sanctuary using a gun unless such taking is authorized by specific rule
20 relating to such sanctuary. Provided; the sanctuary established by this section shall not include
21 protection of (Columbia livia) feral pigeon populations or other invasive and/or non-native
22 species such as Starlings, House Wrens, which are not protected by state or federal law and
23 which may threaten native bird species. In the event that other invasive and/or non-native
24 species are found congregating in numbers in a particular locality within the city limits, as to
25

1 constitute a public nuisance or menace to the public health or to private or public property,
2 then in that event or any of them, the congregated birds or wild fowl may be destroyed as is
3 deemed advisable by and under the supervision and control of the Police Department of the
4 city.

5 SECTION 5. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be
6 invalid or unconstitutional the remaining provisions of this ordinance shall remain in full force
7 and effect.

8 SECTION 6. That any person, firm, or corporation violating any of the provisions or terms of this ordinance
9 shall be deemed to be guilty of a Misdemeanor of the First Degree and upon conviction in the
10 District Court shall be punished by a fine not to exceed One Thousand (\$1,000.00) Dollars for
11 each offense.

12 SECTION 7. That the present ordinances of the City of Belle Isle are inadequate to properly protect birds,
13 wildlife and their habitat within the City of Belle Isle, creates an urgency and an emergency for
14 the preservation of the public health, safety, and welfare and requires that this ordinance shall
15 take effect immediately from and after its passage and publication of said ordinance, as the law
16 in such cases provides.

17 SECTION 8: Severability: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is
18 for any reason held invalid or unconstitutional by any court of competent jurisdiction, such
19 portion shall be deemed a separate, distinct, and independent provision and such holding shall
20 not affect the validity of the remaining portion hereto.

21 SECTION 9: Effective Date: This Ordinance shall take effect upon its passage and as provided by law.

22 First Reading held this 5th day of September, 2017

23 Second Reading held this 19th day of September, 2017

24 Advertised for Second Reading on the 9th day of September, 2017.
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	YES	NO	ABSENT
Ed Gold	<hr/>	<hr/>	<hr/>
Anthony Carugno	<hr/>	<hr/>	<hr/>
Jeremy Weinsier	<hr/>	<hr/>	<hr/>
Bobby Lance	<hr/>	<hr/>	<hr/>
Harvey Readey	<hr/>	<hr/>	<hr/>
Lenny Mosse	<hr/>	<hr/>	<hr/>
Sue Nielsen	<hr/>	<hr/>	<hr/>

LYDIA PISANO, MAYOR

ATTEST:

Yolanda Quiceno, CMC-City Clerk

Approved as to form and legality City Attorney

STATE OF FLORIDA
COUNTY OF ORANGE

I, Yolanda Quiceno, City Clerk of the City of Belle Isle do hereby certify that the above and foregoing document
ORDINANCE 17-07 was duly and legally passed by the Belle Isle City Council, in session assembled on the
_____ day of _____, 2017, at which session a quorum of its members were present.

Yolanda Quiceno, CMC-City Clerk

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WHEREAS, the City of Belle Isle is an environmentally concerned city, sensitive and dedicated to the preservation of birds and wildlife; and

WHEREAS, the Orange County Audubon Society recognizes and accredits the City of Belle Isle's efforts to preserve and enhance bird and wildlife sanctuary programs, and the Society is prepared to assist in making the program successful; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLE ISLE, FLORIDA:

SECTION 2. That all City owned property shall be managed in such a manner as to promote both human enjoyment and the development of bird and wildlife habitat.

1 SECTION 3. That wherever possible the City will leave the environment in its natural state. The City,
2 through its Public Works Department, will attempt to mitigate the effect of development of
3 roads, parking facilities, utilities and other necessary improvements through seasonal plantings
4 and feeding stations. Enhancement programs, such as bird houses for birds and private
5 preserves will be encouraged. The City will also provide relief from drought stress. The City
6 Public Works Department and private property owners will post the area boundary with signs
7 bearing the words "RESTRICTED HUNTING AREA, Hunting by Special Permit Only" or "BIRD
8 SANCTUARY, No Hunting" established by Rule 68A-19.002, F.A.C., which shall be placed at
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10 provide other necessary notice of such area to the public. In addition, the City may protect
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15 enforcement of regulations of the Florida Fish and Wildlife Conservation Commission and this
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18 bird or wild fowl, or to rob bird nests or wild fowl nests within the City. No person shall take
19 any wildlife in any bird sanctuary using a gun unless such taking is authorized by specific rule
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21 protection of (Columbia livia) feral pigeon populations or other invasive and/or non-native
22 species such as Starlings, House Wrens, which are not protected by state or federal law and
23 which may threaten native bird species. In the event that other invasive and/or non-native
24 species are found congregating in numbers in a particular locality within the city limits, as to
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1 constitute a public nuisance or menace to the public health or to private or public property,
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7 and effect.

8 SECTION 6. That any person, firm, or corporation violating any of the provisions or terms of this ordinance
9 shall be deemed to be guilty of a Misdemeanor of the First Degree and upon conviction in the
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21 SECTION 9: Effective Date: This Ordinance shall take effect upon its passage and as provided by law.

22 First Reading held this 5th day of September, 2017

23 Second Reading held this 19th day of September, 2017

24 Advertised for Second Reading on the 9th day of September, 2017.
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	YES	NO	ABSENT
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LYDIA PISANO, MAYOR

ATTEST: _____

Yolanda Quiceno, CMC-City Clerk

Approved as to form and legality City Attorney

STATE OF FLORIDA

COUNTY OF ORANGE

I, Yolanda Quiceno, City Clerk of the City of Belle Isle do hereby certify that the above and foregoing document
 ORDINANCE 17-08 was duly and legally passed by the Belle Isle City Council, in session assembled on the
 _____ day of _____, 2017, at which session a quorum of its members were present.

Yolanda Quiceno, CMC-City Clerk



**CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: September 5, 2017

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Airport Zoning Regulations

Background: At the June 20, 2017 meeting, the City approved an Interlocal Agreement (ILA) with GOAA for establishing airport protection zoning for the airports within or near our jurisdiction and GOAA further requests the City review and adopt Airport Protection Zoning Regulations as part of the BI Municipal Code. The Council also voted to send the regulations to the P&Z Board for review and recommendation. At the P&Z meeting on August 22, 2017, the P&Z Board recommended the regulation be adopted by the City Council.

Staff Recommendation: Read Ordinance 17-10 adopting the Airport Zoning Regulations for first time by title only.

Suggested Motion: Motion: I move that read Ordinance 17-10 for a first time by title only.

Alternatives: Do not read the ordinance.

Fiscal Impact: None

Attachments: Memo to P&Z Board from City Manager
Ordinance 17-10



CITY OF BELE ISLE, FL

1600 NELA AVENUE, BELLE ISLE, FL 32809 * TEL 407-851-7730

MEMORANDUM

From: Bob Francis, City Manager

To: P & Z Board Members

Date: August 7, 2017

Re: Airport Zoning Regulations

At the last P & Z Meeting, there was an agenda item on titled "Public Hearing Case #2017-07-024: Interlocal Agreement among Orange County, City of Orlando, Seminole County, Osceola County, Winter Park, Oviedo, Belle Isle, Kissimmee, and the Greater Orlando Aviation Authority regarding Airport Zoning Ordinance. The Board shall review the proposed interlocal agreement for recommendation to City Council. Following City Council action on the interlocal agreement, the Land Development Regulations amendments to incorporate Exhibit "1" of the interlocal agreement will be considered by the Board through the ordinance adoption process." The item was tabled until the next meeting.

I wanted to give you an explanation of what is needed of the P & Z Board. First, the Interlocal Agreement (ILA) was approved by the City Council on June 20th. The Greater Orlando Aviation Authority (GOAA) requested the City Council review and execute the ILA to establish airport protection zoning for the airports within or near our jurisdiction and also adopt Airport Protection Zoning Regulations. In speaking with the GOAA attorney who crafted the documents, GOAA to have the ILA adopted prior to July 1 which is why the Council moved to adopt the ILA earlier; however, the ordinance could be adopted soon after. According to Chapter 333, Florida Statutes, every political subdivision that has an airport hazard area within its territorial limits, is required to adopt, administer, and enforce a set of airport protection zoning regulations. Since these regulations are to be incorporated into the Municipal Code for Land Development, it is important that the P & Z Board review them and make a recommendation to the City Council to adopt them and incorporate them in the Code.

In 2016, the FAA posted new zoning requirements for "airport hazard areas" that took effect on July 1. An "airport hazard area" can be located within any city or county, and is not contingent on an airport being located within our jurisdiction. As a result changes may need to be made to the city's existing regulations and processes. We need to be in compliance with this law including a

review of the new criteria for an FDOT evaluation of permit applications, new criteria and processes for our airport zoning regulations, and modifications to land use compatibility regulations.

If an airport is owned or controlled by a political subdivision and if any other political subdivision has land upon which an obstruction may be constructed or altered which underlies any surface of the airport as provided in 14 C.F.R. part 77, subpart C, the political subdivisions shall either: by interlocal agreement, adopt, administer, and enforce a set of airport protection zoning regulations; or by ordinance, regulation, or resolution duly adopted, create a joint airport protection zoning board that shall adopt, administer, and enforce a set of airport protection zoning regulations. The City of Belle Isle decided on the former.

The purpose of the ordinance establishes: (a) The requirements to provide notice to the FAA of certain proposed construction, or the alteration of existing structures and (b) The standards used to determine obstructions to air navigation, and navigational and communication facilities.

If requested by the FAA, or if any of the following types of construction or alteration is proposed, the applicant must file notice with the FAA of: (1) Any construction or alteration that is more than 200 ft. AGL (above ground level) at its site or (b) Any construction or alteration that exceeds an imaginary surface extending outward and upward at any of the following slopes: (1) 100 to 1 for horizontal distance of 20,000 ft. from the nearest point of the nearest runway or more than 3,200 ft. in actual length (2) 50 to 1 for horizontal distance of 10,000 ft. from the nearest point of the nearest runway, or no more than 3,200 ft. in actual length, and (3) 25 to 1 for a horizontal distance of 5,000 ft. from the nearest point of the nearest landing and takeoff area of each heliport. Of these requirements, the Planner and I believe that only (1) would be applicable to the City. The only height restriction above 200 ft. AGL that is currently listed in our Code is for communication towers which states:

Sec. 44-34. - Height limitation and method of determining communication tower height.

Measurement of communication tower height shall include antenna, base pad, and other appurtenances, and shall be measured from the finished grade of the parcel. If the finished grade is more than three feet above natural grade, measurement shall be from natural grade. The height of communication towers shall not exceed **300 feet** without the city council's approval of a special exception and a variance.

In closing, the Airport Zoning Regulations document is a large complex document however very few regulations affect the City of Belle Isle. I do not believe that approving the document for incorporation into the City of Belle Isle Code will be problematic for the City. Therefore, I am requesting the P & Z Board make a recommendation to the Council to adopt the Airport Zoning Regulations and incorporate them in the City Code.

ORDINANCE No.: 17-10

AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA; AMENDING THE BELLE ISLE CODE OF ORDINANCES CONCERNING AIRPORT ZONING REGULATIONS; BY AMENDING PART II, CODE OF ORDINANCES; BY AMENDING SUBPART B, LAND DEVELOPMENT CODE; BY AMENDING CHAPTER 44, COMMUNICATION TOWERS, TO CREATE ARTICLE V, AIRPORT ZONING REGULATIONS; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is the desire of the City Council that the City of Belle Isle Code of Ordinance be constitutionally sound and internally consistent; and

WHEREAS Chapter 333, Florida Statutes, states that every political subdivision that has an airport hazard area within its territorial limits, is required to adopt, administer, and enforce a set of airport protection zoning regulations; and

WHEREAS, the City of Belle Isle has entered into the interlocal agreement among Orange County, City of Orlando, Seminole County, Osceola County, Winter Park, Oviedo, Belle Isle, Kissimmee, and the Greater Orlando Aviation Authority regarding Airport Zoning Regulations; and

WHEREAS, the City of Belle Isle Planning and Zoning Board serves as local planning agency for the City; and

WHEREAS, the City of Belle Isle Planning and Zoning Board, acting in its capacity as the Local Planning Agency, held a duly noticed and advertised public hearing on August 22, 2017; and

WHEREAS, the City of Belle Isle Planning and Zoning Board, acting in its capacity as the Local Planning Agency, at the August 22, 2017, public hearing, found the regulations to be consistent with the City of Belle Isle Comprehensive Plan and recommended that the City Council adopt the airport zoning regulations; and

WHEREAS, the City Council held two (2) public hearings on September 5, 2017, and September 19, 2017, to receive public comments, and considered the recommendation of the Planning and Zoning Board and the proposed airport zoning regulations; and

WHEREAS, the City Council has found and determined that the adoption of the proposed ordinance will foster and preserve the public health, safety and welfare and aid in the harmonious, orderly and progressive development of the City, and thus serve a valid public purpose.

BE IT ORDAINED by the City Council of Belle Isle, Florida:

Chapter 44
Article V. Airport
Zoning Regulations

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SECTION 1

BELLE ISLE ZONING ORDINANCE

1.1 Title

These regulations will be known and cited as “Airport Zoning Regulations for the Orlando International Airport” (collectively the “Regulations”).

1.2 Authority

The City of Belle Isle is a public body corporate having jurisdiction over all public airports within the City of Belle Isle. The City of Belle Isle has the power to prepare, adopt and enforce these regulations pursuant to Chapter 333, Florida Statutes, as amended. These regulations apply to all land within the City of Belle Isle, with exception of the property owned by the Greater Orlando Aviation Authority and operated as a public use general aviation or commercial service airport. The Greater Orlando Aviation Authority is required by Federal Aviation Administration regulations to protect the airspace surfaces being regulated herein and therefore there is not a need for City of Belle Isle review or oversight which would be duplicative.

1.3 Findings

The City of Belle Isle hereby finds that:

- A. The creation or establishment of an airport obstruction hazardous to the operation of aircraft reduces the navigable airspace available to the region served by the Airport;
- B. It is necessary, in the interest of the public health, public safety, and general welfare, to prevent the creation of airspace hazards and the use of land incompatible with Airport operations;
- C. The prevention of these hazards and incompatible land uses should be accomplished, to the extent legally possible, without compensation; and

- D. Preventing the creation or establishment of hazards and incompatible land uses, as well as the elimination, removal, alteration or mitigation of hazards and incompatible land uses are public purposes for which the City of Belle Isle may raise and expend public funds.

1.4 Purpose

Based on the findings set forth in section 1, the purposes of these regulations are as follows:

- A. To promote the maximum safety of aircraft using the Airport;
- B. To promote the maximum safety of persons and property located near the Airport;
- C. To promote the full utility of the Airport to ensure the welfare and convenience of the citizens and visitors of City of Belle Isle;
- D. To provide limits on the height of structures and objects of natural growth within the 14 CFR Part 77 surface primary, horizontal, conical, approach and transitional, Terminal Instrument Procedures ("TERPS") surfaces, and other imaginary airport airspace surfaces (One Engine Inoperative-Obstacle Identification Surfaces as defined in AC 120-91 and ICAO Annex 6 ["OEI"], Threshold Siting Surface ["TSS"]), as defined herein, to ensure proper and sound development of the areas within these surfaces;
- E. To discourage new land uses, activities or construction incompatible with existing and planned airport operations or public health, safety and welfare; and
- F. To provide administrative procedures for the efficient and uniform review of land development proposals in the areas surrounding the Airport.

SECTION 2

DEFINITIONS AND RULES OF INTERPRETATION

2.1 Definitions

For the purpose of these Regulations, certain words and terms used herein are defined as follows:

- A. Aeronautical Study. A Federal Aviation Administration study, conducted in accordance with the standards of 14 CFR 77, subpart C, and Federal Aviation Administration policy and guidance, on the effect of proposed construction or alteration upon the operation of air navigation facilities and the safe and efficient use of navigable airspace.
- B. Aircraft. Any fixed wing, blimp, airship or rotorcraft device capable of atmospheric flight and requiring a paved or turf landing or take-off area.
- C. Airport. Any area of land or water designed and set aside for the landing and taking off of aircraft and utilized or to be utilized in the interest of the public for such purpose which, for the purposes of these Regulations, means Orlando International Airport and Orlando Executive Airport [and any other applicable airport].
- D. Airport Board of Adjustment. The City of Belle Isle Planning and Zoning Board, or such other board appointment by the City of Belle Isle, acting pursuant to the terms and provisions of Chapter 333, Florida Statutes, created to carry out the obligations set forth in section 6 below.
- E. Airport Elevation. The highest point of an Airport's usable landing area measured in feet above mean sea level.
- F. Airport Hazard. An obstruction to air navigation which affects the safe and efficient use of navigable airspace or the operation of planned or existing air navigation and communication facilities.
- G. Airport Hazard Area. Any area of land or water upon which an Airport Hazard might be established.
- H. Airport Height Zone. Any area described herein or shown on the Airport Height Zoning Map indicating the height at which a proposal for development, construction, establishment,

enlargement or substantial alteration or repair of a structure requires an airport height zoning permit.

- I. Airport Height Zoning Map. A map depicting the Airport Height Zones, attached hereto and incorporated herein as Exhibit "A".
- J. Airport Land Use Compatibility Zoning. Airport zoning regulations governing the use of land on, adjacent to, or in the immediate vicinity of airports.
- K. Airport Layout Plan or ALP. A set of scaled drawings that provides a graphic representation of the existing and future development plan for the Airport and demonstrates the preservation and continuity of safety, utility, and efficiency of the Airport.
- L. Airport Master Plan. A comprehensive plan of an airport which typically describes current and future plans for airport development designed to support existing and future aviation demand.
- M. Airport Obstruction. Any existing or proposed structure or object of natural growth that exceeds federal obstruction standards as contained in 14 CFR §§ 77.13, 77.15, 77.17, 77.19, 77.21, 77.23 and any other Federal Airspace obstruction related standards such as OEI, TERPS and TSS.
- N. Airspace Surface. Any surface established and described in these Regulations used to evaluate whether an application for an airport height zoning permit or any existing or proposed structure or object of natural growth complies with federal obstruction standards as contained in 14 CFR §§ 77.13, 77.15, 77.17, 77.19, 77.21 and 77.23; terminal instrument procedures as contained in Federal Aviation Administration Order 8260.3C and Order 8260.58A, TERPS, federal regulations for turbine powered aircraft as contained in 14 CFR § 121.189, OEI, and TSS.
- O. Airport Surveillance Radar (or ASR). A radar used for FAA air traffic management.
- P. Airport Zoning Director. The Director of Planning of the City of Belle Isle , or a designee of the City of Belle Isle 's Director of Planning, who shall be responsible for administering and enforcing these Regulations.

- Q. Airspace Hazard. Any structure, object of natural growth or use of land which would exceed federal obstruction standards as contained in 14 CFR §§ 77.13, 77.15, 77.17, 77.19, 77.21 and 77.23, TERPS, OEI, TSS, and which obstructs the airspace required for the flight of aircraft in taking off, maneuvering or landing or is otherwise hazardous to such taking off, maneuvering or landing of aircraft and for which no person has previously obtained a permit pursuant to these regulations.
- R. Authority. [Insert Local Airport Authority and if multiple add additional definition].
- S. Authority Board. The Board of the [Insert Local Airport Authority and if multiple add additional definition].
- T. Authority Planning Director. The Director of Planning of the Authority, or a designee of the Authority's Director of Planning, who shall be an ex-officio member of the Airport Board of Adjustment, shall review all applications submitted to the [Insert Local Government and if multiple enter specificity to differentiate planning directors] under this Ordinance and provide an analysis of same with recommendations for use by the Airport Zoning Director.
- U. Avigation Easement. The right to use the airspace over real property.
- V. City of Belle Isle. The City of Belle Isle, Florida.
- W. County. Orange County.
- X. Educational Facility. Any Structure, land, or use that includes a public or private kindergarten through 12th grade school, charter school, magnet school, college campus, or university campus. The term does not include space used for educational purposes within a multitenant building.
- Y. Existing Nonconforming Use. Any structure, object of natural growth, or use of land that does not conform to the provisions of these Regulations or any amendments hereto as of the effective date of such regulation or amendment.

- Z. Federal Aviation Administration (or FAA). A federal agency charged with regulating air commerce to promote its safety, encouraging and developing civil aviation, air traffic control and air navigation and promoting the development of a national system of airports.
- AA. Non-Vertically Guided Instrument Runway. A runway having an existing, published, or planned instrument approach procedure utilizing air navigation facilities with only lateral [horizontal] guidance or area type navigation equipment, for which a straight-in non-vertically guided instrument approach procedure has been approved or planned on a FAA planning document or approved airport layout plan.
- BB. Object of Natural Growth. Any organism of the plant kingdom, including a tree.
- CC. Person. Any individual, firm, co-partnership, corporation, company, association, joint-stock association or body politic, including any trustee, receiver, assignee or other similar representative thereof.
- DD. Vertically Guided Instrument Runway. A runway having an existing, published, or planned instrument approach procedure utilizing air navigation facilities or an Instrument Landing System ("ILS") with lateral and vertical guidance or area type navigation equipment, for which a straight-in vertically guided instrument approach procedure has been approved or planned, and for which a vertically guided approach is planned or indicated on an FAA planning document or approved airport layout plan.
- EE. Real Property. A lot, parcel, tract of land, or water together with any structure, object of natural growth, or natural feature located thereon.
- FF. Runway. A defined area on an airport prepared for landing and takeoff of aircraft along its length.
- GG. Runway Protection Zone. Area at the end of a runway designed to enhance the protection of people and property on the ground; the dimensions of which are based on aircraft category and

visibility minimums defined in FAA Advisory Circular 150/5300-13A, Change 1, entitled Airport Design and in accordance with 14 CFR § 151.9(b).

HH. Structure. Any permanent or temporary object, including but not limited to buildings, antenna, towers, cellular towers, smoke stacks, utility or light poles, overhead transmission lines, advertising signs, billboards, poster panels, fences, construction cranes, derricks, draglines, boom-equipped machinery, balloons, kites, watercraft, retaining walls, and navigation aids including but not limited to VORTAC, LLWAS, ASOS, approach lighting systems and radar facilities, as FAA Navigation Aids are defined in section 3.7(c).

II. Terminal Instrument Procedures (or TERPS). Criteria for terminal instrument procedures for arriving and departing aircraft as established in FAA Order 8260.3C and Order 8260.58A, entitled United States Standards for Terminal Instrument Procedures, OEI, TSS.

2.2 Abbreviations

For the purpose of these regulations, certain abbreviations will have the following meanings:

- A. AGL. Above ground level.
- B. ALP. Airport layout plan.
- C. AMSL. Above mean sea level.
- D. CFR. Code of Federal Regulations.
- E. FAA. Federal Aviation Administration.
- F. FCC. Federal Communications Commission.
- G. FDOT. Florida Department of Transportation.

2.3 Rules of Interpretation

Unless the natural construction of the wording indicates otherwise, all words used in the present tense include the future tense; all words in the plural number include the singular number; all words in the singular number include the plural number and all words of the masculine gender include correlative

words of the feminine and neuter genders. Any reference herein to a rule, statute, regulation or other legal requirement or form shall also include any modification, amendment, alteration or replacement thereof subsequent to the effective date hereof.

SECTION 3

ZONING AND HEIGHTS REQUIRING PERMIT, AIRPORT SURFACES, AND PERMIT PROCEDURES

3.1 Zones and Heights Requiring Airport Height Zoning Permit

In order to regulate the height of permanent and temporary structures and objects of natural growth, this section establishes permitting requirements in certain zones based on height. These zones, and the heights established for each zone, provide for the independent review by the City of Belle Isle of the height of land development proposals over which the City of Belle Isle may have jurisdiction to regulate, as well as objects of natural growth. No structure or object of natural growth that would exceed two hundred (200) feet AGL, any federal obstruction standards or the height for the zone in which it is located or proposes to be located may be developed, constructed, established, enlarged, substantially altered or repaired, approved for construction, issued a natural resources permit or building permit, or planted, allowed to grow or be replanted, unless either the Airport Zoning Director has issued an airport height zoning permit in accordance with these regulations. The zones and heights are depicted on the Airport Height Zoning Map, attached hereto and incorporated herein as Exhibit "A".

3.2 Airport Height Zoning Permit Application Procedure

A request for an airport height zoning permit may be initiated by filing with the Airport Zoning Director a completed application for airport height zoning permit on a form prescribed by the City of Belle Isle including a copy of the Form 7460-1 and/or FAA's online OE/AAA website tool, Notice of Proposed Construction or Alteration filed with the FAA, as required pursuant to 14 CFR §§ 77.5, 77.7, 77.9

and 77.11. An FAA airspace review determination resulting from the submittal of a Notice of Proposed Construction or Alteration does not preclude the requirement to obtain an airport height zoning permit from the City of Belle Isle. An application for an airport height zoning permit must contain a site survey, with an FAA accuracy code of 1A, which certifies the site coordinates and elevations with an accuracy of +/- 20-feet horizontal and +/- 3-feet vertical (all site coordinates must be based on North American Datum of 1983 and National Geodetic Vertical Datum of 1988); site plans; drawings and other data as may be necessary to enable the Airport Zoning Director to determine whether or not the proposal will comply with these Regulations. A separate application for an airport height zoning permit must be submitted for permanent or temporary derricks, draglines, cranes and other boom-equipped machinery to be used during construction or installation at heights greater than the height of proposed structure. Applications for an airport height zoning permit must be signed by the owner or an authorized agent of the owner.

3.3 Pre-Application Conference Procedure

Prior to submittal of any application for an airport height zoning permit, a prospective applicant shall request a pre-application conference with the Airport Zoning Director and may include the Authority Planning Director. The pre-application conference is to advise the applicant of the information needed for submittal and the standards and other requirements so that issues can be identified and costly modifications avoided. Information provided as a result of the conference is for conceptual purposes only, is given solely as a means to assist the applicant, and does not take the place of the formal application review process.

3.4 Review of Airport Height Zoning Permit Application

Before an application for an airport height zoning permit will be considered, the applicant must submit to the Airport Zoning Director a copy of the final airspace review determination by the FAA of the applicant's Notice of Proposed Construction or Alteration. Upon receipt of a completed application and copy of the

final determination, the Airport Zoning Director shall forward same to the Authority Planning Director and to the FDOT Aviation Office, via certified mail return receipt requested or via a delivery service that provides evidence of delivery. FDOT shall have fifteen (15) days to review the application for technical consistency with Chapter 333, Florida Statutes, with said review period running concurrently with the review by the City of Belle Isle and the Authority Planning Director. The Authority Planning Director shall produce an analysis and recommendation as to consistency with these regulations to the Airport Zoning Director. The Airport Zoning Director upon receipt of the application and analysis from the Authority Planning Director will review the application for consistency with the height limits for the airspace surfaces as set forth in this section 3 and the guidelines, procedures and criteria set forth in chapter 6, section 3, part 2 of FAA Order 7400.2k, entitled Procedures for Handling Airspace Matters, as provided in section 3.6 herein. Within a period of twenty-one (21) calendar days from receipt of a completed application, the Authority Planning Director's analysis, and final determination by the FAA, the Airport Zoning Director will either approve or disapprove the application. The Airport Zoning Director may consider an application for an airport height zoning permit concurrently with the development plan approval. An incomplete application will be deemed abandoned one hundred eighty (180) calendar days after filing, unless pursued in good faith. The Airport Zoning Director may grant one extension of one hundred eighty (180) days. The extension must be requested in writing and justifiable cause demonstrated.

3.5 Airspace Surfaces

There are hereby created and established certain airspace imaginary surfaces in order to evaluate whether any existing or proposed structure or object of natural growth complies with federal obstruction standards as contained in 14 CFR §§ 77.13, 77.15, 77.17, 77.19, 77.21 and 77.23 terminal instrument procedures as contained in FAA Order 8260.3C and Order 8260.58A, entitled United States Standards for Terminal Instrument Procedures and federal regulations for turbine powered aircraft as contained in 14

CFR § 121.189. The airspace surfaces are hereby specified for the most restrictive approach existing or planned for each runway and any planned extension of existing runways and include all of the land lying beneath the airspace surface, as applied to each airport. Except as otherwise provided in these regulations, no application for an airport height zoning permit may be approved; no structure may be developed, constructed, established, enlarged, substantially altered or repaired, approved for construction, or issued a natural resources permit or building permit; and no object of natural growth may be planted, allowed to grow or be replanted, in any airspace surface at a height above the height limit established herein for the airspace surface in which the structure or object of natural growth is located or proposed to be located. Such height limits will be computed from mean sea level elevation, unless otherwise specified. The 14 CFR Part 77C (primary, horizontal, conical approach and transitional) airspace surfaces have been analyzed by the [Local Airport Authority] and are illustrated on the map incorporated herein as Exhibit "A" and further defined as illustrated in FAA Order 7400.2k, entitled Procedures for Handling Airspace Matters, and are defined as follows, as applied to MCO and ORL [Insert Additional Airports]. Definitions of 14 CFR Part 77 and the Airspace Surfaces that are illustrated in Exhibit "A" are available at the [Insert Local Airport Authority]'s website.

3.6 Objects Affecting Navigable Airspace

Any existing or proposed structure or object of natural growth that exceeds the standards for identifying and evaluating aeronautical effect as defined in section 3, chapter 6, part 2 of FAA Order 7400.2, entitled Procedures for Handling Airspace Matters, is presumed to be a hazard to air navigation unless an obstruction evaluation study determines otherwise. Any structure or object of natural growth in violation of the aforementioned standard will be evaluated by the FAA and the Airport Zoning Director to determine if the structure has a substantial adverse effect on navigable airspace effecting airport operations. The Airport Zoning Director shall take into account the above presumption in approving or denying an application for an airport height zoning permit.

3.7 Supportive Screening Criteria

- A. Antenna Installations. Antenna installations used to transmit over navigable airspace may produce a harmful electromagnetic interference (EMI) with navigation aids or radio communications or aircraft, airport or air traffic control facility. An antenna installation must comply with the permitting requirements of this section unless the antenna is to be co-located on an existing structure and:
1. The antenna does not increase the height of the existing structure;
 2. The structure has a current no hazard determination on file with the FAA; and
 3. The transmission of the antenna has been coordinated and approved by the Federal Communications Commission (FCC).
- B. FAA Navigation Aids. The FAA owns and operates navigation aids at MCO, ORL, and off airport property. These include, but are not limited to, Airport Surveillance Radar (ASR), Terminal Doppler Radar (TDR), Low Level Wind Shear Alert System (LLWAS), Omnidirectional Range Beacon/Tactical Air Navigation System (VORTAC), and Automated Surface Observation System (ASOS). The FAA provides guidance on the required clear areas around navigational aids ("navaid"). Any structure or object of natural growth within the vicinity of an FAA navaid must be evaluated by the FAA for interference with the navaid. If the FAA determines that such proposed structure or object of natural growth will adversely affect the utilization of the navaid, the Airport Zoning Director shall take the determination into account when reviewing the application.

3.8 Criteria for Approval or Disapproval of Airport Height Zoning Permit Application

- A. Criteria. In determining whether to issue or deny an Airport Height Zoning Permit, the City of Belle Isle must consider:
1. The safety of persons on the ground and in the air;

2. The safe and efficient use of navigable airspace;
 3. The nature of the terrain and height of existing structures;
 4. The effect of the construction or alteration of an obstruction on the state licensing standards for a public-use airport contained in Chapter 330, Florida Statutes, and rules adopted thereunder;
 5. The character of existing and planned flight operations and developments at public-use airports;
 6. Federal airways, visual flight rules, flyways and corridors, and instrument approaches as designated by the FAA;
 7. The effect of the construction or alteration of an obstruction on the minimum descent altitude or the decision height at the affected airport; and
 8. The cumulative effect on navigable airspace of all existing obstructions and all known proposed obstructions in the area.
- B. Approval. A permit application for the construction or alteration of an obstruction may not be approved unless the applicant submits documentation showing both compliance with the federal requirement for notification of proposed construction or alteration and a valid aeronautical study, as defined in 14 CFR Part 77. A permit may not be approved solely on the basis that the FAA determined that such proposed structure or object of natural growth will not exceed federal obstruction standards and was not an airport hazard, as contained in 14 CFR Part 77, or any other federal aviation regulation(s). Upon consideration of the above requirements, as set forth in Section 333.025, Florida Statutes, and if the FAA has issued a determination that the proposed structure will not constitute an airspace hazard and the applicant has established by clear and convincing evidence provided to the Airport Zoning Director that the proposed structure or object of natural growth will not exceed the height limits established for the airspace surfaces as set

forth in section 3.5 and the standards referenced in sections 3.6 and 3.7, and will not otherwise constitute an airspace hazard, the Airport Zoning Director may approve an application for an airport height zoning permit. In the event of approval, the permit will be issued within fourteen (14) business days. No airport zoning height permit will be issued after the expiration date indicated on the FAA's final determination. Each airport height zoning permit will specify an expiration date as a condition. Development authorized by the permit must commence prior to the permit's expiration date and must continue without interruption in good faith until development is complete; otherwise it shall lapse. After a permit has been issued, no change, modification, alteration or deviation may be made from the terms or conditions of the permit without first obtaining a modification of the permit. A modification may be applied for in the same manner as the original permit.

- C. Disapproval. The Airport Zoning Director will not approve an application for an airport height zoning permit if the FAA has issued a determination that the proposed structure would constitute an airspace hazard or the Airport Zoning Director has determined that the proposed structure or object of natural growth would exceed the height limits established for the airspace surfaces as set forth in section 3.5 or the standards referenced in sections 3.6, 3.7 or otherwise would constitute an airspace hazard. Any decision of the Airport Zoning Director disapproving an airport height zoning permit application may be appealed as prescribed in section 6.4 herein.

3.9 Hazard Marking and Lighting

If a structure or object of natural growth meets the specifications set forth in Advisory Circular 70-7460-1L, Change 1 or otherwise as recommended by the FAA, the Airport Zoning Director shall require, as a condition of approval of an application for an airport height zoning permit, the applicant to install prior to the issuance of a certificate of occupancy, and to operate and maintain, at the applicant's own expense, such marking and/or lighting on the permitted structure as may be necessary to indicate to aircraft pilots

the presence of the structure or object of natural growth. Such marking and lighting must conform to the specific standards in FAA Advisory Circular 70-7460-1L, Change 1, entitled Obstruction Marking and Lighting and Section 14-60.009, Florida Administrative Code.

3.10 Permit Required in Addition to Those Issued by Other Agencies

A permit required by these regulations is in addition to any other building, zoning, environmental or occupancy permits required by any other governmental agency or jurisdiction. Pursuant to Section 125.022, Florida Statutes, issuance of a airport height zoning permit by the County does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law. Pursuant to Section 125.022, the applicant shall obtain all other applicable state or federal permits before commencement of development.

3.11 Rules of Interpretation

An area located in more than one of the described airport height zones or airspace surfaces must comply with the most restrictive height limit or surface. In the event a conflict arises between an Airspace Surface and the regulations as set forth in 14 CFR §§ 77.13, 77.15, 77.17, 77.19, 77.21 and 77.23; terminal instrument procedures as contained in FAA Order 8260.3c and Order 8260.58A entitled United States Standards for Terminal Instrument Procedures and federal regulations for turbine powered aircraft as contained in 14 CFR § 121.189, the most restrictive regulation will prevail, and any other FAA Advisory Circulars or guidelines relating to airspace.

SECTION 4

EXISTING NONCONFORMING USE

4.1 Existing Nonconforming Use

Any structure, object of natural growth, or use of land existing on the effective date of these regulations, which exceeds any height limit established herein or otherwise fails to comply with any provision of these regulations, is hereby declared to be an existing nonconforming use and in violation of these regulations.

4.2 Change of Existing Nonconforming Use

No existing nonconforming use may be enlarged, increased in height, expanded, replaced, substantially altered or repaired at a cost which exceeds fifty percent (50%) of the value of the existing nonconforming use, rebuilt, or allowed to grow higher or to be replanted, unless the Airport Zoning Director has issued an airport height zoning permit in conformance with these regulations.

4.3 Continuance of Existing Nonconforming Uses

- A. Existing Nonconforming Uses. Except as provided in sections 4.2 or 4.4 herein, nothing in these regulations will be construed to require removal, lowering, alteration, sound conditioning or other change to or interference with a nonconforming use in existence before the effective date of these Regulations. That continuation of any existing nonconforming use will be governed by the City of Belle Isle airport zoning regulations in effect on the date of the creation of the existing nonconforming use, except as provided in sections 4.2 or 4.4 herein.
- B. Existing Nonconforming Educational Facilities. Except as provided in sections 4.4 herein, nothing in these Regulations will be construed to require removal, alteration, sound conditioning, or other change to or interference with the continued use, modification, or adjacent expansion of any educational facility in existence on or before July 1, 1993, or be construed to prohibit the construction of any new educational facility for which a site has been determined as provided in former Section 235.19, Florida Statutes as of July 1, 1993.

4.4 Abandoned or Deteriorated Existing Nonconforming Use

- A. Declaration of Abandoned or Deteriorated Existing Nonconforming Use. In the event the Airport Zoning Director determines an existing nonconforming use is abandoned or more than eighty percent (80%) torn down, destroyed, deteriorated, or decayed, no permit will be issued that would allow such existing nonconforming use to exceed the applicable height limit or otherwise deviate from these regulations; and whether application is made for a permit under these regulations or not, the Airport Zoning Director may petition the Airport Board of Adjustment, upon due notice to the owner of the existing nonconforming use or the owner of the real property on which it is located, to compel the owner to lower, remove, reconstruct, equip, or otherwise alter the abandoned, destroyed, deteriorated, or decayed nonconforming use as may be necessary to conform to these regulations. Upon receipt of such petition, the Airport Board of Adjustment will conduct a public hearing pursuant to these regulations after due notice to the owner. If, after a public hearing, the Airport Board of Adjustment determines the existing nonconforming use to be abandoned, or more than eighty percent (80%) torn down, destroyed, deteriorated, or decayed, the Airport Board of Adjustment may compel the owner, at the owner's own expense to lower, remove, reconstruct, equip, or otherwise alter the existing nonconforming use as may be necessary to conform to these regulations.
- B. Failure to Remove Abandoned or Deteriorated Existing Nonconforming Use. If the owner neglects or refuses to comply with such order within thirty (30) calendar days after notice thereof, the City of Belle Isle may proceed to lower, remove, reconstruct, equip, or otherwise alter the structure or use and assess the cost and expense thereof on the structure or the real property whereon it is or was located.

SECTION 5

ADMINISTRATION, ENFORCEMENT, AND REMEDIES

5.1 Administration

The provisions of these regulations will be interpreted, administered, and enforced by the Airport Zoning Director, with input provided by the Authority Planning Director or other experts from the Authority. The duties of the Airport Zoning Director shall include that of hearing and deciding all permits and all other matters under these regulations except any of the duties or powers herein delegated to the Airport Board of Adjustment. The Airport Zoning Director shall coordinate the administration of these regulations with the Authority Planning Director and appropriate departments of the Authority, the FAA, the City of Belle Isle and the FDOT.

5.2 Enforcement

In the event of a violation of these regulations or an order, ruling, or permit issued hereunder, the Airport Zoning Director shall request that the Code Enforcement Manager provide a citation in writing to the owner of the real property on which the violation is located. Such notice will indicate the nature of the violation and order the owner to lower, remove, reconstruct, equip, or otherwise alter the structure or object of natural growth in order to correct or abate the violation within a period of time set forth in the citation.

5.3 Remedies

- A. Penalty. Each violation of a regulation, order, ruling, or permit issued hereunder cited by the Airport Zoning Director constitutes a misdemeanor of the second degree punishable as provided in Florida Statutes. Each day a violation continues to exist will constitute a separate offense. Any person who violates, disobeys, omits, neglects, or refuses to comply with, or who resists the enforcement of any of the provisions of these regulations, an order, ruling, or permit issued hereunder, upon conviction in the county court, will be fined not more than five hundred dollars (\$500.00) for each offense, or by imprisonment in the county jail for not more than sixty (60) days, or by both fine and imprisonment.

- B. Judicial Relief. In addition to the provisions of section 5.3(A), the General Counsel of the [Insert Local Government] is hereby authorized to institute in any court of competent jurisdiction an action on behalf of the City of Belle Isle to prevent, restrain, correct, or abate any violation of these regulations, or of any order or ruling made in connection with the administration or enforcement of these regulations, and request that the court adjudge to the City of Belle Isle such relief, by way of injunction or otherwise, which may be mandatory or otherwise, as may be proper under all the facts and circumstances of the case in order to fully effectuate the purposes of these Regulations and any order or ruling made pursuant thereto.
- C. Cumulative Penalties. The remedies provided in this section are cumulative in nature such that seeking civil penalty pursuant to section 5.3(A) does not preclude the City of Belle Isle from seeking alternative relief, including an order for abatement or injunctive relief pursuant to section 5.3(B), in the same or separate action.

SECTION 6

AIRPORT BOARD OF ADJUSTMENT

6.1 Appointment

The City of Belle Isle Planning and Zoning Board will serve as the Airport Board of Adjustment within the jurisdictional limits of the City of Belle Isle. The Authority Planning Director, or his designee, shall serve as an ex-officio, non-voting member and shall provide an analysis of each appeal along with a recommendation on behalf of the Authority. The Airport Board of Adjustment will have and exercise all the powers permitted by the provisions of Chapter 333, Florida Statutes, this section and all other laws governing its activities and procedures. City of Belle Isle Council may establish such rules of procedure or other processes to assist the Airport Board of Adjustment in carrying out its obligation hereunder,

including but not limited to the creation of an appropriately qualified Hearing Officer or Hearing Master to receive and analyze the submission of evidence and to provide a report on same to the Airport Board of Adjustment. Such Hearing Officer or Hearing Master may be appropriately compensated, if permitted by applicable law. Such process may result in limitations on the public hearing process before the Airport Board of Adjustment, but only if the Hearing Officer or Hearing Master process has a full and open public hearing in taking evidence and testimony to be used in determining its recommendations to the Airport Board of Adjustment.

6.2 Administrative Assistance

The Airport Zoning Director and the Authority Planning Director will provide such technical, administrative, and clerical assistance as is required by the Airport Board of Adjustment to carry out its function under these regulations.

6.3 Powers and Duties

The Airport Board of Adjustment will have the following powers and duties:

- A. Appeals. To hear and decide appeals from any order, requirement, decision, or determination made by the Airport Zoning Director in the application or enforcement of these Regulations.
- B. Abandoned or Deteriorated Uses. To hear and decide petitions to declare an existing nonconforming use abandoned or more than eighty percent (80%) torn down, destroyed, deteriorated, or decayed.

6.4 Appeals

Any applicant, land owner, or other lawful participant in such proceeding, who is affected by any decision of the Airport Zoning Director made in the administration of these regulations, or any governing body of a political subdivision, which is of the opinion that a decision of the Airport Zoning Director is an improper application of these Regulations, may appeal to the Airport Board of Adjustment. Such appeals must be filed no later than ten (10) calendar days after the date of notification of the decision appealed from by

filing with the Airport Zoning Director a notice of appeal specifying the grounds therefor. The Airport Zoning Director will transmit to the Airport Board of Adjustment copies of the record of the action appealed. An appeal stays all proceedings in furtherance of the action appealed from, unless the Airport Zoning Director certifies to the Airport Board of Adjustment after the notice of appeal has been filed that, by reason of facts stated in the certificate, a stay would result in imminent peril to life and property. In such case, proceedings will not be stayed other than by order by the Airport Board of Adjustment or by a court of competent jurisdiction, or notice to the Airport Zoning Director, and on due cause shown.

6.5 Abandoned or Deteriorated Uses

Upon petition by the Airport Zoning Director, or upon its own motion, the Airport Board of Adjustment may review any existing nonconforming use to determine if it is abandoned or more than eighty percent (80%) torn down, destroyed, deteriorated or decayed. Upon declaring an existing nonconforming use abandoned or more than eighty percent (80%) torn down, destroyed, deteriorated, or decayed, the Airport Board of Adjustment will proceed in accordance with the provisions set forth in section 4.4 of these regulations.

6.6 Forms

Appeals and petitions will be made on forms provided by the City of Belle Isle therefor, and all information required on said forms must be provided by the appellant or petitioner. Forms will be filed with the Airport Zoning Director, and the appellant or petitioner must pay for expenses incidental to the appeal or petition. No form will be accepted unless it contains all pertinent information and is accompanied by any required fee.

6.7 Calendar of Appeals

Appeals and petitions filed in proper form will be numbered serially, docketed and placed upon the calendar of the Airport Board of Adjustment. The calendar of appeals or petitions to be heard will be

posted conspicuously on the City of Belle Isle's notice board at 1600 Nela Avenue, Belle Isle, Florida, 32809, fifteen (15) calendar days before such hearing date.

6.8 Judicial Review

Judicial review of any decision of the Airport Board of Adjustment will be in the manner provided by Section 333.11, Florida Statutes.

SECTION 7 AMENDMENT

These regulations, including the Airport Height Zoning Map, may be amended by the City of Belle Isle on its own motion, so long as said amendment is in conformance with the Interlocal Agreement and Chapter 333, Florida Statutes. Before adopting an amendment to these regulations, the City of Belle Isle will give public notice and hold a public hearing as provided by Section 333.05, Florida Statutes.

SECTION 8 CONFLICT WITH OTHER LAWS OR REGULATIONS

In the event of conflict between these regulations and any other laws and regulations applicable to the same area, whether the conflict be with respect to the height of the structures or objects of natural growth, the use of land or any other matter, and whether such laws or regulations were adopted by the City of Belle Isle or by some other political subdivision, the more stringent limitation or requirement will govern and prevail.

SECTION 9
SEVERABILITY

If any section, clause, provision or portion of these regulations is held to be invalid or unconstitutional by any court of competent jurisdiction, said holding will not affect any other section, clause or portion of these regulations which is not itself declared by a court of competent jurisdiction to be invalid or unconstitutional.

SECTION 10
REPEAL OF CONFLICTING PROVISIONS

All previous ordinances, resolutions or motions of the City of Belle Isle which conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except as provided herein.

SECTION 11
AMENDMENT OF LAWS

All laws, ordinances, rules, regulations, advisory circulars or orders referenced in these regulations will include any applicable amendments thereto.

SECTION 12
EFFECTIVE DATE

These Airport Zoning Regulations will take effect and be enforced from and after this **19th** day of **September, 2017**.

First Reading held this 5th day of September, 2017

Second Reading held this 19th day of September, 2017

Advertised for Second Reading on the 9th day of September, 2017.

	YES	NO	ABSENT
Ed Gold	_____	_____	_____
Anthony Carugno	_____	_____	_____
Jeremy Weinsier	_____	_____	_____
Bobby Lance	_____	_____	_____
Harvey Readey	_____	_____	_____
Lenny Mosse	_____	_____	_____
Sue Nielsen	_____	_____	_____

ATTEST: _____

Yolanda Quiceno, CMC-City Clerk

LYDIA PISANO, MAYOR

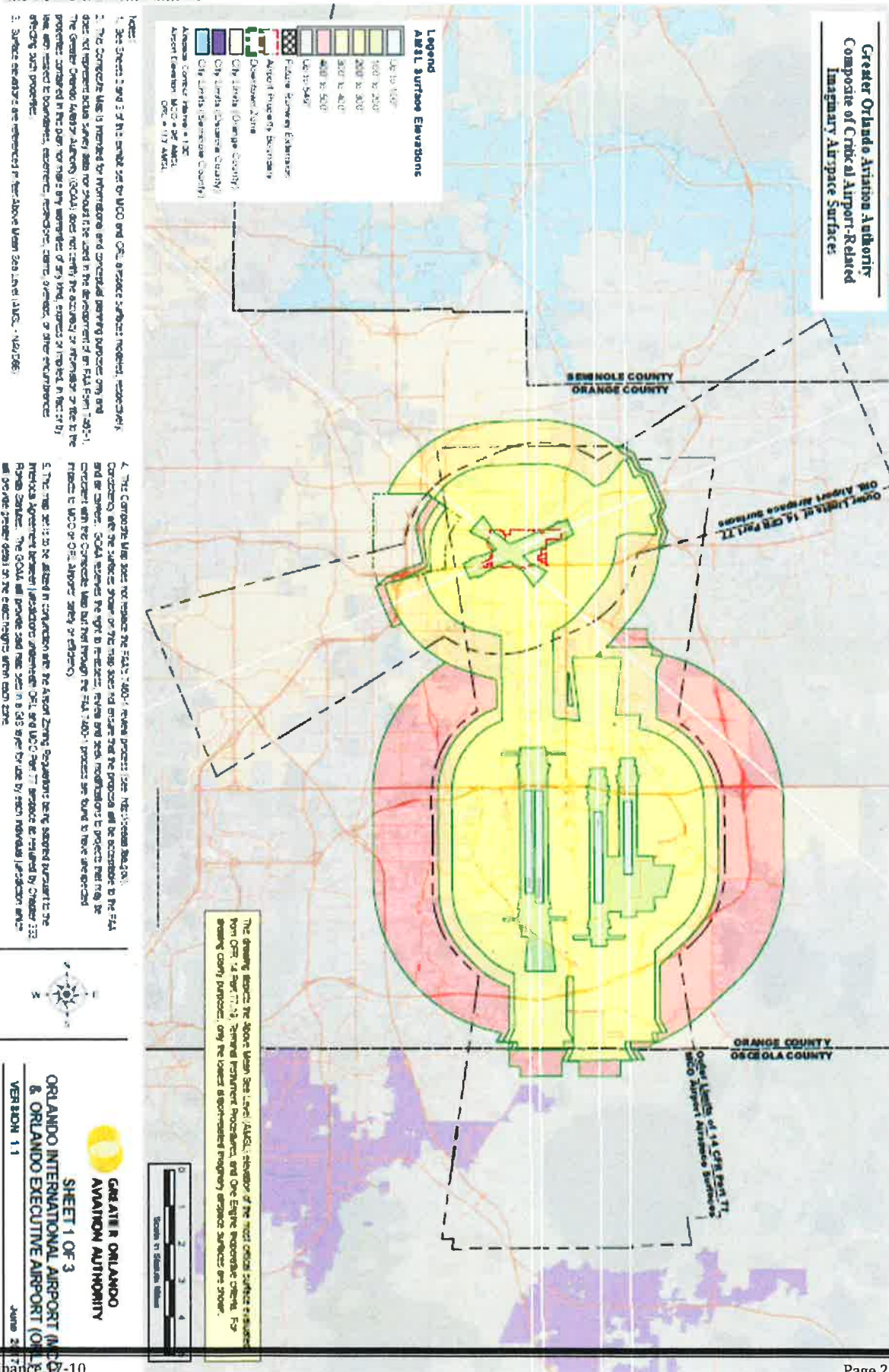
Approved as to form and legality City Attorney

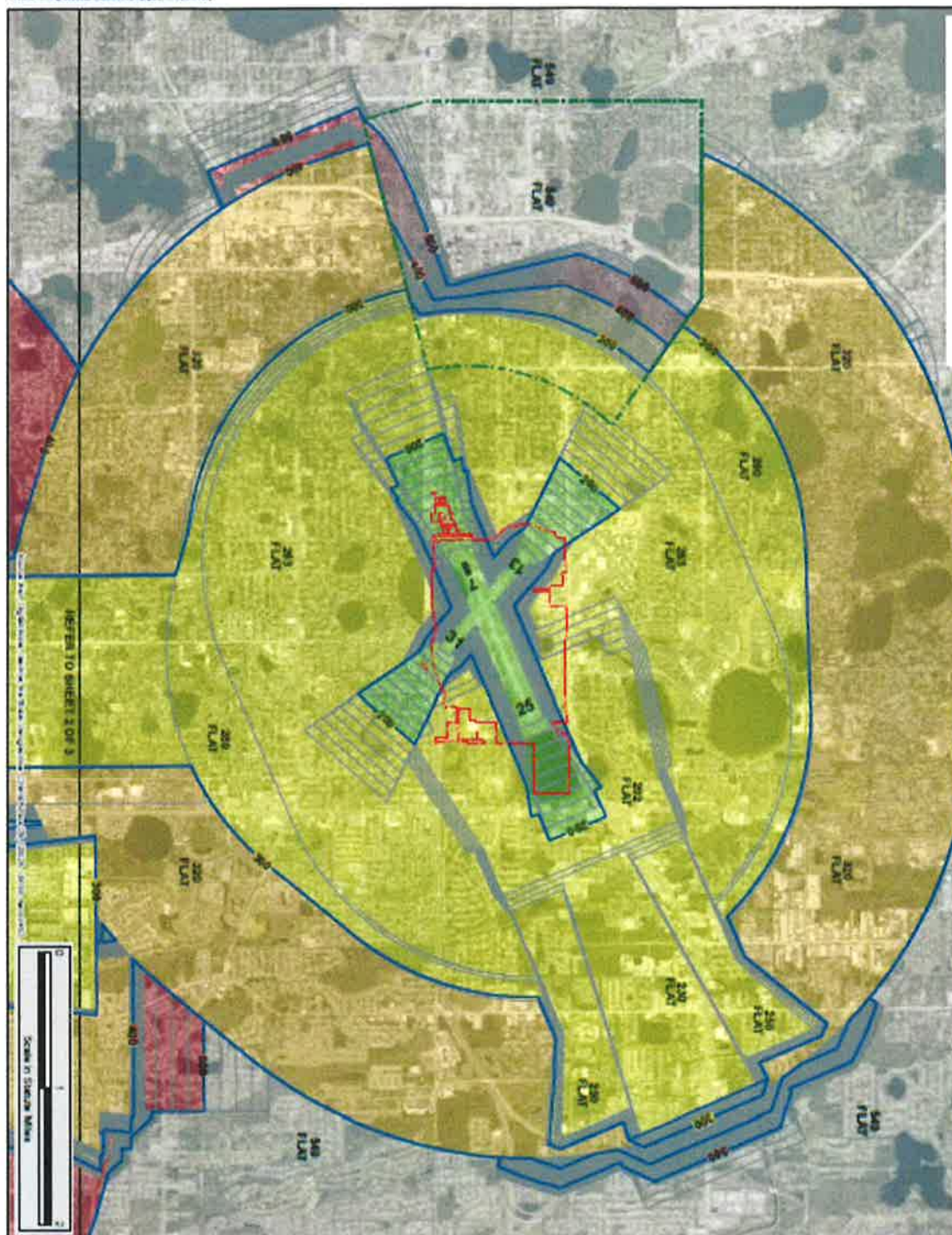
STATE OF FLORIDA
COUNTY OF ORANGE

I, Yolanda Quiceno, City Clerk of the City of Belle Isle do hereby certify that the above and foregoing document ORDINANCE 17-10 was duly and legally passed by the Belle Isle City Council, in session assembled on the _____ day of _____, 2017, at which session a quorum of its members were present.

Yolanda Quiceno, CMC-City Clerk

EXHIBIT "A" - The "Airports"



[illegible]

Square Runway Extensions

Cut Property Boundary
Daybreak Zone

Average Maximum Interval = 7.0 sec
Average Duration = 11.5 sec

Up to 100'
100' to 200'
200' to 300'
300' to 400'
400' to 500'
Up to 545'

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3. The Company has not yet adopted the fully "100% interest" method of consolidation. The Company will continue to use the "100% interest" method of consolidation until the Company is able to determine the appropriate method of consolidation.
4. The Company has not yet adopted the "100% interest" method of consolidation. The Company will continue to use the "100% interest" method of consolidation until the Company is able to determine the appropriate method of consolidation.

SURFACE TYPES

[illegible]

CREATIA ORLANDO
AVIATION AUTHORITY
SHEET 3 OF 3



**CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: September 5, 2017

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Resolution naming public places and spaces

Background: During past meetings, the City Council discussed the issue of naming public places for people in the community. There was no process, criteria, or rules on naming public places and spaces. The City Manager sent a copy of a draft resolution to the Council for naming public places and spaces which laid out a process and criteria. Council directed this resolution draft be put in final form and brought back to the Council for discussion and review.

It is important to note that if there is already a place that is named for a person, the City would not change the name; however, places like the Wallace field or a bench in Gene Polk Park would be appropriate.

Staff Recommendation: Approve Resolution 17-19 to establish a policy for naming public places and facilities.

Suggested Motion: Motion: **I move we adopt Resolution 17-19.**

Alternatives: Do not read the ordinance.

Fiscal Impact: None

Attachments: Resolution 17-19

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WHEREAS, the City of Belle Isle owns and operates numerous public parks and spaces, and recreational facilities, and controls public rights-of-way;

WHEREAS, the City Council believes that the naming of public parks and recreational facilities, as well as certain identifiable features in the parks or facilities, should be approached cautiously, with forethought and deliberation to serve the best interests of the City and ensure a worthy and enduring legacy for the City's parks and recreational facilities; and

NOW, THEREFORE, BE IT RESOLVED by the Belle Isle City Council that:

Section 1. It is the policy of the City of Belle Isle to name or rename the City's public parks and recreational facilities in a manner that serves the City's best interests and that ensures a worthy and enduring legacy for the

1 City's parks and recreational facilities. It is, therefore, the City's
2 policy to choose names for parks and recreational facilities within the
3 following broad categories:

4
5 a. Person or persons (living or deceased) who have, or organization that
6 has made a significant contribution of land, service or funds to the
7 City.

8 b. Historical or cultural figure, place, event, or other instance of
9 historical or cultural significance.

10 c. Neighborhood, geographic or common usage identification.

11 d. Natural or geological features.

12
13 In addition to fitting within one of the above categories, the proposed name
14 should:

15
16 a. Engender a strong positive image;

17 b. Be appropriate having regard to the park/facility's location and/or
18 history;

19 c. Have historical, cultural or social significance for future
20 generations;

21 d. Have symbolic value that transcends its ordinary meaning or use and
22 enhances the character and identity of the park or facility;

23 e. Have broad public support; and

24 f. Shall not result in the undue commercialization of the park or facility
25 it is accompanies a corporate gift.

1 Section 2. The following procedures are established for the naming or
2 renaming of a park or recreational facility:

3
4 a. The City or any person shall submit a proposal to name a park or
5 recreational facility in writing to the City Manager. The proposal
6 shall describe the park or facility to be named, the name being
7 proposed, and include a summary of the reasons and qualifications of
8 the proposed name in accordance with Section 1.

9 b. The City Manager will review the proposal and present a recommendation
10 to the City Council. The City Council may accept or reject the
11 proposal. The City Council may also convene a public meeting to gain
12 additional information prior to making a final decision.

13 c. The City Manager and/or City Council may reject any name proposal if
14 the proposed name is associated with a person, family, corporation,
15 association or other entity that has been convicted of a felony, a
16 crime involving moral turpitude, or participated in any other illegal
17 or disreputable behavior that would bring discredit to the City and do
18 substantial harm to the reputation and mission of the City.

19
20 Section 3. Existing named parks and recreational facilities may be renamed.
21 Renaming is subject to Sections 1 and 2 above. In addition, a park or
22 recreational facility should be renamed only under the following
23 circumstances:

24
25 a. Where the person, family, corporation, association or other entity
after which the park or facility has been named has been convicted of a

felony, a crime involving moral turpitude, or participated in any other illegal or disreputable behavior which would bring discredit to the City and do substantial harm to the reputation and mission of the City;

b. The donor, or their legally authorized representative, after whom a park or recreational facility has been named, has consented in writing to no longer using the name for the park or recreational facility;

c. The useful life of the park or recreational facility has expired and the park or facility must be replaced or substantially renovated; or

d. The specified period of time for use of the name given in conjunction with a donation has expired.

Section 4. A park or recreational facility's larger or dominant and readily identifiable interior features or facilities (such as playgrounds, picnic shelters, gazebos, ball fields, great lawns, public art, or other significant landscaping features) may have a different name than the entire park or facility. Sections 1, 2, and 3 apply to the naming and renaming of interior features or facilities

Section 5. Benches, picnic tables, bike racks, trash cans, and lights may be donated for placement in a City park or recreational facility. Uniformity in the design of benches, picnic tables, bike racks, trash cans, and lights is in the best interests of the City; therefore, the City Manager may adopt uniform design guidelines for these items. Only benches, picnic tables, bike racks, trash can and lights that conform to the uniform guidelines will be considered for acceptance by the City Manager and placement in a park or

1 recreational facility. Single trees, flowers, bushes and other similar
2 smaller landscaping items the City Manager determines are needed in a park or
3 recreational facility will also be considered for donation. The name,
4 wording or image for any donated item shall be contained within a single
5 plaque measuring no larger than 8" by 10". If the plaque cannot be mounted
6 directly on the item, then the plaque will be mounted on a small stand placed
7 close to the item.

8 A person desiring to donate an item listed in this section must submit a
9 donation proposal in writing to the City Manager in accordance with Section 2
10 above. The City Manager will consider whether the donation meets the
11 requirements of this section and Section 2, but the City Manager will have
12 the final authority to accept or reject a proposed donation.
13

14 Section 6. Following the naming or renaming of a park or recreational
15 facility, or portion thereof, the Public Works Department will provide
16 appropriate signage specifying the name.
17

18 Passed and adopted by the City Council of the City of Belle Isle, FL this
19 _____ day of September 2017.
20

21 _____
22 **Lydia Pisano, Mayor**

23 **Attest:**

24 _____
25 **Yolanda Quiceno, City Clerk**

1 Approved as to form and legality

2 City Attorney

3
4 STATE OF FLORIDA

5 COUNTY OF ORANGE

6 I, YOLANDA QUICENO, CITY CLERK OF THE CITY OF BELLE ISLE, FLORIDA, do hereby
7 certify that the above and foregoing Resolution No. 17-19 was duly and legally passed and
8 adopted by the Belle Isle City Council in session assembled, at which session a quorum of its
9 members were present on the _____ day of August, 2017.

10
11 _____
12 Yolanda Quiceno, City Clerk



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: September 5, 2017

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Ordinance to increase parking fines

Background: Currently the City of Belle Isle fine schedule provides for parking fines of \$35 for parking violations, except handicap parking violations of \$250. This \$35 fine amount has proven insufficient for deterring parking violations in the City, especially near boat ramps. These proposed code amendments increase the parking fine amount from \$35.00 to \$150.00. This amendment also updates the process for retrieving a vehicle in impound, updates the amount of fine for commercial vehicles, and updates the amount to be paid prior to appeal.

Staff Recommendation: Adopt the ordinance according to the procedure for ordinance adoption.

Suggested Motion: I move that we advertise Ordinance 17-____ to be read for the first time at the September 19 Council meeting

Alternatives: Do not raise parking fines.

Fiscal Impact: TBD

Attachments: Draft Ordinance 17-____

ORDINANCE _____

AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING SECTION CHAPTER 30, ARTICLE III, SECITON 30-74 (b) RELATING TO FINES BY INCREASING THE FINE FOR PARKING VIOLATIONS; SECTION 30-76 (b) AND SECTION 30-76 (c) RELATING TO FINES AND HEARINGS INCREASING THE HEARING AND DELINQUENT FEE; SECTION 30-77 (b) RELATING TO IMPOUNDMENT ORDER TO PAY CITATIONS; SECTION 30-105 PENALTIES INCREASING THE FINE FOR COMMERCIAL VEHICLES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council recognizes that there has been an increasing number of parking violations at certain locations with in the city occurring on a frequent basis; and

WHEREAS, the City Council recognizes that such violators pose a risk to public safety and the citizens of Belle Isle, and

WHEREAS, the City Council recognizes that the current schedule of fines no longer serves as a deterrent for such violators; and

WHEREAS, the City Council finds it necessary to amend the City of Belle Isle Code of Ordinances in order to better prevent further parking violations and provide for the safety of its citizens; and

WHEREAS, for purposes of this Ordinance, text with underlined (underlined) type shall constitute additions to the original text and text with strikethrough (~~strikethrough~~) type shall constitute deletions to the original text;

NOW, THERFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLE ISLE, ORANGE COUNTY, FLORIDA:

SECTION 1. The City Council of the City of Belle Isle, Florida hereby amends Sections 30-74, 30-76, 30-77, and 30-105 of the City of Belle Isle Code of Ordinances to read:

A. Sec. 30-74. - Issuance of citation; schedule of fines. (b) The amount of such civil penalty shall be as follows: (1) One Hundred fifty Dollars (\$150) ~~Thirty-five dollars~~ for each violation of any offense, except for the offense listed in subsection (b)(2) of this section;

B. Sec. 30-76. - Fines and hearings. (b) *Hearing request by person cited.* Any person summoned by a parking violation citation, upon the payment of a fee of \$150.00 ~~\$35.00~~ in cash, money order or cashier's check, may within five working days after issuance of the citation file with the city manager a written request for a hearing before the city council. Such hearing shall be set at a regular or special meeting to be held not later than 60 days after the filing of such request. The person summoned by the parking violation citation shall be given at least five working days' written notice of the time and place of such hearing. At the completion of the hearing, the city council shall decide whether or not the citation was justified and whether or not the fine should be imposed/upheld. In the event the city council overturns the parking violation, the fee of \$150.00 ~~\$35.00~~ shall be refunded to the person that paid such fee within five working days of the city council's decision.

(c) Delinquent fee; notice of summons for failure to respond. If any person summoned by a parking violation citation on a motor vehicle does not respond to such citation within five business days, by either paying the fine or requesting a hearing under subsection (b) of this section, the city manager shall assess a \$25.00 ~~\$10.00~~ penalty against the registered owner of the vehicle. In addition, a notice of summons shall be sent, by certified mail, to the registered owner of the motor vehicle which was cited, informing such owner of the parking violation citation and the failure to comply therewith. Such notice shall direct the recipient to respond within ten calendar days; otherwise, a summons will be issued for failure to comply. Costs in the amount of \$10.00 ~~\$5.00~~ shall be assessed incident to this notification process.

C. **Sec. 30-77. - Impoundment.** (b) *Impounding and storage charges.* The cost of finer, towing or removing a vehicle impounded under this article and the cost of storing same shall be chargeable against the owner and shall be a lien upon the vehicle. The owner of the vehicle shall pay these charges before the vehicle will be released. Payment for parking fines to the City will be paid first before the cost of impounding and storing. The owner will present a City receipt to the towing/storage company as proof that the vehicle can be released. The vehicle may be stored in a public or private place. If the vehicle is stored in a private place, the amount charged for storage shall be the amount provided for by contract between the private storage facility and the enforcement officer. The charges to the owner for towing shall be the amount provided for in any wrecker contract between the towing company and the city. If the owner of a vehicle impounded under this article does not claim such vehicle within 60 days, the enforcement officer is hereby authorized to declare such vehicle an abandoned vehicle and to dispose of such vehicle in accordance with article II of this chapter.

D. **Sec. 30-105. - Penalties.** (a)

Any person cited under this division shall pay the city a fine of ~~\$100.00~~ ~~\$75.00~~ for the first violation and a fine of ~~\$250~~~~\$150.00~~ for each subsequent violation. Each day that a violation of this division continues or is permitted to exist after the issuance of a civil citation shall constitute a separate offense under this division.

SECTION 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 3. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared severable.

SECTION 4. This ordinance shall become effective immediately upon final passage by the City Council.



**CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: September 5, 2017

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: BING Grant

Background: Conway Isles subdivision is applying for a BING Grant for additional security cameras. The amount of the project is \$5,971.46, but the grant amount is \$2,000. The grant meets the criteria and the funds are available.

Staff Recommendation: Approve the grant

Suggested Motion: I move to approve the BING Grant for Conway Isles for additional security cameras for the requested grant amount of \$2,000.

Alternatives: Do not approve.

Fiscal Impact: \$2,000

Attachments: Grant application



CITY OF BELLE ISLE
NEIGHBORHOOD PRIDE GRANTS

Grant Application

Submit the original application along with any attachments to The City of Belle Isle, 1600 Nela Avenue, Belle Isle FL 32809. Grants will be awarded on a first come, first served basis by district.

District 6

PLEASE PRINT

Applicant Contact Information

Applicant Organization Name:

Conway Isles

Project Contact Name:

Derek Grazio

Mailing Address:

4155 Bell Tower Court

Belle Isle, FL

City, State

32812

Zip

Daytime Phone:

321-662-9627

Evening Phone:

321-662-9627

Email:

dgrazio@gmail.com

ALTERNATIVE CONTACT INFORMATION

Alternate Contact Name:

John Carr

Daytime Phone:

407-947-5400

Evening Phone:

407-947-5400

Email:

CARRJ73@aol.com

GRANT INFORMATION

Type of Project — please select all that apply:

- ☐ Landscaping
- ☐ Reader Board Sign
- ☐ Ground Lighting
- ☐ Wall/Fence pressure washing and or painting
- ☐ Irrigation "Repairs"

- ☐ Fountains
- ☐ Other (please explain)
- ☐ Project Street Address or Nearest Intersection:

☐ Total amount of project: 5,971.46

☐ Grant amount requested: 2000.00

☐ Neighborhood participation amount (remainder of invoice) \$ 3971.46

PROJECT INFORMATION

Please provide the answers to the following questions.

1. Description of the Project - This summary should provide an overview of the entire project; include what improvements will be constructed, installed, or applied. Remember to demonstrate the need for the project.
We would be replacing current DVR which is outdated, adding 2 additional cameras, a pole, & license plate readers
2. State the location and land ownership of the proposed project - Is the project on public property? (Right-of-way use agreement/permit will be required.) Please state the exact location of the project, including an address or cross streets.
The property is owned by the Conway Isles HOA.
3. Attach 2-5 photos, and include a brief description of each photo. Please also provide the original color photos.
4. Project Maintenance: Describe how the property has been maintained in the past, and how the project will be maintained and by whom after it is completed.
The equipment is under warranty for 12 mths, with CSI Global.
5. Describe why this project is important to the community. Provide a brief summary of how the project will enhance the quality of life in the community. How will this project empower your organization to work together to accomplish common goals and objectives? (i.e., to improve neighborhood communication and participation).
We have had many carbreak-ins recently, and we are unable to give BIPD plate numbers for clear pictures of vehicles. by adding these cameras & license plate info, the quality of the pictures BING TEAM ROSTER will be much clearer.

Each organization is required to have at least a 3 to 5 member team who will help plan and implement your community project. Team members will be required to sign the team member roster as a part of the grant application. Each team member must indicate his or her role/responsibility on the team.

PRINT NAME & SIGNATURE	ADDRESS/PHONE/EMAIL	ROLE/RESPONSIBILITY
Print: <u>Derek Grozio</u> Signature: <u>[Signature]</u>	<u>4155 Bell Tower Court</u> <u>Belle Isle, FL 32812</u> <u>321-661-9627 dgrozio@gmail.com</u>	<u>Project Manager</u>
Print: <u>ROBERT F. KRANCZYK</u> Signature: <u>[Signature]</u>	<u>6530 GRANCONIA DR</u> <u>ORL, FL 32812</u> <u>407-251-5495</u> <u>robkranczyk@cfl.rr.com</u>	<u>ASST. PROJECT</u> <u>MANAGER</u>
Print: <u>John Carr</u> Signature: <u>[Signature]</u>	<u>4210 Keca Ct</u> <u>Belle Isle, FL 32812</u> <u>carrj73@aol.com</u>	<u>Social Director</u>
Print: Signature:		
Print: Signature:		

SUGGESTED TEAM ROLES: **PROJECT MANAGER** — Team Captain. Responsible for leading project, getting a group consensus on which project the group wants to pursue. **ASST PROJECT MANAGER** — Co-Captain. Will work in concert with the project manager and assist obtaining quote(s) once the project idea has been decided upon. This position can also serve as the "Fund Watcher monitoring project expenses. **APPLICATION WRITER** — will work with project manager in organizing and developing BING application and submitting final report and pictures upon completion of project.

BELLE ISLE NEIGHBORHOOD GRANTS (BING)

BUDGET AND GRANT REQUEST

NAME OF BUSINESS	TOTAL COST	DESCRIPTION OF SERVICES
CS# Global 2431 Aloma Ave Suite 218 Winter Park, FL 32792		Replacing DVR, adding a pole and 2 cameras and 2 license plate readers.
TOTAL AMOUNT OF PROJECT	5971.46	
GRANT AMOUNT REQUESTED	2000.00	
NEIGHBORHOOD PARTICIPATION AMOUNT (REMAINDER OF INVOICE)	3971.46	



CSI GLOBAL

2431 Aloma Ave.

Suite: 218

Winter Park, FL 32792

Tel: 855-649-4952

www.csiglobalinc.com

Estimate

Date	Estimate #
8/30/2017	10515

Customer Name / Address
Conway Isles HOA Belle Isle, FL 32812

Work Done
Conway Isles HOA Belle Isle, FL 32812

Project	P.O. No.	Rep
Video Surveillance	N/A	RMR

Item	Description	Qty	Cost	Total
DVR-HDT6000	16Ch High Definition DVR	1	649.00	649.00T
HDD-PUR6TB	WD Surveillance Grade HDD - 6TB	1	300.00	300.00T
PSB-1818DC	Multi-Camera Power Supply, 12VDC, 18 Amp, 18 Fused Camera Inputs	1	125.00	125.00T
HDT-IOVDZ	1080P High Definition Infra Red Dome with motorized zoom lens. indoor/outdoor, 12vDC	2	200.00	400.00T
HDT-LPC1080WDR	1080P / 2-MegaPixel License Plate Capture Camera w/ 5-50mm Lens & WDR	2	500.00	1,000.00T
Materials	Cables, Connectors, Wires, video baluns (per camera)	4	45.00	180.00T
Misc	Miscellaneous parts: connectors, wall plates, tie wraps, etc.	1	70.00	70.00T
Installation	Installation, fine tuning & programing of each component	5	99.00	495.00T
Misc	12FT Decorative Security Pole; installed and wired for cameras Installed 4FT deep with concrete slab Trenching with PVC & running power for cameras	1	2,388.00	2,388.00T

Thank you for requesting an estimate from CSI Global. Prices above are good for 30 days. Unless covered by a service contract all parts & labor are guaranteed for 12 months. Permits, drawings & inspections must be scheuded 2-3wks in advance. Please don't hesitate to contact us with any questions; we look forward to working with you and your team.

Subtotal \$5,607.00

Sales Tax (6.5%) \$364.46

Total \$5,971.46

Signature _____

To: Conway Isles HOA
Belle Isle, FL 32812

Wednesday, August 30th, 2017

Video Surveillance System for Entrance to Community

To whom it may concern, after re-evaluating your options for upgrading your camera system we're sending you a new (revised) proposal. Please note that we highly recommend having a ventilated box as this will certainly add to your system's life span. Please review our proposal bellow as well as the "Recommended Add-On" and let us know how you would like to proceed.

Description of System:

- One new UL Listed multi camera power supply & UPS backup power unit
- A new security pole, wired & installed on the inside island – small grassy area between both gates
- One self-contained 16Ch High Definition recorder with integrated 6-Terrabyte Hard Drive
- Two 1080P HD Bullet Cameras with motorized zoom lenses & infrared
- Two 1080P High Definition license plate capture cameras with infrared

Scope of work:

- We'll be using the same 2 enclosures boxes that are there now to safeguard the new equipment
- We'll be replacing the existing DVR with a new 16Ch High Definition recorder
- Replacing old power supply with new multi-camera UL power supply
- Adding a license plate reading camera on the existing pole near the entrance lane
- Adding a security pole with 3 HD cameras; 2 cams will monitor the east & west perimeters
- The 3rd camera on the security pole will capture license plates from vehicles exiting the community

Recommended Add-On

- 2 large ventilated Nema enclosures to safeguard & maintain your equipment = +1,686

Terms & Agreement:

- Your cost for all the equipment & installation described above = \$5,607 + Taxes
 - 2 Nema enclosures to ventilate & improve your equipment's life-span = +1,686 (Additional)
- 50% deposit needed to order parts & schedule installation; 50% balance will be invoiced upon installation

All prices for equipment and labor mentioned above do not include taxes. Our warranty for parts & labor is 12 months. Any costs incurred for requested permitting, i.e. planning, drawings, trip charges, couriers, notaries, etc. will be invoiced separately. A minimum of 50% deposit is required for scheduling installations. Please feel free to contact CSI Global with any questions or concerns. We invite you to schedule a visit to our demo show-room to see our equipment & discuss any concerns. Thank you again for your time, we look forward to working with you soon.

Sincerely,

Ramon M. Rovira

CUSTOMER INFORMATION & AGREEMENT

Customer Name _____

Authorized Signature _____

Date _____

Deposit Info _____

Ramon M. Rovira
VP of Sales
CSI Global
Intelligent Security at your Control
855.649.4952 XT-251

**Belle Isle Issues Log
9/1/2017**

<u>Issue</u>	<u>Description</u>	<u>Start Date</u>	<u>POC</u>	<u>Expected Completion Date</u>	<u>Next or Completed Action</u>	<u>Notes</u>
NPDES Reporting	Prepare NPDES TMDL Plan and MS4 Reporting to State	10/1/2016	CM	31-Mar-16	Draft application completed. Reviewing for final submission. SOPs related to NPDES drafted pending review.	State allowed for extension to 9/15/2017. Harris Engineers top priority.
Cornerstone Charter Academy Stormwater Discharge issue	In November, Orange County made City aware of turbidity issue with storm water discharge from CCA Property to OC Storm pipe. OC may fine City is not corrected.	1/11/2016	CM/CE	9/30/2017	Engineer to test Outflow to determine particulate. Review Plans for drainage system with Engineer. Look at diverting the drainage to Wallace field to keep it out of the lake.	OCEPD wants the city to take care of this problem. Possibility of being fined if it continues. SJWMD reviewing City request to divert stormwater to Wallace Field.
Gene Polk Park (Delia Beach)	Drainage issue at Gene Polk Park caused erosion problems and makes the park unattractive. At least 3 plans have been developed for the drainage and Council allocated \$180,000 to correct the problem.	4/3/2017	CM/CE	11/30/2017	Harris Engineering walked site. Initial Schematic drawings should be received by 8/3. Possibility that a large discharger pipe is necessary. Concept for new design complete.	Schematics and ideas received from Harris Eng. For drainage, erosion control and landscaping concept. CM to set up neighborhood meeting
Street Paving	Council approved project for paving several streets in the City. Middlesex Paving is the contractor	8/12/2017	PW/CM	9/30/2017	Notify residents of project when it is in their neighborhood. Use of door hangers and meetings	No update until project projected start date is nearer. Mid-September start date. Notifications to start next week.
Storm Drainage	Several individual projects are being looked at to complete. St. Partens, McCawley Ct., Swann Beach, 3101 Trentwood.	4/3/2017	PW/ENG	9/30/2017	Design plans for McCawley Ct. and Site visit to St. Partens with Engineer.	3101 Trentwood Completed. Engineering for McCawley Court drainage plans drafted and under review.
Nela/Hoffner Bridges	Work on Nela/Hoffner Bridges include new lights and painting. Work under Nela Bridge	5/1/2017	PW/CM	7/31/2017	Nela Bridge touch-up. Paint Hoffner Bridge. Meeting with Duke Energy July 31. Nela Bridge lights to be reprogrammed.	Nela Bridge lights delayed to September 15
Traffic Studies	Council allocated funds for traffic study at Trentwood/Daetwyler Rd. Council directed city-wide traffic study to improve traffic flow.	4/3/2017	CM/Eng.	12/31/2017	Traffic Engineer Scope of Work for Trentwood revised to include counts when school is in session. Discuss parameters for city-wide study.	CM and Comm. Lance met with Trentwood homeowners to talk about study. HOA has a design they want reviewed as part of the study. City-wide study to be done next budget year. Trentwood Study started.

Belle Isle Issues Log
9/1/2017

Fountain at Nela/Overlook	Council approved funding to convert the planter at Nela/Overlook to a fountain.	4/3/2017	CM	9/30/2017	Contacting fountain installers for quotes. Art work to be contest for residents. Initial Quotes received were for \$75K and \$51K without art work. CM to receive new quote based on new Scope of Work	Use BING funding from Districts 3 and 5. Possibly use remaining BING funds from all districts or carry over to next year.
Standardize Park Signage	Council held a workshop on June 14 to discuss park issues. Standardize signage was one of the issues. Council reviewed proposed signs and directed to move forward.	6/14/2017	CM	9/30/2017	New signs will be made and replace the current signs for parks. Meeting with sign maker on August 1st. New signs in for design	Wallace/Matchett area is separate issue. Expect design review by September 5
Standardize Boat Ramp Signs	Council held a workshop on June 14 to discuss boat ramp issues. Standardize signage was one of the issues. Council reviewed proposed signs and directed to move forward.	6/14/2017	CM	9/30./17	New signs will be made and replace the current signs for ramps. Perkins and Venetian ramps will have same rules. Waiting for decision on lake level closure. New signs in for design	Perkins Ramp upgrade is separate issue
Wallace/Matchett Area	City purchased large area at Wallace/Matchett for open space. Issues with Wallace Street Plat in this area with people trespassing on private property. District 2 Comm. And CM met with residents to discuss solutions. Council met on June 14 and issues was discussed. Council directed that a fence would be erected around property. Dist. 2 Comm. and CM to meet with residents to discuss options for Wallace Street plat. Area is still zoned R-2.	6/14/2017	Dist.2 Comm and CM	12/31/2017	CM to get quotes for fencing around property. Dist. 2 Comm. to setup meeting with neighborhood residents to discuss Wallace St. plat. Fence Quotes received. Zoning change in progress. meeting). Agreement for CCA use of the fieldbeing drafted (need Council Input)	Dist. 2 Comm. to report meeting results to Council. Delay in meeting with residents. Zone change on September P&Z meeting agenda.
Perkins Boat Ramps	Council discussed issues at June 14 meeting for Perkins ramp . Rules need to be put in place according to Ordinance 18-20. Perkins also needs to be upgrade with new fencing, ramp construction and road and dock construction. New drainage also needs to be installed. Council allocated \$38,.000 to drainage.	4/3/2017	CM	12/31/2017	Order new signage. Quotes for road and ramp replacement as part of drainage. Quotes for fencing for next budget year. Surveyor to install gauge to access lake level for ramp closures.	Attorney for neighbor (Jack Liberty) reviewing signage to insure it is in accordance with permit. Looking at correct lake level to close ramp. Meeting scheduled with County Attorney, CM, and Jack Liberty Attorney to determine correct ramp closure level (September 6, 11:AM at County Attorney Office).

Belle Isle Issues Log
9/1/2017

Charter School (CCA)	There has been infrastructure issues at Cornerstone for some time. The City owns the property and leases it to CCA. The City is responsible for replacing major systems at CCA according to the lease.	4/3/2017	CM	Ongoing	A Capital Improvement Plan needs to be developed for the future replacement of major systems. The CM has contacted a facilities engineering firm to conduct an inspection of the major system to determine the life of the system and obtain a baseline report of the facility and grounds. Engineers inspected CCA facilities. Report due in 30 days.	This plan does not include the drainage issue at CCA. The facility report should be completed within the next 90 days. Once Engineer Report is received, a Capital Facility Plan will be developed for funding infrastructure.
Strategic Plan	The City currently has no Strategic Plan. Strategic planning is the process to develop a vision of what the City would like in 10, 15, or 20 years, based on forecasted needs and conditions. It defines goals and objectives to achieve those goals. It is not the same as the Comp Plan.	4/3/2017	Council/CM	Ongoing	Council to decide if it wants a Strategic Plan and then to set up a process for developing the plan. If Council moves forward, an outside consultant should be hired to contact the meetings, gather the information, conduct the surveys and develop the draft plan.	CM will present a SWOT memorandum based on his first 90-days as CM. SWOT stands for Strengths, Weaknesses, Opportunities, Threats. A SWOT Analysis is one of the first processes in the Strategic Plan development. CM SWOT delayed to 9/19 Council Meeting
Bird Sanctuary Designation	The City has an ordinance designating Belle Isle as a Bird Sanctuary; however it is not recognized by the state (FWC). In speaking with the FWC Regional Director, the city has not applied for the designation IAW Florida Statutes. The Council would like to have BI recognized as a bird sanctuary hoping that it will protect many of the birds that call Lake Conway home.	4/3/2017	CM	12/31/2017	Council directed the CM to apply for the designation IAW Florida Statutes.	Application being completed per Florida Statutes. New ordinance drafted IAW FWC guidelines and FAL 68a-19.002 (Council Agenda Item for 8/15 meeting)
Social Media Policy	City Council expressed concerns that there were postings to social media sites that were not representative of the City government views. The Council requested a social media policy be developed.	4/3/2017	CM	Completed 7/18/2017	Policy drafted. Council review on 7/18/17. Council adopted policy on 7/18/17	Policy sent to Elected officials and employees to review and sign. Issue considered closed. Social media/marketing position in FY2017-18 budget
Municipal Code Update	The City Council contracted with a planner to update the municipal code. This process was not completed and needs to be completed. There have been significant code changes in the past few years that need to be in the code.	4/3/2017	CM/CC	12/31/2017	Meet with consultant to determine what was done and what is left to do.	It was determined that no code revisions have been completed. CM will start the process by October 1.

Belle Isle Issues Log
9/1/2017

Charter Review	The City Council started the process of reviewing the charter for changes. The Council held two workshops and needs to finish the changes in time to be placed on the next ballot.	12/1/2016	Council/CM	8/22/2017	Set another workshop to review changes made and to finish the Charter review. Revisions completed by CA. Need to schedule Council workshop to review revisions.	Changes sent to Attorney for review. Need to set up another workshop. Changes need to be formalized by 9/30
Comp Plan Updates	The comp plan is reviewed every 7 years to see if it needs to be updated. The City Council contracted with a planner to update the comprehensive plan. In March, the consultant told the Council that the plan is up to date and no changes are necessary. CM believes that changes are needed. They could be made anytime.	3/1/2017	Council Planner CM	12/31/2017	Meet with consultant to determine what was done and what is left to do.	Any changes should go to P&Z Board for recommendation to Council. No changes were made. Process to start October 1, 2017
Annexation	Council discussed the desire to annex contiguous property in order to build the tax base and possibly provide more commercial development in Belle Isle.	4/3/2017	Council CM	12/31/2017	Council to determine the priority to annex especially with the establishment of the Pine Castle Urban Center on S. Orange Ave.	After Priority is established, start evaluation process.
Sustainability	Council discussed sustainability and energy initiatives.	4/3/2017	CM	12/31/2107	Look at LED lighting and Solar power for city facilities. Look at Community Garden (possibly at Wallace/Matchett)	CM/Duke Energy Meeting on July 31. LED Street Lighting to be installed Oct-Nov timeframe. Notification to residents to begin. CM to review places where solar would be used for city property.



**CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: September 5, 2017

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: City Welcome Signs

Background: At the August 15, 2017 Council meeting, the City Manager introduced a proposed design for new "Welcome To Belle Isle" city signs. The Council did not like the font of the sign and requested different examples. The sign manufacturer suggested three other fonts. A couple Commissioners responded that Option 1 is good because the font is the same as the font on the current signs.

Staff Recommendation: Continue with Option 1

Suggested Motion: None necessary. A Consensus of Council is all that is required

Alternatives: Suggest another option

Fiscal Impact: \$1,200 for 10 signs

Attachments: Sign options

Option 1



18"

Welcome to

Belle Isle

24"

Option 2



Welcome to

Belle Isle

Option 3



Thank you for visiting

Belle Isle