



CITY OF BELLE ISLE, FL

BUDGET COMMITTEE MEETING

Held in City Hall Chambers 1600 Nela Avenue

Held the Friday before the 3rd Tuesday of Every Month

Friday, July 08, 2022 * 3:30 PM

AGENDA

Budget Committee Members

Nate Davenport | Jackie Hoevenaar | Thad Taylor | Kevin Pierre

Greg Platt | Nash Shook | Ralph Yarbrough

Welcome to the City of Belle Isle Budget Committee meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofbelleislefl.org.

- 1. Call to Order and Confirmation of Quorum**
- 2. Approval of Minutes**
 - [a.](#) Approval of the May 13, 2022 meeting minutes
- 3. Agenda Items**
 - [a.](#) Discuss stipend for employees for current fiscal year
 - [b.](#) Discuss Budget for FY 2022-2023 V1.70122
 - [c.](#) Budget Meeting Calendar FY 2022-2023
- 4. Next Meeting Schedule**
- 5. Adjournment**

Budget Committee Members Present

Thad Taylor, Nash Shook, Kevin Pierre, Jackie Hoevenaar, Nate Davenport

Absent

Ralph Yarborough

Also present are City Manager Francis, Finance Manager Tracey Richardson, City Clerk Yolanda Quiceno, Public Works Derreck Atkins, and Police Chief Laura Houston

1. Call to Order

Committee member Taylor called the meeting to order at 3:11 pm; City Manager Francis could not confirm a quorum with only 3 Committee Members present (Thad Taylor, Nate Davenport, and Jackie Hoevenaar)

2. Citizens Comments – no citizens present, no comments made

Sidewalk Discussion - City Manager Francis explained the sidewalk ownership factors that need to be decided by the Council that will affect the final estimation for sidewalk improvements; the Council can expect a 10-yr plan

3. Confirmation of Quorum

City Manager Francis confirms a quorum after the arrival of Kevin Pierre and Nash Shook at 3:15 pm

4. Approval of Minutes

Committee member Taylor made a motion to approve the meeting minutes from March 28, 2022

Committee member Pierre seconded the motion, which passed unanimously with those present

5. Agenda Items

a. Revenue and Expenses

- Nash requested the current Reserves percentage after Budget Amendment #2; Finance Manager Richardson confirmed it is currently 31.9%

b. Budget Amendments

- Public Works Derreck Atkins requests additional funds for Urban Forestry and Training; discussion about supporting reasons for additional funds

- Public Works Atkins to provide a caveat for hurricane prep funds

Committee member Taylor made a motion to recommend \$25,000 additional funds for Urban Forestry;

Committee Member Pierre seconded the motion, which passed unanimously with those present

- Committee member Shook requested to verify the adjusted totals from Budget Amendment #2, which Finance Manager Richardson confirmed

Committee member Shook made a motion to approve Budget Amendment #2 to forward to the Council;

Committee Member Taylor seconded the motion, which passed unanimously with those present

c. Budget Schedule FY 2022-2023

- City Manager Francis stated that the budget for 2022-2023 must be adopted by September 30, 2022
- Discussion about schedule dates
- City Manager Francis discussed Cleargov for review of demographics, financial status & graphs, and check register; Public Works will have an app to help citizens communicate with the City

6. Next Meeting

The next meeting was scheduled for July 8, 2022, at 3:00 pm, which was changed to 3:30 pm; all members in agreement

7. Adjournment

Committee member Shook motioned to adjourn, and Committee member Taylor seconded the motion. The meeting adjourned at 4:10 pm



CITY OF BELLE ISLE, FL

1600 NELA AVENUE, BELLE ISLE, FL 32809 * TEL 407-851-7730

MEMORANDUM

From the Desk of Bob Francis, City Manager

To: Budget Committee
Date: July 8, 2022
Re: Request for Premium Pay (Stipend) for Employees for Current Fiscal Year

Over the recent months, we have seen a dramatic increase in the cost of goods and services. Inflation accelerated further in May, with prices rising 8.6% from a year ago for the fastest increase since December 1981, the Consumer Price Index for All Urban Consumers (CPI-U) increased 1.0 percent in May on a seasonally adjusted basis after rising 0.3 percent in April, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 8.6 percent before seasonal adjustment. The increase was broad-based, with the indexes for shelter, gasoline, and food being the largest contributors. Even though we've seen a slight increase in the cost of fuel, it is still up over \$1.70/gal. a year ago. These three items impact our employees most significantly.

In order to help employees, I am requesting that the Budget Committee accept my request to provide a stipend of \$4,265/employee using ARPA funds. This would be considered "premium pay" under ARPA and is an eligible expense. As this would be "premium pay" it would not compound over the years as a pay increase would. The City Manager would not receive this stipend. The total amount would be \$127,950. With deductions taken out, each employee would take home \$3,000.

CITY OF BELLE ISLE, FLORIDA

FY 22-23 PROPOSED BUDGET DRAFT



VERSION / DATE

V1.70122

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

GENERAL Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
GENERAL FUND 001					
BEGINNING FUND BALANCE		2,536,904	3,000,000	3,198,256	2,655,507
REVENUES					
001-311-100	AD VALOREM TAX	3,535,115	3,684,899	3,684,899	4,005,622
001-312-410	LOCAL OPTION GAS TAX	220,788	226,000	226,000	250,000
001-314-100	UTILITY SERVICE TAX - ELECTRICITY	20,455	0	0	0
001-314-800	UTILITY SERVICE TAX - PROPANE	6,472	5,500	5,500	5,500
001-315-000	COMMUNICATIONS SERVICES TAXES	194,048	189,000	189,000	190,000
001-316-000	BUSINESS TAX LICENSES	15,576	12,000	12,000	12,000
001-322-000	BUILDING PERMITS	155,535	150,000	150,000	175,000
001-323-100	FRANCHISE FEE - ELECTRICITY	265,922	250,000	250,000	260,000
001-323-700	FRANCHISE FEE - SOLID WASTE	73,724	60,000	60,000	60,000
001-329-000	ZONING FEES	31,463	25,000	25,000	30,000
001-329-100	PERMITS - GARAGE SALE	75	100	100	200
001-329-130	BOAT RAMPS - DECAL AND REG	2,115	1,800	1,800	1,800
001-329-900	TREE REMOVAL	425	0	0	0
001-331-100	FEMA REIMBURSEMENT - FEDERAL	149,577	0	0	0
001-331-110	FEMA REIMBURSEMENT - STATE	8,310	0	0	0
001-331-120	FDOT REIMBURSEMENT	6,956	0	0	0
001-331-130	CARES ACT REIMBURSEMENT	19,208	0	0	0
001-331-900	ARPA-CORONAVIRUS LOCAL FISCAL RECOVERY	0	498,693	736,840	1,813,090
001-334-201	FDOT UNF HIGH VISABILITY ENFORCEMENT	0	0	3,964	0
001-334-396	OJP BULLETPROOF VEST GRANT	786	0	0	0
001-334-560	FDLE JAG GRANT	11,000	0	10,989	0
001-334-565	FDLE CESF/CERF FUNDING	64,689	0	24,063	0
001-335-120	STATE SHARED REVENUE	374,339	344,000	344,000	375,000
001-335-150	ALCOHOLIC BEVERAGE LICENSE TAX	98	0	0	0
001-335-180	HALF-CENT SALES TAX	1,050,050	1,100,000	1,100,000	1,100,000
001-337-200	SRO - CHARTER CONTRIBUTION	69,460	74,296	74,296	77,507
001-337-205	CHARTER SCHOOL INSURANCE CONTRIBUTIONS	0	59,983	59,983	0
001-341-900	QUALIFYING FEES	70	0	0	0
001-343-410	SOLID WASTE FEES - RESIDENTIAL	640,184	652,836	652,836	707,524
001-347-400	SPECIAL EVENTS	128	6,000	10,500	0
001-351-100	JUDGEMENT & FINES - MOVING VIOLATIONS	28,040	20,000	20,000	65,000
001-351-110	RED LIGHT CAMERAS	203,927	390,000	390,000	390,000
001-354-000	JUDGEMENT & FINES - LOCAL ORDINANCE VIOL	760	0	0	0
001-359-000	JUDGEMENT & FINES - PARKING VIOLATIONS	7,135	7,500	7,500	7,500
001-359-200	INVESTIGATIVE COST REIMBURSEMENT	2,517	0	0	0
001-361-100	INTEREST - GENERAL FUND	982	500	500	500
001-361-200	INTEREST - SBA	56	0	0	0
001-362-000	RENTAL LICENSES	18,400	18,000	18,000	18,000
001-362-100	CHARTER SCHOOL RENT	0	0	0	450,000
001-364-000	DISPOSITION OF FIXED ASSETS	47,000	0	2,777	0
001-366-000	CONTRIBUTIONS & DONATIONS	2,122	0	19,004	0
001-369-900	OTHER MISCELLANEOUS REVENUE	24,104	10,000	10,000	40,000
001-369-905	POLICE OFF-DUTY DETAIL REIMBURSEMENTS	23,688	0	32,520	0
001-369-906	POLICE MARINE PATROL REIMBURSEMENTS	18,935	35,895	35,895	30,000
001-369-908	OC NAV BOARD REIMBURSEMENTS - MISC	2,682	0	0	0
001-369-910	VACANT FORECLOSURE	200	0	0	0
001-369-915	AAA FLORIDA TRAFFIC SAFETY GRANT	0	0	10,000	0
TOTAL REVENUES		7,297,116	7,822,002	8,167,966	10,064,243
Total Beginning Fund Balance & Revenues		9,834,020	10,822,002	11,366,222	12,719,750

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

GENERAL Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
GENERAL FUND 001					
EXPENDITURES					
LEGISLATIVE					
001-511-00-2311	DENTAL & VISION INSURANCE - DISTRICT 1	0	500	500	650
001-511-00-2312	DENTAL & VISION INSURANCE - DISTRICT 2	471	500	500	650
001-511-00-2313	DENTAL & VISION INSURANCE - DISTRICT 3	471	500	500	650
001-511-00-2314	DENTAL & VISION INSURANCE - DISTRICT 4	79	500	500	650
001-511-00-2315	DENTAL & VISION INSURANCE - DISTRICT 5	471	500	500	650
001-511-00-2316	DENTAL & VISION INSURANCE - DISTRICT 6	471	500	500	650
001-511-00-2317	DENTAL & VISION INSURANCE - DISTRICT 7	471	500	500	650
001-511-00-3150	ELECTION EXPENSE	1,552	10,000	10,000	10,000
001-511-00-3200	AUDITING & ACCOUNTING	23,960	26,000	26,000	28,000
001-511-00-4000	TRAVEL & PER DIEM	0	0	0	3,500
001-511-00-4001	TRAVEL & PER DIEM - DISTRICT 1	0	250	250	0
001-511-00-4002	TRAVEL & PER DIEM - DISTRICT 2	0	250	250	0
001-511-00-4003	TRAVEL & PER DIEM - DISTRICT 3	0	250	250	0
001-511-00-4004	TRAVEL & PER DIEM - DISTRICT 4	0	250	250	0
001-511-00-4005	TRAVEL & PER DIEM - DISTRICT 5	0	250	250	0
001-511-00-4006	TRAVEL & PER DIEM - DISTRICT 6	0	250	250	0
001-511-00-4007	TRAVEL & PER DIEM - DISTRICT 7	0	250	250	0
001-511-00-4100	COMMUNICATIONS - TELEPHONE	7,069	7,500	7,500	7,500
001-511-00-4900	OTHER CURRENT CHARGES	39	250	250	250
001-511-00-5100	OFFICE SUPPLIES	183	500	500	500
001-511-00-5200	OPERATING SUPPLIES	33	100	100	100
001-511-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	2,800
001-511-00-5401	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- D1	190	200	200	0
001-511-00-5402	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- D2	190	200	200	0
001-511-00-5403	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- D3	190	200	200	0
001-511-00-5404	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- D4	190	200	200	0
001-511-00-5405	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- D5	190	200	200	0
001-511-00-5406	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- D6	190	200	200	0
001-511-00-5407	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- D7	190	200	200	0
511 Total		36,602	51,000	51,000	57,200
EXECUTIVE MAYOR					
001-512-00-2310	DENTAL & VISION INSURANCE	400	500	500	650
001-512-00-4000	TRAVEL & PER DIEM	0	500	500	500
001-512-00-4100	COMMUNICATIONS - TELEPHONE	1,051	1,200	1,200	1,000
001-512-00-4900	OTHER CURRENT CHARGES	97	500	500	500
001-512-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	540	600	600	600
512 Total		2,089	3,300	3,300	3,250
FINANCE ADMIN & PLANNING					
001-513-00-1200	REGULAR SALARIES & WAGES	335,263	265,000	335,365	442,826
001-513-00-1250	VEHICLE ALLOWANCE - CITY MANAGER	8,369	8,400	8,400	8,400
001-513-00-1260	INFLATATION ADJUSTMENT BONUS	0	0	0	17,060
001-513-00-1400	OVERTIME PAY	438	500	500	500
001-513-00-2100	FICA/MEDICARE TAXES	23,115	20,953	26,336	35,862
001-513-00-2200	RETIREMENT CONTRIBUTIONS	45,666	40,000	46,563	70,852
001-513-00-2300	HEALTH INSURANCE	64,922	70,000	75,300	97,000
001-513-00-2310	DENTAL & VISION INSURANCE	2,896	2,400	2,500	3,100
001-513-00-2320	LIFE INSURANCE	1,454	1,300	1,500	2,200
001-513-00-2330	DISABILITY INSURANCE	4,158	3,500	3,812	5,400

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

GENERAL Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
GENERAL FUND 001					
001-513-00-3100	PROFESSIONAL SERVICES	15,589	13,000	13,000	13,000
001-513-00-3400	PLANNING SERVICE	0	75,000	31,250	40,000
001-513-00-4000	TRAVEL & PER DIEM	1,644	1,000	1,000	2,500
001-513-00-4410	RENTALS & LEASES - VEHICLES	0	0	0	3,000
001-513-00-4610	REPAIRS & MAINTENANCE - VEHICLES	2,371	0	0	200
001-513-00-4700	PRINTING & BINDING	287	500	500	500
001-513-00-4710	CODIFICATION EXPENSES	4,574	3,500	6,500	6,500
001-513-00-4900	OTHER CURRENT CHARGES	1,605	2,000	2,000	2,500
001-513-00-4910	LEGAL ADVERTISING	1,646	3,000	3,000	4,000
001-513-00-5200	OPERATING SUPPLIES	73	500	500	0
001-513-00-5230	FUEL EXPENSE	0	0	0	500
001-513-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	4,202	4,500	4,500	6,000
513 Total		518,273	515,053	562,526	761,900
GENERAL GOVERNMENT					
001-519-00-3100	OTHER PROFESSIONAL SERVICES	4,500	0	50,000	0
001-519-00-3110	LEGAL SERVICES	154,223	160,000	160,000	200,000
001-519-00-3120	ENGINEERING FEES	38,407	30,000	30,000	30,000
001-519-00-3140	INFORMATION TECHNOLOGY EXPENSE	0	8,000	8,000	7,200
001-519-00-3400	CONTRACTUAL SERVICES	96,640	25,500	25,500	75,000
001-519-00-3405	BUILDING PERMITS	121,975	120,000	120,000	140,000
001-519-00-3410	JANITORIAL SERVICES	2,284	3,000	3,000	3,000
001-519-00-3415	WEBSITE/SOCIAL MEDIA	2,772	3,000	3,000	35,000
001-519-00-3440	FIRE PROTECTION	1,675,679	1,760,054	1,753,832	1,988,029
001-519-00-4100	COMMUNICATIONS SERVICES	14,199	15,000	15,000	15,000
001-519-00-4200	FREIGHT & POSTAGE	2,908	5,000	5,000	5,000
001-519-00-4300	UTILITY/ELECTRIC/WATER	18,249	19,000	19,000	21,000
001-519-00-4310	SOLID WASTE DISPOSAL/YARDWASTE	668,081	690,000	690,000	744,762
001-519-00-4500	INSURANCE	75,573	90,000	149,983	150,000
001-519-00-4600	REPAIRS & MAINTENANCE - GENERAL	6,779	5,000	5,000	35,700
001-519-00-4610	CITY HALL LANDSCAPE MAINTENANCE	0	0	0	20,000
001-519-00-4700	PRINTING & BINDING	5,312	6,000	6,000	6,500
001-519-00-4800	SPECIAL EVENTS	3,242	10,000	17,500	25,000
001-519-00-4900	OTHER CURRENT CHARGES	5,803	6,000	6,000	5,000
001-519-00-4905	NON AD VALOREM ASSESSMENT FEE	3,430	3,500	3,500	3,500
001-519-00-4906	GEOGRAPHIC INFORMATION SYSTEM INTERLOCAL	2,240	2,300	2,300	2,300
001-519-00-4910	LEGAL ADVERTISING	7,804	5,000	5,000	7,500
001-519-00-5100	OFFICE SUPPLIES	5,634	0	0	0
001-519-00-5200	OFFICE & OPERATING SUPPLIES	706	8,500	12,900	15,000
001-519-00-5230	FUEL EXPENSE	344	0	0	0
001-519-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	638	1,200	1,200	1,200
001-519-00-6491	CITY HALL IMPROVEMENTS - EQUIPMENT	31,857	0	29,782	0
001-519-00-8300	CONTRIBUTIONS & DONATIONS	600	1,500	1,500	3,000
001-519-00-8310	NEIGHBORHOOD GRANT PROGRAM	18,468	0	49,000	60,000
519 Total		2,968,349	2,977,554	3,171,997	3,598,691
POLICE					
001-521-00-1200	REGULAR SALARIES & WAGES	1,234,094	1,388,846	1,489,692	1,526,730
001-521-00-1210	REGULAR SALARIES & WAGES - CROSSING GUAR	30,758	41,000	41,000	59,400
001-521-00-1215	HOLIDAY PAY	13,023	21,000	22,000	30,000
001-521-00-1220	LONGEVITY PAY	4,000	5,250	5,250	6,500
001-521-00-1260	INFLATION ADJUSTMENT BONUS	0	0	0	85,300

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

GENERAL Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
GENERAL FUND 001					
001-521-00-1400	OVERTIME PAY	13,843	20,000	23,682	20,000
001-521-00-1500	INCENTIVE PAY	12,240	18,120	21,240	18,500
001-521-00-1505	POLICE OFF-DUTY DETAIL PAY	18,405	0	31,541	0
001-521-00-1506	POLICE LAKE CONWAY MARINE PATROL PAY	18,700	35,000	35,000	33,600
001-521-00-1520	SPECIAL ASSIGNMENT PAY	3,979	8,710	13,390	12,700
001-521-00-1530	BILUINGUAL PAY	0	0	0	3,900
001-521-00-2100	FICA/MEDICARE TAXES	98,308	117,651	128,734	137,144
001-521-00-2200	RETIREMENT CONTRIBUTIONS	210,699	239,648	257,296	286,167
001-521-00-2300	HEALTH INSURANCE	223,575	335,768	377,968	378,000
001-521-00-2310	DENTAL & VISION INSURANCE	7,239	10,084	11,644	12,000
001-521-00-2320	LIFE INSURANCE	5,758	6,790	7,280	7,300
001-521-00-2330	DISABILITY INSURANCE	18,075	21,600	23,200	25,504
001-521-00-3100	TECHNOLOGY SUPPORT/SERVICES	21,984	31,031	32,231	67,000
001-521-00-3110	LEGAL SERVICES	3,455	8,000	8,000	8,000
001-521-00-3120	NEW HIRE EXPENSES	0	2,000	2,000	3,000
001-521-00-3405	RED LIGHT CAMERA FEES	112,000	168,000	168,000	336,000
001-521-00-3406	LICENSE PLATE READERS/VIDEO MONITORING	0	0	0	70,000
001-521-00-3410	JANITORIAL SERVICES	2,426	2,600	2,600	3,000
001-521-00-4000	TRAVEL & PER DIEM	2,329	3,000	3,000	5,000
001-521-00-4100	COMMUNICATIONS SERVICES	22,418	25,000	25,000	28,000
001-521-00-4110	DISPATCH SERVICE	72,126	73,000	73,000	73,000
001-521-00-4200	POSTAGE & FREIGHT	129	1,500	1,500	2,000
001-521-00-4300	UTILITY/ELECTRIC/WATER	3,771	3,500	3,500	5,000
001-521-00-4410	RENTALS AND LEASES - VEHICLES	2,128	150,664	165,976	200,000
001-521-00-4600	REPAIRS & MAINTENANCE - GENERAL	1,238	2,000	2,000	3,500
001-521-00-4610	REPAIRS AND MAINTENANCE - VEHICLES	27,551	15,000	15,000	10,000
001-521-00-4620	REPAIRS & MAINTENANCE - RADAR GUNS	1,762	4,000	4,000	4,500
001-521-00-4700	PRINTING & BINDING	3,253	3,000	3,000	3,500
001-521-00-4800	COMMUNITY PROMOTIONS	2,346	3,000	3,000	3,000
001-521-00-4900	OTHER CURRENT CHARGES	1,700	3,000	3,000	3,000
001-521-00-4910	LEGAL ADVERTISING	0	1,000	1,000	1,000
001-521-00-4920	MARINE EXPENSES	4,915	8,000	8,000	8,000
001-521-00-4921	PD GRANT EXPENDITURES	8,260	0	989	0
001-521-00-5100	OFFICE SUPPLIES	1,526	3,000	3,000	4,000
001-521-00-5200	OPERATING SUPPLIES	8,034	5,000	5,000	6,000
001-521-00-5205	COMPUTER AND SOFTWARE	0	14,075	19,075	15,000
001-521-00-5210	UNIFORMS	10,494	10,500	22,500	12,000
001-521-00-5230	FUEL EXPENSE	47,225	55,000	55,000	60,000
001-521-00-5240	COLLEGE TUITION REIMBURSEMENT	0	0	0	10,800
001-521-00-5250	POLICE NON-CAPITAL EQUIPMENT	0	0	20,981	0
001-521-00-5300	POLICE ACADEMY SPONSORED EMPLOYEE EXPENS	0	0	5,200	0
001-521-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	45	1,000	1,000	1,500
001-521-00-5500	TRAINING - POLICE	2,146	1,500	1,500	5,000
001-521-00-6200	POLICE DEPT BUILDING IMPROVEMENTS/REPAIR	10,001	0	0	0
001-521-00-XXXX	CONSTRUCTION/INSTALLATION CAMERAS	0	0	0	100,000
001-521-00-6400	CAPITAL - EQUIPMENT	5,445	3,900	20,900	30,000
001-521-00-6410	CAPITAL - RADIOS	0	22,000	44,000	17,000
001-521-00-6418	CAPITAL - VESSELS	47,278	50,000	50,000	0
521 Total		2,338,681	2,942,737	3,261,869	3,740,545

PUBLIC WORKS

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

GENERAL Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
GENERAL FUND 001					
001-541-00-1200	REGULAR SALARIES & WAGES	83,367	101,000	157,532	190,000
001-541-00-1260	INFLATION ADJUSTMENT BONUS	0	0	0	17,060
001-541-00-1400	OVERTIME PAY	98	500	500	500
001-541-00-2100	FICA/MEDICARE TAXES	6,148	7,765	12,089	207,560
001-541-00-2200	RETIREMENT CONTRIBUTIONS	10,928	15,200	23,680	30,400
001-541-00-2300	HEALTH INSURANCE	17,026	23,000	52,540	49,000
001-541-00-2310	DENTAL & VISION INSURANCE	538	500	1,592	1,300
001-541-00-2320	LIFE INSURANCE	346	500	766	900
001-541-00-2330	DISABILITY INSURANCE	1,068	1,400	2,349	2,900
001-541-00-3100	PROFESSIONAL SERVICES	6,038	8,575	8,575	500
001-541-00-3140	TEMPORARY LABOR	770	0	12,000	0
001-541-00-3150	INFORMATION TECHNOLOGY EXPENSE	0	0	0	3,600
001-541-00-3400	CONTRACTUAL SERVICES	7,150	8,000	8,000	65,000
001-541-00-3420	LANDSCAPING SERVICES	53,265	70,000	70,000	78,000
001-541-00-4000	TRAVEL & PER DIEM	264	0	700	1,000
001-541-00-4100	COMMUNICATIONS	3,120	3,000	3,000	3,000
001-541-00-4300	UTILITY/ELECTRIC/WATER	95,419	115,000	115,000	120,000
001-541-00-4410	RENTALS & LEASES - VEHICLES	0	0	79,300	10,000
001-541-00-4420	RENTALS & LEASES - EQUIPMENT	4,221	0	0	5,000
001-541-00-4600	REPAIRS & MAINTENANCE - GENERAL	7,299	20,000	20,000	60,000
001-541-00-4610	REPAIRS & MAINTENANCE - VEHICLES & EQUIP	11,138	10,000	10,000	10,000
001-541-00-4670	REPAIRS & MAINTENANCE - PARKS	25,326	40,000	40,000	40,000
001-541-00-4675	REPAIRS & MAINTENANCE - BOAT RAMPS	1,470	3,500	3,500	3,500
001-541-00-4680	REPAIRS & MAINTENANCE - ROADS	25,888	30,000	30,000	30,000
001-541-00-4690	URBAN FORESTRY	118,352	100,000	100,000	125,000
001-541-00-5200	OPERATING SUPPLIES	5,977	7,500	7,500	7,500
001-541-00-5210	UNIFORMS	974	1,500	1,500	2,500
001-541-00-5220	PROTECTIVE CLOTHING	779	1,500	1,500	1,500
001-541-00-5230	FUEL EXPENSE	4,757	6,000	6,000	6,000
001-541-00-5240	SMALL TOOLS & EQUIPMENT	0	8,000	8,000	5,000
001-541-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	860	500	500	1,500
001-541-00-5500	TRAINING	0	500	500	2,500
001-541-00-6320	CIP - RESURFACING & CURBING	0	350,585	350,585	375,000
001-541-00-6330	CIP - SIDEWALKS	0	25,000	125,000	500,000
001-541-00-6335	CIP - NELA BRIDGE REPAIRS	0	47,000	47,000	0
001-541-00-6380	CIP - PARK IMPROVEMENTS	0	25,000	70,815	115,000
001-541-00-6420	CIP - TRAFFIC CALMING	0	0	30,500	0
001-541-00-6430	CAPITAL - EQUIPMENT	11,622	46,500	21,500	203,000
541 Total		504,208	1,077,525	1,422,023	2,273,720
NON-OPERATING					
001-584-00-7100	PAYMENT ON BOND - PRINCIPAL	198,337	183,000	183,000	204,000
001-584-00-7200	BOND DEBT - INTEREST	69,224	55,000	55,000	58,000
584 Total		267,562	238,000	238,000	262,000
TOTAL EXPENDITURES		6,635,764	7,805,169	8,710,715	10,697,306
TRANSFER OUT					
TO STORMWATER - FUND 103		0	0	0	500,000
TO CAPITAL EQUIPMENT REPL - FUND 301		0	0	0	250,000
TOTAL TRANSFERS OUT		0	0	0	750,000
ENDING FUND BALANCE		3,198,256	3,016,833	2,655,507	1,272,445
Total Expenditures & Ending Fund Balance		9,834,020	10,822,002	11,366,222	11,969,750

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

TRANSPORTATION IMPACT FEE
FUN

Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
TRANSPORTATION IMPACT FEE FUND 102					
BEGINNING FUND BALANCE		186,766	126,126	149,888	110,788
REVENUES					
102-324-310	IMPACT FEES - TRANSPORTATION	4,290	0	0	0
102-361-100	INTEREST - TRANSPORTATION IMPACT FEE FUND	982	500	500	500
TOTAL REVENUES		5,272	500	500	500
Total Beginning Fund Balance & Revenues		192,038	126,626	150,388	111,288
EXPENDITURES					
102-541-00-3100	PROFESSIONAL SERVICES	32,900	0	0	0
102-541-00-6425	ROADWAY IMPROVEMENTS	14,500	55,100	39,600	0
TOTAL EXPENDITURES		47,400	55,100	39,600	0
ENDING FUND BALANCE		144,638	71,526	110,788	111,288
Total Expenditures & Ending Fund Balance		192,038	126,626	150,388	111,288

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

STORMWATER Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
STORMWATER FUND 103					
BEGINNING FUND BALANCE		-36,802	180,000	219,341	231,218
REVENUES					
103-331-100	FEMA REIMBURSEMENT - FEDERAL - FUND 103	124,425	0	0	0
103-331-110	FEMA REIMBURSEMENT - STATE - FUND 103	6,913	0	0	0
103-331-900	ARPA-CORONAVIRUS LOCAL FISCAL RECOVERY	0	1,314,397	1,076,250	0
103-343-900	SERVICE CHARGE - STORMWATER	394,832	405,341	405,341	425,344
103-361-100	INTEREST - STORMWATER	982	500	500	500
103-369-908	OC NAV BOARD REIMBURSEMENTS	94,020	0	0	0
TOTAL REVENUES		621,172	1,720,238	1,482,091	425,844
TRANSFER IN FROM GENERAL FUND		0	0	0	500,000
Total Beginning Fund Balance, Transfers In, & Revenues		584,370	1,900,238	1,701,432	1,157,062
EXPENDITURES					
103-541-00-1200	REGULAR SALARIES & WAGES	106,552.61	112,022	136,250	159,000
103-541-00-2100	FICA/MEDICARE TAXES	8,151.27	8,570	10,423	12,164
103-541-00-2200	RETIREMENT CONTRIBUTIONS	14,917.36	16,803	20,437	25,440
103-541-00-2300	HEALTH INSURANCE	15,275.81	19,180	31,840	32,000
103-541-00-2310	DENTAL & VISION INSURANCE	508.31	535	1,003	1,000
103-541-00-2320	LIFE INSURANCE	455.02	528	642	750
103-541-00-2330	DISABILITY INSURANCE	1,199.51	1,362	1,769	2,000
103-541-00-3100	PROFESSIONAL SERVICES	12,100.00	0	0	15,000
103-541-00-3110	LEGAL SERVICES - STORMWATER FUND	1,635.00	3,000	3,000	3,000
103-541-00-3120	ENGINEERING FEES	50,414.45	50,000	50,000	50,000
103-541-00-3430	NPDES	8,462.00	15,000	15,000	15,000
103-541-00-3450	LAKE CONSERVATION	9,366.00	20,000	20,000	25,000
103-541-00-4600	REPAIRS & MAINTENANCE	77,404.09	75,000	75,000	50,000
103-541-00-4900	OTHER CURRENT CHARGES	0	500	500	500
103-541-00-6300	CIP - CAPITAL IMPROVEMENTS	58,587.00	0	0	500,000
103-541-00-6319	CIP - CAPITAL IMPROVEMENTS - ARPA	0	1,141,250	1,076,250	0
103-541-00-7100	PRINCIPAL	0	19,000	19,000	0
103-541-00-7200	INTEREST	0	9,100	9,100	0
TOTAL EXPENDITURES		365,028	1,491,850	1,470,214	890,854
ENDING FUND BALANCE		219,341	408,388	231,218	266,208
Total Expenditures & Ending Fund Balance		584,370	1,900,238	1,701,432	1,157,062

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

LAW ENFORCEMENT EDUCATION

FUN Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
LAW ENFORCEMENT EDUCATION FUND 104					
BEGINNING FUND BALANCE		17,763	15,263	15,995	11,995
REVENUES					
104-351-200	JUDGEMENT & FINES - LE EDUCATION FUND	3,247	1,500	1,500	3,000
104-361-100	INTEREST - EDUCATION FUND	1,078	500	500	500
TOTAL REVENUES		4,325	2,000	2,000	3,500
Total Beginning Fund Balance & Revenues		22,088	17,263	17,995	15,495
EXPENDITURES					
104-521-00-5500	TRAINING	6,094	6,000	6,000	6,000
TOTAL EXPENDITURES		6,094	6,000	6,000	6,000
ENDING FUND BALANCE		15,994	11,263	11,995	9,495
Total Expenditures & Ending Fund Balance		22,088	17,263	17,995	15,495

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

CHARTER DEBT SERVICE

Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
CHARTER DEBT SERVICE FUND 201					
BEGINNING FUND BALANCE		1,340,994	1,345,312	1,367,799	0
REVENUES					
201-361-100	INTEREST - CHARTER FUND	3		0	0
201-362-000	RENT REVENUE	1,047,373	1,037,341	1,026,141	0
201-369-900	MISCELLANEOUS REVENUE	0		0	0
TOTAL REVENUES		1,047,376	1,037,341	1,026,141	0
Total Beginning Fund Balance & Revenues		2,388,370	2,382,653	2,393,940	0
EXPENDITURES					
201-569-00-1200	REGULAR SALARIES & WAGES	80,789	82,000	82,000	0
201-569-00-2100	FICA/MEDICARE TAXES	6,180	6,273	6,273	0
201-569-00-2200	RETIREMENT CONTRIBUTIONS	12,275	13,000	13,000	0
201-569-00-2300	HEALTH INSURANCE	9,722	12,000	12,000	0
201-569-00-2310	DENTAL & VISION INSURANCE	381	400	400	0
201-569-00-2320	LIFE INSURANCE	358	400	400	0
201-569-00-2330	DISABILITY INSURANCE	936	1,100	1,100	0
201-569-00-3100	PROFESSIONAL SERVICES - CHARTER	12,950	27,000	27,000	0
201-569-00-3110	LEGAL SERVICES - CHARTER	11,480	15,000	15,000	0
201-569-00-4600	MAINTENANCE - CHARTER SCHOOL	19,565	20,000	28,000	0
201-569-00-6210	CIP - CHARTER ROOF	149,935	117,000	117,000	0
201-569-00-6320	CIP - HVAC REPLACEMENT	17,800	425,000	425,000	0
201-569-00-7100	PRINCIPAL	185,000	185,000	185,000	0
201-569-00-7200	INTEREST	513,200	515,000	515,000	0
TOTAL EXPENDITURES		1,020,571	1,419,173	1,427,173	0
ENDING FUND BALANCE		1,367,799	963,480	966,767	0
Total Expenditures & Ending Fund Balance		2,388,370	2,382,653	2,393,940	0

CITY OF BELLE ISLE
FY 2022-2023
PROPOSED BUDGET DRAFT

CAPITAL EQUIPMENT REPLACEMENT

FUN Item b.

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
CAPITAL EQUIPMENT REPLACEMENT FUND 301					
BEGINNING FUND BALANCE		18,131	19,131	19,016	19,516
REVENUES					
301-361-100	INTEREST - CAPITAL EQUIP FUND	885	500	500	500
TOTAL REVENUES		885	500	500	500
TRANSFER IN FROM GENERAL FUND		0	0	0	100,000
Total Beginning Fund Balance & Revenues		19,016	19,631	19,516	120,016
EXPENDITURES					
		0	0	0	0
TOTAL EXPENDITURES		0	0	0	0
ENDING FUND BALANCE		19,016	19,631	19,516	120,016
Total Expenditures & Ending Fund Balance		19,016	19,631	19,516	120,016

Account Id	Account Description	FY 20/21 Actuals	FY 21/22 Original	FY 21/22 Amended	FY 22/23 Proposed
CAPITAL IMPROVEMENT REVENUE NOTE 2020 PROJECT FUND 303					
BEGINNING FUND BALANCE		2,500,000	442,100	442,101	442,100
REVENUES					
		0	0	0	0
TOTAL REVENUES		0	0	0	0
Total Beginning Fund Balance & Revenues		2,500,000	442,100	442,101	442,100
EXPENDITURES					
303-517-00-XXXX	LAND PURCHASE	0	0	0	442,100
TOTAL EXPENDITURES		0	0	0	442,100
ENDING FUND BALANCE		2,500,000	442,100	442,101	0
Total Expenditures & Ending Fund Balance		2,500,000	442,100	442,101	442,100

FUND 001 GENERAL FUND

Category	Project	Anticipated Funding Source	Estimated 5 Year Cost	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Buildings	City Hall HVAC Replacement	General Fund	25,000	-	-	-	-	25,000
Buildings	City Hall Landscaping Project	General Fund	30,000	-	-	-	-	30,000
Buildings	City Hall / Police Department / EOC	Unfunded	9,950,000		650,000	9,300,000	-	-
Equipment	Electric Pole Holiday Decorations	General Fund	10,000	10,000	-	-	-	-
Police Department	Police Boat Dock for Marine Patrol	General Fund	100,000	-	25,000	75,000	-	-
Streets	Resurfacing	General Fund	1,375,000	375,000	250,000	250,000	250,000	250,000
Traffic Calming	Traffic Signal at Hoffner/St. Germaine	Unfunded	425,000	50,000	375,000	-	-	-
Traffic Calming	Hoffner Roundabout w/Ped Crossing @ St. Denis (District 1)	Unfunded	634,000	-	300,000	334,000	-	-
Sidewalks	Sidewalk Replacements	General Fund	1,000,000	500,000	125,000	125,000	125,000	125,000
Sidewalks	Judge/Daetwyler Sidewalk Widening	Unfunded	690,000	-	145,000	345,000	200,000	-
Bridges	Nela Bridge Resurfacing/Repairs/Fence	Unfunded	47,000	-	47,000	-	-	-
Bridges	Hoffner Bridge Lights	General Fund	30,000	-	15,000	15,000	-	-
Parks	Wallace Field	Unfunded	150,000	75,000	75,000	-	-	-
Parks	Canoe Trail	General Fund	50,000		50,000	-	-	-
Parks	Dog Park	Unfunded	50,000	-	20,000	15,000	15,000	-
Total General Fund			14,566,000	1,010,000	2,077,000	10,459,000	590,000	430,000

Totals by Funding Source:	Year Cost	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
General Fund	2,620,000	885,000	465,000	465,000	375,000	430,000
Unfunded	11,946,000	125,000	1,612,000	9,994,000	215,000	-
	14,566,000	1,010,000	2,077,000	10,459,000	590,000	430,000

FUND 102 TRANSPORTATION IMPACT FEE FUND

Category	Project	Anticipated Funding Source	Estimated 5 Year Cost	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27.
None	None	None	-	-	-	-	-	-
Total Transportation Impact Fund			-	-	-	-	-	-

Totals by Funding Source:	Year Cost	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Traffic Impact Fees	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-
	-	-	-	-	-	-

FUND 103 STORMWATER FUND

Category	Project	Anticipated Funding Source	Estimated 5 Year Cost	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27.
Drainage Improvement	Seminole/Daetwyler Intersection Drainage Improvements (District 4)	Stormwater Fund	25,000	25,000	-	-	-	-
Drainage Improvement	6504 St. Partin Place Pipe Replacement (District 5)	Stormwater Fund	25,000	25,000	-	-	-	-
Drainage Improvement	Nela Ave. Conveyance system (if swale reconditioning fails) (District 5)	Stormwater Fund	345,000	-	-	150,000	195,000	-
Drainage Improvement	3101 Trentwood Blvd. Inlets U433/434 (District 4)	Stormwater Fund	23,435	-	-	23,435	-	-
Drainage Improvement	Pipe Lining	Stormwater Fund	413,215	-	146,320	105,720	117,245	43,930
Drainage Improvement	2211 Cross Lake Rd. E-001 - Conveyance (District 2)	Stormwater Fund	350,000	350,000	-	-	-	-
Drainage Improvement	Barby Lane Upgrade with Baffle System (District 4)	Stormwater Fund / OC Cost Share	196,250	-	196,250	-	-	-
Drainage Improvement	E. Wallace Drainage Project (District 2) Design	Stormwater Fund / OC Cost Share	177,000	-	177,000	-	-	-
Drainage Improvement	Alsace Court Baffle System (District 1) Design	Stormwater Fund / OC Cost Share	140,250	-	140,250	-	-	-
Drainage Improvement	2499 Trentwood Blvd Baffle System Design	Stormwater Fund / OC Cost Share	909,688	-	909,688	-	-	-
Total Stormwater Fund			2,604,838	400,000	1,569,508	279,155	312,245	43,930

Totals by Funding Source:	Year Cost	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Stormwater Fund	1,181,650	400,000	146,320	279,155	312,245	43,930
Stormwater Fund / OC Cost Share	1,423,188	-	1,423,188	-	-	-
	2,604,838	400,000	1,569,508	279,155	312,245	43,930

ALL FUNDS

	Estimated 5 Year Cost	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27.
General Fund	14,566,000	1,010,000	2,077,000	10,459,000	590,000	430,000
Transportation Impact Fee Fund	-	-	-	-	-	-
Stormwater Fund	2,604,838	400,000	1,569,508	279,155	312,245	43,930
Totals	\$ 17,170,838	\$ 1,410,000	\$ 3,646,508	\$ 10,738,155	\$ 902,245	\$ 473,930

<i>Totals by Funding Source:</i>	Year Cost	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>General Fund</i>	2,620,000	885,000	465,000	465,000	375,000	430,000
<i>Traffic Impact Fees</i>	-	-	-	-	-	-
<i>Stormwater Fund</i>	1,181,650	400,000	146,320	279,155	312,245	43,930
<i>Stormwater Fund / OC Cost Share</i>	1,423,188	-	1,423,188	-	-	-
<i>Unfunded</i>	11,946,000	125,000	1,612,000	9,994,000	215,000	-
	\$ 17,170,838	\$ 1,410,000	\$ 3,646,508	\$ 10,738,155	\$ 902,245	\$ 473,930

General Fund (Fund #001)

1. 513-2100 Salaries: This is higher than the 4% COLA due to an increase in the base salaries for the Director of Finance, City Clerk, and Finance Technician. This increase puts these positions on par with their counterparts from other local governments. We've been trying to catch up over the years to make administrative salaries more competitive as we did with the BIPD two years ago. We are converting the part-time Administrative Assistant to a full-time position. Also, the City approved the in-house planner position from the needs list in FY 21/22; however, because the position was approved mid-year, the budget amendment didn't include the total annual salary and FY 22/23 would now include the complete annual salary. Additionally, with the Charter Debt Service Fund going away, the payroll cost allocation that was allocated to Fund 201 goes away and the payroll costs are reabsorbed in General Fund.
2. 519-3400 Contractual Services: The increase is to switch programs from IWorQs to GoGov. Both programs were used for tracking work orders for Public Works and Code Enforcement. IWorQs did not have an App so residents could text in complaints. GoGov has an App that allows this. This App is much like the OC 311 App.
3. 519-3415 Website/Social Media: The increase is a Council direction to either hire a social media employee or to contract with a social media company to provide a dedicated person to assist the City with social media posts and monitoring. In 2019, the City had a part-time social media person, but when she left, we did not refill the position.
4. 519-3440 Fire Protection: The City contracts with OCFD for fire/EMS services. There is a formula that the FD uses to calculate the cost. The formula is (Assessed Property Values) x (OC MSTU for Fire – 2.2437) x (.0001) x (92.5%). We estimate the APV because we do not receive the invoice from the OCFD until late in September, but we've been pretty close each year. This invoice is paid twice a year (usually in September and March).
5. 519-4600 Repairs & Maintenance: This is for City Hall building and grounds maintenance. The increase is for landscaping (new bushes/mulch) around City Hall.
6. 521-1200 Salaries: The average salary is about \$65,000. The BIPD have a Pay Plan that was adopted by the City Council in 2020 that extends out to 2023 to make the salaries competitive with other police agencies in Orange County. It covers all uniform officers from patrol officer to Deputy Chief. The Chief is on an employment contract. This budget line also includes the non-uniform employees (2- Code Enforcement Officers and the Administrative Assistant).
7. 521-1210 Crossing Guard: The increase is to provide a competitive wage (\$15/hour) and for new guards (3 additional).

8. 521-4410 Vehicles: The increase is to add vehicles for the new officers that were hired.
9. 521-XXXX Cameras: These are for additional red lights cameras at additional intersections.
10. 541-1200 Salaries: These are scheduled increases in base wages for new employees that have just been hired this year and they will have completed probationary periods in the next year. This also provides for an additional PW Technician so the City can have a coverage on weekends. The City approved the two new Public Works Technician positions from the needs list in FY 21/22; however, because the positions were approved mid-year, the budget amendment didn't include the total annual salary so FY 22/23 budget will now show the complete annual
11. 541-2100 FICA/Medicare: Good Catch. The formula was wrong in Excel. The correct number for this line should be \$15,878. This will then change the total public works budget from \$2,273,720 to \$2,082,038.
12. 541-3400 Contracted Services: This line item is to contract for a traffic consultant (Council direction) to do the studies and plans for improvements to Hoffner Avenue, Judge Road and Daetwyler Drive for the year after. This includes widening of sidewalks of Judge and Hoffner in some areas as well as traffic calming on Hoffner (possibility of roundabouts or traffic signal and new crosswalk near Regal Park on Hoffner). Also includes the monthly traffic signal maintenance that we pay to Control Specialists.
13. 541-4600 Repairs & Maintenance – General: This is to repair and service the City's tower clock in front of the CVS parking lot. The clock has not been serviced in 17 years. The dials are supposed to have back lighting which no longer works, the dials are to be replaced, the mechanism to automatically shift to daylight savings time is inoperable, and the two City logos will be replaced with new City logos (from the boat to the bird). We hope to recoup a little of this by auctioning off the old logos. Since it is maintenance, it cannot be capitalized.
14. 541-6430 Capital Equipment: This includes \$3,000 for a trailer, \$95,000 for a bucket truck, and \$105,000 for a dump truck. We are also going to add a brush chipper (\$50,000) to replace the old chipper which does not show in this draft. For the bucket truck and dump truck, we may decide to lease these and not buy outright.

Stormwater Fund (Fund #103)

1. 541-1200 Salaries: This increase is due to the increase in salaries as indicated above in department 513 and 541. Additionally, we increased our payroll cost allocation from 25% to 30% for City Manager and Finance Director.

Dates	Budget Milestones	Statutory Requirement Milestones
May 19, 2022	Departments receive preliminary budget guidance from City Manager and Finance Director	N/A
June 7, 2022	Council provides guidance (goals) for FY2022-2023 Budget	N/A
June 9, 2022	Departments prepare budget based on Council goals	N/A
June 23, 2022	Departments submit budget to Finance Director	N/A
June 24, 2022	Finance Director/CM prepare draft budget	N/A
July 1, 2022	Draft Budget sent to Budget Committee	Resolution 19-18
July 8, 2022	Budget Committee Meeting 3:30 PM	Resolution 19-18
July 15, 2022	Budget Committee Meeting 3:30 PM	Resolution 19-18
July 22, 2022	Budget Committee Meeting 3:30 PM (Final Budget Adjustments, if needed)	Resolution 19-18
August 2, 2022	City Council receives Draft Budget and Budget Message from City Manager	City Charter (Article V, Section 5.03)
August 11, 2022	Council Workshop 5:30 PM	N/A
August 18, 2022	Council Workshop 6:00 PM	N/A
August 25, 2022	Council Workshop (Final Budget Adjustment - If necessary)	N/A
September 6, 2022	Regular City Council Meeting (1st Budget Hearing)	First Public Hearing to set Tentative Budget and Proposed Millage Rate (between Sept. 3 - 18)
September 18, 2022	Advertise 2nd Public Hearing	Notice of Public Hearing or Tax Increase and Budget Summary advertisements published (within 15 days of First Public Hearing)
September 20, 2022	Regular City Council Meeting (2nd Budget Hearing/Budget Adoption)	Second Public Hearing to adopt Final Budget and Final Millage Rate (2-5 days after Notice)
September	Resolutions Adopting Final Millage Rates forwarded to Property Appraiser and Tax Collector	
October	Receive Final Certification of Taxable Value (DR-422s) from Property Appraiser	
October	Complete and Certify Final Millage (DR-422s) and return copies to Property Appraiser	
October	Submit Certified DR-422s and DR-487 to Department of Revenue (DOR)	
Denotes Council Participation		