



CITY OF BELLE ISLE, FL
TREE ADVISORY BOARD MEETING

Held in City Hall Chambers 1600 Nela Avenue
Held the 2nd Monday of Every Month
Thursday, August 08, 2024 * 7:00 PM

AGENDA

Tree Advisory Board Members

Richard Weinsier | Christopher Stalder | Doug DeYoung | Sue Nielsen | OPEN SEAT

Welcome to the City of Belle Isle Tree Advisory Board meeting. Agendas and all backup material supporting each agenda item are available at the City Clerk's office or the city's website at www.belleislefl.gov.

- 1. Call to Order and Confirmation of Quorum**
- 2. Approval of Minutes**
 - a. [Minutes of July 18, 2024](#)
- 3. Unfinished Business**
 - a. Review Removal Permit and Fee Updates
 - b. New Resident Program Updates
- 4. New Business**
 - a. Consideration for Participating In City Holiday Event
 - b. Discuss Dates and Logistics for an Arbor Day Celebration
 - c. Future Meeting Invitations: Vendors and Public Works Staff
- 5. Next Meeting Schedule**
- 6. Adjournment**

City Of Belle Isle
Minutes of the Monthly Meeting of the Tree board
July 18, 2024
6:30 PM

Location of Meeting:

Belle Isle City Hall
1600 Nela Ave
Belle Isle, Florida 32809

Present at Meeting:

Richard Weinsier
Christopher Stalder
Sue Nielsen
Douglas DeYoung

The regular meeting of the Tree board of City Of Belle Isle was called to order at 6:38 PM on July 18, 2024 at Belle Isle City Hall by Richard Weisner.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

III. Consideration of Open Issues

1. 2\$ Per Capita Tree Fund

Richard Weinsier

The board discussed answers to questions submitted to the city manager. The board questioned the use of funds budgeted for urban forestry. The monies required to be used towards urban forestry as part of tree city USA was questioned as to how it is spent. The city manager explained it goes towards tree trimming, stump grinding, hurricane prep. , raising tree canopies etc.

The board reviewed the tree trimming quadrants and which quadrant we are trimming this year. Inviting the city appointed tree service Jesse Scott and Albert Moore to a meeting to discuss the yearly comprehensive tree plan as to clarity what is being done and when was also discussed.

2. Absentee

Richard

Richard, for the record , motioned to excuse Doug DeYoung from missing the last . Sue second the motion and was unanimously approved.

3. Tree Dedication Ceremony

Doug DeYoung

A discussion about the timing of the dedication of the newly planted centennial tree and the recognition of a 100-year-old legacy tree in the same park was discussed. The date for the dedication ceremony was decided to be September 7th at 10:30. Local officials and county leaders will be invited. Doug will attend the city council meeting week prior to the event to invite the city mayor and commissioners.

4. New Resident Flyer

Richard

The board finalized a flyer which will be handed out to the new residence of Belle Isle. The flyer will introduce them to the city and our tree city USA designation. Attached to the flyer will be 2 coupons for new residence to use to acquire free small trees from the board if they attend a meeting. A flash drive will accompany the flyer with pertinent city information concerning city hall, city staff, waste pick up etc. The actual cost of the trees and local nursery will be sourced by Doug as to logistics and feasibility.

Sue motioned to approve the flyer and Chris seconded. The motion was approved by unanimous vote.

5. Budget

Richard

Richard submitted a budget to the city for the tree board for \$7000. The city responded with a tree board budget of \$6000.

The board discussed the use of the \$6000. The annual Arbor day event, Tree give aways, a tree trimming coupon for a resident, planting 2 - 3 new trees in a city park and raffling of a tree at city events were all discussed.

6. Arbor Day

Richard

The board had a brief discussion on Arbor Day. The date was moved up to February 22nd to more closely align with Arbor Day in Florida and the weather will be more enjoyable.

The board will open it up to Duke Energy, mosquitos control, forestry service, PC historical society,, solar companies , OUC , Nav board any city and county division who would like to attend. Food trucks, animal presentation and other activities were discussed as well. Richard will go to a special events committee meeting to request their assistance.

7. Tree Removal Permit

Richard

The board finalized revisions to the tree removal permit. The permit fee was raised to \$35. Among other changes are:

If a city arborist is required, the resident will be responsible for the cost

Trees to be removed will be marked with a large red X

Replacement trees will be inspected as to viability 1 year after planting.

The board also changed the fines for removal of healthy trees without a permit. 4" up to

24" DBH the fine will be \$100 per inch. The fine for removal of a tree with DBH {diameter breast height} above 24" will be \$200 per inch. Trees above 24" are considered Legacy trees and the board wants to protect them best we can. One other change was the number of replacement trees was clarified as to inch range needed. Doug motioned to approve changes and Sue seconded. The motion was approved by unanimous vote.

IV. Agenda and Time of Next Meeting

The next meeting will be held at 7:00 PM on August 08, 2024, at:
Belle Isle City Hall
1600 Nela Ave
Belle Isle, Florida 32809

The agenda for the next meeting is as follows:

The meeting was adjourned at 8:42 PM by Richard Weisner.

Minutes submitted by: Douglas DeYoung

Minutes approved by: Douglas DeYoung

Details for Tree Board meeting on August 8, 2024

1. Approval of July minutes – July 18, 2024
2. Note if we have a quorum.
3. Tree Removal Permit and Fee Schedule.
 - a. Review of the updated Tree Removal Permit with the newly revised fines that we approved at the July meeting. **Attach**
 - b. Belle Isle Fee schedule. **Attach**
 - i. Review of language for the updated permit.
 - ii. Discussion of additional tree problems and their fines.
 - c. If in agreement, **motion** for Tree Removal Permit and accompanying Fee schedule for tree problems to be put on agenda for Council's approval.
4. New Resident program updates.
 - a. Tree cost and availability?
 - b. What tree options can/should we provide?
 - c. Is there a tree care informational sheet available OR do we need to create one to give to a new resident that gets a new tree?
 - d. Create new resident's list every three (3) or four (4) months?
 - e. What local establishments on the list should we ask for a coupon to include with our goodie bag and who will approach each one? **Attach**
 - f. If in agreement, **motion** for New Resident program to be put on agenda for Council's approval.
5. Winter holiday event.
 - a. Is the Events Committee planning a Winter holiday event that we should consider participating in?
 - b. Do we want to buy a tree for the event if we participate, or put all our budget into the Arbor Day event and park trees?
6. Arbor Day program updates.
 - a. Attend Events Committee August 21st meeting to request assistance.
 - b. Reconsider event date to be Saturday, March 1, 2025.
 - c. Time frame?
 - d. Food trucks: Dixie Fried Chicken, Stone Fired Pizza (other?), Kelly's Ice Cream, Charlie's Bakery. Who will connect with each one?
 - e. Tree give aways from Orange County – Contact by Sue?

- f. Who will connect with the following groups to request their participation.
 - i. Forestry service / Arborist
 - ii. Nursery
 - iii. PC Historical Society/Pioneer Days - Richard
 - iv. Solar company - Richard
 - v. Duke Energy
 - vi. OUC
 - vii. NAV board
 - viii. BI Police and Code Enforcement - Richard
 - ix. BI Administration - Richard
 - x. Solid Waste and Recycling program - Richard
 - xi. Live animal program – Chris Stalder
 - xii. Balloon and Face painting persons
 - xiii. Local establishments?
7. Future meeting invitation to Albert Moore and Jessie Scott.
 - a. Date for invitation?
 - b. Discussion about BI tree trimming procedures.
 - c. Our responsibility for developing a community tree management program and a yearly written supporting work plan.
 - d. Ask about participating in our \$1000 tree trimming raffle during Arbor Day at a wholesale price.
8. Future meeting invitation to Phil Price (Public Works)
 - a. Discuss about which park and what kind of tree(s) to plant.
 - b. Discuss time of year is most workable.
 - c. Consider after Arbor Day for planting so we know if money is available in our budget to cover the cost.
9. Volunteer to bring food/drink to next meeting.
10. Adjournment