



## CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Held in City Hall Chambers 1600 Nela Avenue Belle Isle, FL 32809

Held the 1st and 3rd Tuesday of Every Month

Tuesday, March 01, 2022 \* 6:30 PM

### AGENDA

#### City Council Commissioners

Nicholas Fouraker, Mayor

Vice-Mayor, District 6 Commissioner – Jim Partin

District 1 Commissioner – Ed Gold | District 2 Commissioner – Anthony Carugno | District 3 Commissioner – Karl Shuck | District 4 Commissioner – Randy Holihan | District 5 Commissioner – Beth Lowell | District 7 Commissioner – Sue Nielsen

**Welcome** - Welcome to the City of Belle Isle City Council meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or website at [www.belleislefl.gov](http://www.belleislefl.gov). If you are not on the agenda, please complete the yellow "Request to Speak" form to be handed to the City Clerk. When the Mayor recognizes you, state your name and address and direct all remarks to the Council as a body and not individual council members, staff, or audience. The Council is pleased to hear relevant comments and has set a three-minute limit. Rosenberg's Rules of Order guide the conduct of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent, or slanderous remarks are not permitted. Please silence all technology during the session. Thank you for participating in your City Government.

1. **Call to Order and Confirmation of Quorum**
2. **Invocation and Pledge to Flag** - Vice Mayor Jim Partin
3. **Promotion of Officer Wasmund**
4. **Consent Items** - These items are considered routine and have been previously discussed by the Council. One motion will adopt them unless a Council member requests before the vote on the motion to have an item removed from the consent agenda and considered separately. Any item removed from the Consent Agenda would be considered for consideration following the remainder of the Consent Agenda.
  - a. Approval of City Council meeting minutes - January 4, 2022
  - b. Approval of City Council meeting minutes - January 27, 2022
  - c. Approval of City Council meeting minutes - February 15, 2022
  - d. Proclamation: Oak Ridge High School and Jenevieve Jackson
5. **Citizen's Comments** - Persons desiring to address the Council **MUST** complete and provide the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward, state their name and address, and direct all remarks to the Council as a body and not to individual members of the Council, staff, or audience. **Citizen comments and each section of the agenda where public comment is allowed are limited to three (3) minutes.** Questions will be referred to staff and should be answered by staff within a reasonable period following the meeting date. Order and decorum will be preserved at all meetings. Personal, impertinent, or slanderous remarks are not permitted. Thank you.
6. **Unfinished Business**
  - a. **Resolution 22-10:** A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, PROVIDING AN EFFECTIVE DATE.
7. **New Business**
  - a. Bid for Sol Avenue Drainage Project
  - b. Approval of Bid to Demolish the Lancaster House
  - c. **Resolution 22-11:** A RESOLUTION DECLARING SURPLUS OF CERTAIN PERSONAL PROPERTY AND DIRECTING THE CITY MANAGER TO DISPOSE OF PROPERTY.
8. **Attorney's Report**
9. **City Manager's Report**
  - a. Issues Log
  - b. Chief's Report
  - c. Public Works Report
10. **Mayor's Report**

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"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." –Page 1 of 2

11. Items from Council
12. Adjournment



## CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Tuesday, January 4, 2022, \* 6:30 pm  
**MINUTES**

### Present was:

Nicholas Fouraker, Mayor  
District 2 Commissioner – Anthony Carugno  
District 3 Commissioner – Karl Shuck  
District 4 Commissioner – Randy Holihan  
District 5 Commissioner – Beth Lowell  
District 6 Commissioner – Jim Partin

### Absent was:

District 1 Commissioner – Ed Gold  
District 7 Commissioner – Sue Nielsen

### **Call to Order and Confirmation of Quorum**

Mayor Fouraker called the meeting to order at 6:30 pm, and the Clerk confirmed quorum.

Also present were Attorney Chumley, City Manager Francis, Chief Houston, and City Clerk Yolanda Quiceno.

### **Invocation and Pledge to Flag**

Mayor Fouraker gave the invocation and led the Pledge to the Flag.

Mayor Fouraker stated that Comm Gold and Comm Nielsen were not feeling well and asked for an excused absence.

**Comm Holihan moved to excuse Comm Gold and Comm Nielsen for tonight's meeting.**

**Comm Carugno seconded the motion, which passed unanimously 5:0.**

### **Recognition of Officers**

Chief Houston announced the following,

- a. Introduction of Code Enforcement Officer Christian Rodriguez
- b. Oath of Office administered to Police Officer Elijah Shabazz
- c. Recognition of Sergeant Jeremy Millis

### **Consent Items**

- a. Approval of the City Council Meeting Minutes - November 2, 2021
- b. Approval of the City Council Meeting Minutes - November 16, 2021
- c. Approval of the City Council Workshop Minutes - November 30, 2021
- d. Approval of the City Council Meeting Minutes - December 7, 2021
- e. Monthly Reports-November 2021: Statement of Rev & Exp/Check Register, Red Light Camera, BIPD Case Log, NAV Board Report, and Fire Unit Responses

**Comm Shuck moved to approve the consent agenda items as presented.**

**Comm Holihan seconded the motion, which passed unanimously 6:0.**

### **Citizen's Comments**

Mayor Fouraker opened for citizen comments.

- Kimberly Stevens, along with Elizabeth Frazier, residing at 5817 Randolph Avenue, spoke on the future of the historic Lancaster home. Until recently, she and her mother were negotiating to move the Lancaster house onto their property. Ms. Stevens gave an overview of the events, and an email was received stating that Pinycastle Pioneers Days is interested in renovating the home and awaiting CCA approval. She is asking that the City uphold its commitment to pay the \$20,000 towards the move and have staff continue to work with Duke Energy to assist. Upon execution of the contract, they will preserve and relocate the home at no cost to the City within 90-days. She stated that they would be willing to copy all estimates, available funds correspondence, approved variance, and site plan necessary to move forward.

Mayor Fouraker said the item is not on the agenda for discussion; however, this Council has been very good in keeping their word.

There being no further comment, Mayor Fouraker closed citizen comments.

- DRAFT ORDINANCE 21-16: AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, CREATING A NEW CHAPTER 17, CITY OF BELLE ISLE CODE OF ORDINANCES ESTABLISHING REQUIREMENTS FOR A PROPERTY ASSESSED CLEAN ENERGY PROGRAM ("PACE"); PROVIDING FOR MULTIPLE, NON-EXCLUSIVE PACE PROGRAMS IN ORDER TO ALLOW FOR THIRD-PARTY ADMINISTRATORS TO ADMINISTER THE PACE PROGRAM WITHIN THE CITY PURSUANT TO STATE LAW AND THE REQUIREMENTS SET BY THE CITY; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

City Manager Francis said Ordinance 21-16 was read for the first time in the December 7, 2021 session. The legal ad was not published due to some issues with the advertising deadline. The Council has additional time to review the Ordinance. If the Council favors moving forward, it will be advertised for second reading at the January 18' 2022 meeting.

Mr. Francis said the staff would upload information of the PACE Program on the website before Council adopts it.

Chris Peterson, representing Florida Financial, said they have a ramp-up period of 4-5 weeks once approved by the Council.

### New Business

- a. **ORDINANCE 22-01 - FIRST READING AND CONSIDERATION:** AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, RELATED TO ANNEXATION; MAKING CERTAIN FINDINGS AND PROPOSING TO ANNEX THAT CERTAIN PROPERTY KNOWN AS SIENNA PLACE CONDOMINIUM CONSISTING OF ONE HUNDRED AND SIXTY-EIGHT (168) INDIVIDUAL CONDO UNITS AND THE COMMON ELEMENTS DESCRIBED IN THAT CERTAIN DECLARATION OF CONDOMINIUM RECORDED AT BOOK 0841, PAGE 1959-2091, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, AND GENERALLY LOCATED ADJACENT TO AND WEST OF SOUTH CONWAY ROAD, EAST OF THE EAST LINE OF LAKE CONWAY ESTATES SECTION SIX, AS RECORDED IN PLAT BOOK "Z" PAGE 17 OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, SOUTH OF THE SOUTH LINE OF LAKE CONWAY WOODS AS RECORDED IN PLAT BOOK 4 PAGES 41-42 OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, AND NORTH OF HOFFER AVENUE; REDEFINING THE CITY BOUNDARIES TO GIVE THE CITY OF BELLE ISLE JURISDICTION OVER SAID PROPERTY; CALLING FOR A REFERENDUM TO BE HELD FOR ELECTOR APPROVAL OF THE ANNEXATION FOR ELECTORS RESIDED IN THE ANNEXED AREA; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

City Manager Francis read Ordinance 22-01 by title.

Mr. Francis said the Ordinance is to Annex Sienna Place Condominiums. Diana Santos is working extremely hard to work towards a voluntary annexation. However, not all property owners would sign a consent. Mr. Francis gave an overview of the process and noted that the staff advertised two public hearings and sent notices to the property owners. The City must adopt the Ordinance and provide a copy to the Supervisor of Elections to place on a ballot. If the referendum fails, the City will have to wait 2-years before trying again.

Mayor Fouraker opened for citizen comments.

- Edith Bretz, a homeowner at Sienna Condominiums, asked about the benefits of joining the City of Belle Isle. Mr. Francis said a letter was mailed to all residents. He said the first and most important benefit is the rapid response time from the Belle Isle Police Department vs. Orange County. Also, the City is more responsive when it comes to planning and building permits. He noted that current utility services would not change. Mr. Francis said one of the reasons for the request to annex is the repairs needed to a major storm drain affecting the proposed annexed area. Diana Santos said she would provide the resident with an additional copy of the letter provided by the City.
- Greg McCruill, Vice President of Sienna COA, said they are considered a COA and not an HOA for clarification.

**Comm Holihan moved to read Ordinance 22-01 for the second reading at the next City Council meeting.**

**Comm Lowell seconded the motion, which passed unanimously 5:0.**

- b. Approve Bid for Replacement of Swann Beach Deck

City Manager Francis said the City advertised for proposals and received one bid from Price Construction. The bid had two options: pressure-treated lumber or a composite. The staff is recommending approval of option two - composite material. The completion time is approximately 120 days. The total bid amount is \$38,680.00 from the Public Works Budget.

Mr. Francis said the City would review later to cover the two pipes with a connecting walkway. Once the project has started, the staff will provide a cost for the additional work for Council approval.

**Comm Shuck moved to approve the bid contract of \$38,680 for composite material for the Swann Deck project. Comm Carugno seconded the motion, which passed unanimously 5:0.**

c. Approve Budget Increase for Daetwyler/Seminole Crosswalk Project

City Manager Francis reported since the City assumed ownership of this area, the staff has researched the cost of installing a rectangular rapid flashing beacon and in-road lighting to make it safer. The cost of the flashing beacon is \$19,500. The Council approved to fund a crosswalk at Peninsular and Hoffner for \$22,500; however, Orange County is not going to allow for a crosswalk at this location. The staff requests to transfer those funds dedicated from the Peninsular/Hoffner installation of \$22,500 to the Daetwyler Crosswalk project. In addition, the staff is recommending that Council approve 30,000 from the General Fund reserve to install the in-road lighting to bring an additional safety feature to pedestrians.

Mr. Francis said there had been a discussion to change the rapid flashing beacons lights from yellow to red. However, FDOT said it is not a standard and cannot be changed. They are going to the federal level to see if it can, and, to date, it has not been allowed.

Comm Shuck said he is disappointed that Orange County is unwilling to work with us. Mr. Francis clarified and said Orange County at this time is not going to allow the crosswalk at Peninsular/Hoffner. He reached out to Orange County and the City of Orlando to assist in funding the Daetwyler project, and they are both taking it under consideration. Instead of waiting, the staff would like to move forward.

Comm Lowell asked if there was a traffic study in the area. Mr. Francis said there is a recent traffic count report.

Comm Carugno said he would like to see lights in the roadway on the crosswalks. He would like to see in-road lights on Hoffner, specifically. Since we are moving funds if Orange County decides to allow the project on Hoffner, would we have the money to respond to the Peninsular/Hoffner project immediately? Mr. Francis said the staff could submit for a budget amendment if that happens.

Comm Partin asked what prevents the City from sending out an RFP for these projects. Mr. Francis said the City currently piggybacks from Orange County's Yunex contract. Comm Partin asked if the City would send a bill to the County and City of Orlando for their portion of the total cost. Mr. Francis said that the current project is not under Comm Uribe's umbrella – however, they are considering the other projects. Discussion ensued on the process and stripping design of the crosswalk. Mr. Francis said if Council would like to place any traffic-calming device on the road, it will have to be approved by the Board of County Commissioners (BOCC).

Comm Carugno asked Council if they would be willing to have staff submit a request to BOCC for a raised crosswalk in the City with the texture and the in-road lights. Also, request funding from the City of Orlando.

Comm Shuck is in favor of pedestrian safety; however, he expressed his concern with the City picking up the total cost because that road is primarily for individuals outside of the City limits.

**Comm Partin moved to approve the proposal of Yunex Traffic for the Daetwyler/Seminole crosswalk improvements for \$49,500 and approve using additional funds from the General Fund reserve, but hold off on the installation of the in-road lighting until we hear back from Orange County.**

**Comm Lowell seconded the motion, which passed unanimously 5:0.**

d. Discuss Draft ordinance for Noise and Light - AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING CHAPTER 10, ARTICLE III SECTION OF THE BELLE ISLE CODE OF ORDINANCES REGULATING NOISE AND LIGHT POLLUTION; PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION, AND THE EFFECTIVE DATE OF THIS ORDINANCE.

City Manager Francis reported that the staff received many complaints from its residents about excessive noise. The draft addition to the current Ordinance will make the noise ordinance more restrictive, strictly on the road and waterways. If Council agrees, the City Attorney can finalize the Ordinance for first reading at the next Council meeting.

Comm Holihan asked for clarification, Page 85: modification to exhaust systems. His concern is that some residents currently have vehicles that violate the revised Ordinance. Mr. Francis said if the exhaust system had not been altered and is a factory/dealer build, it would not violate the Ordinance. Discussion ensued on enforcement.

**Comm Lowell moved to have the City Attorney prepare a final draft of the Ordinance proposing changes to the municipal code for noise violations.**

**Comm Partin seconded the motion, which passed unanimously 5:0.**

8. **Attorney's Report** – No report.

## 9. City Manager's Report

City Manager Francis announced that the Florida Police Benevolent Association had contacted the City. They filed a petition with the State of Florida Public Employees Relations Commission to represent the City of Belle Isle Police Department employees to form a union. The petition was sufficient, and within a month, the Commission will schedule an election among the Police Department employees to move forward. City Manager Francis advised Council to refer them to the City Manager or the Chief of Police if they are approached with any questions. If Council feels they should respond, they should never threaten, interrogate, promise, or spy on an officer – TIPS.

### a. Issues Log

City Manager presented the Issues Log dated 1/04/2022 and gave an overview of the next steps for each item as written. In addition to the notes, he added the following,

Grady Lancaster House – He informed Ms. Stevens that CCA might consider it if she signs a contract with the movers with an approximate date and wants to attend the CCA meeting on 01/19. Once CCA signs the new agreement, they control all buildings on the grounds.

City Council agreed to re-open public comment.

- Ms. Stevens asks if the City no longer controls the Lancaster house once the CCA contract is signed. Mr. Francis said once signed, CCA is responsible for subletting, demolition, or renovation of all buildings on the grounds.

For the record, Mr. Francis said the City could not get additional funding because he could not find a public funding source that would fund moving a house for a private residency and not open to the public, which is why CCA denied the funding.

There is \$20,000 allocated for the disposition of the Lancaster house. As part of the allocated monies, \$6,900 was used to fumigate the house, part of the move process.

Ms. Stevens sent an email to the City asking us to lead the project. Mr. Francis stated as part of his email to Ms. Stevens that, from the beginning, he has said that he nor the staff has the time to dedicate to the move of the house. It was Ms. Stevens' responsibility to lead the project.

Discussion ensued on the events to date that led to the concern by Ms. Stevens. After discussion, Ms. Stevens shared that she wants to move forward with the relocation and organize the move. She further asked that the \$20,000 be available for their use for the move.

- Michelle Meyers residing at 304 S Prospect Street Crescent City, FL, said we are dealing with government vs. resident and miscommunication of the process.
- Elizabeth Frazier shared her concern and confusion on the process that led them to lose the opportunity to move the home.

Mayor Fouraker said we have a conundrum. We pledge to wait until February to allow Pioneer Days to submit a proposal to CCA. But, we will also be going back on our word to Ms. Stevens. Mayor Fouraker asked Council for direction to save the house or a favorable proposal. He cautioned that he wouldn't want to be responsible for inducing someone to have a life change or lose their home. Discussion ensued.

From a legal standpoint, Attorney Chumley said he is concerned with the City's commitment, and he cautioned Council in providing a guarantee of any sought outcome concerning this property.

Comm Shuck said Council should not be making any decisions until Pioneer Days have had the opportunity to submit a plan to CCA as discussed.

Comm Holihan said he would like Council to step back and continue the conversation later because it was not on the agenda for discussion.

b. Chief's Report

Chief Houston reported on the following,

- The agency is In the process of interviewing new candidates.
- Chief Houston spoke on the concerns by residents on the lack of speed control and enforcement. The agency has bigger problems in other locations (i.e., McCoy-Driving 66 on a 35 – DUI arrest, Traffic Stop on Lindos- 2year warrant of heroin and drug trafficking, Car break-ins on Peninsular, Crash on Hoffner-3 cars serious injuries). McCoy/Hoffner, at this time, is a crime highway encroaching onto our City. We want to keep the crime and the felons out of the City.
- Noise complaints on Orange and Nela – Community meeting at Oakridge High School – Tues, Jan 18<sup>th</sup> – 6 pm. Comm Lowell and Comm Shuck volunteered to attend the Community meeting.

b. Public Works Report – No report.**10. Mayor's Report**a. Discuss Annual Evaluation of City Manager

Mayor Fouraker asked for direction on the process and available date. Discussion ensued on ICMA participation and the process of evaluations.

**After discussion, Comm Holihan moved to evaluate the City Manager in-house, the same as done in the past. Comm Lowell seconded the motion, which passed unanimously 5:0.**

**Comm Carugno moved to extend the meeting an additional 15 minutes.**

**Comm Partin seconded the motion, which passed unanimously 5:0.**

- Mayor Fouraker thanked the Special Events Committee for the year's events – Kudos!

**11. Items from Council****Comm Partin**

- Comm Partin asked for an update on the Cross Lake Issue. Mr. Francis said Public Works had addressed the issues.
- Comm Partin shared an email he received from Vance Dawson dated January 4, 2022, re: Daetwyler/Judge road safety.

**Comm Holihan**

- Comm Holihan asked for a possible 3-way stop sign and McCoy and Via Flora. Mr. Francis said it is not allowed in a functional classified road.
- He asked for additional waste cans at Trimble Park. Mr. Francis said the request had been given to Public Works.

**Comm Shuck**

- Comm Shuck thanked the PD for their efforts in keeping the community safe.

**Comm Carugno**

- Comm Carugno announces the next ANAC Committee meeting will be on Jan 14<sup>th</sup> – 10 am at the Airport Terminal.

**12. Adjournment**

There being no further business, Vice Mayor Partin called for a motion to adjourn. The meeting adjourned at 9:10 pm.



## CITY OF BELLE ISLE, FL CITY COUNCIL SPECIAL CALLED MEETING

Tuesday, January 27, 2022, \* 6:00 pm  
**MINUTES**

Present was:

Nicholas Fouraker, Mayor  
District 1 Commissioner – Ed Gold  
District 2 Commissioner – Anthony Carugno  
District 3 Commissioner – Karl Shuck  
District 5 Commissioner – Beth Lowell  
District 6 Commissioner – Jim Partin  
District 7 Commissioner – Sue Nielsen

Absent was:

District 4 Commissioner – Randy Holihan

### Call to Order and Confirmation of Quorum

Mayor Fouraker called the meeting to order at 6:00 pm, and the Clerk confirmed quorum.

Also present were City Manager Francis, Public Works Director Adkins, Admin Assistant Peacock, Officer Ferraiuolo, and City Clerk Yolanda Quiceno.

### Invocation and Pledge to Flag - Commissioner Karl Shuck, District 3

Comm Shuck gave the invocation and led the Pledge to the Flag.

Mayor Fouraker opened for City Manager evaluation discussion.

### City Manager Evaluation

Mayor Fouraker provided a copy of the City Manager's self-evaluation. He read the following questions and the City Manager's responses dated July 26, 2021; for the record,

1. What progress have you made in accomplishing your goals and work assignments since your last evaluation? Mayor Fouraker added for the record,
  - (c) The City Manager also worked closely with the NAV Board to reimburse \$94,000 out of the MSTU tax.
  - (e) Upgrading the enforcement of the Noise Ordinance on the Lakes
  - (f) Piggyback contract for Police Department vehicles.
  - (m) Implemented weekly staff meetings
2. What other job-related accomplishments have you had that were not part of the goals set at your last evaluation?
  - Most recently added Sienna Place Annexation and awarded ARPA Funds totaling 3.6 million
3. What obstacles or setbacks did you encounter during the year?
4. What do you see as your major goals for this next evaluation period?
5. What can the City Council do to help you accomplish these goals?
6. What suggestions do you have for improving the effectiveness between you and the Council?
7. Do you have specific training needs, which the Council can facilitate, and how will those help meet your goals?
8. Are there any other issues or comments you wish to share?

After presenting the self-evaluation, Mayor Fouraker said he would like to set formal goals and provide clearer direction for the City Manager moving forward.

### Public Comment

Mayor Fouraker opened for public comment. There being none, he closed and opened for Council discussion.

### Council Discussion

Mayor Fouraker noted that the average total of the Council evaluation of the City Manager was 4.62. Under constructive suggestions, he read the five statements submitted by Council for the record. He further reviewed the Council priorities and expectations as written in the evaluation summary.



Mayor Fouraker said that the majority determination by Council seems to be unified to see a cost of living increase. Mr. Francis said the last increase was in 2019, and the cost of living increases (based on CPI and other agency salary programs) the same as other city employees. There was a previous discussion that the city manager's salary would be capped, and any increase would become in the way of a day off.

The Mayor and Council shared their comments on the City Manager's leadership and open-door policy. The consensus was positive on his leadership with staff, the public, and how Council works together.

Mayor Fouraker, for the record, read the Mission and Vision Statement that was revised by Council at the last strategic planning session as follows,

- Mission: The City of Belle Isle continuously preserves our natural resources and enhances our quality of life through intelligent, inclusive leadership and outstanding municipal services.
- Vision: Safe, serene Florida communities where families desire to reside, raise a family, enjoy our natural surroundings, excellent schools, and quiet way of life.

The Council discussed Strategic Goals as follows,

- Annexation Priority – (1) Publix on Hoffner, (2) Conway Woods/Shenandoah, and out to Orange Avenue.
- Submit a draft Integration Plan by the end of April. Mr. Francis said he would need to research how to implement and present a draft to Council for approval and may need some more time.
- Develop a Welcome Packet for new residents. Council would like to meet with Sienna Place condominium residents to anticipate their needs and hold a town hall meeting in April. Create a letter and have Council members send a note to all residents before the May 11 vote.
- Traffic, Stormwater, and Jurisdictional Projects.
  - Create a Capital Improvement Plan for road paving during the budget process end of June 2023.
  - Update CIP and revisit priorities before the budget season. Lake Clean Up/Maintenance information is sent regularly to residents. Add to Welcome Packet.
  - Work with Orange County Comm Uribe on annexation opportunities and interlocal agreements for other projects (i.e., beacons and raised crosswalks – Judge, Daetwyler, Seminole, and Orange Avenue)
- Reformat the City Manager's feasibility study to strategically combine Belle Isle City Hall and Police Department with the City of Edgewood's shared services and resources.
- Revisit Police Department Space Needs Analysis by 2022.
- Consider installation of play equipment in City parks.
- Research for a new facilitator and schedule strategic planning sessions.
- Continue with City-sponsored events.
- Re-establish Belle Isle as a major player in Orange County and develop partnerships and accountability.
- Consider a part-time social media person to create videos and update social media content.

#### **Adjournment**

There being no further business, Mayor Fouraker called for a motion to adjourn. The meeting adjourned at 8:00 pm.



## CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Held in City Hall Chambers 1600 Nela Ave, Belle Isle

February 15, 2022 – 6:30 pm

### MINUTES

Present was:

Nicholas Fouraker, Mayor  
District 1 Commissioner – Ed Gold  
District 2 Commissioner – Anthony Carugno  
District 3 Commissioner – Karl Shuck  
District 4 Commissioner – Randy Holihan  
District 5 Commissioner – Beth Lowell  
District 6 Commissioner – Jim Partin  
District 7 Commissioner – Sue Nielsen

Absent was:

#### 1. Call to Order and Confirmation of Quorum

Mayor Fouraker called the meeting to order at 6:30 pm, and the Clerk confirmed quorum.

Also present were City Manager Francis, Attorney Langley, Chief Houston, Public Works Director Adkins, and City Clerk Yolanda Quiceno.

#### 2. Invocation and Pledge to Flag - Comm Lowell - District 5

Comm Lowell gave the invocation and led the pledge to the flag.

#### 3. Consent Items

- a. Approval of City Council Meeting minutes - January 27, 2022
- b. Monthly Reports-January 2022: Jan 2022 Finance Reports, Christmas 2021-After Action Report, Red Light Camera, and Fire Unit Responses.

**Comm Nielsen moved to pull the meeting minutes for further review of January 27, 2022.**

**Comm Gold seconded the motion, which passed unanimously, 7:0**

**Comm Holihan moved to approve the monthly reports as presented.**

**Comm Lowell seconded the motion, which passed unanimously, 7:0**

#### 4. Citizen's Comments

Mayor Fouraker called for citizen comments.

1. Chip Hanna, Servants Heart Ministry, thanked the Mayor and Council for their support and for allowing the 5K event Hearts Against Hunger in the City. He briefly spoke about the program and submitted a sponsor packet for consideration.
2. Speaking on behalf of the Pine Castle Historical Society, Larry Miles shared his concern about preserving historic structures in the City. He spoke in favor of saving the Lancaster House and its historical value.
3. William Morgan, Chairman of the Pine Castle Pioneer Days, spoke to save the Lancaster House. The Pine Castle Pioneer Days Inc. was willing to renovate the home; however, they could not approve moving it to another location or a private residence.
4. Ben Bateman residing at 7215 Conway Circle spoke to save the Lancaster House.
5. Landis Arnold, residing at 12807 Madison Pointe Circle, Orlando, FL, spoke to save the Lancaster House.
6. Karen Palmer Postava residing at 1843 Wind Harbor Road, spoke to save the Lancaster House.

7. Bill Moore residing at 4409 Hoffner Avenue, spoke in favor of saving the Lancaster House and submitted his written comments for the record.

There being no further comment, Mayor Fouraker closed citizen comment.

## 5. Unfinished Business - na

## 6. New Business

- a. Appointment of Tree Board Member - Hannah Wooten  
**Comm Carugno moved to nominate Hannah Wooten.**  
**Comm Gold seconded the motion, which passed unanimously, 7:0.**
- b. Appointment of Budget Committee Member - Nate Davenport, District 1  
**Comm Gold moved to nominate Nate Davenport.**  
**Comm Carugno seconded the motion, which passed unanimously, 7:0.**
- c. Budget Committee Recommendations for Approval – This agenda item was removed for discussion at the next City Council meeting.
- d. Approval of Change to Purchasing Policy to allow for Local Preference  
City Manager Francis said in 2020, the City Council adopted a purchasing policy. Over the past year, especially with supply chain and other purchasing issues, the staff has requested a change to the current purchasing Policy to consider local preference. Local preference can generate local employment and stimulate the local economy. Many cities follow this Policy and offer a 5% preference to local businesses.  
**Comm Gold moved to change the City Purchasing Policy to allow for a 5% local preference for businesses within the City of Belle Isle.**  
**Comm Lowell seconded for discussion.**

**Comm Carugno asked if Orange County or State offers more of a percentage. Can the Council revise the Policy later if the staff finds that they do? City Manager Francis said yes.**

**The motion passed unanimously, 7:0.**

## 7. Attorney's Report – No report.

## 8. City Manager's Report

City Manager Francis reported on the Issues Log dated February 15, 2022, with the additional notes as follows,

- a. **Issues Log**  
Transportation Issues: City Manager Francis spoke of the new development starting on Judge Road. He said this development could bring additional truck traffic and encourages residents to write to Orange County Commissioner Uribe and let her know that they would like to prohibit truck traffic down that road. The staff will continue to monitor the progress.  
Charter School Lease: CCA is looking to close its bond in June. It will be a phased project over 2-3 years before completion.  
Municipal Code Update: The City is looking for a replacement for a Planner. April Fisher's last day is February 28, 2022. He will be researching having a Planner on staff to start before the development of CCA.  
Comp Plan Update & Bi-Centennial Celebration: The Comp Plan updates are due by 2024; however, staff will be looking to start the process in the summer. In addition, the Council should start looking at planning the Centennial Celebration in 2024.  
Sienna Place Annexation: Voting has been scheduled for May 11. Mr. Francis said only the people in Sienna Place would receive ballots, not current residents. Comm Gold asked if the current Belle Isle voters get to vote in the referendum.

Attorney Langley said the Code only requires the electors and voters in the annexed area to vote in an involuntary annexation process. If the Council chooses to do so, it is optional but not required and very rare.

Lake Conway Issues: Staff, Orange County, and FWC met and took a boat tour around the Lake. Orange County is moving forward with its ordinance on specific lake issues. The staff is working with Orange County on a Joint presentation to FWC for approval. BOCC will meet on March 22 to discuss the lake issues.

Lancaster House: RFP bids for demolition due February 24. Staff will place the bids and recommendation on the March 1<sup>st</sup> agenda.

b. Chief's Report

Chief Houston reported on the following,

- Police Advisory Board will meet on February 24, 2022, at 3 pm.
- Traffic focus this week on Hoffner/Avocado and Perkins.
- Crime spiking on McCoy – some officers may be diverted from traffic plan.
- Officers will be participating in OC Command School.
- Additional patrol on McCoy – Pedestrian and Bicycle Safety paid for by FDOT.
- Code Enforcement – Recommending changes to the Code. Chief Houston stated that residents should not hire unlicensed tree companies. Please call City Hall to ensure they are on the approved vendors' list.
- Officer Alan Wausman was promoted to Corporal.

c. Public Works Report

Derreck Adkins reported on the following,

- Sol Road repair on schedule and out for bid.
- Street Paving – awaiting the revised proposal (Middlesex)
- Swann Beach's approval allows the engineer to complete both design projects mid-March. Staff will look at the complaint on the down fence.
- Sidewalk Repair – Oak Island starting this week, and Cross Lake in the design stage

9. Mayor's Report

Mayor Fouraker reported that he would be participating in the Inaugural Alumni Game on February 25.  
Pinecastle Pioneer Days – Feb 26-27, 2022

10. Items from Council

Comm Nielsen said it had been brought to her attention that the older citizens do not hear news from the City. She would like to find a way to communicate with those residents. Chief Houston stated the Senior Watch Officer currently shares City news to approximately 50 elderly residents. She encourages everyone, who knows of any elders to add to the list, please call the Police Department.

She further shared her opinion about saving the Lancaster House, and the presentations heard at this meeting. She is wondering if there are any other legal avenues to keep the home and the issue between Lease vs. Ownership. Can the City de-annex the parcel to Orange County or rent the home to someone who will take care of it. She feels like the City will receive a lot of flack when the house is demolished. For Council to reconsider, the Council will need to vote on a motion from the prevailing majority to bring the motion back up for a vote.

Attorney Langley said the Council has the authority to rescind a prior vote. This may be a bit complicated because a lease must be amended.

Comm Partin shared his frustration with social media and gave an overview of the timeline from September 2018 to date regarding the disposition of the Lancaster House.

Comm Lowell asked if the pet station at Homewood/Nela could be repaired because the bags were all jammed up.

Comm Gold shared his concern with some of the posts on social media. He commended the efforts made by Council and the Pine Castle Pioneer Days, Inc. (PCPD) to save the home. Some options may be (1) PCPD can raise enough money to renovate the home and offer office use to CCA staff, or (2) Place the portables on Wallace Field until the home is renovated.

Comm Shuck spoke on the importance of pedestrian and bicycle safety, specifically on Nela and Lake Avenue. He further shared his concern with the Lancaster House, and after 3-years, the Council decided to demolish the house because a viable plan had not been submitted for review.

Comm Carugno said the following,

- He thanked the staff for their continued work on the Hoffner Crosswalk.
- March 19 – Military/First Responder Celebration for Veterans Event
- He received only a few correspondences regarding the Lancaster House. He addressed his concerns with Facebook posts, and he believes the CCA Board deserves an apology because they are doing what they believe is in the best interest of the students and the community.

#### **11. Adjournment**

There being no further business, Mayor Fouraker called for a motion to adjourn. The meeting adjourned at 8:15 pm.

Office of the Mayor

# CITY OF BELLE ISLE



## Proclamation

Mayor & City Council  
of the City of Belle Isle officially recognize

*Oak Ridge High School*  
MARCH 2022

Presented to Oak Ridge High School teacher **Jenevieve Jackson**

In appreciation of your community spirit, dedication, and leadership by partnering with the City of Belle Isle to provide high-quality audio and visual assistance to Belle Isle residents during a critical COVID pandemic. Ms. Jackson's expertise enabled the City of Belle Isle to maintain a high level of transparency for the community. Ms. Jackson incorporated Oak Ridge High School students in this partnership which provided them with valuable exposure to municipal government, hands-on learning, and an understanding of the value of partnerships. We, therefore, acknowledge and thank Ms. Jenevieve Jackson and her students for their continued dedication and commitment to the City of Belle Isle by offering tireless hours of volunteerism.

**NOW, THEREFORE**, I, Nicholas Fouraker, Mayor of the City of Belle Isle, do hereby proclaim the month of March 2022 as Oak Ridge Recognition Month and that the City of Belle Isle residents commends their thoughtful observance and gratitude to Oak Ridge High School for a continued partnership to our community.

---

Mayor Nicholas Fouraker

Attest:

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Yolanda Quiceno, CMC-City Clerk

*"Technology will never replace great teachers, but technology in the hands of great teachers is transformational." — GEORGE COUROS*



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** March 1, 2022

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Budget Committee Recommendations for Budget Amendments (Resolution 22-10)

**Background:** On February 11, 2022 the Budget Committee discussed changes to the FY21-22 Budget. These changes were based on the final ARPA rule. The Final ARPA Rule allows for additional eligible expenditures of ARPA funds that were not included in the interim Final Rule. The Committee also discussed funding items on the needs list that would be eligible using the excess reserves about the recommended 25% reserves in the General Fund.

**Staff Recommendation:** Approve Resolution 22-10 amending the FY21-22 Budget

**Suggested Motion:** **I move that we approve Resolution 22-10.**

**Alternatives:** Do not accept the recommendations of the Budget Committee and not adopt the resolution.

**Fiscal Impact:** Increase in GF expenditures of .

**Attachments:** Resolution 22-10  
Updated Needs List

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**RESOLUTION NO. 22-10**

A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Resolution 21-20, the City of Belle Isle has adopted the budget for fiscal year 2021-2022; and

WHEREAS, the City of Belle Isle has determined that the Budget for FY 2021-2022 should be amended; and

WHEREAS, Section 166.241(4)(c) Florida Statutes require such a budget amendment to be adopted in the same manner as the original budget.

Now, therefore, the City Council of the City of Belle Isle, Florida hereby resolves:

Section 1. The budget for the City of Belle Isle, Florida for fiscal year 2021-2022 is hereby amended by Attachment "A". The Attachment is hereby incorporated into this Resolution by reference thereto.

Section 2. This Resolution shall take effect upon its adoption.

Adopted by the City Council on this 1<sup>st</sup> day of March, 2022.

\_\_\_\_\_  
NICHOLAS FOURAKER, MAYOR

Attest: \_\_\_\_\_  
Yolanda Quiceno, CMC-City Clerk



1 \_\_\_\_\_  
2 Approved as to form and legality

3 City Attorney  
4

5 STATE OF FLORIDA

6 COUNTY OF ORANGE

7 I, YOLANDA QUICENO, CITY CLERK OF THE CITY OF BELLE ISLE, FLORIDA, do  
8 hereby certify that the above and foregoing Resolution No. 22-10 was duly and  
9 legally passed and adopted by the Belle Isle City Council in session  
10 assembled, at which session a quorum of its members were present on the  
11 \_\_\_\_\_ day of March, 2022.

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14 Yolanda Quiceno, CMC-City Clerk  
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ATTACHMENT A  
CITY OF BELLE ISLE  
FY 2021-2022  
BUDGET AMENDMENT #1  
RESOLUTION# 22-10

a.

Account Id	Account Description	ORIGINAL BUDGET 2021/2022	RESOLUTION# 22-10 BA#1	AMENDED BUDGET 2021/2022	REF#
<b>GENERAL FUND 001</b>					
<b>BEGINNING FUND BALANCE</b>		<b>3,000,000</b>	<b>224,790</b>	<b>3,224,790</b>	<b>(A)</b>
<b>REVENUES</b>					
001-311-100	AD VALOREM TAX	3,684,899	-	3,684,899	
001-312-410	LOCAL OPTION GAS TAX	226,000	-	226,000	
001-314-800	UTILITY SERVICE TAX - PROPANE	5,500	-	5,500	
001-315-000	COMMUNICATIONS SERVICES TAXES	189,000	-	189,000	
001-316-000	BUSINESS TAX LICENSES	12,000	-	12,000	
001-322-000	BUILDING PERMITS	150,000	-	150,000	
001-323-100	FRANCHISE FEE - ELECTRICITY	250,000	-	250,000	
001-323-700	FRANCHISE FEE - SOLID WASTE	60,000	-	60,000	
001-329-000	ZONING FEES	25,000	-	25,000	
001-329-100	PERMITS - GARAGE SALE	100	-	100	
001-329-130	BOAT RAMPS - DECAL AND REG	1,800	-	1,800	
001-329-900	TREE REMOVAL	0	-	0	
001-362-000	RENTAL LICENSES	18,000	-	18,000	
001-331-120	FDOT REIMBURSEMENT	0	-	0	
001-331-900	ARPA - CORONAVIRUS LOCAL FISCAL RECOVERY	498,693	238,147	736,840	(I)
001-334-396	OJP BULLETPROOF VEST GRANT	0	-	0	
001-334-560	FDLE JAG GRANT	0	10,989	10,989	(B)
001-334-565	FDLE CESF/CERF FUNDING	0	24,063	24,063	(B)
001-335-120	STATE SHARED REVENUE	344,000	-	344,000	
001-335-150	ALCOHOLIC BEVERAGE LICENSE TAX	0	-	0	
001-335-180	HALF-CENT SALES TAX	1,100,000	-	1,100,000	
001-337-200	SRO - CHARTER CONTRIBUTION	74,296	-	74,296	
001-337-205	CHARTER SCHOOL INSURANCE CONTRIBUTIONS	59,983	-	59,983	
001-341-900	QUALIFYING FEES	0	-	0	
001-343-410	SOLID WASTE FEES - RESIDENTIAL	652,836	-	652,836	
001-347-400	SPECIAL EVENTS	6,000	3,500	9,500	(C)
001-351-100	JUDGEMENT & FINES - MOVING VIOLATIONS	20,000	-	20,000	
001-351-110	RED LIGHT CAMERAS	390,000	-	390,000	
001-354-000	JUDGEMENT & FINES - LOCAL ORDINANCE VIOL	0	-	0	
001-359-000	JUDGEMENT & FINES - PARKING VIOLATIONS	7,500	-	7,500	
001-359-200	INVESTIGATIVE COST REIMBURSEMENT	0	-	0	
001-361-100	INTEREST - GENERAL FUND	500	-	500	
001-361-200	INTEREST - SBA	0	-	0	
001-364-000	DISPOSITION OF FIXED ASSETS	0	2,777	2,777	(P)
001-366-000	CONTRIBUTIONS & DONATIONS	0	8,054	8,054	(F)
001-369-900	OTHER MISCELLANEOUS REVENUE	10,000	-	10,000	
001-369-905	POLICE OFF-DUTY DETAIL REIMBURSEMENTS	0	24,011	24,011	(G)
001-369-906	POLICE MARINE PATROL REIMBURSEMENTS	35,895	-	35,895	
001-369-910	VACANT FORECLOSURE	0	-	0	
001-369-915	AAA FLORIDA TRAFFIC SAFETY GRANT	0	10,000	10,000	(B)
<b>TOTAL REVENUES</b>		<b>7,822,002</b>	<b>321,541</b>	<b>8,143,543</b>	
<b>TRANSFERS IN</b>		<b>0</b>	<b>-</b>	<b>0</b>	
<b>Total Beginning Fund Balance, Revenues, &amp; Transfers In</b>		<b>10,822,002</b>	<b>546,331</b>	<b>11,368,333</b>	

**EXPENDITURES**

001-511-00-2311	DENTAL & VISION INSURANCE - DISTRICT 1	500	-	500	
001-511-00-2312	DENTAL & VISION INSURANCE - DISTRICT 2	500	-	500	
001-511-00-2313	DENTAL & VISION INSURANCE - DISTRICT 3	500	-	500	
001-511-00-2314	DENTAL & VISION INSURANCE - DISTRICT 4	500	-	500	
001-511-00-2315	DENTAL & VISION INSURANCE - DISTRICT 5	500	-	500	
001-511-00-2316	DENTAL & VISION INSURANCE - DISTRICT 6	500	-	500	
001-511-00-2317	DENTAL & VISION INSURANCE - DISTRICT 7	500	-	500	
001-511-00-3150	ELECTION EXPENSE	10,000	-	10,000	
001-511-00-3200	AUDITING & ACCOUNTING	26,000	-	26,000	
001-511-00-4001	TRAVEL & PER DIEM - DISTRICT 1	250	-	250	

ATTACHMENT A  
CITY OF BELLE ISLE  
FY 2021-2022  
BUDGET AMENDMENT #1  
RESOLUTION# 22-10

a.

Account Id	Account Description	ORIGINAL BUDGET 2021/2022	RESOLUTION# 22-10 BA#1	AMENDED BUDGET 2021/2022	REF#
001-511-00-4002	TRAVEL & PER DIEM - DISTRICT 2	250	-	250	
001-511-00-4003	TRAVEL & PER DIEM - DISTRICT 3	250	-	250	
001-511-00-4004	TRAVEL & PER DIEM - DISTRICT 4	250	-	250	
001-511-00-4005	TRAVEL & PER DIEM - DISTRICT 5	250	-	250	
001-511-00-4006	TRAVEL & PER DIEM - DISTRICT 6	250	-	250	
001-511-00-4007	TRAVEL & PER DIEM - DISTRICT 7	250	-	250	
001-511-00-4100	COMMUNICATIONS - TELEPHONE	7,500	-	7,500	
001-511-00-4900	OTHER CURRENT CHARGES	250	-	250	
001-511-00-5100	OFFICE SUPPLIES	500	-	500	
001-511-00-5200	OPERATING SUPPLIES	100	-	100	
001-511-00-5401	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 1	200	-	200	
001-511-00-5402	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 2	200	-	200	
001-511-00-5403	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 3	200	-	200	
001-511-00-5404	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 4	200	-	200	
001-511-00-5405	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 5	200	-	200	
001-511-00-5406	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 6	200	-	200	
001-511-00-5407	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 7	200	-	200	
	<b>Total Legislative</b>	<b>51,000</b>	<b>-</b>	<b>51,000</b>	
001-512-00-2310	DENTAL & VISION INSURANCE	500	-	500	
001-512-00-4000	TRAVEL & PER DIEM	500	-	500	
001-512-00-4100	COMMUNICATIONS - TELEPHONE	1,200	-	1,200	
001-512-00-4900	OTHER CURRENT CHARGES	500	-	500	
001-512-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	600	-	600	
	<b>Total Executive Mayor</b>	<b>3,300</b>	<b>-</b>	<b>3,300</b>	
001-513-00-1200	REGULAR SALARIES & WAGES	265,000	-	265,000	
001-513-00-1250	VEHICLE ALLOWANCE - CITY MANAGER	8,400	-	8,400	
001-513-00-1400	OVERTIME PAY	500	-	500	
001-513-00-2100	FICA/MEDICARE TAXES	20,953	-	20,953	
001-513-00-2200	RETIREMENT CONTRIBUTIONS	40,000	-	40,000	
001-513-00-2300	HEALTH INSURANCE	70,000	-	70,000	
001-513-00-2310	DENTAL & VISION INSURANCE	2,400	-	2,400	
001-513-00-2320	LIFE INSURANCE	1,300	-	1,300	
001-513-00-2330	DISABILITY INSURANCE	3,500	-	3,500	
001-513-00-3100	PROFESSIONAL SERVICES	13,000	-	13,000	
001-513-00-3400	PLANNING SERVICE	75,000	-	75,000	
001-513-00-4000	TRAVEL & PER DIEM	1,000	-	1,000	
001-513-00-4700	PRINTING & BINDING	500	-	500	
001-513-00-4710	CODIFICATION EXPENSES	3,500	-	3,500	
001-513-00-4900	OTHER CURRENT CHARGES	2,000	-	2,000	
001-513-00-4910	LEGAL ADVERTISING	3,000	-	3,000	
001-513-00-5200	OPERATING SUPPLIES	500	-	500	
001-513-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	4,500	-	4,500	
	<b>Total Finance, Admin, &amp; Planning</b>	<b>515,053</b>	<b>-</b>	<b>515,053</b>	
001-519-00-3110	LEGAL SERVICES	160,000	-	160,000	
001-519-00-3100	PROFESSIONAL SERVICES	0	50,000	50,000	(J)
001-519-00-3120	ENGINEERING FEES	30,000	-	30,000	
001-519-00-3140	INFORMATION TECHNOLOGY EXPENSE	8,000	-	8,000	
001-519-00-3400	CONTRACTUAL SERVICES	25,500	-	25,500	
001-519-00-3405	BUILDING PERMITS	120,000	-	120,000	
001-519-00-3410	JANITORIAL SERVICES	3,000	-	3,000	
001-519-00-3415	WEBSITE/SOCIAL MEDIA	3,000	-	3,000	
001-519-00-3440	FIRE PROTECTION	1,760,054	(6,222)	1,753,832	(K)
001-519-00-4100	COMMUNICATIONS SERVICES	15,000	-	15,000	
001-519-00-4200	FREIGHT & POSTAGE	5,000	-	5,000	
001-519-00-4300	UTILITY/ELECTRIC/WATER	19,000	-	19,000	
001-519-00-4310	SOLID WASTE DISPOSAL/YARDWASTE	690,000	-	690,000	
001-519-00-4500	INSURANCE	90,000	59,983	149,983	(D)
001-519-00-4600	REPAIRS & MAINTENANCE - GENERAL	5,000	-	5,000	
001-519-00-4700	PRINTING & BINDING	6,000	-	6,000	

ATTACHMENT A  
CITY OF BELLE ISLE  
FY 2021-2022  
BUDGET AMENDMENT #1  
RESOLUTION# 22-10

a.

Account Id	Account Description	ORIGINAL BUDGET 2021/2022	RESOLUTION# 22-10 BA#1	AMENDED BUDGET 2021/2022	REF#
001-519-00-4800	SPECIAL EVENTS	10,000	3,500	13,500	(C)
001-519-00-4900	OTHER CURRENT CHARGES	6,000	-	6,000	
001-519-00-4905	NON AD VALOREM ASSESSMENT FEE	3,500	-	3,500	
001-519-00-4906	GEOGRAPHIC INFORMATION SYSTEM INTERLOC	2,300	-	2,300	
001-519-00-4910	LEGAL ADVERTISING	5,000	-	5,000	
001-519-00-5200	OFFICE & OPERATING SUPPLIES	8,500	-	8,500	
001-519-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	1,200	-	1,200	
001-519-00-6491	CAPITAL - CITY HALL EQUIPMENT	0	29,782	29,782	(E)
001-519-00-8300	CONTRIBUTIONS & DONATIONS	1,500	-	1,500	
001-519-00-8310	NEIGHBORHOOD GRANT PROGRAM	0	-	0	
	<b>Total General Government</b>	<b>2,977,554</b>	<b>137,043</b>	<b>3,114,597</b>	
001-521-00-1200	REGULAR SALARIES & WAGES	1,388,846	-	1,388,846	
001-521-00-1210	REGULAR SALARIES & WAGES - CROSSING GUARD	41,000	-	41,000	
001-521-00-1215	HOLIDAY PAY	21,000	-	21,000	
001-521-00-1220	LONGEVITY PAY	5,250	-	5,250	
001-521-00-1400	OVERTIME PAY	20,000	-	20,000	
001-521-00-1500	INCENTIVE PAY	18,120	-	18,120	
001-521-00-1505	POLICE OFF-DUTY DETAIL PAY	0	24,874	24,874	(G)
001-521-00-1506	POLICE LAKE CONWAY MARINE PATROL PAY	35,000	-	35,000	
001-521-00-1520	SPECIAL ASSIGNMENT PAY	8,710	-	8,710	
001-521-00-2100	FICA/MEDICARE TAXES	117,651	1,903	119,554	(G)
001-521-00-2200	RETIREMENT CONTRIBUTIONS	239,648	-	239,648	
001-521-00-2300	HEALTH INSURANCE	335,768	-	335,768	
001-521-00-2310	DENTAL & VISION INSURANCE	10,084	-	10,084	
001-521-00-2320	LIFE INSURANCE	6,790	-	6,790	
001-521-00-2330	DISABILITY INSURANCE	21,600	-	21,600	
001-521-00-3100	TECHNOLOGY SUPPORT/SERVICES	31,031	-	31,031	
001-521-00-3110	LEGAL SERVICES	8,000	-	8,000	
001-521-00-3120	PRE-EMPLOYMENT EXPENSE	2,000	-	2,000	
001-521-00-3405	RED LIGHT CAMERA FEES	168,000	-	168,000	
001-521-00-3410	JANITORIAL SERVICES	2,600	-	2,600	
001-521-00-4000	TRAVEL & PER DIEM	3,000	-	3,000	
001-521-00-4100	COMMUNICATIONS SERVICES	25,000	-	25,000	
001-521-00-4110	DISPATCH SERVICE	73,000	-	73,000	
001-521-00-4200	POSTAGE & FREIGHT	1,500	-	1,500	
001-521-00-4300	UTILITY/ELECTRIC/WATER	3,500	-	3,500	
001-521-00-4410	RENTALS & LEASES - VEHICLES	150,664	-	150,664	
001-521-00-4600	REPAIRS & MAINTENANCE - GENERAL	2,000	-	2,000	
001-521-00-4610	REPAIRS AND MAINTENANCE - VEHICLES	15,000	-	15,000	
001-521-00-4620	REPAIRS & MAINTENANCE - RADAR GUNS	4,000	-	4,000	
001-521-00-4700	PRINTING & BINDING	3,000	-	3,000	
001-521-00-4800	COMMUNITY PROMOTIONS	3,000	-	3,000	
001-521-00-4900	OTHER CURRENT CHARGES	3,000	-	3,000	
001-521-00-4910	LEGAL ADVERTISING	1,000	-	1,000	
001-521-00-4920	MARINE EXPENSES	8,000	-	8,000	
001-521-00-4921	PD GRANT EXPENDITURES	0	989	989	(B)
001-521-00-5100	OFFICE SUPPLIES	3,000	-	3,000	
001-521-00-5200	OPERATING SUPPLIES	5,000	-	5,000	
001-521-00-5205	COMPUTER AND SOFTWARE	14,075	-	14,075	
001-521-00-5210	UNIFORMS	10,500	-	10,500	
001-521-00-5230	FUEL EXPENSE	55,000	-	55,000	
001-521-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	1,000	-	1,000	
001-521-00-5500	TRAINING - POLICE	1,500	-	1,500	
001-521-00-6400	CAPITAL - EQUIPMENT	3,900	27,831	31,731	(B) (F) (P)
001-521-00-6410	CAPITAL - RADIOS	22,000	-	22,000	
001-521-00-6417	CAPITAL - VEHICLES	0	-	0	
001-521-00-6418	CAPITAL - VESSELS	50,000	-	50,000	
	<b>Total Police</b>	<b>2,942,737</b>	<b>55,597</b>	<b>2,998,334</b>	
001-541-00-1200	REGULAR SALARIES & WAGES	101,000	-	101,000	

ATTACHMENT A  
CITY OF BELLE ISLE  
FY 2021-2022  
BUDGET AMENDMENT #1  
RESOLUTION# 22-10

a.

Account Id	Account Description	ORIGINAL BUDGET 2021/2022	RESOLUTION# 22-10 BA#1	AMENDED BUDGET 2021/2022	REF#
001-541-00-1400	OVERTIME PAY	500	-	500	
001-541-00-2100	FICA/MEDICARE TAXES	7,765	-	7,765	
001-541-00-2200	RETIREMENT CONTRIBUTIONS	15,200	-	15,200	
001-541-00-2300	HEALTH INSURANCE	23,000	-	23,000	
001-541-00-2310	DENTAL & VISION INSURANCE	500	-	500	
001-541-00-2320	LIFE INSURANCE	500	-	500	
001-541-00-2330	DISABILITY INSURANCE	1,400	-	1,400	
001-541-00-3100	PROFESSIONAL SERVICES	8,575	-	8,575	
001-541-00-3140	TEMPORARY LABOR	0	12,000	12,000	(L)
001-541-00-3400	CONTRACTUAL SERVICES	8,000	-	8,000	
001-541-00-3420	LANDSCAPING SERVICES	70,000	-	70,000	
001-541-00-4000	TRAVEL & PER DIEM	0	700	700	(Q)
001-541-00-4100	COMMUNICATIONS	3,000	-	3,000	
001-541-00-4300	UTILITY/ELECTRIC/WATER	115,000	-	115,000	
001-541-00-4600	REPAIRS & MAINTENANCE - GENERAL	20,000	-	20,000	
001-541-00-4610	REPAIRS & MAINTENANCE - VEHICLES & EQUIP	10,000	-	10,000	
001-541-00-4670	REPAIRS & MAINTENANCE - PARKS	40,000	-	40,000	
001-541-00-4675	REPAIRS & MAINTENANCE - BOAT RAMPS	3,500	-	3,500	
001-541-00-4680	REPAIRS & MAINTENANCE - ROADS	30,000	-	30,000	
001-541-00-4690	URBAN FORESTRY	100,000	-	100,000	
001-541-00-5200	OPERATING SUPPLIES	7,500	-	7,500	
001-541-00-5210	UNIFORMS	1,500	-	1,500	
001-541-00-5220	PROTECTIVE CLOTHING	1,500	-	1,500	
001-541-00-5230	FUEL EXPENSE	6,000	-	6,000	
001-541-00-5240	SMALL TOOLS & EQUIPMENT	8,000	-	8,000	
001-541-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	500	-	500	
001-541-00-5500	TRAINING	500	-	500	
001-541-00-6320	CIP - RESURFACING & CURBING	350,585	-	350,585	
001-541-00-6330	CIP - SIDEWALKS	25,000	100,000	125,000	(T)
001-541-00-6335	CIP - NELA BRIDGE REPAIRS	47,000	-	47,000	
001-541-00-6380	CIP - PARK IMPROVEMENTS	25,000	45,815	70,815	(H)
001-541-00-6420	CIP - TRAFFIC CALMING	0	30,500	30,500	(O)
001-541-00-6430	CAPITAL - EQUIPMENT	46,500	-	46,500	
	<b>Total Public Works</b>	<b>1,077,525</b>	<b>189,015</b>	<b>1,266,540</b>	
001-584-00-7100	PAYMENT ON BOND - PRINCIPAL	183,000	26,534	209,534	(R)
001-584-00-7200	BOND DEBT - INTEREST	55,000	-	55,000	
	<b>Total Debt Service</b>	<b>238,000</b>	<b>26,534</b>	<b>264,534</b>	
<b>TOTAL EXPENDITURES</b>		<b>7,805,169</b>	<b>408,189</b>	<b>8,213,358</b>	
001-581-00-9100	TRANSFER TO CAPITAL EQUIP REPL FUND 301	0	-	0	
<b>TOTAL TRANSFERS OUT</b>		<b>0</b>	<b>-</b>	<b>0</b>	
<b>ENDING FUND BALANCE</b>		<b>3,016,833</b>	<b>138,142</b>	<b>3,154,975</b>	<b>(S)</b>
<b>Total Expenditures, Transfers Out, &amp; Ending Fund Balance</b>		<b>10,822,002</b>	<b>546,331</b>	<b>11,368,333</b>	

### TRANSPORTATION IMPACT FEE FUND 102

<b>BEGINNING FUND BALANCE</b>		<b>126,126</b>	<b>18,511</b>	<b>144,637</b>	<b>(A)</b>
<b>REVENUES</b>					
102-324-310	IMPACT FEES - RESIDENTIAL - TRANSPORTATION	0	-	0	
102-361-100	INTEREST - TRANSPORTATION IMPACT	500	-	500	
<b>TOTAL REVENUES</b>		<b>500</b>	<b>-</b>	<b>500</b>	
<b>Total Beginning Fund Balance, Revenues, &amp; Transfers In</b>		<b>126,626</b>	<b>18,511</b>	<b>145,137</b>	
<b>EXPENDITURES</b>					
102-541-00-3100	PROFESSIONAL SERVICES	0	-	0	
102-541-00-6425	ROADWAY IMPROVEMENTS	55,100	(15,500)	39,600	(N)
<b>TOTAL EXPENDITURES</b>		<b>55,100</b>	<b>(15,500)</b>	<b>39,600</b>	
<b>ENDING FUND BALANCE</b>		<b>71,526</b>	<b>34,011</b>	<b>105,537</b>	<b>(S)</b>
<b>Total Expenditures, Transfers Out, &amp; Ending Fund Balance</b>		<b>126,626</b>	<b>18,511</b>	<b>145,137</b>	

ATTACHMENT A  
CITY OF BELLE ISLE  
FY 2021-2022  
BUDGET AMENDMENT #1  
RESOLUTION# 22-10

a.

Account Id	Account Description	ORIGINAL BUDGET 2021/2022	RESOLUTION# 22-10 BA#1	AMENDED BUDGET 2021/2022	REF#
<b>STORMWATER FUND 103</b>					
<b>BEGINNING FUND BALANCE</b>		<b>180,000</b>	<b>39,341</b>	<b>219,341</b>	<b>(A)</b>
<b>REVENUES</b>					
103-331-900	ARPA - CORONAVIRUS LOCAL FISCAL RECOVERY	1,314,397	(238,147)	1,076,250	(I)
103-343-900	SERVICE CHARGE - STORMWATER	405,341	-	405,341	
103-361-100	INTEREST - STORMWATER	500	-	500	
<b>TOTAL REVENUES</b>		<b>1,720,238</b>	<b>(238,147)</b>	<b>1,482,091</b>	
<b>Total Beginning Fund Balance, Revenues, &amp; Transfers In</b>		<b>1,900,238</b>	<b>(198,806)</b>	<b>1,701,432</b>	
<b>EXPENDITURES</b>					
103-541-00-1200	REGULAR SALARIES & WAGES	112,022	-	112,022	
103-541-00-2100	FICA/MEDICARE TAXES	8,570	-	8,570	
103-541-00-2200	RETIREMENT CONTRIBUTIONS	16,803	-	16,803	
103-541-00-2300	HEALTH INSURANCE	19,180	-	19,180	
103-541-00-2310	DENTAL & VISION INSURANCE	535	-	535	
103-541-00-2320	LIFE INSURANCE	528	-	528	
103-541-00-2330	DISABILITY INSURANCE	1,362	-	1,362	
103-541-00-3100	PROFESSIONAL SERVICES	0	-	0	
103-541-00-3110	LEGAL SERVICES - STORMWATER FUND	3,000	-	3,000	
103-541-00-3120	ENGINEERING FEES	50,000	-	50,000	
103-541-00-3430	NPDES	15,000	-	15,000	
103-541-00-3450	LAKE CONSERVATION	20,000	-	20,000	
103-541-00-4600	REPAIRS & MAINTENANCE	75,000	-	75,000	
103-541-00-4900	OTHER CURRENT CHARGES	500	-	500	
103-541-00-6300	CIP - CAPITAL IMPROVEMENTS	0	-	0	
103-541-00-6319	CIP - CAPITAL IMPROVEMENTS - ARPA	1,141,250	(65,000)	1,076,250	(M)
103-541-00-7100	PRINCIPAL	19,000	-	19,000	
103-541-00-7200	INTEREST	9,100	-	9,100	
<b>TOTAL EXPENDITURES</b>		<b>1,491,850</b>	<b>(65,000)</b>	<b>1,426,850</b>	
103-581-00-9100	TRANSFER TO CAPITAL EQUIP REPL FUND 301	0	-	0	
<b>TOTAL TRANSFERS OUT</b>		<b>0</b>	<b>-</b>	<b>0</b>	
<b>ENDING FUND BALANCE</b>		<b>408,388</b>	<b>(133,806)</b>	<b>274,582</b>	<b>(S)</b>
<b>Total Expenditures, Transfers Out, &amp; Ending Fund Balance</b>		<b>1,900,238</b>	<b>(198,806)</b>	<b>1,701,432</b>	

**LAW ENFORCEMENT EDUCATION FUND 104**

<b>BEGINNING FUND BALANCE</b>		<b>15,263</b>	<b>732</b>	<b>15,995</b>	<b>(A)</b>
<b>REVENUES</b>					
104-351-200	JUDGEMENT & FINES - LE EDUCATION FUND	1,500	-	1,500	
104-361-100	INTEREST - EDUCATION FUND	500	-	500	
<b>TOTAL REVENUES</b>		<b>2,000</b>	<b>-</b>	<b>2,000</b>	
<b>Total Beginning Fund Balance, Revenues, &amp; Transfers In</b>		<b>17,263</b>	<b>732</b>	<b>17,995</b>	

**EXPENDITURES**

104-521-00-5500	TRAINING	6,000	-	6,000	
<b>TOTAL EXPENDITURES</b>		<b>6,000</b>	<b>-</b>	<b>6,000</b>	
<b>ENDING FUND BALANCE</b>		<b>11,263</b>	<b>732</b>	<b>11,995</b>	<b>(S)</b>
<b>Total Expenditures, Transfers Out, &amp; Ending Fund Balance</b>		<b>17,263</b>	<b>732</b>	<b>17,995</b>	

**CHARTER SCHOOL DEBT SERVICE FUND 201**

<b>BEGINNING FUND BALANCE</b>		<b>1,345,312</b>	<b>22,487</b>	<b>1,367,799</b>	<b>(A)</b>
<b>REVENUES</b>					
201-362-000	RENT REVENUE	1,037,341	-	1,037,341	
<b>TOTAL REVENUES</b>		<b>1,037,341</b>	<b>-</b>	<b>1,037,341</b>	
201-381-000	TRANSFERS IN FROM GENERAL FUND 001	0	-	0	
<b>TOTAL TRANSFERS IN</b>		<b>0</b>	<b>-</b>	<b>0</b>	
<b>Total Beginning Fund Balance, Revenues, &amp; Transfers In</b>		<b>2,382,653</b>	<b>22,487</b>	<b>2,405,140</b>	

**EXPENDITURES**

ATTACHMENT A  
CITY OF BELLE ISLE  
FY 2021-2022  
BUDGET AMENDMENT #1  
RESOLUTION# 22-10

a.

Account Id	Account Description	ORIGINAL BUDGET 2021/2022	RESOLUTION# 22-10 BA#1	AMENDED BUDGET 2021/2022	REF#
201-569-00-1200	REGULAR SALARIES & WAGES	82,000	-	82,000	
201-569-00-2100	FICA/MEDICARE TAXES	6,273	-	6,273	
201-569-00-2200	RETIREMENT CONTRIBUTIONS	13,000	-	13,000	
201-569-00-2300	HEALTH INSURANCE	12,000	-	12,000	
201-569-00-2310	DENTAL & VISION INSURANCE	400	-	400	
201-569-00-2320	LIFE INSURANCE	400	-	400	
201-569-00-2330	DISABILITY INSURANCE	1,100	-	1,100	
201-569-00-3100	PROFESSIONAL SERVICES - CHARTER	27,000	-	27,000	
201-569-00-3110	LEGAL SERVICES - CHARTER	15,000	-	15,000	
201-569-00-4600	MAINTENANCE - CHARTER SCHOOL	20,000	-	20,000	
201-569-00-6210	CIP - CHARTER ROOF	117,000	-	117,000	
201-569-00-6320	CIP - HVAC REPLACEMENT	425,000	-	425,000	
201-569-00-7100	PRINCIPAL	185,000	-	185,000	
201-569-00-7200	INTEREST	515,000	-	515,000	
<b>TOTAL EXPENDITURES</b>		<b>1,419,173</b>	<b>-</b>	<b>1,419,173</b>	

<b>ENDING FUND BALANCE</b>	<b>963,480</b>	<b>22,487</b>	<b>985,967</b>	<b>(S)</b>
<b>Total Expenditures, Transfers Out, &amp; Ending Fund Balance</b>	<b>2,382,653</b>	<b>22,487</b>	<b>2,405,140</b>	

ENDING FUND BALANCE - RESTRICTED BY TRUSTEE	962,386
ENDING FUND BALANCE - AVAILABLE	23,581
<b>TOTAL ENDING FUND BALANCE</b>	<b>985,967</b>

### CAPITAL EQUIPMENT REPLACEMENT FUND 301

<b>BEGINNING FUND BALANCE</b>	<b>19,131</b>	<b>(116)</b>	<b>19,015</b>	<b>(A)</b>
<b>REVENUES</b>				
301-361-100 INTEREST - CAP EQUIP REPL FUND	500	-	500	
<b>TOTAL REVENUES</b>	<b>500</b>	<b>-</b>	<b>500</b>	
301-381-000 TRANSFER FROM GENERAL FUND 001	0	-	0	
301-381-103 TRANSFER FROM STORMWATER FUND 103	0	-	0	
<b>TOTAL TRANSFERS IN</b>	<b>0</b>	<b>-</b>	<b>0</b>	
<b>Total Beginning Fund Balance, Revenues, &amp; Transfers In</b>	<b>19,631</b>	<b>(116)</b>	<b>19,515</b>	

<b>EXPENDITURES</b>				
301-521-00-6410 CIP - POLICE COMMUNICATIONS EQUIPMENT	0	-	0	
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>-</b>	<b>0</b>	
<b>ENDING FUND BALANCE</b>	<b>19,631</b>	<b>(116)</b>	<b>19,515</b>	<b>(S)</b>
<b>Total Expenditures, Transfers Out, &amp; Ending Fund Balance</b>	<b>19,631</b>	<b>(116)</b>	<b>19,515</b>	

### CAPITAL IMPROVEMENT REVENUE NOTE 2020 PROJECT FUND 303

<b>BEGINNING FUND BALANCE</b>	<b>442,100</b>	<b>-</b>	<b>442,100</b>	
<b>REVENUES</b>				
303-384-100 REVENUE BOND PROCEEDS	0	-	0	
<b>TOTAL REVENUES</b>	<b>0</b>	<b>-</b>	<b>0</b>	
<b>Total Beginning Fund Balance, Revenues, &amp; Transfers In</b>	<b>442,100</b>	<b>-</b>	<b>442,100</b>	

<b>EXPENDITURES</b>				
303-517-00-6200 BUILDINGS - BANK OF AMERICA PURCHASE	0	-	0	
303-517-00-6300 CIP - STORMWATER PROJECTS	442,100	-	442,100	
303-517-00-7300 BOND ISSUANCE COSTS	0	-	0	
<b>TOTAL EXPENDITURES</b>	<b>442,100</b>	<b>-</b>	<b>442,100</b>	
<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>-</b>	<b>0</b>	
<b>Total Expenditures, Transfers Out, &amp; Ending Fund Balance</b>	<b>442,100</b>	<b>-</b>	<b>442,100</b>	

ATTACHMENT A  
CITY OF BELLE ISLE  
FY 2021-2022  
BUDGET AMENDMENT #1  
RESOLUTION# 22-10

a.

Account Id	Account Description	ORIGINAL BUDGET 2021/2022	RESOLUTION# 22-10 BA#1	AMENDED BUDGET 2021/2022	REF#
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REFERENCE:

- (A) Adjust Beginning Fund Balances
- (B) Record grants/reimbursements received with offsetting expenditures if in FY2122
- (C) Increase Special Events revenue with offsetting expenditures (3,500)
- (D) Increase Insurance expenditures to full cost of insurance - offsets the revenue collected from CCA for insurance
- (E) Increase expenditures for Audio/Visual System installation in Council Chambers (Use Reserves)
- (F) Record offsetting revenue and expenditure to record donation to purchase speed signs. (8,054)
- (G) Record PD off-duty revenue and expenditure activity.
- (H) Increase expenditures for Expansion of Swann Deck (45,815) (Use ARPA funds)
- (I) Transfer unallocated ARPA funds from Stormwater Fund 103 to General Fund 001 (238,147)
- (J) Increase expenditures for Space Needs Analysis \$50,000 (Use Reserves)
- (K) Reduce expenditure due to actual amount to be expensed.
- (L) Increase PW Temporary Labor due to not hiring additional permanent staff (Use Reserves)
- (M) Remove E. Wallace Drainage Project from CIP Improvements - ARPA (65,000)
- (N) Remove Seminole Traffic Calming Speedhumps (12,000) and Change Pedestrian Crossing @ Hoffner Peninsular (22,500) to Pedestrian Crossing @ Daetwyler/Seminole (19,000)
- (O) Add expenditure for In-Road Lighting System - Daetwyler/Seminole project (30,500)
- (P) Record revenue/expenditure for insurance claim to replace damaged speed sign minus deductible. (2,777)
- (Q) Increase expenditures for toll expenses for PW Director (700)
- (R) Increase expenditure for bond payments due to bank error in invoicing FY2021 (26,534)
- (S) Record adjusted Ending Fund Balance due to adjustments in budget amendment.
- (T) Increase expenditures for Sidewalk Replacements (Use ARPA funds)





**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** March 1, 2022

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Lancaster House Demolition Bid

**Background:** After hearing from Cornerstone Charter Academy that they will not enter into a lease agreement with Pioneer Days and requesting that the Lancaster House be demolished, at the February 15 Council meeting, the Council approved moving forward with receiving bids to demolish the house. Bids were received on February 24, 2022. The bids were:

**Staff Recommendation:** Accept the bid of

**Suggested Motion:** I move that we accept the bid of \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ to demolish the Lancaster House.

**Alternatives:** Move the house

**Fiscal Impact:** \$

**Attachments:** Bids

**ATTACHMENT 1 - BID WORKSHEET**

CITY OF BELLE ISLE  
PROPOSAL FOR THE DEMOLITION PROJECT  
RFP# 22-03

Name of Bidder: SkyBuilders USA, LLC

In compliance with your legal Notice to Bidders for the City of Belle Isle, FL Demolition Project, the undersigned bidder, a corporation organized and existing under the laws of the State of Florida having examined the specifications and contract forms thereto attached, and being fully advised as to the extent and character of the work to be performed, and the equipment to be furnished, hereby proposed to furnish all labor, tools, material, plant and equipment necessary for the Project.

The undersigned further proposes to perform all work and furnish all equipment in accordance with the specifications and contract stipulations thereof, within the time limit specified, for the price so stated below.

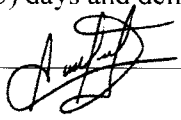

TOTAL BID PRICE FOR BUILDING DEMOLITION, INCLUDING ABSETOS REMOVAL (IF APPLICABLE) LOCATED AT 5903 RANDOLPH AVENUE, BELLE ISLE, FLORIDA 32809

\$25,500 DOLLARS AND 00 CENTS (\$ \$25,500.00 )

BIDDER understands that the City reserves the right to reject any or all bids and to waive any informality in bidding.

The bidder agrees that his bid shall be good and may not be withdrawn for a period of FIFTEEN (15) days after the scheduled closing time for receiving bids.

Upon receipt of written notice of acceptance of this bid, Bidder will execute the formal contract attached within FIVE (5) days and deliver insurance coverage as required by the Instructions to Bidders.

Signature  

Juan Velez  
Printed Name

Director of Operations  
Title

ATTACHMENT 1 - BID WORKSHEET

CITY OF BELLE ISLE  
PROPOSAL FOR THE DEMOLITION PROJECT  
RFP# 22-03

Name of Bidder: Aquatic Weeds Inc.

In compliance with your legal Notice to Bidders for the City of Belle Isle, FL Demolition Project, the undersigned bidder, a corporation organized and existing under the laws of the State of Florida having examined the specifications and contract forms thereto attached, and being fully advised as to the extent and character of the work to be performed, and the equipment to be furnished, hereby proposed to furnish all labor, tools, material, plant and equipment necessary for the Project.

The undersigned further proposes to perform all work and furnish all equipment in accordance with the specifications and contract stipulations thereof, within the time limit specified, for the price so stated below.

TOTAL BID PRICE FOR BUILDING DEMOLITION, INCLUDING ABSETOS REMOVAL (IF APPLICABLE) LOCATED AT 5903 RANDOLPH AVENUE, BELLE ISLE, FLORIDA 32809

\$30,500 DOLLARS AND 0 CENTS (\$ 30,500 )

BIDDER understands that the City reserves the right to reject any or all bids and to waive any informality in bidding.

The bidder agrees that his bid shall be good and may not be withdrawn for a period of FIFTEEN (15) days after the scheduled closing time for receiving bids.

Upon receipt of written notice of acceptance of this bid, Bidder will execute the formal contract attached within FIVE (5) days and deliver insurance coverage as required by the Instructions to Bidders.

  
Signature

Brett Collins  
Printed Name

Owner  
Title



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** March 1, 2022

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Resolution 22-11, Declaration of Surplus Property

**Background:** In accordance with Section 2-221 of the BIMC, the city council shall have the discretion to classify as surplus any of the city's property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function. Any such determination of the council that such property is surplus shall also estimate the value of such property.

In accordance with Section 2-222 of the BIMC, if the council has estimated property which it has determined to be surplus to be of no commercial value, then in the city manager's discretion, such property may be donated, destroyed or abandoned.

The equipment that was used for the Chambers audio system is no longer needed. The City staff would like to donate this equipment to Jenevieve Jackson, Oak Ridge High School, for donating her time and equipment to the City for live streaming City Council meetings.

**Staff Recommendation:** Approve Resolution 22-11

**Suggested Motion:** I move we approve Resolution 22-11.

**Alternatives:** None

**Fiscal Impact:** \$1 (nominal value).

**Attachments:** Resolution 22-11

**RESOLUTION NO. 22-11**

**A RESOLUTION DECLARING SURPLUS OF CERTAIN PERSONAL PROPERTY AND DIRECTING THE CITY  
MANAGER TO DISPOSE OF THE PROPERTY.**

The Belle Isle City Council finds as follows:

WHEREAS, the City owns in fee certain personal property described in Exhibit A that is surplus to the City's needs; and

WHEREAS, F.S. 274.05 allows cities to sell any such surplus property following a public meeting to declare such property as surplus to the City; and

WHEREAS, the Belle Isle City Council has declared at a duly noticed public meeting to address the question of whether it should surplus the property attached at Exhibit A and the process by which disposition of the property should happen in accordance with Section 2-221 and Section 2-222 of the Belle Isle Municipal Code; and

WHEREAS, the city council deliberated and decided to surplus the property described in Exhibit A, having no commercial value attached hereto and by this reference incorporated herein.

NOW THEREFORE, based on the foregoing the City Council for the City of Belle Isle, Florida resolves as follows:

Declaration of surplus property. The City Council hereby declares the property described in Exhibit A, attached hereto and by this reference incorporated herein, to be surplus to the needs of the City with no commercial value and directs the City Manager to dispose of this property in accordance with Section 2-222 of the Belle Isle Municipal Code.

1 Adopted by the City Council on this \_\_ day of \_\_\_\_\_,2022.

2  
3 \_\_\_\_\_  
4 Nicholas Fouraker, MAYOR

5 Attest: \_\_\_\_\_

6 Yolanda Quiceno, City Clerk

7  
8 \_\_\_\_\_  
9 Approved as to form and legality

10 Kurt Ardaman, City Attorney

11  
12 STATE OF FLORIDA

13 COUNTY OF ORANGE

14 I, YOLANDA QUICENO, CITY CLERK OF THE CITY OF BELLE ISLE, FLORIDA, do hereby certify that  
15 the above and foregoing Resolution No. 22-11 was duly and legally passed and adopted by the Belle Isle  
16 City Council in session assembled, at which session a quorum of its members were present on the  
17 \_\_\_\_\_ day of \_\_\_\_\_,2022.

18  
19 \_\_\_\_\_  
20 Yolanda Quiceno, City Clerk

## Resolution 22-11

### Exhibit A

Various miscellaneous equipment and materials

Item	Serial #
XENYX Recorder	USB X2442 and Serial 1308021AOM
3-Sling Studio Camera Link Wireless	Model SS350-100 SN W65181201913
1-Sling Studio Portable Wireless Video Prod	Model SS300-100 SN W60180800147
Misc. Microphone Cable	25ft, 6ft – Serial X0006KMPYT
Misc. Audio Cable	RCA 40464 / Serial 7-57120-40464-4
Pyle Amplifier – PTA 1400	RAY201345364
Pyle Wireless Microphone Receiver	PSWM3375
Portable Recorder DM 246	UPC T761294405420 / T4957054405427
Yamaha Power Amplifier P2075-120v	SN HL01044
7-Pyle Microphones	
9-Microphone Holders	
Misc. Power Cords (10)	
Misc. Computer Cable (10)	
Misc. Speakers, Wire/Adaptors (7)	

**Belle Isle Issues Log**  
**3/1/22**

a.

Issue	Synopsis	Start Date	Next steps
Traffic Issues/Projects	Increased traffic in and through Belle Isle prompted the Council adopt Traffic Master Plan and work on traffic calming issue.	4/3/2017	Adoption of Impact Fee Ordinance 2/1 with 3/1 Effective Date. OC requests for improvements to Judge/Daetwyler and McCoy (speed limit reduction; raised crosswalk; large trucks prohibited; new crosswalk at Conway Isles; all-way stop at Via Flora/McCoy) still being considered by OC. Feasibility of sidewalks on N side of Hoffner between Pleasure Island & Oak Island with RRFB installation. Staff reviewing TSP for other projects. Staff to contact Orange County to request city jurisdiction on Goldola from Perkins to McCoy. <b>The response from Orange County Public Works is that since the City annexed the Judge, Daetwyler, and McCoy into the City, the ILA with Orange County is mute and the streets now fall under FS316. The City can implement those changes requested.</b>
Wallace Field	City purchased large area at Wallace/Matchett for open space. City zoned it for open space. City/CCA have an agreement for development including installing artificial turf, public restrooms, storage, and parking. CCA responsible for development.	2/1/2021	CCA to submit SJWMD Application for Environmental Resource Permit. <b>SJWMD permit was approved. Waiting for CCA Engineer and designer to contact the City with next step.</b>
City acquisition of Property	Council discussed possibility of acquiring parcels within the City and directed City staff look at options on how to acquire property.	NA	City to hire Consultant to do Space Needs analysis to determine what type and size facility is need for City staff and BIPD. BIPD/Consultant also reviewing available properties for facility. <b>Space needs analysis is in progress.</b>
Charter School (CCA) Lease	CCA and City negotiated new lease agreement to allow CCA to finance expansion. BoA property is included in the new lease. City and CCA also developed Service Agreement for CCA to pay for City services provided to the school	6/1/2020	Lease and Service Agreements are executed. City staff will start the process completing whatever financial closeout that we need to do. <b>CCA and City discussed CCA Master Plan. Discussions continue on Oasis Building. This issue on the lease can be closed and a new Item opened for CCA Expansion Project.</b>



# Belle Isle Issues Log

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Municipal Code Update	The City Council contracted with a planner to update the municipal code. There are sections of the BIMC that need to be updated. This is an on-going process.	4/3/2017	P&Z is looking at Accessory Dwelling Units. Code Enforcement is reviewing non-land development codes to determine what can be updated. <b>Looking for replacment for Planner. Code Enforcement and CM to meet on suggestions to change the general ordinances</b>
Comp Plan Updates	The comp plan is reviewed every 7 years to see if it needs to be updated. The City Council contracted with a planner to update the comprehensive plan.	3/1/2017	Next plan review and changes are to be done in 2024. <b>Will start to review when new planner is on-board.</b>
Annexation	Council discussed the desire to annex contiguous property in order to build the tax base and possibly provide more commercial development in Belle Isle.	4/3/2017	Sienna Place residents to vote on May 11. Information supplied to Brixmor for their review to annex Publix Shopping Center. Will followup with Brixmor. Staff to develop "intrgration plan" for Sienna residents if annexation is approved. <b>Staff is working on "Welcome Packet" for new residents.</b>
Lake Conway Issues	Residents have complained that Lake Conway is unsafe due to speeding and reckless actions by some vessels. Council would like more local control over the lake.	6/1/2019	Discuss control issues with lobbyist and determine direction. Met with FWC Officials. FWC will be sending additional information to the City. City staff working on changes to the draft ordinance. Meeting scheduled with new FWC Regional Manager for February 10, 2022. <b>City met with FWC Personnel and Orange County Personnel on Lake issues. FWC will work with City and County on issues. City and Couonty will work toward a joint document for lake issues. County EPD staff to brief BCC on March 22 with their new ordinance change.</b>
Lancaster House	CCA no longer wants Lancaster House and wants the property vacated for CCA Expansion Project. Neighbor wants house moved to her property to avoid demolition.	2/5/2019	Council to declare Lancaster House as surplus property with no value. An Agreement was drafted to allow neighbor to acquire and move the house. This issue may be on the CCA Board meeting Agenda for January 26, 2022. CCA voted not to allow the house to stay on the property. CCA/City will move forward with dmolition of the building. <b>RFP issued for demolition; bids due on February 24th. Email sent to PCHS to come to the house and see f they would like any materials. Bids for demolition received. Agenda Item</b>

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ARPA Funding	American Recovery Plan Act (ARPA) funds to be received from State for funding eligible projects. FLC estimates City will receive \$3.6 million in funding over 2 years	7/20/2021	Staff reviewing additional information as it becomes available. Initial reporting period extended for three months. Continuing to move forward with projects. Final Rule from Treasury recently released. Staff will prepare new list based on the Final Rule and present to Budget Committee in February. <b>Agenda Item.</b>