



CITY OF BELLE ISLE, FL

BUDGET COMMITTEE MEETING

Held in City Hall Chambers 1600 Nela Avenue

Held the Friday before the 3rd Tuesday of Every Month

Friday, July 23, 2021 * 3:00 PM

AGENDA

Budget Committee Members

Rick Miller | Rick Wilson | Clay Van Camp | Charlotte Brown

Nash Shook | Ralph Yarbrough | OPEN SEAT

Welcome to the City of Belle Isle Special Events Committee meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofbelleislefl.org.

- 1. Call to Order and Confirmation of Quorum**
- 2. Citizen Comments**
- 3. Approval of Minutes**
 - [a.](#) Approval of the July 16, 2021 minutes
- 4. Agenda Items**
 - [a.](#) Final Review of FY21/22 Budget with Recommendations to City Council
 - [b.](#) Budget Committee Member Applications: Julia Frey and Katharine Stinton
- 5. Next Meeting Schedule**
- 6. Adjournment**



CITY OF BELLE ISLE, FL
Budget Advisory Committee Minutes
July 16, 2021 3:00PM

1600 Nela Avenue, Belle Isle, Florida 32809
 (407) 851-7730 • FAX (407) 240-2222
www.cityofbelleislefl.org

The Belle Isle Budget Committee met in person at City Hall Chambers.

Members present were: Rick Miller, Clayton VanCamp, Charlotte Brown, and Nash Shook. Also present were City Manager Francis, City Clerk Quiceno, Finance Manager Richardson, Chief Houston, Deputy Chief Grimm, and Public Works Director- Derrick.

Absent: Committee members Ralph Yarbrough, and Rick Wilson.

Call to Order

The meeting was called to order by Chairman Miller at 3:39PM. City Clerk confirmed quorum.

Citizen Comments:

City Clerk Quiceno stated- No comments received.

Approval of Minutes:

Board Member Shook made motion to approve July 9, 2021 minutes—Chairman Miller seconded- which passed unanimously.

Agenda Items:

Review of the FY2021-2022 budget draft (General Fund)—City Manager Francis discussed General Fund (fund 001)—

Ad Valorem (Property Taxes) collection is approximately 95%—Other Taxes are funds received from State— Solid Waste Fees- Residential will increase approximately 3%.

Red Light Cameras—additional 4 cameras to be installed. Finance Manager Richardson informed Committee members since Jan 2021 through June 2021 2792 citations were issued with approximately 110K in revenues for City.

Miscellaneous—Interest on General Fund—

-Committee Chairman Miller suggested looking for Bank that will give better interest on Funds as well as other options such as CD investments. Finance Manager Richardson responded would look into that.

Finance, Admin, & Planning—increase due to 3% COLA increase—Funds for Assistant City Manager Position, Part-time (not to exceed 30Hr/wk) Administrative Assistant for data entry—

Planning Service-fund item was in General Govt. and moved to Finance, Admin & Planning.
 General Govt.- Increase for Legal Services- Council contract for Lobbyist.
 Contractual Services- 75K Planning—Building Permits Increase—80% paid to Universal Engineering—
 Capital City Hall Equipment—30K for landscape at City Hall.

Police--

Chief Houston discussed the need to relocate the BI Police Dept.—they have outgrown the current facility—the optimum location is the BOA building – which corresponds to increase in Infrastructure Account.

Board Member VanCamp asked if Sub-Stations were a possibility—Chief Houston stated—not in favor of sub-stations—need to “see” Officers daily. Deputy Chief Grimm discussed obtaining bids for remodel of BOA if the Police Dept. uses the building—or –possibility of vacant lots on Hansel— City Manager Francis also discussed the possibility of “splitting the BOA and Oasis land with Cornerstone Academy—as parking is a main concern for CCA employees—

Chief Houston also informed the committee—The Police Dept. will also absorb the Code Enforcement position as well as additional Officer Positions that have been previously requested.

City Manager Francis discussed the increase in Computer and Software increase under Police expenditures—moved Technology Systems under this Account which includes Code Enforcement software as well as Police Department Computer replacements.

Public Works Account-

Salaries & Wages includes additional two (2) Public Works technicians

Professional Services—increase due to 311 “Iworks- Automated Work Program—

Landscaping Services- increase to include Right-of-Way services at Judge Rd- Daetwyler & McCoy Rd.

Urban Forestry- increase includes maintenance of “old growth in City”—Arborist—Planting new trees—

Committee Member VanCamp requested that a minimum of 3 bids be obtained for new Vendor. City Manager Francis stated—1 yr remaining on current Vendor contract—then will go out with RFP’s.

Resurfacing & Curbing– increase for Districts 2-3- & 5

Nela Bridge- repairs for road surface/ cracks & painting

Traffic Calming—2yr project—Round-about-Via Flora & Flowertree—traffic signal Hoffner & St. Germaine

Capital Equipment- new equipment for mowing Wallace field—Right-of-Ways—and Bucket truck.

In a group discussion from Committee members there was concern for increase in Budget without significant revenue producing plans—however—City Manager Francis reminded the Budget Advisory Committee– to bring Revenue Producing Plans for the City –for discussion at next meeting.

Next scheduled Special Session meeting—July 23, 2021 –3:00PM at City Hall.

Meeting adjourned at 5:20PM.

FY 21/22 Proposed Budget Draft – Changes made in V2.72221

Fund 001 – General Fund

Revenue

- 1.) Beginning Fund Balance – Increased from 2,522,785 to 3,000,000 based upon projected actual revenues and expenditures in FY 20/21.
- 2.) 001-312-410 Local Option Gas Tax – Increased from 216,000 to 226,000 based upon revenue estimates provided by DOR.
- 3.) 001-335-120 State Shared Revenue – Decreased from 335,000 to 320,000 based upon revenue estimates provided by DOR.
- 4.) 001-xxx-xxx Charter School Insurance Contributions – Added revenue line with an amount of \$59,983 which will offset the expenditure 001-519-00-4500 Insurance.
- 5.) 001-351-110 Red Light Cameras – Increased from 300,000 to 390,000. Calculations based upon current system of 4 cameras and upon projection of 100 payments/week (average of payments over past 15 weeks) = 5,200 payments per year @ \$75.00 = 390,000.

Expenditures

- 1.) 001-519-00-3110 Legal Services – Decreased from 175,000 to 160,000.
- 2.) 001-519-00-3130 Annexation Fees – Decreased from 2,500 to 0.
- 3.) 001-519-00-3400 Contractual Services – Increased from 17,600 to 25,500 to include cost for Public Records Request System.
- 4.) 001-519-00-4500 Insurance – Increased from 85,000 to 90,000 based on anticipated increased provided by insurance company.
- 5.) 001-519-00-4800 Special Events – Decreased from 12,000 to 10,000.
- 6.) 001-519-00-8310 Neighborhood Grant Program – Decreased from 35,000 to 0.
- 7.) 001-521-00-3405 Red Light Camera Fees – Decreased from 336,000 to 168,000. Calculation based upon the cost for the current system of 4 cameras @ 3,500/month. $3,500 \times 4 \times 12 = 168,000$.
- 8.) 001-521-00-4200 Postage & Freight – Decreased from 2,000 to 1,500.
- 9.) 001-521-00-6200 Capital – PD Building Imprv/Repairs – Decreased from 500,000 to 100,000.
- 10.) 001-521-00-63xx CIP – Infrastructure – Decreased from 100,000 to 25,000 for cost of PD dock.
- 11.) 001-541-00-4690 Urban Forestry – Decreased from 140,000 to 100,000.
- 12.) 001-541-00-5240 Small Tools & Equipment – Decreased from 12,000 to 8,000 – Reduced/removed park benches, picnic tables, and furniture.
- 13.) 001-541-00-6320 CIP – Resurfacing & Curbing – Decreased from 400,000 to 350,585.
- 14.) 001-541-00-6380 CIP – Park Improvements – Decreased from 48,000 to 25,000 based upon changing materials for Swann deck to reduce costs and removing Labelle Beach fence from budget.
- 15.) 001-541-00-6420 CIP – Traffic Calming – Decreased from 125,000 to 65,000.

CITY OF BELLE ISLE, FLORIDA

FY 21-22 PROPOSED BUDGET DRAFT FOR BUDGET COMMITTEE



VERSION / DATE

V2.72221

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

REVENUE
LINE ITEM DETAIL

FUND
GENERAL Item a.

Account Id	Account Description	ACTUALS 2019/2020	ORIGINAL BUDGET 2020/2021	AMENDED BUDGET 2020/2021	BUDGET 2021/2022	% CHG
Beginning Fund Balance		2,371,023	2,376,482	2,536,904	3,000,000	18%
REVENUES						
Ad Valorem Taxes						
001-311-100	AD VALOREM TAX	3,370,684.89	3,524,598	3,524,598	3,684,899	5%
	Total Ad Valorem Taxes	3,370,684.89	3,524,598	3,524,598	3,684,899	5%
Other Taxes						
001-312-410	LOCAL OPTION GAS TAX	207,159.95	209,000	209,000	226,000	8%
001-314-100	UTILITY SERVICE TAX - ELECTRICITY	200,605.83	0	0	0	0
001-314-800	UTILITY SERVICE TAX - PROPANE	5,831.74	5,000	5,000	5,500	10%
001-315-000	COMMUNICATIONS SERVICES TAXES	190,573.01	191,000	191,000	193,000	1%
001-316-000	LOCAL BUSINESS TAX - OCCUPATIONAL LIC.	17,142.79	12,000	12,000	12,000	0%
	Total Other Taxes	621,313.32	417,000	417,000	436,500	5%
Licenses and Permits						
001-322-000	BUILDING PERMITS	213,034.13	125,000	125,000	150,000	20%
001-323-100	FRANCHISE FEE - ELECTRICITY	0.00	200,000	200,000	250,000	25%
001-323-700	FRANCHISE FEE - SOLID WASTE	57,577.24	50,000	50,000	60,000	20%
001-329-000	ZONING FEES	33,473.93	20,000	20,000	25,000	25%
001-329-100	PERMITS - GARAGE SALE	118.00	200	200	100	-50%
001-329-130	BOAT RAMPS - DECAL AND REG	1,290.00	1,800	1,800	1,800	0%
001-329-900	TREE REMOVAL	380.00	3,000	3,000	0	-100%
001-362-000	RENTAL LICENSES	26,750.00	18,000	18,000	18,000	0%
	Total Licenses and Permits	332,623.30	418,000	418,000	504,900	21%
Intergovernmental						
001-331-100	FEMA REIMBURSEMENT - FEDERAL	58,506.34	0	0	0	0
001-331-110	FEMA REIMBURSEMENT - STATE	-10,303.60	0	0	0	0
001-331-120	FDOT REIMBURSEMENT	6,786.00	0	0	0	0
001-331-130	CARES ACT REIMBURSEMENT	67,602.79	0	19,208	0	-100%
001-334-396	OJP BULLETPROOF VEST GRANT	734.00	0	0	0	0
001-334-560	FDLE JAG GRANT	21,737.50	0	10,000	0	-100%
001-334-565	FDLE CESF FUNDING	0.00	0	50,000	0	-100%
001-335-120	STATE SHARED REVENUE	326,670.28	335,000	335,000	320,000	-4%
001-335-150	ALCOHOLIC BEVERAGE LICENSE TAX	97.89	0	0	0	0
001-335-180	HALF-CENT SALES TAX	930,137.08	1,050,000	1,050,000	1,050,000	0%
001-337-200	SRO - CHARTER CONTRIBUTION	66,378.00	69,460	69,460	74,296	7%
001-xxx-xxx	CHARTER SCHOOL INSURANCE CONTRIBUTIONS	0.00	0	0	59,983	0
	Total Intergovernmental	1,468,346.28	1,454,460	1,533,668	1,504,279	-2%
Charges for Services						
001-341-900	QUALIFYING FEES	959.80	0	0	0	0
001-343-410	SOLID WASTE FEES - RESIDENTIAL	621,303.23	666,486	633,161	652,836	3%
001-347-400	SPECIAL EVENTS	5,615.00	5,000	5,000	6,000	20%
	Total Charges for Services	627,878.03	671,486	638,161	658,836	3%
Fines and Forfeitures						
001-351-100	JUDGEMENT & FINES - MOVING VIOLATIONS	15,398.16	20,000	20,000	20,000	0%
001-351-110	RED LIGHT CAMERAS	0.00	350,000	150,000	390,000	160%
001-354-000	JUDGEMENT & FINES - LOCAL ORDINANCE VIOL	5,000.00	5,000	5,000	0	-100%
001-359-000	JUDGEMENT & FINES - PARKING VIOLATIONS	15,165.00	7,500	7,500	7,500	0%
001-359-200	INVESTIGATIVE COST REIMBURSEMENT	3,433.73	0	0	0	0
	Total Fines and Forfeitures	38,996.89	382,500	182,500	417,500	129%
Miscellaneous						
001-361-100	INTEREST - GENERAL FUND	2,261.47	3,000	1,000	500	-50%
001-361-200	INTEREST - SBA	419.44	0	0	0	0
001-364-000	DISPOSITION OF FIXED ASSETS	0.00	0	36,120	0	-100%

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

REVENUE
LINE ITEM DETAIL

FUN
GENERAL Item a.

Account Id	Account Description	ACTUALS 2019/2020	ORIGINAL BUDGET 2020/2021	AMENDED BUDGET 2020/2021	BUDGET 2021/2022	% CHG
001-366-000	CONTRIBUTIONS & DONATIONS	0.00	0	1,000	0	-100%
001-366-200	GRANT- COMMITTEE OF 100 OF ORANGE COUNTY	38,895.00	0	0	0	0
001-369-900	OTHER MISCELLANEOUS REVENUE	31,260.42	10,000	12,122	10,000	-18%
001-369-905	POLICE OFF-DUTY DETAIL REIMBURSEMENTS	35,988.13	0	6,980	0	-100%
001-369-906	POLICE MARINE PATROL REIMBURSEMENTS	10,529.20	20,000	20,000	35,895	79%
001-369-910	VACANT FORECLOSURE	400.00	0	0	0	0
	Total Miscellaneous	119,753.66	33,000	77,222	46,395	-40%
Total Revenues		6,579,596.37	6,901,044	6,791,149	7,253,309	7%
Transfers In		0.00	0	0	0	0
Total Beginning Fund Balance, Revenues, & Transfers In		8,950,619.37	9,277,526	9,328,053	10,253,309	

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

EXPENDITURES
LINE ITEM DETAIL

FU
GENERAL *Item a.*

Account Id	Account Description	ACTUALS	ORIGINAL	AMENDED	BUDGET	% CHG	BUDGET
		2019/2020	BUDGET	BUDGET	2021/2022		WITH WISH LIST
			2020/2021	2020/2021	2021/2022		2021/2022
EXPENDITURES							
	Legislative						
001-511-00-2311	DENTAL & VISION INSURANCE - DISTRICT 1	0.00	500	500	500	0%	500
001-511-00-2312	DENTAL & VISION INSURANCE - DISTRICT 2	468.72	500	500	500	0%	500
001-511-00-2313	DENTAL & VISION INSURANCE - DISTRICT 3	468.72	500	500	500	0%	500
001-511-00-2314	DENTAL & VISION INSURANCE - DISTRICT 4	0.00	500	500	500	0%	500
001-511-00-2315	DENTAL & VISION INSURANCE - DISTRICT 5	468.72	500	500	500	0%	500
001-511-00-2316	DENTAL & VISION INSURANCE - DISTRICT 6	468.72	500	500	500	0%	500
001-511-00-2317	DENTAL & VISION INSURANCE - DISTRICT 7	468.72	500	500	500	0%	500
001-511-00-3150	ELECTION EXPENSE	1,542.95	1,500	1,500	10,000	567%	10,000
001-511-00-3200	AUDITING & ACCOUNTING	28,460.00	24,000	24,000	26,000	8%	26,000
001-511-00-4001	TRAVEL & PER DIEM - DISTRICT 1	0.00	250	250	250	0%	250
001-511-00-4002	TRAVEL & PER DIEM - DISTRICT 2	0.00	250	250	250	0%	250
001-511-00-4003	TRAVEL & PER DIEM - DISTRICT 3	0.00	250	250	250	0%	250
001-511-00-4004	TRAVEL & PER DIEM - DISTRICT 4	0.00	250	250	250	0%	250
001-511-00-4005	TRAVEL & PER DIEM - DISTRICT 5	0.00	250	250	250	0%	250
001-511-00-4006	TRAVEL & PER DIEM - DISTRICT 6	0.00	250	250	250	0%	250
001-511-00-4007	TRAVEL & PER DIEM - DISTRICT 7	0.00	250	250	250	0%	250
001-511-00-4100	COMMUNICATIONS - TELEPHONE	7,442.61	7,500	7,500	7,500	0%	7,500
001-511-00-4900	OTHER CURRENT CHARGES	45.08	250	250	250	0%	250
001-511-00-5100	OFFICE SUPPLIES	484.93	500	500	500	0%	500
001-511-00-5200	OPERATING SUPPLIES	0.00	100	100	100	0%	100
001-511-00-5401	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 1	176.37	200	200	200	0%	200
001-511-00-5402	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 2	176.37	200	200	200	0%	200
001-511-00-5403	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 3	176.36	200	200	200	0%	200
001-511-00-5404	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 4	176.36	200	200	200	0%	200
001-511-00-5405	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 5	176.36	200	200	200	0%	200
001-511-00-5406	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 6	176.37	200	200	200	0%	200
001-511-00-5407	BOOKS,SUBSCRIPTIONS & MEMBERSHIPS- DIS 7	176.37	200	200	200	0%	200
	Total Legislative	41,553.73	40,500	40,500	51,000	26%	51,000
	Executive Mayor						
001-512-00-2310	DENTAL & VISION INSURANCE	397.44	500	500	500	0%	500
001-512-00-4000	TRAVEL & PER DIEM	0.00	250	250	500	100%	500
001-512-00-4100	COMMUNICATIONS - TELEPHONE	1,063.23	1,100	1,100	1,200	9%	1,200
001-512-00-4900	OTHER CURRENT CHARGES	0.00	200	200	500	150%	500
001-512-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	490.22	500	500	600	20%	600
	Total Executive Mayor	1,950.89	2,550	2,550	3,300	29%	3,300
	Finance, Admin, & Planning						
001-513-00-1200	REGULAR SALARIES & WAGES	298,027.58	309,000	309,000	265,000	-14%	348,615
001-513-00-1220	LONGEVITY PAY	1,750.00	0	0	0	0%	0
001-513-00-1250	VEHICLE ALLOWANCE - CITY MANAGER	7,598.76	8,400	8,400	8,400	0%	8,400
001-513-00-1400	OVERTIME PAY	306.21	500	500	500	0%	500
001-513-00-2100	FICA/MEDICARE TAXES	20,650.35	24,320	24,320	20,953	-14%	27,350
001-513-00-2200	RETIREMENT CONTRIBUTIONS	36,358.89	40,170	40,170	40,000	0%	48,550
001-513-00-2300	HEALTH INSURANCE	57,862.86	70,000	70,000	70,000	0%	83,430
001-513-00-2310	DENTAL & VISION INSURANCE	2,877.90	3,500	3,500	2,400	-31%	2,875
001-513-00-2320	LIFE INSURANCE	1,387.14	1,500	1,500	1,300	-13%	1,567
001-513-00-2330	DISABILITY INSURANCE	4,257.12	4,500	4,500	3,500	-22%	4,280
001-513-00-3100	PROFESSIONAL SERVICES	14,051.26	15,000	15,000	13,000	-13%	13,000
001-513-00-3400	PLANNING SERVICE	0.00	0	0	75,000	100%	75,000
001-513-00-4000	TRAVEL & PER DIEM	583.22	500	500	1,000	100%	1,000
001-513-00-4600	REPAIRS & MAINTENANCE - GENERAL	0.00	500	500	0	-100%	0
001-513-00-4610	REPAIRS & MAINTENANCE - VEHICLES	966.16	500	2,622	0	-100%	0
001-513-00-4700	PRINTING & BINDING	162.60	500	500	500	0%	500
001-513-00-4710	CODIFICATION EXPENSES	3,084.06	3,500	3,500	3,500	0%	3,500
001-513-00-4900	OTHER CURRENT CHARGES	1,659.10	2,000	2,000	2,000	0%	2,000
001-513-00-4910	LEGAL ADVERTISING	2,213.34	2,000	2,000	3,000	50%	3,000
001-513-00-5200	OPERATING SUPPLIES	0.00	500	500	500	0%	500
001-513-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	4,288.00	4,200	4,200	4,500	7%	4,500
001-513-00-6425	CAPITAL - EQUIPMENT	20,530.00	0	0	0	0%	0
	Total Finance, Admin, & Planning	478,614.55	491,090	493,212	515,053	4%	628,567
	General Government						
001-519-00-3100	OTHER PROFESSIONAL SERVICES	0.00	5,500	5,500	0	-100%	0
001-519-00-3110	LEGAL SERVICES	116,775.65	115,000	115,000	160,000	39%	160,000
001-519-00-3120	ENGINEERING FEES	38,148.21	45,000	45,000	30,000	-33%	30,000

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

EXPENDITURES
LINE ITEM DETAIL

FU
GENERAL Item a.

Account Id	Account Description	ACTUALS	ORIGINAL	AMENDED	BUDGET	BUDGET	
		2019/2020	2020/2021	2020/2021	2021/2022	% CHG	WITH WISH LIST 2021/2022
001-519-00-3130	ANNEXATION FEES	0.00	5,000	5,000	0	-100%	0
001-519-00-3140	INFORMATION TECHNOLOGY EXPENSE	0.00	0	0	8,000	100%	8,000
001-519-00-3400	CONTRACTUAL SERVICES	91,533.07	75,000	75,000	25,500	-66%	25,500
001-519-00-3405	BUILDING PERMITS	176,375.19	100,000	100,000	120,000	20%	120,000
001-519-00-3410	JANITORIAL SERVICES	2,808.00	3,000	3,000	3,000	0%	3,000
001-519-00-3415	WEBSITE/SOCIAL MEDIA	0.00	4,500	4,500	3,000	-33%	3,000
001-519-00-3440	FIRE PROTECTION	1,586,338.92	1,681,919	1,675,679	1,760,054	5%	1,760,054
001-519-00-4100	COMMUNICATIONS SERVICES	13,954.26	12,500	12,500	15,000	20%	15,000
001-519-00-4200	FREIGHT & POSTAGE	5,869.90	7,000	7,000	5,000	-29%	5,000
001-519-00-4300	UTILITY/ELECTRIC/WATER	13,803.09	10,000	10,000	19,000	90%	19,000
001-519-00-4310	SOLID WASTE DISPOSAL/YARDWASTE	712,179.36	666,486	666,486	690,000	4%	690,000
001-519-00-4500	INSURANCE	65,376.00	120,000	120,000	90,000	-25%	90,000
001-519-00-4600	REPAIRS & MAINTENANCE - GENERAL	2,531.60	5,000	5,000	5,000	0%	5,000
001-519-00-4700	PRINTING & BINDING	10,012.95	7,500	7,500	6,000	-20%	6,000
001-519-00-4800	SPECIAL EVENTS	10,115.40	12,000	12,000	10,000	-17%	10,000
001-519-00-4900	OTHER CURRENT CHARGES	2,125.11	2,500	5,000	6,000	20%	6,000
001-519-00-4905	NON AD VALOREM ASSESSMENT FEE	2,906.00	3,000	3,430	3,500	2%	3,500
001-519-00-4906	GEOGRAPHIC INFORMATION SYSTEM INTERLOC	2,240.00	2,300	2,300	2,300	0%	2,300
001-519-00-4910	LEGAL ADVERTISING	8,113.41	5,000	5,000	5,000	0%	5,000
001-519-00-5100	OFFICE SUPPLIES	7,404.06	8,000	8,000	0	-100%	0
001-519-00-5200	OFFICE & OPERATING SUPPLIES	285.59	2,000	2,000	8,500	325%	8,500
001-519-00-5230	FUEL EXPENSE	293.94	500	500	0	-100%	0
001-519-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	884.35	1,100	1,100	1,200	9%	1,200
001-519-00-6310	CIP - CITY HALL INFRASTRUCTURE IMPRV	0.00	0	0	0	0%	30,000
001-519-00-6491	CAPITAL - CITY HALL EQUIPMENT	19,400.00	0	0	0	0%	0
001-519-00-8300	CONTRIBUTIONS & DONATIONS	1,750.00	0	600	1,500	150%	1,500
001-519-00-8310	NEIGHBORHOOD GRANT PROGRAM	0.00	35,000	35,000	0	-100%	0
Total General Government		2,891,224.06	2,934,805	2,932,095	2,977,554	2%	3,007,554
Police							
001-521-00-1200	REGULAR SALARIES & WAGES	1,018,582.47	1,201,000	1,201,000	1,288,000	7%	1,489,692
001-521-00-1210	REGULAR SALARIES & WAGES - CROSSING GUARD	43,962.54	47,000	47,000	41,000	-13%	41,000
001-521-00-1215	HOLIDAY PAY	15,070.96	20,000	20,000	20,000	0%	22,000
001-521-00-1220	LONGEVITY PAY	6,025.00	4,500	4,500	5,250	17%	5,250
001-521-00-1400	OVERTIME PAY	17,299.50	15,000	15,000	20,000	33%	20,000
001-521-00-1500	INCENTIVE PAY	12,424.02	15,000	15,000	15,000	0%	21,240
001-521-00-1505	POLICE OFF-DUTY DETAIL PAY	33,992.65	0	6,435	0	-100%	0
001-521-00-1506	POLICE LAKE CONWAY MARINE PATROL PAY	10,200.00	15,000	15,000	35,000	133%	35,000
001-521-00-1519	HAZARD PAY - COVID19	26,100.00	0	0	0	0%	0
001-521-00-1520	SPECIAL ASSIGNMENT PAY	10,831.59	11,000	11,000	6,370	-42%	13,390
001-521-00-2100	FICA/MEDICARE TAXES	86,948.55	101,630	101,630	109,442	8%	126,039
001-521-00-2200	RETIREMENT CONTRIBUTIONS	161,579.37	207,000	207,000	222,000	7%	257,296
001-521-00-2300	HEALTH INSURANCE	197,032.60	242,000	242,000	291,000	20%	380,536
001-521-00-2310	DENTAL & VISION INSURANCE	7,081.79	7,700	7,700	8,500	10%	11,668
001-521-00-2320	LIFE INSURANCE	4,706.60	5,850	5,850	6,300	8%	7,280
001-521-00-2330	DISABILITY INSURANCE	17,101.88	21,000	21,000	20,000	-5%	23,200
001-521-00-3100	TECHNOLOGY SUPPORT/SERVICES	23,407.46	24,000	24,000	30,431	27%	32,231
001-521-00-3110	LEGAL SERVICES	10,219.75	8,000	8,000	8,000	0%	8,000
001-521-00-3120	PRE-EMPLOYMENT EXPENSE	1,669.00	1,000	1,000	2,000	100%	2,000
001-521-00-3405	RED LIGHT CAMERA FEES	0.00	0	112,000	168,000	50%	168,000
001-521-00-3410	JANITORIAL SERVICES	1,512.00	1,600	1,600	2,600	63%	2,600
001-521-00-4000	TRAVEL & PER DIEM	0.00	2,000	2,000	3,000	50%	3,000
001-521-00-4100	COMMUNICATIONS SERVICES	24,220.58	20,000	20,000	25,000	25%	25,000
001-521-00-4110	DISPATCH SERVICE	72,125.99	73,000	73,000	73,000	0%	73,000
001-521-00-4200	POSTAGE & FREIGHT	138.90	500	500	1,500	200%	1,500
001-521-00-4300	UTILITY/ELECTRIC/WATER	3,627.98	3,500	3,500	3,500	0%	3,500
001-521-00-4410	RENTALS & LEASES - VEHICLES	0.00	0	0	143,008	100%	165,976
001-521-00-4600	REPAIRS & MAINTENANCE - GENERAL	1,695.24	2,000	2,000	2,000	0%	2,000
001-521-00-4610	REPAIRS AND MAINTENANCE - VEHICLES	35,660.44	25,000	25,000	15,000	-40%	15,000
001-521-00-4620	REPAIRS & MAINTENANCE - RADAR GUNS	1,765.00	3,000	3,000	4,000	33%	4,000
001-521-00-4700	PRINTING & BINDING	1,864.73	2,000	2,000	3,000	50%	3,000
001-521-00-4800	COMMUNITY PROMOTIONS	963.70	1,000	2,000	3,000	50%	3,000
001-521-00-4900	OTHER CURRENT CHARGES	3,670.00	3,000	3,000	3,000	0%	3,000
001-521-00-4910	LEGAL ADVERTISING	0.00	250	250	1,000	300%	1,000
001-521-00-4920	MARINE EXPENSES	2,550.52	3,000	3,000	8,000	167%	8,000
001-521-00-5100	OFFICE SUPPLIES	2,901.38	3,000	3,000	3,000	0%	3,000
001-521-00-5200	OPERATING SUPPLIES	9,643.17	5,000	5,000	5,000	0%	5,000
001-521-00-5205	COMPUTER AND SOFTWARE	975.68	1,000	1,000	11,575	1058%	19,075
001-521-00-5210	UNIFORMS	7,270.57	6,000	6,000	9,000	50%	12,000

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

EXPENDITURES
LINE ITEM DETAIL

FU
GENERAL *Item a.*

Account Id	Account Description	ACTUALS	ORIGINAL	AMENDED	BUDGET	% CHG	BUDGET
		2019/2020	BUDGET 2020/2021	BUDGET 2020/2021	2021/2022		WITH WISH LIST 2021/2022
001-521-00-5230	FUEL EXPENSE	33,587.11	40,000	40,000	55,000	38%	55,000
001-521-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	784.00	800	800	1,000	25%	1,000
001-521-00-5500	TRAINING - POLICE	1,262.50	1,500	1,500	1,500	0%	1,500
001-521-00-6200	CAPITAL - PD BUILDING IMPRV/REPAIRS	0.00	0	0	0	0%	100,000
001-521-00-63xx	CIP - INFRASTRUCTURE	0.00	0	0	0	0%	25,000
001-521-00-6400	CAPITAL - EQUIPMENT	60,462.35	0	0	0	0%	17,300
001-521-00-6410	CAPITAL - RADIOS	0.00	0	0	16,500	100%	33,000
001-521-00-6417	CAPITAL - VEHICLES	116,517.20	100,000	136,120	0	-100%	0
001-521-00-6418	CAPITAL - VESSELS	0.00	50,000	50,000	0	-100%	50,000
Total Police		2,087,434.77	2,293,830	2,449,385	2,689,476	10%	3,299,273
Public Works							
001-541-00-1200	REGULAR SALARIES & WAGES	67,930.29	69,050	69,050	101,000	46%	150,000
001-541-00-1220	LONGEVITY PAY	950.00	0	0	0	0%	0
001-541-00-1400	OVERTIME PAY	122.74	500	500	500	0%	500
001-541-00-2100	FICA/MEDICARE TAXES	5,169.82	5,321	5,321	7,765	46%	11,513
001-541-00-2200	RETIREMENT CONTRIBUTIONS	8,005.84	9,000	9,000	15,200	69%	22,550
001-541-00-2300	HEALTH INSURANCE	15,316.56	21,000	21,000	23,000	10%	54,338
001-541-00-2310	DENTAL & VISION INSURANCE	558.86	650	650	500	-23%	1,608
001-541-00-2320	LIFE INSURANCE	311.66	400	400	500	25%	730
001-541-00-2330	DISABILITY INSURANCE	1,181.10	1,400	1,400	1,400	0%	2,122
001-541-00-3100	PROFESSIONAL SERVICES	0.00	3,200	3,200	8,575	168%	8,575
001-541-00-3140	TEMPORARY LABOR	1,252.08	2,000	2,000	0	-100%	0
001-541-00-3400	CONTRACTUAL SERVICES	5,764.35	7,500	7,500	8,000	7%	8,000
001-541-00-3420	LANDSCAPING SERVICES	49,515.70	45,000	45,000	70,000	56%	70,000
001-541-00-4100	COMMUNICATIONS	2,802.37	2,500	2,500	3,000	20%	3,000
001-541-00-4300	UTILITY/ELECTRIC/WATER	94,799.07	110,000	110,000	115,000	5%	115,000
001-541-00-4600	REPAIRS & MAINTENANCE - GENERAL	6,785.95	10,000	10,000	20,000	100%	20,000
001-541-00-4610	REPAIRS & MAINTENANCE - VEHICLES & EQUIP	17,821.58	10,000	10,000	10,000	0%	10,000
001-541-00-4670	REPAIRS & MAINTENANCE - PARKS	8,383.83	25,000	25,000	40,000	60%	40,000
001-541-00-4675	REPAIRS & MAINTENANCE - BOAT RAMPS	986.73	2,500	2,500	3,500	40%	3,500
001-541-00-4680	REPAIRS & MAINTENANCE - ROADS	28,238.59	30,000	30,000	30,000	0%	30,000
001-541-00-4690	URBAN FORESTRY	124,229.00	60,000	105,000	100,000	-5%	100,000
001-541-00-5200	OPERATING SUPPLIES	5,166.23	5,000	5,000	7,500	50%	7,500
001-541-00-5210	UNIFORMS	636.11	1,000	1,000	1,500	50%	1,500
001-541-00-5220	PROTECTIVE CLOTHING	53.43	1,000	1,000	1,500	50%	1,500
001-541-00-5230	FUEL EXPENSE	3,589.73	6,000	6,000	6,000	0%	6,000
001-541-00-5240	SMALL TOOLS & EQUIPMENT	0.00	0	0	8,000		8,000
001-541-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	298.50	500	500	500	0%	500
001-541-00-5500	TRAINING	0.00	250	250	500	100%	500
001-541-00-6320	CIP - RESURFACING & CURBING	0.00	200,000	200,000	350,585	75%	350,585
001-541-00-6330	CIP - SIDEWALKS	0.00	25,000	25,000	25,000	0%	25,000
001-541-00-6335	CIP - NELA BRIDGE REPAIRS	40,380.00	0	0	47,000	100%	47,000
001-541-00-6365	CIP - ELECTRIC POLE HOLIDAY DECORATIONS	9,531.07	0	0	0	0%	10,000
001-541-00-6380	CIP - PARK IMPROVEMENTS	251,139.30	15,000	10,000	25,000	150%	25,000
001-541-00-6417	CAPITAL - VEHICLES	0.00	0	0	0	0%	235,000
001-541-00-6420	CIP - TRAFFIC CALMING	25,300.00	0	0	65,000	100%	65,000
001-541-00-6430	CAPITAL - EQUIPMENT	28,819.59	10,000	0	59,000	100%	94,000
Total Public Works		805,040.08	678,771	708,771	1,155,025	63%	1,528,521
Debt Service							
001-584-00-7100	PAYMENT ON BOND - PRINCIPAL	90,000.00	177,670	181,000	183,000	1%	183,000
001-584-00-7200	BOND DEBT - INTEREST	17,897.71	61,182	63,000	55,000	-13%	55,000
Total Debt Service		107,897.71	238,852	244,000	238,000	-2%	238,000
Total Expenditures		6,413,715.79	6,680,398	6,870,513	7,629,408	11%	8,756,215
Transfers							
001-581-00-9100	TRANSFER TO CAPITAL EQUIP REPL FUND 301	0.00	0	0	0		0
001-581-00-9110	TRANSFER TO RIGHT OF WAY FUND 302	0.00	0	0	0		0
Total Transfers Out		0.00	0	0	0		0
Ending Fund Balance		2,536,903.58	2,597,128	2,457,540	2,623,901	7%	1,497,094
Total Expenditures, Transfers Out, & Ending Fund Balance		8,950,619.37	9,277,526	9,328,053	10,253,309		10,253,309

Wish List #	Wish List Budget Item	Fund(s)	Dept(s)	Total Cost	Cost by Line	Expense Line Description	Budget Line(s)	Cost by Line	Budget Line(s)	Cost by Line
1	New Position: Part-Time Administrative Assistant	001	513	\$ 28,651						
					26,615	Regular Salaries & Wages	001-513-00-1200	26,615		
					2,036	FICA/Medicare Taxes	001-513-00-2100	2,036		
				<u>28,651</u>				<u>28,651</u>		
2	New Position: Assistant City Manager	001/103	513/541	\$ 141,439						
	*Cost allocated 60% General Fund/40% Stormwater				95,000	Regular Salaries & Wages	001-513-00-1200	57,000	103-541-00-1200	38,000
					7,268	FICA/Medicare Taxes	001-513-00-2100	4,361	103-541-00-2100	2,907
					14,250	Retirement	001-513-00-2200	8,550	103-541-00-2200	5,700
					22,384	Health Insurance	001-513-00-2300	13,430	103-541-00-2300	8,954
					792	Dental & Vision Insurance	001-513-00-2310	475	103-541-00-2310	317
					445	Life Insurance	001-513-00-2320	267	103-541-00-2320	178
					1,300	Disability Insurance	001-513-00-2330	780	103-541-00-2330	520
				<u>141,439</u>				<u>84,863</u>		<u>56,575</u>
3	Landscaping at City Hall	001	519	\$ 30,000						
					30,000	City Hall Infrastructure Impr	001-519-00-6310	30,000		
				<u>30,000</u>				<u>30,000</u>		
4	Unfreeze Position: Police Officer	001	521	\$ 90,994						
					50,423	Regular Salaries & Wages	001-521-00-1200	50,423		
					500	Holiday Pay	001-521-00-1215	500		
					1,560	Incentive Pay	001-521-00-1500	1,560		
					4,015	FICA/Medicare Taxes	001-521-00-2100	4,015		
					8,824	Retirement	001-521-00-2200	8,824		
					22,384	Health Insurance	001-521-00-2300	22,384		
					792	Dental & Vision Insurance	001-521-00-2310	792		
					245	Life Insurance	001-521-00-2320	245		
					800	Disability Insurance	001-521-00-2330	800		
					750	Uniforms	001-521-00-5210	750		
					700	Capital - Equipment	001-521-00-6400	700		
				<u>90,994</u>				<u>90,994</u>		
5	New Position: Police Officer	001	521	\$ 112,269						
					50,423	Regular Salaries & Wages	001-521-00-1200	50,423		
					500	Holiday Pay	001-521-00-1215	500		
					1,560	Incentive Pay	001-521-00-1500	1,560		
					2,340	Special Assignment Pay	001-521-00-1520	2,340		
					4,194	FICA/Medicare Taxes	001-521-00-2100	4,194		
					8,824	Retirement	001-521-00-2200	8,824		
					22,384	Health Insurance	001-521-00-2300	22,384		
					792	Dental & Vision Insurance	001-521-00-2310	792		
					245	Life Insurance	001-521-00-2320	245		
					800	Disability Insurance	001-521-00-2330	800		
					600	Technology Support/Services	001-521-00-3100	600		
					7,656	Rentals & Leases - Vehicles	001-521-00-4410	7,656		
					2,500	Computer and Software	001-521-00-5205	2,500		
					750	Uniforms	001-521-00-5210	750		
					3,200	Capital - Equipment	001-521-00-6400	3,200		
					5,500	Capital - Radios	001-521-00-6410	5,500		
				<u>112,269</u>				<u>112,269</u>		
6	New Position: Police Officer	001	521	\$ 112,269						
					50,423	Regular Salaries & Wages	001-521-00-1200	50,423		
					500	Holiday Pay	001-521-00-1215	500		
					1,560	Incentive Pay	001-521-00-1500	1,560		
					2,340	Special Assignment Pay	001-521-00-1520	2,340		
					4,194	FICA/Medicare Taxes	001-521-00-2100	4,194		
					8,824	Retirement	001-521-00-2200	8,824		
					22,384	Health Insurance	001-521-00-2300	22,384		
					792	Dental & Vision Insurance	001-521-00-2310	792		
					245	Life Insurance	001-521-00-2320	245		
					800	Disability Insurance	001-521-00-2330	800		
					600	Technology Support/Services	001-521-00-3100	600		
					7,656	Rentals & Leases - Vehicles	001-521-00-4410	7,656		
					2,500	Computer and Software	001-521-00-5205	2,500		
					750	Uniforms	001-521-00-5210	750		

Wish List #	Wish List Budget Item	Fund(s)	Dept(s)	Total Cost	Cost by Line	Expense Line Description	Budget Line(s)	Cost by Line	Budget Line(s)	Cost by Line
					3,200	Capital - Equipment	001-521-00-6400	3,200		
					5,500	Capital - Radios	001-521-00-6410	5,500		
					<u>112,269</u>			<u>112,269</u>		
7	New Position: Police Officer	001	521	\$ <u>112,269</u>						
					50,423	Regular Salaries & Wages	001-521-00-1200	50,423		
					500	Holiday Pay	001-521-00-1215	500		
					1,560	Incentive Pay	001-521-00-1500	1,560		
					2,340	Special Assignment Pay	001-521-00-1520	2,340		
					4,194	FICA/Medicare Taxes	001-521-00-2100	4,194		
					8,824	Retirement	001-521-00-2200	8,824		
					22,384	Health Insurance	001-521-00-2300	22,384		
					792	Dental & Vision Insurance	001-521-00-2310	792		
					245	Life Insurance	001-521-00-2320	245		
					800	Disability Insurance	001-521-00-2330	800		
					600	Technology Support/Services	001-521-00-3100	600		
					7,656	Rentals & Leases - Vehicles	001-521-00-4410	7,656		
					2,500	Computer and Software	001-521-00-5205	2,500		
					750	Uniforms	001-521-00-5210	750		
					3,200	Capital - Equipment	001-521-00-6400	3,200		
					5,500	Capital - Radios	001-521-00-6410	5,500		
					<u>112,269</u>			<u>112,269</u>		
8	New Police Vessel	001	521	\$ <u>50,000</u>						
					50,000	Capital - Vessels	001-521-00-6418	50,000		
					<u>50,000</u>			<u>50,000</u>		
9	Police Boat Dock	001	521	\$ <u>25,000</u>						
	(Total Cost \$100,000 - FY 21/22 \$25,000 for design/eng)				25,000	CIP - Infrastructure	001-521-00-63xx	25,000		
					<u>25,000</u>			<u>25,000</u>		
10	2 Marine Power Poles	001	521	\$ <u>7,000</u>						
					7,000		001-521-00-	7,000		
					<u>7,000</u>			<u>7,000</u>		
11	PD Renovation of BOA	001	521	\$ <u>100,000</u>						
	(Total Cost \$500,000 - FY 21/22 \$100,000 for design/eng)				100,000	PD Building Imprv/Repair	001-521-00-6200	100,000		
					<u>100,000</u>			<u>100,000</u>		
12	New Position: Public Works Technician	001/103	541	\$ <u>66,784</u>						
	*Cost allocated 70% General Fund/30% Stormwater				35,000	Regular Salaries & Wages	001-541-00-1200	24,500	103-541-00-1200	10,500
					2,678	FICA/Medicare Taxes	001-541-00-2100	1,874	103-541-00-2100	803
					5,250	Retirement	001-541-00-2200	3,675	103-541-00-2200	1,575
					22,384	Health Insurance	001-541-00-2300	15,669	103-541-00-2300	6,715
					792	Dental & Vision Insurance	001-541-00-2310	554	103-541-00-2310	238
					164	Life Insurance	001-541-00-2320	115	103-541-00-2320	49
					516	Disability Insurance	001-541-00-2330	361	103-541-00-2330	155
					<u>66,784</u>			<u>46,748</u>		<u>20,035</u>
13	New Position: Public Works Technician	001/103	541	\$ <u>66,784</u>						
	*Cost allocated 70% General Fund/30% Stormwater				35,000	Regular Salaries & Wages	001-541-00-1200	24,500	103-541-00-1200	10,500
					2,678	FICA/Medicare Taxes	001-541-00-2100	1,874	103-541-00-2100	803
					5,250	Retirement	001-541-00-2200	3,675	103-541-00-2200	1,575
					22,384	Health Insurance	001-541-00-2300	15,669	103-541-00-2300	6,715
					792	Dental & Vision Insurance	001-541-00-2310	554	103-541-00-2310	238
					164	Life Insurance	001-541-00-2320	115	103-541-00-2320	49
					516	Disability Insurance	001-541-00-2330	361	103-541-00-2330	155
					<u>66,784</u>			<u>46,748</u>		<u>20,035</u>
14	Electric Pole Holiday Decorations	001	541	\$ <u>10,000</u>						
					10,000	Electric Pole Holiday Decorations	001-541-00-6365	10,000		
					<u>10,000</u>			<u>10,000</u>		

Wish List #	Wish List Budget Item	Fund(s)	Dept(s)	Total Cost	Cost by Line	Expense Line Description	Budget Line(s)	Cost by Line	Budget Line(s)	Cost by Line
15	Excavator	001	541	<u>\$ 35,000</u>						
					35,000	Capital - Equipment	001-541-00-6430	35,000		
					<u>35,000</u>			<u>35,000</u>		
16	Street Sweeper	001	541	<u>\$ 175,000</u>						
					175,000	Capital - Vehicles	001-541-00-6417	175,000		
					<u>175,000</u>			<u>175,000</u>		
17	Dump Truck	001	541	<u>\$ 60,000</u>						
					60,000	Capital - Vehicles	001-541-00-6417	60,000		
					<u>60,000</u>			<u>60,000</u>		

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

BUDGET DETAIL

TRANSPORTATION IMPACT FEE FUN
Item a.

Account Id	Account Description	ACTUALS 2019/2020	ORIGINAL BUDGET 2020/2021	AMENDED BUDGET 2020/2021	BUDGET 2021/2022	% CHG
Beginning Fund Balance		204,574.00	146,874	186,766	126,126	-32%
REVENUES						
102-324-310	IMPACT FEES - RESIDENTIAL - TRANSPORTATION	1,430.00	3,000	3,000	0	-100%
102-361-100	INTEREST - TRANSPORTATION IMPACT	2,261.41	2,300	1,000	500	-50%
	Total Revenues	3,691.41	5,300	4,000	500	-88%
Total Beginning Fund Balance, Revenues, & Transfers In		208,265.41	152,174	190,766	126,626	
EXPENDITURES						
102-541-00-3100	PROFESSIONAL SERVICES	0.00	0	50,000	0	-100%
102-541-00-6425	ROADWAY IMPROVEMENTS	21,500.00	35,000	14,500	55,100	280%
	Total Expenditures	21,500.00	35,000	64,500	55,100	-15%
	Ending Fund Balance	186,765.41	117,174	126,266	71,526	-43%
Total Expenditures, Transfers Out, & Ending Fund Balance		208,265.41	152,174	190,766	126,626	

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

BUDGET DETAIL

FUND 1
STORMWATER
Item a.

Account Id	Account Description	ACTUALS	ORIGINAL	AMENDED	BUDGET	BUDGET	% CHG
		2019/2020	BUDGET	BUDGET	BUDGET	WITH WISH LIST	
		2019/2020	2020/2021	2020/2021	2021/2022	2021/2022	
	Beginning Fund Balance	24,127.00	59,268	-36,802	8,224	8,224	-122%
REVENUES							
103-331-100	FEMA REIMBURSEMENT - FEDERAL - FUND 103	15,262.50	0	0	0	0	0
103-331-110	FEMA REIMBURSEMENT - STATE - FUND 103	-7,631.25	0	0	0	0	0
103-343-900	SERVICE CHARGE - STORMWATER	360,985.22	411,671	391,087	405,341	405,341	4%
103-361-100	INTEREST - STORMWATER	2,261.40	2,300	1,000	500	500	-50%
	Total Revenues	370,877.87	413,971	392,087	405,841	405,841	4%
Total Beginning Fund Balance, Revenues, & Transfers In							
		395,004.87	473,239	355,285	414,065	414,065	
EXPENDITURES							
103-541-00-1200	REGULAR SALARIES & WAGES	88,062.34	94,500	94,500	112,022	171,022	19%
103-541-00-2100	FICA/MEDICARE TAXES	6,736.77	7,230	7,230	8,570	13,083	19%
103-541-00-2200	RETIREMENT CONTRIBUTIONS	11,324.60	12,500	12,500	16,803	25,653	34%
103-541-00-2300	HEALTH INSURANCE	14,040.22	16,000	16,000	19,180	41,564	20%
103-541-00-2310	DENTAL & VISION INSURANCE	517.06	500	500	535	1,328	7%
103-541-00-2320	LIFE INSURANCE	423.80	500	500	528	804	6%
103-541-00-2330	DISABILITY INSURANCE	1,250.02	1,350	1,350	1,362	2,192	1%
103-541-00-3100	PROFESSIONAL SERVICES	0.00	3,000	3,000	0	0	-100%
103-541-00-3110	LEGAL SERVICES - STORMWATER FUND	3,487.50	3,000	3,000	3,000	3,000	0%
103-541-00-3120	ENGINEERING FEES	76,764.89	50,000	50,000	50,000	50,000	0%
103-541-00-3430	NPDES	14,376.25	15,000	15,000	15,000	15,000	0%
103-541-00-3450	LAKE CONSERVATION	9,036.00	15,000	15,000	20,000	20,000	33%
103-541-00-4600	REPAIRS & MAINTENANCE	28,062.58	75,000	75,000	75,000	75,000	0%
103-541-00-4900	OTHER CURRENT CHARGES	0.00	1,000	1,000	500	500	-50%
103-541-00-6300	CIP - CAPITAL IMPROVEMENTS*	177,724.50	110,600	236,575	0	0	-100%
103-541-00-7100	PRINCIPAL	0.00	20,668	19,000	19,000	19,000	0%
103-541-00-7200	INTEREST	0.00	10,795	10,000	9,100	9,100	-9%
	Total Expenditures	431,806.53	436,643	560,155	350,600	447,246	-37%
Transfers							
103-581-00-9100	TRANSFER TO CAPITAL EQUIP REPL FUND 301	0.00	0	0	0	0	0
	Total Transfers Out	0.00	0	0	0	0	0
	Ending Fund Balance	-36,801.66	36,596	-204,870	63,466	-33,181	-131%
Total Expenditures, Transfers Out, & Ending Fund Balance							
		395,004.87	473,239	355,285	414,065	414,065	

* CIP - Capital Improvements are not budgeted for FY 21/22; however, CIP projects for FY 21/22 are listed on Five Year Capital Improvement plan pending funding such as ARPA funding or reimbursement from Orange County.

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

BUDGET DETAIL

LAW ENFORCEMENT EDUCATION FUN Item a.

Account Id	Account Description	ACTUALS 2019/2020	ORIGINAL BUDGET 2020/2021	AMENDED BUDGET 2020/2021	BUDGET 2021/2022	% CHG
REVENUES						
	Beginning Fund Balance	15,400.00	11,000	17,763	15,263	-14%
104-351-200	JUDGEMENT & FINES - LE EDUCATION FUND	1,891.29	1,500	1,500	1,500	0%
104-361-100	INTEREST - EDUCATION FUND	2,261.37	2,300	1,000	500	-50%
	Total Revenues	4,152.66	3,800	2,500	2,000	-20%
Total Beginning Fund Balance, Revenues, & Transfers In		19,552.66	14,800	20,263	17,263	
EXPENDITURES						
104-521-00-5500	TRAINING	1,790.00	6,000	6,000	6,000	0%
104-541-00-4900	OTHER CURRENT CHARGES	0.00	200	200	0	-100%
	Total Expenditures	1,790.00	6,200	6,200	6,000	-3%
	Ending Fund Balance	17,762.66	8,600	14,063	11,263	-20%
Total Expenditures, Transfers Out, & Ending Fund Balance		19,552.66	14,800	20,263	17,263	

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

BUDGET DETAIL

FUND
CHARTER DEBT SERVICE Item a.

Account Id	Account Description	ACTUALS 2019/2020	ORIGINAL BUDGET 2020/2021	AMENDED BUDGET 2020/2021	BUDGET 2021/2022	% CHG
	Beginning Fund Balance	1,179,291.00	974,271	1,340,994	1,363,111	2%
REVENUES						
201-331-100	FEMA REIMBURSEMENT - FEDERAL - FUND 201	2,147.18	0	0	0	0
201-331-110	FEMA REIMBURSEMENT - STATE - FUND 201	-4,104.91	0	0	0	0
201-361-100	INTEREST - CHARTER FUND	9,623.88	10,000	10,000	0	-100%
201-362-000	RENT REVENUE	1,036,640.76	1,040,141	1,040,141	1,037,341	0%
	Total Revenues	1,044,306.91	1,050,141	1,050,141	1,037,341	-1%
Transfers						
201-381-000	TRANSFERS IN FROM GENERAL FUND 001	0.00	0	0	0	0
	Total Transfers In	0.00	0	0	0	0
Total Beginning Fund Balance, Revenues, & Transfers In		2,223,597.91	2,024,412	2,391,135	2,400,452	
EXPENDITURES						
201-569-00-1200	REGULAR SALARIES & WAGES	69,328.50	75,000	75,000	82,000	9%
201-569-00-2100	FICA/MEDICARE TAXES	5,303.64	5,738	5,738	6,273	9%
201-569-00-2200	RETIREMENT CONTRIBUTIONS	9,684.12	11,000	11,000	13,000	18%
201-569-00-2300	HEALTH INSURANCE	8,807.04	10,000	10,000	12,000	20%
201-569-00-2310	DENTAL & VISION INSURANCE	382.08	400	400	400	0%
201-569-00-2320	LIFE INSURANCE	323.12	400	400	400	0%
201-569-00-2330	DISABILITY INSURANCE	946.80	1,100	1,100	1,100	0%
201-569-00-3100	PROFESSIONAL SERVICES - CHARTER	5,500.00	5,500	12,950	27,000	108%
201-569-00-3110	LEGAL SERVICES - CHARTER	7,963.00	8,000	8,000	15,000	88%
201-569-00-4600	MAINTENANCE - CHARTER SCHOOL	19,751.92	20,000	20,000	20,000	0%
201-569-00-6210	CIP - CHARTER ROOF	35,597.00	114,000	114,000	117,000	3%
201-569-00-6320	CIP - HVAC REPLACEMENT	13,894.64	0	0	425,000	0
201-569-00-6410	CHARTER SCHOOL BUILDING REPAIRS	5,738.60	0	0	0	0
201-569-00-7100	PRINCIPAL	175,000.00	185,000	185,000	185,000	0%
201-569-00-7200	INTEREST	524,384.02	515,000	515,000	515,000	0%
	Total Expenditures	882,604.48	951,138	958,588	1,419,173	48%
	Ending Fund Balance	1,340,993.43	1,073,274	1,432,547	981,279	-32%
Total Expenditures, Transfers Out, & Ending Fund Balance		2,223,597.91	2,024,412	2,391,135	2,400,452	

*\$966,945 in the Fund Balance is restricted in the Reserve and Renewal & Replacement accounts

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

BUDGET DETAIL

CAPITAL EQUIPMENT REPLACEMENT FUN Item a.

Account Id	Account Description	ACTUALS 2019/2020	ORIGINAL BUDGET 2020/2021	AMENDED BUDGET 2020/2021	BUDGET 2021/2022	% CHG
REVENUES						
	Beginning Fund Balance	27,000.00	17,023	18,131	19,131	6%
301-361-100	INTEREST - CAP EQUIP REPL FUND	1,107.79	0	1,000	500	-50%
	Total Revenues	1,107.79	0	1,000	500	-50%
Transfers						
301-381-000	TRANSFER FROM GENERAL FUND 001	0.00	0	0	0	0
301-381-103	TRANSFER FROM STORMWATER FUND 103	0.00	0	0	0	0
	Total Transfers In	0.00	0	0	0	0
Total Beginning Fund Balance, Revenues, & Transfers In		28,107.79	17,023	19,131	19,631	
EXPENDITURES						
301-521-00-6410	CIP - POLICE COMMUNICATIONS EQUIPMENT	9,976.52	0	0	0	0
	Total Expenditures	9,976.52	0	0	0	0
	Ending Fund Balance	18,131.27	17,023	19,131	19,631	3%
Total Expenditures, Transfers Out, & Ending Fund Balance		28,107.79	17,023	19,131	19,631	

CITY OF BELLE ISLE
FISCAL YEAR 2021/2022
BUDGET

BUDGET DETAIL

FUN
CAPITAL IMPROVEMENT RE
NOTE 2020 PROJECT FUND
Item a.

Account Id	Account Description	ACTUALS 2019/2020	ORIGINAL BUDGET 2020/2021	AMENDED BUDGET 2020/2021	BUDGET 2021/2022	% CHG
REVENUES	Beginning Fund Balance	0.00	0	2,500,000	442,100	-82%
	303-384-100 REVENUE BOND PROCEEDS	2,551,281.41	0	0	0	0
	Total Revenues	2,551,281.41	0	0	0	0
	Transfers	0.00	0	0	0	0
	Total Transfers In	0.00	0	0	0	0
Total Beginning Fund Balance, Revenues, & Transfers In		2,551,281.41	0	2,500,000	442,100	
EXPENDITURES						
303-517-00-6200	BUILDINGS - BANK OF AMERICA PURCHASE	0.00	0	2,057,900	0	-100%
303-517-00-6300	CIP - STORMWATER PROJECTS	0.00	0	0	442,100	
303-517-00-7300	BOND ISSUANCE COSTS	51,281.41	0	0	0	0
	Total Expenditures	51,281.41	0	2,057,900	442,100	-79%
	Ending Fund Balance	2,500,000.00	0	442,100	0	-100%
Total Expenditures, Transfers Out, & Ending Fund Balance		2,551,281.41	0	2,500,000	442,100	

FUND 001 GENERAL FUND

Category	Project	Anticipated Funding Source	Estimated 5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
City Hall	City Hall HVAC Replacement	General Fund	25,000	-	-	-	-	25,000
City Hall	City Hall Landscaping Project	General Fund	30,000	30,000	-	-	-	-
Equipment	Electric Pole Holiday Decorations	General Fund	20,000	10,000	-	10,000	-	-
Police Department	Police Boat Dock for Marine Patrol	General Fund	100,000	50,000	50,000	-	-	-
Police Department	PD Renovation of Bank of America	General Fund	500,000	100,000	400,000	-	-	-
Streets	Resurfacing - Gondola/Lake/Swann/Idaho/Nevada/Perkins	General Fund	200,000	200,000	-	-	-	-
Streets	Resurfacing - Cay/Stockbridge/Delia	General Fund	150,585	150,585	-	-	-	-
Streets	Cross Lake Rebuild	Unfunded	350,000	-	100,000	250,000	-	-
Traffic Calming	Via Flora/Flowertree Roundabout	General Fund	250,000	-	150,000	100,000	-	-
Traffic Calming	Traffic Signal at Hoffner/St. Germaine	General Fund	325,000	65,000	260,000	-	-	-
Traffic Calming	Hoffner Roundabout w/Ped Crossing @ St. Denis (District 1)	Unfunded	634,000	-	334,000	300,000	-	-
Sidewalks	Sidewalk Replacements	General Fund	125,000	25,000	25,000	25,000	25,000	25,000
Sidewalks	Judge/Daetwyler Sidewalk Widening	Unfunded	690,000	-	-	345,000	200,000	145,000
Bridges	Nela Bridge Resurfacing/Repairs/Fence	General Fund	47,000	47,000	-	-	-	-
Bridges	Hoffner Bridge Lights	General Fund	30,000	-	15,000	15,000	-	-
Parks	Labelle Beach Fence	General Fund	-	-	-	-	-	-
Parks	Wallace Field	General Fund	250,000	-	150,000	100,000	-	-
Parks	Canoe Trail	General Fund	50,000	-	50,000	-	-	-
Parks	Swann Beach ADA Deck	General Fund	25,000	25,000	-	-	-	-
Parks	Dog Park	Unfunded	50,000	-	-	20,000	15,000	15,000
Total General Fund			3,851,585	702,585	1,534,000	1,165,000	240,000	210,000

Totals by Funding Source:	5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
General Fund	2,127,585	702,585	1,100,000	250,000	25,000	50,000
Unfunded	1,724,000	-	434,000	915,000	215,000	160,000
	3,851,585	702,585	1,534,000	1,165,000	240,000	210,000

FUND 102 TRANSPORTATION IMPACT FEE FUND

Category	Project	Anticipated Funding Source	Estimated 5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Crosswalks	Pedestrian Crossing @ Hoffner/Pleasure Island	Traffic Impact Fees	20,600	20,600	-	-	-	-
Crosswalks	Pedestrian Crossing @ Hoffner/Peninsular	Traffic Impact Fees	22,500	22,500	-	-	-	-
Traffic Calming	Seminole Traffic Calming (Speedhumps - Seminole/Barby/Indian)	Traffic Impact Fees	12,000	12,000	-	-	-	-
Total Transportation Impact Fund			55,100	55,100	-	-	-	-

Totals by Funding Source:	5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Traffic Impact Fees	55,100	55,100	-	-	-	-
Unfunded	-	-	-	-	-	-
	55,100	55,100	-	-	-	-

FUND 103 STORMWATER FUND

Category	Project	Anticipated Funding Source	Estimated 5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Drainage Improvement	Seminole/Daetwyler Intersection Drainage Improvements (District 4)	Stormwater Fund / ARPA	20,000	20,000	-	-	-	-
Drainage Improvement	6504 St. Partin Place Pipe Replacement (District 5)	Stormwater Fund	20,000	-	20,000	-	-	-
Drainage Improvement	Nela Ave. Conveyance system (if swale reconditioning fails) (District 5)	Stormwater Fund	345,000	-	-	-	150,000	195,000
Drainage Improvement	Sol Rebuild (District 6)	2020 Bond / ARPA	490,000	490,000	-	-	-	-
Drainage Improvement	3101 Trentwood Blvd. Inlets U433/434 (District 4)	Stormwater Fund	23,435	-	-	-	23,435	-
Drainage Improvement	2622 Trentwood Blvd. T437/T438 - Conveyance (District 4)	ARPA	46,460	-	23,230	23,230	-	-
Drainage Improvement	Trimble Park T561/T562 - Conveyance (District 4)	ARPA	13,685	-	-	13,685	-	-
Drainage Improvement	1849 Wind Willow Rd. T488-T490, T492, T496 - Conveyance (District 3)	ARPA	80,270	-	-	40,135	40,135	-
Drainage Improvement	1600 Colleen Dr. R473 - Conveyance (District 3)	ARPA	15,830	-	15,830	-	-	-
Drainage Improvement	3614 Waters Edge Dr. L125 - Conveyance (District 5)	ARPA	12,535	-	12,535	-	-	-
Drainage Improvement	3519 Cullen Lake Shore Dr. G202 - Conveyance (District 7)	ARPA	47,955	-	47,955	-	-	-
Drainage Improvement	5240 Driscoll Ct. H260/H261 - Conveyance (District 1)	ARPA	53,880	-	-	-	53,880	-
Drainage Improvement	3013 Cullen Lake Shore Dr. F161/F162 - Conveyance (District 1)	ARPA	43,930	-	-	-	-	43,930
Drainage Improvement	2807 Hoffner Ave. F252 - Conveyance (District 1)	ARPA	28,670	-	-	28,670	-	-
Drainage Improvement	5275 Jade Cir. H270/H271/H273 - Conveyance (District 1)	ARPA	70,000	-	70,000	-	-	-
Drainage Improvement	Swann Beach Q552/Q553 - Conveyance (District 3)	ARPA	38,355	-	-	-	-	38,355
Drainage Improvement	2211 Cross Lake Rd. E-001 - Conveyance (District 2)	ARPA	188,355	-	150,000	-	-	38,355
Drainage Improvement	Barby Lane Upgrade with Baffle System (District 4)	OC Cost Share / ARPA	196,250	196,250	-	-	-	-
Drainage Improvement	E. Wallace Drainage Project (District 2)	OC Cost Share / ARPA	1,250,000	1,250,000	-	-	-	-
Drainage Improvement	Alsace Court Baffle System (District 1)	Stormwater Fund / OC Cost Share	314,175	-	-	314,175	-	-
Drainage Improvement	Cullen Lakeshore/St. Moritz Pipe Lining (District 7)	Stormwater Fund	50,000	-	25,000	25,000	-	-
Drainage Improvement	Franconia Drive Baffle System (District 6)	Stormwater Fund / OC Cost Share	1,256,000	-	-	-	628,000	628,000
Drainage Improvement	2499 Trentwood Blvd Baffle System	Stormwater Fund / OC Cost Share	909,688	-	909,688	-	-	-
Total Stormwater Fund			5,514,473	1,956,250	1,274,238	444,895	895,450	943,640

Totals by Funding Source:	5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Stormwater Fund	438,435	-	45,000	25,000	173,435	195,000
Stormwater Fund / ARPA	20,000	20,000	-	-	-	-
Stormwater Fund / OC Cost Share	2,479,863	-	909,688	314,175	628,000	628,000
2020 Bond / ARPA	490,000	490,000	-	-	-	-
OC Cost Share / ARPA	1,446,250	1,446,250	-	-	-	-
ARPA	639,925	-	319,550	105,720	94,015	120,640
	5,514,473	1,956,250	1,274,238	444,895	895,450	943,640

FUND 201 CHARTER DEBT SERVICE FUND

Category	Project	Anticipated Funding Source	Estimated 5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Charter School	Roof Repair - Field House	Rent Revenue	104,000	104,000	-	-	-	-
Charter School	Roof Repair - High School	Rent Revenue	13,000	13,000	-	-	-	-
Charter School	AC - Villages	Rent Revenue	22,000	-	22,000	-	-	-
Charter School	HVAC Repair - High School	Rent Revenue	850,000	425,000	425,000	-	-	-
Charter School	Lightning Protection - Middle School	Rent Revenue	21,000	-	21,000	-	-	-
Charter School	Water Heater Replacement (7)	Rent Revenue	23,800	-	23,800	-	-	-
Charter School	Electrical Distribution Panel (14)	Rent Revenue	67,550	-	-	67,550	-	-
Charter School	Kitchen Exhaust - Middle School	Rent Revenue	68,000	-	-	68,000	-	-
Charter School	Distribution Panel - Middle School	Rent Revenue	68,000	-	-	68,000	-	-
Total Charter School Debt Service Fund			1,237,350	542,000	491,800	203,550	-	-

Totals by Funding Source:	5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Rent Revenue	1,237,350	542,000	491,800	203,550	-	-
Unfunded	-	-	-	-	-	-
	1,237,350	542,000	491,800	203,550	-	-

ALL FUNDS

	Estimated 5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
General Fund	3,851,585	702,585	1,534,000	1,165,000	240,000	210,000
Transportation Impact Fee Fund	55,100	55,100	-	-	-	-
Stormwater Fund	5,514,473	1,956,250	1,274,238	444,895	895,450	943,640
Charter Debt Service Fund	1,237,350	542,000	491,800	203,550	-	-
Totals	\$ 10,658,508	\$ 3,255,935	\$ 3,300,038	\$ 1,813,445	\$ 1,135,450	\$ 1,153,640

<i>Totals by Funding Source:</i>	5 Year Cost	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
General Fund	2,127,585	702,585	1,100,000	250,000	25,000	50,000
Traffic Impact Fees	55,100	55,100	-	-	-	-
Stormwater Fund	438,435	-	45,000	25,000	173,435	195,000
Stormwater Fund / ARPA	20,000	20,000	-	-	-	-
Stormwater Fund / OC Cost Share	2,479,863	-	909,688	314,175	628,000	628,000
2020 Bond / ARPA	490,000	490,000	-	-	-	-
OC Cost Share / ARPA	1,446,250	1,446,250	-	-	-	-
ARPA	639,925	-	319,550	105,720	94,015	120,640
Rent Revenue	1,237,350	542,000	491,800	203,550	-	-
Unfunded	1,724,000	-	434,000	915,000	215,000	160,000
	\$ 10,658,508	\$ 3,255,935	\$ 3,300,038	\$ 1,813,445	\$ 1,135,450	\$ 1,153,640

Julia Frey

Item b.

5447 Ming Drive, Belle Isle, FL 32812 | (312) 752-0417 | juafrey@gmail.com

July 20, 2021

Bob Francis
City Manager
City of Belle Isle
1600 Nela Ave.
Belle Isle, FL 32809

Dear Bob,

I understand there are open positions available on the Belle Isle Budget Committee. As a resident of Belle Isle, I would very much like to get involved and join the committee. My resume is attached.

Applicable to the committee position, I have 30+ years of professional/executive successfully managing:

- Capital/Expense Budgets of \$70M+
- RFP/Bidding/Contract Award Process
- Professional Service Contracts
- All aspects of the procurement cycle including, AP/AR

I'm excited to take part and contribute to the city's fiscal success!

Sincerely,

Julia Frey

Corporate Facilities Management/ Commercial Real Estate

Passionate executive leader across all aspects of facilities management, construction management, and class A commercial office property management and leasing. **Known for being :**

- **Leader:** Solid leader passionate about helping employees grow. Track record of building top performing teams through a lead-by-example approach.
- **Strategist:** Exceptional business acumen with strengths in strategically managing real estate, workplace space, all aspects of construction, space planning, and design projects.
- **Financially Focused:** Excellent grasp of financial real estate and business concepts, financial analysis, cost saving initiatives, budget formulation, and value engineering.
- **Service Oriented:** Leverage strong interpersonal skills, subject-matter expertise, and leadership abilities to proactively provide customer/client services at the highest quality level. Consistent track record of delivering superior result

Property Management
Facilities Management
Financial Services
Lease Management
Asset Management
Short/Long Range Planning
Space Planning
Architectural Design
Construction Management
Code Compliance
Vendor Management
Procurement
Safety and Security
Business Continuity Planning

"Ms. Frey possesses robust skills in all aspects of her position. Her take charge attitude is one that serves senior management, associates and customers to optimum service levels."

—Frank D. Campana, SVP Corporate Real Estate, Wyndham Worldwide

Professional History

Travel + Leisure, 2015 - Present, Orlando, Florida

World's largest vacation ownership, exchange and rental company with approximately 25K associates.

Senior Director, Facilities and Workplace Services

Lead team of 25 associates for the comprehensive provision of workplace services at 8 corporate sites. Responsible for 2M+ SF across multiple geographical sites that have an annual total operating budget of \$35M and capital budget of \$50M.

Highlights:

- **Reorganized and streamlined** Corporate Facilities team and achieved 25% reduction in operational expense budget within first two years of tenure.
- **Reduced annual subsidy** cost for on-site dining services by \$200K
- **Established controls** for procurement and service contracts.
- **Centralized** procurement, contract administration, and invoice processing for entire facilities portfolio.
- **Restacked** corporate headquarters building and regional business unit sites.
- **Managed design and construction** of \$4M executive boardroom suite and lobby renovation.
- **Increased job scope** to include project management of all capital construction initiatives. Additionally, took on management of additional corporate sites, Indianapolis and New Jersey, as a result of company spin in June 2018.

Professional History, continued

Jones Lang LaSalle, 2004 – 2014, Chicago, Illinois

Global financial/professional services firm with real estate specialty; approximately 48K employees.

Vice President and General Manager | Assistant General Manager

Partnered with portfolio asset owners to fully optimize investment values and ROIs. Directed all building operations in properties with up to 4,000 people, 1M+ RSF, and \$30M NOI. Oversaw direct reports as well as service contractors (such as security team, janitorial staff, etc.). Designed strategies with leasing teams to modernize common areas and attract desirable, Class A tenants. Honored with numerous internal awards including General Manager of the Year.

Properties

225 West Wacker Drive, Chicago Illinois

190 S. LaSalle Street, Chicago, Illinois | 111 South Wacker Drive, Chicago, Illinois

3633 West Lake Avenue, Glenview, Illinois | 1200 Shermer Road, Northbrook, Illinois

701 East 22nd Street, Lombard, Illinois | 747 East 22nd Street, Lombard, Illinois

Highlights:

- **Co-launched training program** to develop first-tier managers in the Midwest region; 60+ employees have completed the program, and **a number have since advanced** within the company.
- **Maintained flat operating expenses over 7-year period** by effectively negotiating service contracts, monitoring vendors, and procuring cost-effective electricity service.
- **Team averaged rating of 4.8+/5.0** according to the Kingsley Tenant Satisfaction survey.
- Played key role in **securing Apple and Kaplan Education** and **positioning 225 West Wacker for profitable sale**.
- **Co-led initiative** which enabled building to become **one of first LEED Gold Certified Buildings**; developed/executed tenant engagement strategies to acquire necessary credits.

SmithBucklin Corporation, 2000 – 2004, Chicago, Illinois

Leading association management company; 500+ employees.

Senior Manager, Facilities and Office Services

Directed delivery of facility/office services to organization's internal employees occupying 80K SF leased office space in Chicago and 40,000 SF in Washington, DC. Liaised between building management and SmithBucklin.

Developed/managed annual departmental budget of \$900,000+ and led staff of 5.

Highlights:

- Created and launched **comprehensive off-site emergency action plan** for all 3 SmithBucklin offices.
- **Cut \$3M in rent/operating expenses** after renegotiating lease.
- Headed \$1.6M Mid-Term Tenant Improvement Allowance Project; renovated 4 floors/elevator lobby entrances with **minimal interruption to business operations**.

Professional History, continued

Ameritech/Illinois Bell, 1988 – 1999, Chicago, Illinois

Fortune 500 telecommunications company.

Facilities Manager, Corporate Headquarters | Manager – Space Planning / Design / Procurement

Space Planner | Interior Designer

Rapidly promoted within downtown Chicago properties (30 South Wacker Drive, 225 West Randolph Street, and 212 West Washington Street). Managed staff and budget of up to \$3M+. Oversaw construction/renovation projects, drove strategy for space utilization/facility-related decisions, designed space solutions, and selected vendors.

Highlights:

- Managed design for **\$1M+ corporate boardroom renovation with complex electronic equipment**; oversaw project execution.
- **Led all aspects of employee moves** to and from approximately 125K sq ft corporate headquarters building.
- Developed interior programming, planning, and design strategies for internal clients within **500+ buildings totaling approximately 14M sq ft.**

Education

Bachelor of Science Degree, Interior Design, 1988

Valparaiso University, Valparaiso, Indiana

Of Note

Illinois Real Estate Broker License, Voluntarily Inactive

Florida Real Estate Sales License, Active

LEED Accredited Professional, 2008

Volunteer activities: Habitat for Humanity and canine rescue

Technical Skills: Yardi, rCash, Kardin, AutoCAD, JD Edwards, Microsoft Suite (Word, Excel, PowerPoint), FM Systems

Katharine Stinton

6630 Conway Lakes Drive
Belle Isle, FL 32812
(407)881-2377
novagalaxy87@gmail.com

Experience

July 2019 - January 2020

Office Depot, Montgomery, AL - Sr. Sales Technician

I helped customers who were interested in purchasing a new computer by helping them find the best one that would meet their needs. I also performed services on new and existing computers. I was trained in cell phone repair, and I repaired several damaged cell phones for customers. I have lots of experience being a leader on duty on the sales floor, and I have excellent customer service experience.

August 2016 - May 2019

Auburn University, Montgomery, AL - Calculus Tutor

At AUM, I had the responsibility to provide supplementary knowledge to students who visited the Instructional Support Lab. I visited classrooms and gave lectures about the ISL to inform students of the resources that were available to them from the university. In addition to this, I was selected by Ms. Ann Gulley (head of the ISL) to work alongside her on the Logan Project. The Logan Project is a research project devoted to finding innovative ways to teach mathematics to the blind and the visually impaired. I have hands-on experience working with and teaching mathematics through many different methods, including using process driven math.

August - December 2015

University of South Carolina, Sumter - Math Tutor

At the University of South Carolina I tutored math, most often calculus. Before I transferred to Auburn, I was given my own office and a key to a classroom where I tutored larger groups of students.

Education

Auburn University, Auburn, AL - Mathematics

The last school I attended was Auburn University. I completed three years of my degree in pure mathematics and was starting my senior year when I moved to Florida to be with my husband. I look forward to completing my degree in the near future. I began taking college courses at age sixteen as a dual enrolled student. My high school graduating GPA was 4.250.

Awards

President's and Dean's List - Central Carolina Technical College