



CITY OF BELLE ISLE, FL
SPECIAL EVENTS COMMITTEE MEETING

Held in City Hall Chambers, 1600 Nela Avenue, Belle Isle, FL
Held the 3rd Wednesday of Every Month
Wednesday, August 21, 2024 * 6:00 PM

AGENDA

Special Events Committee Members

Kathy McCoy, Chair

OPEN - Vice Chair

Kyle Sue VanVelzen | Doug DeYoung | Lynne Voltaggio

OPEN | John Tremblay

Non-voting

Nicholas Fouraker

Welcome to the City of Belle Isle Special Events Committee meeting. Agendas and all backup material supporting each agenda item are available at the City Clerk's office or the city's website at www.belleislefl.gov.

1. **Call to Order and Confirmation of Quorum**
2. **Public Comments**
3. **Approval of Minutes**
 - a. Approval of the July 17, 2024 meeting minutes
4. **Unfinished Business**
 - a. Centennial Events: Tree Dedication, Parade, Merchandise, Festival
5. **New Business**
 - a. Light the Way
 - b. Santa Ride through the City
 - c. Golf Cart Parade
6. **Next Meeting Schedule**
7. **Adjournment**

City of Belle Isle
Special Events Committee
July 17, 2024
Meeting Minutes

Call to Order

The meeting was called to order by Chair Kathy McCoy at 6:00 p.m. and a quorum was confirmed.

Attendance

Lynn DeJarnette recorded attendance as follows:

Present: Kathy McCoy, John Trembley, Doug DeYoung, Lynn DeJarnette and Kyle Sue Van Velden. City Manager Rick Rudometkin was also present.

Absent: Lynne Voltaggio

Approval of Minutes

- The minutes from the June meeting were distributed to the committee via email and in writing. A motion was made by John Trembly to approve the minutes as written. Doug DeYoung seconded the motion and the motion was passed.

Unfinished Business

- Midnight Mayhem is the only band available for the Centennial celebration. The city manager said he would sole source the band since they are the only ones available.
 - John Trembly will ask Paul Magrone if he is willing to play just a short set at the beginning of the event while the band sets up.
- It was agreed that Kathy McCoy would reach out to a rental company for pricing on tables and chairs for the event.
- The City Attorney because of insurance and other regulations and liabilities notified the committee through the City Manager, that the city cannot sell alcohol.
 - Commissioner Brobrowski and John Eversten secured a donation from Randy Ross of 600 bottles of wine. The city will give these out at the centennial event and other city events.
- The quotes for the carnival games/rides have been submitted.

New Business

- The Centennial celebration was discussed as follows

- The salon owner at Wallace and Randolph is complaining about the event interfering with his business. The City Manager has sent an e-mail to the owner with our intentions to accommodate his customers. The City Manager will also request a list of that's day's customers to ensure that they can access to the salon's parking.
 - It was decided to not use Wallace Field for the event as the ground would be muddy if it rains. The city will close down Randolph between Wallace and Waltham. This may include a little north of Waltham as well.
 - The city has permission to shut down part of Hansel Avenue as well if needed.
 - The event will be held on the street as well as the CCA parking lot
 - The city is asking the School Board for permission to use the parking lot at the old Pine Castle Elementary location.
 - Yolonda will be sending out a mailer to everyone in the city to advertise the event
 - Tree dedication plaques came in and the dedication will be held on September 7th at 10 a.m.
 - A sound system is needed for the dedication and Kathy McCoy will ask the person doing sound for the event if he can provide a sound system
 - Jay's Cone Zone, Red Panda Noodles, Camel Toe Taco and Uncle Tony's BBQ have confirmed. Still waiting on responses from Bread for the Masses and Charlies Bakery.
 - It was clarified that any denial or non-response also counts when looking for quotes for items that go over the \$2,499 limit
 - It was suggested that we provide light up bracelets, necklaces, etc. for the children.
 - Lynn DeJarnette and Doug DeYoung will look for 10-15 vendors for the event, and Lynn will provide a vendor registration form to Kathy McCoy.
- The Christmas event dates were set
 - Light the Way – December 4, 2024
 - Santa Ride – December 10th and 12th
 - Golf cart and bicycle parade – December 14, 2024

Adjournment

John Trembly made a motion to adjourn and Kyle Sue Van Velten seconded the motion. The meeting was adjourned by Chair Kathy McCoy at 7:10 p.m.

Submission and Approval of Minutes

- Minutes submitted by: Lynn DeJarnette
- Minutes approved by :