



CITY OF BELLE ISLE, FL

TREE ADVISORY BOARD MEETING - RESCHEDULED FROM JULY 11, 2024

Held in City Hall Chambers 1600 Nela Avenue

Held the 2nd Monday of Every Month

Thursday, July 18, 2024 * 6:30 PM

AGENDA

Tree Advisory Board Members

Richard Weisner, Chair | Christopher Stalder | Doug DeYoung | Sue Nielsen | OPEN SEAT

Welcome to the City of Belle Isle Tree Advisory Board meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at www.belleislefl.gov.

- 1. Call to Order and Confirmation of Quorum**
- 2. Invocation and Pledge**
- 3. Approval of Minutes**
 - [a.](#) June 13, 2024 meeting minutes
- 4. Unfinished Business**
 - [a.](#) Discussion and Approval of \$7000 line item for Council approval
 - [b.](#) Discussion on \$2 per capita and allocation of Tree Fund account
- 5. New Business**
 - a. How to Create a Great Tree Board Program
 - b. Tree Board Duties and Responsibilities
 - [c.](#) New resident program, tree giveaways, and tree planting
- 6. Next Meeting Schedule**
- 7. Adjournment**

City of Belle Isle
Minutes of the Monthly Meeting of the Tree Advisory Board
June 13, 2024
6:30PM

Location of meeting

Belle Isle City Hall
1600 Nela Avenue
Belle Isle, FL 32809

Present at meeting

Richard Weinsier
Christopher Stalder
Sue Nielson
Rick Rudometkin

The regular meeting of the Tree Advisory Board of the City of Belle Isle was called to order at 6:39pm on June 13, 2024, at Belle Isle City Hall by Richard Weinsier.

1. The minutes for the May 9, 2024 meeting were approved with the following changes.
 - a. Date of meeting was corrected from 2023 to 2024.
 - b. At the end of #6 the following sentence was added: The motion was approved by a 3-1 vote.
2. Citizen's Comments: Jeff Rhodes who lives on 3135 Indian Drive shared his drawing of his lot that was approved for removal of many trees about 2 years ago. After sharing his information to the board, Rick will be working with Raquel to figure out how many trees he needs to replant and/or pay into the Tree Fund.
3. Richard Weinsier suggested that the following statement be added to the Belle Isle Tree Ordinance. *"Removal of a tree with a DBH of 24" or greater MUST have the approval of the Tree Advisory Board PRIOR to receiving a Tree Removal Permit for a Developed Property."* Motion to approve by Chris Stalder and seconded by Sue Nielson. Motion was approved by a 3-0 vote.
4. Richard Weinsier suggested that we add \$1000 to the budget that can be used for a raffle during the Arbor Day event to trim a resident's oak or

similar tree. The idea was approved by a 3-0 vote with Chris Stalder making the motion and Sue Nielson seconding it. After much discussion on the budget Rick suggested that Richard Weinsier attend the Budget committee meeting next week and let them know what we want to spend our budget on.

5. Next there was discussion on an updated Tree Removal Permit for a developed property. Most of the discussion was how much should the penalty be for illegally removing a tree with a DBH of 24" or greater. The discussion was tabled so the members could think about it before the next meeting.
6. Richard Weinsier presented another version of the flyer that could be used to give to new residents to help make Belle Isle a better Tree City. It was decided to wait until we see our budget to know if we can present it to Council for approval.
7. The last discussion topic was the Belle Isle Fee Schedule that was missing a lot of the fees that would be charged to a resident for a variety of illegal tree work or removal.
8. Chris motioned for adjournment at 7:50pm.

Written and submitted by Richard Weinsier in the absence of the secretary.

Details for July 2024 Tree Board meeting.

1. Approval of June minutes.
2. Note if we have a quorum.
3. Motion for approval of missed June meeting by Doug DeYoung.
4. List of questions that I sent to Rick last week for discussion at meeting.
 - a. How much money is presently in the \$2 account that is collected from every household each year to improve our BI tree canopy?
 - b. What is the total each year that is collected and put into the \$2 account and when does it come available to be used?
 - c. Can the money from the \$2 account be used for anything besides a tree?
 - d. Assuming that some, or all, of the monies in the \$2 account have been spent on the BI tree canopy, what specifically was the money spent on in recent times?
 - e. How much money is presently in the Tree Fund account? What restrictions are there with this account for being able to spend it? Was any of the monies in this account spent on anything in recent times and if so, what was the project?
 - f. How did/does the administration decide where and how much to spend on any tree project?
 - g. Do you (Rick) have any positive or negative thoughts about dividing up the City into quadrants and that one quadrant on a rotating basis will have priority in any given year for work on their tree canopy?
 - h. Do you (Rick) have any positive or negative thoughts about allowing the Tree Board to be a contributing factor in how, where, when and how much of the tree monies should be spent on any given BI tree project?
5. Tree Board Duties and Responsibilities in Ordinance:
 Develop and present annually a written community tree management program and supporting work plan which, upon acceptance by city council shall constitute the official comprehensive tree plan for the city. *How will the Tree Board accomplish this work?*
6. Note: I attended the budget committee meeting 2 weeks ago and they were very positive about our suggested line-item budget request of \$7000 that will be presented to Council. If we get less than requested, then I am suggesting priorities to be:
 - a. Arbor Day without tree give away or trimming
 - b. New resident program
 - c. Arbor Day tree give away
 - d. Arbor Day tree trimming
 - e. Tree acquisition for planting in a BI park
 - f. Tree acquisition to give away at other BI events

7. Arbor Day 2025 – Think about an available date (? Saturday, April 26, 2025, any conflicts?) and to whom we should send invitations.
 - a. Work with Special Events committee to prepare event.
 - b. Event to be held at City Hall (inside and out).
 - c. Participant suggestions: Tree board, Solid waste & Recycling with trashcan raffle, Forestry service/Arborist, Nursery, PC Historical Society/Pioneer Days, Solar company, Duke, OUC, NAV board, Police & Code enforcement, BI administration, Live animal program, Balloon person, Face painters, Food trucks, Local establishments, others.
 - d. Raffle for a special tree give away.
 - e. Raffle for trimming of an oak tree.
8. Tree Removal Permit for a Developed Property – **Include form & fee info**
 - a. Penalty for removal of a tree with a DBH of 24” or more.
 - b. Fines for trees with a DBH of less than 24”.
 - c. Fee schedule values
 - d. Motion to approve upon agreement.**
9. New resident program – **Include form**
 - a. Create list of homes sold the previous three (3) months in Belle Isle, their address, and the district they are in.
 - b. Commissioners will visit each home in their district to share and explain the New Resident sheet along with a trash truck flash drive donated by JJs Waste and Recycling Company containing information from our Belle Isle online New Resident Welcome Packet. May also include coupons from local establishments.
 - c. New residents will then come to a Tree Board meeting to find the best trees for their home and its care.
 - d. New residents will then receive one or two free trees from an approved nursery which will be paid for from the Tree Board budget.
 - e. Motion to approve upon agreement.**
10. Planting of trees in our parks. Will work in coordination with Public Works for which park and the type, size, number of trees to be considered.
11. Volunteer to bring goodies to next meeting.
12. Adjournment

ZONING FEES - CITY CODE OR ORDINANCES			
Permit type	Code Section	Zoning Permit Fee/Review	After the Fact Permit
Tree Removal Permit	48-63 / CS/HB 1159	Now \$25 New \$35	Now \$50 New \$100
Tree Removal Without a Permit		DBH less than 12 inches	*Now \$200 New \$800
Tree Removal Without a Permit		DBH of 12" but less than 18"	*Now \$400 New \$1200
Tree Removal Without a Permit		DBH of 18" up to 24"	*Now \$800 New \$2000
Tree Removal Without a Permit		DBH greater than 24"	Add \$1000 for every DBH inch over 24"
Public tree - Hat Racking / Topping			???
Public tree - Unauthorized removal			???
Public tree - Planting under electric lines			???
Replacement tree - Failure to plant			???
Replacement tree - Died prior to a year			???
Tree Trust Fund - Replacement per tree Option			Now \$250 New ???
* Presently the Fee schedule actually only has a DBH of < 6" at \$250 and > 6" at \$500			
* These "Now" values is what is presently on the Tree Removal Permit - Developed Property			



City of Belle Isle

1600 Nela Avenue, Belle Isle, FL 32809

Tel 407-851-7730 * Fax 407-240-2222 * www.belleislefl.gov

Section 4, Item b.

Tree Removal Permit Application-Developed Property

Tree Removal permits are required to meet the conditions
under the **Ordinance CH 48, ART III, SEC 48-63 – HB 1159**
Tree Protection -www.municode.com

Parcel ID	Permit #	
Property Owner's Name	Owner's Phone Number	
Property Address		
Party Responsible for Tree Removal	Contractor Phone Number	
<p>This permit needs Tree Board approval for removeable of a HEALTHY tree with DBH of 24" or more.</p> <p>Unauthorized removal of a HEALTHY tree with a DBH of 24" or more = Fine starting at \$2000 for a tree with a DBH of 24" and increases by \$1000 for each additional inch over the 24".</p>		
Reason for Removal Request		
<p>Attach to this permit</p> <ol style="list-style-type: none">1. \$35 fee.2. ISA Certified Arborist/Landscape Architect report with species and DBH of tree(s) to be removed.3. Map/Survey showing location of tree(s) to be removed. <p>Submit to City</p> <ol style="list-style-type: none">1. Plan specifying location and type of replacement tree(s), if required. <p>Commercial Tree Service must</p> <ol style="list-style-type: none">1. Be registered with the City before doing any work. Registration application form is available at www.belleislefl.gov.2. Remove all tree debris.	<p>Understand that</p> <ol style="list-style-type: none">1. Entire permit must be posted at job site that is valid for six (6) months.2. If a City Arborist is required, resident will bear the cost.3. City Arborist's report will certify whether the criteria for tree removal are met.4. City Arborist's fee is non-refundable whether the permit application is approved or denied.5. Tree(s) requested for removal must be visibly marked with large red "X" for identification.6. Replacement tree(s) must be planted while this permit is valid, inspected by Code Enforcement, and meets the requirements of the Belle Isle ordinance.7. Replacement tree(s) will be inspected by Code Enforcement one (1) year after replacement date.8. There will be a fine of \$800 per tree having a DBH of less than 12", \$1200 for less than 18", and \$2000 for each tree with a DBH of 18" up to 24" removed in violation of the Tree Ordinance.	
APPLICANT CERTIFICATION (Owner or Applicant acting as Owner's Representative): I certify that all information supplied with this application is true and accurate to the best of my knowledge and belief.		
Owner - Print	Owner's Signature	Date

FOR OFFICE USE

Arborist / Hazardous Tree Report Received If yes, no application fee is required. ISA #	YES	NO	ZONING APPROVED SIGNATURE	APPLICATION FEE: \$35 TYPE OF PAYMENT
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Please refer to the Code of Ordinances of Belle Isle, Florida, at www.municode.com to view a full copy of the City Ordinance Chapter 48, Art 111, Section 48-63(d). Tree Protection – HB 1159

NO permit/fee is required if a report or documentation from an arborist certified by the International Society of Arboriculture or a Florida licensed landscape architect is provided that demonstrates the tree's danger to person or property. Documentation must be provided to the City within ten days of receipt.

A HEALTY tree CANNOT be removed unless one of the following circumstances exists:

1. The location of the tree restricts the opening of a street or road right-of-way.
2. The location of the tree restricts the construction of utility lines or drainage facilities.
3. The location of the tree restricts access to the property.
4. The area of the tree restricts the use of the property consistent with all other city regulations.
5. The selective removal of up to 25% of existing trees with a diameter at breast height (DBH) of less than ~~six~~ **four** inches to provide increased light and air circulation.
6. Removal of the tree is required, in writing, by the homeowners' insurance company or proposed insurance company.

Replacement Trees **MUST** have a minimum DBH of four inches **and done according to this chart.**

DBH of Removal Tree	Number of Replacement Trees
4' up to but not including 12"	1
12' up to but not including 18"	2
18-inches or greater	3

Restricted Tree List

- **Brazilian Pepper**
- **Camphor**
- **Chinese Tallow**
- **Melaleuca (Paper Bark)**
- **Mimosa (Silk Tree)**

¹ Additional varieties of trees are suitable for Central Florida. Please contact UF/IFAS Extension Orange County Office at 407-254-9200 or orange@ifas.ufl.edu

Suggested Tree List¹

Tall Shade Trees (mature height of 50-70+ feet)

- Bald Cypress
- Hickory
- Oaks (Sand Live, Shumard, Swamp Chestnut, Willow, Nuttal, Overcup)
- Podocarpus
- Pond Cypress
- Red Cedar
- Red Maple and Cultivars
- Southern Live Oak and Cultivars
- Southern Magnolia and Cultivars
- Sugarberry
- Viburnum
- Tulip Poplar
- Sweetgum
- Sycamore
- Pine (Longleaf, Slash)

Medium Trees (mature height of 30-45 feet)

- American Hornbeam
- Cherry Laurel
- Elms (Allee, Drake, Winged)
- Dogwood
- Jerusalem Thorn
- Magnolia (Bracken Brown, Beauty, Little Gem, Sweet Bay)
- Redbud
- Riverbirch (Duraheat)
- Southern Red Cedar
- Tabebuia (Pink Trumpet)
- Fringe

Understory Trees (mature height of 15-25 feet)

- Bottlebrush
- Crape Myrtle
- Plum (Chicksaw, Flatwoods)
- Japanese Blueberry
- Ligustrum
- Orchid Tree
- Tabebuia (Golden Trumpet)
- Tibouchina (Purple Glory Tree) Walter's
- Wax Myrtle
- Weaver's White – Flowering Dogwood
- Holly (Dahoon, Yaupon, Eagleston)

As a new resident of Belle Isle,
we want you to know that you
are now living in a Tree City.



The Tree City USA program provides us with a four-step framework to maintain and grow our tree canopy. It also gives us an avenue to celebrate our work, showing residents, visitors, and the entire country that we are committed to the mission of environmental change.

Belle Isle was awarded the Tree City USA certification by fulfilling these standards:

- An active Tree Board.
- A tree care ordinance.
- A community forestry program with an annual budget of at least \$2 per capita.
- An Arbor Day observance and proclamation.

To help us improve our Belle Isle tree canopy, consider requesting one or two free trees for your home by using these coupons.

Congratulations on being a
new resident to Belle Isle.

**This is COUPON #1 for you
to receive a free tree for
your home. Please come to
a Belle Isle Tree Board
meeting to receive
information on how to
acquire your tree.**

Congratulations on being a
new resident to Belle Isle.

**This is COUPON #2 for you
to receive a free tree for
your home. Please come
to a Belle Isle Tree Board
meeting to receive
information on how to
acquire your tree.**

Attached to this sheet is our Belle Isle Waste Provider's flash drive in the form of a trash truck. On the flash drive you will be informed of the many services and opportunities available in our beautiful Tree City of Belle Isle.

1. Welcome from our City Mayor
2. A brief history of our past 100 years
3. Meet your Mayor and District Commissioner
4. How to Stay Connected with happenings in your City
5. Learn about the City Manager and his Administration
6. Belle Isle's own Police department that keeps us safe
7. Public Works department that keeps us moving forward
8. Code Enforcement that keeps us honest
9. Committees that you can volunteer to serve on
10. Solid Waste and Recycling program that keeps us clean
11. List of Parks and Lake Ramps for your enjoyment
12. Knowledge about required PERMITs
13. Belle Isle District Map, so you know your District number
14. Watering restrictions from the St. Johns River Water Management District, so we don't waste water

Belle Isle information

Rick Rudometkin, City Manager: rickr@belleislefl.gov

Nicholas "Nick" Fouraker, Mayor: mayor@belleislefl.gov

Yolanda Quiceno, City Clerk: yquiceno@belleislefl.gov

Belle Isle front office phone: (407) 851-7730

Belle Isle website address: www.belleislefl.gov

Address: 1600 Nela Avenue
Belle Isle, FL 32809