



city council agenda

UPDATED AGENDA
January 07, 2020 * 6:30 PM
City Council Meeting
City Hall Chambers 1600 Nela Avenue

Nicholas Fouraker Mayor	Kurt Ardaman City Attorney	Bob Francis City Manager	Ed Gold District 1	Anthony Carugno District 2	Karl Shuck District 3	Mike Sims District 4	Harv Readey District 5	Jim Partin District 6	Sue Nielsen District 7
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Welcome

Welcome to the City of Belle Isle City Council meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofbelleislefl.org.

1. Call to Order and Confirmation of Quorum
2. Invocation and Pledge to Flag - Commissioner Karl Shuck - District 3
3. Life-Saving Award Presentation for Officer Ruiz and Corp Ferraiuolo (5 minutes)
4. 2019 Officer of the Year - Sgt Millis (5 minutes)
5. Good Citizenship Award - John and Jeannie Harvey: Oak Ridge Gun Range (5 minutes)

6. Consent Items: These items are considered routine and/or have been previously discussed by the Council. They will be adopted by one motion unless a Council member requests before the vote on the motion, to have an item removed from the consent agenda and considered separately. If any item was removed from the Consent Agenda, it will be considered immediately following approval of the remainder of the Consent Agenda. (5 minutes)

- a. Approval of City Council minutes - November 5, 2019
- b. November 2019 Monthly Reports: **Finance**, Code Enforcement, Fire, NAV Board, Marine Patrol and PD

7. Citizen's Comments

Persons desiring to address the Council MUST complete and provide to the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the lectern, state their name and address, and direct all remarks to the Council as a body and not to individual members of the Council, staff or audience. **Citizen comments and each section of the agenda where public comment is allowed are limited to three (3) minutes.** Questions will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you.

8. Unfinished Business

- a. Approval of Cross Lake Beach Proposal (15 minutes)
- b. Review of the proposed ordinance on Franchise Fees (20 minutes)
- c. Budget Advisory Committee Appointments (5 minutes)

9. New Business

- a. Approval of Officer's Certificate for 2012 Bond (15 minutes)
- b. Request to Use Wallace Field for Archery (15 minutes)
- c. Appointment of Allen Haskins to Police Advisory Board (District 3-Commissioner Shuck) (5 minutes)
- d. **Approval of the RFP for the Traffic Camera Safety System (15 minutes)**

10. Attorney's Report (5 minutes)

11. City Manager's Report

- a. Issues Log
- b. Chief's Report
- c. Special Events Chairman Holiday Report (5 minutes)

12. Mayor's Report (5 minutes)

13. Council Report (20 minutes)

14. Adjournment

"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." --Page 1 of 153



city council minutes

a.

MINUTES November 5, 2019 CC Regular Session 6:30 pm

The Belle Isle City Council met in a Regular Session on November 5, 2019, at 6:30 p.m. at the City Hall Chambers located at 1600 Nela Avenue, Belle Isle, FL 32809.

Present was:

Mayor Nicholas Fouraker
Commissioner Ed Gold
Commissioner Anthony Carugno
Commissioner Karl Shuck
Commissioner Jim Partin
Commissioner Mike Sims
Commissioner Sue Nielsen

Absent was:

Commissioner Harv Readey
City Manager Bob Francis

Also present were Attorney Ardaman, Chief Houston, and City Clerk Yolanda Quiceno.

CALL TO ORDER

Mayor Fouraker called the meeting to order at 6:30 pm and confirmed quorum.

Comm Sims led the invocation and pledge to the flag.

Mayor Fouraker called for a motion to excuse Comm Readey for tonight's meeting. Comm Sims motioned to excuse Comm Readey for the Nov 5, 2019 meeting.

Comm Nielsen seconded the motion, which passed unanimously.

PRESENTATION: Investment Consultants

Mayor Fouraker opened the public hearing and welcomed Hilltop Securities and PFM Financial Services.

Matthew Sansbury and Alex Bugullo spoke for Hilltop Securities to serve as the City's Financial Advisor. Mr. Sansbury provided a summary presentation on their experience, qualifications, and approach to pricing bond issues.

David Moore and Nick Rocca spoke for PFM Financial to serve as the City's Financial Advisor. They provided a summary presentation on their experience, qualifications, commitment to existing clients, and approach to pricing bond issues.

CONSENT ITEMS

Mayor Fouraker called for approval of the October 1, 2019 minutes.

Comm Sims moved to approve the October 1, 2019 minutes.

Comm Nielsen seconded the motion.

Comm Shuck asked for a correction as follows.

Page 5 reads, "Comm Nielsen motioned to donate ~~\$500~~ to the Ductoberfest."

Should read, "Comm Nielsen motioned to donate \$750 to the Ductoberfest."

Comm Sims amended the motion to include the correction to the minutes, as discussed.

Motion passed unanimously 6:0.

CITIZEN COMMENTS

Mayor Fouraker opened for citizen comments.

- Carly Starr residing on 4685 Darwood Drive shared her concerns and opposition with the proposed apartments on Hoffner Avenue due to the enhancement of the already existing heavy traffic. She added that she has also collected over 400 signatures in opposition to the application and asked the Council for their support at the Nov 19th City of Orlando public hearing.
- Anthony Soto spoke in opposition of the **proposed** Single Family Homes
- Vicki Brotus shared her concerns with the proposed apartment complex and asked the City Council for their support to oppose the application to the City of Orlando.

There being no further comment, Mayor Fouraker closed citizen comments.

UNFINISHED BUSINESS

Consider the offer of Bank of America

Scott Lloyd provided a summary of the City's efforts to acquire the Bank of America (BOA) Building. He provided a brief background of the property and current zoning uses for the property. The BOA has obtained LaSalle as their agent to review and accept incoming offers. To avoid the uncertainty of a bidding war, he proposed a direct approach to the Landlord of \$1.5 million. As of October 28, 2019, the City received a counteroffer of \$2,000,000 with the rights to operate the existing ATM on the property for free for the next ten years.

After the presentation, the City Council addressed the following,

- Comm Nielsen spoke on how critical it is to have the City own the properties that the school can occupy.
- Comm Partin said he would like to incorporate the purchase of the Oasis building. Council consensus was to open discussion at a later date.
- Comm Shuck shared his concern with the market value price and the open inspections that need to be completed before purchase (i.e., roof), the continued use of an ATM on the property, and the safety of the students. Mayor Fouraker expanded on the value of the property and leasing options.
- Comm Gold said the property sat empty for two years, and the City and the School need to be a united front in the purchase of the BOA building. He further shared his concern with the proposed sales price.
- Comm Carugno said the purchase of the BOA will benefit the City, whether it is for the school's use of leasing and will increase the City's financial future. He further added that he did not receive any emails or calls in opposition.
- Mayor Fouraker asked the Council to take into consideration adding to the grey piece of land to the east of the BOA building that the City owns that cannot be developed and is currently used by the school.

After discussion, Comm Sims motioned to instruct the City Manager to pursue the purchase and consider the Council's discussion.

Comm Gold seconded the motion. Discussion ensued on the counter offer. Mr. Lloyd said the bank is probably looking for a decision on their counteroffer to move forward or not. The bank has noted that they do have another offer on the table and further research may delay the process.

Comm Gold withdrew his second. Motion dies for lack of a second.

Comm Nielsen motioned to accept the offer of Bank of America of \$2,000,000 for the property located at 6300 Hansel Avenue and authorize the Mayor to sign the agreement with the provisions that the City will be able to evaluate the condition of the building and contract terms, -the flexibility of relocating the ATM location and have the contract be presented to Council for final approval.

Comm Sims seconded the motion which passed 4:2 with Comm Gold and Comm Shuck, nay.

NEW BUSINESS

Approval of donation request from the Cornerstone Charter Academy (CCA) Drama Club

The CCA Theater Troupe is requesting the City sponsor their group for the upcoming year.

Comm Nielsen motioned to approve the sponsorship for \$250.

Comm Gold seconded the motion which passed 5:1 with Comm Shuck, nay.

Discussion of Orange County Interlocal Agreement for transfer of roads

Attorney Ardaman gave a brief overview and said the staff has previously discussed removing section 2e from the agreement before moving forward.

Comm Carugno motioned to table the discussion and approval of the Interlocal Agreement with Orange County to a future meeting for further research.

Comm Nielsen seconded the motion, which passed unanimously 6:0.

Approval of Holiday Tree Lighting and Santa Ride Budget – Special Event Chairman

Holly Bobrowski gave a summary of the upcoming Holiday events. She provided an official format of the three-day Holiday Events budget for approval. The event will be invited to all age groups and demographics, endeavoring corporate and private sponsors to fray costs. She believes this will become the premier event for surrounding Cities. She further reported that the Committee had scheduled the presentations of the Burchmore Group. Mayor Fouraker said the City streetscape also be getting an upgrade this holiday.

Comm Sims moved to approve the Holiday Events budget as presented.

Comm Nielsen seconded the motion.

Comm Shuck shared his concerns with serving alcohol for a children's event and asked for an alcohol license and insurance for the touring bus. Ms. Bobrowksi said she is working on the licenses, and if one is not obtained, they will not have those venues.

After discussion, the motion passed unanimously 6:0.

ATTORNEY'S REPORT – Lake Conway NAV Boaaaarrrd Jurisdictional Issues Report was provided for review.

CITY MANAGER'S REPORT - na

Mayor Fouraker called for a motion to reorder the agenda items.

Comm Nielsen motion to move item 9a under the Chief's report.

Comm Carugno seconded the motion, which passed unanimously 6:0.

CHIEF'S REPORT

Chief Houston reported on the following,

- Vehicle burglaries in Central Florida are on the rise, and Belle Isle is working closely with other agencies. She reported that Belle Isle is in the process of obtaining a warrant on one of the break-ins.

Approval of the request to surplus PD Panasonic Computers

Effective January 2020, Microsoft will no longer be supporting Windows 7. The Agency is in the process of receiving new computers and will dispose of older computers. She is requesting the old Panasonic computers be surplusd and that each officer is allowed to purchase one of the used computers for \$99.

Comm Gold moved to allow the officers to purchase the surplusd computers at an amount acceptable to the City Manager.

Comm Sims seconded the motion, which passed 6:0.

MAYOR'S REPORT

Mayor Fouraker reported the following,

- Mayor Fouraker thanked the Police department for their efforts during the Halloween events throughout the City.
- He will be implementing a collaborative effort for a Citizen of the month award. He asked the Council for feedback and recommendations.

- Mayor Fouraker said he is reaching out to the City of Orlando and Metro Plan regarding the Hoffner development for more background information.

COUNCIL REPORT

Comm Partin District 6 – Nov 19th – City of Orlando meeting re Hoffner Development

Comm Nielsen District 7 – no report

Comm Sims District 4 - Discipline to keep a schedule is very important.

Comm Carugno – District 3

- Comm Carugno gave an update on upcoming holiday events:
Tree Lighting – Dec 11th
Boat Parade Dec 13th, 14th, and 15th
Santa Ride Dec 18th and 19th

Comm Shuck – District 4

Workshops may be necessary to discuss topics in detail and would like to see them come back on schedule.

Comm Gold – District 1

- Post the Orange County Fire Department event at City Hall
- He commented on the Halloween events around the City and the use of golf carts. He asked for the possibility of having some street closures next year to promote safety.
- Email server update – About 50% complete before submittal

ADJOURNMENT

There being no further business, Mayor Fouraker called for a motion to adjourn. The motion was passed unanimously at 8:55 p.m.

Yolanda Quiceno, CMC, City Clerk

b.

Range of Checking Accts: First to Last Range of Check Dates: 11/01/19 to 11/30/19
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
CHARTER		FSB CHARTER SCHOOL RENTAL ACCT					
2101	11/01/19	CENTERST CENTERSTATE BANK OF FLORIDA				11/30/19	802
20-00136	1	FINAL INTEREST PYMT LINE OF CR	465.27	201-569-00-7200	Expendi ture		1 1
		INTEREST					
2099	11/07/19	MICHAELS MICHAEL'S REFRIGERATION				11/30/19	800
20-00133	1	AC COIL REPLACEMENT ATRIUM	8,740.25	201-569-00-4600	Expendi ture		1 1
		MAINTENANCE - CHARTER SCHOOL					
20-00134	1	AC REPAIR CORNERSTONE	2,309.67	201-569-00-4600	Expendi ture		2 1
		MAINTENANCE - CHARTER SCHOOL					
			11,049.92				
2100	11/07/19	SOUTHERN SOUTHERN FIRE PROTECTION OF OR				11/30/19	800
20-00135	1	CHARTER FIRE SPRINKLER INSPECT	321.00	201-569-00-4600	Expendi ture		3 1
		MAINTENANCE - CHARTER SCHOOL					

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	11,836.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	11,836.19	0.00

OPERATING		Operating Account					
9886	11/01/19	FLMUNPEN FL MUNICIPAL PENSION TRUST FND				11/30/19	798
20-00086	1	PAYROLL 11/01/19	8,969.74	001-900-00-0004	Expendi ture		1 1
				RETIREMENT CONTRIBU TIONS PAYABLE			
20-00086	2	PAYROLL 11/01/19	1,109.54	001-900-00-0005	Expendi ture		2 1
				457B DEFERRED COMP PAYABLE			
20-00086	3	PAYROLL 11/01/19	441.83	001-900-00-0010	Expendi ture		3 1
				401A RETIREMENT LOAN PAYABLE			
			10,521.11				
9887	11/01/19	USDEPTED US DEPARTMENT OF EDUCATION AWG				11/30/19	798
20-00087	1	PAYROLL 11/01/19	247.84	001-900-00-0017	Expendi ture		4 1
				WAGE GARNI SHMENT - US DEPT OF EDUCATION			
9924	11/04/19	CARDSERV CARD SERVICES CENTER				11/30/19	803
20-00137	1	CREDIT ULIN E CHARGE WRG AMT	479.19	001-541-00-5200	Expendi ture		1 1
				OPERATING SUPPLI ES			
20-00137	2	RETURN TENSION BAR	5.32	001-541-00-5200	Expendi ture		2 1
				OPERATING SUPPLI ES			
20-00137	3	SANDBAGS -CORRECTED ULIN E CHG	453.84	001-541-00-5200	Expendi ture		3 1
				OPERATING SUPPLI ES			
20-00137	4	TOW STRAP	19.99	001-541-00-5200	Expendi ture		4 1
				OPERATING SUPPLI ES			
20-00137	5	TENSION BAR/ALUMINUM TIES	14.19	001-541-00-5200	Expendi ture		5 1
				OPERATING SUPPLI ES			
20-00137	6	CHAIN LINK FENCE	16.00	001-541-00-4600	Expendi ture		6 1
				REPAIRS & MAINTENANCE - GENERAL			
20-00137	7	TARP STRAP/BUNGEE STRAPS	19.08	001-541-00-5200	Expendi ture		7 1
				OPERATING SUPPLI ES			

7

b.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
OPERATING	Operating Account	Continued						
9924	CARD SERVICES CENTER	Continued						
20-00137	8	GROUND COMPACTOR	854.99	001-541-00-6430 CIP - EQUIPMENT	Expendi ture		8	1
20-00137	9	SOD FOR ROW LANDING	14.94	001-541-00-4680 REPAIRS & MAINTENANCE - ROADS	Expendi ture		9	1
20-00137	10	ID BADGES FOR PD	12.75	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		10	1
20-00137	11	EVIDENCE SUPPLIES FOR PD	340.29	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		11	1
20-00137	12	STOP SIGNS FOR CROSSING GRDS	223.60	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		12	1
20-00137	13	OFFICE/CLEANING SUPPLIES PD	348.62	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		13	1
20-00137	14	GLOVES FOR PD	157.82	001-521-00-5210 UNI FORMS	Expendi ture		14	1
20-00137	15	ZIPTIES FOR PD	11.98	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		15	1
20-00137	16	MAILING ENVELOPES FOR PD	21.99	001-521-00-5100 OFFICE SUPPLIES	Expendi ture		16	1
20-00137	17	AA BATTERIES FOR PD	17.97	001-521-00-5100 OFFICE SUPPLIES	Expendi ture		17	1
20-00137	18	BOOTS FOR FERRAIUOLO	84.95	001-521-00-5210 UNI FORMS	Expendi ture		18	1
20-00137	19	BATTERIES/STAMP REFILL INK	23.97	001-521-00-5100 OFFICE SUPPLIES	Expendi ture		19	1
20-00137	20	CANOPY FOR MARINE UNIT	199.99	001-521-00-4920 MARINE EXPENSES	Expendi ture		20	1
20-00137	21	SHOES FOR HOUSTON	165.00	001-521-00-5210 UNI FORMS	Expendi ture		21	1
20-00137	22	BOOTS FOR WASMUND	139.95	001-521-00-5210 UNI FORMS	Expendi ture		22	1
20-00137	23	PLASTIC SPOONS FOR PD	19.95	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		23	1
20-00137	24	PLASTIC FORKS FOR PD	19.95	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		24	1
20-00137	25	IN CAR PRINTER CABLE	5.99	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		25	1
20-00137	26	4 CASES IN CAR PRINTER PAPER	227.40	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		26	1
20-00137	27	MISSING RECEIPT	15.99	001-521-00-5200 OPERATING SUPPLIES	Expendi ture		27	1
20-00137	28	7 GUN POUCHES FOR PD	139.93	001-521-00-5210 UNI FORMS	Expendi ture		28	1
20-00137	29	UMBRELLAS FOR CROSSING GUARDS	113.70	001-521-00-5210 UNI FORMS	Expendi ture		29	1
20-00137	30	HOLSTER LOCK FOR PD	83.93	001-521-00-5210 UNI FORMS	Expendi ture		30	1
20-00137	31	BOATERS DRY BOX FOR PD	17.96	001-521-00-4920 MARINE EXPENSES	Expendi ture		31	1
20-00137	32	SEPT2019 GSUITE	372.00	001-521-00-3100 TECHNOLOGY SUPPORT/SERVICES	Expendi ture		32	1

b.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
OPERATING								
		Operating Account	Continued					
9924	CARD SERVICES CENTER	Continued						
20-00137	33	IN CAR PRINTER CASE	129.87	001-521-00-5200	Expenditure		33	1
				OPERATING SUPPLIES				
20-00137	34	GOOGLE EMAILS	258.11	001-519-00-4100	Expenditure		34	1
				COMMUNICATIONS SERVICES				
20-00137	35	MOLD TESTING VILLAGES AT CCA	650.00	001-900-00-0012	Expenditure		35	1
				DUE TO/FROM CORNERSTONE CHARTER				
20-00137	36	NEWSPAPER SUBSCRIPTION	15.70	001-513-00-5400	Expenditure		36	1
				BOOKS, SUBSCRIPTIONS & MEMBERSHIPS				
20-00137	37	SHIRTS FOR COUNCIL	434.40	001-511-00-4900	Expenditure		37	1
				OTHER CURRENT CHARGES				
20-00137	38	SHIRTS FOR MAYOR	106.56	001-512-00-4900	Expenditure		38	1
				OTHER CURRENT CHARGES				
20-00137	39	SHIRTS/JACKETS FOR CM & CC	191.71	001-513-00-4900	Expenditure		39	1
				OTHER CURRENT CHARGES				
20-00137	40	SHIRTS FOR PW	53.28	001-541-00-5210	Expenditure		40	1
				UNIFORMS				
20-00137	41	TP/GLADE PLUGINS FOR CITY HALL	51.94	001-519-00-5100	Expenditure		41	1
				OFFICE SUPPLIES				
20-00137	42	APPLE ITUNES PURCHASE	19.99	001-519-00-4100	Expenditure		42	1
				COMMUNICATIONS SERVICES				
20-00137	43	ICLOUD STORAGE PW	0.99	001-519-00-4100	Expenditure		43	1
				COMMUNICATIONS SERVICES				
20-00137	44	MONTHLY CAMERA SURVEILLANCE	15.00	001-521-00-3100	Expenditure		44	1
				TECHNOLOGY SUPPORT/SERVICES				
20-00137	45	RADAR CHARGING CORD	50.00	001-521-00-5200	Expenditure		45	1
				OPERATING SUPPLIES				
20-00137	46	CUPS/SPORTS FLYERS	616.11	001-521-00-8200	Expenditure		46	1
				COMMUNITY PROMOTIONS				
20-00137	47	WINDSHIELD REP VEH405/INSREIMB	279.25	001-521-00-4610	Expenditure		47	1
				REPAIRS AND MAINTENANCE - VEHICLES				
20-00138	1	BOOTS FOR COX & BENNETT	200.00	001-541-00-5210	Expenditure		48	1
				UNIFORMS				
20-00138	2	BATES FOOTWEAR PUCH-NO RECEIPT	126.70	001-521-00-5210	Expenditure		49	1
				UNIFORMS				
20-00138	3	TINT METER FOR PD	97.00	001-521-00-5200	Expenditure		50	1
				OPERATING SUPPLIES				
20-00138	4	2 DIGITAL CAMERAS FOR PD	103.98	001-521-00-5200	Expenditure		51	1
				OPERATING SUPPLIES				
20-00138	5	WORK SHOES FOR SHAFFER	103.68	001-521-00-5210	Expenditure		52	1
				UNIFORMS				
20-00138	6	GOOGLE EMAILS	142.80	001-519-00-4100	Expenditure		53	1
				COMMUNICATIONS SERVICES				
20-00138	7	IN CAR PRINTER & CHARGERS	332.99	001-521-00-5100	Expenditure		54	1
				OFFICE SUPPLIES				
20-00138	8	BOOTS FOR WATKINS	99.95	001-521-00-5210	Expenditure		55	1
				UNIFORMS				
			7,754.21					
9888	11/06/19	ALEREESC ESCREEN INC.				11/30/19	799	
20-00098	1	PRE-EMPLOYMENT DRUG SCREEN PW	38.00	001-541-00-2300	Expenditure		16	1
				HEALTH INSURANCE				

b.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
OPERATING								
Operating Account			Continued					
9889	11/06/19	ANAGO ANAGO FRANCHISING, INC.				11/30/19	799	
20-00088	1	NOV2019 JANITORIAL SERVICE	126.00	001-521-00-3410	Expenditure		1	1
				JANITORIAL SERVICES				
20-00088	2	NOV2019 JANITORIAL SERVICE	234.00	001-519-00-3410	Expenditure		2	1
				JANITORIAL SERVICES				
			360.00					
9890	11/06/19	ARROW ARROW LOCKSMITH, CO.				11/30/19	799	
20-00089	1	SERVICE CALL FRONT DOOR CITYHA	144.00	001-519-00-4600	Expenditure		3	1
				REPAIRS & MAINTENANCE - GENERAL				
9891	11/06/19	CANON FI CANON FINANCIAL SERVICES, INC.				11/30/19	799	
20-00090	1	OCT2019 PD COPIER	174.03	001-521-00-4700	Expenditure		4	1
				PRINTING & BINDING				
20-00090	2	SEPT2019 BW COPIES	11.90	001-521-00-4700	Expenditure		5	1
				PRINTING & BINDING				
20-00090	3	SEPT2019 COLOR COPIES	29.19	001-521-00-4700	Expenditure		6	1
				PRINTING & BINDING				
20-00091	1	OCT2019 CITY HALL COPIER	179.25	001-519-00-4700	Expenditure		7	1
				PRINTING & BINDING				
20-00091	2	SEPT2019 BW COPIES	23.21	001-519-00-4700	Expenditure		8	1
				PRINTING & BINDING				
20-00091	3	SEPT2019 COLOR COPIES	104.46	001-519-00-4700	Expenditure		9	1
				PRINTING & BINDING				
			522.04					
9892	11/06/19	CARQUEST CARQUEST AUTO PARTS				11/30/19	799	
20-00092	1	WIPER BLADES PD	95.94	001-521-00-4610	Expenditure		10	1
				REPAIRS AND MAINTENANCE - VEHICLES				
20-00093	1	BATTERY FOR PD VEH 602	199.99	001-521-00-4610	Expenditure		11	1
				REPAIRS AND MAINTENANCE - VEHICLES				
			295.93					
9893	11/06/19	CF LAWN CENTRAL FLORIDA LAWN EQUIPMENT					799	
20-00094	1	POLE SAW CHAINS/THROTTLE TRIGG	86.34	001-541-00-5200	Expenditure		12	1
				OPERATING SUPPLIES				
9894	11/06/19	DORALAND DORA LANDSCAPING COMPANY				11/30/19	799	
20-00095	1	OCT2019 LANDSCAPING SERVICE	5,006.77	001-541-00-3420	Expenditure		13	1
				LANDSCAPING SERVICES				
9895	11/06/19	EDMUNDS EDMUNDS & ASSOCIATES, INC.				11/30/19	799	
20-00096	1	FY 19/20 SOFTWARE MAINTENANCE	9,050.00	001-513-00-3100	Expenditure		14	1
				PROFESSIONAL SERVICES				
9896	11/06/19	ENTERPRI ENTERPRISE FM TRUST				11/30/19	799	
20-00097	1	OCT2019 LEASE/MAINT CODE ENF	43.68	001-513-00-4610	Expenditure		15	1
				REPAIRS & MAINTENANCE - VEHICLES				
9897	11/06/19	FEDERALE FEDERAL EASTERN INTERNATIONAL				11/30/19	799	
20-00099	1	VEST & 2 CARRIERS FOR PD	734.00	001-521-00-5210	Expenditure		17	1
				UNIFORMS				

b.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
OPERATING							
		Operating Account	Continued				
9898	11/06/19	FISHER FISHER PLANNING & DEVELOPMENT				11/30/19	799
20-00100	1	NOV2019 PLANNING SVC	5,000.00	001-519-00-3400	Expenditure		18 1
				CONTRACTUAL SERVICES			
9899	11/06/19	FLSWASSC FLORIDA STORMWATER ASSOCIATION					799
20-00101	1	STORMWATER COURSE FEB2020 COX	279.00	103-541-00-3430	Expenditure		19 1
				NPDES			
20-00101	2	STORMWATER COURSE FEB2020 FLEM	279.00	103-541-00-3430	Expenditure		20 1
				NPDES			
			558.00				
9900	11/06/19	GALLS GALLS, LLC.				11/30/19	799
20-00102	1	3 FLEECE JACKETS FOR PD	359.97	001-521-00-5210	Expenditure		21 1
				UNIFORMS			
9901	11/06/19	GEMSEAL GEMSEAL PAVEMENT PRODUCTS				11/30/19	799
20-00103	1	THERMOPLASTIC OAK ISL STOPBARS	1,056.00	001-541-00-4680	Expenditure		22 1
				REPAIRS & MAINTENANCE - ROADS			
20-00104	1	THERMOPLASTIC/POSTS	1,443.60	001-541-00-4680	Expenditure		23 1
				REPAIRS & MAINTENANCE - ROADS			
20-00105	1	SIDEWALK CONCRETE GRINDER	4,900.00	001-541-00-6430	Expenditure		24 1
				CIP - EQUIPMENT			
			7,399.60				
9902	11/06/19	HIGHSPEE HIGH SPEED SOLUTIONS LLC				11/30/19	799
20-00106	1	PD MONITORING SVC NOV19-JAN20	74.97	001-521-00-3100	Expenditure		25 1
				TECHNOLOGY SUPPORT/SERVICES			
9903	11/06/19	ICMAMEMB ICMA MEMBERSHIP RENEWALS				11/30/19	799
20-00107	1	RENEW MEMBERSHP ROBERT FRANCIS	1,144.00	001-513-00-5400	Expenditure		26 1
				BOOKS, SUBSCRIPTIONS & MEMBERSHIPS			
9904	11/06/19	LAKEFOU LAKE FOUNTAINS & AERATION, INC				11/30/19	799
20-00108	1	TRIMBLE PARK FOUNTAIN CLEANING	100.00	001-541-00-4670	Expenditure		27 1
				REPAIRS & MAINTENANCE - PARKS			
9905	11/06/19	LIGHTSNM LIGHTS N MORE INSTALLTIONS LLC				11/30/19	799
20-00109	1	CAGE/INSTALLATION PD VEH 702	1,175.00	001-521-00-6418	Expenditure		28 1
				CIP - EQUIPMENT - VESSELS			
20-00110	1	REPAIRS TO SIREN SYSTEM PD VEH	610.00	001-521-00-4610	Expenditure		29 1
				REPAIRS AND MAINTENANCE - VEHICLES			
			1,785.00				
9906	11/06/19	MUNICIP MUNICIPAL CODE CORPORATION				11/30/19	799
20-00111	1	FY 19/20 ONLINE CODE HOSTING	900.00	001-513-00-4710	Expenditure		30 1
				CODIFICATION EXPENSES			
20-00112	1	OCT2019 AGENDA MANAGEMENT	300.00	001-519-00-3400	Expenditure		31 1
				CONTRACTUAL SERVICES			
			1,200.00				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
OPERATING		Operating Account		Continued			
9907	11/06/19	OCCC-EPD ORANGE COUNTY BOARD OF COUNTY					799
20-00113	1	NPDES-MS4 INTERLOCAL AGREEMENT	9,682.00	103-541-00-3430 NPDES	Expendi ture		32 1
9908	11/06/19	OCPROP ORANGE COUNTY PROPERTY APPRAIS				11/30/19	799
20-00114	1	FY 19/20 GIS ANNUAL FEE	2,240.00	001-519-00-4906 GEOGRAPHIC INFORMATION SYSTEM INTERLOCAL	Expendi ture		33 1
9909	11/06/19	ORLANDOB ORLANDO BEE REMOVAL EXPERT LLC				11/30/19	799
20-00115	1	BEE NEST REMOVAL 2503 OAK ISLA	320.00	001-541-00-4690 URBAN FORESTRY	Expendi ture		34 1
9910	11/06/19	ORLSENT ORLANDO SENTINEL				11/30/19	799
20-00116	1	SEPT2019 NEWSPAPER ADVERTISEME	1,941.95	001-519-00-4910 LEGAL ADVERTISING	Expendi ture		35 1
9911	11/06/19	ORLUTIL ORLANDO UTILITIES COMMISSION				11/30/19	799
20-00117	1	WATER SVC 9/24-10/22/19	22.33	001-521-00-4300 UTILITY/ELECTRIC/WATER	Expendi ture		36 1
20-00117	2	WATER SVC 9/24-10/22/19	421.71	001-519-00-4300 UTILITY/ELECTRIC/WATER	Expendi ture		37 1
			444.04				
9912	11/06/19	PAGE PACE ELECTRIC, INC.				11/30/19	799
20-00118	1	REPLACE PHOTO CELL HOLLOWAY CL	228.96	001-541-00-4600 REPAIRS & MAINTENANCE - GENERAL	Expendi ture		38 1
9913	11/06/19	PORTSIDE PORTSIDE MARINE, LLC.				11/30/19	799
20-00119	1	ANNUAL SVC PD PATHFINDER BOAT	403.95	001-521-00-4920 MARINE EXPENSES	Expendi ture		39 1
9914	11/06/19	PRICECON PRICE CONSTRUCTION				11/30/19	799
20-00120	1	WINDDRIFT DR FINAL CORRECTION	8,995.06	103-541-00-6300 CIP - CAPITAL IMPROVEMENTS	Expendi ture		40 1
20-00120	2	WINDDRIFT DR FINAL CORRECTION	9,000.06	103-541-00-6300 CIP - CAPITAL IMPROVEMENTS	Expendi ture		41 1
			5.00				
9915	11/06/19	PRM PUBLIC RISK MANAGEMENT OF FL				11/30/19	799
20-00121	1	19/20 Q1 PROP/LIAB/WC INS	14,995.75	001-900-00-0012 DUE TO/FROM CORNERSTONE CHARTER	Expendi ture		42 1
20-00121	2	19/20 Q1 PROP/LIAB/WC INS	13,434.25	001-519-00-4500 INSURANCE	Expendi ture		43 1
			28,430.00				
9916	11/06/19	RBT RELIABLE BUSINESS TECHNOLOGIES				11/30/19	799
20-00122	1	OCT2019 PD IT SUPPORT	950.00	001-521-00-3100 TECHNOLOGY SUPPORT/SERVICES	Expendi ture		44 1
9917	11/06/19	SLOANSAU SLOAN'S AUTOMOTIVE				11/30/19	799
20-00123	1	REPAIRS PD VEH 703	89.20	001-521-00-4610 REPAIRS AND MAINTENANCE - VEHICLES	Expendi ture		45 1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
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OPERATING		Operating Account		Continued					
9917		SLOAN'S AUTOMOTIVE		Continued					
20-00124	1	REPAIRS TO PD VEH 406	28.62	001-521-00-4610	Expenditure		46		1
				REPAIRS AND MAINTENANCE - VEHICLES					
			117.82						
9918	11/06/19	SMITHMAN SMITH MANUFACTURING				11/30/19	799		
20-00132	1	DUST COLLECTOR FOR GRINDER	3,919.59	001-541-00-6430	Expenditure		54		1
				CIP - EQUIPMENT					
9919	11/06/19	SOUTH PI SOUTH PINECASTLE MINI-WAREHOUSE				11/30/19	799		
20-00125	1	NOV2019 STORAGE UNIT #27	130.00	001-513-00-4900	Expenditure		47		1
				OTHER CURRENT CHARGES					
9920	11/06/19	TEAM TEAM STAFFING				11/30/19	799		
20-00126	1	TEMP LABOR W/E 10/06/19	93.24	001-541-00-3140	Expenditure		48		1
				TEMPORARY LABOR					
9921	11/06/19	TIRES TIRES PLUS				11/30/19	799		
20-00127	1	REPLACE TIRE PD VEH 704	150.58	001-521-00-4610	Expenditure		49		1
				REPAIRS AND MAINTENANCE - VEHICLES					
20-00128	1	REPLACE TIRES PD VEH 703	150.59	001-521-00-4610	Expenditure		50		1
				REPAIRS AND MAINTENANCE - VEHICLES					
20-00129	1	REPLACE TIRES PD VEH 602	301.18	001-521-00-4610	Expenditure		51		1
				REPAIRS AND MAINTENANCE - VEHICLES					
20-00130	1	REPLACE TIRES PD VEH 406	576.24	001-521-00-4610	Expenditure		52		1
				REPAIRS AND MAINTENANCE - VEHICLES					
			1,178.59						
9922	11/06/19	UNIVERSA UNIVERSAL ENGINEERING SCIENCE				11/30/19	799		
20-00131	1	SEPT2019 BUILDING PERMITS	8,162.80	001-519-00-3405	Expenditure		53		1
				BUILDING PERMITS					
9923	11/07/19	OELWINGO OEL WINGO				11/30/19	801		
18-02456	1	STRATEGIC PLANNING 8/16-17/19	4,182.65	001-511-00-3400	Expenditure		1		1
				CONTRACTUAL SERVICES					
9925	11/15/19	FLMUNPEN FL MUNICIPAL PENSION TRUST FND				11/30/19	804		
20-00140	1	PAYROLL 11/15/19	9,425.81	001-900-00-0004	Expenditure		1		1
				RETIREMENT CONTRIBUTIONS PAYABLE					
20-00140	2	PAYROLL 11/15/19	1,171.22	001-900-00-0005	Expenditure		2		1
				457B DEFERRED COMP PAYABLE					
20-00140	3	PAYROLL 11/15/19	441.83	001-900-00-0010	Expenditure		3		1
				401A RETIREMENT LOAN PAYABLE					
			11,038.86						
9926	11/15/19	USDEPTED US DEPARTMENT OF EDUCATION AWG				11/30/19	804		
20-00141	1	PAYROLL 11/15/19	267.39	001-900-00-0017	Expenditure		4		1
				WAGE GARNISHMENT - US DEPT OF EDUCATION					
9885	11/18/19	VOYAGER VOYAGER FLEET SYSTEMS, INC.				11/30/19	797		
20-00084	1	FUEL PURCHASES P/E 10/24/19	4,189.78	001-521-00-5230	Expenditure		1		1
				FUEL EXPENSE					

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
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OPERATING		Operating Account		Continued					
9885	VOYAGER	FLEET SYSTEMS, INC.		Continued					
20-00084	2	FUEL PURCHASES P/E 10/24/19	61.47	001-519-00-5230	Expenditure			2	1
				FUEL EXPENSE					
20-00084	3	FUEL PURCHASES P/E 10/24/19	302.28	001-541-00-5230	Expenditure			3	1
				FUEL EXPENSE					
			4,553.53						
<hr/>									
9938	11/25/19	USDEPTED US DEPARTMENT OF EDUCATION AWG						806	
20-00160	1	LONGEVITY 11/25/19	26.38	001-900-00-0017	Expenditure			1	1
				WAGE GARNISHMENT - US DEPT OF EDUCATION					
9941	11/26/19	HOMEDISC HOME DISCOVERY INSPECTIONS LLC						808	
20-00164	1	6300 HANSEL AVE INSPECTION	701.04	001-519-00-3400	Expenditure			1	1
				CONTRACTUAL SERVICES					
9939	11/29/19	FLMUNPEN FL MUNICIPAL PENSION TRUST FND						807	
20-00162	1	PAYROLL 11/29/19	8,664.23	001-900-00-0004	Expenditure			1	1
				RETIREMENT CONTRIBUTIONS PAYABLE					
20-00162	2	PAYROLL 11/29/19	1,128.91	001-900-00-0005	Expenditure			2	1
				457B DEFERRED COMP PAYABLE					
20-00162	3	PAYROLL 11/29/19	441.83	001-900-00-0010	Expenditure			3	1
				401A RETIREMENT LOAN PAYABLE					
			10,234.97						
<hr/>									
9940	11/29/19	USDEPTED US DEPARTMENT OF EDUCATION AWG						807	
20-00163	1	PAYROLL 11/29/19	243.65	001-900-00-0017	Expenditure			4	1
				WAGE GARNISHMENT - US DEPT OF EDUCATION					
9977	11/30/19	BRIGHTHO BRIGHTHOUSE NETWORKS				11/30/19		812	
20-00222	1	CH CABLE SERV 11/03-12/02/19	24.00	001-519-00-4100	Expenditure			1	1
				COMMUNICATIONS SERVICES					
20-00223	1	PD PHONE SERV 11/16-12/15/19	589.66	001-521-00-4100	Expenditure			2	1
				COMMUNICATIONS SERVICES					
20-00224	1	CH PHONE SERV 11/18-12/17/19	561.71	001-519-00-4100	Expenditure			3	1
				COMMUNICATIONS SERVICES					
20-00225	1	PW INTERNET SERV 11/16-12/15/1	74.98	001-541-00-4100	Expenditure			4	1
				COMMUNICATIONS					
20-00230	1	PW INTERNET SERV 10/16-11/15/1	74.98	001-541-00-4100	Expenditure			13	1
				COMMUNICATIONS					
			1,325.33						
<hr/>									
9978	11/30/19	COLONIAL COLONIAL LIFE INSURANCE				11/30/19		812	
20-00228	1	OCT2019 OPTIONAL INS	691.30	001-900-00-0006	Expenditure			11	1
				INSURANCE PAYABLE					
9979	11/30/19	FEDEX FEDERAL EXPRESS				11/30/19		812	
20-00229	1	SHIPPING	10.65	001-521-00-4200	Expenditure			12	1
				POSTAGE & FREIGHT					
20-00231	1	SHIPPING	11.82	001-519-00-4200	Expenditure			14	1
				FREIGHT & POSTAGE					
			22.47						

b.

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING Operating Account Continued									
9980	11/30/19	FLAPOW DUKE ENERGY				11/30/19	812		
20-00227	1	OCT2019 ELECTRIC SERV	403.14	001-519-00-4300	Expenditure		8	1	
				UTILITY/ELECTRIC/WATER					
20-00227	2	OCT2019 ELECTRIC SERV	307.75	001-521-00-4300	Expenditure		9	1	
				UTILITY/ELECTRIC/WATER					
20-00227	3	OCT2019 ELECTRIC SERV	7,348.73	001-541-00-4300	Expenditure		10	1	
				UTILITY/ELECTRIC/WATER					
			8,059.62						
9981	11/30/19	GUARDIA GUARDIAN INSURANCE				11/30/19	812		
20-00226	1	NOV2019 DISABILITY INS	454.83	001-513-00-2330	Expenditure		5	1	
				DISABILITY INSURANCE					
20-00226	2	NOV2019 DISABILITY INS	168.02	001-541-00-2330	Expenditure		6	1	
				DISABILITY INSURANCE					
20-00226	3	NOV2019 DISABILITY INS	1,585.12	001-521-00-2330	Expenditure		7	1	
				DISABILITY INSURANCE					
			2,207.97						
9982	11/30/19	HOME HOME DEPOT CREDIT SERVICES				11/30/19	812		
20-00236	1	VACUUM FOR CITY HALL	136.00	001-519-00-4900	Expenditure		19	1	
				OTHER CURRENT CHARGES					
20-00236	2	BULBS/PAPERTOWELS/TP/PAINT	213.59	001-541-00-5200	Expenditure		20	1	
				OPERATING SUPPLIES					
20-00236	3	HEAVY DUTY STAPLES	11.97	001-541-00-5200	Expenditure		21	1	
				OPERATING SUPPLIES					
			361.56						
9983	11/30/19	OCUWATER ORANGE COUNTY UTILITIES - WATE				11/30/19	812		
20-00233	1	WATER SERV MONTMART 10/15-11/1	113.98	001-541-00-4300	Expenditure		16	1	
				UTILITY/ELECTRIC/WATER					
9984	11/30/19	PURCHAS PITNEY BOWES PURCHASE POWER				11/30/19	812		
20-00235	1	REPLENISH POSTAGE 11/21/19	500.00	001-519-00-4200	Expenditure		18	1	
				FREIGHT & POSTAGE					
9985	11/30/19	SHREDIT SHRED-IT USA LLC				11/30/19	812		
20-00234	1	SHREDDING SVC 11/18/19	77.58	001-519-00-4700	Expenditure		17	1	
				PRINTING & BINDING					
9986	11/30/19	VERIZON VERIZON WIRELESS				11/30/19	812		
20-00237	1	CELLPHONES/AIRCARDS 10/11-11/1	621.53	001-511-00-4100	Expenditure		22	1	
				COMMUNICATIONS - TELEPHONE					
20-00237	2	CELLPHONES/AIRCARDS 10/11-11/1	88.79	001-512-00-4100	Expenditure		23	1	
				COMMUNICATIONS - TELEPHONE					
20-00237	3	CELLPHONES/AIRCARDS 10/11-11/1	159.51	001-519-00-4100	Expenditure		24	1	
				COMMUNICATIONS SERVICES					
20-00237	4	CELLPHONES/AIRCARDS 10/11-11/1	1,831.31	001-521-00-4100	Expenditure		25	1	
				COMMUNICATIONS SERVICES					
20-00237	5	CELLPHONES/AIRCARDS 10/11-11/1	158.16	001-541-00-4100	Expenditure		26	1	
				COMMUNICATIONS					
			2,859.30						

b.

Check #	Check Date	Vendor					Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct
OPERATING		Operating Account		Continued				
9987	11/30/19	ZEPHYRH READYREFRESH BY NESTLE				11/30/19		812
20-00232	1	WATER DELIVERY 10/10/19	63.90	001-513-00-4900	Expenditure		15	1
				OTHER CURRENT CHARGES				

Checking Account Totals	Paid	Void	Amount Paid	Amount	Void
Checks:	57	0	158,204.88		0.00
Direct Deposit:	0	0	0.00		0.00
Total:	57	0	158,204.88		0.00

Report Totals	Paid	Void	Amount Paid	Amount	Void
Checks:	60	0	170,041.07		0.00
Direct Deposit:	0	0	0.00		0.00
Total:	60	0	170,041.07		0.00

b.

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	0-001	127,087.37	0.00	0.00	127,087.37
STORMWATER FUND	0-103	563.00	0.00	0.00	563.00
CHARTER SCHOOL DEBT SERVICE FUND	0-201	11,836.19	0.00	0.00	11,836.19
Year Total :		139,486.56	0.00	0.00	139,486.56
GENERAL FUND	9-001	20,872.51	0.00	0.00	20,872.51
STORMWATER FUND	9-103	9,682.00	0.00	0.00	9,682.00
Year Total :		30,554.51	0.00	0.00	30,554.51
Total Of All Funds:		170,041.07	0.00	0.00	170,041.07

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Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	147,959.88	0.00	0.00	147,959.88
STORMWATER FUND	103	10,245.00	0.00	0.00	10,245.00
CHARTER SCHOOL DEBT SERVICE FUND	201	11,836.19	0.00	0.00	11,836.19
Total Of All Funds:		170,041.07	0.00	0.00	170,041.07

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Fund Description	Fund	Current	Prior Rcvd	Pri or Open	Paid Pri or	Fund Total
GENERAL FUND	0-001	127,087.37	0.00	0.00	0.00	127,087.37
STORMWATER FUND	0-103	563.00	0.00	0.00	0.00	563.00
CHARTER SCHOOL DEBT SERVICE FUND	0-201	11,836.19	0.00	0.00	0.00	11,836.19
Year Total :		139,486.56	0.00	0.00	0.00	139,486.56
GENERAL FUND	9-001	20,872.51	0.00	0.00	0.00	20,872.51
STORMWATER FUND	9-103	9,682.00	0.00	0.00	0.00	9,682.00
Year Total :		30,554.51	0.00	0.00	0.00	30,554.51
Total Of All Funds:		170,041.07	0.00	0.00	0.00	170,041.07

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Revenue Account Range: First to Last
Expend Account Range: First to Last
Print Zero YTD Activity: No

Include Non-Anticipated: Yes
Include Non-Budget: No

Year To Date As Of: 11/30/19
Current Period: 11/01/19 to 11/30/19
Prior Year: 11/01/18 to 11/30/18

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
001-311-100	AD VALOREM TAX	232,606.08	3,324,398.00	307,803.05	307,803.05	0.00	3,016,594.95-	9
001-312-410	LOCAL OPTION GAS TAX	18,750.44	232,000.00	18,291.92	18,291.92	0.00	213,708.08-	8
001-314-100	UTILITY SERVICE TAX - ELECTRICITY	17,127.62	150,000.00	16,867.58	36,950.25	0.00	113,049.75-	25
001-314-800	UTILITY SERVICE TAX - PROPANE	420.72	4,300.00	350.20	648.88	0.00	3,651.12-	15
001-315-000	COMMUNICATIONS SERVICES TAXES	17,206.36	196,884.00	15,276.53	15,276.53	0.00	181,607.47-	8
001-316-000	LOCAL BUSINESS TAX - OCCUPATIONAL LICENS	1,044.89	12,000.00	1,234.47	4,185.53	0.00	7,814.47-	35
001-322-000	BUILDING PERMITS	8,230.97	95,000.00	7,004.84	16,252.43	0.00	78,747.57-	17
001-323-100	FRANCHISE FEES - ELECTRICITY	0.00	450,000.00	0.00	0.00	0.00	450,000.00-	0
001-323-700	FRANCHISE FEE - SOLID WASTE	2,389.31	60,000.00	2,918.25	2,918.25	0.00	57,081.75-	5
001-329-000	ZONING FEES	2,340.00	25,000.00	1,888.16	4,670.93	0.00	20,329.07-	19
001-329-100	PERMITS - GARAGE SALE	30.00	200.00	42.00	54.00	0.00	146.00-	27
001-329-130	BOAT RAMPS - DECAL AND REG	15.00	1,200.00	45.00	60.00	0.00	1,140.00-	5
001-329-900	TREE REMOVAL	150.00	0.00	250.00	250.00	0.00	250.00	0
001-331-100	FEMA REIMBURSEMENT - FEDERAL	0.00	0.00	27,240.24	27,240.24	0.00	27,240.24	0
001-335-120	STATE SHARED REVENUE	26,621.82	350,000.00	27,957.53	55,915.06	0.00	294,084.94-	16
001-335-150	ALCOHOLIC BEVERAGE LICENSE TAX	97.89	0.00	0.00	97.89	0.00	97.89	0
001-335-180	HALF-CENT SALES TAX	88,867.69	1,202,065.00	88,977.87	88,977.87	0.00	1,113,087.13-	7
001-337-200	SRO - CHARTER CONTRIBUTION	0.00	66,378.00	0.00	0.00	0.00	66,378.00-	0
001-341-900	QUALIFYING FEES	245.00	0.00	105.00	105.00	0.00	105.00	0
001-343-410	SOLID WASTE FEES - RESIDENTIAL	50,179.40	641,857.00	62,798.63	64,816.16	0.00	577,040.84-	10
001-347-400	SPECIAL EVENTS	0.00	500.00	1,850.00	1,850.00	0.00	1,350.00	370
001-351-100	JUDGEMENT & FINES - MOVING VIOLATIONS	795.09	15,000.00	1,377.89	2,726.79	0.00	12,273.21-	18
001-351-110	RED LIGHT CAMERAS	0.00	350,000.00	0.00	0.00	0.00	350,000.00-	0
001-359-000	JUDGEMENT & FINES - PARKING VIOLATIONS	220.00	3,000.00	300.00	450.00	0.00	2,550.00-	15
001-359-200	INVESTIGATIVE COST REIMBURSEMENT	0.00	0.00	754.98	1,330.17	0.00	1,330.17	0
001-361-100	INTEREST - GENERAL FUND	119.46	1,000.00	188.97	384.14	0.00	615.86-	38
001-362-000	RENTAL LICENSES	200.00	18,000.00	0.00	150.00	0.00	17,850.00-	1
001-369-900	OTHER MISCELLANEOUS REVENUE	833.15	3,000.00	1,297.68	2,783.24	0.00	216.76-	93
001-369-905	POLICE OFF-DUTY DETAIL REIMBURSEMENTS	10,240.94	0.00	4,822.21	8,184.41	0.00	8,184.41	0
001-369-906	POLICE MARINE PATROL REIMBURSEMENTS	0.00	17,000.00	0.00	4,845.83	0.00	12,154.17-	28
001-389-200	UNDESIGNATED RESERVE	0.00	1,104,350.00	0.00	0.00	0.00	1,104,350.00-	0
GENERAL FUND Revenue Total		478,731.83	8,323,132.00	589,643.00	667,218.57	0.00	7,655,913.43-	8

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-511-00-0000	LEGISLATIVE	0.00	0.00	0.00	0.00	0.00	0.00	0
001-511-00-2311	DENTAL & VISION INSURANCE - DISTRICT 1	0.00	500.00	0.00	0.00	0.00	500.00	0
001-511-00-2312	DENTAL & VISION INSURANCE - DISTRICT 2	37.81	500.00	39.06	78.12	0.00	421.88	16
001-511-00-2313	DENTAL & VISION INSURANCE - DISTRICT 3	37.81	500.00	39.06	78.12	0.00	421.88	16
001-511-00-2314	DENTAL & VISION INSURANCE - DISTRICT 4	0.00	500.00	0.00	0.00	0.00	500.00	0
001-511-00-2315	DENTAL & VISION INSURANCE - DISTRICT 5	37.81	500.00	39.06	78.12	0.00	421.88	16
001-511-00-2316	DENTAL & VISION INSURANCE - DISTRICT 6	37.81	500.00	39.06	78.12	0.00	421.88	16
001-511-00-2317	DENTAL & VISION INSURANCE - DISTRICT 7	37.81	500.00	39.06	78.12	0.00	421.88	16
001-511-00-3150	ELECTION EXPENSE	0.00	12,000.00	0.00	1,528.05	0.00	10,471.95	13
001-511-00-3200	AUDITING & ACCOUNTING	2,217.65	24,000.00	0.00	0.00	0.00	24,000.00	0
001-511-00-4001	TRAVEL & PER DIEM - DISTRICT 1	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4002	TRAVEL & PER DIEM - DISTRICT 2	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4003	TRAVEL & PER DIEM - DISTRICT 3	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4004	TRAVEL & PER DIEM - DISTRICT 4	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4005	TRAVEL & PER DIEM - DISTRICT 5	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4006	TRAVEL & PER DIEM - DISTRICT 6	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4007	TRAVEL & PER DIEM - DISTRICT 7	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4100	COMMUNICATIONS - TELEPHONE	618.80	8,000.00	621.53	1,243.06	0.00	6,756.94	16
001-511-00-4900	OTHER CURRENT CHARGES	0.00	500.00	0.00	0.00	0.00	500.00	0
001-511-00-4920	REIMBURSEMENT OF ATTORNEY FEES	3,364.44	0.00	0.00	0.00	0.00	0.00	0
001-511-00-5100	OFFICE SUPPLIES	0.00	100.00	0.00	0.00	0.00	100.00	0
001-511-00-5200	OPERATING SUPPLIES	0.00	100.00	0.00	0.00	0.00	100.00	0
001-511-00-5401	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 1	127.83	200.00	0.00	10.00	0.00	190.00	5
001-511-00-5402	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 2	127.83	200.00	0.00	10.00	0.00	190.00	5
001-511-00-5403	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 3	127.83	200.00	0.00	10.00	0.00	190.00	5
001-511-00-5404	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 4	127.83	200.00	0.00	10.00	0.00	190.00	5
001-511-00-5405	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 5	127.83	200.00	0.00	10.00	0.00	190.00	5
001-511-00-5406	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 6	127.84	200.00	0.00	10.00	0.00	190.00	5
001-511-00-5407	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 7	127.84	200.00	0.00	10.00	0.00	190.00	5
Dept Total		7,284.77	54,850.00	816.83	3,231.71	0.00	51,618.29	6
001-512-00-0000	EXECUTIVE MAYOR	0.00	0.00	0.00	0.00	0.00	0.00	0
001-512-00-2310	DENTAL & VISION INSURANCE	37.81	500.00	33.12	66.24	0.00	433.76	13
001-512-00-4000	TRAVEL & PER DIEM	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
001-512-00-4100	COMMUNICATIONS - TELEPHONE	88.40	1,100.00	88.79	177.58	0.00	922.42	16
001-512-00-4900	OTHER CURRENT CHARGES	0.00	200.00	0.00	0.00	0.00	200.00	0
001-512-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	127.84	500.00	0.00	360.00	0.00	140.00	72
Dept Total		254.05	3,300.00	121.91	603	0.00	2,696.18	18

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-513-00-0000	FINANCE ADMIN & PLANNING	0.00	0.00	0.00	0.00	0.00	0.00	0
001-513-00-1200	REGULAR SALARIES & WAGES	43,199.72	309,787.00	44,422.17	62,191.01	0.00	247,595.99	20
001-513-00-1220	LONGEVITY PAY	1,700.00	1,825.00	1,750.00	1,750.00	0.00	75.00	96
001-513-00-1250	VEHICLE ALLOWANCE - CITY MANAGER	969.24	8,400.00	876.78	1,461.30	0.00	6,938.70	17
001-513-00-1400	OVERTIME PAY	0.00	500.00	0.00	139.19	0.00	360.81	28
001-513-00-2100	FICA/MEDICARE TAXES	3,158.83	24,481.00	3,337.63	4,580.37	0.00	19,900.63	19
001-513-00-2200	RETIREMENT CONTRIBUTIONS	1,524.74	38,931.00	5,774.88	9,352.50	0.00	29,578.50	24
001-513-00-2300	HEALTH INSURANCE	6,246.25	64,789.00	5,672.83	11,345.66	0.00	53,443.34	18
001-513-00-2310	DENTAL & VISION INSURANCE	285.60	3,120.00	271.51	543.02	0.00	2,576.98	17
001-513-00-2320	LIFE INSURANCE	141.57	1,372.00	155.61	302.64	0.00	1,069.36	22
001-513-00-2330	DISABILITY INSURANCE	441.20	4,440.00	454.83	885.38	0.00	3,554.62	20
001-513-00-3100	PROFESSIONAL SERVICES	0.00	15,000.00	248.61	11,676.26	0.00	3,323.74	78
001-513-00-4000	TRAVEL & PER DIEM	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
001-513-00-4600	REPAIRS & MAINTENANCE - GENERAL	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
001-513-00-4610	REPAIRS & MAINTENANCE - VEHICLES	43.68	500.00	43.68	87.36	0.00	412.64	17
001-513-00-4700	PRINTING & BINDING	0.00	500.00	0.00	0.00	0.00	500.00	0
001-513-00-4710	CODIFICATION EXPENSES	275.00	3,500.00	275.00	1,175.00	0.00	2,325.00	34
001-513-00-4900	OTHER CURRENT CHARGES	283.77	2,000.00	130.00	323.90	0.00	1,676.10	16
001-513-00-4910	LEGAL ADVERTISING	0.00	2,000.00	0.00	282.50	0.00	1,717.50	14
001-513-00-5200	OPERATING SUPPLIES	0.00	500.00	0.00	0.00	0.00	500.00	0
001-513-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	143.80	4,000.00	0.00	2,399.00	0.00	1,601.00	60
001-513-00-6425	EQUIPMENT - CITY HALL	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
Dept Total		58,413.40	498,145.00	63,413.53	108,495.09	0.00	389,649.91	22
001-519-00-0000	GENERAL GOVERNMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
001-519-00-1530	MERIT/BONUS PAY	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
001-519-00-2100	FICA/MEDICARE TAXES	0.00	765.00	0.00	0.00	0.00	765.00	0
001-519-00-3110	LEGAL SERVICES	10,003.78	125,000.00	0.00	11,196.07	0.00	113,803.93	9
001-519-00-3120	ENGINEERING FEES	8,671.50	60,000.00	0.00	1,386.40	0.00	58,613.60	2
001-519-00-3130	ANNEXATION FEES	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
001-519-00-3400	CONTRACTUAL SERVICES	5,300.00	64,000.00	1,001.04	11,301.04	0.00	52,698.96	18
001-519-00-3405	BUILDING PERMITS	6,118.00	76,000.00	0.00	1,089.30	0.00	74,910.70	1
001-519-00-3410	JANITORIAL SERVICES	234.00	3,000.00	234.00	702.00	0.00	2,298.00	23
001-519-00-3415	WEBSITE/SOCIAL MEDIA	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0
001-519-00-3440	FIRE PROTECTION	0.00	1,506,500.00	0.00	0.00	0.00	1,506,500.00	0
001-519-00-4100	COMMUNICATIONS SERVICES	898.88	12,000.00	745.22	1,631.74	0.00	10,368.26	14
001-519-00-4200	FREIGHT & POSTAGE	339.68	7,000.00	511.82	532.24	0.00	6,467.76	8
001-519-00-4300	UTILITY/ELECTRIC/WATER	299.73	10,000.00	423.32	1,248.00	0.00	8,751.83	12

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-519-00-4310	SOLID WASTE DISPOSAL/YARDWASTE	47,670.90	641,857.00	52,333.85	152,305.60	0.00	489,551.40	24
001-519-00-4500	INSURANCE	0.00	120,000.00	0.00	13,434.25	0.00	106,565.75	11
001-519-00-4600	REPAIRS & MAINTENANCE - GENERAL	532.48	5,000.00	0.00	705.97	0.00	4,294.03	14
001-519-00-4700	PRINTING & BINDING	683.65	15,000.00	490.85	875.01	0.00	14,124.99	6
001-519-00-4800	SPECIAL EVENTS	3,928.73	10,000.00	0.00	3,500.50	0.00	6,499.50	35
001-519-00-4900	OTHER CURRENT CHARGES	0.00	2,500.00	0.00	136.00	0.00	2,364.00	5
001-519-00-4905	NON AD VALOREM ASSESSMENT FEE	0.00	3,000.00	0.00	2,906.00	0.00	94.00	97
001-519-00-4906	GEOGRAPHIC INFORMATION SYSTEM INTERLOCAL	0.00	2,300.00	0.00	2,240.00	0.00	60.00	97
001-519-00-4910	LEGAL ADVERTISING	305.00	3,200.00	0.00	2,742.40	0.00	457.60	86
001-519-00-5100	OFFICE SUPPLIES	1,044.96	7,500.00	0.00	211.76	0.00	7,288.24	3
001-519-00-5200	OPERATING SUPPLIES	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
001-519-00-5230	FUEL EXPENSE	31.15	500.00	26.66	88.13	0.00	411.87	18
001-519-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	149.00	1,100.00	0.00	79.99	0.00	1,020.01	7
001-519-00-6300	CAPITAL IMPROVEMENTS	17,105.00	15,000.00	0.00	0.00	0.00	15,000.00	0
001-519-00-6491	CITY HALL IMPROVEMENTS	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
001-519-00-8300	CONTRIBUTIONS & DONATIONS	0.00	1,500.00	0.00	750.00	0.00	750.00	50
001-519-00-8310	NEIGHBORHOOD GRANT PROGRAM	0.00	35,000.00	0.00	0.00	0.00	35,000.00	0
Dept Total		103,316.44	2,785,222.00	55,766.76	209,062.57	0.00	2,576,159.43	8
001-521-00-0000	POLICE	0.00	0.00	0.00	0.00	0.00	0.00	0
001-521-00-1200	REGULAR SALARIES & WAGES	115,822.82	1,064,153.00	118,941.60	166,548.52	0.00	897,604.48	16
001-521-00-1210	REGULAR SALARIES & WAGES - CROSSING GUAR	5,803.13	35,000.00	6,875.01	10,015.64	0.00	24,984.36	29
001-521-00-1211	REGULAR SALARIES & WAGES - TEMPORARY SRO	5,820.00	0.00	0.00	0.00	0.00	0.00	0
001-521-00-1215	HOLIDAY PAY	4,177.62	20,000.00	1,627.05	1,627.05	0.00	18,372.95	8
001-521-00-1220	LONGEVITY PAY	5,100.00	6,225.00	6,025.00	6,025.00	0.00	200.00	97
001-521-00-1400	OVERTIME PAY	2,212.40	12,000.00	954.88	1,549.16	0.00	10,450.84	13
001-521-00-1500	INCENTIVE PAY	1,103.00	15,000.00	1,472.23	2,533.71	0.00	12,466.29	17
001-521-00-1505	POLICE OFF-DUTY DETAIL PAY	12,222.00	0.00	6,451.00	9,126.25	0.00	9,126.25	0
001-521-00-1506	POLICE LAKE CONWAY MARINE PATROL PAY	1,000.00	15,000.00	1,250.00	2,550.00	0.00	12,450.00	17
001-521-00-1520	SPECIAL ASSIGNMENT PAY	626.66	11,000.00	676.66	2,088.32	0.00	8,911.68	19
001-521-00-2100	FICA/MEDICARE TAXES	11,281.03	90,146.00	10,485.95	14,544.95	0.00	75,601.05	16
001-521-00-2200	RETIREMENT CONTRIBUTIONS	5,134.45	184,306.00	19,641.83	32,043.13	0.00	152,262.87	17
001-521-00-2300	HEALTH INSURANCE	15,835.80	229,675.00	17,922.56	35,845.12	0.00	193,829.88	16
001-521-00-2310	DENTAL & VISION INSURANCE	546.97	7,854.00	601.25	1,202.50	0.00	6,651.50	15
001-521-00-2320	LIFE INSURANCE	366.53	5,293.00	417.23	808.10	0.00	4,484.90	15
001-521-00-2330	DISABILITY INSURANCE	1,420.63	18,168.00	1,585.12	3,170.79	0.00	14,997.21	17
001-521-00-3100	TECHNOLOGY SUPPORT/SERVICES	2,250.75	26,000.00	0.00	2,024.97	0.00	23,975.03	8
001-521-00-3110	LEGAL SERVICES	0.00	2,500.00	0.00	1,047.50	0.00	1,452.50	42
001-521-00-3120	PRE-EMPLOYMENT EXPENSE	0.00	1,500.00	0.00	0	0.00	1,500.00	0

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Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-521-00-3410	JANITORIAL SERVICES	126.00	1,600.00	126.00	378.00	0.00	1,222.00	24
001-521-00-4000	TRAVEL & PER DIEM	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
001-521-00-4100	COMMUNICATIONS SERVICES	1,558.12	20,000.00	2,420.97	5,061.28	0.00	14,938.72	25
001-521-00-4110	DISPATCH SERVICE	10,818.90	73,000.00	0.00	0.00	0.00	73,000.00	0
001-521-00-4200	POSTAGE & FREIGHT	0.00	500.00	0.00	10.65	0.00	489.35	2
001-521-00-4300	UTILITY/ELECTRIC/WATER	294.18	3,000.00	22.92	353.00	0.00	2,647.00	12
001-521-00-4600	REPAIRS & MAINTENANCE - GENERAL	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
001-521-00-4610	REPAIRS AND MAINTENANCE - VEHICLES	3,861.94	25,000.00	818.87	3,433.33	0.00	21,566.67	14
001-521-00-4620	REPAIRS & MAINTENANCE - RADAR GUNS	0.00	3,000.00	0.00	755.00	0.00	2,245.00	25
001-521-00-4700	PRINTING & BINDING	231.17	2,500.00	217.61	432.73	0.00	2,067.27	17
001-521-00-4900	OTHER CURRENT CHARGES	799.99	2,000.00	0.00	0.00	0.00	2,000.00	0
001-521-00-4910	LEGAL ADVERTISING	0.00	250.00	0.00	0.00	0.00	250.00	0
001-521-00-4920	MARINE EXPENSES	164.76	5,000.00	0.00	403.95	0.00	4,596.05	8
001-521-00-5100	OFFICE SUPPLIES	365.37	2,500.00	0.00	1,175.23	0.00	1,324.77	47
001-521-00-5200	OPERATING SUPPLIES	403.55	3,000.00	0.00	200.98	0.00	2,799.02	7
001-521-00-5205	COMPUTER AND SOFTWARE	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
001-521-00-5210	UNIFORMS	250.75	8,000.00	0.00	1,424.30	0.00	6,575.70	18
001-521-00-5230	FUEL EXPENSE	3,311.67	40,000.00	3,217.07	6,706.85	0.00	33,293.15	17
001-521-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	0.00	1,000.00	0.00	210.00	0.00	790.00	21
001-521-00-5500	TRAINING - POLICE	415.02	3,000.00	0.00	399.00	0.00	2,601.00	13
001-521-00-6400	CIP - EQUIPMENT	19,658.73	8,000.00	0.00	0.00	0.00	8,000.00	0
001-521-00-6415	CIP - EQUIPMENT - RED LIGHT CAMERAS/LPR	0.00	100,000.00	0.00	0.00	0.00	100,000.00	0
001-521-00-6417	VEHICLES - LEASE PURCHASE & REG	0.00	64,000.00	0.00	0.00	0.00	64,000.00	0
001-521-00-6418	CIP - EQUIPMENT - VESSELS	0.00	0.00	0.00	1,175.00	0.00	1,175.00	0
001-521-00-8200	COMMUNITY PROMOTIONS	592.92	1,000.00	0.00	0.00	0.00	1,000.00	0
Dept Total		231,976.88	2,115,670.00	201,750.81	314,870.01	0.00	1,800,799.99	15
001-541-00-0000	PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00	0.00	0
001-541-00-1200	REGULAR SALARIES & WAGES	11,428.97	66,196.00	12,639.18	17,694.86	0.00	48,501.14	27
001-541-00-1220	LONGEVITY PAY	900.00	975.00	950.00	950.00	0.00	25.00	97
001-541-00-1400	OVERTIME PAY	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
001-541-00-2100	FICA/MEDICARE TAXES	935.93	5,253.00	1,026.92	1,406.07	0.00	3,846.93	27
001-541-00-2200	RETIREMENT CONTRIBUTIONS	334.50	8,800.00	1,643.07	2,570.70	0.00	6,229.30	29
001-541-00-2300	HEALTH INSURANCE	1,957.05	15,389.00	2,127.30	4,254.60	0.00	11,134.40	28
001-541-00-2310	DENTAL & VISION INSURANCE	37.82	719.00	77.62	155.24	0.00	563.76	22
001-541-00-2320	LIFE INSURANCE	31.20	338.00	44.46	86.58	0.00	251.42	26
001-541-00-2330	DISABILITY INSURANCE	166.11	1,309.00	168.02	328.08	0.00	980.92	25
001-541-00-3100	PROFESSIONAL SERVICES	0.00	200.00	0.00	0.00	0.00	200.00	0
001-541-00-3140	TEMPORARY LABOR	0.00	10,000.00	213.12	306	0.00	9,693.64	3

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-541-00-3400	CONTRACTUAL SERVICES	722.00	7,500.00	368.00	778.83	0.00	6,721.17	10
001-541-00-3420	LANDSCAPING SERVICES	7,029.16	45,000.00	2,984.37	7,991.14	0.00	37,008.86	18
001-541-00-4100	COMMUNICATIONS	231.97	2,500.00	233.14	466.83	0.00	2,033.17	19
001-541-00-4300	UTILITY/ELECTRIC/WATER	421.19	115,000.00	113.98	7,578.12	0.00	107,421.88	7
001-541-00-4600	REPAIRS & MAINTENANCE - GENERAL	937.89	10,000.00	120.50	349.46	0.00	9,650.54	3
001-541-00-4610	REPAIRS & MAINTENANCE - VEHICLES & EQUIP	0.00	10,000.00	365.18	477.64	0.00	9,522.36	5
001-541-00-4670	REPAIRS & MAINTENANCE - PARKS	219.22	10,000.00	0.00	100.00	0.00	9,900.00	1
001-541-00-4675	REPAIRS & MAINTENANCE - BOAT RAMPS	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
001-541-00-4680	REPAIRS & MAINTENANCE - ROADS	0.00	12,000.00	106.95	4,523.85	0.00	7,476.15	38
001-541-00-4690	URBAN FORESTRY	8,725.00	60,000.00	3,875.00	13,945.00	0.00	46,055.00	23
001-541-00-5200	OPERATING SUPPLIES	53.50	5,000.00	32.02	343.92	0.00	4,656.08	7
001-541-00-5210	UNIFORMS	349.10	1,500.00	0.00	200.00	0.00	1,300.00	13
001-541-00-5220	PROTECTIVE CLOTHING	105.36	1,000.00	0.00	0.00	0.00	1,000.00	0
001-541-00-5230	FUEL EXPENSE	185.88	6,000.00	276.05	578.33	0.00	5,421.67	10
001-541-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	0.00	500.00	298.50	298.50	0.00	201.50	60
001-541-00-5500	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
001-541-00-6330	CIP - SIDEWALKS	14,248.00	0.00	0.00	0.00	0.00	0.00	0
001-541-00-6335	CIP - NELA BRIDGE REPAIRS	0.00	37,000.00	20,190.00	20,190.00	0.00	16,810.00	55
001-541-00-6365	CIP - ELECTRIC POLE HOLIDAY DECORATIONS	0.00	15,000.00	0.00	798.00	0.00	14,202.00	5
001-541-00-6380	CIP - PARK IMPROVEMENTS	0.00	348,000.00	0.00	0.00	0.00	348,000.00	0
001-541-00-6420	CIP - TRAFFIC CALMING	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0
001-541-00-6430	CIP - EQUIPMENT	0.00	17,000.00	0.00	8,819.59	0.00	8,180.41	52
Dept Total		49,019.85	844,179.00	47,853.38	95,191.70	0.00	748,987.30	11
001-581-00-0000	NON-DEPARTMENTAL (TRANSFERS)	0.00	0.00	0.00	0.00	0.00	0.00	0
001-581-00-9100	TRANSFER TO CAPITAL EQUIP REPL FUND 301	0.00	52,000.00	0.00	0.00	0.00	52,000.00	0
001-581-00-9110	TRANSFER TO RIGHT OF WAY FUND 302	0.00	400,000.00	0.00	0.00	0.00	400,000.00	0
Dept Total		0.00	452,000.00	0.00	0.00	0.00	452,000.00	0
001-584-00-0000	NON-OPERATING	0.00	0.00	0.00	0.00	0.00	0.00	0
001-584-00-5810	TRANSFER OUT	0.00	150,000.00	0.00	0.00	0.00	150,000.00	0
001-584-00-7100	PAYMENT ON BOND - PRINCIPAL	0.00	90,000.00	0.00	0.00	0.00	90,000.00	0
001-584-00-7200	BOND DEBT - INTEREST	0.00	18,000.00	0.00	0.00	0.00	18,000.00	0
Dept Total		0.00	258,000.00	0.00	0.00	0.00	258,000.00	0
001-590-00-0000	RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	0
001-590-00-2710	UNDESIGNATED RESERVE	0.00	1,311,766.00	0.00	0.00	0.00	1,311,766.00	0

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
Dept Total		0.00	1,311,766.00	0.00	0.00	0.00	1,311,766.00	0
GENERAL FUND Expend Total		450,265.39	8,323,132.00	369,723.22	731,454.90	0.00	7,591,677.10	9

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
001	GENERAL FUND	478,731.83	589,643.00	667,218.57	450,265.39	369,723.22	731,454.90	64,236.33-

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
102-324-310	IMPACT FEES - RESIDENTIAL - TRANSPORTATI	0.00	3,000.00	0.00	0.00	0.00	3,000.00-	0
102-361-100	INTEREST - TRANSPORTATION IMPACT	119.45	1,000.00	188.97	384.14	0.00	615.86-	38
102-389-200	UNDESIGNATED RESERVE - TRANSPORTATION IM	0.00	199,731.00	0.00	0.00	0.00	199,731.00-	0
	TRANSPORTATION IMPACT FEE Revenue Total	119.45	203,731.00	188.97	384.14	0.00	203,346.86-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
102-541-00-6425	ROADWAY IMPROVEMENTS	0.00	120,000.00	0.00	0.00	0.00	120,000.00	0
	Dept Total	0.00	120,000.00	0.00	0.00	0.00	120,000.00	0
102-590-00-2710	UNDESIGNATED RESERVE - TRANSPORTATION IM	0.00	83,731.00	0.00	0.00	0.00	83,731.00	0
	Dept Total	0.00	83,731.00	0.00	0.00	0.00	83,731.00	0
	TRANSPORTATION IMPACT FEE FU Expend Tota	0.00	203,731.00	0.00	0.00	0.00	203,731.00	0

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
102	TRANSPORTATION IMPACT FEE FUND	119.45	188.97	384.14	0.00	0.00	0.00	384.14

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
103-343-900	SERVICE CHARGE - STORMWATER	25,064.94	370,000.00	30,430.92	31,148.49	0.00	338,851.51-	8
103-361-100	INTEREST - STORMWATER	119.45	1,000.00	188.97	384.13	0.00	615.87-	38
103-389-200	UNDESIGNATED RESERVE - STORMWATER	0.00	295,404.00	0.00	0.00	0.00	295,404.00-	0
STORMWATER FUND Revenue Total		25,184.39	666,404.00	30,619.89	31,532.62	0.00	634,871.38-	5

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
103-541-00-1200	REGULAR SALARIES & WAGES	0.00	89,860.00	0.00	0.00	0.00	89,860.00	0
103-541-00-2100	FICA/MEDICARE TAXES	0.00	6,874.00	0.00	0.00	0.00	6,874.00	0
103-541-00-2200	RETIREMENT CONTRIBUTIONS	0.00	11,682.00	0.00	0.00	0.00	11,682.00	0
103-541-00-2300	HEALTH INSURANCE	0.00	14,040.00	0.00	0.00	0.00	14,040.00	0
103-541-00-2310	DENTAL & VISION INSURANCE	0.00	449.00	0.00	0.00	0.00	449.00	0
103-541-00-2320	LIFE INSURANCE	0.00	427.00	0.00	0.00	0.00	427.00	0
103-541-00-2330	DISABILITY INSURANCE	0.00	1,256.00	0.00	0.00	0.00	1,256.00	0
103-541-00-3120	ENGINEERING FEES	5,188.52	50,000.00	0.00	2,702.45	0.00	47,297.55	5
103-541-00-3430	NPDES	24.90	15,000.00	0.00	558.00	0.00	14,442.00	4
103-541-00-3450	LAKE CONSERVATION	638.00	15,000.00	518.00	1,421.00	0.00	13,579.00	9
103-541-00-4600	REPAIRS & MAINTENANCE	2,217.50	70,000.00	0.00	0.00	0.00	70,000.00	0
103-541-00-4900	OTHER CURRENT CHARGES	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
103-541-00-6300	CIP - CAPITAL IMPROVEMENTS	93,697.06	350,000.00	0.00	5.00	0.00	349,995.00	0
Dept Total		101,765.98	625,588.00	518.00	4,686.45	0.00	620,901.55	1
103-581-00-9100	TRANSFER TO CAPITAL EQUIP REPL FUND 301	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
Dept Total		0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
103-590-00-2710	UNDESIGNATED RESERVE - STORMWATER	0.00	30,816.00	0.00	0.00	0.00	30,816.00	0
Dept Total		0.00	30,816.00	0.00	0.00	0.00	30,816.00	0
STORMWATER FUND Expend Total		101,765.98	666,404.00	518.00	4,686.45	0.00	661,717.55	1

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
103	STORMWATER FUND	25,184.39	30,619.89	31,532.62	101,765.98	518.00	4,686.45	26,846.17

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
104-351-200	JUDGEMENT & FINES - LE EDUCATION FUND	123.53	1,500.00	177.03	331.17	0.00	1,168.83-	22
104-361-100	INTEREST - EDUCATION FUND	119.45	1,000.00	188.96	384.12	0.00	615.88-	38
104-389-200	UNDESIGNATED RESERVE - LE EDUCATION FUND	0.00	7,347.00	0.00	0.00	0.00	7,347.00-	0
	LAW ENFORCEMENT EDUCATION Revenue Total	242.98	9,847.00	365.99	715.29	0.00	9,131.71-	7

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
104-521-00-5500	TRAINING	0.00	8,000.00	0.00	1,790.00	0.00	6,210.00	22
	Dept Total	0.00	8,000.00	0.00	1,790.00	0.00	6,210.00	22
104-541-00-4900	OTHER CURRENT CHARGES	0.00	200.00	0.00	0.00	0.00	200.00	0
	Dept Total	0.00	200.00	0.00	0.00	0.00	200.00	0
104-590-00-2710	UNDESIGNATED RESERVE - LE EDUCATION	0.00	1,647.00	0.00	0.00	0.00	1,647.00	0
	Dept Total	0.00	1,647.00	0.00	0.00	0.00	1,647.00	0
	LAW ENFORCEMENT EDUCATION FU Expend Total	0.00	9,847.00	0.00	1,790.00	0.00	8,057.00	18

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
104	LAW ENFORCEMENT EDUCATION FUND	242.98	365.99	715.29	0.00	0.00	1,790.00	1,074.71-

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
201-361-100	INTEREST - CHARTER FUND	1,309.96	1,000.00	1,347.79	3,370.17	0.00	2,370.17	337
201-362-000	RENT REVENUE	83,120.25	1,029,700.00	85,803.43	171,606.86	0.00	858,093.14-	17
201-381-000	TRANSFERS IN FROM GENERAL FUND 001	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
201-389-200	UNDESIGNATED RESERVE - CHARTER FUND	0.00	1,106,848.00	0.00	0.00	0.00	1,106,848.00-	0
CHARTER SCHOOL DEBT SERVICE Revenue Total		84,430.21	2,287,548.00	87,151.22	174,977.03	0.00	2,112,570.97-	8

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
201-569-00-1200	REGULAR SALARIES & WAGES	0.00	67,495.00	0.00	0.00	0.00	67,495.00	0
201-569-00-2100	FICA/MEDICARE TAXES	0.00	5,163.00	0.00	0.00	0.00	5,163.00	0
201-569-00-2200	RETIREMENT CONTRIBUTIONS	0.00	9,668.00	0.00	0.00	0.00	9,668.00	0
201-569-00-2300	HEALTH INSURANCE	0.00	8,808.00	0.00	0.00	0.00	8,808.00	0
201-569-00-2310	DENTAL & VISION INSURANCE	0.00	360.00	0.00	0.00	0.00	360.00	0
201-569-00-2320	LIFE INSURANCE	0.00	321.00	0.00	0.00	0.00	321.00	0
201-569-00-2330	DISABILITY INSURANCE	0.00	928.00	0.00	0.00	0.00	928.00	0
201-569-00-3100	CHARTER PROFESSIONAL SERVICES	0.00	0.00	0.00	5,500.00	0.00	5,500.00-	0
201-569-00-3110	CHARTER LEGAL SERVICES	0.00	0.00	0.00	588.00	0.00	588.00-	0
201-569-00-4600	MAINTENANCE - CHARTER SCHOOL	0.00	20,000.00	0.00	11,370.92	0.00	8,629.08	57
201-569-00-6210	CIP - CHARTER ROOF	0.00	276,000.00	0.00	0.00	0.00	276,000.00	0
201-569-00-6320	CIP - HVAC REPLACEMENT	59,755.00	22,000.00	0.00	0.00	0.00	22,000.00	0
201-569-00-7100	PRINCIPAL	0.00	300,000.00	0.00	0.00	0.00	300,000.00	0
201-569-00-7200	INTEREST	0.00	527,825.00	465.27	1,559.02	0.00	526,265.98	0
Dept Total		59,755.00	1,238,568.00	465.27	19,017.94	0.00	1,219,550.06	2
201-590-00-2710	UNDESIGNATED RESERVE - CHARTER FUND	0.00	1,048,980.00	0.00	0.00	0.00	1,048,980.00	0
Dept Total		0.00	1,048,980.00	0.00	0.00	0.00	1,048,980.00	0
CHARTER SCHOOL DEBT SERVICE Expend Total		59,755.00	2,287,548.00	465.27	19,017.94	0.00	2,268,530.06	1

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
201	CHARTER SCHOOL DEBT SERVICE FUND	84,430.21	87,151.22	174,977.03	59,755.00	465.27	19,017.94	155,959.09

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
301-381-000	TRANSFER FROM GENERAL FUND 001	0.00	52,000.00	0.00	0.00	0.00	52,000.00-	0
301-381-103	TRANSFER FROM STORMWATER FUND 103	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
301-389-200	UNDESIGNATED RESERVE - CAP EQUIP REPL FU	0.00	27,000.00	0.00	0.00	0.00	27,000.00-	0
	CAPITAL EQUIPMENT REPLACEMENT Revenue Total	0.00	89,000.00	0.00	0.00	0.00	89,000.00-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
301-521-00-6410	CIP - POLICE COMMUNICATIONS EQUIPMENT	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
	Dept Total	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
301-590-00-2710	UNDESIGNATED RESERVE - CAP EQUIP REPL FU	0.00	79,000.00	0.00	0.00	0.00	79,000.00	0
	Dept Total	0.00	79,000.00	0.00	0.00	0.00	79,000.00	0
	CAPITAL EQUIPMENT REPLACEMENT Expend Total	0.00	89,000.00	0.00	0.00	0.00	89,000.00	0

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
301	CAPITAL EQUIPMENT REPLACEMENT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
302-381-000	TRANSFER FROM GENERAL FUND 001	0.00	484,000.00	0.00	0.00	0.00	484,000.00-	0
	RIGHT OF WAY FUND Revenue Total	0.00	484,000.00	0.00	0.00	0.00	484,000.00-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
302-541-00-6320	CIP - RESURFACING & CURBING	0.00	350,000.00	0.00	0.00	0.00	350,000.00	0
302-541-00-6330	CIP - SIDEWALKS	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
	Dept Total	0.00	400,000.00	0.00	0.00	0.00	400,000.00	0
302-590-00-2710	UNDESIGNATED RESERVE - RIGHT OF WAY FUND	0.00	84,000.00	0.00	0.00	0.00	84,000.00	0
	Dept Total	0.00	84,000.00	0.00	0.00	0.00	84,000.00	0
	RIGHT OF WAY FUND Expend Total	0.00	484,000.00	0.00	0.00	0.00	484,000.00	0

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
302	RIGHT OF WAY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF BELLE ISLE
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
001	GENERAL FUND	478,731.83	589,643.00	667,218.57	450,265.39	369,723.22	731,454.90	64,236.33-
102	TRANSPORTATION IMPACT FEE FUND	119.45	188.97	384.14	0.00	0.00	0.00	384.14
103	STORMWATER FUND	25,184.39	30,619.89	31,532.62	101,765.98	518.00	4,686.45	26,846.17
104	LAW ENFORCEMENT EDUCATION FUND	242.98	365.99	715.29	0.00	0.00	1,790.00	1,074.71-
201	CHARTER SCHOOL DEBT SERVICE FUND	84,430.21	87,151.22	174,977.03	59,755.00	465.27	19,017.94	155,959.09
301	CAPITAL EQUIPMENT REPLACEMENT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
302	RIGHT OF WAY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Final Total	588,708.86	707,969.07	874,827.65	611,786.37	370,706.49	756,949.29	117,878.36



Orange County Fire Rescue Unit Activity in Belle Isle for November 2019

b.

BELLE ISLE INCIDENT TOTAL		63
Total OCFR Units Used	121	
Total OCFR Transports	30	

	EMS	Fire Service	Vehicle Accident
Total	46	14	3

<u>Alarm #</u>	<u>Units</u>	<u>Date</u>	<u>Total Time</u>	<u>Call Type</u>	<u>Sta</u>	<u>Jurisdiction</u>	<u>Transport</u>	<u>REP DIST</u>	<u>LOCATION</u>
OF190110040									
	E70	11/1/19	0:33:17	EMDC	73	Belle Isle		73777B	3504 BRIGHTON PARK CIR
	R70	11/1/19	1:24:31	EMDC	73	Belle Isle	YES	73777B	3504 BRIGHTON PARK CIR
OF190110107									
	E70	11/1/19	0:19:44	EMDD	70	Belle Isle		70736B	5903 RANDOLPH AV, BI
	R70	11/1/19	0:19:44	EMDD	70	Belle Isle		70736B	5903 RANDOLPH AV, BI
OF190110202									
	E70	11/1/19	0:16:50	EMDD	70	Belle Isle		70736B	WALTHAM AV/RANDOLPH A
	M5	11/1/19	0:18:06	EMDD	70	Belle Isle		70736B	WALTHAM AV/RANDOLPH A
OF190110364									
	E72	11/1/19	0:02:20	AA	72	Belle Isle		72733B	CONWAY RD/HOFFNER AV
	R72	11/1/19	0:19:16	AA	72	Belle Isle		72733B	CONWAY RD/HOFFNER AV
OF190110428									
	E70	11/2/19	0:03:29	EMDD	70	Belle Isle		70773B	1750 PAM CIR, BI
	R70	11/2/19	0:03:34	EMDD	70	Belle Isle		70773B	1750 PAM CIR, BI
OF190111125									
	E70	11/4/19	0:18:44	EMDA	70	Belle Isle		70769B	2327 NELA AV, BI
	R70	11/4/19	0:18:24	EMDA	70	Belle Isle		70769B	2327 NELA AV, BI
OF190111126									
	E51	11/4/19		EMDC	70	Belle Isle		70736B	6446 GIBSON DR, BI
	R51	11/4/19	0:23:16	EMDC	70	Belle Isle		70736B	6446 GIBSON DR, BI
	TR51	11/4/19	0:20:14	EMDC	70	Belle Isle		70736B	6446 GIBSON DR, BI
OF190111130									
	E73	11/4/19	0:07:26	EMDD	73	Belle Isle		73777B	1900 MCCOY RD, BI
	R73	11/4/19	0:07:26	EMDD	73	Belle Isle		73777B	1900 MCCOY RD, BI
OF190111169									
	E73	11/4/19	0:40:17	EMDA	70	Belle Isle		70773B	2121 MCCOY RD, BI
	R70	11/4/19	1:25:26	EMDA	70	Belle Isle	YES	70773B	2121 MCCOY RD, BI
OF190111191									
	E73	11/4/19	0:27:20	PA	70	Belle Isle		70769B	2332 NELA AV, BI
	R51	11/4/19	0:04:05	PA	70	Belle Isle		70769B	2332 NELA AV, BI
OF190111200									
	E72	11/4/19	0:18:25	EMDA	72	Belle Isle		72733B	5202 JADE CIR, BI
	R71	11/4/19	0:01:49	EMDA	72	Belle Isle		72733B	5202 JADE CIR, BI
	R72	11/4/19	1:00:08	EMDA	72	Belle Isle	YES	72733B	5202 JADE CIR, BI
OF190111675									
	R70	11/5/19	1:11:59	EMDA	70	Belle Isle	YES	70773B	1723 PAM CIR, BI

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Alarm #	Units	Date	Total Time	Call Type	Sta	Jurisdiction	Transport	REP DIST	LOCATION
OF190111770	E70	11/5/19	0:23:22	AFA	70	Belle Isle		70736B	5903 RANDOLPH AV, BI
OF190111920	R70	11/6/19	0:59:05	EMDC	70	Belle Isle	YES	70773B	1777 MCCOY RD, BI
OF190112536	E51	11/7/19	0:04:02	TRUCKF	70	Belle Isle		70736B	S ORANGE AV/E WALLACE
	E70	11/7/19	0:25:42	TRUCKF	70	Belle Isle		70736B	S ORANGE AV/E WALLACE
OF190113083	R70	11/9/19	0:51:47	EMDB	70	Belle Isle	YES	70773B	1853 MCCOY RD, BI
OF190113156	E72	11/9/19	0:07:41	ANMLRES	72	Belle Isle		72733B	5120 CONWAY RD, BI
OF190113247	E70	11/9/19	0:21:20	OUTSDFR	70	Belle Isle		70769B	2432 HOMEWOOD DR, BI
OF190113677	R70	11/10/19	1:12:23	EMDB	73	Belle Isle	YES	73777B	1934 MCCOY RD, BI
OF190113817	E70	11/11/19	0:13:57	CKFROUT	70	Belle Isle		70735B	5030 OAK ISLAND RD, BI
OF190113865	E72	11/11/19	0:15:45	EMDD	72	Belle Isle		72733B	5176 CONWAY RD, BI
	R72	11/11/19	1:07:46	EMDD	72	Belle Isle	YES	72733B	5176 CONWAY RD, BI
	REHAB1	11/11/19	0:07:40	EMDD	72	Belle Isle		72733B	5176 CONWAY RD, BI
OF190114098	E70	11/12/19	0:25:30	EMDD	70	Belle Isle		70769B	2207 HOMEWOOD DR, BI
	R73	11/12/19	0:21:49	EMDD	70	Belle Isle		70769B	2207 HOMEWOOD DR, BI
OF190114278	E73	11/12/19	0:16:43	EMDD	70	Belle Isle		70773B	1853 MCCOY RD, BI
	R53	11/12/19	1:05:18	EMDD	70	Belle Isle	YES	70773B	1853 MCCOY RD, BI
OF190114443	E70	11/13/19	0:28:35	EMDD	70	Belle Isle		70769B	6917 WILLOUGHBY LN, BI
	R70	11/13/19	1:04:54	EMDD	70	Belle Isle	YES	70769B	6917 WILLOUGHBY LN, BI
OF190114938	E70	11/14/19	0:10:41	BR1	70	Belle Isle		70769B	2704 NELA AV, BI
OF190115101	R72	11/15/19	0:14:36	EMDB	72	Belle Isle		72734B	5200 ST REGIS PL, BI
OF190115216	E70	11/15/19	0:02:59	EMDA	72	Belle Isle		72732B	6657 THE LANDINGS DR, B
	R70	11/15/19	1:27:02	EMDA	72	Belle Isle	YES	72732B	6657 THE LANDINGS DR, B
OF190115266	E73	11/15/19	0:03:14	EMDD	70	Belle Isle		70736B	5903 RANDOLPH AV, BI
	R70	11/15/19	0:03:17	EMDD	70	Belle Isle		70736B	5903 RANDOLPH AV, BI
OF190115374	E70	11/15/19	0:10:11	AFA	72	Belle Isle		72734B	5024 GRAMONT AV, BI
OF190115448	E72	11/15/19	0:15:05	EMDD	72	Belle Isle		72733B	HOFFNER AV/CONWAY RD
	R72	11/15/19	0:15:17	EMDD	72	Belle Isle		72733B	HOFFNER AV/CONWAY RD
OF190115548	E72	11/16/19	0:07:22	AFA	72	Belle Isle		72733B	3606 ROTHBURY DR, BI
OF190115689	E70	11/16/19	0:32:38	EMDB	72	Belle Isle		72732B	6657 THE LANDINGS DR, B
	R70	11/16/19	0:32:38	EMDB	72	Belle Isle		72732B	6657 THE LANDINGS DR, B
OF190116147	E70	11/18/19	0:44:37	COALARM	73	Belle Isle		73777B	3692 BRIGHTON PARK CIR
	TR51	11/18/19	0:42:31	COALARM	73	Belle Isle		73777B	3692 BRIGHTON PARK CIR
OF190116215									

b.

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Alarm #	Units	Date	Total Time	Call Type	Sta	Jurisdiction	Transport	REP DIST	LOCATION	b.
	E73	11/18/19 0:18:01		EMDC	70	Belle Isle		70773B	1853 MCCOY RD, BI	
	R70	11/18/19 0:52:40		EMDC	70	Belle Isle	YES	70773B	1853 MCCOY RD, BI	
OF190116662										
	E70	11/19/19 0:14:46		PUBASST	72	Belle Isle		72733B	3714 ST MORITZ ST, BI	
OF190116940										
	E71	11/20/19 0:01:01		EMDC	72	Belle Isle		72733B	5072 CONWAY RD, BI	
	E72	11/20/19 0:12:07		EMDC	72	Belle Isle		72733B	5072 CONWAY RD, BI	
	R70	11/20/19 1:03:52		EMDC	72	Belle Isle	YES	72733B	5072 CONWAY RD, BI	
OF190116943										
	E70	11/20/19 0:02:08		EMDD	72	Belle Isle		72733B	5072 CONWAY RD, BI	
	R71	11/20/19 0:02:08		EMDD	72	Belle Isle		72733B	5072 CONWAY RD, BI	
OF190117224										
	E73	11/20/19 0:18:57		EMDE	73	Belle Isle		73777B	2601 MCCOY RD, BI	
	R51	11/20/19 0:57:48		EMDE	73	Belle Isle	YES	73777B	2601 MCCOY RD, BI	
OF190117488										
	R70	11/21/19 1:00:56		EMDB	70	Belle Isle	YES	70773B	1853 MCCOY RD, BI	
OF190117717										
	E72	11/22/19 0:34:09		EMDD	72	Belle Isle		72733B	4416 HOFFNER AV, BI	
	R73	11/22/19 0:55:46		EMDD	72	Belle Isle	YES	72733B	4416 HOFFNER AV, BI	
OF190117732										
	E72	11/22/19 0:22:51		EMDD	72	Belle Isle		72733B	4238 ISLE VISTA AV, BI	
	R72	11/22/19 0:49:39		EMDD	72	Belle Isle	YES	72733B	4238 ISLE VISTA AV, BI	
OF190117764										
	R73	11/22/19 1:26:16		EMDA	70	Belle Isle	YES	70769B	2121 NELA AV, BI	
OF190117907										
	E70	11/22/19 0:11:38		AA	70	Belle Isle		70736B	FAIRLANE AV/S ORANGE A'	
	R70	11/22/19 0:09:42		AA	70	Belle Isle		70736B	FAIRLANE AV/S ORANGE A'	
OF190117915										
	E72	11/22/19 0:23:53		EMDB	72	Belle Isle		72732B	5912 COVE DR, BI	
	R72	11/22/19 0:23:53		EMDB	72	Belle Isle		72732B	5912 COVE DR, BI	
OF190118132										
	E70	11/23/19 0:07:05		EMDC	72	Belle Isle		72733B	4401 HOFFNER AV, BI	
	R72	11/23/19 1:01:25		EMDC	72	Belle Isle	YES	72733B	4401 HOFFNER AV, BI	
OF190118483										
	B2	11/24/19 0:11:19		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
	B3	11/24/19 0:10:14		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
	CPT4	11/24/19 0:25:14		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
	E51	11/24/19 0:26:49		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
	E53	11/24/19 0:15:58		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
	E72	11/24/19 0:26:18		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
	Q31	11/24/19 0:11:56		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
	R31	11/24/19 0:15:58		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
	R53	11/24/19 0:11:43		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
	SQ1	11/24/19 0:11:28		BLD	73	Belle Isle		73777B	2323 MCCOY RD, BI	
OF190118506										
	E71	11/24/19 0:26:25		WTRSALV	70	Belle Isle		70769B	3406 WARREN PARK RD, B	
OF190118509										
	E72	11/24/19 0:17:13		EMDD	72	Belle Isle		72733B	4416 HOFFNER AV, BI	
	R72	11/24/19 0:56:28		EMDD	72	Belle Isle	YES	72733B	4416 HOFFNER AV, BI	
OF190118617										
	R72	11/24/19 1:12:31		EMDB	72	Belle Isle	YES	72733B	5120 DORIAN AV, BI	
OF190118732										
	E73	11/25/19 0:15:43		EMDD	73	Belle Isle		73777B	2300 JETPORT DR, BI	
	R73	11/25/19 0:52:49		EMDD	73	Belle Isle	YES	73777B	2300 JETPORT DR, BI	

Alarm #	Units	Date	Total Time	Call Type	Sta	Jurisdiction	Transport	REP DIST	LOCATION
OF190118813									
	E70	11/25/19	0:22:19	EMDB	73	Belle Isle		73777B	1934 MCCOY RD, BI
	R53	11/25/19	0:23:40	EMDB	73	Belle Isle		73777B	1934 MCCOY RD, BI
OF190118835									
	E72	11/25/19	0:16:03	EMDD	72	Belle Isle		72733B	5164 CONWAY RD, BI
	R71	11/25/19	0:02:43	EMDD	72	Belle Isle		72733B	5164 CONWAY RD, BI
	R72	11/25/19	0:49:16	EMDD	72	Belle Isle	YES	72733B	5164 CONWAY RD, BI
OF190119069									
	E70	11/26/19	0:17:30	AFA	72	Belle Isle		72732B	3510 ADMIRALITY CT, BI
OF190119164									
	E70	11/26/19	0:20:14	AA	73	Belle Isle		73777B	3001 FLOWERTREE RD, BI
	E73	11/26/19	0:01:02	AA	73	Belle Isle		73777B	3001 FLOWERTREE RD, BI
	R70	11/26/19	1:21:45	AA	73	Belle Isle	YES	73777B	3001 FLOWERTREE RD, BI
OF190119310									
	E70	11/26/19	0:16:56	EMDD	70	Belle Isle		70736B	WALTHAM AV/RANDOLPH /
	R70	11/26/19	0:53:19	EMDD	70	Belle Isle	YES	70736B	WALTHAM AV/RANDOLPH /
OF190119387									
	E70	11/27/19	0:25:14	EMDA	72	Belle Isle		72734B	4914 GRAN LAC AV, BI
	R70	11/27/19	1:21:40	EMDA	72	Belle Isle	YES	72734B	4914 GRAN LAC AV, BI
OF190119436									
	E72	11/27/19	0:16:52	EMDD	72	Belle Isle		72732B	3701 QUANDO CIR, BI
	R72	11/27/19	1:21:05	EMDD	72	Belle Isle	YES	72732B	3701 QUANDO CIR, BI
OF190119669									
	E70	11/27/19	0:13:09	AFA	72	Belle Isle		72732B	6602 THE LANDINGS DR, B
OF190119798									
	E72	11/28/19	0:17:22	EMDA	72	Belle Isle		72732B	4202 PLAYA CT, BI
	R72	11/28/19	0:20:15	EMDA	72	Belle Isle		72732B	4202 PLAYA CT, BI
OF190119834									
	R72	11/28/19	0:09:21	AMA	72	Belle Isle		72733B	5015 ST MICHAEL AV, BI
OF190120118									
	E73	11/29/19	0:41:10	EMDA	73	Belle Isle		73777B	2601 MCCOY RD, BI
	R73	11/29/19	1:19:14	EMDA	73	Belle Isle	YES	73777B	2601 MCCOY RD, BI
OF190120187									
	E70	11/29/19	0:13:10	EMDD	70	Belle Isle		70773B	1845 COLLEEN DR, BI
	R70	11/29/19	0:46:26	EMDD	70	Belle Isle	YES	70773B	1845 COLLEEN DR, BI
OF190120330									
	E70	11/29/19	0:01:06	EMDC	72	Belle Isle		72733B	5350 CHISWICK CIR, BI
	E72	11/29/19	0:22:16	EMDC	72	Belle Isle		72733B	5350 CHISWICK CIR, BI
	R70	11/29/19	0:54:00	EMDC	72	Belle Isle	YES	72733B	5350 CHISWICK CIR, BI

SERVICE AREA INCIDENT TOTAL 63

Total OCFR Units Used 121

Total OCFR Transports 30

	EMS	Fire Service	Vehicle Accident
Total	46	14	3



**CITY OF BELLE ISLE,
FLORIDA**

b.

Code Enforcement - Monthly Overview

NOVEMBER 2019

New Violations	58
Inspections	17
Violation Compliance	15
Signs Collected	61
Total Contacts	151

CODE VIOLATIONS/CONTACTS

11/09/2019 through 12/03/2019

b.

<u><i>CodeViolation</i></u>	<u><i>Count</i></u>
AIRBNB	8
BUSINESS LICENSE (NONE/EXPIRED)	35
HIGH GRASS/WEEDS	5
INOPERABLE VEHICLE	1
NO PERMIT - BUILDING	1
NO PERMIT - BUILDING - BOAT DOCK	1
OUTDOOR STORAGE	1
PARKING OF CAR/TRUCK	1
PARKING OF TRAILER	1
PROPERTY MAINTENANCE - BOAT DOCK	1
PROPERTY MAINTENANCE - FENCE	1
PROPERTY MAINTENANCE-BLDG	1
TRASH & DEBRIS	1
<i>Grand Total</i>	58

12/3/2019
11:36 AM

Complaint Status

11/09/2019 through 12/03/2019

b.

<u>Status</u>	<u>Count</u>
CLOSED COMPLIANCE	15
CLOSED UNFOUNDED	2
COURTESY NOV - OPEN	2
NOV ISSUED - OPEN	9
VERBAL	1
	<hr/> 29

**CODE ENFORCEMENT
YEAR TO YEAR COMPARISON
2018-2019 vs. 2019-2020**

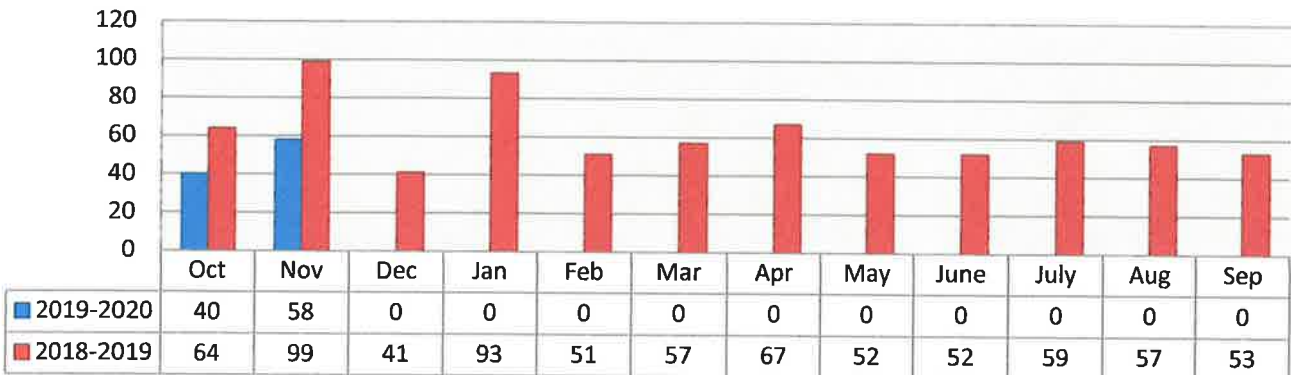
b.

	YTD NOV-SEP <u>2018-2019</u>	YTD NOV-SEP 2019-2020
New Notices of Violation Issued	163	98
Inspections Performed	129	44
Compliance	113	40
Signs Collected	234	110
Trash, Grass, Debris Related	15	4
Vehicle, Boat and RV Related	109	21
Permitting	3	38
Cases Presented to CEH - Special Magistrate	0	0
Cases Adjudicated and Fined	0	0

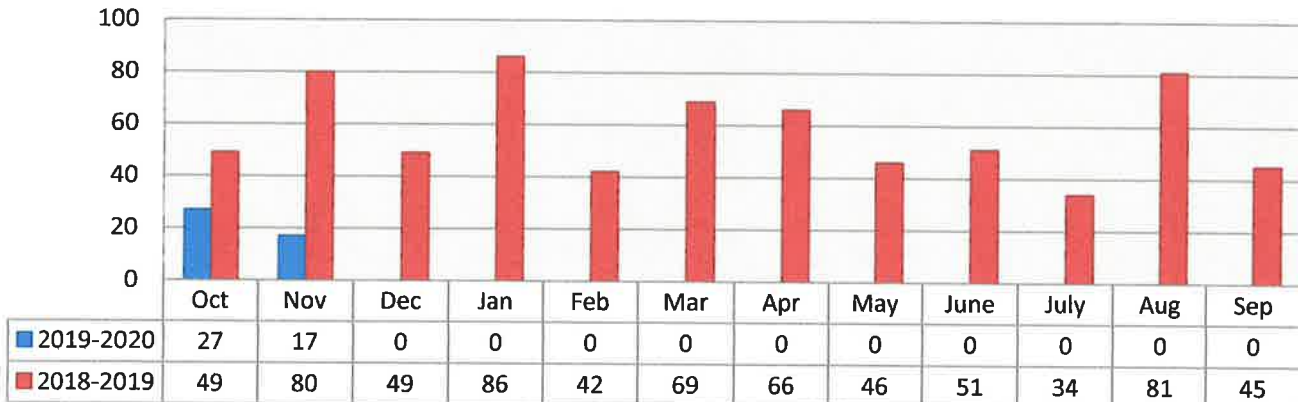
CODE ENFORCEMENT ACTIVITY

b.

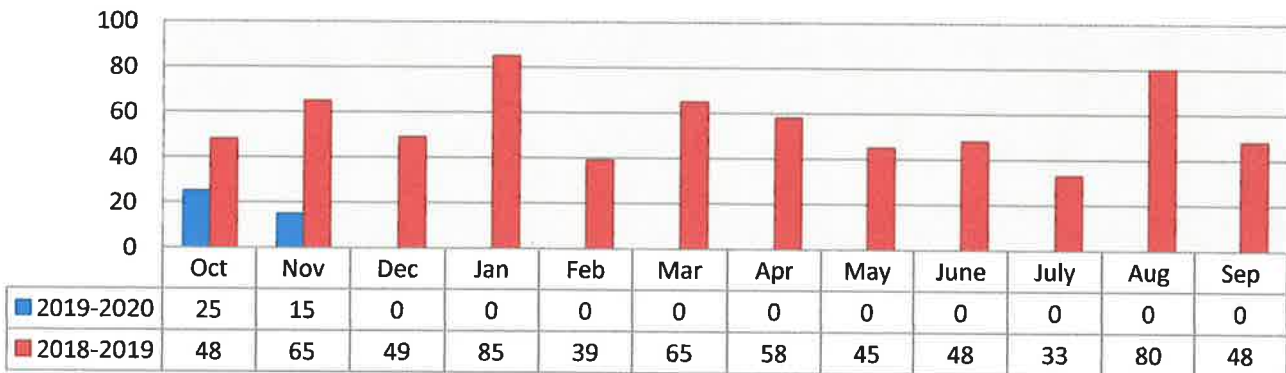
New NOV's Issued 2018/19 vs 2019/20



Inspections 2018/19 vs 2019/20



Compliance 2018/19 vs 2019/20



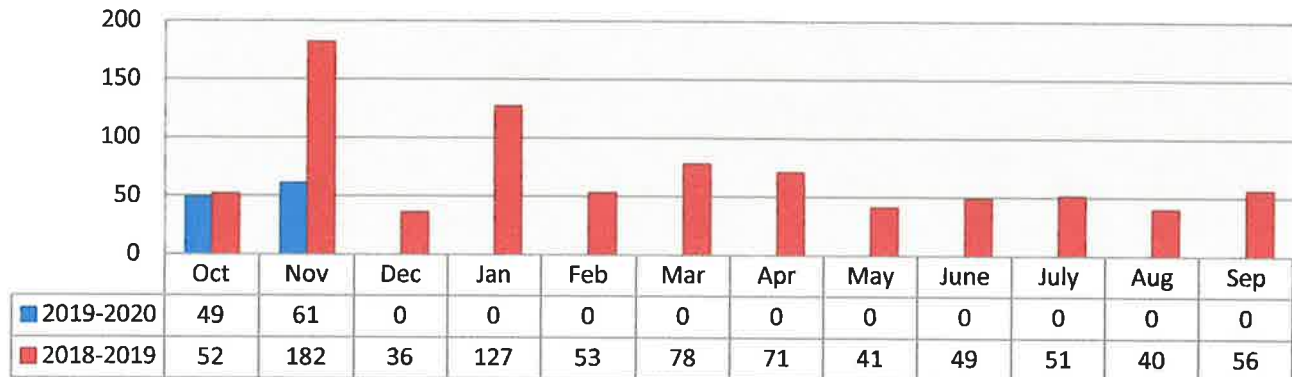
CODE ENFORCEMENT ACTIVITY

2014/15 vs 2015/16

b.

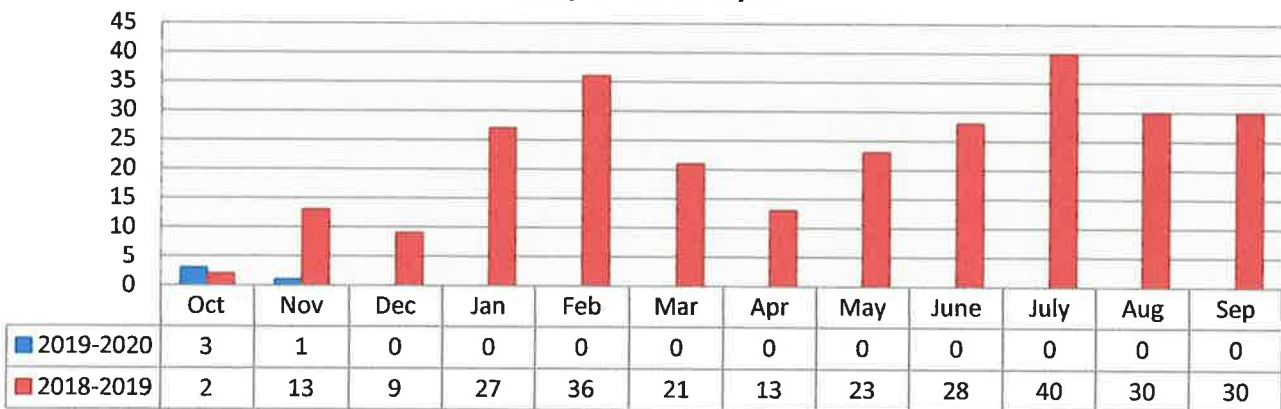
Signs

2018/19 vs 2019/20



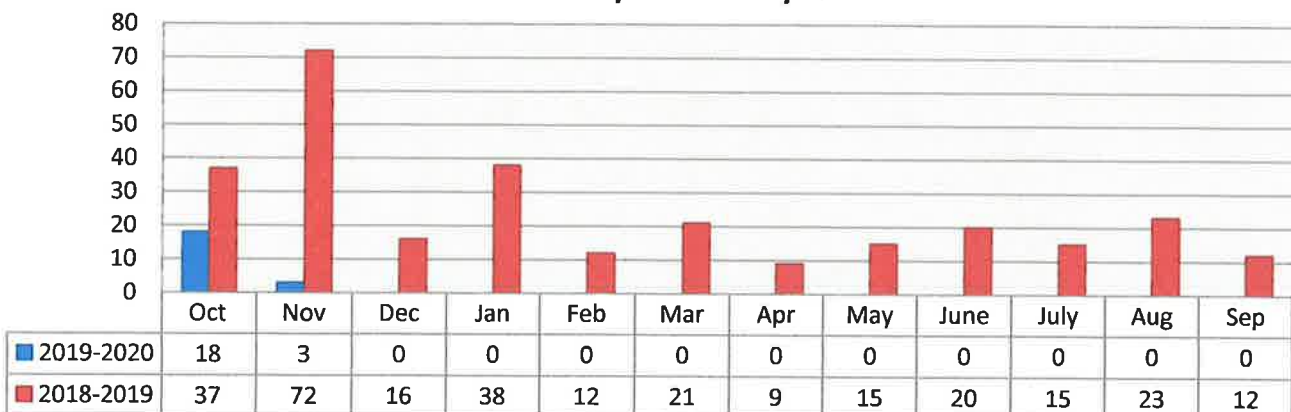
Trash, Grass, Debris

2018/19 vs 2019/20



Vehicle, Boat & RV Related

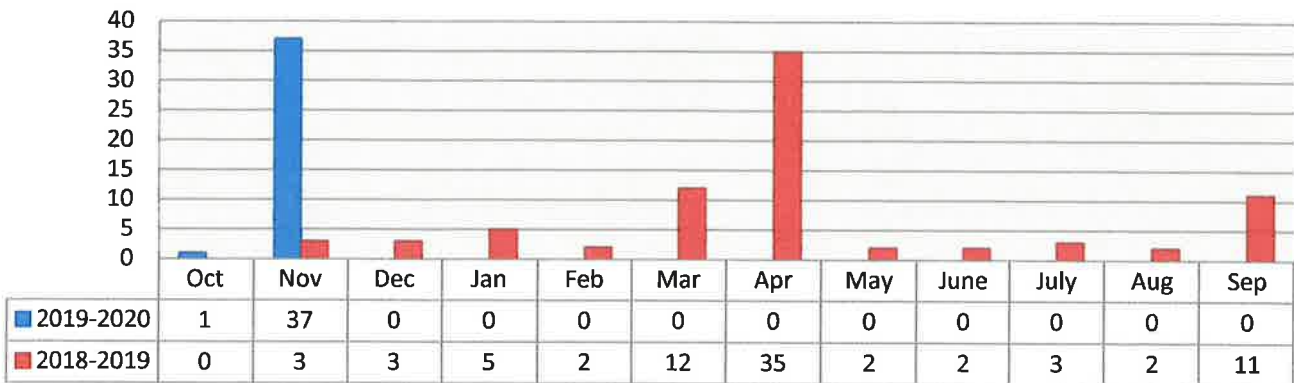
2018/19 vs 2019/20



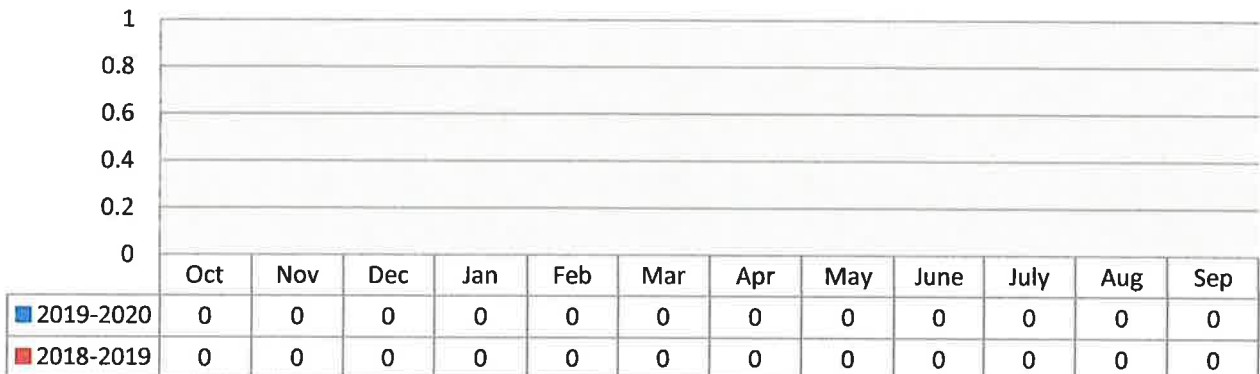
CODE ENFORCEMENT ACTIVITY

b.

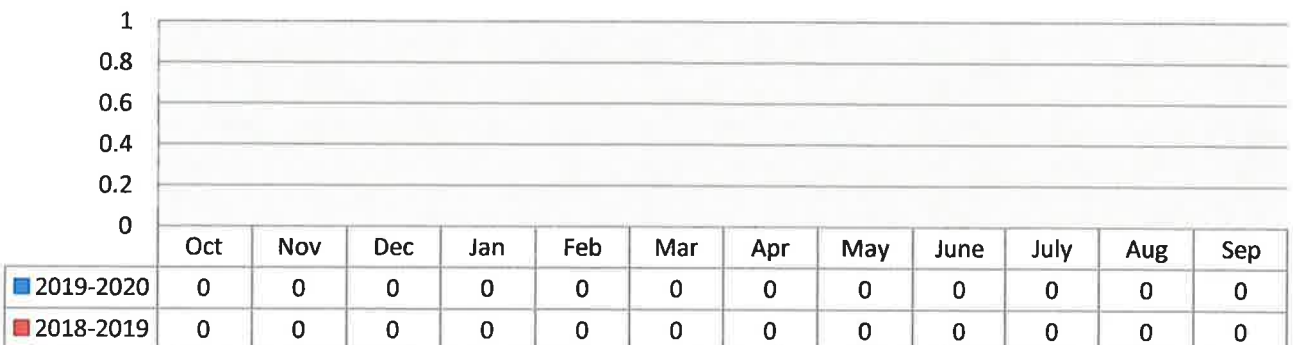
Permitting (Building, Garage Sales, Tree, Vehicle Sales, Occupational, Rental) 2018/19 vs 2019-20



Cases Presented to CEH 2018/19 vs 2019/20



Cases Adjudicated & Fined 2018/19 vs 2019/20



ADDRESS STATUS REPORT
(By District)

Address by District

(11/08/2019 through 12/03/2019)

12/3/2019
11:37
46

District	StreetName	CodeViolation	Status	CodeOfficer
1	BELLEVILLE	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
1	BELLEVILLE	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED UNFOUNDED	WINTERS
1	HOFFNER	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
1	MORTIER	AIRBNB	CLOSED UNFOUNDED	WINTERS
1	ST. DENIS	NO PERMIT - BUILDING - BOAT DOCK	NOV ISSUED - OPEN	WINTERS
1	ST. DENIS	AIRBNB	NOV ISSUED - OPEN	WINTERS
2	HOFFNER	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
2	OAK ISLAND	NO PERMIT - BUILDING	CLOSED UNFOUNDED	WINTERS
2	OAK ISLAND	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
2	OAK RIDGE	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
2	ORANGE	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
2	ORANGE	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
2	ORANGE	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
2	WOODBINE	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
3	COLLEEN	AIRBNB	CLOSED COMPLIANCE	WINTERS
3	IDAHO	HIGH GRASS/WEEDS	NOV ISSUED - OPEN	WINTERS
3	IDAHO	OUTDOOR STORAGE	CLOSED UNFOUNDED	WINTERS
3	MATCHETT	AIRBNB	NOV ISSUED - OPEN	WINTERS
3	PERKINS	PROPERTY MAINTENANCE - FENCE	NOV ISSUED - OPEN	WINTERS
3	SWANN	HIGH GRASS/WEEDS	CLOSED COMPLIANCE	WINTERS

District	StreetName	CodeViolation	Status	CodeOfficer
b.	SWANN	PROPERTY MAINTENANCE-BLDG	PUBLIC NUISANCE	WINTERS
4	DAETWYLER	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
4	FLOWERTREE	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
4	FLOWERTREE	AIRBNB	NOV ISSUED - OPEN	WINTERS
4	MCCOY	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
4	MCCOY	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
4	MCCOY	HIGH GRASS/WEEDS	CLOSED RE-ISSUED	WINTERS
4	MCCOY	HIGH GRASS/WEEDS	CLOSED COMPLIANCE	WINTERS
4	MCCOY	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
4	MCCOY	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
4	MCCOY	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
4	MCCOY #703	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
4	MCCOY #722	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
4	TRENTWOOD	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
4	TRENTWOOD	AIRBNB	NOV ISSUED - OPEN	WINTERS
4	WARREN PARK	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
5	MATCHETT	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
5	NELA	PROPERTY MAINTENANCE - BOAT DOCK	NOV ISSUED - OPEN	WINTERS
5	NELA	INOPERABLE VEHICLE	NOV ISSUED - OPEN	WINTERS
5	NELA	TRASH & DEBRIS	NOV ISSUED - OPEN	WINTERS
5	ST. PARTIN	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
5	STOCKBRIDGE	HIGH GRASS/WEEDS	CLOSED COMPLIANCE	WINTERS
5	WILLOUGHBY	PARKING OF TRAILER	NOV ISSUED - OPEN	WINTERS
7	CHISWICK	AIRBNB	NOV ISSUED - OPEN	WINTERS
7	CHISWICK	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS

District	StreetName	CodeViolation	Status	CodeOfficer
b.	CHISWICK	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
7	CONWAY	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
7	CONWAY	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
7	CONWAY	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
7	CONWAY	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
7	CONWAY	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
7	CULLEN LAKE SHORE	AIRBNB	NOV ISSUED - OPEN	WINTERS
7	CULLEN LAKE SHORE	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
7	DARDEN	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
7	DORIAN	PARKING OF CAR/TRUCK	CLOSED COMPLIANCE	WINTERS
7	HOFFNER	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS
7	MONET	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED UNFOUNDED	WINTERS
7	ST. MORITZ	BUSINESS LICENSE (NONE/EXPIRED)	CLOSED COMPLIANCE	WINTERS
7	ST. MORITZ	BUSINESS LICENSE (NONE/EXPIRED)	NOV ISSUED - OPEN	WINTERS



Belle Isle Police Department

b.

1521 NELA AVENUE
BELLE ISLE, FL 32809
PHONE (407) 240-2473
FAX (407) 850-1616

Marine Stat Sheet

Date(s)	Nov-19				
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<u>Patrol Activity</u>						<u>Totals</u>
Boat Stops						8
PWC Stops						12
Boat Citations						0
PWC Citations						1
Warnings Issued						2
Boat Inspections						9
Boats Towed						1
Dispatched Calls						0
Reports Written						0
Vessel Accidents						0
Ramp Checks						49
FIR's						0
Patrol Assists						3

Arrests

Felony						0
Misdemeanor						0
BUI						0



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: January 7, 2020

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Proposal for Cross Lake Beach

Background: Since February 2018, the City, County, and adjacent property owners have been attempting to reach an agreement Cross Lake Beach. Throughout this process there have been many confusing issues involving rights-of-way, property lines, state ownership, city ownership, and private ownership, as well as anecdotal information that cannot be proven. Many of the records are incomplete or do not exist.

On December 10, 2019, the adjacent property owner and the City Manager met on-site to discuss a proposal that both parties consider in the best interest of all parties, including the residents of Belle Isle.

The proposal that both parties discussed is as follows:

- a. The City agrees and declares that the alignment of the right of way for Cross Lake Road shall remain as in the plat west of Oak Island Road, and that this portion of Cross Lake Road shall remain a public right of way and extend from Oak Island Road to a point 24 feet west of the western line of the rock driveway for the property at 2211 Cross Lake Road, on both the northern and southern lines of the right of way, which also aligns with the western line of the existing Walker gate on the southern line of the right of way.
- b. The driveways at 2211 Cross Lake and the Walker Property shall remain the same. The City shall allow parking for the use of the lots fronting on Cross Lake Road, except for the western 80 feet of frontage along the 2211 Cross Lake property and Walker Property which is reserved for their parking and the eastern frontage 183 feet of the north side of Cross Lake Road from Oak Island Road along 2208 Cross Lake Road, currently owned by Gayle and Tom Bouck is reserved for Bouck parking. The City shall place "no parking signs except for adjoining lots" (or similar) along Cross Lake Road at those locations. Public parking will be on the south right-of-way of Cross Lake Road from Oak Island Road to the utility pole
- c. The City will make a passive park with no motorized boat launch on the remainder of the Cross Lake Road right of way west of the terminus described above including bollards and fencing. The park rules, in all other aspects, shall be in accordance with all other city parks rules.
- d. The City shall pave Cross Lake Road. The City shall be responsible for the maintenance, repair and any improvement of Cross Lake Road including but not limited to drainage.
- e. A sketch of a-d is attached to this document.

This Proposal is in accordance with:

- a. The 1990 City Comprehensive plan calling for a 50X50 open space at the end of Cross Lake Road.
- b. Resolution No. 59-2 Closing the last 80 feet of Cross Lake Road to public parking.
- c. Chapter 18 of the Belle Isle Municipal Code setting forth the rules and ordinances of city parks. (Ordinance 88-13)
- d. Resolution No. 79-6 allowing for ingress and egress to landowners adjacent to city parks.

The proposed resolution basically keeps everything the way it is now and has been for years, but it is now documented. The only change allows all of the adjacent property owners to have signed parking. This parking change does not prevent the public from accessing or using the park. All land is owned by the City of Belle Isle. Once the property is purchased by the City, the property will be surveyed to memorialize the resolution and to define the property lines of all properties in the area.

This proposal was reviewed by Orange County District 3 Commissioner and the title company of 2211 Cross Lake Road and both find it acceptable.

Staff Recommendation: To accept the proposal and request that Orange County start the process to recommend approval of the purchase to the state.

Suggested Motion: I move that we approve the proposal presented in tonight's meeting for the purchase of the Cross Lake Beach property.

Alternatives: Do not approve the proposal and continue to work with the property owners and the County on another solution.

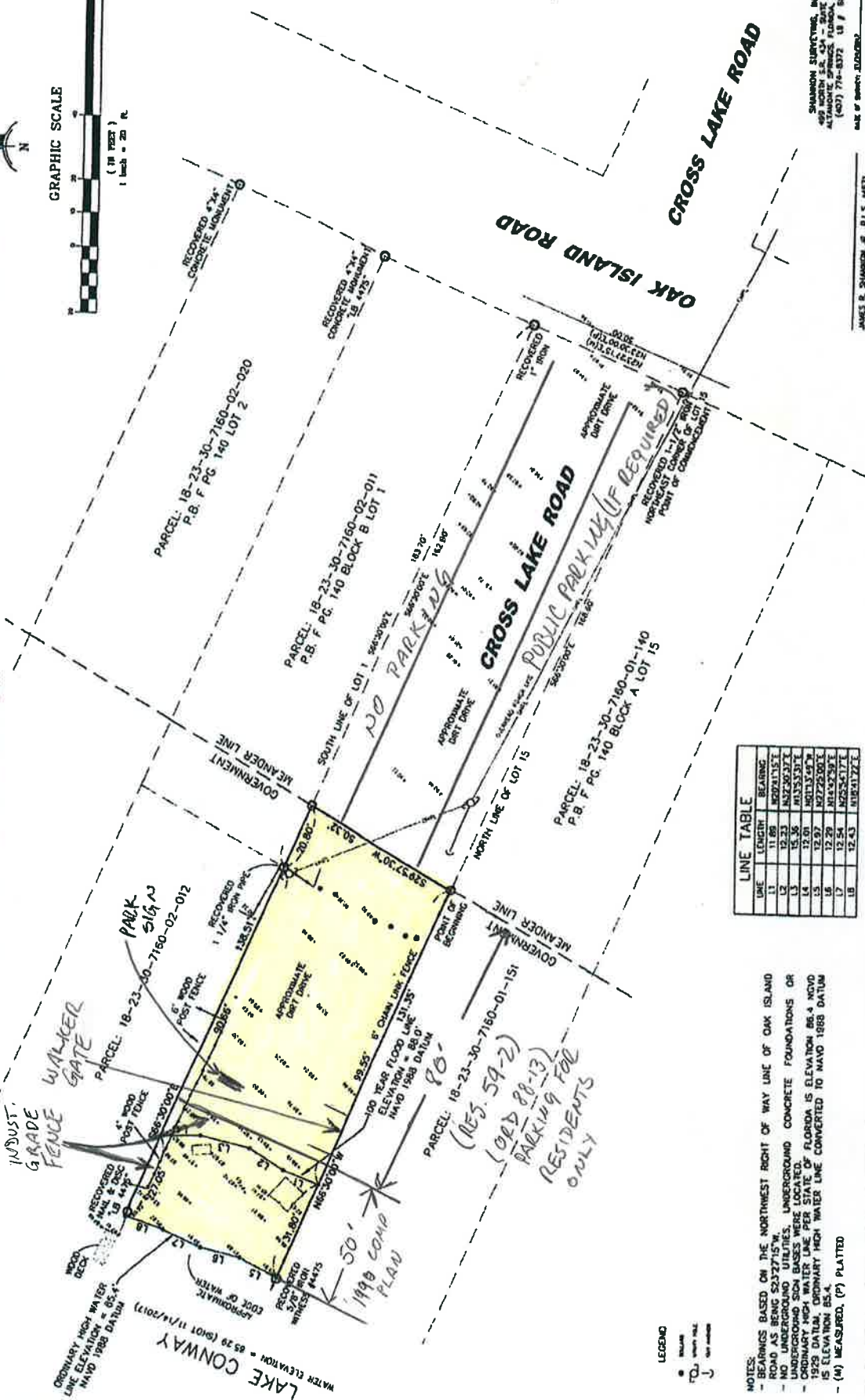
Fiscal Impact: \$19,000

Attachments:

- Sketch of the proposal
- Excerpt from the 1990 Comp Plan
- Resolution 59-2
- Ordinance 88-13
- Resolution 79-6

BOUNDARY SURVEY

DESCRIPTION: A PORTION OF LAND LYING ADJACENT TO CROSS LAKE ROAD, PLEASURE ISLAND, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK F, PAGE 140, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE NORTHEAST CORNER OF LOT 15, BLOCK A, OF SAID PLAT, THENCE RUN NORTH 66°30'00" WEST A DISTANCE OF 168.60 FEET ALONG THE NORTH LINE OF SAID LOT 15 TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 66°30'00" WEST A DISTANCE OF 131.35 FEET TO THE ORDINARY HIGH WATER LINE; THENCE ALONG THE ORDINARY HIGH WATER LINE FOR THE NEXT FOUR COURSES; RUN NORTH 27°25'00" EAST A DISTANCE OF 12.97 FEET; THENCE RUN NORTH 14°42'59" EAST A DISTANCE OF 12.29 FEET; THENCE RUN NORTH 25°54'17" EAST A DISTANCE OF 12.54 FEET; THENCE RUN NORTH 18°41'22" EAST A DISTANCE OF 12.43 FEET; THENCE RUN SOUTH 66°30'00" EAST A DISTANCE OF 138.51 FEET ALONG THE NORTHWESTERLY PROJECTION OF THE SOUTH LINE OF LOT 1, BLOCK B, OF SAID PLAT, TO THE GOVERNMENT MEANDER LINE; THENCE ALONG SAID GOVERNMENT MEANDER LINE RUN SOUTH 29°57'30" WEST A DISTANCE OF 50.32 FEET TO THE POINT OF BEGINNING. DESCRIBED PROPERTY CONTAINS ±6.725 SQUARE FEET OR ±0.15 ACRES.



LINE TABLE		
LINE	LENGTH	BEARING
1	11.86	N02°11'51"
2	12.23	N02°11'51"
3	15.36	N15°53'17"
4	12.00	N01°32'47"
5	12.97	N27°25'00"
6	12.29	N14°42'59"
7	12.54	N25°54'17"
8	12.43	N18°41'22"

NOTES:
- BEARINGS BASED ON THE NORTHWEST RIGHT OF WAY LINE OF OAK ISLAND
- BEING 52°37'15"W.
- UNDERGROUND CONCRETE FOUNDATIONS OR
- UNDERGROUND SOIL BASES WERE LOCATED.
- ORDINARY HIGH WATER LINE PER STATE OF FLORIDA IS ELEVATION 86.4 NAVD
- 1929 DATUM. ORDINARY HIGH WATER LINE CONVERTED TO NAVD 1988 DATUM
- IS ELEVATION 85.4.
- (M) MEASURED, (P) PLATTED

JAMES R. SHANNON, JR., P.L.S. #4671
AND SURVEYOR GENERAL
STATE OF FLORIDA
OFFICE: 400 SOUTH U.S. HIGHWAY 1
ALTAIR, FLORIDA 32714
(407) 714-8372 18 / 8885
MADE BY SHANNON SURVEYING, INC.
400 SOUTH U.S. HIGHWAY 1
ALTAIR, FLORIDA 32714
(407) 714-8372 18 / 8885
FILE NUMBER: 2007-0000-000-000

1. WARREN PARK

Warren Park is an 8.5 acre Orange County park. The park is located at the intersection of Warren Park Drive and Seminole Drive, on the east side of the City. Warren Park is a neighborhood park consisting of a baseball diamond, 2 tennis courts, 20 picnic tables, 2 playgrounds, and 0.01 miles of beach on Conway Chain of Lakes.

2. LAGOON PARK (BELLE ISLE WEST)

This neighborhood park is the newest park in the Belle Isle park system, scheduled for completion in 1990. The park is located between the Belle Isle West subdivision and the Conway Shores subdivision, in the south part of the City. Although there is a walking/bicycling trail which runs through the park, it remains primarily a passive park with picnic tables and benches. The lagoon has been planted with indigenous water plants as part of an educational program.

3. VENETIAN PARK

Venetian Park is a 1.93 acre neighborhood park and is located in the Venetian Gardens subdivision in the northwest section of the City. The two main features of the park are the boat ramp and the large open field. The large open field in the middle of the subdivision is suitable for all types of activity based recreation, such as baseball, softball, football, soccer, and volleyball. The boat ramp area has no parking spaces for cars, however there are six parking spaces adjacent to the large field.

4. PERKINS BOAT RAMP

The Perkins boat ramp is 0.33 acres and is located at the intersection of Perkins Road and Lake Drives in the southwest section of the City. There is parking for approximately 3 or 4 cars with trailers and a reserved space for Marine Patrol. The boat ramp is suitable for one boat launch at a time.

5. CROSS LAKE BEACH

Cross Lake Beach, 0.16 acres, is located on Cross Lake Road off Oak Island Road in the northwest section of the City. The beach is approximately 50 feet in length. The remainder of the park is open space.

704447 RECORDED JUL 23 9 57 AM 1960 O.R. 755 PAGE 325

THE CITY OF BELLE ISLE, FLORIDA

RESOLUTION NO. 59-2

RESOLUTION

WHEREAS, Ordinance No. 556-15 authorizes the City of Belle Isle to designate certain dead-end streets within the corporate city limits of the City of Belle Isle, Florida; and

WHEREAS, a public hearing has been held by the City Council of the City of Belle Isle, Florida, at its regular meeting on June 2nd, 1959, A. D., and July 7th, 1959, A. D. where all interested persons had an opportunity to be present and to be heard in the matter of regulating vehicular traffic on the west end of Cross Lake Road; and

WHEREAS, the City Council of the City of Belle Isle, Florida, is informed and believes that the present usages of the west end of Cross Lake Road at the water's edge of Lake Conway and extending in an easterly direction 80 feet, more or less, has become a public and private nuisance by the extended parking of vehicles in said area and the persons parking said vehicles have thrown debris upon said public street and upon the private property of the abutting property owners and have impeded pedestrian traffic and thoroughfare to Lake Conway.

WHEREFORE, premises considered, the west 80 feet of the said Cross Lake Road is hereby designated to be a dead-end street and vehicular traffic is hereby unauthorized to park in said area and the City of Belle Isle is hereby authorized to erect and maintain appropriate signs closing off and otherwise restricting the parking of said vehicles in said area.

BE IT FURTHER RESOLVED that this ^{resolution} ~~regulation~~ shall become

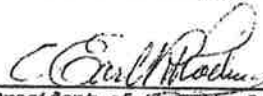
VILKERSON & HAASSE
ATTORNEYS AT LAW
P. O. DRAWER 2888
120 N. ORANGE AVENUE
PHONE GARDEN 8-1828
ORLANDO, FLORIDA

Will Cost

O.R. 755 PAGE 326


effective upon the approval of the Mayor after passage thereof.

ADOPTED this 16th day of July, A. D., 1959.


 President of the City Council of
 Belle Isle.


 City Clerk

APPROVED this 16th day of
 July, A. D., 1959.


 John Q. Harrison, Mayor of the
 City of Belle Isle, Florida.

RECORDED & RECORD VERIFIED
 Clerk of
 Circuit Court, Orange Co., Fla.

VILKERSON & HAASZ
 ATTORNEYS AT LAW
 P. O. DRAWER 3588
 20 N. ORANGE AVENUE
 HOME GARDEN 5-1828
 ORLANDO, FLORIDA

- 2 -



AN ORDINANCE AMENDING ORDINANCE 79-2, PARK REGULATIONS, BY CHANGING ARTICLE IV, FROM EXEMPTIONS TO EXCEPTIONS, PROVIDING FOR RIGHTS OF ACCESS TO LANDS WHICH REQUIRE THE USE OF PARK AREAS FOR INGRESS AND EGRESS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Belle Isle passed Ordinance 79-2 regulating conduct in City parks, providing for enforcement, providing penalties for violation of its provisions, and providing an effective date; and

WHEREAS, said ordinance contains an exemption for the owner(s) of lands which require the use of the park area, or a part of for ingress and egress to their said lands;

WHEREAS, this exemption relieves the owner(s) of such lands from all park regulations which may endanger the health, safety and welfare of the citizens of the City of Belle Isle.

NOW, THEREFORE, be it hereby ordained by the City Council of the City of Belle Isle, Florida, that Article IV, Exemptions be changed to exceptions, and described as follows:

Article IV, EXCEPTIONS.

Section 1. The owner(s) of lands which require the use of a park area, or part thereof, for ingress and egress to their said lands may be granted the right to traverse the park area for this purpose without concern for the hours provided in Article III, Section 10, subsections (b) and (c) of this ordinance.

Section 2. Any landowner who believes his land to fall within the condition described in Section 1 of this Article may apply to the City Council for a Resolution establishing such permission. If granted, this permission shall extend to the guest(s), license(es) and invite(es) of such owner(s).

This ordinance shall take effect immediately.


MAYOR

ATTEST:


L.M. DAVIDSON, CITY CLERK ADMINISTRATOR

STATE OF FLORIDA
COUNTY OF ORANGE

I, LINDA M. DAVIDSON, City Clerk of the City of Belle Isle, Florida, do hereby certify that the above and foregoing resolution was duly and legally passed and adopted by the City Council of Belle Isle, Florida, in session assembled, at which said session a quorum of the City Council was present, on the 3rd day of May, 1988.


CITY CLERK

880413syb
a:parkord.roa

RESOLUTION 79-6

A RESOLUTION DETERMINING CERTAIN LANDS TO BE EXEMPT
FROM THE EFFECT OF ORDINANCE NO. 79-2.

WHEREAS, the City Council of the City of Belle Isle has this date passed Ordinance No. 79-2 regulating conduct in city parks, providing for enforcement, providing penalties for violation of its provisions, and providing an effective date; and

WHEREAS, said Ordinance contains an exemption for the owners of lands which require the use of a park area, or a part thereof, for ingress and egress to their said lands; and

WHEREAS, Gary W. Cooley and Martha Cooley, his wife, are the owners of the following described lands, to-wit:

From the intersection of the Government meander line with the Southerly Line of Lot 1, Block "B", Pleasure Island as per plat thereof recorded in Plat Book "F", page 140 Public Records of Orange County, Florida, said point being 162.9 ft. N 66° 30'W of the S.E. corner of said Lot 1, run thence N 66° 30'W along said Southerly Line projected 20.8 Ft. to the Point of Beginning; thence continue N 66° 30'W along said projection 105 Ft. to the 86.4 contour line; thence N 39° 12'E along said line 27 Ft. thence N 17° 17'E along said line 24.15 Ft., thence S 66° 30'E, 105 Ft. thence S 28° 51' 30"W, 50.22 Ft. to the Point of Beginning.

and

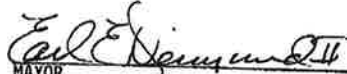
WHEREAS, it is necessary to traverse the city park adjacent to said lands for ingress and egress thereto.

NOW, THEREFORE, be it resolved by the City Council of the City of Belle Isle, Florida, as follows:

1. Gary W. Cooley, Martha Cooley, his wife, their guests, employees, licensees and invitees are hereby declared to be exempt from the provisions of Ordinance No. 79-2 as to the park area located adjacent to the following described lands, to-wit:

From the intersection of the Government meander line with the Southerly Line of Lot 1, Block "B", Pleasure Island as per plat thereof recorded in Plat Book "F", page 140 Public Records of Orange County, Florida, said point being 162.9 Ft. N 66° 30'W of the S.E. corner of said Lot 1, run thence N 66° 30'W along said Southerly Line projected 20.8 Ft. to the Point of Beginning; thence continue N 66° 30'W along said projection 105 Ft. to the 86.4 contour line; thence N 39° 12'E along said line 27 Ft. thence N 17° 17'E along said line 24.15 Ft. thence S 66° 30'E, 105 Ft. thence S 28° 51' 30"W, 50.22 Ft. to the Point of Beginning.

APPROVED: September 4, 1979


MAYOR

Approved as to form and legality:

Jan 18, 1979


City Attorney
City of Belle Isle, Florida

STATE OF FLORIDA
COUNTY OF ORANGE

I, ANN BYLAND, City Clerk of the City of Belle Isle, Florida, do hereby certify that the above and foregoing resolution was duly and legally passed and adopted by the City Council of Belle Isle, Florida, in session assembled, at which said session a quorum of the City Council was present, on the 4th day of September, 1979.


CITY CLERK



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: January 7, 2020

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Proposed Ordinance on Franchise Fees

Background: At the Council meeting on November 19, 2019, the City Council directed that the Ordinance establishing an electric franchise fee be put on the January 7, 2020 agenda. Since that time, there has been public comment on this topic and an open Letter to the Commissioners and City Manager.

A utility franchise is a contract between a city and a utility company that outlines certain requirements for the utility to use the city's public rights of way. This fee will be used to fund projects in the Right-of-Way (ROW) Fund. For an average monthly electric bill of \$150, the franchise fee would be \$9.00.

One of the projects that the Council would like to see done is the place all electrical utilities underground and use these fees to pay for the project. Many of the utility lines on the north side of Hoffner Avenue between the Hoffner Bridge and the Conway intersection are located in the back yards. When these lines need to be maintained or repaired, it is difficult for both Duke and the residents. As part of this project, the utility lines will be abandoned in the back yard and new lines can be placed underground in the public ROW. The next area would be Hoffner between Embassy and the Hoffner Bridge. Duke is working on estimates.

Although there has been some discussion that franchise fees should not be used for paving streets and repairing sidewalks, the City should use a combination of funds from the ROW Fund and the General Fund to make these repairs to the streets. The City has averaged over \$350,000 each year for the past 3 years in repaving of streets. This franchise fee can fund new sidewalks where there are none, such as in Lake Conway Estates, in order to promote pedestrian safety. The City has averaged \$65,000 over the past few years to replace sidewalks that were deemed as safety hazards.

This is different than a utility tax which is already placed on utilities. The main difference between the utility tax and a franchise fee is that according to the BIMC, Sections 28-36 and 28-36, governments, schools and churches are exempt from paying the utility tax on electricity, fuel oil, metered or bottled gas (natural, liquefied petroleum gas or manufactured), but they would not be exempt from paying the franchise fee.

Another long-term plan of the Council is to try to extend public sewer to get residences off septic tanks, especially those who live on the lake. This will improve water quality. The City can impose a franchise fee on Orange County and OUC to help fund these costs.

Staff Recommendation: Read the franchise ordinance for a first time on January 21, 2020.

Suggested Motion: I move that we read the franchise ordinance for electric for the first time at the January 21, 2002 Council Meeting.

Alternatives: Do not implement a franchise fee

Fiscal Impact: \$450,000/year

Attachments: Proposed Ordinance
 Spreadsheet on revenue
 Map showing Utility Lines on Hoffner

ORDINANCE # _____

AN ORDINANCE GRANTING TO DUKE ENERGY FLORIDA, LLC. d/b/a DUKE ENERGY, A NON-EXCLUSIVE ELECTRIC UTILITY RIGHTS OF WAY UTILIZATION FRANCHISE; PRESCRIBING THE TERMS AND CONDITIONS RELATED TO THE OCCUPANCY OF MUNICIPAL STREETS AND RIGHTS OF WAY IN THE CITY OF TOWN/CITY, FLORIDA, FOR THE PURPOSE OF PROVIDING ELECTRIC SERVICE; PROVIDING FOR SEVERABILITY OF PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION/COUNCIL OF TOWN/CITY, FLORIDA:

SECTION 1 - Findings

The City deems it necessary, desirable and in the interest of its citizens to establish by ordinance a rights of way utilization franchise (sometimes referred to herein as the “Franchise”) granting the Company permission to occupy the Rights of Way in the City of Town/City, Florida, for the purpose of providing electric services.

SECTION 2 - Short Title

This ordinance shall be known and may be cited as the “Duke Energy Rights of Way Utilization Franchise.”

SECTION 3 - Definitions

For the purposes of this ordinance, the following terms, phrases, words, and their derivatives shall have the meaning given herein. When not inconsistent with the context, words in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word “shall” is always mandatory and not merely permissive.

(A) “Adversely Affected” – For the Company, a loss of one percent (1%) of Base Revenues within the corporate City limits due to Retail Wheeling. For the City, a loss of one percent (1%) of franchise fees due to Retail Wheeling.

(B) “Base Revenues” – All Company’s revenues from the retail sale of electricity, net of customer credits, to residential, commercial and industrial customers and City sponsored street lighting all within the corporate limits of the City.

(C) “Company” or Grantee” – Duke Energy Florida, LLC d/b/a Duke Energy, its successors and assigns.

(D) “City” or “Grantor” – The City of Town/City, Florida.

(E) “Electric Energy Provider” – Every legal entity or association of any kind (including their lessees, trustees or receivers), including any unit of state, federal or local government (including City herein), which owns, maintains, or operates an electric generation,

transmission, or distribution system or facilities, or which otherwise provides, arranges for, or supplies electricity or electric energy to the public, or which supplies electricity to itself utilizing Company's distribution or other facilities. Without limitation or the foregoing, "Electric Energy Provider" shall also include every Electric Utility, electric power marketer or electric power aggregator. It shall also include every entity providing such services as metering, customer billing, payment collection and processing, and customer information and data processing.

(F) "Electric Utility" -- Shall have the meaning set out in Section 366.02(2), *Florida Statutes* (2010), and shall also include every electric "Public Utility" as defined in Section 366.02(1), *Florida Statutes* (2010). "Electric Utility" shall further include every investor owned, municipally or governmentally owned, or cooperatively owned electric utility (including their lessees, trustees or receivers), which owns, maintains, or operates an electric generation, transmission, or distribution system in any State or County.

(G) "Electric Utility System" – An electric power system installed and operated in the Franchise Area in accordance with the provisions of the Florida Public Service Commission establishing technical standards, service areas, tariffs and operating standards, which shall include but not be limited to electric light, heat, power and energy facilities, and a generation, transmission, and distribution system, with such extensions thereof and additions hereto as shall hereafter be made.

(H) "Franchise Area" – That area for which Company provides electric utility service within the corporate City limits of the City.

(I) "Facilities" – The meaning as set forth in Section 4.

(J) "Person" – Any person, firm, partnership, association, corporation, company or organization of any kind.

(K) "Public Service Commission" – The Florida Public Service Commission.

(L) "Rights of Way" – All of the public streets, alleys, highways, waterways, bridges, sidewalks and parks, and any other public ways or places owned by the City, as they now exist or may be hereafter constructed, opened, laid out or extended within the present limits of the City, or in such territory as may hereafter be added to, consolidated or annexed to the City.

(M) "Retail Wheeling" – A customer/supplier arrangement whereby an Electric Energy Provider utilizes transmission and/or distribution facilities of Company to make energy sales directly to an end use customer located within the Franchise Area.

SECTION 4 - Grant of Authority

(A) This grant of authority is limited to the provision by Company to have, maintain, or place its Facilities within the Rights of Way for its electric utility services. Accordingly, the City hereby grants to the Company, its successors and assigns the non-exclusive right, authority, and franchise to lay, erect, construct, maintain, repair and operate its Facilities in, under, upon, over and across the present and future Rights of Way, as they now exist or may be hereafter constructed, opened, laid out or extended within the present limits of the City, including but not

limited to conduits, cables, poles, wires, supports and such other structures or appurtenances as may be reasonably necessary for the construction, maintenance and operation of an electric generation, transmission and distribution system, including information, telecommunication, and video transmission used solely for the provision of electric service (collectively the “Facilities”), provided that all portions of the same shall conform to accepted industry standards, including but not limited, to the National Electrical Safety Code. Nothing in this Ordinance shall require Grantee to remove, de-energize, or cease using any poles, wires, or other things or Facilities identified hereinabove that were in place under previous ordinances or permits prior to the Effective Date of this Ordinance, regardless of whether such poles, wires or other Facilities are located outside “Rights of Way” as defined herein. Nor shall anything in this Ordinance prohibit Company from performing upgrades, replacements, maintenance or servicing of such poles, wires, or other Facilities after the Effective Date of this Ordinance. Rather, all such preexisting poles, wires, or other Facilities shall be authorized under this Ordinance. Because this Franchise is intended to grant Company the non-exclusive, but unrestricted right to place its Facilities within the Rights of Way, the City expressly acknowledges and agrees that Company shall not be required to pull or pay for permits to place its Facilities or perform any work maintenance activities on or related to its Facilities within the Rights of Way.

(B) Annexation or Contraction. City and Company agree that the Franchise Area is subject to expansion or reduction by annexation and contraction of municipal boundaries. If City approves any Franchise Area expansion or reduction by annexation or contraction, City shall provide written notice to Company’s Annexation Coordinator, at the address provided below, within sixty (60) days of such approval and this Franchise shall automatically extend to include any such annexed areas.

Additionally, within sixty (60) days of any such annexation or contraction, City shall provide to Company an updated list containing the new or removed street names, known street name aliases, street addresses, and zip codes associated with each street name. All notices of annexation or contraction and address listings shall be addressed to the Annexation Coordinator as follows with the address subject to change:

Duke Energy
Tax Team DT02-V
9700 David Taylor Drive
Charlotte NC 28262
Or by email to: TaxTeam@duke-energy.com

Company must revise its payments due to any expansion or reduction by annexation within a reasonable time after Company has received such notice and updated list from City, but no later than sixty (60) days after receipt of notice and the list. City understands and affirmatively acknowledges that the Company will exclusively rely upon the City to provide timely and accurate information to the Company regarding any such annexations or contractions, and that failure to do so will impair, inhibit, and/or preclude the Company’s ability to revise any payments due to the City that are impacted by such annexations or contractions. Further, City acknowledges that if such information is not timely furnished to Company as required herein, any related obligation to collect payments shall be suspended during the period of delay.

(C) Non-Exclusive Use. The Company's right to use and occupy Rights of Way for the purposes herein set forth shall be non-exclusive as to entities not engaged in the provision of electric energy and service, and the City reserves the right to grant to others the right to utilize the Rights of Way, to any person at any time during the period of this Franchise so long as such grant does not create an unsafe condition or unreasonably conflict with the rights granted to Company herein.

SECTION 5 - Notice of Acceptance and Term of Franchise

This ordinance shall become effective upon being legally passed and adopted ("Effective Date") by the City Commission; and it is further agreed that Grantee shall accept this Franchise as of the date of the passage and adoption by the City Commission and shall signify its acceptance in writing within thirty (30) days after the City Commission's approval of this ordinance by filing its written acceptance with the City Clerk. If Grantee fails to accept this franchise within thirty (30) days of its date of passage and adoption, then this Ordinance shall be null and void, and of no force and effect of any kind. Commencing on the Effective Date, the term of the Franchise granted herein shall be for a period of **xx (xx)** years.

SECTION 6 - Payment to City

(A) Effective the first day of the second month beginning after the Effective Date of this ordinance, City shall be entitled to receive from Company a monthly franchise amount that will equal six percent (6%) of Company's Base Revenues (the "Franchise Fee") for the preceding month, which amount shall be the total compensation due City for any and all rights, authority and privileges granted by this Franchise, including compensation for any required permits, parking fees, or any other fee or cost related to the rights granted hereunder. Any franchise amounts that will be paid to the City will be collected by the Company from Company's customers in the Franchise Area and passed through to the City in the manner described herein. The City expressly acknowledges that no additional or other amounts shall be due or remitted by Company for the exercise of its rights granted hereunder.

Payment shall be made to City for each month no later than the twentieth (20th) day of the following month. The monthly payment shall be made by wire transfer. Any monthly payment or any portion thereof made twenty (20) days after the due date without good cause shall be subject to interest at the rate of ten percent (10%) per annum.

(B) Only disputed amounts shall be allowed to be withheld by Company, and any such amount shall not accrue any interest during the pendency of any such dispute.

(C) The City acknowledges that all classifications and categories of retail customers of Company shall be subject to the payment of the Franchise Fee due hereunder.

SECTION 7 - Favored Nations

(A) In the event Grantee shall hereafter accept an electric utility franchise ordinance from any municipality providing for the payment of a franchise fee in excess of that provided for in Section 6 above, Grantee shall notify Grantor, and Grantor reserves the right to amend this Franchise to increase the franchise fee payable under this ordinance to no more than the greater franchise fee that Grantee has agreed to pay to such other municipality. Grantee's obligation to

pay such greater franchise fee to Grantor shall apply prospectively beginning with the next monthly franchise fee payment following Grantor's timely notice of its exercise of its amendment right to which Grantee may collect such increased fee from its customers. Grantee's failure to notify Grantor of such additional payments does not limit Grantor's right to amend to require such additional franchise fees.

(B) It is the intent and agreement of Grantor and Grantee that Grantee shall not be required to pay Grantor a franchise fee under Section 6 of a percentage greater than that paid to Grantor by any other Electric Utility or Electric Energy Provider utilizing Grantor's Rights of Way on such Electric Utility's or Electric Energy Provider's revenues attributable to services that are the same or substantially the same as those performed by Grantee. It is further the intent and agreement of Grantor and Grantee that Grantee should not be placed at a competitive disadvantage by the payments required by Section 6 of this Ordinance in the event other Electric Utilities or Electric Energy Providers provide services in competition with Grantee without utilizing Grantor's Rights of Way.

(C) If Grantor imposes a lesser fee, or no fee, or is unable to impose a fee on another Electric Utility or Electric Energy Provider providing or seeking to provide services in competition with Grantee to customers within Grantor's municipal boundaries, whether utilizing Grantor's Rights of Way or not utilizing Grantor's Rights of Way, Grantee's fee under Section 6 for such services shall be automatically reduced to the lesser fee charged the other Electric Utility or Electric Energy Provider (or to zero (0), if no fee is charged such other Electric Utility or Electric Energy Provider). In all events, City shall not grant more favorable treatment to other Electric Energy Providers than is granted to Company under this ordinance, it being the intent of the parties that no future provider of electric service, be it generation, transmission or distribution service, to customers within the corporate limits of City shall be given a competitive advantage over Company.

SECTION 8 - Grantor Rights

The right is hereby reserved to the City to adopt such regulations as it shall find necessary in the exercise of its police power, provided that such regulations, by ordinance or otherwise, shall be reasonable, and shall not be in conflict with the laws of the State of Florida or the lawful regulations of any state agency possessing the power to regulate the activities of the Company, or conflict with or otherwise interfere with the benefits conferred on the Company hereunder. In the event of a conflict between this Franchise Agreement and any other ordinance or regulation adopted by the City relating to Company's rights to perform work in and/or occupancy of the Rights of Way as permitted hereunder, the rights under this Franchise Agreement shall govern and control.

SECTION 9 - Work In Rights of Way

The Company is hereby granted the right, authority and privilege to perform all necessary work and excavations in said Rights of Way of the City related to its Facilities and necessary or incidental to carrying out such rights and obligations as permitted hereunder. The Company shall have the right to fasten and to stretch and lay along the lines of said poles, conduits, pipes and cables necessary for transmitting and conveying the electric current to be used in the Company's business, together with all the rights and privileges necessary or convenient for the full use including the right to trim, cut and keep clear all trees and limbs near or along Company's

Facilities that may in any way endanger the proper operation of same. Moreover, the Company shall have the right to construct, erect, operate and maintain within the City an electric system consisting of its Facilities for carrying on the Company's business; provided that, in accomplishing these purposes, the streets of said City shall not be unnecessarily obstructed for an unreasonable amount of time and work in connection therewith shall be done and carried on in conformity with such reasonable rules, standards, regulations and local ordinances with reference thereto as may be adopted by the City for the protection of the public and which are not in conflict with or otherwise interfere with the benefits conferred on the Company hereunder.

SECTION 10 - Indemnification

(A) The acceptance of this Franchise by Company shall be deemed an agreement on the part of Company to indemnify City and hold it harmless against any and all direct damages, claims, expenses, reasonable attorneys' fees (including appellate fees) and costs that City may incur to the extent arising out of or resulting from the negligence or willful misconduct of Company, its contractors and agents in the construction, repair, operation, or maintenance of its electric utility Facilities hereunder. In no event shall Company be liable to City for any consequential, incidental, punitive, exemplary, multiple, or indirect damages, lost profits or other business interruption damages, by statute, in tort (including negligence or strict liability), in contract, or under any indemnity provision or otherwise.

(B) Company shall maintain throughout the term of this Franchise sufficient financial resources to provide self-insurance insuring City and Company with regard to all damages set forth in Section 10 (A) in the minimum amounts of:

- (i) \$1,000,000 for bodily injury or death to a person;
\$3,000,000 for bodily injury or death resulting from any one accident.
- (ii) \$50,000 for property damage resulting from any one accident.
- (iii) \$1,000,000 for all other types of liability.

(C) City acknowledges that Company provides its own liability insurance (self-insured).

SECTION 11 - Records and Reports

(A) Company Rules and Regulations. The following documents shall be available to City upon City's reasonable request: copies of rules, regulations, and procedures adopted by Company that relate to Company's use of City's Rights of Way.

(B) Accounting. Company shall use the system of accounts and the form of books, accounts, records, and memoranda prescribed by the Florida Public Service Commission or such other applicable governing agency having jurisdiction over Company as determined by Company.

(C) Reports. Company will submit monthly a statement of its estimated Base Revenues for the period on which such payment is based. The acceptance of any statement or payment shall not prevent the City from asserting that the amount paid is not the amount due, or from recovering any deficit by any lawful proceeding, including interest to be applied at the rate set forth in Section 6 (A).

(D) Availability of Records and Reports. Company shall supply information that City or its representatives may from time to time reasonably request relative to the calculation of franchise fees. Such records shall, on written request of City, be open for examination and audit by City and City's representatives at Company's headquarters in St. Petersburg, Florida, during ordinary business hours and such records shall be retained by Company for a period of three (3) years.

(E) Audit. City may require, upon prior written notice and during Company's normal business hours, an audit of Company's books related to this Agreement not more than once every five (5) years and then only for the preceding three (3) years. Company will reimburse City's audit costs if the audit identifies errors in Company's franchise Base Revenues of five percent (5%) or more for the period audited. If an underpayment of franchise fees has occurred due to the Company's error, interest will be calculated at the rate of ten percent (10%) per annum. Both the underpayment and interest shall be paid within ninety (90) days from completion of the audit.

(F) Customer Report. In addition to City's obligations in Section 4 (B), within ninety (90) days of the Effective Date of this Agreement, City shall provide to Company a report in a format acceptable to Company setting forth a listing of all addresses within the corporate limits of the City and annually thereafter a report identifying any changes to the address listing provided the previous year.

SECTION 12 - Retail Wheeling

In the event the appropriate governmental authorities authorize Retail Wheeling, then either party, if Adversely Affected thereby, may reopen this ordinance upon thirty (30) days written notice to the other for the sole purpose of addressing the Franchise Fee payments between The Company and the City. If the parties are unable to agree within ninety (90) days of reopening, either party may declare an impasse and may file an action in the Circuit Court in Alachua County, Florida for declaratory relief as to the proper Franchise Fee in light of Retail Wheeling.

SECTION 13 - Severability

Should any section or provision of this Franchise ordinance or any portion thereof, the deletion of which would not adversely affect the receipt of any material benefits or, substantially increase the burden of any party hereunder, be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder, as a whole or any part thereof, other than the part declared to be invalid. In the event of any such partial invalidity, City and Company shall meet and negotiate in good faith to obtain a replacement provision that is in compliance with the judicial authority's decision.

SECTION 14 - Governing Law and Venue

(A) This Franchise ordinance shall be construed and interpreted according to the laws of the State of Florida.

(B) In the event that any legal proceeding is brought to enforce the terms of this Franchise, the same shall be brought in enter County, Florida, or, if a federal claim, in the U.S. District Court in and for the Middle District of Florida, Ocala Division.

SECTION 15 - Merger

This Franchise agreement is the full, complete and entire understanding and agreements of the parties as to its subject matter, and the written terms supersede all prior contemporaneous representations, discussions, negotiations, understanding and agreements relating to the subject matter of this agreement. The parties shall not be bound or liable for any statement, prior negotiations, correspondence, representation, promise, draft agreements, inducements, or other understanding of any kind or nature not set forth or provided herein.

SECTION 16 - Notices

Except in exigent circumstances, all notices by either City or Company to the other shall be made by depositing such notice in the United States Mail, Certified Mail return receipt requested or by recognized commercial delivery, e.g. FedEx, UPS or DHL or facsimile. Any notice served by certified mail return receipt shall be deemed delivered five (5) days after the date of such deposit in the United States mail unless otherwise provided. Any notice given by facsimile is deemed received by next Business Day. "Business Day" for purposes of this section shall mean Monday through Friday, with Saturday, Sunday and City and Company observed holidays excepted. All notices shall be addressed as follows:

To City:

City Clerk

P.O. Box xx

City, FL Zip

Phone: (xxx) xxx-xxxx

Facsimile: (xxx) xxx-xxxx

To Company:

Gov't and Community Relations

Duke Energy

P.O. Box 14042

St. Petersburg, FL 33733-4042

Phone: (727) 820-5474

Facsimile: (727) 820-5715

SECTION 17 - Non-Waiver Provision

The failure of either party to insist in any one or more instances upon the strict performance of any one or more of the terms or provisions of this Franchise shall not be construed as a waiver or relinquishment for the future of any such term or provision, and the same shall continue in full force and effect. No waiver or relinquishment shall be deemed to have been made by either party unless said waiver or relinquishment is in writing and signed by the parties.

SECTION 18 - Repealer and Superseding Provision

This ordinance shall supersede, as to the rights, privileges and obligations between City and Company, all ordinances and parts of ordinances in conflict with the terms of this ordinance. Ordinance No. xx and any amendments thereto, are hereby deemed null and void and/or repealed upon the effective date of this ordinance and none of the provisions of such repealed Ordinance No. xx and any amendments thereto shall have any further force and effect.

SECTION 19 - Dispute Resolution

The parties to this Franchise agree that it is in each of their respective best interests to avoid costly litigation as a means of resolving disputes which may arise hereunder. Accordingly, the parties agree that prior to pursuing their available legal remedies they will meet in an attempt to resolve any differences. If such informal effort is unsuccessful, then the Parties may exercise any of their available legal remedies.

FIRST READING AND PUBLIC HEARING:

20XX.

SECOND READING, ADOPTION, AND PUBLIC HEARING:

20XX.

ATTEST:

xxxxxx, City Clerk

xxxxxxx, Mayor

Approved as to form and legality
for the use and reliance of the
City of Town/City, Florida, only.

xxxxx, City Attorney

Catherine Stempien, State President
Duke Energy Florida, LLC d/b/a Duke Energy

Franchise Fee Estimate

City of Belle Isle

January 3, 2019

Estimate based on 2017 year end statistics

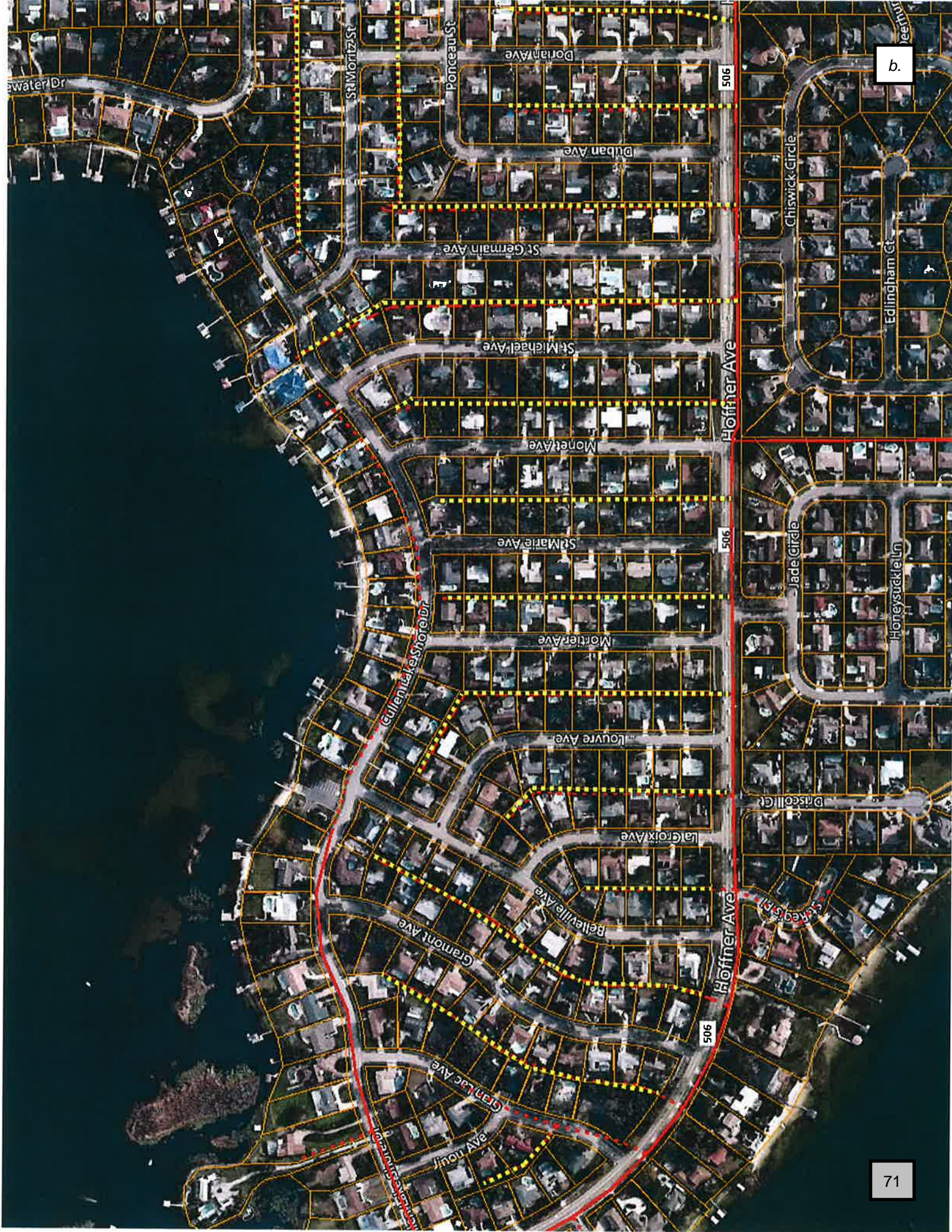
	<u>Calendar '17 Revenue**</u>	<u>Projected Oct18-Sep19 Revenue</u>	<u>Amount for fee calculation*</u>
Revenue Class			
01 - Residential	\$6,141,384	\$6,525,034	\$6,525,034
03 - Commercial	\$657,052	\$693,722	\$693,722
05 - Industrial	\$464,529	\$495,321	\$495,321
06 - Public Lighting	\$0	\$0	
Electric Service Rev.	\$7,262,966	\$7,714,077	\$7,714,077
Streetlights Only	\$6,579		\$6,579
Revenue for Calculation Franchise Fee Percentage			\$7,720,656
Franchise Amount due (includes Gross Receipts Tax and Regulatory Assessment Fee paid to state)			6.00%
Amount Due			\$463,239
Less Gross Receipts Tax and Regulatory Assessment collected and paid to State			(12,211)
Franchise Net Liability to City			\$451,028

* Based on Franchise Agreement

** Includes Gross Receipts Tax, Franchise Fees, and Regulatory Assessment Fees

NOTES:

1. This is a high level estimate that does not factor in specific characteristics of customers within each revenue class. For example, while this does consider overall customer mix within the jurisdiction, it does not consider specific rates that may be applicable within the revenue class. These are blended averages for each revenue class.
2. This estimate is based on current rates filed with the Florida Public Service Commission. Specific components of the bill including the fuel factor, nuclear construction costs, environmental and other cost factors may change for the fiscal year depending upon filings that are typically made each year for these components. Actual franchise fees will vary based on any changes in these cost factors that are approved by the PSC during the fiscal time period.



b.

b.





**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: January 7, 2020

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Budget Advisory Committee

Background: On October 15, 2019, the City Council approved Resolution 19-18 creating a Budget Advisory Committee. The appointments are by District. Those citizens expressing an interest are:

District 1 – Clay Van Camp

District 2 – Rick Wilson

District 3 – Vacant

District 4 – Vacant

District 5 – Vacant

District 6 – Nash Shook

District 7 – Ralph Yarborough

Staff Recommendation: If Council appoints those who sent in letters of interest, there would be a quorum (4). If the Council is comfortable with the minimum amount of members, then they could appoint those listed and a meeting will be scheduled. Council may change the members from district appointees to at-large if it is difficult to find members within the districts.

Suggested Motion: I move we appoint those listed from the respective Districts.

Alternatives: Do not appoint members until all Districts have representation; change from District appointment to at-large appointment; do not create the committee and Council, acting as the Committee hold quarterly workshops on finance and budget issues.

Fiscal Impact: None as these are voluntary positions

Attachments: Letters of Interest

5452 Ming Drive
Belle Isle, FL 32812

C.

City of Belle Isle
Attn: Yolanda Quiceno
1600 Nela Ave
Belle Isle, FL 32809

Re: City of Belle Isle – Budget Committee

Mrs. Quiceno,

I wanted to express my interest in becoming a member of the Belle Isle Budget Committee. I have over 20 years' experience developing Budgets, Reviewing P&L's, Expense forecasting/management, Human Resources and Contract negotiation. In addition, I have a B.S. Degree from UCF in Business Management and Human Resources. I am very active attending/speaking at City Council meetings and I am a current member of Belle Isle's Solid Waste Committee. What qualifies me the most for this committee is that I have already analyzed the overall revenues and expenses for Belle Isle's last fiscal year(2018/19) and this year's budget(2019/20). I have personally spent many additional hours researching like cities budgets/expenses, as well. I believe my qualifications and research would make a great addition to the Committee. Please feel free to reach out to me, if you have any questions or concerns.

Clay

Clayton Van Camp
crvancamp@yahoo.com
407-341-9382

Subject- Budget Advisory Committee.

Yolanda-

As previously mentioned, I have interest in serving on the Budget Advisory Committee.

In terms of previous Belle Isle Community activities, I have been active with the collection, distribution and financial support for Toys for Children at Christmas time. I participate each year for the City Christmas celebrations and volunteer to do what ever is need to make it the successful event that it is. And I always Volunteer for the Tree Day event each year run by Holly Bobrowski helping with set-up, operation, and then take down.

I have worked with various candidates for Office trying to spread appropriate information about their strengths towards election so that our Citizens can make good decisions with their Votes. In other words, I try to give back to our City.

Furthermore, I have participated in several non-profit Boards using my talents to develop budgets and monitoring monies for them, all the while soliciting monies for them to help them grow and accomplish their mission.

Another way, I would like to give back is to use my business skill towards analyzing available City revenues and allocating them appropriately for the maximum return on investment. Briefly I have an educational background in Finance and have owned and operated several successful businesses. . I currently am a Business Broker and as such work numerous Budgets for all kind of businesses each day.

I believe that you will see via my attached Resume that I have the necessary skills to make a positive contribution to this Committee. And I would like to have the opportunity to utilize them,

Please feel free to contact me in you have any questions regarding my capabilities.

Best,

Rick Wilson

5437 Pasadena Drive.
Belle Isle, Fl. 32809
954-298,5277

Rick Wilson

5437 Pasadena Drive, Belle Isle, Fl. Rick@Landscapedepotinvestment.com 954-298-5277

Education-

BS. In Finance- Indiana University

Experience

1975-1988

Various Corporate Jobs at Owens-Corning Fiberglass and Tru-Green Corporation.

1988- 2007- President and Founder of Summer Rain Fertilization Co.- Managed Administrative Personnel as well as Service Technicians towards the development of one of the Top 100 Landscaping related Companies in the Country. Margate, Fl.

1989- 2014- President and Founder of Summer Rain Lake Management Co. which became one of the largest Lake Management firms in South Florida while providing weed and water quality services throughout the area.

2001-2004- President and Founder of Summer Rain Commercial Park- successfully designed, developed, and sold Condo/ Warehouse's within this Industrial Office Park, Margate, Fl

2014- Present- Broker Agent at Landscape Depot Investments- Participate in the sale of mid-large size businesses throughout the Southern portion of the United States. Belle Isle, Fl.

Other Duties and Experiences

- Past Board Member of BOMA (Building Owner and Managers Association)
- Past President of Brother Wolf Animal Rescue
- Licensed Aquatic Lake Management Applicator/Florida (Licensed to apply herbicides in Lakes and Waterways)
- Licensed Lawn and Ornamental Pest Control application (Licensed to apply Pesticides and Herbicides to Landscaping throughout Florida)
- Active Member/Volunteer at Charlie's Angels Animal Rescue



Bob Francis <bfrancis@belleislefl.gov>

C.

Fwd: E-alert: Seeking Budget Advisory Committee Members

Yolanda Quiceno <yquiceno@belleislefl.gov>
To: Bob Francis <bfrancis@belleislefl.gov>

Mon, Dec 2, 2019 at 9:11 AM

----- Forwarded message -----

From: **Nash Shook** <wnashshook@gmail.com>
Date: Fri, Nov 29, 2019 at 3:59 PM
Subject: Re: E-alert: Seeking Budget Advisory Committee Members
To: Yolanda Quiceno <yquiceno@belleislefl.gov>, <district6@belleislefl.gov>

I submitted my interest and background information to serve on a proposed COBI Budget Committee back in October. The Council has had several sessions since then and I have not seen an update to the COBI's plan. I thought I recalled this committee was to help both the City Manager and Council Members prepare for 2020 fiscal year. I see the December 3rd session doesn't mention it either. Thank you in advance for letting me know where this currently stands and if this is still an area the City intends to pursue.

On Sun, Nov 3, 2019 at 3:18 PM Nash Shook <wnashshook@gmail.com> wrote:

Yolanda: I didn't see the E-alert for the Budget Committee applications that you mentioned earlier so I totally missed responding back to you last week. If it's not too late and I could still be considered, here's some added information about me that I would like to submit. Thank you for the opportunity to be considered. Nash Shook

- Belle Isle Resident since 2005 but lived in this area since 1996
- Interested in serving and utilizing my professional skills to improve my community
- Healthcare professional with specific experience in supply chain and contract negotiations for large FL-based healthcare delivery networks (AdventHealth, Baycare, Baptist South Florida, Broward Health)
- Regional and department leader for Florida Hospital Daytona Beach
 - Sr. Leader of Materials Management / Central Florida Region's North Division
 - Logistics, warehousing, courier, print shop
 - Leveraging scale of region's volume to improve acquisition costs in capital, implants, specialty areas
 - Cost management team co-leader
 - Provided leadership to various decision-tree committees (New Technology, Implants, Waste Mgt)
 - Operational responsibility for three departments (Materials, Print Shop, Transportation)
- Regional leader for Premier - a performance improvement company
 - Engagement with senior executives to utilize our services in supply chain, performance improvement, benchmarking
 - Business planning allowed to remain engaged through project implementations
 - Incentives aligned to reduce costs, streamline operations, minimize waste and inefficiencies

On Thu, Oct 24, 2019 at 10:47 AM Yolanda Quiceno <yquiceno@belleislefl.gov> wrote:
Mr. Shook

I hope all is well and thank you for your interest in the Budget Committee.

The Call for Applicants we sent out as an EAlert referenced a letter of interest. I strongly encourage a letter to be submitted describing your work experience, education, community involvement, the reason for interest in serving on the Committee and the level of commitment to serving the community.

Your email shared some of the information and I would like to know if you would like me to submit your email as your letter of interest.

I will resend the EAlert clarifying the recommended submittal of the letter of interest.

Please feel free to call me with any questions.

77

Yolanda

On Mon, Oct 21, 2019 at 7:42 PM Nash Shook <wnashshook@gmail.com> wrote:

I am interested in serving on this committee and would bring 30+ years of progressive experience in operations management and from supply chain leadership roles. I don't believe the current governance structure we have in the City of Belle Isle allows us to optimize our resources appropriately and with the infusion of a Budget Committee, the leadership of our City won't have to carry the burden of over sized expectations from the community. I want to help contribute to that balance. Thank you, Nash Shook

On Mon, Oct 21, 2019 at 3:05 PM City of Belle Isle <yquiceno@belleislefl.gov> wrote:

[View this email in your browser](#)

You are receiving this email because of your relationship with City of Belle Isle. Please [reconfirm](#) your interest in receiving emails from us. If you do not wish to receive any more emails, you can [unsubscribe here](#).

BELLE ISLE

E - A L E R T



ANNOUNCEMENT

Seeking Budget Advisory Committee Members

The City of Belle Isle has established creation of a Budget Advisory Committee. The budget committee's primary function is to review the budget message and budget documents as prepared by the budget officer; to review audit reports, and to make recommendations to the City Council on revenues and expenditures.



The requirement to be on the Committee:

- Must be qualified voters of the city;
- Have an interest in serving on the Committee, and
- Should be willing to dedicate several hours of research, preparation and time for each scheduled meeting.

City of Belle Isle, FL
1600 Nela Ave.
Belle Isle, FL 32809
(407) 851-7730 (O)



Bob Francis <bfrancis@belleisle.c. >

Budget committee

ralph.e.yarbrough@gmail.com <ralph.e.yarbrough@gmail.com>

Wed, Dec 11, 2019 at 12:46 PM

To: bfrancis@belleislefl.gov

Cc: suenielsen@yahoo.com

I would like to be on the Budget committee if at all possible. I have a wealth of experience with Budgets. I was in business for many years doing up to 50 to 60 million a year. Thanks in advance.

Sent from my iPhone



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: January 7, 2020

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Officer's Certificate

Background: This Officer's Certificate is necessary in accordance with the 2012 Bond Issue and to comply with the lease agreement between the City and COBI Charter School Inc. The Officer's Certificate relates to the transfers of certain properties on the site of the Belle Isle Charter School. The School's counsel stated to the Bond Counsel that the City negotiated each of the transfers and the School has not been involved in the matters, so the Certificate is meant to acknowledge those facts. However, I wrote to the Bond Counsel stating it should be noted, for the record, that when the surplus property was sold or demolished (Crawford House, Log Cabin, Blue House, and gazebo), the Mayor was the Chair of the Cornerstone Board and the City Manager was the Secretary Treasurer of the Cornerstone Board. They authorized the sale and demolition of the properties and because they did it under their City Titles of Mayor and Manager, they should be responsible for these actions.

Staff Recommendation: Approve the Officer's Certificate.

Suggested Motion: I move that we approve the Officer's Certificate.

Alternatives: None. Not approving this Certificate could put the City in breach of the lease agreement.

Fiscal Impact: none

Attachments: Officer's Certificate

\$9,625,000
CITY OF BELLE ISLE, FLORIDA
CHARTER SCHOOL LEASE REVENUE BONDS, SERIES 2012
(CORNERSTONE CHARTER ACADEMY AND CORNERSTONE CHARTER HIGH
SCHOOL PROJECT)

OFFICER'S CERTIFICATE

This Officer's Certificate is being delivered by the respective Authorized Representatives in connection with the City of Belle Isle, Florida's (the "City") prior issuance of its \$9,625,000 Charter School Lease Revenue Bonds, Series 2012 (Cornerstone Charter Academy and Cornerstone Charter High School Project) (the "Bonds") issued under and secured by that certain Trust Indenture dated as of October 1, 2012 (the "Indenture"), by and between the City and Regions Bank, as trustee (the "Trustee") and the Lease Agreement dated as of October 1, 2012 (the "Lease"), by and between the City and Belle Isle Charter Schools, Inc. (the "Tenant"). Capitalized terms not otherwise defined herein shall have the meanings set forth in the Indenture and Lease.

Background. The City of Belle Isle City Council (the "City Council") previously declared certain property owned by the City and comprising a portion of the Project as surplus property without commercial value pursuant to the Belle Isle Code of Ordinance No. 2-221 (collectively, the "Surplussed Property"). The Surplussed Property is more particularly listed and described as follows: (i) "Crawford House" with tax parcel number 24-23-29-3400-00-073 located at 5933 Randolph Avenue, Belle Isle, FL 32809; (ii) "Log Cabin" with tax parcel number 24-23-29-3400-00-073 located at 5903 Randolph Avenue, Belle Isle, FL 32809; and (iii) "Blue House" located at 1028 Waltham Avenue, Belle Isle, FL 32809. The Log Cabin was subsequently transferred to another entity. The Blue House was subsequently demolished. The Crawford House was sold and transferred for its historic and cultural value to Pine Castle Pioneer Days, Inc. ("Pine Castle"), a Florida nonprofit corporation organized and existing under the laws of the State of Florida, pursuant to an Agreement for Sale of Surplus Property dated September 25, 2013, for a sum of \$2,067.00.

The Tenant has used a building comprising a portion of the Project known as the "Beacon House" located at 5903 Randolph Avenue, Belle Isle, Florida 32809, as a school store and for various offices. However, due to the age and disrepair of the Beacon House, the Tenant and the City have no use for the building and the Tenant has requested the City remove the Beacon House from the property comprising the Project to provide additional space for school activities and operations. The Tenant has since utilized other space for the school store and various offices. Due to the age and historical significance of Beacon House, Pine Castle has previously approached the City and the Tenant requesting to have Beacon House donated to Pine Castle. As a result, at a meeting of the City Council on July 2, 2019, the City Council simultaneously (i) determined that to maintain the historical value of the Beacon House it would need to remain on the property comprising a portion of the Project and (ii) approved the donation of the Beacon House to Pine Castle with the qualification that the Beacon House would remain at its current location.

Transfer of Assets.

Pursuant to Section 13.14 of the Lease, other than payments and Transfers contemplated by the Lease and/or the Indenture, the Tenant agreed that it would not Transfer Charter School Revenues, other than in the ordinary course of Tenant's business, or other assets related to the Project without the consent of 100% of the holders or Beneficial Owners of the Bonds Outstanding, except for Transfers of assets:

(a) to any Person if prior to the sale, lease or other disposition there is delivered to the Trustee an Officer's Certificate stating that such assets have or will within the next 12 months become inadequate, obsolete, worn out, unsuitable, unprofitable, undesirable or unnecessary and the sale, lease, removal or other disposition thereof will not impair the structural soundness, efficiency, or economic value of the remaining assets of such Tenant or the operation of the Project; or

(b) with respect to any Transfer of assets, to any Person in the ordinary course of the Tenant's business and on terms not less favorable to the Tenant than arm's length; or

(c) to any Person if the aggregate net book value of the assets transferred pursuant to this clause in any five consecutive Charter School Fiscal Years, does not exceed 5% of the net book value of all assets of the Tenant as shown in the Annual Financial Statements for the most recent Charter School Fiscal Year.

Transfers of the Surplussed Property. The City and the Tenant acknowledge that the City independently negotiated the transfers of the Surplussed Property. The undersigned Authorized Representative on behalf of the Tenant acknowledges that pursuant to Section 13.14(c) of the Lease, the aggregate net book value of the Surplussed Property in the five consecutive Charter School Fiscal Years immediately preceding the transfer of such Surplussed Property, did not exceed 5% of the net book value of all assets of the Tenant as shown in the Annual Financial Statements for the Charter School Fiscal Year immediately preceding the transfers of such Surplussed Property.

Transfer of the Beacon House. The City and the Tenant acknowledge that the City independently negotiated for the donation of the Beacon House. The undersigned Authorized Representative on behalf of the Tenant acknowledges that pursuant to Section 13.14(a) of the Lease the "Beacon House" has become inadequate, obsolete, worn out, unsuitable, unprofitable, undesirable or unnecessary and the sale, lease, removal or other disposition thereof will not impair the structural soundness, efficiency, or economic value of the remaining assets of such Tenant or the operation of the Project.

CITY:

CITY OF BELLE ISLE

By: _____
Authorized Representative

By: _____
Secretary

TENANT ACKNOWLEDGMENT :

**CITY OF BELLE ISLE CHARTER
SCHOOLS, INC.,** a not-for-profit
corporation

By: _____
Authorized Representative

By: _____
Secretary



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: January 7, 2020

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Request to Use Wallace Field for Archery

Background: The City was approached by Mike Weaver, a certified archery instructor, requesting to provide archery instruction on Wallace Field. Mr. Weaver runs clinics for the Department of Veterans Affairs for veterans and also clinics for youth programs.

Although Section 18-13 of the BIMC does not allow for projectiles (arrows) in public parks, it could be interpreted that this would apply to non-organized events. Section 18-2 of the BIMC states that for the issuance of permits, temporary designations, authorizations, granting of approval and other actions, the approving governing agency shall be the city council for lands under the jurisdiction of the city council.

Attached is a letter from Mr. Weaver explaining his program as well as his insurance and a copy of his certification. The City would require we be named an additional insured on his policy.

Staff Recommendation: Approve the request of Mike Weaver to use the field.

Suggested Motion: I move we approve the request of Mike Weaver to use Wallace field for archery instruction.

Alternatives: Do not approve the request

Fiscal Impact: TBD

Attachments: Request Letter
Insurance
Certification

To Bob Francis and Belle Isle City Council
1600 Nela Ave
Belle Isle, FL 32809

Bob,

Thank you for considering my request to have access and use of city owned land at 1311 Wallace Street for the purpose of promoting a Junior Olympic Athletic Development Archery Club "JOAD". I would also like to keep my options open to coach an adult archery club. I am a USA Archery Coach Level III where each instructor is required to be Safe sport trained and screened to avoid issues regarding abuse and molestation. I have experience coaching archery to adults and youth for 8+ years, have been working as a Certified Therapeutic Recreation Therapist since 1979 and as I am nearing retirement, would like to continue helping others. My specialty is working with persons with disabilities such as veterans with PTSD, and persons with physical limitations. I am presently available Thursdays, Fridays and Saturdays due to my present job responsibilities with the VA. I'm thinking JOAD archery Thursday and Friday with youth, such as with Cornerstone Charter Academy 2:30-dusk, Saturday morning practice 8-12, with an occasional full day tournament. I'm also interested in offering archery to adults, especially to the JOAD parents.

I prefer using recurve bows with target tips, with the maximum velocity is 34 lbs. This reduces the flight distance and the arrow, reducing the field requirements for a safe target field.

Direction as to the layout of the field would be in compliance with USA Archery and the stone wall on the West side would shorten the 50 yards safety area if indicated. All equipment is portable and I am requesting to be allowed to drive a van and trailer around the perimeter of the field for course setup and breakdown.

Thank you for your consideration and support

Mike Weaver CTRS/Community Inclusion Specialist

USA ARCHERY
GENERAL LIABILITY SUMMARY OF INSURANCE
Effective 1/15/2019-2020



b.

Named Insured

The following parties are included as Named Insureds under the USA Archery General Liability policy:

National Archery Association of the United States dba USA Archery

Members of the governing body and/or their appointed officers (including volunteer workers or individuals paid less than \$5,000 per year for their assistance), Association, League, Team, Camp or School Officers or Officials; Coaches, Managers, Trainers and their Assistants, Member Clubs, Game Officials and Referees; Statisticians and Scorers; Groundskeepers and Ushers; Volunteer Workers; Concession and Refreshment Stand Worker; and individual Participants and Players

Coverage not included for independent contractors who are paid a fee for their services.

A "sanctioned or approved event" is one that has been approved by USA Archery.

Covered Activities

USA Archery sanctioned and approved events.

Coverage Summary

General Liability: This coverage protects your business from claims arising from alleged bodily injury, personal injury or property damage liability. Coverage payments can include judgments, attorney fees, court costs, or other related expenses.

Premises / Operations: This coverage is used to insure against claims arising out of your ownership, maintenance or use of premises including any operations that are in progress.

Host Liquor Liability: This coverage is used to insure against claims arising from the serving of liquor at events or functions as long as you do not sell, manufacture or distribute alcoholic beverages as a business.

Coverage under this policy is excess over any homeowners, tenants, personal liability or personal umbrella coverage available to any coach, manager, trainer and assistants, officials, referees, statisticians, scorers, groundskeepers, ushers, volunteer workers, participants and players.

Notable Endorsements

- Sports & Recreation Professional Liability
- Additional Insured – Certificate Holders
- Aggregate Limit Per Event
- Employment-Related Practices Exclusion
- Exclusion of Coverage Afforded Under Another Policy
- Waiver & Release System Requirement

General Liability Limits

Each Occurrence:	\$1,000,000
General Aggregate (per event):	\$3,000,000
Personal and Advertising Injury:	\$1,000,000
Products/Completed Operations Aggregate:	\$3,000,000
Damage to Premises Rented to You:	\$1,000,000
Participant Legal Liability:	INCLUDED
Medical Expense (any one person):	EXCLUDED
Abuse-Molestation Each Occurrence:	\$1,000,000
Abuse-Molestation Aggregate:	\$1,000,000

Underwriting Company

Philadelphia Indemnity Insurance Company

How to Request a Certificate of Insurance

USA Archery Sanctioned Event Liability certificates can be requested as follows:

- Certificates of insurance should be requested through the USA Archery sanctioned event application process online.
- Upon approval of your sanctioned event, USA Archery will then submit all certificate requests to Integro for processing.
- If you have questions or need revisions to an existing certificate, please contact:
memberships@usarchery.org

How to File a General Liability Claim

When an injury, property damage or other accident occurs during a USA Archery sanctioned event, an Incident Report Form must be completed and submitted to:

USA Archery
4065 Sinton Road, Suite 110
Colorado Springs, CO 80907
Phone: 719-866-4576 / Fax: 719-632-4733
clubs@usarchery.org

If you are aware of an incident that may give rise to a liability claim under this policy or if you receive a legal summons or a letter from an attorney as a result of such an incident, please report this information immediately.

****Please keep a copy of all documentation on file for claims handling purposes****

The information contained in this summary is intended to serve only as an outline for general understanding of your insurance and should not be construed as a legal interpretation of the insurance policies written. Reference should be made to the respective policies for complete details including terms, conditions, limitations and exclusions of coverage



Integro Entertainment and Sport

2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, Georgia 30339
678.324.3300 (Telephone)
678.324.3303 (Fax)
sport.integrogroupp.com
Atlanta • Colorado Springs • London

**USA ARCHERY CERTIFIED COACHES PROGRAM
GENERAL LIABILITY SUMMARY OF INSURANCE**
Effective 1/15/2019 – 1/15/2020



Named Insureds

Certified USA Archery coaches and instructors

Underwriting Company

Philadelphia Indemnity Insurance
Rated "A++ XV" by A.M. Best Company

Covered Activities

Coverage is limited to coaches and instructors who have been certified by National Archery Association of the United States (dba USA Archery) herein after referred to as "USAA" as a current Level 2 instructor or higher level coach, with a current USAA membership, but only while participating in coaching and instructional training in USAA sport disciplines, including; but not limited to, Outdoor Target, Indoor Target, Field Archery and 3-D Archery. Coverage also applies to current certified Level 1 instructors who have obtained a USAA Range Pass.

Coverage Summary

General Liability: This coverage responds to claims against USA Archery certified coaches / instructors for claims arising from alleged bodily injury, personal injury or property damage liability. Coverage payments can include judgments, attorney fees, court costs, or other related expenses.

General Liability Limits

Each Occurrence:	\$1,000,000
General Aggregate (per Coach):	\$3,000,000
Personal and Advertising Injury Limit:	\$1,000,000
Products and Completed Operations Aggregate:	\$3,000,000
Damage to Premises Rented to You:	\$1,000,000
Participant Legal Liability:	INCLUDED
Medical Expense (any one person):	EXCLUDED
Abuse or Molestation, per person abused	\$25,000
Abuse or Molestation, aggregate per policy	\$50,000

Notable Endorsements

- Sports & Recreation Professional Liability
- Exclusion of Coverage Afforded Under Another Policy (USA Archery sanctioned event policy)
- Employment – Related Practices Exclusion
- Medical Expense Exclusion
- Additional Insured – Certificate Holders
- Amateur Sports Amendatory Endorsement
- Worldwide Coverage
- Waiver & Release System Requirement
- Pyrotechnicians/Fireworks Exclusion

How to Request a Certificate of Insurance

USA Archery Certified Coaches / Instructor General Liability certificates can be obtained by completing the following steps:

- Contact USA Archery's national office by emailing memberships@usarchery.org

How to File a General Liability Claim

When an injury, property damage or other accident occurs during a covered activity, an Incident Report Form should be completed and submitted to:

USA Archery
4065 Sinton Road, Suite 110
Colorado Springs, CO 80907
Phone: 719-866-4576 / Fax: 719-632-4733
clubs@usarchery.org

If you are aware of an incident that may give rise to a liability claim under this policy or if you receive a legal summons or a letter from an attorney as a result of such an incident, please report this information immediately.

The information contained in this summary is intended to serve only as an outline for general understanding of your insurance and should not be construed as a legal interpretation of the insurance policies written. Reference should be made to the respective policies for complete details including terms, conditions, limitations and exclusions of coverage.



Integro Entertainment and Sport
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, Georgia 30339
678.324.3300 (Telephone)
678.324.3303 (Fax)
sport.integrogroupp.com
Atlanta • Colorado Springs • London



This is to certify that

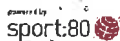
Michael Weaver

Certification Type: Level 3 NTS Coach

Date Achieved: 02/09/2017

Valid To: 02/09/2020

The above individual has successfully completed the course of study and has demonstrated the necessary skills to perform the duties of a USA Archery Level 3 NTS Coach





**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: January 7, 2020

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: RFP for Traffic Camera Safety System

Background: Due to increases in traffic at certain intersections in Belle Isle the BIPD and City wish to significantly improve intersection traffic safety by deterring red light running, a traffic violation with potentially catastrophic consequences for those involved, especially in the area of Cornerstone Charter Academy.

The City staff would like to solicit proposals for the installation and maintenance of automated cameras/monitoring devices also known as traffic control signal monitoring systems for red traffic light violations with a vendor capable of a turnkey solution for design, implementation and maintenance.

In December 2017 the Florida Highway Safety and Motor Vehicles Division published a report on red light cameras in Florida.

Automated Red Light and Speed Enforcement Camera Pros:

- Accident frequency, particularly T-bone or broadside collisions, is reduced at intersections with red light cameras.
- Traffic law violations drop significantly in areas with red light or speed enforcement cameras.
- Pedestrian fatalities have decreased at the majority of intersections with red light cameras.

Staff Recommendation: Review the RFP to see if it meets the goal of Council's direction.

Suggested Motion: I move that we approve the RFP and direct the City Manager to advertise the RFP.

Alternatives: Do not approve

Fiscal Impact: TBD

d.

Attachments: RFP draft
FHSMV Report



**REQUEST FOR PROPOSALS (RFP) No. 2020-02
FOR
TRAFFIC CAMERA SAFETY SYSTEM**

ISSUED BY THE CITY OF BELLE ISLE

Issue Date: January 13, 2020

CONTACT FOR THIS SOLICITATION:

Name and Title: Bob Francis, City Manager
Address: 1600 Nela Avenue, Belle Isle, FL 32809
Telephone: (407) 851-7730
E-mail: bfrancis@belleislefl.gov

PROPOSALS ARE DUE AT THE CITY CLERK'S OFFICE NO LATER THAN:

Thursday, February 20, 2020 at 3:00 PM (local time)
at
OFFICE OF THE CITY CLERK
1600 Nela Avenue
Belle Isle, FL 328009

Business hours are 8:00 a.m. to 5:00 p.m., Monday through Friday. Additionally, the Clerk's Office is closed on holidays observed by the City.

All proposals received by the Clerk prior to the proposal submittal deadline shall be accepted as timely submitted. Proposals submitted after the proposal submittal deadline shall not be accepted. The responsibility for submitting a proposal on or before the stated time and date is solely and strictly the responsibility of the Proposer. The City will in no way be responsible for delays caused by mail delivery or caused by any other occurrence. All expenses involved with the preparation and submission of proposals to the City, or any work performed in connection therewith, shall be borne by the Proposer(s).

The submittal of a proposal by a Proposer will be considered by the City as constituting an offer by the Proposer to perform the required services at the stated prices. A Proposer may submit a modified proposal to replace all or any portion of a previously submitted proposal up until the proposal due date. The City will only consider the latest version of the proposal.

Requests for additional information or inquiries must be made in writing and received by the City's contact person for this Solicitation. The City will issue responses to inquiries and any changes to this Solicitation it deems necessary in written addenda issued prior to the proposal due date. Such addenda will be posted on the City's website: www.cityofbelleislefl.org

1.0 PROJECT OVERVIEW AND GENERAL TERMS AND CONDITIONS

1.1 Introduction

The City of Belle Isle, hereinafter referred to as the City, is soliciting proposals for the installation and maintenance of automated cameras/monitoring devices also known as traffic control signal monitoring systems for red traffic light violations with a Vendor capable of a turnkey solution for design, implementation and maintenance of both systems. The successful Vendor will provide all the necessary hardware and administrative support to ensure a credible and reliable electronic camera and reader recording system.

Whereas, the City has adopted by reference F.S. Ch. 316 and F.S. Ch. 318, allowing for the use of traffic infraction detectors within the City's jurisdictional limits, as allowed by Florida Statutes. The City wishes to significantly improve intersection traffic safety by deterring red light running, a traffic violation with potentially catastrophic consequences for those involved.

The selected firm will enter into a turn-key (design, implementation, maintenance, and operations) agreement with the City to provide, at a minimum the services identified in Section 2.0. The City anticipates awarding a contract for a three year period, with two, three-year options to renew.

The anticipated schedule for this Solicitation is as follows:

Solicitation issued:	January 13, 2020
Deadline for receipt of questions:	February 12, 2020
Proposal due date:	February 20, 2020
Evaluation process:	February 21 to February 26, 2020
Projected award date:	March 2, 2020

1.2 Definitions

The following words and expressions used in this Solicitation shall be construed as follows, except when it is clear from the context that another meaning is intended:

1. The word "Contractor" to mean the Proposer that receives any award of a contract from the City as a result of this Solicitation, also to be known as "the prime Contractor".
2. The word "City" to mean the City of Belle Isle, a political subdivision of the State of Florida.
3. The word "Proposer," or "Vendor" to mean the person, firm, entity or organization, submitting a response to this Solicitation.
4. The words "Scope of Services" to mean Section 2.0 of this Solicitation, which details the work to be performed by the Contractor.
5. The word "Solicitation" to mean this Request for Proposals (RFP) or Request for Qualifications (RFQ) document, and all associated addenda and attachments.
6. The word "Subcontractor" to mean any person, firm, entity or organization, other than the employees of the Contractor, who contracts with the Contractor to furnish labor, or labor and materials, in connection with the Services to the City, whether directly or indirectly, on behalf of the Contractor.
7. The words "Work", "Services", "Program", or "Project" to mean all matters and things that will be required to be done by the Contractor in accordance with the Scope of Services and the terms and conditions of this Solicitation.

1.3 General Proposal Information

The City may, at its sole and absolute discretion, reject any and all or parts of any or all responses; accept parts of any and all responses; further negotiate project scope and fees; postpone or cancel at any time this Solicitation process; or waive any irregularities in this Solicitation or in the responses received as a result of this process. A proposal shall be the Proposer's firm commitment to provide the goods and services solicited in the manner requested in the Solicitation and described in the proposal. In the event that a Proposer wishes to take an exception to any of the terms of this Solicitation, the Proposer shall clearly indicate the exception in its proposal. No exception shall be taken where the Solicitation specifically states that exceptions may not be taken. Further, no exception shall be allowed that, in the City's sole discretion, constitutes a material deviation from the requirements of the Solicitation. Proposals taking such exceptions may, in the City's sole discretion

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deemed nonresponsive. The City reserves the right to request and evaluate additional information from any respondent regarding respondent's responsibility after the submission deadline as the City deems necessary.

Proposals shall be irrevocable until contract award unless the proposal is withdrawn. A proposal may be withdrawn in writing only, addressed to the City contact person for this Solicitation, prior to the proposal due date or upon the expiration of 180 calendar days after the opening of proposals.

Proposers are hereby notified that all information submitted as part of, or in support of proposals will be available for public inspection after opening of proposals, in compliance with Chapter 119, Florida Statutes, popularly known as the "Public Records Law". The Proposer shall not submit any information in response to this Solicitation which the Proposer considers to be a trade secret, proprietary or confidential. The submission of any information to the City in connection with this Solicitation shall be deemed conclusively to be a waiver of any trade secret or other protection, which would otherwise be available to Proposer. In the event that the Proposer submits information to the City in violation of this restriction, either inadvertently or intentionally, and clearly identifies that information in the proposal as protected or confidential, the City may, in its sole discretion, either (a) communicate with the Proposer in writing in an effort to obtain the Proposer's written withdrawal of the confidentiality restriction or (b) endeavor to redact and return that information to the Proposer as quickly as possible, and if appropriate, evaluate the balance of the proposal. Under no circumstances shall the City request the withdrawal of the confidentiality restriction if such communication, would in the City's sole discretion, give to such Proposer a competitive advantage over other proposers. The redaction or return of information pursuant to this clause may render a proposal non-responsive.

Any Proposer who, at the time of proposal submission, is involved in an ongoing bankruptcy as a debtor, or in a reorganization, liquidation, or dissolution proceeding, or if a trustee or receiver has been appointed over all or a substantial portion of the property of the Proposer under federal bankruptcy law or any state insolvency law, may be found non-responsible.

1.4 Prohibited Communications

All firms and their agents or employees who intend to submit, or who have submitted, responses to this solicitation are hereby placed on formal notice that neither City Council Members, candidates for City Council, members of the Selection Advisory Committee (SAC), nor any employee of the City of Belle Isle are to be contacted or lobbied either individually or collectively concerning this project.

1.5 Clarification of Requirements

Questions regarding the requirements or conditions of this solicitation should be addressed in writing, not later than seven (7) days prior to the proposal opening date to the City Manager – Bob Francis, 1600 Nela Ave., Belle Isle, FL 32809, (407) 851-7730, bfrancis@belleislefl.gov

However, unless modified by a written addendum issued by the City Manager, the specifications and conditions contained herein stand as stated. Verbal communications are neither authoritative nor binding. Any verbal interpretation in conflict with these specifications as written should immediately be directed in writing to the City Manager. Any interpretation provided to any Vendor in response to inquiries regarding this solicitation which affect the outcome of this proposal will be furnished in writing to all Vendors who have received this solicitation.

1.6 Public Entity Crimes

Pursuant to Paragraph 2(a) of Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted Vendor list following a conviction for a public entity crime may not submit a proposal for a contract to provide any goods or services to a public entity; may not submit a proposal on a contract with a public entity

d.

for the construction or repair of a public building or public work; may not submit proposals on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and, may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for Category Two (\$10,000) for a period of thirty-six (36) months from the date of being placed on the convicted Vendor list.

1.7 Collusion

Where two (2) or more related parties, as defined herein, each submit a proposal for any contract, such proposals shall be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control and management of such related parties in preparation and submittal of such proposals. Related parties shall mean Proposer or the principals thereof which have a direct or indirect ownership interest in another Proposer for the same contract or in which a parent company or the principals thereof of one Proposer have a direct or indirect ownership interest in another Proposer for the same contract. Furthermore, any prior understanding, agreement, or connection between two or more corporations, firms, or persons submitting a proposal for the same services shall also be presumed to be collusive. Proposals found to be collusive shall be rejected. Proposers who have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred, and any contract resulting from collusive bidding may be terminated for default.

2.0 SCOPE OF SERVICES

1. Background

The City of Belle Isle intends to contract with a qualified Vendor for comprehensive and fully integrated red light traffic safety management services. The Vendor will deploy traffic safety camera equipment at designated intersections, covering one (1) to three (3) approaches at each intersection. At selected approaches, up to five (4) lanes will require traffic safety camera enforcement, including any turn lanes. The contracted services shall include all hardware, software, installation, maintenance, operation, and all back-office processing of violations as specified below.

The traffic safety camera enforcement system will have the capability, when utilizing one or more sensors, to work in conjunction with a traffic control signal, still camera and video recording device, to capture and produce recorded images of motor vehicles entering into an intersection against a steady red light signal. The cameras will be installed by the Vendor at no cost to the City of Belle Isle at traffic intersections at the direction of representatives of the City of Belle Isle. Initial installation of cameras is anticipated to be at a minimum of three (3) intersections with three (3) approaches.

The cameras utilized will have the technology to capture the image at the precise time the vehicle breaks the plane of an intersection when the traffic signal light turns red. The Vendor will provide a representative to work closely with the City of Belle Isle Police Department to verify each red light infraction. As a result of the infraction, the owner/driver of the offending vehicle will be issued an infraction notice with the photographs and video link of the violation from the Vendor. The infraction will impose a fine that when paid, the revenue will be split in a manner agreeable to the City of Belle Isle and the Vendor. All equipment and installation costs, including securing the property rights to accommodate the installation of the equipment, shall be borne by the Vendor. The repair and maintenance of the cameras and related equipment will be the sole responsibility of the Vendor, including but not limited to maintaining the casings of the cameras and the Vendor system.

The City of Belle Isle expects to acquire turnkey services as outlined below. The services sought from qualified Vendors include the following:

- A. Site design, installation, maintenance and operation of automated camera systems at all selected intersections.
- B. Processing of data prior to providing access to chargeable violations via secure web site to the City of Belle Isle for review and authorization of citations by electronic signature for those events that meet specified criteria.

- C. Mailing of duly authorized citations.
- D. Provision of an on-line module, which will enable hearing, adjudication and payment processing.
- E. Maintenance of an on-line internet viewing capability for use by the City of Belle Isle personnel and members of the public who receive violations.
- F. Provision of expert testimony at contested hearings (unless or until judicial notice is taken).
- G. Assistance with the development and implementation of a public information and community outreach campaign at the cost of the Vendor.
- H. Provision of regular statistical reports of program operations.
- I. Training City of Belle Isle staff involved in implementation of the program.
- J. The City of Belle Isle strongly prefers proposals that can incorporate an Amber and Silver Alert program, allowing an immediate response.
- K. The City of Belle Isle will provide an initial list of intersections, chosen in part based on quantitative assessment of the frequency of observed red light violations. As part of this process, Vendors will develop baseline data for one to four selected approaches at each intersection by monitoring for a minimum of eight (8) consecutive hours to quantify the frequency of red light violations during that period. This data will support both intersection and approach selection and will serve as baseline information for project evaluation purposes.
- L. From the intersections selected, the Vendor will deploy red light enforcement equipment meeting or exceeding the minimum standards specified herein. The Vendor will be responsible for all permit acquisition, site design, construction, installation, and maintenance of the equipment. The **Vendor** will be required to provide adequate signage for all approaches. Vendor will be required to have separate electrical meters for all equipment on all roadways at their own expense.
- M. The servicing and maintenance of the red light camera equipment will be the exclusive responsibility of the Vendor.
- N. The successful Vendor will work with the City to determine in detail the elements that will constitute evidence of a red light violation and with the City of Belle Isle to determine the contents of the citations that will be mailed to the registered vehicle owners.
- O. The successful Vendor will be expected to provide citation processing in compliance with all applicable local and state laws.
- P. In support of the City's project evaluation, the successful Vendor will provide monthly summary program metrics to the City.
- Q. The Vendor must comply with all applicable Florida Statutes and the City Ordinances.
- R. The successful Vendor will allow access with notice to the City to all financial or reporting records.

2. Minimum Qualification Requirements

The minimum qualification requirements for this Solicitation are:

- A. The red-light traffic safety system proposed by the Vendor shall have received Florida Department of Transportation (FDOT) Structural Design Pre-approval for State Roads. The approval must be granted by the date of proposal submission. The Vendor shall include in its proposal an affirmative statement indicating FDOT Structural Design Pre-approved for State Roads and provide date of certification and copy of the FDOT approval letter.

d.

- B. The City requires the Vendor to be a National Law Enforcement Telecommunications System (NLETS) Strategic Partner. The Vendor shall include in its proposal an affirmative statement indicating it is a NLETS Strategic Partner, and provide date of certification and copy of certificate(s).

3. **Qualifications**

References:

The Vendor must provide references from five operational cities, counties, states, or governments, preferably in Florida, in order to document successful deployment of the Vendor's proposed red light traffic camera enforcement program. The references must be operating an outsourced program using the same equipment and technology proposed by the Vendor. The list for each reference shall include:

- A. Agency name and address
- B. Contracting officer and contact information (telephone number and e-mail address)
- C. Technical representative and contact information (telephone number and e-mail address)
- D. Written description of the specific equipment and services provided

By submitting a proposal, the Vendor authorizes the City to conduct reference checks as needed.

The Vendor shall state its experience in working with other Florida jurisdictions under current State of Florida Statutes.

Project Staff Qualifications:

The Vendor shall include the name, title, address, and telephone numbers of employees and any subcontractors who will both manage and be assigned to perform services for the City. In addition, a resume not exceeding (2) two pages, including references, detailing educational qualifications and previous work assignments related to this solicitation for each project management team member who will be assigned to perform work under this contract.

Financial Overview:

The Vendor shall provide a general description of the firm's financial condition and identify any conditions (i.e. bankruptcy, pending and/or existing litigation, planned office closures, impending merger/acquisition) that may affect the Vendor's ability to complete the project.

Current/Past Legal Proceedings:

The Vendor shall identify (including venue and case number) and describe all litigation, pending or closed, in which Vendor is or has been a named party and all notices of intent to sue filed by the Vendor in the last five years involving a local government and a red light camera system.

4. **Budget/Cost**

The City of Belle Isle will **only accept** Vendor proposals that guarantee cost neutrality (i.e., that revenue from the citations will at least match the cost of the Vendor fees as well as the operating costs to the City). Should the citation revenue fall short of the cost of the fees and City operating costs, the Vendor will absorb the difference in cost. The City of Belle Isle **will not** pay any additional fees not covered by revenues received.

5. **Payment Schedule**

The Contractor shall transfer, monthly, all collected revenue to the City's agreed upon financial institution and invoice the City monthly for service costs, as required.

6. **Technical Specifications**

6.1 **RED LIGHT CAMERA SYSTEM**

Vendor shall provide and install all equipment including, but not limited to, poles, cabinets and related operational equipment at the selected intersection(s).

- 6.1.1 Explain why the Vendor's red light camera technology is the best solution for the City of Belle Isle, the "City".
- Does it detect more actual infractions?
 - Does it capture clearer images?
 - Does it convert more actual infractions into usable/enforceable images?
- 6.1.2 Provide a list, with photos and dimensions of all major equipment (e.g., cameras, flash or lighting units, cabinets [including generally what the cabinets contain], what will be installed at a four (4) approach, up to four (4) lane intersection that may require both left and right turn monitoring). Strong preference will be given to systems that do not require additional cabinetry aside from that which houses the cameras. All systems must be non-intrusive to roadway or transportation signal cabinetry.
- 6.1.3 Does the system at any time photograph or image the driver of the vehicle?
- 6.1.4 Use of a high quality digital camera system with an output in excess of 10 million pixels per image is required. Vendor must detail the image quality specifications and provide real sets of infraction image examples captured in daytime, nighttime, during inclement weather and during times where sunlight is pointing in the direction of the camera.
- 6.1.5 The equipment should be capable of gathering traffic data for statistical analysis. Copies of sample reports shall be attached.
- 6.1.6 The equipment shall be capable of deployment in a wide range of operating conditions (e.g., heavy traffic volumes, adverse weather conditions, road surface configurations, etc., and across five (5) moving lanes of traffic).
- 6.1.7 The equipment shall provide a reliable non-intrusive, non-physical connection to the red phase signal.
- 6.1.8 The system must provide at least three (3) digital color still images of each violating event. The images must be taken so that the rear of the vehicle and license plate are captured and are readable. The first (1st) image shall capture the vehicle before the front wheels strike the legal infraction limit line. The second (2nd) image shall capture the vehicle after the rear axle has crossed the legal limit line. The third (3rd) one shall depict a close up of the license plate. Preference will be given for the ability to capture a short duration video of the infraction.
- 6.1.9 The camera system shall record data pertinent to each infraction at the time of capture.
- 6.1.10 Data shall be recorded in a flexibly configured data bar that is embedded with each scene, license plate and stop bar detection images that may be used to prove the infraction. The data bar shall include, but is not limited to, the following information for each infraction:
- Unique infraction identifier incorporating the City;
 - Location of infraction;
 - Date (MM/DD/YYYY);
 - Time of the infraction in 24-hour clock including hours, minutes and seconds;
 - Elapsed time between images;
 - Direction of travel;
 - Traffic signal phase;
 - Time into the red phase displayed in hundredths of a second;
 - Duration of the prior amber phase;
 - Vehicle lane of travel;
 - Camera ID; and
 - Frame sequence number.
- 6.1.11 Explain how the image and infraction data is secured and transmitted to the processing center.

- 6.1.12 Explain how the proposed system can compensate for the effects of license plate covers.
- 6.1.13 Explain how the proposed system can compensate for the effects of reflective material on license plates.
- 6.1.14 The system must provide an ancillary video system as supporting information to the infraction provided by the still images. The video must be full motion at the rate of thirty (30) frames per second or greater and allow aperture adjustment.
- 6.1.15 Each imaging unit's operation shall be microprocessor controlled and fully automatic.
- 6.1.16 The system shall be capable of on-site or remote activation and maintenance support.
- 6.1.17 The system shall perform self-test on set-up; simulate an infraction being recorded for testing; communicate error messages; record date and time of system shutdown in the event of a malfunction.
- 6.1.18 The system shall allow a malfunction to be easily identified and debugged on-line.
- 6.1.19 The system shall record event-specific evidence to substantiate multiple, simultaneous and/or concurrent infractions occurring during any red signal phase (Sample infraction images to demonstrate this capability are required as part of this proposal).
- 6.1.20 System shall provide 24/7 "live" intersection monitoring and viewing capabilities.
- 6.1.21 All camera system component operations must be synchronized to a single, standard, independent, external, and verifiable time and date source.
- 6.1.22 The selected Vendor must propose more than one vehicle detection method (In-ground loops will not be considered). Explain the vehicle detection methods that can be used by the proposed system, including the benefits and limitations of each (if more than one is offered).
- 6.1.23 Red light camera enclosures must be tamper proof and vandal proof.
- 6.1.24 Preference will be given to systems that require the least infrastructure at intersections.
- 6.1.25 Camera enclosures must be as small as possible and use as little power as possible. State the size of the red light camera system enclosure and the normal power draw of the system, including the power usage during the flash phase.
- 6.1.26 Camera enclosures must be designed in such a fashion that maintenance and other operations can be accomplished easily and quickly without creating a public safety hazard. Explain typical maintenance procedures.
- 6.1.27 Vendor shall state installation and construction times for a generic intersection, as well as how power is provided to the equipment.
- 6.1.28 The Vendor's system shall be able to simultaneously monitor traffic in up to five (5) lanes.
- 6.1.29 In addition to monitoring straight-through infractions, the system shall be capable of detecting and recording evidence of left and right turn infractions, regardless of vehicle speed (please reference program). Explain how your system captures illegal right-turn-on-red movements.
- 6.1.30 Describe the proposed disaster recovery plan for the system, including the expected response to equipment malfunctions under normal condition and within a disaster.

6.2 INFRACTION PROCESSING

Provide a description of the Vendor's infraction processing system.

- 6.2.1 Explain why the Vendor's infraction processing system is the best choice for the City.
- 6.2.2 There shall be no requirement to install Vendor processing software on City-owned/ maintained IT systems.
- 6.2.3 Vendor's infraction processing system shall allow the City a detailed view into all of the information related to the program.
- 6.2.4 All access to the infraction processing system for the purpose of pre-processing evidence, police authorization, notice printing, payments tracking and generation of special master evidence packages shall be Internet enabled and shall be available 24/7 for authorized users.
- 6.2.5 The infraction processing system shall provide the following functions:
 - a. Web-enabled access and operation;
 - b. Secure user log-in and access;
 - c. Automatic presentation of images and data captured by the camera system onto review PCs;
 - d. Easy review of infraction evidence against regulations;
 - e. Ability to both play full motion video and view multiple scene and plate images;
 - f. Ability to view each image as a full screen enlargement with a single click;
 - g. Ability to view all original images;
 - h. Ability to crop a license plate image area from the optimal license plate image in the multiple-image license plate set to establish vehicle ID, and subsequently print the cropped plate area image to the notice;
 - i. Ability to accept or reject infraction sets and record rejection reasons;
 - j. Ability to generate printed warning letters (during the first thirty [30] days of the program at the City's discretion);
 - k. Ability to automatically generate printed infraction notices;
 - l. Ability to store and archive all processed infraction evidence into a secured database;
 - m. 24/7 ability to access any stored infraction image from the system's database subject to agreed archive rules;
 - n. 24/7 ability to request and immediately view special master evidence package image sequences displayed as video or as individual high resolution still shots, or send images to print locally;
 - o. Ability to generate reports for financial tracking, local hearing officer and, past due violations;
 - p. 24/7 ability to immediately request, view and print both standard and user-defined reports;
 - q. Secured access control and automatically generated electronic audit trails; and
 - r. Encryption and decryption management.
- 6.2.6 Vendor system shall be capable of:
 - a. Preparing and mailing one notice letter for all chargeable infractions to vehicle owners after law enforcement approval.
 - b. Preparing and mailing a second notice for any infractions that remain unpaid as of their due date.
 - c. Preparing and mailing Notices of Hearings to violators who have requested a hearing before the local magistrate.
- 6.2.7 Ability for law enforcement to conduct a secondary review and mailing of duly authorized citations.
- 6.2.8 Infractions for which registered owner data is available shall normally be issued within seven (7) business days after police review of the incident. Initial notice letters shall not be sent until Vendor is advised to do so by the City.

- 6.2.9 Explain system for obtaining vehicle ownership information so that Notices of Infractions are d. accurately and reliably to registered owners of vehicles committing infractions, and the role, if any, of the City in obtaining or confirming that ownership information. Strong preference will be given to systems that require minimal City assistance in confirming ownership information.

6.3 STATISTICAL ANALYSIS AND REPORTING SYSTEM

Describe the Vendor's statistical analysis and reporting systems proposed.

- 6.3.1 Systems with the capability to produce statistical analysis of camera locations and operations will be preferred; including, at minimum:
- a. Hours of use per camera by operational site;
 - b. Results achieved by each camera by site;
 - c. Offenses recorded by site;
 - d. Traffic counts by lane, date and hour; and
 - e. Ability to do ad hoc reports on all data.
- 6.3.2 The Vendor's processing system shall be capable of immediately generating operations reports 24/7 including:
- a. Number of infractions recorded;
 - b. Count of infractions where notices not prepared;
 - c. Notices prepared and mailed; and
 - d. Status of notices issued (outstanding, canceled, reissued and so forth).
- 6.3.3 The Vendor system shall also supply reports of:
- a. Camera equipment hours of service and hours lost; and;
 - b. Number and description of camera or other equipment malfunctions.
- 6.3.4 The Vendors system shall be capable of providing infraction and traffic statistics as follows:
- a. Real-time traffic volume and vehicle counts; and;
 - b. Real-time infraction graphs and chart by:
 - i. individual lane;
 - ii. time of day; and
 - iii. day of week.
- 6.3.5 Preference will be given to systems, that can analyze results obtained from each camera location to show the prosecutable image rate (e.g., the number of notices issued compared to the number of infractions captured) and the traffic count statistical information.
- 6.3.6 Preference will be given to systems that have online reporting capability in real time and allow the Vendor to provide the City with a monthly activity report within ten (10) days following the end of the month.
- 6.3.7 The monthly report shall indicate the following:
- a. Number of events recorded, by intersection approach and in total.
 - b. Number of events, not billable, including a breakout of controllable and not controllable events lost, by intersection approach and in total.
 - c. Number of events forwarded to the City of Belle Isle.
 - d. Number of citations authorized and mailed, by month of issuance.
 - e. Number of citations returned as undeliverable.
 - f. The total number and percentage of rejected images and the reason for rejections.
 - g. Total number of paid violations.
 - h. Vehicles committing three or more violations in one calendar year.

- 6.3.8 The Vendor should provide quarterly and yearly summary data and year-to-date statistics. The Vendor shall prepare an initial program evaluation report six months after the beginning of the program. The report should include an analysis of the initial program data and an explanation of the program improvements that have been planned and implemented, if any. The Vendor should complete and submit a comprehensive program evaluation at the end of the first year of the contract and each subsequent contract year.
- 6.3.9 The Vendor should provide any other reports(s) and document (s) as are mutually agreed upon by the City and the Vendor.

6.4 IMAGE TRANSMISSION SECURITY AND DATA STORAGE

Provide a description of the Vendor's processes and systems to be used to securely transmit citations and related information and to secure data storage.

- 6.4.1 Vendor must provide for image and data security that shall prevent unauthorized persons from accessing the camera images and databases and tampering with images (explain methodology).
- 6.4.2 The Vendor must store all enforceable images produced by cameras for no less than 180 days after final disposition or greater duration requested by City.
- 6.4.3 Vendor shall provide the City an evidence package for all contested violations. The package shall consist of:
- a. All issued and disputed notices to the party;
 - b. A violation history report;
 - c. A correspondence file;
 - d. A payment history;
 - e. A duplicate of the Notice of Violation; and
 - f. A duplicate of all images related to the incident causing the Notice of Violation to be generated.
- 6.4.4 Vendor will maintain a proper chain of evidence that meets the needs of the City, hearing officers and court functions. Please describe how this is accomplished.
- 6.4.5 Vendor will provide, at no cost to the City, a qualified expert witness who is knowledgeable on the theory, operation and functional capabilities of the red light camera unit.

6.5 MAINTENANCE, SUPPORT AND TRAINING

Provide a description of the Vendor's maintenance, support and training activities.

- 6.5.1 All maintenance of camera, video, sensors, computer, and related equipment shall be the responsibility of the Vendor. This shall include provisions of electricity or other sources of power to the equipment at Vendor's expense.
- 6.5.2 The Contractor shall guarantee to repair or replace photo traffic enforcement equipment that is malfunctioning within seventy-two (72) hours of the malfunction. Damaged or vandalized equipment should be repaired or replaced within seventy-two (72) hours of the occurrence of the damage or vandalism. The Contractor should determine whether malfunctioning, damaged or vandalized equipment would be repaired or replaced. Any outage over twenty-four (24) will be reported to the City.
- 6.5.3 The Contractor should replace photo traffic enforcement equipment that has been stolen or otherwise removed within seven (7) days of the removal.
- 6.5.4 Describe the proposed standard process for how often the cameras systems will be visited for maintenance and inspection. Explain what occurs during a maintenance and inspection visit.

6.5.5 Vendor must provide ongoing training support for their product.

6.5.6 Vendor shall provide hands-on training as necessary to personnel as required by the City.

6.5.7 Vendor shall furnish training materials.

6.5.8 All training and training materials should be provided at no additional cost to the City.

6.6 OPERATION AND PUBLIC AWARENESS

6.6.1 Describe the project management approach and how it will ensure a successful project for the City.

6.6.2 Present the skills and qualifications of the proposed project manager and the team surrounding that candidate.

6.6.3 Present the proposed timeline that will allow the program to become operational for the 30 day introductory period and for the issuance of actual notices of violations and imposition of fines.

6.6.4 Describe the extent of the City staff's involvement in the project. Provide a list of City requirements.

6.6.5 Vendor will provide assistance with the content, design, and implementation of a public education program and associated materials. Assistance with the development and implementation of a public information and community outreach campaign, to include printed materials, shall be at the cost of the awarded Vendor.

6.6.6 At the request of the City, the Vendor will participate in an on-going media campaign to provide program awareness to the public. Vendor will support the City by training staff on how to present the Vendor's systems at public seminars or presentations. The Vendor will provide staff for public forums as necessary.

6.7 FEES AND SCOPE OF WORK FOR PRICING

6.7.1 The price proposal (Exhibit C) shall be based on the assumption of implementation of a minimum of two (2) intersections for three (3) years with an option to extend the contract for two additional three (3) year periods. For comparative purposes, it shall be based on the Scope of Services indicated. The actual duration of the term will be addressed by contract negotiated with the successful proposer.

6.7.2 Vendor shall provide a project manager for the project as the single point of contact of the City.

6.7.3 Vendor shall provide intersection design and installation plans for review and approval by the Florida Department of Transportation and the City.

6.7.4 Vendor shall install and maintain installed cameras.

6.7.5 Vendor shall be responsible for loading, optimizing and license plate data entry processing of images for review (final review to be processed by an authorized representative of the City).

6.7.6 Vendor will prepare the notice letters referenced herein for all chargeable infractions and will mail such notice letters to vehicle owners. The Vendor shall include a return envelope for payments with all notice letters.

6.7.7 Infractions for which registered owner data is available shall be issued within the legally required number of days of the infraction event date.

6.7.8 Vendor shall provide all required notice processing supplies including, paper, envelopes, postage and any and all notice printing supplies.

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6.7.9 Notices shall include one set of images and a license plate image, as well as instructions as to viewing the alleged infraction through the internet.

6.7.10 Vendor shall provide a means for the fines to be paid on-line by credit or debit card.

6.7.11 Vendor shall provide a means for the fines to be paid by phone using a credit or debit card.

6.7.12 Vendor shall provide for the collection of delinquent accounts, at City's discretion.

4.0 RESPONSE REQUIREMENTS

4.1 Submittal Requirements

Proposers should carefully follow the format and instructions outlined herein. All documents and information must be fully completed and signed as required. The proposal shall be written in sufficient detail to permit the City to conduct a meaningful evaluation of the proposed services. However, overly elaborate and/or lengthy responses are not requested or desired.

The following requirements should be responded to in your proposal in concise narrative form. Each issue should be referenced by tab and be presented in the following order:

Tab 1: Letter of Interest / Cover letter

This letter will summarize in a brief and concise manner, the contractor's understanding of the scope of work and make a positive commitment to perform the work required for this contract. It should also summarize the proposer's position as to why the company should be selected (two page maximum).

Tab 2: Company Profile

Briefly describe the organization of your firm, provide legal registered name, address, telephone number, fax number, toll free number, e-mail address, web page address of the contractor, together with legal entity (corporation, partnership, etc.). If contractor is a corporation, provide certification from your state's Secretary of State verifying contractor's corporate status and good standing, and in case of out-of-state corporations, evidence of authority to do business in the State of Florida.

Provide hours of operation, years in business, state whether the firm is local, regional or national; provide addresses and phone numbers for headquarters and other relevant offices if applicable. In case of a sole proprietary or partnership, the Social Security numbers for all owners may be requested during the evaluation process. If submitting as a joint venture, submit a copy of joint venture agreement including the financial agreement between the parties and the percentage of participation of the parties, if applicable.

Tab 3:– Personnel

Provide the names, proposed roles, background and experience, office location and availability of the personnel that would work on this project; specifically identify the primary person(s) who will be responsible for managing the relationship with the City of Belle Isle.

Submit an organizational chart demonstrating the Vendor's management and supervisory staff to be assigned to the project. Provide a resume of key staff personnel to be assigned to this project. For the proposed personnel, provide a list of five (5) clients they have worked with in the last thirty-six (36) months; a brief description of the services provided.

Tab 4: - Technical and Functional Requirements

Please respond to all technical requirements as detailed in Section 2, Scope of Services, Subsection 6- Technical Requirements of this RFP.

Tab 5: Contractor Qualifications and Response Requirements

Please respond to each item below:

- a. Detail the how the Vendor meets or exceeds the minimum requirements of this RFP (Section 2, subsection 2). Include copies of the FDOT letter for Structural Design Pre-approval for State Roads and a copy of the firm's NLETS Strategic Partner certificate.
- b. Detail the Vendor's experience with Automated Camera Red Light Traffic Enforcement Systems, including installation and maintenance.
- c. Detail the Vendor's ability to provide long term support for the proposed system.
- d. Detail the Vendor's experience with other public or private sector agencies deploying and implementing systems of a similar nature as described in this RFP. Please provide three (3) references as detailed in section 2, subsection 3 of this solicitation.
- e. Detail the Vendor's experience with routine fine collection/processing (online & via US Mail).

Tab 6: Subcontractors

Identify the extent and nature of any anticipated outside support (this includes the local contractor(s) you will have process the installations) if any. List the name(s) of the firms, address, contact information, summary of their experience and nature of work they will be performing under the contract.

Tab 7: Financial Information

Describe the corporate organization. Identify the involvement and legal relationship, as well as, the controlling or directing entity with respect to any parents, subsidiaries, partners, or joint ventures. Provide a general description of the firm's financial condition and identify any conditions (i.e. bankruptcy, planned office closures, impending merger/acquisition) that may impede the Vendor's ability to complete the project.

Describe the circumstances of any canceled or non-renewed contract(s) within the past five years and identify City, county, City, etc., and provide a contact person name, address, phone and fax number in the position of senior level management fully aware of these circumstances.

Provide a list of all pending and resolved claims or lawsuits over \$1,000,000.00 filed against the corporation or its officers or principals, or the municipality in the past five (5) years related to installation of a red light camera system. Provide a synopsis of the circumstances surrounding the claims or lawsuits and the final resolution or status.

Tab 8: Cost Proposal

The price/revenue proposal shall be based on the three options stated in Exhibit B – Cost Proposal Page, for a term of three (3) years with the option to extend the contract for two (2) additional three (3) year terms. For comparative purposes, it shall be based on the Scope of Services indicated. The City is requesting Contractor's submit pricing/revenue on all three options provided in Exhibit B – Cost Proposal Page, which include a Flat Fee Structure, Fee for Actionable Activation – Fixed Fee Structure, and Fee for Actionable Activation - Tiered Structure.

Contractors shall provide pricing/revenue on all three options and the City shall determine which option is in the best interest of the City. Contractors shall provide a clear and concise breakout of anticipated revenues/expenses to be received/charged by/to the City and project costs to include installation, maintenance, training, support as well as the actual hardware. This shall also include a description of how payments will be made to the City.

Tab 9: Signature Pages/Affidavits

Proposal Certification/Signature Page (Exhibit A)
 Cost Proposal Page (Exhibit B)
 City of Belle Isle Drug Free Workplace Certification (Exhibit C)
 Sworn Statement Public Entity Crimes (Exhibit D)
 Standard Addendum to all Contracts, Agreements (Exhibit E)
 Standard Form of Agreement (Exhibit F)

4.0 EVALUATION PROCESS**4.1 Review of Proposals for Responsiveness**

Each proposal will be reviewed to determine if the proposal is responsive to the submission requirements outlined in this Solicitation. A responsive proposal is one which follows the requirements of this Solicitation, includes all documentation, is submitted in the format outlined in this Solicitation, is of timely submission, and has the appropriate signatures as required on each document. Failure to comply with these requirements may result in the proposal being deemed non-responsive.

4.2 Evaluation Criteria

Proposals will be evaluated by a Selection Advisory Committee which will evaluate and rank proposals on criteria listed below. The Selection Advisory Committee will be comprised of appropriate City personnel and members of the community, as deemed necessary, with the appropriate experience and/or knowledge. The criteria are itemized with their respective weights for a maximum total of one hundred (100) points per Selection Advisory Committee member.

<u>Technical Criteria</u>	<u>Points</u>
1. Proposer's relevant experience, qualifications, and past performance	30
2. Relevant experience and qualifications of key personnel, including key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors	15
3. Proposer's approach to providing the services requested in this Solicitation, including the proposed system functionality and overall services offered	30
<u>Price Criteria</u>	<u>Points</u>
4. Proposer's proposed price (fees)	25

4.3 Price Evaluation

The price proposal will be evaluated subjectively in combination with the technical proposal, including an evaluation of how well it matches Proposer's understanding of the City's needs described in this Solicitation, the Proposer's assumptions, and the value of the proposed services. The pricing evaluation is used as part of the evaluation process to determine the highest ranked Proposer. The City reserves the right to negotiate the final terms, conditions and pricing of the contract as may be in the best interest of the City.

4.4 Oral Presentations

Upon completion of the criteria evaluation indicated above, the Selection Advisory Committee may choose to conduct an oral presentation with the Proposer(s) which the Selection Advisory Committee deems to warrant further consideration based on, among other considerations, scores in clusters and/or maintaining competition. Upon completion of the oral presentation(s), the Selection Advisory Committee will determine final rankings for Proposers remaining in consideration based upon the written documents combined with the oral presentation.

4.5 Negotiations

The City may award a contract on the basis of initial offers received, without discussions. Therefore, each initial offer should contain the Proposer's best terms from a monetary and technical standpoint.

The Selection Advisory Committee will evaluate, score and rank proposals, and submit the results of their evaluation to the City Manager or designee with their recommendation. The City Manager or designee will determine with which Proposer(s) the City shall negotiate, if any. In his sole discretion, the City Manager or designee may direct negotiations with the highest ranked Proposer, negotiations with multiple Proposers, or may request best and final offers.

Notwithstanding the foregoing, if the City and said Proposer(s) cannot reach agreement on a contract, the City reserves the right to terminate negotiations and may, at the City Manager's or designee's discretion, begin negotiations with the next highest ranked Proposer(s). This process may continue until a contract acceptable to the City has been executed or all proposals are rejected. No Proposer shall have any rights against the City arising from such negotiations or termination thereof.

Any Proposer recommended for negotiations may be required to provide to the City:

- a) Its most recent certified business financial statements as of a date not earlier than the end of the Proposer's preceding official tax accounting period, together with a statement in writing, signed by a duly authorized representative, stating that the present financial condition is materially the same as that shown on the balance sheet and income statement submitted, or with an explanation for a material change in the financial condition. A copy of the most recent business income tax return will be accepted if certified financial statements are unavailable.
- b) Information concerning any prior or pending litigation, either civil or criminal, involving a governmental agency or which may affect the performance of the services to be rendered herein, in which the Proposer, any of its employees or subcontractors is or has been involved within the last three years.

4.6 Contract Award

Any contract resulting from this Solicitation will be submitted to the City Manager or designee for approval. All Proposers will be notified in writing when the City Manager or designee makes an award recommendation. The Contract award, if any, shall be made to the Proposer whose proposal shall be deemed by the City to be in the best interest of the City.

5.0 TERMS AND CONDITIONS

The anticipated form of agreement is attached. The terms and conditions summarized below are of special note and can be found in their entirety in the agreement:

A. Insurance Requirements

The Contractor shall furnish to the City, prior to the commencement of any work under any agreement, Certificates of Insurance which indicate insurance coverage has been obtained that meets the following requirements. The coverage is to remain in force at all times during the contract period.

1. Worker's Compensation Insurance in compliance with Florida Statute 440.
2. Comprehensive General Liability Insurance in an amount equal to or greater than \$1,000,000 per occurrence

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3. Vehicle Public Liability and Property Damage Insurance with minimum limits of \$1,000,000 combined single limit.
4. Additional Insured Endorsement naming The City of Belle Isle as an additional insured on all policies required by these specifications (excluding worker's compensation and employer's liability). Any costs for adding the City as "additional insured" will be at the contractor's expense.
5. Contractor shall include each of its subcontractors as insured under the policies of insurance required herein.
6. All policies should contain cancellation endorsements providing ten (10) days written notice of cancellation, non-renewal and/or reduction in coverage limits prior to the effective date of the change.

B. Indemnification

- A. The successful Bidder shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of relating to or resulting from the performance of the agreement by the successful Bidder or its employees, agents, servants, partners, principals or subcontractors.
- B. The successful Bidder shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon.
- C. The successful Bidder expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the successful Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents, and instrumentalities as herein provided.

6.0 ATTACHMENTS

Proposal Certification/Signature Page (Exhibit A)
Cost Proposal Page (Exhibit B)
City of Belle Isle Drug Free Workplace Certification (Exhibit C)
Sworn Statement Public Entity Crimes (Exhibit D)
Standard Addendum to all Contracts, Agreements (Exhibit E)
Standard Form of Agreement (Exhibit F)

Exhibit A**PROPOSER'S CERTIFICATION**

I have carefully **examined** this Request for Proposal **RFP-2020-02**, which includes scope, requirements for submission, general information and the evaluation and award process.

I acknowledge receipt of the following **addenda**, and the cost, if any, of such revisions has been included in the price of the proposal:

Addendum # _____	Date: _____	Addendum # _____	Date: _____
Addendum # _____	Date: _____	Addendum # _____	Date: _____
Addendum # _____	Date: _____	Addendum # _____	Date: _____

I hereby propose to provide the services requested in this proposal. I agree that the proposal will remain **firm** for a period of up to one hundred eighty (180) days from the date proposals are submitted in order to allow the City adequate time to evaluate the proposals.

I agree that the City terms and conditions herein shall take precedence over any conflicting terms and conditions submitted with the proposal and **agree to abide** by all conditions of this proposal.

I certify that all information contained in the proposal is truthful to the best of my knowledge and belief. I further certify that I am duly **authorized to submit** this proposal on behalf of the company as its agent and that the company is ready, willing and able to perform if awarded a contract.

I further certify, under oath, that this proposal or bid is genuine and **not collusive** or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Belle Isle of any person interested in the proposed contract, **or for an employee of the City of Belle Isle**; and that all statements in said proposal or bid are true. The undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

NAME OF BUSINESS

MAILING ADDRESS

AUTHORIZED SIGNATURE

CITY, STATE & ZIP CODE

NAME, TITLE, TYPED

TELEPHONE NUMBER/FAX NUMBER

E-MAIL ADDRESS

State of _____

County of _____

This foregoing instrument was acknowledged before me this _____ day of _____, 2012 by _____, who is personally known to me or produced _____ as identification,

Signature of Notary

EXHIBIT B**COST PROPOSAL PAGE**

The City is requesting Vendors submit pricing/revenue on three options as stated below. Vendors should provide pricing on all three options and the City shall determine which option is in the best interest of the City. If you do not provide all three options, you may not be considered for award, if the City chooses the option for which you did not provide pricing.

OPTION 1 – FLAT FEE STRUCTURE

The Vendor should propose an all-inclusive flat fee per month for each automated camera red light traffic enforcement system.

Fixed automated camera red light traffic enforcement system

\$ _____ each approach per month

OPTION 2 – FEE FOR ACTIONABLE ACTIVATION – FIXED FEE STRUCTURE

The Vendor should propose an all-inclusive fixed fee per actionable activation of each automated camera red light traffic enforcement system.

Actionable activation is defined as an activation of the automated camera red light traffic enforcement system that is approved by the City of Belle Isle Police Department for infraction issuance.

\$ _____ each actionable activation

OPTION 3 – FEE FOR ACTIONABLE ACTIVATION – TIERED STRUCTURE

The Vendor should propose an all-inclusive tiered structure fee per actionable activation of each automated camera red light traffic enforcement system.

Actionable activation is defined as an activation of the automated camera red light traffic enforcement system that is approved by the City of Belle Isle for infraction issuance.

Please provide your best Tiered Structure for actionable activation below:

Infraction 1 - _____ @ \$ _____ each actionable activation

Infraction _____ and above @ \$ _____ each actionable activation

Authorized Signature _____

Print Name _____

Date _____

Company Name _____

Exhibit C**CITY OF BELLE ISLE****DRUG FREE WORKPLACE CERTIFICATION**

In order for the City of Belle Isle to continue as a drug-free workplace, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace, and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities, or contractual services that are under bid/proposal, a copy of the statement specified in section (1).
4. In the statement specified in section (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid/proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction, or plea of guilty or nolo contendere, to any violation of chapter 893, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace, no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this policy.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Company Name (please print)

Authorized Signature

Date

Exhibit D

**SWORN STATEMENT UNDER SECTION 287.133(3)(a)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

This form must be signed and sworn to in the presence of a notary public or other officer authorized to administer oaths.

1. This sworn statement is submitted to _____ (see original proposal docs)
(Print name of the public entity)

by _____
(Print individual's name and title)

for _____
(Print name of entity submitting sworn statement)

whose business address is _____

(If applicable) its Federal Employer Identification Number (**FEIN**) is _____

If the entity has no FEIN, include the **Social Security Number** of the individual signing this sworn statement, as required per IRS Form W-9. Social Security Number may be required for one or more of the following purposes: identification and verification; credit worthiness; billing and payment; data collection, reconciliation, tracking, benefits processing and tax reporting. Social Security Numbers are also used as a unique numeric identifier and may be used for such purposes.

2. I understand that a "public entity crime" as **defined** in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, and bid or contract for goods or services to be provided to any public entity or agency or political subdivision or any other state or of the United States, and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "**conviction**" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that "**affiliate**" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

a. A predecessor or successor of a person convicted of a public entity crime, or;

b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those offices, directors, executives, partners, shareholders, employees, members and agents who are active in the management of the affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not fair market value under an arm's length agreement, shall be a facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "**person**" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of the entity.

d.

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES (page 2)**

6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting those sworn statements. *(Please indicate which statement applies.)*

_____ Neither the entity submitted this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, member, or agents who are active in management of the entity, or an affiliate of the entity have been charged with and **convicted** of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, member, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent **proceeding** before a Hearing Officer of the State of Florida, Division of Administrative Hearing and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted contractor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OR ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(Signature)

(Date)

STATE OF _____

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, _____,
(Name of individual signing)

who, after first being sworn by me, affixed his/her signature in the space provided above on this _____ day

of _____, 2016.

(Notary Public)

My Commission Expires: _____

STATE OF _____

COUNTY OF _____

STANDARD ADDENDUM TO ALL CONTRACTS,
AGREEMENTS AND TASK ORDERS

Any other provisions of the contract or agreement to which this Standard Addendum is attached to the contrary notwithstanding, the parties specifically agree that the provisions hereinafter set forth will apply exclusively with respect to the matters addressed, whether addressed in said contract or agreement or not, and shall be deemed an integral part of said contract or agreement as if duly set out therein, having a force and effect of equal or superior dignity, as applicable, with the provisions thereof; provided, that if the provisions of the contract or agreement address a particular matter in a manner which results in a lower cost to the City than this Standard Addendum, then such provisions of the contract or agreement shall control and supersede the applicable provisions hereof (as used in this Standard Addendum, the term "vendor" means the vendor or other party in the contract or agreement providing construction, labor, materials, professional services, and/or equipment to the City thereunder; the term "City" means the City of Belle Isle, a Florida municipality, its City Council, or any other name or label set forth in the contract or agreement identifying such entity).

1. Any work or professional services subcontracted for by the Vendor for which the City has agreed to reimburse the Vendor shall not be marked-up, but shall be payable by the City only in the exact amount reasonably incurred by the Vendor. No other such subcontracted services shall be reimbursed.
2. In the event the contract or agreement is for professional services, charged on a time basis, the City shall not be billed or invoiced for time spent traveling to and from the Vendor's offices or other points of dispatch of its subcontractors, employees, officers or agents in connection with the services being rendered.
3. The City shall not be liable to reimburse the Vendor for any courier service, telephone, facsimile or postage charges incurred by the Vendor, except as expressly provided in a separate written agreement between the City and Vendor.
4. The City shall not be liable to reimburse the Vendor for any copying expenses incurred by the Vendor except as expressly provided in a separate written agreement between the City and Vendor.
5. If and only if travel and per diem expenses are addressed in the contract, agreement, or task order in a manner which expressly provides for the City to reimburse the Vendor for the same, then the City shall reimburse the Vendor only for those travel and per diem expenses reasonable incurred and only in accordance with the provisions of Section 112.061, Florida Statutes. In the event the Vendor has need to utilize hotel accommodations or common carrier services, the City shall reimburse the Vendor for his, her or its reasonable expense incurred thereby provided prior approval of the City Manager of the City or his or her designees is obtained.
6. With respect to drawings and/or plans prepared on behalf of the City by the vendor under the contract or agreement, unless specifically provided otherwise therein, complete sets of such drawings and/or plans shall be reproduced by the Vendor without cost to the City for all bidders requesting the same, and five complete sets of such drawings and/or plans shall be reproduced and delivered to the City without cost.
7. With respect to an indemnification by the City provided under the contract or agreement, any such indemnification shall be subject to and within the limits set forth in Section 768.28, Florida Statutes, and shall otherwise be limited as provided by law.
8. In that the City is a governmental agency exempt from sales tax, the City shall pay no such taxes, any other provisions of the contract or agreement to the contrary notwithstanding. The City shall provide proof of its exempt status upon reasonable request.

d.

9. The Vendor acknowledges that in the budget for each fiscal year of the City during which the term of the contract or agreement is in effect a limited amount of funds are appropriated which are available to make payments arising under the contract, agreement, or task order. Any other provisions of the contract or agreement to the contrary notwithstanding, and pursuant to the provisions of Section 129.07, Florida Statutes, the maximum payment that the City is obligated to make under the contract, agreement, or task order from the budget of any fiscal year shall not exceed the appropriation for said fiscal year.

10. The Vendor warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the vendor to solicitor secure this agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the vendor any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this agreement.

11. This Standard Addendum shall be attached to every Contract, Agreement or Task Order where the City is a party.

12. Pursuant to Section 2.17 of the Belle Isle City Code, all contracts, agreements, or task orders must be signed by the Mayor (or Vice Mayor during Mayor's absence) and attested to by the City Clerk or Deputy City Clerk, unless said contract, agreement or task order is for an amount less than \$25,000 in a fiscal year, in which case the City Manager may execute said contract, agreement or task order.

For the City

For the Vendor

, Mayor

Signature

Print Name

Title or Position

Date

Telephone Number

Attest: _____
City Clerk



Red Light Camera Summary Report

Leaders in Service • Agents of Progress • Champions for Safety

Fiscal Year 2016–2017

Introduction

Section 316.0083(4)(b), Florida Statutes, directs the Department of Highway Safety and Motor Vehicles (department) to provide a summary report on the use and operation of traffic infraction detectors (red light cameras) in Florida. The report “must include a review of information submitted to the department by the counties and municipalities and must describe the enhancement of the traffic safety and enforcement programs.”

Section 316.0083, Florida Statutes, describes the process for violations of traffic infraction detectors. A traffic infraction enforcement officer issues a Notice of Violation (NOV) to the violator within 30 days of the violation. The violator may pay the notice or contest the violation through an appeals process within 60 days. If the violator fails to pay or appeal the notice, a local jurisdiction issues a Uniform Traffic Citation (UTC) to the violator, with a copy to the Clerk of Court for adjudication.

Part 1

Survey Methodology

The department created an online survey to gather information and data from counties and municipalities (jurisdictions) responsible for the administration of red light cameras (RLC) during Fiscal Year (FY) 2016-2017. The 29-question survey included topics such as procedures, NOVs and program size, and covered activity that occurred from July 1, 2016, through June 30, 2017. As there is no statewide oversight of red light camera programs, the department relies on monies remitted to the Department of Revenue (DOR) to identify which jurisdictions potentially operated red light cameras during the reporting period. Similar to the previous FY report, jurisdictions were asked to complete a spreadsheet regarding camera and intersection locations and dates of operation. With this self-reported information, the department independently analyzed crash data related to red light camera intersections throughout the state.

Surveys were distributed to all jurisdictions who responded to previous red light camera surveys, and to those who remitted red light camera monies to the DOR during the reporting period. In addition, the Florida Sheriffs Association, the Florida Police Chiefs Association, the Florida League of Cities and the Florida Association of Counties aided in distributing surveys to their members.

Due to the impacts of Hurricane Irma, the department extended the survey from October 1 until October 27, 2017.

Summary of Survey Responses

In total, 63 jurisdictions remitted monies to the DOR for red light camera penalties during FY 2016-2017 (see supplemental resources section). This report only reflects the jurisdictions that indicated red light cameras were operational during the reporting period (July 1, 2016 – June 30, 2017). A total of 54 jurisdictions are represented in this report including one jurisdiction that submitted a survey indicating that red light cameras were operational during the reporting period but did not remit monies to the DOR (reference Appendix E for a list of the 54 jurisdictions and their responses). Violations are sometimes paid late, which is why some jurisdictions remitted monies after the conclusion of their program, which accounts for the ten jurisdictions not represented.

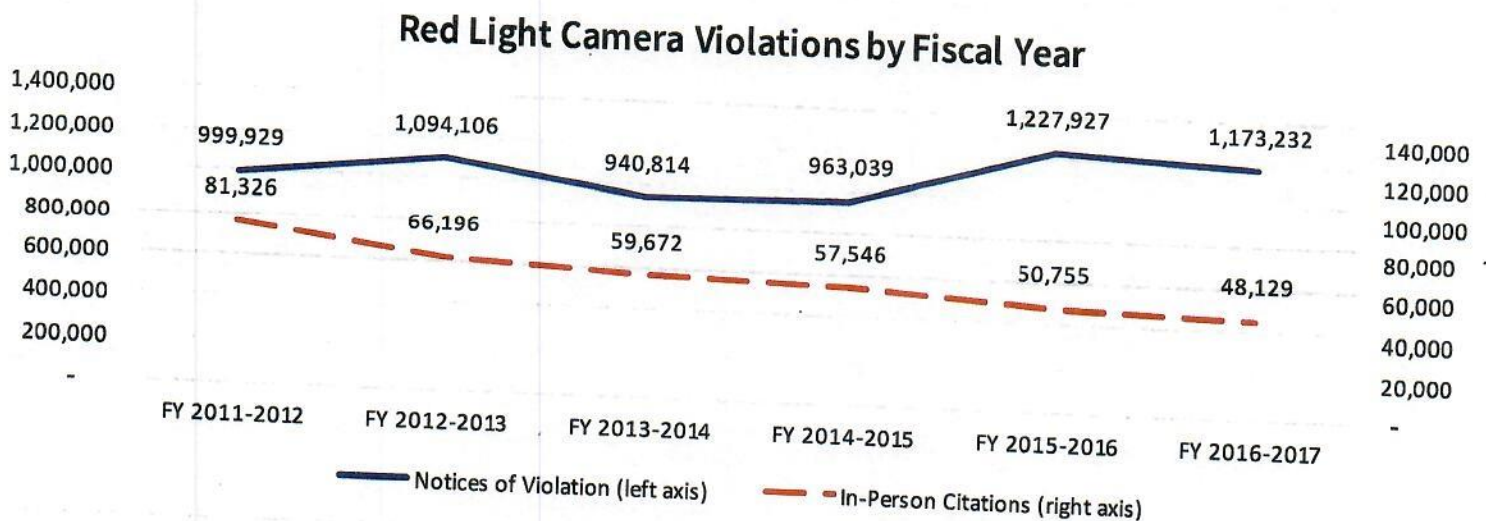
Cameras and Intersections (Data as reported by local jurisdictions in RLC survey)

- 680 RLCs active as of July 1, 2016 (796 as of July 1, 2015)
- 638 RLCs active as of June 30, 2017 (688 as of June 30, 2016)
 - Reduction of 42 cameras
 - 33 jurisdictions with no change in number of RLCs
 - 9 jurisdictions with increase in number of RLCs
 - 12 jurisdictions with decrease in number of RLCs
 - Six jurisdictions reduced number of active RLCs to zero during reporting period (July 1, 2016 – June 30, 2017).
- 439 intersections with active red light camera as of July 1, 2016 (478 as of July 1, 2015)
- 412 intersections with active red light camera as of June 30, 2017 (430 as of June 30, 2016)
 - Reduction of 27 intersections
 - 31 jurisdictions with no change in number of intersections with RLCs
 - 10 jurisdictions with increase in number of intersections with RLCs
 - 13 jurisdictions with decrease in number of intersections with RLCs

• Notices of Violation (Data as reported by local jurisdictions in RLC survey)

- 1,173,232 NOVs issued (Availability of NOV status varied by jurisdiction. Thus, numbers do not add to total.)
 - 704,232 paid
 - 8,462 contested and pending
 - 5,381 contested and dismissed
 - 14,852 contested and upheld
- In FY 2016-2017, 96,011 NOVs were issued to repeat RLC violators (150,659 reported in FY 2015-2016 report)

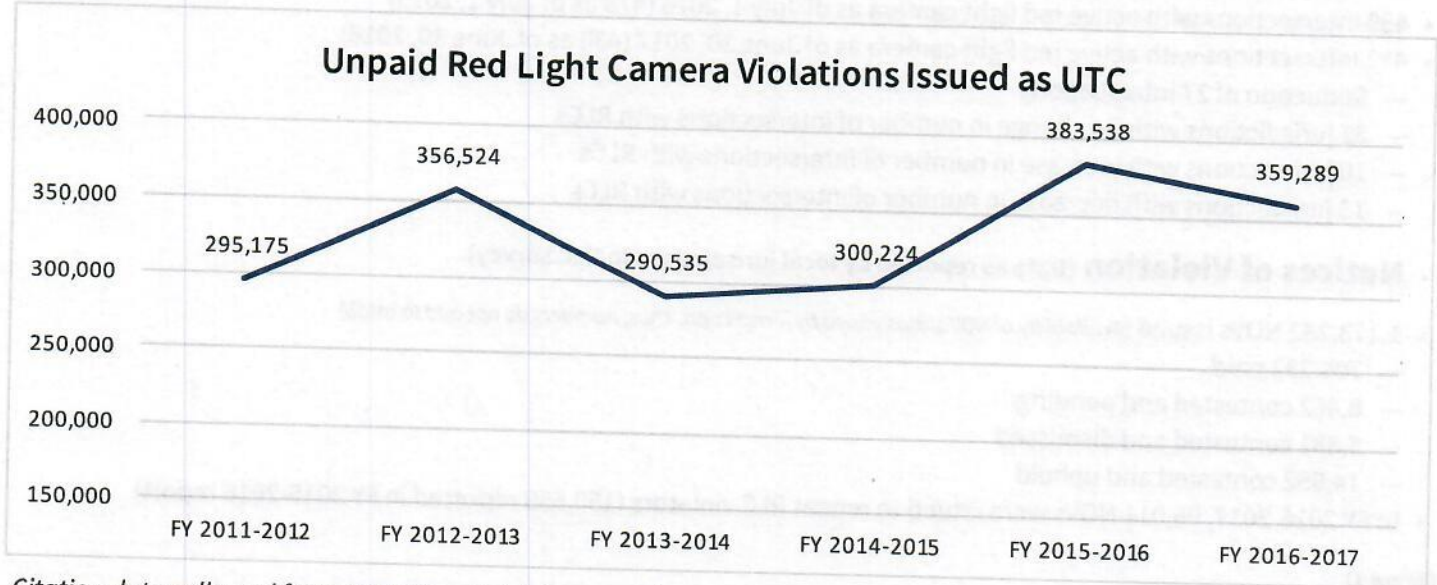
(Figure 1)



NOV data self-reported by jurisdictions. Citation data collected from department database as of November 7, 2017.

Figure 1 shows the number of NOVs issued for red light camera violations over the past six fiscal years (July 1 – June 30). The graph also depicts the number of citations for running a red light issued in-person by law enforcement. The number of NOVs issued for red light camera violations increased to its highest peak during the 2015-2016 fiscal year. The number of in-person citations reached its lowest point during the 2016-2017 fiscal year. Both NOVs and in-person citations fell by five percent during the last fiscal year (2016-2017). As previously stated, the department must rely on self-reported information for the number of NOVs issued each year and more than 400,000 NOVs from FY 2016-2017 have an unknown status. In-person citations issued by law enforcement are submitted by the local jurisdiction through their respective county clerk and those citations are then remitted to the department as required by statute.

(Figure 2)



Citation data collected from department database as of November 7, 2017.

Figure 2 shows the number of unpaid red light camera violations resulting in a UTC. Similar to the number of NOVs issued, the number of UTCs issued fell by more than six percent (6.32%) during FY 2016-2017.

Personnel

Jurisdictions were requested to identify who reviews the camera images before issuing NOVs, who reviews contested NOVs and who ultimately issues UTCs. Personnel categories included law enforcement officer, non-sworn government employee, non-sworn contractor employee (vendor) and other. Figure 3 reflects responses.

(Figure 3)

Personnel	Review Camera Images	Review Contested Notices of Violation	Issue Uniform Traffic Citations
Law Enforcement Officer	45	42	44
Non-sworn Government Employee	24	17	18
Non-sworn Contractor Employee (vendor)	5	4	0
Other (see Appendix E)	4	12	5

Note: Jurisdictions could select multiple options for each question so numbers do not sum to the total number of respondents. Data as reported by local jurisdictions in RLC survey.

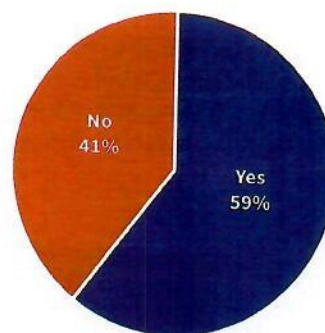
Right-Hand Turns

Pursuant to section 316.0083, Florida Statutes:

- A NOV and UTC may not be issued for failure to stop at a red light if the driver is making a right-hand turn in a careful and prudent manner at an intersection where right-hand turns are permissible.
- A NOV and UTC may not be issued under this section if the driver of the vehicle came to a complete stop after crossing the stop line and before turning right if permissible at a red light, but failed to stop before crossing over the stop line or other point at which a stop is required.

The terms in this section of statute are left to the interpretation of each respective jurisdiction (see Appendix F for right turn definitions provided to the department). For FY 2016-2017, 59 percent (32 of 54) of the responding jurisdictions issued NOVs for persons making right turns on red signals. Eight jurisdictions indicated that they do not track the number of violations issued for right turns on red.

Issue Violations for Right-Hand Turn



(Figure 4)

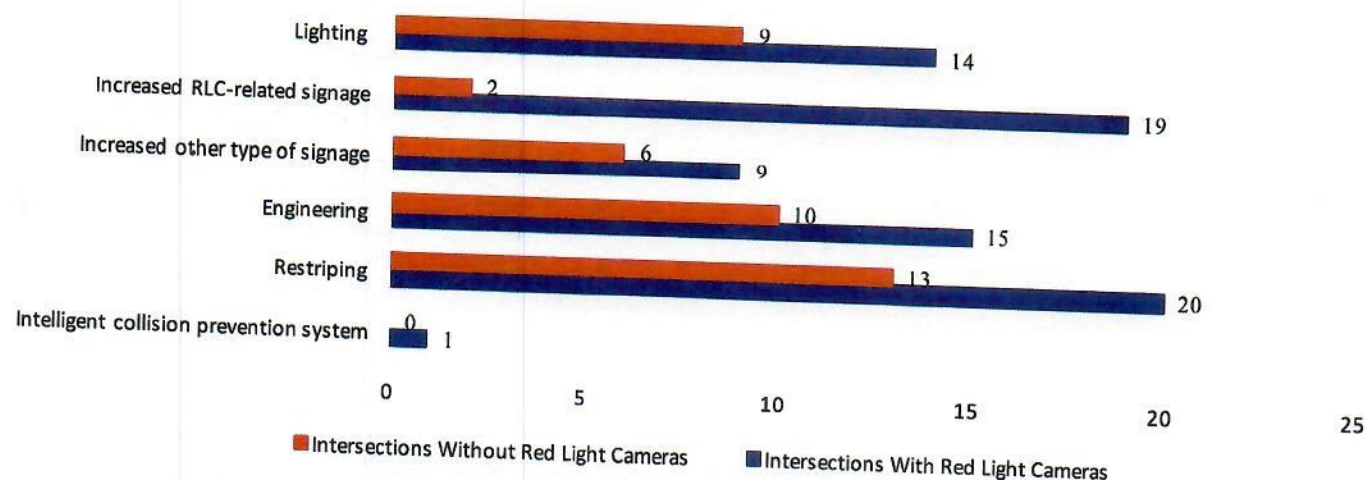
Data as reported by local jurisdictions in RLC survey.

Alternative Safety Measures

The department also requested what other actions jurisdictions had taken to improve safety measures at intersections during the reporting period. More than half (29 of 54) of the jurisdictions indicated they had implemented at least one action. The results of this question are shown below in Figure 5 (see Appendix E for other responses).

(Figure 5)

Alternative Safety Measures



Data as reported by local jurisdictions in RLC survey.

Other Survey Results (Data as reported by local jurisdictions in RLC survey)

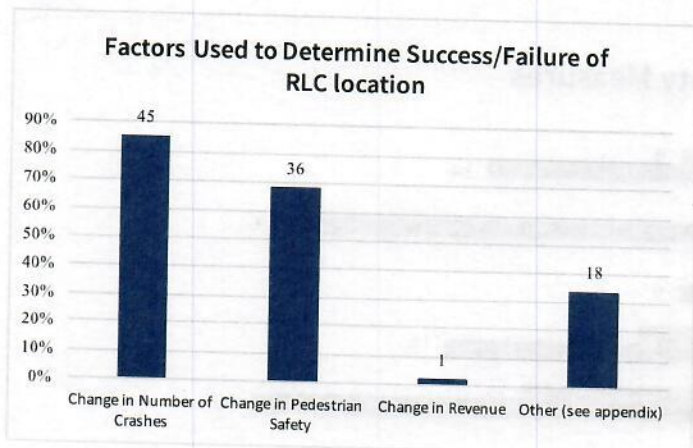
Approximately half of the jurisdictions (28 of 54) reported court cases have impacted their red light camera program. Twelve jurisdictions indicated they have conducted an independent red light camera analysis. Forty five jurisdictions responded they are continuing their program in FY 2017-2018. Forty-one jurisdictions responded they report crashes electronically, four report via paper, and nine submit both. Although some jurisdictions have suspended or terminated their programs, no jurisdictions indicated they moved the location of a red light camera during the reporting period.

(Figure 6)

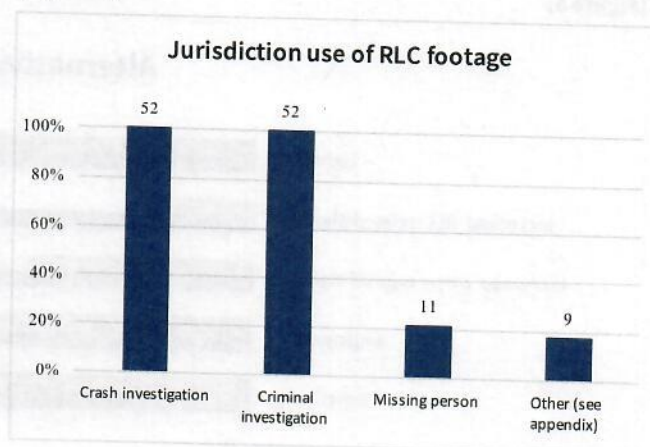
Red Light Camera Vendor	Number of Jurisdictions
American Traffic Solutions (ATS)	41
Redflex	5
Xerox	3
Gatso USA	3
Sensys America	2

Figure 7 shows factors used to determine the success or failure of red light camera locations as reported by jurisdictions. Figure 8 shows other uses of red light camera footage reported by jurisdictions.

(Figure 7)



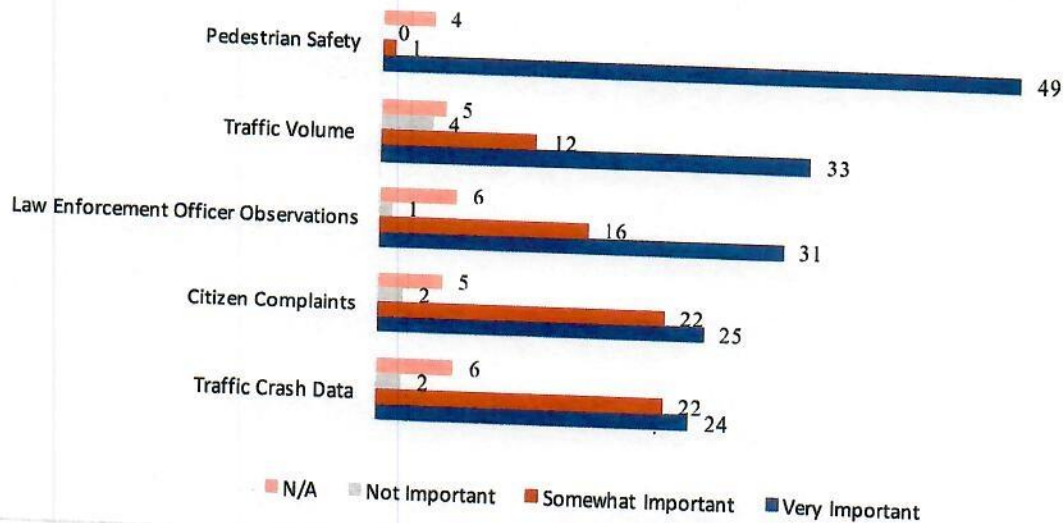
(Figure 8)



Jurisdictions were asked to rank the importance of various factors when selecting intersections to install red light cameras. The results are shown in Figure 9.

(Figure 9)

Importance of Factors When Selecting Intersections for RLCs



Data as reported by local jurisdictions in RLC survey.

Part 2 Crash Analysis

Similar to the previous fiscal year report, jurisdictions self-reported the dates of operation and locations of intersections with red light cameras. Intersections were selected to be included in the crash analysis based on their dates of operation, as there have been changes to the reporting of crash data within the last six years. Taking input from jurisdictions who operate red light camera programs, the department refined its methodology to only include crashes that occurred on or after July 1, 2012. Therefore, intersections were only included if the activation date was between January 2013 and April 2017, allowing at least six months before and after the date the camera was activated. Intersections from the City of Miami Springs were not included in the analysis because cameras were turned off and then back on, and the lapsed time was less than six months. Additionally, intersections from the City of Palatka were not included, as the department did not receive location information. In total, 144 intersections were included in the crash analysis from 25 jurisdictions.

Crashes occurring within 250 feet of the center of the intersection were analyzed before and after the installation of camera(s) at each intersection. Figure 10 shows the breakdown of crashes analyzed based on their distance from the center of the intersection.

(Figure 10)

Feet from Intersection	Number of Crashes	Percent of Total	Running Total
0	5,705	48.64%	48.64%
1-50	3,501	29.85%	78.49%
51-100	1,211	10.32%	88.81%
101-150	393	3.35%	92.16%
151-200	638	5.44%	97.60%
201-250	281	2.40%	100.00%
Grand Total	11,729	100.00%	

Measures were taken to exclude crashes that occurred anywhere other than the roadway, such as parking lots. The before and after periods used for analysis were unique to each intersection based on the dates of operation, with an equal number of days within each window. Crashes were broken down by manner of collision (angle or rear-end), injury severity, inclusion of a non-motorist (see Appendix D for definition), and whether the crash report indicated a driver ran a red light.

(Figure 11)

	Before RLC Installed	After RLC Installed	Percent Change
Total Crashes	5,571	6,158	10.54%
Angle Crashes	1,489	1,646	10.54%
Rear-End Crashes	4,082	4,512	10.53%
Crashes Involving Non-Motorists	54	50	-7.41%
Crashes Involving Running a Red Light	213	203	-4.69%
Possible Injury Crashes	1,056	1,144	8.33%
Non-Incapacitating Injury Crashes	438	408	-6.85%
Incapacitating Injury Crashes	153	191	24.68%
Fatal Crashes	6	9	

Data as provided by Signal Four Analytics using intersection location information reported by local jurisdictions.

Figure 11 shows the breakdown of crashes that occurred before and after the activation of red light cameras at intersections included in the analysis. Similar to last year, the department incorporated an algorithm to exclude crashes that occurred outside of the roadway. Reference Appendix A for a more detailed breakdown of crashes by reporting jurisdiction. Appendix B is specific to crashes where the officer indicated a driver ran a red light, and Appendix C is specific to crashes involving non-motorists.

In 2017, the department expanded its partnership with local jurisdictions to improve the completeness and accuracy of crash report data. The crash analysis should be put into context of the overall complexity of the issue at hand, as many factors may contribute to the change in number of crashes outlined in this report.

One such factor is the increase in vehicle miles traveled (VMT). The probability of a crash occurring increases as people drive more, and daily VMT in Florida increased 12.77 percent from calendar years 2012 to 2016 (see supplemental resources). Another factor is the fluctuation in crash reports with accurate location information (latitude and longitude). In order to analyze crashes that occurred at certain intersections, it is necessary to know both the location of the intersection and the location of the crashes. Intersection locations (latitude and longitude) were submitted along with the survey; however, latitude and longitude are not included in every crash report.

Part 3

Recommendations

The following recommendations would allow for more accurate reporting of information that cannot currently be tracked through existing systems.

1. Require jurisdictions to track camera information including location (GPS coordinates) and dates of operation.
2. Require jurisdictions to provide the name of the red light camera administrator, their email address and telephone number at the end of each state fiscal year.
3. To ensure the ability to reconcile NOVs issued with monies remitted and UTC counts, require jurisdictions that end their red light camera operations to maintain all data regarding the program for a minimum of two years.
4. Require jurisdictions to track the issuance of NOVs, including the status of those violations (paid, contested, issued as UTC).
5. Require jurisdictions to track the issuance of NOVs for right-hand turns.
6. Require jurisdictions to report alternative safety countermeasures taken prior to and after the installation of red light cameras.
7. In accordance with Florida Statutes, the department will continue to review and report on the status and trends of the use and operation of red light cameras. To determine the enhancement of traffic safety, the department recommends a more thorough analysis be conducted by an independent organization using appropriate local and state agency resources.
8. The department will collaborate with local jurisdictions operating red light camera programs to improve the data collection and reporting methodology associated with evaluation of the active programs across the state.
9. Create a standard for administering violations for right-hand turns on red signals. Define "careful and prudent manner" to allow for a uniform procedure statewide.

Supplemental Resources

- Department of Transportation's [Traffic Infraction Detector Placement and Installation Specifications](#)
- Department of Transportation's [Florida Highway Mileage Reports \(VMT\)](#)

Appendix A: Crashes Before and After Red Light Camera Implementation by Jurisdiction

Jurisdiction	# Intersections	Before	After	Total % Change	Ran Red Light Before	Ran Red Light After	Ran Red Light % Change	Rear-End Before	Rear-End After	Rear-End % change	Angle Before	Angle After	Angle % change
Aventura	1	20	47	135.00%	2	1	-50.00%	11	28	154.55%	9	19	111.11%
Clermont	4	54	100	85.19%	7	4	-42.86%	39	84	115.38%	15	16	6.67%
Clewiston	2	10	3	-70.00%	1	1	0.00%	8	1	-87.50%	2	2	0.00%
Davie	1	6	3	-50.00%	0	1	---	4	2	-50.00%	2	1	-50.00%
Edgewood	1	8	10	25.00%	1	0	-100.00%	7	9	28.57%	1	1	0.00%
Florida City	1	271	350	29.15%	17	12	-29.41%	165	205	24.24%	106	145	36.79%
Gulf Breeze	1	1	5	400.00%	0	0	---	0	4	---	1	1	0.00%
Jacksonville	27	1,311	1,219	-7.02%	50	40	-20.00%	971	920	-5.25%	340	299	-12.06%
Lakeland	6	87	128	47.13%	6	6	0.00%	62	93	50.00%	25	35	40.00%
Maitland	1	35	39	11.43%	5	1	-80.00%	24	31	29.17%	11	8	-27.27%
Manatee	5	168	132	-21.43%	6	4	-33.33%	120	96	-20.00%	48	36	-25.00%
Medley	2	0	4	---	0	0	---	0	1	---	0	3	---
Miami	6	27	29	7.41%	5	8	60.00%	18	15	-16.67%	9	14	55.56%
North Miami Beach	4	137	221	61.31%	4	1	-75.00%	95	173	82.11%	42	48	14.29%
Orange County	28	1,976	2,117	7.14%	50	67	34.00%	1,455	1,538	5.70%	521	579	11.13%
Orange Park	3	13	4	-69.23%	2	0	-100.00%	9	3	-66.67%	4	1	-75.00%
Orlando	10	335	288	-14.03%	16	9	-43.75%	238	204	-14.29%	97	84	-13.40%
Osceola	9	430	522	21.40%	14	18	28.57%	337	394	16.91%	93	128	37.63%
Palm Coast	4	11	9	-18.18%	0	1	---	11	8	-27.27%	0	1	---
Pinecrest	4	207	190	-8.21%	6	4	-33.33%	175	166	-5.14%	32	24	-25.00%
Sarasota	4	85	62	-27.06%	2	2	0.00%	57	38	-33.33%	28	24	-14.29%
South Miami	3	108	163	50.93%	2	4	100.00%	81	125	54.32%	27	38	40.74%
Sunrise	5	111	201	81.08%	4	5	25.00%	74	140	89.19%	37	61	64.86%
Tamarac	8	181	300	65.75%	8	6	-25.00%	136	234	72.06%	45	66	46.67%
Tampa	4	82	116	41.46%	5	8	60.00%	65	78	20.00%	17	38	123.53%
Grand Total	144	5,674	6,262	10.36%	213	203	-4.69%	4,162	4,590	10.28%	1,512	1,672	10.58%

Appendix A: Crashes Before and After Red Light Camera Implementation by Jurisdiction

Jurisdiction	# Intersections	Possible Injury Before	Possible Injury After	Non-Incapacitating Injury Before	Non-Incapacitating Injury After	Incapacitating Injury Before	Incapacitating Injury After	Fatal Before	Fatal After
Aventura	1	0	5	4	6	3	0	0	0
Clermont	4	12	23	8	7	2	2	0	0
Clewiston	2	2	1	0	0	0	0	0	0
Davie	1	1	0	0	0	0	0	0	0
Edgewood	1	3	2	1	2	0	0	0	0
Florida City	1	44	65	13	6	2	4	0	0
Gulf Breeze	1	0	1	0	0	0	0	0	0
Jacksonville	27	251	297	101	86	21	25	1	1
Lakeland	6	18	30	14	13	2	4	0	0
Maitland	1	10	11	3	3	2	0	0	0
Manatee	5	31	21	9	7	17	12	1	0
Medley	2	0	0	0	1	0	0	0	1
Miami	6	5	3	0	2	2	1	0	0
North Miami Beach	4	22	34	18	10	2	2	1	2
Orange County	28	309	307	124	116	64	107	2	2
Orange Park	3	3	3	3	0	0	0	0	0
Orlando	10	59	68	32	24	2	2	1	1
Osceola	9	95	95	32	53	21	23	0	0
Palm Coast	4	6	4	2	2	1	0	0	1
Pinecrest	4	31	21	12	12	2	0	0	0
Sarasota	4	24	13	13	9	2	2	0	0
South Miami	3	19	13	7	11	1	1	0	0
Sunrise	5	39	38	13	14	1	3	0	0
Tamarac	8	58	71	15	16	5	2	0	0
Tampa	4	30	35	19	21	2	2	0	1
Grand Total	144	1,072	1,161	443	421	154	192	6	9

Appendix B: Crashes Involving Running Red Light

Jurisdiction	# Intersections	Before	After	Non-Motorist Before	Non-Motorist After	Front to Rear Before	Front to Rear After	Angle Before	Angle After
Aventura	1	2	1	0	0	0	0	2	1
Clermont	4	7	4	0	0	0	0	7	4
Clewiston	2	1	1	0	0	0	0	1	1
Davie	1	0	1	0	0	0	0	0	0
Edgewood	1	1	0	0	0	1	0	0	0
Florida City	1	17	12	0	0	4	1	13	11
Gulf Breeze	1	0	0	0	0	0	0	0	0
Jacksonville	27	50	40	0	0	2	1	48	39
Lakeland	6	6	6	0	0	0	0	6	6
Maitland	1	5	1	0	0	0	0	5	1
Manatee	5	6	4	0	0	0	0	6	4
Medley	2	0	0	0	0	0	0	0	0
Miami	6	5	8	0	0	0	0	5	8
North Miami Beach	4	4	1	0	0	0	0	4	1
Orange County	28	50	67	0	0	1	4	49	63
Orange Park	3	2	0	0	0	0	0	2	0
Orlando	10	16	9	0	0	0	0	16	9
Osceola	9	14	18	0	0	0	0	14	18
Palm Coast	4	0	1	0	0	0	0	0	1
Pinecrest	4	6	4	0	0	0	0	6	4
Sarasota	4	2	2	0	0	0	0	2	2
South Miami	3	2	4	0	0	0	0	2	3
Sunrise	5	4	5	0	0	0	0	4	5
Tamarac	8	8	6	0	0	0	0	8	6
Tampa	4	5	8	0	0	0	0	5	7
Grand Total	144	213	203	0	0	8	9	205	194

Appendix B: Crashes Involving Running Red Light

Jurisdiction	# Intersections	Possible Injury Before	Possible Injury After	Non-Incapacitating Injury Before	Non-Incapacitating Injury After	Incapacitating Injury Before	Incapacitating Injury After	Fatal Before	Fatal After
Aventura	1	0	0	0	0	1	0	0	0
Clermont	4	2	0	2	1	0	1	0	0
Clewiston	2	1	0	0	0	0	0	0	0
Davie	1	0	0	0	0	0	0	0	0
Edgewood	1	1	0	0	0	0	0	0	0
Florida City	1	3	2	1	1	1	1	0	0
Gulf Breeze	1	0	0	0	0	0	0	0	0
Jacksonville	27	10	12	7	3	7	3	1	0
Lakeland	6	1	1	2	2	0	1	0	0
Maitland	1	1	0	0	1	1	0	0	0
Manatee	5	0	0	1	0	2	4	0	0
Medley	2	0	0	0	0	0	0	0	0
Miami	6	0	2	0	2	1	1	0	0
North Miami Beach	4	1	0	1	0	0	0	0	0
Orange County	28	12	18	10	9	2	12	0	0
Orange Park	3	1	0	1	0	0	0	0	0
Orlando	10	4	1	3	5	1	0	0	0
Osceola	9	2	4	2	7	3	1	0	0
Palm Coast	4	0	0	0	0	0	0	0	0
Pinecrest	4	1	0	2	2	0	0	0	1
Sarasota	4	1	0	1	1	0	0	0	0
South Miami	3	0	0	2	1	0	0	0	0
Sunrise	5	2	1	0	1	0	0	0	0
Tamarac	8	1	5	2	0	1	0	0	0
Tampa	4	2	2	1	3	1	1	0	1
Grand Total	144	46	48	38	39	21	25	1	2

Appendix C: Crashes Involving Non-Motorists Before and After Red Light Camera Implementation

Jurisdiction	# Intersections	Non-Motorist Before	Non-Motorist After	Non-Motorist % Change
Aventura	1	3	1	-66.67%
Clermont	4			---
Clewiston	2			---
Davie	1			---
Edgewood	1			---
Florida City	1	3	7	133.33%
Gulf Breeze	1			---
Jacksonville	27	9	9	0.00%
Lakeland	6	4	3	-25.00%
Maitland	1		2	---
Manatee	5	5	1	-80.00%
Medley	2			---
Miami	6	1		-100.00%
North Miami Beach	4	1	2	100.00%
Orange County	28	11	13	18.18%
Orange Park	3	1		-100.00%
Orlando	10	2	1	-50.00%
Osceola	9	1	2	100.00%
Palm Coast	4			---
Pinecrest	4		2	---
Sarasota	4	4	2	-50.00%
South Miami	3	4		-100.00%
Sunrise	5	2		-100.00%
Tamarac	8	3	3	0.00%
Tampa	4	2	2	0.00%
Grand Total	144	56	50	-10.71%

Appendix D: Glossary of Terms

Angle Crash	A crash where two vehicles impact at an angle. For example, the left front of one vehicle impacts the side of another vehicle.
Rear-End Crash	A crash where the front of one vehicle impacts the back of another vehicle.
Non-incapacitating Injury	Any visible injuries such as bruises, abrasions, limping, etc.
Incapacitating Injury	Any visible signs of injury from a crash or person(s) who had to be carried from the scene.
Fatal Injury	Any injury that results in death within a 30 day period after the crash occurred.
Non-Motorist	Any person other than an occupant of a motor vehicle in transport. This includes pedestrians, occupants of other motor vehicles not in transport and occupants of transport vehicles other than motor vehicles.

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	What Department oversees the red light camera program in your jurisdiction?	Provide the contact information of the person completing the survey				Has your jurisdiction operated red light cameras within the reporting period (July 1, 2016 - June 30, 2017)?
		Name	Agency	Email Address	Phone Number	
Apopka	Police Department	Lieutenant Stephen Brick	Apopka Police Department	swbrick@apopka.net	407-703-1661	Yes
Bal Harbour Village	Police Department	Pamela Flinders-Alvin	Bal Harbour Police Department	planders@balharbourfl.gov	305-866-5000	Yes
City of Aventura	Traffic Enforcement Unit	Onar Berrio	Kissimmee Police Department	oberrio@kissimmee.org	407-847-0176 x3128	Yes
City of Aventura	Community Development Department	Joanne Carr	City of Aventura	carri@cityofventura.com	305-466-8940	Yes
City of Boynton Beach	Traffic Unit	CSO A. Petriello #072	Boynton Beach Police Dept.	petrielloa@bbfl.us	561-742-6119	Yes
City of Bradenton	Police Department- Traffic Unit	Sgt. Phillip E. Waller	Bradenton Police Department	phl.waller@cityofbradenton.com	941-932-9300	Yes
City of Brooksville	Brooksville Police Department	Richard Hankins	Brooksville Police Department	rhankins@cityofbrooksville.us	352-403-8000	Yes
City of Clearwater	Patrol/Special Operations/Traffic	Lt. Michael Walek	Clearwater Police Department	michael.walek@myclearwater.com	727-562-4119	Yes
City of Clearwater	Police Department	Jennifer Sandrell	Clewiston Police Department	jennifer.sandrell@clewiston-fl.gov	863-983-1474 ext. 211	Yes
CITY OF CORAL GABLES	POLICE DEPARTMENT, SED DIV	ALEX CASTELLO	CITY OF CORAL GABLES	ACASTELLO@CORALGABLES.COM	305-722-8669	Yes
City of Edgewood	Police Dept. - TIEO	Stacey Salemi	Edgewood Police Dept	salemi@edgewood-fl.gov	407-851-2820	Yes
City of Florida City	Florida City Police Department	Corporal Armenteros	Florida City Police	karmenteros@floridacityfl.gov	305-247-8273	Yes
City of Gulf Breeze	Police	Richard Hawthorne	Gulf Breeze Police Department	rhawthorne@gulfbreeze.org	850-934-5121	Yes
City of Homestead	Police Department	Lt. Thomas Surman	Homestead Police Department	tsurman@homesteadpolice.com	305-224-5411	Yes
City of Maitland	Police Department	Dawn D'Ambrosio	Maitland Police Department	ddambrosio@maitlandpd.org	407-875-2810	Yes
City of Miami Gardens	Traffic Unit	Officer Brian O'Walley	Miami Gardens Police Department	brian.omalley@mgpdfl.org	305-474-1617	Yes
City of Miami, Florida	Red Light Camera Enforcement Unit/Administration Div.	Sgt. Kimberly A. Rodriguez #5942	City of Miami Police Dept.	5942@miami-police.org	305-603-6710	Yes
CITY OF NORTH MIAMI BEACH	POLICE DEPARTMENT	OFFICER CARLOS PARETS	NORTH MIAMI BEACH POLICE DEPARTMENT	CARLOS PARETS@NMIBPD.ORG	(305) 949-5500 EXT. 2844	Yes
City of Ocoee	Police Department	Scott Nylander	City of Ocoee Police Department	nylander@ocoee.org	407-905-3160 ext. 3315	Yes
City of Opa-locka	Police Department / Traffic Unit	Ofc. Colin Josephs	City of Opa-locka Police Department	rfc@opalocka-pd.com	305-953-2877	Yes
City of Orlando	Transportation Department	Raymond Rodriguez	Transportation Department	raymond.rodriguez@cityoforlando.net	407-246-2487	Yes
City of Palm Coast	Code Enforcement Division	Barbara Grossman	City of Palm Coast	bgrossman@palmcoastga.gov	386-986-4739	Yes
City of Port Richey	Police Department	Ryan Runge	Port Richey Police Department	r.runge@cityofportrichy.com	727-809-5507	Yes
City of Sunrise	Traffic	Sgt. Stephen Allen	Sunrise Police Dept.	sallen@sunrisefl.gov	954-746-3387	Yes
City of Sweetwater	Support Services	Steven Lopez	Sweetwater PD	slopez@cityofsweetwater.fl.gov	305-552-9900	Yes
City of Tamarac	Broward Sheriff's Office - Traffic Unit	Barry A Berhow	Broward Sheriff's Office	Barry.Berhow@sheriff.org	954-247-6002	Yes
City of Tampa	Tampa Police Department	Corporal Paul Smalley	Tampa Police Department	paul.smalley@tampapd.gov	813-348-2035	Yes

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Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	What red light camera vendor(s) does your jurisdiction use?				As of July 1, 2016, how many RLCs were operational?	As of June 30, 2017, how many RLCs were operational?	Difference # RLCs	As of July 1, 2016, at how many intersections were RLCs operational?	As of June 30, 2017, at how many intersections were RLCs operational?	Difference # Intersections	Please provide the following information regarding NOV's issued for RLC violations in your jurisdiction between July 1, 2016 and June 30, 2017							
	American Traffic Solutions (ATS)	Redflex	Xerox	Other (please specify)							Total #	# Paid	# Contested & pending	# Contested & dismissed	# Contested & upheld	# Issued as LTC	# Pending issuance as LTC	
Apopka	X				21	21	0	10	10	0	26021	16363	61	68	808	8391	0	
Bail Harbour Village	X				5	2	-3	5	2	-3	4419	2708	14	5	28	1411	1990	
City of Aventura	X	X			16	17	1	9	9	0	14647	9543	Unknown	0	6	4046	Unknown	
City of Boynton Beach	X				15	15	0	7	7	0	42403	25291	Unknown	82	533	14462	Unknown	
City of Bradenton			X		7	0	-7	7	0	-7	12859	7549	0	11	279	4914	0	
City of Brooksville				SensysAmerica	16	16	0	16	16	0	1396	Unknown	Unknown	Unknown	Unknown	0	0	
City of Clearwater		X			3	3	0	2	2	0	13630	9334	6	1	25	3970	21	
City of Clearwater	X				2	0	-2	2	0	-2	2072	1457	Unknown	Unknown	Unknown	Unknown	Unknown	
CITY OF CORAL GABLES	X				4	4	0	4	4	0	4718	3075	Unknown	10	44	1445	Unknown	
City of Edgewater				GATSO	3	1	-2	2	1	-1	4970	3847	64	7	57	1643	15	
City of Florida City	X				7	7	0	7	5	-2	32938	17498	466	155	170	9424	Unknown	
City of Gulf Breeze	X			Sensys America	6	6	0	3	3	0	7064	5645	0	0	7	1424	Unknown	
City of Homestead	X				4	4	0	3	3	0	4704	2466	24	6	106	1828	Unknown	
City of Maitland				Gatso	4	5	1	3	4	1	7805	5773	1	7	20	1694	0	
City of Miami Gardens	X				28	25	-3	15	14	-1	123259	49843	6	2250	4251	63555	0	
City of Miami, Florida	X				125	101	-24	81	63	-18	194076	120984	291	624	2243	59587	3441	
CITY OF NORTH MIAMI BEACH	X				4	4	0	4	4	0	20876	10696	0	54	217	9036	0	
City of Ocoee	X				5	5	0	4	4	0	9085	5291	384	35	122	3460	305	
City of Opa-locka	X				8	8	0	4	4	0	22178	9882	0	88	495	10334	0	
City of Orlando	X				21	39	18	16	21	5	47693	33185	29	101	122	11945	Unknown	
City of Palm Coast	X				4	4	0	4	0	-4	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	
City of Port Richey	X				5	5	0	2	2	0	9326	6450	16	8	92	2198	Unknown	
City of Sunrise	X				13	13	0	10	10	0	38796	19478	Unknown	116	331	0	0	
City of Sweetwater	X				1	1	0	1	8	7	2056	1225	Unknown	12	26	Unknown	Unknown	
City of Tamarac	X				15	15	0	8	8	0	23827	13019	45	13	205	7576	1131	
City of Tampa	X				50	50	0	18	21	3	77683	48919	484	134	940	26655	Unknown	

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Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	How many registration holds did your jurisdiction request as a result of RLC violations during the reporting period (July 1, 2016 - June 30, 2017)?	How does your jurisdiction submit crash data to the Department?	In order to identify the number of repeat offenders, please provide the number of distinct vehicle owners issued Notices of Violation for multiple red-light camera violations.	Have court cases impacted your red light camera program?	
				Response	Details
Alapka	429	All Electronically	1786	Yes	Only to the extent that we've modified our practices to comply with the court cases.
Bal Harbour Village	0	All Electronically	89	Yes	
City of Aventura	155	All Electronically	1195	No	
City of Boynton Beach	687	All Electronically	4037	Yes	Our RLC program has been upheld the program was upheld by the court City of Hollywood vs Arem; City of Aventura vs Jimenez; City of Oldsmar vs Trinh; City of Boynton Beach vs Boss
City of Bradenton	308	All Electronically	732	Yes	
City of Bradenton	0	All Electronically	Unknown	No	Our camera program was ended by City Council for other reasons that have not been related to pending court cases.
City of Brooksville	Unknown	All Electronically	Unknown	No	
City of Clearwater	159	All Electronically	741	Yes	All initial violations and UTC reviewed by Traffic Infraction Officer (non-sworn government employee)
City of Clearwater	Unknown	Both	57	No	
CITY OF CORAL GABLES	Unknown	All Electronically	60	Yes	DRIVERS ARE MORE CAUTIOUS
City of Edgewood	14	All Electronically	4417	Yes	Each time a new ruling comes out, we make sure that our program follows all rulings and will not be affected.
City of Florida City	0	All Electronically	3064	No	
City of Gulf Breeze	0	All Electronically	148	No	
City of Homestead	0	All Electronically	229	No	
City of Maitland	0	All Electronically	313	Yes	Court decisions affect the policies and procedures of our program.
City of Miami Gardens	3074	All Electronically	Unknown	Yes	We have experienced more hearings due to the inaccurate media reports that the cameras are illegal.
City of Miami, Florida	1341	Both	20760	Yes	Hollywood v. Arem & Aventura c. Jimenez
CITY OF NORTH MIAMI BEACH	0	All Electronically	1018	No	
City of Ocoee	0	All Electronically	610	Yes	Local hearings and county hearings
City of Opa-locka	495	All Electronically	1442	Yes	Changes in law, changing the process. Some tasks are redundant and take more time to complete.
City of Orlando	48	All Electronically	2158	Yes	Fourth District Court of Appeal Hollywood v. Arem at the time was unfavorable. Third District Court of Appeal City of Aventura vs. Luis Torres Jimenez in the Second District Court of Appeal Florida v. Trinh was both favorable to the program.
City of Palm Coast	0	All Electronically	Unknown	Yes	Cameras cause drivers to be more responsible.
City of Port Richey	0	Both	Unknown	No	presently not issuing UTC's
City of Sunrise	0	All Electronically	2694	Yes	reference "safe and prudent" on right turns.
City of Sweetwater	10	All Electronically	44	Yes	City of Hollywood vs Arem case. City of Tamarac still has a case on appeal due to adverse ruling from county court hearing officer. There is one case on appeal by defendant due to local City hearing officer ruling. No adverse rulings from county court judges.
City of Tamarac	87	All Electronically	1068	Yes	
City of Tampa	Unknown	All Electronically	5350	No	

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Red Light Camera Summary Report: Fiscal Year 2016 - 2017

Name of Jurisdiction (City or County)	What factors are used to determine the success/failure of each camera location? (select all that apply)	Who reviews the camera images before Notices of Violation are issued?				Who reviews contested Notices of Violation? (select all that apply)			
		Law Enforcement Officer	Non-sworn government employee	Non-sworn contractor employee (vendor)	Other (please specify)	Law Enforcement Officer	Non-sworn government employee	Non-sworn contractor employee (vendor)	Other (please specify)
Apopka	Change in number of violation	X	X			X	X		Independent hearing officer
Bell Harbour Village		X				X			
City of Aventura		X	X			X	X		RLC Specialists
City of Boynton Beach	Number of Violations	X	X			X	X		
City of Bradenton		X				X			
City of Brooksville	Traffic crash program was voted out by majority of Brooksville City Council.	X				X			Magistrate
City of Clearwater		X	X			X	X		
City of Clewiston		X				X			
CITY OF CORAL GABLES		X	X			X	X		
City of Edgewood			X	X			X		
City of Florida City		X				X			
City of Gulf Breeze		X	X			X			
City of Homestead	Program has remained the same since inception	X				X		X	Legal Advisor
City of Maitland		X	X			X	X	X	
City of Miami Gardens		X	X			X			
City of Miami, Florida	Lower amounts of violations being issued show more compliance.	X			Traffic Infraction Enforcement Officers.	X			
CITY OF NORTH MIAMI BEACH		X	X			X	X		
City of Ocoee		X	X			X	X		
City of Opa-locka		X				X			
City of Orlando	Reduced number of violation being issued at that Intersection. One must also take into account the traffic count in comparison with last year same time period that went through intersection.		X		State of Florida Certified Traffic Infraction Enforcement Officer with previous Law Enforcement Police Experience.		X		State of Florida Certified Traffic Infraction Enforcement Officer with previous Law Enforcement Police Experience.
City of Palm Coast			X				X		
City of Port Richey		X				X			
City of Sunrise		X	X			X	X		Hearing Magistrate.
City of Sweetwater	No cameras were removed due to failure, only for D.O.T. road work.	X				X			certified, non-sworn law enforcement traffic infraction enforcement officer
City of Tamarac	reduction in repeat offenders	X			certified, non-sworn law enforcement traffic infraction enforcement officer	X			
City of Tampa		X							Hillsborough County Traffic Magistrate

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Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	What action(s) has your jurisdiction taken to improve safety measures as a result of your red light camera program?				Has red light camera footage been used to investigate other crimes?
	Increased red light camera-specific signage - N/A	Increased other type of signage at intersection(s) w/ RLC	Increased other type of signage at intersection(s) w/o RLC	Increased other type of signage N/A	
Apopka				X	Yes
Bal Harbour Village City	X		X		Yes
City of Aventura	X			X	Yes
City of Boynton Beach	X			X	Yes
City of Bradenton	X	X			Yes
City of Brooksville	X			X	Yes
City of Clearwater					Yes
City of Clearwater	X			X	Yes
CITY OF CORAL GABLES	X			X	Yes
City of Edgewater	X			X	Yes
City of Florida City	X			X	Yes
City of Gulf Breeze	X			X	NO
City of Homestead	X			X	Yes
City of Maitland	X			X	Yes
City of Miami Gardens				X	Yes
City of Miami, Florida		X			Yes
CITY OF NORTH MIAMI BEACH	X			X	Yes
City of Ocoee	X			X	Yes
City of Opa-locka		X			Yes
City of Orlando		X	X		Yes
City of Palm Coast	X			X	Yes
City of Port Richey	X			X	Yes
City of Sunrise				X	Yes
City of Sweetwater		X			Yes
City of Tamarac	X			X	Yes
City of Tampa	X			X	Yes

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Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	If yes, please select all that apply (if no, select N/A)					Is your respective jurisdiction continuing the red light camera program in Fiscal Year 2017-2018?	Has your respective jurisdiction conducted an independent red light camera analysis?
	Crash Investigation	Criminal Investigation	Missing person	N/A	Other (please specify)		
Apopka	X	X				Yes	Yes
Bell Harbour Village	X	X				Yes	No
City	X	X				Yes	No
City of Aventura	X	X			Insurance request	Yes	Yes
City of Boynton Beach	X	X				Yes	No
City of Bradenton	X	X				No	Yes
City of Brooksville	X	X	X			No	Yes
City of Clearwater	X	X				Yes	No
City of Clewiston	X	X				No	No
CITY OF CORAL GABLES	X	X				Yes	No
City of Edgewood	X	X			Traffic stops, citations, traffic arrests, fleeing and eluding cases	Yes	No
City of Florida City	X	X				Yes	No
City of Gulf Breeze	X	X		N/A		Yes	No
City of Homestead	X	X				Yes	No
City of Maitland	X	X	X			Yes	Yes
City of Miami Gardens	X	X				Yes	Yes
City of Miami, Florida	X	X	X		Homicides, robberies, sexual offenses, burglaries, hit and run crashes, unclassified deaths.	Yes	No
CITY OF NORTH MIAMI BEACH	X	X				Yes	No
City of Ocoee	X	X				Yes	No
City of Opa-locka	X	X				Yes	No
City of Orlando	X	X			A total of 84 request for footage have been request. Insurance 11- Police Investigation 22- Homicide 29- Crash 17- Crash Hit & Run 5	Yes	No
City of Palm Coast	X	X	X			No	Yes
City of Port Richey	X	X				Yes	No
City of Sunrise	X	X				Yes	Yes
City of Sweetwater	X	X	X			Yes	No
City of Tamarac	X	X				Yes	No
City of Tampa	X	X			Total Requests - 80 Crashes - 26 Crash Fatality - 6 Crash Hit and Run - 2 Investigations - 34 Shootings - 1 Insurance requests - 7 Homicide - 2 Client Request - 2	Yes	No

d.

Red Light Camera Summary Report: Fiscal Year 2016 - 2017

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	What Department oversees the red light camera program in your jurisdiction?	Provide the contact information of the person completing the survey				Has your jurisdiction operated red light cameras within the reporting period (July 1, 2016 - June 30, 2017)?
		Name	Agency	Email Address	Phone Number	
City of West Park	Public Works	John Wilson	City of West Park	JWilson@CityofWestPark.org	9549312149	Yes
City of Winter Park	Special Operations	Samuel Belfiore / SGT Jeff Herschone	Winter Park Police Department	sbelfiore@cityofwinterpark.org / jherchone@cityofwinterpark.org	4-7-643-1652 / 407-599-3365	Yes
Clermont	Traffic	Diane Carter	Clermont Police Department	dcarter@clermontfl.org	352-536-4438	Yes
Culter Bay	Community Development	Elena Garcia	Town of Culter Bay	egarcia@culterbay-fl.gov	305-234-4262, extension 5538	Yes
Green Cove Springs	Green Cove Springs Police Department	J. J. Faro, Jr.	Green Cove Springs Police Department	JFaro@gcsod.com	904-631-9807	Yes
Groveland Police Department	Police	Cheyenne Getford	Groveland Police Department	cheyenne.getford@groveland-fl.gov	352-294-1666	Yes
Haines City Police Department	Police Department	Tim Glover	Haines City Police Department	tglover@hainescitypd.com	863-421-3636 ext 2267	Yes
Hillsborough County Sheriff's Office	Hillsborough County Sheriff's Office	Corporal Chad Cave	Hillsborough County Sheriff's Office	ccave@hcsotampa.fl.us	813-247-0985	Yes
Jacksonville, FL	Jacksonville Sheriff's Office (JSO)	Lt. Larry Jones	Jacksonville Sheriff's Office (JSO)	Larry.jones@jasherriff.org	904-630-7852	Yes
Lakeland	Lakeland Police Department	Chad R. Mumbaer	Lakeland Police Department	chad.mumbaer@lakelandgov.net	863-834-2580	Yes
Manatee County Government	Building and Development Services	Susan Hunt	Manatee County Government	susan.hunt@mymanatee.org	941-748-2071	Yes
Miami Beach	Miami Beach PD Traffic Operations Unit	Sgt. Joaquin Rodriguez	Miami Beach Police Department	joaquinrodriguez@miamibeachfl.gov	305-673-7888	Yes
Miami Springs	Police Department	Lieutenant Jimmy Deal	Miami Springs Police Department	jdeal@mspd.us	305-8871444	Yes
Milton Police, Milton FL	Police	Katherine McDaniels	Milton Police	mcDanielsk@flpn.net	850-983-4423	Yes
New Port Richey	Police Department	Kim Bogart	New Port Richey Police Department	bogartk@cityofnewportrichy.org	727-841-4550	Yes
Orange County	Public Works	Alyssa Eide	Orange County Traffic Engineering	Alyssa.Eide@ocfl.net	407-836-7892	Yes
Osceola County	Transportation & Transit	Joedel Zaballero	Osceola County	joedel.zaballero@osceola.org	407-742-0623	Yes
Palatka	Police Department	Tobey Williams	Palatka Police Department	twilliams@palatka-fl.gov	386-329-0115	Yes
Sarasota	Police	Bryan Graham	Sarasota Police Department	bryan.graham@sarasotafl.gov	941-954-7022	Yes
South Miami	Police Department	John Barzola	South Miami Police Department	jbarzola@southmiamifl.gov	305-663-6313	Yes
Town of Davie	Police	John Wilson	Davie Police Department	john_wilson@davie-fl.gov	954-693-8342	Yes
Town of Medley	Police	John Wilson	Medley Police Department	jwilson@medleypd.com	954-931-2149	Yes
Town of Orange Park (Clay)	Orange Park Police Department	Gary Goble	Orange Park Police Department	ggoble@townofop.com	904-278-3006	Yes
Town of Surfside	Surfside Police Department	Lieutenant John Bambis	Surfside Police Department	jbambis@townofsurfsidefl.gov	305-861-4862	Yes
Village of Key Biscayne	Traffic Division	Sergeant Brian Kemmerer	Key Biscayne Police Department	bkemmerer@kbpd.net	305-365-5555	Yes
Village of Pinecrest	Police Department	J. C. Gonzalez, T.I.E.O.	Village of Pinecrest Police Department	jgonzalez@pinecrest-fl.gov	305-234-2100 x 385	Yes
West Miami Police	West Miami Police	Officer Fernandez	West Miami Police	fernandez@westmiamipolice.org	305-266-0530	Yes

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	What red light camera vendor(s) does your jurisdiction use?				As of July 1, 2016, how many RLCs were operational?	As of June 30, 2017, how many RLCs were operational?	Difference # RLCs	As of July 1, 2016, at how many intersections were RLCs operational?	As of June 30, 2017, at how many intersections were RLCs operational?	Difference # Intersections	Please provide the following information regarding NOV's issued for RLC violations in your jurisdiction between July 1, 2016 and June 30, 2017					
	American Traffic Solutions (ATS)	Redflex	Xerox	Other (please specify)							Total #	# Paid	# Contested & pending	# Contested & dismissed	# Contested & upheld	# Issued as UTC
City of West Park	X				5	5	0	4	4	0	7097	2949	224	21	190	3853
City of Winter Park				Gatto USA INC.	8	8	0	6	6	0	17355	12203	87	87	87	3517
Clermont	X				6	0	-6	4	0	-4	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown
Cutler Bay	X				5	0	-5	2	0	-2	2850	Unknown	129	3	129	1888
Green Cove Springs	X				5	5	0	3	3	0	9867	7106	0	4	85	2297
Groveland Police Department	X				2	0	-2	2	0	-2	1249	1085	0	164	0	624
Haines City Police Department	X				13	13	0	7	7	0	18333	13224	0	43	108	4629
Hillsborough County Sheriff's Office	X				10	10	0	6	6	0	49876	34691	2124	20	285	10615
Jacksonville, FL		X			41	37	-4	27	25	-2	53558	34226	37	0	150	15567
Lakeland	X				18	18	0	11	11	0	25133	15278	0	13	1161	7481
Manatee County Government			X		9	10	1	9	10	1	13789	10520	4	11	59	2624
Miami Beach			X		10	10	0	9	9	0	18233	11283	43	31	73	5406
Miami Springs	X				4	5	1	3	4	1	12247	7499	0	15	123	4293
Milton Police, Milton FL	X				1	5	4	1	5	4	2540	1498	0	1	11	475
New Port Richey	X				5	5	0	4	4	0	13924	9438	Unknown	17	159	2209
Orange County	X				50	50	0	35	35	0	71520	45115	120	24	296	23167
Osceola County	X				18	17	-1	9	9	0	7987	5233	0	22	37	2695
Palatka	X				6	6	0	6	6	0	7432	4620	2436	130	30	1073
Sarasota	X				23	23	0	10	10	0	25346	15055	244	11	216	5648
South Miami		X			3	4	1	3	4	1	5121	3440	0	0	36	1409
Town of Davie	X				4	4	0	3	3	0	4845	2321	23	6	80	2394
Town of Medley	X				1	4	3	1	3	2	1872	1362	28	2	16	386
Town of Orange Park (Clay)	X				7	7	0	3	3	0	10004	7054	0	30	102	Unknown
Town of Surfside	X				5	5	0	5	5	0	12367	7703	44	10	70	3176
Village of Key Biscayne	X				4	4	0	3	3	0	1260	955	0	4	3	188
Village of Precrest		X			4	6	2	4	6	2	7090	4761	28	5	115	1447
West Miami Police	X				6	6	0	6	6	0	23735	12614	1200	940	104	5933
																720

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	How many registration holds did your jurisdiction request as a result of RLC violations during the reporting period (July 1, 2016 - June 30, 2017)?	How does your jurisdiction submit crash data to the Department?	In order to identify the number of repeat offenders, please provide the number of distinct vehicle owners issued Notices of Violation for multiple red-light camera violations.	Have court cases impacted your red light camera program?	
				Response	Details
City of West Park	0	All Electronically	290	Yes	The Aren vs. Hollywood impacted this program. Since that ruling, the court has not been hearing Red Light Camera Cases.
City of Winter Park	0	All Electronically	1138	No	No significant change in violations.
Clermont	0	Both	Unknown	No	
Cutler Bay	Unknown	All Electronically	Unknown	No	
Green Cove Springs	49	All Paper	444	Yes	Yes, City of Hollywood v. Eric Aren has caused a lot of unnecessary redundant and time consuming workload!
Groveland Police Department	Unknown	Both	Unknown	Yes	
Haines City Police Department	Unknown	Both	894	No	
Hillsborough County Sheriff's Office	234	All Electronically	2579	No	
Jacksonville, FL	0	All Electronically	7551	No	
Lakeland	596	All Electronically	1994	Yes	Our agency reviews and approves violations following the guidelines from the courts
Manatee County Government	15	Both	5637	No	
Miami Beach	101	All Electronically	10552	No	Court Cases have not impacted our program.
Miami Springs	76	All Electronically	3751	No	
Milton Police, Milton FL	4	All Paper	27	No	
New Port Richey	Unknown	Both	775	No	
Orange County	21	Both	4226	Yes	
Osceola County	0	All Electronically	248	No	
Palatka	0	All Electronically	368	No	
Sarasota	153	All Electronically	1291	Yes	Added second review of violation before a UTC is issued.
South Miami	0	All Electronically	296	No	The South Miami Police Department held a special hearing within Miami-Dade County Court. Our traffic program was found within full compliance of the law.
Town of Davie	0	All Electronically	140	Yes	Since the Aren vs. Hollywood ruling by the 4th DCA, courts in Broward County are not hearing red light camera cases pending review by the Florida Supreme Court.
Town of Medley	0	All Paper	70	Yes	The Aren vs. Hollywood ruling resulted in all cases being continued pending a ruling from the Chief County Court Judge. All cases are now proceeding.
Town of Orange Park (Clay)	12	All Paper	438	No	In-House Magistrate Red Light Camera (RLC) Notice of Violation (NOV) Hearings were suspended for a period of time pending the outcome of the court case involving the City of Aventura, Florida Appellate Court Decision. The RLC NOV Hearings have resumed.
Town of Surfside	0	All Electronically	544	Yes	
Village of Key Biscayne	0	All Electronically	42	No	
Village of Pinecrest	26	All Electronically	266	Yes	UTCs were stayed by the Clerk of the court while motions and appeals were heard. On May 5, 2017, Judge Steven Lefman ordered and adjudged that the Clerk shall begin setting for trial all red light camera citations previously, and currently issued by the VOP PD
West Miami Police	0	All Electronically	420	Yes	

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	Other than traffic crashes, please rank the following factors on importance when selecting which intersections to install RLCs						Did you relocate any existing red light cameras during the reporting period?	Response	If yes, why?	Did you relocate any existing red light cameras during the reporting period?	What factors are used to determine the success/failure of each camera location? (select all that apply)					
	Traffic citation data	Citizen complaints	Law Enforcement Officer observations	Traffic Volume	Pedestrian safety	Other (please specify)					Change in number of crashes	Change in pedestrian safety	Change in revenue			
City of West Park	Somewhat Important	Somewhat Important	Somewhat Important	Very Important	Very Important		No									
City of Winter Park	Very Important	Somewhat Important	Very Important	Very Important	Very Important		No									
Clermont	N/A	N/A	N/A	N/A	N/A		No									
Cutter Bay	N/A	N/A	N/A	N/A	N/A	Replied N/A because we	No									
Green Cove Springs	Somewhat Important	Very Important	Very Important	Very Important	Very Important		No									
Groveland Police Department	Somewhat Important	Very Important	Very Important	Very Important	Very Important		No									
Haines City Police Department	Somewhat Important	Very Important	Very Important	Very Important	Very Important		No									
Hillsborough County Sheriff's Office	Very Important	Very Important	Very Important	Very Important	Very Important		No									
Jacksonville, FL	Not Important	Not Important	Not Important	Somewhat Important	Very Important		No									
Lakeland	Very Important	Somewhat Important	Very Important	Not Important	Very Important		No									
Manatee County Government	N/A	Very Important	Very Important	N/A	Very Important		No									
Miami Beach	Very Important	Very Important	Very Important	Very Important	Very Important		No									
Miami Springs	Very Important	Somewhat Important	Somewhat Important	Not Important	Very Important	The number of fatality cr	No									
Milton Police, Milton FL	Very Important	Very Important	Very Important	Somewhat Important	Very Important		No									
New Port Richey	Somewhat Important	Very Important	Very Important	Very Important	Very Important		No									
Orange County	Somewhat Important	Somewhat Important	N/A	Somewhat Important	Very Important		No									
Ocoola County	Not Important	Somewhat Important	Very Important	Very Important	Very Important		No									
Palatka	Very Important	Somewhat Important	Somewhat Important	Very Important	Very Important		No									
Sarasota	Very Important	Somewhat Important	Somewhat Important	Somewhat Important	Somewhat Important		No									
South Miami	Somewhat Important	Very Important	Somewhat Important	Very Important	Very Important		No									
Town of Davie	Somewhat Important	Somewhat Important	Somewhat Important	Very Important	Very Important		No									
Town of Medley	Somewhat Important	Somewhat Important	Somewhat Important	Very Important	Very Important		No									
Town of Orange Park (Clay)	Somewhat Important	Somewhat Important	Very Important	Very Important	Very Important		No									
Town of Surfside	Very Important	Somewhat Important	Very Important	Somewhat Important	Very Important		No									
Village of Key Biscayne	Somewhat Important	Very Important	Very Important	Very Important	Very Important		No									
Village of Pinecrest	Very Important	Very Important	Very Important	Very Important	Very Important		No									
West Miami Police	Very Important	Very Important	Very Important	Very Important	Very Important		No									

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	What factors are used to determine the success/failure of each camera location? (select all that apply)		Who reviews the camera images before Notices of Violation are issued?				Who reviews contested Notices of Violation? (select all that apply)			
	Other (please specify)		Law Enforcement Officer	Non-sworn government employee	Non-sworn contractor employee (vendor)	Other (please specify)	Law Enforcement Officer	Non-sworn government employee	Non-sworn contractor employee (vendor)	Other (please specify)
City of West Park	Change in the number of Notice of Violations issued.			X					X	Attorney, Member of the Florida Bar who serves as the City's Magistrate.
City of Winter Park			X	X			X	X		
Clermont	Determined by City Council			X				X		
Cutler Bay	N/A - we no longer have the program.		X				X			
Green Cove Springs			X				X			
Groveland Police Department			X				X			
Haines City Police Department	Reduction in citations issued, change in driving behavior		X				X			
Hillsborough County Sheriff's Office			X				X			
Jacksonville, FL			X		X		X			
Lakeland			X				X			
Manatee County Government	The total number of violations issued annually and whether they are increasing or decreasing.		X				X			
Miami Beach			X				X			
Miami Springs	Increase or decrease in the number of violations issued over a specific period of time.		X	X			X	X		
Milton Police, Milton FL			X				X			City of Milton's Hearing Officer
New Port Richey			X	X			X	X		
Orange County	Changes in the number of violations		X	X	X		X	X		
Osceola County			X				X			
Palatka			X				X			
Sarasota			X	X			X			
South Miami			X				X			
Town of Davie	Changes in the number of Notice of Violations issued.			X						Attorney, member of the Florida Bar who sits as the Town's magistrate for municipal hearings.
Town of Medley	Change in the number of Notice of Violations issued.			X					X	Attorney, member of the Florida Bar who acts as the Town's magistrate.
Town of Orange Park (Clay)			X				X			
Town of Surfside			X				X			
Village of Key Biscayne			X				X			
Village of Pinecrest	Reduction in total violations issued; hence, creating a sense of driver awareness which in turn relates to safety. Repeat offenders is not necessarily indicative of determining driver awareness since the driver may not be the same (i.e. car)		X				X			
West Miami Police			X				X			

Florida Department of Highway Safety and Motor Vehicles Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	Who Issues Uniform Traffic Citations if Notices of Violation are unpaid? (select all that apply)			Are Notices of Violation (via RLC detection) issued for persons making a right turn on red signal?	# of NOVs issued for right turns on red during the reporting period? (July 1, 2016 - June 30, 2017)	What action(s) has your jurisdiction taken to improve safety measures as a result of your red light camera program?		
	Law Enforcement Officer	Non-sworn government employee	Non-sworn contractor employee (vendor)			Intelligent collision prevention system at intersection(s) w/ RLC	Intelligent collision prevention system at intersection(s) w/o RLC	Intelligent collision prevention system N/A
City of West Park		X		No				X
City of Winter Park		X		Yes	Unknown			X
Clermont		X		Yes	Unknown			X
Cutler Bay	X			No				X
Green Cove Springs	X			Yes	743			X
Groveland Police Department	X			No				X
Haines City Police Department	X			No				X
Hillsborough County Sheriff's Office	X			Yes	123			X
Jacksonville, FL	X			No				X
Lakeland	X			Yes	6303	X		X
Manatee County Government	X			Yes	Unknown			X
Miami Beach	X			Yes	Unknown			X
Miami Springs	X			Yes	4152			X
Milton Police, Milton FL	X			No				X
New Port Richey		X		Yes	1369			X
Orange County	X	X		Yes	371			X
Osceola County	X			Yes	21			X
Palatka	X			No				X
Sarasota	X	X		No				X
South Miami	X			No				X
Town of Davie		X		No				X
Town of Madley		X		No				X
Town of Orange Park (Clay)	X			Yes	1203			X
Town of Surfside	X			Yes	51			X
Village of Key Biscayne	X			Yes	Unknown			X
Village of Pincrest	X			No				X
West Miami Police	X			Yes	15200			X

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	What action(s) has your jurisdiction taken to improve safety measures as a result of your red light camera program?						What action(s) has your jurisdiction taken to improve safety measures as a result of your red light camera program?				
	Re-striping - at Intersection(s) w/ RLC	Re-striping - at Intersection(s) w/o RLC	Re-striping - N/A	Engineering - at Intersection(s) w/ RLC	Engineering - at Intersection(s) w/o RLC	Engineering N/A	Lighting at Intersection(s) w/ RLC	Lighting at Intersection(s) w/o RLC	Lighting N/A	Increased red light camera-specific signage at Intersection(s) w/ RLC	Increased red light camera-specific signage at Intersection(s) w/o RLC
City of West Park	X			X	X			X		X	
City of Winter Park	X					X			X		
Clermont			X			X			X		
Cutler Bay			X			X			X		
Green Cove Springs			X			X			X		
Groveland Police Department			X			X			X		
Haines City Police Department			X			X			X		
Hillsborough County Sheriff's Office			X			X			X		
Jacksonville, FL	X					X			X		
Lakeland			X			X			X		
Manatee County Government	X	X		X	X				X		
Miami Beach	X			X			X			X	
Miami Springs	X	X		X					X		
Milton Police, Milton FL			X			X		X			
New Port Richey			X			X					
Orange County	X	X		X	X		X	X		X	X
Osceola County			X			X		X			
Palatka			X			X		X			
Sarasota			X			X		X			
South Miami			X			X		X		X	
Town of Davie			X			X		X			
Town of Medley	X	X		X	X		X	X		X	
Town of Orange Park (Clay)			X			X		X			
Town of Surfside			X			X		X		X	
Village of Key Biscayne	X	X				X		X			
Village of Pinecrest			X			X		X			
West Miami Police			X			X		X			

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	What action(s) has your jurisdiction taken to improve safety measures as a result of your red light camera program?					Has red light camera footage been used to investigate other crimes?
	Increased red light camera-specific signage - N/A	Increased other type of signage at intersection(s) w/ RLC	Increased other type of signage at intersection(s) w/o RLC	Increased other type of signage N/A	Other	
City of West Park				X		Yes
City of Winter Park	X			X		Yes
Germon	X			X		Yes
Cutter Bay	X			X		Yes
Green Cove Springs	X			X		Yes
Growland Police Department				X		Yes
Haines City Police Department	X			X		Yes
Hillsborough County Sheriff's Office	X			X		Yes
Jacksonville, FL				X		Yes
Labeland	X			X	Social Media and Public Information	Yes
Manatee County Government				X		Yes
Miami Beach				X		Yes
Miami Springs	X	X				Yes
Milton Police, Milton FL	X			X		Yes
New Port Richey	X			X		Yes
Orange County	X	X		X		Yes
Osceola County	X			X		Yes
Palatka	X			X		Yes
Sarasota	X			X		Yes
South Miami				X	All red light cameras are located on FDOT roads. The CSM does not maintain roadway.	Yes
Town of Dawie	X			X		Yes
Town of Medley				X	NW 74th Street is currently in the process of being re-engineered and re-constructed.	Yes
Town of Orange Park (City)	X			X		Yes
Town of Surfside		X				Yes
Village of Key Biscayne	X		X			Yes
Village of Pinecrest	X			X	The Village of Pinecrest Police Department will address any re-stripping issues in the future with Miami-Dade County Public Works Department and/or FDOT. In addition, constant maintenance of red light signage approaches i.e. branch trimmings. Monthly yellow light sequence timing checks to comply with FDOT mandates.	Yes
West Miami Police	X			X		Yes

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	If yes, please select all that apply (if no, select N/A)				Is your respective jurisdiction continuing the red light camera program in Fiscal Year 2017-2018?	Has your respective jurisdiction conducted an independent red light camera analysis?
	Crash Investigation	Criminal Investigation	Missing person	Other (please specify)		
City of West Park	X	X			Yes	No
City of Winter Park	X	X			Yes	No
Clermont	X	X			No	Yes
Cutler Bay	X	X			No	No
Green Cove Springs	X	X		Accidents - 5 Robbery - 7 Criminal Investigations - 11 Hit and Run Accidents - 2 Total for all 25	Yes	Yes
Groveland Police Department	X				No	No
Haines City Police Department	X	X	X		Yes	No
Hillsborough County Sheriff's Office	X	X		Camera footage was requested 43 times.	Yes	No
Jacksonville, FL	X	X	X		Yes	Yes
Lakeland	X	X			Yes	Yes
Manatee County Government	X	X		Red light camera video has been used for traffic crashes involving injuries and homicides for time line and suspect identification.	Yes	No
Miami Beach	X	X			Yes	No
Miami Springs	X	X		Internal investigation	Yes	No
Milton Police, Milton FL	X	X	X		Yes	No
New Port Richey	X	X			Yes	No
Orange County	X	X	X		Yes	No
Osceola County	X	X			Yes	No
Palatka	X	X			No	No
Sarasota	X	X	X		Yes	No
South Miami	X	X	X		Yes	No
Town of Davie	X	X			Yes	No
Town of Medley	X	X			Yes	No
Town of Orange Park (Clay)	X	X			Yes	No
Town of Surfside	X	X			No	No
Village of Key Biscayne	X	X			Yes	No
Village of Pinecrest	X	X			Yes	No
West Miami Police	X	X			Yes	No

Appendix E: Jurisdiction Responses to Survey

Name of Jurisdiction (City or County)	Please provide any specifications/clarifications for any of your answers.
City of West Park	
City of Winter Park	
Clermont	
Cutler Bay	
Green Cove Springs	Question # 444 387 with two and 57 with 3 or more
Groveland Police Department	
Haines City Police Department	
Hillsborough County Sheriff's Office	
Jacksonville, FL	#27 The program will discontinue on 1/1/18
Lakeland	None
Manatee County Government	n/a
Miami Beach	
Miami Springs	
Milton Police, Milton FL	na
New Port Richey	
Orange County	
Osceola County	Question 25 and 26: County will be conducting an evaluation of the program to determine if the program should continue.
Pelotonia	
Sarasota	
South Miami	No further specifications or clarifications
Town of Davie	
Town of Medley	N/A
Town of Orange Park (Clay)	
Town of Surfside	27. The Town Commission voted to end the RLC Program effective 10-01-2017.
Village of Key Biscayne	
Village of Pinecrest	
West Miami Police	

Appendix F: Right Turn Definitions

Name of Jurisdiction (City or County)	Section 316.0083(1)(a), Florida Statutes, provides that, "A notice of violation and a traffic citation may not be issued for failure to stop at a red light if the driver is making a right-hand turn in a careful and prudent manner at an intersection where right-hand turns are permissible." Please provide the definition used by your respective jurisdiction when determining if a violation should be issued. (no character limit on this answer)
Apopka	Having regard for angle, width, grade, curves, corners, vehicles, pedestrians and all other attendant circumstances, including but not limited to speed and visual obstructions, so as not to endanger the life, limb, or property of any person. Note: Damage or injury does not have to occur in order for an event to be considered NOT careful and prudent.
Bal Harbour Village	Did the vehicle slow down and did the vehicle/driver yield to pedestrians?
City of Aventura	vehicle stops before, at or after the stop bar before turning right on a red signal
City of Bradenton	Careful and prudent manner would be coming to a complete stop, ensuring that the driver of the vehicle had enough time to look at oncoming traffic to determine if it was clear to proceed
City of Brooksville	Traffic crash program was voted out by majority of Brooksville City Council.
CITY OF CORAL GABLES	VEHICLE SPEED, TRAFFIC, MANNER OF RIGHT TURN AND PEDESTRIANS
City of Florida City	A notice of violation and a traffic citation may not be issued for failure to stop at a red light if the driver is making a right-hand turn in a careful and prudent manner at an intersection where right-hand turns are permissible.
City of Homestead	Reviewing Police Officer makes determination, officers are instructed to only issue notices of violation if had they been present at the
City of Maitland	A motorist can make a turn in a "careful and prudent manner" after coming to a complete stop pursuant to the directives of Florida State Statute 316.075. However, our officers use their discretion when reviewing the violations and do not issue violations to anyone going under 16mph during a right hand turn unless aggravating circumstances exist.
City of Miami Gardens	For purposes of administering this section, the department, a county, or a municipality may authorize a traffic infraction enforcement officer under s. 316.640 to issue a traffic citation for a violation of s. 316.074(1) or s. 316.075(1)(c)1. A notice of violation and a traffic citation may not be issued for failure to stop at a red light if the driver is making a right-hand turn in a careful and prudent manner at an intersection where right-hand turns are permissible. A notice of violation and a traffic citation may not be issued under this section if the driver of the vehicle came to a complete stop after crossing the stop line and before turning right if permissible at a red light, but failed to stop before crossing over the stop line or other point at which a stop is required.
City of Ocoee	Same as all Florida State Statute Language
City of Opa-locka	Traffic Volume, Pedestrians, Speed
City of Palm Coast	Maximum safe speeds per FDOT green book
City of Sunrise	A right turn on red conducted at a speed greater than 15 MPH or failed to yield right of way to pedestrian or vehicle
City of Sweetwater	"A notice of violation and a traffic citation may not be issued for failure to stop at a red light if the driver is making a right-hand turn in a careful and prudent manner at an intersection where right-hand turns are permissible."
City of Tamarac	Careful and prudent manner does not apply. Right turns on red are only enforced at the location which is posted "No Turn on Red"
City of Tampa	Turn is made at reasonable speed and does not interfere with other vehicle or pedestrian traffic
City of Winter Park	You can make a right hand turn in a "careful and prudent manner" after coming to a complete stop pursuant to the directives of Florida Statute.
Clermont	Careful and prudent right hand turn
Green Cove Springs	If there is no apparent effort to slow down or stop and the speed exceeds a minimum of 15 mph
Hillsborough County Sheriff's Office	The HCSO maintains a 15 mph threshold for right on red violations and only has two intersections with right turn enforcement.
Lakeland	Violation based on speed, weather, road conditions, and pedestrian traffic
Manatee County Government	The camera footage is viewed by a sworn law enforcement officer employed by the Manatee County Sheriff's Office. If the deputy reviewing the footage feels they would ticket the violation if they were in person at the light then they make the determination to ticket the violation from the camera.
Miami Beach	Careful and Prudent means the driver is aware of his environment and is driving in a responsible manner, i.e. speed, pedestrians, the right of way of approaching vehicles, etc.
Miami Springs	The vehicle should be traveling LESS than 15 mph. Drivers must yield the right of way to other vehicles and to pedestrians attempting to cross the street in the crosswalk.
New Port Richey	The totality of the circumstances to include speed of the vehicle, traffic volume, visibility, road conditions, etc.
Orange County	Only enforce right on red at locations that have a No Turn On Red sign when lit if vehicle does not stop within their turn
Osceola County	affic infraction officers make a determination just as a deputy would — based on the individual circumstances of that turn
Town of Orange Park (Clay)	At one particular intersection where the right on red is enforced, the violator has to drive into the bicycle lane, passing other vehicles on the right, fail to stop then make a right hand turn, endangering other traffic and/or pedestrians.
Town of Surfside	If there is a pedestrian in the crosswalk, at time of incident occurrence, that posed a risk/threat to the pedestrian.
Village of Key Biscayne	We use the same definition as Florida State Statute 316.0083(1)(a).
West Miami Police	Careful and prudent manner

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<u>Issue</u>	<u>Description</u>	<u>Start Date</u>	<u>POC</u>	<u>Expected Completion Date</u>	<u>Completed Action</u>	<u>Next steps</u>
Gene Polk Park (Delia Beach)	Drainage issue at Gene Polk Park caused erosion problems and makes the park unattractive. At least 3 plans have been developed for the drainage and Council allocated \$180,000 to correct the problem.	4/3/2017	CM/CE	3/30/2020	FEMA is reviewing the project damages with the City to determine what the final payment may be and if this project will be funded under a FEMA mitigation program. FEMA mitigation reviewing project.	Contractor is mobilizing and ordering materials. Construction to start 1/20
Street Paving	Council approved project for paving several streets in the City. Middlesex Paving is the contractor	8/12/2017	PW/CM	9/30/2020 Completed for 2019	Paving to start mid-April. Area: City parking lot; Overlook, Lake Dr. (Nela - Swann), Nela to Bridge; Nela (Matchett - Gondola) Gondola (Nela - Perkins) Conway Cir, Jetport. Paving to start April 14; new door hangers out for residents in the area; E-Alert and FB Posts made.	Getting estimate on next project as stated in budget CIP. For some streets, they will be done after completion of park construction. On hold pending disposition of funds.
Storm Drainage	Several individual projects are being looked at to complete. St. Partens, Nela , Wind Drift, and Seminole/Daetwyler.	4/3/2017	PW/ENG	8/31/2020	Wind Drift Contract signed. Pre-construction meeting scheduled for next week. Look for project completion near end of September (weather permitting). Design for Nela Avenue 80% complete.	Wind Drift is complete. Problem developed at Derine Way and Chiswick. Derine Way and Chiswick can be done in-house. Both planned fopr later this month. St. Partin Project is being finalized.
Traffic Studies	Council allocated funds for traffic study at Trentwood/Daetwyler Rd. Council directed city-wide traffic study to improve traffic flow.	4/3/2017	CM/Eng.	1/31/2020	Trentwood issues completed except for repair of chicane. Met with WaWa Rep regarding redesign of entrance. Plan Adopted. Hoffner Crosswalks and Hoffner construction at Conway tentatively to be funded in FY2019.	Trentwood chicane replacement completed and functioning. County approved plan for Hoffner median. Waiting on contractors for final cost estimate. MetroPlan is starting the traffic study.
Wallace Field	City purchased large area at Wallace/Matchett for open space. Issues with Wallace Street Plat in this area with people trespassing on private property. District 2 Comm. And CM met with residents to discuss solutions. Council met on June 14 and issues was discussed. Council directed that a fence would be erected around property. Dist. 2 Comm. and CM to meet with residents to discuss options for Wallace Street plat. Area is still zoned R-2.	6/14/2017	Dist.2 Comm and CM	9/30/2020	Fence installed. Zoning changed to OS. Agreement for CCA use of the field being reviewed by school. Trees planted as part of Arbor Day Celebration. Workshop held on development. CCA and City to review CCA draft plan. All changes sent to CCA Board for review. Possibility to be on their June 26 agenda. CA rejected change in Use Agreement regarding by-laws and rejected by-law changes suggested by the City.	Use Agreement changed by removing by-law langusge and sent to CCA for approval. Possibly on next CCA meeting agenda for 1/22/20 at 3 PM.

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City acquisition of Property	Council discussed possibility of acquiring parcels within the City and directed City staff look at	3/20/2018	CM	8/31/2020	Cross lake purchase is on hold until County reschedules PH. Mayor/CM to meet with Commissioner Uribe and Adjacent property owner on Cross Lake on March 4. CM/Comm. Gold met with Oak Island HOA for property off Kissam Court.	County informed the City that the "litigation" issue may be resolved for Cross Lake to move forward. Council approved BOA offer. Broker submitted offer to BOA. No Update.
Charter School (CCA)	There has been infrastructure issues at Cornerstone for some time. The City owns the property and leases it to CCA. The City is responsible for replacing major systems at CCA according to the lease.	4/3/2017	CM	Ongoing	Capital Facility Plan complete. CCA considering purchase of property. Roofs are being patched, not replaced at this time. Letter was sent to CCA Board asking for joint meeting and other Board issues.	City will work with Financial Advisor and meet with CCA financial team. No Update
Strategic Plan	The City currently has no Strategic Plan. Strategic planning is the process to develop a vision of what the City would like in 10, 15, or 20 years, based on forecasted needs and conditions. It defines goals and objectives to achieve those goals. It is not the same as the Comp Plan.	4/3/2017	Council/CM	Ongoing	Council to decide if it wants a Strategic Plan and then to set up a process for developing the plan. If Council moves forward, an outside consultant should be hired to contact the meetings, gather the information, conduct the surveys and develop the draft plan.	Received Facilitator's Report. Staff to put together action plan. No Update.
Municipal Code Update	The City Council contracted with a planner to update the municipal code. This process was not completed and needs to be completed. There have been significant code changes in the past few years that need to be in the code.	4/3/2017	CM/CC	Ongoing	Meet with consultant to determine what was done and what is left to do. P&Z Board looking at possible changes to fence/wall requirements. Discussion of sidewalk maintenance	Continue to update Municipal code. Council should consider discussion or workshop on ADUs and home based businesses.

Comp Plan Updates	The comp plan is reviewed every 7 years to see if it needs to be updated. The City Council contracted with a planner to update the comprehensive plan.	3/1/2017	Council Planner CM	Ongoing	Meet with consultant to determine what was done and what is left to do.	City Manager and Planner to review 2009 Comp Plan for errors discovered in Zoning Map. No Update
Annexation	Council discussed the desire to annex contiguous property in order to build the tax base and possibly provide more commercial development in Belle Isle.	4/3/2017	Council CM	2/28/2020	Council determined the priority to annex.	Staff targeting mid-January to hold first annexation meeting.

Belle Isle Issues Log
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Sustainability	Council discussed sustainability and energy initiatives.	4/3/2017	CM	12/31/2020	Look at LED lighting and Solar power for city facilities. Look at Community Garden (possibly at Wallace/Matchett)	No update, but will now be an item for next fiscal year budget
Forensic Audit	Council directed a forensic audit be conducted	17-Oct	CM/FD	9/30/2018	Auditor has list of questions for staff to answer. Conducted interviews. Delay in getting information from old system.	Staff drafted policies recommended by Auditor. Policies completed. Consider issue closed.