



CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Held in City Hall Chambers 1600 Nela Avenue Belle Isle FL

Held the 1st and 3rd Tuesday of Every Month

Tuesday, May 21, 2024 * 6:30 PM

AGENDA

City Council

Nicholas Fouraker, Mayor

Vice-Mayor – Beth Lowell, District 5

District 1 Commissioner – Frank Vertolli | District 2 Commissioner – Holly Bobrowski | District 3 Commissioner – OPEN | District 4 Commissioner – Jason Carson | District 6 Commissioner – Stan Smith | District 7 Commissioner – Jim Partin

Welcome to the City of Belle Isle City Council meeting. Please silence all technology during the session. Thank you for participating in your City Government.

1. **Call to Order and Confirmation of Quorum**
2. **Invocation and Pledge to Flag** - Commissioner Stan Smith, District 6
3. **Citizen's Comments** - Persons desiring to address the Council must complete and provide the City Clerk a yellow "Request to Speak" form, limited to three (3) minutes, with no discussion. When the Mayor recognizes you, state your name and address and direct all remarks to the Council as a body.
4. **Presentations**
5. **Consent Items** - These items are considered routine, and one motion will adopt them unless a Council member requests before the vote on the motion that an item be removed from the consent agenda and considered separately.
 - a. Approval of City Council Meeting Minutes - May 7, 2024
6. **Unfinished Business**
7. **New Business**
 - a. Discuss and Approve JJ's Proposed Contract Extension
 - b. Approve Posting for Budget Committee At-Large Appointments for District 5 & 7
 - c. Discuss Council Budget Goals for 2024-2025
8. **Attorney's Report**
9. **City Manager's Report**
 - a. City Manager's Task/Log List
 - b. Chief's Report
 - c. Public Works Report
10. **Mayor's Report**
11. **Council Reports**
12. **Adjournment**



**CITY OF BELLE ISLE, FL
CITY COUNCIL MEETING**

Tuesday, May 7, 2024 * 6:30 PM

MINUTES

Present was:

- Mayor - Nicholas Fouraker
- District 1 Commissioner – Frank Vertolli
- District 2 Commissioner – Holly Bobrowski
- District 4 Commissioner – Jason Carson
- District 5 Commissioner – Beth Lowell
- District 7 Commissioner – Jim Partin

Absent was:

- District 3 – OPEN
- District 6 Commissioner – Stan Smith

1. Call to Order and Confirmation of Quorum

Mayor Fouraker called the meeting to order at 6:30 pm, and the Clerk confirmed quorum. City Manager Rick Rudometkin, Attorney Brandon Pownall, Chief Grimm, Public Works Director Phil Price, and City Clerk Yolanda Quiceno were also present.

2. Invocation and Pledge to Flag - Commissioner Carson, District 6

Commissioner Partin gave the invocation and led the Pledge to the Flag.

3. RVi Stephen Noto – Comp Plan Update

Steve Noto Consultant with RVi Planning, spoke about the preliminary assessment and status of the Comprehensive Plan. He answered a couple of questions raised by the Council at a previous meeting. He noted that the update has multiple stages and is in full gear to start public hearings for transmittal to the State.

The preliminary assessment is the first step in the update process. It consists of the community as a whole (i.e., demographics, housing, economics, infrastructure), which sets the stage for how the City will guide the update to the State; it is not meant to give direction but to analyze the data. RVi will be submitting and writing the Comp Plan update for State approval. RVi will be scheduling two public hearings with the P&Z Board (May & June) for recommendation to the Council and a City Council meeting (July) to approve the submittal to the State for adoption in November-December 2024. The Comp Plan must be completed with all edits by the end of March 2025.

The Septic Sewer section is a separate report related to the Comp Plan update. RVi is working with a sub-consultant who may be able to help the city tackle the issue if needed.

He announced that the Community Survey has been open since October and has received 80 responses. It was pushed out to the community via social media, the City newsletter, and a community event held in October 2023.

Comm Bobrowski asked if RVi would be open to providing paper surveys that could be distributed at city events. Mr. Noto said yes, and they could also man the table and collect the survey if necessary. CM Rudometkin noted on average, 1-2% usually submit and respond to community surveys.

4. Consent Items – There were no Consent Items presented.

5. Citizen Comments

Mayor Fouraker opened for Citizen Comments.

- Lynn DeJarnette, residing at 6513 Matchett Rd, spoke in favor of restoring the Lancaster House. She said the Pine Castle Historical Society and Pioneer Days are willing, able, and capable of restoring the home for the community. She asked the Council to remove it from CCA property and allow them to restore the house.
- Lori Treviranus, residing at 5019 Saint Denis Court, spoke in favor of Resolution 24-04, Hoffner Avenue, and the Transportation Plan multiuse path use.

Mayor Fouraker closed citizen comments and asked for a motion to approve Resolution 24-04

- Resolution 24-04 - A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, APPROVING A STATE-FUNDED GRANT AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE MAYOR AS A SIGNATORY ON THE LOCAL TRANSPORTATION PROJECT, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

City Clerk read Resolution 24-04 by Title.

Comm Partin moved to approve Resolution 24-04 as presented.

Comm Bobrowski seconded the motion, which passed unanimously 5:0.

Mayor Fouraker reopened citizen comments.

- Sue Nielsen, residing at 2613 Nela Avenue, spoke in favor of restoring the Lancaster House. She asked if the City would be willing to have the house inspected and follow the process of restoring it with the other agencies, or she asked for a legal opinion to enforce the lease with the school and have them restore the house.
- Charles Rutterbash, Vice President of Pioneer Days residing at 7524 Gondola Avenue, spoke in favor of restoring the Lancaster House. He said Pioneer Days has offered to work with the City on a Plan and donate \$9,000 for the restoration.

There being no further comments Mayor Fouraker closed citizen comments.

6. Unfinished Business

a. Lancaster House Update, Discussion, and Possible Motion

Mayor Fouraker reported that CCA Chairman Brooks had contacted the City and offered to carve out the house and a small portion of parking without affecting the value of the lease/rent. The City can work with Pioneer Days to restore the home.

Mayor Fouraker asked the Council to consider a workshop with CCA and the Council to discuss several items, including the lease term, how much of the land will be carved out from the lease, and security concerns.

Comm Vertolli said the discussions of the Lancaster House date back to 2018. He said he recognizes the residents' concern about keeping the house, but if a long-term plan is not submitted to refurbish and maintain it, he will not be able to support keeping it.

**Comm Bobrowski moved to direct the City Manager to discuss carving out a piece of land and keeping the building with the CCA chairman. The plan also includes funding discussions with Pioneer Days and the Historical Society, which the Council will discuss at a workshop.
Vice Mayor Lowell seconded the motion, which passed unanimously 5:0.**

7. New Business

b. Approval and Acceptance of Donation for Police Department Ice Maker
**Comm Carson moved to approve the donations in the amount of \$1750 for the Police Department Ice Maker.
Comm Partin seconded the motion which passed unanimously at 5:0.**

c. Appointment of Special Events Committee Members
**Comm Bobrowski moved to approve the appointments of John Tremblay and Kyle Sue Vanvelzen to the Special Events Committee.
Vice Mayor Lowell seconded the motion which passed unanimously at 5:0.**

8. Attorney's Report

Attorney Pownell reminds the Council of the upcoming Sunshine Law and Ethics Training on May 21st from 5:30 p.m. to 6:30 p.m. Mayor Fouraker stated that he will be traveling from Las Vegas and may not be at the meeting on time.

9. City Manager's (CM) Report

CM Rudometkin reported that he received a request from the sponsors of the 5K Run for a City representative to attend the event from 7:00-9:00 am. He asked the Council to contact him if they are interested.

a. CM Task List
City Manager Rudometkin provided an updated Task List. There were no Council comments on the report.

b. Strategic Planning Budget Goals
CM Rudometkin provided the Council with last year's budget goals for review and discussion at the May 21st City Council meeting. He asked the Council to bring forward their top three priorities and one long-term budget preparation goal.

c. Chief's Report
Chief Grimm briefly spoke on an incident that occurred over the weekend. He reported that Officer Mathews was doing well and recognized the other Belle Isle Officers and the Sheriff's Office for their assistance and support. Chief Grimm reported on PD Stats: multiple DUIs, property damage, battery and kidnapping, boating citations, and traffic stops.

d. Public Works Report
Phil Price reported that the City received one bid for the Landscaping RFP Bid and recommended that the City put it back out for bid. The staff may make minor changes in the scope of work before resubmitting for Council review and consideration. The sidewalk repair list has been completed, and the staff wants to submit a new list for approval for the new budget season.

10. Mayor's Report

Mayor Fouraker called for a motion to excuse Comm Smith from the meeting.
**Vice Mayor Lowell moved for an excused absence for Comm Stan Smith.
Comm Vertolli seconded the motion which passed unanimously 5:0.**

Mayor Fouraker reported that the City received a Grant opportunity through Congressman Soto's Office for stormwater-related projects. Mayor Fouraker noted that he would circulate a draft letter for council and resident support on the initiative.

Mayor Fouraker attended a MetroPlan meeting. At the meeting, they asked for the opportunity to present an update on their initiatives to the Council. Mayor Fouraker said he signed up and that they would reach out to the city shortly.

Mayor Fouraker noted that P&Z Board Member Shenefelt contacted him regarding the new regulations on submitting Form 1. He noted that the board member is not comfortable with the reporting process. He said he would write to the governor and senator stating that the new process is invasive and creating an issue with volunteer boards—more discussion to follow later.

Mayor Fouraker reported that he and the City Manager have been “bicycle” riding around the City. They found a homeless camp behind Windsor Place south of Conway during the ride.

Mayor Fouraker spoke on an agenda item added on Friday to allow Comm Bobrowski to participate in the Centennial planning. He said the item was removed because it was inappropriate to discuss an item already discussed and voted on by the Council. After attending the tree-planting event, he reflected and asked the Council for discussion because the committee needed help. He asked the Council to reconsider allowing the Commissioner to finish the centennial Planning. If yes, he would like a motion or consensus to add to the agenda. Discussion ensued.

Vice Mayor Lowell said it would be added to a future agenda for consideration if the council agrees. Comm Bobrowski discussed the request, apologized for misunderstanding the process, and asked for reconsideration.

Comm Partin shared his concern with the request. He agreed and understood that there was a need for Holly's help, which the Council recognized at the outset. He reminded Ms. Bobrowski that when she was appointed, Council said she could not serve on a Board—and she agreed. He noted that it is unfair to be placed in a position to change rules and guidelines when it benefits the city; where do we draw the line? Comm Carson agreed.

After further discussion, the Council consensus is that this was a moot issue.

11. Commissioners Report

- Comm Vertolli said he was canvassing his neighborhood and noticed Peacocks visiting the City. He asked if anyone could check that they were not nesting in the area.
- Comm Bobrowski thanked everyone who attended the tree-planting event. She would like to start a community clean-up project at Regal Park, and the Council to consider a resident recognition program for presentation at the Centennial event.
- Vice Mayor Lowell stated that some constituents complain that the airport noise is getting louder.
- Mayor Fouraker asked if the PD could place a cooler with water for the Crossing Guards during the summer days.

The Council thanked the staff and the PD for their service and wished Officer Mathews a quick recovery.

12. Adjournment

With no further business, Mayor Fouraker called for a motion to adjourn the meeting, which was unanimously approved at 8:05 p.m.

**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

a.

Meeting Date: May 21st, 2024

To: Honorable Mayor and City Council Members

From: Rick J. Rudometkin, City Manager

Subject: Review, Discuss, and possibly approve JJ's Waste and Recycling Annual Contract Extension Proposal.

Background: JJ's Waste & Recycling has been the waste and recycling vendor for the City of Belle Isle for nearly 5 years. They believe they have become a welcome member of the community & a group that truly understands the needs of the city. By the end of this calendar year, their contract will be over. Going out for RFP is an option and the other option is JJ's request for a new multi-year contract to continue to provide this service to Belle Isle.

Staff Recommendation: Staff is only providing the information and JJ's will answer questions so the council can make an informed decision.

Suggested Motion: I move to approve this.....

Fiscal Impact: There will be an increase for this proposal for the fiscal year 2024/2025.

Attachments: Proposal for Waste Services

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05/7/2024

City of Belle Isle
1600 Nela Avenue
BELLE ISLE, FL 32809
Attn: R Rudometkin City Manager

Re: Annual Price Adjustment

Proposal for Waste Services

Dear Mr. R Rudometkin

On behalf of JJs Waste & Recycling I would like to thank the City of Belle Isle for what has been another enjoyable year serving the residents. After nearly 5years of being your service provider, I believe we have become a welcome member of the community & a group who truly understands the needs of the City.

JJ's would like to propose the following which I believe to be a partnership between both groups. Our proposal being a new 5-year term, with a financial hold placed on the increase in rates for the **residential portion** of the contract & this to be held for a period of 3 years, the remaining 2 years of the contract to incur an annual increase of CPI noted by the Bureau of Statistics or 5% whichever is the greater, with a guarantee that this to be a single increase annually for the remaining 2 year period. Starting October 1st, 2024, until the end of September 2029.

JJ's would also guarantee that the Commercial Businesses within the City of Belle Isle shall also only receive a single increase annually, starting October 1st 2024 until the end of September 2029. The increase of CPI noted by the Bureau of Statistics or 5% whichever is greater, plus any disposal increases via landfills. My proposal of placing the financial hold on the residential portion of this contract, hopefully, shows the commitment we are willing to give to the City & it's residents. At the end of the initial 5 year term 2029, the rollover term as per our original contract, I would ask that this again is acknowledged for an extended period of 3 x 1 year extensions.

Source: US Bureau of Labor Statistics - <https://www.bls.gov/news.release/pdf/cpi.pdf> (page 14)

Current Rate, Oct 1 st 2023	Proposed CPI Increase 2024 to 2027	\$ Increase	Revised Rate,
\$ 25.45	0.0%	\$ 0.00	\$ 25.45

Regards,

Darren Bateson
General Manager

Resolution 21-02

A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING RESOLUTION 19-18 GOVERNING THE CITY'S BUDGET ADVISORY COMMITTEE; PROVIDING FOR THE FILLING OF VACANCIES ON THE BUDGET ADVISORY COMMITTEE; PROVIDING FOR APPOINTMENT OF AT-LARGE MEMBERS IF NO CANDIDATES FROM WITHIN THE RELEVANT DISTRICT APPLY; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, the City Council has found and determined that the adoption of this Resolution is in the interests of the public health, safety, and welfare, will aid in the harmonious, orderly, and progressive development of the City, and serves a valid public purpose.

BE IT RESOLVED by the City Council of the City of Belle Isle, Florida as follows:

SECTION 1. Amendment of City Resolution 19-18. Subsections 4.A. and Section 9 of Resolution 19-18 are hereby amended as follows (underlining represents new additions; stars * * * * * represent breaks between sections and subsections and do not represent changes):

Section 4. Qualifications and terms of appointed members.

Appointments to the committee are made by the city council after an application is filed with the city clerk. Appointments are made by District. Appointed members:

A. Must be a resident from each of the City's districts unless no candidate from the relevant District is available, including candidates to fill vacancies appointed according to Section 9;

* * * * *

Section 9. Removal/vacancies of citizen members.

1 Citizen members serve at the pleasure of the city council and may be removed by a majority vote of
 2 the city council. A member who is absent from three consecutive meetings without the permission of
 3 the presiding officer is presumed to be in nonperformance of duty, and the city council may declare
 4 the position vacant. All committee vacancies shall be filled by the Council, for the unexpired term, for
 5 the remainder of the term within 45 days after the vacancy occurs. The vacancy will be advertised to
 6 fill the vacancy by District; however, if no candidates apply from the District for that District vacancy,
 7 the Council may fill the vacancy from at-large candidates regardless of District residency.

9 **SECTION 2. Severability.** If any section, subsection, sentence, clause, phrase, word, or provision of
 10 this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction,
 11 ~~whether for substantive, procedural, or any other reason, such portion shall be deemed a separate,~~
 12 distinct and independent provision, and such holding shall not affect the validity of the remaining portions of
 13 this Resolution.

15 **SECTION 3. Conflicts.** In the event of a conflict or conflicts between this Resolution and any other
 16 resolution or provision of law, this Resolution controls to the extent of the conflict, as allowable under the law.

18 **SECTION 4. Effective Date.** This Resolution shall take effect upon its adoption.

20 ADOPTED this 2nd day of March, 2021

22 ATTEST: 
 23 Yolanda Quiceno


 Nicholas Fouraker

24 CMC-City Clerk

Mayor

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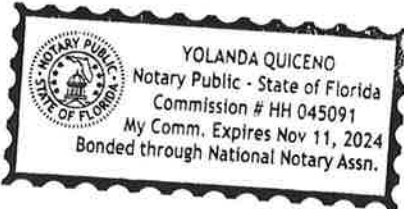
STATE OF FLORIDA

COUNTY OF ORANGE

I, Yolanda Quiceno, City Clerk of the City of Belle Isle, do hereby certify that the above and foregoing document RESOLUTION 21-02 was duly and legally passed by the Belle Isle City Council, in session assembled on the 2nd day of March 2021. At this session, a quorum of its members was present.



Yolanda Quiceno, CMC-City Clerk



CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: May 7, 2024
To: Honorable Mayor and City Council Members
From: Yolanda Quiceno, City Clerk
Subject: Strategic Planning FY 2024-2025

Background:

Strategic planning involves defining short- and long-term goals and objectives, examining the current situation of your districts and the city as a whole, and developing a vision of what the City will be like in 10, 15, or 20 years.

We need to step back and objectively evaluate the city's strengths and weaknesses and the citizens' expectations for the future.

Are conditions changing? Are citizens' values changing? Is the changing level of population growth placing differing demands on services and facilities? Are there changing demographics? Are we following our Mission and Vision?

Examples of strengths might include:

- A. Responsiveness to citizen concerns
- B. Use of advisory boards and commissions
- C. Engagement with stakeholders (residents)
- D. Ability to anticipate changing needs and respond.
- E. Strong fiscal conditions

Examples of weaknesses might include:

- A. Divisive governing authority
- B. Decaying and inadequate infrastructure
- C. Inadequate services and slow response times
- D. Inadequate revenue base with which to meet necessary service costs

PREVIOUS - June 7, 2022
(Goal Setting Budget Discussion – FY 2023/2024)

1. Hiring a consultant to start reviewing the City's Comprehensive Plan and Traffic Improvements - **IN PROCESS**
2. Sidewalk Repair and Maintenance – **IN PROCESS**
3. Belle Isle's Centennial Celebration – **IN PROCESS**
4. Municipal Complex
 - a. Council discussed employee growth and future needs as the City continues to grow, including having all departments in one facility.
5. Stormwater Projects - **DISCUSSION**
6. Real Estate Acquisition
 - a. The council noted that the Comp Plan review might address some issues/questions on acquisition. An option discussed is to have the Budget committee review and recommend creative uses of funds for future allocations.
7. Parks
 - a. The council discussed gathering feedback and ideas for updating our city parks. Then, the Council can allocate funds for beautification and upgrades (e.g., playground equipment, drinking fountains, a Dog Park, and parking).
8. CCA Expansion – **IN PROCESS**
9. 10-year Paving Program/CIP - **DISCUSSION**
10. 10-year Sidewalk Program - **STARTED**
11. Noise Abatement
 - a. The council discussed working with the Noise Abatement Committee to address some airport noise. The council consensus was to draft a letter to request a seat on their Board to the Director of GOAA. The **City of Belle Isle has representation.**
12. Lake Conway – Improve Safety – **IN PROCESS**

City Manager task list:

- Purchasing Policy

Continuing to work on updating our Purchasing Policy. We need to update it to keep current and to add or subtract any language as necessary. In progress.

- Property Acquisition

Along with the properties that have been formally discussed, there is a piece of property on Conway and Judge. This is owned by the City of Orlando. We will have a workshop on possible property locations as it fits in with the new Municipal Complex plans.

- Disaster Debris Management Sites:

We have identified our 2024 Preauthorization site for this year’s Hurricane Season. We have submitted our pre-authorization requests for the disaster debris management site(s) DDMS for the upcoming hurricane season. Waiting for a response.

- JJ's Waste and Recycling Contract:

The contract is up for renewal and possible RFP on 9/2024. JJ’s has updated their proposal and it will be discussed on May 21st.

- Stormwater Grant:

The legislature has agreed to fund stormwater improvement projects at \$750,000. Our lobbyist is working with the Governor’s office to protect this grant money through veto review. There might be a match associated with this grant. More information to follow.

- Resilient Florida Grant:

This is for the Belle Isle Vulnerability Assessment. The Resilient Florida Program Grant Agreements are funded with State and Local Fiscal Recovery Funds (SLFRF). This is to develop a local mitigation strategy and to see how it works with our comp plan to address flood scenarios.

- Hoffner Ave Traffic Improvements Grant:

We have submitted the signed contract and resolution to DOT. We hope to have this grant for \$1.5 million in place by June 1st, 2024. There will be a match for this grant which will be discussed during the budget committee talks. We are also working with Orange County to give us access to do these improvements on Hoffner.

- Judge/Daetwyler Dr. Transportation Grant:

There is a possible \$745,000 from Congressman Soto’s office for street improvements to improve and create a multi-use path(s) for pedestrians and bicyclists. This is a funding request for the FY 24 appropriations package. Maintenance, detour, and safety upgrades in the form of crosswalks have been made in preparation for the money coming to us. We are also looking at the speed limit in the area and everything associated with improving the area.

- Updating and closing previous grants and reimbursements from FEMA, FloridaPA, and FloridaDEP:

We have one going on since 2021 that we are trying to close out. There is another for SOL Ave. There are 2 small drainage project grants as well. I am working with Tracey to provide information and update quarterly reports.

- Comp Plan Update:

RVi is drafting amendment changes to the Comp Plan Elements and GOPs for City Staff to review in the coming weeks. Afterward, they will present this information to the Planning and Zoning Board in April or May for recommendations to the City Council. 3 updates have been given to the council along with questions answered.

- Lancaster House Update:

The council on May 7th agreed and approved “carving out” the Lancaster House and property from the current CCA lease and having the city work on a lease agreement with Pine Castle/Pioneer Days for the restoration of the house. The city met with CCA to start this process and lease language along with the site plan information will be forthcoming.

- FY 2024-2025 Budget:

We are preparing for next year's budget. The budget committee had its first meeting. I am working with Tracey to update the dates and milestones. The council will discuss goals for this coming FY 2024/2025 budget on May 21st.

- Duke Energy undergrounding/relocation and communication:

We are working with Duke Energy reps to discuss pole locations that cause hazards, provide an overview of the UG process, and determine the best areas for UG. How to best prioritize Duke Energy’s storm protection initiatives. Provide better communication on tree maintenance, locations, and storm preparedness and restoration.

- City Hall renovation:

We are currently using ARPA funds to renovate City Hall since the police department is not moving here now. The building needs some paint, lighting, updates, and landscaping. We also will be painting the outside of the current Police building.