



CITY OF BELLE ISLE, FL

SPECIAL EVENTS COMMITTEE MEETING

Held in City Hall Chambers, 1600 Nela Avenue, Belle Isle, FL

Held the 3rd Wednesday of Every Month

Wednesday, January 17, 2024 * 6:00 PM

AGENDA

Special Events Committee Members

Betty Lynn DeJarnette | Craig Huff | Holly Bobrowski | Kathy McCoy

Lora Brannan | John Tremblay | Nicholas Fouraker

Welcome to the City of Belle Isle Special Events Committee meeting. Agendas and all backup material supporting each agenda item are available at the City Clerk's office or the city's website at www.belleislefl.gov.

- 1. Call to Order and Confirmation of Quorum**
- 2. Public Comments**
- 3. Approval of Minutes**
 - [a.](#) Minutes of Oct and Nov 2023
- 4. Unfinished Business**
 - a. Holiday 2023 Recap
- 5. New Business**
 - a. Easter 2024 Event Preparation
 - b. Centennial Event Discussion: Artwork, Merchandise, Memory Book and Parade
- 6. Next Meeting Schedule**
- 7. Adjournment**



**City of Belle Isle
Special Events Committee
October 18, 2023
Meeting Minutes**

Meeting called to order at 6:12 p.m. and quorum confirmed.

Attendees: Holly Bobrowski, Kathy McCoy, John Trembley, Doug DeYoung, Lynne Voltaggio, and guest Carrie Hendry, St. Mary's of the Angels Church

Unfinished Business

- **Light the Way Updates Reviewed**
- **Shirt Updates:** Each committee member will receive a red and a blue shirt. The shirts will include "Special Events Committee" text. The City of Belle Isle logo will not be included on the shirts.
- **Santa Ride Updates:** Volunteers will be needed to assist with traffic; Stuffed animals will be wrapped in cellophane bags for distribution to the children. December 12 and 14 are dates selected for Santa rides.
- **Sponsorship and Donations:** Committee members will begin active solicitation of gift cards and funds as well as silent auction items.
- **Silent auction is scheduled for December 6.**
- **The 100th Anniversary "Book" was discussed.** Price quoted was very expensive, so other resources are being identified.
- **Trees:** Doug DeYoung has identified types of trees used for planting in Regal Park as part of the Centennial Celebration and Arbor Day event.

New Business

- **Schedule of Events for 2024 discussed.** Centennial Celebration has been identified as October 19, 2024. No final response was received from the City of Edgewood regarding the date, so the committee chose October 19 as the final date.
- **Committee Opening:** Maggie Burdette has resigned from the Special Events Committee and **Kyle Sue VanVelzen** will replace her on the committee.
- **Golf Cart/Bicycle Parade Updates:**
 - Viewing area to be determined.
 - Volunteer assistance will be needed for traffic control.
 - 30 signs needed at a cost of \$218.
 - Cornerstone students in the Service Learning Club will help.
 - Discussion regarding the movie equipment and potential costs explored. Holly will check on a free screen. No royalties needed if movie is shown on private property (Cornerstone).

Special Events Committee
October 18, 2023

- **Volunteer Assistance** - Carrie Hendry offered the assistance of St. Mary's of the Angels church members with traffic control, oversight of silent auction and baked goods auction.
- **Holiday Baking Contest:** Mannix Vanilla has volunteered to assist with baked goods and selection of "best baked goods".
- Ice skating, balloon artists, snow slide will be included in the event. Holly will request the stage from Orange County. Jesse will provide audio equipment.
- **Vendors:** Four beer vendors could be identified for the Centennial Celebration.
- **Facebook page** Craig Huff has maintained will be renamed "Celebrate Belle Isle".

John Trembley made a motion to adjourn the meeting at 7:00 p.m. and Doug DeYoung seconded the motion.

Next meeting: November 15, 2023.



**City of Belle Isle
Special Events Committee
November 15, 2023
Meeting Minutes**

The meeting was called to order at 6:00 p.m. and quorum confirmed.

Attendees: Holly Bobrowski, Kathy McCoy, Betty Lynn DeJarnette, John Trembley, Craig Huff, Lynne Voltaggio, and guest Carrie Hendry, St. Mary's of the Angels Church.

Unfinished Business

- Light the Way December 6 Updates Reviewed
- During the meeting, stuffed animals were wrapped in cellophane bags for distribution.
- Sponsorship and Donations: Committee members were encouraged to assist with active solicitation of gift cards and funds as well as silent auction items.
- Committee members will arrive at 2:00 p.m. on December 6 to prepare for the evening activities to begin at 5:00 p.m.
- The 100th Anniversary "Book" was discussed. Additional resources for printing and asking Yolanda to assist with preparation of the book were discussed.

New Business

- Schedule of Events for 2024 discussed. Edgewood has not yet confirmed their participation in the Centennial Event scheduled for October 19, 2023.
- Committee Opening: Maggie Burdette has resigned from the Special Events Committee and **Kyle Sue VanVelzen** will replace her on the committee. This was approved by the committee at the October committee meeting.
- There will be no Committee Meeting in December 2023.

The meeting was adjourned at 7:30 p.m.

Next meeting: January 17, 2024.