



CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Held in City Hall Chambers, 1600 Nela Ave, Belle Isle FL

Held the 1st and 3rd Tuesday of Every Month

Tuesday, November 04, 2025 * 6:30 PM

AGENDA

City Council

Mayor Jason Carson

Vice-Mayor – Commissioner Jim Partin, District 7

District 1 Commissioner – Frank Vertolli | District 2 Commissioner – Holly Bobrowski |

District 3 Commissioner – Karl Shuck | District 4 Commissioner – Bobby Lance |

District 5 Commissioner – Beth Lowell | District 6 Commissioner – Stan Smith

Welcome to the City of Belle Isle City Council meeting. Please silence all technology during the session. Thank you for participating in your City Government.

1. **Call to Order and Confirmation of Quorum**
2. **Invocation and Pledge to Flag** - Commissioner Frank Vertolli, District 1
3. **Presentations**
4. **Public Comments & Announcements** - Persons desiring to address the Council must complete and provide the City Clerk with a yellow "Request to Speak" form, limited to three (3) minutes, with no discussion. When the Mayor recognizes you, state your name and address and direct all remarks to the Council as a body.
5. **Consent Items** - These items are considered routine, and one motion will adopt them unless a Council member requests before the vote on the motion that an item be removed from the consent agenda and considered separately.
 - a. Approval of City Council Meeting Minutes - October 21, 2025
6. **Unfinished Business**
 - a. Bing Grant Application - Regal Landing Wall Repair
 - b. 3904 Arajo Condemnation Update
7. **New Business**
 - a. Approval of FDLE Drone Replacement Program Financial Assistant Agreement
 - b. Military Activation Pay and Benefits Policy
 - c. Bing Grant Application - Belle Isle Pines HOA
 - d. CCA Sponsorship - Casino Night February 21, 2026
8. **Attorney's Report**
9. **City Manager's Report**
 - a. City Manager's Report and Work Plan
 - b. Chief's Report
 - c. Public Works Report
10. **Mayor's Report**
11. **Commissioners Report**
12. **Adjournment**



CITY OF BELLE ISLE, FL EXECUTIVE SESSION AND CITY COUNCIL MEETING

a.

Tuesday, October 21, 2025 * 5:30 PM
MINUTES

Present was:

Mayor – Jason Carson
District 1 Commissioner – Frank Vertolli
District 2 Commissioner – Holly Bobrowski
District 3 Commissioner – Karl Shuck
District 4 Commissioner – Bobby Lance
District 5 Commissioner – Beth Lowell
District 6 Commissioner – Stan Smith
District 7 Commissioner – Jim Partin

Absent was:

na

1. Call to Order

Mayor Carson called the meeting to order at 5:30 p.m., and the Clerk confirmed the presence of a quorum. Mayor Carson opened the Executive Session, and the City Clerk excused herself from the hearing.

2. Mayor Carson opened the City Council meeting to order at 6:30 pm.

City Manager Rudometkin, Chief Grimm, Attorney Langley, and City Clerk Yolanda Quiceno were also present.

3. Discussion and potential action on matters relating to the Executive Session Case No. 2025-CA-000848-O

Attorney Langley stated that the Council did not recommend any action.

3. Presentations

Lobbyists – Christopher Dawson, Gray Robinson

Christopher Dawson, City Lobbyist from Gray Robinson, provided a presentation and gave a snapshot of activity and key stats from the 2025 Legislative Session.

3. Public Comments & Announcements

Mayor Carson opened for public comment. There being none, Mayor Carson closed the public comments.

5. Consent Items

- a. Approval of the City Council Meeting Minutes - October 7, 2025
- b. Proclamation - Election March 2026 Districts 1 & 7
- c. Proclamation - Celebrating Week of the Family - Nov 1-8, 2025
- d. September 2025 Monthly Reports: PD, Finance (<https://cleargov.com/florida/orange/city/belle-isle>), and OC Fire

Mayor Carson called for a motion to approve the consent items.

Comm Vertolli moved to approve the consent item as presented.

Comm Lowell seconded the motion, which passed unanimously 7:0.

6. Unfinished Business

a. Bing Grant Protocol/Criteria

City Manager Rudometkin provided a refresher on the Belle Isle grant criteria, noting three potential applications for the current fiscal year. He discussed the criteria for neighborhood improvement projects, including a 50/50 match requirement and the types of eligible projects. He highlighted the importance of exhausting all financial resources before applying for a grant, as well as the city's flexibility in approving projects.

Commissioner Partin recommended that applicants who have previously received awards be required to wait two years before reapplying for new funding opportunities. He also noted that many residents may not be aware of the Orange County Grant Program and suggested that staff distribute information about the programs offered by Orange County.

Commissioner Partin stated that applicants should be encouraged to pursue available Orange County grant opportunities before applying to the City.

Mayor Carson shared his opinion regarding the two-year wait and said he wouldn't want to punish any residents/neighborhood for being proactive in beautifying their neighborhood. After discussion, the Council reached consensus to have the City Manager make the necessary changes to the criteria for Council consideration and approval.

b. Review and Approve Credit Card Reward Redemption Policy

City Manager Rudometkin presented an update regarding the City's Reward Redemption Policy. After review, it was noted that the City should continue using the existing rewards card program. The purpose of this agenda item is to request Council approval for the use of accumulated rebate points. Staff recommend redeeming the points for Amazon gift cards, as Amazon is a primary vendor used by multiple City departments, including the Police Department. This option provides flexibility in purchasing a wide range of items needed for City operations. Each \$100 Amazon gift card requires 13,000 points for redemption. The City currently has approximately 149,000 points available, which will not expire until the end of next year. Staff further recommended amending the current Reward Redemption Policy to include a provision allowing the redemption of reward points for Amazon gift cards for municipal uses only. Any future changes to the use of rewards will be brought back to the Council for review and approval.

Comm Partin moved to authorize the city manager and finance director to amend the current credit card policy governing redemption and use of the gift card rewards for Amazon gift cards for municipal expenses only.

Comm Bobrowski seconded the motion.

Comm Bobrowski asked if the Council would consider donating some of the points for gift cards for the Special Events Committee Silent Auction items fundraiser. After discussion and in an effort to maintain transparency and record-keeping, the Council agreed to use the points for municipal operations only.

After the discussion, the motion passed unanimously 7:0.

7. New Business

a. Discuss Lobbyists' Contract with Gray Robinson

City Manager Rudometkin provided an overview of the City's current lobbying services contract with Gray Robinson, represented by Chris Dawson, who has worked with the City since June 2021 to discuss options and determine the best course of action. CM Rudometkin explained that during recent discussions with representatives from other municipalities, several agencies shared that they had redirected funds previously allocated for lobbyist services toward other needs, such as grant writing or contract management support. As the City's current agreement with Gray Robinson is approaching renewal, staff recommended that Council discuss whether to:

1. Continue services with Gray Robinson under a new contract;
2. Issue a Request for Proposals (RFP) to explore other lobbying firms; or
3. Discontinue the use of a lobbyist and consider alternative uses for the funds.

CM Rudometkin noted that he has worked with lobbyists throughout his career and expressed his appreciation for Gray Robinson's professionalism and effectiveness. However, he emphasized that the decision should be based on the City's current and future needs rather than personal preference.

Council discussed projects to date recommended by the lobbyists and communication with staff.

Chief Grimm noted the overall value of retaining a City lobbyist. He stated that the City had not fully utilized its lobbying services over the past two years but emphasized the importance of maintaining such representation and referenced previous visits to Tallahassee, during which meetings with state representatives highlighted the significance of an active lobbying presence. It was noted that without a lobbyist, the City may not have the same access to key appointments and legislative discussions. He supported continuing to engage a lobbyist and encouraged other Council members to participate in future advocacy trips to Tallahassee and Washington, particularly given current property tax issues and potential federal funding opportunities, which are essential to increasing the City's visibility and influence at both the state and federal levels.

Comm Smith said it would be prudent and moved that we move forward with an RFP and continue with Gray Robison on a month-to-month basis until after the close of the Legislative Session.

Comm Lance said Mr. Dawson has made strong connections in Tallahassee on our behalf and believes we may be jumping ship too early, which will cost us more money in the long run and possibly require hiring somebody else to start all over again. He believes we should stick with what we have and give it at least one more year and see what happens.

After discussion, Comm Partin seconded the motion, which passed 6:1 with Comm Lance nay.

a.

b. Approval of Fisher Planning & Development Services, Inc. Contract Extension

City Manager Rudometkin presented the proposed contract extension with Fisher Planning and Development Services, Inc., represented by April Fisher, for continued planning and development services. He noted that funding for this contract was approved in the current fiscal year's budget. The City's decision to contract planning services rather than maintain a full-time City Planner position has resulted in annual savings of approximately \$58,000. The proposed contract extension would continue services through September 30, 2026, aligning with the City's fiscal year and approved budget. The City Manager stated that April Fisher has agreed to remain under contract through that date, and that this agenda item serves to amend the contract. During the discussion, the Council requested an update on current projects and activities being managed by the Planner. CM Rudometkin explained that the Planner reports directly to him and commended her performance, noting that she has significantly improved departmental operations and community relations. He offered to provide the Council with a summary of her ongoing work or to invite her to a future meeting to present an update.

Comm Vertolli raised concern regarding the clause allowing the City Manager to extend the contract for an additional year. The City Manager clarified that this language carried over from the previous agreement but stated that he would remove that provision if Council preferred to review the contract annually. Following the discussion, the City Manager requested a motion to approve the contract extension through September 30, 2026, with revisions to remove the automatic extension clause if desired by the Council.

After discussion, Comm Lance moved to approve the contract between Fisher Planning and Development Services, Inc., for the city planner position as outlined in the extended contract through September 30, 2026, and remove the clause "the city manager shall have the right to extend the term of this agreement for up to one additional year."

Comm Smith seconded the motion, which passed unanimously 7:0.

8. Attorneys' Report

Attorney Langley emphasized that planning services are an essential function of the City and not an optional activity. The City must have qualified personnel to process permits, prepare variance reports, and review land development applications. He commended April Fisher for her work and stated that no other current staff member is equipped to perform these duties. The member concluded by reiterating that planning services are a necessary function of local government, regardless of specific cost considerations.

9. City Manager's Report

City Manager Rudometkin reported that he will give his and Public Works report. Mr. Price was not in attendance due to some family commitments. CM Rudometkin provided an update on ongoing Public Works projects that included:

- Sidewalk improvements around City Hall have been completed, with work scheduled to continue into the Conway area next.
- Landscaping maintenance is ongoing.
- Staff is coordinating with the County on the sewer line installation along Judge Road, with some night work anticipated near Conway; public notice will be provided in advance.
- The lease for the new dually truck, approved in the budget to tow the vac trailer for storm drain maintenance, is in progress with an expected delivery in three to four months.
- The City is also planning enhancements at Judge Road and Detwiler Drive, including potential guardrail installation, sidewalk and crosswalk improvements, and safety measures following a recent vehicle accident in the area.

CM Rudometkin reminded the community of the upcoming "Boogie on the Bridge" event on Wednesday, October 29, from 6:00 to 9:00 p.m., featuring food trucks, a DJ, vendors, and a costume contest.

CM Rudometkin provided a summary of his City Manager's update on several ongoing matters as follows:

- Final documentation for the Soul Avenue project has been submitted and approved, and the City is awaiting release of funds. Follow-up communications with the funding agency will continue until payment is received.
- He continues to work with KPMG regarding the Hurricane Ian reimbursement application, which appears to be facing rejection. Once a formal response or letter is received, a Council workshop will be scheduled to review the findings and discuss possible next steps, including legal or legislative options.
- He gave an update and noted that BioTech confirmed that all mitigation work for the proposed Municipal Complex must be completed before construction.

10. Chief's Report

Chief Grimm gave an update on upcoming events as follows:

- Homecoming Parade and Seatbelt 5K have been completed.
- Upcoming events include the DEA Drug Take Back from 10:00 a.m. to 2:00 p.m. and Oktoberfest from 4:00 p.m. to 9:00 p.m., which will result in temporary road closures at Randolph and Fairlane.
- Boogie on the Bridge event will also impact traffic, and advance notices will be posted via signs, e-alerts, and social media. While efforts are made to communicate road closures, some disruptions are unavoidable during large events, and residents are encouraged to contact the city for assistance. Chief Grimm explained that one-lane closures are not feasible for safety reasons, but efforts are always made to assist residents and deliveries when possible.

11. Public Works Report – (See CM Report)

12. Mayor's Report

Mayor Carson acknowledged the proclamation declaring November 1–8, 2025, as National Family Week, which was approved under the consent agenda. The Proclamation emphasizes the importance of family support and strengthens the City's relationship with community organizations. Mayor Carson thanked staff, Comm Vertolli, and Comm Smith for organizing and hosting the recent Tri-County League of Cities meeting.

Additionally, the Mayor discussed exploring improvements to the City's meeting broadcast system, suggesting that meetings be streamed on YouTube as well as Facebook to increase public accessibility and transparency. He noted this could also allow agendas or timestamps to be shared alongside broadcasts. Council shared their support for moving to YouTube and Facebook. Mayor Carson concluded by thanking all staff and commissioners for their continued dedication and offering condolences to Mr. Price and his family following a recent loss.

13. Council Report

The council thanked staff, PD, and Commissioners, and especially the sponsors, Fishback, Groundwerks, and Ace Wrecker, for their support of the Tri-County meeting. Comm Lance asked for a follow-up on the presenter's PowerPoint to share with the Council. Comm Lowell thanked staff member Heidi Peacock for all her hard work and follow-up.

14. Adjournment

There being no further business, Mayor Carson called for a motion to adjourn the meeting, which passed unanimously at 8:35 pm.

**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: November 4, 2025

To: Honorable Mayor and City Council

From: Rick J. Rudometkin, City Manager

Subject: Bing Grant Application for: Regal Landing Wall Repair

Background:
Regal Landing needs to repair their surrounding wall that has fallen under disrepair. They are eligible for reimbursement funding. They are following a Declaration of Restrictions and are not currently a registered HOA.

This project will satisfy the code violations currently on record and will enhance the surrounding area.

Staff Recommendation:
Approve the Bing grant reimbursement request of up to 50% of the project cost for the surrounding wall repair at Regal Landing.

Suggested Motion:
I move to approve the Bing grant reimbursement amount of
\$ _____
to help with the financial costs of repairing the surrounding wall at Regal
Landing.

Fiscal Impact:
Bing Grant reimbursement in the amount of up to 50% of the project cost.

Attachments:
Bing Grant Application



CITY OF BELLE ISLE
NEIGHBORHOOD PRIDE GRANTS

a.

Grant Application

Submit the original application and any attachments to the City of Belle Isle, 1600 Nela Avenue, Belle Isle, FL 32809. Grants will be awarded by the district City Council Commissioner on a first-come, first-served basis.

PLEASE PRINT

Applicant Contact Information

Applicant Organization Name: Regal Landing Subdivision

Project Contact Name: Art Peloso

Mailing Address: 8333 Eagle Lake Dr. - (Owner, 1437 Horizon Court- Belle Isle)

Sarasota, FL 34241
City, State Zip

Daytime Phone: 407 797-23002 Evening Phone: _____

Email: art.s.peloso@gmail.com

ALTERNATIVE CONTACT INFORMATION

Alternate Contact Name: _____

Daytime Phone: _____ Evening Phone: _____

Email: _____

GRANT INFORMATION

Type of Project — Please select all that apply:

- ☐ Landscaping
 - ☐ Reader Board Sign
 - ☐ Ground Lighting
 - ☐ Wall/Fence pressure washing and or painting
 - ☐ Irrigation "Repairs"
 - ☐ Fountains
 - ☒ Other (please explain)
 - ☐ Project Street Address or Nearest Intersection:
Matchett and Overlook
- ☐ Total amount of project: Aprox. \$16,000
- ☐ Grant amount requested: \$8,000
- ☐ Neighborhood participation amount (remainder of invoice) \$8,000 +

PROJECT INFORMATION

Please provide the answers to the following questions.

1. Description of the Project. This summary should provide an overview of the entire project, including what improvements will be constructed, installed, or applied. Remember to demonstrate the need for the project.
Repair block wall surrounding the Subdivision to comply with the Code Enforcement Dept. violation.
2. State the location and land ownership of the proposed project - Is the project on public property? (Right-of-way use agreement/permit will be required.) Please state the exact location of the project, including an address or cross streets.
Matchett Rd and Overlook Rd.
3. Attach 2-5 photos, and include a brief description of each photo. Please also provide the original color photos.
4. Project Maintenance: Describe how the property has been maintained in the past, how the project will be maintained, and by whom after completion.
Wall is the responsibility of the Regal Landing homeowners and in need of repair. This project will be managed by the homeowners and sub contacted.
5. Describe why this project is important to the community. Provide a brief summary of how the project will enhance the quality of life in the community. How will this project empower your organization to work together to accomplish common goals and objectives? (i.e., to improve neighborhood communication and participation).
The current condition of the wall is unsightly and structurally weak. It has the possibility of collapsing in some sections and potential to cause harm. Bringing it back to a more attractive condition will enhance the appearance of the community.

BING TEAM ROSTER

Each organization is required to have at least a 3—to 5-member team that will help plan and implement its community project. Team members must sign the roster as part of the grant application and indicate their role/responsibility on the team.

PRINT NAME & SIGNATURE	ADDRESS/PHONE/EMAIL	ROLE/RESPONSIBILITY
Print Art Peloso		
Signature		
Print Tom Tedesco		
Signature		
Print Sue Tedesco		
Signature		
Print		
Signature		
Print		
Signature		

SUGGESTED TEAM ROLES: PROJECT MANAGER — Team Captain. Responsible for leading projects and getting a group consensus on which project the group wants to pursue. ASST PROJECT MANAGER — Co-Captain. Will work in concert with the project manager and assist in obtaining a quote(s) once the project idea has been decided upon. This position can also serve as the "Fund Watcher" monitoring project expenses. APPLICATION WRITER — will work with the project manager in organizing and developing the BING application and submitting the final report and pictures upon completion of the project.

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PRINT NAME & SIGNATURE	ADDRESS/PHONE/EMAIL	ROLE/RESPONSIBILITY
Print <i>THOMAS TEDESCO</i> Signature <i>Thomas Tesco</i>	1412 HORIZON CT BELLE ISLE FL 407 432 6673	PROJECT MANAGER
Print <i>Mike Nance</i> Signature <i>Mike Nance</i>	1424 HORIZON CT Belle, ISLE FL 770-668-6794	HOME OWNER
Print <i>DOUGLAS CALDES</i> Signature <i>Douglas Caldes</i>	1425 HORIZON CT. BELLE ISLE FL 407-963-6625	HOME OWNER
Print Signature		
Print Signature		

SUGGESTED TEAM ROLES: **PROJECT MANAGER** — Team Captain. Responsible for leading projects and getting a group consensus on which project the group wants to pursue. **ASST PROJECT MANAGER** — Co-Captain. Will work in concert with the project manager and assist in obtaining a quote(s) once the project idea has been decided upon. This position can also serve as the "Fund Watcher" monitoring project expenses. **APPLICATION WRITER** — will work with the project manager in organizing and developing the BING application and submitting the final report and pictures upon completion of the project.

BELLE ISLE NEIGHBORHOOD GRANTS (BING)

BUDGET AND GRANT REQUEST		
NAME OF BUSINESS	TOTAL COST	DESCRIPTION OF SERVICES
Regal Landing HOA		Repair Subdivision wall to comply with City code enforcement.
	12,5000 - 16,500	
TOTAL AMOUNT OF PROJECT	(most likely the latter or more once completed.	
GRANT AMOUNT REQUESTED	\$8,000	
NEIGHBORHOOD PARTICIPATION AMOUNT (REMAINDER OF INVOICE)		

VENDOR ACKNOWLEDGEMENT FORM

a.

Your company is bidding to be selected to perform services for a neighborhood organization as part of the Belle Isle Neighborhood Grant (BING).

Please read this acknowledgment in its entirety before proceeding with any activity. By the below form, you are accepting the terms set forth:

- Please attach proof of insurance for workman compensation (waiver of subrogation), Commercial General Liability, and Business Automobile Liability policies with the submission of your quote. *(see attached sample)*
- You acknowledge that you will comply with all vendor requirements.
- You **are not** to start any work on the proposed project until you have been granted permission by The City of Belle Isle.
- The quote provided by your organization should include all costs associated with completing this project, i.e. — labor, material, permitting, engineering and design.
- You understand that if you are completing work that requires permitting, you must be a Belle Isle registered contractor. There is no cost associated with this process.
- You understand that the City of Belle Isle will not be responsible for costs exceeding the amount on the original quote.
- You are aware that the project must be completed within 45 days of approval of the Project.
- If your services or costs have changed or the project is delayed, the City of Belle Isle must be contacted immediately.
- Upon project completion, you are to invoice the City of Belle Isle with the exact products/services identified on the original quote. Any deviation may result in a loss of payment.

See attached Proposal from contractor. I will provide and needed information as received from subcontractor. I will be acting as the GC to oversee this project.

Company Name

Art Peloso

Print Name

Signature:

Title:

Regal Landing Agent

Date:

5-1-25



CITY OF BELLE ISLE
NEIGHBORHOOD PRIDE GRANTS

a.

Grant Application

FINAL REPORT FORM

To be submitted within 48 hours of completion of the project.
Please include pictures and the final invoice to the City of Belle Isle.

Neighborhood Association _____

GRANT TYPE (CHOOSE ONE)

- | | | |
|---|-----------------------------------|--|
| ☐ Wall Repair | ☐ Mini-Grant | ☐ Fountain |
| ☐ Capital Improvement | ☐ Entranceway | ☐ Other, explain _____ |
| ☐ Sign Grant | ☐ Landscaping | |

PROJECT COMPONENT

Vendor: _____

Work Accomplished by Vendor: _____

EXPENDITURES

Products/Services Received _____	Cost _____
----------------------------------	------------

VOLUNTEER HOURS

If residents are providing physical assistance or using their personal time to help complete the project, please details and hours worked will be provided. Examples include working on the application, asking for estimates, meeting vendors, preparing the site, and site maintenance.

VOLUNTEER WORK	PERSON'S NAME	TOTAL HOURS

Add an additional sheet if needed.

Neighborhood Association _____

Describe the extent to which the original objective of the grant has been achieved.

Print Name: _____

Signature: _____

Date: _____







License#: CRC1334524

Proposal for Neighborhood Wall at Regal Landing

Scope of work:

Materials: Concrete, Rebar, Blocks, Sand and Mortar, Pump for Concrete.

Labor:

- Tear out 51' Section and 32' of block wall and Haul off Debris.
- Dig new footing- Based on 2'x 12" with 3 #5 Rebar & Dowel @ 4'
- Tie Rebar and pour footing.
- Lay blocks- Based on 10 Courses.
- Tie Rebar for Down Cella & Top Lintel Course with 1 #5 Rebar and Pour.
- Does not include removing tree roots.

- Total Price Labor and Materials: \$26,280

Total:

Name: _____

Signature: _____

Date: _____

35% of payment will be made when permit is in hand. Payment in full will be made upon completion of work.

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME
 Del Debaso
 ADDRESS
 HST Horizon Court
 Belle Isle 32809
 PHONE NO.
 407-787-2002

ADDRESS
 Horizon Court
 Belle Isle 32809
 DATE OF PLANS
 ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of The removal of the loose, cracked and leaning blocks of the perimeter wall. Rebuild the two sections of wall that need to come out, remove any loose and bulging stucco on said walls, band and restucco the affected areas to match existing, repair rusted beads and stucco stops and any cracks and paint the outside of entire perimeter wall with Bone color satin finish paint.

Possibly another 4,000.00 for any unforeseen work or expenses

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Twelve Thousand Nine hundred dollars

Dollars (\$ 12,900.00) with payments to be made as follows.

30% initial deposit
 and the balance upon completion
 A total of 16,500.00

Any alteration or deviation from above specifications involving extra work will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements involving work done, accidents, or delays beyond our control.

Respectfully
 submitted

Phillip Brown

per Phillip Brown

Note — This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. We are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Signature

Date



GROUNDWERKS, INC.
P.O, BOX 3074
WINTER PARK, FL 32790
407-445-9375
butch@groundwerks.net

Proposal

Project: Horizon
Location: 1425 Horizon Court
Belle Isle, Fl. 32809

Date: August 20, 2025

Attn: Mr. Douglas Caldes

Ground Werks, Inc. is pleased to submit our proposal for hardscape services for the referenced project. Please see the attached breakdown for quantities and details.

Scope of Work:

1. **Block Removal and Replacement:**
 - Demolish and remove approx. 48 linear feet of existing block wall
 - Proper disposal of all debris in compliance with local regulations
 - Supply and install new CMU block wall to match existing height and thickness
 - Reinforce wall per standard building code requirements
 - Apply mortar joints and ensure level, plumb, and structurally sound installation
 - Prepare wall surface for stucco finish to match existing texture
2. **Stucco Application (Both Sides of New Block Wall)**
 - Apply stucco finish on 48 linear feet of new block wall both sides
 - Match existing stucco texture and appearance
 - Prime and paint as needed for uniform appearance
3. **Additional Stucco Repairs**
 - Perform stucco repair in 9 separate areas as marked onsite
 - Remove all loose/damaged stucco material
 - Apply bonding agent and patch with appropriate stucco mix
 - Texture and blend repairs to match existing finish
 - Prime and paint repaired stucco areas (color to match as close as possible to existing)



- **Materials & Labor Included**

- CMU blocks, mortar, rebar, (if required), grout, and reinforcement materials
- Stucco repair mix, bonding agent, primer, and paint
- Tools, equipment, and protective materials
- Skilled labor for demolition, block installation, stucco repair, and finishing
- Haul away and disposal fees

- **Exclusions**

- Structural engineering reports (if required)
- Permits and inspection fees (if required by local jurisdiction)
- Work outside of described scope
- Column Caps
- Drainage

- **Project Timeline**

- Estimated Duration (12) working days from project start (weather permitting)

- **Pricing:**

- Block Wall (48 Linear feet remove and replace)
- Stucco Finish (48 feet both sides)
- Stucco Repairs (9 areas)
- Paint Exterior of Wall
- Demolish & Rebuild (1) Column
- Total Proposal Price (materials & labor) \$19,230.00

- ***Terms & Conditions:**

- 50 % deposit required upon acceptance of proposal
- Balance due upon project completion
- Proposal valid for 30 days from above date

Accepted By: _____ Date: _____

Submitted by Butch Chen – butch@groundwerks.net



Groundwerks ~ Landscape Contractors ~ P.O. Box 3074 Winter Park, Fl. 32790

**CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: November 4, 2025

To: Honorable Mayor and City Council Members

From: Rick J. Rudometkin, City Manager

Subject: 3904 Arajo Court Condemnation and Demolition and Owner Update

Background:

The City of Belle Isle has issued a condemnation order (Official Records Document #20240601626, recorded October 22, 2024) for the property located at 3904 Arajo Court, Belle Isle, FL 32812-2801 (Orange County Tax Parcel ID: 20-23-30-1646-01-050). The residential structure upon the property has been approved to be demolished by the City and a lien placed against the property for the expenses incurred.

There has been no activity. We visited the site again and met with a subject matter expert to ask about costs to fix the home.

Staff Recommendation:

No recommendation.

Suggested Motion:

None at this time.

Alternatives:

Change direction and move forward with demolition.

Fiscal Impact:

\$20,000.00 for the project if it is demolished plus the attorney fees. This is not budgeted.

Attachments:

Memo from SME



2499 Trentwood Boulevard
Orlando, FL 32812

October 24, 2025

Reference:
3904 Arajo Court
Belle Isle, FL 32812

To: Rick Rudonetkin

I was asked to do an overall assessment of the integrity of home listed above. Listed below is my professional opinion after assessment of property.

1. Wood framed exterior walls – condition is very poor. Siding/trim is termite ridden around entire exterior of home (fix and remove/replace all walls and all wood wall framing and siding).
2. Roof was shingled recently to not much avail, except to stop water intrusion. Most of the damage has already occurred on the interior and exterior of home.
3. Home has been taken over by mold and mildew in all areas. Drywall ceilings have fallen down in almost every room.
4. Windows are original, causing more water intrusion. Installed in 1975.
5. I have been building and remodeling for 35 years in Central Florida, this home has been going downhill for main years with no repairs to help situation.
6. It is highly recommended to tear down home and start over. There is as much money to remove and replace as is.

Respectfully submitted,

William Haan

William A. Haan
Creative Remodeling Solutions, LLC
CBC046662

CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: October 23, 2025

To: Honorable Mayor and City Council Members

From: Travis Grimm - Chief of Police

Subject: Acceptance of FDLE Drone Replacement Grant and Approval of Drone Purchase

Background:

The Florida Department of Law Enforcement (FDLE) has awarded the Belle Isle Police Department up to \$25,000 in reimbursement funding through the FDLE Drone Replacement Program. This statewide initiative supports selected agencies in replacing non-compliant drone systems with state-approved technology that meets current data security and operational standards. Belle Isle PD was selected for this award based on program eligibility, demonstrated need, and successful compliance with state requirements.

Staff Recommendation and Council Discussion Points:

Staff recommends approval of the grant acceptance and purchase to support continued compliance, enhance aerial response capabilities, and modernize public safety technology at no cost to the City.

Suggested Motion:

"I move that the City Council approve acceptance of the FDLE Drone Replacement Grant award and authorize the purchase of the Skydio X10 Drone System from Axon Enterprise, Inc. in the amount of \$25,000, to be reimbursed in full through the FDLE Drone Replacement Program."

Alternatives:

Do not accept the grant.

Fiscal Impact:

Grant Amount: \$25,000

City Cost: \$25,000 (reimbursement program). The police department will use the grant funding to purchase the drone.

Attachments:

- FDLE Award/Approval Documentation
- Skydio/Axon Quote – \$25,000
- Supporting Memo from Chief Grimm



Belle Isle Police Department

1521 NELA AVENUE
BELLE ISLE, FL 32809
PHONE (407) 240-2473
FAX (407) 850-1616

October 23, 2025

To: Rick Rudometkin, City Manager

Cc: Mayor and Members of the City Council

From: Chief Travis Grimm, Belle Isle Police Department

Subject: FDLE Drone Replacement Program – Background and Grant Award Notification

Background

The Florida Department of Law Enforcement (FDLE) established the Drone Replacement Program to support law enforcement agencies throughout the state in replacing unmanned aircraft systems that no longer meet Florida's operational and data security requirements. Due to national security concerns and recent statutory changes, specific drone platforms were removed from the list of approved law enforcement equipment. In response, the FDLE made state funds available so that agencies could transition to compliant, secure technology without placing a financial burden on local taxpayers. Departments were required to apply for the program and demonstrate need, operational readiness, and a compliant replacement plan. The Belle Isle Police Department was selected and approved by the FDLE to receive up to \$25,000 in reimbursement funding for a replacement drone system. Only a limited number of agencies statewide were awarded through this initiative, and our selection reflects well on the department's reputation, compliance record, and the professional manner in which our staff manages equipment and technology.

Award and Intended Use

The department has been approved for reimbursement of up to \$25,000 for the purchase of a compliant drone and related equipment. The approved replacement platform is the Skydio X10, which will support:

- Search and rescue operations
- Crime scene documentation
- Missing/endangered person cases
- Disaster response and storm damage mapping
- Patrol support and situational awareness

This equipment significantly enhances our capabilities while ensuring that Belle Isle remains compliant with state law and current security standards.

Next Step

Because this is a reimbursement-based award, the City must approve the purchase and

temporarily issue payment to the vendor. Once payment is made, Belle Isle PD will submit the final invoice and required documentation to FDLE, which will then reimburse the City for the full amount of the purchase.

A separate agenda action request will follow, asking the City Council to:

1. Formally accept the FDLE grant funds, and
 2. Approve the purchase of the Skydio X10 drone system.
-

Summary

Belle Isle Police Department has been awarded state funding through FDLE to modernize and replace its drone technology at no cost to the City. This program strengthens our emergency response and public safety capabilities while maintaining full compliance with state-mandated equipment standards.

Sincerely,

A handwritten signature in blue ink, appearing to be 'TG' with a long horizontal stroke extending to the right.

Travis Grimm
Chief of Police
Belle Isle Police Department

** Community First **

**Drone Replacement Program Financial Assistance Agreement
between
Florida Department of Law Enforcement
and
City of Belle Isle**

This agreement is entered into by and between the Florida Department of Law Enforcement (herein referred to as "FDLE" or "Department") and the Recipient Agency named above.

WHEREAS, the Department has the authority pursuant to Florida law and does hereby agree to provide state financial assistance to the Recipient upon the terms and conditions hereinafter set forth, and

WHEREAS, The General Appropriations Act, 2023 Legislature, Section 123 provides approximately \$25,000,000 in nonrecurring funds to the Florida Department of Law Enforcement for the Drone Replacement Program established in Chapter 2023-240, Laws of Florida, and

WHEREAS, The General Appropriations Act, 2024 Legislature, Section 147, reverted and appropriated the unexpended balance of funds for use in the 2024-2025 fiscal year, and

WHEREAS, Chapter No. 2024-228, Section 44, amended Drone Replacement Program requirements, and

WHEREAS, The General Appropriations Act, 2025 Legislature, Section 132, reverted and appropriated the unexpended balance of funds for use in the 2025-2026 fiscal year, and

WHEREAS, Chapter No. 2025-199, Section 55, amended Drone Replacement Program requirements, and

WHEREAS, Section 934.50, Florida Statutes establishes rules, regulations, and security standards for the use of drones by governmental entities, and

WHEREAS, pursuant to Rule 60GG-2.0075, Florida Administrative Code, the Department of Management Services (DMS) has published minimum security standards for drones used by governmental entities; and

WHEREAS, the Recipient seeks to receive funding to purchase a drone that meets required minimum security standards.

NOW THEREFORE, in consideration of the foregoing, the parties hereto agree to this agreement as follows:

This agreement is subject to all applicable state financial assistance standard conditions provided in **Appendix B**.

The State of Florida's performance and obligation to pay under this agreement is contingent upon an appropriation by the Legislature, availability of funds, and subject to any modification in accordance with Chapter 216, Florida Statutes or the Florida Constitution.

FDLE will administer and disburse funds under this agreement in accordance with sections 215.97, 215.971, 215.981 and 215.985, F.S. for state financial assistance. The Recipient shall perform all tasks, activities, and provide deliverables, including reports, as specified in this agreement. FDLE's determination of acceptable expenditures shall be conclusive.

The Recipient certifies with respect to this agreement that it possesses the legal authority to receive the funds to be provided under this agreement and that, if applicable, its governing body has authorized, by resolution or otherwise, the execution and acceptance of this agreement with all covenants and assurances

contained herein. The Recipient also certifies that the undersigned possesses the authority to legally execute and bind Recipient to the terms of this agreement.

Expenditures of state financial assistance shall be compliant with laws, rules and regulations applicable to expenditures of State funds, including, but not limited to, the Reference Guide for State Expenditures published by the Florida Department of Financial Services.

OVERVIEW AND FUNDING

Project Title: FY2025-26 Drone Replacement Program

Project Start Date: 07/01/2025

Project End Date: 06/30/2026

Program Activities and Scope of Work

The Florida Legislature amended Section 934.50, Florida Statutes during the 2022 session. By July 1, 2022 governmental agencies using any drone not produced by an approved manufacturer must implement a plan to discontinue the use of the such drone by January 1, 2023. This grant provides funding for the Recipient to purchase drones that meet the compliance requirements outlined in Rule 60GG-2.0075, Florida Administrative Code.

The Recipient must prepare a Drone Funding Request Form (**Appendix A**) to receive funding under the revised program guidelines in Chapter 2025-199, Section 55, Laws of Florida. This form includes information about the recipient agency and how many drones they anticipate purchasing. The Department will review the request and allocate funding based on the information provided. The Recipient will be awarded funds, not to exceed \$25,000 per compliant drone, approved by the Department on the Drone Funding Request Form (**Appendix A**).

DELIVERABLES

As stated in the scope and responsibilities above, the Recipient shall purchase new drones that are compliant with Rule 60GG-2.0075, Florida Administrative Code.

DISTRIBUTION AND PAYMENTS

This award is a cost-reimbursement agreement with the ability to request a cash advance. The Recipient will be awarded funds, not to exceed \$25,000 for each compliant drone approved to purchase under this award.

Any funds paid in excess of the amount to which the participating agency is entitled under the terms and conditions of the agreement must be refunded to FDLE. Factual misrepresentations of drone purchases or other certifications will result in the loss of funding.

Funds under this agreement will be disbursed when all the following criteria are met:

- Executed agreement is signed by the Chief Official and provided to OCJGSFA@fdle.state.fl.us;
- The Drone Funding Request Form (Appendix A) is prepared and signed by the Chief Official and provided to OCJGSFA@fdle.state.fl.us; and
- Criteria is met for Option 1 (Reimbursement) or Option 2 (Cash Advance):

Option 1 = Reimbursement: The Recipient may use its own funds to purchase the compliant drone and provide documentation related to the purchase including: purchase order, invoice, and proof of payment (cancelled check, bank/card statement, etc.).

Option 2 = Cash Advance: The Recipient may request a cash advance to receive program funds and subsequently purchase the compliant drone. In order to qualify for this method of payment, the Recipient must provide a valid, executed purchase order and must be ready to order the compliant drone immediately upon the receipt of advanced funds. The Recipient must

Award #: 3X221
CSFA: 71.092

provide documentation of purchase (invoice) and proof of payment (cancelled check, bank/card statement, etc.) within 45 days of receiving the advanced funds. Failure to provide documentation within 45 days will result in the Recipient being required to submit a refund to FDLE.

FDLE GRANT MANAGEMENT CONTACTS

The following individuals can assist with any program related questions or concerns:

FDLE Grant Manager

Name: Patricia Stark

Title: Government Analyst II

Phone: 850-617-1252

Email: PatriciaStark@fdle.state.fl.us

FDLE Alternate Contact

Name: Tennille Robinette

Title: Research & Planning Administrator

Phone: 850-617-1268

Email: TennilleRobinette@fdle.state.fl.us

If you are unable to reach either member above directly, please call the Bureau of Criminal Justice Grants main line at 850-617-1250 or email OCJGSFA@fdle.state.fl.us.

RECIPIENT CONTACTS

For assistance with any contract or financial questions, the Florida Department of Law Enforcement can contact:

Contract/Grant Manager:

(please print)

Name: Andrew Clark

Title: Corporal

Phone: 407-240-2473

Email: aclark@belleislepolice.org

Chief Official

(please print)

Name: Travis Grimm

Title: Chief of Police

Phone: 407-240-2473

Email: tgrimm@belleislepolice.org

Financial Contact:

(please print)

Name: Tracey Richardson

Title: Financial Director

Phone: 407-851-7730

Email: trichardson@belleislefl.gov

Alternate Point-of-Contact

(please print)

Name:

Title:

Phone:

Email:

Recipient's Vendor ID (FEID/EIN): 591450640

Please provide the Remittance/Payment Address where a check should be mailed if the Recipient is not set up for EFTs from the State of Florida:

Entity Name: City of Belle Isle

Address 1: 1600 Nela Avenue

Address 2:

City, State, Zip: Belle Isle, Florida, 32809

Award #: 3X221
CSFA: 71.092

SIGNATURES

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Modifications to this page, including strikeouts, whiteout, etc. are not permitted.

**Florida Department of Law Enforcement
Bureau of Criminal Justice Grants**

Signature:  Date: 9/25/25
Printed Name and Title: Cody Menacof, Bureau Chief

**Recipient
The City of Belle Isle**

The award is not valid until signed and dated by all required parties including either the Chief Official or Designee below. Any Designee signatures must be accompanied by documentation granting the authority to execute this agreement.

Recipient Chief Official
Signature:  Date: 9/18/25
Printed Name and Title: Travis Grimm, Chief of Police

*** If using a designee, sign the Chief Official Designee section below***

Recipient Chief Official Designee
Signature: _____ Date: _____
Printed Name and Title: _____

Additional Recipient Signatures (optional)

If your local process requires additional signatures (i.e., legal, clerk, etc.) use the spaces below.

Signature: _____ Date: _____
Printed Name and Title: _____

Signature: _____ Date: _____
Printed Name and Title: _____

Award #: 3X221
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Appendix A – Drone Funding Request Form

Recipient: The City of Belle Isle

County: Orange

1. Recipient Type (select all that apply):

- ☒ New Recipient (no funds received under this program)
- Located in a fiscally constrained county
- None of the above

- 2. How many drone pilots do you currently have on staff? 1
- 3. How many additional pilots are you seeking to train/certify? 3
- 4. How many compliant drones do you currently have in your fleet? 1
- 5. How many additional drones are you seeking with these funds? 1

Based on your request, you are seeking an award amount of \$ 25,000.00
(max reimbursement of \$25,000 per drone)

Provide any additional information we should consider when reviewing this request.
The Belle Isle Police Department is looking to purchase an additional drone to assist with law enforcement activities. Currently, the Belle Isle Police Department has one Part 107 certified drone pilot and one Skydio drone. The drone, however, does not have night vision capabilities and is only usable during the day.

The Belle Isle Police Department is looking to purchase a night time capable drone for night use, along with three additional Part 107 certified drone pilots.

By signing below, I am submitting the request to receive funding in accordance with the revised Drone Replacement Program guidelines cited above.

Signature: 

Date: September 16, 2025

Name/Title: Corporal Andrew Clark

**** FDLE BUREAU OF CRIMINAL JUSTICE GRANTS ONLY ****

The Recipient may purchase 1 drones and receive reimbursement of up to \$25,000 each, not to exceed the award amount of: \$25,000


Authorized Official

9/25/25
Date

Award #:
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Appendix B – FY2025-26 State Financial Assistance Standard Conditions

The following terms and conditions will be binding upon approval of the grant award and execution of the contract by both the Recipient and the Florida Department of Law Enforcement. The Recipient will maintain required registrations and certifications for eligibility under this program.

The Department and the Recipient agree that they do not contemplate the development, transfer or receipt of intellectual property as a part of this agreement.

SECTION I: PROJECT IMPLEMENTATION

Legal Authority: The Recipient certifies with respect to this agreement that it possesses the legal authority to receive the funds to be provided under this agreement and that, if applicable, its governing body has authorized, by resolution or otherwise, the execution and acceptance of this agreement with all covenants and assurances contained herein. The Recipient also certifies that the undersigned possesses the authority to legally execute and bind Recipient to the terms of this agreement.

Not Operational within 60 and 90 Days: If a project is not operational within 60 days of the original start date of the award period, the Recipient must report by letter to the Department the steps taken to initiate the project, the reasons for delay, and the expected start date. If a project is not operational within 90 days of the original start date of the award period, the Recipient must submit a second statement to the Department explaining the implementation delay. Upon receipt of the 90-day letter, the Department shall determine if the reason for delay is justified or shall, at its discretion, require additional project documentation and justifications throughout the award period. The Department will also require the Recipient provide a revised project timeline that includes all anticipated project activities, tasks, and estimated completion date(s).

SECTION II: PAYMENTS

Obligation to Pay: The State of Florida's obligation to pay under this agreement is contingent upon an appropriation by the Legislature.

Overpayments: Any funds paid in excess of the amount to which the Recipient is entitled under the terms and conditions of the agreement must be refunded to the Department. Any balance of unobligated cash that has been paid and has not been authorized to be retained for direct program costs in a subsequent period must be refunded to the Department.

Advance Funding (Drone Program Only): Advance funding may be provided to a Recipient upon completion and submission of the following to the assigned FDLE Grant Manager: (1) a completed "Compliant Drone Cash Advance Request" form, (2) a valid, executed Purchase Order, and (3) vendor quote(s) for the compliant drone. The request form must be signed by the Chief Official. Advanced funds must be spent on drone purchase within 30 days of receipt. In order to reconcile the Cash Advance, the Recipient must provide the invoice and proof of payment for the compliant drone to the assigned FDLE Grant Manager within 45 days of the receipt of the advanced funding. Should extenuating circumstances arise which prevent the expenditure of advance funds within 30 days of receipt, or the provision of required documentation to reconcile the funds, a written request to retain the funds must be provided by the Recipient and approved by the Department. Failure to provide documentation will result in a refund of any advanced funding.

SECTION III: PROJECT AND GRANT MANAGEMENT

Personnel Changes: The Recipient must notify the FDLE grant manager of any change in the Chief Officials or Project Director or any change in contact information, including mailing address, phone number, email, or title change.

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Obligation of Grant Funds: Grant funds shall not under any circumstances be obligated prior to the effective date, or subsequent to the termination date, of the period of performance. Only project costs incurred on or after the effective date, and on or prior to the termination date of the Recipient's project are eligible for reimbursement. All payments must be completed within thirty (30) days of the end of the grant period of performance.

Financial Management: The Recipient must have a financial management system able to record and report on the receipt, obligation, and expenditure of grant funds. An adequate accounting system must be able to separately track receipts, expenditures, assets, and liabilities for awards, programs, and subrecipients. The Recipient shall maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices. Recipient must have written procedures for procurement transactions.

Travel: Cost for travel shall be reimbursed at the Recipient's travel rate, but the maximum reimbursement for each type of travel cost shall not exceed rates established in State of Florida Travel Guidelines, §112.061, F.S.

Subcontracts: Recipient agrees that all employees, subcontractors, or agents performing work under the agreement shall be properly trained individuals who meet or exceed any specified training qualifications. Recipient agrees to be responsible for all work performance and all expenses incurred in fulfilling the obligations of this agreement, and will not assign the responsibility for this agreement to another party. If the Recipient subcontracts any or all of the work required under this agreement, the Recipient must provide a completed DFS-A2-NS (Recipient-Subrecipient vs. Vendor Determination) form and a copy of the executed subcontract within thirty (30) days after execution of the subcontract. The Recipient agrees to include in the subcontract that (i) the subcontractor is bound by all applicable state and federal laws and regulations, and (ii) the subcontractor shall hold the Department and Recipient harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this agreement, to the extent allowed and required by law.

Grant Adjustments: Recipients must submit a Request for Grant Adjustment to the FDLE grant manager for substantive changes such as: scope modifications, changes to project activities, target populations, service providers, implementation schedules, project director, designs or research plans set forth in the approved agreement, and for any budget changes affecting a cost category that was not included in the original budget. Recipients may transfer up to 10% of the total budget between current, approved budget categories without prior approval, as long as the funds are transferred to an existing line item. Adjustments are required when there will be a transfer of 10% or more of the total budget between budget categories. Under no circumstances can transfers of funds increase the total award. Requests for changes to the grant agreement must be signed by the Recipient or Implementing Agency's chief official or the chief official's designee. All requests for changes must be submitted no later than thirty (30) days prior to grant expiration date.

Property Management: The Recipient shall establish and administer a system to protect, preserve, use, maintain, and dispose of any property furnished to it by the Department or purchased pursuant to this agreement.

SECTION IV: MANDATORY DISCLOSURES

Conflict of Interest: The Recipient will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. Recipients must disclose in writing any potential conflict of interest to the Department.

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Violations of Criminal Law: The Recipient must disclose all violations of state or federal criminal law involving fraud, bribery or gratuity violations potentially affecting the grant award.

Convicted Vendors: The Recipient shall disclose to the Department if it, or any of its affiliates, as defined in §287.133(1)(a) F.S., is on the convicted vendor list. A person or affiliate placed on the convicted vendor list following a conviction for a public entity crime is prohibited from doing any activities listed in the agreement for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

Vendors on Scrutinized Companies Lists: If this agreement is in the amount of \$1 million or more, Recipient certifies upon executing this agreement, that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to §215.473, F.S., or engaged in business operations in Cuba or Syria. In the event that federal law ceases to authorize the states to adopt and enforce the contracting prohibition identified herein, this provision shall be null and void.

Discriminatory Vendors: The Recipient shall disclose to the Department if it or any of its affiliates, as defined by §287.134(1)(a), F.S. appears on the discriminatory vendors list. An entity or affiliate placed on the discriminatory vendor list pursuant to §287.134, F.S. may not a) submit a bid, proposal, or reply on a contract or agreement to provide any goods or services to a public entity; b) submit a bid, proposal, or reply on a contract or agreement with a public entity for the construction or repair of a public building or public work; c) submit bids, proposals, or replies on leases of real property to a public entity; d) be awarded or perform work as a contractor, subcontractor, Recipient, supplier, subrecipient, or consultant under a contract or agreement with any public entity; or e) transact business with any public entity.

Reporting Potential Fraud, Waste, Abuse, and Similar Misconduct: The Recipient must promptly refer to the Department of Law Enforcement, Bureau of Criminal Justice Grants any credible evidence that a principal, employee, agent, contractor, subcontractor, or other person has either 1) submitted a claim for grant funds that violates the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds.

Non-Disclosure Agreements: Restrictions and certifications regarding non-disclosure agreements and related matters Recipients or contracts/subcontracts under this award may not require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits, restricts or purports to prohibit or restrict, the reporting of waste, fraud or abuse in accordance with law, to an investigative or law enforcement representative of a state or federal department or agency authorized to receive such information. The Recipient certifies that if informed or notified of any subrecipient, or contractor/subcontractor has been requiring their employees to execute agreements or statements that prohibit the reporting of fraud, waste, or abuse that it will immediately cease all further obligations of award funds to the entity and will immediately notify the Department. The Recipient will not resume obligations until expressly authorized to do so from the Department.

SECTION V: COMPLIANCE WITH STATUTES, RULES, AND REGULATIONS

In performing its obligations under this agreement, the Recipient shall without exception be aware of and comply with all State and Federal laws, rules and regulations relating to its performance under this agreement as they may be enacted or amended from time-to-time, as well as any court or administrative order, judgment, settlement or compliance agreement involving the Department which by its nature affects the services provided under this agreement. The following are examples of rules and regulations that govern Recipient's performance under this agreement.

Lobbying Prohibited: The Recipient shall comply with the provisions of 11.062 and 216.347, F.S., which prohibit the expenditure of funds for the purpose of lobbying the Legislature, judicial branch, or a State agency. No funds or other resources received from the Department in connection with this agreement may

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be used directly or indirectly to influence legislation or any other official action by the Florida Legislature or any state agency.

State of Florida E.O. 20-44: Public-Private Partnerships: Any entity named in statute with which the agency must form a sole-source, public-private agreement; and any nongovernmental Recipient receiving 50% or more of their annual budget from any combination of state or federal funding must submit an annual report to the Bureau of Criminal Justice Grants. The report must include the most recent IRS Form 990, detailing the total compensation for the entities' executive leadership teams. Total compensation shall include salary, bonuses, cashed-in leave, cash equivalents, severance pay, retirement benefits, deferred compensation, real-property gifts, and any other payout. In addition, the Recipient must agree through appropriate contract or grant agreement amendment to inform the agency of any changes in total executive compensation between the annual reports. All compensation reports must indicate what percent of compensation comes directly from the State or Federal allocations to the Recipient.

Civil Rights: The Recipient agrees to comply with the Americans With Disabilities Act (Public Law 101-336, 42 U.S.C. Section 12101 et seq.) and shall not discriminate against any employee (or applicant for employment) in the performance of this agreement because of race, color, religion, sex, national origin, disability, age, or marital status. These requirements shall apply to all contractors, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to clients or employees in connection with its programs and activities.

E-Verify: The Department shall consider the employment by any contractor of unauthorized aliens a violation of section 274(e) of the Immigration and Nationalization Act. Such violation shall be cause for unilateral cancellation of this contract. Pursuant to F.S. 448.095, the Contracting Party and any subcontractors are required to register with and use the E-Verify system operated by the U.S. Department of Homeland Security beginning on January 1, 2021. The Contracting Party and any subcontractors are prohibited from entering into contracts with one another unless all parties register and use the E-Verify system. Subcontractors who enter into contracts with the Contracting Party are required to provide a certification that the subcontractor does not employ or use unauthorized aliens as defined in the statute, a copy of which the Contracting Party must maintain. The Contracting Party and any subcontractors are required to terminate a contract if a party has a good faith belief that another party is in violation of F.S. 448.09(1), prohibiting the employment of unauthorized aliens. If a public employer has a good faith belief that the subcontractor has violated these requirements, but that the Contracting Party has otherwise complied, the public employer must notify the Contracting Party to terminate its contract with the subcontractor. A party may challenge a contract termination in accordance with these requirements. A penalized Contractor is prohibited from obtaining another contract with a public employer for at least one year.

Background Check: Whenever a background screening for employment or a background security check is required by law for employment, unless otherwise provided by law, the provisions of Chapter 435 F.S., shall apply. All employees in positions designated by law as positions of trust or responsibility shall be required to undergo security background investigations as a condition of employment and continued employment. For the purposes of the subsection, security background investigations shall include, but not be limited to, employment history checks, fingerprinting for all purposes and checks in this subsection, statewide criminal and juvenile record checks through the Florida Department of Law Enforcement, and federal criminal record checks through the Federal Bureau of Investigation, and may include local criminal record checks through local law enforcement agencies.

Public Records: As required by 287.058(1)(c), F.S., the Recipient shall allow public access to all documents, papers, letters, or other public records as defined in 119.011(12), F.S. as prescribed by 119.07(1) F.S., made or received by the Recipient in conjunction with this agreement, except public records which are made confidential by law must be protected from disclosure. It is expressly understood that the Recipient's failure to comply with this provision shall constitute an immediate breach of contract, for which the Department may unilaterally terminate this agreement.

Award #:
CSFA: 71.092

Independent Contractor, Subcontracting and Assignments: In performing its obligations under this agreement, the Recipient shall at all times be acting in the capacity of an independent contractor and not as an officer, employee, or agent of the State of Florida. Neither the Recipient nor any of its agents, employees, subcontractors or assignees shall represent to others that it is an agent of or has the authority to bind the Department by virtue of this agreement, unless specifically authorized in writing to do so.

Timely Payment of Subcontractors: To the extent that a subcontract provides for payment after Recipient's receipt of payment from the Department, the Recipient shall make payments to any subcontractor within 7 working days after receipt of full or partial payments from the Department in accordance with §287.0585, F.S., unless otherwise stated in the agreement between the Recipient and subcontractor. Failure to pay within seven (7) working days will result in a penalty that shall be charged against the Recipient and paid by the Recipient to the subcontractor in the amount of one-half of one percent (.005) of the amount due per day from the expiration of the period allowed for payment. Such penalty shall be in addition to actual payments owed and shall not exceed fifteen (15%) percent of the outstanding balance due.

Notice of Legal Actions: The Recipient shall notify the Department of potential or actual legal actions taken against the Recipient related to services provided through this agreement or that may impact the Recipient's ability to complete the deliverables outlined herein, or that may adversely impact the Department. The Department's Grant Manager will be notified within 10 days of Recipient becoming aware of such actions or potential actions or from the day of the legal filing, whichever comes first.

Property: In accordance with 287.05805, F.S., any State funds provided for the purchase of or improvements to real property are contingent upon the Recipient granting to the State a security interest in the property at least to the amount of the State funds provided for at least five (5) years from the date of purchase or the completion of the improvements or as further required by law.

SECTION VI: RECORDS, AUDITS, AND INFORMATION SECURITY

Records Retention: Retention of all financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this agreement shall be maintained by the Recipient during the term of this agreement and retained for a period of five (5) years after completion of the agreement or longer when required by law. In the event an audit is required under this agreement, records shall be retained for a minimum period of five years after the audit report is issued or until resolution of any audit findings or litigation based on the terms of this agreement, at no additional cost to the Department. Upon demand, at no additional cost to the Department, the Recipient will facilitate the duplication and transfer of any records or documents during the term of this agreement and the required five (5) year retention period. No record may be withheld, nor may the Recipient attempt to limit the scope of any of the foregoing inspections, reviews, copying, transfers or audits based on any claim that any record is exempt from public inspection or is confidential, proprietary or trade secret in nature; provided, however, that this provision does not limit any exemption to public inspection or copying to any such record. These records shall be made available at all reasonable times for inspection, review, copying, or audit by State, or other personnel duly authorized by the Department.

Records Inspection: Pursuant to Section 216.1366, F.S., in order to preserve the interest of the state in the prudent expenditure of state funds, the Department shall be authorized to inspect the (a) Financial records, papers, and documents of the Contractor that are directly related to the performance of the Contract or the expenditure of state funds, and (b) Programmatic records, papers, and documents of the Contractor which the Department determines are necessary to monitor the performance of the Contract or to ensure that the terms of the Contract are being met. The Contractor shall provide such records, papers, and documents requested by the Department within ten (10) business days after the request is made.

Award #:
CSFA: 71.092

Monitoring: The Recipient agrees to comply with the Department's grant monitoring guidelines, protocols, and procedures; and to cooperate with the Department on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, site visits, and/or Florida Department of Financial Services contract reviews and Expanded Audits of Payment (EAP). The Recipient agrees to provide the Department all documentation necessary to complete monitoring of the award and verify expenditures in accordance with 215.971, F.S. Further, the Recipient agrees to abide by reasonable deadlines set by the Department for providing requested documents. Failure to cooperate with grant monitoring activities may result in sanctions affecting the Recipient's award, including, but not limited to: withholding and/or other restrictions on the Recipient's access to funds, and/or referral to the Office of the Inspector General for audit review.

Florida Single Audit Act (FSAA): The Recipient shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by The Office of the Inspector General (§20.055, F.S.). In the event that the Recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year, the Recipient must have a single audit or project-specific audit in accordance with §215.97, F.S. and the applicable rules of the Department of Financial Services and the Auditor General. In determining the state financial assistance expended in its fiscal year, the Recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of Law Enforcement, other state agencies, and other non-state entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a non-state entity for Federal program matching requirements. The schedule of expenditures should disclose the expenditures by contract/agreement number for each contract with the Department in effect during the audit period. All questioned costs and liabilities due the Department shall be fully disclosed in the audit report package with reference to the specific contract number. If the Recipient expends less than \$750,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of 215.97, F.S., is not required. In the event that the Recipient expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of 215.97, F.S., the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the Recipient's resources obtained from other than State entities). Pursuant to 215.97(8), F.S., state agencies may conduct or arrange for audits of state financial assistance that are in addition to audits conducted in accordance with §215.97, F.S. In such an event, the state awarding agency must arrange for funding the full cost of such additional audits. Any reports, management letters, or other information required to be submitted to the Department pursuant to this agreement shall be submitted within nine (9) months after the end of the Recipient's fiscal year or within 30 days of the Recipient's receipt of the audit report, whichever occurs first, unless otherwise required by Florida Statutes. Copies of financial reporting packages required by this agreement shall be submitted by or on behalf of the Recipient directly to each of the following:

The Department of Law Enforcement:
 Florida Department of Law Enforcement
 Bureau of Criminal Justice Grants
 ATTN: State Financial Assistance
 Post Office Box 1489 Tallahassee, Florida 32302-1489

The Auditor General's Office at:
 Auditor General's Office, Room 401
 Pepper Building
 111 West Madison Street
 Tallahassee, Florida 32399-1450

Criminal Justice Information Data Security: Acceptance of this award, constitutes understanding that transmission of Criminal Justice Information (CJI) between locations must be encrypted to conform to the Federal Bureau of Investigation (FBI) Criminal Justice Information Services (CJIS) Security Policy.

Award #:
CSFA: 71.092

Recipient's Confidential and Exempt Information: By executing this agreement, the Recipient acknowledges that any information not marked as "confidential" or "exempt" will be posted by the Department on the public website maintained by the Department of Financial Services pursuant to 215.985, F.S. The Recipient agrees that, upon written request of the Department, it shall promptly provide to the Department a written statement of the basis for the exemption applicable to each provision identified by the Recipient as "confidential" or "exempt", including the statutory citation to an exemption created or afforded by statute, and state with particularity the reasons for the conclusion that the provision is exempt or confidential. Any claim by Recipient of trade secret (proprietary) confidentiality for any information contained in Recipient's documents (reports, deliverables or work papers, etc., in paper or electronic form) submitted to the Department in connection with this agreement cannot be waived, unless the claimed confidential information is submitted in accordance with the following two paragraphs.

The Recipient must clearly label any portion of the documents, data, or records submitted that it considers exempt from public inspection or disclosure pursuant to Florida's Public Records Law as trade secret. The labeling will include a justification citing specific statutes and facts that authorize exemption of the information from public disclosure. If different exemptions are claimed to be applicable to different portions of the protected information, the Recipient shall include information correlating the nature of the claims to the particular protected information.

The Department, when required to comply with a public records request including documents submitted by the Recipient, may require the Recipient to expeditiously submit redacted copies of documents marked as trade secret in accordance with this section. Accompanying the submission shall be an updated version of the justification, correlated specifically to redacted information, either confirming that the statutory and factual basis originally asserted remain unchanged or indicating any changes affecting the basis for the asserted exemption from public inspection or disclosure. The redacted copy must exclude or obliterate only those exact portions that are claimed to be trade secret. If the Recipient fails to promptly submit a redacted copy, the Department is authorized to produce the records sought without any redaction of proprietary or trade secret information.

SECTION VII: PENALTIES, TERMINATION, DISPUTE RESOLUTION, AND LIABILITY

Financial Penalties for Failure to Take Corrective Action: Corrective action plans may be required for noncompliance, nonperformance, or unacceptable performance under this agreement. Penalties may be imposed for failures to implement or to make acceptable progress on such corrective action plans.

Termination: The Department reserves the right to unilaterally cancel this agreement for refusal by the Recipient to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the Recipient in conjunction with this agreement, unless the records are exempt pursuant to Article I, Section 24(a), of the Florida Constitution and §119.07(1), F.S. The Department shall be the final authority as to the appropriation, availability and adequacy of funds. In the event the Recipient fails to fully comply with the terms and conditions of this agreement, the Department may terminate the agreement upon written notice. Such notice may be issued without providing an opportunity for cure if it specifies the nature of the noncompliance and states that provision for cure would adversely affect the interests of the State or is not permitted by law or regulation. Otherwise, notice of termination will be issued after the Recipient's failure to fully cure such noncompliance within the time specified in a written notice of noncompliance issued by the Department specifying the nature of the noncompliance and the actions required to cure such noncompliance. In addition, the Department may employ the default provisions in Rule 60A-1.006(3), F.A.C., but is not required to do so in order to terminate the agreement. The Department's failure to demand performance of any provision of this agreement shall not be deemed a waiver of such performance. The Department's waiver of any one breach of any provision of this agreement shall not be deemed to be a waiver of any other breach and neither event shall be construed to be a modification of the terms and conditions of this agreement. The provisions herein do not limit the Department's right to remedies at law or in equity. The validity of this agreement is subject to the truth and accuracy of all the information, representations, and materials submitted or provided by the Recipient in this agreement, in any subsequent submission or response to Department request, or in any

Award #:
CSFA: 71.092

submission or response to fulfill the requirements of this agreement, and such information, representations, and materials are incorporated by reference. The lack of accuracy thereof or any material changes shall, at the option of the Department and with thirty (30) days written notice to the Recipient, cause the termination of this agreement and the release of the Department from all its obligations to the Recipient. This agreement shall be construed under the laws of the State of Florida, and venue for any actions arising out of this agreement shall lie in Leon County. If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of this agreement. No waiver by the Department of any right or remedy granted hereunder or failure to insist on strict performance by the Recipient shall affect or extend or act as a waiver of any other right or remedy of the Department hereunder, or affect the subsequent exercise of the same right or remedy by the Department for any further or subsequent default by the Recipient. Any power of approval or disapproval granted to the Department under the terms of this agreement shall survive the terms and life of this agreement as a whole. The agreement may be executed in any number of counterparts, any one of which may be taken as an original. In the event of termination, the Recipient will be compensated for any work satisfactorily completed through the date of termination or an earlier date of suspension of work.

Disputes and Appeals: The Department shall make its decision in writing when responding to any disputes, disagreements, or questions of fact arising under this agreement and shall distribute its response to all concerned parties. The Recipient shall proceed diligently with the performance of this agreement according to the Department's decision. If the Recipient appeals the Department's decision, the appeal also shall be made in writing within twenty-one (21) calendar days to the Department's clerk (agency clerk). The Recipient's right to appeal the Department's decision is contained in Chapter 120, F.S., and in procedures set forth in Fla. Admin. Code R.28-106.104. Failure to appeal within this time frame constitutes a waiver of proceedings under Chapter 120, F.S. After receipt of a petition for alternative dispute resolution the Department and the Recipient shall attempt to amicably resolve the dispute through negotiations. Timely delivery of a petition for alternative dispute resolution and completion of the negotiation process shall be a condition precedent to any legal action by the Recipient concerning this agreement.

Liability: Unless the Recipient is a state agency or subdivision, the Recipient shall be solely responsible to parties with whom it shall deal in carrying out the terms of this agreement, and shall save the Department harmless against all claims of whatever nature by third parties arising out of the performance of work under this agreement. For purposes of this agreement, Recipient agrees that it is not an employee or agent of the Department, but is an independent contractor. Nothing herein shall be construed as consent by a state agency of the State of Florida to be sued by third parties in any matter arising out of any contract. Nothing shall be construed affect in any way the Recipient rights, privileges, and immunities under the doctrine of "sovereign immunity" and as set forth in 768.28, F.S.

CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: November 4, 2025

To: Honorable Mayor and City Council Members

From: Travis Grimm - Chief of Police

Subject: Military Activation Pay and Benefits Policy

Background:

We want to take care of our military employees. The City has had military activations in the past and anticipates additional activations in the near future. Employees in the National Guard and Reserves may be activated for extended periods of military service, and while state law provides the first 30 days of full pay, employees have experienced substantial financial loss during longer activations when military base pay was significantly lower than their municipal salary. Neighboring jurisdictions such as Maitland and Ocoee have already adopted differential pay policies that cover the gap beyond the 30-day period, and Belle Isle's past and likely future activation scenarios highlight the need for a clear and consistent policy. Establishing a Military Activation Pay and Benefits Policy would support our employees, align us with proven regional practices, and enhance recruitment and retention of high-quality personnel who serve both their community and their country.

Proposed Action

Adopt a Military Activation Pay and Benefits Policy that:

1. Continues full City pay for the first 30 days of qualifying activation (per Florida Statutes §115.14).
2. Provides differential pay after day 30 so employees do not experience a loss of income when military base pay is lower than their regular City salary.
3. Continues benefits, including retirement and health insurance, consistent with USERRA and state law.
4. Provides up to 240 hours of paid training leave annually for Guard/Reserve duties (per F.S. §115.07).
5. Incorporates the policy into the next update of the City's personnel manual.

Staff Recommendation and Council Discussion Points:

Staff recommends approval of the proposed Military Activation Pay and Benefits Policy and formal adoption and implementation.

Suggested Motion:

“Approval of the proposed Military Activation Pay and Benefits Policy for formal adoption and implementation.”

Alternatives:

Do not change the current policy.

Fiscal Impact:

Costs are limited and occur only when a deployed employee’s military pay is lower than their City compensation. Recent and anticipated activations show potential gaps ranging from approximately \$12,000 to \$17,000, while some activations would cost the City nothing when military pay exceeds City pay.

Attachments:

N/A



Belle Isle Police Department

1521 NELA AVENUE
BELLE ISLE, FL 32809
PHONE (407) 240-2473
FAX (407) 850-1616

TO: Mayor and City Council

FROM: Chief Travis Grimm

DATE: October 23, 2025

SUBJECT: Military Activation Pay and Benefits Policy — Adoption for Immediate Implementation and Inclusion in Next Policy Update

Mayor and Council,

Background

At the request of two City Council Members, I reviewed how the City can support employees who are activated for federal or state military duty. Florida Statutes §115.14 provides for thirty days of full City pay during qualifying activation and allows municipalities to provide supplemental differential pay after day thirty so that an employee does not experience a loss of earnings when base military pay is lower than City salary.

Currently, the City does not have a codified policy that covers differential pay beyond the initial thirty days. This has resulted in significant income gaps for activated employees in past instances.

Examples of Impact

1. **Deputy Chief Grimm — MOS Training (July 2019 to January 2020)**
Annual City salary: \$73,141.01 (about \$6,095 per month).
Military base pay: E-4 with six years at \$2,664 per month.
Lost income over six months (with 30 days City pay applied): **\$17,155.42.**
2. **Officer Mendez — Deployment (August 2024 to September 2025)**
Annual City salary: \$57,986.99 (about \$4,832 per month).
Military base pay: E-7 with thirty years at \$5,429.10 per month.
Over fourteen months, military pay exceeded City pay by **\$7,759.06** (no City cost).
3. **Sergeant Grimm — Deployment (August 2015 to July 2016)**
Annual City salary: \$44,260.00 (about \$3,688 per month).
Military base pay: E-4 with four years at \$2,555.40 per month.
Lost income over twelve months (with 30 days City pay applied): **\$12,462.27.**
4. **Officer Nick Trendafilov — Anticipated Activation (~6.5 months)**
Annual City salary: \$50,742.93 (about \$4,228 per month).
Military base pay: E-1 at \$1,680.90 per month.
Projected lost income (with 30 days City pay applied): **\$14,012.23.**

“Excellence through Service.”



Belle Isle Police Department

1521 NELA AVENUE
BELLE ISLE, FL 32809
PHONE (407) 240-2473
FAX (407) 850-1616

These examples demonstrate how a differential policy eliminates financial harm when military base pay is lower, while creating no cost to the City when military pay is higher.

Comparison to Neighboring Cities

- **Maitland:** Provides thirty days full City pay, followed by **up to eleven months of differential pay** covering the gap between City salary and military base pay.
- **Ocoee:** Provides thirty days full City pay, then **differential pay for up to five months** to cover the difference between military and City pay.
- **Orlando:** Follows the statutory baseline of thirty days full pay but does not have a publicly posted differential pay policy beyond that.
- **Hollywood:** Pays full City salary and offsets it with military base pay (an implicit differential model).

This shows Belle Isle would be in line with sound practices already in place in nearby municipalities, while providing competitive benefits that support recruitment and retention.

Proposed Policy for Council Consideration

1. **First thirty days of activation:** Employee receives full City pay consistent with Florida Statutes §115.14.
2. **Differential pay after day thirty:** The City supplements pay so that the employee's City base salary (step pay, education incentive, longevity pay, and rank/classification pay) minus base military pay results in no loss of earnings. Specialty pays, shift differentials, and off-duty earnings are excluded.
3. **Proof and reconciliation:** Employees provide a Leave and Earnings Statement each pay period; Finance reconciles any over or underpayments in the next cycle.
4. **Benefits and retirement continuation:** Health insurance, retirement service credit, and all other benefits continue consistent with USERRA and Florida law.
5. **Training leave:** Employees in the National Guard or Reserves receive up to 240 hours of paid training leave per fiscal year per Florida Statutes §115.07.
6. **Effective date and codification:** The policy would be effective immediately upon Council approval and incorporated into the next update of the City's personnel policies.

Fiscal Impact

"Excellence through Service."



Belle Isle Police Department

1521 NELA AVENUE
BELLE ISLE, FL 32809
PHONE (407) 240-2473
FAX (407) 850-1616

Costs are episodic and limited to covering the difference between City base pay and base military pay during extended activations. As demonstrated, some activations create gaps in the range of **\$12,000 to \$17,000**, while others incur no cost when military pay exceeds City pay.

Additional Benefits

This policy would not only honor employees of the City who continue or choose to serve our country, it would also serve as a strong **recruitment and retention tool**. By providing clear support for those balancing military and municipal service, Belle Isle will position itself as an employer of choice for highly qualified candidates who value public service in multiple forms.

"Excellence through Service."

**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: November 4, 2025

To: Honorable Mayor and City Council

From: Rick J. Rudometkin, City Manager

Subject: Bing Grant Application for: Belle Isle Pines HOA – Landscaping Bollards

Background:
Belle Isle Pines HOA needs to remove and replace the bollards at the entrance to their neighborhood. These bollards are necessary to protect the “welcome island” when vehicles turn and come close to the island itself.

The current bollards are damaged, small, and need to be replaced.

Staff Recommendation:
Approve the Bing grant reimbursement request of up to 50% of the project cost for the removal and replacement of the bollards at the entrance to their neighborhood Welcome Island.

Suggested Motion:
I move to approve the Bing grant reimbursement amount of
\$_____
to help with the financial costs of removal and replacement of the bollards at the entrance to the Belle Isle Pines neighborhood Welcome Island.

Fiscal Impact:
Bing Grant reimbursement in the amount of up to 50% of the project cost.

Attachments:
Bing Grant Application



CITY OF BELLE ISLE
NEIGHBORHOOD PRIDE GRANTS

C.

Grant Application

Submit the original application and any attachments to the City of Belle Isle, 1600 Nela Avenue, Belle Isle, FL 32809. Grants will be awarded by the district City Council Commissioner on a first-come, first-served basis.

PLEASE PRINT

Applicant Contact Information

Applicant Organization Name: Belle Isle Pines HOA
Project Contact Name: Allen Haskins
Mailing Address: 1832 Wind Drift Road
Belle Isle FL 32809
City, State Zip
Daytime Phone: 407 448 4550 Evening Phone:
Email: mrskinsa@aol.com

ALTERNATIVE CONTACT INFORMATION

Alternate Contact Name: James A Pierce
Daytime Phone: 518 852 7942 Evening Phone:
Email: james.pierce@ge.com

GRANT INFORMATION

Type of Project — Please select all that apply:

- ☒ Landscaping
- ☐ Reader Board Sign
- ☐ Ground Lighting
- ☐ Wall/Fence pressure washing and or painting
- ☐ Irrigation "Repairs"
- ☐ Fountains
- ☒ Other (please explain) Bollard Removal/Installation
- ☐ Project Street Address or Nearest Intersection: Intersection of Gondola Road and Wind Drift/Fulmer Roads
- ☐ Total amount of project: \$12,454
- ☐ Grant amount requested: \$5654
- ☐ Neighborhood participation amount (remainder of invoice) \$6800

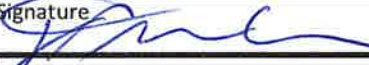
PROJECT INFORMATION

Please provide the answers to the following questions.

1. **Description of the Project.** This summary should provide an overview of the entire project, including what improvements will be constructed, installed, or applied. Remember to demonstrate the need for the project.
Remove existing damaged bollards at entrance to neighborhood and replace with upgraded/strengthened bollards. Bollards necessary to protect "welcome island" which has sustained damage from vehicles turning to close to island. Current bollards are damaged and need replacement.
2. **State the location and land ownership of the proposed project** - Is the project on public property? (Right-of-way use agreement/permit will be required.) Please state the exact location of the project, including an address or cross streets.
Project is at entrance to neighborhood at intersection of Gondola and Wind Drift Road/Fulmer Road. Project is on HOA owned property.
3. Attach 2-5 photos, and include a brief description of each photo. Please also provide the original color photos.
4. **Project Maintenance:** Describe how the property has been maintained in the past, how the project will be maintained, and by whom after completion.
Island is maintained by HOA. The bollards were installed due to extensive and expensive damage to the brick surrounding the island.
HOA will continue to maintain the island/bollards after completion of the project
5. **Describe why this project is important to the community.** Provide a brief summary of how the project will enhance the quality of life in the community. How will this project empower your organization to work together to accomplish common goals and objectives? (i.e., to improve neighborhood communication and participation).
The bollards add a necessary safety element for drivers, as they are higher visibility than the wall for drivers entering and exiting the neighborhood.
This will reduce costly damage to the island, will make the neighborhood entrance more attractive, and will continue to drive local support and collaboration to maintain/increase the beautification efforts in the neighborhood.

BING TEAM ROSTER

Each organization is required to have at least a 3—to 5-member team that will help plan and implement its community project. Team members must sign the roster as part of the grant application and indicate their role/responsibility on the team.

PRINT NAME & SIGNATURE	ADDRESS/PHONE/EMAIL	ROLE/RESPONSIBILITY
Print Allen Haskins	1832 Wind Drift Rd, Belle Isle, FL 32809 407 448 4550	Project Manager
Signature 	mrskinsa@aol.com	
Print James Pierce	1842 Wind Drift Road, Belle Isle FL 32809	Assistant Project Manager
Signature 	518 852 7942 james.pierce@ge.com	
Print Steve Adams	1753 Wind Drift Road, Belle Isle FL 32809 407 948 5438	Application and Closeout Manager
Signature 	hotyacht69@gmail.com	
Print		
Signature		
Print		
Signature		

SUGGESTED TEAM ROLES: **PROJECT MANAGER** — Team Captain. Responsible for leading projects and getting a group consensus on which project the group wants to pursue. **ASST PROJECT MANAGER** — Co-Captain. Will work in concert with the project manager and assist in obtaining a quote(s) once the project idea has been decided upon. This position can also serve as the "Fund Watcher" monitoring project expenses. **APPLICATION WRITER** — will work with the project manager in organizing and developing the BING application and submitting the final report and pictures upon completion of the project.

BELLE ISLE NEIGHBORHOOD GRANTS (BING)

BUDGET AND GRANT REQUEST		
NAME OF BUSINESS	TOTAL COST	DESCRIPTION OF SERVICES
1-800-Bollards	\$4154	Supply 4 (four) core drilled Fixed Bollards 6" ASTM F3016 Low Speed Crash engineered, Carbon Steel, 20 MPH, and rebar cage
CDS Handyman Services	\$1500	Budgetary estimate for removal and installation
Project Management for scope of project	\$4500	HOA contribution: Estimated 30 hours of Project Management @ \$150/hour
Bid Solicitation, Pricing, Application Mgt	\$2000	HOA Contribution: 20 hours @ \$100/hour (90% complete)
Closeout/Certification Managment	\$300	HOA Contribution: Close out paperwork, certification completed. Estimate 3 hours at \$100/hour
TOTAL AMOUNT OF PROJECT	\$12,454	
GRANT AMOUNT REQUESTED	\$5654	
NEIGHBORHOOD PARTICIPATION AMOUNT (REMAINDER OF INVOICE)	\$6800	

VENDOR ACKNOWLEDGEMENT FORM

Your company is bidding to be selected to perform services for a neighborhood organization as part of the Belle Isle Neighborhood Grant (BING).

Please read this acknowledgment in its entirety before proceeding with any activity. By the below form, you are accepting the terms set forth:

- Please attach proof of insurance for workman compensation (waiver of subrogation), Commercial General Liability, and Business Automobile Liability policies with the submission of your quote. *(see attached sample)*
- You acknowledge that you will comply with all vendor requirements.
- You **are not** to start any work on the proposed project until you have been granted permission by The City of Belle Isle.
- The quote provided by your organization should include all costs associated with completing this project, i.e. — labor, material, permitting, engineering and design.
- You understand that if you are completing work that requires permitting, you must be a Belle Isle registered contractor. There is no cost associated with this process.
- You understand that the City of Belle Isle will not be responsible for costs exceeding the amount on the original quote.
- You are aware that the project must be completed within 45 days of approval of the Project.
- If your services or costs have changed or the project is delayed, the City of Belle Isle must be contacted immediately.
- Upon project completion, you are to invoice the City of Belle Isle with the exact products/services identified on the original quote. Any deviation may result in a loss of payment.

Company Name

Print Name

Signature: _____

Title: _____

Date: _____



CITY OF BELLE ISLE
NEIGHBORHOOD PRIDE GRANTS

Grant Application

FINAL REPORT FORM

To be submitted within 48 hours of completion of the project.
Please include pictures and the final invoice to the City of Belle Isle.

Neighborhood Association _____

GRANT TYPE (CHOOSE ONE)

- ☐ Wall Repair
- ☐ Capital Improvement
- ☐ Sign Grant
- ☐ Mini-Grant
- ☐ Entranceway
- ☐ Landscaping
- ☐ Fountain
- ☐ Other, explain _____

PROJECT COMPONENT

Vendor: _____

Work Accomplished by Vendor: _____

EXPENDITURES

Products/Services Received _____ Cost _____

VOLUNTEER HOURS

If residents are providing physical assistance or using their personal time to help complete the project, please details and hours worked will be provided. Examples include working on the application, asking for estimates, meeting vendors, preparing the site, and site maintenance.

VOLUNTEER WORK	PERSON'S NAME	TOTAL HOURS

Add an additional sheet if needed.

Neighborhood Association _____

Describe the extent to which the original objective of the grant has been achieved.

Print Name: _____

Signature: _____

Date: _____

Project Plan for Bollard Replacement for Belle Isle Pines HOA

Project Overview: The entrance to the Belle Isle Pines neighborhood is graced with an attractive island to identify the neighborhood and welcome residents and guests to the area. The boundary of the island is a small brick wall. Over the years, the wall has been damaged from vehicle/trailer impacts, requiring costly repairs.

In order to make the area safer for drivers and reduce damage to both vehicles and the entrance island, bollards were added adjacent to the island. The bollards increase visibility of the wall, and protect the island from the occasional impact. The bollards have prevented several impacts to the wall, but need replacement due to age and damage from multiple impacts.

The Proposal: Replace the existing damaged bollards with more robust bollards. The new bollards will be able to withstand a 20 mph impact and are higher visibility, thus providing a safer and more attractive entrance.

Project Scope: Remove existing bollards; Install 4 replacement Core Drilled Fixed Bollards (Low speed crash (20 mph) resistant). Bollards to be installed in approximately same location as current bollards. Bollards installed with Rebar Cage and cement.

Timeline/Duration: 28 Days (Estimate 21 days, plus 7 days “float”:

Day 1: Order Bollards

Day 20: Bollards arrive

Day 21: Remove existing bollards; Replace with new bollards (1 day labor)

Start date contingent upon approval of BING Grant

Belle Isle Pines HOA Budgetary Estimate for Replacement of Bollards at Neighborhood Entrance		
Business Name	Cost	Scope
1-800-Bollards	\$ 4,154.00	Supply 4 (Four) Core Drilled Fixed Bollards (Low speed crash (20 mph) resistant); Rebar Cage (Firm Quote)
CDS Handyman	\$ 1,500.00	Remove existing bollards; install supplied bollards (budgetary estimate; awaiting second estimate)
HOA Contribution	\$ 4,500.00	Project Management (estimate 30 hours at \$150/hour)
HOA Contribution	\$ 2,000.00	Solicit bids/application (20 hours at \$100/hour)
HOA Contribution	\$ 300.00	Close out paperwork/certification (estimate 3 hours at \$100/hour)
Total Project Estimate	\$ 12,454.00	
Total HOA Contribution	\$ 6,800.00	
Grant Request	\$ 5,654.00	

1-800-BOLLARDS

The Bollard Experts

10 Hughes Ste A105
Irvine, CA 92618-1966
Phone: 800-265-5273
Web: www.1800Bollards.com

Quote

Quote No.: QT009567
Quote Date: 10/8/2025
Delivery Date: 10/10/2025
Expiration Date: C064238
Customer ID:

SOLD TO:

John Haskins
1832 Wind Drift Road
Belle Isle FL 32809
Email: mrskinsa@aol.com
Phone: 407-448-4550

SHIP TO:

Belle Isle Pines HOA
1832 Wind Drift Road
Belle Isle FL 32809
Email: mrskinsa@aol.com
Phone: 407-448-4550

BILL TO:

Belle Isle Pines HOA
1832 Wind Drift Road
Belle Isle FL 32809
Email: mrskinsa@aol.com
Phone: 407-448-4550

CUSTOMER P.O. NO.

JOB NAME

TERMS

SALESPERSON

Belle Isle Pines HOA

Prepayment in full

Tim Hayden

FOB POINT

SHIPPING TERMS

SHIP VIA

SAIA

NO.	ITEM	QTY.	UOM	PRICE	EXT. PRICE	TOTAL
1	Core Drill Fixed Bollard 6" ASTM F3016 Low Speed Crash Engineered, Carbon Steel, 20 MPH, Rebar Cage RAL: Powder Coated - Color TBD CAP: Dome Cap LENGTH: 72" ABOVEGRADE: 36" BELOWGRADE: 36"	4	EA	\$775.00	\$3,100.00	\$3,100.00

To Pay By Check:

Remit to:

1-800-BOLLARDS, Inc.
10 Hughes
Suite A105
Irvine, CA 92618-1911

Approved by: _____

Date: _____

Sales Total: \$3,100.00

Freight & Misc.: \$800.98

Tax Total: \$253.56

Total (USD): \$4,154.54

PLEASE PROVIDE RESALE LICENSE OR TAX EXEMPT FORM

Page: 2 of 2

1-800-BOLLARDS
10 Hughes, Suite A105, Irvine, CA 92618-1911

POST GUARD

Encore Commercial Products, Inc.
37525 Interchange Dr., Farmington Hills, MI 48335
Toll Free 1-866-737-8900 Fax 248-354-4095
www.postguard.com

c.

Prepared By Jordan Mattler
Phone (248) 663-9129
Email jordan@postguard.com
Fax (248) 354-4095

Quote Number 00043322
Quote Name Concrete Bollard
Created Date 2/3/2025
Expiration Date 2/17/2025

Account Name Belle Isle Pines Homeowners Association
Contact Name John Haskins

Phone (407) 448-4550
Email mrskinsa@aol.com

Bill To Name Belle Isle Pines Homeowners Association
Bill To FL 32809

Ship To Name Belle Isle Pines Homeowners Association

Product	Product Description	Sales Price	Quantity	Subtotal
TF6087	12"Dx60"H Round Concrete Bollard with Red Stripe	\$659.00	4.00	\$2,636.00
Freight Charge; Shipping & Handling	Shipping & Handling	\$819.30	1.00	\$819.30
Grand Total		\$3,455.30		

Terms and conditions apply. Visit the link below for full term and conditions of use.
<https://www.postguard.com/terms-use>



CDS Handyman Services

3219472961
cdservcs@gmail.com
1114 Dewitt Dr, Orlando FL 32805

Bill To

Belle Isle Pines
Fulmer Rd
Belle Isle, FL 32809
United States

Estimate #EST172

Issued 01/30/2025

[illegible]



WIND DRIFT RD

WIND DRIFT RD

FULMER RD









CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: November 4th, 2025

To: Honorable Mayor and City Council Members

From: Rick J. Rudometkin, City Manager

Subject: CCA Foundation Sponsorship Request – Viva Las Vegas Casino Night Event

Background:
Allen Gatlin, the President of the Cornerstone Academy Foundation, which is a parent-run nonprofit that raises money for the art and athletic programs at CCA, is having their largest fundraising event, Viva Las Vegas Casino Night, on Saturday 2/21/25 at the police lodge on Hansel.

They are looking to fill sponsorship spots for the event and wanted to see if the City of Belle Isle was interested in being a sponsor. The remaining sponsor levels are found on the attachment.

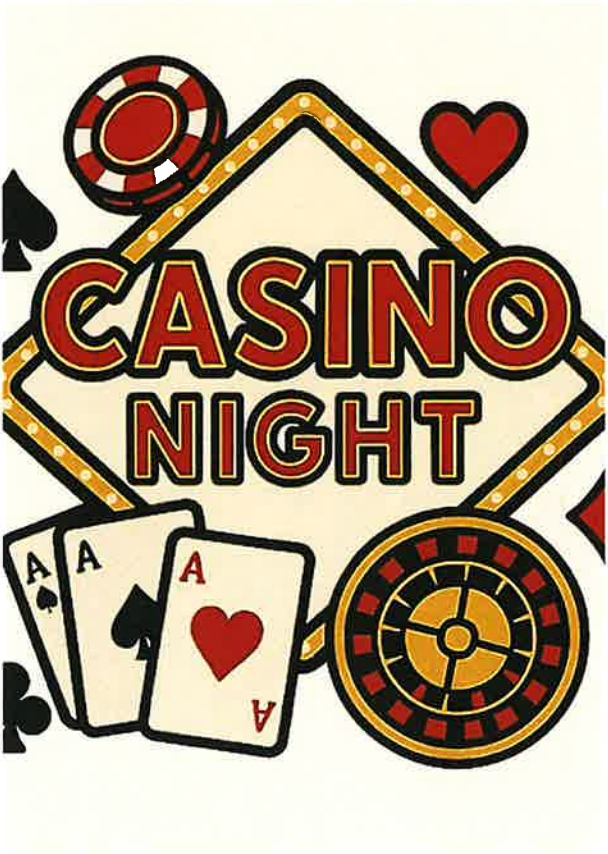
Staff Recommendation: No recommendation at this time

Suggested Motion: **I move to approve sponsoring the** Viva Las Vegas Casino Night, on Saturday 2/21/25 for the -----sponsor spot in the amount of \$-----

Alternatives: Do not approve

Fiscal Impact:
\$500 - \$1500 one-time expense depending on the level of sponsorship

Attachments:
Viva Las Vegas Casino Night Flyer



Sat, Feb 21 | FOP Lodge #25

Casino Night

Join us for a exciting evening of games, music, food, and a silent auction.

[Buy Tickets](#)

Time & Location

Feb 21, 2026, 6:30 PM – 11:00 PM

FOP Lodge #25, 5505 Hansel Ave, Orlando, FL 32809, USA

Guests

[See All](#)

Tickets

Ticket type	Price	Quantity
Early Bird Casino Night	\$45.00	0

Dec 31, 4:05 PM

Ticket prices will go up as we get closer to the event. Save money now and ensure you have a ticket to the biggest party of the year.

Ticket type

Sponsor - The Banker

Sale ends

Feb 07, 2026, 4:12 PM

The Banker is the reason we get to have a party. The Banker's company logo will be printed on all casino funny money and The Banker will have a speciality themed drink named after them. The Banker's generosity will be advertised on signage at the event and across multiple social media platforms. The Banker gets 8 tickets to the event, \$16,000 worth of casino funny money for games, 16 drink tickets, and sponsors 4 teacher/staff event tickets.

Price

\$3,000.00

+\$75.00 ticket service fee

Quantity

(B)

Ticket type

Sponsor - Royal Flush

Sale ends

Feb 07, 2026, 4:05 PM

The Royal Flush sponsor will be the sponsor of a gaming table at the event and will have a speciality themed drink named after them. The Royal Flush sponsor's generosity will be advertised on signage at the event and across multiple social media platforms. The Royal Flush sponsor gets 6 tickets to the event, \$12,000 worth of casino funny money for games, 6 drink tickets, and sponsors 3 teacher/staff event tickets.

Price

\$1,500.00

+\$37.50 ticket service fee

Quantity

(C)

Ticket type

Sponsor - Straight Flush

Sale ends

Feb 07, 2026, 4:05 PM

The Straight Flush sponsor will be the sponsor of a gaming table at the event. The Straight Flush sponsor's generosity will be advertised on signage at the event and across multiple social media

Price

\$1,000.00

+\$25.00 ticket service fee

Quantity

(D)

drink tickets, and sponsors 2
teacher/staff event tickets.

Ticket type

Sponsor - Full House

Sale ends
Feb 07, 2026, 4:05 PM

The Full House sponsor's generosity will be advertised on signage at the event and across multiple social media platforms. The Full House sponsor gets 2 tickets to the event, \$4,000 worth of casino funny money for games, 2 drink tickets, and sponsors 1 teacher/staff event tickets.

Price

\$500.00

+\$12.50 ticket service fee

Quantity

0

▼

E

Ticket type

Additional \$1,000 Casino Cash

Sale ends
Feb 21, 2026, 9:30 PM

Use the extra casino cash to get more chips and have more fun.

Price

\$25.00

+\$0.63 ticket service fee

Quantity

0

▼

F

Total \$0.00

Checkout

Google Maps were blocked due to your Analytics and functional cookie settings.

Share this event

f X in

CONTACT US

BE THE FIRST TO
KNOW

City Manager Work Plan Items:

- **3904 Arajo condemnation:**

The council approved helping Ms. Lizer with her house situation. An attorney called her and gave her info regarding selling and help from other agencies. She still wants to use her money to fix it. We also had a SME go to the home and write up a memo addressing how bad the home is.

- **Hurricane Ian:**

KPMG and Florida DEP said there will not be any reimbursement of funds spent. We are still waiting on a report memo/letter stating their findings. They want us to withdraw our application and that seems inappropriate since they are rejecting us.

- **Revenue stream needs:**

This FY, we will look at a stormwater fee increase for FY 26/27 and any other ways to generate revenue. The state may reduce/reform property taxes for homeowners, which could impact ad valorem tax revenue. More to come on that.

- **RFP's:**

- Lobbying Services – We are now on a month-to-month contract. We are going out for RFP.
- IT Services – We will go out for RFP.

- **Property Acquisition/Municipal Complex**

There is no funding at all for land or a new building(s). I am still waiting for a response from Orlando on the partial purchase of the 20 acres. Bio-Tech has said that the mitigation has to be done all at once and needs to be in place before the building is built. Buying this land is not a good idea.

- **Stormwater Grant:**

This is moving forward through the process in the state's budget for this FY 2025/2026.

- **Lancaster House Carve Out:**

The lease agreement language will be sent back to our attorney. The renovation will begin in FY 25/26.

- **Annexation:**

Orange County is not open to future annexation possibilities to grow the footprint of Belle Isle. We might have to go with involuntary annexation as there is no movement by the county. We might try sending a letter explaining our challenges/solutions.

- Judge/Daetwyler Dr. Transportation Grant:

We are working with the grant administrator to finalize the grant application. Will meet with our engineer to discuss the project this FY 25/26.

- Purchasing Policy

Our purchasing policy is working now. Purchase Order (PO) language needs to be added. Staff is working on what language best suits us here in Belle Isle. We will send this to our attorney to look at the legal and state statute conditions/requirements after the additional language is put in.

- Updating and closing previous grants and reimbursements from FEMA, Florida PA, and Florida DEP:

SOL Ave grant has been accepted. We have sent more emails and have given the final documents. We are waiting for them to send the funds.

- Hoffner Ave Traffic Improvements Grant:

The city has the fully executed State Funded Grant Agreement, (SFGA agreement) between the city and the Florida Department of Transportation (FDOT) for **453225-1-54-01 (FY24) SFGA, Hoffner Ave Traffic Improvements, \$1.5M.** The city has no match money for this project. We are working with our lobbyist to change the scope and re-legislate the appropriation.