



CITY OF BELLE ISLE, FL CITY COUNCIL MEETING

Held in City Hall Chambers 1600 Nela Avenue
Held the 1st and 3rd Tuesday of Every Month
Tuesday, April 05, 2022 * 6:30 PM

AGENDA

City Council Commissioners

Nicholas Fouraker, Mayor
Vice-Mayor – OPEN

District 1 Commissioner – Ed Gold | District 2 Commissioner – Anthony Carugno | District 3 Commissioner – Karl Shuck
District 4 Commissioner – Randy Holihan | District 5 Commissioner – Beth Lowell | District 6 Commissioner – OPEN | District 7
Commissioner – OPEN

Welcome - Welcome to the City of Belle Isle City Council meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or website at www.belleislefl.gov. If you are not on the agenda, please complete the yellow "Request to Speak" form to be handed to the City Clerk. When the Mayor recognizes you, state your name and address and direct all remarks to the Council as a body and not individual council members, staff, or audience. The Council is pleased to hear relevant comments and has set a three-minute limit. Rosenberg's Rules of Order guide the conduct of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent, or slanderous remarks are not permitted. Please silence all technology during the session. Thank you for participating in your City Government.

1. Oath of Office

- a. Swear-In: Nicholas Fouraker, Mayor
Swear-In: Anthony Carugno, District 2 Commissioner
Swear-In: Karl Shuck, District 3 Commissioner
Swear-In: Randy Holihan, District 4 Commissioner

2. Call to Order and Confirmation of Quorum

3. Invocation and Pledge to Flag - Commissioner Gold, District 1

4. Appointment of District 6 and 7 Commissioner

- a. Interview, Selection, and Swear-In: District 6 Commissioner
Interview, Selection, and Swear-In: District 7 Commissioner

5. Consent Items - These items are considered routine and have been previously discussed by the Council. One motion will adopt them unless a Council member requests before the vote on the motion to have an item removed from the consent agenda and considered separately. Any item removed from the Consent Agenda would be considered for consideration following the remainder of the Consent Agenda.

- a. Arbor Day Proclamation
- b. Approval of City Council meeting minutes - March 1, 2022
- c. Approval of the City Council Workshop minutes - March 29, 2022

6. Citizen's Comments - Persons desiring to address the Council MUST complete and provide the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward, state their name and address, and direct all remarks to the Council as a body and not to individual members of the Council, staff, or audience. Citizen comments and each section of the agenda where public comment is allowed are limited to three (3) minutes. Questions will be referred to staff and should be answered by staff within a reasonable period following the meeting date. Order and decorum will be preserved at all meetings. Personal, impertinent, or slanderous remarks are not permitted. Thank you.

7. Unfinished Business

- a. **Ordinance 22-05 - Prohibit heavy trucks on Judge/Daetwyler and reduce the speed limits on Judge Daetwyler from 35 mph to 30 mph.** AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA PERTAINING TO REGULATION OF TRAFFIC UPON MUNICIPAL ROADS, AMENDING THE BELLE ISLE MUNICIPAL CODE, CHAPTER 30, ARTICLE I, SECTION 30-3 – HEAVY TRUCKS PROHIBITED ON CERTAIN STREETS TO PROHIBIT HEAVY TRUCKS FROM TRAVELING ON JUDGE ROAD AND DAETWYLER DRIVE; PROVIDING FOR A NEW SECTION 30-05 – SPEED LIMITS ADJUSTING SPEED LIMITS IN THE CITY;

AUTHORIZING THE CITY MANAGER TO IMPLEMENT SUCH CHANGES; AND PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

8. New Business

- [a.](#) Selection of CCA City Representatives
- [b.](#) Ordinance 22-06 Moratorium on Artificial Turf
- [c.](#) Approval of Memorandum of Agreement with OCSP for the Orlando/Orange County Urban Area Grant Funding
- [d.](#) Appointment of Police Advisory Board - District 4

9. Attorney's Report

10. City Manager's Report

- [a.](#) Issues Log
- b. Chief's Report
- c. Public Work's Report

11. Mayor's Report

12. Items from Council

13. Adjournment



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL**

Prior to the opening of the City Council Meeting, there will be a swearing-in Ceremony with the Oaths of Office being administered to:

Nicholas Fouraker	Mayor
Anthony Carugno	Commissioner, District 2
Karl Shuck	Commissioner, District 3
Randy Holihan	Commissioner, District 4



CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: April 5, 2022

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Selection of New Commissioner – District 6

Background: The City Council is responsible for filling a vacancy on the Council according to Section 3.07 (C) of the Belle Isle Charter. Due to the redistricting of the City, Vice-Mayor Jim Partin is now in District 7. Although Vice-Mayor Partin could still have served District 6 until the end of his term, he resigned as District 6 Commissioner to compete for the position of District 7 Commissioner with the resignation of Commissioner Sue Nielsen. Therefore the Council has to fill the vacancy of District 6. The City staff followed the procedure outlined in the Charter.

The application period ends Monday, April 4th. At that time, the City Clerk will forward all qualified applications to the Council for review.

Staff Recommendation: Interview qualified applicants

Suggested Motion: I move that we appoint (Name of Applicant) as the District 6 Commissioner.

Alternatives: None

Fiscal Impact: None

Attachments: To be sent after Application Period Closes



CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: April 5, 2022

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Selection of New Commissioner – District 7

Background: The City Council is responsible for filling a vacancy on the Council according to Section 3.07 (C) of the Belle Isle Charter. Commissioner Sue Nielsen tendered her resignation for District 7. The City staff followed the procedure outlined in the Charter.

Due to the redistricting of the City, Vice-Mayor Jim Partin is now in District 7. Although Vice-Mayor Partin could still have served District 6 until the end of his term, he resigned as District 6 Commissioner to compete for the position of District 7 Commissioner.

The application period ends Monday, April 4th. At that time, the City Clerk will forward all qualified applications to the Council for review.

Staff Recommendation: Interview qualified applicants

Suggested Motion: I move that we appoint (Name of Applicant) as the District 7 Commissioner.

Alternatives: None

Fiscal Impact: None

Attachments: To be sent after Application Period Closes

CITY OF BELLE ISLE



Celebrating Tree City USA Communities, Arbor Day, Spring Fling 2022 and our Commitment to Effective Urban Forestry in the City of Belle Isle



Whereas the City of Belle Isle, Florida, is recognized for the 5th year and is named a 2021 Tree City by the Arbor Day Foundation in honor of its commitment to effective urban forest management; and

Whereas, the City of Belle Isle achieved Tree City USA recognition by meeting the program’s four requirements: a tree board or department, a tree care ordinance, an annual community forestry budget of at least \$2 per capita, and an Arbor Day observance and proclamation; and

Whereas “Tree City USA communities see the impact an urban forest has in a community first hand. The Trees being planted and cared for by the City of Belle Isle ensure that generations to come will enjoy a better quality of life. Additionally, participation in this program brings residents together and create a sense of civic pride, whether it’s through volunteer engagement or public education,” said Dan Lambe, president of the Arbor Day Foundation; and



Whereas, if ever there was a time for trees, now is that time. Communities worldwide face air quality issues, water resources, personal health and well-being, energy use, and extreme heat and flooding protection. Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and trees, wherever planted, are a source of joy and spiritual renewal; and



Whereas, with Tree City USA recognition, the City of Belle Isle has demonstrated a commitment to effective urban forest management and its part to help address these challenges for the City of Belle Isle residents now and in the future.

Therefore, I, Nicholas Fouraker, Mayor of the City of Belle Isle, do hereby celebrate Tree USA communities and commit to the residents of the City of Belle Isle for their efforts to protect our trees, woodlands, and environmental initiatives. Further, I urge all residents to plant trees, promote the well-being of this and future generations, and broaden and diversify the environmental movement.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Belle Isle to be affixed this 5th day of April, in the year two thousand twenty-two.

Attest: _____
Yolanda Quiceno, City Clerk

Mayor Nicholas Fouraker



CITY OF BELLE ISLE, FL
CITY COUNCIL MEETING

Held in City Hall Chambers 1600 Nela Avenue Belle Isle, FL 32809

Tuesday, March 01, 2022, * 6:30 pm

MINUTES

Present was:

- Nicholas Fouraker, Mayor
- District 1 Commissioner – Ed Gold
- District 2 Commissioner – Anthony Carugno
- District 3 Commissioner – Karl Shuck
- District 4 Commissioner – Randy Holihan
- District 5 Commissioner – Beth Lowell
- District 6 Commissioner – Jim Partin
- District 7 Commissioner – Sue Nielsen

Absent was:

1. Call to Order and Confirmation of Quorum

Mayor Fouraker called the meeting to order at 6:30 pm, and the Clerk confirmed quorum. He noted that he would like to rearrange some items on the agenda to allow residents who are currently attending the Orange County meeting to be present.

Also present were City Manager Francis, Attorney Chumley, Chief Houston, Public Works Director Adkins, and City Clerk Yolanda Quiceno.

2. Invocation and Pledge to Flag - Vice Mayor Jim Partin

Comm Partin gave the invocation and led the pledge to the flag.

3. Promotion of Officer Wasmund

Chief Houston introduced Officer Wasmund, recognized as a proven leader and committed to excellence. He was awarded the VFW Post 3287 Officer of the year and promoted to Sergeant.

4. Consent Items

Mayor Fouraker requested approval to add a Proclamation for Citizen of the Year as item e to the consent items.

- a. Approval of City Council meeting minutes - January 4, 2022
- b. Approval of City Council meeting minutes - January 27, 2022
- c. Approval of City Council meeting minutes - February 15, 2022
- d. Proclamation: Oak Ridge High School and Jenevieve Jackson
- e. Proclamation: Citizen of the Year awarded to Dave Smith from Total Septic.

Mayor Fouraker presented and read for the record the proclamation for Oak Ridge High School and Jenevieve Jackson and the proclamation for Citizen of the Year to Dave Smith.

Comm Nielsen moved to approve the consent agenda items as amended.
Comm Gold seconded the motion, which passed unanimously.

5. Citizen's Comments

Mayor Fouraker stated that the citizen comments received are directly related to the Lancaster House. He will open citizen comments for that agenda item at the presentation of item 7b. There being no further comment, citizen comments were closed.

"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."(F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." –Page 1 of 4

6. Unfinished Business

- a. **Resolution 22-10:** A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, PROVIDING AN EFFECTIVE DATE.

City Manager Francis read Resolution 22-10 by title.

Mr. Francis said the final ARPA Rule allows for additional eligible expenditures of ARPA funds that were not included in the Interim Final Rule. Mr. Francis spoke on the Updated Needs List and stated,

- After further review of the sidewalk replacement needs and potential liability, the staff requests an additional \$100,000 be added to the fund for sidewalk replacement/repairs. A sidewalk repair needs program will be submitted for Council approval later.
- Additional personnel: 2-Police Officers to cover speed/traffic enforcement, 2-Public Work employees, 1-part time admin, and 1-City Planner. Mayor Fouraker spoke in favor of the need for 2-additional police offers and shared his concern about the City's speed/traffic issues.
- Public Works Bucket Truck

City Manager Francis asked for Council consideration to reinstate Bing Grants to the Budget for \$7,000 per District. Since the last Budget approval, the staff has received three requests for a Bing Grant.

Thad Taylor, Chairman of the Budget Committee, spoke in favor of the proposed amendments as recommended by the Budget Committee.

Comm Gold stated that he favors the ARPA coverage and non-recurring items. However, all other items may be harder to approve because of the reoccurring costs.

Comm Shuck moved to approve Resolution 22-10 with the addition of the Bing Grants of \$7,000 per District. Comm Holihan seconded the motion, which passed 5:2 with Comm Gold and Comm Partin, nay.

7. New Business

- a. **Approval of Bid for Sol Avenue Drainage Project** - Mr. Francis reported that the Bid for Sol Avenue was not added to the packet because the staff was waiting to negotiate a better price. However, a copy of the bid was emailed to all Commissioners before the meeting. In December, the City received 2-bids with a project estimate of \$490,000. The Council rejected the bids to allow staff to create substantial Value Engineering and rebid the project. The City staff received one bid. Under Florida Law and the procurement procedures, we can negotiate with the Bidder. The Contractor revised the quote and resubmitted a bid of \$488,760. The staff recommends approval of DB Civil Construction for \$488,760 for the Sol Avenue project.

Comm Partin asked for clarification on the 15" reinforced concrete pipe, and in the bid, it references a 12" reinforced concrete pipe. Mr. Adkins said in discussions with the Engineer that they proposed a 12" trench drain. The contract had an outstanding unit cost that included a 15" drain. They are in discussions, and it allows for flexibility because the height of the water will determine drain size.

Comm Partin moved to accept the bid of DB Civil Construction for \$480,760 for the Sol Avenue project.

Comm Lowell seconded the motion, which passed unanimously 7:0.

- b. **Approval of Bid to Demolish the Lancaster House** – Discussed during the City Manager's report.
- c. **Resolution 22-11: A RESOLUTION DECLARING SURPLUS OF CERTAIN PERSONAL PROPERTY AND DIRECTING THE CITY MANAGER TO DISPOSE OF PROPERTY.**

City Manager Francis read Resolution 22-11 by title.

Comm Carugno moved to approve Resolution 22-11 with the proposed correction of the description from Xenyx Recorder to Xenyx Mixer.

Comm Gold seconded the motion, which passed unanimously 7:0.

"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."(F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." –Page 2 of 4

8. **Attorney's Report** – No report.

9. **City Manager's Report**

a. **Issues Log**

City Manager Francis reported on the Issues Log dated March 1, 2022, with the additional notes as follows,

Traffic Issues/Projects: Comm Nielsen moved to direct staff to draft an ordinance for the prohibition of large trucks on Daetwyler Drive and Judge, change the speed limit on Daetwyler/Judge, add a four-way traffic stop on Via Flora, a rapid flashing beacon along with the raised crosswalk and inroad lighting system as budgeted. Comm Carugno seconded the motion, which was unanimously approved 7:0.

In addition, Mr. Francis opened for discussion on the speed limit reduction on Judge and Daetwyler. Currently, the City cannot go below 25mph, and it is currently at 35mph. Comm Nielsen said it is not reasonable to have residents drive 15mph on Judge and Daetwyler. She believes 25mph is a manageable speed limit at that curve.

CCA Lease Update is closed and will continue with a new item for CCA Expansion Project.

Mayor Fouraker read the Proclamation for Citizen of the Year.

Approval of Bid to Demolish the Lancaster House

City Manager Francis said the Council directed the City staff to draft an RFP to demolish the Lancaster House. On February 24, 2022, those bids were received from Sky Builders USA LLC for \$25,500 and (2) Aquatic Weeds Inc. for \$30,500.

Comm Carugno spoke on behalf of the residents and said he would like to save the Lancaster House. He proposed that City Council,

1. Move house to Wallace Field, Harney Homestead, and keep the historical value;
2. Use the surplus funds to move the home and make the request of the residents;
3. Staff should contact movers for a new bid to move the home. City Manager Francis said he had received bids from two movers; Modern Movers-\$74,000 includes 32" of stem wall construction and TA Young Blood & Son Movers-\$71,000 including \$19,000 for the foundation. Mr. Francis said he spoke to the CCA Chairman, who said they would like to see their proposed plan. However, if the Lancaster house is moved to Wallace Field, they would like to have the Use Agreement updated to remove any responsibility (maintenance and facility) for the Lancaster House.

Billy Morgan, Chairman of Pine Castle Pioneer Days, residing at 1916 Elizabeth Street Orlando Fl said the Board would like to continue their offer if the home is maintained on the Harvey Homestead.

After further consideration, Comm Carugno moved to reject the bids to demolish the Lancaster House and use the \$25,500 and an additional \$50,000 surplus reserve to move the Lancaster house to Wallace Field. He further would like Council to direct staff to negotiate an agreement with Pioneer Days for the renovation and use of the Lancaster House that will include the involvement of CCA.

Comm Partin seconded the motion.

Mayor Fouraker said the staff had not submitted the RFP for the move and wondered if Council could move on the motion. Attorney Chumley said Council would need to send out an RFP for solicitation if necessary. The funds can be set aside and submit the bids if required.

Comm Shuck said if the Pioneer Days Board agrees with the motion, are they willing to add to the cost of the move. Mr. Morgan said the Pine Castle Pioneer Days Board has decided to repair and maintain the home if it moved within the Harney Homestead. He said he could go back to the Board and ask for consideration to contribute to the cost of the move. Mayor Fouraker said he would match the Pioneer Days donation up to \$5,000.

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Comm Shuck further added that the Council would need to consider several items, including public access, before making a final decision.

Comm Partin said that at a previous discussion with the CCA Chairman, he said he would bring the request back to the CCA Board for a \$20,000 contribution if the home is not a personal residence. Discussion ensued on moving costs.

Council members stated, for the record, that they had received several emails from residents and non-residents in favor of saving the house.

Mayor Fouraker called for citizen comments.

- Bobby Lance residing at 6615 Matchett Road, for the record, apologized to the Council for his actions a few months ago at a previous meeting.
- Billy Morgan residing at 1916 Elizabeth Street Orlando, Fl, thanked the Council and Mayor for their partnership and support of the Pine Castle Pioneer Days. He asked for continued support and participation on March 26 at 10 am to commemorate the 50th anniversary of the B52 Crash.

Mr. Morgan further submitted for the record Petitions with 300 signatures in favor of saving the Lancaster House.

There being no further comment, Mayor Fouraker closed public comment.

After discussion, the motion passed 6:1 with Commissioner Shuck, nay.

b. Chief's Report

Chief Houston reported on the following,

- Bike Rodeo at CCA – Saturday, March 6. TheCity of Orlando will provide free bike safety training.
- Chief Houston spoke on the parking issues on Waltham, which have been addressed with CCA and parents.
- Two new officers have been added to the agency and will be introduced to Council at a future meeting.

c. Public Works Report – No report.

10. Mayor's Report

- The Board of County Commission voted favorable to the redistricting plan. Comm Mayra Uribe will have all of Belle Isle in her District and half of the airport.
- He and the City Manager spoke with the project's Developers on Daetwyler/Judge to receive and give feedback. They revealed that they have a Development Order in place to allow approximately 463 units. He and the staff will continue dialogue with the City of Orlando and the Developers. The next conf will be held on March 9.

11. Items from Council

- Comm Partin announced that he would be on vacation on March 15. He further reminded residents of the March 8th Election.
- Comm Holihan asked the City if they would be able to post how to file a complaint with the ANAC Committee regarding airplane fly-overs. He further asked if staff could adjust the sprinklers at Trimble Park
- Comm Carugno reminded all that the ANAC Committee meets on the 2nd Friday of the month. He would also like the City to send out an elert on Noise complaints and the reporting process.
 - March 19 – Car show to honor Flight Veterans.

12. Adjournment

There being no further business, Mayor Fouraker called for a motion to adjourn. The meeting adjourned at 8:15 pm.

"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."(F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." –Page 4 of 4



**CITY OF BELLE ISLE, FL
CITY COUNCIL WORKSHOP**

Held in City Hall 1600 Nela Avenue, Belle Isle, FL 32809

Tuesday, March 29, 2022, * 6:00 pm

MINUTES

Present was:

- Nicholas Fouraker, Mayor
- District 1 Commissioner – Ed Gold
- District 2 Commissioner – Anthony Carugno
- District 3 Commissioner – Karl Shuck
- District 4 Commissioner – Randy Holihan
- District 5 Commissioner – Beth Lowell

Absent was:

- District 7 Commissioner – OPEN
- District 6 Commissioner – OPEN

1. Call to Order and Pledge to the Flag

Mayor Fouraker called the workshop to order at 6:10 pm, and the Clerk confirmed quorum.

Also present were City Manager Francis, Chief Houston, Public Works Director Derrek Adkins, Jim Partin, and City Clerk Yolanda Quiceno.

3. Presentation by Byron Brooks on Sales Tax Initiative

Byron Brooks, Orange County Administrator, presented the proposed Transportation Funding Initiative set for approval to the Board of County Commissioners. Mr. Brooks spoke on the Transportation Needs List Plan, Revenue and Allocation, and Transparency and Accountability Provisions. He noted that the decision-making work sessions started in January 2022. On April 26, the Board of County Commissioners will hold a public hearing on an Ordinance, Resolution, and placing the referendum on the ballot. He further asked for Council consideration to pass a Resolution indicating whether or not the Board of County Commissioners has the support of Belle Isle to place this before the voters on November 8.

After the presentation, the City Council discussed the following and asked the City Manager to forward the following to Mr. Brooks for further clarification.

1. The City is estimated to receive a 10% allocation-\$862,070 annually. The City has \$1.6 million in projects. Once the City does its projects and may not have any additional capital projects, will the City continue to receive the \$862,000 for O&M? Since we cannot "stockpile" this funding, will our allocation be reduced or be stopped before the 20/30 years. If so, what happens to that money? The Council would not want to have residents continue to pay the tax if we are not going to continue to receive it.
2. Will there be an option to vote for the one-cent or a half-cent sales tax for the Ballot measure?
3. Is there a draft of the ordinance available that will set out the allocation and the procedures governing the use of the funds?
4. If we cannot stockpile the funds for a multi-year project, how do we receive funding for the project in the earlier years before completion when bills are due for engineering, design, etc.?
5. If we are five years into the tax period, can we change or add to the number of projects, and what is that process?
6. If revenues come in more (or less) than anticipated, can the County increase (or decrease) our allocation? If the distribution amount is decreased, does the City have to make up that difference?
7. Can a future BCC change the allocation or restrict its eligible uses by adopting a new ordinance?
8. Council asked for a copy of the entire plan submitted to the Board of County Commissioners for review before passing a Resolution as requested.

4. Adjournment

Without further business, Mayor Fouraker concluded the workshop at 8:05 pm.



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: April 5, 2022

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Ordinance 22-05 Prohibition of Large Trucks on Judge/Daetwyler and reduce the speed limit on Judge/Daetwyler to 30 MPH.

Background: In December 2021, the City Council directed the City Manager to contact Orange County to request BCC authorization to put a large truck restriction and lower the speed limit on Judge Road and Daetwyler Drive under the Interlocal Agreement..

With the large warehouse project that is being built on the east side of Conway between Judge Road and Hoffner Avenue, it is necessary to prohibit large trucks on Judge/Daetwyler because they have torn up the road right-of-way at the Judge/Daetwyler curve because they are too big to adequately and safely negotiate this curve. Also, if they want to go either east or west, they can do so using the B-Line entrances off Conway near McCoy Road.

The City was contacted by two different offices in Orange County informing the City that the City has full responsibility over the streets since the City annexed those streets. This led the City staff to prepare Ordinance 22-05 and read it for the first time on March 15, 2022. The City was contacted on March 31st, by the County to inform the City that the City was misinformed and the Interlocal Agreement was still in effect therefore the BCC still has to authorize the request to lower speed limit and restrict large trucks. The County staff stated that they will add this to the BCC Agenda for April 26 and requested the City to table the ordinance.

Staff Recommendation: In the spirit of cooperation with Orange County, the staff recommends that the second reading and adoption of Ordinance 22-05 be tabled until the May 3, 2022 Council meeting.

Suggested Motion: I move that we table the second reading and adoption of Ordinance 22-05 until the May 3, 2022 meeting.

Alternatives: None

Fiscal Impact: None at this time

Attachments: ORD 22-05

ORDINANCE 22-05

AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA PERTAINING TO REGULATION OF TRAFFIC UPON MUNICIPAL ROADS, AMENDING THE BELLE ISLE MUNICIPAL CODE, CHAPTER 30, ARTICLE I, SECTION 30-3 – HEAVY TRUCKS PROHIBITED ON CERTAIN STREETS TO PROHIBIT HEAVY TRUCKS FROM TRAVELING ON JUDGE ROAD AND DAETWYLER DRIVE; PROVIDING FOR A NEW SECTION 30-05 – SPEED LIMITS ADJUSTING SPEED LIMITS IN THE CITY; AUTHORIZING THE CITY MANAGER TO IMPLEMENT SUCH CHANGES; AND PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

RECITALS

WHEREAS, § 316.008(1), Florida Statutes, states that the Uniform Traffic Control Code (UTCC) does not preclude the city, with respect to streets and highways under their jurisdiction, from regulating or prohibiting stopping, standing, or parking, regulating traffic by means of police officers or official traffic control devices, altering or establishing speed limits in accordance with the UTCC, restricting the use of streets, prohibiting or regulating the use of controlled access roadways by any class or kind of traffic, or prohibiting or regulating the use of heavily traveled streets by any class or kind of traffic found to be incompatible with the normal and safe movement of traffic;

WHEREAS, § 316.555, Florida Statutes, provides that the city, with respect to highways and roads under its jurisdiction, has the authority to prescribe loads and weights and speed limits lower than the limits prescribed in the UTCC and other laws, whenever in its judgment any road or part thereof or any bridge or culvert shall, by reason of its design, deterioration, rain, or other climatic or natural causes be liable to be damaged or destroyed by motor vehicles, trailers, or semitrailers, if the gross weight or speed limit thereof exceeds the limits prescribed by the city;

WHEREAS, § 316.555, Florida Statutes, further authorizes the city to regulate or prohibit, in whole or part, the operation of any specified class or size of vehicle motor vehicles, trailers, or semitrailers on any highways or specified parts thereof under its jurisdiction whenever in its judgment, such regulation or prohibition is necessary to provide for the public safety and convenience on the highways, or parts thereof, by reason of traffic density, intensive use thereof by the traveling public, or other reasons of public safety and convenience;

WHEREAS, city staff has caused a review of those portions of Daetwyler Drive and Judge Road as described herein and determined for reasons based upon public safety, convenience, and other factors that vehicles over a certain weight should be prohibited from traveling over such portions;

WHEREAS, § 316.189(1), Florida Statutes, also provides that, with respect to roads located within residence districts, the city may set a maximum speed limit of 20 or 25 miles per hour on local streets and highways after an investigation determines that such a limit is reasonable;

WHEREAS, the Florida Department of Transportation (“FDOT”) Speed Zoning Manual, promulgated pursuant to Rule 14-15.012 of the Florida Administrative Code states that the alteration and posting of speed limits on municipal streets and roads must be based upon an engineering and traffic investigation that determines such change is reasonable and in conformity with the criteria promulgated by FDOT;

WHEREAS, the city has commissioned an engineering and traffic investigation (*i.e.* traffic study), which determined that the changes to the residential speed limits set forth herein is reasonable and in conformity with the criteria promulgated by FDOT; and WHEREAS, the City Council has found and determined that the adoption of this Ordinance is in the interests of the public health, safety and welfare, will aid in the harmonious, orderly and progressive development of the City, and serves a valid public purpose.

BE IT ORDAINED by the City Council of the City of Belle Isle, Florida as follows:

SECTION 1: **Recitals.** The above recitals are hereby incorporated by reference and shall constitute the legislative findings of the City Council of the City of Belle Isle, Florida.

SECTION 2: **Adoption:** Chapter 30, Article I, section 30-3. – Heavy Trucks Prohibited on Certain Streets is hereby amended as follows (words that are underlined are additions; words that are ~~stricken~~ are deletions; and all other provisions of Chapter 30 remain unchanged):

Sec. 30-3. Heavy trucks prohibited on certain streets.

- (a) Limitations. Seminole Drive, where it intersects Daetwyler Drive and through to where it intersects with Indian Drive and through to where Indian Drive intersects with Nela Avenue and through to where Nela Avenue intersects with

Matchett Road and also Warren Park Road between Daetwyler Drive and Seminole Drive and Judge Road from Conway Road to Daetwyler Drive and Daetwyler Drive from Judge Road to McCoy Road are hereby closed to vehicular truck traffic of a gross weight in excess of 10,000 pounds.

- (b) Exemptions. It shall be unlawful for any such vehicle of a gross weight of more than 10,000 pounds to use such streets or public thoroughfares except ~~when business necessitates the taking on or discharging of cargo, at which time such vehicle or vehicles shall use such public streets and thoroughfares (only for such purposes)~~ local deliveries only for the sole purpose of delivering or picking up materials, products, or merchandise to or from properties physically located on the restricted portions of such streets and thoroughfares and only if the vehicle is using the most direct route to and from such properties.
- (c) Vehicles in excess of six tons (12,000 GVWR—gross vehicle weight rating), with the exception of school buses that are picking up or dropping off students, are prohibited from traveling on Hoffner Avenue within the city unless for a local delivery within the neighborhoods abutting Hoffner Avenue within the city.
- (d) Penalties. Any person, firm, corporation or other entity violating the provisions of this section shall be subject to penalties as set forth in the schedule of fees and charges adopted by resolution of the City Council, as such penalties may be revised periodically by resolution of the City Council.

SECTION 3. **Adoption:** Chapter 30, Article I, section 30-5. – Speed Limits is hereby added to the City’s Code of Ordinances as follows (words that are underlined are additions; words that are ~~stricken~~ are deletions; and all other provisions of Chapter 30 remain unchanged):

Sec. 30-05. Speed limits.

- (a) There is hereby established in the City of Belle Isle a maximum speed limit of twenty-five (25) miles per hour on all roads and streets that are located within residential districts except as otherwise may be set forth herein.
- (b) The speed limit on Judge Road and Daetwyler Drive is 30 miles per hour.

SECTION 4. City Manager Authorization. The City Manager is hereby authorized by the City Council of the City of Belle Isle to take such actions as may be appropriate and necessary to implement and enforce the speed and vehicle weight limits established by this ordinance, including the placement of appropriate signage along the affected municipal roads within the city so as to provide notice of the relevant limits and restrictions to motorists and other operators of motor vehicles.

SECTION 3. Codification. Sections 2 and 3 of this ordinance will be incorporated into and codified within the Municipal Code of the City of Belle Isle, Florida. Any section, paragraph number, letter and/or any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical, and similar or like errors may be corrected, and additions, alterations, and omissions not

affecting the construction or meaning of this ordinance or the Land Development Code may be freely made.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase, word or provision of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. Conflicts. In the event of a conflict or conflicts between this Ordinance and any other ordinance or provision of law, this Ordinance will govern and control to the extent of the conflict, as allowable under the law.

SECTION 6. Effective Date. This Ordinance shall become effective immediately upon adoption by the City Council of the City of Belle Isle, Florida.

First Reading on _____, ____ ____, 2022.

Second Reading and Adoption this _____ day of _____, 2022.

	YES	NO	ABSENT
Ed Gold	_____	_____	_____
Anthony Carugno	_____	_____	_____
Karl Shuck	_____	_____	_____
Randy Holihan	_____	_____	_____
Beth Lowell	_____	_____	_____
Jim Partin	_____	_____	_____
Sue Nielsen	_____	_____	_____

ATTEST:

Yolanda Quiceno, CMC
City Clerk

Nicholas Fouraker, Mayor

Approved as to form and legality
For use and reliance by
Daniel W. Langley, City Attorney

STATE OF FLORIDA

COUNTY OF ORANGE

I, Yolanda Quiceno, City Clerk of the City of Belle Isle do hereby certify that the above and foregoing document ORDINANCE 22-__ was duly and legally passed by the Belle Isle City Council, in session assembled on the ____ day of _____, 20____, at which session a quorum of its members were present.

Yolanda Quiceno, CMC-City Clerk



CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: April 5, 2022

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Cornerstone Charter Academy (CCA) Board Selection

Background: The City of Belle Isle is responsible for nominating two candidates to the CCA Board of Directors. The CCA by-laws state that the CCA Board must confirm the City’s appointments.

The current Directors are Charlyne Cross and Ralph Armstead

Excerpt from the CCA By-Laws: *Notwithstanding the foregoing, during the April 2017 meeting of the Board, the City Council of Belle Isle, Florida shall be permitted to nominate two (2) non-elected individuals, submitted for confirmation by the Corporation, to serve on the Corporation's Board of Directors. (Section 4.3(b), page 2)*

A Director shall be elected for a term of not more than three (3) years. The terms of the current appointees end in April 2022.

The next CCA Board Meeting is scheduled for April 20, 2022.

The City advertised for these positions and received two candidates: Charlyne Cross and Jason Hunter.

Until new representatives are appointed by the Council and ratified by the CCA Board, Mr. Armstead and Ms. Cross will continue to serve on the Board.

Staff Recommendation: Interview both candidates and determine if they meet the Council expectations for CCA Representatives.

Suggested Motion: **I move that we appoint (Charlyne Cross) and/or (Jason Hunter) to the CCA Board positions.**

Alternatives: Do not appoint one or both and re-advertise for the positions.

Fiscal Impact: None

Attachments: Applications of Charlyne Cross and Jason Hunter

JASON HUNTER

5130 Saint Michael Ave • Belle Isle, Florida 32812 • 407-375-2470 • Jxhunter@Darden.com

SUMMARY

- ◆ Exceptional leadership abilities concerning team initiatives and customer service.
- ◆ Ability to leverage skills and capabilities to participate in Healthcare activities.
- ◆ Exceedingly adaptable, rapidly learn new procedures and processes, and quickly adjusts to changes with team structure, environment, project boundaries and organizational objectives.
- ◆ Worked closely with other teams to track progress of worked items, managed work flow from request to final approval
- ◆ Result driven, focused, detail-oriented and determined performer with exemplary work ethic, offer the highest levels of integrity, initiative, consistency and diligence in working to achieve goals and objectives

PROFESSIONAL EXPERIENCE

Darden Inc. *Orlando, FL* **10/2012 - Present**
Sr Database Administrator

- Teach other DBA’s newer technologies to leverage better database performance
- Inspire team member to perform and produce their best in reaching their goals
- Coordinate communications between Business Units for database upgrades an capabilities
- Analyzed databases of other business units and made suggestions to primary DBA
- Assist in the assessment for appropriate server solutions that best fit business requirement
- Reported any problem or fault to manager or supervisor immediately

Orlando Regional Medical Center *Orlando, FL* **08/97- 09/12**
PeopleSoft, Kronos Database Administrator

- Team Lead and Overseer of Oracle Licensing 800K budget reducing cost 15%
- Manage communications between System Engineers, Network Engineers, Technical and Vendor Teams; including internal and external business partner relationships
- Automate core business processes with multiple business partners
- Assisted with facilitating the upgrade of HR / Payroll application and database version
- Database support during Payroll and year end to ensure performance
- Assist in the assessment and planning for appropriate application solutions that best fit current and future business requirements and are consistent with ORHS IT strategic plan

Field Support Tech III *Orlando, FL* **02/02-12/04**

- Directed setup of corporate classrooms project for Sunrise classroom training
- Managed application upgrades between vendor support and the Foundation
- Represented satellite locations to insure timely customer service
- Trained new team members to adhere to ORHS IS policies
- Assisted manager with decision for new hires and promotions
- Installed, repaired and communicated new technologies within our team

Clinical Tech III

Orlando, FL

08/97-02/02

- Evaluated Heart rhythms for abnormal arrhythmias pre/post op angiocath
- Evaluate blood or other laboratory specimens, log the specimens
- Explain treatment procedures to patients pre/post op

Florida Hospital

Orlando, FL

04/01-06/02

Tech support / Warranty repair

- Managed warranty stock and budgeted for spare parts
- Liaison between vendor support and Florida Hospitals with IBM and Compaq
- Repaired all laptops and desktops for warranty service, obtained IBM Certification
- Researched problems related to application Hardware & Software conflicts

Education:

University Of Central Florida,

Orlando, FL

Masters of Science in Management Information Systems

9 Credits

Bachelors of Science in Management Information Systems

08/03

United States Navy

Various Locations

09/91-12/96

Honorable Discharge

Certifications:

A+, MCP Microsoft Certified Professional, IBM Laptop, Desktop

Activities:

Web Advisory committee

President

Winter Park Tech

Student Advisory Committee

Board Member Winter Park Tech

Volunteer at the Human Society

References available upon request

Charlyne Marie Cross

5260 Chiswick Circle
Belle Isle, FL 32812

407/816-8495 (Home)
407/718-4983 (Cell)
charlynecross@cfl.rr.com

Summary

More than fourteen years experience in the areas of Benefits, Human Resources, Accounting, and Budgeting. Over nine years of **PEOPLESOFT** functional experience with Human Resources, Base Benefits, Benefit Administration, Pension and Payroll as well as four years of Project Management. Human Resource Information Systems (HRIS) experience includes requirements definition, functional specification development, data mapping and conversion, table design and building, comprehensive test strategy and test plan development, system security, end-user training, and documentation. Analyzed and prepared yearly corporate budgets and financial statements, maintained and balanced corporate investment accounts, reconciled general disbursement and payroll bank accounts, and developed training manuals for cash management and accounts receivable functions.

Experience with the **PEOPLESOFT** includes, working on several Fit Analysis, Business Modeling, and System Implementation projects. Served as a project team leader on a major systems conversion effort from Integral to **PEOPLESOFT**, which involved extensive reengineering to improve existing business processes. Wrote functional specifications to the technical staff for all reports and carrier interfaces, built tables, developed queries, conducted unit and system testing, maintained system security, developed training materials, and provided end-user training.

Experience with the **CSS HRIZON** include, Fit Analysis, Business Modeling, and System Implementation projects. Oversaw the implementation and modification of the Hay Point compensation management, created a stock purchase module, and redesigned the workers compensation tracking. Served as the Delivery Manager on two implementation projects.

Earned dual BS in Business Administration degrees, with independent concentrations in Human Resource Management and Finance, from the University of Central Florida. A former member of the International Association for Human Resource Information Management (IHRIM), the Southern Regional Users Group and the Institute of Management Accountants.

Professional Experience

- **September 2003 – January 2004** Consultant for **W. L Gore, Inc.**, Newark, DE – Functional lead role for Benefits Administration and Open Enrollment for 2003. Redesigned benefits tables and trained employees on the Benefits Administration module.

CHARLYNE CROSS

- **September 1999 – August 2003** Consultant at **AstraZeneca Pharmaceuticals Inc.**, Wilmington, DE – Functional Lead to merge Astra and Zeneca’s systems into PeopleSoft 7.5. Responsible for the Open Enrollment in 1999 through 2002. Worked on the divestiture of two divisions. Assisted with the implementation of a company wide benefit program and then on the outsourcing of Benefit Administration to Towers Perrin. Assisted with the implementation of a company wide pension plan and the outsourcing of pension to Aon. Worked on the successful PeopleSoft upgrade from version 7.5 to 8.3. Responsibilities included 8.3 testing and the development of a training program to train 14,000 employees.
- **September 1998 – September 1999** Consultant at **AmeriServe**, Dallas, TX – Functional Benefits Administration Lead includes consolidation and conversion of multiple business units from various manual and automated systems into PeopleSoft 7.5. Client responsibilities include functional analysis, implementation, upgrade and training of PeopleSoft Human Resources and Benefits Administration for merging companies. Merging versions of PeopleSoft 3.3 and 6.02 upgrade combined into system to 7.5. Implementation of Benefits Administration 7.5 version. Managed Benefit Administration system for Open Enrollment for 1998 and 1999.
- **June 1998 – September 1998** Project Manager at **Fieldcrest Cannon**, Kanapolis, NC - Acted in the role of Project Manager for the implementation of CSS Horizon for Human Resources, Base Benefits and Payroll.
- **September 1997 – June 1998** Consultant and Delivery Manager for **Zeneca Pharmaceuticals, Inc.**, Wilmington, DE – Upgraded to version 5.0 for **PEOPLESOFT** upgrade implementing Base Benefits to Benefits Administration; Responsible for table setup, forms and system processing, which lead to a successful Open Enrollment.
- **June 1997 – August 1997** Consultant for **Integrated Health Services**, Owening’s Mills, MD - Assessed security system; redesigned department tree structure; developed security document for client; analyzed and redesigned the department security tree; analyzed and made recommendations of Operator Class and Operator Security; developed a security survey to solicit feedback from the steering committee; designed a security plan to meet future business requirements.
- **January 1997 – June 1997** Consultant at **Sensormatic**, Boca Raton, FL - Worked as the Delivery Manager for the Phase 2 Implementation of **CSS HRIZON**; converted employee history and review records from the Collier-Jackson system to the **CSS HRIZON** database; implemented Hay Point compensation management; reviewed all of the modifications which were made during Phase 1 of the project; added job data premium compensation amounts to **CSS HRIZON**; developed a Stock Purchase system in **CSS HRIZON**; updated the leave accrual from **CSS HRIZON** to **ADP Autolink** to print on the employees’ check stubs; created a leave accrual and life insurance premium reports; developed a custom workers compensation report; modified the 401(k) interface and tested the GL interface.
- **December 1996 – December 1996** Consultant at **Lance Crackers**, Charlotte, NC - Conducted a *PREVIEW* for **CSS HRIZON** Base Benefits.
- **September 1996 – December 1996** Consultant at **Toshiba America Information Systems**, Orange County, CA - Conducted a Fit Analysis for **PEOPLESOFT** Benefits Administration. Prepared benefit program construction guides; developed blueprint for the implementation of Benefit Administration. Ran several full test cycles of Open Enrollment. Later consulted via phone during their Open Enrollment processing.

CHARLYNE CROSS

- **August 1996 – September 1996** Consultant at **Voluntary Hospital of America**, Dallas, TX - Reviewed and made recommendations on the set-up of the **PEOPLESOFT** Base Benefits and Benefit Administration tables in preparation for the client to upgrade from Base Benefits to Benefits Administration. Assisted with their Open Enrollment.
- **June 1996 – September 1996** Consultant at **PepsiCo Food Services**, Dallas, TX - Reviewed the summary plan description (SPD) and updated the base benefit and benefit administration tables in preparation for Open Enrollment; designed a flow chart and script of the Edify Voice Response Unit (VRU); designed a new enrollment form Open Enrollment; Ran Open Enrollment; taught end-user training on introduction to HR, base benefits and benefits administration; wrote the test plans for the conversion from a SQL Gupta platform to an **ORACLE** platform.
- **May 1996 – June 1996** Consultant at **Norwegian Cruise Lines**, Coral Gables, FL - Conducted a Fit Analysis and business model for **PEOPLESOFT** Human Resources, Position Management, Labor Relations, Salary Administration, Recruitment, and Core Benefits for two separate databases; taught a Crystal/Query training session.
- **March 1996 – April 1996** Consultant at **American Automobile Association**, Orlando, FL – Conducted end-user training; taught a Crystal/Query training class; Updated the project plan and wrote numerous queries; Setup and ran Open Enrollment.
- **February 1996 – March 1996** Consultant at **Lincoln Health**, Phoenix, AZ - Worked on a Fit/Gap Analysis for **PEOPLESOFT** Benefits Administration 4.1; prepared benefit program construction guides; developed blueprint for the implementation of Benefit Administration and COBRA modules.
- **November 1988 – February 1996** Employee at **American Automobile Association**, Orlando, FL - provided end-user **PEOPLESOFT** training for introduction to HR, base benefits, benefits administration and Crystal/Query; reviewed table set-up and design; wrote numerous complex queries; updated the project plan; served as the project team leader responsible for the functional aspects of the upgrade to the latest releases of **PEOPLESOFT** Human Resources and Benefits Administration; implemented **PEOPLESOFT** Position Management and Training and Development modules; prepared, maintained, updated, and monitored the project plans using Project Workbench; conducted requirements definition, built tables, developed queries, and performed the unit and system testing; wrote the end-user training manual and conducted end-user training for **PEOPLESOFT** HR, Benefits Administration, and Query/Crystal; served as the primary contact on the help desk for remote locations; acted as the security officer responsible for maintaining system security; built and maintained the department tree.
- Worked as a budget analyst responsible for the technical analysis and preparation of the yearly corporate budget through the review of trends and projection of relevant data; reviewed preliminary monthly financial statements for accuracy, errors, and omissions; prepared analysis of accounts to determine the causes of budget variances; prepared, wrote, and edited the annual budget report, year-end corporate report, and the retirement plan summary report for corporate officers and the board of directors; prepared the year-end financial statements for disclosure as required by the Financial Accounting Standards Board; designed tables, forms, queries, and reports to track the investments in the retirement account using MS/Access; developed, designed, and supported an automated company budget process in both Lotus 1-2-3 and Excel through the extensive use of macros; developed a process which prepared the budget files to be uploaded directly into the JD Edwards Accounting System through the utilization of macros.

CHARLYNE CROSS

Worked as an accountant responsible for the maintenance and balancing of the corporate investment accounts; automated the reconciliation of the Foreign Motoring Insurance account using Lotus macros, which resulted in the identification of a company embezzlement; prepared the company's membership deferral; reviewed quarterly account trial balances.

Served as an accounting technician; reconciled and managed approximately 110 bank accounts, including the verification of deposit timeliness, cash flow, and reconciliation; automated the bank reconciliation process through the use of Lotus 1-2-3 macros; corresponded with banks and district offices on discrepancies; reconciled and automated the general disbursement and payroll bank accounts which had not previously been reconciled; wrote cash management training manuals; analyzed the stability of each bank using the Sheshunoff analysis grading system.

Served as an accounting specialist responsible for the accounts receivable section of the accounting department; coordinated the work flow and training for a staff of eight; wrote training manuals for each work station; accounted for the receipts of monies for each district office; oversaw banking activity for the depository bank accounts; reconciled a number of complex financial accounts; wrote the training manual and operating directive for the implementation of an automated credit card program; proposed and implemented new collection procedures; proposed and implemented new procedures for the handling and recording of cash.

Management Consulting

- | | |
|-----------------------------|-------------------------------|
| Business Strategy Planning | Process Design/Control |
| Change Management | Process Facilitation |
| Comparative Analysis | Process Prioritization |
| Cost/Benefit Analysis | Reengineering |
| Policy Deployment & Metrics | Strategic Assessment/Planning |

Project Management

- | | |
|--------------------------|---------------------|
| Communication Management | ISO Documentation |
| Cost Management | Schedule Management |
| Project Team Management | Scope Management |

Human Resource Information System Experience

- | | |
|------------------------------------|--------------------------|
| Accrual Calculations | Flexible Benefits |
| Applicant and Requisition Tracking | Health and Welfare Plans |
| Benefits Administration | Job Evaluation |
| Career Planning | Pension and 401(k) Plans |
| Carrier Reporting | Policies and Procedures |
| COBRA Administration | Position Management |
| Compensation | Recruitment |
| Education and Skills | Salary Administration |
| EEO/AA Reporting | Training and Development |

Financial Information System Experience

Charlyne Marie Cross

Accounts Payable
 Accounts Receivable
 Asset Tracking/Management
 Bank Reconciliation
 Budgeting and Forecasting
 Concurrent Processing
 Customer Billing
 Financial/Management Reporting
 General Ledger

Inventory Control
 Invoicing
 Order Entry
 Overhead Allocation
 Performance Measurement
 Physical Inventory
 Project Accounting
 Project Cost Accounting
 Time and Expense Reporting

PeopleSoft Human Resource Product Experience

Base Benefits
 Benefits Administration
 Crystal Reports
 FSA Administration
 Human Resources
 Operator Security
 PeopleTools

Position Management
 Query
 Recruitment
 Salary Administration
 Security
 Training Administration

CSS HRizon Human Resource Product Experience

Autolink Processes
 Core Benefits

Human Resources

Implementation Experience

Business Requirements Definition
 Data Importing/Conversion
 Data Modeling
 Database Design and Development
 Documentation
 End-User Support

Functional Specification Development
 Interface Design and Development
 Program Development
 Security
 Testing and Quality Assurance
 Training and Education

Technical Skills

Hardware: IBM PC and compatibles; Oracle
Operating Systems: Windows XP
Databases: MS/Access
Software Packages: QuickBooks, JD Edwards, MS/Excel, MS/Word, MS/PowerPoint, and TrainerSoft



CITY OF BELLE ISLE, FLORIDA

CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: April 5, 2022

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Ordinance to place a moratorium on the use of artificial turf in Residential Districts

Background: Many homeowners are turning to artificial turf as a means of replacing all or part of their existing lawns with a similar green surface that does not require irrigation or maintenance. The City has received code enforcement complaints regarding installation of artificial turf without a permit. Other residents have inquired about the approval process to install artificial turf.

The Planning and Zoning Commission recently heard from a resident who recently installed artificial turf in her back yard. Since artificial turf is not specifically prohibited in the code, there are many residents who are installing artificial turf because they believe if it's not mentioned in the Code, then it's acceptable. The Planning and Zoning Commission briefly discussed artificial turf; however the Commission would like additional time to research this issue before making a recommendation to Council.

At the last meeting, the Planning & Zoning Commission requested that the City Council put a 6 month moratorium on the installation of artificial turf until they could make a determination if artificial turf should be allowed and included in the Land Development Code.

Staff Recommendation: The staff supports the moratorium and will provide information to the P&Z Commission regarding artificial turf and any limitations on its use, if approved.

Suggested Motion: I move that we direct the City Attorney to finalize the Ordinance to place a 6-month moratorium on the use of artificial turf.

Alternatives: Do not adopt the moratorium

Fiscal Impact: None

Attachments: Draft Moratorium Ordinance

ORDINANCE NO. 22-XX

AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA, ADOPTING A 180-DAY MORATORIUM ON THE USE OF ARTIFICIAL TURF FOR LANDSCAPING; PROVIDING THAT THE CITY SHALL NOT ACCEPT, PROCESS, OR CONSIDER APPLICATIONS FOR THE INSTALLATION OF ARTIFICIAL TURF DURING THE MORATORIUM; PROVIDING FOR EXTENSION, EXPIRATION, AND RENEWAL OF THE MORATORIUM; PROVIDING FOR SEVERABILITY, CONFLICTS, NONCODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, as provided in Section 2(b), Article VIII of the Constitution of the State of Florida, and Section 166.021(1), Florida Statutes, the City of Belle Isle, Florida (the "City"), a municipal corporation, enjoys all governmental, corporate, and proprietary powers necessary to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except as expressly prohibited by law; and

WHEREAS the City has experienced significant problems and issues relating to the installation of artificial turf in residential areas; and

WHEREAS in order to address the problems, issues, impacts, and concerns and prevent long term detrimental impacts to residents, property values, water quality and other adverse impacts from artificial turf, the City has determined that it is in the best interests of the City and its residents to adopt a 180-day moratorium on artificial turf within the City in order for the City Planning and Zoning

1 Commission and the City Council to evaluate and adopt changes to the City Code
2 provisions governing artificial turf so as to ensure that the standards and
3 criteria governing artificial turf can be reviewed and revised to eliminate or
4 reduce problems, issues, impacts and concerns associated with artificial turf and
5 to ensure that the installation and maintenance of artificial turf will be
6 consistent with the City's character, Comprehensive Plan, and the public welfare;
7 and

8

9 **WHEREAS**, the City Council has directed the City Manager and City staff to
10 evaluate the problems, issues, impacts and concerns occurring in the City related
11 to artificial turf, including without limitation, water quality, runoff and
12 potential flooding, the impact on existing homes and the character of
13 neighborhoods, matters pertaining to safety, aesthetics, home and property
14 valuations and other matters; and

15

16 **WHEREAS**, the City has determined that the moratorium imposed by this
17 Ordinance is in the interests of the public health, safety, and welfare; that the
18 moratorium is necessary and is of the minimum duration that will allow the City to
19 study problems associated with artificial turf, develop, and adopt new
20 regulations; that the moratorium will not deny property owners the use of their
21 property nor impose an unreasonable burden on such use; that the moratorium
22 imposes a reasonable and non-extraordinary delay on artificial turf; and that the
23 moratorium will not reduce property values; and

24

25

1 **WHEREAS**, at a public meeting on March 22, 2022, the Planning and Zoning
2 Commission adopted a motion to recommend the City Council impose a 180-day
3 moratorium on the installation of artificial turf; and

4
5 **WHEREAS**, the City Council directed the City Attorney’s office to prepare
6 this Ordinance imposing a moratorium on artificial turf;

7
8 **NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BELLE ISLE,**
9 **FLORIDA:**

10 **SECTION 1: RECITALS.** The foregoing recitals are ratified and confirmed as
11 being true and correct and are hereby made a part of this Ordinance.

12 **SECTION 2. TEMPORARY MORATORIUM.** Beginning on the effective date of this
13 Ordinance and continuing for a period of 180 days, a moratorium is hereby imposed
14 upon the installation of artificial turf. During the moratorium, the City will
15 not accept, process, or consider applications for artificial turf.

16 **SECTION 3. EXPIRATION & EXTENSION OF MORATORIUM.** The temporary moratorium
17 imposed by Section 2 of this Ordinance expires 1800 days from the effective date
18 of this Ordinance. The moratorium may be terminated, renewed, or extended for any
19 period of time by the adoption of an ordinance or resolution of the City Council.

20 **SECTION 4. NONCODIFICATION.** This Ordinance shall not be codified.

21 **SECTION 5. SEVERABILITY.** If any section, subsection, sentence, clause,
22 phrase, word or provision of this Ordinance is for any reason held invalid or
23 unconstitutional by any court of competent jurisdiction, whether for substantive,
24

1 procedural, or any other reason, such portion shall be deemed a separate, distinct
2 and independent provision, and such holding shall not affect the validity of the
3 remaining portions of this Ordinance.

4 **SECTION 6. CONFLICTS.** In the event of a conflict or conflicts between this
5 Ordinance and any other Ordinance or provision of law, this Ordinance controls to
6 the extent of the conflict, as allowable under the law.
7

8 **SECTION 7. EFFECTIVE DATE.** This Ordinance shall become effective
9 immediately upon adoption by the City Council of the City of Belle Isle, Florida.

10 FIRST READING: _____, 2022

11 SECOND READING: _____, 2022

12
13 ADOPTED this ____ day of _____, 2022, by the City Council of the City
14 of Belle Isle, Florida.

	YES	NO	ABSENT
15			
16 Ed Gold	_____	_____	_____
17 Anthony Carugno	_____	_____	_____
18 Karl Shuck	_____	_____	_____
19 Randy Holihan	_____	_____	_____
20 Beth Lowell	_____	_____	_____
21 Jim Partin	_____	_____	_____
22 Sue Nielsen	_____	_____	_____

1 ATTEST: _____

2 Yolanda Quiceno, CMC City Clerk Nicholas Fouraker, Mayor

3

4 _____

5 Approved as to form and legality

6 A. Kurt Ardaman, City Attorney

7

8 **STATE OF FLORIDA**

9 **COUNTY OF ORANGE**

10

11 I, Yolanda Quiceno, CITY CLERK of the City of Belle Isle do hereby certify that the above and foregoing
12 document ORDINANCE 22-06 was duly and legally passed by the Belle Isle City Council, in session assembled
13 on the _____ day of _____ 2022, at which session a quorum of its members were present.

14

15

16 _____

17 Notary Yolanda Quiceno, CMC-City Clerk

18

19

20

21

22

23

24

25



CITY OF BELLE ISLE, FLORIDA

CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: April 5, 2022

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Memorandum of Agreement (MOA) with OCSO for the Orlando/Orange Urban Area Grant Funding

Background: The Orlando/Orange Urban Area Security Initiative (UASI) region was awarded \$3,610,000 (\$3,800,000 less 5% for State Management and Administration) in FY21 UASI grant funds to focus on planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas, and assists them in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism. The Orlando/Orange UASI metropolitan statistical area determined by the Office of Management and Budget consists of the City of Orlando, Lake, Orange, Osceola, and Seminole county agencies.

On October 2, 2020, the Orlando/Orange UASI Urban Area Working Group (UAWG) prioritized a list of regional projects based on the FY20 Homeland Security Notice of Funding Opportunity (NOFO) national priorities, requirements, and gap capabilities in the Orlando/Orange region. Once the FY21 Homeland Security NOFO was released, the UAWG had to review the prioritized projects (attached) because a 5th national priority was added, and the percentage requirement for each national priority changed.

The Orange County Sheriff's Office (sub-recipient) and the Florida Division of Emergency Management (recipient) entered into a contract on March 12, 2022, for the Orange County Sheriff's Office to administer and comply with the FY21 Homeland Security NOFO and 2 CFR Uniform Guidance. Since these projects are regional assets, a Memorandum of Agreement (MOA) needs to be signed by all participating agencies within the Orlando/Orange UASI region.

Staff Recommendation: Approve the MOA

Suggested Motion: I move that we approve the Memorandum of Agreement with the Orange County Sheriff's Office for the Orlando/Orange Urban Area Grant.

Alternatives: Do not approve the MOA

Fiscal Impact: TBD

Attachments: MOA

2021 MEMORANDUM OF AGREEMENT
FOR PARTICIPATING ORLANDO/ORANGE
URBAN AREA SECURITY INITIATIVE AGENCIES

This Memorandum of Agreement (hereinafter referred to as MOA) is entered into this 12 day of March, 2022, by and between the Orange County Sheriff's Office (hereinafter referred to as OCSO), a political subdivision of the State of Florida, and Orange, Seminole, Lake, and Osceola Counties, political subdivisions of the State of Florida; all other participating counties and cities (listed in the attached appendices) of the State of Florida, collectively known as the Orlando/Orange Urban Area (hereinafter referred to as O/OUA) Participants.

RECITALS

WHEREAS, the State of Florida, Division of Emergency Management (FDEM) (hereinafter referred to as the Division) is providing financial assistance to the O/OUA in the amount \$3,610,000.00 dollars (\$3,800,000.00 less the 5% State Management and Administration) through the FY 2021 Urban Area Security Initiative (hereinafter referred to as UASI);

WHEREAS, the OCSO is the Recipient for the O/OUA UASI Grant Program;

WHEREAS, as the Division requires that the urban areas selected for funding take a regional metropolitan area approach to the development and implementation of the UASI Grant Program and involve core cities, core counties, contiguous jurisdictions, mutual aid partners, and State agencies;

WHEREAS, the Urban Area has been defined as the City of Orlando, Orange, Seminole, Lake, and Osceola Counties;

WHEREAS, the OCSO wishes to work with the O/OUA Participants through the Urban Area Working Group process to enhance the O/OUA and its surrounding jurisdiction's ability to prevent, protect against, respond to, and recover from acts of terrorism, or any other manmade or natural disaster; and

WHEREAS, on or about the 12 of March, 2022, the OCSO entered into an agreement with the Division for a Federally Funded Sub grant Agreement, #R0500; CFDA Number 97.067.

NOW THEREFORE, in consideration of the foregoing, the parties hereto agree as follows:

I. PURPOSE

- A. This Agreement delineates responsibilities of the OCSO and the O/OUA Participants for activities under the FY 2021 UASI Grant Program, by the Division.
- B. This Agreement serves as the Scope of Work among all Participants and the OCSO.

II. SCOPE

- A. The provisions of this Agreement apply to FY 2021 UASI activities to be performed at the request of the Division, provided at the option of the OCSO, and in conjunction with, preparation for, or in anticipation of, a major disaster or emergency related to terrorism and or weapons of mass destruction.
- B. No provision in this Agreement limits the activities of the Urban Area Working Group or its Recipient Agency in performing local and state functions.

III. DEFINITIONS

- A. Critical Infrastructure: Any system or asset that if attacked would result in catastrophic loss of life and/or catastrophic economic loss management of resources (including systems for classifying types of resources); qualifications and certification; and the collection, tracking, and reporting of incident information and incident resources.
- B. Core City: A city at the center of a metropolitan area.
- C. Core County: The county within which the core city is geographically located.
- D. Urban Area Security Initiative (UASI) Grant Program: The UASI Grant Program is intended to provide financial assistance to address the unique multi-discipline planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas, and to assist these Areas in building and sustaining capabilities to prevent, protect against, respond to, and recover from threats or acts of terrorism, all hazards or man-made disasters.
- E. National Incident Management System (NIMS): The NIMS provides a consistent nationwide template to enable all levels of government, tribal nations, non-governmental organizations, and

private sector partners to work together to prevent, protect against, respond to, recover from, and mitigate the effects of incidents, regardless of cause, size, location, or complexity.

- F. Urban Area Working Group (UAWG): The UAWG is responsible for coordinating the development and implementation of all program initiatives. The UAWG may also support the State's efforts to develop the Stakeholder Preparedness Review, particularly as it relates to UASI activities.
- G. Orlando/Orange Urban Area (O/OUA) Administrator: The (O/OUA) Administrator shall be the Orange County Sheriff's Office.
- H. Urban Area: An Urban Area is limited to inclusion of jurisdictions contiguous to the core city and county/counties, or with which the core city or county/counties have established formal mutual aid agreements.
- I. Stakeholder Preparedness Review (SPR): The SPR is a self-assessment of a jurisdiction's current capability levels against the targets identified in the Threat and Hazard Identification and Risk Assessment (THIRA).
- J. Threat and Hazard Identification and Risk Assessment (THIRA): The THIRA is a three-step risk assessment process to help communities understand their risks and determine the level of capability they need in order to address those risks. The outputs from this process lay the foundation for determining a community's capability gaps as part of the SPR.
- K. Florida Division of Emergency Management (FDEM): The non-Federal pass-through entity that provides a subaward to a sub-recipient to carry out part of a Federal program.

IV. OCSO SHALL BE RESPONSIBLE FOR:

- A. Providing an administrative department within the OCSO authorized to carry out the herein agreed upon responsibilities of this MOA.
- B. Ensuring the participation of the following critical stakeholders in the UASI THIRA, UASI SPR, and strategy development process: law enforcement, emergency medical services, emergency

management, the fire service, hazardous materials, public works, governmental administrative, public safety communications, healthcare and public health.

- C. Complying with the requirements of the 2 CFR Chapter I, Chapter II, Part 200, et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards: 2 CFR Chapter I, Chapter II, Part 200, et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- D. Ensuring satisfactory progress toward the goals or objectives set forth in the grant application.
- E. Complying with all grant agreement requirements and/or special conditions.
- F. Submitting required programmatic and financial reports.

V. THE O/OUA PARTICIPANTS SHALL BE RESPONSIBLE FOR:

- A. Providing personnel who will act as the main liaison (the project manager) and partner with the OCSO, authorized to carry out the herein agreed upon responsibilities of the MOA.
- B. Tracking of their grant purchased federally funded assets via their respective internal inventory control system and attach the provided 2021 UASI inventory tag to 2021 UASI grant purchased equipment. Note: For reconciliation purposes, OCSO as Recipient will maintain and manage a grant-wide database for all federally funded assets purchased under this contract.
- C. Submitting budget detail worksheets to include approved modifications for direct purchases of equipment or services.
- D. Ensure deliverables and performance are followed on Attachment B when developing and providing quotes for allowable expenditures to OCSO.
- E. Follow Environmental Planning & Historic Preservation (EHP) compliance guidelines on Attachment C, if the project requires an EHP.
- F. Participating as a member of the UAWG to include coordinating with and assisting the O/OUA in conducting a UASI SPR and UASI THIRA, which in turn, will guide development of an Urban Area Homeland Security Strategy.

- G. Ensuring and assisting the participation of the following critical stakeholders in the UASI SPR and UASI THIRA and updating of the O/OUA strategies: law enforcement, emergency medical services, emergency management, the fire service, hazardous materials, public works, governmental administrative, public safety communications, healthcare and public health.
- H. The OCSO and O/OUA participants shall be governed by applicable State and Federal laws, rules and regulations, including those program statutes and regulations identified and outlined in Attachment D.
- I. Ensuring satisfactory progress toward the goals or objectives set forth in the grant application.
- J. Following UASI Grant Project agreement requirements and/or special conditions as provided in the FDEM agreement.
- K. Ensure that equipment obtained from the UASI Grant Program is readily available for use by personnel trained to use such equipment for actual emergencies or exercises. Also, ensure that such equipment is readily available for onsite monitoring by DHS/FEMA, FDEM, and the O/OUA. If the agency is incapable of staffing the equipment, such equipment shall be made available to another partnering agency for use during any actual emergencies or exercises. Failure to ensure equipment availability may result in loss of funding and/or equipment to the partner agency.
- L. All equipment obtained from the UASI Grant Program is the sole responsibility of the receiving agency. This includes, where applicable, maintenance, replacement, training on equipment, and insuring of equipment and personnel, and compliance with intra-agency auditing requirements.
- M. Take affirmative steps to assure that small and minority businesses, women's business enterprises, and labor surplus area firms are used whenever possible. [Relevant Vendor Listing Link](#)
- N. Ensuring required NIMS Awareness Course(s) is/are completed by relevant personnel.
- O. Providing a signed document recognizing NIMS in principle and policy.

VI. THE OCSO AND THE O/OUA PARTICIPANTS AGREE:

- A. That funding acquired and identified for the UASI will be administered solely by the OCSO.
- B. The OCSO is not responsible for personnel salaries, benefits, workers compensation or time related issues of any participating agency personnel.
- C. OCSO and O/OUA Participants are subdivisions as defined in Chapter 768.28, Florida Statutes, and each agree to be fully responsible for their respective acts and/or omissions of its agents or employees to the extent permitted by law. Nothing herein is intended to serve as a waiver of sovereign immunity by any participant to whom sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties in any manner arising out of this MOA or any other contract.
- D. For the purposes of executing the conditions established in this MOA, each O/OUA Participants' point of contact (hereinafter referred to as POC) will be designated by each O/OUA Participant in accordance with their internal policies and procedures. The OCSO or designees will remain the UASI POC. (See Attachment A)
- E. In the event the Division determines that any funds disbursed were not spent in accordance with the conditions of the UASI Grant Agreement, the O/OUA Participant that procured the item(s) in question shall reimburse the OCSO for all such funds within thirty (30) days after being notified of said non-compliance. Notwithstanding the above, no funds shall be directly provided to O/OUA Participants under this Agreement.

VII. AUDITS

- A. The OCSO and O/OUA Participants shall comply with the audit requirement contained in 2 CFR Part 200, Subpart F.
- B. OCSO shall follow Generally Accepted Accounting Principles (GAAP), as defined by 2 CFR §200.49.
- C. When conducting an audit of the OCSO performance under the OCSO and FDEM agreement, FDEM shall use Generally Accepted Government Auditing Standards (GAGAS), as defined by 2 CFR §200.50.

VIII. RECORDS

A. As required by 2 C.F.R. §200.336, the Federal awarding agency, Inspectors General, the Comptroller General of the United States, and the Division, or any of their authorized representatives, shall enjoy the right of access to any documents, papers, or other records of the OCSO and O/OUA Participants which are pertinent to the Federal award, in order to make audits, examinations, excerpts, and transcripts. The right of access is not limited to the required retention period but lasts as long as the records are retained. The O/OUA Participants will also give the OCSO, through any authorized representative, access to and the right to examine all records, books, papers or documents related to the grant.

IX. REPORTS

- A. Programmatic status reports are due within fifteen (15) days after the end of each calendar quarter. The O/OUA Participants (program manager) must submit a programmatic status report before the fifteen (15) days after the end of each calendar quarter.
- B. All financial commitments herein are made subject to the availability of funds and the continued mutual agreements of the participants.

X. CONDITIONS, AMENDMENTS, AND TERMINATION

- A. The O/OUA Participants will not discriminate against any employee or applicant for employment on the grounds of race, color, religion, sex, age, or national origin in fulfilling any and all obligations under this MOA.
- B. Any provision of this MOA later found to be in conflict with Federal law or regulation, or invalidated by a court of competent jurisdiction, shall be considered inoperable and/or superseded by that law or regulation. Any provision found inoperable is severable from this MOA, and the remainder of the MOA shall remain in full force and effect.
- C. This MOA may be modified or amended only in writing and upon approval of all the parties hereto.

D. This MOA may be terminated by any O/OUA Participant upon thirty (30) days prior written notice to the OCSO and the return of any and all equipment that has been received through the UASI Funding program.

E. This MOA shall be considered the full and complete agreement between the undersigned parties, and shall supersede any prior MOA among the O/OUA Participants, written or oral, except for any executor obligations that have not been fulfilled.

F. This MOA may be executed in several parts, each of which shall be considered a valid MOA, provided that each of the O/OUA Participants to the MOA has executed at least one (1) original copy of the MOA and has transmitted copy of the signature page hereof to the other O/OUA Participants.

G. This MOA will end at the conclusion of the stated grant performance period of **June 30, 2023.**

H. Subcontracts: If an O/OUA Participant subcontracts any of the work required under this MOA, a copy of the unsigned subcontract must be forwarded to the Division for review and approval before it is executed by the Recipient. The O/OUA Participants agree to include in the subcontract that (i) the subcontractor is bound by the terms of this MOA, (ii) the subcontractor is bound by all applicable state and federal laws and regulations, and (iii) the subcontractor shall hold the Division, OCSO, and O/OUA Participants harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this MOA, to the extent allowed and required by law. The O/OUA Participants shall document in the quarterly report the subcontractor's progress in performing its work under this MOA.

For each subcontract, the O/OUA Participants shall provide a written statement to the Division as to whether that subcontractor is a minority business enterprise, as defined in 2 CFR §200.321.

RECIPIENT

BY: _____

JOHN W. MINA
SHERIFF OF ORANGE COUNTY, FLORIDA

DATE: _____

APPROVED AS TO FORM AND LEGALITY
FOR THE RELIANCE OF THE SHERIFF OF
ORANGE COUNTY, FLORIDA

BY: _____

RECIPIENT ATTORNEY

ORANGE COUNTY, FLORIDA

By: Orange County Board of County Commissioners

By: _____

Jerry L. Demings
Orange County Mayor

Date: _____

ATTEST: Phil Diamond, CPA, County Comptroller
As Clerk of the Board of County Commissioners

By: _____

Deputy Clerk



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: April 5, 2022

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Police Advisory Committee (PAC) Appointment

Background: Commissioner Holihan is stepping down from the Police Advisory Board. He spoke to residents in his District and would like to recommend Bruce Lincoln is retired from the Orange County Sheriff's Office.

Staff Recommendation: Appoint Mr. Lincoln to the PAB

Suggested Motion: I move that we appoint Bruce Lincoln to the Police Advisory Board.

Alternatives: None.

Fiscal Impact: None

Attachments: Letter of Interest (email)



Police Advisory Board

ocso37@aim.com <ocso37@aol.com>

Fri, Apr 1, 2022 at 1:24 PM

To: bfrancis@belleislefl.gov

Last month I was contacted by my district 4 commissioner Randy Holihan regarding the possibility of me taking his place on the Police Advisory Board. After some discussion with him, I accepted his offer contingent on approval of city council and police chief. Based on my many years with the Orange County Sheriffs Office, I may have some knowledge to assist the Police Advisory Board.

Thank you

Bruce Lincoln
3013 Trentwood Blvd
Belle Isle Fla 32812
C-407-913-5722

Sent from the all new AOL app for iOS

Belle Isle Issues Log
4/5/22

a.

Issue	Synopsis	Start Date	Next steps
Traffic Issues/Projects	Increased traffic in and through Belle Isle prompted the Council adopt Traffic Master Plan and work on traffic calming issue.	4/3/2017	Adoption of Impact Fee Ordinance 2/1 with 3/1 Effective Date. OC requests for improvements to Judge/Daetwyler and McCoy (speed limit reduction; raised crosswalk; large trucks prohibited; new crosswalk at Conway Isles; all-way stop at Via Flora/McCoy) still being considered by OC. Feasibility of sidewalks on N side of Hoffner between Pleasure Island & Oak Island with RRFB installation. Staff reviewing TSP for other projects. Staff to contact Orange County to request city jurisdiction on Goldola from Perkins to McCoy. The response from Orange County Public Works is that since the City annexed the Judge, Daetwyler, and McCoy into the City, the ILA with Orange County is mute and the streets now fall under FS316. The City can implement those changes requested. Agenda Item.
Wallace Field	City purchased large area at Wallace/Matchett for open space. City zoned it for open space. City/CCA have an agreement for development including installing artificial turf, public restrooms, storage, and parking. CCA responsible for development.	2/1/2021	CCA to submit SJWMD Application for Environmental Resource Permit. SJWMD permit was approved. Waiting for CCA Engineer and designer to contact the City with next step. No update
City acquisition of Property	Council discussed possibility of acquiring parcels within the City and directed City staff look at options on how to acquire property.	NA	City to hire Consultant to do Space Needs analysis to determine what type and size facility is need for City staff and BIPD. BIPD/Consultant also reviewing available properties for facility. Space needs analysis in final stages.
Charter School (CCA) Lease	CCA and City negotiated new lease agreement to allow CCA to finance expansion. BoA property is included in the new lease. City and CCA also developed Service Agreement for CCA to pay for City services provided to the school	6/1/2020	Lease and Service Agreements are executed. City staff will start the process completing whatever financial closeout that we need to do. CCA and City discussed CCA Master Plan. Discussions continue on Oasis Building. This issue on the lease can be closed and a new Item opened for CCA Expansion Project.

Belle Isle Issues Log
4/5/22

a.

Municipal Code Update	The City Council contracted with a planner to update the municipal code. There are sections of the BIMC that need to be updated. This is an on-going process.	4/3/2017	P&Z is looking at Accessory Dwelling Units. Code Enforcement is reviewing non-land development codes to determine what can be updated. Code Enforcement and CM to meet on suggestions to change the general ordinances
Comp Plan Updates	The comp plan is reviewed every 7 years to see if it needs to be updated. The City Council contracted with a planner to update the comprehensive plan.	3/1/2017	Next plan review and changes are to be done in 2024. Will start to review when new planner is ready.
Annexation	Council discussed the desire to annex contiguous property in order to build the tax base and possibly provide more commercial development in Belle Isle.	4/3/2017	Sienna Place residents to vote on May 11. Information supplied to Brixmor for their review to annex Publix Shopping Center. Will followup with Brixmor. Staff to develop "intrgration plan" for Sienna residents if annexation is approved. Staff is working on "Welcome Packet" for new residents. No update
Lake Conway Issues	Residents have complained that Lake Conway is unsafe due to speeding and reckless actions by some vessels. Council would like more local control over the lake.	6/1/2019	Discuss control issues with lobbyist and determine direction. Met with FWC Officials. FWC will be sending additional information to the City. City staff working on changes to the draft ordinance. Meeting scheduled with new FWC Regional Manager for February 10, 2022. City met with FWC Personnel and Orange County Personnel on Lake issues. FWC will work with City and County on issues. City and Couonty will work toward a joint document for lake issues. County EPD staff to brief BCC on March 22 with their new ordinance change. No update
Lancaster House	CCA no longer wants Lancaster House and wants the property vacated for CCA Expansion Project. Neighbor wants house moved to her property to avoid demolition.	2/5/2019	Council to declare Lancaster House as surplus property with no value. An Agreement was drafted to allow neighbor to acquire and move the house. This issue may be on the CCA Board meeting Agenda for January 26, 2022. CCA voted not to allow the house to stay on the property. CCA/City will move forward with dmlotion of the building. Demo bids opened. Council directs House be moved to Wallace Field. RFP issued for moving the house.

Belle Isle Issues Log

4/5/22

a.

ARPA Funding	American Recovery Plan Act (ARPA) funds to be received from State for funding eligible projects. FLC estimates City will receive \$3.6 million in funding over 2 years	7/20/2021	Staff reviewing additional information as it becomes available. Initial reporting period extended for three months. Continuing to move forward with projects. Final Rule from Treasury recently released. Staff will prepare new list based on the Final Rule and present to Budget Committee in February. No update.